

1. City Council Meeting Agenda

Documents:

[REGULAR COUNCIL - 05 MAY 2020 - AGENDA.PDF](#)

2. City Council Meeting Packet

Documents:

[REGULAR COUNCIL - 05 MAY 2020 - PACKET.PDF](#)



**CITY OF YPSILANTI
BUDGET MEETING
Tuesday, May 5, 2020 @ 6:00 PM
Virtual Meeting
One South Huron, Ypsilanti, MI 48197**

Revised May 1, 2020

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. PUBLIC COMMENT (3 MINUTES)

V. GOAL SETTING/BUDGET DISCUSSION

- A. Amended Budget 19-20; Original Budget 20-21 & 21-22, Management Proposed Budget
- B. Budget projection scenarios, John Kaczor
- C. Discussion regarding amendments to FY 2020-2021 Council Goals as a result of COVID-19

VI. ORDINANCES FIRST READING

- A. Ordinance 1359, An Ordinance entitled, "2020-2021 Tax Levy Ordinance"
 - 1. Resolution No. 2020-090, determination
- B. Ordinance 1360, An Ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and major Organizational Unit for FY 2019-2020"
 - 1. Resolution No. 2020-091, determination
- C. Ordinance 1361, an ordinance entitled to adopt budget appropriations by department and major organizational unit for 2020-2021 and 2021-2022 fiscal years.
 - 1. Resolution No. 2020-092, determination

VII. CONSENT AGENDA

- A. Resolution No. 2020-093, approving the Consent Agenda.
- B. Resolution No. 2020-094, approving the minutes of April 21, 2020.

- C. Resolution No. 2020-095, approving appointment of non-resident to boards and commissions.

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2020-096, approving OHM proposal for construction engineering services for the E. Cross rehabilitation.
- B. Resolution No. 2020-097, approving a contract with Best Asphalt, Inc to complete the road rehabilitation project on E. Cross.
- C. Resolution No. 2020-098, approving a budget amendment to allocate \$10,000 to the Senior Center as a result of COVID-19.
- D. Resolution No. 2020-099, approving a budget amendment to create an expenditure for a rental, mortgage, and utility relief program as a result of COVID-19.
- E. Resolution No. 2020-100, approving the memorandum of understanding with Growing Hope for the operation of a Farmer's Market.
- F. Discussion regarding the FY 2020-2021 through FY 2026-2027 Capital Improvements Plan.
- G. Resolution No. 2020-101, approving the ballot language for a Charter Amendment extending nomination power to the Mayor and Two Council Members for the Board of Ethics.
- H. Resolution No. 2020-102, approving the ballot language for a Charter Amendment extending nomination power to the Mayor and Two Council Members for Boards and Commissions.
- I. Resolution No. 2020-103, directing the City Manager to apply for and program funds from the Department of Justice for COVID assistance packages.
- J. Resolution No. 2020-104, authorizing the Fire Department to apply and accept grants if awarded. (added May 1, 2020)

IX. COUNCIL PROPOSED BUSINESS

X. COMMUNICATIONS FROM THE MAYOR

XI. COMMUNICATIONS FROM THE CITY MANAGER

- A. Multi-Family Curbside Recycling Options

XII. COMMUNICATIONS

XIII. ADJOURNMENT

- A. Resolution No. 2020-105, adjourning the City Council Meeting.
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



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[Presentation](#)
- 31 - 39** B. Budget projection scenarios, John Kaczor
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- 40 - 45** C. Discussion regarding amendments to FY 2020-2021 Council Goals as a result of COVID-19
[City of Ypsilanti Goals with Staff Changes](#)

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- 475** D. Resolution No. 2020-099, approving a budget amendment to create an expenditure for a rental, mortgage, and utility relief program as a result of COVID-19.
[2020-099 - Pdf](#)
- 476 - 481** E. Resolution No. 2020-100, approving the memorandum of understanding with Growing Hope for the operation of a Farmer's Market.
[2020-100 - Pdf](#)
- 482 - 514** F. Discussion regarding the FY 2020-2021 through FY 2026-2027 Capital Improvements Plan.
[CIP- Council- Memo](#)
[Ypsilanti CIP Plan DRAFT 20-21 2020-04-24](#)
[Project List](#)
- 515 - 518** G. Resolution No. 2020-101, approving the ballot language for a Charter Amendment extending nomination power to the Mayor and Two Council Members for the Board of Ethics.
[2020-101 - Pdf](#)
- 519 - 520** H. Resolution No. 2020-102, approving the ballot language for a Charter Amendment extending nomination power to the Mayor and Two Council Members for Boards and Commissions.
[2020-102 - Pdf](#)

521 - 543

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544 - 546

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[Memo](#)

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AMENDED BUDGET 19-20; ORIGINAL BUDGET 20-21 & 21-22

Management Proposed Budget

Outline



Important Dates



2019
Accomplishments &
2020 Goals



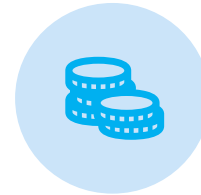
Budget Assumptions



2020 Millage Rate



Projected Fund
Balances



General Fund
Budget

Outline Cont.

- Other Funds
- Debt Funds
- Capital Improvement Plan
- Additional Employee Request
- Questions
- Council changes and recommendations

Important Dates

- May 5 & 19, 2020
 - Hold public hearing on Proposed Budget and Capital Improvement Plan
- June 2, 2020(before June 7)
 - Adopt Budget pursuant to Sec 5.05 of City Charter
 - Adopt Capital Improvement Program pursuant to Sec. 5.12 of City Charter
- July 1, 2020
 - Budget takes effect

FY 19-20 Accomplishments

- Purchased 206-210 Washington for Affordable Housing
- Completed Freighthouse Transition
- Upgrade audio and visual equipment in Council Chambers
- Conducted successful elections
- AHB liens updated
- Settlement of IAFF Contract
- Fully staffed Police Department
- Decrease in Iron Mountain Storage
- Relocation of Planning & Finance Department
- Maintenance of City Parks
- Clean Financial Audit

2020 Goals

PROPOSED FY 2020-2021 GOALS

1. Focus on Community Engagement

A. Communication and Engagement

- Develop and implement comprehensive communication plan including updated website
- Provide community entertainment - Amphitheater in Frog Island
- Utilize Freighthouse as community asset

B. Public Safety

- Implement Community Policing Philosophy to enhance safety of all residents, businesses, and visitors
- Create Mental Health Response Team which includes the addition of a YPD social worker to provide support and crisis intervention

2. Become a Sustainable City

- Increase recycling efforts
- Elimination or reduction of Iron Mountain usage
- Digitize financial records
- Utilize alternative fuel vehicles where possible and reduce greenhouse gas emissions
- Redevelop vacant sites (i.e. Water St.) and buildings (i.e. Angstrom), etc.
- Attain Carbon Neutrality status

3. Improve Internal and External Workflow

4. Promote Diversity and Inclusion in policies, staffing and recruitment

2020 Millage Rates

- 2020 Taxable Value \$345,406,011; 2019 TV \$331,057,041(4.2% ↑)
- 2020 Headlee Millage Reduction Fraction of .9845

Millage Description	2019 Millage	2020 Millage	Property Tax Revenue Reduction
General Operating	18.3137	18.0298	(\$98,000)

- Other Millage subject to MRF
 - Sanitation Millage(226)
 - Public Transit Millage(588)
 - DDA(275 & 413)

Budget Assumptions

Category	Amended 19-20	Original 20-21	Original 21- 22
Revenues			
Property Taxes	Expected collections	\$500k ↑ for payment of Pension Contribution	No Change
State Revenue Sharing	State Assumption less \$120,000	State Assumption less \$340,000	No Change
PA 289-Fire Protection	↑\$485,000	No Increase	No Increase
Parking Meter and Ticket	Decrease due to CVD		
Charges for Services	Decrease due to CVD		
Transfer from Public Safety Fund	\$175,000	\$220,000	\$220,000
Act 51-Street Funding		10%↓	10%↓

Category	Amended 19-20	Original 20-21	Original 21- 22
Expenditures			
Salaries	↑ 2%-3%	↑ 2.5%	↑ 2.5%
Health Care, Vision and Dental	Previous Yr	↑ 7%	↑ 7%
Computer Hardware and Software	Previous Yr	↑ 5%	↑ 5%
Pension Contribution	Actuarial Report	Actuarial Report	Actuarial Report
OPEB Contribution	Actuarial Report	Actuarial Report	Actuarial Report
Transfer to Capital Improvement Fund		Decrease due to CVD	Decrease due to CVD
Others			
Moved parking department	General Fund(101)	Parking Fund(514)	Parking Fund(514)

Covid-19 Adjustments

Revenues

DESCRIPTION	**COVID RESPONSE BUDGET		
	AMENDED BUDGET 19-20	ORIGINAL BUDGET 20-21	ORIGINAL BUDGET 21-22
REVENUES			
Property Tax			
State Revenue Sharing	(120,000)	(340,000)	
Parking Meter	(37,000)		
Parking Ticket	(53,000)		
Ordinance and Fines	(12,000)		
Property Abatement Fees	(1,500)		

Expenditure

DESCRIPTION	**COVID RESPONSE BUDGET		
	AMENDED BUDGET 19-20	ORIGINAL BUDGET 20-21	ORIGINAL BUDGET 21-22
RECURRING EXPENDITURES			
Employee Tuition Reimbursement Program		30,000	30,000
Full Time Records Clerk		39,972	40,771
Full Time Buidling Secretary		39,972	40,771
Office Supplies		7,000	7,000
DPS Equipment Operator(37%)		32,332	32,978
DPS Equipment Operator(37%)		-	32,978
Personnel Increase for Freighthouse	(1,256)	(36,656)	(36,656)

Projected Fund Balances

FUND #	FUND NAME	Beginning Fund Balance July 1, 2019	Amended 19-20		Budget 20-21		Budget 20-22		Ending Fund Balance June 30, 2022
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
General Fund									
101	General Fund	7,283,960	15,485,296	(15,435,298)	15,061,443	(15,330,943)	15,461,471	(15,475,641)	6,390,294
102	Housing Fund	75,000	75,000	(75,000)	0	0	0	0	75,000
General Fund Total		7,358,960	15,560,296	(15,570,298)	15,061,443	(15,330,943)	15,461,471	(15,475,641)	7,065,294
Capital Improvement									
414	Capital Improvement	477,481	1,263,623	(1,458,970)	357,608	(472,608)	234,608	(234,608)	167,134
Capital Improvement Total		477,481	1,263,623	(1,458,970)	357,608	(472,608)	234,608	(234,608)	167,134
Major Streets									
202	Major Street	2,689,857	1,570,754	(1,725,321)	2,392,524	(3,110,634)	1,601,744	(1,082,367)	2,936,557
Major Streets Total		2,689,857	1,570,754	(1,725,321)	2,392,524	(3,110,634)	1,601,744	(1,082,367)	2,936,557
Other Governmental									
203	Local Street	1,237,052	541,073	(560,573)	510,623	(518,078)	539,907	(524,983)	1,225,027
205	Public Safety	17,463	375,000	(330,000)	375,000	(375,000)	375,000	(375,000)	2,463
226	Garbage and Rubbish Collection	16,325	936,631	(936,631)	1,035,122	(1,035,124)	1,117,865	(1,117,865)	16,323
265	Police Special Revenue	67,535	13,044	(13,044)	574	(444)	641	(452)	67,314
304	2016 GOLT Bonds	0	863,516	(863,516)	883,038	(883,038)	883,137	(883,137)	0
342	2012 UTGO Refunding Bonds	8,502	0	0	736	0	878	0	10,116
364	2002B W&S Debt	0	31,875	(31,875)	31,125	(31,125)	30,375	(30,375)	0
463	2003D W&S	0	335,750	(335,750)	338,125	(338,125)	335,313	(335,313)	0
471	2003C W&S	0	50,313	(50,313)	49,188	(49,188)	48,063	(48,063)	0
473	2004A Ser DDA	0	87,773	(87,773)	84,728	(84,728)	86,613	(86,613)	0
474	2004B W&S	0	387,872	(387,872)	390,434	(390,434)	387,838	(387,838)	0
479	2007 W&W Rev	0	18,001	(18,001)	17,682	(17,682)	17,363	(17,363)	0
480	2008 W&S Disp	0	25,731	(25,731)	25,231	(25,231)	23,663	(23,663)	0
481	2008 W&S Disp	0	7,288	(7,288)	12,101	(12,101)	11,851	(11,851)	0
482	2012 W&S Factory Pump	824,706	191,331	(191,331)	185,228	(182,750)	186,174	(184,438)	828,920
483	2013 Rev Refunding Bond	1,625,141	760,880	(760,880)	758,660	(753,200)	743,388	(746,400)	1,634,183
485	2013 Rev Refunding Bond	0	27,616	(27,616)	27,116	(27,116)	26,616	(26,616)	0
486	2016 W&S Rev Ref Bond	0	838,100	(838,100)	835,800	(835,800)	833,250	(833,250)	0
495	Sidewalk Improvement	263,706	176,503	(174,231)	134,725	(131,001)	134,333	(131,306)	273,335
588	Public Transit	3,434	295,774	(295,774)	307,468	0	313,606	0	624,508
Other Governmental Total		4,064,530	5,970,071	(6,002,233)	6,062,770	(5,750,225)	6,121,086	(5,782,532)	4,683,401
Proprietary Fund									
514	Parking Fund	0	0	0	455,427	(396,426)	486,617	(427,530)	118,028
641	Motorpool	1,642,300	862,363	(1,014,187)	1,110,575	(1,063,143)	1,107,041	(1,086,211)	1,553,344
677	Worker's Compensation Fund	597,460	129,618	(219,213)	153,188	(175,757)	141,368	(175,832)	450,832
736	Retiree Benefits	2,010,364	1,639,331	(1,535,860)	1,780,803	(1,446,635)	1,820,322	(1,475,532)	2,733,333
Proprietary Fund Total		4,250,724	2,631,318	(2,829,260)	3,499,993	(3,082,021)	3,555,348	(3,165,165)	4,861,537
Pension Fund									
732	Fire and Police Pension	25,335,037	5,097,386	(4,643,263)	3,587,292	(4,581,968)	3,845,827	(4,654,428)	23,979,877
Pension Fund Total		25,335,037	5,097,386	(4,643,263)	3,587,292	(4,581,968)	3,845,827	(4,654,428)	23,979,877
Component Unit									
275	Depot Town Development	248,267	232,077	(214,073)	252,181	(224,211)	257,334	(224,073)	327,550
413	Down Town Authority	324,377	0	0	0	0	0	0	324,377
415	Economic Development Authority	33,046	37,250	(37,250)	2,437	(550)	2,422	(567)	36,848
Component Unit Total		606,290	269,327	(251,323)	254,678	(224,761)	259,816	(224,646)	689,375
TOTAL		44,782,879	32,363,375	(32,486,746)	31,816,314	(32,553,160)	31,079,900	(30,619,387)	44,383,175

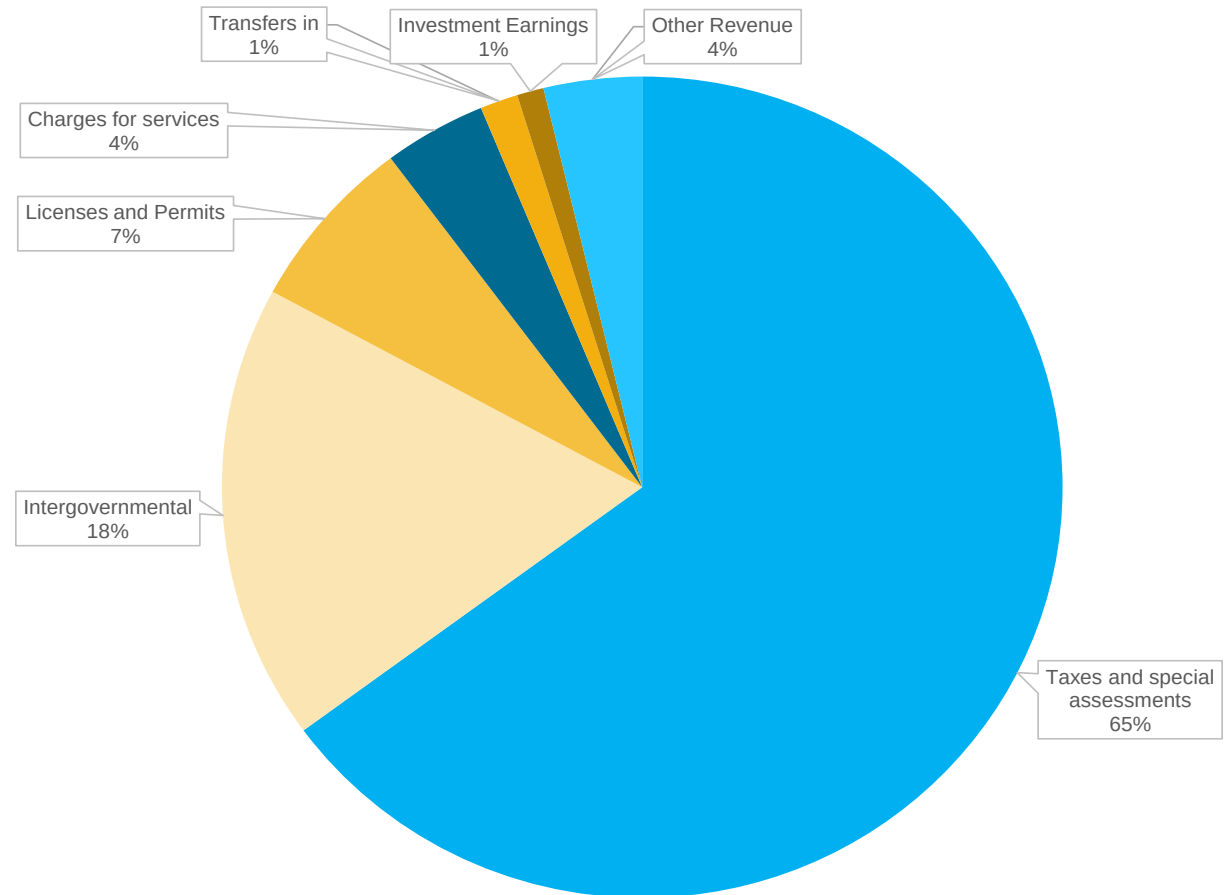
General Fund Budget

- Minimal Use of Fund Balance
- 20-21 Projected a \$340,000 decline in State Shared Revenue

GENERAL FUND	Amended 19-20	Budget 20-21	Budget 20-22
Prior year Fund Balance	7,283,960	7,273,958	7,004,464
Revenue	15,485,296	15,061,449	15,461,471
Expenditure	(15,495,298)	(15,330,943)	(15,475,641)
Projected Results of Operation	(10,002)	(269,494)	(14,170)
Ending Fund Balane	7,273,958	7,004,464	6,990,294

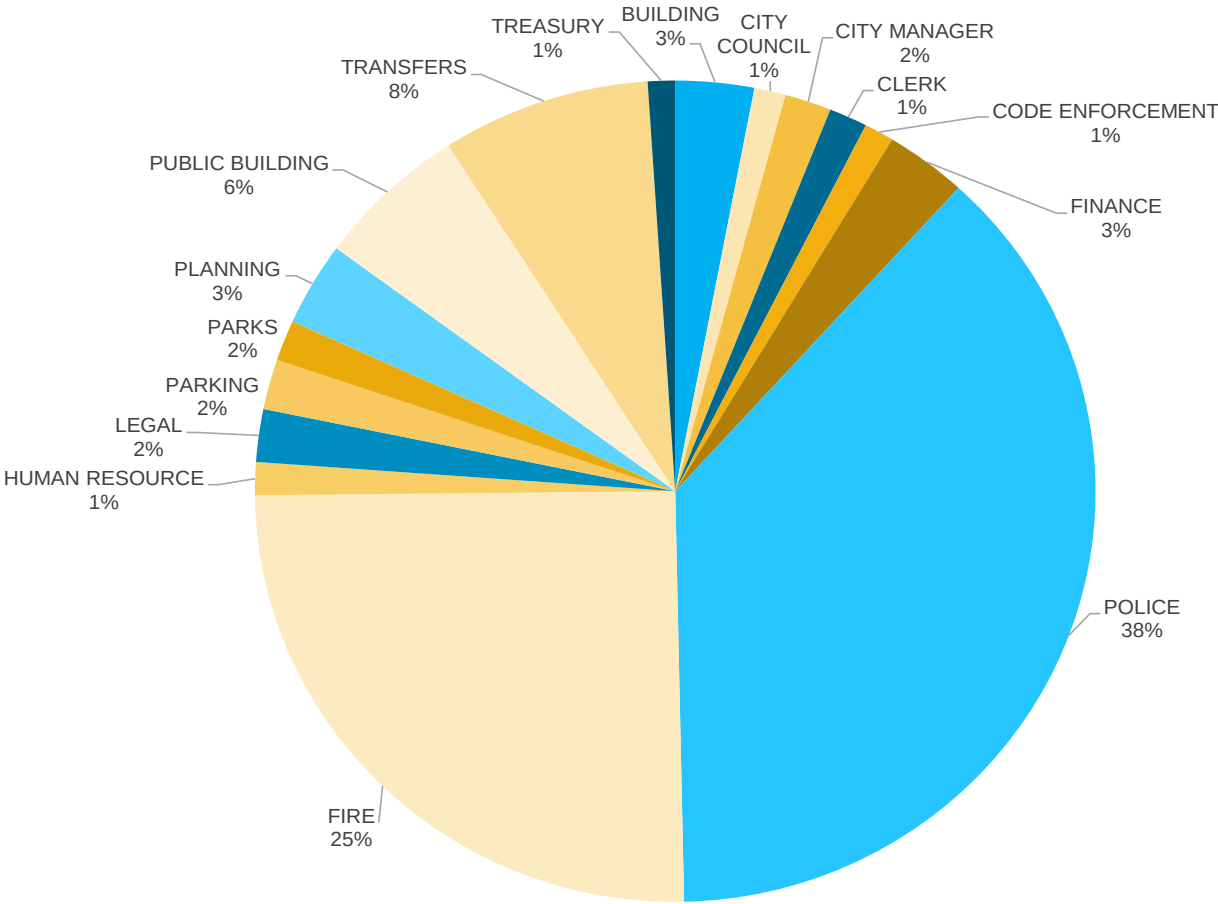
General Fund- Revenue

- Taxes & Sp \$9M
- Intergovernmental \$2.7M
- Licenses and Permits \$1M



General Fund-Expenditures

- Police \$5.6M
- Fire \$3.7M
- Other \$2.7M



General Fund Expenditure Changes

*FY 20-21 City will be operating
@ 1.06% lower than 19-20

DEPARTMENT	AMENDED BUDGET 19-20	ORIGINAL BUDGET 20-21	20-21 CHANGE	ORIGINAL BUDGET 21-22	21-22 CHANGE
⊕ BUILDING	(447,571)	(464,737)	103.84%	(481,248)	103.55%
⊕ CITY COUNCIL	(127,606)	(127,506)	99.92%	(127,621)	100.09%
⊕ CITY MANAGER	(273,124)	(278,265)	101.88%	(285,782)	102.70%
⊕ CLERK	(230,169)	(234,790)	102.01%	(246,182)	104.85%
⊕ CODE ENFORCEMENT	(210,002)	(252,389)	120.18%	(257,708)	102.11%
⊕ FINANCE	(463,367)	(461,973)	99.70%	(464,924)	100.64%
⊕ FIRE	(3,765,853)	(3,732,053)	99.10%	(3,801,520)	101.86%
⊕ HUMAN RESOURCE	(194,110)	(212,964)	109.71%	(218,103)	102.41%
⊕ LEGAL	(365,000)	(355,000)	97.26%	(355,000)	100.00%
⊕ PARKING	(299,588)	0	0.00%	0	#DIV/0!
⊕ PLANNING	(487,072)	(534,877)	109.81%	(549,389)	102.71%
⊕ POLICE	(5,576,756)	(5,625,721)	100.88%	(5,732,434)	101.90%
⊕ PUBLIC BUILDING	(879,952)	(947,201)	107.64%	(950,213)	100.32%
⊕ TREASURY	(159,077)	(134,390)	84.48%	(136,196)	101.34%
⊕ PARKS	(236,500)	(298,103)	126.05%	(301,434)	101.12%
⊕ TRANSFERS	(1,181,538)	(1,068,686)	90.45%	(967,187)	90.50%
⊕ OTHERS	(598,013)	(602,288)	100.71%	(600,700)	99.74%
Grand Total	(15,495,298)	(15,330,943)	98.94%	(15,475,641)	100.94%

General Fund Expenditure Changes Detail

- In general changes in department budget were due to increase in salaries to comply with CBA and to adjust healthcare insurance
- City Share for insurance changed from Hard Cap to 85/15 share

Department	20-21	21-22
City Manager	-Increase in Motorpool Rental to replace vehicle	Same as 20-21
City Clerk	-Increase in salary for Deputy Clerk to comply with salaried wage instead of hourly wage	Same as 20-21
Code Enforcement	-Increase in Motorpool Rental to replace vehicle	Same as 20-21
Finance Department	-Decrease in salaries by hiring Finance Generalist instead of Accounting Supervisor	Same as 20-21
Fire Department	-Increase in Motorpool Rental to replace vehicle -Increase in City Share for the SAFER Grant -Decrease in Vacation and Sick Payout	-Increase in Motorpool Rental to replace vehicle -Increase in City Share for the SAFER Grant
HR Department	-Increase in Employee Training	-Increase in Employee Training
Legal Department	-Decrease in Litigation	Same as 20-21
Parking Department	-Moved to Fund 514	Same as 20-21
Planning Department	-Increase two(2) Freighthouse Coordinator	Same as 20-21
Police Department	-Increase in Motorpool Rental to replace vehicle --Decrease in Vacation and Sick Payout	Same as 20-21
Public Building Maintenance	-Increase in general contract maintenance	Same as 20-21
Treasury Department	-Decrease in salary; Treasurer position merged with Finance Director	Same as 20-21
Parks Department	-Increase in Salary due to additional employee	

QUESTIONS OR CONTINUE?

Other Funds

- Debt Service Funds(Various)
- Special Revenue Funds
 - Major Street(202)
 - Local Street(203)
- Capital Improvement Fund(414)
- Parking Fund(514)
- Motorpool Fund(641)
- OPEB Fund(736)
- Presentation will be limited to Major Changes in the fund's budget

Debt Service Funds

- Water Street GO Bonds

Series	Total Outstanding	20-21 Principal Due	Funding Source
2016 A Refunding	\$6,500,000	\$480,000	Tax Millage
2016 B Refunding	\$1,695,000	\$135,000	General Fund
Total	\$8,195,000	\$615,000	

- Water and Sewer Bonds(YCUA)

Series	Total Outstanding	20-21 Principal Due	Funding Source
Various	\$16,366,984	\$2,165,00	Water and Sewer Charges

Capital Improvement Plan

- Expenditures that are at least \$5,000 and more than 1 year useful life
 - Major Streets(202) and Local Streets(203) for Road Construction
 - Capital Improvement Plant(414) Facility Improvements, Furnitures and Equipment
 - Sidewalk Fund(495) Ramps
 - Motorpool(641) for Vehicles

Major Street Fund(202)

- Beginning Fund Balance is \$2,689,857

20-21

Project Name	Total Cost	City Share
1. W Cross(Courtland and Wallace)	\$1,610,000	\$215,000
2. Asset Module	\$81,000 plus \$22,000/year	\$22,000/year
3. County Street Millage Project	\$200,000	\$75,000
4. W Cross(Wallace CT Limit)	\$355,000	\$355,000
5. SAW Grant	\$162,573	0

21-22

Project Name	Total Cost	City Share
1. Bridge-Cross Street	\$600,000	\$600,000
2. Bridge-Forest Street	\$1,100,000	\$1,100,000
3. Road-Oakwood(Sherman to Cong	\$211,200	\$86,200

Garbage and Rubbish Fund(226)

- Shortfall on this fund is supported by the General Fund
 - 19-20 \$66,675
 - 20-21 \$194,799
 - 21-22 \$139,349
- Recycling Carts will be purchased for FY 20-21 & 21-22 \$60,000

Capital Improvement
Fund(414)

*Includes Equipment, Facility
Improvements
*Eliminated and pushed back
items in response to COVID

20-21		
Project Name	Total Cost	City Share
1. Parks Capital	\$125,000	Public Safety Mill
2. DPS Hoist	\$115,000	Carried Forward
3. DPS Propane	\$60,000	\$60,000
4. IT Hardware	\$50,000	\$50,000
5. Source Capture System	\$75,000	\$10,000
6. Emergency Notification System	\$10,000	\$10,000
7. Axom Body Cameras	\$15,108	\$15,108
8. DSS Logger	\$4,500	\$4,500
9. Live Scan Printing	\$18,000	\$18,000

Capital Improvement Fund(414)

*Axom Body Cameras are yearly payments for the whole system

21-22

Project Name	Total Cost	City Share
1. Parks Capital	\$125,000	Public Safety Mill
2. DPS Parking+ADA Space	\$50,000	\$50,000
3. Chart of Accounts Update	\$20,000	\$20,000
4. Axom Body Cameras	\$15,108	\$15,108
5. DSS Logger	\$4,500	\$4,500
6. In Car Camera System	\$10,000	\$10,000

SIDEWALK FUND(495)

- \$120,000/year project in compliance with ADA
- Revenue is \$50,000/year from Metro Act Rev and Permit Fees

Parking Fund(514)

- Newly created fund to account for Parking Administration, Maintenance and Capital
- 1 Parking Manager, 2 Parking Enforcers and DPS Employees for Maintenance
- In FY 20-21, \$50,000 Capital Outlay for Freighthouse Lot

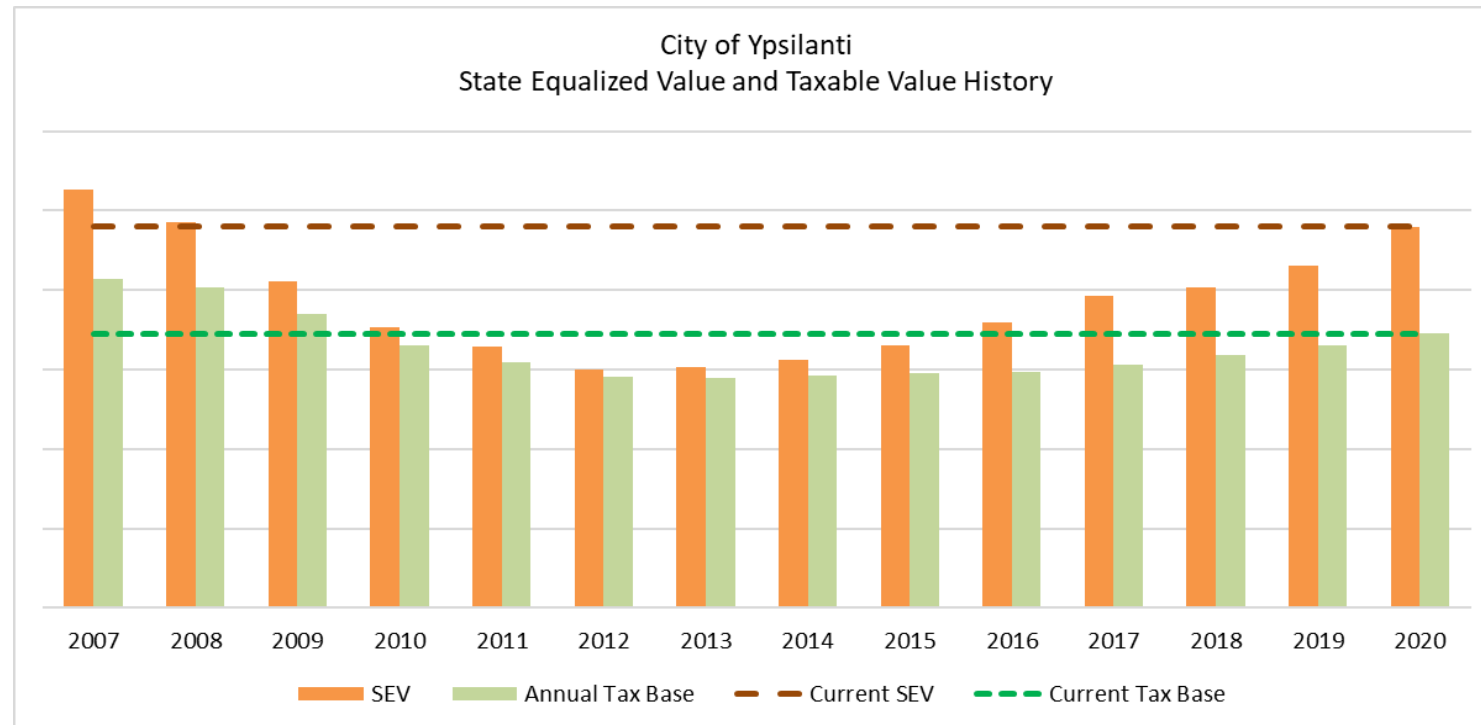
Motorpool Fund(641)

- 20-21 Increased charges to other funds to pay for vehicle replacement cost and operating cost
- Additional Increase per department
 1. Police-\$65,000
 2. Fire-\$60,000
 3. Environmental-\$50,000
 4. DPS-\$27,000
- Tower Truck request in FY 22-23 amounting to \$1,277,533

Department		20-21	21-22
Planning	Ordinance Enforcement	\$28,000	
City Manager	City Manager	\$28,000	
DPS	DPS Supervisor	\$33,000	
	Street Sweeper	\$240,000	
	Wide Area Mower	\$60,000	
	Rear Packer	\$80,000	
	Grapple Truck		\$225,000
	Stake Truck		\$60,000
Fire	Fire Chief	\$55,000	
Police	2 Vehicles	\$90,000	\$90,000
	TOTAL	\$614,000	\$375,000

QUESTIONS, COUNCIL RECOMMENDATIONS AND CHANGES

Tax Base History



- SEV is 9% below 2007 high
- TV is 17% below 2007 high – approaching 2009 value
- Since 2015, City has lost 2.7% of its general obligation millage capacity due to Headlee
- Headlee reductions over 5 years resulted in \$853,000 loss of general operating taxes

General Fund Assumptions

Primary revenue assumptions

	Change from Prior Year				
	2023	2024	2025	2026	2027
Operating property tax revenue:	0.0%	1.0%	2.0%	2.0%	2.5%
Constitutional revenue sharing:	0.0%	1.0%	1.0%	1.0%	1.0%
Most other operating revenues:	0.0%	0.0%	0.0%	0.0%	0.0%

Primary expenditure assumptions

	Change from Prior Year				
	2023	2024	2025	2026	2027
Wages:	2.0%	2.0%	2.0%	2.0%	2.0%
Healthcare:	5.0%	5.0%	5.0%	5.0%	5.0%
Dental & Optical insurance:	3.5%	3.5%	3.5%	3.5%	3.5%
General inflation:	2.0%	2.0%	2.0%	2.0%	2.0%
Worker's Compensation insurance:	2.0%	2.0%	2.0%	2.0%	2.0%
	Estimated Future Expenditures				
Capital improvements:	755,000	435,000	135,000	135,000	250,000
Motorpool (Police):	165,000	165,000	165,000	165,000	165,000
Motorpool (Fire):	220,000	220,000	220,000	220,000	220,000
Motorpool (Other GF):	160,946	163,645	166,398	169,206	172,070

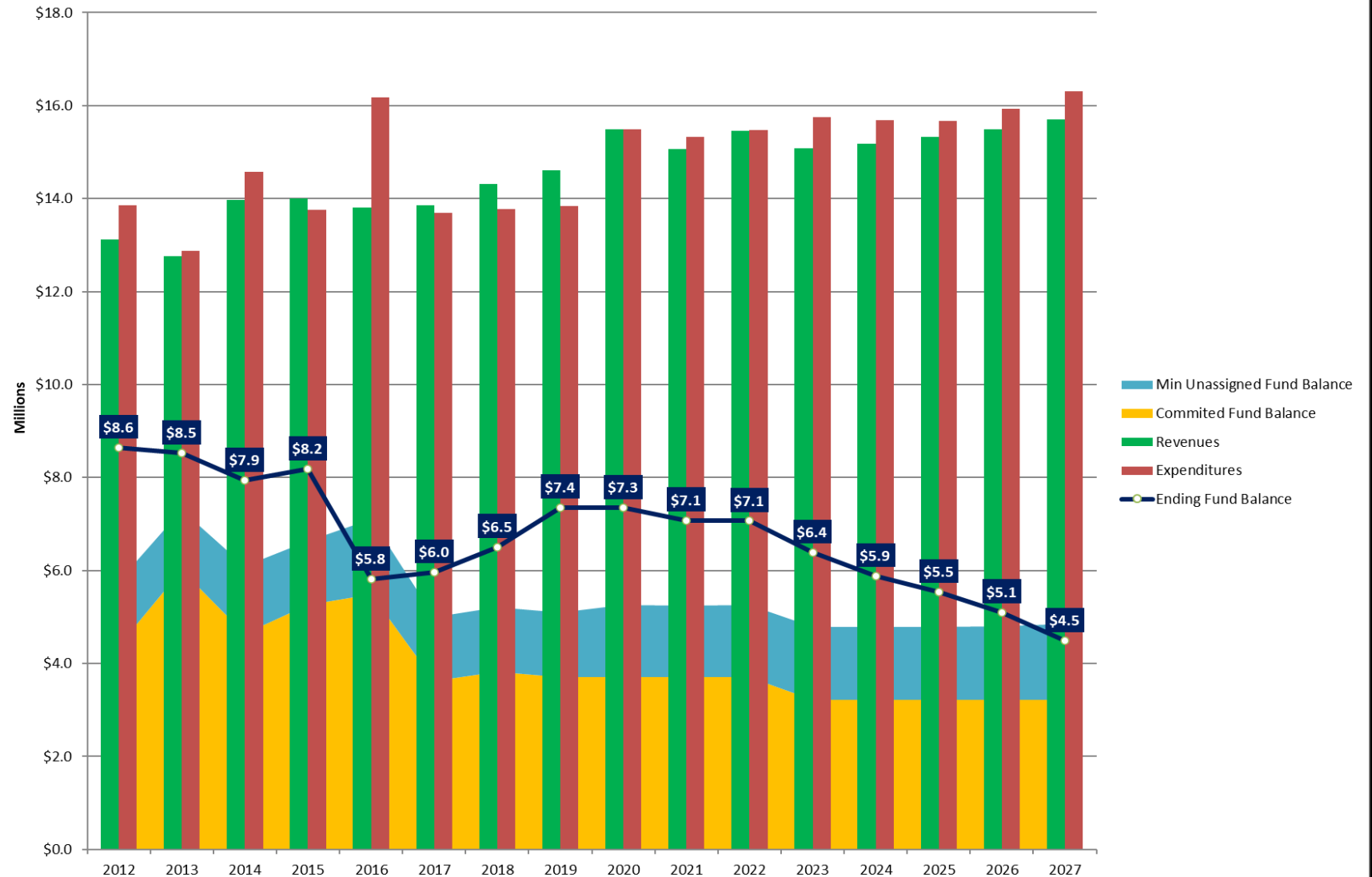
General Fund Balance Target

- About \$3.8M of GF balance is **committed** and unavailable for general uses:
 - Active employees cumulative benefits: \$706,000
 - Energy efficiency & conservation project: \$508,000
 - Rail platform commitment (Res #2016-043): \$2,000,000
 - Peninsular dam removal: \$500,000
- **Minimum** 10% of annual expenditures should be available in reserve
 - *Note: 10% is considered a low target, especially in times of economic uncertainty*

GF Outlook:

- Expenditures expected to outpace revenues \$500,000/yr
- Significant portion of fund balance is committed and unavailable for general purposes
- Fund balance may fall below minimum level within 5 years
- Significant uncertainty due to COVID-19

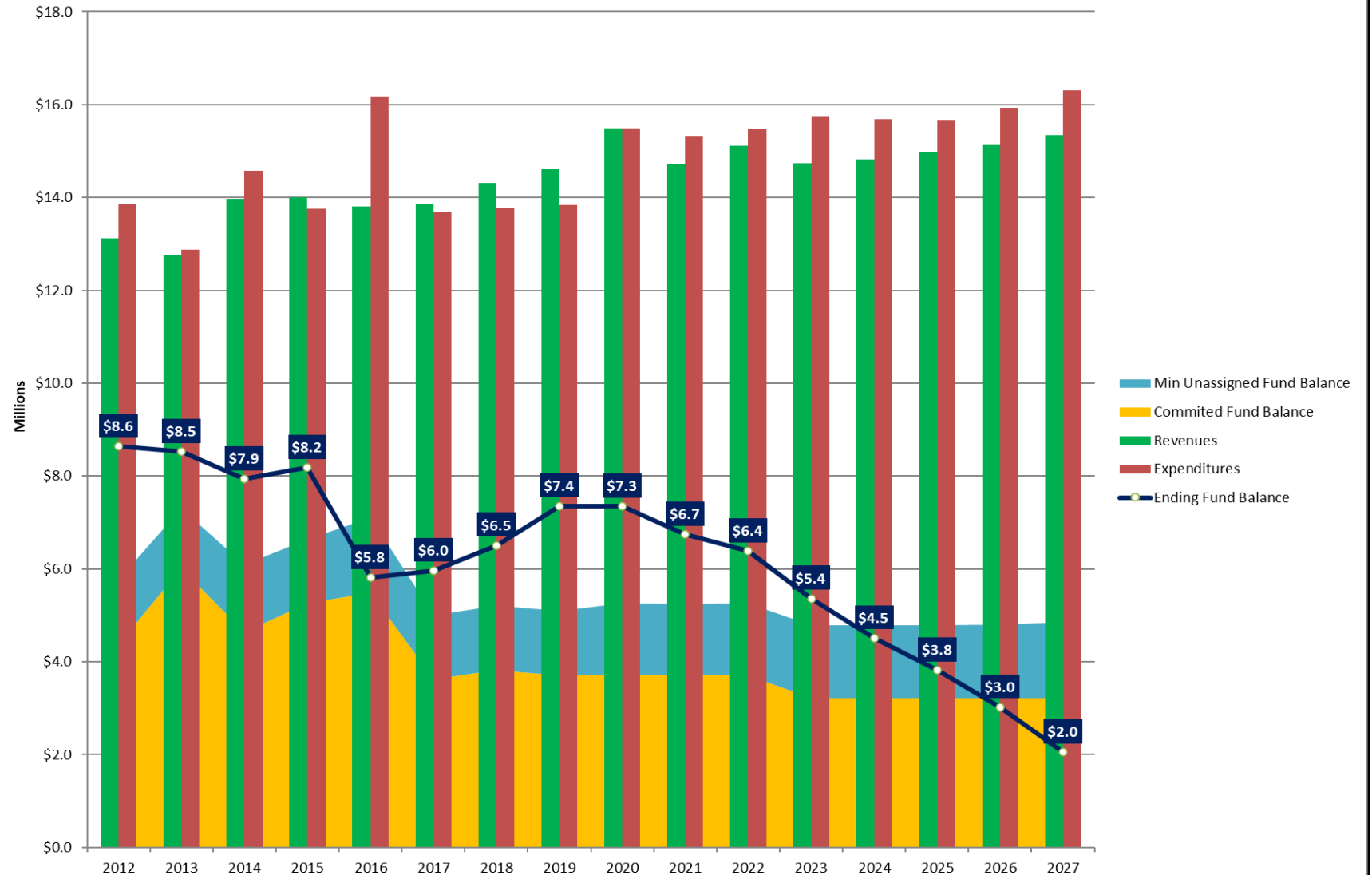
City of Ypsilanti
General Fund Revenues, Expenditures and Fund Balance



Alternative Scenario 1:

- Revenue sharing declines more drastically
 - (25%) FY 21-22
 - (12.5%) FY 22-23
 - =\$684,000 loss
- A deep, long recession could be detrimental to this single GF revenue
- Property values could be impacted within 2 years

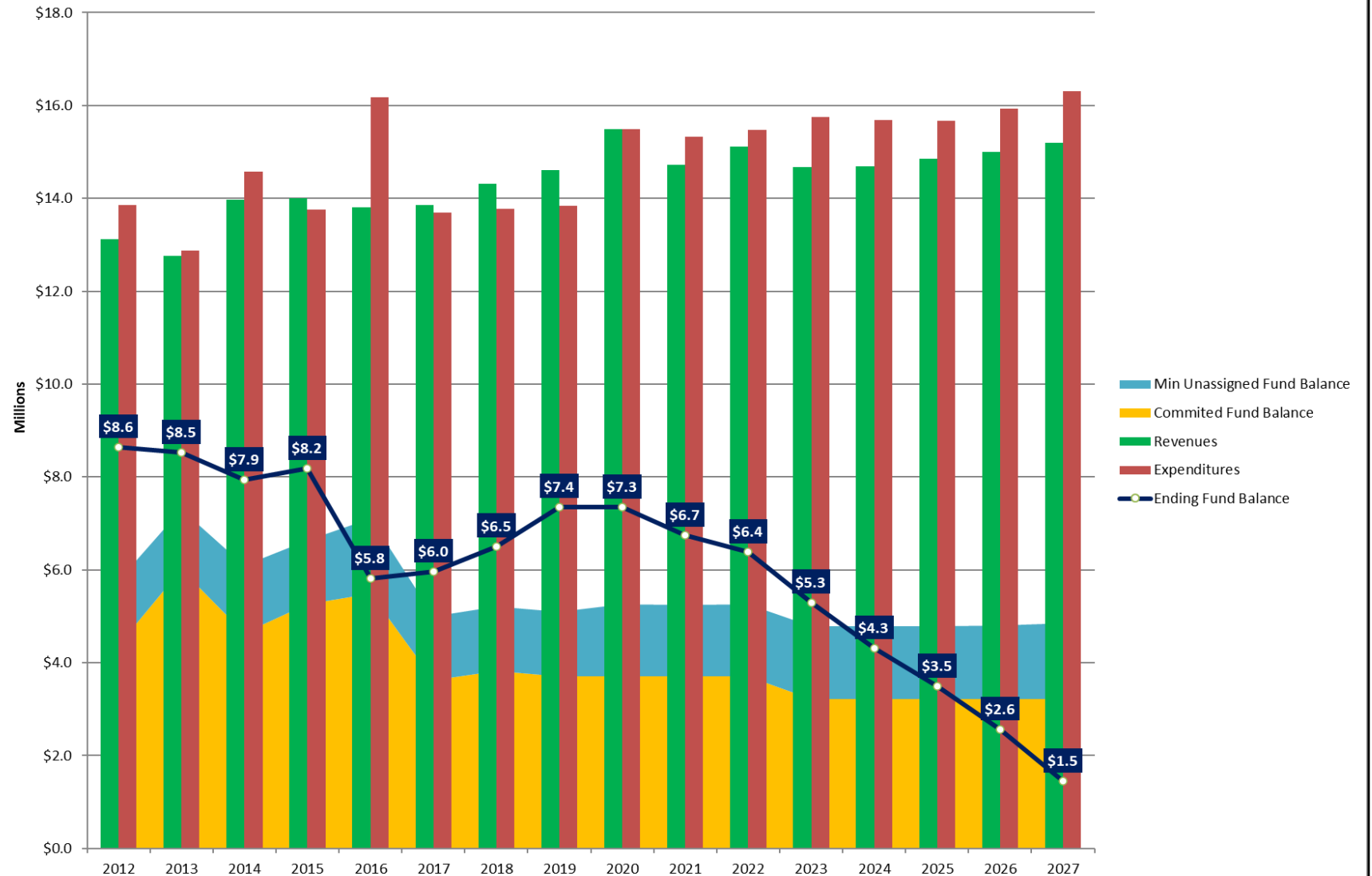
City of Ypsilanti
General Fund Revenues, Expenditures and Fund Balance



Alternative Scenario 2:

- Same as Scenario 1, plus 1% loss in operating tax revenues in FY 23 and no change in FY 24
- 1% loss = \$60,000/year
- Any loss in taxable value will be challenging to overcome

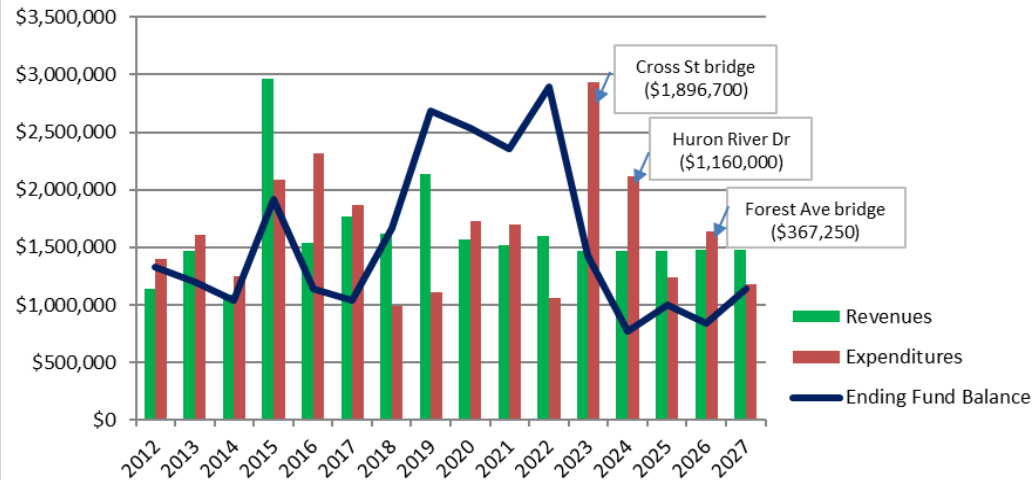
City of Ypsilanti
General Fund Revenues, Expenditures and Fund Balance



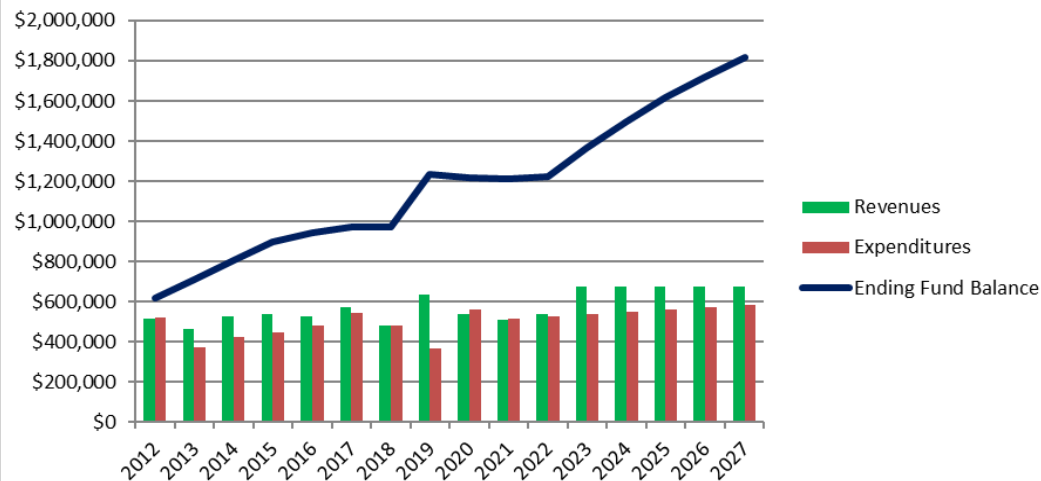
Streets Funds

- Forecast includes City match for three significant Major Streets projects
 - Revenues will likely decrease next FY and possibly the next FY due to COVID-19 impacts
- 10% of Major Act 51 revenues transferred to Local Streets
- Local Streets Fund includes \$35,000/year for traffic calming projects, plus routine O&M costs

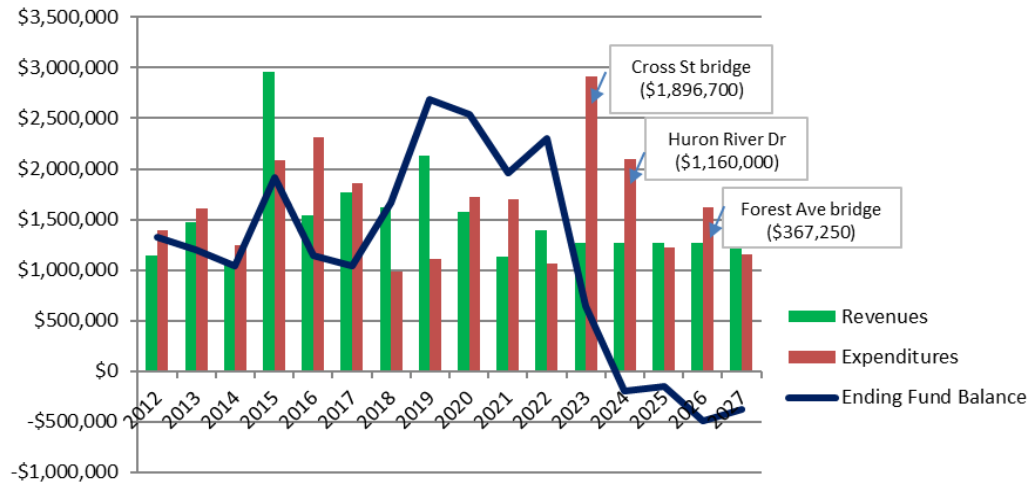
**City of Ypsilanti
Major Streets Fund (202)**



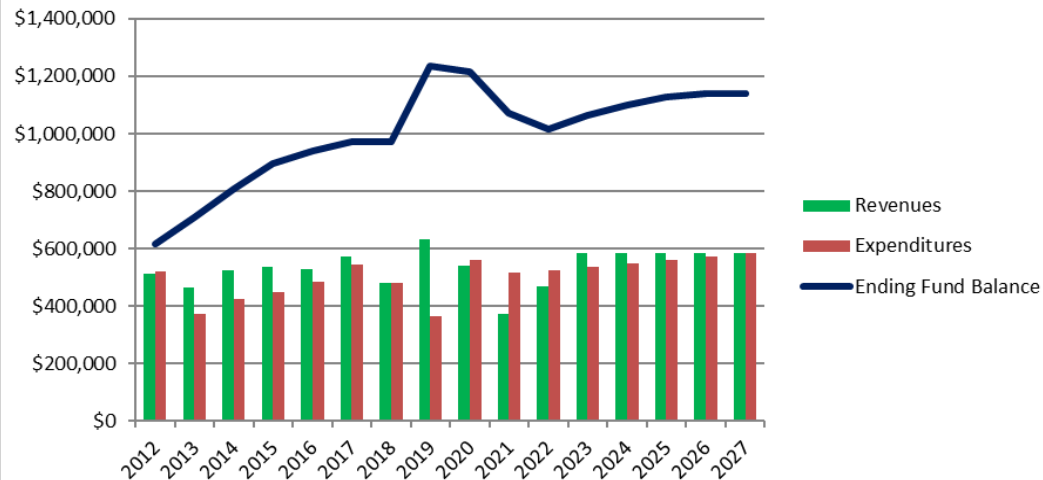
**City of Ypsilanti
Local Streets Fund (203)**



**City of Ypsilanti
Major Streets Fund (202)**



**City of Ypsilanti
Local Streets Fund (203)**



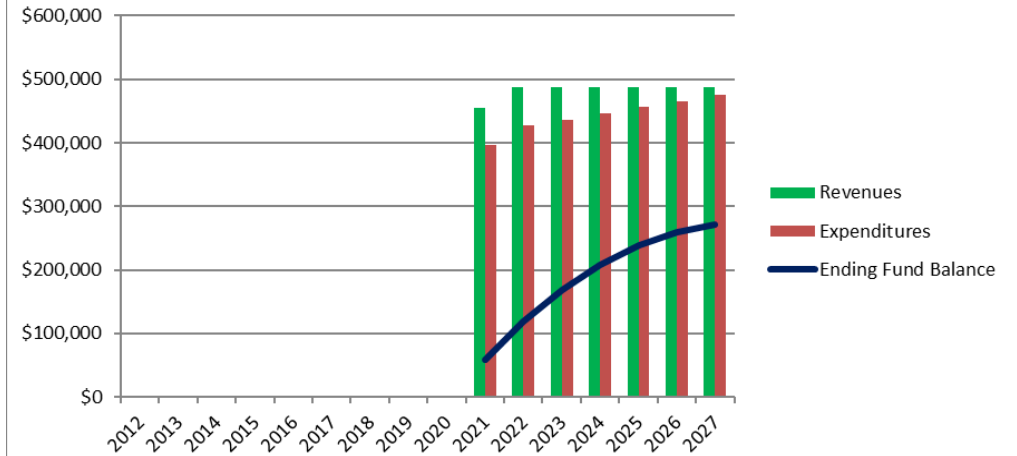
Streets Funds: Alternative Scenario

- Same scenario, except decreased Act 51 revenues:
 - 30% reduction in proposed FY 20-21 budget
 - 15% reduction in proposed FY 21-22 budget
- Cumulative loss of \$2.2M over 7 years between the two funds

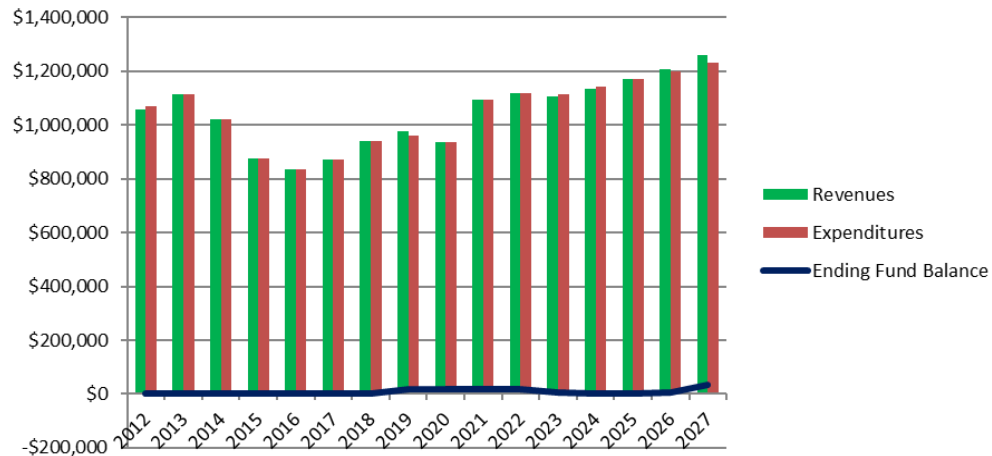
Other Funds

- Garbage Fund may require average \$225,000 GF subsidy per year after 2022
- Motor Pool expected to maintain consistent balance
- New Parking Fund projected to be healthy
 - *Less positive forecast if economy is slow to recover from COVID-19 restrictions*

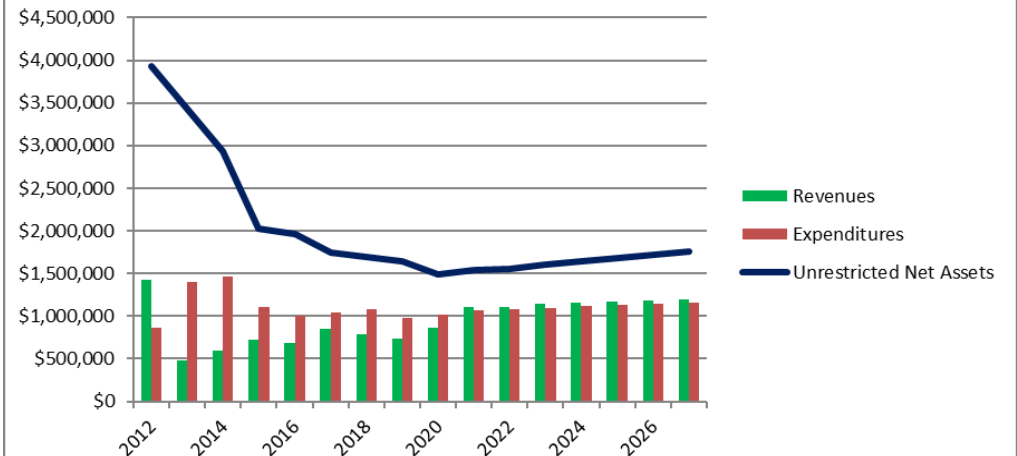
City of Ypsilanti
Parking Fund (514)



City of Ypsilanti
Garbage Fund (226)



City of Ypsilanti
Motor Pool Fund (641)



Department	Yr	Area	Objective	Goal	Task
Brown	20	Community	Safety	Implement Community Policing Philosphy to enhance safety of all residents, businesses, and visitors	implement community policing philosophy
Brown	20	Staff	Development	Develop positive staff/council work relations (Communication, Team building, etc)	Positive working environment (Respect, effective communication, appreciation); Strengthen Manager and Council relations (i.e. Annual Retreat); Conduct interdepartmental team building programs twice annually
City Mgr	20	Community	Connection	Improve SeeClickFix portal	Improve SeeClickFix (Problem reporting interface) Possible information letter to citizens Improve social media presence
City Mgr	21	Community	Connection	Seek Governmental Partnerships/Agreements with neighboring cities	Increase collaboration with neighboring municipalities
City Mgr	20	Staff	Development	Promote Organizational Diversity & Inclusion in staffing and recruiting	Establish aggressive employment recruitment program (Equity)
City Mgr	20	Staff	Work	Compensation Study of Non-Union employees to structure salary scale	Establish a competitive compensation system
Clerk	20	Community	Connection	Improve voter turnout	Hold voter registration drives - First Fridays/EMU. Increases website/social media noticing for elections. Encourage voters to sign-up for absentee voting.
Clerk	20	Community	Connection	Effectively Administer 2020 Elections	Improve Precinct Signage, Election Chair Training on Anatomy of Equipment, Inspector Recruitment (EMU)
Clerk	20	Community	Connection	Live stream board and commission meetings	Train needed staff on functionality of iCompass and camera system
Clerk	20	Community	Connection	Improve Council meeting prep and transparency in communication	Council packets provided two Monday's prior to the meeting
Clerk	21	Staff	Development	Improve customer management	Hold training for all front line administrative staff
Clerk	21	Community	Connection	Assist in functionality of Boards and Commission by holding training	Design and implement two annual training sessions/assign staff liaisons to each commission/assign Council liaisons to each commission
Clerk	20	Infrastructure	Commons	Seamless transition to new downtown permit parking location	Assist Parking Manager in implementing advertisement for new location rollout
Clerk	20	Staff	Work	Capture all outstanding AHB fines by placing assessment on Summer Tax Bill	Place special assessment on Summer Tax Bill
Clerk	21	Staff	Work	Increase efficiency in polling location management, purchase new epollbooks	Purchase new epollbooks
Comm Econ Dev	20	Infrastructure	Buildings	Increased Vacant and Dangerous Building Enforcement	Expand into the vacant building enforcement
Comm Econ Dev	20	Infrastructure	Buildings	Redevelop Long Term Vacant Sites in the City	Redevelop Water Street, 220 Park St, Angstrom, and 206-210 Park Street; engage developer through the MDED
Comm Econ Dev	20	Infrastructure	Commons	Repair the city's sidewalks to code	Work to improve the city and private sidewalks to the city code standards
Comm Econ Dev	20	Staff	Development	Noxious weed identification training for code officers	Provide annual training for code enforcement officers
Comm Econ Dev	20	Staff	Work	Increase Efficiency in the Building Department	Tablets, increase Part time to Full Time Secretary, and Part Time rental/business Inspector
Comm Econ Dev	20	Staff	Work	Reorganize third floor so everyone checks into a central front desk	Reorganize third floor so everyone checks into a central front desk
Comm Econ Dev	20	Staff	Work	Complete the Master plan and Sustainability Plan and begin work on updating the Parks and Recreation Plan.	Complete the Master plan and Sustainability Plan and begin work on updating the Parks and Recreation Plan.
Comm Econ Dev	20	Staff	Work	Complete the Rutherford Pool MDNR Grant and begin work on TAP Grant, CRISI Grant, and EGLE Grant as applicable	Complete the Rutherford Pool MDNR Grant and begin work on TAP Grant, CRISI Grant, and EGLE Grant as applicable
DDA	20	Community	Connection	Create/Sponsor Ypsi Art Prize to incorporate Public Art opportunities	Each of the districts will commit \$4,000 for Ypsilanti Art Prize
DDA	20	Community	Connection	Offer Historic Walking Tours May - Oct	The City and YDDA will partner to offer 6 historic walking tours , once per month between May and October.
DDA	20	Community	Connection	Address security problems reported by Downtown Business Owners	Convert Downtown Grant Program funds to be used for a new initiative: Project Green Light
DDA	20	Community	Safety		
DDA	20	Infrastructure	Commons	Monetize Maple Street Lot	Install meter technology and begin enforcement in the Maple Street Lot located in Depot Town

Finance/Treasury	20	Infrastructure	Office	Clean and Organize Offices	1. Label every cabinet to easily find documents, office supplies, and any other materials. 2. Utilize shelves or spaces to work efficiently and effectively.
Finance/Treasury	20	Infrastructure	Office	Environmental Friendly Office	1. Turn off and unplug all computers and electronics 2. Reuse one-side used paper for internal documents. 3. Recycle used paper and card boards.
Finance/Treasury	21	Infrastructure	Office	Reduce Manual Process and Automate	Use purchased software to its fullest potential
Finance/Treasury	21	Infrastructure	Sustainability	Digitize Financial Records	Scan documents and make financial records available online
Finance/Treasury	20	Staff	Work	Increase Efficiency in Parking Collections by implementing online renewal/permit system.	Online renewal/new parking permit system. Improve processing of parking violation tickets and dispute
Finance/Treasury	20	Staff	Work	Implement Electronic payment to vendors and employees	Contact Complus (parking ticket company) Recommend vendors and employees to receive payments thru EFT/Electronic payment
Mayor	20	Community	Safety	Install a city wide surveillance system, cameras/technology	a city wide surveillance system, cameras/technology
Mayor	20	Infrastructure	Commons	Re-establish our Parks and Rec Department	Make appropriate changes with our relationship with the Freighthouse org allowing us to use that venue revenue to pay for a Parks and Rec staff person
Mayor	20	Infrastructure	Sustainability	Create a fueling system that will allow our city to buy vehicles that are alternative fuel.	Invest in a in a fueling system for alternative fuels. OR, create partnership with regional entity to fuel OR seek electric vehicle options for purchase
Mayor	20	Infrastructure	Sustainability	Increase recycling: Our current levels are lower than the region (about 50%).	Add Multiple residences (over 4) to current recycling program. Add public recycling to our public solid waste systems: Big Belly? Something similar? Just add new containers and add pick ups? YDDA will commit one new dumpster for single stream recycling on a pilot program. We will also partner with the City on single day events for recycling in the district. Develop a public outreach campaign about recycling options; Reinitiate search for a replacement drop-off site.
Morgan	20	Infrastructure	Buildings	Fix River Street	Make sure some of the budget money and roll schedule is utilized in Ward 3 on River Street.
Morgan	20	Infrastructure	Commons	Determine Viability of Water & Water System	Hire a professional engineer to test and analyze the water and the water systems to ensure the current system will sustain increased demand.
Morgan	20	Staff	Work	Formulate an Equity Identifier tool to ensure equity in decision-making	FORMULATE A TOOL, RUBRIC OR FRAMEWORK THAT CAN DETERMINE IF THE UNDERTAKINGS OF A SYSTEM, AGENDA, PLAN OR BUSINESS FITS IN THE TERMS OF EQUITABLE.
Multiple	20	Community	Connection	Provide Youth Mini grants to support youth initiatives	Continue to support youth initiatives in the community
Multiple	20	Community	Safety	Hire a Social worker within YPD for support, crisis intervention	Trained in community support, crisis intervention, trauma care Fully utilize web, email, and social media to communicate to public - as well as public meetings. To hire developers to create a high-tech, engaging website and ways to interact with counsel and citistaff that is complete, concise and useful. Create a comprehensive communication plan for internal and external communications. Engage Communications firm to analyze current efforts and suggest improvements. Hire a communications director for the city to devise strategy or implement strategy developed by firm above.
Multiple	20	Community	Connection	Comprehensive communication plan including modern website	
Police	21	Community	Safety	Establish the COPCRU (Community Oriented Policing Crime Reduction Unit).	Establish the COPCRU (Community Oriented Policing Crime Reduction Unit).
Police	21	Community	Safety	Create a Mental Health Response Team	Coordinate with community partners for consistant/effective response to pesrons in mental health crisis
Police	20	Community	Safety	Establish Detective Bureau	Establish sustainable Detective Bureau
Police	21	Infrastructure	Safety	Replacement of In-Car Camera System	Purchase in-car system that interfaces with our bodyworn cameras
Police	20	Infrastructure	Safety	Replace AFIS Machine	AFIS Machine is at end of life. Partically funded through a Byrne Grant.
Police	20	Staff	Development	MACP Accreditation for Police	Complete the Accreditation and pass the Sight Visit
Police	21	Staff	Development	Procedural Justice Training Series for police officers	Departmentwide training in "Fair and Impartial Policing", "Cultural Adversity" and "Procedural Justice."
Police	20	Staff	Development	Complete requirements of One Mind Campaign-Mental Health Initiative	Complete all four requirements for certification
Police	20	Staff	Work	Addition of Records Clerk to increase efficiency and keep windows open Fridays	Increase efficiency of the Records Bureau and keep the window open on Fridays
Public Svcs	20	Infrastructure	Buildings	Develop plan to provide regular maintenance schedules for city facilities.	Look at weatherization options for city owned buildings; identify and assess needs; develop replacement schedules for critical infrastructure.
Public Svcs	20	Infrastructure	Commons	Continue to upgrade existing park facilities and maintenance.	Develop and implement regular maintenance schedules; Update and implement capital improvement schedule for city parks; Continue regular assessment of city parks with Community Development Department.
Public Svcs	20	Infrastructure	Commons	Continue to implement the City's parking strategy.	Implement the recommendations from the city's parking study; Develop criteria to track progress; Develop regular maintenance and capital improvement schedules for the city's parking lots. Provide consistent signage, install metering infrastructure, device informational material,

Public Svcs	20	Infrastructure	Commons	Complete road improvement projects as fiscal constraints allow.	Work with City Council to prioritize road projects for efficiency; evaluate financial status to maximize use of road dollars; implement planned road projects
Public Svcs	20	Infrastructure	Sustainability	Reduce green greenhouse gas emissions from the DPS fleet.	Develop and begin implementation of a strategy to reduce greenhouse gas emissions for the DPS fleet; Evaluate costs to provide required infrastructure.
Richardson	20	Community	Safety	Use mental health millage money for the police department	Re-establish community policing, hire another police officer
Richardson	20	Infrastructure	Safety	Install Hawk Light on Hamilton and Michigan Ave	
Richardson	20	Staff	Work	City Manager personally look into Congressional Partners-Feet on the Ground Federal Grant Writing Agency.	Unlimited grants for the year, grants we are not even aware of that could benefit the city.
Richardson	20	Staff	Work	Hire part-time staff to write news releases for website	For positive coverage
Sommerville	20	Community	Connection	Install 3-4 flyer kiosks for better communication	to promote better communication across the city
Sommerville	20	Community	Connection	Provide entertainment at Frog Island amphitheater	to promote the use of Frog Island park by creating weekly movie/music events during warm months
Sommerville	20	Community	Connection	Utilize funding for public art on city trucks (YCS Art Students)	light the park during fall/winter evenings winter sidewalk maintenance turning dangerous intersections into 4-way stops to address pedestrian safety concerns
Sommerville	20	Infrastructure	Safety	Install lighting at Frog Island	
Sommerville	20	Infrastructure	Safety	Implement "snow buddies" sidewalk maintenance	
Sommerville	20	Infrastructure	Safety	Install 4-way stops at dangerous intersections	
Sommerville	20	Infrastructure	Safety	Install crosswalk on Huron at RAC	
Sommerville	20	Infrastructure	Safety	Speed limit reduction from Cross St to EMU Campus	Sustainability Partially fund the first phase engineering study to determine sediment mediation plan and structural analysis of infrastructure
Sommerville	20	Infrastructure	Sustainability	Convert grass medians into rain gardens to reduce mowing	
Wilcoxon	20	Infrastructure	Commons	Remove Peninsular Dam: engineering study	
Wilcoxon	20	Infrastructure	Commons	Remove Peninsular Dam: public engagement	Implement public engagement campaign: public meetings, mailings, interactive website, public postings, surveys
Wilcoxon	20	Infrastructure	Safety	Implement traffic calming and road diet measures	
Wilcoxon	20	Infrastructure	Sustainability	Attain carbon neutrality for city (government)	Devise plan (in conjunction with AA), finish sustainability plan (including GHG)
Wilcoxon	20	Staff	Work	Complete Chapter 8: adult use cannabis and zoning code	devise point system for permit review (such as an equity rubric)

COUNCIL INPUT

Community Connection

Council Vote	Staff Vote	Total Support		Staff Change	Budgeted
6	7	13	Develop and implement comprehensive communication plan including modern website	None	
4	4	8	Recalibrate relationship with Freighthouse org to pay for parks and rec expenses	2 Part-Time Coordinators	Yes
4	3	7	Provide Youth Mini grants to support youth initiatives	None	
3	6	9	Provide entertainment at Frog Island amphitheater	None	
3	3	6	Improve voter turnout through voter registration initiatives	None	
3	3	6	Install 3-4 flyer kiosks for better communication	None	
3	2	5	Seek Governmental Partnerships/Agreements with neighboring cities	None	
2	6	8	Improve SeeClickFix portal	None	
2	5	7	Assist in functionality of Boards and Commission by holding training	None	
2	4	6	Effectively Administer 2020 Elections	None	
2	3	5	Improve Council meeting prep and transparency in communication	None	
1	4	5	Create/Sponsor Ypsi Art Prize to incorporate Public Art opportunities	None	
0	4	4	Offer Historic Walking Tours May - Oct	None	
0	2	2	Utilize funding for public art on city trucks (YCS Art Students)	None	
0	1	1	Live stream board and commission meetings	None	

Community Safety

Council Vote	Staff Vote	Total Support		Staff Change	Budgeted
6	8	14	Implement Community Policing Philosophy to enhance safety of all residents, businesses, and visitors	None	
6	6	12	Create a Mental Health Response Team	None	
5	5	10	Hire a Social worker within YPD for support, crisis intervention	Contractual Service	Yes
4	5	9	Establish a Detective Bureau	2 Police Officers	No
4	4	8	Use mental health millage money for the police department community policing and another officer	1 Police Officer	No
4	4	8	Establish the COPCRU (Community Oriented Policing Crime Reduction Unit).	None	
3	8	11	Address security problems reported by Downtown Business Owners	None	
0	2	2	Install a city wide surveillance system, cameras/technology	None	

Red signifies divergence between council and staff of 4 or more votes

Your Voice Matters!

drmmilner@gmail.com

STAFF INPUT

Infrastructure Commons

Council Vote	Staff Vote	Total Support
5	5	10
3	6	9
3	5	8
3	5	8
3	4	7
2	5	7
2	0	2
0	0	0
0	0	0

Re-establish our Parks and Rec Department
Repair the city's sidewalks to code
Continue to upgrade existing park facilities and maintenance.
Continue to implement the City's parking strategy.
 Remove Peninsular Dam: engineering study; public engagement
 Complete road improvement projects as fiscal constraints allow.
 Determine Viability of Water & Water System
 Seamless transition to new downtown permit parking location
 Monetize Maple Street Lot

Staff Change
 2 Equipment
 Operator
 None
 None
 None
 None
 None
 None
 None
 None

Budgeted
 Removed due to
 COVID

Infrastructure Safety

Council Vote	Staff Vote	Total Support
5	3	8
4	4	8
3	4	7
3	3	6
2	2	4
2	0	2
1	2	3
0	7	7
0	5	5

Replacement of police In-Car Camera System
Install crosswalk on huron at RAC
Implement traffic calming and road diet measures
 Replace police AFIS (fingerprinting) Machine
 Install 4-way stops at dangerous intersections
 Speed limit reduction from Cross St to EMU Campus
 Install Hawk Light on Hamilton and Michigan Ave
 Install lighting at Frog Island
 Implement "snow buddies" sidewalk maintenance program

None
 None
 None
 None
 None
 None
 None
 None
 None

Infrastructure Sustainability

Council Vote	Staff Vote	Total Support
5	8	13
4	8	12
3	2	5
2	1	3
2	0	2
0	2	2

Increase recycling: Our current levels are lower than the region (about 50%).
Digitize Financial Records
 Create a fueling system that will allow our city to buy vehicles that are alternative fuel.
 Convert grass medians into rain gardens to reduce mowing
 Reduce green greenhouse gas emissions from the DPS fleet.
 Attain carbon neutrality for city (government)

1 Equipment
 Operator
 None
 None
 None
 None
 None

Yes

Infrastructure Buildings

Council Vote	Staff Vote	Total Support
5	9	14
5	7	12
3	4	7
1	0	1

Redevelop Long Term Vacant Sites in the City
Develop plan to provide regular maintenance schedules for city facilities.
 Increased Vacant and Dangerous Building Enforcement
 Fix River Street

None
 None
 None
 None

Infrastructure Office

Council Vote	Staff Vote	Total Support
4	6	10
3	1	4
0	3	3

Reduce Manual Process and Automate
 Implement an Environmental Friendly Office
 Clean and Organize Offices

None
 None
 None

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drmmilner@gmail.com

STAFF INPUT

Council/Staff Workflow

Council Vote	Staff Vote	Total Support		Staff Change	Budgeted
7	7	14	Addition of Records Clerk to increase efficiency and keep windows open Fridays	PT to FT Records Clerk	Removed due to COVID
6	3	9	Complete Chapter 8: adult use cannabis and zoning code	None	
5	9	14	Compensation Study of Non-Union employees to structure salary scale	None	
5	7	12	Complete the Master plan and Sustainability Plan and update the Parks and Recreation Plan.	None	
3	9	12	Implement Electronic payment to vendors and employees	None	
3	5	8	Increase efficiency in polling location management, purchase new epollbooks	None	
3	5	8	Complete the Rutherford Pool MDNR Grant & work on TAP Grant, CRISI Grant, and EGLE Grant	None	
3	4	7	Capture all outstanding AHB fines by placing assessment on Summer Tax Bill	None	
3	2	5	Formulate an Equity Identifier tool to ensure equity in decision-making	None	
2	7	9	Increase Efficiency in Parking Collections by implementing online renewal/permit system.	None	
2	3	5	Reorganize third floor so everyone checks into a central front desk	None	
2	3	5	City Manager look into Congressional Partners-Feet on the Ground Federal Grant Writing Agency.	None	
2	1	3	Hire part-time staff to write news releases for website	.5 PT Employee	No
0	1	1	Increase Efficiency in the Building Department	PT to FT Building Secretary	Removed due to COVID

Council/Staff Development

Council Vote	Staff Vote	Total Support		
5	4	9	Promote Organizational Diversity & Inclusion in staffing and recruiting	None
4	5	9	Develop positive staff/council work relations (Communication, Team building, etc)	None
4	5	9	Improve customer management by holding training for frontline staff	None
2	6	8	Procedural Justice Training Series for police officers	None
2	4	6	Complete MACP Accreditation for Police	None
2	4	6	Noxious weed identification training for code officers	None
2	2	4	Complete requirements of One Mind Campaign-Mental Health Initiative	None

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Resolution No. 2020-090
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled "2019-2020 Tax Levy Ordinance", be approved on First Reading.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-090



Ordinance No. 1359

2019-2020 TAX LEVY ORDINANCE

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 18.0298 mills (.0180298 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

MILLAGE DESCRIPTION	MILLAGE FY 20-21
GENERAL OPERATING	18.0298
POLICE & FIRE PENSION	6.3131
POLICE & FIRE OPEB	3.8340
SANITATION	2.6362
WATER STREET LTGO RFDG BONDS 2016A (VOTED IN AUGUST 8, 2017)	2.0613
PUBLIC TRANSIT (VOTED IN NOVEMBER 2010)	0.9277
TOTAL – CITY OF YPSILANTI	33.8021
DEPOT TOWN OPERATING	1.7460
W. CROSS OPERATING	1.7460
DOWNTOWN OPERATING	1.7460
1983 MICHIGAN AVENUE OPERATING	1.7460
2003 MICHIGAN AVENUE OPERATING	1.7460
WATER STREET OPERATING	1.7460

Made, passed and adopted by the Ypsilanti City Council this ____ day of ____, 2020

Beth Bashert, Mayor

Andrew Hellenga, City Clerk

ATTEST

I do hereby confirm that the above Ordinance NO. ____ was published on the City of Ypsilanti website on May ____, 2020 and published in Washtenaw Legal News on the ____ of May, 2020 edition.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the ____ of ____, 2020.

Andrew Hellenga, City Clerk

Public Hearing Notice

Published on the City of Ypsilanti website on May __, 2020 and published in Washtenaw Legal News on the ____ of May, 2020 edition.



Resolution No. 2020-091
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2019-2020, be approved on First Reading.

AMENDED BUDGET 19-20			
Fund #	Fund Name	Revenue	Expenditure
101	General Fund	15,495,298	(15,495,298)
102	Housing Fund	75,000	(75,000)
202	Major Street	1,753,821	(1,725,321)
203	Local Street	560,573	(560,573)
205	Public Safety	390,000	(390,000)
226	Garbage and Rubbish Collection	936,631	(936,631)
265	Police Special Revenue	13,044	(13,044)
275	Depot Town Development	232,077	(214,079)
304	2016 GOLT Bonds	869,516	(869,516)
364	2002B W&S Debt	31,875	(31,875)
413	Down Town Authority	318,016	(304,826)
414	Capital Improvement	1,458,970	(1,458,970)
415	Economic Development Authority	37,250	(37,250)
469	2003D W&S	335,750	(335,750)
471	2003C W&S	50,313	(50,313)
473	2004A Ser DDA	87,773	(87,773)
474	2004B W&S	387,872	(387,872)
479	2007 W&W Rev	18,001	(18,001)
480	2008 W&S Disp	25,731	(25,731)
481	2008 W&S Disp	7,288	(7,288)

#Resolution No. 2020-091

482	2012 W&S Factory Pump	191,331	(191,331)
483	2013 Rev Refunding Bond	760,880	(760,880)
485	2013 Rev Refunding Bond	27,616	(27,616)
486	2016 W&S Rev Ref Bond	838,100	(838,100)
495	Sidewalk Improvement	176,503	(174,231)
514	Parking Fund	0	0
588	Public Transit	295,774	(295,774)
641	Motorpool	1,014,187	(1,014,187)
677	Worker's Compensation Fund	249,213	(219,213)
732	Fire and Police Pension	5,097,386	(4,649,269)
736	Retiree Benefits	1,639,331	(1,595,860)
Grand Total		33,375,120	(32,791,572)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-091



Ordinance No. 1360

AN ORDINANCE TO AMEND BUDGET APPROPRIATIONS BY DEPARTMENT
AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEAR
2019-2020

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

AMENDED BUDGET 19-20			
Fund #	Fund Name	Revenue	Expenditure
101	General Fund	15,495,298	(15,495,298)
102	Housing Fund	75,000	(75,000)
202	Major Street	1,753,821	(1,725,321)
203	Local Street	560,573	(560,573)
205	Public Safety	390,000	(390,000)
226	Garbage and Rubbish Collection	936,631	(936,631)
265	Police Special Revenue	13,044	(13,044)
275	Depot Town Development	232,077	(214,079)
304	2016 GOLT Bonds	869,516	(869,516)
364	2002B W&S Debt	31,875	(31,875)
413	Down Town Authority	318,016	(304,826)
414	Capital Improvement	1,458,970	(1,458,970)
415	Economic Development Authority	37,250	(37,250)
469	2003D W&S	335,750	(335,750)
471	2003C W&S	50,313	(50,313)
473	2004A Ser DDA	87,773	(87,773)
474	2004B W&S	387,872	(387,872)
479	2007 W&W Rev	18,001	(18,001)
480	2008 W&S Disp	25,731	(25,731)

481	2008 W&S Disp	7,288	(7,288)
482	2012 W&S Factory Pump	191,331	(191,331)
483	2013 Rev Refunding Bond	760,880	(760,880)
485	2013 Rev Refunding Bond	27,616	(27,616)
486	2016 W&S Rev Ref Bond	838,100	(838,100)
495	Sidewalk Improvement	176,503	(174,231)
514	Parking Fund	0	0
588	Public Transit	295,774	(295,774)
641	Motorpool	1,014,187	(1,014,187)
677	Worker's Compensation Fund	249,213	(219,213)
732	Fire and Police Pension	5,097,386	(4,649,269)
736	Retiree Benefits	1,639,331	(1,595,860)
Grand Total		33,375,120	(32,791,572)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.
3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this _____ day of _____, 2020.

Andrew Hellenga, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. 1311 was published on the City of Ypsilanti website in May 21, 2018 and published in Washtenaw Legal News on the 24th day of May, 2018 edition.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2020.

Andrew Hellenga, City Clerk



Resolution No. 2020-092
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2020-2021 and 2021-2022", be approved on First Reading.

		Original Budget 20-21		Original Budget 20-22	
Fund #	Fund Name	Revenue	Expenditure	Revenue	Expenditure
101	General Fund	15,330,943	(15,330,943)	15,475,641	(15,475,641)
102	Housing Fund	0	0	0	0
202	Major Street	3,110,634	(3,110,634)	1,601,744	(1,082,367)
203	Local Street	518,078	(518,078)	539,907	(524,983)
205	Public Safety	375,000	(375,000)	375,000	(375,000)
226	Garbage and Rubbish Collection	1,095,124	(1,095,124)	1,117,865	(1,117,865)
265	Police Special Revenue	574	(444)	641	(452)
275	Depot Town Development	252,181	(224,211)	257,394	(224,079)
304	2016 GOLT Bonds	883,098	(883,098)	889,137	(889,137)
364	2002B W&S Debt	31,125	(31,125)	30,375	(30,375)
413	Down Town Authority	344,394	(301,631)	357,767	(292,861)
414	Capital Improvement	472,608	(472,608)	234,608	(234,608)
415	Economic Development Authority	2,497	(550)	2,422	(567)
469	2003D W&S	338,125	(338,125)	335,313	(335,313)
471	2003C W&S	49,188	(49,188)	48,063	(48,063)

#Resolution No. 2020-092

473	2004A Ser DDA	84,728	(84,728)	86,613	(86,613)
474	2004B W&S	390,434	(390,434)	387,838	(387,838)
479	2007 W&W Rev	17,682	(17,682)	17,363	(17,363)
480	2008 W&S Disp	25,231	(25,231)	29,669	(29,669)
481	2008 W&S Disp	12,101	(12,101)	11,851	(11,851)
482	2012 W&S Factory Pump	185,228	(182,750)	186,174	(184,438)
483	2013 Rev Refunding Bond	758,660	(753,200)	749,988	(746,400)
485	2013 Rev Refunding Bond	27,116	(27,116)	26,616	(26,616)
486	2016 W&S Rev Ref Bond	835,800	(835,800)	839,250	(839,250)
495	Sidewalk Improvement	134,725	(131,001)	134,939	(131,306)
514	Parking Fund2	455,427	(396,426)	486,617	(427,590)
588	Public Transit	307,468	0	313,606	0
641	Motorpool	1,110,575	(1,063,143)	1,107,041	(1,086,211)
677	Worker's Compensation Fund	175,757	(175,757)	175,832	(175,832)
732	Fire and Police Pension	4,581,968	(4,581,968)	4,654,428	(4,654,428)
736	Retiree Benefits	1,780,803	(1,446,695)	1,820,322	(1,475,532)
Grand Total		33,687,272	(32,854,791)	32,294,024	(30,912,248)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

OFFERED BY: _____

SECONDED BY: _____

#Resolution No. 2020-092

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-092



Ordinance No. 1361

AN ORDINANCE TO ADOPT BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEARS 2020 – 2021 AND 2021 – 2022

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

Fund #	Fund Name	Original Budget 20-21		Orinal Budget 20-22	
		Revenue	Expenditure	Revenue	Expenditure
101	General Fund	15,330,943	(15,330,943)	15,475,641	(15,475,641)
102	Housing Fund	0	0	0	0
202	Major Street	3,110,634	(3,110,634)	1,601,744	(1,082,367)
203	Local Street	518,078	(518,078)	539,907	(524,983)
205	Public Safety	375,000	(375,000)	375,000	(375,000)
226	Garbage and Rubbish Collection	1,095,124	(1,095,124)	1,117,865	(1,117,865)
265	Police Special Revenue	574	(444)	641	(452)
275	Depot Town Development	252,181	(224,211)	257,394	(224,079)
304	2016 GOLT Bonds	883,098	(883,098)	889,137	(889,137)
364	2002B W&S Debt	31,125	(31,125)	30,375	(30,375)
413	Down Town Authority	344,394	(301,631)	357,767	(292,861)
414	Capital Improvement	472,608	(472,608)	234,608	(234,608)
415	Economic Development Authority	2,497	(550)	2,422	(567)
469	2003D W&S	338,125	(338,125)	335,313	(335,313)
471	2003C W&S	49,188	(49,188)	48,063	(48,063)
473	2004A Ser DDA	84,728	(84,728)	86,613	(86,613)
474	2004B W&S	390,434	(390,434)	387,838	(387,838)
479	2007 W&W Rev	17,682	(17,682)	17,363	(17,363)
480	2008 W&S Disp	25,231	(25,231)	29,669	(29,669)
481	2008 W&S Disp	12,101	(12,101)	11,851	(11,851)

482	2012 W&S Factory Pump	185,228	(182,750)	186,174	(184,438)
483	2013 Rev Refunding Bond	758,660	(753,200)	749,988	(746,400)
485	2013 Rev Refunding Bond	27,116	(27,116)	26,616	(26,616)
486	2016 W&S Rev Ref Bond	835,800	(835,800)	839,250	(839,250)
495	Sidewalk Improvement	134,725	(131,001)	134,939	(131,306)
514	Parking Fund2	455,427	(396,426)	486,617	(427,590)
588	Public Transit	307,468	0	313,606	0
641	Motorpool	1,110,575	(1,063,143)	1,107,041	(1,086,211)
677	Worker's Compensation Fund	175,757	(175,757)	175,832	(175,832)
732	Fire and Police Pension	4,581,968	(4,581,968)	4,654,428	(4,654,428)
736	Retiree Benefits	1,780,803	(1,446,695)	1,820,322	(1,475,532)
Grand Total		33,687,272	(32,854,791)	32,294,024	(30,912,248)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow the City Managers' authority to approve budget transfers between programs within the same fund, and only Council may authorize transfers between funds. Department Heads may transfer funds between accounts within a specific program under their direction with the exception of personnel and capital expenditures, which must be approved by the City Manager.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.
3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this _____ day of _____, 2020.

Andrew Hellenga, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. 1312 was published ON THE City of Ypsilanti website in May 21, 2020 and published in Washtenaw Legal News on the 24th day of May, 2020 edition.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the _____day of_____, 2020.

Andrew Hellenga, City Clerk

Fiscal Years 2020-2021 through 2021-2022



CITY OF YPSILANTI, MICHIGAN BIENNIAL BUDGET

City Manager's Proposed Program Strategies and Resources

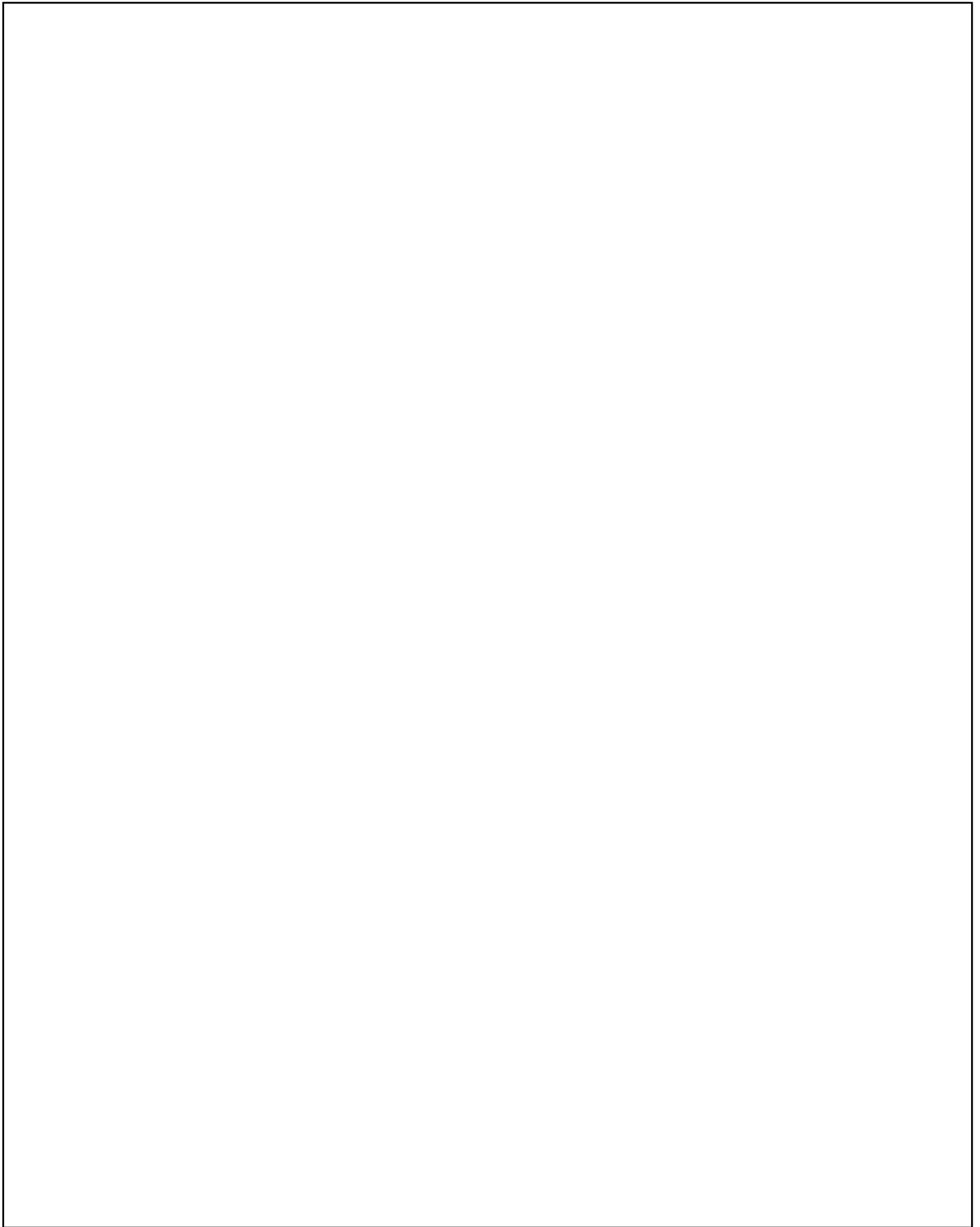




TABLE OF CONTENTS

<u>CONTENT</u>	<u>TAB</u>	<u>PAGE</u>
Table of Contents		3
Budget Document Overview		5
GFOA Distinguished Budget Award		6
Elected and Appointed Officials		7
<i>INTRODUCTION AND OVERVIEW</i>	A	9
Budget Message		11
Appropriation Ordinance		17
Tax Levy Ordinance		21
Strategic Goals and Strategies		26
<i>FINANCIAL STRUCTURE, POLICIES AND PROCESS</i>	B	41
Financial Org Chart		43
Organizational Chart		44
Basis of Budgeting		45
Financial Policies		46
Budget Process		64
Management Cycle		66
<i>FINANCIAL SUMMARIES</i>	C	67
Budget Assumptions and Reminders		69
Consolidated Financial Schedule		70
Revenue & Expenditure Summary		71
Interfund Transfers		73
General Fund Budget Changes		77
Departmental Budget Changes Summary		78
Property Tax Breakdown		79
Components of General Fund Balance		80
<i>CAPITAL & DEBT.</i>	D	81
Capital Improvement Program		83
Debt Schedules and Analyses		97
<i>DEPARTMENT INFORMATION</i>	E	103
Position and Summary Schedule		105
Department Descriptions		106
Performance Measure		109

CONTENT***BUDGET DETAIL-ALL FUNDS***

	<i>F</i>	<i>117</i>
General Fund (101)		<i>119</i>
Housing Fund(102)		<i>155</i>
Major Street Fund (202)		<i>157</i>
Local Street Fund (203)		<i>174</i>
Public Safety Fund (205)		<i>182</i>
Garbage and Rubbish Collection (226)		<i>184</i>
CDBG/Water St Activities (252)		<i>190</i>
Police Special Revenue (265)		<i>192</i>
Depot Down DDA (275)		<i>194</i>
2010 GOUT Refunding Bonds (303)		<i>199</i>
2016 GOLT Refunding Bonds (304)		<i>201</i>
2002 GO Capital Improvement Debt (316)		<i>203</i>
2012 UTGO Refunding Bond (342)		<i>205</i>
2002B Water and Sewer Debt (364)		<i>207</i>
Downtown Development Authority (413)		<i>209</i>
Capital Improvement Fund (414)		<i>212</i>
Economic Development Corp (415)		<i>219</i>
2003 DWS & Sewer (469)		<i>221</i>
2003C W S & SW (471)		<i>223</i>
2004A SER DDA Cons (473)		<i>225</i>
2004B WS & SEW (474)		<i>227</i>
2006 GOLT Refunding Bonds (477)		<i>229</i>
2006 W S & Sew Refunding (478)		<i>230</i>
2007 W & W Rev DWRF (479)		<i>233</i>
2008 W & S Disp (480)		<i>235</i>
2009 W & S Bonds (481)		<i>236</i>
2012 W&S Factory Pump (482)		<i>239</i>
2013 Revenue Refunding Bonds (483)		<i>241</i>
Water Main Bond -DWRF (485)		<i>243</i>
2016 W&S Revenue Refunding Bonds (486)		<i>245</i>
Sidewalk Improvement Fund (495)		<i>247</i>
Public Transit Fund (588)		<i>250</i>
Motorpool Fund (641)		<i>252</i>
Workers Compensation Fund (677)		<i>260</i>
Fire and Police Pension Fund (732)		<i>263</i>
Retiree Benefits Fund (736)		<i>267</i>

BUDGET SUPPLEMENTAL INFORMATION

	<i>G</i>	<i>271</i>
Community Profile		<i>273</i>
Statistical Data and trends		<i>274</i>
Acronyms and Abbreviations		<i>280</i>
Glossary		<i>282</i>



OVERVIEW OF THIS BUDGET DOCUMENT

This Budget Document shall provide a complete financial plan for all City funds and activities for the ensuing fiscal year in conformity with a uniform system of accounts required by law, and shall be in such form as the City Manager deems desirable or the City Council may require.

This page is a brief outline to assist readers as to how to navigate this document to find information. This budget book is available at the City website: cityofypsilanti.com ; at the Finance Director's Office and City Clerk's Office. Information may be obtained by calling the Finance Department at (734)483-1105.

Summary Outline:

- A. Introduction and Overview
- B. Financial Structure, Policies and Process
- C. Financial Summaries
- D. Capital and Debt
- E. Departmental Information
- F. Budget Detail-All Funds
- G. Budget Supplemental Info





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Ypsilanti
Michigan**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

CITY OF YPSILANTI, MICHIGAN

ELECTED OFFICIALS CITY COUNCIL

Mayor
Beth Bashert

Mayor Pro-Tem
Lois Richardson

Council Members
Nicole Brown
Anthony Morgan
Annie Somerville
Jennifer Symanns
Steve Wilcoxon

ADMINISTRATION APPOINTED OFFICIALS & SENIOR MANAGEMENT

City Manager
Frances McMullan

City Clerk
Andrew Hellenga

Police Chief
Anthony DeGiusti

Finance Director/Treasurer
Rheagan Basabica

Fire Chief
Stephen Hobbs

Economic Development Director
Joseph Meyers

Public Services Director
Ronald Akers

INTRODUCTION AND OVERVIEW



BUDGET MESSAGE

April 28, 2020

Honorable Mayor Bashert and City Council
CITY OF YPSILANTI
One South Huron Street
Ypsilanti, Michigan 48197

RE: BUDGET TRANSMITTAL MESSAGE

Dear Honorable Mayor Bashert and Ypsilanti City Council:

As City Manager, I am pleased to submit for your approval the proposed amended budget for the City of Ypsilanti for Fiscal Year 2019-20, and the proposed budgets for Fiscal Years 2020-21 and 2021-22. In accordance with the City Charter, the City of Ypsilanti approves its budgets on a Biennial schedule, thus this budget cycle reflects amendments to the current approved budgets and the proposal of two new fiscal year budgets. The amended and proposed budgets have been prepared in accordance with the provisions of Section 14 of the Michigan Uniform Budgeting and Accounting Act, Public Act 2 of 968, being MCL 141.434, and Chapter 5 of the City of Ypsilanti Charter.

A public notice of the schedule of budget sessions and public hearing was published on April 23, 2020 in the Washtenaw Legal News. Budget Sessions have been scheduled for May 5, May 19 and June 6:00 p.m. A copy of the proposed Amended Budgets have been placed on file with the City Clerk Office and are available for public inspection.

FY 19-20 ACCOMPLISHMENTS:

- Purchased 206-210 N. Washington for affordable housing
- Completed Freighthouse Transition
- Installed audio and visual equipment in Council Chambers to connect city governments with residents of the city (live streaming)
- Conducted successful Presidential Primary (March) and Special Election (August)
- Administrative Hearing Bureau (AHB) liens brought up-to-date and will be added to Summer Tax Roll (\$approx. \$90,000)
- Settlement of IAFF Contract
- Fully staffed Police Department
- Significant amount of Iron Mountain destruction (approx. 600 boxes)
- Relocated Planning and Building Departments to 3rd floor for better access and customer service
- Began better maintenance of city parks
- More timely close-out of See-Click-Fix tickets
- Began sidewalk assessments to develop comprehensive plan to address problems

- Hired and placed 14 Ypsilanti students in tech companies through the Summer Works Program and LDFA
- Awarded three (3) scholarships to non-profit agencies to support youth initiatives in the community

FY 19-20 DEVELOPMENTS:

- Ypsi Cycle (\$2,000,000 Project)
- Ozone House (\$3,750,000 Project)
- Park Improvements and deferred maintenance (\$125,000)
- Thompson Block (\$5,000,000 Project)
- 100 W. Michigan – (\$1,500,000 Project)
- 101 W. Michigan (\$600,000 Project)
- 219 Pearl St (\$500,000 Project)
- 17 N. Washington (\$500,000 Project)
- Partnership with Washtenaw County to extend the Boarder to Boarder Trail through Frog Island Park. (\$850,000 Washtenaw County) (\$20,000 City).
- Rutherford Pool Grant to redevelop bathhouse – (\$300,000 State of Michigan)
- Four (4) Dangerous Buildings demolished with the help of increased dangerous building enforcement.
- I-94 Crossing Connecting Communities Grant (\$60,000) and Potential MNRTF grant (\$300,000)

FY 20-21 CITY COUNCIL PRIORITIES:

Section 5.02 of the Ypsilanti city charter requires the city council to adopt annual budget priorities no later than its first meeting in February each year in order to direct priorities for the following year's budget. In December 2019 City Council engaged in goal setting and budget prioritization exercises, facilitated by Dr. Morgan Milner on December 3 and December 17, 2019. City Council adopted goals, objectives and budget priorities for 2020-2021 at its February 4, 2020 meeting. The following priorities established and adopted by the city council were used to direct budget preparation:

1. Focus on Community Engagement
 - a. Communication and Engagement
 - i. Develop and implement comprehensive communication plan including updated website
 - ii. Provide community entertainment – Amphitheater in Frog Island
 - iii. Utilize Freighthouse as a community asset
 - b. Public Safety
 - i. Implement Community Policing Philosophy to enhance safety of all residents, business and visitors
 - ii. Create Mental Health Response Team which includes the addition of a YPD social worker to provide support and crisis intervention
2. Become a Sustainable City
 - a. Increase recycling efforts
 - b. Elimination or reduction of Iron Mountain usage
 - c. Digitize financial records
 - d. Utilize alternative fuel vehicles where possible and reduce greenhouse gas emissions
 - e. Redevelop vacant sites (i.e., Water Street) and buildings (i.e., Angstrom), etc.
 - f. Attain Carbon Neutrality status
3. Improve Internal and External Workflow
4. Promote Diversity and Inclusion in policies, staffing and recruitment

BUDGET HIGHLIGHTS:

Tax Base: The City's tax base increased by 4.33% from to \$331,057,041 to \$345,406,001.

Tax Rate: The distribution of the tax rate is indicated below:

MILLAGE LEVIES BY TYPE	FY 2019-2020	FY 2020-2021	INCREASE (DECREASE)
GENERAL OPERATING *	18.3137	18.0298	-0.2839
POLICE & FIRE PENSION & OPEB	10.4102	10.4102	
SANITATION	2.6778	2.6362	-0.0416
WATER ST LTGO RFDG BONDS 2016A	2.0613	2.0613	
PUBLIC TRANSIT	0.9424	0.9277	-0.0147
TOTAL	34.14230	33.8021	-0.3402

Amended FY 2019-20 Revenues and Expenses: The General Fund will include \$15,485,296 revenues versus the original budget of \$14,753,478, a 5% increase.

Revenue increases due to Fire Protection Grant of \$415,000 not originally budgeted; increase in Permits and Other charges for services of \$20,000 and Recreational Marijuana License for \$60,000. There was an adjustment to the Fire and Property Tax Millage Collection of \$400,000.00.

Expenses are \$15,495,298 versus \$14,620,794 budgeted, a 6% increase due to vacation and sick payout for Fire and Police Retirees of \$200,000, transfer to Capital Improvement Fund of \$145,000 and an adjustment to the Fire and Property Tax Distribution of \$400,000.

Proposed FY 2020-2021 Revenues and Expenses:**Revenues:**

- Property Tax increase \$618,000(Increase in F&P Tax Collection \$400,000)
- Decrease in State Shared Revenue due to COVID (\$196,000)
- Increase Transfer-in from Public Safety Fund(205) \$45,000
- Decrease in Interest Earnings (\$30,000)
- Decrease in County Reimbursement from Elections (\$25,000)
- Moved Parking Department to Fund(514) (\$ 100,000)
- PA 289 Fire Grant (\$410,000)

Expenditures:

- Increase 2-3% in Salary \$100,000 in compliance to Collective Bargaining Agreement(CBA)
- Decrease in Transfers to Capital Improvement Fund \$300,000
- Decrease in Vacation and Sick Payout to Retirees \$180,000

Proposed FY 2021-2022 Revenues and Expenses:**Revenues:**

- Increase in Property Tax \$180,00
- Increase in State Shared Revenue \$360,000
- Decrease in Grant Funding for Safer Grant \$125,000
- Decrease in AHB \$25,000

Expenditures:

- Increase 2-3% in Salary \$100,000 from Collective Bargaining Agreements(CBA)
- Decrease in Transfers to Capital Improvement Fund \$60,000
- Decrease in Transfer to Garbage Fund \$55,000

It is important to remember that there is uncertainty to all of the revenue projections as the direction of the economy is unclear. This will necessitate close review of revenues throughout the year to determine if additional cuts will be necessary.

In summary, the proposed budgets are predicated on current expected revenues and the assumption that the City will not receive the full amount of state shared revenues based upon the current state of affairs. Further and continued review by Council during the upcoming year is advised.

MAJOR INITIATIVES:

- I-94 Pedestrian Crossing
- Freighthouse Transition
- Implementation of Parking Study
- Rutherford Pool remodel
- Information Technology Migration
- Work with potential developers on Water Street and Angstrom
- Work with potential developers on Angstrom proposals
- Work with purchaser of EMU College of Business
- Penn Dam
- Establishment of facility relations in lieu of Parks Department
- Automation of city processes
- Digitizing for elimination of Iron Mountain
- Restructuring city services due to COVID-19 pandemic

FY 20-21 and FY 21-22 COMMITTED BUDGET ITEMS:

- \$2 million remains allocated for rail platform
- \$500,000 Peninsular Dam
- \$500,000 Energy Efficiency
- \$700,000 – Active Employees Cumulative Benefits

PERSONNEL ADDED:

- Two (2) Part-time coordinators (Freighthouse)
- One (1) Contractual social worker (YPD for crisis intervention)
- One (1) Equipment operator (Recycling)

- One (1) Part-time staff for communications (news releases, website, etc.) no amount budgeted
- No layoffs or hiring freezes

FY20-21 ROAD PROJECTS:

- Cross St. Bridge Preliminary Study
- W. Cross Reconstruction - Courtland and Wallace Construction
- W. Cross Reconstruction - Courtland to Wallace Const. Engineering
- N. Huron River Drive - Cornell to Leforge Design Engineering

FY21-22 ROAD PROJECTS:

- Forest St. Bridge Rehab Construction
- Forest St. Bridge Rehab Construction Engineering
- Oakwood St. Mill & Overlay Construction
- Oakwood St. Mill & Overlay Engineering
- N. Huron River Drive - Cornell to Leforge Design Engineering
- N. Washington St. Mill & Overlay - W. Cross to Emmet Construction
- N. Washington St. Mill & Overlay - W. Cross to Emmet Engineering
- Huron & Hamilton Road Diet

BUDGET CHALLENGES:

The City of Ypsilanti, like all local governments in Michigan, continues to struggle with the generation of new revenue sources as well as increasing costs outside of our control.

Property taxable values have decreased from 2008 until 2013 and started to increase in 2014 but we have not recovered the same level in 2008. 2020 Taxable values currently are close to the 2010 taxable values but we are not expecting a full recovery since there is a looming recession.

Due to COVID-19, there has been a decrease in travel of up to 65% which will significantly affect the City's Act 51 Funding. Also, with the lack of income from taxpayers, there will be less spending and therefore less sales tax collection which will decrease our state shared revenue. Our budget projections show decreased state revenue sharing for 2020-2021 of \$340,000 and 10% for Act 51 funding. These are still unknown since federal and state projections are a moving target and no one knows how this pandemic will affect our short term and long term economy.

CONCLUSION:

While facing budgetary challenges we found ourselves in the COVID-19 pandemic which caused us to revisit original budget proposals and make necessary eliminations from staff requests to accommodate the immediate needs of staff and the community. Staff is committed to taking the important steps needed to help rebuild our local businesses and to strengthen our City. This budget reflects some the goals of City Council while dealing with the immediate needs and real challenges our city faces.

We would like to continue to focus our resources in areas that will help our city grow while maintaining sufficient fund balances that meet our fund balance policies as adopted by Council. While there are many projects that we would like to pursue, I want to emphasize that the City cannot be successful without our residents and local businesses. I suggest that the General Fund be monitored carefully and previous allocations for major future projects be revisited until the economy is healthy.

I would like to acknowledge and thank staff for their willingness to assist me, and their willingness to help implement this budget on a daily basis in an effort to improve service delivery to our citizens. Special thanks to Finance Director Rheagan Basabica, Economic Development Director Joe Meyers and John Kaczor of Municipal Analytics for their contributions.

I look forward to working with you to implement the proposed budgets and strengthen our City's identity as we move forward in service delivery, technology, innovation, economic development and fiscal stability.

Sincerely,

Frances McMullan
City Manager



PUBLIC HEARING NOTICE

YPSILANTI CITY COUNCIL AMEND CITY BUDGET FOR 2019-2020 FISCAL YEAR BUDGET ORDINANCE

The Ypsilanti City Council will hold a Public Hearing on Tuesday, May 19, 2020, at 7:00 p.m. in the City Council Chambers, located at 1 S. Huron St., Ypsilanti, MI 48197 to consider the following Ordinance:

AN ORDINANCE TO AMEND BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR 2019-2020 FISCAL YEAR.

THE CITY OF YPSILANTI ORDAINS:

Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by Funds.

Fund #	Fund Name	Revenue	Expenditure
101	General Fund	15,708,796	(15,494,042)
102	Housing Fund	75,000	(75,000)
202	Major Street	1,753,821	(1,753,821)
203	Local Street	560,573	(560,573)
205	Public Safety	390,000	(390,000)
226	Garbage and Rubbish Collection	936,631	(936,631)
265	Police Special Revenue	13,044	(13,044)
275	Depot Town Development	232,077	(214,079)
304	2016 GOLT Bonds	869,516	(869,516)
364	2002B W&S Debt	31,875	(31,875)
413	Down Town Authority	318,016	(304,826)
414	Capital Improvement	1,263,623	(1,210,652)
415	Economic Development Authority	37,250	(37,250)
469	2003D W&S	335,750	(335,750)
471	2003C W&S	50,313	(50,313)
473	2004A Ser DDA	87,773	(87,773)
474	2004B W&S	387,872	(387,872)
479	2007 W&W Rev	18,001	(18,001)
480	2008 W&S Disp	25,731	(25,731)
481	2008 W&S Disp	7,288	(7,288)
482	2012 W&S Factory Pump	191,331	(191,331)
483	2013 Rev Refunding Bond	760,880	(760,880)

485	2013 Rev Refunding Bond	27,616	(27,616)
486	2016 W&S Rev Ref Bond	838,100	(838,100)
495	Sidewalk Improvement	176,503	(174,231)
514	Parking Fund2	0	0
588	Public Transit	295,774	(295,774)
641	Motorpool	999,187	(999,187)
677	Worker's Compensation Fund	249,213	(219,213)
732	Fire and Police Pension	5,097,386	(4,649,269)
736	Retiree Benefits	1,639,331	(1,595,860)
Grand Total		33,378,271	(32,555,498)

Further, that in accordance with Section 19 (2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals.

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signers and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon two (2) days notice to the City. Individuals requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
1 S. Huron St., Ypsilanti, MI 48197
(734) 483-1100

All persons are welcome to attend. A copy of the Fiscal Year Budget Ordinance may be obtained at the City Clerk's Office during normal hours or at www.cityofypsilanti.com under Mayor and City Council. Written comments may be sent to the City Clerk's Office at the above address.

Andrew Hellenga, City Clerk

Publish in Washtenaw Legal News in the April 21, 2020 edition.



PUBLIC HEARING NOTICE

YPSILANTI CITY COUNCIL ADOPT CITY BUDGET FOR 2020-2021 & 2021-2022 FISCAL YEARS AND BUDGET ORDINANCE

The Ypsilanti City Council will hold a Public Hearing on Tuesday, May 19, 2020, at 7:00 p.m. in the City Council Chambers, located at 1 S. Huron St., Ypsilanti, MI 48197 to consider the following Ordinance:

AN ORDINANCE TO ADOPT BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR 2020-2021 AND 2021-2022 FISCAL YEARS.

THE CITY OF YPSILANTI ORDAINS:

Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by Funds.

Fund #	Fund Name	Original Budget 20-21		Original Budget 21-22	
		Revenue	Expenditure	Revenue	Expenditure
101	General Fund	15,991,231	(15,991,231)	17,709,527	(17,079,527)
102	Housing Fund	0	0	0	0
202	Major Street	1,660,088	(1,419,634)	1,754,741	(1,060,367)
203	Local Street	561,071	(518,078)	593,574	(524,983)
205	Public Safety	382,500	(155,000)	390,150	(155,000)
226	Garbage and Rubbish Collection	1,095,124	(1,095,124)	1,117,865	(1,117,865)
265	Police Special Revenue	574	(444)	641	(452)
275	Depot Town Development	252,181	(224,211)	257,394	(224,079)
304	2016 GOLT Bonds	883,098	(883,098)	889,137	(889,137)
364	2002B W&S Debt	31,125	(31,125)	30,375	(30,375)
413	Down Town Authority	344,394	(301,631)	357,767	(292,861)
414	Capital Improvement	937,608	(937,608)	4,834,608	(4,834,608)
415	Economic Development Authority	2,497	(550)	2,422	(567)
469	2003D W&S	338,125	(338,125)	335,313	(335,313)
471	2003C W&S	49,188	(49,188)	48,063	(48,063)
473	2004A Ser DDA	84,728	(84,728)	86,613	(86,613)
474	2004B W&S	390,434	(390,434)	387,838	(387,838)
479	2007 W&W Rev	17,682	(17,682)	17,363	(17,363)

480	2008 W&S Disp	25,231	(25,231)	29,669	(29,669)
481	2008 W&S Disp	12,101	(12,101)	11,851	(11,851)
482	2012 W&S Factory Pump	185,228	(182,750)	186,174	(184,438)
483	2013 Rev Refunding Bond	758,660	(753,200)	749,988	(746,400)
485	2013 Rev Refunding Bond	27,116	(27,116)	26,616	(26,616)
486	2016 W&S Rev Ref Bond	835,800	(835,800)	839,250	(839,250)
495	Sidewalk Improvement	134,725	(131,001)	134,939	(131,306)
514	Parking Fund2	455,427	(396,426)	486,617	(427,590)
588	Public Transit	307,468	0	313,606	0
641	Motorpool	1,110,575	(1,063,143)	1,107,041	(1,086,211)
677	Worker's Compensation Fund	175,757	(175,757)	175,832	(175,832)
732	Fire and Police Pension	4,581,968	(4,581,968)	4,654,428	(4,654,428)
736	Retiree Benefits	1,780,803	(1,446,695)	1,820,322	(1,475,532)
Grand Total		33,412,507	(32,069,079)	39,349,724	(36,874,134)

Further, that in accordance with Section 19 (2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals.

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signers and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon two (2) days notice to the City. Individuals requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
1 S. Huron St., Ypsilanti, MI 48197
(734) 483-1100

All persons are welcome to attend. A copy of the Budget Ordinance may be obtained at the City Clerk's Office during normal hours or at www.cityofypsilanti.com under Mayor and City Council. Written comments may be sent to the City Clerk's Office at the above address.

Andrew Hellenga, City Clerk

Publish in Washtenaw Legal News in April 21, 2020 edition.



PUBLIC NOTICE

The Ypsilanti City Council will hold a Public Hearing on Tuesday, May 19, 2020, at 7:00 p.m. in the City Council Chambers, located at 1 S. Huron St., Ypsilanti, MI 48197 to consider an Ordinance entitled "2020-2021 Tax Levy Ordinance" which follows:

2020-2021 TAX LEVY ORDINANCE

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 18.0298 mills (.0180298 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

MILLAGE DESCRIPTION	MILLAGE
GENERAL OPERATING	18.0298
POLICE & FIRE PENSION	6.3131
POLICE & FIRE OPEB	3.8340
SANITATION	2.6362
WATER STREET LTGO RFDG BONDS 2016A (VOTED IN AUGUST 8, 2017)	2.0613
PUBLIC TRANSIT (VOTED IN NOVEMBER 2010)	0.9277
TOTAL – CITY OF YPSILANTI	33.8021
DEPOT TOWN OPERATING	1.7460
W. CROSS OPERATING	1.7460
DOWNTOWN OPERATING	1.7460
1983 MICHIGAN AVENUE OPERATING	1.7460
2003 MICHIGAN AVENUE OPERATING	1.7460
WATER STREET OPERATING	1.7460

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signers and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon five (5) days notice to the City. Individuals requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
One S. Huron St.
Ypsilanti, MI 48197-5400
(734) 483-1100

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office or at www.cityofypsilanti.com under Mayor and City Council. Written comments may be sent to the City Clerk's Office at the above address.

Andrew Hellenga, City Clerk

Publish in Washtenaw Legal News April 21, 2020 edition.



EQUALIZATION AND PROPERTY DESCRIPTION DEPARTMENT

200 NORTH MAIN STREET
ANN ARBOR, MICHIGAN 48107-8645

SUITE 210
(734) 994-2511

P.O. BOX 8645
FAX (734) 222-6589

DIRECTOR
Raman A. Patel, CAE, SRA

April 23, 2020

To All Taxing Authorities:

Enclosed, please find forms L-4028 relating to the taxable value real and personal property located within the County of Washtenaw. To the best of our knowledge, the valuations set forth represent the 2019 and 2020 Taxable Values, Additions and Losses for your Unit.

Please check the department web site for information on Taxable Value, S.E.V. and I.F.T. totals at: <http://www.ewashtenaw.org/government/departments/equalization/> .

If you have any questions, please contact Charles Mosher at 734-222-65410, or email him at Mosherc@washtenaw.org.

Thank You

Raman Patel

Raman Patel, CAE, SRA, MMAO (4)
Director

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

This form is issued under authority of sections 211.34d and 211.150, M.C.L. Filing of this form is mandatory. Failure to file is punishable under Section 211.119, M.L.C.

STATEMENT OF CURRENT YEAR TAXABLE AND PRIOR YEAR TAXABLE VALUATION, LOSSES, ADDITIONS, AND THE 2020 MILLAGE REDUCTION FRACTION FOR EACH OF THE SEVERAL ASSESSING JURISDICTIONS, SCHOOLS, COMMUNITY COLLEGES AND AUTHORITIES IN THE COUNTY. THE VALUATIONS LISTED REPRESENT ONLY THE WASHTENAW COUNTY TOTALS.


Raman Patel MMAO IV, CAE, SRA
Equalization Director

Code Number	Taxing Jurisdiction	2019 TAXABLE VALUE as of 05/28/2019	2020 TAXABLE VALUE as of 05/26/2020	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.019		
						2020 Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
81	WASHTENAW COUNTY	17,620,952,152	18,466,810,481	140,340,459	536,507,288			
	Ad Valorem Minus RZ	17,594,666,876	18,439,816,759	140,340,459	535,675,288	0.9934	TBD	1.0000
01	ANN ARBOR TOWNSHIP	556,506,135	583,474,104	9,158,408	25,375,360	0.9994	0.9807	1.0000
02	AUGUSTA TOWNSHIP	258,097,314	268,596,530	1,482,719	7,055,695	0.9998	0.9812	1.0000
03	BRIDGEWATER TOWNSHIP	97,073,806	101,525,151	772,231	3,414,263	1.0000	0.9816	1.0000
04	DEXTER TOWNSHIP	412,250,302	428,676,267	2,237,886	8,685,006	0.9948	0.9762	1.0000
05	FREEDOM TOWNSHIP	171,512,141	189,508,679	1,794,774	18,880,950	1.0000	0.9947	1.0000
06	LIMA TOWNSHIP	250,769,986	259,158,320	1,421,991	3,622,215	0.9943	0.9758	1.0000
07	LODI TOWNSHIP	462,630,024	479,585,000	1,691,856	8,025,177	0.9960	0.9775	1.0000
08	LYNDON TOWNSHIP	169,141,678	175,367,181	219,124	3,080,753	0.9991	0.9805	1.0000
09	MANCHESTER TOWNSHIP	204,539,354	211,794,990	1,082,165	3,516,772	0.9954	0.9769	1.0000
10	NORTHFIELD TOWNSHIP	369,649,968	383,106,394	2,524,192	4,794,814	0.9889	0.9704	1.0000
11	PITTSFIELD TOWNSHIP	2,008,203,009	2,129,914,501	14,466,843	77,218,199	0.9897	0.9713	1.0000
12	SALEM TOWNSHIP	394,357,593	409,111,740	1,007,646	7,325,225	0.9976	0.9790	1.0000
13	SALINE TOWNSHIP	111,553,421	114,631,532	1,141,698	2,172,600	1.0000	0.9818	1.0000
14	SCIO TOWNSHIP	1,356,056,615	1,405,441,247	15,927,148	30,716,011	0.9934	0.9748	1.0000
15	SHARON TOWNSHIP	100,729,229	104,530,547	973,567	1,815,217	0.9896	0.9712	1.0000
16	SUPERIOR TOWNSHIP	664,059,989	693,099,985	3,579,803	20,970,987	1.0000	0.9827	1.0000
17	SYLVAN TOWNSHIP	206,488,796	215,800,401	922,784	6,039,500	0.9986	0.9800	1.0000
18	WEBSTER TOWNSHIP	439,194,444	458,544,108	730,345	9,005,587	0.9939	0.9754	1.0000
19	YORK TOWNSHIP	434,782,608	451,107,630	1,101,019	7,072,813	0.9952	0.9767	1.0000
20	YPSILANTI TOWNSHIP	1,403,222,912	1,446,062,658	17,906,327	31,122,645			
	Ad Valorem Minus RZ	1,376,937,636	1,419,068,936	17,906,327	30,290,645	0.9972	0.9786	1.0000
51	ANN ARBOR CITY	6,148,313,001	6,497,735,324	43,041,909	220,694,551	0.9911	0.9726	1.0000
55	CHELSEA CITY	269,087,151	278,091,677	2,609,255	4,872,432	0.9939	0.9753	1.0000
56	DEXTER CITY	244,137,826	259,243,251	2,565,287	10,922,442	0.9913	0.9728	1.0000
54	MILAN CITY	165,272,543	109,575,491	677,431	1,854,487	I.C.	I.C.	I.C.
	(from WASHTENAW)	104,640,789	109,575,491	677,431	1,854,487			
	(from MONROE COUNTY)	60,631,754	0	0	0			
52	SALINE CITY	452,897,020	467,721,772	8,144,501	12,247,313	0.9950	0.9765	1.0000
53	YPSILANTI CITY	331,057,041	345,406,001	3,159,550	6,006,274	0.9845	0.9661	1.0000
	BARTON HILLS VILLAGE	62,199,887	64,753,322	145,205	755,300	0.9881	0.9696	1.0000
	MANCHESTER VILLAGE	62,981,917	65,791,338	552,850	1,028,032	0.9823	0.9640	1.0000

HEADLEE SCHEDULE/WASHTENAW COUNTY

L-4028

Code Number	Taxing Jurisdiction	2019 TAXABLE VALUE as of 05/28/2019	2020 TAXABLE VALUE as of 05/26/2020	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	CPI 1.019		
						2020		
						Millage Reduction Fraction 211.34d	Base Tax Rate Fraction 211.24e	Truth In Assessing /Equalization 211.34
82390	NORTHVILLE SCHOOLS	22,182,673	25,503,894	199,850	1,824,300	I.C.	I.C.	
	Non-PRE/MBT	9,947,420	10,161,132	21,550	311,500		I.C.	
	PRE/MBT	12,235,253	15,342,762	178,300	1,512,800			
	A SALEM TOWNSHIP	22,182,673	25,503,894	199,850	1,824,300			
	Non-PRE/MBT	9,947,420	10,161,132	21,550	311,500			
	PRE/MBT	12,235,253	15,342,762	178,300	1,512,800			
82430	VAN BUREN SCHOOLS	136,585,920	137,796,110	3,491,023	3,391,500			
	Ad Valorem Minus RZ	110,761,020	111,271,510	3,491,023	2,559,500	I.C.	I.C.	
	Non-PRE/MBT	94,213,373	96,629,742	82,602	1,481,100	I.C.	I.C.	
	PRE/MBT	42,372,547	41,166,368	3,408,421	1,910,400			
	K YPSILANTI TOWNSHIP	136,585,920	137,796,110	3,491,023	3,391,500			
	Ad Valorem Minus RZ	110,761,020	111,271,510	3,491,023	2,559,500			
	Non-PRE/MBT	94,213,373	96,629,742	82,602	1,481,100			
	PRE/MBT	42,372,547	41,166,368	3,408,421	1,910,400			
LIBRARIES								
	ANN ARBOR DISTRIC LIBRARY	9,541,791,497	10,045,762,433	75,667,146	319,414,425	0.9917	0.9732	
	CHELSEA DISTRICT LIBRARY	948,561,413	984,443,653	5,330,744	18,936,838	0.9955	0.9769	
	DEXTER DISTRICT LIBRARY	1,403,828,573	1,395,320,044	7,950,130	33,486,768	IC	IC	
	(from WASHTENAW)	1,335,548,995	1,395,320,044	7,950,130	33,486,768			
	(from LIVINGSTON COUNTY)	68,279,578	0	0	0			
	MANCHESTER DISTRI LIBRARY	449,651,678	477,603,330	3,542,562	24,541,035	1.0000	0.9847	
	MILAN PUBLIC LIBRARY	165,272,543	109,575,491	677,431	1,854,487	IC	IC	
	(from WASHTENAW)	104,640,789	109,575,491	677,431	1,854,487			
	(from MONROE COUNTY)	60,631,754	0	0	0			
	NORTHFIELD AREA LIBRARY	369,649,968	383,106,394	2,524,192	4,794,814	0.9889	0.9704	
	SALEM-SOUTH LYON LIBRARY	750,083,593	386,189,247	921,496	7,040,280	IC	IC	
	(from WASHTENAW)	372,163,533	386,189,247	921,496	7,040,280			
	(from OAKLAND COUNTY)	377,920,060	0	0	0			
	SALINE DISTRICT LIBRARY	1,840,364,091	1,930,247,268	16,943,475	60,861,799	0.9939	0.9754	
	YPSILANTI DISTRIC LIBRARY	2,077,663,473	2,153,779,165	23,614,367	53,470,089			
	Ad Valorem Minus RZ	2,051,378,197	2,126,785,443	23,614,367	52,638,089	0.9962	0.9776	
AUTHORITIES								
	AATA - AA CITY ONLY	6,148,313,001	6,497,735,324	43,041,909	220,694,551	0.9911	0.9726	1.0000
	AAATA - AAC, YPCIT, YPTWP	7,882,592,954	8,289,203,983	64,107,786	257,823,470	0.9920		
	Ad Valorem Minus RZ	7,856,307,678	8,262,210,261	64,107,786	256,991,470	0.9919	0.9734	1.0000
	CHELSEA AREA FIRE AUTHORI	895,487,611	928,417,579	5,173,154	17,614,900	0.9961	0.9775	1.0000
	HURON CLINTO METRO AUTH	17,620,952,152	18,466,810,481	140,340,459	536,507,288			
	Ad Valorem Minus RZ	17,594,666,876	18,439,816,759	140,340,459	535,675,288	I.C.	I.C.	I.C.
	YPSILANTI COMM UTILITIES	1,734,279,953	1,791,468,659	21,065,877	37,128,919			
	Ad Valorem Minus RZ	1,707,994,677	1,764,474,937	21,065,877	36,296,919	0.9947	0.9761	1.0000
	CHELSEA CITY DDA	15,006,824	15,780,344	322,580	812,580	0.9997	0.9811	1.0000
	MILAN CITY DDA	3,882,829	3,850,129	74,733	29,827	IC	IC	I.C.
	(from WASHTENAW)	3,682,001	3,850,129	74,733	29,827			
	(from MONROE COUNTY)	200,828	0	0	0			
	YPSILANTI CITY DDA	24,851,366	26,167,624	204,700	530,600	0.9796	0.9614	1.0000



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, during December of 2019, the city council engaged in goal setting and budget prioritization exercises with the valuable assistance from facilitator Dr. Morgan Milner and city administration; and

WHEREAS, Dr. Milner prepared a report titled Ypsilanti City Council 2020 + Goal-Setting Report which outlines the results of the city council's goal setting sessions; and

WHEREAS, the City Manager has reviewed the presented report, and with City Council direction, developed four umbrella goals that incorporate priorities set during goal session process. The goals are as follows:

1. Focus on Community Engagement
 - a. Communication and Engagement
 - i. Develop and implement comprehensive communication plan including updated website.
 - ii. Provide community entertainment – Amphitheater in Frog Island
 - iii. Utilize Freighthouse as community asset.
 - b. Public Safety
 - i. Implement Community Policing Philosophy to enhance safety of all residents, business, and visitors.
 - ii. Create Mental Health Response Team which includes the addition of a YPD social worker to provide support and crisis intervention.
2. Become a Sustainable City
 - a. Increase recycling efforts.
 - b. Elimination or reduction of Iron Mountain usage.
 - c. Digitize financial records.
 - d. Utilize alternative fuel vehicles where possible and reduce greenhouse gas emissions.
 - e. Redevelop vacant sites (i.e. Water St.) and buildings (i.e. Angstrom), etc.
 - f. Attain Carbon Neutrality status.
3. Improve Internal and External Workflow
4. Promote Diversity and Inclusion in policies, staffing and recruitment.

WHEREAS, pursuant to Section 5.02 of the Ypsilanti city charter, the city council desires to adopt goals, objectives, and budget priorities for 2020-2021 to provide the necessary direction to the City Manager for allocation of resources for the FY 2020-2021 and FY 2021-2022 proposed budgets.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF YPSILANTI that the Ypsilanti city council does hereby adopt the Ypsilanti City Council 2020-2021 Goal-Setting Report as the city council's goals, objectives, and budget priorities for FY 2020-2021.

BE IT FURTHER RESOLVED THAT the Ypsilanti city council does hereby direct the City Manager to consider these adopted goals, objectives, and budget priorities during the preparation of the FY 2020-2021 and FY 20201-2022 proposed budgets in accordance with Section 5.02 of the Ypsilanti city charter.

OFFERED BY: Council Member Morgan

SUPPORTED BY: Council Member Brown

YES: 7

NO: 0

ABSENT: 0

VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2020-034 as passed by the Ypsilanti City Council, at their meeting held on February 4, 2020



Andrew Hellenga, City Clerk



Ypsilanti City Council 2020+ Goal-Setting Report

Overview:

City Council and Administrative Staff held two goal-setting meetings in December 2019 to establish priorities for FY2020+. After generating goals from each council member and administrative area, council and staff voted on their priority preferences.

Priority Areas

Goals were organized across 3 areas of development

- Community Engagement
- City Infrastructure
- Council and Staff

The following is a summary of priorities and goals as surfaced by the City of Ypsilanti Council, with input from administration and staff.

Prepared by:

Morgan Milner, PhD
Organization & Talent Development
drmmilner@gmail.com

How to read this report...

- Each priority area lists goals consolidated from council and staff input
- Goals are sorted by Council support (primary) and Staff support (secondary)
- Total Support indicates the combined support from Council and Staff
- Goals marked in BOLD indicate top goals based upon Council support
- Goals marked in RED indicate a difference of 4 or more between Council support and Staff support.

Recommendations for interpretation

2020/2021

2020 and 2021 goals are consolidated to follow best practices of multi-year budgeting. If a goal is completed in 2020, subsequent goals may be pursued in 2021. The City Manager, as budget manager, must use discretion of project timing accordingly when presenting multi-year budgets. In general, multi-year municipal budgets would entail a strong Year 1 budget and estimated Year 2 expenditures. The Year 2 estimates would require revisions as 2020 goals are pursued.

Responsible Department

Goals identified as top priorities by Council may originate from council members or one of several departments. The City Manager will use discretion to assign goal responsibility to the respective department. Please reference the spreadsheet included in this report (City of Ypsilanti 2020/21 Goals) to determine goal specifics, such as originating department and related tasks. As the City Manager develops final goals and budgets, it will be important to balance goal priority and effort between departments.

Council/Staff Divergence

In general, council and staff reached consensus for many of the goals. Goals in which council and staff differed by 4 or more votes are highlighted in red. These goals represent a divergence in priorities (and perspectives) between City Council and City Staff. I recommend that Council review these goals and seek to understand the differences between Council and Staff's perspectives. These goals represent potential opportunities where agreement may be sought as well as opportunities for Council to support Staff priorities.

Next Action Steps

Once goals have been prioritized, the City Manager will undergo the established practice of goal formalization as part of the annual budget process.

If you have any questions regarding this report, interpretations of this data or clarifications of the process used to prioritize goals, please contact Morgan Milner for response.

Morgan Milner, PhD
drmmilner@gmail.com
734-773-7944

Community - Connection

Council Vote	Staff Vote	Total Support	
6	7	13	Develop and implement comprehensive communication plan including modern website
4	4	8	Recalibrate relationship with Freighthouse org to pay for parks and rec expenses
4	3	7	Provide Youth Mini grants to support youth initiatives
3	6	9	Provide entertainment at Frog Island amphitheater
3	3	6	Improve voter turnout through voter registration initiatives
3	3	6	Install 3-4 flyer kiosks for better communication
3	2	5	Seek Governmental Partnerships/Agreements with neighboring cities
2	6	8	Improve See.Click.Fix portal
2	5	7	Assist in functionality of Boards and Commission by holding training
2	4	6	Effectively Administer 2020 Elections
2	3	5	Improve Council meeting prep and transparency in communication
1	4	5	Create/Sponsor Ypsi Art Prize to incorporate Public Art opportunities
0	4	4	Offer Historic Walking Tours May - Oct
0	2	2	Utilize funding for public art on city trucks (YCS Art Students)
0	1	1	Live stream board and commission meetings

Community - Safety

Council Vote	Staff Vote	Total Support	
6	8	14	Implement Community Policing Philosophy to enhance safety of all residents, businesses, and visitors
6	6	12	Create a Mental Health Response Team
5	5	10	Hire a Social worker within YPD for support, crisis intervention
4	5	9	Establish a Detective Bureau
4	4	8	Use mental health millage money for the police department community policing and another officer
4	4	8	Establish the COPCRU (Community Oriented Policing Crime Reduction Unit).
3	8	11	Address security problems reported by Downtown Business Owners
0	2	2	Install a city wide surveillance system, cameras/technology

Infrastructure - Commons

Council Vote	Staff Vote	Total Support	
5	5	10	Re-establish our Parks and Rec Department
3	6	9	Repair the city's sidewalks to code
3	5	8	Continue to upgrade existing park facilities and maintenance.
3	5	8	Continue to implement the City's parking strategy.
3	4	7	Remove Peninsular Dam: engineering study; public engagement
2	5	7	Complete road improvement projects as fiscal constraints allow.
2	0	2	Determine Viability of Water & Water System
0	0	0	Seamless transition to new downtown permit parking location
0	0	0	Monetize Maple Street Lot

Infrastructure - Safety

Council Vote	Staff Vote	Total Support	
5	3	8	Replacement of police In-Car Camera System
4	4	8	Install crosswalk on Huron at RAC
3	4	7	Implement traffic calming and road diet measures
3	3	6	Replace police AFIS (fingerprinting) Machine
2	2	4	Install 4-way stops at dangerous intersections
2	0	2	Speed limit reduction from Cross St to EMU Campus
1	2	3	Install Hawk Light on Hamilton and Michigan Ave
0	7	7	Install lighting at Frog Island
0	5	5	Implement "snow buddies" sidewalk maintenance program

Infrastructure - Sustainability

Council Vote	Staff Vote	Total Support
5	8	13
4	8	12
3	2	5
2	1	3
2	0	2
0	2	2

Increase recycling: Our current levels are lower than the region (about 50%).

Digitize Financial Records

Create a fueling system that will allow our city to buy vehicles that are alternative fuel.

Convert grass medians into rain gardens to reduce mowing

Reduce green greenhouse gas emissions from the DPS fleet.

Attain carbon neutrality for city (government)

Infrastructure - Buildings

Council Vote	Staff Vote	Total Support
5	9	14
5	7	12
3	4	7
1	0	1

Redevelop Long Term Vacant Sites in the City

Develop plan to provide regular maintenance schedules for city facilities.

Increased Vacant and Dangerous Building Enforcement

Fix River Street

Infrastructure - Office

Council Vote	Staff Vote	Total Support
4	6	10
3	1	4
0	3	3

Reduce Manual Process and Automate

Implement an Environmentally Friendly Office

Clean and Organize Offices

Council/Staff Workflow

Council Vote	Staff Vote	Total Support	
7	7	14	Addition of Records Clerk to increase efficiency and keep windows open Fridays
6	3	9	Complete Chapter 8: adult use cannabis and zoning code
5	9	14	Compensation Study of Non-Union employees to structure salary scale
5	7	12	Complete the Master plan and Sustainability Plan and update the Parks and Recreation Plan.
3	9	12	Implement Electronic payment to vendors and employees
3	5	8	Increase efficiency in polling location management, purchase new epollbooks
3	5	8	Complete the Rutherford Pool MDNR Grant & work on TAP Grant, CRISI Grant, and EGLE Grant
3	4	7	Capture all outstanding AHB fines by placing assessment on Summer Tax Bill
3	2	5	Formulate an Equity Identifier tool to ensure equity in decision-making
2	7	9	Increase Efficiency in Parking Collections by implementing online renewal/permit system.
2	3	5	Reorganize third floor so everyone checks into a central front desk
2	3	5	City Manager investigate Congressional Partners-Feet on the Ground Federal Grant Writing Agency.
2	1	3	Hire part-time staff to write news releases for website
0	1	1	Increase Efficiency in the Building Department

Council/Staff Development

Council Vote	Staff Vote	Total Support	
5	4	9	Promote Organizational Diversity & Inclusion in staffing and recruiting
4	5	9	Develop positive staff/council work relations (Communication, Team building, etc.)
4	5	9	Improve customer management by holding training for frontline staff
2	6	8	Procedural Justice Training Series for police officers
2	4	6	Complete MACP Accreditation for Police
2	4	6	Noxious weed identification training for code officers
2	2	4	Complete requirements of One Mind Campaign-Mental Health Initiative



Ypsilanti City Council 2019-2020 Goal-Setting Report

Overview:

City Council and Administrative Staff held two goal-setting meetings in January 2019 to establish priorities for FY 2019-2020. After generating goals from each council member and administrative area, council and staff voted on their priority preferences. A final goal-setting session held on 2/19/2019 added specificity to the identified goals.

Priority Areas

Goals were organized across 3 areas of development

- Community Engagement
- City Infrastructure
- Council and Staff

The following is a summary of priorities and goals as surfaced by the City of Ypsilanti Council, with input from administration and staff.

Prepared by:

Morgan Milner, PhD
Organization & Talent Development
drmmilner@gmail.com

Community Engagement

Priority: Increase Police Safety

Goal	Action
Stabilization of personnel	Hire 6 more staff to reduce burnout
MACP Accreditation	In process, Chief of Police
MACP One-Mind Campaign	In process, Chief of Police, will require budget allocation
Police morale with crisis intervention specialist	Bi-annual or tri-annual. Identify crisis intervention source. Consider a group process to increase efficiency. Hire a dietician for recommendation of healthy habits. Coordinate with EAP consultants regarding morale.

Priority: Increase Fire Safety

Goal	Action
Stabilization of personnel to SAFER levels with attention to diversity	Complete selection process for fire chief position. Achieved SAFER level status. Complete process for 2 more hires.
Improve infrastructure	Explore solutions for apparatus floor.
Enhance automatic aid agreement	Continue internal meetings. No budgetary needs.
Meet county specialty teams costs. obligations	Minimal budget needs. Maintain regular

Priority: Strengthen Communications and City Identity

Goal	Action
Achieve consistency in local media communications	Identify a staff member (1) for press releases and communications. Provide training with job description.
Improve communications with city residents through creation of a social media campaign	See above
Create Public Safety community relations plan	See above

Morgan R. Milner, PhD drmmilner@gmail.com

Increase quality of relations between city citizens and EMU citizens

Allocate funds for entertainment, conferences, etc when meeting with EMU community members

Create public engagement plan

Staff person above. Revamp town hall format. Utilize outside facilitators.

Develop Brand Identity

Hire a branding consultant to develop campaign.

Improve medical marihuana facilities application process

In process

Conduct successful 2020 Presidential primary process

No action identified

Priority: Create/Strengthen Youth, Arts and Culture Commissions

Goal

Action

Youth program support

Assign small staff to form a commission and a small budget. Develop plan to recruit youth to sit on commission and language to make existing commissions attractive to youth. This will be a space for youth to collaborate with each other. Organize events specifically for youth downtown.

Develop public arts and creative community

Allocate seed money for commission work (small budget)

City Infrastructure Development

Priority: Make Progress on Dam Project

Goal	Action
Review, research and decide a course of action (Repair, convert to hydro, or remove)	Research grants for funding. Complete the process. Study for removal completed. Study for repair completed. Hydro report completed. Next, community engagement/input.

Priority: Increase Utilization of Parks and Recreation

Goal	Action
Establish 1 working water fountain per park per ward Ongoing maintenance	OHM provide cost estimates for water fountains (and bathrooms) Review action plan in process to prioritize maintenance efforts. Hire personnel to engage in maintenance activities. DPS assign increased personnel to park maintenance. Utilize youth collaboration for community service and maintenance.

Priority: Increase access to Affordable Housing

Goal	Action
Establish land trust Increase affordable housing and maintain this focus when pursuing other projects (CBO, etc.)	Look for opportunities to establish this trust Define what affordable housing is (subsidized vs low cost). Develop plan outlines (housing commission). Define viable space for building and redevelopment. Consider public lands.

Priority: Increase Parking

Goal	Action
Implement parking proposal strategy with an intent to increase parking in DDA district Develop a paid park-and-ride on Water ground. St	Review strategy report in process. Move towards implementing 25% of strategy in Yr 1. Develop plan in tandem with DDA based upon strategy report. Encourage non-motorized traffic downtown to relieve congestion. Explore feasibility of idea. Develop plan. Break

Morgan R. Milner, PhD drmmilner@gmail.com

Priority: Increase Sustainability

Goal	Action
Recycling initiatives	Initiate public recycling programs (incl multi-unit)
Climate change initiatives	Support sustainability commission in writing a sustainability plan. Utilize external consultant.
Reduce carbon emissions	Complete carbon inventory of city fleet to benchmark and understand how much carbon we are currently emitting.
Revisit climate plan	Review climate action plan to reorient current state and ideas generated.
Create comprehensive energy plan	Based upon carbon inventory benchmark
Downtown dumpster program	No action identified
Streetscape beautification, garden beds, rain gardens	No action identified

Council and Staff Development

Priority: Increase Morale for City Staff

Goal	Action
Perform pay equity analysis	Direct HR director to conduct an analysis
Perform HR climate study, including analysis of turnover and vacancies	Hire outside consultant or consider EMU grad project. Goal is to establish how people would like to be valued.
Create HR metrics report	HR director to complete task
Employee recognition program	HR director generate ideas for motivation/recognition. Staff appreciation party. Fun retreat (not working session) for cohesion.
Employee performance management (reviews, training, development)	Establish process for regular employee review (HR director to complete task)

Priority: Achieve Full Staffing Levels

Goal	Action
Department head staffing	Review report and determine next action steps. Ongoing. Establish dept lead for parks and rec spending.
Inspectors staffing	No hiring needed. Annual report in process. Discuss improvement of fire inspection program.
City staffing	Develop internship program. Utilize grant writers. Complete and thorough orientations/ consistent onboarding program. Develop succession plan (HR Dir)
Value diversity with recruiting/selection	This is a core value to be reflected in ongoing operations and decision-making.

