

1. City Council Agenda

Documents:

[REVISED REGULAR COUNCIL - 07 MAY 2019 - AGENDA \(7\).PDF](#)

2. City Council Packet

Documents:

[REGULAR COUNCIL - 07 MAY 2019 - PACKET.PDF](#)



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, May 7, 2019 @ 6:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197**

Revised 5-6-19

Page

I. CALL TO ORDER

II. ROLL CALL

Mayor Bashert
Mayor Pro-Tem Richardson
Council Member Murdock
Council Member Brown
Council Member Symanns
Council Member Morgan
Council Member Wilcoxen

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

V. AGENDA APPROVAL

VI. CLOSED SESSION

A. Closed session to discuss labor negotiations. *OMA 15-268(c)*

VII. INTRODUCTIONS

VIII. PUBLIC COMMENT (3 MINUTES)

IX. REMARKS FROM THE MAYOR

X. PRESENTATIONS

A. Edward Byrne Memorial Grant Annual Update - Chief DeGiusti

XI. PRESENTATION OF AMENDED FY 18/19 & FY 19/20 BUDGETS

- A. Frances McMullan, City Manager
 - Budget overview and highlights
 - General and Non-General Fund Review
- B. John Kaczor, Municipal Analytics
 - 5 year projection

XII. ORDINANCES FIRST READING

- A. *Ordinance No. 1336* - An ordinance to amend Chapter 22 "Businesses" of the Ypsilanti City Code, by adding Article VI, "Inspection and control of certain businesses" and setting forth the penalties for violations.
 - 1. Resolution No. 2019-089, determination
 - 2. Open public hearing
 - 3. Resolution No. 2019-090, close public hearing
- B. *Ordinance No. 1337* - An Ordinance to amend Budget Appropriations by Department and Major Organizational Unit for 2018-2019 and 2019-2020 Fiscal Years.
 - 1. Resolution No. 2019-091, determination
 - 2. Open public hearing
 - 3. Resolution No. 2019-092, close public hearing
- C. *Ordinance No. 1338* - An Ordinance entitled, "2019-2020 Tax Levy Ordinance"
 - 1. Resolution No. 2019-093, determination
 - 2. Open public hearing
 - 3. Resolution No. 2019-094, close public hearing

XIII. CONSENT AGENDA

- A. Resolution No. 2019-095, approving the Consent Agenda.
- B. Resolution No. 2019-096, approving the minutes of April 26, 2019.
- C. Resolution No. 2019-097, approving appointments to Boards and Commissions.
- D. Resolution No. 2019-098, approving a budget amendment for FY 2018-2019 of \$90,863.49.
- E. Resolution No. 2019-099, approving the purchase of two 2019 Dodge Chargers for the Police Department.

XIV. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2019-100, approving the repair of Peninsular Dam.
- B. Resolution No. 2019-101, approving the removal of Peninsular Dam.

- C. Resolution No. 2019-102, approving a contract with the Ypsilanti Community Utilities Authority to provide for the financing the cost of acquiring and constructing improvements.
- D. Resolution No. 2019-103, approving the iPad Usage Policy
- E. ~~Resolution No. 2019-104, approving the purchase of 30 Kramer.~~ **Postponed until May 21st**
- F. Resolution No. 2019-105, approving the application and application process to fill the Ward 3 Council Vacancy.**(added)**

XV. LIAISON REPORTS

- 1. SEMCOG Update
- 2. Washtenaw Area Transportation Study
- 3. Urban County
- 4. Ypsilanti Downtown Development Authority
- 5. Ypsilanti Youth Safety Collaboration
- 6. Friends of Rutherford Pool
- 7. Housing Equity Leadership Team

XVI. COUNCIL PROPOSED BUSINESS

XVII. COMMUNICATIONS FROM THE MAYOR

XVIII. COMMUNICATIONS FROM THE CITY MANAGER

XIX. COMMUNICATIONS

XX. PUBLIC COMMENT (3 MINUTES)

XXI. REMARKS FROM THE MAYOR

XXII. ADJOURNMENT

- A. Resolution No. 2019-105, adjourning the City Council Meeting.



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[Budget Presentation 2019](#)

23 - 31

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- 5 year projection
- [Presentation](#)

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- [Supporting Documents - Pdf](#)

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- 122 - 138** B. Resolution No. 2019-101, approving the removal of Peninsular Dam.
[2019-100 & 2019-101 - Pdf](#)
- 139 - 143** C. Resolution No. 2019-102, approving a contract with the Ypsilanti Community Utilities Authority to provide for the financing the cost of acquiring and constructing improvements.
[2019-102 - Pdf](#)
- 144 - 151** D. Resolution No. 2019-103, approving the iPad Usage Policy
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[2019-105 - Pdf](#)

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- 152** A. Resolution No. 2019-105, adjourning the City Council Meeting.
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BUDGET PRESENTATION

City of Ypsilanti
Amended FY 2018-19
Amended FY 2019-20

Frances McMullan, City Manager
May 7, 2019

- Budget Process

- Goal Setting Sessions – January 22, 29, 2018; February 19, 2019
- Goal Adoption and Budget Priorities Established – February 19, 2019
- Departmental Budget Preparation and Submission to Budget Committee – April 22-26, 2019
- Budget Committee Review and Changes – April 27- May 1, 2019
- Submission of Proposed Budget to City Council – May 7, 2019

- 2018 Taxable Value

- Increased by 4.26% from \$317,504,817 to \$331,057,041
- 5th increase since FY 2007-08, reflecting stabilization of the local real estate market

- **Property Taxes**

- City levies property taxes for the following purposes:
 - General Operating
 - Police and Fire Pensions
 - Sanitation
 - 2003 Street Improvement Bond Debt Retirement
 - Public Transit
- In FY 2019-20 there are 3 changes in the millage:
 - Decrease from millage reduction fraction of .9884 mills in Operating, Sanitation and Public Transit
 - Retirement of 2003 Street Improvement Bond Debt
 - Increase in Fire and Police pension/OPEB millage of 2.1103 mills

**Overall there will be a decrease of 0.1696 mills

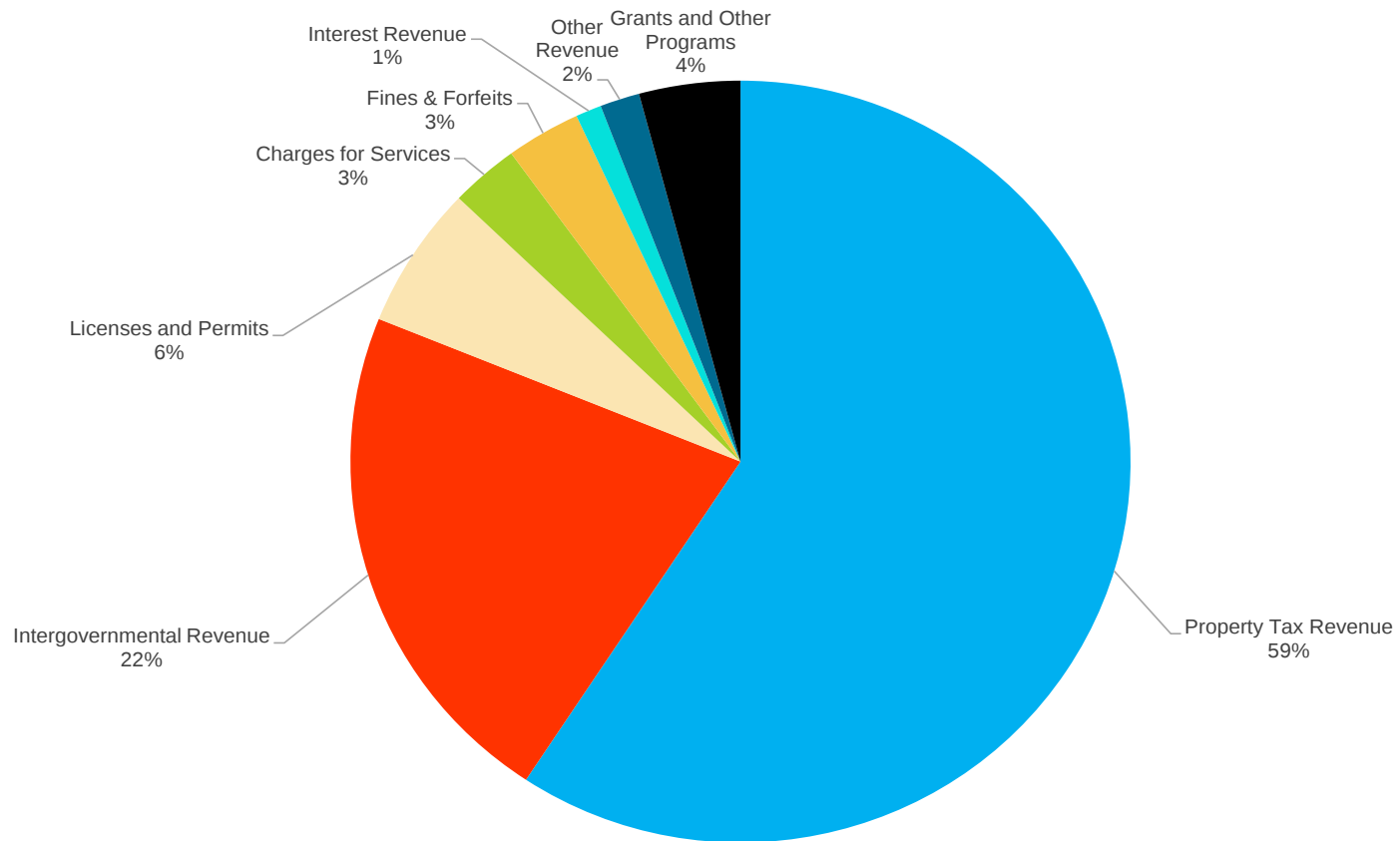
General Fund

- For FY 18-19, revenues are \$14,461,391 versus the anticipated budgeted amount of \$14,004,932, a 3.3% increase. Expenses are \$14,676,541 versus \$13,904,427 budgeted, a 5.5% increase.
- Unfortunately the increase in expenditures were unavoidable and are largely due to vacation and sick payouts for unexpected retirements and SAFER grant.

2018-19 General Fund Revenues

Property Tax Revenue	8,571,106
Intergovernmental Revenue	3,158,126
Licenses and Permits	874,560
Charges for Services	411,280
Fines & Forfeits	447,427
Interest Revenue	155,000
Other Revenue	237,654
Grants and Other Programs	606,238
Grand Total	14,461,391

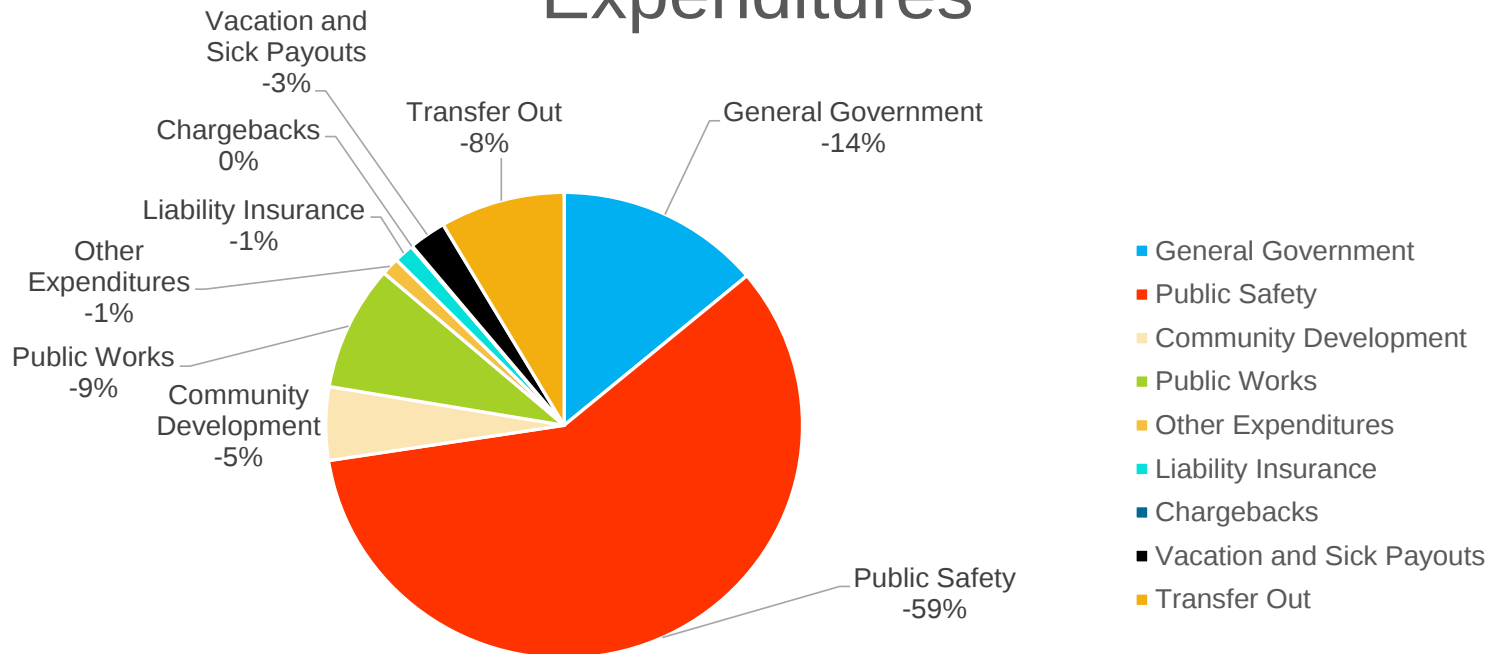
2018-19 General Fund Revenue



2018-19 General Fund Expenditures

General Government	(2,040,626)	
Public Safety	(8,611,447)	
Community Development	(746,724)	
Public Works	(1,274,700)	
Other Expenditures	(179,586)	
Liability Insurance	(197,236)	
Chargebacks	(11,000)	
Vacation and Sick Payouts	(371,568)	
Transfer Out	(1,243,654)	
Grand Total	(14,676,541)	

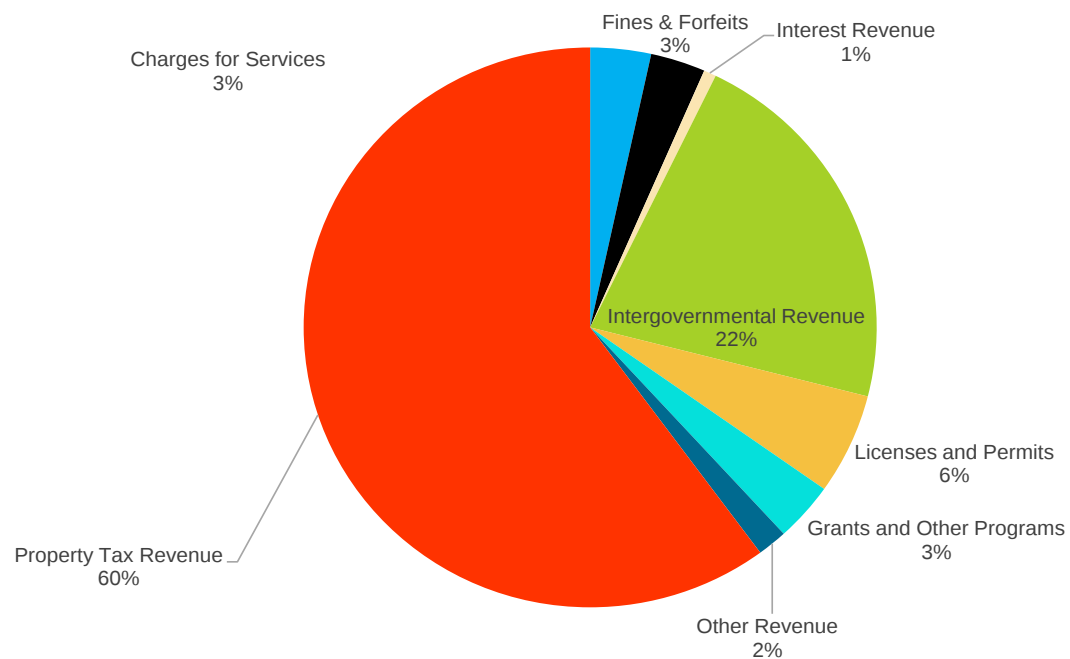
2018-19 General Fund Expenditures



Projected 2019-20 General Fund Revenue

SAFER Grant	270,578.00			Charges for Services	495,139
Charges for Services	495,139.00			Fines & Forfeits	447,427
CTAP Grant	0.00			Interest Revenue	101,228
				Intergovernmental	
Fines & Forfeits	447,427.00			Revenue	3,144,916
Interest Revenue	101,228.00			Licenses and Permits	842,260
Intergovernmental				Grants and Other	
Revenue	3,144,916.00			Programs	491,710
Licenses and Permits	842,260.00			Other Revenue	244,206
LSRRF Grant	0.00			Property Tax Revenue	8,693,092
Other Revenue	244,206.00			Grand Total	14,459,978
Park Capital					
Improvement	0.00				
Parkridge Center	10,000.00				
Parks Capital					
Improvement Fee	9,250.00				
Peninsular Dam	75,000.00				
Property Tax Revenue	8,693,092.00				
Recycling	0.00				

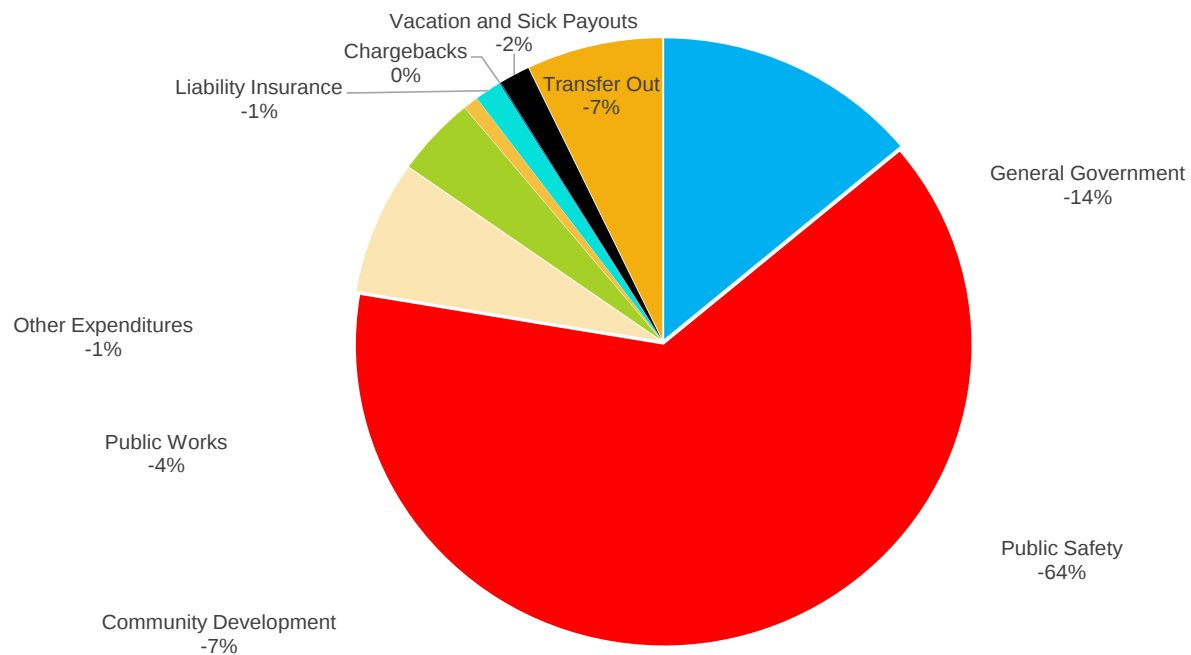
2019-20 General Fund Revenues



Projected 2019-20 General Fund Expenditures

General Government	(2,030,685)
Public Safety	(9,305,572)
Community Development	(1,038,173)
Public Works	(620,371)
Other Expenditures	(114,373)
Liability Insurance	(203,827)
Chargebacks	(10,000)
Vacation and Sick Payouts	(237,100)
Transfer Out	(1,039,645)
Grand Total	(14,599,746)

2019-20 General Fund Expenditures



Number of Employees

For FY 17-18 82 FT and 10 PT and for FY 18-19 92 FT and 10 PT
We do have a few vacant positions we are currently recruiting for:

City Hall

- Assistant to City Manager
- Deputy Finance Director
- Accountant for Treasury

DPS

- 2 Equipment Operators
- 1 Office Manager

Fire

- 3 Firefighters (one to backfill retired FF, one to backfill Pope (promoted), 1 to backfill Hobbs (promoted))

Police

- 1 Police Officer to backfill retired PO

Garbage and Rubbish Collection Fund

- Due to Headlee, the millage rate has been rolled back over time from 3 mills to 2.6778 mills (2018-19).
- General Fund continues to subsidize rubbish collection costs: \$ 114,762 to subsidize rubbish collection costs for FY 2018-19 and \$60,100 for FY 2019-20.
- Council may wish to explore options to gain revenue or seek voter approval of a Headlee override to restore the millage rate to 3 mills.

Headlee – passed in 1978. It requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation.

2012 UTGO Refunding Bond Debt Fund

- Provides for the retirement of the refunded street improvement debt
- Bonds mature in October 2018
- Millage for 2003 Street Improvement Bonds will be eliminated in FY 2019-20

Capital Improvement Fund

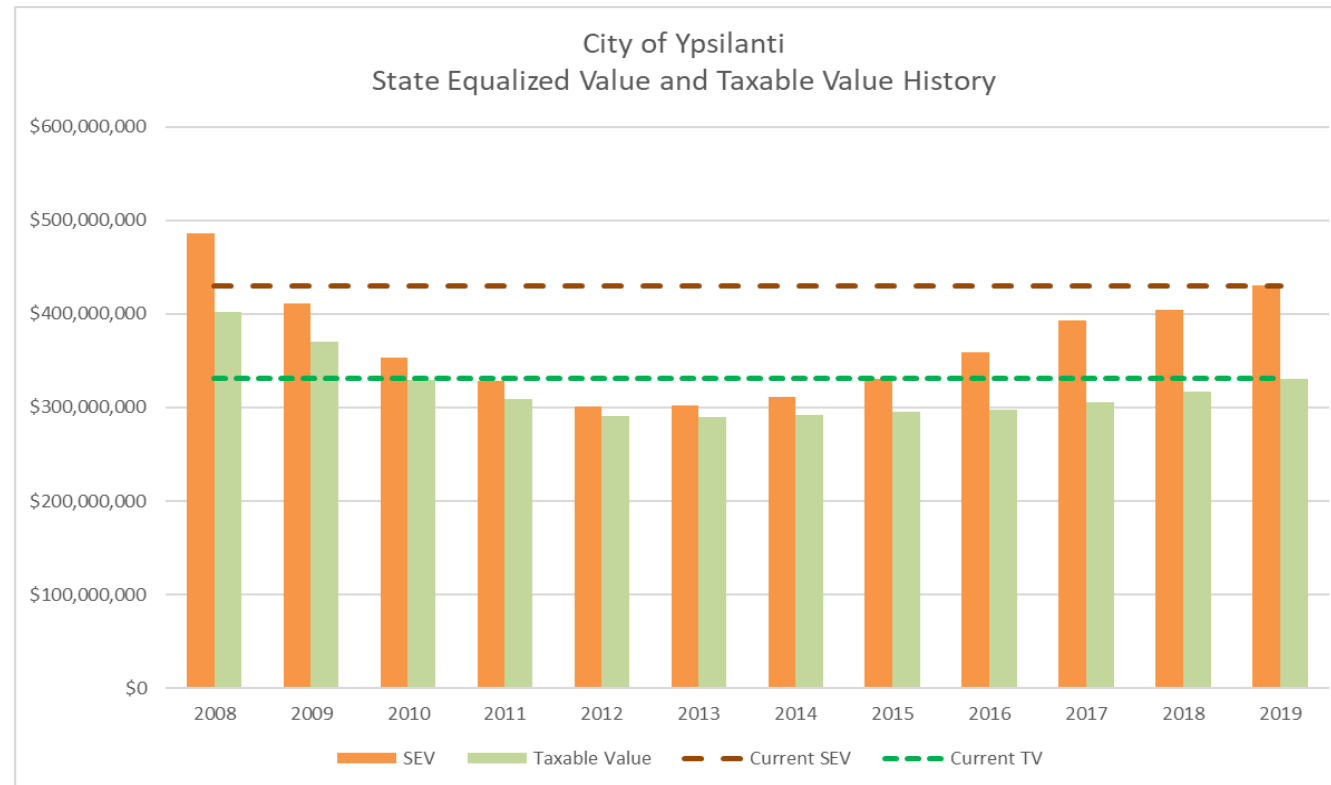
- General Fund will contribute \$503,430 toward capital projects and capital equipment in FY 2018-19 and \$303,550 in FY 2019-20
- Some projects and equipment purchases were delayed due to Department Head turnover
- Projects and equipment purchases that do not meet the city's definition of a capital improvement were transferred from the CIP budget to the operating budget

Conclusion

- While painful, the city cannot have a balanced General Fund budget without reliance on fund reserves
- The city is committed to providing the highest quality services as cost effectively as possible, therefore some increases in staffing levels are necessary
- Recent full-funding for fire protection services will be a major contributing factor in balancing next year's budget
- Some major hindrances to the city's current financial health for long-term sustainability include:
 - Headlee - passed in 1978. It requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation.
 - Proposal "A" - Established "Taxable Value" as the basis for the calculation of property taxes versus "Assessed Value".
 - Personal Property Tax Elimination — Established exemption for commercial and industrial personal property if the true cash value of that taxpayer's total is less than \$80,000

- With so many exciting projects planned, the City will continue to face budgetary challenges.
- We look forward to strengthening the City's identity as we move forward in service delivery, technology, innovation and economic development. Staff is committed to taking the important steps needed to be a leader in advocating for long-term financial sustainability. To move the needle forward, It is imperative that we continue to:
 - Monitor the fund balance in the General Fund to assure we meet our fund balance policies as adopted by City Council (10% of expenditures).
 - Avoid reliance on reserves for future new projects
 - Explore options regarding retiree pension and OPEB
 - Revisit and renegotiate contracts for service (IT, Solid Waste Contract)
 - Focus resources to core municipal programs, services, and capital needs
 - Promote quality redevelopment to increase the city's tax base
 - Restructure city operations to achieve efficiencies
 - Explore regional collaborative partnerships (Recycling, etc.)

