

1. Council Meeting Agenda

Documents:

[03-18-19 AGENDA.PDF](#)

2. Council Meeting Packet

Documents:

[MARCH 18TH COUNCIL SPECIAL MEETING PACKET.PDF](#)



**CITY OF YPSILANTI  
COUNCIL SPECIAL MEETING AGENDA  
CITY COUNCIL CHAMBERS  
ONE SOUTH HURON STREET, YPSILANTI, MI 48197  
MONDAY, MARCH 18, 2019  
7:30 A.M.**

**I. CALL TO ORDER -**

**II. ROLL CALL -**

|                          |     |                         |     |
|--------------------------|-----|-------------------------|-----|
| Council Member Brown     | P A | Council Member Symanns  | P A |
| Council Member Morgan    | P A | Council Member Wilcoxon | P A |
| Council Member Murdock   | P A | Mayor Bashert           | P A |
| Mayor Pro-Tem Richardson | P A |                         |     |

**III. INVOCATION -**

**IV. AGENDA APPROVAL -**

**V. PUBLIC COMMENT -**

**VI. REMARKS BY THE MAYOR -**

**IV. PLEDGE OF ALLEGIANCE -**

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

**V. INTRODUCTIONS -**

**VI. RESOLUTIONS/MOTIONS/DISCOUINS -**

1. Resolution No. 2019-056, appointing Frances McMullan as Interim City Manager with full power and authority granted by the City Charter and adjusting pay to reflect increased duties and responsibilities.
2. Resolution No. 2019-057, adjusting pay of Acting City Clerk Andrew Hellenga commensurate with the job.

**VII. PUBLIC COMMENT -**

**VIII. REMARKS BY THE MAYOR -**

**IX. ADJOURNMENT -**

Resolution No. 2019-058, adjourning the City Council meeting.



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**Barr,  
Anhut &  
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Jennifer A. Healy ~ Legal Assistant

REQUEST FOR LEGISLATION

DATE: March 19, 2019

FROM: John M. Barr, Ypsilanti City Attorney

SUBJECT: Pay adjustment acting interim city officers

SUMMARY/BACKGROUND

The Ypsilanti City Manager resigned. The City Charter provides that the City Clerk act as interim City Manager. The resultant vacancy in the office of City Clerk is filled by the Deputy City Clerk. Past practice is that the acting officers receive the pay of the office filled during their performance of the office duties.

Attached are resolutions to adjust the pay of Frances McMullan, acting interim City Manager and Andrew Hellenga, acting interim City Clerk during the time that they serve as acting interim city officers.

RECOMMENDED ACTION: Review and adoption of resolution to adjust compensation.

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DATE RECEIVED: \_\_\_\_\_ AGENDA ITEM NO.

CITY MANAGER COMMENTS:

FOR AGENDA OF: \_\_\_\_\_ FINANCE DIR. APPROVAL

COUNCIL ACTION TAKEN:



Resolution No. 2019 - 056  
March 18, 2019

**RESOLUTION TO CONFIRM APPOINTMENT OF INTERIM CITY MANGER  
AND ADJUST SALARY**

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

Whereas, Article IV, Section 4.02 states The City Clerk serve as Acting City Manager during a vacancy or absence in the office of the City Manager until Council designates a different qualified person to perform the duties of the City Manager, whether permanently or on an interim basis; and

Whereas, on March 7, 2019 Darwin McClary resigned as City Manager; and

Whereas, Frances McMullan was appointed Acting City Manager by Council through adoption of Resolution No. 2019-052; and

Whereas, Frances McMullan has competently and diligently fulfilled this role twice prior to this appointment; and

Whereas, Council has complete faith in the abilities of Ms. McMullan to successfully administer the roles and functions of City Manager until the time a permanent City Manager is appointed.

Now therefore be it resolved by the City Council of the City of Ypsilanti, that Frances McMullan be appointed Interim City Manager, with full power and authority as granted by the City Charter, until the time a permanent City Manager is appointed, and her base pay during the time serving as Interim City Manager is adjusted to reflect her increased duties and responsibility to the level paid the previous City Manager of \$49.038 per hour.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:



Resolution No. 2019-057  
March 19, 2019

## **RESOLUTION ADJUSTING PAY FOR ACTING CITY CLERK**

### **IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:**

Whereas the City Manager resigned, and the Ypsilanti City Charter provides that the City Clerk become acting city manager when the City Manager is absent, and

Whereas when the City Clerk becomes acting City Manager the Deputy City Clerk becomes acting City Clerk and should be compensated with the rate of pay commensurate with the job,

Now Therefore, pay of Andrew Hellenga shall be adjusted to 37.502 per hour, the present City Clerk pay rate, for the time he is acting City Clerk.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:          NO:          ABSENT:          VOTE:



Resolution No. 2019-058  
March 18, 2019

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE: