1. Council Meeting Agenda

   Documents:

   06-19-18 FINAL AGENDA.PDF

2. Council Meeting Packet

   Documents:

   JUNE 19TH CITY COUNCIL PACKET.PDF

3. Council Action Minutes

   Documents:

   ACTION MINUTES 06-19-18.PDF

CITY OF YPSILANTI
CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS - ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JUNE 19, 2018
7:00 p.m.

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Bashert	P A	Council Member Robb	P A
Mayor Pro-Tem Brown	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Edmonds	P A
Council Member Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

VI. INTRODUCTIONS

VII. PRESENTATIONS –

1. Resolution No. 2018-137, supporting the 2018 AAATA millage

2. Resolution No. 2018-138, supporting The National Liberty Memorial

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. PUBLIC HEARING –

XI. ORDINANCES - FIRST READING –

Ordinance No. 1313

1. An ordinance to prohibit the removal of artifacts, digging-up of public lands (treasure hunting) or possession or use of metal detectors in public parks or public lands without permission.

   A. Resolution No. 2018-139, determination
   B. Public Hearing
   C. Resolution No. 2018-140, close public hearing

Ordinance No. 1314

2. An ordinance to amend Chapter 50 of the Ypsilanti City Code to adopt the 2018 Edition of the NFPA (Sections 50-32); to update the conflict provisions (Section 50-33) ; and to make additions, insertions and changes (NFPA 1: 2018 Edition, Section 50-34) to provide for penalties.

   A. Resolution No. 2018-141, determination
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   C. Resolution No. 2018-142, close public hearing

Ordinance No. 1315

3. An ordinance to amend the Zoning Ordinance to add "apartments located below the ground floor of permitted non-residential uses" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC) and Historic Corridor (HC).

   A. Resolution No. 2018-143, determination
   B. Public Hearing
   C. Resolution No. 2018-144, close public hearing

Ordinance No. 1316

3. An ordinance to amend the Zoning Ordinance to add "Automobile repair, less than 5,000 square feet" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC), and Historic Corridor (HC) with the specific regulations that all repair and storage be within a fully enclosed building and that business hours be limited to 7:00 a.m. to 10:00 p.m.

   A. Resolution No. 2018-145, determination
   B. Public Hearing
   C. Resolution No. 2018-146, close public hearing

XII. CONSENT AGENDA – Resolution No. 2018-147

1. Resolution No. 2018-148, approving minutes of June 5, 2018

2. Resolution No. 2018-149, approving appointments to boards and commissions.

3. Resolution No. 2018-160, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N River, 717 N. River, 719 N. River, 721 N. River, 723 N. River and 725 N. River to GC-General Corridor. ***(Second Reading)***

XIII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2018-150, approving Ordinance No. 1310, an ordinance entitled, "2018-2019 Tax Levy Ordinance". ***(Second Reading)***

2. Resolution No. 2018-151, approving Ordinance 1311, an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for FY 2017-2018". ***(Second Reading)***

3. Resolution No. 2018-152, approving Ordinance No. 1312, an ordinance entitled, "An ordinance to adopt budget appropriations by department and major organizational unit for 2018-2019 and 2019-2020 fiscal years. ***(Second Reading)***

4. Resolution No. 2018-153, approving contract with Rehmann Robson for professional and auditing services

5. Resolution No. 2018-154, approving sponsorship request for the 2018 Heritage Festival

6. Resolution No. 2018-155, authorizing the City Treasurer to levy and assess unpaid special assessments on the July 2018 tax roll

7. Resolution No. 2018-156, approving Sub-recipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements

8. Resolution No. 2018-157, approving 2018-2019 fee schedule

9. Resolution No. 2018-158, directing staff to release the Request for Proposals (RFP) for the development of a universal access play scape at Riverside Park.

10. Discussion - Frog Island Parking Improvement Design

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A. SEMCOG Update
B. Washtenaw Area Transportation Study
C. Urban County
D. Ypsilanti Downtown Development Authority
E. Eastern Washtenaw Safety Alliance
F. Friends of Rutherford Pool
G. Housing Equity Leadership Team

XV. COUNCIL PROPOSED BUSINESS –

XVI. COMMUNICATIONS FROM THE MAYOR –

— Discussion on scheduling Community Benefits Ordinance (CBO) Work Session

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

XVIII. COMMUNICATIONS –

- Sustainability Commission resolution adopting 2018 goals

Nomination:

Planning Commission
Jelani McGadney - (replacing Liz Dahl MacGregor) Exp. – 5/1/2020
221 N. Normal #A1
Ypsilanti, MI 48197

XX. AUDIENCE PARTICIPATION –

XXI. REMARKS FROM THE MAYOR –

XXII. ADJOURNMENT –

Resolution No. 2018-159, adjourning the City Council meeting

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XXI. REMARKS FROM THE MAYOR –

XXII. ADJOURNMENT –

Resolution No. 2018-159, adjourning the City Council meeting

Resolution No. 2018-137
June 19, 2018

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) received voter support in 2014 for a 5-year, 0.7 mill property tax for the purpose of expanding public transit services, and

WHEREAS, the AAATA has implemented all aspects of service identified as part of the 2014 plan, and

WHEREAS, the Board of Directors of the AAATA has approved ballot language and is seeking renewal of the 0.7 mill millage at the August 2018 election in order to maintain the new services,

WHEREAS expanded transit service helps to advance the mission of the City of Ypsilanti by increasing access for all residents, reducing pollution and increasing sustainability

NOW, THEREFORE, BE IT RESOLVED that the Ypsilanti City Council formally endorses the 2018 AAATA millage.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Resolution No. 2018-138
June 19, 2018

City of Ypsilanti Support for The National Liberty Memorial

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, African Americans served honorably in the Revolutionary War and the War of 1812; and

WHEREAS, After the War of 1812, the South passed laws and rules that restricted service until the Civil War, and many people are aware of their service in the Civil War; and

WHEREAS, It is important that the world is made aware that African Americans were critical to the success of the Revolutionary War at the Founding of the Nation; and

WHEREAS, The National Liberty Memorial will commemorate the 5,000 African Americans that served in the Revolutionary War that most people are unaware of; and

WHEREAS, there were Revolutionary War battles fought in Michigan, and there are graves of soldiers in this state; and

WHEREAS, if approved, the City of Ypsilanti will be the second Michigan city to approve such a resolution.

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council strongly supports the creation of The National Liberty Memorial site and urge the U.S. Congress to support and approve this endeavor.

AND FURTHER BE IT RESOLVED that a copy of this resolution be sent to the Governor and The National Liberty Memorial committee.

OFFERED BY: _____

SUPPORTED BY: _____

Yes: No: Absent: Vote:

Barr, Anhut & Associates, P.C.
ATTORNEYS AT LAW

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(734) 481-1234
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e-mail: jbarr@barrlawfirm.com

John M. Barr
Karl A. Barr
~~~~~~~

Jesse O'Jack ~ Of Counsel
William F. Anhut ~ Of Counsel – Retired
Jane A. Slider ~ Legal Assistant

REQUEST FOR LEGISLATION

DATE: June 11, 2018

FROM: John M. Barr

SUBJECT: Ordinance to prohibit treasure hunting without permission

SUMMARY/BACKGROUND

The City of Ypsilanti does not have an ordinance prohibiting treasure hunting without permission. Such an ordinance would help preserve artifacts in the city. City Manager McClary has requested we prepare such an ordinance and one is attached.

ATTACHMENTS: Proposed Ordinance

RECOMMENDED ACTION: Adoption of the ordinance

DATE RECEIVED:_____ AGENDA ITEM NO. 2018-139

CITY MANAGER COMMENTS:_____
~~~~~~~

FOR AGENDA OF:_____ FINANCE DIR. APPROVAL: _____

Resolution 2018-139
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled "An ordinance to prohibit the removal of artifacts, digging-up of public lands (treasure hunting) or possession or use of metal detectors in public parks or public lands without permission be approved on First Reading.

OFFERED BY:_____

SUPPORTED BY:_____

YES: NO: ABSENT: VOTE:

Resolution 2018-140
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled "An ordinance to prohibit the removal of artifacts, digging-up of public lands (treasure hunting) or possession or use of metal detectors in public parks or public lands without permission be officially closed.

OFFERED BY:_____

SUPPORTED BY:_____

YES: NO: ABSENT: VOTE:

Ordinance No. 2018- 1313

An ordinance to prohibit the removal of artifacts, digging-up of public lands or possession or use of metal detectors in public parks or public lands

1. THE CITY OF YPSILANTI ORDAINS That a new subsection (4) be added to Code Section 78-91, and new subsections (6), (7), (8), and (9) be added to Code Section 78-96, as follows:

Sec. 78-91. Function of park system and open areas.

The function of the park system, city owned property and open areas is to:

(1) Provide the citizens of the city with the opportunity to peacefully enjoy natural and scenic areas;

(2) Provide recreational opportunities; and

(3) Preserve natural habitats for wildlife and to permit athletic competition in designated areas.

(4) **Preserve all artifacts and property in City parks, city owned property and open spaces for the city and public, and to prohibit unauthorized persons removing artifacts or other personal property from City parks, city owned property and open spaces within the City.**

Sec. 78-96. Damaging park and city property.

While in a city park, city owned property or open area, no person**, unless duly authorized by the City,** shall:

(1) Damage, deface, disfigure, injure, tamper with, displace, remove or attach to, any building, bridges, deck, dock, tables, benches, fencing, fountains, paving or paving material, water lines, or other public utilities, or parts of appurtenances thereof, any signs, notices, placards, whether temporary or permanent, monuments, stakes, posts or other boundary markers, or other structures or equipment, facilities, either real or personal.

(2) Attach any rope, wire or any other object to any light post, tree or planter or to use any tree, light post or planter as an anchor.

(3) Climb any tree, or walk, stand or sit upon monuments, fountains, railings, fences or upon other property not designated or customarily used for such purposes.

(4) Build, light, kindle or maintain any open or outdoor fire, except in areas or facilities specifically built and designated for that purpose, or by special permission and permit granted by the city manager or his designee.

(5) Meddle either directly or indirectly with any fountain, fixtures or appurtenance belonging to the city or with pipes or appurtenances to turn water off or on in fountains.

(6) **Possess a metal detector in any public park, city owned property or open space.**

(7) **Use a metal detector or other device to search for items on or under the soil surface in any public park, city owned property, or open space.**

(8) **Dig into or disturb the soil in any public park, city owned property, or open space.**

(9) **Remove any artifacts or personal property in any public park, city owned property or open space. Nothing in this paragraph shall be construed to prohibit anyone from removing personal property that was lawfully in his or her possession upon entering said public park, city owned property, or open space.**

2. Severability. If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

4. Savings Clause. The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

5. Copies to be available. Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

6. Publication and Effective Date. The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2018.

_____
Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____was published according to Section 11.13 of the City Charter on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

REQUEST FOR LEGISLATION
June 7, 2018

To: Mayor and Council

From: Fire Chief, Max Anthouard

Subject: NFPA-1 Fire Code Update

SUMMARY & BACKGROUND:

The City of Ypsilanti has adopted and still uses the 2006 version of NFPA 1 Fire Code to enforce fire safety standards in the community. An update to adopt the 2018 edition of this code is necessary to enforce current fire safety standards and technologies.

Chapter 50 of the Ypsilanti City Code entitled, "Fire Prevention and Protection," Sec 50-31, "Code adoption," Section 50-32 "Conflicts," and Section 50-33 "Addition insertion and changes," are amended to reflect the adoption of the 2018 edition of NFPA-1.

The adoption of the 2018 edition of NFPA 1, Fire Code and documents listed in Chapter 2 of that Code prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits and collection of fees will enable the enforcement of updated fire safety standards.

RECOMMENDED ACTION: Approval

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Resolution 2018-141
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled, "An ordinance to amend Chapter 50 of the Ypsilanti City Code to adopt the 2018 Edition of the NFPA (Sections 50-32); to update the conflict provisions (Section 50-33) ; and to make additions, insertions and changes (NFPA 1: 2018 Edition, Section 50-34) to provide for penalties" be approved on First Reading.

OFFERED BY:_____

SUPPORTED BY:_____

YES: NO: ABSENT: VOTE:

Resolution 2018-142
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled, "An ordinance to amend Chapter 50 of the Ypsilanti City Code to adopt the 2018 Edition of the NFPA (Sections 50-32); to update the conflict provisions (Section 50-33) ; and to make additions, insertions and changes (NFPA 1: 2018 Edition, Section 50-34) to provide for penalties" be officially closed.

OFFERED BY:_____

SUPPORTED BY:_____

YES: NO: ABSENT: VOTE:

CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
Ordinance No. 2018-1314

AN ORDINANCE TO AMEND CHAPTER 50 OF THE YPSILANTI CITY CODE, ENTITLED "FIRE PREVENTION AND PROTECTION," BY AMENDING ARTICLE II, "FIRE PREVENTION CODE," SECTION 50-31 TO ADOPT THE 2018 EDITION OF THE NFPA 1, FIRE CODE, SECTION 50-32 TO UPDATE THE CONFLICT PROVISIONS; SECTION 50-33 TO MAKE ADDITIONS, INSERTIONS, AND CHANGES TO NFPA 1, FIRE CODE, 2018 EDITION, AND SECTION 50-34 TO PROVIDE FOR PENALTIES.

THE CITY OF YPSILANTI HEREBY ORDAINS:

Section 1: Amendments, additions, and deletions to the Code of Ordinances, City of Ypsilanti, Michigan.

That Chapter 50, "Fire Prevention and Protection," of the Ypsilanti City Code, Article II, "Fire Prevention Code," Section 50-31, "Adoption of code," is hereby amended as follows:

Sec. 50-31. - Adoption of code.

There is hereby adopted by the city the NFPA 1, ~~Uniform~~ Fire Code, 2018 ~~2006~~ Edition, and documents adopted by Chapter 2 and each and all of the regulations, provisions, penalties, conditions and terms of the NFPA 1, ~~Uniform~~ Fire Code, 2018 ~~2006~~ Edition are hereby referred to, adopted and made a part hereof, as if fully set out in this section with the additions, insertions, deletions and changes, if any prescribed in section 50-33~~6~~. Three copies of the NFPA 1, ~~Uniform~~ Fire Code, 2018 ~~2006~~ Edition, will be on file in the office of the city fire department, the City Clerk's office, and the city building department and shall be appropriately marked and designated as such. In addition, a link to the NFPA 1, Fire Code 2018 Edition and other pertaining adopted NFPA codes will be made available on the City's website.

That Chapter 50, "Fire Prevention and Protection," of the Ypsilanti City Code, Article II, "Fire Prevention Code," Section 50-32, "Conflicts," is hereby amended as follows:

Sec. 50-32. - Conflicts.

In the event of a conflict between the ordinance from which this section was derived and the Fire Prevention Code, the Building Code, or Property Maintenance Code, the aforementioned codes will govern to the extent that the ordinance from which this section was derived is preempted in its application. Additionally, for as long as the ~~1997~~ NFPA rules are the rules adopted by the state, the ~~1997~~ state adopted NFPA edition rules govern where the ordinance from which this section was derived and the ~~1997~~ state adopted NFPA edition rules conflict.

That Chapter 50, “Fire Prevention and Protection,” of the Ypsilanti City Code, Article II, “Fire Prevention Code,” Section 50-33, “Additions, insertions, and changes,” is hereby amended as follows:

Sec. 50-33. - Additions, insertions, and changes.

The NFPA 1, ~~Uniform~~ Fire Code, 2018 ~~2006~~ Edition is amended and changed in the following respects:

Section 1.10.1, page 1-15. Delete section and replace with:

Section 1.10.1. Establishment of Fire Code Board of Appeals. The Washtenaw County Construction Board of Appeals is designated as the Fire Code Board of Appeals for the city. Any person affected by any notice or order given by the City of Ypsilanti Fire Department pursuant to the Fire Prevention Code adopted by the City of Ypsilanti may request an appeal to the Washtenaw County Construction Board of Appeals.

Section 1.10.1.1.1, page 1-15. This section is deleted.

Section 1.10.1.1.2, page 1-15. This section is deleted.

Section 1.10.1.1.2.1, page 1-15. This section is deleted.

Section 1.10.1.1.3, page 1-15. This section is deleted.

Section 1.10.1.1.4, page 1-15. This section is deleted.

Section 1.10.1.1.5, page 1-15. This section is deleted.

Section 1.10.1.1.5.1, page 1-15. This section is deleted.

Section 1.10.1.1.5.2, page 1-15. This section is deleted.

Section 1.10.1.1.5.3, page 1-15. This section is deleted.

Section 1.10.1.1.6, page 1-15. This section is deleted.

Section 1.10.1.1.7, page 1-15. This section is deleted.

Section 1.10.1.1.8, page 1-15. This section is deleted.

Section 1.10.5.1, page 1-16. This section is deleted.

Section 1.10.5.2, page 1-16. This section is deleted.

Section 1.10.5.3, page 1-16. This section is deleted.

Section 1.10.5.4, page 1-16. This section is deleted.

Section 1.10.5.5, page 1-16. This section is deleted.

Section 1.13 Certificates of Fitness, pages 1-21 to 1-23~~22, line 1~~. Change "Certificates of Fitness" to read "Certificates of Occupancy" in the title and all further references to "Certificate of Fitness" found in sub-sections of Section 1.13~~1.13.1, 1.13.2, 1.13.3, 1.13.4, 1.13.5.1, 1.13.5.2, 1.13.5.3, 1.13.5.4, 1.13.6, 1.13.7, 1.13.8, 1.13.9, 1.13.10 and (1), (3), (4), 1.13.11, 1.13.12.1, and 1.13.12.3~~ change to "Certificate of Occupancy."

Section 2.2, page 1-25. Change "NFPA 101®, Life Safety Code®, 2018 edition" to "NFPA 101, Life Safety Code, 2018 edition excepting Chapters 12, 14, 16, 18, 22, 28, 30, 32, 36, and 38 pertaining to new occupancies or construction as those are regulated by the International Building Code."

Section 10.10.1, page 1-66. ~~*10.1.5*, page 1-54.~~ Delete section and replace with:

Section 10.10.1 ~~10.1.5~~ Open source fires or open Burnings. Open source fires or open burnings are prohibited within the city except where specifically permitted as follows:

A. No person may kindle, authorize or maintain a rubbish fire or bonfire on public or private land or on any street or alleyway.

B. The burning of leaves, trees, logs, brush or stumps is prohibited.

C. ~~Cooking fires using solid fuel such as charcoal, wood and wood like materials, are prohibited on balconies or covered patios or within 10 feet of any structure. Gas fired cooking units such as propane grills are permitted.~~

~~D. Use of an outdoor fireplace equipped with a spark arrester is permitted if it complies with the following:~~

~~1. The outdoor fireplace must be used in accordance with the manufacturer's recommendations;~~

~~2. The fireplace is not located within 25 feet of any structure; and~~

~~3. The fireplace is maintained in good condition.~~

~~E. Barbecues, outdoor fireplaces, and grills may not be used for the disposal of rubbish, trash, or combustibles.~~

~~F.~~ Any burning ~~Burning~~ that is offensive or objectionable because of smoke or odor emission must be extinguished immediately. The Fire Department is authorized to order the extinguishment of illegal open burning or fires and any burning or fires creating a hazard.

~~G. The use of sky lanterns is prohibited. For the purposes of this subsection, a sky lantern means any airborne paper lantern, also known as Kongming Lantern or Chinese lantern, sky candle, or fire balloon which is constructed from oiled rice paper on a bamboo frame, and contains a small candle or fuel cell composed of a waxy flammable~~

~~material, which when lit, the flame heats up the air inside the lantern, thus lowering its density and causing the lantern to rise into the air, or any similar device.~~

D. ~~H.~~ The following fires are approved:

1. Small cooking fire contained in a vessel designed for that use so long as it complies with the subsections above.

2. Outdoor fireplaces that comply with the subsections above.

3. Salamanders or other devices used for heating construction or other workers so long as no nuisance is created.

4. Controlled wild fire burns may be allowed by the Fire Marshall when this action is necessary to protect rare plants dependent on fire for seed production.

5. Open fire for recognized ceremonial purpose only may be permitted after obtaining approval from the Fire Official subject to the following:

a. The fire must be constantly attended; and

b. A garden hose, fire extinguisher or other approved fire extinguishing equipment must be available for immediate use.

6. Small fires used by municipal firefighters for training purposes.

E.~~I.~~ Fees. Persons who cause the fire department to respond due to a violation of this section are responsible for the Fire Department's costs and expenses as set forth in Chapter 38 "Emergency Services," Article III "Recovery of certain emergency response costs," Division 4 "Incidents involving the response of the Fire Department."

Section 10.13 Seasonal and Vacant Buildings and Premises, page 1-68~~58~~. Delete sections 10.12.1~~13.1~~ through 10.12.3~~13.3~~ and replace with a reference stating "See Ypsilanti City Code, Chapter 18, Article VI, Division 5, Vacant Buildings."

Section 13.7.1.13.6 Annunciation Zoning*, page 1-134. Add a new subsection 13.7.1.13.6.4 that reads as follows:

Section 13.7.1.13.6.4 The geographical location for each zone and/or initiating device shall be worded in a fashion that easily identifies the precise location of the triggering device. For large structures, a reference map or sketch placed by the annunciating panel may be required.

Section 18.6 Fire Department Connections (FDC), page 1-223. Add a new Section 18.6 Fire Department Connections (FDC) that reads as follows:

Section 18.6 Fire Department Connections (FDC). Fire Department Connections (FDC) shall comply with the following:

A. Fire Department connections shall be located not more than 100 feet from a fire hydrant connected to an approved water supply unless approved by the authority having jurisdiction.

B. Fire Department connections shall be located between 18 and 48 from ground level.

C. Fire Department connections shall be 4 inch storz.

D. Each Fire Department connection to a sprinkle system shall be designated by a sign having raised or engraved letters at least 1 inch (25.4 mm) in height on plate or fitting reading service design, for example, AUTOSKR., OPEN SPKR., AND STANDPIPE.

E. When several Fire Department connections exist, a sign shall indicate which area(s) each connection feeds.

That Chapter 50, "Fire Prevention and Protection," of the Ypsilanti City Code, Article II, "Fire Prevention Code," Section 50-34, "Penalties," is hereby amended as follows:

Sec. 50-34. - Penalties.

Any person who violates any of the provisions of the following sections of this Code, sections ~~1.7.8;~~ 1.7.9; 1.7.10; 1.8; 1.8.1; 1.8.2; 1.8.3; 1.8.4; 1.8.5; 4.1.5; 4.1.5.1; 4.1.5.2; ~~10.1.4;~~ 10.1.5; 10.4; 10.4.1; 10.4.2; ~~10.5; 10.5.1; 10.5.2;~~ 10.6.1; 10.6.1.2; 10.6.1.3; 10.6.4; 10.7; 10.7.1; 10.7.2; 10.7.3; ~~10.7.4; 10.8; 10.8.1; 10.8.2; 10.8.3;~~ 10.14.11.4; 10.14.11.4.1; 10.14.11.4.2; ~~10.15.11.13; 10.15.11.13.1; 10.15.11.13.2;~~ 17.3; 17.3.1; 17.3.2; 17.3.3; 17.3.3.1; 17.3.3.2; 17.3.3.3; 17.3.4.4; 19.1; 19.1.1; 19.1.2; 19.1.3; 19.1.4; 19.1.5; ~~20.1.4.3; 20.1.4.3.1;~~ 20.1.5.3; 20.1.5.3.1; 24.1; 24.1.1; 24.1.2; 24.2; or standard hereby adopted for those sections or who fail to comply with any order made thereunder; or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder; or failed to operate in accordance with any certificate or permit issued thereunder; and from which no appeal has been taken; or who shall fail to comply with such an order within the time fixed herein, shall severally for each and every such violation and noncompliance, respectively, be guilty of misdemeanor, punishable by a fine of not less than $100.00 nor more than $500.00 or by imprisonment for not more than 90 days or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified the application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. Each day that prohibited conditions are maintained shall constitute a separate offense.

Any person who shall violate any provision of all other sections of this Code or standard hereby adopted or fail to comply therewith; or who shall violate or fail to comply with any order made thereunder; or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder; or failed to operate in accordance with any certificate or permit issued thereunder; and from which no appeal has been taken; or who shall fail to comply with such an order within the time fixed herein, shall severally for each and every such violation and noncompliance, respectively, be guilty of a blight violation, subject to payment of a civil fine as set forth in section 71-73. Repeat offenses under this chapter shall be subject to increased fines as set forth in section 71-73. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified the application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. Each day that prohibited conditions are maintained shall constitute a separate offense.

2. Severability. If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

4. Savings Clause. The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

5. Copies to be available. Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

6. Publication and Effective Date. The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2018.

_____
Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published according to Section 11.13 of the City Charter on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

REQUEST FOR LEGISLATION
June 14, 2018

From: Bonnie Wessler, City Planner

Subject: Zoning Text Amendment: Permit basement residential units when below commercial

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SUMMARY & BACKGROUND

In the current zoning code, "apartments located above ground floor of permitted nonresidential uses" is permitted in our Corridor districts, as are wholly multifamily residential uses. This was intended to allow for mixed-use developments, and little thought was given to the potential for residential uses below commercial uses, as they are not commonly found. In at least one instance in the City, however, there is potential for a residential unit below a commercial use, and the owner of that property has applied to allow such in the Neighborhood Corridor District.

Planning Commission has recommended that this change not only be made to Neighborhood Corridor, but also General Corridor and Historic Corridor zoning districts. This recommendation was made unanimously at the regular May Planning Commission meeting.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Staff report (May 2018)
May Planning Commission draft minutes (excerpt)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Resolution No. 2018 - 143
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, an application has been made to amend Section 122-451 of the Zoning Ordinance to add "apartments located below the ground floor of permitted nonresidential uses" as a permitted use to Neighborhood Corridor ; and

Whereas, Planning Commission has unanimously recommended that this use also be added as a permitted use in General Corridor and Historic Corridor; and

Whereas, the proposed amendment is consistent with the guiding values of the Master Plan;

Now therefore be it resolved that the Ypsilanti City Council adopt the ordinance entitled "CORRIDOR LOWER LEVEL APARTMENTS" on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Resolution 2018-144
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled, "An ordinance to amend the Zoning Ordinance to add "apartments located below the ground floor of permitted non-residential uses" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC) and Historic Corridor (HC) be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Ordinance No. 1315

An Ordinance Entitled "CORRIDOR LOWER LEVEL APARTMENTS"

THE CITY OF YPSILANTI ORDAINS:

That Section 122-451 of the Zoning Ordinance be amended to add "apartments located below the ground floor of permitted nonresidential uses" as a permitted use to Neighborhood Corridor, General Corridor, and Historic Corridor.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS_____ DAY OF _____, 2018

_____
Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____was published in the Washtenaw Legal News on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

Notice Published: _____
First Reading: _____
Second Reading: _____
Published: _____
Effective Date: _____

City of Ypsilanti

Community & Economic Development Department

May 10, 2018

Staff Review of Text Amendment Application

Apartments Below Ground Floor of Permitted Uses in NC

GENERAL INFORMATION

Applicant:	Abdou Thiam 1715 Washtenaw Rd Ypsilanti, MI 48197
Application Date:	April 11, 2018
Action Requested:	Zoning Ordinance Text Amendment to permit by right apartments located below ground floor of permitted nonresidential uses in NC
Staff Recommendation:	Approval

SUMMARY

The applicant is looking to utilize the basement of 1715 Washtenaw Rd as a residence and has applied for a text amendment to add apartments located below the ground floor of permitted nonresidential uses as a permitted use in the Neighborhood Corridor zoning district.

DISCUSSION

Corridors are meant to accommodate the mixed-use and commercial areas along the arteries of the City. Neighborhood Corridors are defined in sec. 122-450 (b) to "have a linear land pattern and are adjacent to residential neighborhoods. The size, form and scale of buildings and the type and intensity of uses should be complementary to abutting single-family or core neighborhoods, including less intense multiple-family residential building types and uses." Neighborhood Corridor zoning is mainly concentrated on Washtenaw Ave, Lincoln St, E Michigan Ave, W Michigan Ave, Ecorse and Harriet & Spring St within the City.

Apartments located above the ground floor of permitted nonresidential uses are already permitted in Neighborhood Corridor as well as five other districts (HHS, CN, C, HC, and GC) in the City. As the ground floor use will still need to be a permitted use, permitting apartments below is not expected to affect much in the way of zoning. The visual impact will be minimal, if any.

Below is the permissible uses for NC and the suggested addition to the zoning ordinance.

Sec. 122-451. Permissible Uses.
In the Corridor districts, no uses shall be permitted except the following.

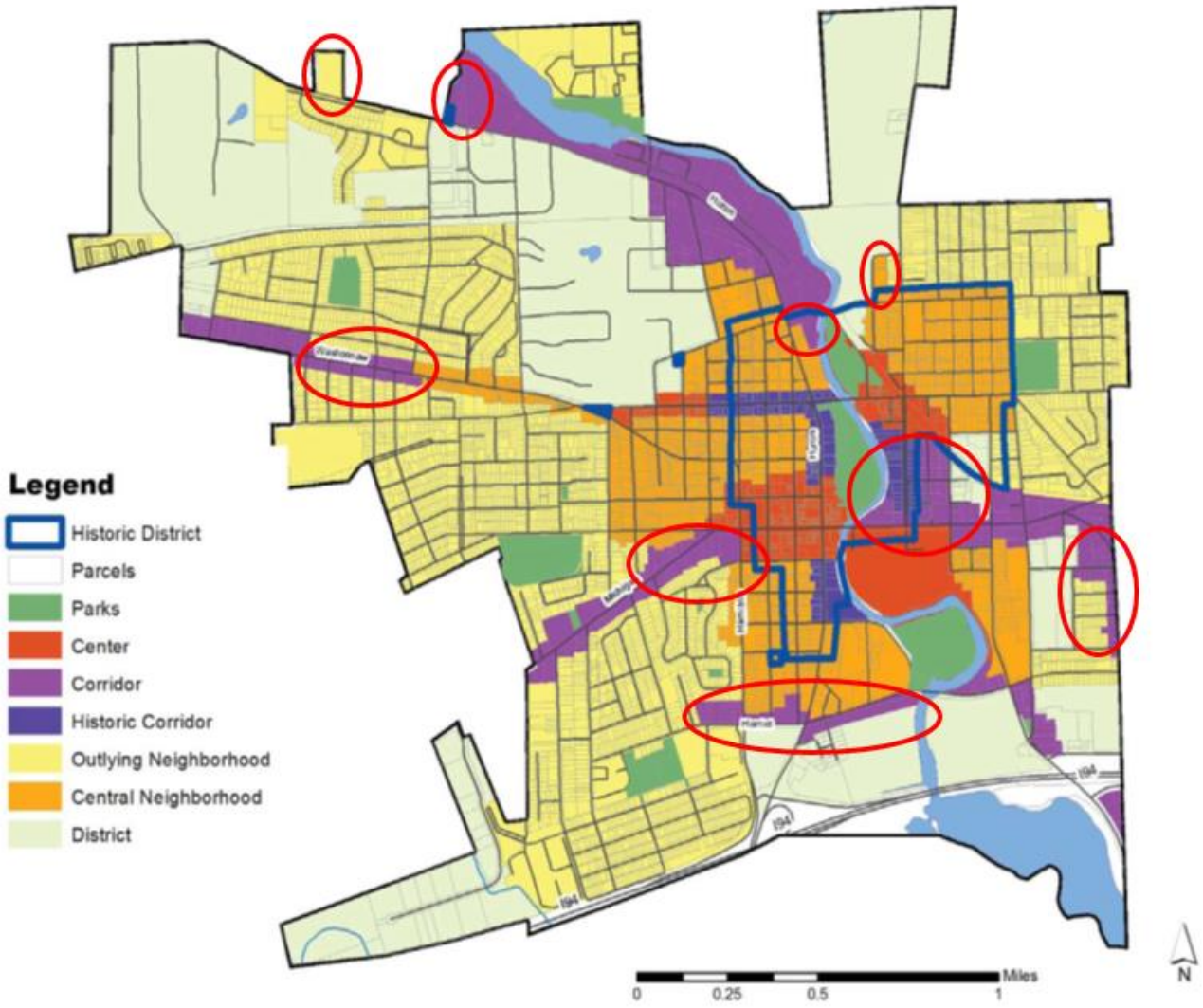
P=Principal, A=Accessory, S=Special Land Use, -- = Not Permitted					
USES	**HC**	**NC**	**GC**	**NOTES**	**SPECIFIC REGULATIONS**
RESIDENTIAL					
Single-Family Detached Dwelling	P	--	--		
Single-Family Attached Dwelling	--	P	P		In "Townhome" building type only
Accessory Dwelling Unit	A	--	--		
Two-family dwelling units	P	P	P		
Multiple Family Dwellings, maximum of 4 units per building	P	P	P		
Multiple Family Dwellings, more than 4 units per building	S	S	P		Section 122-534
Apartments located above ground floor of permitted nonresidential uses	P	P	P		
Apartments located below ground floor of permitted nonresidential uses	--	P	--		
Home Occupation	A	A	A		Section 122-527
Family Child Care Home	A	A	A	1-6 children	Must be licensed by the state and must comply with the minimum state standards for such facilities.
Group Child Care Home	A	A	A	6-12 children	Section 122-521
Adult foster care family homes	A	A	A	1-6 adults	Must be licensed by the state and must comply with the minimum state standards for such facilities.
RECREATION, EDUCATION & PUBLIC ASSEMBLY USES					
Parks	P	P	P		
Outdoor recreation	--	S	P		Section 122-529
Museums & libraries, less than 15,000 square feet	P	P	--		

MASTER PLAN

Most of the areas zoned as neighborhood corridor are designated in the Future Land Use Map in the Master Plan as Corridor/Historic Corridor; there are a few instances of Outlying and Central Neighborhood.

"Corridors are the streets that connect the City together, and sometimes divide it. They are the arteries of transportation into, around and through the City."

> **"General Corridors** are streets that connect the City to neighboring municipalities and the centers. Many of the corridors – Ecorse, East Michigan, West Michigan and Washtenaw – are primarily suburban in form and are currently appeal to auto-oriented commercial uses. The shallow lots along many of these corridors no longer accommodate the larger 21st century footprint of suburban style buildings with parking in front and lawns on all sides. The new pattern proposed in this Plan will allow parking on the street and require buildings to be closer to the street; with minimal yards, lots will have more buildable area for residential, commercial and office uses mixed throughout."



STANDARDS FOR AMENDMENTS §122-362(a)

(a) ***Text Amendment.*** *For a change to the text of the Zoning Ordinance, the Planning Commission shall consider and the City Council may consider, whether the proposed amendment meets the following standards:*

(1) The proposed amendment is consistent with the guiding values of the Master Plan; and
Applicable guiding values of the Master Plan include:

- Anyone, no matter what age or income, can find a place to call home in Ypsilanti: per the decision-making rubric. This actions creates housing that is needed and will result in continued maintenance and care of an existing business/potential residence.
- Great place to do business, especially green and creative: This action retains and fosters the growth of local businesses.

(2) The rezoning is consistent with description and purpose of the proposed district, and.
The description of NC is as follows: "Neighborhood Corridors have a linear land pattern and are adjacent to residential neighborhoods. The size, form and scale of buildings and the type and intensity of uses should be complementary to abutting single-family or core neighborhoods, including less intense multiple-family residential building types and uses."
The amendment does not conflict with this.

(3) The proposed amendment is consistent with the intent of this Zoning Ordinance; and
Per §122-100, the intent of the ordinance is to promote the public health, safety, and welfare. In particular, to:
• "create a safe, diverse, and sustainable city;
• meet the needs of the City's residents for food, fiber, energy, and other natural resources;
• guide the location of places of residence, recreation, industry, trade, service, and other uses of land;
• ensure that uses of the land shall be situated in appropriate locations and relationships;
• limit the inappropriate overcrowding of land and congestion of population and transportation systems and other public facilities;
• facilitate adequate and efficient provision for transportation systems, sewage disposal, water, energy, education, recreation, and other public service and facility needs;"
Given that residences are already allowable above permitted uses in this zoning, permitting that same use below permitted ground floors uses is not expected to have much, if any, impact.

As corridors are meant for mixed use, this change has the potential to create more mixed-use within structures in NC and it will create a mixed use within 1715 Washtenaw. NC is a district which covers a small amount of area within the City.

(4) The proposed amendment will enhance the functionality, transportation network or character of the future development in the City; and
The change to the zoning ordinance has the potential to do so.

(5) The proposed amendment will preserve the historic nature of the surrounding area and of the City; and
Staff does not anticipate that this amendment will negatively or positively affect the historic nature of the City.

(6) The proposed amendment will enhance the natural features and environmental sustainability of the City; and
Staff does not anticipate that this amendment will have much effect on the natural features or environmental sustainability of the City however there is a benefit to the transportation system with the potential of creating live/work spaces in NC.

(7) The proposed amendment will protect the health, safety, and general welfare of the public; or
The proposed change to the zoning ordinance is not expected to have any impact on the health, safety, and general welfare of the public.

(8) The proposed amendment is needed to correct an error or omission in the original text; or
This is not a scenario that staff anticipated prior to this request. This omission is potentially something that should be addressed in future zoning ordinance edits for the other districts in which apartments above the ground floor of permitted uses are allowed.

(9) The proposed amendment will address a community need in physical or economic conditions or development practices; and
Staff does not anticipate that this change will significantly impact a community need in physical or economic conditions or development practices.

(10)The proposed amendment will not result in the creation of significant nonconformities in the City.
The proposed amendment will not result in any nonconformities within the City.

STAFF RECOMMENDATION

Staff recommends the Planning Commission recommend ***approval*** of the proposed text amendment to add apartments located below ground floor of permitted nonresidential uses to the NC (Neighborhood Corridor) zoning district, section 122-451, with the following findings:

1. The proposed amendment is consistent with the guiding values of the Master Plan; and
2. The rezoning is consistent with description and purpose of the proposed district; and
3. The proposed amendment is consistent with the intent of this Zoning Ordinance; and
4. The proposed amendment will enhance the functionality, transportation network or character of the future development in the City; and
5. The proposed amendment will preserve the historic nature of the surrounding area and of the City; and
6. The proposed amendment is needed to correct an omission in the original text; and
7. The proposed amendment will not result in the creation of significant nonconformities in the City.

Additionally, Planning Commission may choose to recommend to City Council that Council consider making this same change to HC-Historic Corridor and GC-General Corridor.

_____

Cynthia Kochanek
Preservation Planner, Community & Economic Development Division

c.c. File
Applicant

PLANNING COMMISSION
MEETING MINUTES
May 16, 2018
CITY COUNCIL CHAMBER
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m.

II. ROLL CALL

Present: H. Jugenitz, L. Dahl MacGregor, P. Hollifield, M. Dunwoodie, C. Madigan, C. Zuellig, M. Simmons

Absent: T. Dennis (excused) J. Talaga (excused)

Staff: Bonnie Wessler, City Planner
Nan Schuette, Executive Secretary

Chair Jugenitz welcomed a new member, Michael Simmons, to the Planning Commission.

III. APPROVAL OF MINUTES

Commissioner Dahl MacGregor moved to approve the minutes of April 18 2018 with correction as noted on Page 4 (Support: P. Hollifield) and the motion carried unanimously.

IV. AUDIENCE PARTICIPATION

None

V. PRESENTATION AND PUBLIC HEARING ITEMS

1. NC-Small Engine Repair – Text Amendment

City Planner Wessler stated that this request is in response to feedback heard during the Master Plan and zoning code amendment process which limited auto-oriented uses strictly to the General Corridor District and generally as Special Uses. They are defined very broadly in our Zoning Ordinance. We have seen a lot of interest in classic cars, motor cycles, etc, repairs - all things that can be done indoors. There are a couple of places in the city but are non-conforming. As these places close down or new people want to start up, there are not many choices where they can locate - they can locate in GC with a special use but there are a number of unique places that could be used in a less impactful way. We could also limit hours of operation to cut down on noise, which has been a complaint in the past. Staff is recommending approval of the text amendment to allow by right, small engine repair, less than 5,000 sq. ft, all repair and storage within a fully enclosed building and with business

a further distinction between large and small engine if they are totally enclosed. Ms. Wessler said we could include a definition of small engine if people are so moved.

After further discussion with board members, Chair Jugenitz stated that it sounds to her that the proposal on the table is to retain the definition as stated in our current zoning text for automobile keeping the same rules. She asked if anyone had any objections to extending to at least neighborhood and general corridor and there was none.

Commissioner Dunwoodie moved that the Planning Commission recommend approval to City Council of the text amendment to allow, by right, automobile repair, less than 5,000 square feet, all repair and storage within a fully enclosed building, and with business hours limited to 7:00 am to 10: pm in neighborhood, general and historic corridor zones with the following findings:

1. The amendment is consistent with the guiding values of the Master Plan.
2. The amendment is consistent with the description and purpose of the district.
3. The proposed amendment is consistent with the intent of the zoning ordinance.
4. The proposed amendment will enhance the character of the future development in the City.
5. The proposed amendment will enhance the environmental sustainability of the City and not negatively affect its natural features.
6. The proposed amendment will protect the health, safety, and general welfare of the public.
7. The proposed amendment will address a community need.
8. The proposed amendment will not result in the creation of significant nonconformities.

The motion was supported by Commissioner Dahl-MacGregor. A roll call was taken and carried unanimously 7:0.

2. NC-Apartments – Text Amendment

Staff presentation was made by Planner Wessler who stated that the applicant is the owner of 1715 Washtenaw, which is zoned NC and does have an apartment in the basement level. Below ground residential units were not anticipated as part of NC, GC, etc. The main intent of the wording of the zoning ordinance “apartments located above ground permitted non-residential uses” was to encourage commercial uses on the first floor and apartments above. This is correcting an oversight. The applicant applied only to allow only in NC – staff recommended the use in GC and HD

Commissioner Dahl-MacGregor moved to open the public portion of the hearing (Support: C. Madigan) and the motion carried unanimously.

Abdou Thiam, 1715 Washtenaw – is requesting a Zoning Ordinance Text Amendment to permit apartments located below ground of permitted nonresidential use in the neighborhood Corridor zoning district.

Since there were no further comments, Commissioner Hollifield moved to close the public portion of the hearing (Support: L. Dahl-MacGregor) and the motion carried unanimously.

Chair Jugenitz stated that she is supportive of this – she is curious about the potential scale for something like this – to which Planner Wessler responded that it is her opinion it would be very small and recommends that this same change could be made to HC-Historic Corridor and GC-General Corridor if the board so desires.

Commissioner Dunwoodie moved that the Planning Commission recommend approval to City Council of the proposed text amendment to add apartments located below ground floor of permitted nonresidential uses to the NC Neighborhood Corridor, GC General Corridor and HC Historic Corridor zoning districts with the following findings:

1. The proposed amendment is consistent with the guiding values of the Master Plan
2. The rezoning is consistent with the description and purpose of the proposed districts
3. The proposed amendment is consistent with the intent of this Zoning Ordinance
4. The proposed amendment will enhance the functionality, transportation network or character of the future development in the city
5. The proposed amendment will preserve the historic nature of the surrounding area and of the City
6. The proposed amendment is needed to correct an omission in the original text;
7. The proposed amendment will not result in the creation of significant nonconformities in the City.

The motion was supported by Commissioner Dahl-MacGregor. A roll call vote was taken and carried unanimously 7:0.

VI. NEW BUSINESS

1. 307 N. River – Site Plan Review

The applicant requested that this item be postponed. Commissioner Dunwoodie moved to postpone as requested (Support: P. Hollifield) and the motion carried unanimously.

2. Chair Jugenitz stated that it had come to the attention of the board that one of the members had missed three consecutive meetings, which required discussion as noted in the by-laws. The commissioner in question was asked if he anticipated future problems in attending meetings and if he was still very interested in continuing to serve on the board. The board member apologized adding that he does not anticipate future absences and is interested in continuing, therefore, no further action was taken.

3. Capital Improvements Plan: annual update process

Planner Wessler passed out the Capital Improvement Plan (CIP) FY 208-2023**.** Also attached was a copy of the Non-Motorized Advisory Committee suggested CIP Amendments by Director Bob Krzewinski. Planner Wessler added that she has not yet had time to review these comments by Director Bob Krzewinski and it is her understanding that the committee itself has not had an opportunity to review his suggestions. She recommended that the board take a few minutes to review these suggestions. Chair Jugenitz asked about the grand total of the requests for this coming

REQUEST FOR LEGISLATION
June 14, 2018

From: Bonnie Wessler, City Planner

Subject: Zoning Text Amendment: Permit Automobile Repair in Corridor Districts subject to specific conditions

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SUMMARY & BACKGROUND
Due to recent developments in the local automobile repair and restoration industry, staff presented a potential amendment to the zoning code to Planning Commission to permit small engine repair, wholly indoors, in the Neighborhood Corridor district. Public feedback regarding these uses was heard, and there was discussion regarding future enforcement. Note that the code's definition of "automobile" also includes motorcycles.

The most recent major code amendment, following community feedback, had limited auto-oriented uses strictly to the General Corridor District, and generally as Special Uses. At the time, auto-oriented uses prominent in the community were traditional oil change establishments, gas stations, mechanic shops, and tow yards. These uses tend to have a large noise and traffic impact upon their neighborhoods; some, such as gas stations, tow yards, and mechanics that store cars outdoors, also have potential environmental hazards.

Over the past few years, specialty, small-scale repair/restoration has become more prevalent in the area, and mechanics specializing in classic vehicle restoration or particular types of automobiles and/or motorcycles have looked for a place to locate and/or relocate within the City. Many of these specialty repairs can be done within a fairly small and enclosed facility, with no outdoor storage of fluids or vehicles. In addition, due to their small size and specialty nature, traffic impacts would be minimal.

Planning Commission unanimously recommended to City Council that the zoning code be amended to allow automobile repair as a permitted use in Neighborhood Corridor, General Corridor, and Historic Corridor zoning districts, when less than 5,000 square feet, with all repair and storage within a fully enclosed building, with business hours limited to 7:00am to 10:00pm.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Staff report (May 2018)
May Planning Commission draft minutes (excerpt)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Resolution No. 2018 - 145
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Planning Commission has unanimously recommended that "Automobile repair, less than 5,000 square feet" be added as a permitted use in Neighborhood Corridor, General Corridor, and Historic Corridor, with conditions restricting storage and hours of operation; and

Whereas, the proposed amendment is consistent with the guiding values of the Master Plan;

Now therefore be it resolved that the Ypsilanti City Council adopt the ordinance entitled "CORRIDOR SMALL AND SPECIALTY AUTO REPAIR" on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Ordinance No. 1316

An Ordinance Entitled "CORRIDOR SMALL AND SPECIALTY AUTO REPAIR"

THE CITY OF YPSILANTI ORDAINS:

That Section 122-451 of the Zoning Ordinance be amended to add "Automobile repair, less than 5,000 square feet" as a permitted use to Neighborhood Corridor, General Corridor, and Historic Corridor, with the specific regulations that all repair and storage be within a fully enclosed building and that business hours be limited to 7:00am to 10:00pm.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS_____ DAY OF _____, 2018

_____
Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____was published in the Washtenaw Legal News on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

Notice Published: _____
First Reading: _____
Second Reading: _____
Published: _____
Effective Date: _____

Resolution No. 2018-146
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled, "Zoning Ordinance to add "Automobile repair, less than 5,000 square feet" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC), and Historic Corridor (HC) with the specific regulations that all repair and storage be within a fully enclosed building and that business hours be limited to 7:00 a.m. to 10:00 p.m. be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Agenda
Planning Commission
Wednesday, 16 May 2018 – 7:00 P.M.
City Hall-Council Chambers, 1 S Huron St
Ypsilanti, MI 48197

V. Presentations and Public Hearing Items

- NC-Small Engine Repair
  Public Hearing: Text Amendment

City of Ypsilanti
Community & Economic Development Department

10 May 2018

Text Amendment
Small Engine Repair in NC

GENERAL INFORMATION

Applicant:	City of Ypsilanti
Application Date:	2 April 2018
Action Requested:	Zoning Ordinance Text Amendment to allow Small Engine Repair within a fully enclosed facility in the NC, Neighborhood Corridor District.
Staff Recommendation:	Approval.

BACKGROUND

The 2014 zoning code amendment, following community feedback heard during the Master Plan and later zoning code amendment process, limited auto-oriented uses strictly to the General Corridor District, and generally as Special Uses. At the time, auto-oriented uses were generally seen as traditional oil change establishments, gas stations, mechanic shops, and tow yards. These uses tend to have a large noise and traffic impact upon their neighborhoods; some, such as gas stations, tow yards, and mechanics that store cars outdoors, also have potential environmental hazards due to leakage concerns.

Over the past few years, specialty engine and automotive repair has become more prevalent in the local area, with mechanics specializing in classic vehicle restoration or particular types of automobiles and/or motorcycles looking for a place to locate and/or relocate within the City. Many of these specialty repairs can be done within a fairly small and enclosed facility, with no outdoor storage of fluids or vehicles. In addition, due to their small size and specialty nature, traffic impacts would be minimal. Seeing a pattern emerge, staff is recommending that the Planning Commission review and recommend a proposed change to the zoning ordinance that would accommodate these uses.

PROPOSED CHANGED TEXT

Below are the relevant sections of the zoning ordinance with proposed changes highlighted.

"Subdivision III: Corridors (HC, NC, GC)

Sec. 122-450. Purpose.

Corridors are mixed-use and commercial areas located along the arteries of the City, such as Washtenaw, Huron, Hamilton, Michigan, Harriet, and River.

(b) Neighborhood Corridor (NC). Neighborhood corridors have a linear land pattern and are adjacent to residential neighborhoods. The size, form and scale of buildings and the type and intensity of

uses should be complementary to abutting single-family or core neighborhoods, including less intense multiple-family residential building types and uses.

Sec. 122-451. Permissible Uses.
In the Corridor districts, no uses shall be permitted except the following.

				P=Principal, A=Accessory, S=Special Land Use, -- = Not Permitted	
USES	**HC**	**NC**	**GC**	**NOTES**	**SPECIFIC REGULATIONS**
AUTO-ORIENTED					
Parking lot	--	--	S	Permitted as an accessory use without special use permit.	Section 122-519
Parking Garage	--	--	S		Section 122-518
Automobile Sales	--	--	S		
Automobile Filling Station - no repair	--	S	S		Section 122-516
Automobile Filling Station with repair	--	--	S		Sections 122-516 and 122-515
Automobile Wash & Detailing	--	--	S		
Automobile Repair	--	--	S		Section 122-515
Small engine repair, less than 5,000 square feet	**--**	**P**	**--**		**All repair and storage to be done indoors; business hours limited to 7am to 10pm.**
Automobile Share Parking	A	A	A		
Automobile rental or share organization (parking, storage, wash & repair)	--	--	S		
Vehicle, Recreational Vehicle, Storage and Towing	--	--	S		

Planning Commission may also want to consider making a recommendation to Council that they consider making this a permitted use in the General Corridor District as well, and to add "automobile repair" to this class as well, to accommodate smaller, specialty repair.

Section 122-515 was not referenced, as it requires the areas of the site not landscaped nor under the building be paved. As no outdoor storage is permitted, this is not a concern here.

MASTER PLAN

Neighborhood Corridor is a subtype of the Corridor future land use described in the Master Plan, further described as below:

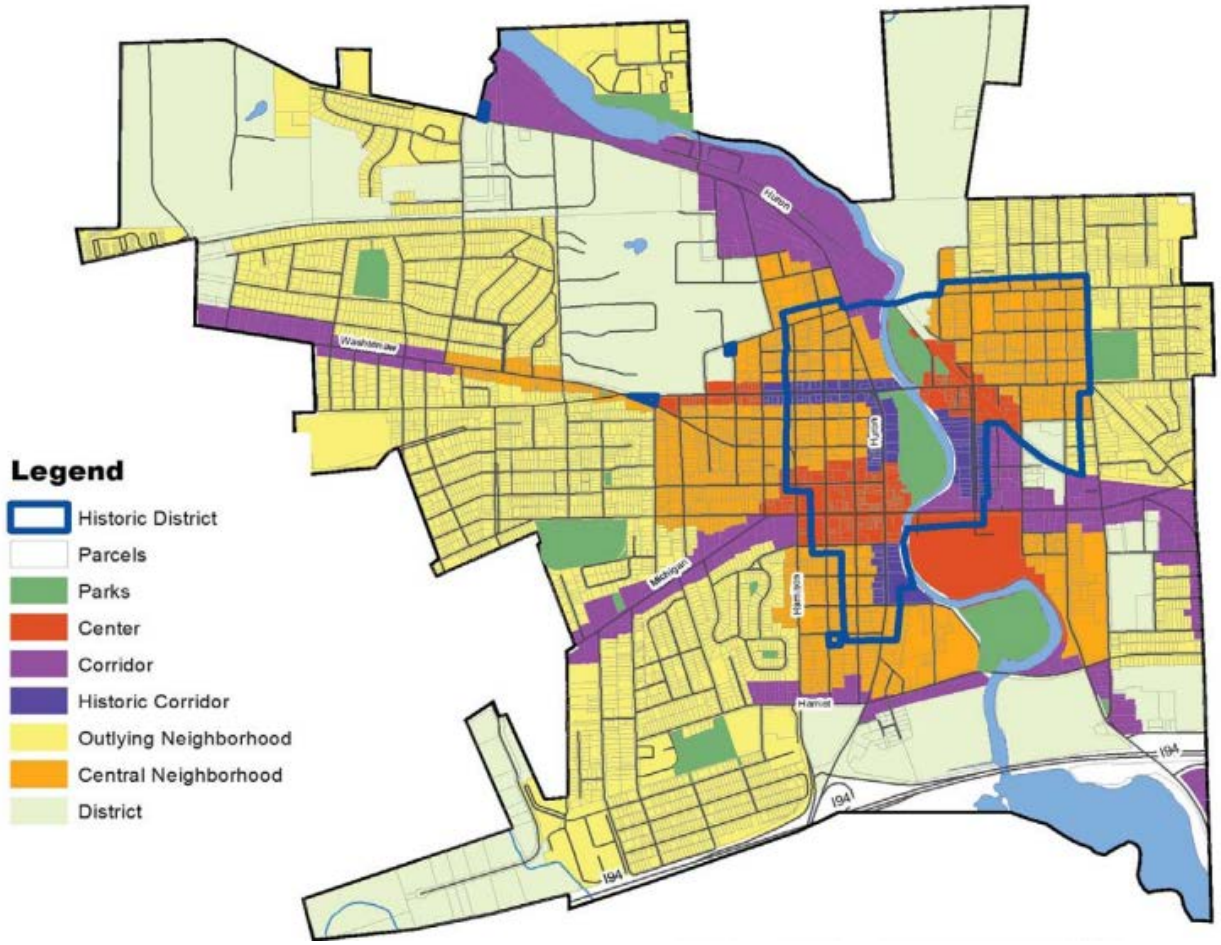
"**Corridors** are the streets that connect the City together, and sometimes divide it. They are the arteries of transportation into, around and through the City. Two types of corridors exist in Ypsilanti:

Historic Corridors connect the centers of the City with each other and the surrounding neighborhoods. They are dominated by large, historic homes now used in a variety of ways – residences, office, retail. Houses of worship and other civic buildings also line these corridors, interspersed with smaller homes. The transportation plan sees restoration of two-

way traffic to the one-way historic corridors of Huron, Hamilton and Cross. It also proposes the extension of River Street through the Water Street redevelopment area to Factory in the next twenty years. Uses will remain flexible allowing the historic buildings to accommodate changing markets and traffic patterns.

General Corridors are streets that connect the City to neighboring municipalities and the centers. Many of the corridors – Ecorse, East Michigan, West Michigan and Washtenaw – are primarily suburban in form and are currently appeal to auto-oriented commercial uses. The shallow lots along many of these corridors no longer accommodate the larger 21st century footprint of suburban style buildings with parking in front and lawns on all sides. The new pattern proposed in this Plan will allow parking on the street and require buildings to be closer to the street; with minimal yards, lots will have more buildable area for residential, commercial and office uses mixed throughout.

Other corridors – Huron River Drive and Harriet – have one type of building on one side of the street and a distinctly different situation on the other side of the street. Future regulations would require, where possible, the two sides of the street mirror one another. In twenty years, the dignity of Harriet Street should be restored to a walkable shopping district for the adjoining neighborhoods. Huron River Drive should become a point of integration between the campus of Eastern Michigan and the City. Addition of sidewalks, crosswalks and bicycle lanes are essential to transitioning this street from a dividing line geared only to move vehicles to a place where the City and campus meet seamlessly. Chapter 8 provides more detail for each of these areas." (p32-33)



STANDARDS FOR AMENDMENTS §122-362(a)

*(a) **Text Amendment.** For a change to the text of the Zoning Ordinance, the Planning Commission shall consider and the City Council may consider, whether the proposed amendment meets the following standards:*

(1) The proposed amendment is consistent with the guiding values of the Master Plan

Applicable guiding values of the Master Plan include:

- Ypsilanti is sustainable: per the decision-making rubric. This action creates and maintains job opportunities for residents.
- Great place to do business: per the decision-making rubric, this action attracts new &/or retains existing businesses, and fosters locally grown enterprises.
- Everyone in the region knows Ypsilanti has great things to do in great places that are in great shape: There are several existing specialty automotive repair shops within the City, most of which are nonconforming. Some are well-known, such as Café Racer; others less so, such as the specialty Volkswagen repair shop that was discussed at the Norris St rezoning discussion in April. These are all "destination businesses" that located here due to Ypsilanti's strong connection to automotive history.

(2) The rezoning is consistent with description and purpose of the proposed district.

The description of NC is as follows: "Corridors are mixed-use and commercial areas located along the arteries of the City, such as Washtenaw, Huron, Hamilton, Michigan, Harriet, and River. Neighborhood Corridor (NC). Neighborhood corridors have a linear land pattern and are adjacent to residential neighborhoods. The size, form and scale of buildings and the type and intensity of uses should be complementary to abutting single-family or core neighborhoods, including less intense multiple-family residential building types and uses."
The proposed amendment, by virtue of all work and storage being indoors, and limiting the use to a small footprint, allows the work to complement less-dense residential areas.

(3) The proposed amendment is consistent with the intent of this Zoning Ordinance.
Per §122-100, the intent of the ordinance is to promote the public health, safety, and welfare. In particular, to:
• create a safe, diverse, and sustainable city;
• meet the needs of the City's residents for food, fiber, energy, and other natural resources;
• guide the location of places of residence, recreation, industry, trade, service, and other uses of land;
• ensure that uses of the land shall be situated in appropriate locations and relationships;
• limit the inappropriate overcrowding of land and congestion of population and transportation systems and other public facilities;
• facilitate adequate and efficient provision for transportation systems, sewage disposal, water, energy, education, recreation, and other public service and facility needs;"

Allowing for small-scale small engine repair and automotive repair/restoration in the NC zoning district helps to locate jobs near homes, which helps to reduce demand on the transportation system in addition to providing employment opportunities for skilled trades.

(4) The proposed amendment will enhance the functionality, transportation network or character of the future development in the City; and

The change to the zoning ordinance reflects and embraces Ypsilanti's connection to automotive history as well as entrepreneurial development.

(5) The proposed amendment will preserve the historic nature of the surrounding area and of the City; and

Staff does not anticipate that this amendment will negatively or positively affect the historic nature of the City.

(6) The proposed amendment will enhance the natural features and environmental sustainability of the City; and

Staff does not anticipate that this amendment will negatively affect the natural features or environmental sustainability of the City.

(7) The proposed amendment will protect the health, safety, and general welfare of the public; or

Staff does not anticipate that this amendment will negatively affect the health, safety, or general welfare of the residents and visitors to the City.

(8) The proposed amendment is needed to correct an error or omission in the original text; or

These small-scale, specialty uses were overlooked in the drafting of both the 2014 ordinance and the one which preceded it; automotive repair had been divided into classes of work, not by scale of work nor neighborhood impact, and presumed that vehicle storage was outdoors. This change is reflective of an evolution in the industry.

(9) The proposed amendment will address a community need in physical or economic conditions or development practices; and

Staff has seen specialty engine and automotive repair businesses, led by people with strong ties to the local community, attempt and fail to find a location within the GC district for their business. Staff has also seen several vacancies in the NC district go unfilled that would otherwise be excellent locations for such a use.

(10)The proposed amendment will not result in the creation of significant nonconformities in the City.

The proposed amendment will enable resolution of nonconformities within the City.

STAFF RECOMMENDATION

Staff recommends the Planning Commission recommend ***approval*** of the text amendment to allow by right small engine repair, less than 5,000 square feet, all repair and storage within a fully enclosed building, and with business hours limited to 7a to 10p, with the following findings:

1. The amendment is consistent with the guiding values of the Master Plan.
2. The amendment is consistent with the description and purpose of the district.
3. The proposed amendment is consistent with the intent of the zoning ordinance.
4. The proposed amendment will enhance the character of the future development in the City.
5. The proposed amendment will enhance the environmental sustainability of the City and not negatively affect its natural features.
6. The proposed amendment will protect the health, safety, and general welfare of the public.
7. The proposed amendment will address a community need.
8. The proposed amendment will not result in the creation of significant nonconformities.

In addition, staff recommends that Planning Commission recommend to City Council that Council consider allowing not only small engine repair, but also automotive repair and restoration subject to the same conditions, and to consider permitting these by right also in the General Corridor zoning district.

Bonnie Wessler
City Planner, Community & Economic Development Division

c.c. File

PLANNING COMMISSION
MEETING MINUTES
May 16, 2018
CITY COUNCIL CHAMBER
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m.

II. ROLL CALL

Present: H. Jugenitz, L. Dahl MacGregor, P. Hollifield, M. Dunwoodie, C. Madigan, C. Zuellig, M. Simmons

Absent: T. Dennis (excused) J. Talaga (excused)

Staff: Bonnie Wessler, City Planner
Nan Schuette, Executive Secretary

Chair Jugenitz welcomed a new member, Michael Simmons, to the Planning Commission.

III. APPROVAL OF MINUTES

Commissioner Dahl MacGregor moved to approve the minutes of April 18 2018 with correction as noted on Page 4 (Support: P. Hollifield) and the motion carried unanimously.

IV. AUDIENCE PARTICIPATION

None

V. PRESENTATION AND PUBLIC HEARING ITEMS

1. NC-Small Engine Repair – Text Amendment

City Planner Wessler stated that this request is in response to feedback heard during the Master Plan and zoning code amendment process which limited auto-oriented uses strictly to the General Corridor District and generally as Special Uses. They are defined very broadly in our Zoning Ordinance. We have seen a lot of interest in classic cars, motor cycles, etc, repairs - all things that can be done indoors. There are a couple of places in the city but are non-conforming. As these places close down or new people want to start up, there are not many choices where they can locate - they can locate in GC with a special use but there are a number of unique places that could be used in a less impactful way. We could also limit hours of operation to cut down on noise, which has been a complaint in the past. Staff is recommending approval of the text amendment to allow by right, small engine repair, less than 5,000 sq. ft, all repair and storage within a fully enclosed building and with business

hours limited from 7:00 am to 10:00 pm with various findings. This could be done as a permitted use in the NC district and also as a permitted use in GC district which would reduce the hurdle to smaller businesses.

Commissioner Dunwoodie wonders about small engine repairs and if by that we mean small engines in automobiles. Planner Wessler responded that we could include in a definitions update later on – she was thinking of small engines approximately two liters for smaller cars. Commissioner Dahl-MacGregor asked if we have any definitions currently for auto repair and Planner Wessler responded that we do not have a definition for small engines but we do have a definition for auto repair. Small engines could also include lawnmowers, snow blowers, etc. Commissioner Dunwoodie asked about overlap with regular auto repair and Planner Wessler responded it would be to a smaller site and only done indoors. Chair Jugenitz also asked about inclusion in the Historic District.

Commissioner Dunwoodie moved to open the public portion of the hearing (Support: P. Hollifield) and the motion carried unanimously.

Malissa Hinderliter, 10 E. Cross – opened her business in 2009 and is currently located in Depot Town next to City Body. She wants to move to another location, which is Neighborhood Corridor, but it would limit them with an opportunity for growth – they are a premier business for motorcycles in Michigan as well as many parts of the United States**.** They could also help point out the differences between motorcycle repair and auto repair as well as small engines to help clarify the language for zoning purposes. They feel that they help bring a lot of business to the City of Ypsilanti. They have been featured on the Discovery Channel. They have been looking at the property of Superior TV off Michigan Avenue as well as Lincoln Street. It does not make sense to leave motorcycles/scooters outside because of the effect of the elements. They hope to make this change and discuss any further language changes that could fix making this zoning.

Commissioner Dunwoodie moved to close the public portion of the hearing (Support: C. Madigan) and the motion carried unanimously.

Chair Jugenitz stated that she is supportive of this text amendment and it would simplify our future work by applying it to each of the three corridors included in the zoning map. Her thought regarding the language re small engine repair is that we could possibly consider something like small and specialty engine repairs. That would help retain the targeting of the text amendment to these type of repair shops. Planner Wessler added that by limiting it to small and specialty engine repair could cause an overzealous zoning administrator to say work could not be done on the bodywork of this machine. Commissioner Dunwoodie added that it feels subjective but also feels "specialty" is not needed in this description. Commissioner Zuellig asked about noticing to which Ms. Wessler detailed. Some discussion was held on the possibility of having two liters as the definition on size of small engines. Commissioner Hollifield asked about clarification of automotive in the Historic Corridor, to which Planner Wessler stated there is already one existing and there is also a part of automotive use in N. River that would not be affected by this since they are more storage. If everything is indoors and it is less 5000 sq. ft, and if we do pass this and include HC, it would be allowed between 7:00 am and 10 pm. Commissioner Hollifield continued by asking why would we have to make

a further distinction between large and small engine if they are totally enclosed. Ms. Wessler said we could include a definition of small engine if people are so moved.

After further discussion with board members, Chair Jugenitz stated that it sounds to her that the proposal on the table is to retain the definition as stated in our current zoning text for automobile keeping the same rules. She asked if anyone had any objections to extending to at least neighborhood and general corridor and there was none.

Commissioner Dunwoodie moved that the Planning Commission recommend approval to City Council of the text amendment to allow, by right, automobile repair, less than 5,000 square feet, all repair and storage within a fully enclosed building, and with business hours limited to 7:00 am to 10: pm in neighborhood, general and historic corridor zones with the following findings:

1. The amendment is consistent with the guiding values of the Master Plan.
2. The amendment is consistent with the description and purpose of the district.
3. The proposed amendment is consistent with the intent of the zoning ordinance.
4. The proposed amendment will enhance the character of the future development in the City.
5. The proposed amendment will enhance the environmental sustainability of the City and not negatively affect its natural features.
6. The proposed amendment will protect the health, safety, and general welfare of the public.
7. The proposed amendment will address a community need.
8. The proposed amendment will not result in the creation of significant nonconformities.

The motion was supported by Commissioner Dahl-MacGregor. A roll call was taken and carried unanimously 7:0.

2. NC-Apartments – Text Amendment

Staff presentation was made by Planner Wessler who stated that the applicant is the owner of 1715 Washtenaw, which is zoned NC and does have an apartment in the basement level. Below ground residential units were not anticipated as part of NC, GC, etc. The main intent of the wording of the zoning ordinance "apartments located above ground permitted non-residential uses" was to encourage commercial uses on the first floor and apartments above. This is correcting an oversight. The applicant applied only to allow only in NC – staff recommended the use in GC and HC

Commissioner Dahl-MacGregor moved to open the public portion of the hearing (Support: C. Madigan) and the motion carried unanimously.

Abdou Thiam, 1715 Washtenaw – is requesting a Zoning Ordinance Text Amendment to permit apartments located below ground of permitted nonresidential use in the neighborhood Corridor zoning district.

Since there were no further comments, Commissioner Hollifield moved to close the public portion of the hearing (Support: L. Dahl-MacGregor) and the motion carried unanimously.

Resolution No. 2018-147
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. Resolution No. 2018-148, approving minutes of June 5, 2018
2. Resolution No. 2018-149, approving appointments to boards and commissions.
3. Resolution No. 2018-160, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N. River, 717 N. River, 719 N. River, 721 N. River, 723 N. River and 725 N. River to GC-General Corridor. ***(Second Reading)***

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Resolution No. 2018 - 148
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of June 5, 2018 be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

CITY OF YPSILANTI
CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS - ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JUNE 5, 2018
7:00 p.m.

I. CALL TO ORDER –

The meeting was called to order at 7:03 p.m.

II. ROLL CALL –

Council Member Bashert	Present	Council Member Robb	Present
Mayor Pro-Tem Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Council Member Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

Council Member Vogt moved, seconded by Mayor Pro-Tem Brown to approve the agenda.

On a voice vote, the motion carried, and the agenda was approved as submitted.

VI. INTRODUCTIONS

Mayor Edmonds introduced the following individuals; City Manager Darwin McClary, City Clerk Frances McMullan, Assistant City Attorney Dan DuChene, Interim Economic Development Director Joe Meyers, City Planner Bonnie Wessler, Fire Chief Max Anthouard, Police Chief Tony DeGiusti, Accounting Supervisor Rheagan Basabica, Fiscal Services Director Marilou Uy, Department of Public Services Director Stan Kirton, and OHM Engineer Kent Early.

VII. PRESENTATIONS –

VIII. AUDIENCE PARTICIPATION –

1. Adrienne Hirschfelder, 915 Sheridan St., stated she would like to see more options for community youth. The Eastern Michigan University Recreation IM currently offers community membership, however, it is not realistically available to the community. Many community members would like to see the Rec IM fees lowered and those under the age of eighteen allowed in without a guardian.

2. Jesse Ramse, 8367 Glendale Dr., supported Council Member Murdock's proposal for allocating greater funds for city parks. He would like to see the restrooms opened to the public.

3. Erica Bloom, 907 Pleasant, stated she is a Friends of the Rutherford Pool Board member. The pool board is about to embark on a capital project to improve its bathhouse. They have applied for a DNR Grant and will be penalized unless the city removes the recycling center. She encouraged Council to vote to remove the center.

4. Jessica Faul, 101 N. Wallace Blvd., encouraged Council to remove the Frog Island recycle center. If the center is not removed the Rutherford Pool will lose fifty out of a possible one-hundred and fifty points on its grant application.

5. Cindy Bodeves, 14108 E. Austin Rd., stated she is a member of WROC, the Washtenaw Regional Organizing Coalition, which brings together faith, labor, and individuals to create a collective voice with the hope to impact in the county. She asked Council to postpone any proposals that make use of the funds allocated by the county Mental Health and Public Safety Millage until her organization has had the opportunity to meet with Council. The organization urges all municipalities to view funding the directly addresses the crisis of mental health in the city as not just another budgetary line item.

6. John Hollingsworth, 4463 Hunt Club #2B, encouraged greater funding for mental health issues. The local police departments need this funding to better respond to mental health crises. His organization will be meeting with community leaders to ensure they keep their commitment to county voters to address mental health issues.

7. James Anderson, 1655 Victor, stated WROC has been working on mental health issues equality for a year. This issue is larger than one millage or one budget, mental health issues are deeply intertwined with many issues facing communities. There need to be other avenues for people to take for mental health crises other than police departments.

8. Carissa Watson, 2049 Bomber Ave., stated the mental millage needs to be used for its intended purpose in supporting public safety departments to respond to mental health crises. Hopefully, her organization will be able to work with the city to address these issues.

9. Laura Austin, 410 S. Huron, stated her main concern is the city's roads they are in disrepair. She is aware some are state trunk lines, and has called to have holes repaired along those roads. She has contacted the City Manager and Council Member Richardson who have told her roads are being patched daily, which is untrue. She has left numerous messages for both the City Manager and the DPS Director and has not had a return call in some time. Residents should be getting the services their tax dollars fund.

10. Amber Fellows, Ypsi Resident, stated the HRC Chair Sam Jones-Darling will discuss the resolution concerning the Rainbow Pride Flag. She encouraged Council to engage with the WROC group regarding the mental health. She agrees there is a gap in mental health services in Ypsilanti, which is filled in by the Police Department. She suggested an alternative to the police needs to be fund to address mental health issues. She asked Council to not hire anymore police officers.

11. Kyle Hunter, 430 S. Adams, stated the Mayor is corrupt and needs to be removed from office. She has lied on oath, and does not care about the city, and he does not care about what she has to say.

12. Dave Heikkinen, 133 W. Michigan Ave, Business Owner, stated there is a parking issue in the city, which will be further complicated as more buildings become occupied. There is money in this budget

to complete a parking strategy, and it is fair to say the business owners do not want to waste any money on studies, or strategies. The city never follows any of the findings of those studies, and business owners can inform staff what the issues are. He asked if any funds are to be allocated for parking have them be used to make changes not for studies. There needs to be signage, restriping, and filling potholes the Washington Street parking lot isn't very full, the Riverside Park lot is basically empty, and Water Street could be used to some degree. The most important people that come to the downtown are the customers, and that drives the success of Ypsilanti.

13. Sam Jones-Darling, 102A Village, stated when Resolution No. 2018-133 should include the Trans Pride Flag as well as the Rainbow Flag. The HRC believes Ypsilanti is an inclusive city and when things are visible change happens. He added the $20,000 for professional development for public safety is positive, staff need more training. He thinks it is a good idea to allocate funds to construct a train platform, to increase public transit. Increasing public transit allows for greater opportunity to address public health issues.

14. Sue Melke, 330 Chidester #409, asked to see a list for exactly how the public safety millage was being allocated. She agrees the police department needs greater training for mental health crises. She lives in a building that 80% of the tenants have mental health issues, and she is the person that calls the police when there is a problem. It should not be her responsibility, there should be another avenue. Community Mental Health services are incredibly inadequate, which is why these funds need to be dedicated to those services. She does not think rental inspections should follow a three year cycle, an additional inspector needs to be hired to get back on track. She doesn't agree there are not enough places to park, parking needs to be better strategized. She asked when meetings for parking take place they include more than just business owners. She asked when the recycling center is removed are there concerns of contamination, and if so what would remediation cost. She supported Council Member Murdock's proposal to allocate $100,000 for park improvements.

IX. REMARKS BY THE MAYOR –

- Mayor Edmonds thanked Ms. Hirshfelder for her comments regarding the campaign for EMU to allow greater community use of its recreation facilities. Ms. Edmonds recommended requesting the Parks and Recreation Commission make a formal request to the university, which could then be submitted to Council.

- Most other comments will be addressed as a part of budget discussions.

  Council Member Richardson stated has traveled the route Ms. Austin is speaking about across Harriet on Hamilton there is a ridge in the road. If she had been going the speed limit damage would have been done to her car. She asked that there be a resolution to this problem. Staff needs to be careful in how they respond to the public.

X. ORDINANCES - FIRST READING –

Ordinance No. 1310

1. An ordinance entitled, "2018-2019 Tax Levy Ordinance".

   A. Resolution No. 2018-123, determination

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   That the proposed ordinance entitled "2018-2019 Tax Levy Ordinance", be approved on First Reading.

OFFERED BY: Council Member Vogt

SECONDED BY: Mayor Pro-Tem Brown

City Manager Darwin McClary stated the tax rate will be increasing by about 1.0939 mils over the current year. There are two new millages that will be on the summer tax bill, the Mental Health and Public Safety Millage and the Water Street Debt Millage.

B. Public Hearing

1. Dave Heikkinen, 133 W. Michigan Ave, Business Owner, stated he is shocked by the tax rates in the city. The rates are higher than in Rochester Hills, Ypsilanti needs to do whatever it can to decrease the tax rates. Council needs to think about making it more difficult for development because this city needs development to decrease the tax rates.

2. Laura Austin, 410 S. Huron, stated the city's taxes are extremely high, and as taxes increase services decrease. She knows there are plenty of places that pay less in taxes and have better services.

3. Kyle Hunter, 430 S. Adams, stated there Native American remains on Water Street, which has been confirmed by a historian.

4. Adrienne Hirschfelder, 915 Sheridan St., reiterated Ypsilanti has one of the highest millage rates in the state. It is going to be difficult for home owners to stay in the city. If the values of homes continue to increase many home owners will be forced out of the city.

C. Resolution No. 2018-124, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled "2018-2019 Tax Levy Ordinance", be officially closed.

OFFERED BY: Council Member Vogt
SECONDED BY: Mayor Pro-Tem Brown

On a voice vote, the motion carried, and the public hearing was closed.

Mayor Edmonds thanked all for their comments and encouraged citizens to get involved with state legislative campaigns to increase state revenue sharing.

On a roll call, the vote to approve Resolution No. 2018-123 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes

Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Ordinance No. 1311

2. An ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and major Organizational Unit for FY 2017-2018"..

D. Resolution No. 2018-125, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2017-2018, be approved on First Reading.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

City Manager McClary stated FY 2017-2018 amended budget calls for a General Fund expenditure of $14.3 million. The aggregate expenditure budget for all funds is $29.5 million.

E. Public Hearing

None

F. Resolution No. 2018-126, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Public Hearing for "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2017-2018, be officially closed.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

On a voice vote, the motion carried, and the public hearing was closed.

Council Member Murdock stated after the noted changes are made the budget is short $6,300. Fiscal Services Director Marilou Uy responded the city received a payment as a result of the sale of city property to the Ozone House. That coupled with the EHIM Wrap adjustments resulted in the shortfall of $6,300. Mr. McClary added the shortfall will require a transfer from the General Fund.

Council Member Murdock asked if the amount listed from the Ozone House property sale was net or gross. Ms. Uy responded it is the net amount.

On a roll call, the vote to approve Resolution No. 2018-126 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes

Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Ordinance No. 1312

3. An ordinance to adopt budget appropriations by department and major organizational unit for 2018-2019 and 2019-2020 fiscal years.

A. Resolution No. 2018-127, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2018-2019 and 2019-2020", be approved on First Reading.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

Mr. McClary stated as it currently stands revenues are at $13,914,932 and expenditures are $13,700,487. The General Fund Budget would be $14,039,400 and expenditures would be $13,554,388. The aggregate of all funds is $30,225,932 and expenditures are $29,611,590 and the following year the revenues are $30,751,710 and expenditures are $29,580,853. At this point the city's financial situation is looking more positive. If the trends continue the city will be in better financial shape than it has in years.

B. Public Hearing

1. Mark Hergott, 111 Miles, stated roughly $200,000 for 2019 and about $500,000 for 2020. It doesn't cost that much to keep restrooms open in the parks. That is the one thing that Council and the City Manager could do to indicate the days of austerity are over.

2. Sam Jones-Darling stated the city has an issue with its rental units, and the rental monopolies are taking advantage of this city's citizens and unfairly increasing rents. The city has a shortfall of rental inspectors and $30,000 could change that and occupancy certificates could be revoked if mold is detected. He is going to push the Human Relations Commission to stop income discrimination, including Section 8.

3. Laura Austin, 410 S. Huron, agreed the city needs to hire more inspectors to regulate rental properties.

4. Dave Heikkinen, 133 W. Michigan Ave, Business Owner, stated there is a study budgeted for $80,000 and asked what that is.

   Council Member Richardson responded the study is for the Penn Dam. Mr. Heikkinen replied he hopes a parking study has not been budgeted. Council Member Murdock responded the parking study is in the budget. Mr. Heikkinen replied he hopes Council will consider removing that study.

5. Adrienne Hirschfelder, 915 Sheridan St., asked for the bathrooms to be fixed in the city's parks.

6. Noah Rucker, 1839 Austin Dr., agreed more funding needs to be funneled into rental inspections. There is an issue with white supremacy in how employees are treated. This is a big issue and needs to be addressed.

7. Kyle Hunter, 430 S. Adams, stated he stands in solidarity with opening the bathrooms in the city parks. He agrees white supremacy needs to be taken account in housing, especially on the Southside. Several people he has spoken with are experiencing housing insecurity because of the urban renewal program.

8. Sue Melke, 330 Chidester #409, stated Council has been chastised for not being transparent. A town hall was held for the budget which was not a true town hall, there was no back and forth. Now the packet for this meeting is too large for the public to search through, how Council can expect the community to become involved.

9. Amber Fellows, Ward 3, agreed the budget town hall was not useful, and encouraged to hold an improved one next year. She said she will be in support of any affordable housing initiative. Affordable housing improves public safety, mental health, community relations, and it would be a sign of cooperation from Council.

C. Resolution No. 2018-128, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Public Hearing to consider an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years "2018 – 2019 and 2019 - 2020", be officially closed.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

On a voice vote, the motion carried, and the public hearing was closed.

Mayor Edmonds asked what the cost would be to open the restrooms in city parks. Mr. McClary replied he does not believe staff has been provided those estimates to date. DPS Director Kirton added each facility will need to be evaluated in order to provide accurate estimates. Ms. Edmonds asked for those estimates.

Council Member Murdock asked if two police officers are hired will the city be able to meet its obligation to provide a DDA district officer. Mr. McClary replied one of the positions will be assigned primarily to the downtown district to comply the contract. That does not mean the officer cannot be utilized for other emergency situations.

Mayor Edmonds stated she is strongly in favor of increasing training for the Police Department for mental health crises.

Council Member Vogt stated at one point he supported funding three new police officers, and the budget can be amended throughout the year. If Council sees a need to add another officer, beyond the two in this budget, the budget can be amended. He added if there are other things, beyond the Police Department, Council would wish to add to the budget, it can be done at a later date. Mayor Edmond added part of the difficulty of recruiting and training officers is because the low staff levels lead to officer burnout. Chief DeGiusti agreed.

Council Member Richardson agreed Council needs to at least budget two officers. Sometime in the future this country needs to deal with the systemic racism in police departments. Until that issue is resolved all police departments will have difficulty recruiting qualified officers.

Council Member Bashert moved, seconded by Mayor Pro-Tem Brown to add a fulltime code enforcement officer to the budget.

Mayor Edmonds asked what the cost would be for an additional code enforcement officer. Mr. McClary responded $38,940. Council Member Richardson asked if the employee would be hired at tier two. Council Member Bashert asked if the estimated amount includes additional revenue the position could generate. Mr. McClary responded no.

Council Member Robb stated the issue with code enforcement is not a lack of inspectors it is a lack of support staff. This is the wrong way to approach the problem. Mayor Edmonds responded the current code enforcement officer provides all his own paperwork, and it will be up to the chief how he wishes to allocate the work load. Chief DeGiusti proposed there are many complaints that are received by code enforcement, a second officer would allow the complaints to be responded to more quickly.

Council Member Richardson asked what it would take to make the code enforcement officer more productive. Chief DeGiusti replied he believes the code enforcement officer is very productive, but what would help him is to shorten the time frames required by ordinance for warnings. Council Member Murdock asked if a proposal could be brought to Council to make those adjustments. Council Member Robb replied the city must follow due process. The only issues that receive warnings are grass and snow which are published. There needs to be consistency in how the city operates, what code enforcement needs is administrative help much like in the building department. Mayor Edmonds stated her goal is to increase code enforcement's capacity.

Council Member Bashert asked what would be more helpful, more administrative help or another officer. Chief DeGiusti replied even if the officer had zero clerical work he still would not be able to have enough time to cover the entire city.

On a roll call, the vote to amend Resolution No. 2018-128 by adding a fulltime code enforcement officer was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

Council Member Bashert stated the city has a backlog of rental inspections. Staff has expressed that it is as much a clerical issue as an inspection issue. She asked if staff is confident it can get inspections back on track. Interim Economic Development Director Joe Meyers responded in the affirmative, and Building Department staff has informed him additional clerical help will assist in achieving that goal. Ms. Bashert expressed it is an urgent matter for the city to get its rental inspection program up to date. She would like staff to get caught up within four months. Mr. Meyers stated additional clerical help will allow the department to be more proactive. Ms. Bashert responded she does not want the program to catch up in a year.

Council Member Bashert moved to hire temporary clerical and inspection staff until inspections are caught up within four months.

Council Member Robb asked for clarification of the motion.
Council Member Bashert asked what staff it would take to get back on track. Mr. Meyers responded part of the issue would be training new staff. It takes around two months for an employee to be trained, and would be difficult for

temporary employees. Staff can put together a proposal on how to get inspection back on schedule, but setting a timeline is difficult. Ms. Bashert stated she would like to see that proposal if there is Council support and a person in the pipeline who is partially trained on the city ordinances. Mayor Edmonds agreed with Council Member Bashert, but realistically it would be difficult to get on schedule in four months. Mr. McClary asked if Council is comfortable with the city hiring contracted services. Ms. Bashert replied that should be considered in the proposal. Council Member Richardson added it would make sense to contract to complete that work.

Council Member Bashert withdrew her motion.

Council Member Murdock stated this is the first budget in ten years the city has flexibility to accomplish some goals, rather than respond to debt. The approval of the Water Street Debt and the County Mental Health and Public Safety Millage provide the city with additional revenue. Staff submitted a budget the restores several positions that were eliminated as a part of the economic downturn to increase service. Staff recommended creating a public safety account to allocate the funds created by the county millage. He stated there are many issues in the city that need to be addressed that have been postponed because of the economy. He suggested allocating funds the capital park fund, moving the recycling center, providing a match to the Rutherford Pool for the DNR Grant, providing funds to respond to issues with the Penn Dam, and creating a housing trust fund. He stated the city recently lost one-hundred affordable housing units when Cross Street Village changed its business structure. However, it will increase the city's revenue by $90,000, which can be used to fix the situation Cross Street Village caused. He does not believe the city should allocate the county funds for public safety. The funds should be allocated to the General Fund or the Capital Improvement Fund instead of forming a public safety fund.

Council Member Richardson appreciated all the work of Council Member Murdock, and agrees with his proposals but does not think it should come out of the county millage. When people voted to approve this millage they did so thinking it would be used for mental health. If it is used for something different she feels people will view it as a 'bait and switch'. She views the only proposition that would use the funds for what they were intended is developing a housing trust fund. Mayor Edmonds agreed, and suggested using the county millage to fund police training, the new code enforcement officer, the hiring of two police officers, and potentially the housing trust fund. Ms. Richardson stated she would like funds to establish a warming and cooling center.

Council Member Richardson moved to allocate $100,000 of the County Mental Health and Public Safety Millage for the development of a warming and cooling center.

Council Member Richardson withdrew the motion.

Council Member Murdock stated funding the two ongoing positions with the millage funds could be a disaster, and has been the case in the past. Ongoing costs should be in the General Fund not a millage that will expire in a few years. He is not against funding a warming center and assumed there was going to be a proposal for this budget based on conversations over the past six months. However, he views a warming center as an ongoing expense and should be done in conjunction with the county, who has a higher funding capacity. Mayor Edmonds responded she understands the philosophical differences, but the millage has a life span of eight years.

Council Member Vogt stated he is sympathetic to Council Member Richardson's suggestion to develop a warming center. However, Ypsilanti can barely do the fundamental tasks of a city and should be extremely careful and reluctant about taking on a new project. He suggested the city explore the possibility of a warming center with county agencies, state agencies, charities, and churches to see if a better job can be done without expending city funds. He believes the tax payers read the millage language and realize the funds allocated to the city had nothing to do with mental health. When he voted for it he understood the city could use that money for capital improvements. The city is not the past party to address mental health issues, those are better helped at the county level, and the city should not fund duplicate services. Council Member Richardson responded most of the people she spoke with did not view the millage in that matter.

Council Member Bashert agreed it is a mistake to fund staff through a millage that could sunset in eight years. She agrees the mental health portion of the millage was to be administrated by the county. Municipalities are not setup to

provide mental health services. She worked for a number of years in homeless advocacy as a fund development director and she is familiar with the needs of the homeless community. She would like to contact an agencies to provide data to understand the homeless issue in the eastern part of the county prior to considering providing services.

Mayor Pro-Tem Brown stated many of the residents she spoke with expect to see funds spent on mental health and public safety. She asked the Chief to provide a concise version of what the department is working on in terms of mental health. Chief DeGiusti stated the work is still in its initial stages. The Washtenaw County Mental Health Diversion Council, which includes several county police forces, members of Community Mental Health, Children Services, Mental Health Court, the Public Defender's Office, and other agencies. The purpose of this Council is to understand the particulars of the problem and the best course of action to use the funding to find a resolution. The work on this has just begun, and the third meeting is Monday, June 11th. Nothing is concrete at this point, but all stakeholders are at the table with the ability to provide input.

Council Member Richardson asked for an overview of the training initiated by the Sherriff's Department. Chief DeGiusti replied the training involves more than just mental health issues, it incorporates several other trainings such as implicit bias training and several others. Mayor Edmonds stated she understands on each shift at least one officer will have training in mental health crises, and asked for an explanation of that training. Chief DeGiusti responded Critical Incident Training is a forty hour course, which includes an eight hour segment regarding managing mental health crises. The training will provide an officer the training to work with someone from Community Mental Health during a mental health crisis. Mayor Pro-Tem Brown asked if officers have begun that training. Chief DeGiusti responded no, he explained it is a large undertaking but if successful it will be well worth it.

Council Member Vogt stated the Penn Dam is either going to need to be repaired, at great expense, or removed at greater expense. If the dam is removed it will most likely require tremendous remediation, and development of the river bottom. The city needs to begin planning and allocate funding for that project. He agreed with Council Member Murdock this is a public safety issue, if the dam fails it could result in deaths. He supports setting money aside for that purpose. Mr. McClary stated the 2013 study revealed a cost of just under $700,000 for only repairs, and a rough estimate for removal is $1 million or more. Mr. Vogt stated allocating $100,000 a year for eight years will make that project more secure. He would also like to allocate $50,000 to $100,000 for possible unknowns. Generally speaking he is in favor of Council Member Murdock's suggestions.

Council Member Murdock stated he revised his proposed allocations to include a train fund of $100,000, and reduce his other proposed allocations.

> **Council Member Murdock moved, seconded by Council Member Bashert to eliminate the Public Safety Fund and use the $375,000 to cover specific projects for FY 2018-19; including $125,000 to the Park Capital Fund, $50,000 to the Penn Dam Fund, $75,000 to a Housing Trust Fund, $25,000 to the removal of the recycling center, and $100,000 for the train stop. In FY 2019-2020 all allocations to be the same, except the removal of the recycling center will be change to a match for the Rutherford Pool Grant.**
>
> **Council Member Vogt moved to amend the amendment by removing $25,000 out of the Parks Capital Fund for each year, and set it aside as a non-designated amount for future consideration.**
>
> **Without support the motion fails.**

Council Member Murdock stated he is not opposed to reducing his allocation to the Parks Capital Fund, but the allocation of $125,000 would amount to $10,000 per park. Each of the bathroom renovations would cost more than $10,000. Council Member Bashert stated there are not bathrooms in each park.

Council Member Richardson asked why these funds cannot come from the funds freed up by the Water Street Millage. Council Member Robb stated it could but there is only $175,000 remaining to be allocated.

Council Member Bashert stated in general she agrees with the proposed allocation. However, the allocation for the Penn Dam appears to be too small, considering the large expense. She would like that allocation to be increased to $75,000 for each year. She suggested reducing the proposed Parks Capital Fund by $15,000 and the Housing Trust Fund by $10,000.

Council Member Bashert moved, Council Member Vogt to amend the amendment to reduce the proposed Parks Capital Fund by $15,000 and the Housing Trust Fund by $10,000 and allocate the $25,000 to the Penn Dam.

Mayor Edmonds stated she will not be supporting that motion. Council Member Richardson agreed.

Council Member Murdock suggested using the General Fund to finance the removal of the recycling center. Mr. McClary replied the $25,000 for the removal of the recycling center can come from the General Fund.

Mayor Edmond prefers keeping the public safety fund intact, but it appears the majority of Council wishes to use those funds elsewhere. She explained if the Public Safety Fund is eliminated it appears everything would be coming from the General Fund. Council Member Murdock replied the funds would flow into the Capital Improvement Fund. Council Member Bashert stated the Penn Dam is either going to be a problem or a project at some point, and must be addressed. $50,000 a year will not begin to solve that problem.

Council Member Bashert is open to using the $25,000 proposed for the removal of the recycling center, and use the General Fund to finance that project.

Council Member Murdock moved a friendly amendment to use the General Fund to finance the removal of the recycling center and the Rutherford Pool grant match, and allocate the $25,000 original proposed for the removal of the recycling center to the Penn Dam project for two years.

Council Member Bashert accepted the friendly amendment.

Council Member Vogt accepted the friendly amendment.

On a roll call, the vote to amend the amendment to Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	No	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 5 NO: 2 (Robb, Richardson) ABSENT: 0 VOTE: Carried

Council Member Robb stated setting aside $75,000 for the Housing Trust Fund in FY ending 2019 doesn't make sense because the city does not know what that trust will do. It is an interesting idea, but until the time the fund is better defined he doesn't want to allocate funding to it. He suggested leaving the allocation of $75,000 in for FY 2019-2020, but removing the $75,000 in FY 2018-2019 and move it into the Park Capital Fund.

Council Member Robb moved, seconded by Mayor Pro-Tem Brown to remove the $75,000 from the Housing Trust Fund in FY 2018-2019 and move it into the Park Capital Fund.

Mayor Edmonds stated there is much excitement in the Housing Equity Committee and suggested leaving in those funds in order to address needs as the report is finalized.

Council Member Murdock stated the idea of a Housing Trust Fund is to accumulate resources to use in the future. Removing the funding from the first year would delay that process. He will not be supporting Council Member Robb's amendment. Mayor Edmond stated funding a warming center would be an appropriate use of that fund.

Council Member Bashert stated the Housing Trust Fund is an open line item, and there are amazing things, especially as funds accumulate. She asked if Council will be the deciding body on what to do with those funds. Council Member Murdock responded in the affirmative.

Mayor Edmonds stated she is in favor of providing greater funding for parks, but she would like to begin to enhancing public safety and mental health initiatives.

Council Member Richardson stated she agrees city parks need to increase maintenance and re-open the bathrooms, but she would prefer it not come out of the Housing Trust Fund. She understands the restrooms were closed resulting from damage. Council Member Robb stated that was the reason, the restrooms would be damaged, than repaired only to again be damaged.

On a roll call, the vote to amend the amendment for Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	No	Mayor Edmonds	No
Council Member Richardson	No	Council Member Vogt	No
Council Member Bashert	No		

VOTE:

YES: 2 NO: 5 (Vogt, Richardson, Murdock, Bashert, Edmonds) ABSENT: 0 VOTE: Carried

Mayor Pro-Tem Brown moved, seconded by Council Member Vogt to extend the meeting until midnight.

On a voice vote, the motion carried, and the meeting was extended until midnight.

Council Member Richardson asked to possible table this to later in the meeting, in order the hear resolutions audience members might be interested.

On a roll call, the vote to approve the amendment to Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	No	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 5 NO: 2 (Robb, Richardson) ABSENT: 0 VOTE: Carried

Mayor Pro-Tem Brown moved, seconded by Council Member Vogt to table Resolution No. 2018-128 until later in the meeting.

On a voice vote, the motion carried, and Resolution No. 2018-128 was table.
Council Member Robb dissented on the vote.

Council Member Richardson was absent.

XI. CONSENT AGENDA – Resolution No. 2018-129

1. Resolution No. 2018-130, approving minutes of May 15, May 17, May 22, 2018.

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   THAT the minutes of May 15, May 17, and May 22, 2018 be approved.

2. Resolution No. 2018-131, approving appointments to boards and commissions.

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

NAME	BOARD	EXPIRATION
Keith Michalowski 410 Maple Ypsilanti, MI 48198 (Reappointment)	**Sustainability Commission**	**5/1/2021**
Heather Khan-Welsh 711 Cambridge St. Ypsilanti, MI 48197 (Reappointment)	**Zoning Board of Appeals**	**5/1/2021**
Cheryl Zuellig 702 Collegewood Ypsilanti, MI 48197 (Reappointment)	**Planning Commission**	**5/1/2021**

OFFERED BY: Council Member Bashert
SECONDED BY: Mayor Pro-Tem Brown

On a voice vote, the motion carried, and the Consent Agenda was approved.

Council Members Vogt and Richardson were absent.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2018-114, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N River, 717 N River, 719 N River, 721 N River, 723 N River and 725 N River to GC-General Corridor. **(Tabled May 15, 2018)**

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   Whereas, an application has been made to rezone 720 Norris and a portion of certain North River St parcels from NC and CN-Mid to GC; and

Whereas, a guiding value of the adopted Master Plan is "Ypsilanti is a good place to do business, especially the green and creative kind;" and

Whereas, the Planning Commission has reviewed the application for rezoning and recommended approval;

Now therefore be it resolved that the Ypsilanti City Council adopt the ordinance entitled "Norris and North River rezoning" on first reading.

OFFERED BY: Council Member Murdock
SECONDED BY: Council Member Bashert

Council Member Murdock suggested waving Council rules and allow individuals living near the site of the proposed ordinance change to comment.

A member of the audience stated the property owners near the site encourage the change in the zoning code.

Council Member Robb stated his issue with the proposed change is the change it will cause in parking at the site. He stated if the applicant proposes constructing a parking lot next to single family homes what will be staff's recommendation be to the Planning Commission. Ms. Wessler responded extensive screening, limited access and not to access onto River St, and access onto Norris. She added she cannot not speak to parking quantity without knowing more about the design of the building. Mr. Robb asked where else in the city is a parking lot next to CN-Mid, is the city creating an issue that does not exist anywhere else in the city. Ms. Wessler replied no, every church and every school has parking next to some sort of residential area. Mr. Robb clarified the parking as commercial. Ms. Wessler replied technically schools and churches are commercial uses. She asked what the concern is, as the ordinance has anticipated parking being next to different land uses. Mr. Robb responded this is a higher intensity use and the business will stay open until midnight. His concern is creating an issue that does not exist anywhere else in the city. Ms. Wessler responded no, but the issues is more common closer to downtown.

Council Member Bashert stated during the last meeting the discussion was about eight story buildings and now there is an issue with parking. This has the recommendation of staff and the Planning Commission, and further this is an established business looking to expand and has completed its due diligence. Mayor Edmonds added the property owners boarding this business have only stated they are pleased with the expansion.

Council Member Richardson asked what the Ward 3 Council Members have heard from their constituents regarding this proposed change in zoning. Council Member Murdock responded the Corner Brewery is a popular business causing support for its expansion. However, several neighbors have raised some concern with the proposed change in zoning. He assume the site plan approval of this project will include noticed public hearings at a Planning Commission meeting, but will not be heard again by Council. There will be opportunities to voice opinions once for information is available. Ms. Wessler responded in the affirmative. Council Member Robb responded he has expressed his concerns regarding parking. Currently, the parking lot is screened to the houses on River Street. Mayor Edmonds asked what Council Member Robb had heard from his constituents. Mr. Robb responded people are concerned about it, there are six houses around the site and one is on board with the request. Ms. Wessler stated several of the neighbors attended the Planning Commission meeting and parking was not discussed to her recollection. It is not unusual to have parking next to a residential area anywhere in the city.

On a roll call, the vote to approve Resolution No. 2018-114 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

2. Resolution No. 2018-132, South Huron Parking Lot Improvements.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti owns, operates, and maintains seven (7) municipal parking lots within the downtown district of the city; and

WHEREAS, the former Smith Furniture building at the northeast corner of South Washington and Ferris is being renovated for legal assistance services and will generate considerable additional parking demand in the South Huron municipal parking lot; and

WHEREAS, downtown merchants have expressed serious concerns about the impact of the additional utilization of the parking lot and demand for parking for business customers and employees; and

WHEREAS, the merchants are requesting that the city act to repair and restripe the South Huron parking lot forthwith to maximize the number of available parking spaces to address the parking needs of the business community; and

WHEREAS, the city has obtained a restriping design from its engineers to maximize the number of parking spaces in the South Huron lot, together with a probable estimate of construction cost in the amount of $50,000, including construction, contingency, and design and construction engineering;

NOW THEREFORE BE IT RESOLVED BY THE CITY OF YPSILANTI that the city council does hereby waive competitive bidding requirements and authorize administration to proceed to solicit competitive price quotations for the repair and restriping of the South Huron parking lot and to proceed with the work as soon as possible at an estimated total cost of $50,000.

OFFERED BY: Council Member Richardson
SECONDED BY: Mayor Pro-Tem Brown

Interim Economic Development Director Joe Meyers provided an update to why this resolution was submitted for approval.

Council Member Bashert stated the lot was never painted to maximize the space. Mr. Meyers responded no. Ms. Bashert asked why it was painted in that configuration. Council Member Robb responded it was painted that way to accommodate for fire suppression vehicles. Ms. Bashert replied the proposed design would accommodate a fire suppression vehicle. Mr. Meyers responded in the affirmative. Ms. Bashert asked why it was not striped this way initially. Mr. Meyers responded from the research he has completed it was designed that way to maintain a delivery lane.

Council Member Richardson stated the South Huron Lot was redone several years ago through the DDA with Council's approval. It was completed at the time the dumpster enclosures were constructed. The construction changed the flow of traffic onto Huron Street. A number of parking spaces were eliminated at the time, and several Council Members were opposed to the changes in parking. Ms. Bashert stated she is frustrated because the DDA striped the lot to accommodate business needs, and now the city is being asked to pay for this reconfiguration for something the business community

requested. She is frustrated MAP is being vilified for causing parking issues in the downtown, when it was the business community that requested the current configuration. Council Member Robb responded it is unfair to lump all businesses into a single community because the business community of fifteen years ago has changed. However, this is a solution to a problem the city does not have. The issue is not with the restriping, the issue is the city allows people with downtown parking permits to park wherever they want. The city can solve this issue if it focuses on the problem, which is allowing employees and residents to use those parking spots. He asked if there is a limit on the number of parking permits to be sold. Mr. McClary responded the ordinance allows for thirty-five residential parking permits, and thirty-one have been issued. Mr. Robb stated the city needs to set rules on employee and residential parking.

OHM Engineer Kent Early stated the scenario provided Council maximizes parking, however, several other scenarios were completed at varying costs.

Mayor Edmonds stated this parking lot has had issues with barrier free signage, especially in the winter months. She asked if that has been addressed as a part of this process. Mr. Early responded in the affirmative. Ms. Edmonds asked if there is a reason why the barrier free spots are not the ones closest to the street. Mr. Early responded they could be moved, if Council decides to do so.

Council Member Vogt asked if there any spots that are listed as motorcycle only, in order to save spots. Mr. Early replied there is potential for that possibility. Mr. Vogt suggested compact only spaces. Mr. Early responded there are concerns about access. Mr. Vogt asked about the possibility of bicycle parking. Mr. Early responded that would not be a problem.

Council Member Murdock stated obviously the parking lot needs to be patched and restriped no matter what the configuration. He said the downtown employee and residential parking issues need to be fixed. He said he has not received a response to why employee permit holders are allowed to park at meters. Mr. McClary responded there are a lot of parking issues that need to be addressed. He added many business have suggested shifting permit parking to the Washington Street Lot. No matter what the city does not everyone is going to be pleased with the outcome. Chief DeGiusti stated he would follow-up with parking enforcement.

Council Member Bashert stated several times during goal setting comments were made to examine parking citywide. She stated the timing of this resolution being submitted to Council seems awkward. Mr. McClary responded the city is addressing this issue now because of the increased demand for parking. Ms. Bashert understands it is to meet an immediate need, but will this create another problem that another $50,000 will need to be spent to fix. Mr. McClary responded not this project. Ms. Bashert asked why the DDA is not funding the reconfiguration, since they did last time. Mr. McClary responded he believes the DDA would respond because the city collects the revenue for that lot. Council Member Murdock stated he believes the DDA should fund the reconfiguration.

Council Member Richardson stated she is reminded of an MML conference that a Mayor from Bogota, Columbia discussed parking issues. The gentleman claimed parking should not be the responsibility of the city and the city has moving toward non-motorized transportation.
Council Member Robb asked if we were to purchase a parking permit now would it be prorated. City Clerk McMullan responded the permit is prorated. Mr. Robb asked when the parking permits expire. Ms. McMullan responded August 31st. Mr. Robb stated the city has until August 31st to change the parking rules. Mayor Edmonds replied this reason is why the city needs to perform a parking strategy. Mr. Robb responded a study will tell us the employees should park as far away as possible.

Council Member Bashert stated she will support this because the City Manager said it will be consist with whatever parking solution is found citywide. This community has behaved extremely badly around this topic.

Council Member Murdock stated the restriping and resurfacing needs to be completed, and he does not see buy in from the DDA. He added if the DDA does not contribute to this project, the removal of the recycling center, or the rail project the city owes them nothing in terms of the DDA dedicated police officer. Mr. McClary responded he does not speak for the DDA, but they are interested in partnering with the city on certain projects. He believes they are waiting on further direction from Council.

DPS Director Stan Kirton does have signed proposals to reseal the Washington Street lot and Adams Street Lot.

Council Member Murdock asked if Act 51 Funds can be used for parking lots.

Council Member Robb stated Council should not be voting on this it should be an amendment to the budget. Mayor Edmonds asked when the project will be completed. Mr. Kirton responded it hasn't a request for proposals has not even been completed. Mr. Early added this project will not be completed until the next fiscal year. Mr. Robb stated Council should reject this proposal and discuss it during the budget. Mr. McClary stated when staff returns with a contract to perform the construction a budget amendment will be necessary.

Council Member Bashert moved, seconded by Council Member Vogt to call the question.

On a roll call, the Call to Question was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

On a roll call, the vote to approve Resolution No. 2018-132 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

3. Resolution No. 2018-133, approving the recommendation from the Human Relations Commission to display the LGBT Rainbow Flag in Council Chambers.

   Whereas, The City of Ypsilanti is a diverse and wide-ranging community,

   Whereas, Citizens of the City of Ypsilanti acknowledge our joint responsibility to improve upon the experiences of our past and promote diversity specifically among our LGBTQIA+ Community,

   Whereas, Citizens of Ypsilanti whose identities fall under the LGBTQIA+ are at increased risk of economic, social, and political harm,

   Whereas, City Council has set a precedent of supporting unequivocally the rights of the LGBTQIA+ community in our society,

   Now be it resolved, that the City Council of the City of Ypsilanti authorizes the display of LGBT Rainbow Pride Flag and Trans Flag in the Ypsilanti City Hall Council Chambers.

OFFERED BY: Council Member Bashert
SECONDED BY: Council Member Vogt

Council Member Bashert stated she has worked much of her life for LGBT rights, and she is confused why this flag requires a resolution, and the others displayed do not. She is conscious to why the other flags did not need to follow the same process. Council Member Richardson agreed. Ms. Bashert stated she can draft resolutions for the other flags displayed in Council Chambers, or to set this one aside and display the flag without Council approval. Mayor Edmonds agreed, but this resolution was brought before Council be the Human Relations Commission in the process set by Council. Mr. McClary stated by passing a resolution for the other flags it adds the legitimacy they deserve. Ms. Bashert stated she will be happy to draft a resolution for the flag she donated to the city. Council Member Vogt stated he would support that resolution.

Council Member Robb asked that the flags be framed rather than just hanging them on the wall. Mayor Edmonds agreed.

Council Member Vogt moved a friendly amendment to add Trans Flag to the resolution.

Council Member Bashert accepted the friendly amendment.

On a roll call, the vote to approve Resolution No. 2018-133 as amended was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

4. Resolution No. 2018-134, approving the removal of the Depot Town Recycling Center.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti fully supports recycling and is seeking to have a full and comprehensive recycling program throughout the city; and

WHEREAS, there is a need to remove the Recycling Center in Depot Town; and

WHEREAS, failure to relocate the recycling center will jeopardize several state grants including the Rutherford Pool Michigan Department of Natural Resources Grant; and

WHEREAS, the city has received a quote to demolish the recycling center and test for any potential contamination from the oil barn at a cost of $25,000 for the removal of the center and $17,500 for the testing of the site; and

THEREFORE BE IT RESOLVED the City of Ypsilanti City Council does hereby direct that the recycling drop-off center operations cease and the buildings and foundations be removed no later than September 1, 2018; and

THEREFORE BE IT FURTHER RESOLVED that the City Council authorize Administration to attempt to secure alternative recycling drop-off services if feasible and cost effective.

FURTHER RESOLVED THAT an alternative plan for the collection and recycling of Styrofoam be developed, and be it

FURTHER RESOLVED THAT the .4FTE staffing of the DOS be re-programed from environmental services to parks.

OFFERED BY: Council Member Vogt
SECONDED BY: Mayor Pro-Tem Brown

Mr. Meyers provided an update to the resolution.

Mr. McClary stated staff has a meeting scheduled with Ypsilanti Township regarding the use of their recycling site. Council Member Richardson asked if this is a temporary solution. Mr. McClary responded in the affirmative.

Council Member Murdock stated he has an alternate resolution that was provided with the Council Packet. He would like to add a couple segments of that resolution to this resolution for approval.

Council Member Murdock moved, seconded by Council Member Vogt to add the following to the end of the proposed resolution; "FURTHER RESOLVED THAT an alternative plan for the collection and recycling of Styrofoam be developed, and be it", and "FURTHER RESOLVED THAT the .4FTE staffing of the DOS be re-programed from environmental services to parks."

Mayor Edmonds stated she would support the amendment, but asked the DPS Director his opinion about the amendments. Mr. Kirton responded he would not suggest making that change to staffing. Council Member Murdock stated the parks are a mess and need more attention. Mr. Kirton responded to make any difference he will need more than a .4 fulltime employee (FTE).

On a roll call, the vote to amend Resolution No. 2018-134 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	No	Council Member Vogt	Yes
Council Member Bashert	No		

VOTE:

YES: 5 NO: 2 (Bashert, Richardson) ABSENT: 0 VOTE: Carried

On a roll call, the vote to approve Resolution No. 2018-134 as amended was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

5. Resolution No. 2018-135, approving marihuana facilities, permitted by the City of Ypsilanti, to continue to operate after June 15, 2018, pending application for state licensure, so long as the marihuana facility is otherwise in compliance with Chapter 7 of the Code of Ordinances.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City had been previously licensing medical marijuana facilities under Chapter 7 of the Code of Ordinances; and

WHEREAS, in accordance with the adoption of the Medical Marihuana Facilities Licensing Act ("MMFLA"), City Council adopted Ordinance No. 1298 to amend this chapter of the Code of Ordinances; and

WHEREAS, under the amended language of this Chapter, all medical marihuana facilities are required to be in compliance with, in pertinent part, the MMFLA, Michigan Medical Marihuana Act, as well as any and all administrative rules or regulations contained or adopted under the authority therein; and

WHEREAS, based on the emergency rules promulgated by the Department of Licensing and Regulatory Affairs ("LARA") under the MMFLA, the amended language of the Code provides that marihuana facilities operating in the City are required to be licensed by the State of Michigan on or before June 15, 2018; and

WHEREAS, on May 30, 2018, Governor Rick Snyder signed new emergency rules submitted by LARA that allows currently operating marihuana facilities that have timely submitted an application for licensure by the State to continue to operate with local approval until September 15, 2018, pending consideration of the application.