Tax Base History



- SEV is approaching 2008 high
- TV is now about what it was in 2010
- City has lost 2.3% of its general obligation millage capacity due to Headlee
- Headlee reductions over 4 years resulted in \$500,000 loss of general operating taxes

General Fund Assumptions

- Revenues

- Property tax revenues increase 1.0% per year
 - Prop A limit, Headlee
- Revenue sharing increases 1.0% per year
- SAFER grant through FY 2021
- Minimal increase in other revenues

- Expenditures

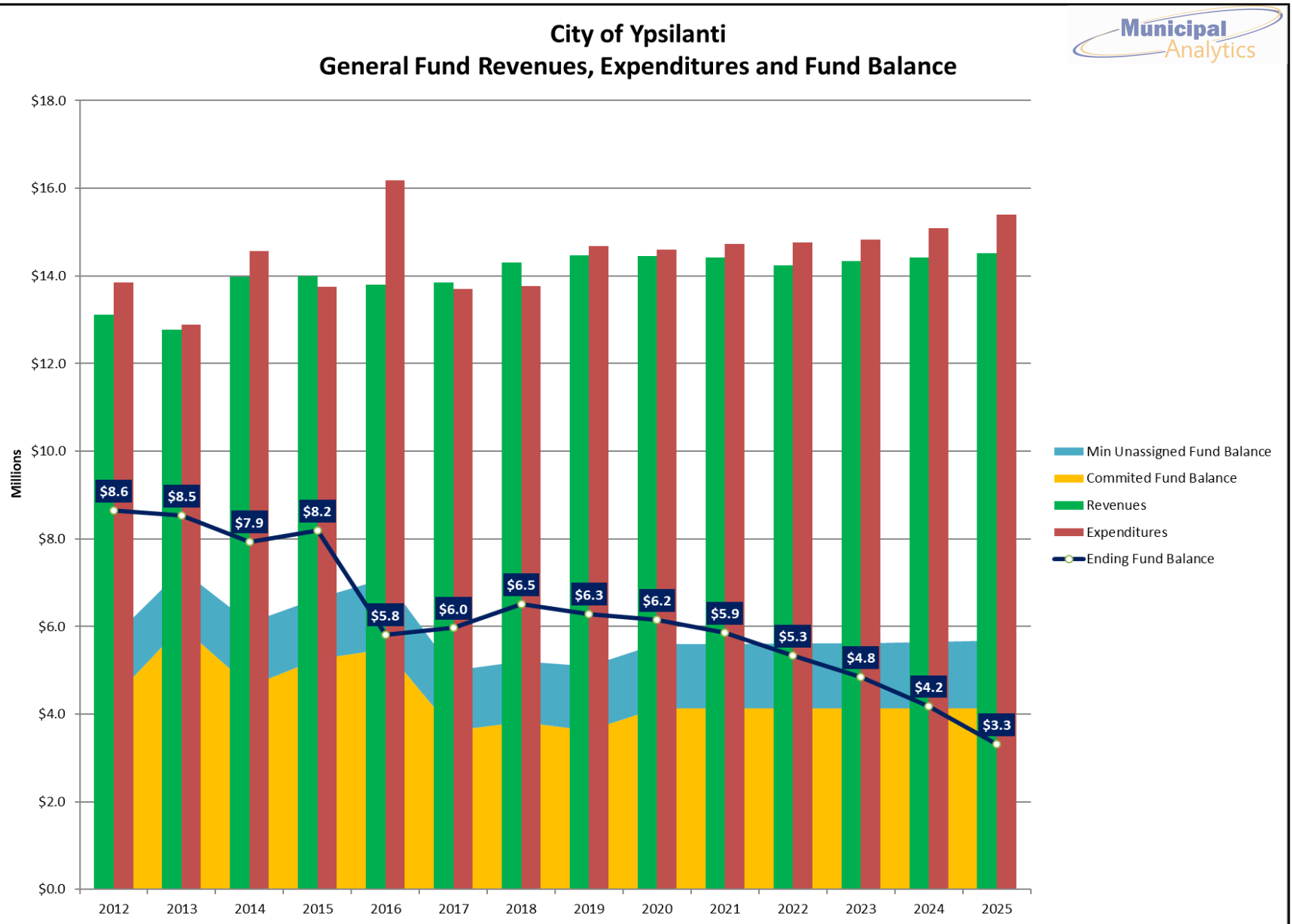
- Wage increases 2.5% FY 2021 & 2022; 2.0% 2023-2025
- Healthcare 5.0%
- Dental/vision insurance 3.5%
- General inflation 2.0%
- Worker's comp: 10%, 2.5%, 2.0%
- SAFER grant expenses through mid-FY 2022
- Capital: \$250,000/year
- Motorpool/year: \$100k (Police); \$150k (Fire); \$140k (other)

General Fund Balance Target

- About \$5.6M of GF balance is **committed** and unavailable for general uses:
 - Active employees cumulative benefits: \$650,000
 - Water Street project bond payments: \$300,000
 - Water Street redevelopment prof fees: \$50,000
 - Energy efficiency & conservation project: \$500,000
 - Peninsular dam inspection study & repair: \$90,300
 - MDNR 2011 Recreation Passport Grant (Res #2011-092): \$10,000
 - Park capital improvements: \$32,000
 - Rail platform commitment (Res #2016-043): \$2,000,000
 - Peninsular dam repair or replace (placeholder): \$500,000
- **Minimum** 10% of annual expenditures should be available in reserve

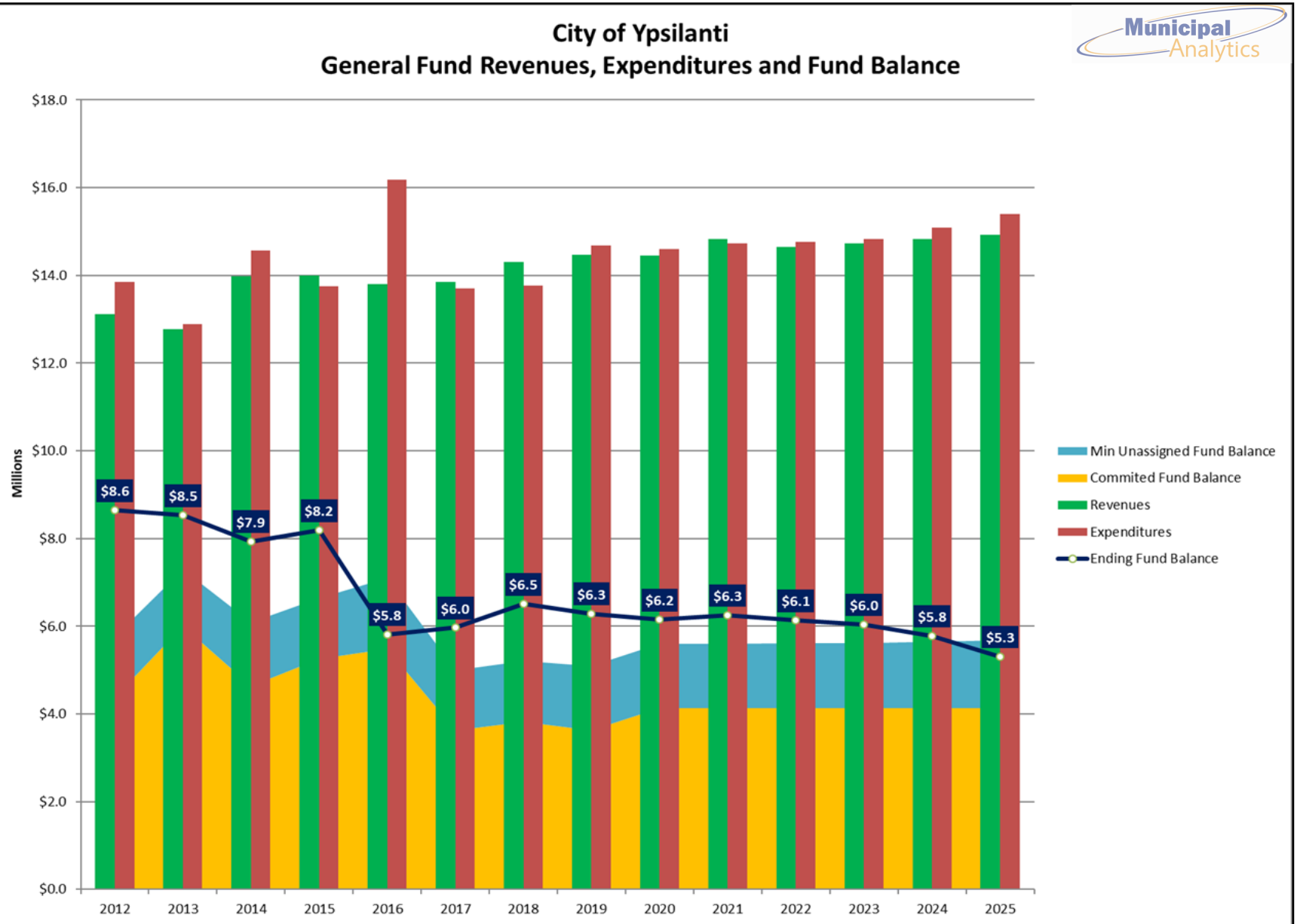
GF Outlook:

- Expenditures expected to outpace revenues at increasing rate
- Significant portion of fund balance is committed and unavailable for general purposes
- Fund balance may fall below minimum level within 4 years



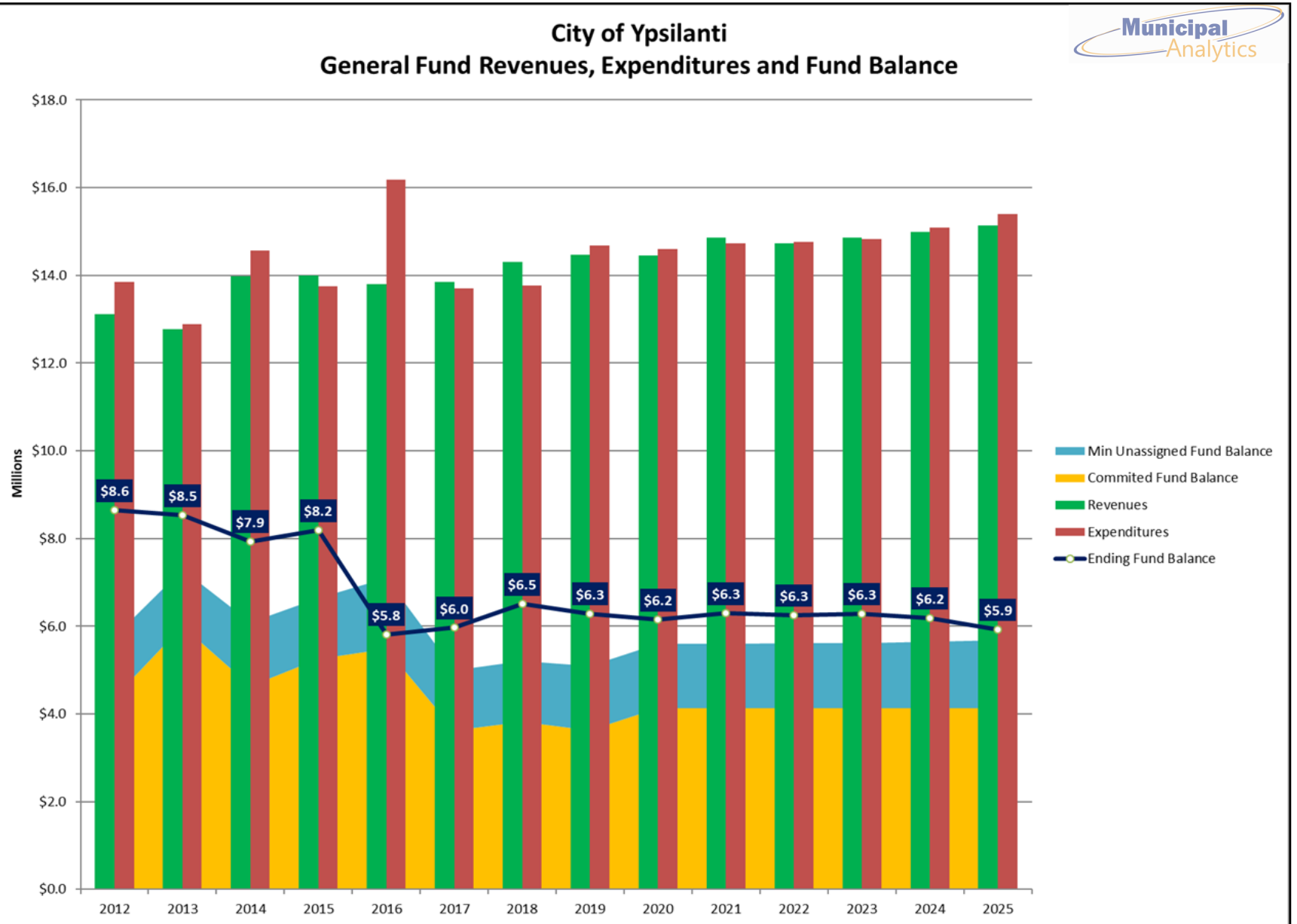
Alternative Scenario 1:

- State facilities fire protection payment doubles to \$800,000 per year, 2021-2025.
- Trend in later years suggests spending controls or added revenue will be needed.



Alternative Scenario 2:

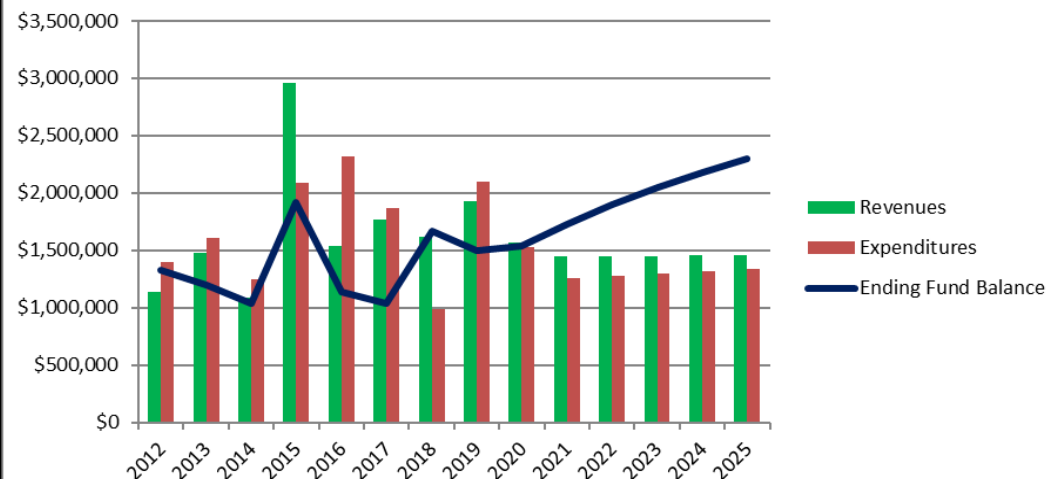
- State facilities fire protection payment doubles to \$800,000 per year, 2021-2025.
- Rev Sharing increases 2.5%/yr (continues avg trend 2012-2018)
- Trend in later years suggests spending controls or added revenue will be needed.



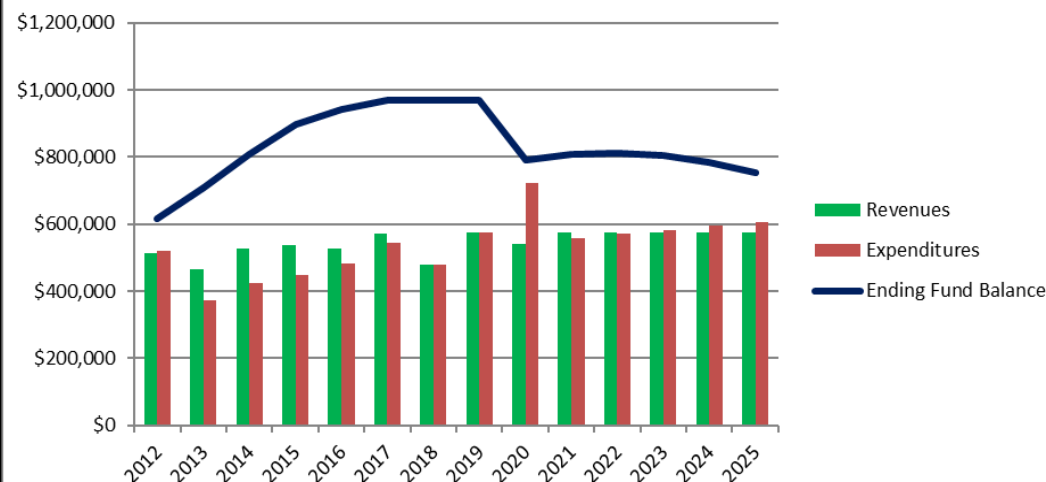
Streets Funds

- Forecast includes City match of Forest St. bridge project (\$430,000)
- Act 51 revenues assumed to remain at 2020 levels
- 10% of Major Act 51 revenues transferred to Local Streets
- Major Streets Fund includes \$300,000 per year for repair/construction, plus routine maintenance, snow removal
- Local Streets Fund includes \$25,000/year for traffic calming projects, plus routine O&M costs
- Any significant investment in streets will require additional revenues

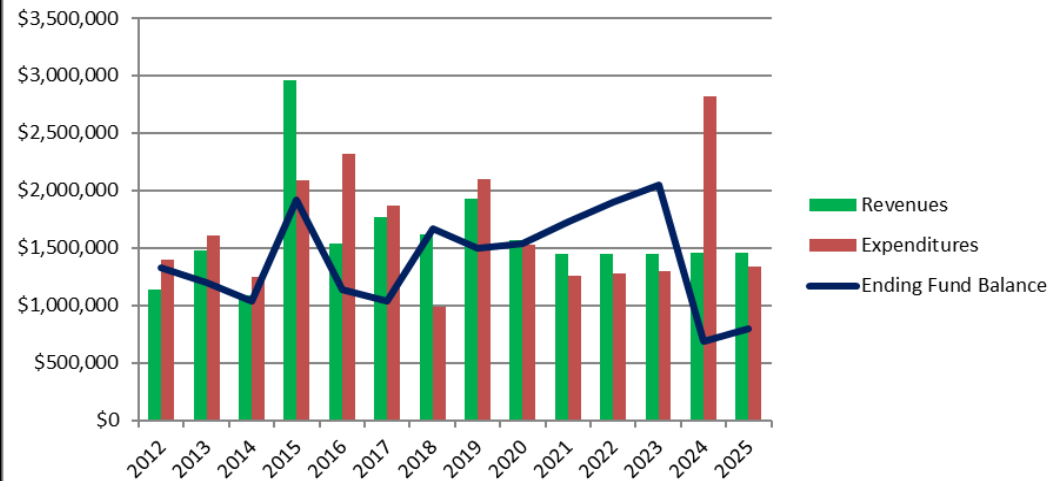
**City of Ypsilanti
Major Streets Fund (202)**



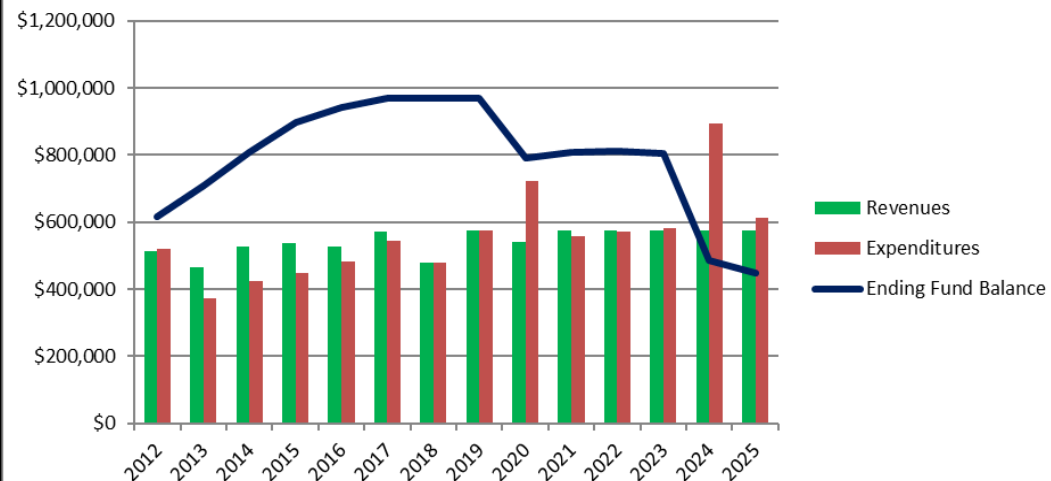
**City of Ypsilanti
Local Streets Fund (203)**



**City of Ypsilanti
Major Streets Fund (202)**



**City of Ypsilanti
Local Streets Fund (203)**



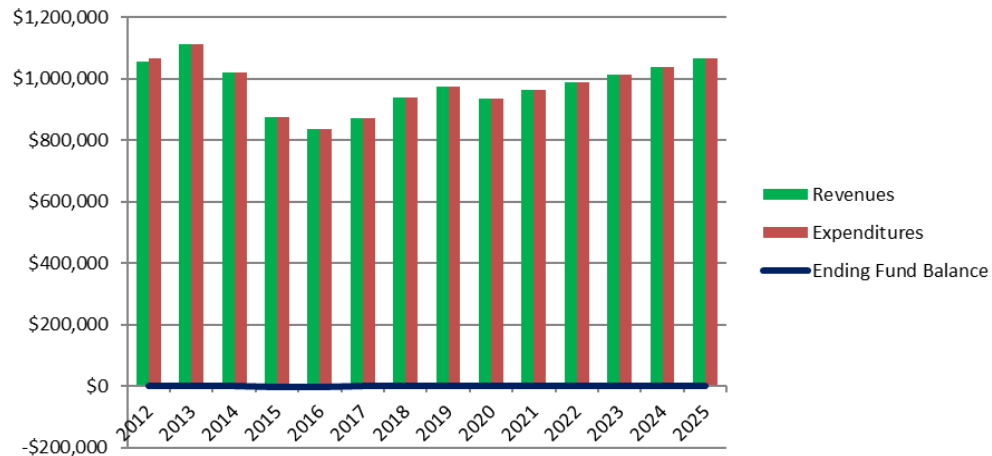
Streets Funds: Alternative Scenario

- Funding for Cross Street bridge repairs added in FY 2024
- \$1.5M from Major Streets
- \$300,000 from Local Streets
- This one project will significantly impact the City's ability to respond to emergency repairs, leverage additional grant dollars or invest in other major repairs without first securing a supplemental revenue source

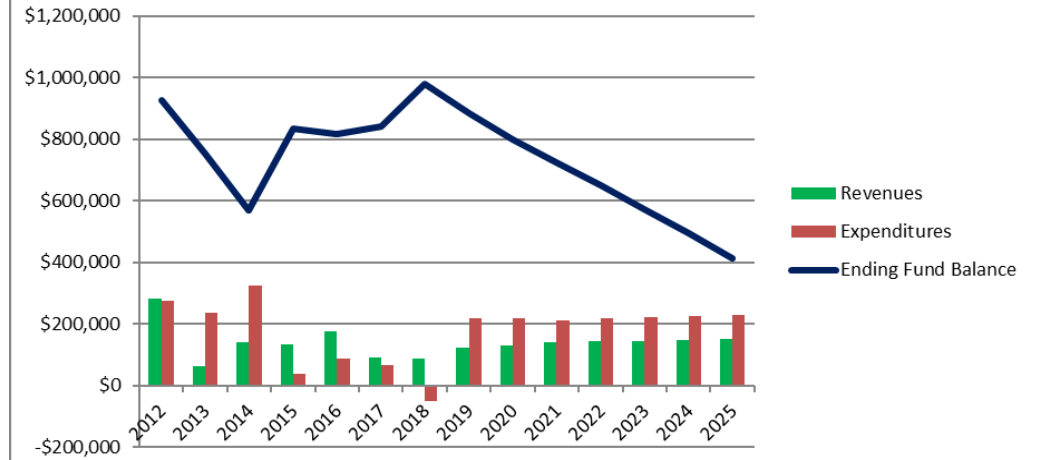
Other Funds

- Garbage Fund requires average \$120,000 GF subsidy per year
 - Contract expires Sept. 2019
- WC Fund balance will be used to minimize impact on GF
- Motor Pool will require additional contributions in coming years

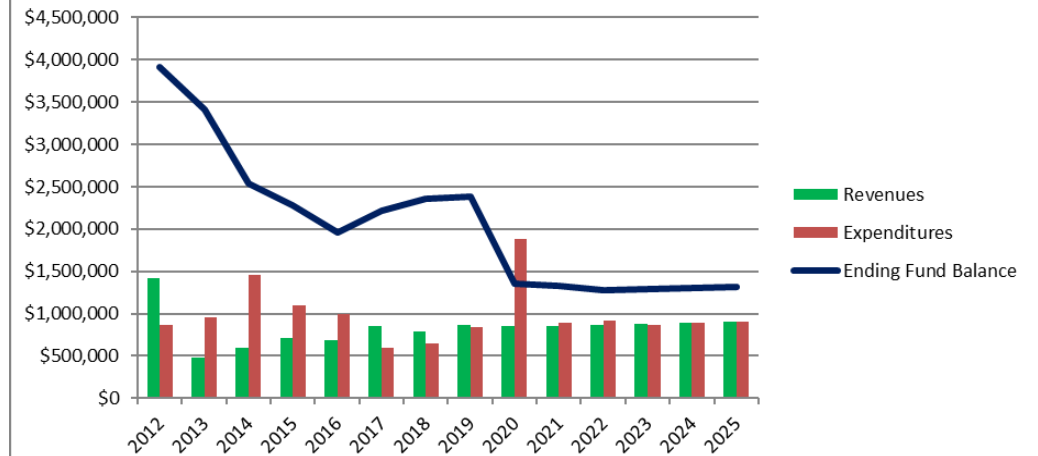
City of Ypsilanti
Garbage Fund (226)



City of Ypsilanti
Workers Compensation Fund (677)



City of Ypsilanti
Motor Pool Fund (641)





REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Joe Meyers
DATE: May 7, 2019
SUBJECT: Ordinance for the Inspection and Control of Certain Businesses

DESCRIPTION:

Ordinance for the Inspection and Control of Certain Businesses

SUMMARY:

In 2016/17 budget request, the Community and Economic Development Department begun discussions with City Council to conduct business inspections in a biannual basis. Currently a business is required to get a certificate of occupancy to open and a business license. After the initial inspection, the Fire Department, when available, conducts inspections of the major businesses in the city. This responsibility falls to the Fire Chief as time permits and the Fire Department has never had the capacity to inspect every business. Without having a scheduled business inspection, the Fire Department has no mechanism to know when new businesses open.

The idea of having a biannual inspection is to have an inspector inspect businesses every two years similar to our rental inspections. We currently have businesses that have not received an occupancy permit, businesses that have changed the use and have fallen under the radar and businesses that have installed electrical and plumbing fixtures (ie. hot water heaters) without required permits which can be a health and safety issue. We also occasionally have businesses padlock essential fire doors or remove accessible entrances from buildings that were formerly assessable.

Having a biannual business inspection and permit will better allow us to track existing and new businesses. It can also help with assessing personal property taxes. The fees for this position are projected to pay for the position and would require us to need a .5 FTE to ensure we are continuing to be caught up with rental inspections. Which should not have a negative impact on the city budget.

The Property Maintenance Code allows us to inspect commercial properties but the city has never adopted an ordinance allowing us to do so. If approved, the city will begin the process of informing businesses that the new ordinance will be in effect. There will be a two year phase-in requiring businesses to register with the city by June 21, 2021. Home based businesses would be exempt from this regulation.

In conclusion, the city has been working with legal counsel to craft the proper language over the past few years. Staff strongly supports the concept of treating businesses like rental properties to ensure the health and safety of properties for tenants as well as the public.

ATTACHMENTS:

Ordinance

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019-089
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti supports the inspection of businesses to ensure the health and safety of employees and the general public; and

Whereas, currently the city does not have an ordinance authorizing the inspection of commercial businesses under the property maintenance code; and

Whereas, the Ypsilanti Building Department has been working on an ordinance to inspect commercial buildings since 2016.

Now therefore be it resolved that the Ypsilanti City Council adopt the ordinance entitled "Ordinance for the Inspection and Control of Certain Businesses" on First Reading.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-089



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
ORDINANCE NO. 1336**

An Ordinance Entitled "Inspection and Control of Certain Businesses"

THE CITY OF YPSILANTI ORDAINS:

AN ORDINANCE TO AMEND CHAPTER 22 "BUSINESSES" OF THE YPSILANTI CITY CODE, BY ADDING ARTICLE VI, "INSPECTION AND CONTROL OF CERTAIN BUSINESSES" AND SETTING FORTH THE PENALTIES FOR VIOLATIONS.

THE CITY OF YPSILANTI HEREBY ORDAINS:

Section 1: Amendments, additions, and deletions to the Code of Ordinances, City of Ypsilanti, Michigan.

That Chapter 22 of the Ypsilanti City Code, entitled "Businesses", is hereby amended by adding Article VI "Inspection and control of certain businesses", which Article reads as follows:

ARTICLE VI. – INSPECTION AND CONTROL OF CERTAIN BUSINESSES

DIVISION 1. – GENERALLY

Sec. 22-201. - Definitions.

The following words, terms and phrases when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Businesses means any business with premises in the City of Ypsilanti other than home occupations (Home occupations are as defined in Chapter 122 Zoning of the Ypsilanti City Code and must comply with that Chapter).

Business occupancy permit means an official document titled "business occupancy permit" issued by the city building inspection department for a business indicating that the covered premises identified thereon are in apparent compliance with all applicable provisions of the City Code including Chapter 11 Zoning and all codes adopted by reference, particularly the property maintenance code.

Existing business means any business currently existing at its current location at the time this ordinance becomes effective and has not had a change of use or occupancy.

New business means any business not currently existing at its current location at the time this ordinance becomes effective and any business which has a change of use, location, or occupancy.

Substantial compliance means that there are no imminent life, health or safety-threatening violations and that all current registration information has been provided.

Temporary business occupancy permit means a business occupancy permit issued by the city building inspection department for a business indicating that the covered premises identified thereon are

#Ordinance No. 1336-Inspection and Control of Certain Businesses

substantially in apparent compliance with all applicable provisions of the City Code including Chapter 122 Zoning and all codes adopted by reference, particularly the property maintenance code.

Section 22-202. Inspections.

- a) Generally. The city building inspection department shall forthwith undertake systematic inspection of all businesses at two-year intervals for the purpose of determining whether the premises therein are in compliance with the codes noted above and for the purposes of determining whether their premises qualify for a business occupancy permit. Those businesses which are in compliance shall be issued a business occupancy permit. Those businesses which are in substantial compliance may be issued a temporary business occupancy permit.
- (b) Phase-in of requirement.
 - (1) *New businesses.* A new business must apply for, be inspected, comply with the City Codes noted above, and obtain a valid business occupancy permit prior to the business beginning operation.
 - (2) *Existing businesses.* It is anticipated that all existing business shall have been inspected once, complied with the City Codes noted above, and obtained a valid business occupancy permit by June 1, 2021.
 - (3) Nothing in this Section negates the need for any business, new or existing, to comply with Chapter 122 of the Ypsilanti City Code, Section 122-341 Certificate of Occupancy.
- (c) *In accordance with law.* All inspections shall be performed in accordance and as authorized by law.

Sec. 22-203. - Scope of inspection authority.

Nothing in this article shall be construed to restrict the lawful authority of the building inspection department or any other city department to inspect any businesses in the city more frequently than such periodic inspection as outlined in the previous sections, such as when a complaint is filed or it otherwise has reasonable cause to believe the businesses or its premises are in violation of the city Codes, so long as they comply with the requirements of the law

Sec. 22-204. - Registry of business occupancy permit holders.

The city building inspection department shall maintain a registry of all businesses which have obtained valid business occupancy permits. Such registry shall be available for inspection by any person.

Sec. 22-205. - Blight violation.

A person who violates any provision of this article is responsible for a blight violation, subject to payment of a civil fine as set forth in [section 71-73](#). Repeat offenses under this article shall be subject to increased fines as set forth in [section 71-73](#). The imposition of a fine for any violation shall not excuse the violation nor permit the violation to continue, and all such persons shall be required to correct or remedy such violations or defects within a reasonable time, and when not otherwise specified, each day that violations continue shall constitute a separate offense.

#Ordinance No. 1336-Inspection and Control of Certain Businesses

Sec. 22-206. - Reinspection: presumptions.

(a) *Failure to have premises timely reinspected.* Following inspection and notice of violations, should the owner, the manager, or the person responsible for the premises fail to have the premises reinspected prior to the date specified for correction of the violations or by any extended date granted by the building department manager, it shall be presumed that any violations in the notice of violations that have not been previously reinspected and approved have not been corrected and the owner or the person responsible for the premises shall be responsible for failing to repair those violations as if they had not been corrected.

(b) *Inability to conduct reinspection.* Should the city building department not be able to gain entry to the premises for inspection for a properly scheduled reinspection then it shall be presumed that any violations in the notice of violations that have not been previously reinspected and approved have not been corrected and the owner or person responsible for the premises shall be responsible for failing to repair those violations as if they had not been corrected.

DIVISION 3. – REGISTRATION

Sec. 22-210. - Required.[Share Link](#)

(a) All persons owning a business shall register with the building inspection department indicating their name, address, telephone number and the address of all businesses owned by them in the City of Ypsilanti.

(1) *New businesses.* A new business must be registered prior to the business beginning operation.

(2) *Existing businesses.* An existing business must be registered by September 2, 2019.

(b) If the premises are managed or operated by a Manager, the owner shall supply the manager's name, address and telephone number and indicate that such manager is authorized to receive notices and process under this article.

(c) If the owner is a corporation, the names, addresses and telephone numbers of its officers shall be listed. If such corporation has no substantial assets other than the business in question and is controlled in whole or in part by another corporation or corporations, then the name and address of the corporations and the names, addresses and telephone numbers of the officers shall be listed.

(d) Any change in address of the owner or manager shall be noted in the registry by the owner or the manager.

#Ordinance No. 1336-Inspection and Control of Certain Businesses

- (e) For all businesses, an individual who is either an owner or a manager must be designated as the "owner/manager." For each "owner/manager," the following information shall be provided: name (including Jr., III, etc., and middle name if the individual's driver's license or state identification contains such information), address, driver's license number or State of Michigan identification number, and date of birth. All changes to the "owner/manager" and to the information required by this subsection must be provided to the City of Ypsilanti building department in writing within 14 days of the change. The designation of an individual as the "owner/manager" shall be prima facie evidence that the named individual has sufficient control over the business to be named as a defendant in a legal action to enforce compliance with the applicable provisions of the Ypsilanti City Code with regard to buildings, fire prevention, and the requirements of this Article.

DIVISION 3. – BUSINESS OCCUPANCY PERMIT

Sec. 22-215. - Required

- (a) *New businesses.* No person, including but not limited to the owner, the manager, and the owner/manager, shall operate a new business at premises in the City unless that owner, manager, or owner/manager has first obtained a valid business occupancy permit from the city building inspection department covering the premises. If a business has more than one premises in the city, a separate business occupancy permit must be obtained for each separate premises. Additionally, no person shall allow a new business to operate on property that they own, lease, or control unless the business has a valid business occupancy permit from the city building department covering that business on those premises.
- (b) *Existing businesses.* No person, including but not limited to the owner, the manager, and the owner/manager, shall operate an existing business at premises in the City after June 1, 2021, unless that owner, manager, or owner/manager has first obtained a valid business occupancy permit from the city building inspection department covering the premises. If an existing business has more than one premises in the city, a separate business occupancy permit must be obtained for each separate premises. Additionally, no person shall allow an existing business to operate on property that they own, lease, or control premises in the City after June 1, 2021, unless the business has a valid business occupancy permit from the city building department covering that business on those premises.
- (c) Nothing in this Section negates the need for any business, new or existing, to comply with Chapter 122 of the Ypsilanti City Code, Section 122-341 Certificate of Occupancy.

Sec. 22-216. - Application.

The owner or the owner's agent shall apply for a business occupancy permit by submitting a completed application form to the city building inspection department. The application form shall contain the following information:

- (a) The address(es) of the premises to be inspected/covered.
(b) The information required by Section 22-210.

#Ordinance No. 1336-Inspection and Control of Certain Businesses

- (c) Hours that the owner or agent are usually available to admit and accompany the building department representative for inspection.
- (d) The type of business on the premises.
- (e) Copies of all required licenses, permits, and zoning compliance.

Sec. 22-217. - Notice of intent to inspect

If the owner or the owner's agent shall not apply for a business occupancy permit the building inspection department will send notices of its intent to inspect a business to the owner or agent. Owners or agents having residence or business addresses within the county shall have 14 days from the date of mailing to submit the completed application, fees and request for appointment. Out of county owners or agents, provided no agent has a business address in the county, shall have 21 days from the date of mailing to submit the completed application form, the fees and a written request for appointment.

Sec. 22-218. - [Share Link](#)Issuance.

A business occupancy permit shall be issued for a business with no apparent violations and for which all current registration information has been provided on condition that the premises remain in safe, healthful and fit condition for occupancy. The owner of the property, the address of the complying premises, and the expiration date shall be shown thereon. If upon reinspection, the building representative determines that violations exist or the permit has expired, the permit shall be immediately suspended, the affected areas may be ordered vacated until the premises is brought into compliance, and a temporary permit may be issued pursuant to section 22-219 covering premises not ordered vacated.

Sec. 22-219. - Temporary permit

A temporary business occupancy permit may be issued for a business' premises following inspection, which is found to be substantially in apparent compliance, provided there are no imminent life, health or safety-threatening violations and provided that all current registration information has been provided. The temporary permit shall state on its face any remaining violations to be corrected and state that it will expire if such violations are not corrected within the time specified by the building department representative or reasonable extensions thereof which shall be noted on the permit. Failure by the owner or the owner's agent to correct the violations within the time specified by the building department representative shall constitute a violation of this Code and the business' premises shall be ordered vacated.

Section 22-220. - Expiration and reinspection procedures.

Business occupancy permits shall normally expire two years after the date that they are issued unless earlier suspended by the building inspection department. The date of issuance shall be indicated on the permit. If the previous business occupancy permit expires prior to a new permit being issued, the new permit shall expire two years after the previous permit expired, unless more than two years have passed. If more than two years have passed the new permit shall be issued which will expire two years after the re-inspection approval. If circumstances arise wherein a valid business occupancy permit expires, the owner has correctly made application for inspection, and the building department has not conducted the inspection within a reasonable time, a temporary permit may be issued.

At least three months before the current, valid business occupancy permit expires, it is the duty of the owner of the property to arrange for the inspection necessary for the issuance of a new permit prior to the expiration of the previous permit. If the owner does not timely schedule the

inspection, the building inspection department will schedule the inspection and send out a notice to the owner or the owner's agent. The building inspection department will schedule all necessary subsequent inspections following the initial scheduled inspection, whether or not the inspection was performed, and send out notices to the owners or the owners' agents for those re-inspections.

Sec. 22-221 - Transferability

- (a) Business occupancy permits shall be transferable when the ownership of a business changes provided that the business has a valid business occupancy permit or valid temporary business occupancy permit in effect covering the business' premises and so long as there has been no change of use.
- (b) It shall be the duty of the new owner to register with the building inspection department, consistent with section 22-210. The business occupancy permit shall not be transferred until the registration requirement is satisfied.

Sec. 22-222. - Fees.

The owner of the property shall be responsible for payment of all fees which are set by resolution of the city council and on file at city hall.

Sec. 22-223. - Collection of fees

Application fees shall be paid prior to an application being processed.

- (a) Inspection fees for appointments shall be payable at the time of making the appointment for the inspection or reinspection.
- (b) When no appointment is made by the owner prior to the inspection or reinspection taking place, then the charge for the inspection shall be printed on a statement which shall be submitted to the owner or the owner's agent for payment. This amount shall be due and payable when the statement is issued.
 - (1) The amount due under this section shall accrue interest at the rate of six percent per annum from the date 30 days following issuance of the statement.
 - (2) The recorded statement constitutes a lien. When the full amount due the city is not paid by such owner within 30 days following the date of the statement as provided in subsection (b)(1) of this section, then and in that case, the city clerk shall cause to be recorded in the assessor's office a sworn statement showing the charge for the inspections, the date the inspection was done and the location of the property on which the inspection was conducted. The recordation of such sworn statement shall constitute a lien and privilege on the property and shall remain in full force and effect for the amount due in principal and interest, plus costs of court, if any, for collection, until final payment has been made. Such costs and expenses shall be collected in the manner fixed by law for the collection of taxes, and further, shall be subject to a delinquent penalty of six percent in the event the costs and expenses are not paid in full on or before the date the tax bill upon which such charge appears to become delinquent. Sworn statements recorded in accordance with the provisions hereof shall be prima facie evidence that all legal formalities have been complied with and that the inspection has been conducted and shall be full notice to every person concerned that the amount of the statement, plus interest, constitutes a charge against the property designated or described in the statement and that the costs and expenses are due and collectible as provided by law.

#Ordinance No. 1336-Inspection and Control of Certain Businesses

- 1. Severability.** If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.
- 2. Repeal.** All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.
- 3. Savings Clause.** The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.
- 4. Copies to be available.** Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.
- 5. Publication and Effective Date.** The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2019

Andrew Hellenga, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal News on the _____ day of _____, 2019.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2019.

#Ordinance No. 1336-Inspection and Control of Certain Businesses

Andrew Hellenga, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

#Ordinance No. 1336-Inspection and Control of Certain Businesses



Resolution No. 2019-090
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing for an ordinance entitled "Ordinance for the Inspection and Control of Certain Businesses" be officially closed.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-090



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Rheagan Basabica
DATE: May 7, 2019
SUBJECT: Amended budget FY 2018-2019 and Amend Budget FY 19-20

DESCRIPTION:

Amended budget FY 2018-2019 and Amend Budget FY 19-20

SUMMARY:

Pursuant to the City Charter, the amended budgets for FY 2018-2019 and FY 2019-2020 were presented to City Council on May 1, 2019. City Council held three budget work sessions in May 2019 to examine the budget in detail with Department Directors and Staff. Council will approve the budget on Tuesday, June 4, 2019, including any potential amendments.

Staff made the following modifications based on the data available after the budget had been presented to City Council:

GENERAL FUND (101):

	FY 18-19	FY 19-20
Revenue Amendment	Increased by \$81,353	Increased by \$70,000
Expenditures Amendment	Increased by \$397,008	Increased by \$ 682,839
Budget Surplus/Shortfall	Shortfall of (\$215,150)	Shortfall of (\$139,768)

Please refer to the General Fund Amendment Summary for FY 18-19 and FY 19-20

MAJOR STREET FUND (202):

	FY 18-19	FY 19-20
Revenue Amendment		
Expenditures Amendment	Increased by \$65,000	

	FY 18-19	FY 19-20
Budget Surplus/Shortfall	Shortfall of (\$171,550)	

FY 18-19 Expenditure increased to close MDOT Project 132

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

GARBAGE AND RUBBISH FUND (226):

	FY 18-19	FY 19-20
Revenue Amendment	Increase by \$26,000	Increased by \$5,000
Expenditures Amendment	Increased by \$26,000	Increased by \$5,000
Budget Surplus/Shortfall		

FY 18-19 Increase in revenue for the transfer from General Fund and Increased expenditure for the Recycle Ann Drop-Off recycling services

FY 19-20 Increase in revenue for the transfer from General Fund and Increased expenditure for the membership and dues in Recycling Authority

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

CAPITAL IMPROVEMENT FUND (414):

	FY 18-19	FY 19-20
Revenue Amendment		Increased by \$63,162
Expenditures Amendment	Increased by \$161,000	Increased by \$352,162
Budget Surplus/Shortfall	Surplus of \$64,000	Shortfall of (\$64,000)

FY 18-19 Increase in expenditure for the Park Capital Improvement of \$100,000 and Train Stop of \$125,000 and Decrease of \$64,000 for the Fire Department's Apparatus Room Drains and Grates which will be moved in FY 19-20.

FY 19-20 Increase in Revenue for the Transfer from General Fund ; Increase in expenditure for the Park Capital Improvement of \$100,000 and Train Stop of \$125,000 and Increase of \$114,400 for the Fire Department's Apparatus Room Drains and Grates and Taser Upgrades for the Police Department.

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

MOTORPOOL FUND (641):

	FY 18-19	FY 19-20
Revenue Amendment	Increased by \$15,905	Increased by \$5,500
Expenditures Amendment	Decreased by \$96,851	Increased by \$510,650
Budget Surplus/Shortfall	Surplus of (\$19,903)	Shortfall of (\$1,023,767)

FY 18-19 Increase in revenue from sale of vehicles \$3,756 and for the Burne Grant from police department of \$12,149; Decrease in expenditure by \$166,000 due to delay of purchase of Dump Truck with Salter but increase in expenditure by \$69,149 due to unforeseen repairs and maintenance.

FY 19-20 Increase in Revenue by \$5,500 for charges to the Code Enforcement Department vehicle use; Increased in Expenditure for a new Vactor Truck \$430,000, additional \$10,000 for upgrade of one police vehicle to a hybrid and one new vehicle for the Code Enforcement Department.

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

WORKER'S COMPENSATION FUND (677):

	FY 18-19	FY 19-20
Revenue Amendment	Decreased by \$6,819	
Expenditures Amendment		
Budget Surplus/Shortfall	Shortfall of \$95,056	

FY 18-19 Decrease in revenue by \$16,959 due to lesser collection which is based on employee salary but increase of \$10,140 for Worker's Comp Insurance Premium Adjustment.

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

RETIREE HEALTHCARE BENEFIT (736):

	FY 18-19	FY 19-20
Revenue Amendment	Increased by \$14,265	
Expenditures Amendment		
Budget Surplus/Shortfall	Surplus of \$6,377	

FY 18-19 Increase in revenue by \$14,265 due to interest revenue

Please refer to the Budget Amendments Other Funds FY 18-19 and FY 19-20

According to the City Charter, City Council must adopt the general fund and special revenue fund budgets by resolution and ordinance. Hence, three ordinances and resolutions are proposed for your approval to amend the budget for FY 18-19 and FY 19-20, budgets, and adopt a tax levy, which sets the millage rate for Fiscal Year 19-20 at 34.4504 mills.

Recommended Action: It is recommended that City Council approve the amended budget for FY 2018-2019 and FY 2019-2020 and the proposed millage rates for FY 2019-2020 with the budget amendments as attached.

ATTACHMENTS:

Proposed FY 2019-2020 tax levy ordinance and resolution, budget ordinances, budget resolutions, and request for legislation for the amended budgets FY 2018-2019 and FY 2019-2020, budget amendment worksheets and additional employees' request.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019-091
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2018-2019 and FY 2019-2020, be approved on First Reading.

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

Fund Number	Fund Name	Amended Budget FY 18-19		Amended Budget FY 19-20	
		Revenue	Expenditure	Revenue	Expenditure
101	General Fund	14,676,541	(14,676,541)	14,599,746	(14,599,746)
102	Housing Fund	75,000		75,000	
202	Major Street	2,102,515	(2,102,515)	1,570,754	(1,278,144)
203	Local Street	575,286	(575,286)	541,073	(541,073)
205	Public Safety Fund	375,000	(375,000)	375,000	(375,000)
226	Garbage and Rubbish Collection	976,023	(976,023)	935,056	(935,056)
265	Police Special Revenue	13,044	(13,044)	13,044	(13,044)
275	Depot Town Development Authority	262,580	(262,580)	230,545	(208,488)
304	2016 GOLT Bond Refunding	864,636	(864,636)	869,516	(869,516)

#Resolution No. 2019-091

Fund	Fund	Amended Budget FY 18-19		Amended Budget FY 19-20	
316	2002 GO Capital Improvement Debt	-	0	-	0
342	2012 UTGO Refunding Bond	825,771	(825,771)	-	0
364	2002B W&S Debt \$485 DWRF	32,625	(32,625)	31,875	(31,875)
413	Down Town Development Authority	590,428	(590,428)	302,053	(302,053)
414	Capital Improvement	729,614	(665,614)	1,168,770	(1,168,770)
415	Economic Development Authority	37,513	(37,513)	37,250	(37,250)
469	2003D W&S \$3.5M	338,188	(338,188)	335,750	(335,750)
471	2003C WS&SW \$785K DWRF	51,438	(51,438)	50,313	(50,313)
473	2004 A Ser DDA Cons \$995K	85,568	(85,568)	87,773	(87,773)
474	2004B WS& Sew \$6.3M	390,150	(390,150)	387,872	(387,872)
477	2006 GO LTD Tax Cap Ref	-	0	-	0
479	2007 W&W Rev DWRF \$375K	18,319	(18,319)	18,001	(18,001)
480	2008 W&S Disp Rev \$435K	26,231	(26,231)	25,731	(25,731)
481	2008 W&S Disp Rev \$435K	7,413	(7,413)	7,288	(7,288)
482	2012 W&S Factory Pump Station	189,519	(189,519)	191,331	(191,331)
483	2013 Revenue Refunding	755,480	(755,480)	760,880	(760,880)

#Resolution No. 2019-091

Fund	Fund	Amended Budget FY 18-19		Amended Budget FY 19-20	
	Bonds				
	2013 Revenue				
485	Refunding	28,116	(28,116)	27,616	(27,616)
	Bonds				
	2016 W&S Rev				
486	Refunding	839,900	(839,900)	838,100	(838,100)
	Bonds				
495	Sidewalk	153,231	(153,231)	138,231	(138,231)
	Improvement				
588	Public Transit	292,822	(292,822)	295,774	(295,774)
641	Motorpool	864,145	(844,242)	1,878,036	(1,878,036)
	Worker's				
677	Compensation	219,173	(219,173)	219,213	(219,213)
	Fund				
	Fire and Police				
732	Pension	3,756,445	(3,756,445)	4,649,269	(4,649,269)
	Retiree				
736	Benefits	1,496,477	(1,490,100)	1,595,860	(1,595,860)
Grand Total		31,649,191	(31,483,911)	32,256,720	(31,867,053)

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-091



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
ORDINANCE NO. 1337**

An Ordinance Entitled "Ord 1337"

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

Fund		Amended Budget FY 18-19		Amended Budget FY 19-20	
Number	Name	Revenue	Expenditure	Revenue	Expenditure
101	General Fund	14,676,541	(14,676,541)	14,599,746	(14,599,746)
102	Housing Fund	75,000		75,000	
202	Major Street	2,102,515	(2,102,515)	1,570,754	(1,278,144)
203	Local Street	575,286	(575,286)	541,073	(541,073)
205	Public Safety Fund	375,000	(375,000)	375,000	(375,000)
226	Garbage and Rubbish Collection	976,023	(976,023)	935,056	(935,056)
265	Police Special Revenue	13,044	(13,044)	13,044	(13,044)
275	Depot Town Development Authority	262,580	(262,580)	230,545	(208,488)
304	2016 GOLT Bond Refunding	864,636	(864,636)	869,516	(869,516)
316	2002 GO Capital Improvement Debt	-	0	-	0
342	2012 UTGO Refunding Bond	825,771	(825,771)	-	0

#Ordinance No. 1337-Ord 1337

Fund	Fund	Amended Budget FY 18-19		Amended Budget FY 19-20	
364	2002B W&S Debt \$485 DWRF	32,625	(32,625)	31,875	(31,875)
413	Down Town Development Authority	590,428	(590,428)	302,053	(302,053)
414	Capital Improvement	729,614	(665,614)	1,168,770	(1,168,770)
415	Economic Development Authority	37,513	(37,513)	37,250	(37,250)
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477	2006 GO LTD Tax Cap Ref	-	0	-	0
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482	2012 W&S Factory Pump Station	189,519	(189,519)	191,331	(191,331)
483	2013 Revenue Refunding Bonds	755,480	(755,480)	760,880	(760,880)
485	2013 Revenue Refunding Bonds	28,116	(28,116)	27,616	(27,616)
486	2016 W&S Rev Refunding Bonds	839,900	(839,900)	838,100	(838,100)

#Ordinance No. 1337-Ord 1337

Fund	Fund	Amended Budget FY 18-19		Amended Budget FY 19-20	
495	Sidewalk Improvement	153,231	(153,231)	138,231	(138,231)
588	Public Transit	292,822	(292,822)	295,774	(295,774)
641	Motorpool	864,145	(844,242)	1,878,036	(1,878,036)
677	Worker's Compensation Fund	219,173	(219,173)	219,213	(219,213)
732	Fire and Police Pension	3,756,445	(3,756,445)	4,649,269	(4,649,269)
736	Retiree Benefits	1,496,477	(1,490,100)	1,595,860	(1,595,860)
Grand Total		31,649,191	(31,483,911)	32,256,720	(31,867,053)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.
3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Washtenaw Legal News. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2019

Andrew Hellenga, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal News on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

#Ordinance No. 1337-Ord 1337

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting
of the City Council held on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

#Ordinance No. 1337-Ord 1337

**GENERAL FUND AMENDMENT SUMMARY
FOR FY 18-19**

DESCRIPTION	ORIGINAL BUDGET 18-19	AMENDED BUDGET 18-19	AMENDMENTS 18-19
REVENUE			
Property Tax Revenue	8,571,106	8,571,106	0
Charges for Services	313,830	310,280	(3,550)
Fines & Forfeits	447,427	447,427	0
Interest Revenue	98,280	155,000	56,720
Intergovernmental Revenue	3,144,689	3,158,126	13,437
Licenses and Permits	843,560	874,560	31,000
Other Revenue	354,908	338,654	(16,254)
Parks Capital Improvement Fee	9,250	9,250	0
REVENUE Total	13,783,050	13,864,403	81,353
EXPENDITURES			
General Government	(2,026,365)	(2,040,626)	(14,261)
Community Development	(476,072)	(484,152)	(8,080)
Parks and Recreation	(415,200)	(415,200)	0
Public Safety	(8,448,012)	(8,425,864)	22,148
Public Works	(441,518)	(465,448)	(23,930)
Unemployment Payout	(7,869)	(7,869)	0
Vacation and Sick Payouts	(150,100)	(371,568)	(221,468)
Liability Insurance	(201,009)	(197,236)	3,773
Chargebacks	(10,000)	(10,000)	0
Tax Tribunal Refunds	(1,000)	(1,000)	0
Transfer Out	(1,217,654)	(1,243,654)	(26,000)
Parks Maintenance	(233,304)	(236,304)	(3,000)
EXPENDITURES Total	(13,628,103)	(13,898,921)	(270,818)
GRANTS AND OTHER PROGRAMS			
Park Capital Improvement	0	1,604	1,604
CTAP Grant	0	0	0
Swimming Pool	0	0	0
LSRRF Grant	0	0	0
SAFER Grant	0	(50,294)	(50,294)
Peninsular Dam	75,000	55,000	(20,000)
Recycling	0	(27,500)	(27,500)
Senior Center	(7,500)	(7,500)	0
Parkridge Center	(45,942)	(50,942)	(5,000)
Water Street Activities	(50,000)	(50,000)	0
Sustainability Comm	(1,000)	(1,000)	0
Youth Programs	(25,000)	(25,000)	0
Youth Mental Health Reimbursement	0	(25,000)	(25,000)
GRANTS AND OTHER PROGRAMS Total	(54,442)	(180,632)	(126,190)
Grand Total	100,505	(215,150)	(315,655)

Summary of Changes 18-19

Revenue Changes

1. Charges for Services- Decrease in Administrative Hearing Bureau collections will be lower than expected
2. Interest Revenue- Increase due to higher interest and better investment yields
3. Intergovernmental Revenue- Increase in PA 209 Fire Protection Grant but a decrease in the Personal Property Tax Reimbursement from the State of Michigan
4. Licenses and Permits- Increase in collection for Heating Permits
5. Other Revenue- Decrease in YFD Cost Reimbursements

Expenditure Changes

1. General Government
 - a. Fiscal Services- Decrease in salaries due to vacancies
 - b. City Treasurer- Decrease in salaries due to vacancies
 - c. Human Resources- Increase due to additional contractual services for Finance, Treasury and DPS and pre-employment expenses (Plante Moran and Express Temps)
2. Community Development- Increase in contractual services
3. Public Safety- Decrease in Fire Services salary which was moved to SAFER Grant
4. Public Works- Increase in City building's maintenance
5. Vacation and Sick Payouts- Increase due to unexpected early retirements

Grants and Other Programs

1. SAFER Grant- Increase in expenses for the City match in the SAFER Grant
2. Peninsular Dam- Increase in revenue from County and Friends of Pen Dam
3. Recycling- Increase on City expenditure
4. Parkridge- Increase on City contribution to parkridge community center
5. Youth and Mental Health Reimbursement- Increase in City contribution to Youth Mental Health Reimbursements

**BUDGET AMENDMENTS
OTHER FUND 18-19**

FUND	Fund Name	ORIGINAL BUDGET 18-19	AMENDED BUDGET 18-19	AMENDMENTS 18-19
102	Housing Fund			
	Revenue	75,000	75,000	0
	Housing Fund Total	75,000	75,000	0
202	Major Street			
	Revenue	1,930,965	1,930,965	0
	Expenditure/Expenses	(2,037,515)	(2,102,515)	(65,000)
	Major Street Total	(106,550)	(171,550)	(65,000)
203	Local Street			
	Revenue	575,286	575,286	0
	Expenditure/Expenses	(575,286)	(575,286)	0
	Local Street Total	0	0	0
205	Public Safety Fund			
	Revenue	375,000	375,000	0
	Expenditure/Expenses	(375,000)	(375,000)	0
	Public Safety Fund Total	0	0	0
226	Garbage and Rubbish Collection			
	Revenue	950,023	976,023	26,000
	Expenditure/Expenses	(950,023)	(976,023)	(26,000)
	Garbage and Rubbish Collection Total	0	0	0
265	Police Special Revenue			
	Revenue	468	468	0
	Expenditure/Expenses	(13,044)	(13,044)	0
	Police Special Revenue Total	(12,576)	(12,576)	0
304	2016 GOLT Bond Refunding			
	Revenue	864,636	864,636	0
	Expenditure/Expenses	(864,636)	(864,636)	0
	2016 GOLT Bond Refunding Total	0	0	0
316	2002 GO Capital Improvement Debt			
	Revenue	0	0	0
	Expenditure/Expenses	0	0	0
	2002 GO Capital Improvement Debt Total	0	0	0
342	2012 UTGO Refunding Bond			
	Revenue	637,605	637,605	0
	Expenditure/Expenses	(825,771)	(825,771)	0
	2012 UTGO Refunding Bond Total	(188,166)	(188,166)	0
364	2002B W&S Debt \$485 DWRF			
	Revenue	32,625	32,625	0
	Expenditure/Expenses	(32,625)	(32,625)	0
	2002B W&S Debt \$485 DWRF Total	0	0	0
414	Capital Improvement			
	Revenue	729,614	729,614	0
	Expenditure/Expenses	(504,614)	(665,614)	(161,000)
	Capital Improvement Total	225,000	64,000	(161,000)
469	2003D W&S \$3.5M			
	Revenue	338,188	338,188	0
	Expenditure/Expenses	(338,188)	(338,188)	0
	2003D W&S \$3.5M Total	0	0	0

FUND	Fund Name	ORIGINAL BUDGET 18-19	AMENDED BUDGET 18-19	AMENDMENTS 18-19
471	2003C WS&SW \$785K DWRF			
	Revenue	51,438	51,438	0
	Expenditure/Expenses	(51,438)	(51,438)	0
	2003C WS&SW \$785K DWRF Total	0	0	0
473	2004 A Ser DDA Cons \$995K			
	Revenue	85,568	85,568	0
	Expenditure/Expenses	(85,568)	(85,568)	0
	2004 A Ser DDA Cons \$995K Total	0	0	0
474	2004B WS& Sew \$6.3M			
	Revenue	390,150	390,150	0
	Expenditure/Expenses	(390,150)	(390,150)	0
	2004B WS& Sew \$6.3M Total	0	0	0
477	2006 GO LTD Tax Cap Ref			
	Revenue	0	0	0
	Expenditure/Expenses	0	0	0
	2006 GO LTD Tax Cap Ref Total	0	0	0
479	2007 W&W Rev DWRF \$375K			
	Revenue	18,319	18,319	0
	Expenditure/Expenses	(18,319)	(18,319)	0
	2007 W&W Rev DWRF \$375K Total	0	0	0
480	2008 W&S Disp Rev \$435K			
	Revenue	26,231	26,231	0
	Expenditure/Expenses	(26,231)	(26,231)	0
	2008 W&S Disp Rev \$435K Total	0	0	0
481	2008 W&S Disp Rev \$435K			
	Revenue	7,413	7,413	0
	Expenditure/Expenses	(7,413)	(7,413)	0
	2008 W&S Disp Rev \$435K Total	0	0	0
482	2012 W&S Factory Pump Station			
	Revenue	189,519	189,519	0
	Expenditure/Expenses	(189,519)	(189,519)	0
	2012 W&S Factory Pump Station Total	0	0	0
483	2013 Revenue Refunding Bonds			
	Revenue	755,480	755,480	0
	Expenditure/Expenses	(755,480)	(755,480)	0
	2013 Revenue Refunding Bonds Total	0	0	0
485	2013 Revenue Refunding Bonds			
	Revenue	28,116	28,116	0
	Expenditure/Expenses	(28,116)	(28,116)	0
	2013 Revenue Refunding Bonds Total	0	0	0
486	2016 W&S Rev Refunding Bonds			
	Revenue	839,900	839,900	0
	Expenditure/Expenses	(839,900)	(839,900)	0
	2016 W&S Rev Refunding Bonds Total	0	0	0
495	Sidewalk Improvement			
	Revenue	101,460	101,460	0
	Expenditure/Expenses	(153,231)	(153,231)	0
	Sidewalk Improvement Total	(51,771)	(51,771)	0
588	Public Transit			
	Revenue	292,822	292,822	0
	Expenditure/Expenses	(292,822)	(292,822)	0
	Public Transit Total	0	0	0

FUND	Fund Name	ORIGINAL BUDGET 18-19	AMENDED BUDGET 18-19	AMENDMENTS 18-19
641	Motorpool			
	Revenue	848,240	864,145	15,905
	Expenditure/Expenses	(941,093)	(844,242)	96,851
	Motorpool Total	(92,853)	19,903	112,756
677	Worker's Compensation Fund			
	Revenue	130,936	124,117	(6,819)
	Expenditure/Expenses	(219,173)	(219,173)	0
	Worker's Compensation Fund Total	(88,237)	(95,056)	(6,819)
732	Fire and Police Pension			
	Revenue	3,339,081	(69,553)	(3,408,634)
	Expenditure/Expenses	(3,756,345)	3,756,445	7,512,790
	Fire and Police Pension Total	(417,264)	3,686,892	4,104,156
736	Retiree Benefits			
	Revenue	1,482,212	1,496,477	14,265
	Expenditure/Expenses	(1,490,100)	(1,490,100)	0
	Retiree Benefits Total	(7,888)	6,377	14,265
Grand Total		(665,305)	3,333,053	3,998,358

**GENERAL FUND AMENDMENT SUMMARY
FOR FY 19-20**

DESCRIPTION	ORIGINAL BUDGET 19-20	AMENDED BUDGET 19-20	AMENDMENT 19-20
REVENUE			
Property Tax Revenue	8,693,092	8,693,092	0
Charges for Services	314,139	394,139	80,000
Fines & Forfeits	447,427	447,427	0
Interest Revenue	101,228	101,228	0
Intergovernmental Revenue	3,144,916	3,144,916	0
Licenses and Permits	842,260	842,260	0
Other Revenue	355,206	345,206	(10,000)
Parks Capital Improvement Fee	9,250	9,250	0
REVENUE Total	13,907,518	13,977,518	70,000
EXPENDITURES			
General Government	(1,948,343)	(2,030,685)	(82,342)
Community Development	(448,849)	(469,049)	(20,200)
Parks and Recreation	(411,200)	(411,200)	0
Public Safety	(8,655,098)	(8,928,416)	(273,318)
Public Works	(373,871)	(385,871)	(12,000)
Unemployment Payout	(4,973)	(4,973)	0
Vacation and Sick Payouts	(150,100)	(237,100)	(87,000)
Liability Insurance	(211,059)	(203,827)	7,232
Chargebacks	(10,000)	(10,000)	0
Tax Tribunal Refunds	(1,000)	(1,000)	0
Transfer Out	(928,012)	(1,039,645)	(111,633)
Parks Maintenance	(234,500)	(234,500)	0
EXPENDITURES Total	(13,377,005)	(13,956,266)	(579,261)
GRANTS AND OTHER PROGRAMS			
Park Capital Improvement	0	0	0
CTAP Grant	0	0	0
Swimming Pool	0	0	0
LSRRF Grant	0	0	0
SAFER Grant	0	(106,578)	(106,578)
Peninsular Dam	75,000	75,000	0
Recycling	0	0	0
Senior Center	(7,500)	(7,500)	0
Parkridge Center	(45,942)	(45,942)	0
Water Street Activities	(50,000)	(50,000)	0
Sustainability Comm	(1,000)	(1,000)	0
Youth Programs	(25,000)	(25,000)	0
Youth Mental Health Reimbursement	0	0	0
GRANTS AND OTHER PROGRAMS Total	(54,442)	(161,020)	(106,578)
Grand Total	476,071	(139,768)	(615,839)

DESCRIPTION	ORIGINAL BUDGET 19-20	AMENDED BUDGET 19-20	AMENDMENT 19-20
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Summary of Changes 19-20

Revenue Changes

1. Charges for Services- Increase due to County Election Reimbursement and Vacant and Dangerous Building Demolition
2. Other Revenue- Decrease in YFD Cost Reimbursements
3. Expected \$400,000 Fire 289 Grant not yet included.

Expenditure Changes

1. General Government
 - a. City Council- Increase in Operating Supplies
 - b. City Clerk- Increase in Contractual Service for codification, parking software and agenda management
 - c. Voter Registration- Increase due to elections
 - d. Administrative Hearing Bureau
2. Community Development- Increase in contractual services
3. Public Safety- Increase in Personnel for a Fire Marshall and two Police Officers
4. Public Works- Increase in Janitorial Services
5. Vacation and Sick Payouts- Increase due to retirements
6. Transfer Out- Increase in MERS OPEB Contribution

Grants and Other Programs

1. SAFER Grant- Increase in expenses for the City match in the SAFER Grant
2. Peninsular Dam- Increase in revenue from County and Friends of Pen Dam
3. Recycling- Increase on City expenditure
4. Parkridge- Increase on City contribution to parkridge community center
5. Youth and Mental Health Reimbursement- Increase in City contribution to Youth Mental Health Reimbursements

**BUDGET AMENDMENTS
OTHER FUND 19-20**

FUND	Fund Name	ORIGINAL BUDGET 19-20	AMENDED BUDGET 19-20	AMENDMENTS 19-20
102	Housing Fund			
	Revenue	75,000	75,000	0
	Housing Fund Total	75,000	75,000	0
202	Major Street			
	Revenue	1,570,754	1,570,754	0
	Expenditure/Expenses	(1,278,144)	(1,278,144)	0
	Major Street Total	292,610	292,610	0
203	Local Street			
	Revenue	541,073	541,073	0
	Expenditure/Expenses	(541,073)	(541,073)	0
	Local Street Total	0	0	0
205	Public Safety Fund			
	Revenue	375,000	375,000	0
	Expenditure/Expenses	(375,000)	(375,000)	0
	Public Safety Fund Total	0	0	0
226	Garbage and Rubbish Collection			
	Revenue	930,056	935,056	5,000
	Expenditure/Expenses	(930,056)	(930,056)	0
	Garbage and Rubbish Collection Total	0	5,000	5,000
265	Police Special Revenue			
	Revenue	482	482	0
	Expenditure/Expenses	(13,044)	(13,044)	0
	Police Special Revenue Total	(12,562)	(12,562)	0
304	2016 GOLT Bond Refunding			
	Revenue	869,516	869,516	0
	Expenditure/Expenses	(869,516)	(869,516)	0
	2016 GOLT Bond Refunding Total	0	0	0
316	2002 GO Capital Improvement Debt			
	Revenue	0	0	0
	Expenditure/Expenses	0	0	0
	2002 GO Capital Improvement Debt Total	0	0	0
342	2012 UTGO Refunding Bond			
	Revenue	0	0	0
	Expenditure/Expenses	0	0	0
	2012 UTGO Refunding Bond Total	0	0	0
364	2002B W&S Debt \$485 DWRF			
	Revenue	31,875	31,875	0
	Expenditure/Expenses	(31,875)	(31,875)	0
	2002B W&S Debt \$485 DWRF Total	0	0	0
414	Capital Improvement			
	Revenue	1,041,608	1,104,770	63,162
	Expenditure/Expenses	(816,608)	(1,168,770)	(352,162)
	Capital Improvement Total	225,000	(64,000)	(289,000)

FUND	Fund Name	ORIGINAL BUDGET 19-20	AMENDED BUDGET 19-20	AMENDMENTS 19-20
415	Economic Development Authority			
	Revenue	36,392	36,392	0
	Expenditure/Expenses	(37,250)	(37,250)	0
	Economic Development Authority Total	(858)	(858)	0
469	2003D W&S \$3.5M			
	Revenue	335,750	335,750	0
	Expenditure/Expenses	(335,750)	(335,750)	0
	2003D W&S \$3.5M Total	0	0	0
471	2003C WS&SW \$785K DWRF			
	Revenue	50,313	50,313	0
	Expenditure/Expenses	(50,313)	(50,313)	0
	2003C WS&SW \$785K DWRF Total	0	0	0
473	2004 A Ser DDA Cons \$995K			
	Revenue	87,773	87,773	0
	Expenditure/Expenses	(87,773)	(87,773)	0
	2004 A Ser DDA Cons \$995K Total	0	0	0
474	2004B WS& Sew \$6.3M			
	Revenue	387,872	387,872	0
	Expenditure/Expenses	(387,872)	(387,872)	0
	2004B WS& Sew \$6.3M Total	0	0	0
477	2006 GO LTD Tax Cap Ref			
	Revenue	0	0	0
	Expenditure/Expenses	0	0	0
	2006 GO LTD Tax Cap Ref Total	0	0	0
479	2007 W&W Rev DWRF \$375K			
	Revenue	18,001	18,001	0
	Expenditure/Expenses	(18,001)	(18,001)	0
	2007 W&W Rev DWRF \$375K Total	0	0	0
480	2008 W&S Disp Rev \$435K			
	Revenue	25,731	25,731	0
	Expenditure/Expenses	(25,731)	(25,731)	0
	2008 W&S Disp Rev \$435K Total	0	0	0
481	2008 W&S Disp Rev \$435K			
	Revenue	7,288	7,288	0
	Expenditure/Expenses	(7,288)	(7,288)	0
	2008 W&S Disp Rev \$435K Total	0	0	0
482	2012 W&S Factory Pump Station			
	Revenue	191,331	191,331	0
	Expenditure/Expenses	(191,331)	(191,331)	0
	2012 W&S Factory Pump Station Total	0	0	0
483	2013 Revenue Refunding Bonds			
	Revenue	760,880	760,880	0
	Expenditure/Expenses	(760,880)	(760,880)	0
	2013 Revenue Refunding Bonds Total	0	0	0

FUND	Fund Name	ORIGINAL BUDGET 19-20	AMENDED BUDGET 19-20	AMENDMENTS 19-20
485	2013 Revenue Refunding Bonds			
	Revenue	27,616	27,616	0
	Expenditure/Expenses	(27,616)	(27,616)	0
	2013 Revenue Refunding Bonds Total	0	0	0
486	2016 W&S Rev Refunding Bonds			
	Revenue	838,100	838,100	0
	Expenditure/Expenses	(838,100)	(838,100)	0
	2016 W&S Rev Refunding Bonds Total	0	0	0
495	Sidewalk Improvement			
	Revenue	101,503	101,503	0
	Expenditure/Expenses	(138,231)	(138,231)	0
	Sidewalk Improvement Total	(36,728)	(36,728)	0
588	Public Transit			
	Revenue	295,774	295,774	0
	Expenditure/Expenses	(295,774)	(295,774)	0
	Public Transit Total	0	0	0
641	Motorpool			
	Revenue	848,769	848,769	0
	Expenditure/Expenses	(1,367,886)	(1,852,386)	(484,500)
	Motorpool Total	(519,117)	(1,003,617)	(484,500)
677	Worker's Compensation Fund			
	Revenue	132,035	132,035	0
	Expenditure/Expenses	(219,213)	(219,213)	0
	Worker's Compensation Fund Total	(87,178)	(87,178)	0
736	Retiree Benefits			
	Revenue	1,490,591	1,490,591	0
	Expenditure/Expenses	(1,595,860)	(1,595,860)	0
	Retiree Benefits Total	(105,269)	(105,269)	0
Grand Total		(169,102)	(937,602)	(768,500)

**CITY OF YPSILANTI
PERSONNEL UPDATE**

DEPARTMENT CODE		FY 18-19	FY 19-20	INCREASE/ (DECREASE)
	DEPARTMENT			
1010	CITY COUNCIL			
	PART TIME			
	CITY MAYOR	1.0	1.0	0.0
	CITY MAYOR PRO-TEM	1.0	1.0	0.0
	CITY COUNCIL	5.0	5.0	0.0
	CITY COUNCIL Total	7.0	7.0	0.0
1720	CITY MANAGER			
	FULL TIME			
	CITY MANAGER	1.0	1.0	0.0
	ASSISTANT TO THE CITY MANAGER		1.0	1.0
	EXECUTIVE SECRETARY	0.6		-0.6
	CITY MANAGER Total	1.6	2.0	0.4
1910	FINANCE			
	FULL TIME			
	FINANCE DIRECTOR/ TREASURER	1.0	1.0	0.0
	ACCOUNTING SUPERVISOR	1.0	1.0	0.0
	PAYROLL ADMINISTRATOR	1.0	1.0	0.0
	FINANCE GENERALIST	1.0	1.0	0.0
	PART TIME			
	FINANCE GENERALIST	0.5	0.5	0.0
	FINANCE Total	4.5	4.5	0.0
2150	CLERK			
	FULL TIME			
	CITY CLERK	1.0	1.0	0.0
	DEPUTY CLERK	1.0	1.0	0.0
	PART TIME			
	AHB OFFICER	0.5	0.5	0.0
	COMMISSION SECRETARY	0.5	0.5	0.0
	CLERK Total	3.0	3.0	0.0
2530	TREASURY			
	FULL TIME			
	ACCOUNTANT	1.0	1.0	0.0
	PART TIME			
	CLERK GEN/TREASURY TECH	0.5	0.5	0.0
	TREASURY Total	1.5	1.5	0.0
2700	HUMAN RESOURCES			
	FULL TIME			
	HUMAN RESOURCES MANAGER	1.0	1.0	0.0
	HUMAN RESOURCES ASSISTANT		1.0	1.0
	PART TIME			
	HUMAN RESOURCES ASSISTANT	0.5		-0.5

DEPARTMENT CODE		FY 18-19	FY 19-20	INCREASE/ (DECREASE)
	DEPARTMENT			
2700	HUMAN RESOURCES Total	1.5	2.0	0.5
3070	POLICE DEPARTMENT			
	FULL TIME			
	POLICE CHIEF	1.0	1.0	0.0
	ADMINISTRATIVE/DETECTIVE LT	1.0	1.0	0.0
	EXECUTIVE SECRETARY	1.0	1.0	0.0
	RECORDS CLERK	1.0		-1.0
	RECORDS SPECIALIST		1.0	1.0
	LIEUTENANT	1.0	1.0	0.0
	ROAD LIEUTENANT	3.0	3.0	0.0
	ROAD SERGEANT	2.0	2.0	0.0
	SERGEANT	3.0	3.0	0.0
	POLICE DETECTIVE	1.0	1.0	0.0
	POLICE OFFICER	15.0	17.0	2.0
	PART TIME			
	RECORDS CLERK	0.5	0.5	0.0
	CROSSING GUARD	2.5	2.5	0.0
	POLICE DEPARTMENT Total	32.0	34.0	2.0
3110	CODE ENFORCEMENT			
	FULL TIME			
	CODE ENFORCEMENT OFFICER	1.0	1.0	0.0
	ORDINANCE ENFORCEMENT OFFICER	1.0	1.0	0.0
	PARKING ENFORCEMENT OFFICER	2.0	2.0	0.0
	CODE ENFORCEMENT Total	4.0	4.0	0.0
3370	FIRE			
	FULL TIME			
	INTERIM FIRE CHIEF	1.0	1.0	0.0
	CAPTAIN	3.0	3.0	0.0
	LIEUTENANT	3.0	3.0	0.0
	FIRE DEPARTMENT SECRETARY	1.0	1.0	0.0
	FIRE MARSHALL		1.0	1.0
	FIREFIGHTER	14.0	14.0	0.0
	FIRE Total	22.0	23.0	1.0
3710	BUILDING			
	FULL TIME			
	COMPLIANCE & HOUSING INSPECTOR	1.0	1.0	0.0
	HOUSING INSPECTPR	1.0	1.0	0.0
	SECRETARY II	1.0	1.0	0.0
	PART TIME			
	SECRETARY	0.5	0.5	0.0
	BUILDING Total	3.5	3.5	0.0
4410	DPS			
	FULL TIME			
	ACCOUNTING TECHNICIAN	1.0	1.0	0.0
	EQUIPMENT OPERATOR	8.0	8.0	0.0
	GENERAL FOREMAN	2.0	2.0	0.0
	HEAVY EQUIPMENT OPERATOR	4.0	4.0	0.0

DEPARTMENT CODE		FY 18-19	FY 19-20	INCREASE/ (DECREASE)
	DEPARTMENT			
4410	INTERIM DIRECTOR OF PUBLIC SVC	1.0	1.0	0.0
	MECHANIC	2.0	2.0	0.0
	OFFICE MANAGER	1.0	1.0	0.0
	SIGN SPECIALIST	1.0	1.0	0.0
	PART TIME			
	SUPERVISOR	0.5	0.5	0.0
	TRAFFIC/SIGNAL	0.5	0.5	0.0
	DPS Total	21.0	21.0	0.0
7210	ECONOMIC DEVELOPMENT			
	FULL TIME			
	DIRECTOR OF ECONOMIC DEVELOPMENT	1.0	1.0	0.0
	COMMUNITY DEV MANAGER	1.0	1.0	0.0
	CITY PLANNER	1.0	1.0	0.0
	CLERK	1.0	1.0	0.0
	EXECUTIVE SECRETARY	0.4		-0.4
	INTERN	0.5	0.5	0.0
	PART TIME			
	DDA COORDINATOR/PUBLIC ENGAGEMENT SPECIALIST	0.5	1.0	0.5
	ECONOMIC DEVELOPMENT Total	5.4	5.5	0.1
Grand Total		107.0	111.0	4.0

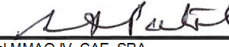
Additional Employee Summary	Count
Fire Marshall	1.0
Police Officers	2.0
Assistant to the City Manager	0.4
HR Assistant	0.5
DDA Coordinator	0.1
Total	4.0

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

This form is issued under authority of sections 211.34d and 211.150, M.C.L. Filing of this form is mandatory. Failure to file is punishable under Section 211.119, M.L.C.

STATEMENT OF CURRENT YEAR TAXABLE AND PRIOR YEAR TAXABLE VALUATION, LOSSES, ADDITIONS, AND THE 2019 MILLAGE REDUCTION FRACTION FOR EACH OF THE SEVERAL ASSESSING JURISDICTIONS, SCHOOLS, COMMUNITY COLLEGES AND AUTHORITIES IN THE COUNTY. THE VALUATIONS LISTED REPRESENT ONLY THE WASHTENAW COUNTY TOTALS.


Raman Patel MMAO IV, CAE, SRA
Equalization Director

Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019 Millage Reduction Fraction 211.34d	2019 Base Tax Rate Fraction 211.24e	2019 Truth In Assessing /Equalization 211.34
81	WASHTENAW COUNTY	16,626,775,031	17,620,952,152	167,953,960	663,724,498			
	Ad Valorem Minus RZ	16,611,308,523	17,594,666,876	167,953,960	652,899,598	0.9939	TBD	1.0000
01	ANN ARBOR TOWNSHIP	534,327,422	556,506,135	10,322,041	20,111,900	1.0000	0.9769	1.0000
02	AUGUSTA TOWNSHIP	223,634,094	258,097,314	955,958	29,762,371	0.9986	0.9752	1.0000
03	BRIDGEWATER TOWNSHIP	94,667,954	97,073,806	1,344,594	1,797,864	1.0000	0.9795	1.0000
04	DEXTER TOWNSHIP	385,944,128	412,250,302	978,439	16,483,840	0.9961	0.9727	1.0000
05	FREEDOM TOWNSHIP	139,366,983	171,512,141	3,542,420	33,231,000	1.0000	0.9822	1.0000
06	LIMA TOWNSHIP	236,863,873	250,769,986	2,067,673	10,517,959	1.0000	0.9773	1.0000
07	LODI TOWNSHIP	443,987,922	462,630,024	1,317,362	7,634,074	0.9963	0.9729	1.0000
08	LYNDON TOWNSHIP	162,998,823	169,141,678	964,786	2,308,075	0.9945	0.9712	1.0000
09	MANCHESTER TOWNSHIP	193,329,365	204,539,354	2,580,190	8,424,432	0.9960	0.9726	1.0000
10	NORTHFIELD TOWNSHIP	352,930,107	369,649,968	1,246,257	5,987,804	0.9903	0.9671	1.0000
11	PITTSFIELD TOWNSHIP	1,927,900,597	2,008,203,009	25,551,103	53,581,250	0.9966	0.9733	1.0000
12	SALEM TOWNSHIP	382,848,830	394,357,593	2,653,550	8,171,278	1.0000	0.9845	1.0000
13	SALINE TOWNSHIP	106,992,976	111,553,421	509,052	3,028,000	1.0000	0.9812	1.0000
14	SCIO TOWNSHIP	1,283,781,090	1,356,056,615	10,860,831	42,875,495	0.9926	0.9693	1.0000
15	SHARON TOWNSHIP	96,415,529	100,729,229	387,585	2,139,359	0.9974	0.9740	1.0000
16	SUPERIOR TOWNSHIP	638,179,086	664,059,989	7,882,463	16,832,228	0.9972	0.9738	1.0000
17	SYLVAN TOWNSHIP	196,065,485	206,488,796	989,400	7,803,200	1.0000	0.9818	1.0000
18	WEBSTER TOWNSHIP	417,368,093	439,194,444	561,877	10,428,368	0.9954	0.9721	1.0000
19	YORK TOWNSHIP	399,967,763	434,782,608	1,450,319	24,927,828	0.9957	0.9723	1.0000
20	YPSILANTI TOWNSHIP	1,287,543,767	1,403,222,912	25,970,439	98,723,739			
	Ad Valorem Minus RZ	1,272,077,259	1,376,937,636	25,970,439	87,898,839	0.9899	0.9667	1.0000
51	ANN ARBOR CITY	5,786,512,613	6,148,313,001	43,510,109	215,181,993	0.9912	0.9680	1.0000
55	CHELSEA CITY	261,259,985	269,087,151	10,238,923	10,207,248	0.9929	0.9696	1.0000
56	DEXTER CITY	234,578,821	244,137,826	3,297,173	5,996,657	0.9945	0.9712	1.0000
54	MILAN CITY	157,809,705	104,640,789	1,121,222	1,911,588	I.C.	I.C.	I.C.
	(from WASHTENAW)	100,134,127	104,640,789	1,121,222	1,911,588			
	(from MONROE COUNTY)	57,675,578	0	0	0			
52	SALINE CITY	421,670,781	452,897,020	4,101,602	19,860,371	0.9874	0.9643	1.0000
53	YPSILANTI CITY	317,504,817	331,057,041	3,548,592	5,796,577	0.9884	0.9652	1.0000
	BARTON HILLS VILLAGE	60,367,027	62,199,887	301,256	592,560	0.9984	0.9750	1.0000
	MANCHESTER VILLAGE	61,298,349	62,981,917	1,594,918	1,557,382	0.9953	0.9720	1.0000

HEADLEE SCHEDULE/WASHTENAW COUNTY

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Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
INGHAM COUNTY								
33200	STOCKBRIDGE SCHOOLS	31,565,848	32,497,650	56,955	263,700	I.C.	I.C.	
	Non-PRE/MBT	17,442,107	17,919,086	56,955	164,600	I.C.	I.C.	
	PRE/MBT	14,123,741	14,578,564	0	99,100			
	E LYNDON TOWNSHIP	31,565,848	32,497,650	56,955	263,700			
	Non-PRE/MBT	17,442,107	17,919,086	56,955	164,600			
	PRE/MBT	14,123,741	14,578,564	0	99,100			
JACKSON COUNTY								
38040	COLUMBIA SCHOOLS	12,630,404	13,073,948	4,050	45,100	I.C.	I.C.	
	Non-PRE/MBT	3,273,836	3,441,174	1,650	21,850	I.C.	I.C.	
	PRE/MBT	9,356,568	9,632,774	2,400	23,250			
	P MANCHESTER TOWNSHIP	12,630,404	13,073,948	4,050	45,100			
	Non-PRE/MBT	3,273,836	3,441,174	1,650	21,850			
	PRE/MBT	9,356,568	9,632,774	2,400	23,250			
38050	GRASS LAKE SCHOOLS	1,980,217	2,024,682	79	914	I.C.	I.C.	
	Non-PRE/MBT	24,887	24,696	79	114	I.C.	I.C.	
	PRE/MBT	1,955,330	1,999,986	0	800			
	O SHARON TOWNSHIP	1,980,217	2,024,682	79	914			
	Non-PRE/MBT	24,887	24,696	79	114			
	PRE/MBT	1,955,330	1,999,986	0	800			
38130	NAPOLEON SCHOOLS	153,844	165,758	161	9,011	I.C.	I.C.	
	Non-PRE/MBT	16,438	25,056	161	9,011	I.C.	I.C.	
	PRE/MBT	137,406	140,702	0	0			
	O SHARON TOWNSHIP	153,844	165,758	161	9,011			
	Non-PRE/MBT	16,438	25,056	161	9,011			
	PRE/MBT	137,406	140,702	0	0			
LENAWEE COUNTY								
46060	CLINTON SCHOOLS	67,491,106	70,084,480	522,287	1,988,932	I.C.	I.C.	
	Non-PRE/MBT	8,780,835	10,510,886	137,433	1,733,182	I.C.	I.C.	
	PRE/MBT	58,710,271	59,573,594	384,854	255,750			
	P MANCHESTER TOWNSHIP	18,956,117	20,947,232	2,700	1,503,450			
	Non-PRE/MBT	4,108,556	5,625,854	1,400	1,429,200			
	PRE/MBT	14,847,561	15,321,378	1,300	74,250			
	Q BRIDGEWATER TOWNSHIP	41,940,978	42,466,988	406,487	230,982			
	Non-PRE/MBT	4,077,018	4,239,403	22,933	141,682			
	PRE/MBT	37,863,960	38,227,585	383,554	89,300			
	R SALINE TOWNSHIP	6,594,011	6,670,260	113,100	254,500			
	Non-PRE/MBT	595,261	645,629	113,100	162,300			
	PRE/MBT	5,998,750	6,024,631	0	92,200			
LIVINGSTON COUNTY								
47080	PINCKNEY SCHOOLS	30,562,810	31,593,386	119,398	399,520	I.C.	I.C.	
	Non-PRE/MBT	9,026,150	9,434,539	68,584	259,137	I.C.	I.C.	
	PRE/MBT	21,536,660	22,158,847	50,814	140,383			
	C WEBSTER TOWNSHIP	8,452,389	8,706,969	600	4,100			
	Non-PRE/MBT	1,855,072	1,899,675	600	4,100			
	PRE/MBT	6,597,317	6,807,294	0	0			
	D DEXTER TOWNSHIP	22,110,421	22,886,417	118,798	395,420			
	Non-PRE/MBT	7,171,078	7,534,864	67,984	255,037			
	PRE/MBT	14,939,343	15,351,553	50,814	140,383			

HEADLEE SCHEDULE/WASHTENAW COUNTY

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					CPI 1.024			
Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
OAKLAND COUNTY								
63240	SOUTH LYON SCHOOLS	301,528,077	312,460,189	766,268	5,912,270	I.C.	I.C.	
	Non-PRE/MBT	50,173,360	51,866,881	245,559	2,580,750	I.C.	I.C.	
	PRE/MBT	251,354,717	260,593,308	520,709	3,331,520			
	A SALEM TOWNSHIP	227,504,007	235,578,246	561,926	4,883,828			
	Non-PRE/MBT	42,053,359	43,282,056	222,859	2,228,950			
	PRE/MBT	185,450,648	192,296,190	339,067	2,654,878			
	B NORTHFIELD TOWNSHIP	74,024,070	76,881,943	204,342	1,028,442			
	Non-PRE/MBT	8,120,001	8,584,825	22,700	351,800			
	PRE/MBT	65,904,069	68,297,118	181,642	676,642			
WASHTENAW								
81010	ANN ARBOR SCHOOLS	9,044,322,661	9,562,173,814	75,944,975	306,907,178	0.9923	0.9690	
	Non-PRE/MBT	3,737,654,912	4,025,743,165	9,431,220	156,393,518	0.9867	0.9635	
	PRE/MBT	5,306,667,749	5,536,430,649	66,513,755	150,513,660			
	09 ANN ARBOR CITY	5,786,512,613	6,148,313,001	43,510,109	215,181,993			
	Non-PRE/MBT	2,647,131,336	2,867,521,696	2,310,350	123,077,858			
	PRE/MBT	3,139,381,277	3,280,791,305	41,199,759	92,104,135			
	A SALEM TOWNSHIP	21,164,145	22,194,060	196,364	765,400			
	Non-PRE/MBT	1,990,630	2,356,063	10,100	333,350			
	PRE/MBT	19,173,515	19,837,997	186,264	432,050			
	B NORTHFIELD TOWNSHIP	19,287,034	20,382,317	20,255	383,600			
	Non-PRE/MBT	4,906,878	5,435,924	11,700	370,800			
	PRE/MBT	14,380,156	14,946,393	8,555	12,800			
	C WEBSTER TOWNSHIP	13,119,089	14,475,972	55,110	1,135,100			
	Non-PRE/MBT	1,450,805	2,072,559	55,110	650,200			
	PRE/MBT	11,668,284	12,403,413	0	484,900			
	H SCIO TOWNSHIP	989,496,461	1,047,502,365	9,432,211	34,629,315			
	Non-PRE/MBT	306,809,424	332,924,190	375,126	11,280,200			
	PRE/MBT	682,687,037	714,578,175	9,057,085	23,349,115			
	I ANN ARBOR TOWNSHIP	473,960,395	494,306,248	10,020,785	19,519,340			
	Non-PRE/MBT	183,935,565	192,041,087	5,534,398	6,760,490			
	PRE/MBT	290,024,830	302,265,161	4,486,387	12,758,850			
	IB BARTON HILLS VILLAGE	60,367,027	62,199,887	301,256	592,560			
	Non-PRE/MBT	5,399,764	5,455,864	238,060	178,480			
	PRE/MBT	54,967,263	56,744,023	63,196	414,080			
	J SUPERIOR TOWNSHIP	306,632,773	320,676,469	1,038,699	7,137,270			
	Non-PRE/MBT	27,797,365	29,555,354	154,753	1,503,240			
	PRE/MBT	278,835,408	291,121,115	883,946	5,634,030			
	L PITTSFIELD TOWNSHIP	1,285,006,737	1,340,928,457	11,022,530	26,735,900			
	Non-PRE/MBT	540,974,312	570,481,073	691,194	11,734,800			
	PRE/MBT	744,032,425	770,447,384	10,331,336	15,001,100			
	M LODI TOWNSHIP	88,776,387	91,195,038	347,656	826,700			
	Non-PRE/MBT	17,258,833	17,899,355	50,429	504,100			
	PRE/MBT	71,517,554	73,295,683	297,227	322,600			

HEADLEE SCHEDULE/WASHTENAW COUNTY

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Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	CPI 1.024		2019	
					TAXABLE VALUE OF ADDITIONS	Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
81020	YPSILANTI SCHOOLS	1,260,170,299	1,336,892,944	28,940,371	63,868,188			
	Ad Valorem Minus RZ	1,259,703,791	1,336,432,568	28,940,371	63,868,188	0.9904	0.9672	
	Non-PRE/MBT	522,402,593	574,263,697	1,537,659	33,246,490	0.9859	0.9628	
	PRE/MBT	737,767,706	762,629,247	27,402,712	30,621,698			
11	YPSILANTI CITY	317,504,817	331,057,041	3,548,592	5,796,577			
	Non-PRE/MBT	158,935,985	166,514,216	460,889	2,476,500			
	PRE/MBT	158,568,832	164,542,825	3,087,703	3,320,077			
J	SUPERIOR TOWNSHIP	293,061,135	303,756,378	6,583,993	9,029,738			
	Non-PRE/MBT	76,646,509	81,245,491	544,835	4,126,690			
	PRE/MBT	216,414,626	222,510,887	6,039,158	4,903,048			
K	YPSILANTI TOWNSHIP	649,604,347	702,079,525	18,807,786	49,041,873			
	Ad Valorem Minus RZ	649,137,839	701,619,149	18,807,786	49,041,873			
	Non-PRE/MBT	286,820,099	326,503,990	531,935	26,643,300			
	PRE/MBT	362,784,248	375,575,535	18,275,851	22,398,573			
81040	CHELSEA SCHOOLS	946,625,962	948,963,707	14,765,395	34,743,254	IC	IC	
	Non-PRE/MBT	267,818,398	282,777,711	1,489,524	21,419,466	IC	IC	
	PRE/MBT	678,807,564	666,185,996	13,275,871	13,323,788			
	(from WASHTENAW)	906,063,141	948,963,707	14,765,395	34,743,254			
	Non-PRE/MBT	258,956,309	282,777,711	1,489,524	21,419,466			
	PRE/MBT	647,106,832	666,185,996	13,275,871	13,323,788			
	(from JACKSON COUNTY)	40,562,821	0	0	0			
	Non-PRE/MBT	8,862,089	0	0	0			
	PRE/MBT	31,700,732	0	0	0			
06	CHELSEA CITY	261,259,985	269,087,151	10,238,923	10,207,248			
	Non-PRE/MBT	87,214,549	95,544,087	157,850	6,204,791			
	PRE/MBT	174,045,436	173,543,064	10,081,073	4,002,457			
D	DEXTER TOWNSHIP	126,228,929	130,996,490	270,442	1,573,155			
	Non-PRE/MBT	21,061,034	22,034,255	154,647	609,270			
	PRE/MBT	105,167,895	108,962,235	115,795	963,885			
E	LYNDON TOWNSHIP	131,432,975	136,644,028	907,831	2,044,375			
	Non-PRE/MBT	34,239,740	35,647,517	31,621	934,050			
	PRE/MBT	97,193,235	100,996,511	876,210	1,110,325			
F	SYLVAN TOWNSHIP	196,065,485	206,488,796	989,400	7,803,200			
	Non-PRE/MBT	59,821,938	62,531,333	384,479	2,927,500			
	PRE/MBT	136,243,547	143,957,463	604,921	4,875,700			
G	LIMA TOWNSHIP	139,262,724	149,960,881	1,674,327	9,263,754			
	Non-PRE/MBT	37,345,820	45,536,912	194,092	8,044,633			
	PRE/MBT	101,916,904	104,423,969	1,480,235	1,219,121			
N	FREEDOM TOWNSHIP	33,822,861	37,129,846	658,839	3,581,400			
	Non-PRE/MBT	17,821,369	20,003,479	563,667	2,691,200			
	PRE/MBT	16,001,492	17,126,367	95,172	890,200			
O	SHARON TOWNSHIP	17,990,182	18,656,515	25,633	270,122			
	Non-PRE/MBT	1,451,859	1,480,128	3,168	8,022			
	PRE/MBT	16,538,323	17,176,387	22,465	262,100			

HEADLEE SCHEDULE/WASHTENAW COUNTY

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Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
81050	DEXTER SCHOOLS	1,332,417,299	1,335,548,995	6,240,840	39,322,375	IC	IC	
	Non-PRE/MBT	261,519,193	286,012,076	1,545,977	20,681,468	IC	IC	
	PRE/MBT	1,070,898,106	1,049,536,919	4,694,863	18,640,907			
	(from WASHTENAW)	1,267,363,741	1,335,548,995	6,240,840	39,322,375			
	Non-PRE/MBT	261,519,193	286,012,076	1,545,977	20,681,468			
	PRE/MBT	1,005,844,548	1,049,536,919	4,694,863	18,640,907			
	(from LIVINGSTON COUNTY)	65,053,558	0	0	0			
	Non-PRE/MBT	0	0	0	0			
	PRE/MBT	65,053,558	0	0	0			
08	DEXTER CITY	234,578,821	244,137,826	3,297,173	5,996,657			
	Non-PRE/MBT	80,954,762	83,876,638	793,705	2,210,169			
	PRE/MBT	153,624,059	160,261,188	2,503,468	3,786,488			
B	NORTHFIELD TOWNSHIP	2,207,348	2,247,009	800	0			
	Non-PRE/MBT	464,366	471,499	800	0			
	PRE/MBT	1,742,982	1,775,510	0	0			
C	WEBSTER TOWNSHIP	392,170,232	412,305,617	505,367	9,269,068			
	Non-PRE/MBT	40,902,118	47,427,750	289,290	5,420,868			
	PRE/MBT	351,268,114	364,877,867	216,077	3,848,200			
D	DEXTER TOWNSHIP	237,604,778	258,367,395	589,199	14,515,265			
	Non-PRE/MBT	57,736,315	68,444,504	334,158	10,374,544			
	PRE/MBT	179,868,463	189,922,891	255,041	4,140,721			
G	LIMA TOWNSHIP	97,601,149	100,809,105	393,346	1,254,205			
	Non-PRE/MBT	12,430,995	12,728,655	23,725	398,687			
	PRE/MBT	85,170,154	88,080,450	369,621	855,518			
H	SCIO TOWNSHIP	294,284,629	308,554,250	1,428,620	8,246,180			
	Non-PRE/MBT	68,097,198	72,095,155	91,820	2,254,000			
	PRE/MBT	226,187,431	236,459,095	1,336,800	5,992,180			
M	LODI TOWNSHIP	8,219,473	8,409,202	24,356	18,200			
	Non-PRE/MBT	521,878	541,889	10,500	400			
	PRE/MBT	7,697,595	7,867,313	13,856	17,800			
N	FREEDOM TOWNSHIP	697,311	718,591	1,979	22,800			
	Non-PRE/MBT	411,561	425,986	1,979	22,800			
	PRE/MBT	285,750	292,605	0	0			
81070	LINCOLN SCHOOLS	911,535,482	817,537,433	4,186,723	52,002,207	IC	IC	
	Non-PRE/MBT	113,265,036	156,209,500	242,066	40,353,200	IC	IC	
	PRE/MBT	798,270,446	661,327,933	3,944,657	11,649,007			
	(from WASHTENAW)	745,734,844	817,537,433	4,186,723	52,002,207			
	Non-PRE/MBT	113,265,036	156,209,500	242,066	40,353,200			
	PRE/MBT	632,469,808	661,327,933	3,944,657	11,649,007			
	(from WAYNE COUNTY)	165,800,638	0	0	0			
	Non-PRE/MBT	0	0	0	0			
	PRE/MBT	165,800,638	0	0	0			
K	YPSILANTI TOWNSHIP	527,314,768	564,557,467	3,228,065	22,522,636			
	Non-PRE/MBT	80,535,601	96,691,444	129,400	13,909,100			
	PRE/MBT	446,779,167	467,866,023	3,098,665	8,613,536			
S	YORK TOWNSHIP	4,417,834	4,558,857	14,500	3,200			
	Non-PRE/MBT	490,637	474,650	14,400	0			
	PRE/MBT	3,927,197	4,084,207	100	3,200			
T	AUGUSTA TOWNSHIP	214,002,242	248,421,109	944,158	29,476,371			
	Non-PRE/MBT	32,238,798	59,043,406	98,266	26,444,100			
	PRE/MBT	181,763,444	189,377,703	845,892	3,032,271			

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
81080	MANCHESTER SCHOOLS	376,142,560	415,915,938	6,250,211	38,670,776	IC	IC	
	Non-PRE/MBT	90,037,051	121,141,883	2,927,102	33,455,747	IC	IC	
	PRE/MBT	286,105,509	294,774,055	3,323,109	5,215,029			
	(from WASHTENAW)	373,830,050	415,915,938	6,250,211	38,670,776			
	Non-PRE/MBT	90,037,051	121,141,883	2,927,102	33,455,747			
	PRE/MBT	283,792,999	294,774,055	3,323,109	5,215,029			
	(from JACKSON COUNTY)	2,312,510	0	0	0			
	Non-PRE/MBT	0	0	0	0			
	PRE/MBT	2,312,510	0	0	0			
	N FREEDOM TOWNSHIP	100,027,559	128,738,347	2,878,902	29,626,500			
	Non-PRE/MBT	43,431,192	68,045,038	2,675,776	27,293,900			
	PRE/MBT	56,596,367	60,693,309	203,126	2,332,600			
	O SHARON TOWNSHIP	76,291,286	79,882,274	361,712	1,859,312			
	Non-PRE/MBT	10,395,651	11,358,101	65,976	862,776			
	PRE/MBT	65,895,635	68,524,173	295,736	996,536			
	P MANCHESTER TOWNSHIP	100,444,495	107,536,257	978,522	5,318,500			
	Non-PRE/MBT	16,257,185	20,861,210	159,550	4,566,000			
	PRE/MBT	84,187,310	86,675,047	818,972	752,500			
	PM MANCHESTER VILLAGE	61,298,349	62,981,917	1,594,918	1,557,382			
	Non-PRE/MBT	17,166,403	18,033,578	12,900	667,932			
	PRE/MBT	44,131,946	44,948,339	1,582,018	889,450			
	Q BRIDGEWATER TOWNSHIP	35,768,361	36,777,143	436,157	309,082			
	Non-PRE/MBT	2,786,620	2,843,956	12,900	65,139			
	PRE/MBT	32,981,741	33,933,187	423,257	243,943			
81100	MILAN SCHOOLS	480,215,277	315,012,203	2,702,145	22,828,182	IC	IC	
	Non-PRE/MBT	74,844,416	94,424,069	151,300	19,090,153	IC	IC	
	PRE/MBT	405,370,861	220,588,134	2,550,845	3,738,029			
	(from WASHTENAW)	288,169,422	315,012,203	2,702,145	22,828,182			
	Non-PRE/MBT	74,844,416	94,424,069	151,300	19,090,153			
	PRE/MBT	213,325,006	220,588,134	2,550,845	3,738,029			
	(from MONROE COUNTY)	192,045,855	0	0	0			
	Non-PRE/MBT	0	0	0	0			
	PRE/MBT	192,045,855	0	0	0			
	19 MILAN CITY	100,134,127	104,640,789	1,121,222	1,911,588			
	Non-PRE/MBT	27,184,398	28,227,776	18,344	326,153			
	PRE/MBT	72,949,729	76,413,013	1,102,878	1,585,435			
	L PITTSFIELD TOWNSHIP	41,382,833	42,920,280	403,243	1,019,400			
	Non-PRE/MBT	4,258,901	4,388,252	20,356	95,800			
	PRE/MBT	37,123,932	38,532,028	382,887	923,600			
	R SALINE TOWNSHIP	1,145,799	1,172,117	300	0			
	Non-PRE/MBT	12,200	11,800	300	0			
	PRE/MBT	1,133,599	1,160,317	0	0			
	S YORK TOWNSHIP	135,874,811	156,602,812	1,165,580	19,611,194			
	Non-PRE/MBT	37,559,872	55,999,110	101,700	18,382,900			
	PRE/MBT	98,314,939	100,603,702	1,063,880	1,228,294			
	T AUGUSTA TOWNSHIP	9,631,852	9,676,205	11,800	286,000			
	Non-PRE/MBT	5,829,045	5,797,131	10,600	285,300			
	PRE/MBT	3,802,807	3,879,074	1,200	700			

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
81120	SALINE SCHOOLS	1,750,880,021	1,840,364,091	20,342,823	61,820,529	0.9964	0.9730	
	Non-PRE/MBT	375,215,467	402,835,148	904,099	18,398,295	0.9970	0.9737	
	PRE/MBT	1,375,664,554	1,437,528,943	19,438,724	43,422,234			
18	SALINE CITY	421,670,781	452,897,020	4,101,602	19,860,371			
	Non-PRE/MBT	118,969,524	129,528,746	23,887	3,940,145			
	PRE/MBT	302,701,257	323,368,274	4,077,715	15,920,226			
L	PITTSFIELD TOWNSHIP	601,511,027	624,354,272	14,125,330	25,825,950			
	Non-PRE/MBT	175,721,463	183,661,638	586,774	7,179,050			
	PRE/MBT	425,789,564	440,692,634	13,538,556	18,646,900			
M	LODI TOWNSHIP	346,992,062	363,025,784	945,350	6,789,174			
	Non-PRE/MBT	40,350,286	44,633,740	113,000	2,846,800			
	PRE/MBT	306,641,776	318,392,044	832,350	3,942,374			
N	FREEDOM TOWNSHIP	4,819,252	4,925,357	2,700	300			
	Non-PRE/MBT	809,678	822,166	2,700	300			
	PRE/MBT	4,009,574	4,103,191	0	0			
Q	BRIDGEWATER TOWNSHIP	16,958,615	17,829,675	501,950	1,257,800			
	Non-PRE/MBT	2,523,533	2,907,511	7,200	346,300			
	PRE/MBT	14,435,082	14,922,164	494,750	911,500			
R	SALINE TOWNSHIP	99,253,166	103,711,044	395,652	2,773,500			
	Non-PRE/MBT	20,075,697	21,742,013	77,002	1,825,200			
	PRE/MBT	79,177,469	81,969,031	318,650	948,300			
S	YORK TOWNSHIP	259,675,118	273,620,939	270,239	5,313,434			
	Non-PRE/MBT	16,765,286	19,539,334	93,536	2,260,500			
	PRE/MBT	242,909,832	254,081,605	176,703	3,052,934			
81140	WHITMORE LAKE SCHOOLS	355,462,842	273,844,585	1,021,660	4,595,862	IC	IC	
	Non-PRE/MBT	75,050,296	80,274,322	171,948	2,179,000	IC	IC	
	PRE/MBT	280,412,546	193,570,263	849,712	2,416,862			
	(from WASHTENAW)	261,038,038	273,844,585	1,021,660	4,595,862			
	Non-PRE/MBT	75,050,296	80,274,322	171,948	2,179,000			
	PRE/MBT	185,987,742	193,570,263	849,712	2,416,862			
	(from LIVINGSTON COUNTY)	94,424,804	0	0	0			
	Non-PRE/MBT	0	0	0	0			
	PRE/MBT	94,424,804	0	0	0			
B	NORTHFIELD TOWNSHIP	257,411,655	270,138,699	1,020,860	4,575,762			
	Non-PRE/MBT	74,179,768	79,377,066	171,148	2,158,900			
	PRE/MBT	183,231,887	190,761,633	849,712	2,416,862			
C	WEBSTER TOWNSHIP	3,626,383	3,705,886	800	20,100			
	Non-PRE/MBT	870,528	897,256	800	20,100			
	PRE/MBT	2,755,855	2,808,630	0	0			
WAYNE COUNTY								
82100	PLYMOUTH SCHOOLS	150,037,041	154,029,756	1,690,379	2,697,920	I.C.	I.C.	
	Non-PRE/MBT	36,056,831	36,381,484	1,281,366	1,485,180	I.C.	I.C.	
	PRE/MBT	113,980,210	117,648,272	409,013	1,212,740			
A	SALEM TOWNSHIP	111,551,863	114,402,614	1,430,608	2,032,700			
	Non-PRE/MBT	28,838,063	28,771,951	1,248,196	1,087,700			
	PRE/MBT	82,713,800	85,630,663	182,412	945,000			
J	SUPERIOR TOWNSHIP	38,485,178	39,627,142	259,771	665,220			
	Non-PRE/MBT	7,218,768	7,609,533	33,170	397,480			
	PRE/MBT	31,266,410	32,017,609	226,601	267,740			

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
82390	NORTHVILLE SCHOOLS	22,628,815	22,182,673	464,652	489,350	I.C.	I.C.	
	Non-PRE/MBT	10,081,903	9,850,739	66,502	131,750	I.C.	I.C.	
	PRE/MBT	12,546,912	12,331,934	398,150	357,600			
	A SALEM TOWNSHIP	22,628,815	22,182,673	464,652	489,350			
	Non-PRE/MBT	10,081,903	9,850,739	66,502	131,750			
	PRE/MBT	12,546,912	12,331,934	398,150	357,600			
82430	VAN BUREN SCHOOLS	110,624,652	136,585,920	3,934,588	27,159,230			
	Ad Valorem Minus RZ	95,624,652	110,761,020	3,934,588	16,334,330	I.C.	I.C.	
	Non-PRE/MBT	71,784,076	94,742,758	54,289	21,354,600	I.C.	I.C.	
	PRE/MBT	38,840,576	41,843,162	3,880,299	5,804,630			
	K YPSILANTI TOWNSHIP	110,624,652	136,585,920	3,934,588	27,159,230			
	Ad Valorem Minus RZ	95,624,652	110,761,020	3,934,588	16,334,330			
	Non-PRE/MBT	71,784,076	94,742,758	54,289	21,354,600			
	PRE/MBT	38,840,576	41,843,162	3,880,299	5,804,630			
LIBRARIES								
	ANN ARBOR DISTRIC LIBRARY	9,025,035,627	9,541,791,497	75,924,720	306,523,578	0.9923	0.9690	
	CHELSEA DISTRICT LIBRARY	907,926,367	948,561,413	14,256,676	31,550,852	0.9979	0.9745	
	DEXTER DISTRICT LIBRARY	1,332,417,299	1,335,548,995	6,240,840	39,322,375	IC	IC	
	(from WASHTENAW)	1,267,363,741	1,335,548,995	6,240,840	39,322,375			
	(from LIVINGSTON COUNTY)	65,053,558	0	0	0			
	MANCHESTER DISTRI LIBRARY	404,889,124	449,651,678	6,960,575	42,172,396	1.0000	0.9766	
	MILAN PUBLIC LIBRARY	157,809,705	104,640,789	1,121,222	1,911,588	IC	IC	
	(from WASHTENAW)	100,134,127	104,640,789	1,121,222	1,911,588			
	(from MONROE COUNTY)	57,675,578	0	0	0			
	NORTHFIELD AREA LIBRARY	352,930,107	369,649,968	1,246,257	5,987,804	0.9903	0.9671	
	SALEM-SOUTH LYON LIBRARY	720,803,905	750,083,593	4,860,232	14,560,558	0.9967	0.9734	
	(from WASHTENAW)	361,684,685	372,163,533	2,457,186	7,405,878			
	(from OAKLAND COUNTY)	359,119,220	377,920,060	2,403,046	7,154,680			
	SALINE DISTRICT LIBRARY	1,750,880,021	1,840,364,091	20,342,823	61,820,529	0.9964	0.9730	
	YPSILANTI DISTRIC LIBRARY	1,936,594,897	2,077,663,473	36,362,795	114,215,274			
	Ad Valorem Minus RZ	1,921,128,389	2,051,378,197	36,362,795	103,390,374	0.9908	0.9675	
AUTHORITIES								
	AATA - AA CITY ONLY	5,786,512,613	6,148,313,001	43,510,109	215,181,993	0.9912	0.9680	1.0000
	AAATA - AAC, YPCIT, YPTWP	7,391,561,197	7,882,592,954	73,029,140	319,702,309	0.9909		
	Ad Valorem Minus RZ	7,376,094,689	7,856,307,678	73,029,140	308,877,409	0.9908	0.9676	1.0000
	CHELSEA AREA FIRE AUTHORI	857,188,166	895,487,611	14,260,782	30,836,482	0.9983	0.9749	1.0000
	HURON CLINTO METRO AUTH	16,626,775,031	17,620,952,152	167,953,960	663,724,498			
	Ad Valorem Minus RZ	16,611,308,523	17,594,666,876	167,953,960	652,899,598	I.C.	I.C.	I.C.
	YPSILANTI COMM UTILITIES	1,605,048,584	1,734,279,953	29,519,031	104,520,316			
	Ad Valorem Minus RZ	1,589,582,076	1,707,994,677	29,519,031	93,695,416	0.9896	0.9664	1.0000
	CHELSEA CITY DDA	14,702,245	15,006,824	595,450	594,120	1.0000	0.9788	1.0000
	MILAN CITY DDA	3,695,519	3,682,001	13,064	75,376	IC	IC	I.C.
	(from WASHTENAW)	3,501,172	3,682,001	13,064	75,376			
	(from MONROE COUNTY)	194,347	0	0	0			
	YPSILANTI CITY DDA	24,941,180	24,851,366	790,300	399,900	1.0000	0.9877	1.0000

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

Code Number	Taxing Jurisdiction	2018 TAXABLE VALUE as of 05/29/2018	2019 TAXABLE VALUE as of 05/28/2019	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.024		Truth In Assessing /Equalization 211.34
						2019		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	
COMMUNITY COLLEGES								
	OAKLAND COMMUNITY COLLEGE	267,625,780	278,553,006	559,168	5,000,436	I.C.	I.C.	
	WASHTENAW COMMUNITY COLLEGE	16,278,294,292	17,259,655,826	166,674,333	657,179,222			
	Ad Valorem Minus RZ	16,262,827,784	17,233,370,550	166,674,333	646,354,322	0.9937	0.9704	
	SCHOOLCRAFT COMMUNITY COLLEGE	80,854,959	82,743,320	720,459	1,544,840	I.C.	I.C.	
INTERMEDIATE SCHOOLS								
	INGHAM ISD	31,565,848	32,497,650	56,955	263,700	I.C.	I.C.	
	Jackson ISD	14,764,465	15,264,388	4,290	55,025	I.C.	I.C.	
	Lenawee ISD	67,491,106	70,084,480	522,287	1,988,932	I.C.	I.C.	
	Livingston ISD	30,562,810	31,593,386	119,398	399,520	I.C.	I.C.	
	Oakland ISD	301,528,077	312,460,189	766,268	5,912,270	I.C.	I.C.	
	WASHTENAW ISD	16,457,772,403	16,846,253,710	160,395,143	624,758,551			
	Ad Valorem Minus RZ	16,457,305,895	16,845,793,334	160,395,143	624,758,551	IC	IC	
	(from WASHTENAW)	15,897,572,217	16,846,253,710	160,395,143	624,758,551			
	Ad Valorem Minus RZ	15,897,105,709	16,845,793,334	160,395,143	624,758,551			
	(from JACKSON COUNTY)	42,875,331	0	0	0			
	(from LIVINGSTON COUNTY)	159,478,362	0	0	0			
	(from MONROE COUNTY)	192,045,855	0	0	0			
	(from WAYNE COUNTY)	165,800,638	0	0	0			
	Wayne ISD	283,290,508	312,798,349	6,089,619	30,346,500			
	Ad Valorem Minus RZ	268,290,508	286,973,449	6,089,619	19,521,600	I.C.	I.C.	

INSTRUCTIONS:

This form is to be completed by the county equalization director for all taxing jurisdictions which levy a property tax in his/her county. This form is to be filed with each unit of local government and with the State Tax Commission. Also provide a copy of this form to the equalization director of each county which shares an intercounty taxing jurisdiction.

On this initial computation form, the 2019 millage reduction fraction (MRF) can be calculated only for taxing jurisdictions located exclusively within a single county. This will include the county unit as well as all townships and nearly every city and village. The MRF for a school district which is not fractional with any other county can also be calculated and listed on the form.

For any taxing jurisdiction which extends into one or more counties, leave the MRF blank and enter the notation "IC" for intercounty.



Resolution No. 2019-092
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Public Hearing for "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2018-2019 and FY 2019-2020, be officially closed.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-092



Resolution No. 2019-093
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled "2019-2020 Tax Levy Ordinance", be approved on First Reading.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-093



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
ORDINANCE NO. 1338**

An Ordinance Entitled "Ord 1338"

THE CITY OF YPSILANTI ORDAINS:

A general operating millage rate of 18.3137 mills (.0183137 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

CITY MILLAGE	MILLAGE RATE
GENERAL OPERATING	18.3137
POLICE & FIRE PENSION	6.4768
POLICE & FIRE OPEB	3.9334
SANITATION	2.6778
STREET IMPROVEMENT 3	0
WATER STREET LTGO RFDG BOND 2016A (VOTED IN AUGUST 8, 2017)	2.1063
PUBLIC TRANSIT (VOTED IN NOVEMBER 2010)	.9424
TOTAL	34.4504
DDA OPERATING MILLAGE	
1983 MICH AV	1.7824
2003 MICH AV	1.7824
DEPOT TOWN	1.7824
WEST CROSS	1.7824
DOWNTOWN	1.7824
WATER STREET	1.7824

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2019

Andrew Hellenga, City Clerk

#Ordinance No. 1338-Ord 1338

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw
Legal News on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting
of the City Council held on the ____ day of _____, 2019.

Andrew Hellenga, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____

#Ordinance No. 1338-Ord 1338

**CITY and DDA
TAX MILLAGE 2018 and 2019**

MILLAGE	2018	2019	Increase (Decrease)
CITY			
GENERAL OPERATING	18.5287	18.3137	(0.2150)
POLICE & FIRE PENSION	8.2999	10.4102	2.1103
PUBLIC TRANSIT	0.9535	0.9424	(0.0111)
SANITATION	2.7093	2.6778	(0.0315)
STREET IMPROVEMENT	2.0028		(2.0028)
WATER STREET 2016A	2.1258	2.1063	(0.0195)
CITY Total	34.6200	34.4504	(0.1696)
DDA			
1983 MICH AV	1.7824	1.7824	0.0000
2003 MICH AV	1.7824	1.7824	0.0000
DEPOT	1.7824	1.7824	0.0000
WATER	1.7824	1.7824	0.0000
WEST CROSS	1.7824	1.7824	0.0000
DDA Total	8.9120	8.9120	0.0000

The City fully paid off it's Street Improvement Debt in FY 18-19 and will be taken out of the tax millage rate of the City for 2019. Also, there will be a Millage Reduction Fraction of .9884 which will reduce City's General Operating and Sanitation Millage.

The Police & Pension Millage will increase by 2.1103 due to an increase in the Annual Actuarially Determined Contribution required from the City.

Overall, there will be a 0.1696 decrease in the City's Tax Millage and no change on the DDA's operating mills.



Resolution No. 2019-094

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the proposed ordinance entitled "2019-2020 Tax Levy Ordinance", be officially closed.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this day of

#Resolution No. 2019-094



Resolution No. 2019-095
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2019-096, approving the minutes of April 16, 2019.**
2. **Resolution No. 2019-097, approving appointments to Boards and Commissions.**
3. **Resolution No. 2019-098, approving a budget amendment for FY 2018-2019 of \$90,863.49**
4. **Resolution No. 2019-099, approving the purchase of two 2019 Dodge Chargers for the Police Department.**

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-095



Resolution No. 2019-096
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of April 16, 2019 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-096



MINUTES REGULAR COUNCIL Meeting

7:00 PM - Tuesday, April 16, 2019
Council Chambers

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, April 16, 2019, at 7:00 PM, in the Council Chambers, with the following members present:

PRESENT: Mayor Beth Bashert, Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Council Member Nicole Brown, Council Member Lois Richardson, and Council Member Anthony Morgan

ABSENT: Council Member Pete Murdock

I CALL TO ORDER

The meeting was called to order at 7:00 p.m.

II INVOCATION

III PLEDGE OF ALLEGIANCE

- a) I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

IV AGENDA APPROVAL

- a) Mayor Bashert requested a motion to approve the agenda.

Mayor Pro-Tem Richardson moved, seconded by Council Member Brown to add a resolution approving the extension of Sam Jones-Darling's term to the Human Relations Commission for sixty days.

Mayor Bashert stated the power of appointment sits with the Mayor, and asked the City Attorney for his insight. City Attorney Barr agreed. Mayor Bashert stated she does not wish to extend the term of Mr. Jones-Darling because of the precedent it sets.

Nicole Brown moved to approve the agenda Anthony Morgan seconded the motion.

CARRIED. 5 to 1.

Nicole Brown

For

Anthony Morgan	For
Beth Bashert	For
Jennifer Symanns	For
Steven Wilcoxon	For
Lois Richardson	Against

V INTRODUCTIONS

Mayor Bashert introduced the following individuals; Preservation Planner Scott Slagor, City Planner Bonnie Wessler, Community Development Manager/DDA Director Christopher Jacobs, City Manager Frances McMullan, City Clerk Andrew Hellenga, City Attorney John Barr, Staff Member Joe Taylor for State Rep Ronnie Peterson, Interim Fire Chief Ken Hobbs, OHM Engineer Kent Early, City Lobbyist Kirk Profitt, Ford Lake Dam Operator Mike Saranen, Parks and Rec Commission Chair Even Sweet, HRC Chair Sam Jones-Darling, and other city residents.

VI PRESENTATIONS

- a) Proclamation Honoring Council Member Pete Murdock for his years of dedicated service to Ypsilanti

Mayor Bashert read aloud a proclamation in honor of Council Member Murdock.

Joe Taylor read a proclamation prepared by State Rep. Ronnie Peterson's Office.

- b) Update from from City Lobbyist - Kirk Profit, Governmental Consultant Services Inc.

GCSI Lobbyist Kirk Profitt provided Council an update of State activities.

Mayor Pro-Tem Richardson applauded Mr. Profitt for the city receiving full funding for fire protection of Eastern Michigan University. The city has fought for that for a long time. Mr. Profitt replied that initiative was began by former Mayor Farmer, and Ypsilanti led the way for that issue.

Mayor Bashert stated she has witnessed fee increases while visiting the Secretary of State for hybrid and alternative fuel vehicles. She asked if the purpose is to try and recover lost revenue at the gas pump. Mr. Profitt replied the taxable event is when a gallon of gas is sold, meaning when fewer gallons of gas are sold the Transportation Budget decreases.

Mayor Pro-Tem Richardson asked for Mr. Profitt to push to improve the crossing light at Michigan and Hamilton at Towne Center. The area is not safe for senior citizens to cross. She added it is time for the state to discuss removing term limits. The staff that has helped new legislature members learn the process, and there is less and less institutional knowledge. Mr. Profitt

responded there has always been discussion regarding term limits, but the legislature does not believe it is politically viable.

Council Member Morgan asked how often is funding for fire protection transferred from the state to the city. Mr. Profitt responded annually.

Mayor Pro-Tem Richardson stated in the past Mr. Profitt used to have breakfast with Council Members, and asked if that would be re-instituted. Mr. Profitt responded in the affirmative.

- c) Department of Natural Resources Fisheries regarding the Peninsular Dam - Sara Thomas, DNR

DNR Representative Sara Thomas provided a presentation regarding how the removal of Peninsular Dam could effect the ecology of the river.

Mayor Pro-Tem Richardson stated if fishing is improved along the river the fish are not safe to eat. Ms. Thomas responded that problem is slowly correct itself, and optimistically estimated the problem should be resolved in two to three years.

Council Member Wilcoxen stated there is misinformation of what will happen if the sentiment is flushed if the dam is removed. Ms. Thomas responded the contaminants are water soluble, and will not have that great of an impact. Mr. Wilcoxen asked the likelihood is that there are walleye in the river. Ms. Thomas responded there is potential people stocked the river with walleye.

- d) Peninsular Dam Emergency Action Plan - Interim Fire Chief Ken Hobbs & Mike Saranen, Ford Lake dam Operator.

Interim Fire Chief Ken Hobbs & Mike Saranen, Ford Lake dam Operator provided a presentation regarding the an emergency action plan for the failure of the Peninsular Dam.

Council Member Symanns asked if the areas illustrated on the map would be considered flood plains. Mr. Saranen responded in the affirmative.

Mayor Bashert asked how an imminent failure would be recognized. Interim Chief Hobbs responded the Peninsular Dam is not actively monitored, and would be activated by a bystander notices something amiss. Ms. Bashert responded there is the potential that if there is an imminent failure the city might not know one is happening. Mr. Saranen responded in the affirmative, but it would pretend on what time of day it is.

Council Member Wilcoxen asked if the city would receive any information from Ann Arbor about the Superior Dam that could shed light on a potential imminent failure. Mr. Saranen responded it could be, but the city would need to request Ann Arbor add that to there plan.

Council Member Morgan stated a busted plan is better than no plan, but there is a difference between protection and prevention. Mr. Saranen responded detection is the means of recognizing a problem and prevention is activities undertaken to prevent a problem. It comes down to how that is funded, but if the city owns a structure it is responsible for it. Mr. Morgan asked what liability would the city hold if the dam failed. Mr. Saranen responded there would be an investigation to determine leading causes.

Mayor Bashert asked when the last time the dam had repairs. OHM Engineer Kent Early responded any repairs would predate him. City Manager Frances McMullan added it predates her, and she has been with the city twelve years. Mr. Saranen stated there should always be routine maintenance. Mayor Bashert asked if it is possible to stop the flow of water up river from the city. Mr. Saranen replied there would not be enough time if there is a failure to stop the flow of the river.

Mayor Pro-Tem Richardson stated the city is examining either the repair or removal of the dam. She asked how the removal of the dam would effect down stream from the city. Mr. Saranen responded he is not sure if there would be an impact.

Mayor Bashert asked about insurance for Peninsular Dam given its current high risk rating. Ms. McMullan responded the city is not able to find a company to underwrite the dam. Mr. Saranen replied that is a reason to have an emergency plan in place.

Council Member Brown asked what resources would be needed to create the emergency action plan. Mr. Saranen replied it should not be too costly, the city would just need the inundation maps. It should take roughly two to three months, and the plan could be updated.

VII PUBLIC COMMENT (3 MINUTES)

1. Mark Hergott, 111 Miles, stated the city is hiring more police officers and is concerned of creating a paramilitary force. He stated recently someone drove onto the Border to Border Trail and the police followed. It might have been a better decision to have bollards there instead of the police driving on the trail.
2. Alex Ball, 416 N Huron #2, stated dogs off leashes is becoming a safety issue, and he has been told police will not respond. There are only two animal control officers employed by the county, which creates a long response time.
3. Kari Burton, 102 Spring, asked for the Truck Route Ordinance to be revisited. She explained truck traffic is often diverted down Spring Street at late hours during the night. She asked that a remedy to the problem be developed.
4. Barb Basset, 706 Virginia, stated large dogs off their leashes has become a problem and could lead to someone getting hurt. She asked for better signage of the rules.

5. Bryan Foley, 425 Ainsworth, stated he is hear to discuss Resolution No. 2019-086 and is against its passage. He stated the current strains of marijuana are far more potent then what they used to be, and are posing a health risk.
6. The Cream Inc. Representation, informed Council about their non-profit organizations practices.
7. Amber Fellows, Ward 3, invited all to attend the Housing Affordability Forum. She stated the Mayor has been negligent in the appointment of HRC Commissioners. She asked for the appointment of Sam Jones-Darling.
8. William Simmons, 128 Bell, asked about the contamination testing regarding the purchase of 30 Kramer.
9. Sam Jones-Darling, Ward 3, stated Council has the right to extend a term of Board or Commissioner. He stated the Mayor is attempting to starve the Human Relations Commission. He believes that be adding a youth member to the HRC on top of the nine members is a violation of the Charter.
10. Desirae Simmons, Ward 3, supported a sixty day extension of Sam Jones-Darling's term on the Human Relations Commission. She asked about pedestrian safety regarding the parking strategy. She asked Council to consider an ordinance requiring drivers to stop for pedestrians. She quoted Council Member Murdock "he is just a regular guy trying to make a change".
11. Brian Geiringer, 415 Pearl, asked that the term of Sam Jones-Darling be extended, and explained he is invaluable to the HRC. He asked for Council to take there time in deciding what to do with the dam. The cost to remove the dam could be used for Water Street.

Mayor Pro-Tem Richardson asked what could be done to stop trucks from traveling on Spring St. during the night. City Attorney John Barr recommended having staff review the ordinance. City Manager McMullan agreed. Ms. Richardson asked if there is something that can be done about dogs off their leashes. Mr. Barr responded it is a difficult situation, but he will examine potential strategies. Ms. Richardson stated she would like to have the discussion prior to budget sessions.

VIII ORDINANCE FIRST READING

- a) Application for Conditional Rezoning: 9 Casler
 1. Resolution No. 2019-076, determination
 2. Open public hearing
 3. Resolution No. 2019-077, close public hearing

City Planner Bonnie Wessler provided a synopsis to why this has been submitted.

Mayor Bashert asked if the facility will continue providing services if they are denied. Ms. Wessler responded no. Ms. Bashert asked how long has the facility been in operation without proper zoning. Ms. Wessler responded she is unable to identify how long. Ms. Bashert asked if the number of police calls to the facility is typical. Ms. Wessler responded there are not enough facilities in the city to make that determination.

Council Member Morgan asked how many people are currently residing in the facility. Ms. Wessler replied the maximum, if approved, would be eight.

Mayor Bashert asked if denied could the facility relocate to another building in the city. Ms. Wessler responded in the affirmative.

Public Hearing

1. Mark Hergott, 111 Miles, stated his concern is for the clients of the facility. If the application is denied are they going to be denied housing.
2. Sam Jones-Darling, Ward 3, appreciates the Planning Commission is looking into occupancy, considering gentrification and laws considering occupation. he recommended the application be denied.

Council Member Brown moved to approve resolution No. 2019-077 to close the Public Hearing. Seconded by Council Member Symanns.

CARRIED. 6 to 0

Council Member Wilcoxon asked if the clients were placed there by the state. Ms. Wessler responded she believes it was by a probation officer.

Mayor Pro-Tem Richardson stated the facility is a a single family residential neighborhood, and did not talk to the neighbors.

Nicole Brown moved to approve Resolution No 2019-076 Jennifer Symanns seconded the motion.

CARRIED. 6 to 0.

Beth Bashert	For
Jennifer Symanns	For
Steven Wilcoxon	For
Nicole Brown	For
Lois Richardson	For
Anthony Morgan	For

IX CONSENT AGENDA

- a) Resolution No. 2019-078, approving the Consent Agenda.

Jennifer Symanns moved approve Resolution No. 2019-078 Nicole Brown seconded the motion.

CARRIED. 6 to 0.

Beth Bashert	For
---------------------	------------

Jennifer Symanns	For
Steven Wilcoxen	For
Nicole Brown	For
Lois Richardson	For
Anthony Morgan	For

- b) Resolution No. 2019-079, approving the minutes of April 2, and April 3, 2019.
- c) Resolution No. 2019-080, approving a Charitable Gaming License for the Corner Health Center.

X RESOLUTIONS/MOTIONS/DISCUSSIONS

- a) Resolution No. 2019-081, authorizing the City Manager to make application to MDOT for the Forest Street bridge for FY 2022.

Council Member Wilcoxen asked how this bridge ranks among other city bridges. He added he had no idea the Forest Street bridge was in such bad condition. OHM Engineer Kent Early stated the Forest Street bridge had its superstructure replaced in 1995. Unfortunately, the substructure has not been replaced since construction in the 1960s.

Council Member Morgan asked if the substructure on the Cross Street bridge built at the same time. Mr. Early responded in the affirmative, however, it is in much better condition. Mr. Morgan asked if there is a process to maintain the bridges to ensure the problems are not so imminent. Mr. Early responded in the affirmative, but there are many more permits the city would need to do so. Mr. Morgan asked the time frame for erosion. Mr. Early responded this application is for MDOT 2022, and if repairs are not done ahead of that the bridge would need to be narrowed.

Jennifer Symanns moved to approve Resolution No. 2019-081 Anthony Morgan seconded the motion.

CARRIED. 6 to 0.

Jennifer Symanns	For
Anthony Morgan	For
Beth Bashert	For
Steven Wilcoxen	For
Nicole Brown	For
Lois Richardson	For

- b) Resolution No 2019-082 approving the updated Historic District Commission Rules and Regulations

Preservation Planner Scott Slagor provided an overview to why this has been submitted for approval.

Mayor Bashert stated the Historic District is a jewel of the city, and appreciates the work that went into these updates.

Anthony Morgan moved approve Resolution No. 2019-082 Nicole Brown seconded the motion.

CARRIED. 6 to 0.

<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>For</i>
<i>Steven Wilcoxon</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

- c) Resolution No. 2019-083, authorizing the Park Improvement Cost Schedule.

Council Member Wilcoxon moved to extend the meeting until 10:30 p.m. Seconded by Council Member Morgan.

On a voice vote, the motion carried, and the meeting was extended.

Community Development Manager/DDA Director provided a presentation regarding proposed updates to the park system.

Council Member Wilcoxon asked if the lights could be fixed in Riverside Park, as well as the path. He asked if it could be added to the budget. Mr. Jacobs stated replacing path increases costs dramatically, he sees it more as a phase two project. Mayor Pro-Tem Richardson asked if the lights could be repaired. Mr. Jacobs responded he would follow up with the Department of Public Services. Mr. Wilcoxon stated the dilapidated path also causes a drainage issue in the park. The issue is further exacerbated when vehicles drive into the park for various festivals. He asked if the path will be upgraded to withstand the extra damage caused by that. Mr. Jacobs stated he does not believe the Border to Border Trail improvements had begun in Frog Island, but will result in significant improvements. He added he is aware of the drainage issues of Riverside, and as a part of repaving the park different strategies could be used to alleviate that problem.

Council Member Symanns stated this is a quality of life issue, and if approved tonight what would be the timeline for completion. Mr. Jacobs responded staff would be aggressive and hopes to have the project completed by the end of the Fiscal Year.

Council Member Morgan asked if during the second phase benches could include dedication to those that have had a positive effect on the city. Mr. Jacobs responded in the affirmative.

Mayor Bashert commented to keep in mind Council's goal is to expand the public recycling dumping. She believes this will be a very positive for the city.

Mr. Barr asked the heading of the resolution be amended to read "City Council" instead of the "Parks and Recreation Commission".

Council Member Wilcoxen accepted the friendly amendment.

Mayor Pro-Tem Richardson accepted the friendly amendment.

Steven Wilcoxen moved approve Resolution No. 2019-083 Lois Richardson seconded the motion.

CARRIED. 6 to 0.

<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>For</i>
<i>Steven Wilcoxen</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

- d) Resolution No. 2019-084, adopting the Ypsilanti Central Business District Parking Study and Strategy.

Council Member Wilcoxen moved to extend the meeting until 11:30 p.m. Seconded by Council Member Brown.

On a voice vote, the motion carried, and the meeting was extended. Mayor Pro-Tem Richardson and Council Member Morgan dissented.

Council Member Wilcoxen stated he is not certain he is in favor of the recommendation to have a parking manager, because he has not seen budgeting for a new staff person. Mayor Bashert responded it should be presented during the next budgeting session. Mr. Wilcoxen asked how that position would be funded. Ms. Wessler responded through the revenue generated by the parking system. Mr. Wilcoxen stated addressing the low hanging fruit such as re-stripping the lots and improving ADA parking is his goal. Council Member Symanns agreed, and added improving signage. Mr. Jacobs stated changing signage in the lots is based on policy, and the Parking Manager would play a role in policy development. Ms. Wessler stated low hanging fruit would be to remove out of date signage.

Mayor Pro-Tem Richardson stated this city has been declared a walkable city, and while parking is needed, she is not in favor of increasing parking past a certain level. Ms. Wessler responded that is core to this policy.

Council Member Wilcoxen stated when he examined the maps he understood there is not a shortage of parking. A big part of solving this problem is private and public partnerships. He feels there was a lot missing from the study and does not believe more parking is needed in the city. Ms. Wessler agreed there is not a quantity problem, there is a management problem.

Jennifer Symanns moved approve Resolution No. 2019-084 Nicole Brown seconded the motion.

CARRIED. 6 to 0.

<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>For</i>
<i>Steven Wilcoxen</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

- e) Resolution No. 2019-085, approving the Employment Contract for Andrew Hellenga, Ypsilanti City Clerk

Mr. Barr provided an update to why this has been submitted for approval.

Lois Richardson moved to approve Resolution No. 2019-085 Steven Wilcoxen seconded the motion.

CARRIED. 6 to 0.

<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>For</i>
<i>Steven Wilcoxen</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

- f) Resolution No. 2019-086, directing the City Attorney and staff to continue negotiations to complete the sale of 30 Kramer and provide final documents for City Council approval.

Mayor Pro-Tem Richardson moved to approve resolution No. 2019-086, seconded by Council Member Brown.

Mr. Barr provided an overview to why this has been submitted for approval.

Mayor Pro-Tem Richardson read allowed a statement prepared by Planning Commissioner Michael Simmons. She asked if there is potential to divide the parcel and only sell half of 30 Kramer. Mr. Barr stated the dispensary land is divided into two portions, one to the north and one to the south. All of the construction will be south of city land. The plan is to sell the land but restrict it.

Council Member Wilcoxon stated the resolution is to sell the entire parcel. Mr. Barr responded in the affirmative. Mr. Wilcoxon stated the interested party is interested in purchase so they could drive across it, and there would be no construction on the property. Mr. Barr responded the city could include a deed restriction. Mr. Wilcoxon asked why the city does not just sell the little triangle to the purchaser. Mr. Barr responded that would be at the discretion of Council. Mayor Pro-Tem Richardson stated with the opposition of the community, she would rather see the parcel divided.

Council Member Symannns stated it would need to be zoned in two different ways, one for where the construction would be be and the other park. Mr. Barr responded it is currently zoned as park land, if the whole parcel was sold he would implement something similar to a conservation easement. Ms. Symannns stated there are several city properties in that neighborhood, and asked if the long term goal is to sell those properties. Economic Development Director Joe Meyers responded the city plans to ownership due to contamination.

Mayor Bashert asked if the business can complete its work without purchasing the property. Mr. Meyers responded in the affirmative.

Council Member Morgan asked if this would increase the businesses operations or increase their capacity. Mr. Meyers responded not per the approved site plan.

Council Member Wilcoxon asked if the lot is just going to stay as is, there is no plan to improve it. Mr. Meyers responded there is a concern about the traffic this project would create. Mr Wilcoxon stated it would not be a permanent traffic issue. Mr. Barr responded in the affirmative. Mr. Wilcoxon asked how long the construction will last. Mr, Barr replied he is not certain.

Mayor Pro-Tem Richardson asked if the road would be removed after the projects completion. Mr. Barr responded if that is the will of Council he can add that to the negotiations.

Council Member Symannns called the question.

Without support the motion failed.

Mr. Barr stated if Council wishes to sell the property approving this would be an indication to move forward with negotiations. The final agreement would come back to Council to approve.

Mayor Pro-Tem Richardson stated she would only vote yes on selling only the triangle portion of the parcel, and the parcel be restored to its original state.

Council Member Morgan asked if leasing the property is an option. Mr. Barr responded in the affirmative. Mr. Morgan asked if this is voted down would it kill the agreement. Mr. Barr responded it would more likely go back to negotiations.

Council Member Brown asked if the resolution could be amended. Mr. Barr responded in the affirmative.

Mayor Bashert asked how long the construction would take. Ms. Wessler responded generally a project of this scale would take a year. Ms. Bashert suggested tabling this resolution and motion to lease the land for a year to the purchaser for \$15,000. Council Member Morgan replied he would suggest \$25,000.

Anthony Morgan moved to table Resolution No. 2019-086 Lois Richardson seconded the motion.

CARRIED. 5 to 1.

<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>Against</i>
<i>Steven Wilcoxon</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

- g)** Resolution No. 2019-086A, directing the City Attorney to begin negotiations to lease 30 Kramer for one year in the amount of \$25,000.

Council Member Wilcoxon stated he is okay with selling the land with the stipulation it cannot be used for anything. The people that live on the street have had to deal with the traffic, and he is not happy the way this occurred. However, he is interested in the revenue the purchase would create, but he could live with leasing the property.

Council Member Syamnns stated she would like to sell the property and remove it from the tax rolls.

Anthony Morgan moved approve Resolution No. 2019-086A Lois Richardson seconded the motion.

CARRIED. 5 to 1.

Beth Bashert	For
Jennifer Symanns	Against
Steven Wilcoxon	For
Nicole Brown	For
Lois Richardson	For
Anthony Morgan	For

- h) Resolution No. 2019-088, approving an amendment to City Manager McMullan's Contract

Mr. Barr provided an overview to why this has been submitted for approval.

Steven Wilcoxon moved approve Resolution No. 2019-088 Jennifer Symanns seconded the motion.

CARRIED. 4 to 0.

Beth Bashert	For
Jennifer Symanns	For
Steven Wilcoxon	For
Nicole Brown	For

XI LIAISON REPORTS

1. SEMCOG Update - Mayor Pro-Tem Richardson stated the Executive Committee meeting is scheduled for April 25th.
2. Washtenaw Area Transportation Study - None
3. Urban County - None
4. Ypsilanti Downtown Development Authority - Mayor Bashert stated the next meeting is scheduled for April 18th.
5. Ypsilanti Youth Safety Collaboration - Council Member Morgan stated the next meeting is scheduled for April 18th at the Corner Health Center.
6. Friends of Rutherford Pool - Mayor Bashert stated the pool are working on the next steps for constuction.
7. Housing Equity Leadership Team - None

XII COUNCIL PROPOSED BUSINESS

- a) Symanns

1. Asked that Council revisit what it can do about dogs off leashes.
2. Asked when the meet and greet for the City Manager and City Clerk would be held.

- b) Brown

1. Stated she would be sending a doodle poll to schedule the meet and greet for the City Manager and City Clerk.

c) Wilcoxon

1. Stated he attended the SEMCOG Leadership training with Mayor Pro-Tem Richardson
2. He has been approached by reporters regarding the Peninsular Dam.

d) Richardson

1. The intersection of Hamilton and Harriet is very hard on a cars tires and asked for something to be done.
2. There is a tree stump on the city's easment at 1055 Madison that needs to be removed.
3. There are potholes on Harriet between Armstrong and Hawkins and asked that they be filled.
4. Asked what the city's current fund balance is.

e) Morgan

1. He will be meeting with the organization Moms Demand Action MDA regarding youth and safety.

XIII COMMUNICATIONS FROM THE MAYOR

1. Thanked the City Manager and Interim Department of Public Services Director for keeping the city clean for First Fridays.
2. She welcomed back Rheagan Basabica as the Finance Director.
3. Asked Council to participate in the Memorial Day procession.
4. Stated she will be forming a Complete Count Committee for the 2020 Census.

XIV COMMUNICATIONS FROM THE CITY MANAGER

1. Informed Council of the dates for the budget hearings.

XV COMMUNICATIONS

Nominations

a) **Sustainability Commission**

Beth Gibbons - (appointment Exp. 5/1/2022)
110 N. Hamilton
Ypsilanti, MI 48197

b) **Parks and Recreation Commission**

Dillon Navarre - (appointment Exp. 7/1/2022)
10 S . Huron
Ypsilanti, MI 48197

c) **Human Relations Commission**

George Hagenauer - (appointment Exp. 5/1/2022)
309 N. Grove
Ypsilanti, MI 48198

- d) Memo Regarding the Peninsular Dam
- e) Recommendation from the Parks and Recreation Commission to remove Commissioner Delois Wilson.
- f) **Budget Sessions**
May 7th - In conjunction with the regular scheduled meeting
May 16th
May 21st - In conjunction with the regular scheduled meeting

XVI PUBLIC COMMENT (3 MINUTES)

- 1. Same Jones-Darling, Ward 3, stated he will be forwarding an ordinance amendment extending the term limit for Human Relations Commissioners to five years. Stated the Ypsilanti membership to the AAATA Board should be increased to two members.
- 2. Mark Hergott, 111 Miles, stated Improving the park system will echo into the future.

XVII REMARKS FROM THE MAYOR

XVIII ADJOURNMENT

- a) Resolution No. 2019-087, adjourning the City Council meeting.

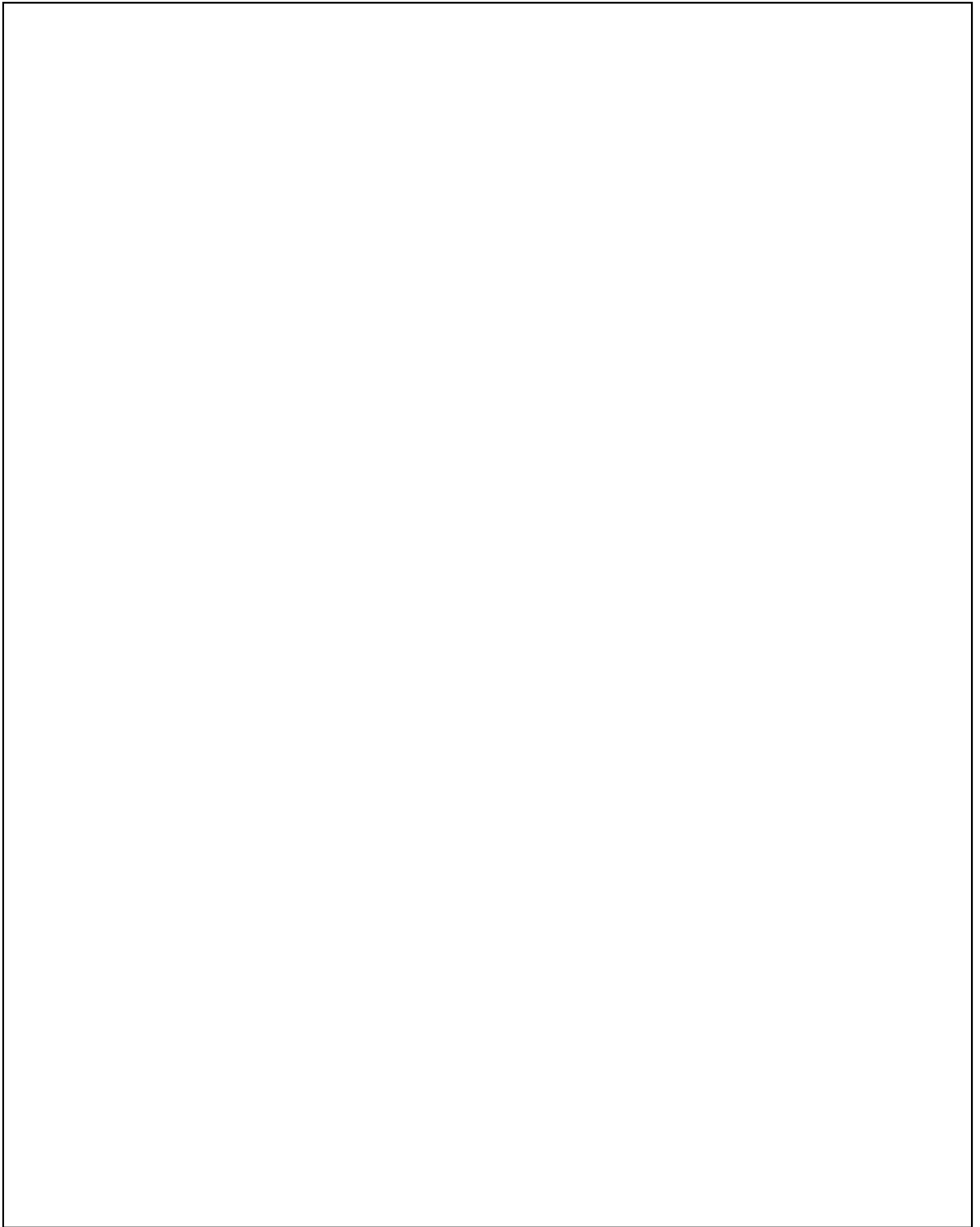
Steven Wilcoxon moved to adjourn the meeting at 11:23 P.M. Nicole Brown seconded the motion.

CARRIED. 6 to 0.

<i>Steven Wilcoxon</i>	<i>For</i>
<i>Nicole Brown</i>	<i>For</i>
<i>Beth Bashert</i>	<i>For</i>
<i>Jennifer Symanns</i>	<i>For</i>
<i>Lois Richardson</i>	<i>For</i>
<i>Anthony Morgan</i>	<i>For</i>

CAO

Mayor





Resolution No. 2019-097
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Beth Gibbons 110 N. Hamilton Ypsilanti, MI 48197	Sustainability Commission	5/1/2022
Dillon Navarre 10 S. Huron Ypsilanti, MI 48197	Parks and Rec Commission	7/1/2022
George Hagenauer 309 N. Grove Ypsilanti, MI 48198	Human Relations Commission	5/1/2022

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-097

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Name	Beth Gibbons
Email Address	[REDACTED]
Address	[REDACTED]
City	Ypsilanti
State	MI
Zip Code	48198
Phone Number	[REDACTED]
Fax Number	Field not completed.
Number of Years in the Community	5
Ward You Live In	3
Education	Masters degree in urban planning/ Grad Certificate in African Studies / BA in Political Science
Occupation	Executive Director of a national non-profit
Employer	American Society of Adaptation Professionals
Are you applying for youth membership?	No
I would like to be considered and could devote sufficient time to serve on the following board or commission:	Sustainability Commission
Party Affiliation	Dem

Field not completed.

Why are you interested in serving on these boards/commissions?

I am interested in serving on the Sustainability Commission because I would like to be more engaged in civic life in Ypsilanti and I believe that my expertise and passion make me a unique candidate to serve on the Commission. I have assisted with the development of climate change action and/or adaptation plans with seven communities and I am deeply steeped in the state of sustainability and climate change action across the United States, in both the public and private sector. I believe that Ypsi's Sustainability Commission and forthcoming Sustainability Plan or strategies for the City can be a foundation for advancing social justice and equity in the community. In my work my organization seeks to advance climate change adaptation that will lead to more equitable, ethical and effective changes in social, environmental and built systems. I will bring this same outlook and passion to this committee.

Work/volunteer experience related to the board or commission:

My professional bio is below. Additionally, I previously served on the Ann Arbor Energy Commission, I am on the Blue Ribbon Committee of the Great Lakes One Water Program, Board of Directors Global Urban Development, and a variety of advisory and planning commissions for cities across the country developing climate action plans. Beth Gibbons is the Executive Director of the American Society of Adaptation Professionals (ASAP). She is responsible for building the capacity of individuals, organizations, and the field of climate change adaptation. She manages ASAP's relationships with its members, board and donors, and facilitates peer learning and networking development among adaptation professionals, and seeks to advance ethical, equitable and effective adaptation practices. Beth brings over a decade of experience in sustainable development and climate adaptation to her role. She has nonprofit management and governance experience and is highly skilled in climate communications, qualitative and quantitative research and analysis, collaborative project management, and stakeholder management. Previously, Beth was Director of the University of Michigan Climate Center and managed NOAA's Great Lakes Regional Integrated Sciences and Assessments Center. She also worked for the Graham Environmental Sustainability Institute as a research specialist, helping develop and implement the Great Lakes Adaptation Assessment for Cities. She served in the Peace Corps in

Agodopke, Togo. Beth earned her undergraduate degree in Comparative Politics from the Catholic University of America and holds a Master of Urban Planning and a Masters Certificate in African Studies from the University of Michigan. Beth is based in Ypsilanti, Michigan.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes

Email not displaying correctly? [View it in your browser.](#)

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Name	Dillon Navarre
Email Address	
Address	
City	YPSILANTI
State	MI
Zip Code	48197
Phone Number	
Fax Number	Field not completed.
Number of Years in the Community	APT. 2S
Ward You Live In	1
Education	Bachelors of Sport Management
Occupation	Account Mangement
Employer	North American Lighting
Are you applying for youth membership?	No
I would like to be considered and could devote sufficient time to serve on the following board or commission:	Parks and Recreation Commission
Party Affiliation	Field not completed.

Field not completed.

Why are you interested in serving on these boards/commissions?

After graduating Eastern Michigan in 2014, I have recently moved back to the area and am committed to giving back into the community that helped shape me as a college student. I am looking to give back to that community and being involved in bettering this community. Being apart of the Parks and Recreation Commission is one avenue I would like to take to help make that happen. This is due to not only my college education background which is in Sport Management but also that I feel that a strong Parks and Recreation Department is one way that government can have a direct impact on its citizens on a daily basis. The Parks and Recreation Department has a such an impact on so many various groups within the community that I feel keeping a strong and vibrant department is paramount to a thriving community.

Work/volunteer experience related to the board or commission:

Bachelors in Sport Management Internship at the City of Jackson's Parks and Recreation Department Internship in the Athletic Department of Spring Arbor University Baseball Umpire and Soccer Referee

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes

Email not displaying correctly? [View it in your browser.](#)

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Name	George Hagenauer
Email Address	██████████
Address	██████████
City	Ypsilanti 48198
State	MI
Zip Code	48198
Phone Number	██████████
Fax Number	Field not completed.
Number of Years in the Community	4 part time and homeowner 1 1/2 full time
Ward You Live In	3
Education	BA Journalism Political Science Sociology
Occupation	retired after about 50 years working with non-profit community groups usually on poverty/education/child care issues
Employer	me- note the part time status in Ypsi was due to completing work at my job in Wisconsin- wife was here I was part owner on the home and was here a lot
Are you applying for youth membership?	No
I would like to be considered and could devote sufficient time to	Human Relations Commission

serve on the following
board or commission:

Party Affiliation

Field not completed.

Field not completed.

Why are you interested in
serving on these
boards/commissions?

I am interested in poverty/human rights issues and have worked in this area professionally or as a volunteer for 50+ years. I am especially interested in how state/federal formulas and funding can be impacted by local governments to improve the conditions of their citizens- the census is one example of this but there are many that probably need to be addressed . Usually there are far more resources impacting a place like Ypsilanti from outside the local budget than inside - developing strategies that leverage/impact the policies controlling those resources is key to helping our low income residents.

Work/volunteer
experience related to the
board or commission:

Helped start (while still in college) worked at the Learning Exchange in Chicago 1970-1974 Worked at the Alternative Schools Network 1975-1980, started/worked at Literacy Volunteers of Chicago 1980-1989 worked at Community Coordinated Child Care on various policy and economy of child care issues 1991-2017 Volunteer work includes rural planning work Springdale Town, SWAPP (A rural progressive network) Illinois State Literacy Board and many activities I can't remember right now as I am not sure where my resume is! - Starting ends dates above may be off by a year as again they are from memory. I am interested in the contradictions between market data and public policies related to poverty and have done a lot of work in that area. I also have experience in running conferences and giving testimony, doing media work, trainings and presentations .

I understand that
appointment to a City of
Ypsilanti board or
commission requires
regular attendance at
board meetings.

Yes

I hereby certify that all of
the information above is
true.

Yes

Email not displaying correctly? [View it in your browser.](#)



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Rebecca Craigmile
DATE: May 7, 2019
SUBJECT: Budget adjustment for Retirement Cash Out FY 2018-19

DESCRIPTION:

Budget adjustment for Retirement Cash Out FY 2018-19

SUMMARY:

Effective April 22, 2019 Joey Knasiak retired from the Fire Department as a Lieutenant. He entered the DROP and was projected to retire no later than January 14, 2021. Due to retiring before the projected DROP date, he is now due to be paid out for his accumulated vacation, sick, and comp time. Please see enclosed for his payroll breakdown. The total of his payout due to retirement is \$90,863.49

RECOMMENDED ACTION: Approval of the budget amendment

ATTACHMENTS:

Resolution and budget amendment worksheet

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019-098
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti budget for FY 2018/2019 did include other projected drop retirements and expenditures; and

WHEREAS, the expenditures projected did not include the retirement of Joey Knasiak for the 2018/2019 FY; and

WHEREAS, the expenditures needs to be amended to include the expenditure of Joey Knasiak retiring in this FY 2018/2019; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the budget amendments worksheet for FY 2018-2019 of \$90,863.49 as attached.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-098

CITY OF YPSILANTI
NOTICE OF TERMINATION

Per notification of the City Manager, please make the following person inactive in the payroll system due to retirement:

NAME: JOEY A KNASIAK
POSITION: LIEUTENANT
DEPARTMENT: FIRE
EMPLOYEE #: 0111
SOCIAL SECURITY #: XXXXXXXXXX
EFFECTIVE DATE: 4/22/2019
HIRE DATE: 1/14/1996

NOTE: As Lieutenant Knasiak is retiring from the Fire Department, he is now due to be paid for 660 hours of accumulated vacation time, 250 hours of comp time, and 2,891 hours of sick time. (4,092 x 70%)

<u>TOTAL HRS</u>	<u>HRLY RATE</u>	<u>TOTAL</u>
660.00	\$23.363	\$15,419.58 VACATION TIME
2864.40	\$23.363	\$66,920.96 SICK TIME
250.00	\$23.363	\$5,840.73 COMP TIME
0.00	\$0.000	\$557.50 FOOD ALLOWANCE
0.00	\$0.000	\$1,121.42 HOLIDAY PAY
0.00	\$0.000	\$1,125.00 EMT ALLOWANCE
0.00	\$0.000	-\$121.70 UNIFORM ALLOWANCE
		<u>\$90,863.49 TOTAL DUE</u>

Lt. Knasiak is due: \$90,863.49 , minus any appropriate deductions.

NOTES:

FLSA Adjustment There is no FLSA Adjustment owed.

Food Allowance = 50 Days x \$11.15/day = \$557.50 (12/6/2018 - 4/17/2019)

Holiday Pay = 144 hours x \$23.363/hour = \$3364.27/12 months = \$280.35/n
\$280.35/month x 4 months (January - April) = \$1,121.42

Uniform Allowance = Paid \$730.22 in July 2018 for 12 months.
\$730.22/12 months = \$60.85/month
\$60.85 x 2 (May & June) = \$121.70 deduction

EMT Allowance - \$1500 annually/12 Months (8/1 - 7/31) = \$125/month
\$125 x 9 months (August - April) = \$1,125.00

APPROVED: _____

DATE: April 24, 2019

FISCAL YEAR:	18/19
FUND:	
DEPT:	HUMAN RESOURCES
REQUESTED BY:	REBECCA CRAIGMILE
DATE:	5/7/2019
AMENDMENT #:	

[illegible]



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Tony Degiusti
DATE: May 7, 2019
SUBJECT: Police Department Vehicle Purchase

DESCRIPTION:
Police Department Vehicle Purchase

SUMMARY:

In the FY 2018-19 budget funds were allocated from the Motor Pool account for the replacement of two police vehicles due to excessive wear, mileage and maintenance costs to safely operate the vehicles. The vehicles are scheduled to be replaced by two 2019 Dodge Chargers. This model of Dodge Charger is specifically designed for police use. It is equipped with all wheel drive for superior handling in all types of weather and will accommodate the current equipment at the police department.

The vehicles were bid according to the City of Ypsilanti Charter and purchasing policies. The bids were public opened at City Hall on May 3, 2019. The vehicle will be purchased for the winning bid pricing of \$55,094.00 total for both vehicles from Suburban Chrysler Dodge Jeep RAM of Ann Arbor.

Action Requested:

Approve the purchase of two (2) 2019 Dodge Chargers from Suburban Chrysler Dodge Jeep RAM of Ann Arbor in the amount of \$55,094.00 to be paid for from the Motor Pool account #641-7-9330-987-10.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



**Resolution No. 2019-099
May 7, 2019**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti Police Department desires to replace two (2) Police Vehicle with 2019 Dodge Chargers, and

WHEREAS, the City of Ypsilanti Police Department has been allocated funds in the FY 2018-19 budget for the purpose of purchasing these vehicles, and

WHEREAS, Suburban Chrysler Dodge Jeep RAM of Ann Arbor, Michigan has provided the winning bid pricing in the amount of \$55,094.00.

THEREFORE BE IT RESOLVED, that the Chief of Police be authorized to sign all necessary documents needed to execute the vehicle purchase.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-099



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Joe Meyers
DATE: May 7, 2019
SUBJECT: Peninsular Park Dam Repair/Removal

DESCRIPTION:
Peninsular Park Dam Repair/Removal

SUMMARY:

Peninsular Paper Dam is located on the Huron River in Ypsilanti, Michigan. The original structure was completed in 1867 to provide power for paper manufacturing. The dam failed in 1918 and was rebuilt two years later. The powerhouse is a prominent feature in the area topped by its iconic, free-standing letters spelling "PENINSULAR PAPER CO. SINCE 1867 YPSILANTI." The dam is classified as a concrete gravity dam that measures 16 feet high with crest length of 290 feet; of which 250 feet is the concrete spillway. The spillway sill extends approximately 25 feet downstream of the crest. The river left (north) end of the spillway ties into a low-level outlet structure, or "floodgate."

The dam has a "high" hazard potential classification, as classified by the US Army Corps of Engineers. Hazard classification relates to the degree of adverse incremental consequences resulting from a failure or mis-operation of a dam. The hazard potential classification does not reflect in any way the current condition of the dam (e.g., safety, structural integrity, flood routing capacity). Dams assigned the high hazard potential classification are those where failure or mis-operation will probably cause loss of human life (2004 Federal Guidelines for Dam Safety). In the state of Michigan, high hazard dams require dam inspections by a licensed professional engineer every three years and the development of an Emergency Action Plan, that describes the actions to be taken in the event of a potential dam failure. The most recent Dam Safety Inspection Report for the dam was completed in July 2016 by the Hydrologic Studies and Dam Safety Unit of the Michigan Department of Environmental Quality. The report indicated that the necessary repairs needed for the dam is estimated over \$750,000. The cost to remove the dam will be approximately \$2,700,000.

A public input session was held in February 2019 and an online survey was opened to get input from the community. Upon completion of the survey, staff and the Huron River Watershed Council has done research to see if there were any maintenance or removal of the dam. Staff could not find any maintenance grants for dams but they did identify many potential funding sources for the removal of the dam.

The potential funding sources for the removal of the dam include but are not limited to; DNR Dam Removal Grant, DNR Aquatic Removal Grant, DNR Appropriation, US Fish and Wildlife/GLRI, Michigan Natural Resources Trust Fund, and Regional and Local Foundations.

Community	Community Cost	Other Sources	Total Cost
Dimondale	\$68,000	\$472,000	\$540,000
Dexter	\$61,977	\$1,269,533	\$1,331,510
Grand Rapids	\$30,000	\$1,270,000	\$1,300,000
Traverse City	\$0	\$5,345,000	\$5,345,000
Flint	\$100,000	\$3,000,000	\$3,100,000

The cost of removal of the dam for the City is approximately \$2,700,000 and a conservative estimate that the city could get \$2,200,000 in funding from various federal and state grants. As listed below, there are over 3 million dollars in funding for removal of the dam as researched by the Huron River Watershed Council. Using our estimate, the city's share would be approximately \$500,000.

DNR Dam removal grant	\$250,000
DNR Aquatic Habitat grant	\$400,000
DNR appropriation	\$1,000,000
US Fish and Wildlife/GLRI	\$500,000
Regional or local foundations: CFSEM, Walters, Frey, Towsley	\$300,000
Michigan Natural Resources Trust Fund for redevelopment of the park and powerhouse	\$300,000
Total	\$3,350,000

ATTACHMENTS:

resolution to repair the Peninsular Park Dam and Resolution to remove the Peninsular Park Dam.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019-100
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has conducted a survey of the Peninsular Park Dam in 2018 to estimate costs to repair or remove the structure; and

WHEREAS, in 2014, the city engineer estimated that the needed repairs to the Peninsular Park Dam was approximately \$659,000 which today would likely exceed over \$750,000; and

WHEREAS, the city desires to maintain their facilities to ensure that city facilities are safe and secure.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF YPSILANTI that the city council approves up to \$775,000 to make the necessary repairs the Peninsular Park Dam as listed in the 2014 opinion of probable construction cost completed by OHM Advisors.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-100



Resolution No. 2019-101
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has conducted a survey of the Peninsular Park Dam in 2018 to estimate costs to repair or remove the structure; and

WHEREAS, in the 2018 study it was estimated that it would cost \$2,700,000 to remove the Peninsular Park Dam; and

WHEREAS, removal of the Peninsular Park Dam would remove a major liability from the city; and

WHEREAS, the city would be eligible for a number of local, state and federal grants to remove a dam.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF YPSILANTI that the city council approves up to \$500,000 for the removal of the Peninsular Park Dam so long as the city applies for the grants to complete the project as listed in the 2014 opinion of probable construction cost completed by OHM Advisors.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 7 day of May 2019

#Resolution No. 2019-101



Resolution No. 2019-102
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, it is necessary to acquire and construct certain improvements to the wastewater treatment plant, consisting of improvements to the west tertiary filter pumps and valves and the fluidized bed incinerator system, together with all necessary appurtenances and attachments thereto (the "Project"), to serve the City and the Charter Township of Ypsilanti (the "Township"); and

WHEREAS, a contract (the "Contract") has been prepared among the City, the Township and the Ypsilanti Community Utilities Authority (the "Authority") whereby the Authority will issue its bonds (the "Bonds") on behalf of the City and the Township to provide for the financing of costs of the Project; and

WHEREAS, this Governing Body has carefully reviewed the Contract and finds that it provides the best means for accomplishing the Project and for providing the needed services.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The Contract is hereby approved and the Mayor and the City Clerk of the City are hereby authorized and directed to execute and deliver the Contract for and on behalf of the City; provided, however, that Contract shall not become effective until the expiration of forty-five (45) days after the publication of the attached notice as a display advertisement of at least ¼ page in size in the *Washtenaw Legal News*, a newspaper of general circulation within the City, which manner of publication is deemed by the Governing Body to be the most effective manner of informing the taxpayers and electors of the City of the details of the proposed Contract and the rights of referendum thereunder.
2. The City Clerk is directed to publish the attached notice in the newspaper above designated as soon as possible after the adoption hereof.
3. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

#Resolution No. 2019-102

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-102



Dedicated to Providing Top Quality, Cost Effective, and
Environmentally Safe Water and Wastewater Services to Our Customers

YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: 734-484-4600
WEBSITE: www.ycua.org

April 25, 2019

VIA EMAIL and USPS

CITY OF YPSILANTI
City Council
One South Huron Street
Ypsilanti, Michigan 48197-5400

CHARTER TOWNSHIP of YPSILANTI
Board of Trustees
7200 South Huron Street
Ypsilanti, MI 48198

Re: **YCUA Wastewater Treatment Plant (WWTP) Improvements SRF Bond Sale
Revision to correspondence dated April 18, 2019**

Dear City Council Members and Township Trustees:

This document is to provide background for the proposed YCUA WWTP improvements projects in the City of Ypsilanti and Charter Township of Ypsilanti.

WWTP Incinerator Rehabilitation

The fluidized bed incinerator system was installed as part of the WWTP expansion that was completed during 2006. The incinerator system contains equipment required to meet air emission criteria included in the Authority's Renewable Operating Permit, such as the primary and secondary heat exchangers and Venturi and tray scrubbers, among numerous others.

1. Relevant Design Parameters

- a. The primary heat exchanger suffered significant failure during 2014. Many of the tubes internal to the vessel used to complete the heat exchange became dislodged and fell. The dislodged tubes were welded back onto the vessel frame. A major portion of the vessel's external steel wall had corroded to the point that it was removed and replaced with new steel. Follow up communication with the primary heat exchanger manufacturer revealed that the design life for heat exchangers can be as short as seven years and usually does not extend longer than 10 years.
- b. The secondary heat exchanger has not experienced failure on a scale anywhere near that of the primary heat exchanger and will remain in place. Several critical expansion joints will also be replaced.

- c. The Venturi scrubber has experienced multiple failures of the external steel surface due to abrasion occurring as the incinerator ash and gasses pass through the vessel.
 - d. Construction is scheduled in accordance with a 4th quarter SRF loan during the 2018 - 2019 fiscal year.
- 2. Controlling Factors
 - a. Removal and replacement of all three items requires complete shutdown of the incinerator for an extended period of time. The Authority has successfully installed a lime stabilization system to allow for landfilling of the material while the incinerator is not operational.
 - b. Removal of the building roof is required as that is the only feasible means of removing the existing equipment and introducing replacement equipment to the facility.
- 3. Sensitive Features - No environmentally-sensitive features will be affected by the proposed work.
- 4. Mitigation of Environmental Impacts - The contract documents will include the necessary details and language to control dust, noise, and soil erosion and sedimentation. Mitigative measures for impacts other than those related to construction operations are not anticipated to be necessary.

The total project cost is estimated at \$3,743,060 and is eligible for funding through the State Revolving Fund (SRF) loan program administered by the Michigan Department of Environmental Quality (MDEQ).

WWTP West Tertiary Filters Improvements

Improvements to the existing west tertiary filter pumps and valves at the WWTP are proposed to improve the effectiveness of filtration and achieve greater flexibility in the operation of the facility. The west tertiary filters are comprised of 12 filters. Two clearwells are located below the filters. Two washwater supply pumps and two surface wash pumps are provided for use during the backwash cycle of the filters. The water used during the backwash operation is drained from the filter to the waste backwash water holding tank. Three waste backwash pumps then transfer the contents from backwash water holding tanks to the primary splitting flumes near the headworks of the WWTP.

1. Relevant Design Parameters

- a. The existing tertiary filters in the west portion of the WWTP, which were installed as part of the original wastewater treatment plant construction and have been in operation since 1982, have continued to become increasingly inefficient over the past decade plus. Consequently, during extreme wet weather conditions, YCUA's west tertiary filters become overwhelmed and suffer a setback to fully treat the secondary effluent. In 2018, the Authority's service area experienced frequent excessive rainfall events, causing a partial bypass of the west tertiary filters. During these rain events, YCUA received an excess of 70 mgd., limiting the Authority's ability to fully treat the secondary effluent through tertiary filtration.
- b. The existing tertiary filters in the west portion of the WWTP use a water backwash supplemented by surface wash agitators and use a "dual media" filter bed consisting of separate layers of sand and anthracite coal. The newer tertiary filters in the east portion of the WWTP employ air-water backwash technology and a single component media filter bed.
- c. The filters now must be backwashed multiple times each day compared to once per day throughout most of their earlier years in service. Frequent backwash cycles affect adjacent processes. Frequent backwash cycles lead to excessive loads on the primary treatment process as well as rapid fluctuations in the wet well at the McGregor effluent pump station.
- d. Construction is scheduled in accordance with a 4th quarter SRF loan during the 2018-2019 fiscal year.

2. Controlling Factors

- a. The tertiary filters remove suspended solids from the secondary effluent that were not removed in the final settling tanks. An ineffective filtration process can adversely affect the downstream disinfection process and the quality of the final effluent.
- b. The configuration of the vast majority of the pumps, piping, and valves is the same on both the west and east portions of the WWTP. The significant differences are that slight modifications will be necessary for the air piping on the west side of the plant and the surface washwater pumps and associated piping will no longer be necessary.
- c. Replacement of the existing filter media and technology can be completed without disrupting service to the entire set of 12 tertiary filters in the west portion of the WWTP.

CITY OF YPSILANTI
City Council
CHARTER TOWNSHIP of YPSILANTI
Board of Trustees
April 25, 2019
Page 4

3. Sensitive Features - No environmentally-sensitive features will be affected by the proposed work.
4. Mitigation of Environmental Impacts - The contract documents will include the necessary details and language to control dust, noise, and soil erosion and sedimentation. Mitigative measures for impacts other than those related to construction operations are not anticipated to be necessary.

The total project cost is estimated at \$4,474,060 and is eligible for funding through the State Revolving Fund (SRF) loan program administered by the Michigan Department of Environmental Quality (MDEQ).

The SRF program is a low-interest loan. For these two projects, combined estimated cost of \$8,217,120, the 2% interest loan through the SRF program will save approximately \$80,000 per year on bond payments or \$1.7 million over the duration of the loan compared to a similar bond issue on the open market. This is based on the project cost being paid back over a period of 20 years with the current open market bond interest rate of 3.5%.

If you have any questions please contact me.

Sincerely,



JEFF CASTRO, Director
Ypsilanti Community Utilities Authority

JC/kks

CITY OF YPSILANTI
City Council
CHARTER TOWNSHIP of YPSILANTI
Board of Trustees
April 25, 2019
Page 5

cc: YCUA Board of Commissioners
Ms. Brenda Stumbo
Ms. Karen Lovejoy Roe
Mr. Larry J. Doe
Ms. Tammie Keen
Ms. Lisa Stansfield
Ms. Frances McMullan
Mr. Andrew Hellenga
Mr. Rheagan Basabica
Mr. Paul Stauder
Mr. Tom Colis
Ms. Sylvia Dimov
Mr. Thomas E. Daniels
Mr. Dwayne Harrigan
Ms. Venita Terry
Mr. Scott D. Westover

NOTICE OF INTENT TO EXECUTE
TAX-SUPPORTED CONTRACT AND OF RIGHT TO
PETITION FOR REFERENDUM THEREON

TO THE TAXPAYERS AND ELECTORS OF
THE CITY OF YPSILANTI,
WASHTENAW COUNTY, MICHIGAN:

PLEASE TAKE NOTICE, the City of Ypsilanti (the "City") has approved by resolution the execution of a contract (the "Contract") with the Ypsilanti Community Utilities Authority (the "Authority") and the Charter Township of Ypsilanti (the "Township") pursuant to Act No. 233, Public Acts of Michigan, 1955, as amended, which Contract provides, among other things, that the Authority will acquire, construct and install certain improvements to the wastewater treatment plant, consisting of improvements to the west tertiary filter pumps and valves and the fluidized bed incinerator system, together with all necessary appurtenances and attachments thereto to service the City and the Township and will issue its bonds in the principal amount not to exceed \$9,500,000 to finance the cost of the acquisition and construction of such wastewater improvements for the City and the Township AND THE CITY WILL PAY TO THE AUTHORITY PURSUANT TO THE CONTRACT THE SUMS NECESSARY TO RETIRE ITS PERCENTAGE SHARE OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS.

CITY'S CONTRACT OBLIGATIONS

It is presently contemplated that the bonds will be in the principal amount of not to exceed \$9,500,000, of which the City's "Local Unit Share" (as that term is defined in the Contract and is based on the City's annual usage of the wastewater system) is initially 24.23%, subject to adjustment annually, will mature serially over a period of not to exceed twenty-five (25) years, and will bear interest at the rate or rates to be determined at the time of sale to the Michigan Finance Authority but in no event to exceed two percent (2.0%) per annum on the balance of the bonds from time to time remaining unpaid. The Contract includes the City's pledge of its limited tax full faith and credit for the prompt and timely payment of the City's obligations as expressed in the Contract. THE CITY WILL BE REQUIRED TO LEVY AD VALOREM TAXES WITHIN APPLICABLE CONSTITUTIONAL, STATUTORY AND CHARTER TAX LIMITATIONS ON ALL TAXABLE PROPERTY WITHIN THE CITY TO THE EXTENT NECESSARY TO MAKE THE PAYMENTS REQUIRED TO PAY ITS SHARE OF THE PRINCIPAL OF AND INTEREST ON THE BONDS IF OTHER FUNDS FOR THAT PURPOSE ARE NOT AVAILABLE. IT IS THE PRESENT INTENT OF THE CITY TO USE THE REVENUES FROM THE CITY DIVISION OF THE AUTHORITY'S SYSTEM TO MAKE THE PAYMENTS REQUIRED TO PAY PRINCIPAL OF AND INTEREST ON THE BONDS.

RIGHT OF REFERENDUM

The Contract will become effective and binding upon the City without vote of the electors as permitted by law unless a petition requesting an election on the question of the City entering into the Contract, signed by not less than 10% of the registered electors of the City, is filed with the City Clerk within forty-five (45) days after publication of this notice. If such petition is filed, the Contract cannot become effective without an approving vote of a majority of electors of the City qualified to vote and voting on the question. The Contract is on file at the office of the City Clerk.

This notice is given pursuant to the requirements of Section 8 of Act No. 233, Public Acts of Michigan, 1955, as amended. Further information concerning the details of the Contract and the matters set out in this notice may be secured from the City Clerk's office.

Andrew Hellenga
Clerk, City of Ypsilanti

33497500.1\099369-00041

SRF CONTRACT

THIS SRF CONTRACT, dated as of May 22, 2019, by and among the YPSILANTI COMMUNITY UTILITIES AUTHORITY, a municipal authority and public body corporate of the State of Michigan (hereinafter referred to as the “Authority”), the CHARTER TOWNSHIP OF YPSILANTI (the “Township”) and the CITY OF YPSILANTI (the “City,” together with the Township referred to as the “Local Units”) both located in the County of Washtenaw, Michigan,

WITNESSETH:

WHEREAS, the Authority has been incorporated under the provisions of Act No. 233, Public Acts of Michigan, 1955, as amended (hereinafter referred to as “Act 233”), for the purposes set forth in Act 233 and the Local Units being constituent members of the Authority; and

WHEREAS, it is immediately necessary and imperative for the public health and welfare of the present and future residents of the Local Units to acquire and construct certain improvements to the wastewater treatment plant, consisting of improvements to the west tertiary filter pumps and valves and the fluidized bed incinerator system, together with all necessary appurtenances and attachments thereto be acquired and constructed to service the Local Units (the “Project”); and

WHEREAS, plans and an estimate of cost of said improvements have been prepared by the Authority’s consulting engineers (the “Consulting Engineers”), which said estimate of cost totals not to exceed \$9,500,000; and

WHEREAS, each of the Local Units is desirous of having the Authority arrange for the acquisition of said improvements, in order to furnish the residents of each of the Local Units with improved wastewater system services and facilities; and

WHEREAS, the parties hereto have determined that said improvements are essential to the general health, safety and welfare of each of the Local Units; and

WHEREAS, the Authority and the Local Units are each agreeable to the execution of this Contract, by and between themselves, to provide, among other things, for the financing of the cost of the Project; and

WHEREAS, each of the Local Units has approved and authorized the execution of this Contract by resolution of its governing body; and

WHEREAS, this Contract will become effective for each of the Local Units upon expiration of a period of forty-five days following publication by each of the Local Units of its respective notice of intention without filing of a petition for referendum on the question of its entering into this Contract, or if such referendum election be required, then upon approval by the qualified electors of the respective Local Unit;

NOW, THEREFORE, in consideration of the premises and the covenants made herein, THE PARTIES HERETO AGREE AS FOLLOWS:

SECTION 1. The Authority and the Local Units each have previously approved and again approve the establishment of wastewater system improvements in the Local Units under the provisions of Act 233, together with all necessary appurtenances, attachments and rights in land adequate and sufficient to furnish such service to the area of each of the Local Units, as set forth in the plans prepared by the Consulting Engineers.

SECTION 2. The system referred to in Section 1 above is designated as YPSILANTI COMMUNITY UTILITIES AUTHORITY WASTEWATER SYSTEM (City of Ypsilanti and Charter Township of Ypsilanti) (hereinafter sometimes referred to in this Contract as the "System").

SECTION 3. Each of the Local Units hereby consents to the use by the Authority and any parties contracting with the Authority of the public streets, alleys, lands and rights-of-way in each Local Unit for the purpose of performing the Project.

SECTION 4. The System is designed to serve areas in each of the Local Units as described in the plans prepared by the Consulting Engineers and is immediately necessary to protect and preserve the public health; and each Local Unit does, by these presents, consent to the furnishing of such service through the System pursuant to Section 8 hereof, to the individual users in each Local Unit.

SECTION 5. The Authority and each of the Local Units hereby approve and confirm the plans for the System prepared by the Consulting Engineers and the total estimated cost thereof of not to exceed the sum of \$9,500,000 and the Local Units' combined share thereof (100%) of \$9,500,000. Said cost estimate includes all surveys, plans, specifications, acquisition of property for rights-of-way, physical construction necessary to acquire and construct the System, the acquisition of all materials, machinery and necessary equipment, and all engineering, engineering supervision, administrative, legal and financing expenses necessary in connection with the acquisition and construction of the System and the financing thereof.

SECTION 6. The Authority will take bids for the construction of the Project and the Authority shall in no event agree to any contract price or prices as will cause the actual cost thereof to exceed the estimated cost as approved in Section 5 of this Contract unless each of the Local Units, by resolution of its legislative body, (a) approves said increased total cost, and (b) agrees to pay such prorated excess over the estimated cost, either in cash or by specifically authorizing the maximum principal amount of bonds to be issued, as provided in Sections 10 and 16 of this Contract, to be increased to an amount which will provide sufficient funds to meet said increased cost, and approves a similar increase in the installment obligations of each Local Unit, if any, pledged under the terms of this Contract to the payment of such bonds.

SECTION 7. The Project shall be constructed by the Authority substantially in accordance with the plans and specifications therefor approved by this Contract. All matters relating to engineering plans and specifications, together with the making and letting of final construction contracts, the approval of work and materials thereunder, and construction supervision, shall be in the control of the Authority. All acquisition of sites and rights-of-way shall be done by the Authority. Each Local Unit's share of the costs of such acquisition shall be paid from bond proceeds and, in addition, any costs incurred by any Local Units in connection with the acquisition

or construction of the System, including engineering expenses, shall be promptly reimbursed to the Local Unit by the Authority from the proceeds of Authority Bonds.

SECTION 8. The System shall be retained, maintained and operated by the Authority. The parties hereto agree that the System shall be improved upon, operated, administered and maintained for the sole use and benefit of the Local Units and their respective users, including contract customers.

SECTION 9. To provide for the construction and financing of the Project in accordance with the provisions of Act 233, the Authority shall take the following steps:

(a) Immediately after execution hereof, the Authority will promptly take steps to adopt a resolution providing for the issuance of its bonds, in one or more series, in the aggregate principal amount of not to exceed \$9,500,000 (except as otherwise authorized pursuant to Section 16 of this Contract) to finance each of the Local Units' share of the cost of the System. Said bonds shall mature serially, as authorized by law, and shall be secured by the contractual obligations of each Local Unit in this Contract. After due adoption of the resolution, the Authority will take all necessary legal procedures and steps necessary to effectuate the sale and delivery of said bonds to the Michigan Finance Authority.

(b) The Authority shall take all steps necessary to take bids for and enter into and execute final acquisition and construction contracts for the construction of the Project as specified and approved hereinbefore in this Contract, in accordance with the plans and specifications therefor based on the plans as approved by this Contract. Said contracts shall specify a completion date agreeable to each Local Unit and the Authority.

(c) The Authority will require and procure from the contractor or contractors undertaking the actual construction of the Project necessary and proper bonds to guarantee the performance of the contract or contracts and such labor and material bonds as may be required by law.

(d) The Authority, upon receipt of the proceeds of sale of the bonds, will comply with all provisions and requirements provided for in the resolution authorizing the issuance of the bonds and this Contract relative to the disposition and use of the proceeds of sale of the bonds.

(e) The Authority may temporarily invest any bond proceeds or other funds held by it for the benefit of each Local Unit as permitted by law and investment income shall accrue to and follow the fund producing such income. The Authority shall not, however, invest, reinvest or accumulate any moneys deemed to be proceeds of the bonds pursuant to §148 of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder (the "Code"), in such a manner as to cause the bonds to be "arbitrage bonds" within the meaning of Code § 103(b)(2) and §148.

SECTION 10. The cost of the System shall be charged to and paid by each Local Unit to the Authority in the manner and at the times herein set forth.

The cost of the Project to be financed with the issuance of one or more series of bonds of the Authority (\$9,500,000) shall be paid by the Local Units to the Authority in annual installments (corresponding to principal payments on each series of the bonds on the next October 1st of each year) on September 15 of each year, as follows:

2021	\$390,000
2022	400,000
2023	410,000
2024	415,000
2025	425,000
2026	430,000
2027	440,000
2028	450,000
2029	460,000
2030	470,000
2031	475,000
2032	485,000
2033	495,000
2034	505,000
2035	515,000
2036	525,000
2037	535,000
2038	545,000
2039	560,000
2040	570,000

Each Local Unit shall pay its Local Unit Share (as hereinafter defined) of each payment required to be made by the Local Units to the Authority pursuant to this Section 10 of the Contract. "Local Unit Share" means initially for each Local Unit, the percentage of each payment as follows:

Charter Township of Ypsilanti	75.77%
City of Ypsilanti	24.23%

The Local Unit Share is subject to adjustment on an annual basis based upon existing agreements between the Local Units.

It is understood and agreed that the bonds of the Authority hereinbefore referred to will be issued in anticipation of the above contractual obligation, with principal installments on October 1 of each year, commencing with the year 2021, corresponding to the principal amount of the above installments, and each Local Unit shall also pay to the Authority in addition to said principal installments, on March 15 and September 15 of each year, commencing on March 15, 2020 as accrued interest on the principal amount remaining unpaid, an amount sufficient to pay all interest, not to exceed two percent (2.0%) per annum, due on the next succeeding interest payment date (April 1 and October 1, respectively), on the installment portions of said bonds of the Authority from time to time outstanding. From time to time as other costs and expenses accrue to the Authority from handling of the payments made by each Local Unit, or from other actions taken in

connection with the System, the Authority shall notify each Local Unit of the amount of such fees and other costs and expenses, and each Local Unit shall, within thirty (30) days from such notification, remit to the Authority sufficient funds to meet such fees and other costs and expenses. The principal payment date may be adjusted to April 1 at the time the bonds are sold to the Michigan Finance Authority but shall be payable in not more than twenty annual installments.

Should cash payment be required from each Local Unit in addition to the amounts specified in the preceding paragraph to meet additional costs of constructing the System, each Local Unit shall, upon written request by the Authority, furnish to the Authority written evidence of their agreement and ability to make such additional cash payments, and the Authority may elect not to proceed with the acquisition or financing of the System until such written evidence, satisfactory to the Authority, has been received by it. Each Local Unit shall pay to the Authority such additional cash payments within thirty (30) days after written request for such payment has been delivered by the Authority to such Local Unit.

The Authority shall, within thirty (30) days after the delivery of the bonds of the Authority hereinbefore referred to, furnish each Local Unit with a complete schedule of installments of principal and interest thereon, and the Authority shall also (a) at least sixty (60) days prior to January 1 of each year, commencing in 2020, advise each Local Unit, in writing, of the exact amount of interest installment due on the Authority bonds on the next succeeding April 1, and payable by each Local Unit on March 15, as hereinbefore provided, and the exact amount of principal and interest installments due on the bonds of the Authority on the next succeeding October 1, and payable by each Local Unit on September 15, as hereinbefore provided.

If any principal installment or interest installment is not paid when due, the amount not so paid shall be subject to a penalty, in addition to interest, of one percent (1%) thereof for each month or fraction thereof that the same remains unpaid after the due date.

SECTION 11. Each Local Unit, pursuant to the authorization contained in Act 233, hereby irrevocably pledges its limited tax full faith and credit for the prompt and timely payment of its respective obligations pledged for bond payments as expressed in this Contract, and shall each year, commencing with the fiscal year commencing January 1, 2020 for the Township and July 1, 2019 for the City set aside sufficient general fund moneys to make the payments, and, if necessary, levy an ad valorem tax on all the taxable property in the Local Unit, subject to applicable constitutional, statutory and charter tax rate limitations, in an amount which, taking into consideration estimated delinquencies in tax collections, will be sufficient to pay such obligations under this Contract becoming due before the time of the following year's tax collections. Nothing herein contained shall be construed to prevent the Local Unit from using any, or any combination of, means and methods provided in Section 7 of Act 233, as now or hereafter amended, including revenues derived from user charges or special assessments, for the purpose of providing funds to meet its obligations under this Contract, and if at the time of making the annual tax levy there shall be other funds on hand earmarked and set aside for the payment of the contractual obligations due prior to the next tax collection period, then such annual tax levy may be reduced by such amount.

SECTION 12. Each Local Unit may pay in advance any of the payments required to be made by this Contract, in which event the Authority shall credit the respective Local Unit with such advance payment on future due payments to the extent of such advance payment.

SECTION 13. Each Local Unit may pay additional moneys over and above any of the payments specified in this Contract, with the written request that such additional funds be used to prepay installments, in which event the Authority shall be obligated to apply and use said moneys for such purpose to the fullest extent possible. Such moneys shall not then be credited as advance payments under the provisions of Section 12 of this Contract.

SECTION 14. In the event a Local Unit shall fail for any reason to pay to the Authority at the times specified the amounts required to be paid by the provisions of this Contract, the Authority shall immediately give notice of such default and the amount thereof, in writing, to the Treasurer of such Local Unit, the Treasurer of the County of Washtenaw, the Treasurer of the State of Michigan, and such other officials charged with disbursement to such Local Unit of funds returned by the State and now or hereafter under Act 233 available for pledge, as provided in this paragraph and in Section 12a of Act 233, and if such default is not corrected within ten (10) days after such notification, the State Treasurer, or other appropriate official charged with disbursement to such Local Unit of the aforesaid funds, is, by these presents, specifically authorized by the Local Unit, to the extent permitted by law, to withhold from the aforesaid funds the maximum amount necessary to cure said deficit and to pay said sums so withheld to the Authority, to apply on the obligations of such Local Unit as herein set forth. Any such moneys so withheld and paid shall be considered to have been paid to the Local Unit within the meaning of the Michigan Constitution and statutes, the purpose of this provision being voluntarily to pledge and authorize the use of said funds owing to such Local Unit to meet any past-due obligations of such Local Unit due under the provisions of this Contract. In addition to the foregoing, the Authority shall have all other rights and remedies provided by law to enforce the obligations of each Local Unit to make its respective payments in the manner and at the times required by this Contract, including the right of the Authority to direct each Local Unit to make a tax levy to reimburse the Authority for any funds advanced.

SECTION 15. It is specifically recognized by each Local Unit that the debt service payments required to be made by each pursuant to the terms of Section 10 of this Contract are to be pledged for and used to pay the principal installments of and interest on with respect to the bonds to be issued by the Authority as provided by this Contract and authorized by law, and each Local Unit covenants and agrees that it will make all required payments to the Authority promptly and at the times herein specified without regard to whether the System is actually completed or placed in operation.

SECTION 16. If the proceeds of the sale of the bonds to be issued by the Authority are for any reason insufficient to complete each Local Unit's share of the cost of the System, the Authority shall automatically be authorized to issue additional bonds in an aggregate principal amount sufficient to pay the respective Local Unit's share of completing the System and to increase the annual payments required to be made by each Local Unit in an amount so that the total payments required to be made as increased will be sufficient to meet the annual principal and interest requirements on the bonds herein authorized plus the additional bonds to be issued. It is expressly agreed between the parties hereto that the Authority shall issue bonds pursuant to this Contract and each Local Unit shall be committed to retire such amount of bonds as may be necessary to pay each Local Unit's share of the costs of the System whether or not in excess of those presently estimated herein. Any such additional bonds shall comply with the requirements of Act 233 and any increase in the annual payments shall be made in the manner and at the times specified in this

Contract. In lieu of such additional bonds, each Local Unit may pay over to the Authority, in cash, sufficient moneys to complete each Local Unit's share of the System.

SECTION 17. After completion of the System and payment of all costs thereof, any surplus remaining from the proceeds of sale of bonds shall be used by the Authority for either of the following purposes, at the sole option of and upon request made by resolution of any Local Unit, to wit: (a) for additional improvements to the System or for other projects of the Authority undertaken on behalf of said Local Units; subject to approval of the Authority; or (b) credited by the Authority toward the next payments due the Authority by said Local Units hereunder.

SECTION 18. The obligations and undertakings of each of the parties to this Contract shall be conditioned on the successful issuance and sale of the bonds pursuant to Act 233, and if for any reason whatsoever said bonds are not issued and sold within two (2) years from the date of this Contract, this Contract, except for payment of preliminary expenses and ownership of engineering data, shall be considered void and of no force and effect.

SECTION 19. The Authority and Local Units each recognize that the owners of the bonds issued by the Authority under the provisions of Act 233 to finance the cost of the System will have contractual rights in this Contract, and it is, therefore, covenanted and agreed by the Authority and each Local Unit that so long as any of said bonds shall remain outstanding and unpaid, the provisions of this Contract shall not be subject to any alteration or revision which would in any manner materially affect either the security of the bonds or the prompt payment of principal or interest thereon. The Local Units and the Authority each further covenant and agree that each will comply with its respective duties and obligations under the terms of this Contract promptly at the times and in the manner herein set forth, and will not suffer to be done any act which would in any way impair the said bonds, the security therefor, or the prompt payment of principal and interest thereon. It is hereby declared that the terms of this Contract insofar as they pertain to the security of any such bonds shall be deemed to be for the benefit of the owners of said bonds.

SECTION 20. This Contract shall remain in full force and effect from the effective date hereof (as provided in Section 23) until the bonds issued by the Authority are paid in full, but in any event not to exceed a period of thirty (30) years. At such time within said 30-year term as all of said bonds are paid, this Contract shall be terminated. In any event, the obligation of each Local Unit to make payments required by this Contract shall be terminated at such time as all of said bonds are paid in full, together with any deficiency or penalty thereon.

SECTION 21. The parties hereto hereby expressly agree that the Authority shall not be liable for and each Local Unit shall, to the extent legally available, pay, indemnify and save the Authority harmless of, from and against all liability of any nature whatever regardless of the nature in which such liability may arise, for any and all claims, actions, demands, expenses, damages and losses of every conceivable kind whatsoever (including, but not limited to, liability for injuries to or death of persons and damages to or loss of property) asserted by or on behalf of any person, firm, corporation or governmental authority arising out of, resulting from, or in any way connected with the Project; the ownership, acquisition, construction, operation, maintenance and repair of the System; this Contract; or the issuance, sale and delivery of the bonds herein described. It is the intent of the parties that the Authority be held harmless by each Local Unit from liability for such claims, actions, demands, expenses, damages and losses, however caused or however arising,

including, but not limited to, to the extent not prohibited by law, such claims, actions, demands, expenses, damages and losses even though caused, occasioned or contributed to by the negligence, sole or concurrent, of the Authority or by negligence for which the Authority may be held liable. In any action or proceeding brought about by reason of any such claim or demand, each Local Unit, to the extent legally available, will also pay, indemnify and save the Authority harmless from and against all costs, reasonable attorneys' fees and disbursements of any kind or nature incidental to or incurred in said defense, and will likewise pay all sums required to be paid by reason of said claims, demands, or any of them, in the event it is determined that there is any liability on the part of the Authority. Upon the entry of any final judgment by a court of competent jurisdiction or a final award by an arbitration panel against the Authority on any claim, action, demand, expense, damage or loss contemplated by this Section and notwithstanding that the Authority has not paid the same, each Local Unit shall be obligated to pay to the Authority, upon written demand therefor, the amount thereof not more than sixty (60) days after such demand is made. In the event that any action or proceeding is brought against the Authority by reason of any such claims or demands, whether said claims or demands are groundless or not, each Local Unit shall, upon written notice and demand from the Authority, but not without written consent of the Authority, settle any such action in the proceeding. Notwithstanding the foregoing, nothing contained in this Section shall be construed to indemnify or release the Authority against or from any liability which it would otherwise have arising from the wrongful or negligent actions or failure to act on the part of the Authority's employees, agents or representatives with respect to matters not related to the ownership, acquisition, construction, operation, maintenance or repair of the System, this Contract or the issuance, sale or delivery of the bonds herein described.

SECTION 22. This Contract shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

SECTION 23. This Contract shall become effective upon (i) approval by each legislative body of the Local Unit, (ii) approval by the Board of the Authority, (iii) expiration of the forty-five day period following publication by each Local Unit of its notice of intention without filing of a petition for referendum on the question of its entering into this Contract, or if such referendum election be required, then upon approval by the qualified electors of such Local Unit, and (iv) due execution by the Supervisor and Township Clerk of the Township, the Mayor and City Clerk of the City and by the Chair and Secretary of the Authority.

SECTION 24. In the event construction bids are received by the Authority pursuant to Section 9 hereof and such bids are below the Consulting Engineers' estimates thus necessitating a smaller amount of Bonds for each Local Unit's share to be issued than \$9,500,000, the Authority shall be automatically authorized to reduce the amount of Bonds sold and the annual principal installments specified in Section 10 of this Contract shall be automatically revised according to the new debt service schedule for the Bonds, without the necessity of publication of notice of such revision.

SECTION 25. This Contract may be executed in several counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

In the presence of:

YPSILANTI COMMUNITY UTILITIES
AUTHORITY

By: _____
Chair

By: _____
Secretary

In the presence of:

CHARTER TOWNSHIP OF
YPSILANTI

By: _____
Supervisor

By: _____
Township Clerk

In the presence of:

CITY OF YPSILANTI

By: _____
Mayor

By: _____
City Clerk

33496377.1\099369-00041



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Andrew Hellenga
DATE: May 7, 2019
SUBJECT: iPad Usage Policy

DESCRIPTION:
iPad Usage Policy

SUMMARY:

iPad tablets have been purchased in order for Council to access meeting packets. The original intent was for the iPads to be left at City Hall, and only used during Council Meetings. However, the technology would better serve its intended purpose if the iPads were permitted to leave City Hall.

Because of this staff developed a policy that dictates what the iPads are to be used for, and who would be responsible in case of loss or damage. If any Council Member prefers not to use an iPad they may continue to receive a hard copy of the packet.

ATTACHMENTS:
Resolution & Policy

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019-103
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti recognizes the benefits of using technology to enhance the business of the city; and

WHEREAS, City Council has expressed desire to transition to paperless meeting packets, in its dedication to reduce its use of material resources; and

WHEREAS, iPads have been purchased in order to allow city officials to review meeting packets and take notes electronically; and

WHEREAS, a policy is needed to govern the use of city iPads.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves the iPad Usage Policy.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-103



City of Ypsilanti Council iPad Policy

PURPOSE:

The City of Ypsilanti recognizes the benefits of using technology to enhance the business of the City and issues iPads to members of City legislative body and City Staff (Manager, Clerk, Attorney) hereafter “Officials” to improve communication and aid in the performance of their City duties. Through continued technological development, the City of Ypsilanti is dedicated to reducing its use of material resources while improving on the delivery of its mission.

POLICY:

1. Ownership

a. Upon certification of Election results, and/or following the appointment of new Council Members, or City Staff, the City Clerk’s office will issue each incoming Official, if they so desire, an iPad, cover, and one charging unit. iPads issued to members of City Officials are the property of the City of Ypsilanti. Officials have no ownership, interest or right to title of the iPads.

aa. Information contained on the iPad is subject to the Michigan Freedom of Information Act (and exemptions to the Freedom of Information Act) and each Official is responsible for the information and content on the individual iPad.

b. Each Official issued an iPad is responsible for the security and care of the iPad, regardless of where the iPad is used.

c. Upon the conclusion of the term of office or resignation, the iPad will be returned to the City Clerk, who will: have the iPad returned to factory settings and remove any documents, images, files, or media stored on the iPad and re-issue the unit.

d. Any additional iPad accessories, such as keyboards, styluses, screen protectors, cables or adaptors, shall be at the Officials own expense and shall remain the property of the Official at the end of the Official’s term and service.

2. Agenda Packets

a. All Council Agenda Packets will be provided in electronic format to the Officials who have received an iPad.

3. iPad Software

a. The software and applications installed by the City must remain on the iPad in usable condition and be readily accessible at all times. From time to time, the City may add or upgrade software applications for use by the Officials.



City of Ypsilanti Council iPad Policy

b. Each Official is responsible for complying with any and all hardware, software and service provider licensing agreements, terms of use, and applicable state and federal copyright and other intellectual property protections. Violation of any such licenses, terms or laws shall constitute a violation of this policy.

4. Acceptable Use

- a. The City of Ypsilanti only authorizes use of the iPads in a manner that supports its mission.
- b. Personal use is permissible so long as, in the determination of the City of Ypsilanti, it does not interfere with the City's mission, does not interfere with or negatively impact any other person's or entity's rights and work and/or learning environment, and does not conflict with any law.
- c. Installation of applications is limited to applications that are consistent with the terms listed in this policy and are available through the iTunes application store. d. Installation of additional applications shall be at the sole expense of the individual legislative body Member, utilizing their personal iTunes application store account.
- e. Modification of the iPad's operating system to allow installation of applications not approved by Apple is prohibited.

6. Other Permitted Use

- a. Officials may use the City's iPad equipment for the following incidental personal uses so long as such use does not interfere with the user's duties, does not conflict with the City's business, is at no cost to the City and does not violate either this or any other City policy:
 - i. To send and receive occasional personal e-mail and other communications;
 - ii. To prepare and store incidental personal data (such as personal calendars, personal address lists, and similar incidental personal data) in a reasonable manner;
 - iii. To access the Internet for brief personal searches and inquiries, provided that the Member adheres to all other City policies.

7. Improper Use

- a. Prohibition Against Harassing, Discriminatory and Defamatory Use
 - i. As set forth more fully in the City's policy against harassment, the City does not tolerate discrimination, disparagement or harassment based on gender, pregnancy, child- birth (or related medical conditions), race, color, religion, national origin, ancestry, age, physical disability, mental disability, medical condition, marital status, sexual orientation, political beliefs, family care or medical leave status, veteran status, or any other status protected by state and federal laws. Under no circumstances may a member of City Council use a City iPad to transmit, receive, or store any information that is discriminatory, harassing, or defamatory in any way (e.g., sexually explicit or racist messages, jokes, or cartoons).



City of Ypsilanti Council iPad Policy

b. Prohibition Against Violating Copyright Law

i. Officials must not use a City iPad to copy, retrieve, forward or send copyrighted materials unless the user has the City's and the author's permission or is accessing a single copy only for the user's reference for City-related work

c. Other Prohibited Uses

i. Officials may not use a City iPad for any illegal purpose, in violation of any City policy, in a manner contrary to the best interests of the City, in any way that discloses confidential or proprietary information of the City or third parties, for the conduct of non-City business, to solicit or proselytize others for commercial ventures, religious or political causes, election related activities, or for other purposes not related to the User's duties with or responsibilities to the City, except for incidental personal use, as provided in this policy

8. Loss and Damage

a. Officials are personally responsible for the security and safety of their assigned iPads and will be held fully liable if stolen, lost, destroyed or not returned. Members will be required to reimburse the city for the full replacement cost of the iPad if it is stolen, lost, destroyed or not returned. The replacement cost will be the same as the original purchase price of the iPad. Damage occurring in the ordinary course of use will be repaired at the expense of the City.

b. Loss of, or damage to a city iPad must be reported immediately to the City Clerk.

I, the undersigned, acknowledge receipt of the iPad Use Policy dated and agree to its terms and conditions:

Name: _____ (Please Print)

Signature: _____

Date: _____



Resolution No. 2019-105
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, there is a vacancy for Council Member in Ward 3; and

WHEREAS, per Section 2.05(d)(3) of the City Charter requires that a Council Member to represent Ward 3 be appointed on or before the third Regular Council Meeting following the vacancy.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approve the application and application process for the Ward 3 Vacancy.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-105



APPLICATION FOR APPOINTMENT TO THE YPSILANTI CITY COUNCIL WARD #3

Thank you for your interest in serving the community as a Ward 3 Council Member of the Ypsilanti City Council.

The timeline for filling the Council vacancy is as follows:

Tuesday, May 21, 2019:	Applications due to City Clerk by 5:00 p.m.
Tuesday, May 28, 2019:	Candidate interviews
Tuesday, June 4, 2019:	Council vote and swearing in of new Councilmember

To be considered, your application must be completed and received by the City Clerk (***in person***) at Ypsilanti City Hall (1 S. Huron St.) **no later than 5:00 p.m. on Tuesday, May 21, 2019**. Applications received after 5:00 p.m. will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items:

- Application form
- A **1 page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages**.
- Answers to the Supplemental Questions of **no more than 3 pages total**.

For further information, please contact
Andrew Hellenga at 734-483-1100
ahellenga@cityofypsilanti.com

The application and any correspondence
should be addressed to:

**Andrew Hellenga, City Clerk
City of Ypsilanti**

1 S. Huron St

Ypsilanti, MI 48197

Councilmember Eligibility, Requirements, & Public Disclosure

To be eligible to be appointed to the Ypsilanti City Council Ward #3 position, you:

- Must have continuously resided within the City of Ypsilanti Ward 3 for a minimum of 30 days prior to your appointment to the Council, and
- Must be a registered voter in the City of Ypsilanti Ward 3.

If you hold, participate in or are involved in any contract(s) with the City of Ypsilanti, please explain your involvement in your cover letter.

If you hold any other elected public office, please state what office and where in your cover letter.

Please note that:

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- Applications received from all candidates who meet the minimum requirements, along with the answers to the supplemental questions, will be posted on the City of Ypsilanti website as part of the Council's meeting packet the week of the initial interview.
- If appointed, you will be required by state law to file financial disclosure statements with the Washtenaw County Clerk's Office (www.ewashtenaw.org).



City Council Duties

- Attendance is required at regular City Council meetings, which are held on the first and third Tuesday evenings of each month, from 7:00 pm to 10:00 pm and occasionally later. From time to time, the City Council or Mayor may call special City Council meetings to handle city business.
- Ypsilanti City Councilmembers are bound by state and federal law and the Ypsilanti City Charter. Ypsilanti City Councilmembers must follow Ethical Principles that are set out in the Ypsilanti City Charter and the provisions of the state law and city ethics ordinance.
- Ypsilanti City Councilmembers are bound by the Michigan Open Meetings Act and the Freedom of Information Act. These acts provide for full disclosure of the actions of council members. Councilmembers are required to report all financial dealings with the city annually.



APPLICATION FOR APPOINTMENT TO YPSILANTI CITY COUNCIL WARD #3 POSITION

Applicant Information

(Please type or print)

Applicant Name _____

Residence Address _____

Home Phone _____ Work Phone _____

E-Mail _____

Cover Letter & Resume

Please attach a one page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Ypsilanti on separate pages using no more than 3 pages total:

1. Why are you interested in serving as an Ypsilanti City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Ypsilanti community. Address its relevance to the position of Ypsilanti City Councilmember.
5. What do you wish to accomplish during this appointed term as an Ypsilanti City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return (*in person*) this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk, at Ypsilanti City Hall (1 S. Huron St.) **no later than 5:00 p.m. on Tuesday, May 21, 2019.**

Applications received after 5:00 p.m. will not be accepted.

The application and any correspondence should be addressed to:

**Andrew Hellenga, City Clerk
City of Ypsilanti
One South Huron Street
Ypsilanti, MI 48197**

Affidavit of Identity

State of _____

County of _____

I, _____ do hereby affirm the following:

Name: _____

Address: _____

Date of birth: _____

I certify under penalty of perjury that the above statements are true and correct.

Signature: _____ Date: _____

City of Ypsilanti Clerk Staff

Date: _____

OVERVIEW OF PROCESS

Ypsilanti City Council Ward 3 Appointment

1. Propose and agree to timeline and process (during May 7, 2019 Regular/Budget meeting).
2. City Clerk will send out press release and publicly post timeline, process, and application materials. Send directly to any persons already having expressed interest in the position. Materials to be posted by 5pm on Wednesday, May 8, 2019. Include the following:
 - a. Vacancy has occurred for Ward 3 seat – Press Release
 - b. City Council member duties, expectations, and compensation.
 - c. Basic requirements of candidates (age, residency)
 - d. Candidate application form
 - e. Overview of Process and Summary of Timeline
3. Application packets to be turned in by 5 pm on Tuesday, May 21, 2019 to City Clerk, either in person or in hard copy at City Hall or electronically to City Clerk. Clerk will confirm receipt of application in writing via email.
4. City Clerk will verify identity and eligibility of each candidate. (*Affidavit of Identity*)
5. Clerk will compile all applicant materials and distribute to Council members by 12:00 noon, Wednesday, May 22, 2019. Council application materials will also be made available for public viewing on the city's website and at the City Clerk's office. Council members will review materials and make selections for interview.
6. Council will inform the Clerk's Office their preferred top three applicants to interview. The City Clerk will communicate to all applicants whether or not they have been selected for an interview.
7. Council members can submit up to 2 questions to be asked of all candidates by 5 pm Thursday, May 23, 2019. The Mayor will compile these, and make a list of a total 6 questions for all candidates to be prepared to address during their interview. Questions for candidates selected for interviews will be shared with them by Friday, May 24th at 12 pm.

SUMMARY OF TENTATIVE TIMELINE

Ypsilanti City Council Ward 3 Appointment

Tuesday, May 7	Council decides on process & timeline
Wednesday, May 8, 5 pm	Council candidate application packet/information released and Press Release published.
Tuesday, May 21, 5 pm	Deadline for Council candidate application materials.
Wednesday, May 22	Compile candidate application materials, distribute to Council and post for public.
Thursday, May 23, 5 pm	Candidate interview questions due to City Clerk. Candidates selected.
Friday, May 24, 12 pm	Candidates selected for interview informed of interview questions.
Tuesday, May 28, 6 pm (INTERVIEWS)	Council will conduct interviews with chosen candidates. Potential Appointment
Wednesday, May 29, 6 pm	City Clerk informs Council of results, including top candidates.
Tuesday, June 4, 6 pm (Regular Scheduled Meeting)	Council will deliberate and possibly vote on choice among top candidates. New Council member sworn in. If Necessary

8. Candidates selected for interviews will come before Council at 6 pm on Tuesday May 28th. Each candidate will have 1 minute to introduce themselves, and then one minute each to address the 6 questions they've been provided in advance. Council will not deliberate around the interviews at this time.
9. Following the interviews on Tuesday, May 28th, Council will select the top candidates to be considered as finalists for consideration for appointment.
10. Council will vote at its Regular Meeting of Tuesday, June 4. Of the top candidates, Council will nominate and discuss. Deliberation will conclude when voting is complete. Council member appointee is confirmed when there are 4 of the 6 votes voting for a candidate in the affirmative.

Contact: City Clerk Andrew Hellenga
City of Ypsilanti Clerk Office
1 S. Huron Street
Ypsilanti, MI 48197
Phone: (734) 483-1100
Fax: (734) 487-8742
ahellenga@cityofypsilanti.com



Press Release

City Council Accepting Applications for Ward 3 Council Member Vacancy

Ypsilanti MI, May 8, 2019. The Ypsilanti City Council is accepting applications to fill the Council Member – Ward 3 vacancy. Applications are available on the city's website at www.cityofypsilanti.com and at the City Clerk's office, 1 S. Huron Street, Ypsilanti, MI.

To be eligible to be appointed to this position, you must have resided within the City of Ypsilanti Ward 3 for a minimum of 30 days prior to your appointment to Council; and you must have been a registered voter in Ward 3 on or before May 5, 2019.

All applications must be completed on the application form and received by the City Clerk **in person** at Ypsilanti City Hall **no later than 5:00 p.m. on Tuesday, May 21, 2019.** Candidate interviews will take place Tuesday, May 28, 2019 with a **possible** Council vote and swearing in shortly thereafter.



Resolution No. 2019-106
May 7, 2019

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
7 day of May 2019

#Resolution No. 2019-106