WHEREAS, it is possible under Chapter 7 of the Code of Ordinance that marihuana facilities currently operating under permit from the City may have to cease operation if they do not possess a State license by June 15, 2018, even though this deadline was extended by LARA; and

NOW, THEREFORE, BE IT RESOLVED THAT marihuana facilities permitted by the City of Ypsilanti may continue to operate after June 15, 2018, pending application for state licensure, so long as the marihuana facility is otherwise in compliance with Chapter 7 of the Code of Ordinances for the City of Ypsilanti and the pertinent administrative rules promulgated by the State of Michigan or other relevant body or agency.

BE IT FURTHER RESOLVED that staff is directed to draft and present, as soon as possible, a proposed amendment to Chapter 7 of the Code of Ordinances consistent with this resolution.

OFFERED BY: Mayor Pro-Tem Brown
SECONDED BY: Council Member Bashert
Assistant City Attorney Dan DuChene provided an update to why this was submitted for approval.

Council Member Murdock stated since the facilities will be going through this process continually. He asked is it possible to anticipate that change through an ordinance amendment. Mr. DuChene responded he doesn't think it would be wise to adopt all the rules. There will be changes coming quickly; one being amending the ordinance to get over the transition hump. He added the state legislature did not pass recreational marihuana so it will be going before the voters on the November ballot.

On a roll call, the vote to approve Resolution No. 2018-135 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Council Member moved Council Member Vogt, seconded by Mayor Pro-Tem Brown to remove Resolution No. 2018-128 from the table.

On a voice vote, the motion carried, and Resolution No. 2018-128 was removed from the table.

Council Member Robb moved, seconded by Mayor Pro-Tem Brown, to remove the Assistant City Manager telephone reduce budget by $645, increase the budget for City Manager membership and dues by $139, increase the Clerk Budget by $15,000 to publish the City Charter, increase the fund to file liens by $11,000, and allocate $27,000 to Parkridge Center for FY 2018-2019.

On a roll call, the vote to amend Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Council Member Murdock moved, seconded by Mayor Pro-Tem to increase the Police Department Budget by $20,000 for training.

On a roll call, the vote to amend Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Council Member Richardson moved, seconded by Council Member Vogt to increase the budget by $50,000 for improvements to the South Huron Parking Lot.

Council Member Murdock stated his concern the DDA should be contributing to this project.

On a roll call, the vote to amend Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Council Member Bashert moved, seconded by Council Member Vogt to remove the Assistant City Manager telephone reduce budget by $645, increase the budget for City Manager membership and dues by $139, increase the Clerk Budget by $15,000 to publish the City Charter, increase the fund to file liens by $11,000, and allocate $27,000 to Parkridge Center for FY 2019-2020.

On a roll call, the vote to amend Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Council Member Murdock asked why the parking study is being budgeted for two years instead of one if it is so important. Mr. Meyers responded if approved a request for proposals would be released immediately. He cannot explain why the cost was spread out between two years, that was budgeted prior to him become Interim Economic Development Director. He assumes the $50,000 was budgeted for implementation of the strategies. Mr. Murdock asked when staff estimates when a report would be completed from the study. Mr. Meyers responded he hopes six months. Mr. Murdock stated if the funding is moved from the second year to the first implementation could be completed faster.

Council Member Murdock moved, Council Member Vogt to transfer the funds budgeted for parking strategy implementation from FY 2019-2020 to FY 2018-2019.

Council Member Richardson asked what the city will be getting for the $25,000 for this year. Mr. Meyers responded the $25,000 is an estimate for the cost to complete the parking strategy, which will provide a guidebook on how to fix the city's issues. Fiscal Service Director Marilou Uy clarified the budget amount is $30,000 for FY 2018-2019 and $25,000 for FY 2019-2020.

On a roll call, the vote to amend Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

On a roll call, the vote to Resolution No. 2018-128 was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	No	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 5 NO: 2 (Robb, Richardson) ABSENT: 0 VOTE: Carried

XIII. LIAISON REPORTS –

A. SEMCOG Update - None
B. Washtenaw Area Transportation Study - None
C. Urban County - None
D. Ypsilanti Downtown Development Authority – Mayor Edmonds stated the DDA is talking about some capital improvements in the West Cross District.
E. Eastern Washtenaw Safety Alliance - None
F. Friends of Rutherford Pool – Council Member Bashert stated the city is assisting the pool in moving forward with their grant proposal.
G. Housing Equity Leadership Team – Mayor Edmonds stated the county has put together a list of affordable housing projects that are at risk, per the loophole the Cross Street Village used. There are not any on the list in the city, but throughout the rest of the county. The county is also working to put a list together of all the affordable housing projects in the county and what their expiration dates are. The Platt Rd project is still in negotiation stages, the developer is now planning on putting the subsidized units on one side of the development, which has been seen with some contention. The county has not hired a position to accomplish workforce development.

XIV. COUNCIL PROPOSED BUSINESS –

Richardson
- The speed bumps have finally been installed on Ferris.

Murdock
- Cross and Hamilton has a similar situation as Harriet and Hamilton.

XV. COMMUNICATIONS FROM THE MAYOR –

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

- Stated DPS is following up with the issue of the flag at Parkridge Park.

XVII. COMMUNICATIONS –

NOMINATIONS

Sustainability Commission
Julia Bayha
401 W. Michigan Ave #614
Ypsilanti, MI 48197
(Reappointment) – Exp. 5/1/2021

Downtown Development Authority
Jessica French
2339 South Circle Dr.
Ann Arbor, MI 48103
(Reappointment) – Exp. 7/7/2021

Mark Teachout
974 Prospect Rd.
Ypsilanti, MI 48197
(Reappointment) – Exp. 7/7/2021

Human Relations Commission
Avonte Browning – Youth Member
940 W. Michigan #5
Ypsilanti, MI 48197
(New Appointment) – Exp. 7/1/2019

Josie Hicks
605 Hoyt Hall
Ypsilanti, MI 48197
(New appointment) – Exp. 7/1/2021

XX. AUDIENCE PARTICIPATION –

1. Sue Melke, 330 Chidester, stated she is disappointed the city has done nothing for mental health.

XXI. REMARKS FROM THE MAYOR –

XVIII. CLOSED SESSION -

Closed session to discuss City Clerk evaluation pursuant to OMA 15.268, Section (8)(a)

OFFERED BY: Council Member Bashert
SECONDED BY: Mayor Pro-Tem Brown

On a roll call, the vote to adjourn to Closed Session was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

The meeting adjourned to Closed Session at 11:36 p.m.

The meeting reconvened at 11:52 p.m.

Mayor Pro-Tem Brown moved, seconded by Council Member Bashert to accept the evaluation of the Clerk.

On a roll call, the vote to accept the evaluation of the City Clerk was as follows:

Mayor Pro-Tem Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Council Member Richardson	Yes	Council Member Vogt	Yes
Council Member Bashert	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XXII. ADJOURNMENT –

Resolution No. 2018-136, adjourning the City Council meeting

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Bashert
SECONDED BY: Mayor Pro-Tem Brown

On a voice vote, the motion carried, and the meeting adjourned at 12:00 a.m.

Resolution No. 2018 – 149
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

NAME	**BOARD**	**EXPIRATION**
Julia Bayha 401 W. Michigan Ave #614 Ypsilanti, MI 48197 (Reappointment)	Sustainability Commission	5/1/2021
Jessica French 2339 South Circle Dr. Ann Arbor, MI 48103 (Reappointment)	Downtown Development Authority	7/7/2021
Mark Teachout 974 Prospect Rd. Ypsilanti, MI 48197 (Reappointment)	Downtown Development Authority	7/7/2021
Avonte Browning – Youth Member 940 W. Michigan #5 Ypsilanti, MI 48197 (New Appointment)	Human Relations Commission	7/1/2019
Josie Hicks 605 Hoyt Hall Ypsilanti, MI 48197 (New appointment)	Human Relations Commission	7/1/2021

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

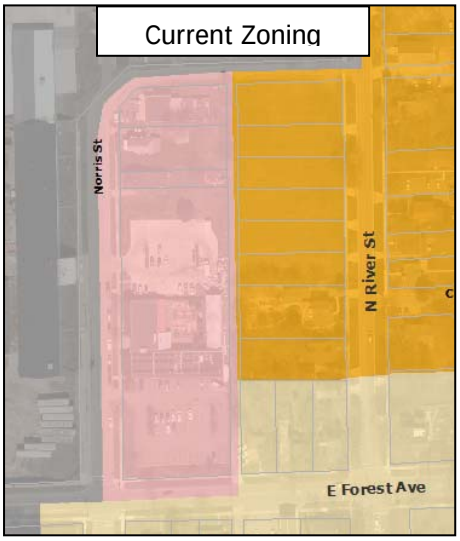
REQUEST FOR LEGISLATION
08 May 2018

From: Bonnie Wessler, City Planner

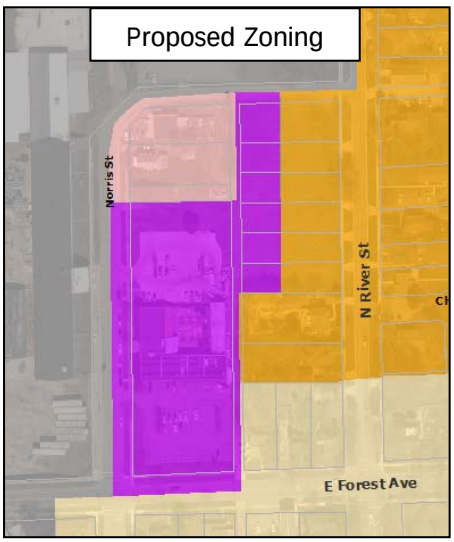
Subject: Norris St Rezoning

SUMMARY & BACKGROUND

An application has been made to rezone 720 Norris, the Arbor Brewing Company Microbrewery, and the western 65 feet of the vacant parcels on the west side of River (715, 717, 719, 721, 723, 725 N River) to General Corridor (GC). 720 Norris is currently a microbrewery and bar/restaurant with an outdoor dining area, a use established in 2005 and expanded since then. The River parcels have been vacant since their last use as parking for the industrial facility on Norris in the 1960s, per aerial photographs.



720 Norris is considered "central neighborhood" per the future framework map of the Master Plan; and the vacant parcels are within the "outlying neighborhood" future framework. The "central neighborhood" classification incorporates a wide variety of land uses, including industrial near the railroad and the river. The outlying neighborhoods are generally younger, single-use, residential areas; River Street is unusual for the designation due to the variety of housing ages and types. The majority of the River Street parcels are proposed to remain CN-Mid, maintaining the residential character along River Street. The area proposed to be zoned GC has its primary frontage on Norris, which is majority industrial in this location, as it has been since the 1800s.



Planning Commission unanimously recommended approval of the rezoning application with the findings that it is consistent with the guiding value of "Ypsilanti is a great place to do business, especially the green and creative kind;" the capacity of City services is sufficient to accommodate the uses in the proposed zoning district; and the rezoning will not be detrimental to the financial stability and economic welfare of the City. Planning Commission did recommend the condition that the portion of the River St parcels to remain CN-Mid be at least 100' deep, to allow for a range of housing types in this location.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Staff review (April 2018)
Planning Commission Draft Minutes (April 2018)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Resolution No. 2018-160
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, an application has been made to rezone 720 Norris and a portion of certain North River St. parcels from NC and CN-Mid to GC; and

Whereas, a guiding value of the adopted Master Plan is "Ypsilanti is a good place to do business, especially the green and creative kind;" and

Whereas, the Planning Commission has reviewed the application for rezoning and recommended approval.

Now therefore be it resolved that the Ypsilanti City Council adopt the ordinance entitled "Norris and North River rezoning" on Second and Final Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Notice of Adopted Ordinance
Ordinance No. 1309

An Ordinance Entitled "NORRIS AND NORTH RIVER REZONING"

THE CITY OF YPSILANTI ORDAINS:

That the property addressed as 720 Norris and with the Tax Code ID #11-11-04-495-024 Be Rezoned from Neighborhood Corridor, to General Corridor;

AND

That the east 100' of the properties addressed as 715, 717, 719, 721, 723, and 725 N River and with the Tax Code ID #s of 11-11-04-426-011, 11-11-04-426-012, 11-11-04-426-013, 11-11-04-426-014, 11-11-04-426-015, and 11-11-04-426-016, remain zoned Core Neighborhood Mid, and that the western remainder portion Be Rezoned From Core Neighborhood Mid to General Corridor.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS_____ DAY OF _____, 2018

_____
Frances McMullan, City Clerk

Attest
I do hereby confirm that the above Ordinance No. _____was published in the Washtenaw Legal News on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING
I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2018.

_____
Frances McMullan, City Clerk

Notice Published: _____
First Reading: _____
Second Reading: _____
Published: _____
Effective Date: _____

REQUEST FOR LEGISLATION
June 19, 2018

TO: Mayor Edmonds and City Council

FROM: Darwin McClary, City Manager and Marilou Uy, Fiscal Services Director

Subject: Amended budget FY 2017-2018, proposed biennial budgets FY 2018-2019 and FY 2019-2020, and proposed millage rates for FY 2018-2019

DATE: June 5, 2018

Summary & Background:

Pursuant to the City Charter, the amended budgets for FY 2017-2018, proposed biennial budgets FY 2018-2019, and FY 2019-2020, were presented to City Council on May 1, 2018. City Council held three budget work sessions in May 2017 to examine the budget in detail with Department Directors and Staff. Council will approve the budget on Tuesday, June 19, 2018, with their June 5, 2018 amendments and staff's additional amendments on June 13, 2018. Please find attached budget adjustment dated June 19, 2018.

Staff made modifications on the method of DDA operating mills and are also presented to Council for approval. Past practice has been: all DDA operating revenues, such as Depot Town District, West Cross District, Downtown District, 1983 Michigan Avenue District, 2003 Michigan Avenue district, and Water Street Districts are included in the Special Assessment Roll and Staff sought Council for approval. For the FY 2018-2019, staff included the DDA operating mills of 1.7824 in the 2018-2019 Tax Levy Ordinance for consistency.

Listed below is the summary of all amendments made by city staff and City Council for final approval:

GENERAL FUND (101):

On June 6, 2018, Senior Center received a grant of $15,000 per year for three years from Ann Arbor Area Community Foundation. The grant will pay for a portion of staff's salaries, SSS & Medicare, worker compensation, training, operating supplies, and contractual services for providing assistance and social time of people with Dementia. These budget increases are shown below.

Revenues

FY 2017-2018
- Increased Private Donation from AAACF for Senior Center ($1,250)

FY 2018-2019
- Increase transfer-in from Public Safety Fund for Penn Dam removal ($75,000)
- Increase Private Donation from AAACF for Senior Center ($15,000)

FY 2019-2020
- Increase transfer-in from Public Safety Fund for Penn Dam removal($75,000
- Increase Private Donation from AAACF for Senior Center ($15,000)

Expenditures

FY 2017-2018
- Increase in salaries, SSS & Medicare, worker compensation, training, operating supplies, contractual services ($1,250).

FY 2018-2019 –
- Increase Code Enforcement wages & Fringes ($38,940)
- Increase transfer to the Garbage and Rubbish Fund for the Recycling demolition ($25,000)
- Moved professional development from Public Safety Fund to General Fund ($20,000)
- Increase contractual services for the South Huron Lot Improvements ($50,000)
- Moved-up parking lot study from 2020 to 2019 ($30,000)
- Increase in salaries, SSS & Medicare, worker compensation, training, operating supplies, contractual services ($15,000),

FY 2019-2020
- Increase Code Enforcement wages & Fringes ($38,940)
- Moved professional development from Public Safety Fund to General Fund ($20,000)
- Increase in salaries, SSS & Medicare, worker compensation, training, operating supplies, contractual services ($15,000) for Senior Center.

As a result of budget increases and decreases, the General Funds' shortfall and surplus are as follows:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2017-2018	($257,264)	($6,319)	($6,319)
2018-2019	$266,939	$214,445	$125,505
2019-2020	$509,251	$485,012	$501,072

Please refer to the General Fund budget adjustments worksheet.

HOUSING TRUST FUND (102):

This is a new fund created to keep track of the housing trust fund that will be transferred from the Public safety fund.

Revenues

FY 2018-2019
- Increase transfer-in from Public Safety Fund to Housing Trust Fund ($75,000)

FY 2019-2020
- Increase transfer-in from Public Safety Fund to Housing Trust Fund ($75,000)

As a result of budget transfer, the Housing Trust funds' surplus are as follows:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2018-2019	$0	$75,000	$75,000
2019-2020	$0	$75,000	$75,000

Please refer to the Housing Trust Fund budget adjustments worksheet.

MAJOR STREET FUND (202):

EXPENDITURES

FY 2018-2019
- Add new resurfacing project for Emerick Street ($64,061).
- Add construction cost for E. Cross to Prospect ($9,000).

As a result of expenditure increases, the Major Street Funds' shortfall for FY 2018-2019 and FY 2019-2020 are:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2018-2019	($33,489)	($106,550)	($106,550)

Please refer to the Major Streets Fund budget adjustments worksheet.

PUBLIC SAFETY FUND (205):

This new fund is created to keep track of the Washtenaw County Community Mental Health and Public Safety Preservation millage revenues of approximately $375,000 per year beginning in FY 2018-19 and ending in FY 2025-26.

Expenditures

FY 2018-2019

- Move professional development expense to General fund (-$20,000)
- Transfer train stop funding from Public Safety fund to Capital Improvement Fund ($100,000)
- Transfer Park Capital funding from Public Safety fund to Capital Improvement Fund ($125,000)
- Transfer Penn Dam funding from Public Safety fund to General Fund ($75,000)
- Transfer Housing Trust funding from Public Safety fund to Housing Trust Fund ($75,000)

FY 2019-2020

- Move professional development expense to General fund (-$20,000)
- Transfer train Stop funding from Public Safety fund to Capital Improvement Fund ($100,000)
- Transfer Park Capital funding from Public Safety fund to Capital Improvement Fund ($125,000)
- Transfer Penn Dam funding from Public Safety fund to General Fund ($75,000)
- Transfer Housing Trust funding from Public Safety fund to Housing Trust Fund ($75,000)

As a result of budget transfers, the Public Safety Funds' surplus are as follows:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2018-2019	$355,000	$0	$0
2019-2020	$355,000	$0	$0

Please refer to the Public Safety Fund budget adjustments worksheet.

GARBAGE AND RUBBISH FUND (226):

Revenues

FY 2018-2019

- Increase transfer-in for the Recycling Center demolition from General Fund to Garbage Fund ($25,000)

EXPENDITURES

FY 2019-2020

- Increased Contractual Services for the demolition of the Recycling Center ($25,000).

As a result of these increases, the transfer from General Fund in the Garbage and Rubbish Funds' balance for FY 2018-2019 and FY 2019-2020 is:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2018-2019	($63,762)	($63,762)	($63,762)

Please refer to the Garbage and Rubbish Fund budget adjustments worksheet.

CAPITAL IMPROVEMENT FUND (414):

REVENUES

FY 2017-2018

- Decreased FEMA Grant ($40,928)
- Increased contribution to other entity ($40,968)
- Increased 2006 DJ-BX 1031 Grant revenue ($13,405)
- Decreased fire capital equipment ($448,097)
- Increase of refund to other local Agencies ($450,737)

FY 2018-2019

- Increase transfer-in for Park Capital funding from Public Safety fund to Capital Improvement Fund ($125,000)
- Increase transfer-in for Train Stop funding from Public Safety fund to Capital Improvement Fund ($100,000)

FY 2019-2020

- Increase transfer-in for Park Capital funding from Public Safety fund to Capital Improvement Fund ($125,000)
- Increase transfer-in for Train Stop funding from Public Safety fund to Capital Improvement Fund ($100,000)

As a result of budget increases and decreases, the Capital Improvement Funds' Transfer from General Fund for FY 2017-2018, FY 2018-2019 and FY 2019-2020 are:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2017-2018	($249,253)	($238,348)	($238,348)
2018-2019	($503,430)	($278,430)	($278,430)
2019-2020	($240,388)	($15,388)	($15,388)

Please refer to the Capital Improvement Fund budget adjustments worksheet

FIRE & POLICE PENSION FUND (732):

REVENUES

FY 2017-2018
- Add employees' pension contribution that was not budgeted ($168,626).

FY 2018-2019
- Add employees' pension contribution that was not budgeted ($171,998).

FY 2018-2019
- Add employees' pension contribution that was not budgeted ($175,438).

As a result of budget increases, the Fire & Police Pension Funds' shortfall for FY 2017-2018, FY 2018-2019 and FY 2019-2020 are:

Fiscal Year	Before amendments Surplus (Shortfall)	After 6/5/18 amendments Surplus (Shortfall)	6/19/18 Final Budget Surplus (shortfall)
2017-2018	($208,000)	($39,374)	($39,374)
2018-2019	($589,261)	($417,263)	($417,263)
2019-2020	($1,430,154)	($1,254,716)	($1,254,716)

Please refer to the Fire & Police Pension Fund budget adjustments' worksheet.

According to the City Charter, City Council must adopt the general fund and special revenue fund budgets by resolution and ordinance. Hence, three ordinances and resolutions are proposed for your approval to amend the FY 2017-18; adopt the FY 2018-19 and FY 2019-20 biennial budgets, and adopt a

tax levy, which sets the millage rate for Fiscal Year 2018-2019 at 34.6200 mills and sets the rate for the DDA's operating at 1.7925 mills.

Recommended Action: It is recommended that City Council approve the amended budget for FY 2017-2018; the proposed FY 2018-2019 and FY 2019-2020 biennial budgets; and the proposed millage rates for FY 2018-2018 with the budget amendments as attached.

Attachments: Proposed FY 2018-2019 tax levy ordinance and resolution, budget ordinances, budget resolutions, and request for legislation for the amended budget FY 2017-2018; proposed biennial budgets FY 2018-2019 and FY 2019-2020, and budget amendment worksheets.

CITY MANAGER APPROVAL:_____ COUNCIL AGENDA DATE:_____

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:_____

Resolution 2018 - 150
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled "2018-2019 Tax Levy Ordinance", be approved on Second and Final Reading.

OFFERED BY:_____

SUPPORTED BY:_____

YES: NO: ABSENT: VOTE:

Ordinance No. 1310

2018-2019 TAX LEVY ORDINANCE

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 18.5287 mills (.0185287 cents per $1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restricted for the City of Ypsilanti and DDA:

GENERAL OPERATING	18.5287
POLICE & FIRE PENSION	4.9508
POLICE & FIRE OPEB	3.3491
SANITATION	2.7093
STREET IMPROVEMENT (VOTED DEBT 2003 BONDS AND REFUNDED IN 2012)	2.0028
WATER STREET LTGO RFDG BONDS 2016A (VOTED IN AUGUST 8, 2017)	2.1258
PUBLIC TRANSIT (VOTED IN NOVEMBER 2010)	0.9535
TOTAL – CITY OF YPSILANTI	**34.6200**
DEPOT TOWN OPERATING	1.7824
W. CROSS OPERATING	1.7824
DOWNTOWN OPERATING	1.7824
1983 MICHIGAN AVENUE OPERATING	1.7824
2003 MICHIGAN AVENUE OPERATING	1.7824
WATER STREET OPERATING	1.7824
TOTAL - DDA DISTRICTS	**10.6944**

Made, passed and adopted by the Ypsilanti City Council this 19th day of June, 2018

_____
Amanda Edmonds, Mayor

_____
Frances McMullan, City Clerk

Ordinance No. 1310

2018-2019 TAX LEVY ORDINANCE

ATTEST

I do hereby confirm that the above Ordinance NO. 1310 was published on the City of Ypsilanti website on May 21, 2018 and published in Washtenaw Legal News on the 24th of May, 2018 edition.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 19th of June, 2018.

_____
Frances McMullan, City Clerk

Public Hearing Notice
Published on the City of Ypsilanti website on May 21, 2018 and published in Washtenaw Legal News on the 24th of May, 2018 edition.

Resolution No. 2018 -151
June 19, 2018

AMEND 2017-2018
FISCAL YEARS OPERATING BUDGET

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2017-2018, be approved on Second and Final Reading.

		Amended # 2 FY 2017-2018	
Description	**Fund**	**Revenues**	**Expenditures**
General Fund	101	14,307,884	(14,307,884)
Major Street	202	1,682,536	(1,375,179)
Local Street	203	601,429	(601,429)
Garbage and Rubbish Collection	226	945,313	(945,313)
Police Special Revenue	265	12,772	(12,772)
Depot Town Development Authority	275	121,403	(102,487)
2016 Golt Bonds Refunding	304	858,372	(858,372)
2002 GO Capital Improvement Debt	316	36,555	(36,555)
2012 UTGO Refunding Bond	342	833,541	(832,480)
2002B W&S Debt $485 DWRF	364	33,375	(33,375)
Down Town Development Authority	413	314,160	(314,160)
Capital Improvement	414	765,085	(765,085)
Economic Development Authority	415	36,411	(36,411)
2003D W&S $3.5M	469	335,438	(335,438)
2003C WS&SW $785K DWRF	471	47,500	(47,500)
2004 A Ser DDA Cons $995K	473	83,058	(83,058)
2004B WS& Sew $6.3M	474	387,269	(387,269)
2006 GO LTD Tax Cap Ref	477	225,888	(225,888)
2007 W&W Rev DWRF $375K	479	18,638	(18,638)
2008 W&S Disp Rev $435K	480	26,731	(26,731)
2008 W&S Disp Rev $435K	481	7,538	(7,538)
2012 W&S Factory Pump Station	482	187,581	(187,581)
2013 Revenue Refunding Bonds	483	1,238,480	(1,238,480)
2013 Revenue Refunding Bonds	485	28,616	(28,616)
2016 W&S Rev Refunding Bonds	486	316,285	(316,285)
Sidewalk Improvement	495	152,640	(152,640)

Public Transit	588	287,673	(287,673)
Motorpool	641	878,374	(817,408)
Worker's Compensation Fund	677	219,900	(219,900)
Fire and Police Pension	732	3,578,296	(3,578,296)
Retiree Benefits	736	1,611,500	(1,394,207)
Totals		30,180,241	(29,574,648)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Manager authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Ordinance No. 1311

AN ORDINANCE TO AMEND BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEAR 2017 – 2018

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

		Amended # 2 FY 2017-2018	
Description	**Fund**	**Revenues**	**Expenditures**
General Fund	101	14,307,884	(14,307,884)
Major Street	202	1,682,536	(1,375,179)
Local Street	203	601,429	(601,429)
Garbage and Rubbish Collection	226	945,313	(945,313)
Police Special Revenue	265	12,772	(12,772)
Depot Town Development Authority	275	121,403	(102,487)
2016 Golt Bonds Refunding	304	858,372	(858,372)
2002 GO Capital Improvement Debt	316	36,555	(36,555)
2012 UTGO Refunding Bond	342	833,541	(832,480)
2002B W&S Debt $485 DWRF	364	33,375	(33,375)
Down Town Development Authority	413	314,160	(314,160)
Capital Improvement	414	765,085	(765,085)
Economic Development Authority	415	36,411	(36,411)
2003D W&S $3.5M	469	335,438	(335,438)
2003C WS&SW $785K DWRF	471	47,500	(47,500)
2004 A Ser DDA Cons $995K	473	83,058	(83,058)
2004B WS& Sew $6.3M	474	387,269	(387,269)
2006 GO LTD Tax Cap Ref	477	225,888	(225,888)
2007 W&W Rev DWRF $375K	479	18,638	(18,638)
2008 W&S Disp Rev $435K	480	26,731	(26,731)
2008 W&S Disp Rev $435K	481	7,538	(7,538)
2012 W&S Factory Pump Station	482	187,581	(187,581)

2013 Revenue Refunding Bonds	483	1,238,480	(1,238,480)
2013 Revenue Refunding Bonds	485	28,616	(28,616)
2016 W&S Rev Refunding Bonds	486	316,285	(316,285)
Sidewalk Improvement	495	152,640	(152,640)
Public Transit	588	287,673	(287,673)
Motorpool	641	878,374	(817,408)
Worker's Compensation Fund	677	219,900	(219,900)
Fire and Police Pension	732	3,578,296	(3,578,296)
Retiree Benefits	736	1,611,500	(1,394,207)
Totals		30,180,241	(29,574,648)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Manager authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.

3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this 19TH day of June, 2018.

_____

Frances McMullan, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. ____ was published on the City of Ypsilanti website in May 21, 2018 and published in Washtenaw Legal News on the 24th day of May, 2018 edition.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 19th day of June, 2018.

_____
Frances McMullan, City Clerk

Resolution No. 2018 - 152
June 19, 2018

2018-2019 & 2019-2020
FISCAL YEARS OPERATING BUDGET

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2018-2019 and 2019-2020", be approved on Second and Final Reading.

		PROPOSED 2018-2019		PROPOSED 2019-2020	
Description	**Fund**	**Revenues**	**Expenditures**	**Revenues**	**Expenditures**
General Fund	101	14,004,932	(13,879,427)	14,129,400	(13,628,328)
Housing Fund	102	75,000	0	75,000	0
Major Street	202	2,037,515	(2,037,515)	1,570,754	(1,278,144)
Local Street	203	575,286	(575,286)	541,073	(541,073)
Public Safety Fund	205	375,000	(375,000)	375,000	(375,000)
Garbage and Rubbish Collection	226	950,023	(950,023)	930,056	(930,056)
Police Special Revenue	265	13,044	(13,044)	13,044	(13,044)
Depot Town Development Authority	275	233,020	(193,435)	231,236	(193,001)
2016 GOLT Bonds Refunding	304	864,636	(864,636)	869,516	(869,516)
2012 UTGO Refunding Bond	342	827,979	(825,771)	0	0
2002B W&S Debt $485 DWRF	364	32,625	(32,625)	31,875	(31,875)
Down Town Development Authority	413	302,480	(299,376)	299,011	(299,011)
Capital Improvement	414	504,614	(504,614)	816,608	(816,608)
Economic Development Authority	415	36,693	(36,693)	37,250	(37,250)
2003D W&S $3.5M DWRF	469	338,188	(338,188)	335,750	(335,750)
2003C WS&SW $785K DWRF	471	51,438	(51,438)	50,313	(50,313)
2004 A Series DDA Cons $995K	473	85,568	(85,568)	87,773	(87,773)
2004B WS& Sew $6.3M DWRF	474	390,150	(390,150)	387,872	(387,872)
2007 W&W Rev DWRF $375K	479	18,319	(18,319)	18,001	(18,001)
2008 W&S Disp. Rev $435K	480	26,231	(26,231)	25,731	(25,731)
2009 W&S Bonds 7249-01	481	7,413	(7,413)	7,288	(7,288)
2012 W&S Factory Pump Station	482	189,519	(189,519)	191,331	(191,331)
2013 Revenue Refunding Bonds	483	755,480	(755,480)	760,880	(760,880)
Water Main DWRF 7320-01	485	28,116	(28,116)	27,616	(27,616)
2016 W&S Rev Refunding Bonds	486	839,900	(839,900)	838,100	(838,100)
Sidewalk Improvement	495	153,231	(153,231)	138,231	(138,231)
Public Transit	588	292,822	(292,822)	295,774	(295,774)
Motorpool	641	941,093	(941,093)	1,367,885	(1,367,885)

Worker's Compensation Fund	677	219,173	(219,173)	219,213	(219,213)
Fire and Police Pension	732	3,756,344	(3,756,344)	4,649,269	(4,649,269)
Retiree Benefits	736	1,490,100	(1,490,100)	1,595,860	(1,595,860)
TOTALS		30,415,932	(30,170,530)	30,916,710	(30,009,793)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Manager authority to approve budget transfers between programs within the same fund; and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Ordinance No. 1312

AN ORDINANCE TO ADOPT BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEARS 2018 – 2019 AND 2019 – 2020

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit, are hereby approved as recommended by the Administration, and approved by City Council, as shown below by fund and summary of amendments for the General Fund and other funds.

		PROPOSED 2018-2019		PROPOSED 2019-2020	
Description	**Fund**	**Revenues**	**Expenditures**	**Revenues**	**Expenditures**
General Fund	101	14,004,932	(13,879,427)	14,129,400	(13,628,328)
Housing Fund	102	75,000	0	75,000	0
Major Street	202	2,037,515	(2,037,515)	1,570,754	(1,278,144)
Local Street	203	575,286	(575,286)	541,073	(541,073)
Public Safety Fund	205	375,000	(375,000)	375,000	(375,000)
Garbage and Rubbish Collection	226	950,023	(950,023)	930,056	(930,056)
Police Special Revenue	265	13,044	(13,044)	13,044	(13,044)
Depot Town Development Authority	275	233,020	(193,435)	231,236	(193,001)
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2002B W&S Debt $485 DWRF	364	32,625	(32,625)	31,875	(31,875)
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Water Main DWRF 7320-01	485	28,116	(28,116)	27,616	(27,616)
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Public Transit	588	292,822	(292,822)	295,774	(295,774)
Motorpool	641	941,093	(941,093)	1,367,885	(1,367,885)
Worker's Compensation Fund	677	219,173	(219,173)	219,213	(219,213)
Fire and Police Pension	732	3,756,344	(3,756,344)	4,649,269	(4,649,269)
Retiree Benefits	736	1,490,100	(1,490,100)	1,595,860	(1,595,860)
TOTALS		30,415,932	(30,170,530)	30,916,710	(30,009,793)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Manager authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

2. Copies to be available: Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.

3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this 19th day of June, 2018.

_____
Frances McMullan, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. ____ was published on the City of Ypsilanti website in May 21, 2018 and published in Washtenaw Legal News on the 24th day of May, 2018 edition.

_____
Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 19th day of June, 2018.

_____
Frances McMullan, City Clerk

GENERAL FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	ACCOUNT NAME	DESCRIPTION	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT
MANAGEMENT RECOMMENDED BUDGET SURPLUS / (SHORTFALL)					**(257,164.00)**			**266,939**			**509,251.00**
DEPARTMENT HEAD BUDGET ADJUSTMENTS:											
101-7-1720-853-00	TELEPHONE	REMOVE ACM TELEPHONE				2,445.00	1,800.00	645	2,250.00	1,850.00	400.00
101-7-1720-864-02	PROFESSIONAL DEVELOPMENT	REMOVE ACM PROF. DEV.							6,700.00	4,800.00	1,900.00
101-7-1720-958-00	MEMBERSHIP & DUES	ADJ CM AND REMOVE ACM MEMBERSHIP & DUES				1,061.00	1,200.00	(139)	1,761.00	1,300.00	461.00
101-7-2150-818-00	CONTRACTUAL SERVICES	UPDATE THE CITY CHARTER				3,500.00	18,500.00	(15,000)			
101-7-3730-819-01	LEIN PROCESSING FEES	ADJUST FEES (200*$30)+(200*$175)				30,000.00	41,000.00	(11,000)			
101-4-0000-673-00	SALE OF CITY PROPERTY	OZONE HOUSE CLOSING COST	-	210,176.25	210,176.25						
101-4-7520-674-01	DONATION	REMOVED MR BARFIELD DONATION TO PCC				27,000.00	-	(27,000.00)	27,000.00	-	(27,000.00)
101-7-DEPT-714-13	EHIM CLAIMS	ADJUST ALL DEPARTMENT EHIM CLAIMS	72,505.00	64,732.00	7,773.00						
101-7-DEPT-714-14	EHIM FEES	ADJUST ALL DEPARTMENT EHIM FEES	12,092.00	7,842.00	4,250.00						
101-7-DEPT-714-15	EHIM SCRIPTS	ADJUST ALL DEPARTMENT EHIM SCRIPTS	150,340.00	121,694.00	28,646.00						
ADJUSTED SURPLUS OR (SHORTFALL)					**(6,318.75)**			**214,445.00**			**485,012.00**
6/5/18 COUNCIL ADJUSTMENTS:											
101-7-3110-706 TO 714-30	WAGES & FRINGES	CODE ENFORCER - PT TO FT						(38,940.00)	30,744.00	69,684.00	(38,940.00)
101-7-9670-999-04	TRANSFER OUT TO GARBAGE (226)	RECYCLING CENTER DEMOLITION				63,762.00	88,762.00	(25,000.00)			
101-7-3070-864-02	PROFESSIONAL DEVELOPMENT	MOVE TRAINING FUND FROM 205				13,000.00	33,000.00	(20,000.00)	13,000.00	33,000.00	(20,000.00)
101-7-4442-818-00	CONTRACTUAL SERVICES	SOUTH HURON LOT IMPROVEMENTS				12,000.00	62,000.00	(50,000.00)			
101-7-7210-818-00	CONTRACTUAL SERVICES	MOVE FY 2020 PARKING LOT STUDY TO 2019				30,000.00	60,000.00	(30,000.00)			
101-4-2653-699-01	TRANSFER IN FROM 205	FUND FOR PENINSULAR DAM REMOVAL				-	75,000.00	75,000.00	-	75,000.00	75,000.00
414-4-0000-699-01	TRANSFER FROM GF (101)	CITY MATCH- RUTHERFORD POOL GRANT 414-7-7500-970-00							25,000.00	25,000.00	-
6/13/18 STAFF RECOMMENDED ADJUSTMENTS											
101-4-7516-674-00	PRIVATE DONATION-AAACF	DONATION OF $15,000 PER YEAR FOR 3 YEARS	-	1,250.00	1,250.00	-	15,000.00	15,000.00	-	15,000.00	15,000.00
101-7-7516-707-00	TEMPORARY WAGES	WAGES ALLOCATED FOR THE PROGRAM	-	710.00	(710.00)	-	9,230.00	(9,230.00)	-	9,230.00	(9,230.00)
101-7-7516-714-02	WORKERS COMPENSATION	FRINGES FOR THE PROGRAM	-	14.20	(14.20)	-	184.60	(184.60)	-	184.60	(184.60)
101-7-7516-714-05	SSS & MEDICARE	FRINGES FOR THE PROGRAM	-	54.32	(54.32)	-	706.10	(706.10)	-	706.10	(706.10)
101-7-7516-757-00	OPERATING SUPPLIES	SUPPLIES FOR THE PROGRAM	-	438.15	(438.15)	-	4,479.30	(4,479.30)	-	4,479.30	(4,479.30)
101+7-7516-818-00	CONTRACTUAL SERVICES	MUSICIAN, SPEAKERS, TEACHERS	-	33.33	(33.33)	-	400.00	(400.00)	-	400.00	(400.00)
ADJUSTED SURPLUS (SHORTFALL) 6/19/2018					**(6,318.75)**			**125,505.00**	**68,744.00**	**232,684.00**	**501,072.00**

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HOUSING FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	ACCOUNT NAME	DESCRIPTION	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT
MANAGEMENT RECOMMENDED BUDGET SURPLUS / (SHORTFALL)					$ -			$ -			$ -
6/5/18 COUNCIL ADJUSTMENTS:											
102-4-6900-699-00	TRANSFER FROM 205	HOUSING TRUST FUND				0.00	75,000.00	75,000.00	0.00	75,000.00	75,000.00
ADJUSTED SURPLUS OR (SHORTFALL)					**0.00**			**75,000.00**			**75,000.00**

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MAJOR STREETS FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	**ACCOUNT NAME**	**DESCRIPTION**	**FROM**	**TO**	**ADJUSTMENT**	**FROM**	**TO**	**ADJUSTMENT**	**FROM**	**TO**	**ADJUSTMENT**
MANAGEMENT RECOMMENDED BUDGET SURPLUS / (SHORTFALL)					**$ 307,357.00**			**$ (33,489.00)**			**$ 292,610.00**
BUDGET ADJUSTMENTS:											
202-7-9070-975-01	CONSTRUCTION COS	EMERICK STREET RESURFACING PROJECT				0.00	64,061.00	(64,061.00)			
202-7-9047-975-01	CONSTRUCTION COS	E. CROSS-RIVER TO PROSPECT				0.00	9,000.00	(9,000.00)			
ADJUSTED SURPLUS OR (SHORTFALL)					**307,357.00**			**(106,550.00)**			**292,610.00**

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PUBLIC SAFETY FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	ACCOUNT NAME	DESCRIPTION	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT
MANAGEMENT RECOMMENDED BUDGET SURPLUS / (SHORTFALL)					**$ -**			**$ 355,000.00**			**$ 355,000.00**
6/5/18 COUNCIL ADJUSTMENTS:											
205-7-3070-764-02	PROFESSIONAL DEVELOPMENT	MOVED TO GENERAL FUND EXP				$ 20,000.00	0.00	$ 20,000.00	$ 20,000.00	0.00	$ 20,000.00
205-7-3070-999-02	TRANSFER TO CAP IMP FUND (414)	TRAIN STOP				0.00	$ 100,000.00	$ (100,000.00)	0.00	$ 100,000.00	$ (100,000.00)
205-7-3070-999-03	TRANSFER TO CAP IMP FUND (414)	PARKS CAPITAL FUND				0.00	125,000.00	$ (125,000.00)	0.00	125,000.00	$ (125,000.00)
205-7-3070-999-01	TRANSFER TO GENERAL FUND (101)	PENINSULAR DAM ROMOVAL/REPAIR				0.00	75,000.00	$ (75,000.00)	0.00	75,000.00	$ (75,000.00)
205-7-3070-999-04	TRANSFER TO THE HOUSING TRUST	HOUSING TRUST FUND				0.00	75,000.00	(75,000.00)	0.00	75,000.00	(75,000.00)
ADJUSTED SURPLUS OR (SHORTFALL) 6/16/2018					-			-			-

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GARBAGE AND RUBBISH FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	ACCOUNT NAME	DESCRIPTION	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT
MANAGEMENT RECOMMENDED TRANSFER FROM GENERAL FUND					**$ (98,617.00)**			**$ (63,762.00)**			**$ (60,100.00)**
6/5/18 COUNCIL ADJUSTMENT:											
226-4-0000-699-01	TRANSFER FROM GENERAL FUND	GF TRANSFER FOR RECYCLING DEMO				63,762.00	88,762.00	25,000.00			
226-7-5281-818-00	CONTRACTUAL SERVICES	RECYCLING CENTER DEMOLITION				18,000.00	43,000.00	(25,000.00)			
ADJUSTED TRANSFER FROM GENERAL FUND 6/19/18					**(98,617.00)**			**(63,762.00)**			**(60,100.00)**

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CAPITAL IMPROVEMENT FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	ACCOUNT NAME	DESCRIPTION	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT	FROM	TO	ADJUSTMENT
MANAGEMENT RECOMMENDED TRANSFER FROM GENERAL FUND					**$ (249,253.00)**			**$ (503,430.00)**			**$ (240,388.00)**
BUDGET ADJUSTMENTS:											
414-4-9370-501-00	FEMA GRANT EMW-2016-FR-00273	DECREASE GRANT AMOUNT	492,164.00	451,236.00	(40,928.00)						
414-4-9370-501-01	2006-DJ-BX 1031 GRANT	DJ-BX GRANT REVENUE NOT BUDGETED	-	13,405.00	13,405.00						
414-4-9370-580-00	CONTRIBUTION FROM OTHER ENTITY	NEW CONTRIBUTION FROM OTHER ENTIT	-	40,968.00	40,968.00						
414-7-9370-964-00	REFUND OTHER LOCAL AGENCY	NEW REFUND TO OTHER LOCAL AGENCY	-	450,637.00	(450,637.00)						
414-7-9370-987-45	FIRE CAPITAL EQUIPMENT	ADJUST CAPITAL EQUIPMENT LESS REFUN	493,820.00	45,723.00	448,097.00						
6/5/18 COUNCIL ADJUSTMENTS:											
414-4-7510-699-00	TRANSFER FROM (205)	PARKS CAPITAL FUND				-	125,000.00	125,000.00	-	125,000.00	125,000.00
414-4-7520-699-00	TRANSFER FROM (205)	TRAIN STOP				-	100,000.00	100,000.00	-	100,000.00	100,000.00
ADJUSTED TRANSFER FROM GENERAL FUND					**(238,348.00)**			**(278,430.00)**			**(15,388.00)**

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FIRE & POLICE PENSION FUND
BUDGET ADJUSTMENTS
6/19/2018

			AMENDED BUDGET # 2 FY 2017/2018			PROPOSED BUDGET FY 2018/2019			PROPOSED BUDGET FY 2019/2020		
ACCOUNT #	**ACCOUNT NAME**	**DESCRIPTION**	**FROM**	**TO**	**ADJUSTMENT**	**FROM**	**TO**	**ADJUSTMENT**	**FROM**	**TO**	**ADJUSTMENT**
MANAGEMENT RECOMMENDED BUDGET SURPLUS / (SHORTFALL)					**$ (208,000.00)**			**$ (589,261.00)**			**$ (1,430,154.00)**
BUDGET ADJUSTMENTS:											
732-4-1910-676-20	EMPLOYEE CONTRIBUTIONS	ADD EMPLOYEE PENSION CONTRIBUTIONS	-	168,626.00	168,626.00	0.00	171,998.00	171,998.00	0.00	175,438.00	175,438.00
ADJUSTED TRANSFER FROM GENERAL FUND					**(39,374.00)**			**(417,263.00)**			**(1,254,716.00)**

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REQUEST FOR LEGISLATION

TO: **Mayor Edmonds and City Council**

FROM: **Marilou Uy, Fiscal Services Director**

SUBJECT: **Professional Services – City Auditors**

DATE: **June 19, 2018**

The revised Ypsilanti City Code, under the Independent Annual Audit, Section 5.14 of the City Charter, requires a change in auditing firms after a five-year continuous auditing service. Past practice has been to contract three years, with the option to extend the contract for an additional two years, at the discretion of the City. The auditing firm, which was originally Abraham & Gaffney and served the city for four years, was acquired by Yeo & Yeo, and has served the City of Ypsilanti for one year.

Requests for Proposal were posted at www.bidnetdirect.com/mitn. The RFP requested (a) award a single contract (the auditor will provide Audit Service and CAFR preparation assistance) or (b) award separate contracts (one for the audit and another for the CAFR preparation assistance). Six proposals were received on March 13, 2018, with the following results:

Single contract:

Auditing Firms	**3-Year Proposal Audit, Single Audit and CAFR**
Yeo & Yeo, P.C.	$120,500
Clark, Schaefer, Hackett	$138,450
Stevens, Kirinovic & Tucker, P.C.	$141,500
Rehmann Robson	$164,650
Andrews Hooper Pavlik, PLC	$189,900
UHY LLP	$213,000

Separate Contracts:

Auditing Firms	**3-Year Proposal Audit and Single Audit**
Rehmnn Robson	$101,650
Yeo & Yeo, P.C.	$115,500
UHY LLP	$123,000
Clark, Schaefer, Hackett	$123,450
Stevens, Kirinovic & Tucker, P.C.	$135,500
Andrews Hooper Pavlic, PLC	$162,600

Auditing Firms	**3-Year Proposal CAFR assistance**
Clark, Schaefer, Hackett	$15,000
Andrews Hooper Pavlic, PLC	$27,300
Stevens, Kirinovic & Tucker, P.C.	$27,500
Yeo & Yeo, P.C.	$56,000
Rehmann Robson	$75,000
UHY LLP	$90,000

The criteria used to evaluate the proposals was as follows:

Qualifications	15 pts.
Prior auditing experience	15 pts.
Internal quality control procedures and review	15 pts.
References	5 pts.
Proposed fee	5 pts.
Total Points	55 pts.

We examined each firm's involvement in municipal activities, municipal experience and quality of staff included in the audit assignment, expertise in GASB 34, experience with the Government Finance Officers Association (GFOA) certificate of achievement award, knowledge of the current Statement of Auditing Standards, which will enable them to provide advice and assistance in preparing the City to meet new Auditing Standards with which we need to comply by June 30, 2018 and the years after. We also compared the number of municipalities currently being audited and their other governmental experiences. Reference checks were made regarding meeting deadlines as required by state and federal requirements, staff turnover, additional charges each time a call with a question is asked, staff knowledge in municipal accounting and auditing, principal or partner involvement with the audit and availability of secondary or back-up partners, and the overall assessment of the audit firm. Finally, we compared the audit fees.

After summarizing our evaluations, I recommend awarding a three-year audit engagement to Rehmann Robson, P.C. for a total cost of $101,650 and awarding a three year CAFR assistance to Clark, Schaefer, Hackett for the total cost of $15,000, for a combined total of audit and CAFR assistance of $ 116,650. My recommendation was based upon the overall criteria, their qualifications, their experience and expertise with municipalities, internal quality control procedures, their current and prior clients' stellar recommendations, and their proposed fee. The approval of the contract will be contingent upon the City Attorney's review as to form. The contract includes an annual Single Audit fee of $3,000. This amount will be subtracted from the cost if there is no need for a single audit.

Please feel free to contact me at 734-483-1105 or by e-mail at muy@cityofypsilanti.con if you have questions.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Proposed Resolution

CITY MANAGER APPROVAL:_____

COUNCIL AGENDA DATE: June 19, 2018

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:_____

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RESOLUTION NO. 2018-153
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti Council under the Ypsilanti City Code requires a change in auditing firm after a five-year continuous annual auditing of the City; and

WHEREAS, the City posted on March 13, 2018, a Requests for Proposals for Professional Services to conduct the annual audit for years ending on June 30, 2018 through June 30, 2020 was posted at www.bidnetdirect.com/mitn; and

WHEREAS, six bids were received and after review and evaluation of proposals, reference checks, and audit fees, the bids submitted by Rehmann Robson ($101,650) for audit, and Clark, Schaefer, Hackett ($15,000) for CAFR assistance are the best qualified to serve and meet the City needs, and it meets the best interest of the City; and

WHEREAS, Rehmann Robson's three-year contract includes audit of the City's comprehensive annual financial report including primary government and component units, audit of the City of Ypsilanti Fire and Police Retirement System including issuance of separate report on the system. Also, if required, compliance audit of the City's federal program in accordance with the Federal Single Audit Act and the Uniform Guidance if needed, required communication with those charged with governance, and advice and assistance with the implementation of new accounting and auditing standards, as applicable to the City; and

WHEREAS, Clark, Schaefer, Hackett three-year contract includes assistance in the preparation of comprehensive annual financial reports for submission to Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting; and

NOW BE IT HEREBY RESOLVED that the Ypsilanti City Council approve a three-year contract with Rehmann Robson in the amount of $101,650 for Professional Auditing Services beginning with fiscal year ending June 30, 2018, through June 30, 2020; and approve a three-year contract with Clark, Schaefer, Hackett in the amount of $15,000 for CAFR Assistance Service beginning with fiscal year ending June 30, 2018, through June 30, 2020.

OFFERED BY: _____

SUPPORTED BY: _____

YES: **NO:** **ABSENT:** **VOTE:**

ADDENDUM TO AGREEMENT FOR AUDIT SERVICES

This Addendum shall be a part of a certain Agreement between the CITY OF YPSILANTI, a Michigan municipal Home-rule corporation of One South Huron Street, Ypsilanti, Michigan 48197 referred to as "CITY", and _____ _____, of _____ _____, Michigan, referred to as "CONTRACTOR", a _____ _____. (sole proprietor, corporation, partnership, etc.).

1. This Addendum is an addition and amendment to the primary Contract between the parties. In an event of a conflict between the language of this Addendum and the primary Contract, the language and terms of this Addendum shall take precedence.

2. Standard of Performance. The CONTRACTOR shall perform the Contract faithfully and diligently and perform the services in a competent, professional, satisfactory and proper manner and during the Contract term or extensions thereof, use every best effort and endeavor to promote the interests of the CITY and devote such time, attention, skill, knowledge and ability as is necessary to most effectively and efficiently carry out and perform the Contract.

3. The parties understand and agree that the CITY may terminate this Contract at any time with or without notice. In such event the CONTRACTOR will be compensated for work already completed

4. This Contract is to be performed in Washtenaw County, Michigan, and all legal venue shall exclusively lie therein.

5. The parties agree that time is of the essence in the performance of this Contract by the CONTRACTOR.

6. Each provision of this Contract shall be separately enforceable and, in the event, that a court of competent jurisdiction determines or adjudges that any provision of this Contract is invalid or illegal, such decision shall not effect the rest of the Contract which shall remain in full force and effect.

7. This Agreement shall be governed by and construed in accordance with the laws of Michigan.

8. Independent Contractor. The relationship of the CONTRACTOR to the CITY is and shall continue to be that of an independent contractor and no liability or benefits such as worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Contract.

9. Waiver of Liability. The CONTRACTOR hereby waives any claim against the CITY and agrees not to hold the CITY liable for any personal injury or damage incurred by

it, its employees or associates on this project which is not held by a court of competent jurisdiction to be directly attributable to the sole and/or gross negligence or malicious intentional conduct of any employee of the CITY acting within the scope of their employment. It further agrees to hold the CITY harmless from any such claim by its employees or associates.

10. For the purpose of the hold harmless indemnity and insurance provisions contained in this Contract, the term "CITY" shall be deemed to include the City of Ypsilanti and all other associated, affiliated, allied or subsidiary entities, or commissions, officers, agents, representatives and employees.

11. The following Indemnification Agreement shall be, and is hereby, a provision of the Contract:

> "The CONTRACTOR agrees to protect, defend, indemnity and hold the CITY and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copy right (or application for any thereof) or any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The CONTRACTOR further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent."

12. Insurance.

a. The CONTRACTOR prior to commencing work shall provide at his/her own cost and expense the following insurance to the CITY in insurance companies licensed and/or approved in the State of Michigan, which insurance shall be evidenced by certificates and/or policies as determined by the CITY. All policies and certificates of insurance shall be approved by the Department of City Manager of the CITY prior to the inception of any work.

b. Each certificate or policy shall require that, thirty days prior to cancellation or material change in the policies, notice thereof shall be given to the CITY by

registered mail, return receipt requested, for all of the following stated insurance policies. All such notices shall name the CONTRACTOR and identify the contract number.

c. All property losses shall be made payable to and adjusted with the CITY.

d. In order to determine financial strength and reputation of insurance carriers, all companies providing the coverages required shall be licensed or approved by the Insurance Bureau of the State in which the work is performed and shall have a financial rating not lower than XI and a policyholder's service rating no lower than B+ as listed in A.M. Best's Key Rating Guide, current edition. Certificates of insurance shall note A.M. Best's Rating. Companies with ratings lower than B+:XI will be acceptable only upon written consent of the CITY.

e. All policies and certificates of insurance of the CONTRACTOR shall contain the following clauses:

(1) The clause "other insurance provision" in a policy in which the CITY is named as an insured, shall not apply to the CITY.

(2) The insurance companies issuing the policy or policies shall have no recourse against the CITY (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(3) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the CONTRACTOR.

Professional Services. CONTRACTOR shall provide professional liabilities (errors and omissions) insurance, with minimum limits of $1 Million each occurrence.

f. If any of the Property and Casualty insurance requirements are not complied with at their renewal dates, payments to the CONTRACTOR will be withheld until those requirements have been met, or at the option of the CITY the CITY may pay the Renewal Premium and withhold such payments from any monies due the CONTRACTOR.

g. In the event that claims in excess of the insured amounts provided herein, are filed by reason of any operations under the Contract, the amount of excess of such claims, or any portion thereof, may be withheld from payment due or to become due the CONTRACTOR until such time as the CONTRACTOR shall furnish such additional security covering such claims as may be determined by the CITY.

h. If at any time any of the foregoing policies shall be or become unsatisfactory to the CITY to form or substance, or if a company insuring any such policy shall be or become unsatisfactory to the CITY, the CONTRACTOR shall upon notice to that

effect from the CITY promptly obtain a new policy, submit the same to the City Manager for approval and submit a certificate thereof as herein provided. Upon failure of the CONTRACTOR to furnish, deliver and maintain such insurance as above provided, this Contract, at the election of the CITY may be forthwith declared suspended, discontinued or terminated. Failure of the CONTRACTOR to take out and/or maintain or the taking out and/or maintenance of any required insurance, shall not relieve the CONTRACTOR from any liability under the Contract, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of the CONTRACTOR concerning indemnification.

13. Conflict of Interest. The CONTRACTOR covenants that the CONTRACTOR (individually, or if a corporation, trust, limited liability company or partnership, "the entity") nor any officer, principal, partner, agent or employee of the entity has any interest nor shall they acquire any interest, directly or indirectly, which would conflict in the manner or degree of performance with the Contract. Further that if any such conflict of interest develops and exists during the term of the contract that the CONTRACTOR shall, within 7 days of the existence of such conflict of interest, notify the CITY in writing of the existence and nature of the said conflict of interest.

14. Contingent Fees. The CONTRACTOR warrants it has not employed or retained any company or person other than bonafide employees working solely for the CONTRACTOR, to solicit or secure this Contract, and that it has not paid or agreed to pay any company, or person, other than a bonafide employee working solely for the CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award of making this Contract. For breach or violation of this warranty, the CITY shall have the right to annul the Contract without liability or, at its discretion, to deduct from the fees due the CONTRACTOR, or otherwise, recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

15. The CONTRACTOR further agrees to perform this Contract in accord with all federal, state and local laws, including the Ypsilanti City Code and Procurement Policy, including:

Local preference. In the purchase of supplies, materials, equipment, services or construction work the *purchasing* officer or city council shall give preference to a local bidder if the bids are substantially the same.

Contractors shall take affirmative action to ensure that applicants are employed and that employees are treated during employment in the manner which provides equal employment opportunity and tends to eliminate inequity based upon race,

national origin, religion, sex, sexual orientation, age or marital status.

During the performance of a contract, the contractor agrees as follows: The contractor will not discriminate against any employee or applicant for employment because of race, national origin, religion, sex, sexual orientation, age or marital status. The contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, national origin, religion, sex, sexual orientation, age or marital status. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause per Presidential Executive Order Number 11246, Sub/Part B(i).

Contractors shall make good faith efforts to employ local persons so as to enhance the local economy.

16. and will not discriminate against, or give preferential treatment to, any person on the basis of race, sex, sexual orientation, color, national origin, religion, handicap status, heights, weight, marital status, or other criteria which is not relevant to the particular job.

17. The CONTRACTOR further agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, disability as set forth in the American's With Disability Act, Michigan PWDA, age, height, weight, or marital status (except insofar as it relates to a bonafide or occupational qualification reasonably necessary to the normal operation of the business). Breach of this provision may be regarded as material breach of the Agreement.

18. Living Wage.

A. (1) Living Wages shall be paid according to the Ypsilanti Living Wage Ordinance, as provided in Chapter 2, Article VI, Division 4 of the Code of Ordinances for the City of Ypsilanti (The Ordinance); and

(2) Suitable notices shall be posted in the work place; and

(3) Evidence of compliance including payroll records shall be provided to the Ypsilanti Personnel Department within 10 days of written request from the Ypsilanti Personnel Department.

B. In the event of violation of the provisions of The Ordinance or this contract this contract may be modified or terminated to comply with the provisions of The Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with The Ordinance and the City may also take action to recover the amount of the contract provided to any person found to have violated The ordinance.

C. Any employee shall have a separate cause of action to enforce the provisions of this contract and The Ordinance and any rights conferred under The Ordinance, in law and or equity, and any court of competent jurisdiction upon proper proof and the prevailing of the employee in such action, shall award actual damages, wage restitution, interest and actual attorney fees.

D. The City shall have the right to enforce this contract and The Ordinance in law or equity by court process including specific performance.

19. Iran Economic Sanctions Act 517 of 2013. Pursuant to the Iran Economic Sanctions act, MCL 129.211, before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Provider, the Provider must first certify that it is not an "Iran Linked Business" as defined by that law."

20. Not in Default to City. The CONTRACTOR hereby certifies that the CONTRACTOR is not in default to the CITY, and that there are no unpaid taxes, real or personal, owed to the CITY by the CONTRACTOR, and the CONTRACTOR has no other unfulfilled obligations to the CITY and is in compliance with all Ypsilanti City codes and ordinances. The parties understand that a breach of this provision is a material breach of the contract.

21. In accordance with PA 517 of 2012, CONTRACTOR must certify that CONTRACTOR is not an Iran linked business, as set forth in the act. Signing this addendum is such certification.

22. The Contract and its attachments, and this Addendum, are the sole Contract and Agreement between the parties. Any changes, additions or deletions shall not be effective or actionable unless they are in writing signed by the parties.

IN WITNESS WHEREOF, the undersigned have set their hands this _____ day of _____, 2018.

In the presence of:

_____ _____

CONTRACTOR

_____

CITY OF YPSILANTI, a Michigan
Municipal Home-rule City

_____ BY: _____

_____ BY:_____

APPROVED AS TO FORM:

_____
JOHN M. BARR P10475
Ypsilanti City Attorney

Request for Proposal

CITY OF YPSILANTI

(Washtenaw County, Michigan)

Professional Services to Conduct the Annual Audit of the City of Ypsilanti

Issued By

Finance Department
Marilou T. Uy, Finance Director
muy@cityofypsilanti.com
734-483-1105

March 13, 2018

Proposal Due Date

3:00 p.m. EST
April 3, 2018

NOTICE OF PROPOSAL

The City of Ypsilanti is requesting proposals from qualified firms of certified public accountants to audit the financial statements of the City. The annual engagement will include:

1. Audit of the City's comprehensive annual financial report including the primary government and component units.
2. Audit of the City of Ypsilanti Fire and Police Retirement System (including issuance of separate report on the System).
3. If required, compliance audit of the City's federal program in accordance with the Federal Single Audit Act and the Uniform Guidance.
4. Required communication with those charged with governance.
5. Advice and assistance with the implementation of new accounting and auditing standards, as applicable to the City.

The City's contact person for this RFP is Marilou T. Uy, Finance Director. Her contact information is on the front cover.

We are requesting one (1) original and four (4) copies of your proposal in a sealed envelope. The envelope should clearly indicate it is a proposal for audit services.

The audit periods under contract will be for the years ending June 30, 2018 through 2020 and may be extended at the discretion of the City for two (2) additional years. The City has a Charter provision that limits a firm serving as independent auditor to no more than five (5) consecutive years; this provision is strictly enforced.

AUDITING STANDARDS

The auditor's examination will be conducted in accordance with the standards for financial audits contained in Audits of State and Local Governments (and if necessary, compliance audit standards contained in the *Government Auditing Standards*, issued by the U.S. General Accounting Office, the Federal Single Audit Act and the Uniform Guidance) and, accordingly, will include any other tests of the accounting records and such other auditing procedures the auditors consider necessary in the circumstances, including the requirements of Michigan Act #2, PA of 1968, as amended.

ASSISTANCE PROVIDED BY THE CITY

The City will provide the auditor with balanced trial balances, general ledgers and supporting information/documents as normally provided by an auditee. It is expected that the auditor (or other firm engaged to assist with the CAFR preparation) will be primarily responsible for drafting and preparing the financial statements, including the footnotes, in compliance with generally accepted accounting principles and the State of Michigan's Uniform Reporting Format. The City will provide the statistical schedules, MD&A explanations and much of the information for the footnotes (such as the roll

forward schedules for the capital assets or debt), but the auditor/firm will need to take this information and insert it into the CAFR template, as described below.

The City will assist the auditors with clerical tasks including: the pulling and re-filing of invoices and other source documents, typing third party confirmation requests, and other related tasks as agreed to in advance.

The auditors will be provided with work space and reasonable access to the internet, telephones and copy machines, although the City's intent is to make extensive use of electronic media for the exchange of data/documents rather than paper.

CAFR PREPARATION

The City participates in the GFOA Certificate of Achievement for Excellence in Financial Reporting program and expects to continue to do so through the term of this audit contract and beyond. The City has been assisted in this process by Rehmann Robson when it was the City's auditor and under a separate contract the last five years when Abraham & Gaffney / Yeo & Yeo was the auditor.

Generally, the CAFR preparation assistance to be provided includes:

1. Provide a template for the CAFR (all sections of the report) that electronically links the trial balance to the financial statements (both government-wide and fund financial statements). The template currently (or heretofore) in use by the City is proprietary to Rehmann, so a bidder will need to provide its own CAFR template.
2. Prepare the various CAFR sections (including transmittal letter, management's discussion and analysis, notes to the financial statements, and statistical section) from information provided, in whole or in part, from the City. Where provided in part, the bidder will need to assist and/or direct the City in obtaining the information necessary to complete those items.
3. Assist with GASB 34 entries (including the related analysis, as necessary).
4. Assist with the implementation of new accounting standards and addressing any GFOA comments on the prior year CAFR.
5. Assist with the financial sections of the F-65 and with the GFOA application/response.

As a result of this RFP, the City will either: (a) award a single contract (meaning the auditor will need to provide the CAFR preparation assistance) or (b) award separate contracts (one of the audit and another for the CAFR preparation assistance).

MANDATORY QUALIFICATION OF THE AUDITORS

The following information must be affirmed in the proposal response:

1. The proposer is properly licensed for public practice as a certified public accountant.

2. The proposer meets the independence requirements of the *Governmental Auditing Standards* published by the U.S. General Accounting Office.
3. The proposer does not have a record of substandard audit work. Please disclose the controls your firm has in place to ensure quality standards have been met. Also, disclose whether your firm is subject to an external quality control review process and enclose a copy of your firm's most recent peer review report.
4. The proposer has experience in successfully assisting municipal clients in their application for and receipt of the GFOA Certificate of Achievement for Excellence in Financial Reporting.

MONITORING AND PRESENTATIONS

The City may request, from time to time, a report of the progress of the audit. In addition, prior to completion of the fieldwork, an audit exit conference will be held with management to discuss the results of the audit. The auditor will be expected to make a presentation to both the Police & Fire Retirement System Board and City Council.

TIME REQUIREMENTS

The City shall receive all proposal responses by 3:00 p.m. on March __ 2018. Any proposals received after this time will not be considered. We anticipate the successful bidder will be notified no later than April 30, 2018. All conditions in the bid are binding for 60 days from the date of proposal submission.

WORKING PAPERS

The working papers shall be retained for at least five (5) years. The working papers will be available for examination by authorized representatives of the State of Michigan and, if required, the cognizant federal audit agency and/or the General Accounting Office. In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers related to matters of continuing accounting significance.

RIGHT TO REJECT

The City reserves the right to reject any and all proposals submitted and to request additional information from all proposers. Any contract(s) awarded as a result of this RFP will be based on the City's evaluation of all responses, applying all criteria and oral interviews, if necessary, that is determined to be in the best interests of the City. The final contract will be subject to approval by the City of Ypsilanti City Attorney and by the City of Ypsilanti City Council.

NUMBER OF COPIES OF AUDITOR'S REPORTS

The auditor shall furnish the city with an electronic copy and 20 paper copies of all required reports.

CONTRACTUAL ARRANGEMENTS

Invoices for service will be processed when received. The total amount to be invoiced shall not exceed the amount of the bid unless other arrangements have been negotiated with the City, in advance. The cost of audits for subsequent years or services beyond this RFP will be negotiated each year or as needed. The City reserves the right to terminate the contract(s) at any time.

CONTRACT PAYMENT SCHEDULE

Payment for any contract entered into as a result of this RFP will be made within thirty (30) days of receipt of the firm's billing statement reflecting services which were provided. Progress billings should be submitted monthly. Final payment will be made after all required services have been completed to the satisfaction of the City and all required reports have been submitted.

METHOD OF EVALUATING PROPOSALS

Proposals will be evaluated with a strict emphasis on quality. Attributes which will be analyzed include:

1. Depth of governmental entities audited by CPA firm proposing.
2. Firm's governmental resources available.
3. Involvement in municipal activity and organizations.
4. Training of personnel in governmental (and federal grant) auditing.
5. Experience with clients receiving GFOA Certificate of Achievement for Excellence in Financial Reporting.
6. Demonstrated knowledge of new audit standards and assisting governmental units with implementation and maintenance of those standards.
7. Quality of staff included in assignment.
8. Reference responses.
9. Availability of secondary or backup partners, if needed.
10. Internal quality control procedures and external quality control review.

After technical qualities have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the audit firm who is most qualified and reasonable in cost will be selected.

FORMAT OF THE RFP RESPONSE

Your proposal should be organized as follows:

<u>Title Page</u>

The response should identify the RFP subject and the name of the independent auditor, local address, telephone number, name and title of contact person and date of submission. The period for which the proposal is effective should be disclosed.

Table of Contents

The table of contents of the proposal should include a clear and complete identification of the materials submitted by section and page number.

Letter of Transmittal

The letter of transmittal should contain the following information:

1. A brief understanding of the audit service to be performed.
2. A positive commitment to perform the service timely.
3. The names of persons authorized to represent the respondent, their titles, addresses and telephone numbers. This may be important if different from the individual who signs the transmittal letter.

Mandatory Criteria

The proposers shall provide a positive statement that the following mandatory criteria are satisfied:

1. Affirmation that the proposer is properly licensed for practice as a certified public accountant.
2. Affirmation that the proposer meets the independence requirements of the *Government Accounting Standards*.
3. Affirmation that the proposer does not have a record of substandard work.
4. Affirmation that the proposer has experience with the GFOA Certificate program.
5. Affirmation that the proposer will comply with the City of Ypsilanti Living Wage Ordinance 892 (*see attached*).

Profile of the Independent Auditor

The respondents are requested to provide a profile of general background information. This should include:

1. The organization and size of the respondent, whether it is local, regional, national or international in operations.
2. The location of the office from which the work is to be done and the number of professional staff by position employed at that office.
3. A description of the range of activities performed by the firm such as auditing, accounting, tax service or management services.
4. A description of the firm's experience assisting clients in their application for and receipt of the GFOA Certificate of Achievement for Excellence in Financial Reporting.
5. A description of the firm's expertise regarding new audit standards including training, educational presentations, articles and a summary of how your firm has assisted its clients with the successful implementation of those standards.

6. A statement of the firm's staff capability to audit federal programs, including the number and classifications of personnel skilled in federal program auditing who will work in the audit, if required to.
7. The firm should also list and describe the firm's (or proposed subcontractors') professional relationships involving the City of Ypsilanti or any of its agencies or component units for the past five (5) years, together with a statement explaining why such relationships do not constitute a conflict of interest relative to performing the proposed audit.

Summary of Proposer's Qualification

The respondents shall:

1. Identify the audit managers and field supervisors and other staff who will work on the audit, including staff from other than the local office. Resumes including relevant experience and continuing education for auditor in-charge up to the individual with final responsibility for the engagement should be included. (The resumes may be included as an appendix)
2. Describe the recent local office's (i.e., the specific office from which the audit will be managed and staffed) auditing experience like the type of audit requested and provide the names and email addresses of client officials responsible for at least three of the audits listed as references.

Proposer's Approach to the Examination

Submit a work plan to accomplish the scope of the audit. The work plan should include time estimates for each significant segment of the work and the staff level to be assigned. Where possible, individual staff members should be named and their titles provided. The planned use of specialists should be specified.

The audit work plan should completely cover what audit work will be accomplished to allow the auditor to render:

1. A report on the study, evaluation, and report on internal control systems.
2. Reporting on the organization's control system to assure compliance and whether the organization has complied with laws and regulations that may have an effect on each major federal assistance program.

The audit work plan should demonstrate the auditor's understanding of the audit requirement of a single audit as specified in the Uniform Guidance and the audit tests and procedures to be applied in completing the audit plan.

Time Requirements

If not already adequately covered in the letter of transmittal, the response should detail information on when the audit firm plans to deliver the final reports.

Compensation

Using the Excel schedule provided with this RFP, propose your not-to-exceed price for each of the services being offered for each year of the engagement. Also, provide your proposed hourly rates by staff classification for additional services that may be requested by the City.

Additional Information

Provide any additional information the proposer feels may be helpful in the selection process.

The successful bidder must sign a professional service contract with the city, approved by the city attorney. The contract will include the attached addendum.

REQUEST FOR LEGISLATION
June 12, 2018

FROM: Wendy Estey, Special Events Coordinator

SUBJECT: Application for Co-Sponsorship for the 2018 Ypsilanti Heritage Festival (Ypsifest)

SUMMARY & BACKGROUND:

The Ypsilanti Heritage Festival (Ypsifest) has requested that the city co-sponsor this year's annual event. According to the City's Special Events Policy, "the City may jointly sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Events Policy, and must reimburse the City for any costs in excess of the support level authorized by the budget appropriation."

The Ypsilanti Heritage Festival is entering its 40th anniversary. The festival is Ypsilanti's only community wide festival. It will feature expanded entertainment, an expanded children's activity and event area, an expanded health information and screening area, historical tours, an expanded and centralized market place, a beer tent, lots of good food, and scores of community organization and arts and crafts booths. Their plan is to bring back the robotics tent and to create a children's night featuring a parade with bands and luminaries in the park and a children's movie. The festival is free and features and highlights the city's parks and recreational areas. It brings in thousands of people from all over Michigan to shop and dine in city restaurants and retail stores.

This resolution allows the City of Ypsilanti to lend support to this year's Ypsilanti Heritage Festival in their endeavors to promote the City of Ypsilanti as a friendly, safe and hospitable city with a long and notable historical heritage.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Proposed Resolution

CITY MANAGER APPROVAL:_____ COUNCIL AGENDA DATE: 7/17/2018

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:_____

Resolution No. 2018-154
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti adopted a Special Events Policy, and pursuant to the policy, the City may co-sponsor an event if it is of general interest to the public and advances the City's public image; and

WHEREAS, this year the Heritage Festival will take place August 24-26 in Riverside Park; and

WHEREAS, the Heritage Festival is requesting that the City be a co-sponsor of the 2018 Festival; and

WHEREAS, City Council agrees that becoming a co-sponsor of the 2018 Ypsilanti Heritage Festival would be in the general interest of the public and advance the City's public image.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves the request to be a sponsor of the 2018 Heritage Festival in the amount of $_____.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Special Events Sponsorship & Financial Hardship Request

Please complete the form below. The City may provide support to Special Events on the following basis:

- Merit of the request
- Request is received no less than 30 days prior to the event
- Funds are budgeted and available to support the event

Event Name

Ypsilanti Heritage Festival (Ypsifest)

Event Start Date

08/24/2018

Event Location

Riverside and Frog Island Parks plus East Cross Street

Event Organizer

Ypsilanti Heritage Festival Corporation.

Event Contact Person

First name: Scott

Last name: Virgo

Phone number: 734-218-0470

E-mail: director@ypsifest.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

- (•) Yes
- ( ) No

YPSILANTI PD 4 JUN '18 PM2:08

How is this event of general interest to the public?

The Ypsilanti Heritage Festival is entering it's 40th anniversary.The festival is Ypsilanti's only community wide festival. It will feature expanded entertainment, an expanded children's activity and event area, an expanded health information and screening area, historical tours, an expanded and centratlized market place, a beer tent, lots of good food, and scores of community organization and arts and crafts booths. We are hoping to bring back the robotics tent and we are creating a children's night featuring a parade with bands and luminaries in the park and a children's movie. The festival is also free and we are expanding our hours.

Is your organization requesting City Co-Sponsorship or a Financial Hardship waiver?

- (●) City Co-Sponsorship
- ( ) Financial Hardship Waiver

City Co-Sponsorship: The City may jointly sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Events Policy, and must reimburse the City for any costs in excess of the support level authorized by the budget appropriation [reference City of Ypsilanti Special Events Policy, Section 1.3(b)]

Financial Hardship Waiver (only applicable for non-profit corporations): City may, in its discretion, contribute the park rental fee to assist other Special Events operated by non-profit organizations with good cause shown or hardship (See City Code Section 10-270). For the purposes of this policy, good cause or hardship may be demonstrated by startup organizations, charitable events, or any other reasonable cause for lacking in operating capital.

Park fee contributions must be approved by City Council no less than 30 days prior the event. City Council may, in its discretion, waive park rental on a per day basis, up to three (3) days. City Council may also impose conditions and/or require repayment terms after completion of the event. These events must meet the all requirements of the Special Event Policy, and must reimburse the City for any City costs in excess of this support level. Non-Profit Organizations must submit a current IRS 501 C3 Statement.

List the benefits provided by the event to the City of Ypsilanti (e.g., advertisement materials, ticket sales, park improvements, etc...)

The festival promotes Ypsilanti as a friendly, safe, and hospitable city with a long and notable historical heritage. The festival is free and features and high lights the city's parks and recreational areas. It brings in thousands of people from all over Michigan to shop and dine in city restaurants and retail stores. We are expanding our advertizing plus making greater use of social media.

How many days of park rental are requested to be waived?

3

Please describe the financial hardship (may include a list of the major operating expenses, financial obligations, etc...)

The festival is entirely self supporting by sponsors, donations, and vendor fees with an all volunteer staff.

When do you need to receive the funds?

By typing my name below, I attest that this application represents my intent for the proposed event to the best of my knowledge. I am authorized to submit this application on behalf of the organization:

Applicant Full Name

Scott Virgo, Ypsilanti Heritage Festival

Date

06/03/2018

June 7, 2018

Mayor and Council
City of Ypsilanti
1 South Huron
Ypsilanti, MI 48197

RE: Special Assessments

In accordance with the City Charter Chapter, Special Assessments, Chapter 8.01. Article VIII. I hereby certify that the attached is a true copy of all installments on Special Assessment Rolls, which are due and have remained unpaid as of May 31, 2018.

The City Council, at their next meeting, can authorize me to levy these unpaid bills on the July 2018 Tax Roll.

Sincerely,

Frances M. McMullan
City Clerk/Deputy Treasurer

REQUEST FOR LEGISLATION

DATE: June 7, 2018
FROM: Frances M. McMullan, City Clerk/Deputy Treasurer
SUBJECT: Special Assessment

SUMMARY/BACKGROUND

Bi-annually, unpaid weed removal, ordinance 624, sidewalk replacement and miscellaneous bills due to the City of Ypsilanti are added to the July/December tax roll.

All bills that remained unpaid for at least 30 days after the billing date, are to be added to the July/December tax roll.

Once these items are added to the tax roll, they become a lien on the property in accordance with the City Charter, Special Assessments, Section 8.01 Article VIII.

Further, at tax settlement, in March the County pays the City for any unpaid items. Washtenaw County Treasurer's Office serves as the collection agent for the City.

Attachments: Listing of unpaid weeds removal, ordinance 624's, sidewalk replacement, and miscellaneous bills as of May 31, 2018 for the City of Ypsilanti.

Recommended Action: City Council authorizes the City Treasurer to levy and assess the unpaid special assessments listed.

DATE RECEIVED: June 12, 2018 AGENDA ITEM NO: 2018-155

CITY MANAGER COMMENTS: _____

FOR AGENDA OF: June 19, 2018 FINANCE DIR APPROVAL: _____

COUNCIL ACTION TAKEN: _____

Resolution No. 2018-155
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That, the City Treasurer be authorized to levy and assess on the July 2018 tax roll the attached listing of unpaid bills totaling $22,448.56.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

All Records
All Special Assessments
SUMMER SEASON

Parcel No	Owners Name	Sp. Assessment	Amount
11-11-40-462-014	NEWMAN, ANSLIE	100: BOARD UP	234.24
11-11-10-356-019	MARTIN GAYLA R & TOBY J	103: DLQ WATER	158.38
11-11-09-405-043	ELLIS SHAWN	103: DLQ WATER	115.82
11-11-09-496-010	THORN HELEN	103: DLQ WATER	290.82
11-11-09-112-008	NDC-DEXTER LLC	103: DLQ WATER	490.24
11-11-09-192-011	LIPMYER, JASON ROBERT	103: DLQ WATER	451.33
11-11-39-480-008	NICHOLSON ANNA S & ROBERT	103: DLQ WATER	475.34
11-11-39-415-031	TAYLOR IMAGENE & ABNER JR	103: DLQ WATER	221.79
11-11-39-130-033	JACKSON FREDERICK R & VIO	103: DLQ WATER	271.42
11-11-39-425-013	MAUDIE MCMULLEN	103: DLQ WATER	233.62
11-11-39-416-010	BATES WILLA	103: DLQ WATER	370.35
11-11-39-174-029	TOOSON, LEE-VALORY	103: DLQ WATER	151.49
11-11-39-440-022	WELLS, CHADWICK	103: DLQ WATER	93.46
11-11-37-151-004	CARRINGTON MORTGAGE SERVI	103: DLQ WATER	1,107.77
11-11-37-151-009	MEADS, VANCE	103: DLQ WATER	233.78
11-11-37-152-002	FRYE LEM EARL & DESSENS	103: DLQ WATER	460.10
11-11-37-152-008	HOOVER DARRELL	103: DLQ WATER	265.47
11-11-37-131-016	BURRIDGE BALLARD MINNIE J	103: DLQ WATER	120.95
11-11-39-160-027	WHISENANT EVELYN	103: DLQ WATER	448.89
11-11-39-165-016	ELAM, CLIFFORD	103: DLQ WATER	134.15
11-11-37-151-015	LEWIS, DENNIS	103: DLQ WATER	226.21
11-11-37-204-001	LEWIS WANDA L	103: DLQ WATER	135.70
11-11-39-166-009	GRABLE, AARON	103: DLQ WATER	288.37
11-11-39-166-009	GRABLE, AARON	103: DLQ WATER	1,011.74
11-11-39-431-009	FANNIE MAE	103: DLQ WATER	493.58
11-11-39-413-008	BENETTE DAWN M	103: DLQ WATER	104.07
11-11-40-136-002	RICE, KATHRYN	103: DLQ WATER	112.99
11-11-40-164-018	RAJABI, REZA IRA	103: DLQ WATER	282.32
11-11-05-466-001	PHILLIPS ROBERTA	103: DLQ WATER	648.71
11-11-40-460-011	TILLMAN JAMESENNA	103: DLQ WATER	255.00
11-11-40-463-014	711 N. CONGRESS LLC	103: DLQ WATER	116.46
11-11-39-465-025	DEUTSCHE BANK	109: TRASH	150.00
11-11-10-262-005	NORTHWESTERN ENERGY INVES	109: TRASH	150.00
11-11-10-335-010	HAMMIG, MARK	110: WEEDS	210.00
11-11-39-480-023	HENRY RICHARD G	110: WEEDS	210.00
11-11-39-285-014	JAMISON, PHOEBE	110: WEEDS	165.00
11-11-40-463-010	MORRISON DDS JOHN E	110: WEEDS	180.00
11-11-39-431-009	FANNIE MAE	110: WEEDS	180.00
11-11-37-130-013	FEUER-ALLYN, ARI	110: WEEDS	220.00
11-11-40-416-001	KEY PROPERTY RENTALS LLC	112: RENTAL INSPEC	265.00
11-11-40-311-017	FARHA, RAED	112: RENTAL INSPEC	155.00
11-11-37-100-005	WOODWARD MICHAEL H	112: RENTAL INSPEC	730.00
11-11-40-430-007	SCHICK, MIKE	112: RENTAL INSPEC	620.00
11-11-06-409-005	PARK HILL MANAGEMENT, INC	112: RENTAL INSPEC	760.00
11-11-39-174-013	SHWEHDI ESTATES LLC	112: RENTAL INSPEC	175.00
11-11-06-450-041	EARL BRYAN	112: RENTAL INSPEC	165.00
11-11-39-175-016	NUNN MAINTENANCE LLC	112: RENTAL INSPEC	620.00
11-11-09-496-003	SZYDLOWSKI MONICA	112: RENTAL INSPEC	210.00
11-11-39-430-019	SECOND STORY HOMES INC	112: RENTAL INSPEC	165.00
11-11-40-415-017	GREENLEE, IAN	112: RENTAL INSPEC	140.00
11-11-39-431-007	BRADETICH, CHRIS, CHERYL,	112: RENTAL INSPEC	990.00
11-11-40-108-008	YPF 16 LLC	112: RENTAL INSPEC	879.00
11-11-40-182-011	BENCHMARK RESIDENTIAL, LL	112: RENTAL INSPEC	265.00
11-11-39-130-015	BEVAN, RUTH ELIZABETH	112: RENTAL INSPEC	175.00
11-11-40-464-017	DECKER, KEVIN	112: RENTAL INSPEC	685.00
11-11-40-461-004	WENGER KAY	112: RENTAL INSPEC	230.00
11-11-04-401-013	FUSSEY-ROSS, SCOTT-CAMERO	112: RENTAL INSPEC	165.00
11-11-39-166-009	GRABLE, AARON	112: RENTAL INSPEC	420.00
11-11-39-433-009	TACKETT, DWAYNE	112: RENTAL INSPEC	165.00
11-11-04-360-001	ZAMPERIA BROTHERS LLC	124: DANGEROUS - ESCR	600.00
11-11-40-482-005	KASS INDUSTRIES LLC	124: DANGEROUS - ESCR	600.00
11-11-04-495-024	THE ORIGINAL AND ONLY THO	124: DANGEROUS - ESCR	600.00
11-11-39-440-019	CROCKETT, REGINA	124: DANGEROUS - ESCR	600.00
11-11-04-360-001	ZAMPERIA BROTHERS LLC	125: DANGEROUS - INSP	150.00
11-11-40-482-005	KASS INDUSTRIES LLC	125: DANGEROUS - INSP	150.00
11-11-04-495-024	THE ORIGINAL AND ONLY THO	125: DANGEROUS - INSP	150.00
11-11-39-440-019	CROCKETT, REGINA	125: DANGEROUS - INSP	150.00
Totals for 100 BOARD UP		Count: 1	234.24
Totals for 103 DLQ WATER		Count: 30	9,770.32
Totals for 109 TRASH		Count: 2	300.00
Totals for 110 WEEDS		Count: 6	1,165.00
Totals for 112 RENTAL INSPEC		Count: 20	7,979.00
Totals for 124 DANGEROUS - ESCR		Count: 4	2,400.00
Totals for 125 DANGEROUS - INSP		Count: 4	600.00
Grand Totals		Count: 67	22,448.56

REQUEST FOR LEGISLATION
June 19, 2018

FROM: Stan Kirton, Director of Public Services

SUBJECT: Approval of Subrecipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements

Background:
Washtenaw County administers CDBG funds received through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant Entitlement Communities Grant (CDBG). The City of Ypsilanti is a member of the Washtenaw County, Urban County Program. The Urban County Program disperses Community Development Block Grant (CDBG) funds to participating members. The 2017 Urban County CDBG Funding includes funds for Public Facility Improvement Projects, including funds to install ADA compliant sidewalk ramps in various locations around the City for the amount of $50,000.

It is necessary to enter into a subrecipient agreement with WCCDBG Program to receive the funds to install ADA compliant ramps.

Staff recommends approval of the WCCDBG Program for the amount of 50,000.

Attachments: Resolution, Agreement Documents

Recommended Action: Approval

Date Received: _____ Agenda Item No.: _____

City Manager Comments: _____

Finance Director Approval _____

For Agenda of _June 19, 2018

Council Action Taken: _____

Resolution No. 2018-156
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Washtenaw County administers CDBG funds received through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant Entitlement Communities Grant (CDBG); and

WHEREAS, the City of Ypsilanti is a member of the Washtenaw County, Urban County Program; and

WHEREAS, the Urban County Program disperses Community Development Block Grant (CDBG) funding to participating members; and

WHEREAS, the 2017 Urban County CDBG Funding includes funds for Public Facility Improvement Projects, including funds to install ADA compliant sidewalk ramps in various location within the City limits; and

WHEREAS, it is necessary to enter into a subrecipient agreement with the Washtenaw County Community Development Block Grant Program to receive the funds to install ADA compliant ramps.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the subrecipient agreement with the Washtenaw County Community Development Block Grant Program for the amount of $50,000.00.

FURTHER, that the Mayor and City Clerk are authorized to sign this agreement, subject to approval by the City Attorney.

OFFERED BY:_____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Contract # _____

COUNTY OF WASHTENAW, MICHIGAN

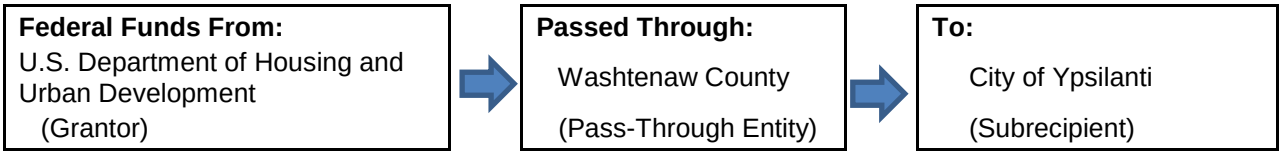
Agreement for Subaward of Federal Financial Assistance

The COUNTY OF WASHTENAW is a recipient of federal financial assistance grant dollars. These funds are received directly from the federal government and indirectly from the State of Michigan and several local entities. The County sometimes passes through a portion of this federal financial assistance to other organizations located within (or in the vicinity of) the geographical boundaries of the County to assist them in carrying out the objectives of the applicable federal grant or program.

AGREEMENT is made this **11th day of June, 2018**, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, as the pass-through entity (hereinafter referred to as the County) and, ***the City of Ypsilanti*****,** located at ***One South Huron Street, Ypsilanti, MI 48197*** (hereinafter often referred to as the Subrecipient).

This agreement is a subaward of federal financial assistance by the County to the Subrecipient intended to assist, stimulate, or support the Subrecipient in carrying out its allowable activities under the **U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program** as requested by the Subrecipient in its application to the County for federal financial assistance.

Flow of Federal Financial Assistance in this Subaward Agreement



ARTICLE I – REQUIRED DATA ELEMENTS

(As detailed in Section 200.331 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, hereinafter referred to as the Uniform Guidance.)

Subrecipient Name (must match registered name in DUNS)	City of Ypsilanti
Subrecipient DUNS Number	131336260
Federal Award Identification Number (FAIN)	B-17-UC-26-006
Federal Award Date (the date when the federal award is signed by the authorized official of the federal awarding agency)	October 19, 2017
Subaward Period of Performance (start and end date)	June 11, 2018 – December 31, 2018
Amount of Federal Funds Obligated by this Agreement	$50,000.00
Total Amount of Federal Funds Obligated to the Subrecipient	$50,000.00
Total Amount of the Federal Award	$1,846,706.00

Federal Award **Project Description** (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA) described in Title 2 Code of Federal Regulations Part 170)	The City of Ypsilanti proposed to reconstruct approximately 32 curb cuts according to Americans with Disability Act (ADA) and Uniform Federal Accessibility Standards (UFAS).
Name of Federal Awarding Agency	Department of Housing and Urban Development (HUD)
Name of County (Pass-Through Entity)	Washtenaw County
Name and Contact Information for Awarding Official	Gregory Dill 220 N Main PO Box 8645 Ann Arbor, MI 48107 Phone: 734-222-6850
CFDA Number and Name	
Is this Subaward for Research and Development? (answer Yes or No)	No
Indirect Cost Rate for the Federal Award (either an approved federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between the County and Subrecipient or a de minimus indirect cost rate of 10% of modified total direct costs may be used). Subrecipient may choose to charge only direct costs to this agreement.	Not applicable

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE II - SCOPE OF SERVICES

The Subrecipient will *agree to use Washtenaw Urban County CDBG funds for the eligible costs of re-constructing approximately 32 curb cuts listed and mapped in Attachment A, so that they meet Americans with Disabilities (ADA) and Uniform Federal Accessibility Standards (UFAS). The contract will be paid for with 2017 Urban County CDBG funding in accordance with the budget in Attachment B.*

ARTICLE III - PAYMENT AND CASH MANAGEMENT

If the County is paid in advance by the federal awarding agency under the above named federal assistance award, the Subrecipient may also be paid in advance if it meets the requirements in Section 1 below.

Section 1 - Cash Advances. The Subrecipient may request an advance of funds under this agreement if it maintains or demonstrates the willingness to maintain both:

1. written procedures that minimize the time elapsing between the transfer of funds from the County and the subsequent disbursement of the funds by the Subrecipient,
2. financial management systems that meet the standards for fund control and accountability as defined in Section 200.305 of the Uniform Guidance.

.

Requests for advance of funds must be limited to the minimum amount needed and must be timed to be in accordance with the actual, immediate cash requirements of the Subrecipient in

carrying out the terms of this agreement. The timing and amount of the advance must be as close as is "administratively feasible" to the actual disbursement to be made by the Subrecipient.

Section 2 - Reimbursement. If the Subrecipient does not meet the requirements in Section 1 above, it shall submit periodic reimbursement requests to the County. This may be done on a monthly or quarterly basis. The reimbursement request shall be accompanied by the agreed upon financial and programmatic reports. The County shall pay the Subrecipient within 30 calendar days after the receipt of the reimbursement request and the agreed upon financial/programmatic reports, unless the County reasonably believes the reimbursement request to be improper***.***

ARTICLE IV - REPORTING OF SUBRECIPIENT

Section 1 - The Subrecipient is to report to Tara Cohen, CDBG Management Analyst, and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - The Subrecipient shall submit financial reports ***as requested*** to ***Deb Truhn****.* The Subrecipient shall submit programmatic reports ***as requested*** *to* ***Tara Cohen.***

Section 3 - All reports, estimates, memoranda and documents submitted by the Subrecipient must be dated and bear the Subrecipient's name. Financial reports shall be submitted in a timely manner to the County and shall be in agreement with the amounts shown in the Subrecipient's financial system and shall be supported by appropriate documentation (payroll records, invoices, etc.). Final financial and programmatic reports shall be submitted by the Subrecipient within 30 days of the end of this agreement unless an extension of time is granted in writing by the County.

Section 4 - The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

Section 5 - The Subrecipient shall retain all reports, records and supporting documentation pertaining to this agreement for a period of three years from the date of submission of the final expenditure report and shall make them available to the County and the federal awarding agency upon request.

Section 6 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 7 - The County may review and inspect the Subrecipient's activities during the term of this agreement.

Section 8 - When applicable**,** the Subrecipient will submit a final, written report to the County Administrator.

Section 9 - After reasonable notice to the Subrecipient, the County may review any of the Subrecipient's internal records, reports, or insurance policies.

Section 10 - The Subrecipient and/or subcontractors shall disclose in writing to the County any potential conflict of interest it has related to the County or this agreement subject to the provisions 2 CFR 200.318.

Section 11 - The Subrecipient shall disclose in writing to the County in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

Section 12 - The Subrecipient shall report to the County in a timely manner if any adverse or problematic situations arise between reporting deadlines describing the nature of the problem and what is being done to address it.

ARTICLE V - TERM

This agreement begins on ***June 11, 2018*** and ends **on *December 31, 2018,*** *with an option to extend an additional 6 month(s).* No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

ARTICLE VI- RESPONSIBILITIES OF THE SUBRECIPIENT

Section 1 - The Subrecipient agrees to comply with all applicable federal, State, and local regulations including the Uniform Guidance. The Subrecipient agrees to comply with the management systems standards (financial management (Sections 200.302-304), procurement (Sections 200.317-326), and property management (Sections 200.310-316)) of the Uniform Guidance.

Section 2 - The Subrecipient agrees to have performed a Single Audit of its federal expenditures if it reaches the Single Audit dollar threshold in federal expenditures during its fiscal year as detailed in Section 200.501 of the Uniform Guidance. The County reserves the right to perform or cause to be performed additional audits if it deems such to be necessary to insure compliance with the terms of this agreement or to determine the eligibility of the reported expenditures for reimbursement.

Section 3 - The Subrecipient agrees to comply with the provisions of the Byrd Amendment (Public Law 101-121, Section 319 - 31 U.S. Code Section 1352) which prohibits the use of federal funds by the recipient or subrecipient of a Federal contract, grant, loan, or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal funds awarded under this agreement.

Section 4 – The Subrecipient agrees to comply with the provisions of the Stevens Amendment (Section 8136 of the Department of Defense Appropriations Act – Public Law 100-463) which stipulates that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Section 5 - In addition to this agreement, the Subrecipient shall complete, sign, and submit to the County the following documents which are attached as part of this agreement:

1. Standard Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
3. Audit Certification

ARTICLE VII – SUSPENSION OF FUNDING

The County may suspend funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

1. Failure to expend funds in a timely manner consistent with the agreement milestones, guidance, and assurances.
2. Failure to comply with the requirements or statutory objectives of federal or state law.
3. Failure to follow agreement requirements or special conditions.
4. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the application would not have been approved for funding.
5. Failure to submit required reports.
6. Filing of a false certification on the application or other report or document.
7. Failure to adequately manage, monitor or direct the activities of its subrecipients that are funded under this agreement.

Before taking action, the County will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

The County reserves the right to recommend to the federal government that the Subrecipient be suspended or debarred in the case of sustained significant noncompliance by the Subrecipient with the award provisions.

ARTICLE VIII- PERSONNEL

Section 1 - The Subrecipient will provide the required services and will not subaward or assign the services without the County's written approval.

Section 2 - The Subrecipient will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this agreement shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore entity or offshore business interest either owned or affiliated with the Subrecipent. For purposes of this agreement, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE IX-INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the

Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

ARTICLE X - INDEMNIFICATION AGREEMENT

The Subrecipient will protect, defend and indemnify the County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Subrecipient's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this agreement resulting in whole or in part from negligent acts or omissions of Subrecipient, any subcontractor of the Subrecipient, or any employee, agent or representative of the Subrecipient or any subcontractor of the Subrecipient.

ARTICLE XI- INSURANCE REQUIREMENTS

The Subrecipient will maintain at its own expense during the term of this Agreement, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of $100,000 each accident for any employee.

2. Commercial General Liability Insurance with a combined single limit of $1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this agreement.

3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of $1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insureds and policy forms may be subject to the approval of the County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to The County. Subrecipient shall be responsible to the County or insurance companies insuring the County for all costs resulting from both financially unsound insurance companies selected by Subrecipient and their inadequate insurance coverage. Subrecipient shall furnish the County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Subrecipient until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Subrecipient expires or is canceled during the term of the agreement, services and related payments will be suspended. Subrecipient shall furnish certification of

insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this agreement. Certificates shall be addressed to the County c/o***: Office of Community and Economic Development, 415 West Michigan Ave, Suite 2200, Ypsilanti, MI 48197, Contract #_____,*** and shall provide for written notice to the Certificate holder of cancellation of coverage.

ARTICLE XII - COMPLIANCE WITH LAWS AND REGULATIONS

The Subrecipient will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

The Subrecipient agrees to maintain the proper organizational status (such as 501 (c)(3) if needed) to be eligible to receive federal financial assistance under this grant, including proper licensure, registration, etc. Subrecipient agrees to keep itself in the same legal position/mode of organization as when it entered into this agreement.

ARTICLE XIII - INTEREST OF SUBRECIPIENT AND COUNTY

The Subrecipient promises that it has no interest which would conflict with the performance of services required by this agreement. The Subrecipient also promises that, in the performance of this agreement, no officer, agent, employee of the County, or member of its governing bodies, may participate in any decision relating to this agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE XIV - CONTINGENT FEES

The Subrecipient promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Subrecipient, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Subrecipient, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this agreement. For breach of this promise, the County may cancel this agreement without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Subrecipient.

ARTICLE XV - EQUAL EMPLOYMENT OPPORTUNITY

The Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Subrecipient will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will

include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Subrecipient agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Subrecipient, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XVI - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service agreement with the County to pay their employees under that agreement, a minimum of either $13.22 per hour with benefits or $14.75 per hour without benefits. Agreementor agrees to comply with this Ordinance in paying its employees. The Subrecipient understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2019 and annually thereafter which amount shall be automatically incorporated into this agreement. County agrees to give the Subrecipient thirty (30) days written notice of such change. The Subrecipient agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

ARTICLE XVII - ASSIGNS AND SUCCESSORS

This agreement is binding on the County and the Subrecipient, their successors and assigns. Neither the County nor the Subrecipient will assign or transfer its interest in this agreement without the written consent of the other.

ARTICLE XVIII - TERMINATION OF AGREEMENT

Termination without cause. Either party may terminate the agreement by giving thirty (30) days written notice to the other party. Upon any such termination, the Subrecipient agrees to return to the County any funds not authorized for use, and the County shall have no further obligation to reimburse the Subrecipient. Upon termination of the agreement, the Subrecipient shall submit documentation, in a format specified by the County, to formally end its participation in the agreement.

ARTICLE XIX - EQUAL ACCESS

The Subrecipient shall provide the services set forth in the Scope of Service section of this agreement without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XX - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this agreement will be freely available to the public. None may be copyrighted by the Subrecipient. During the performance of the services, the Subrecipient will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this agreement by the Subrecipient must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XXI - PAYROLL TAXES

The Subrecipient is responsible for all applicable state and federal social security benefits and unemployment taxes for its employees and agrees to indemnify and protect the County against such liability.

ARTICLE XXII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XXIII - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Subrecipient, will be incorporated into this agreement by written amendments signed by both parties.

Unilateral modification of the agreement may take place by the County if the underlying programmatic legislation or regulations are changed by the federal government. If this unilateral modification is objectionable to the Subrecipient, it may withdraw from receiving further federal financial assistance under this agreement by giving (thirty) 30 days written notice to the County.

The Subrecipient agrees to inform the County in writing concerning any proposed changes of dates, budget, or services indicated in this agreement, as well as changes of address or personnel affecting this agreement. Changes in dates, budget, or services are subject to prior written approval of the County.

ARTICLE XXIV - CHOICE OF LAW AND FORUM

This agreement is to be interpreted by the laws of the State of Michigan. The parties agree that the proper forum for any disputes or litigation arising out of this agreement is in Washtenaw County, Michigan.

The County and the Subrecipient agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation. This is not to be construed as a waiver of governmental immunity for either party.

ARTICLE XXV - EXTENT OF AGREEMENT

This written agreement, including any attachments thereto, represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XXVI – PRIVITY / THIRD PARTIES

This agreement is solely between the County and Subrecipient. No other parties are part of this agreement. This agreement is not intended to make any person or entity, not a party to this agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

ARTICLE XXVII - SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement, which shall remain in full force and effect.

ARTICLE XXVIII - NOTICES

Communication notices for this agreement may be delivered via electronic mail, U.S. mail, hand delivery, or fax.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the organization he or she represents. By signing this agreement, the County and the Subrecipient agree to comply with all of the requirements specified in this agreement.

ATTESTED TO:

By:_____
Lawrence Kestenbaum (DATE)
County Clerk/Register

WASHTENAW COUNTY (Pass-Through Entity)

By:_____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO CONTENT:

By:_____
Teresa Gillotti (DATE)
Interim Director

City of Ypsilanti (Subrecipient)

BY:_____
Amanda Edmonds (DATE)
Mayor

APPROVED AS TO FORM:

By:_____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

Contract # _____

OMB Approval No. 0348-0040

STANDARD ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234)

which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

18. Will comply with all applicable requirements of all other Federal laws, executive orders regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

_____
Signature of Subrecipient's Authorized Representative

_____
Title of Subrecipient's Authorized Representative

_____
Name of Subrecipient Organization

_____
Date Submitted

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and

Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Washtenaw County determines to award the covered transaction, grant, or cooperative agreement.

1. **LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. **DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address. city, county, state, zip code)

_____

_____

_____

Check **[ ]** if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

_____
Name of Subrecipient Organization

_____
Printed Name and Title of Subrecipient's Authorized Representative

_____
Signature of Subrecipient's Authorized Representative

_____
Date

Subrecipient Audit Certification

Federal Audit Requirements - Fiscal Years Beginning After December 26, 2014

Non-federal organizations which expend $750,000 or more in federal funds during their fiscal year are required to have a Single Audit performed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215,

220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget. Subrecipients must submit their audit report to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or within 9 months after the end of the audit period for each year the Subrecipient meets the $750,000 federal expenditure threshold.

Program: _____ CFDA Number: _____

Subrecipient Information:

Organization Name: _____

Street Address: _____

City, State, Zip Code: _____

Independent Audit Firm: _____

Certification for Fiscal Year Ending (mm/dd/yyyy): _____

(Check appropriate box):

☐ I certify that the Subrecipient shown above **does not expect** to expend $750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will not be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, for the above listed program.

☐ Icertify that the Subrecipient shown above **expects it will** expend $750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

_____ _____

Signature of Subrecipient's Authorized Representative Date

For Washtenaw County Use Only

Reviewed By:_____ Date:_____

Contract # _____

ATTACHMENT A- SCOPE AND LOCATION OF SERVICES & PROJECT TIMELINE

NARRATIVE DESCRIPTION/ SCOPE OF WORK:

WASHTENAW COUNTY will contract with the **CITY** for the eligible costs of re-constructing **Curb Cuts,** as described in the Scope of Services, to meet the Americans with Disabilities Act (ADA) and Uniform Federal Accessibility Standards (UFAS). The improvement project will be paid for with 2017 CDBG funding in accordance with the budget in Attachment B.

Primary Locations
N. Adams St @ Olive - 7 Ramps
N. Adams @ Arcade St - 1 Ramps
N. Washington St @ Olive - 4 Ramps
N. Washington St @ N. Huron - 2 Ramps
Arcade St @ N. Huron St - 6 Ramps
Ballard St @ Olive St - 6 Ramps
Ballard St @ Florence Street - 6 Ramps

PROJECT TIMELINE:

Activity	Deadline
CITY will award contract to most responsible and responsive bidder.	7/17/2018
Contractor will begin curb cut work.	7/30/2018
Office of Community Development will perform Davis-Bacon Interviews.	8/6/2018 – 8/31/2018
Contractor will achieve substantial completion of curb cuts project.	9/7/2018
Contractor will complete construction and OCED and/or CITY will perform a final inspection.	9/21/2018
CITY will submit request for reimbursement, along with accompanying sworn statements and required, original Davis-Bacon payroll forms and Section 3 compliance forms.	10/5/2018
Project Completion Date:	**10/31/2018**

Contract # _____

ATTACHMENT B- PROJECT BUDGET

SUMMARY OF TERMS:

The COUNTY agrees to pay to or on behalf of the **CITY** the sum of **Fifty Thousand Dollars and Zero Cents ($50,000.00) in 2017-2018 CDBG Funds** according to the budget below:

PROJECT BUDGET:

2017 Curb Cut Project Budget	
REVENUE SOURCE(S):	**TOTAL**
Grant Amounts – CDBG (2017)	**$50,000**
Other Support (In-Kind)	
Status of Funds	
Total Revenues	**$50,000**
PROGRAM EXPENSES	**TOTAL**
Personnel, Taxes & Fringe Benefits	
Consultant & Contractual Fees	
Space & Related Costs	
Printing / Supplies	
Specific Assistance - scholarships	
Audit	
Program Evaluation	
Marketing	
Other – postage, communications	
Other – travel, insurance	
Other – staff development	
Other – construction	$50,000
Total Expenditures	**$50,000**

Resolution No. 2018 - 157
June 19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

A RESOLUTION SETTING FEES

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

City of Ypsilanti Adopted Fee Schedule (FY 2018/2019)

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
		Notary Public Service - Signature and seal (per notarized document)	10	10
		Freedom of Information Act (FOIA) Requests	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
Building	22-35	Business License Application Fee	90	90
		Real Estate agent access to sketch program	0	0
		Copy of building sketch	0.50	0.50
Building		Plan Review	20% of permit cost as deposit +	20% of permit cost as deposit +
		Zoning review-accessory structures and fences	70	70
		Permits		
	18-3	Building Permit		
		First $1,000 of construction value or less	60	60
		Each additional $1,000 or fraction thereof	11	11
		Demolition Permit	60	60
		First $1,000 of work contract or less	11	11
		Plumbing Permit (per inspection/service/unit/appliance)	60	60
		Electrical Permit (per inspection/service/panel/unit)	60	60
		Mechanical Permit (per inspection/service/system/unit/appliance)	60	60
		Sign Permit		100
	94-193	Outdoor Café, Restaurant, and Beer Garden Annual Fee	75	75
		All other permit (minimum fee)	60	60
	14-13	Chicken or Bee permit application	25	25
Building		**Contractor's registration**		
		Residential builders, alteration and maintenance	32	32
		Sign contractor license/registration	32	32
		Electrical contractor	32	32
		Plumbing contractor	15	15
		Mechanical contractor	15	15
	18-31(b)	Appeals to Building Board of Appeals		
		per structure	County fees +52	County fees +52
		Certificate of Occupancy (each unit or tenant)		
		Residential	50	50

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Building	18-153	**Certificate of Compliance Inspection Fees (rental inspection/per apt./unit/or as noted)**		
		Multiple Family-3 or more dwelling units		**For FY 2018-2019 Fees see Below**
		Initial certification inspection	50	
		Re-certification inspection	42	
		Re-inspection	40	
		Single Family and Duplex		
		Initial certification inspection	75	
		Re-certification inspection	65	
		Re-inspection	55	
		City scheduled inspection	42	
		Search warrants obtained for inspection	65	
		Rooming House - 1-3 sleeping rooms	55	
		Rooming House - 4-7 sleeping rooms	100	
		Rooming House - 8-11 sleeping rooms	160	
		Rooming House - 12-15 sleeping rooms	210	
		Rooming House - 16+ sleeping rooms	260	
		Late cancellation or no-show inspection	55	
		Commercial/residential certificate of occupancy	55	
		After Hours Inspection (pre-approval required by inspector)	$30 per .5 hours	
	18-153	**Certificate of Compliance Inspection Fees**		
		Single Family* – Initial Inspection		$150 per unit
		Single Family* – Recertification (2-year)		$100 per unit
		Single Family* - Recertification (3-year special circumstance**)		$140 per unit
		Reinspections		$55 per inspection
		Multi-Family Building – Recertification (2-year)		
		20 or less units		$75 per unit
		21 or more units		$65 per unit
		Reinspection		$55 per inspection
		Multi-Family Complex – Recertification (2-year)		$250 per building inspected plus $35 per unit
		Reinspection		$55 per inspection
		Townhouse/Condo – recertification (2-year)		$70 per unit
		Reinspection		$55 per unit
		Rooming House – recertification		$120 per structure
		Reinspection		$55 per inspection
		No Show Fee		$85 per unit
		Late Payment Fees		Original fee plus 1/2 the original fee
		Lien Collection Fee		$100
		Administrative Review Fee		$50 per unit
		Search Warrants obtained for inspection		$100 per unit

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
		*single family includes one and two family dwellings as defined by the International Building Code		**3-year special circumstance certificate is available to single family rental properties that received an annual reinspection with less than 3 violations and no formal complaints during the last certification period
	18-153	**Commercial/Residential Certificate of Occupancy**		
		Business Occupancy Permit- Without Change of Use	75	75
		Business Occupancy Permit- With Change of Use	150	150
		Vacant Buildings		
	18-190	Vacant Building Inspection Fee	75	75
		Escrow Account (Monthly)	300	300
		Vacant building - not "regularly occupied"	50	50
		New building/structure	50	50
		All other vacant buildings - including dangerous buildings	300	300
	42-69	Maintenance of exterior premises - City cleanup *Plus actual cost of hired contractor	50+*	50+*

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Planning and Development		**General & Administrative**		
		Zoning Map or Text copies; Copes of adopted plans	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
		Code Compliance Letter	100	100
		Zoning		
	122-303	Zoning Map amendment	1000	1000
		Zoning Text amendment	1000	1000
		Appeal of staff interpretation	250	250
		Specific interpretation	250	250
		Area Variance - SF Residential	200	200
		Area Variance - other use	450	450
		All variance types: each variance requested beyond first on same site/application.	450	450
		Pre-development meeting (related to site plan)	75	75
		Administrative fee for site work started without issuance of applicable permit	50	50
		Site Plan Review	500+*	500+*
			*plus engineering review fees as	*plus engineering review fees as
		Site Plan review (additional revision review)	75	75
		Sketch Plan Review	100	100
		Site inspections by P&D Dept. staff after first compliance inspection	25	25
		Special Exception permit for fee in-lieu of providing off street parking (per space)	150/Per Space Annually	345/Per Space Annually
		Address Assignment		100/Per address or 500/per development
		Special Use permit	300	300
		Designation of Special Nonconforming Status	400	400
		Temporary Use-Concession Sale Review	50	50
		Garden on vacant residential lot	25	25
		Use of a public commercial area parking space during construction, see Special Events Parking		
		Sidewalk Signs	25	25
	122-704	PUD Application *	1000+*	1000+*
			*plus $5/1,000 sf of new or	*plus $5/1,000 sf of new or
		PUD Application (Adaptive Re-Use)	550	550
	94-271	Alley/Street Closure (Application fee plus construction escrow)	750 fee + 1000 escrow	750 fee + 1000 escrow
	94-291	Alley/Street Vacation	1500	1500
	122-625	Lot split application	50	50

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Planning and Development		**Tax Abatement**		
		Creation of a District (public notice, preparation for City Council)	200	200
		Application Review and Recommendation	500	500
		Historic Preservation		
	54-81	Historic District work permit application fee	30+*	30+*
			*plus $5 per $3000 of labor and	*plus $5 per $3000 of labor and
		Administrative Fee for HDC work started without issuance of applicable permit	50	50
		Historic District work permit application fee, flat fee for paint-only application	35	35
Planning and Development: Engineering		**Engineering: Site Review Phase**		
		Site Plan Review	500	500
		Site Plan Review-Beyond Initial Two	250	250
		Site Plan Review-Planned Unit Development-Adaptive Reuse PUD	500	500
		Site Plan Review-Planned Unit Development-Less Than 5 Acres	1000	1000
		Site Plan Review-Planned Unit Development-More Than 5 Acres	1800	1800
		Planned Unit Development Review-Beyond Initial Two	500	500
		Preapplication Meeting	200	200
		Engineering: Plan Review Phase		
		Construction Estimate Less Than $50,000	4.5% - Minimum 500	4.5% - Minimum 500
		Construction Estimate Between $50,000 - $100,000	4% + Minimum 2,200	4% + Minimum 2,200
		Construction Estimate Between $100,000 - $500,000	2% - Minimum 4,000	2% - Minimum 4,000
		Construction Estimate More Than $500,000	1.5% - Minimum 9,800	1.5% - Minimum 9,800
		Engineering: Construction Phase		
		Construction Estimate Less Than $50,000	8.0% - Minimum 1,000 Construction	8.0% - Minimum 1,000 Construction
		Construction Estimate Between $50,000 - $100,000	4,000 + 7.0% of amount over 50,000	4,000 + 7.0% of amount over 50,000
		Construction Estimate Between $100,000 - $500,000	8,000 + 5.0% of amount over 100,000	8,000 + 5.0% of amount over 100,000
		Construction Estimate More Than $500,000	28,000 + 4.0% of amount over	28,000 + 4.0% of amount over
		Notes: Engineering Site Plan and Engineering Plan Review fees are nonrefundable. Initial Engineering Site Plan Review Fee covers two reviews. Initial Engineering Plan Review Fee covers three reviews. Construction Escrow collected in excess of incurred costs will be refunded upon final acceptance of project. These fees are for the City Engineer only. Additional fees from other City Departments may apply.		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Clerk		City Charter	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
	6-31	**Liquor License Fees**		
		"A" Hotel	500	500
		"B" Hotel	500	500
		"C" Hotel	500	500
		"Tavern" beer and by the glass	500	500
		"SDD" package liquor	500	500
		"SDM" package beer and wine	500	500
		If more than one class of license held		
		(Fee per class held)	25	25
		Transfer of ownership, including partner	500	500
		Transfer of location	300	300
		Addition of space	300	300
		Deletion of partner	300	300
		Addition of special permit, i.e entertainment, dancing or Sunday sales	315	315
		Wine Maker License	500	500
		Micro Brewer License	500	500
	6-43	Application for license to sell	500	500
	10-45	Additional fee for DDA location	110	110
		Entertainment & Misc. Fees		
	22-76	Bed and breakfast application fee	80	80
	22-80	Annual bed and breakfast, inn license fee	175	175
	22-117	Health club license application fee	80	80
	22-121	Annual health club fee	175	175
	22-178	Peddlers license application fee, investigation fee	100	100
	82-47	Secondhand dealer license application fee	100	100
	82-49	Issuance of annual 2nd hand dealer license	100	100
	22-182	House to house soliciting by established business, various fee (monthly rate)	80	80
		Mayor Officiating Wedding Ceremony	25	25
		Taxicab Fees-TO BE COLLECTED BY STATE		
		Voting Records		
		Qualified Voter File (disks), Printed Voter Listing, Polling location maps	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Treasurer		**Traffic and Vehicle Fees**		
	102-104 (a) (3)	Contractor service pass (ea)	33	33
	102-104 (a) (4)	Employee service pass (ea)	300	300
		annual renewal	300	300
	102-106 (a)	Fine for parking without permit	60	60
	102-104 (a) (3)	Contractor service pass (ea)	33	33
	102-104 (a) (4)	Employee service pass (ea)	300	300
		annual renewal	300	300
	102-105 (d)	Residential parking permit fee, first permit	33	33
		each additional permit	33	33
		renewal	17	17
		second resident visitor pass	17	17
		non-resident service vehicle pass	33	33
		non-resident service vehicle pass renewal	17	17
		Non-resident visitor pass issued with first service vehicle pass	0	0
		replace lost visitor pass	33	33
		replace lost service vehicle pass	33	33
		replace lost residential pass	33	33
	102-106 (b&c)	Use of non-owned permit	100	100
		Use of permit for commuter parking	100	100
	102-135 (d)	Parking permit fee for residents in B-3 district		
		for 4 months	115	115
		for 1 year	300	300
	102-192	Civil Infraction - Pedestrian or other traffic on the median.	50	50
		Misc. Fees		
		Return check for NSF		
		first check	50	50
		second and subsequent NSF check from same person or entity within one year (per check)	60	60
		Downtown employee parking		
		for four months	115	115
		annual	300	300
		Online payment fees		
		Amount of payment due is between: $2.00-$66.00	2.00/payment	2.00/payment
		Payment amount that exceed $67.00	3% of payment	3% of payment

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
		Building Regulations	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
Administrative Hearings Bureau	18-52	State construction code	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	18-92	Property maintenance code	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	18-115	Violations generally	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	18-134 A&B	Allow occupancy without certificate of compliance	$100	$300	$500	$100	$300	$500

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
		Environment & Nuisance	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
Administrative Hearings Bureau	42-55	Property maintenance nuisance	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	42-68	Litter (see 70-38)	$50, $75 after 10 business days	$150, $175 after 10 business days	$300, $325 after 10 business days	$50, $75 after 10 business days	$150, $175 after 10 business days	$300, $325 after 10 business days
	71-72	Specific Violations (raw building materials, junk waste, abandoned refrigerators)	$50, $75 after 10 business days	$150, $175 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$150, $175 after 10 business days	$200, $225 after 10 business days
	50-34	Fire Prevention Code (when designated as blight violation)	$100, plus $25 after 10 business days	$300, plus $25 after 10 business days	$500, plus $25 after 10 business days	$100, plus $25 after 10 business days	$300, plus $25 after 10 business days	$500, plus $25 after 10 business days

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
		Solid Waste	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
Administrative Hearings Bureau	86-32	Disposal arrangements	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	86-33	Commercial properties	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	86-34	Residential properties	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	86-35	Multiple Dwellings	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	86-54	Peak Times	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
		Snow Removal	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
Administrative Hearings Bureau	94-136	Snow removal from sidewalk adjacent to residential and commercial premises	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days
	94-136	Snow removal from parking lot serving less than 10 dwelling units	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days
	94-136	Snow removal from parking lot serving 10 or more dwelling units	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days	$15, $40 after 10 business days	$50, $75 after 10 business days	$200, $225 after 10 business days

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
Administrative Hearings Bureau		**Vegetation**	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
	110-34	Trees and shrubs	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	110-81	Grass and weed control	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days
	110-85	Lien collection charge for cost of cutting weeds			50			50
		Zoning Violations	**1st violation**	**2nd violation**	**3rd violation**	**1st violation**	**2nd violation**	**3rd violation**
	122-375	Zoning	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days	$50, $75 after 10 business days	$100, $125 after 10 business days	$200, $225 after 10 business days

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Administrative Hearings Bureau		**AHB Ordinance Costs**		
		Abatement costs	Actual cost plus fee	Actual cost plus fee
		Prosecution Costs	75	75
		Building Costs	75	75
		Administrative Hearings Bureau (AHB) Costs	250	250
		Administrative Hearings Bureau Costs - Waiver	Waive $50 in AHB Costs if paid within	Waive $50 in AHB Costs if paid within
		State JSA (set by state statute)	10	10
		Continuance/Adjournment	50	50
		Default	50	50
		Show Cause	50	50
		Motion to Set Aside Default	50	50
Department of Public Services		Street cut or curb cut - per opening	60	60
		Right of Way permit (sidewalk)	60	60
		Right of Way permit (utility)	70	70
		Penalty fee for failing to apply for Right of Way, excavation, curb cut permit or sidewalk replacement permit before work begins. Fee is in addition to permit fee.	60	60
		Bond amount: Contractor shall furnish either a cash bond or a performance bond acceptable to the City of Ypsilanti and in compliance will all requirements of law that is to remain in effect for a period of not less than one (1) year from date of application.		
		property line to back of curb	3000	3000
		property line to 1/2 pavement width	5000	5000
		property line to full pavement width	10,000	10,000
	94-112	Moving building, license application fee (*Owner also responsible for materials used)	320+*	320+*
		Recycle bins - each	10	10
		Trash Stickers	2.50	2.50
	110-77	Manufactured Fertilizer Commercial Applicator	25	25
		Administrative Fees		
		Administration fee (monthly billings & special service invoices)	10% for annual amounts less than	10% for annual amounts less than
		Administration fee (monthly billings & special service invoices)	5% for annual amounts over $25,000	5% for annual amounts over $25,000
		Late fee for invoices		
		Over 30 days	2%	2%
		Over 60 days	Additional 2%	Additional 2%
		Removal of abandoned materials in City Right-of-Way (Barricades, Construction Signs, etc.)	50	50
		Daily Storage Fee per item for abandoned materials removed from City Right-of-Way (Barricades, Construction Signs, etc.)	5	5

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Facilities		**Facilities and Public Property**		
	78-124	Fees for rental of Senior Citizens center, Parkridge Community Center and Rutherford Pool are hereby established, but set by operations management at each facility. Contact each facility directly for reservations, terms and conditions		
		Senior Center (2 hr min.)	55/hr	55/hr
		Parkridge Community Center (2 hr. min.)	30/hr	30/hr
		Rutherford Pool		
		SINGLE ENTRY		
		Youth (ages 3-17)	3	3
		Adults (ages 18-54)	4	4
		Youth during Family Swim	2.25	2.25
		Seniors (ages 55 and above)	2.75	2.75
		SEASON PASSES		
		Individuals (12yrs and above)	110	110
		Seniors (ages 55 and above)	75	75
		Family (includes tot splash)	265	265
		PUNCH CARD PASSES (5 ENTRIES)		
		Youth (ages 3-7)	12	12
		Adult (ages 18-54)	16	16
		Seniors (ages 55 and above)	11	11
		TOT SPLASH	1.75/child	1.75/child
		(Free with family season pass)		
		Freighthouse Plaza	*	*
		Damage deposit (refundable, due 14 days in advance)	200	200
		Fees for Rutherford Pool shall be determined by the Friends of Rutherford Pool based on cost of service, projected attendance and other cost factors. Fees shall be approved by the City Manager and posted on the City's website.		
		Senior Center, Parkview and Pool renters shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement (employee costs shall be reimbursed at hourly rate +10% (non-profit events) or +15% (for-profit events)]		
		Fees for the Freighthouse shall be determined by the Friends of the Ypsilanti Freighthouse based on the terms of the Operation and Management agreement.		
		Default: Any person in default for 30 days or more shall be ineligible for a park reservation, special event permit, noise permit, street closing permit or city facility rental for eighteen months		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Parks	78-125	**Park Reservation Fees**		
		Gazebo Rental (Riverside Park)	100/first 2 hours,	100/first 2 hours,
		Amphitheater Rental (Frog Island Park)	100/first 2 hours,	100/first 2 hours,
		Pavilion Rental (resident)	55/first 2 hours,	55/first 2 hours,
		Pavilion Rental (nonresident)	65/first 2 hours,	65/first 2 hours,
		Riverside Park Key (refundable deposit)	25	25
		Water Utility Fee (refundable deposit)	25	25
		Security deposit for the Gazebo and Pavilions are merged into Class 1 and 2 application fees		
		Rental fees for Riverside and Frog Island park are merged into Class 3 and 4 permit application fees, and are subject to additional Capital Park Improvement and/or Administrative Fees for coordinating public park use, per day.		
		Special Event Applicant shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement. [employee and equipment costs shall be reimbursed at hourly rate +10% (non-profit events) or +15% (for-profit events)]		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Fiscal Services		Reprint of W-2/1099-R, Copy of Payroll check stub (non-public)	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
Film Permits	10-312	Permit for Film on Public Property	250	250
		Permit for Film on Private Property	100	100
		Deposit (if City Services are required)	3000	3000
		Daily Public Property Use-per day	107	107
Special Events: Parking	10-312 /10-268	Parking Space Rental/per day	25	25 (meter and non-meter)
		Parking Officer	29	29
		Special Events Parking Permit	10/day	10/day
		Parking Lot Rental (Class 1 and 2 Events)	$250/day & up	$250/day & up
		Parking Lot Rental (Class 3 and 4 Events)	$350/day & up	$350/day & up
		Notes: The City reserves the right to approve public parking lot rentals on a case by case basis as well as charge for parking during special events.		
Special Events: Labor		**Labor Fees**		
		Police Officer	53/hr	53/hr
		Police Sergeant	67/hr	67/hr
		Police Lieutenant	69/hr	69/hr
		Dispatcher	69/hr	69/hr
		Dispatch Supervisor	87/hr	87/hr
		Dispatch	35/hr	35/hr
		Firefighter	36/hr	36/hr
		Firefighter Officer	43/hr	43/hr
		DPS Operator ST	34/hr	34/hr
		DPS Operator OT	51/hr	51/hr
		DPS Operator DT	68/hr	68/hr
		DPS Supervisor ST	40/hr	40/hr
		DPS Supervisor OT	60/hr	60/hr
		DPS Supervisor DT	80/hr	80/hr
Special Events: Administrative Services		**Administrative Services**		
		Parade Route	81	81
		Traffic Control Plan	81	81
		Walk/Run Route	81	81
		Special Event Applicant shall reimburse the City for all actual costs incurred by the Ypsilanti Department of Public Works and Police Department related to the event as determined no later than 14 days prior to the event during pre-event meeting. (employee and equipment costs shall be reimbursed at hourly rate +10% (non-profit events) or +15% (for-profit events)]		

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Special Events: Equipment		**Equipment: Police & Fire**		
		Mobile Command	11.44	11.44
		Police Cruiser	8.09	8.09
		Class 1 Engine	450	450
		Aerial Truck	650	650
		Support Vehicle	150	150
		Equipment: Department of Public Services		
		Custom Temp No Parking Signs Includes Date & Time (per bundle of 10)	25.00 per 10	25.00 per 10
		Barricades - small	4.00/Day	4.00/Day
		Barricades - large (for street closures)	15.00/Day	15.00/Day
		Traffic Cones 18" or 25"	2.00/Day	2.00/Day
		Traffic Cones 42"	3.00/Day	3.00/Day
		Road Signs	8.00/Day	8.00/Day
		Car - Crown Vic	9.28/Hr	9.28/Hr
		Arrowboard (V #2)	5.04/Hr	5.04/Hr
		Snow Blower (V #3)	3.34/Hr	3.34/Hr
		Stake Truck (V #131)	8.58/Hr	8.58/Hr
		Pickup Truck (V #101)	8.48/Hr	8.48/Hr
		Small Dump truck (V #104)	8.58/Hr	8.58/Hr
		Large Dump truck-no plow (V #109 no plow)	42.84/Hr	42.84/Hr
		Pickup Truck with Aerial Lift (V #122)	13.36/Hr	13.36/Hr
		Trailer (V-117)	6.12/Hr	6.12/Hr
		Weed Whip (V #423)	3.42/Hr	3.42/Hr
		Mower (V 448)	23.33/Hr	23.33/Hr
		Sweeper (V #142)	95.05/Hr	95.05/Hr
		Loader (V #129)	62.86/Hr	62.86/Hr
		Rear Packet Truck (V#603)	25.54/Hr	25.54/Hr
		Bobcat (V#128)	46.06/Hr	46.06/Hr
		Bobcat with Palled Fork (V# 128A)	51.05/Hr	51.05/Hr
		Bobcat with Jackhammer (V# 128B)	55.90/Hr	55.90/Hr
		Bobcat with Backhoe (V# 128C)	49.02/Hr	49.02/Hr
		Bobcat with Stump Grinder (V#128D)	90.03/Hr	90.03/Hr
		Bobcat with Snow Pusher Blade & One way Blade (V# 128E)	175.94/Hr	175.94/Hr
		Bobcat with Auger bit 24" (V# 128F)	52.10/Hr	52.10/Hr
		Bobcat with Tree Auger (V# 128G)	52.10/Hr	52.10/Hr
		Bobcat with Grader (V# 128H)	57.85/Hr	57.85/Hr
		Bobcat with Soil Conditioner (V# 128I)	59.56/Hr	59.56/Hr
		Bobcat with Brush Hog (V# 128J)	58.50/Hr	58.50/Hr

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Special Events: Application and Permit Fees		**Application and Permit Fees**		
	10-268	Festival - Special Events use fees and Park Registration Fees (merged in 2009)		
		Special Events Application Fee (nonrefundable)	25	25
		Special Events Permit Fees (nonrefundable, due 14 days in advance)		
		Class 4a events (alcohol, more than 10,000 participants)	500/day	500/day
		Class 4 events (more than 10,000 participants)	400/day	400/day
		Class 3a events (alcohol)	300/day	300/day
		Class 3 events	200/day	200/day
		Class 2 events	65	65
		Class 1 events	55	55
		Local Street Closure Permit (per street) (per day)	200	200
		Major Street Closure Permit (per street) (per day)	350	350
		Recurring Event Permit	*See Special Events Policy*	*See Special Events Policy*
		Wedding Permit	*See Special Events Policy*	*See Special Events Policy*
		Noise Permit	20	20
		Sign/Banner Permit	28	28
		Banner fees (non-refundable, due 30 days in advance, must receive approval from business district association)	Actual Cost (2 hours min.)	Actual Cost (2 hours min.)

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Special Events: Security Deposit		**Event Security deposit (refundable, due 14 days in advance)**		
		Class 4a events (alcohol, more than 10,000 participants)	6000	6000
		Class 4 events	5000	5000
		Class 3a events (alcohol, less than 10,000 participants)	2000	2000
		Class 3 events	1000	1000
		Class 2 events	500	500
		Class 1 events	100	100
		Surety bond in lieu of damage deposit (subject to City Attorney approval)	10,000	10,000
Special Events: Capital Park Improvement		**Capital Park Improvement Fee**		
		Class 1 events	0	0
		Class 2 events	0	0
		Class 3 Events	250/day	250/day
		Class 3a events	1000/day	1000/day
		Class 4 events	1000/day	1000/day
		Class 4a events	1000/day	1000/day
Special Events: Utilities		Utility Fee-Electric		
		Class 4 events	$100/Day	$100/Day
		Class 3 events	$100/Day	$100/Day
		Class 2 events	25/Day	25/Day
		Class 1 events	25/Day	25/Day
		Utility Fee-Water		
		Class 4 events	50/Day	50/Day
		Class 3 events	50/Day	50/Day
		Class 2 events	15/Day	15/Day
		Class 1 events	15/Day	15/Day
	10-271	Vendors requiring hard wiring electricity (Licensed electrician required to complete permit application. Work must be inspected by City Bldg. Dept.)	No Hard Wiring	No Hard Wiring

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Special Events: Trash & Site Restoration		**Trash and Clean Up**		
		Applicant(s) shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement.(employee costs shall be reimbursed at hourly rate +10% overhead)		
		Trash per cubic yard	30.00/cy	30.00/cy
		Site Restoration		
		Failure to restore site by 1:00 p.m. day following event	50/day	50/day
		City site restoration	$150, plus labor and fringes	$150, plus labor and fringes
Medical Marijuana		**Medical Marijuana**		
	22-205	Medical Marijuana Application	5000	5000
	22-205	License Revocation Appeal		
	22-205	Relocation Application		5000
	22-205	Application Renewal	5000	5000

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Fire Prevention	50-34	**Fire Prevention**		
		Initial Certificate of Occupancy for Fire Safety Inspection		
		This fee is included is certificate of occupancy application and is paid to the building department	$75	$75
		First re-inspection	$0	$0
		Additional re-inspections or no-show.	$50 per re-inspection	$50 per re-inspection
		Annual Fire Safety Inspection		
		Annual inspection (no fee if compliance is maintained since last year)	$0	$0
		Additional necessary annual re-inspection or no show	$50	$50
		Inspection in large facilities or requiring more than one hour	$50/Hr.	$50/Hr.
		Acceptance Tests		
		Sprinklers systems, fire alarms, fire pump…	$50/Hr.	$50/Hr.
		Plan Review		
		Occupancy calculation, fireworks, special venues, concerts…	$50/Hr.	$50/Hr.
		Fire Investigation		
		Origin and cause	$50/Hr.	$50/Hr.
Fire Operation Cost Recovery	38-135	**Fire Suppression**		
		CLASS 1 ENGINE	450 with crew	450 with crew
		AERIAL TRUCK	650 with crew	650 with crew
		SUPPORT VEHICLE	150 with crew	150 with crew
		FIRE FIGHTER	36	36
		FIRE OFFICER	43	43
		FIRE INSPECTOR	43	43
		EMS Standby (2 EMTs)	$80 / Hour	$80 / Hour
		Fire Standby Pyrotechnic (includes inspection)	250	250
		Fire Display (includes inspection)	250	250
		Fire inspection	75	75
	*	Fire re-inspection	50	50
		Fire Investigation (Additional Fee if over 10 hours)	500	500
		Fire permits	50	50
	38-40	**False Alarms**		
		First occurrence in a calendar year	Warning	Warning
		Second occurrence in a calendar year	$200	$200
		Third occurrence in a calendar year	$400	$400
		Fourth occurrence in a calendar year	$600	$600
		Each additional occurrence in calendar year	Add $200 to previous fine	Add $200 to previous fine

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)	2018/19 Fee ($)
Police Operations Cost Recovery	38-40	**False Alarms**		
		Police		
		First occurrence in calendar year	Warning	Warning
		Second occurrence in calendar year	100	100
		Third occurrence in calendar year	200	200
		Fourth occurrence in calendar year	300	300
		Each additional occurrence in calendar year	Add $100 to previous fine	Add $100 to previous fine
	38-78	**Incidents Involving Persons Driving Under The Influence**		
		OWI	155	155
		OWI with accident	205	205
		OWI with blood draw	230	230
Police/Fire: Records and Reports		All reports	Actual cost; See FOIA Policy	Actual cost; See FOIA Policy
		Bicycle Registration Fees		
	102-34 (6.30(5))	Bicycle registration fee	5.00	5.00
	102-34 (6.30(5))	Bicycle registration fee - change of ownership	5.00	5.00
	102-34 (6.30(7))	Bicycle registration fee - loss of license plate	5.00	5.00
		Bike license	n/a	n/a
		Transfer of bike license	n/a	n/a
		Parking Fees		
	102-61 (a)	Parking rates: per hour	0.75	0.75
	102-61 (b)	10 hour parking per hour	0.50	0.50
	102-62	Impound Vehicles:		
		Impound - private property	30.00	30.00
		Impound - police -tow-admin. fee	40.00	40.00

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
		Parking Violation Fees		**After 14 days**	**After 28 days**		**After 14 days**	**After 28 days**
Police	102-81 (a)	Parking violations - failure to admit responsibility	20.00	40.00	60.00	20.00	40.00	60.00
		additional notice violation fee	30.00	50.00	70.00	30.00	50.00	70.00
	102-82	Schedule of violation fees:						
		Blockading: alley, sidewalk, crosswalk, driveway, emergency exit, fire escape, traffic	40.00	60.00	80.00	40.00	60.00	80.00
		Blockading: traffic	45.00	65.00	85.00	45.00	65.00	85.00
		Display advertising	30.00	50.00	70.00	30.00	50.00	70.00
		Displaying cars "for sale" on City property	30.00	50.00	70.00	30.00	50.00	70.00
		Improper parking	30.00	50.00	70.00	30.00	50.00	70.00
		Parking alongside/opposite street excavation	30.00	50.00	70.00	30.00	50.00	70.00
		Parking for over 48 hours	30.00	50.00	70.00	30.00	50.00	70.00
		Parking in Fire lane	35.00	55.00	75.00	35.00	55.00	75.00
		Parking in emergency snow route	150.00	170.00	190.00	150.00	170.00	190.00
		Parking in handicapped zone	125.00	145.00	165.00	125.00	145.00	165.00
		Parking in prohibited zone, including bus stop, taxi stand and loading zone	30.00	50.00	70.00	30.00	50.00	70.00
		Parking left side to curb (except on one-way streets)	30.00	50.00	70.00	30.00	50.00	70.00
		Parking motor running, car unattended	30.00	50.00	70.00	30.00	50.00	70.00
		Parking not fully within metered space	30.00	50.00	70.00	30.00	50.00	70.00
		Parking of inoperative vehicle	30.00	50.00	70.00	30.00	50.00	70.00
		Parking on a bridge	30.00	50.00	70.00	30.00	50.00	70.00
		Parking on front or side lawn	30.00	50.00	70.00	30.00	50.00	70.00
		Parking on margin	30.00	50.00	70.00	30.00	50.00	70.00
		Parking on private property	30.00	50.00	70.00	30.00	50.00	70.00
		Parking on street during maintenance hours (2 am to 6 am)	30.00	50.00	70.00	30.00	50.00	70.00
		Parking opposite a fire station curb	30.00	50.00	70.00	30.00	50.00	70.00
		Parking over 12" from curb	30.00	50.00	70.00	30.00	50.00	70.00
		Parking over legal limit:	25.00	45.00	65.00	25.00	45.00	65.00
		Parking to wash/polish/grease/repair vehicle	30.00	50.00	70.00	30.00	50.00	70.00
		Parking w/o permit / residential permit required	60.00	80.00	100.00	60.00	80.00	100.00
		Parking w/ expired meter:	15.00			15.00		
		By next business day	20.00	40.00	60.00	20.00	40.00	60.00
		Parking within 15 ft. of a fire hydrant	60.00	80.00	100.00	60.00	80.00	100.00
		Parking within 20 ft of a cross walk	30.00	50.00	70.00	30.00	50.00	70.00
		Parking within 200 ft of a crash scene	30.00	50.00	70.00	30.00	50.00	70.00
		Parking within 30 ft of stop sign	30.00	50.00	70.00	30.00	50.00	70.00
		Parking within 50 ft of R/R crossing	30.00	50.00	70.00	30.00	50.00	70.00
		Parking within 500 ft of a fire scene	30.00	50.00	70.00	30.00	50.00	70.00
		Parking: blocking fire hydrant	60.00	80.00	100.00	60.00	80.00	100.00
		Parking: double parking	30.00	50.00	70.00	30.00	50.00	70.00
		Parking: night parking in prohibited zone	30.00	50.00	70.00	30.00	50.00	70.00
		Safety zone and curb	30.00	50.00	70.00	30.00	50.00	70.00
		Selling merchandise from vehicle	60.00	80.00	100.00	60.00	80.00	100.00
		Unauthorized parking on city property	30.00	50.00	70.00	30.00	50.00	70.00

Dept./Div.	Ordinance Sec. No.	Type of Fee	2017/18 Fee ($)			2018/19 Fee ($)		
Police		**Audio/Visual**						
		Photographs, Audio, Video	Actual cost; See FOIA Policy			Actual cost; See FOIA Policy		
		Misc. Police Fees						
		Public vehicle license	30			30		
		Replacement of valid public vehicle license	30			30		
		Gold and silver registration (approval)	55			55		
		Gold and silver registration (if denied)	35			35		
		Preliminary Blood Testing (court ordered)	20			20		
		Fingerprinting (court ordered and liquor control only)	No Charge			No Charge		
		Fingerprinting (Live scan)	65			65		
		Fingerprinting (Ink prints)	20/card			20/card		
		Gun purchase (first card)	0 (State law) $10 for notarizing			0 (State law) $10 for notarizing		
		Processing bond money for other departments	10 (State law)			10 (State law)		
		24 hour Liquor License	n/a			n/a		
City Manager								
	102-255	Truck Route Special or Emergency Exception Permit	150			150		

REQUEST FOR LEGISLATION
June 19, 2018

To: Mayor and City Council

From: Joe Meyers, Interim Director of Community and Economic Development

Subject: Authorization to bid out Playground in Riverside Park

---

SUMMARY & BACKGROUND:

Approximately 3 years ago a subcommittee of the Parks and Recreation Committee was formed to explore and promote the idea of a playground for Riverside Park. The subcommittee held several public input sessions, hired an architect and created a design. The process was halted when plans for funding and crowd-raising did not come to fruition.

The idea of a playground in Riverside is identified in the Ypsilanti Park Master Plan and has been discussed through the Shape Ypsi Plan and in many public contexts. Although most of the City parks do need updates and maintenance, funding is difficult to secure. Staff had submitted two different grant applications for a universal access playground in Riverside Park, both applications were not funded but were encouraged to find additional dollars and reapply.

Over the past year staff has secured several funding sources allowing us to raise the vast majority of the playground and held a public input session to gather input on the proposed style of playground. Our goal is to install a structure similar to the GameTime Campaigner play system (attached). The Campaigner is a ramped, accessible and inclusive PowerScape unit designed to meet the 7 Principles of Inclusive Playground Design® as outlined in the Me2® curriculum from PlayCore and Utah State University Center for Persons with Disabilities. The system is designed to encourage children of all ages and abilities to explore the space, engage in physical activity and play together.

To date, the city has secured $125,000 in CDBG funding from Washtenaw County Urban County and $60,000 from the Washtenaw County Parks and Recreation Commission. The estimated cost of the project is $185,000. We are also exploring the concept of having artistic/unique benches at the edge of the play system which we will be requesting funding for in the coming months.

The play system concept was presented to the City of Ypsilanti Parks and Recreation Commission in April and the Commission unanimously recommended the city proceed with the play system.

We are anticipating the installation of the structure, if approved will happen in the fall once the festival season concludes.

The process moving forward will be to bid out the project and seek quotes for benches.

RECOMMENDED ACTION: Staff is seeking Council approval to move forward with letting out an RFP for the playground at Riverside Park.

ATTACHMENTS: Location of proposed playground, rendering of the play system and minutes from the Parks and Recreation Commissions April 2018 Meeting.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____

Resolution No. 2018 - 158

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has been working for over three years to study and promote the idea of a playground at Riverside Park; and

WHEREAS, the Riverside Park Playground is contained within the City of Ypsilanti Parks Master Plan; and

WHEREAS, the city has obtained funding of 125,000 from Washtenaw County Urban County and $60,000 from Washtenaw County Parks and Recreation Commission.

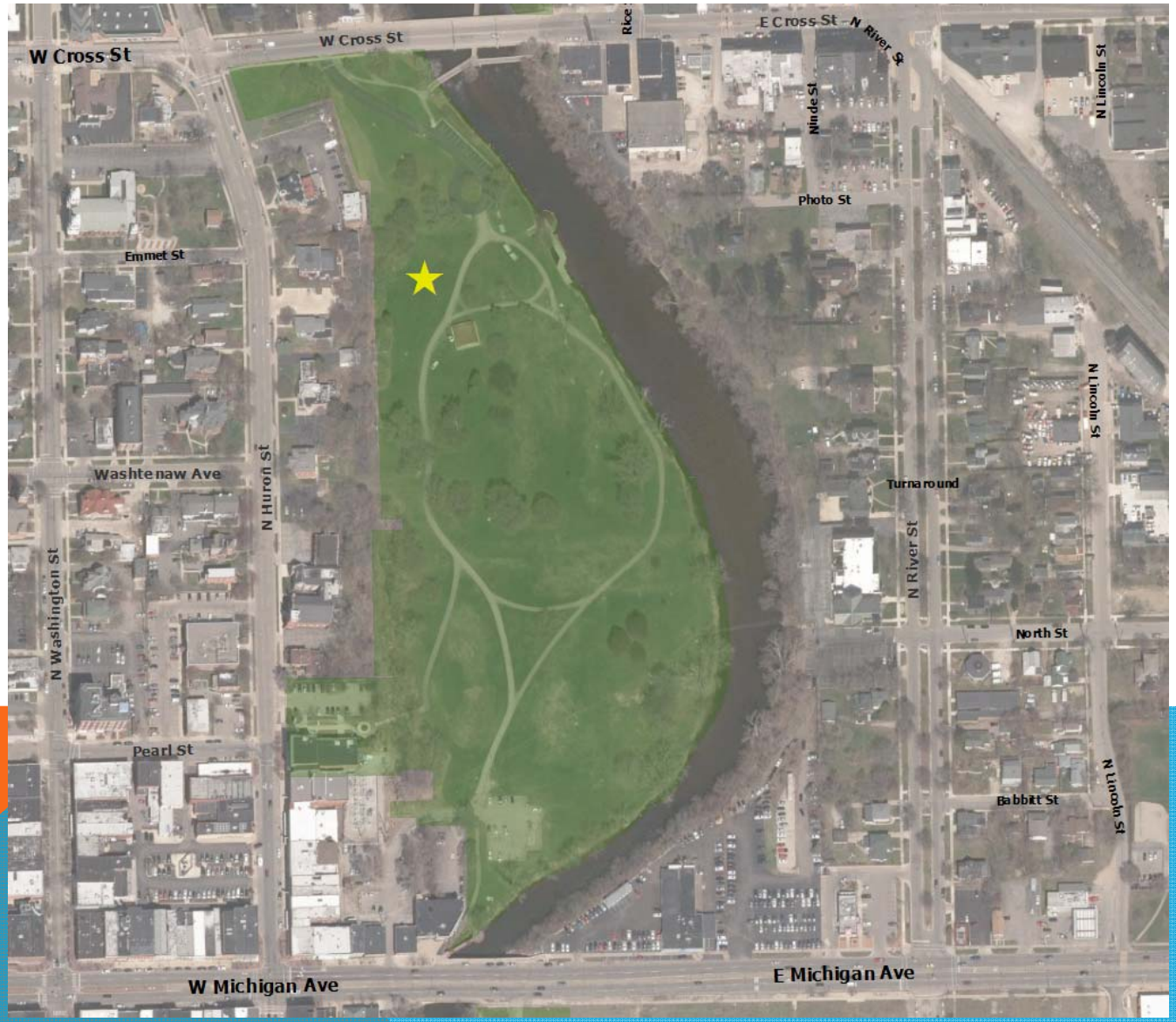
NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council directs staff to release the Request for Proposals for the development of a universal access play scape at Riverside Park.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Riverside Playground: Location



Rendered in Customized Bayou Palette

Metal: Brown

Merry-Go-All: Spring Green & Champagne

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

GameTime
A PLAYCORE Company

www.gametime.com

City of Ypsilanti
Riverside Park - Revised
Ypsilanti, Michigan

SINCLAIR RECREATION

www.sinclair-rec.com

Rendered in Customized Bayou Palette

Metal: Brown

Merry-Go-All: Spring Green & Champagne

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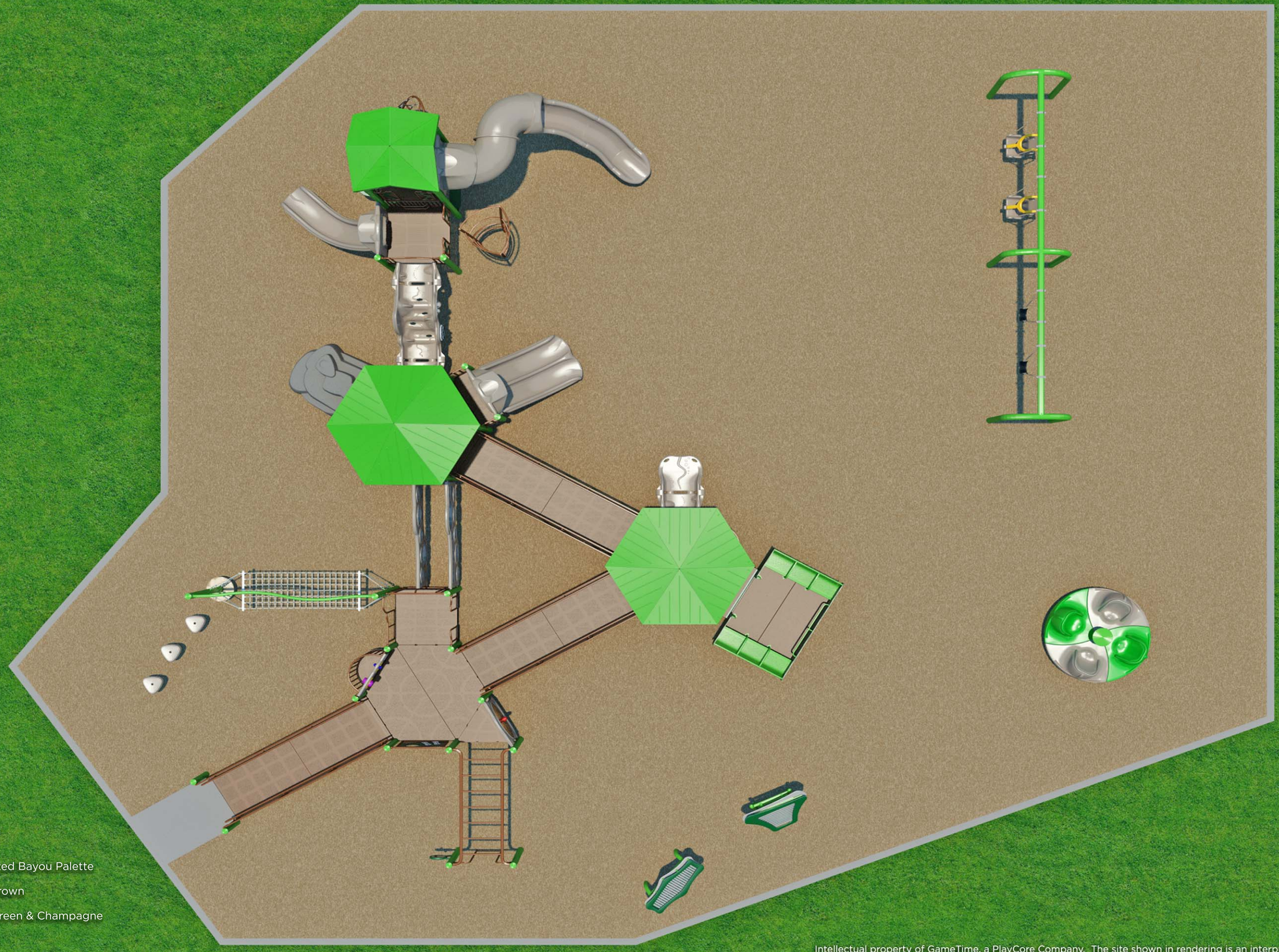

Rendered in Customized Bayou Palette

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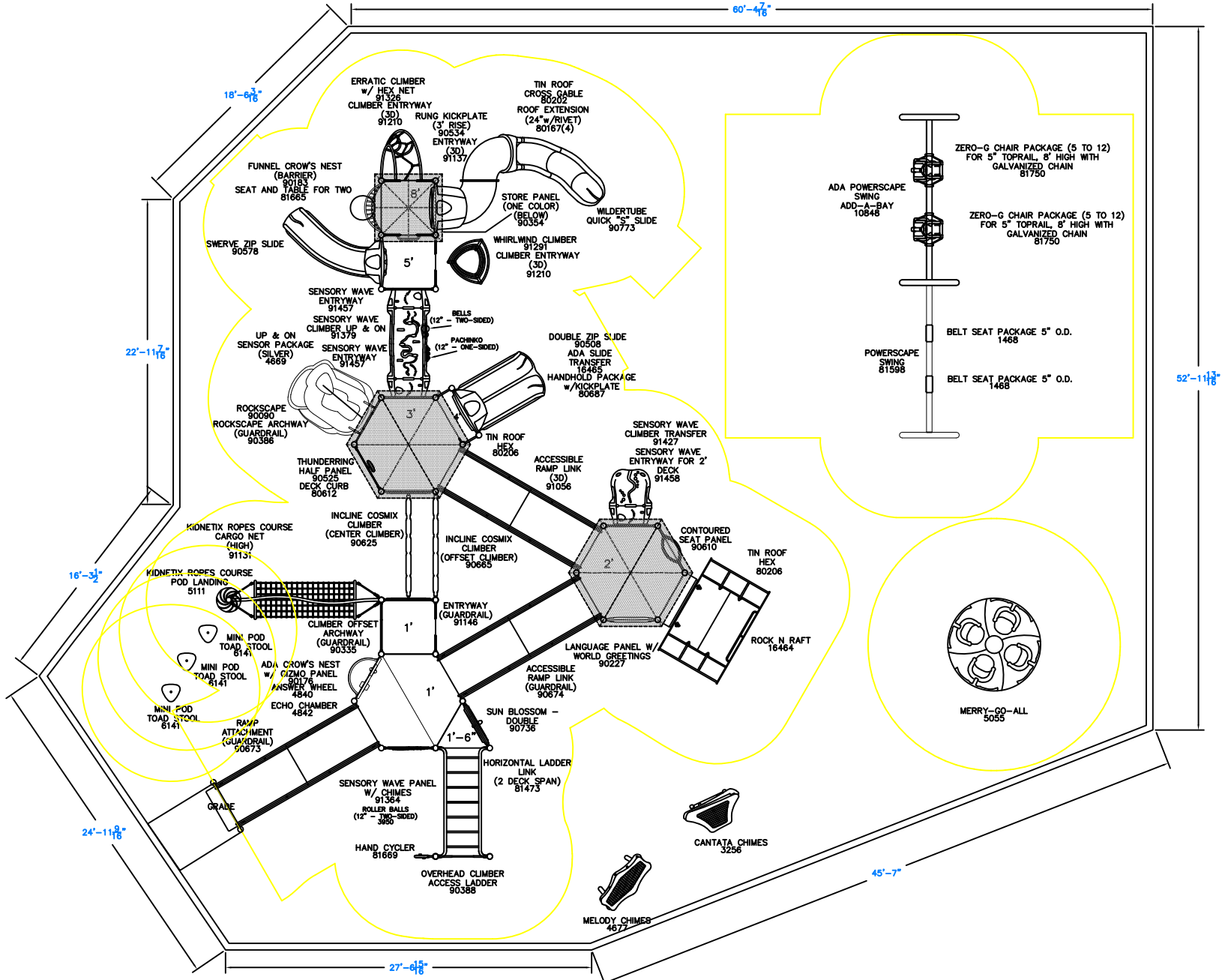
City of Ypsilanti
Riverside Park - Revised
Ypsilanti, Michigan

SINCLAIR RECREATION

www.sinclair-rec.com



GameTime
A PLAYCORE Company

150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

ISO 9001 CERTIFIED
ISO 14001 CERTIFIED

City of Ypsilanti
Riverside Park
Michigan

Representative
Sinclair

This unit includes play events and routes of travel specifically designed to meet the 2010 DOJ ADA (Americans with Disabilities Act) Standards for Accessible Design.

Total Elevated Play Components	18		
Total Elevated Play Components Accessible By Ramp	10	Required	9
Total Elevated Components Accessible By Transfer	-	Required	NA
Total Accessible Ground Level Components Shown	-	Required	NA
Total Different Types Of Ground Level Components	-	Required	NA

This play equipment is recommended for children ages 5 - 12

Minimum Area Required: 66'11" X 96'8"

Scale: 1" = 5'-0"

This drawing can be scaled only when in an 18" x 24" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By: SS

Date: 03/05/18

Drawing Name: Ypsilanti-Riverside

GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE #71890

05/01/2018

City of Ypsilanti - Riverside Park - GameTime Play Proposal - US Communities-2018 A

CITY OF YPSILANTI
Attn: Accounts Payable
1 S HURON ST
YPSILANTI, MI 48197-5420
Phone: 810-653-6452

Project #: P58191
Ship To Zip: 48423

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - PS17212 Structure (1) 3950 -- Roller Balls 12" 2S (1) 4669 -- Up & On Silver Sensor Package (1) 4840 -- Answer Wheel Ass'Y (1) 4842 -- Echo Chamber Ass'Y (1) 5111 -- Kidnetix - Pod Landing (3) 6141 -- Mini Pod Toad Stool (1) 16464 -- Rock N Raft (1) 16465 -- Slide Transfer (Ada) (1) 16700 -- Ada49"Sq Punch Steel Deck (2) 80000 -- 49" Sq Punched Steel Deck (1) 80001 -- 49"Tri Punched Steel Deck (4) 80167 -- Roof Ext 24" W/Rivet (1) 80202 -- Tin Roof Cross Gable (2) 80206 -- Tin Roof Hex (1) 80612 -- Deck Curb (1) 80687 -- Handhold/Kick Plate Pkg (1) 81473 -- Horiz Ladder Link 98" (1) 81665 -- Seat And Table For Two (1) 81669 -- Hand Cycler (3) 90005 -- Two Piece Hex Deck, Ada Ramp Access (1) 90090 -- 3' Rockscape Climber (1) 90176 -- Ada Crow'S Nest W/ Gizmo (1) 90183 -- Funnel Crow'S Nest W/ Barrier (1) 90227 -- Lang Panel World Greeting,Above Dk (2) 90264 -- 6' Upright, Alum (3) 90265 -- 7' Upright, Alum (4) 90266 -- 8' Upright, Alum (8) 90269 -- 11' Upright, Alum (4) 90272 -- 14' Upright, Alum (4) 90273 -- 15' Upright, Alum	$131,910.00	$131,910.00

GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE #71890

05/01/2018

City of Ypsilanti - Riverside Park - GameTime Play Proposal - US Communities-2018 A

Quantity	Stock ID	Description	Unit Price	Amount
		(1) 90335 -- Climber Offset Archway W/ Guardrail		
		(1) 90354 -- Store Panel One Color		
		(1) 90386 -- Rockscape Archway W/ Guardrail		
		(1) 90388 -- 1'-6" Overhead Climber Access Ladder		
		(1) 90508 -- 4' Double Zip Slide, Std Dk		
		(1) 90525 -- Half Panel W/Thunderring		
		(1) 90534 -- 3' Rung Kickplate		
		(1) 90578 -- Swerve Slide		
		(1) 90610 -- Contoured Panel (Above)		
		(1) 90625 -- Inclined Cosmix Climber (Center)		
		(1) 90665 -- Inclined Cosmix Climber (Offset)		
		(1) 90673 -- Ramp (Guardrail)		
		(1) 90674 -- Std Access Ramp Link 3 Dk Gr		
		(1) 90736 -- Sun Blossom 2 Color Gadg Pnl Abov Dk		
		(1) 90773 -- 8' Wildertube Quick 'S'		
		(1) 91056 -- Ramp Link (3D) 2'-6" & 3'-0"		
		(1) 91131 -- Kidnetix - Cargo Net (Old Lg Hammock)		
		(1) 91137 -- Entryway - 3D		
		(1) 91146 -- Entryway - Guardrail		
		(2) 91210 -- Climber Entryway - 3D		
		(1) 91291 -- 4'6" - 5'0" Whirlwind		
		(1) 91326 -- Erratic Climber W/Hex Net 7'-8'		
		(1) 91364 -- Sensory Wave Panel w/ chimes		
		(1) 91379 -- PS S Wave Up & On LNK (5'-5'6)		
		(1) 91427 -- PS Sensory Wave Transfer (2')		
		(2) 91457 -- Sensory Wave Entryway		
		(1) 91458 -- Sensory Wave Entryway for 2' Deck		
		(2) G90262 -- 4' Upright, Galv		
		(1) G90265 -- 7' Upright, Galv		
		(1) G90266 -- 8' Upright, Galv		
		(1) G90267 -- 9' Upright, Galv		
		(2) G90271 -- 13' Upright, Galv		
		(2) G90272 -- 14' Upright, Galv		

GameTime c/o Sinclair Recreation
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QUOTE #71890

05/01/2018

City of Ypsilanti - Riverside Park - GameTime Play Proposal - US Communities-2018 A

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - 2 Bay Powerscape Swings with Seat Packages (2) 1468 -- 2958 Belt Seat Pkg 5" Od (1) 10848 -- Ada Two-Place Swing Add-A-Bay, 5" Od (1) 81598 -- Powerscape Swing 5" X 8' (2) 81750 -- 5" Zero-G Chair (5-12)-Galv Chain	$4,410.00	$4,410.00
1	5055	Game Time - Merry-Go-All	$5,296.00	$5,296.00
1	3256	Game Time - Cantata Chimes	$4,254.00	$4,254.00
1	4677	Game Time - Melody Chimes	$4,973.00	$4,973.00
4695	GTIMPX	GT-Impax - SF 12" Engineered Wood Fiber	$1.30	$6,103.50
3	161290	Game Time - Geo-Textile 2250 Sqft Roll	$638.00	$1,914.00
1	INSTALL	GT-Impax - Installation of Structure, Swings, Merry Go All, EWF and Chimes Panel	$52,288.00	$52,288.00
1	INSTALL	GT-Impax - Installation of 270 LF Of Concrete Mow Strip around the Play Area - *Includes small concrete path into play area*	$7,927.00	$7,927.00
1	INSTALL	GT-Impax - Excavation of 12" with Removal of Spoils	$14,315.00	$14,315.00

Prevailing Wages
Contract: USC

SubTotal:	$233,390.50
Discount:	($52,711.03)
Freight:	$4,214.06
Total Amount:	**$184,893.53**

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF $1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.
Sales Tax will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: Order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE #71890

05/01/2018

City of Ypsilanti - Riverside Park - GameTime Play Proposal - US Communities-2018 A

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Proposed By Sarah Sahtoe: _____

Accepted By (printed): _____ P. O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimilie: _____ Purchase Amount: **$184,893.53**

Required Order Information:

Bill To: _____ Ship To: _____

Contact: _____ Contact: _____

Address: _____ Address: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Tel: _____ Tel: _____

COLOR SELECTIONS:_____

SALES TAX EXEMPTION CERTIFICATE #:_____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

City of Ypsilanti

Parks & Recreation Commission

Parks & Recreation

NOTICE OF MEETING
Date: April 10, 2018
Time: 7:00pm
Location: Ypsilanti Senior Center, 1015 N. Congress St. Ypsilanti MI. 48197

1. **Call to Order**: The meeting was called to order at 7:03pm, April 10, 2018 at Ypsilanti Senior Center, 1015 N. Congress St. Ypsilanti, MI 48197
2. **Roll Call** Commissioners in attendance were Evan Sweet, Ben Barrie, Delois Wilson, Cathy Thorburn, Amanda Marshall and Kurt Kohlmann. Absent Ashanti Harris (notified), Conan Malmer and Linda Horne. City Liaison, Joe Meyers was also present.
3. **Approval of Agenda**: Agenda was moved for approval by Commissioner Barrie and seconded by Commissioner Kohlmann. Passed
4. **Approval of Minutes:** Minutes from February 13 and March 13 were reviewed. Both were moved for approval by Commissioner Barrie and seconded by Commissioner Kohlmann. Passed
5. **Introductions/Public Comment & Presentation**
    a. **Canoe Livery/Outdoor Recreation Presentation**. Cheryl Samm from the City of Ann Arbor and Elizabeth Riggs representing Huron River Watershed Council shared a presentation on the use of the Huron River. The Huron River is 104 miles of recreation and economic impact on cities and towns. It is a regional and national designation. The Ann Arbor livery is the largest municipality run livery in the state. On average there is a $100,000 profit each year that is used to supplement other recreation programming in Ann Arbor.
    b. **Riverside Park Playground**- Mr. Meyers presented to the board the proposed play structure. He reported on the feedback that was given to him at a public input meeting that was held the night before. Were Commissioner Sweet and Thorburn were in attendance. Commissioners thought that it was a good concept and met ADA needs with the exception of the swings where we would like to see swings to meet infant up to 12 years. Mr. Meyers was just brought on to the project and didn't have all the answers concerning the CDBG funding. He believes that the project cost is covered by the CDBG funding but has to research it more. Commissioner Barrie moved that we support

the concept of the playground that was presented with the alterations that were suggested. Commissioner Marshall seconded. Passed

c. Prospect Park Playground- City Councilman Pete Murdock requested funds for a new play surfacing for the playground at Prospect Park. The old method doesn't last long and they can't keep the weeds down. The work will be done largely on Ypsilanti Proud Day with DPS doing some removal of old mulch ahead of time. The Y.I.E.S School also uses the playground for recess. The Friends of Prospect Park are asking for Ypsilanti Community Schools to help pay for the material. It is not known how much they may pay, yet. Mr. Murdock request $8,500 to cover the weed barrier cover, materials to hold it in place and the engineered playground surfacing. Commissioner Barrie moved to approve up to $8,500 out of the Park Capital Improvement Fund with the expectation that with whatever money from Ypsilanti Community Schools be added back into the fund. Seconded by Commissioner Marshall. Passed

6. Old Business

a. **Adopt-A-Park Updates**- Commissioner Barrie reported on the community garden at Frog Island. Ms. Shankweller was also in attendance. Some headway has been made in regards to cleaning up the area but due to the lack of an agreement she is unable to complete some of the work. Chairman Sweet will continue to work with DPS in trying to help them come to an working agreement with the participants of the community garden.

b. Friends Groups Updates

i. **Rutherford Pool**- Web page has been updated with the proposed layout for the pool bath house renovation. Staff are being hired. Out reach is taking place with YCS, Parkridge and the YMCA.

ii. **Senior Center-**Chairman Sweet reported that the Center is trying to focus on being more strategic with their needs to help them streamline their grant requests. Commissioner Wilson mentioned that there is a jewelry sale as a fundraiser on June 2nd from 9am-4pm. They are looking for donations of jewelry and volunteers.

iii. **Ypsi Baseball Project**- No report

c. City Updates Mr. Meyers reported that we are closer to opening the trail. A section of concrete has to be poured on the trail but we have to wait until the frost levels are lifted for the trucks to drive on. Mr. Meyers does not know when this would occur.

d. **Fall River Days**- Chairman Sweet reported that Leslie Science Center will be back with their Birds of Prey and River Creatures.

The price will be the same as last year. A butterfly house was not available. Looking into the library coming out and reading selected books aloud.

e. **Ypsilanti Proud Day**-May 19th Mr. Murdock would like assistance with spreading the mulch. The mini soccer field is in the works for Parkridge. They will try to make it usable for other games with markings on the ground. There is concern about the fencing between the tennis court and basketball court. Prep work needs to be done on the surface. Other quotes need to be taken.
f. **Park Priority Projects & Commissioner Goals**- Due to the lateness of the night this is tabled. Please go on line and address this.
g. **Committee Updates**- Due to the lateness of the night this is tabled. Chairman Sweet will send an email out with corrected information.
h. **Other Old Business**-none

7. **New Business**
   a. **Adopt-A-Park Friends of Neighborhood Parks**-this was presented at the last meeting but we did not have a quorum. Commissioner Barrie moved we accept their application and Commissioner Kohlmann seconded. Passed
   b. **Parks Capital Fund**-questions were brought up to Mr. Meyer regarding who is allowed to take money out of the account. Money was taken to repair the gazebo in February but it had not been brought to this board. Mr. Meyer is unsure. This list was new to him.
8. **Other Business**

   YMCA Colette Hemker reported on Fitness in the Park. Second Saturdays of the months May-September. Cost is $5 per class or $20 for all five classes. Day of registration is $7.
   Parkridge-Zumba
   Recreation-Beginner strength training with resistance bands
   Prospect-Cardio Hip Hop
   Candy Cane Intro to Yoga
   Riverside-Wellness Walking
9. **Commissioner Comments/Announcements** –Commission Thorburn questioned where Commissioner Horne is. Per by-laws she might need to be dropped from the Commission. Chairman Sweet will try and follow up with her.
10. **Adjournment** Meeting was called to a close at 9:07pm by Commissioner Marshall and seconded by Commissioner Barrie. Passed

Next meeting May 8, 2018 at 7:00pm at the Ypsilanti Senior Center 1015 N. Congress Ypsilanti, MI 48197

INFORMATION MEMORANDUM

To: City Manager, Mayor, Council, and City Attorney

From: Joe Meyers, Director of Community and Economic Development

Date: June 19, 2018

Subject: Update on Frog Island Parking Improvement Design

Over the past several months, staff has been working with our engineer to redesign the Frog Island Parking Lot once the recycling center is removed. This is being done to add additional parking spaces to depot town and getting a cost estimate to resurface the lot, pave the location of the recycling center and pave the dirt recycling center lot. While there has been a couple of revisions to the plan, staff wanted to ensure the boarder to boarder trail was included in the design as well as the parking lot would comply with our complete streets policy.

Attached is the design and the cost estimates. We are currently moving forward with the demolition of the recycling center so please subtract $25,000 from the estimate as that cost has already been allocated.

We are looking for the City Councils input on the design and direction on how to proceed.

Attachments: Cost Estimates and Proposed Layout.

OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150
Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT:	Frog Island Parking Lot Reconstruction and Expansion	DATE:	April 2, 2018
LOCATION:	City of Ypsilanti	PROJECT #:	0094-18-0040
WORK:	Reconstruction including 4 in HMA, 6 in agg base, base shaping,	ESTIMATOR:	TJL
	ADA ramps, curb and gutter and recyle center removal.	CHECKED BY:	MJM
		CURRENT ENR:	KJE

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1077051	Mobilization, Max, 10%	LSUM	1	$ 35,000.00	$ 35,000.00
2040020	Curb and Gutter, Rem	Ft	132	$ 9.00	$ 1,188.00
2040050	Pavt, Rem	Syd	5223	$ 9.50	$ 49,618.50
2040055	Sidewalk, Rem	Syd	52	$ 9.00	$ 468.00
2050040	Subgrade Undercutting, Type I	Cyd	100	$ 30.00	$ 3,000.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	5	$ 100.00	$ 500.00
3020016	Aggregate Base, 6 inch	Syd	6667	$ 7.00	$ 46,669.00
3027011	Station Grading, Full Reconstruction	Syd	6667	$ 7.50	$ 50,002.50
5010031	HMA, 3C	Ton	917	$ 85.00	$ 77,945.00
5010033	HMA, 13A	Ton	550	$ 90.00	$ 49,500.00
8020038	Curb and Gutter, Conc, Det F4	Ft	657	$ 20.00	$ 13,140.00
8030010	Detectable Warning Surface	Ft	2	$ 45.00	$ 90.00
8030036	Sidewalk Ramp, Conc, 6 inch	Sft	168	$ 6.00	$ 1,008.00
8030044	Sidewalk, Conc, 4 inch	Sft	300	$ 4.50	$ 1,350.00
8100371	Post, Steel, 3 lb	Ft	56	$ 6.50	$ 364.00
8100381	Post, Wood, 4 inch by 6 inch, Direct Embedment	Ft	10	$ 22.00	$ 220.00
8100403	Sign, Type III, Rem	Ea	2	$ 13.00	$ 26.00
8100404	Sign, Type IIIA	Sft	6	$ 15.00	$ 90.00
8127051	Traffic Control	LSUM	1	$ 2,500.00	$ 2,500.00
8160101	Slope Restoration, Type B	Syd	234	$ 5.00	$ 1,170.00
8267051	Demolision of Dumpster Enclosure	LSUM	1	$ 5,000.00	$ 5,000.00
8267051	Proposed Dumpster Enclosure	LSUM	1	$ 15,000.00	$ 15,000.00
8267051	Recycle Center Demolition	LSUM	1	$ 25,000.00	$ 25,000.00
8267051	Salavge Trash Compactor	LSUM	1	$ 3,000.00	$ 3,000.00
8357051	Pavement Markings	LSUM	1	$ 2,500.00	$ 2,500.00

	$ 384,349.00
CONTINGENCY (10%)	$ 38,434.90
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =	$ 423,000.00
TOTAL OPINION OF PROBABLE DESIGN AND CONSTRUCTION ENGINEERING COSTS=	$ 105,750.00
TOTAL OPINION OF PROBABLE PROJECT COST =	**$ 528,750.00**

OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150
Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT:	Frog Island Parking Lot Reconstruction and Expansion	DATE:	April 2, 2018
LOCATION:	City of Ypsilanti	PROJECT #:	0094-18-0040
WORK:	Reconstruction including 4 in HMA, base shaping,	ESTIMATOR:	TJL
	ADA ramps, curb and gutter and recyle center removal.	CHECKED BY:	MJM
		CURRENT ENR:	KJE

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1077051	Mobilization, Max, 10%	LSUM	1	$ 28,000.00	$ 28,000.00
2040020	Curb and Gutter, Rem	Ft	132	$ 9.00	$ 1,188.00
2040050	Pavt, Rem	Syd	5223	$ 9.50	$ 49,618.50
2040055	Sidewalk, Rem	Syd	52	$ 9.00	$ 468.00
2050040	Subgrade Undercutting, Type I	Cyd	100	$ 30.00	$ 3,000.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	5	$ 100.00	$ 500.00
3020001	Aggregate Base	Ton	200	$ 20.00	$ 4,000.00
3027011	Station Grading, Partial Reconstruction	Syd	6667	$ 3.00	$ 20,001.00
5010031	HMA, 3C	Ton	917	$ 85.00	$ 77,945.00
5010033	HMA, 13A	Ton	550	$ 90.00	$ 49,500.00
8020038	Curb and Gutter, Conc, Det F4	Ft	657	$ 20.00	$ 13,140.00
8030010	Detectable Warning Surface	Ft	2	$ 45.00	$ 90.00
8030036	Sidewalk Ramp, Conc, 6 inch	Sft	168	$ 6.00	$ 1,008.00
8030044	Sidewalk, Conc, 4 inch	Sft	300	$ 4.50	$ 1,350.00
8100371	Post, Steel, 3 lb	Ft	56	$ 6.50	$ 364.00
8100381	Post, Wood, 4 inch by 6 inch, Direct Embedment	Ft	10	$ 22.00	$ 220.00
8100403	Sign, Type III, Rem	Ea	2	$ 13.00	$ 26.00
8100404	Sign, Type IIIA	Sft	6	$ 15.00	$ 90.00
8127051	Traffic Control	LSUM	1	$ 2,500.00	$ 2,500.00
8160101	Slope Restoration, Type B	Syd	234	$ 5.00	$ 1,170.00
8267051	Demolision of Dumpster Enclosure	LSUM	1	$ 5,000.00	$ 5,000.00
8267051	Proposed Dumpster Enclosure	LSUM	1	$ 15,000.00	$ 15,000.00
8267051	Recycle Center Demolition	LSUM	1	$ 25,000.00	$ 25,000.00
8267051	Salavge Trash Compactor	LSUM	1	$ 3,000.00	$ 3,000.00
8357051	Pavement Markings	LSUM	1	$ 2,500.00	$ 2,500.00

	$ 304,678.50
CONTINGENCY (10%)	$ 30,467.85
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =	$ 336,000.00
TOTAL OPINION OF PROBABLE DESIGN AND CONSTRUCTION ENGINEERING COSTS=	$ 84,000.00
TOTAL OPINION OF PROBABLE PROJECT COST =	**$ 420,000.00**

MARKET PLACE STREET – ALTERNATE 2

Parking Spaces	
Now	129
Option 1	139
Option 2	138

4 Ft ISLAND

24'

9'

20'

52'

53'

22

22

16

FUTURE 10-FT WIDE PATHWAY

1 RAMP & CROSSWALK

2 RAMPS & CROSSWALK

42

17

14

NEW 20'x15' DUMPSTER

8 SPACES (2 HC)

2 RAMPS & CROSSWALK

OHM

ARCHITECTS ENGINEERS PLANNERS

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###
###

OHM–ADVISORS.COM

REVISIONS:

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DATE ### | PROJ. NUMBER ### | ENG. ### | PROJ. MGR. ### | CADD ### | COUNTY ### | CITY/VILLAGE/TOWNSHIP ### | SCALE H: 1"=40' V: N/A | HORZ. DATUM ### | VERT. DATUM ###

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SHEET

OF

DRAWING PATH: P:\0000_0100\0094180040_Frog_Island_Lot\Drawings\Civil\Misc\140080Exhibit.dwg May 11, 2018 – 5:12pm

CITY OF YPSILANTI SUSTAINABILITY COMMISSION RESOLUTION
FOR THE ADOPTION OF
THE COMMISSION GOALS FOR 2018

AT A MEETING OF THE SUSTAINABILITY COMMISSION OF THE CITY OF YPSILANTI, MICHIGAN, HELD AT CITY HALL, ON JUNE 11, 2018,

RESOLUTION 2018-06-001 - ADOPTION OF THE COMMISSION GOALS FOR 2018-2019 FISCAL YEAR

WHEREAS, the Sustainability Commission of the City of Ypsilanti, Michigan, does hereby defines the 2018-2019 goals of the Sustainability Commission as follows:

- Approve a Sustainability framework
- Approve a Sustainability Plan for the city of Ypsilanti
- Achieve Silver or Gold level in the 2019 MGC Challenge
- Facilitate multiple Zero Waste events (3)
- Identify grant opportunities for the City of Ypsilanti
- Increase outreach and educational efforts

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Sustainability Commission of the City of Ypsilanti, Michigan, that the stated goals be adopted for the year of 2018-2019 fiscal year.

Resolution No. 2018-159
June19, 2018

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

ACTION MINUTES

CITY OF YPSILANTI
CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS - ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JUNE 19, 2018
7:00 p.m.

I. CALL TO ORDER –
The meeting was called to order at 7:03 p.m.

II. ROLL CALL –

Council Member Bashert	Present	Council Member Robb	Present
Mayor Pro-Tem Brown	Present	Council Member Vogt	Absent
Council Member Murdock	Present	Mayor Edmonds	Present
Council Member Richardson	Present		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –
The agenda was approved as amended

Changes:

Move: **Resolution No. 2018-149, approving appointments to boards and commissions from Section No. XII to Section XIII.**

Separate: **Resolution No. 2018-149, approving appointments to boards and commissions into two resolutions, one for residents and one for non-residents.**

Add: **Resolution No. 2018-161, condemning the separation of immigrant families.**

Move: **Resolution No. 2018-160, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N River, 717 N. River, 719 N. River, 721 N. River, 723 N. River and 725 N. River to GC-General Corridor from Section No. XII to Section XII.**

VI. INTRODUCTIONS

VII. PRESENTATIONS –

1. Resolution No. 2018-137, supporting the 2018 AAATA millage

Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Bashert
Approved: Yes – 5; No – 0; Abstain – 1 (Robb); Absent – 1 (Vogt)

2. Resolution No. 2018-138, supporting The National Liberty Memorial
Offered By: Council Member Richardson; Seconded By: Mayor Pro-Tem Brown
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

3. Resolution No. 2018-161, condemning the separation of immigrant families. **(added)**
Offered By: Council Member Richardson; Seconded By: Council Member Murdock
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. PUBLIC HEARING –

XI. ORDINANCES - FIRST READING –

Ordinance No. 1313

1. An ordinance to prohibit the removal of artifacts, digging-up of public lands (treasure hunting) or possession or use of metal detectors in public parks or public lands without permission.

A. Resolution No. 2018-139, determination
Offered By: Council Member Murdock; Seconded By: Council Member Bashert
Postpone (8/14/18): Yes – 5; No – 1 (Robb); Absent – 1 (Vogt)

B. Public Hearing
C. Resolution No. 2018-140, close public hearing
Offered By: Council Member Murdock; Seconded By: Council Member Bashert
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

Ordinance No. 1314

2. An ordinance to amend Chapter 50 of the Ypsilanti City Code to adopt the 2018 Edition of the NFPA (Sections 50-32); to update the conflict provisions (Section 50-33) ; and to make additions, insertions and changes (NFPA 1: 2018 Edition, Section 50-34) to provide for penalties.

A. Resolution No. 2018-141, determination
Offered By: Council Member Bashert; Seconded By: Council Member Richardson
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

B. Public Hearing
C. Resolution No. 2018-142, close public hearing
Offered By: Council Member Bashert; Seconded By: Mayor Pro-Tem Brown
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

Ordinance No. 1315

3. An ordinance to amend the Zoning Ordinance to add "apartments located below the ground floor of permitted non-residential uses" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC) and Historic Corridor (HC).

A. Resolution No. 2018-143, determination
Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Murdock
Approved: Yes – 5; No – 1 (Robb); Absent – 1 (Vogt)

B. Public Hearing
C. Resolution No. 2018-144, close public hearing
Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Richardson
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

Ordinance No. 1316

4. An ordinance to amend the Zoning Ordinance to add "Automobile repair, less than 5,000 square feet" as a permitted use to Neighborhood Corridor (NC), General Corridor (GC), and Historic Corridor (HC) with the specific regulations that all repair and storage be within a fully enclosed building and that business hours be limited to 7:00 a.m. to 10:00 p.m.

A. Resolution No. 2018-145, determination
Offered By: Council Member Murdock; Seconded By: Council Member Bashert
Approved: Yes – 5; No – 1 (Robb); Absent – 1 (Vogt)

B. Public Hearing
C. Resolution No. 2018-146, close public hearing
Offered By: Council Member Murdock; Seconded By: Council Member Bashert
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

XII. CONSENT AGENDA – Resolution No. 2018-147

1. Resolution No. 2018-148, approving minutes of June 5, 2018
Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Bashert
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

~~2. Resolution No. 2018-149, approving appointments to boards and commissions.~~ **(Moved)**

~~3. Resolution No. 2018-160, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N River, 717 N. River, 719 N. River, 721 N. River, 723 N. River and 725 N. River to GC General Corridor. *(Second Reading)*~~ **(Moved)**

XIII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2018-150, approving Ordinance No. 1310, an ordinance entitled, "2018-2019 Tax Levy Ordinance". ***(Second Reading)***
Offered By: Council Member Robb; Seconded By: Mayor Pro-Tem Brown
Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

2. Resolution No. 2018-151, approving Ordinance 1311, an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for FY 2017-2018". ***(Second Reading)***
Offered By: Council Member Robb; Seconded By: Council Member Bashert

Approved: Yes – 5; No – 1 (Richardson); Absent – 1 (Vogt)

3. Resolution No. 2018-152, approving Ordinance No. 1312, an ordinance entitled, "An ordinance to adopt budget appropriations by department and major organizational unit for 2018-2019 and 2019-2020 fiscal years. ***(Second Reading)***
   Offered By: Council Member Robb; Seconded By: Council Member Bashert
   Approved as Amended: Yes – 4; No – 2 (Robb, Richardson); Absent – 1 (Vogt)

4. Resolution No. 2018-153, approving contract with Rehmann Robson for professional and auditing services
   Offered By: Council Member Richardson; Seconded By: Council Member Bashert
   Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

5. Resolution No. 2018-154, approving sponsorship request for the 2018 Heritage Festival
   Motions Withdrawn

6. Resolution No. 2018-155, authorizing the City Treasurer to levy and assess unpaid special assessments on the July 2018 tax roll
   Offered By: Council Member Bashert; Seconded By: Mayor Pro-Tem Brown
   Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

7. Resolution No. 2018-156, approving Sub-recipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements
   Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Bashert
   Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

8. Resolution No. 2018-157, approving 2018-2019 fee schedule
   Offered By: Council Member Robb; Seconded By: Mayor Pro-Tem Brown
   Approved: Yes – 4; No – 2 (Robb, Murdock); Absent – 1 (Vogt)

9. Resolution No. 2018-158, directing staff to release the Request for Proposals (RFP) for the development of a universal access play scape at Riverside Park.
   Offered By: Council Member Bashert; Seconded By: Mayor Pro-Tem Brown
   Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

10. Discussion - Frog Island Parking Improvement Design

11. Resolution No. 2018-149, approving appointments to boards and commissions.
    Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Murdock
    Approved: Yes – 6; No – 0; Absent – 1 (Vogt)

12. Resolution No. 2018-149A, approving non-resident appointments to boards and commissions.
    Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Bashert
    Failed: Yes – 4; No – 2 (Robb, Murdock); Absent – 1 (Vogt)

13. Resolution No. 2018-160, approving Ordinance 1309 to Rezone 720 Norris, and the west 65' of 715 N River, 717 N. River, 719 N. River, 721 N. River, 723 N. River and 725 N. River to GC-General Corridor. ***(Second Reading)***
    Offered By: Mayor Pro-Tem Brown; Seconded By: Council Member Murdock
    Approved: Yes – 4; No – 2 (Robb, Richardson); Absent – 1 (Vogt)

XIV. LIAISON REPORTS –

A. SEMCOG Update
B. Washtenaw Area Transportation Study
C. Urban County
D. Ypsilanti Downtown Development Authority
E. Eastern Washtenaw Safety Alliance
F. Friends of Rutherford Pool
G. Housing Equity Leadership Team

XV. COUNCIL PROPOSED BUSINESS –

XVI. COMMUNICATIONS FROM THE MAYOR –

— Discussion on scheduling Community Benefits Ordinance (CBO) Work Session

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

XVIII. COMMUNICATIONS –

- Sustainability Commission resolution adopting 2018 goals

Nomination:

Planning Commission
Jelani McGadney - (replacing Liz Dahl MacGregor) Exp. – 5/1/2020
221 N. Normal #A1
Ypsilanti, MI 48197

XX. AUDIENCE PARTICIPATION –

XXI. REMARKS FROM THE MAYOR –

XXII. ADJOURNMENT –

Resolution No. 2018-159, adjourning the City Council meeting
The meeting adjourned at 10:15 p.m.