Priority: Maintain Council Civility and Cohesion

Goal	Action
Create positive tone with interactions. Improve overall communications between council, admin and staff	Tips for positive communication. Develop trust and respect. Agree to disagree. Conduct field trips to develop cohesion (March 9 Water tower tour). Conduct city-wide events (picnic at Rutherford pool, etc). Reactivate COPAC picnic to allow

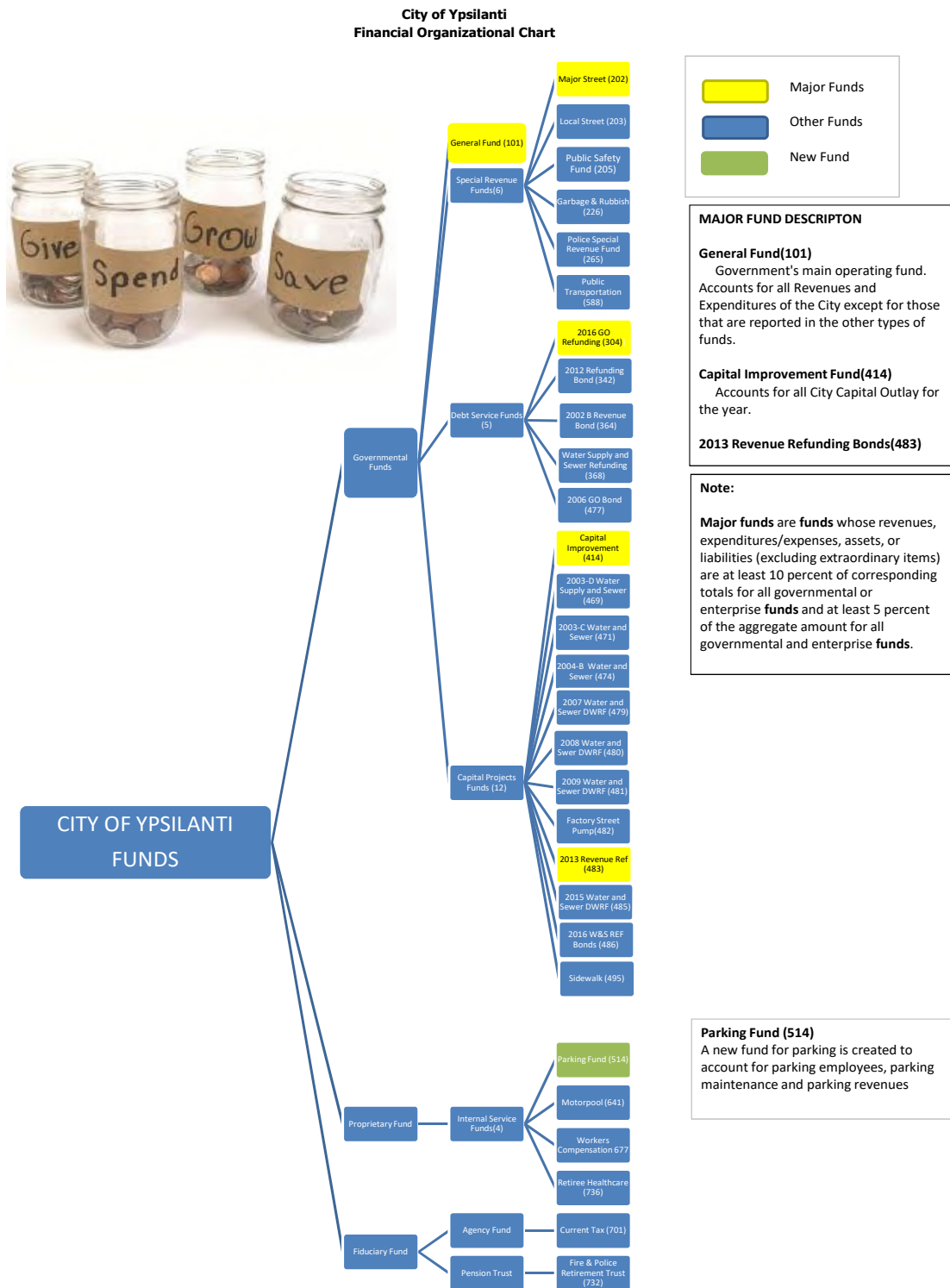
Morgan R. Milner, PhD drmmilner@gmail.com

	people around city to get to know each other. Host an annual holiday party.
Conduct DISC Profile	No action identified.
Create values, vision, mission	Hold a Vision Retreat
Council role awareness	We previously completed role report-outs in the January working retreat.

Priority: Maintain Economic Fiduciary

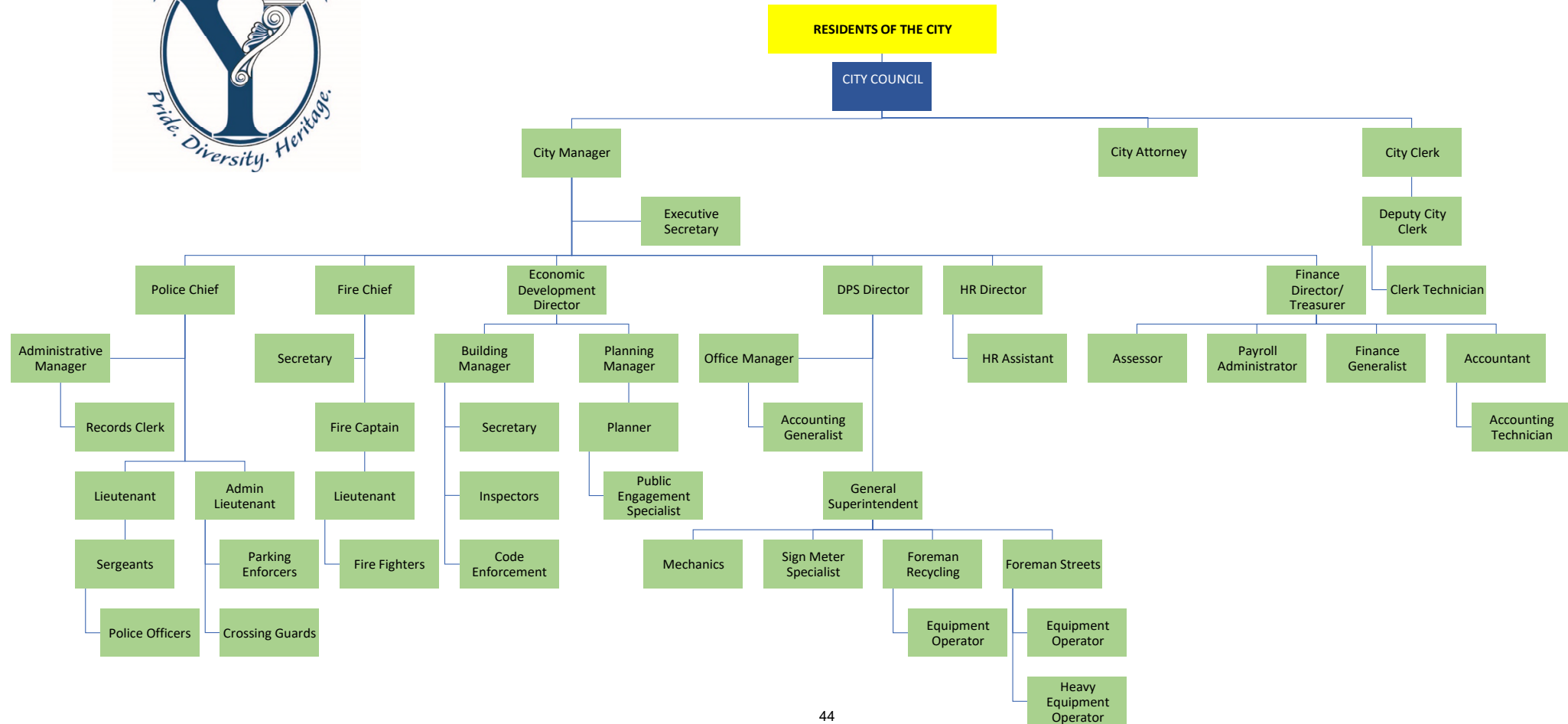
Goal	Action
Balanced budget for planning and control	City manager to propose budget
Federal grant opportunities and revenue sources	Identify and utilize grant writers.
Reduce dependency on Iron Mountain 25%	Increase digital storage and scanning. Create inventory. Consider closing city hall for 1 working day to conduct inventory and scanning.
Increased partnerships with EMU and other community resources (e.g. interns)	No action identified

FINANCIAL STRUCTURE, POLICIES AND PROCESS





CITY OF YPSILANTI ORGANIZATIONAL CHART 2020-2021



City of Ypsilanti
Basis of Budgeting for all Funds

The City prepares a **Biennial Budget** which consists of two annual budget cycles. On the "**first year budget cycle**", the City amends the Current FY Budget and prepares the Original Budgets for the next two fiscal years. On the "**second year cycle**" the City will amend the next two Original Budgets from the first year cycle. Both budget cycles will be adopted in the year they were prepared in compliance with the [Uniform Budgeting and Accounting Act \(Act 2 of 1968\)](#).

This will be the City's first year budget cycle and **the Amended Budget for FY 19-20 and the Original Budgets for FY 20-21 and FY 21-22** will be prepared as part of this document. All annual appropriations lapse at year end except for capital expenditures.

The City adopts budgets for all funds in accordance to their basis of accounting. For Budget purposes the following are based on these rules

- a. Property taxes and other revenues are budgeted as revenue when they are both measurable and available for the fiscal year. Other revenues such as fines and forfeitures, admissions, contributions, etc. are recorded when received.
- b. Revenues from special assessments are budgeted on the basis of when the assessments are due.
- c. Principal and interest payments on outstanding debt are budgeted on the basis of when they are due and payable.
- d. Payments for the acquisition of materials and supplies inventories and fixed assets are budgeted on the basis of when the obligation is incurred.
- e. Capital Expenditures are budgeted with a corresponding contra capital expenditure account to offset the cash purchase. Depreciation are included as part of the operating expense. Capital lease payments are budgeted when payable.
- f. All other expenditures are budgeted on the basis of when the expenditure is incurred and payable

City of Ypsilanti Financial Policies

This is a summary of Financial Policies taken from the City Charter. This includes guidelines for the Budget, Capital Improvement, Borrowing, Purchasing Procedures and Taxation.

ARTICLE V. - FINANCE

FOOTNOTE(S):

--- (3) ---

State Law reference— Uniform budgeting and accounting act, MCL 141.421 et seq

5.01. - Fiscal year.

The fiscal year of the City shall begin on the first day of July and end on the last day of June.

5.02. - Preparation and submission of budget.

The City Council shall instruct the City Manager concerning the priorities of the City that the budget for the next year must address. The instructions shall be incorporated in a resolution adopted at the first meeting in February. The City Manager shall submit a proposed budget for the financial operations of the City for the next fiscal year to the City Council on or before the first day of May of each year.

5.03. - Budget message.

The City Manager shall attach a budget message to the annual budget. The message shall state in detail the manner in which the budget addresses the concerns of the City Council expressed in its earlier instructions. The message shall either recommend the adoption of the instructions as a statement of the financial policies of the City for the following year or recommend modifications of those policies to conform to the plan incorporated in the budget. The message shall describe the important features of the budget, including any significant changes from the current year in financial policies, expenditures, and revenues, together with an explanation of each change. The message shall point out any major uncertainties in the estimate of revenues, mention if there are any known contingencies that would be likely to require major changes in the budget, such as pending litigation or proposed changes in State law, and include such other materials as the City Manager deems desirable.

5.04. - Budget.

The budget shall provide a complete financial plan for all City funds and activities for the ensuing fiscal year and, in conformity with a uniform system of accounts required by law, shall be in such form as the City Manager deems desirable or the City Council may require. The budget shall begin with a clear summary of its contents; shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year; and shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year. It shall indicate in a separate section:

- (a) The proposed goals and objectives and expenditures for current operations during the ensuing fiscal year, detailed for each fund by organization unit, program, purpose and activity, and the method of financing such expenditures;
- (b) Proposed capital expenditures during the ensuing fiscal year, detailed for each fund by organizational unit when practicable, and the proposed method of financing each such capital expenditure;
- (c) The anticipated income and expense and profit and loss for the ensuing year for each utility or other enterprise operated by the City; and
- (d) Statements of the bonded and other indebtedness of the City, showing the redemption and interest requirements, the debt authorized and unissued, and the condition of any sinking fund.

For any fund, the total of proposed expenditures shall not exceed the total of estimated income plus carried forward fund balance, exclusive of reserves.

5.05. - City Council action on budget.

- (a) *Notice and Hearing.* The City Council shall publish in one or more newspapers of general circulation in the City the general summary of the budget and a notice stating:
 - (1) The times and places where copies of the message and budget are available for inspection by the public, and
 - (2) The time and place, not less than two weeks after such publication, for a public hearing on the budget.
- (b) *Amendment Before Adoption.* After the public hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service. No amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income.
- (c) *Adoption.* The City Council shall adopt the budget on or before the seventh (7th) day of June. If the Council fails to adopt the budget by this day, the Mayor shall declare that a state of fiscal emergency exists.

5.06. - Appropriation and revenue ordinances.

To implement the adopted budget, the City Council shall adopt, prior to the beginning of the ensuing fiscal year:

- (a) An appropriation ordinance making appropriations by department or major organizational unit and authorizing a single appropriation for each program or activity;
- (b) A tax levy ordinance, authorizing the property tax or levies and setting the tax rate or rates; and
- (c) Any other ordinances required to authorize new revenues or to amend the rates or other features of existing taxes or other revenue sources.
- (d) An authorization is required to expend the amount appropriated.

State law reference— Mandatory that Charter provide for an annual appropriation, MCL 117.3(h).

5.07. - Amendments after adoption.

- (a) *Supplemental Appropriations.* If during the fiscal year the City Manager certifies that there are, available for appropriation, revenues in excess of those estimated in the budget, the City Council by ordinance may make supplemental appropriations for the year up to the amount of such excess.
- (b) *Reduction of Appropriations.* If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to finance the expenditures for which appropriations have been authorized, the Manager shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken by the Manager and recommendations as to any other steps to be taken. The Council shall then take further action allowed by the Uniform Budgeting and Accounting Act to correct the problem.
- (c) *Transfer of Appropriations.* At any time during the fiscal year the City Council may by resolution transfer part or all of the unencumbered appropriation balance from one department or major organizational unit to the appropriation for other departments or major organizational units. The Manager may transfer part or all of any unencumbered appropriation balances among programs within a department or organizational unit and shall report such transfers to the Council in writing in a timely manner.
- (d) *Limitation; Effective Date.* No appropriations for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance. The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this Section may be made effective immediately upon adoption.

5.08. - Lapse of appropriations.

Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. The City Manager shall encumber one-half of the funds remaining that were appropriated for each department or major organizational unit, and that amount shall remain in a discretionary account for that department or major organizational unit until transferred by the City Manager for operational purpose of the department or unit or until transferred by the City Council under § 5.07(c). The remaining funds in the discretionary accounts at the end of one year and the remaining unexpended and unencumbered funds appropriated for any department or major organizational unit shall revert to the general fund.

5.09. - Administration of the budget.

The City Council shall provide by ordinance the procedures for administering the budget. 5.10. - Overspending of appropriations prohibited.

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriation

and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. A violation of this provision shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such obligation. Such officer may also be liable to the City for any amount so paid. Except where prohibited by law, however, nothing in this Charter shall be construed to prevent the making or authorizing of payment or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, but only if such action is made or approved by ordinance.

5.11. - Capital program.

(a) *Submission to City Council.* The City Manager shall prepare and submit to the City Council a five-year capital program no later than the final date for submission of the budget.

(b) *Contents.* The capital program shall include:

- (1) A clear general summary of its contents;
- (2) A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity of each;
- (3) Cost estimates and recommended time schedules for each improvement or other capital expenditure;
- (4) Method of financing, upon which each capital expenditure is to be reliant; and
- (5) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above shall be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

5.12. - City Council action on capital programs.

(a) *Notice and Hearing.* The City Council shall publish in one or more newspapers of general circulation in the City the general summary of the capital program and a notice stating:

- (1) The times and places where copies of the capital program are available for inspection by the public, and
- (2) The time and place, not less than two weeks after such publication, for a public hearing on the capital program.

(b) *Adoption.* The City Council by resolution shall adopt the capital program with or without amendment after the public hearing on or before January 31st.

5.13. - Public records.

Copies of the budget, capital program and appropriation and revenue ordinances shall be public records and shall be made available to the public at suitable places in the City.

5.14. - Independent audit.

Annually, an independent audit shall be made of all accounts of the City government. The Council may direct that there be additional audits of accounts or activities at any time. The annual audits shall be performed by certified public accountants selected by the Council based on their experience in doing similar work for municipalities. The auditor or firm of auditors shall not be appointed to an additional term at the end of five years of continuous annual auditing for the City until a different auditor or firm has performed an annual audit.

State law reference— Local units less than 1,000,000; annual audit, MCL 141.425.

ARTICLE VI. - TAXATION

FOOTNOTE(S):

--- (4) ---

State Law reference— General property tax act, MCL 211.1 et seq. [\(Back\)](#)

6.01. - Power to tax.

The City shall have the power to assess, levy, and collect ad valorem property and other taxes, rents, tolls, and excises for municipal or public purposes subject to limitation and prohibitions provided by the Federal or State Constitution, by law, or by this Charter.

- (a) The annual, general ad valorem property tax levy shall not exceed two (2%) percent of the assessed value of all real and personal property subject to taxation in the City, exclusive of any levies authorized by statute to be made beyond Charter tax limitations.
- (b) No method of taxation except those used by the City on the effective date of this Charter may hereafter be utilized without a vote of the people.

State law reference— Mandatory that Charter provide for annual levy and collection of taxes, MCL 117.3(g); restriction on rate of taxation, MCL 117.5(a).

6.02. - Subjects of taxation.

The subjects of ad valorem taxation for municipal purposes shall be the same as for State, County, and school purposes under the general law. Except as otherwise provided by this Charter and ordinance, City taxes shall be levied, collected, and returned in the manner provided by State law.

State law reference— Mandatory that Charter provide that subjects of taxation for municipal purposes shall be the same as for state, county and school purposes, MCL 117.3(f); general property tax act, MCL 211.1 et seq.

6.03. - Duties of assessor.

- (a) The Assessor shall certify the assessment roll to the Board of Review on or before the date provided by ordinance.

- (b) The Assessor shall prepare the tax roll by spreading the property taxes ratably on the assessment roll on or before the date provided by ordinance and shall deliver the tax roll to the Treasurer in the manner provided by law.

State law reference— Mandatory that Charter provide for duties of city officers, MCL 117.3(d).

6.04. - Board of review.

The City shall provide, by ordinance, for the appointment by the Mayor and approval by Council of the Board of Review, three members for property tax assessments. The Board shall possess the powers and perform the duties provided by law. Appeals from decisions of the Board shall be taken in the manner provided by law.

State law reference— Mandatory that Charter provide for a board of review, MCL 117.3(a), (a); mandatory that Charter provide for meeting of board of review, MCL 117.3(i); completion of review of assessments prior to first Monday in April required, MCL 211.30a.

6.05. - Collection of property taxes.

- (a) Except as otherwise provided by this Charter or ordinance, the rights, duties, powers, immunities, and procedures established by State law shall apply in the collection and enforcement of City property taxes.
- (b) City property taxes shall become a debt of the persons liable for them on the date provided by State law and shall become payable, and a lien on the property, on the first day of the following fiscal year of the City or such other date as may be provided by ordinance.
- (c) All taxes paid on or before the 14th of September shall be collected by the City Treasurer without penalty. On September 15, the Treasurer shall add to all taxes paid thereafter a collection fee as the Council may determine, not to exceed, however, the amount allowed by State law. Such added collection fees shall belong to the City and shall constitute a charge and shall be a lien against the property to which the taxes themselves apply, collectable in the same manner as the taxes to which they are added.
- (d) State, County, and school taxes shall be levied, collected and returned by the City Treasurer in accordance with State law.

State law reference— Collection of taxes, MCL 211.44 et seq.; lien for taxes, MCL 211.40; return of delinquent taxes, MCL 211.55 et seq.

ARTICLE VII. - BORROWING

FOOTNOTE(S):

--- (5) ---

State Law reference— Municipal finance act, MCL 131.1 et seq.

7.01. - Issuance of bonds.

Subject to the applicable provisions of State law and this Charter, the Council, by proper ordinance, may authorize the borrowing of money for any purpose within the scope of the powers vested in the City. The City may issue bonds or other evidences of indebtedness, and may pledge the full faith, credit and resources of the City for the payment of the obligation. Prior to adoption of such borrowing ordinance, the Finance Director shall furnish to the Council a written report stating the current and all existing bonded indebtedness, the amount of bonded indebtedness available to the City as of the date of the report, and the effect the proposed bonding indebtedness will have on the availability of future bonding capacity of the City. Except where otherwise required by State law, such bonds or other evidences of indebtedness shall include, but not be limited to the following types:

- (a) General obligation bonds which pledge the full faith credit and resources of the City for the repayment of the obligation created, including bonds for the City's portion of any public improvements;
- (b) Special assessment bonds which are issued in anticipation of the payment of special assessments for public improvements in a special assessment district or combination. Such special assessment bonds may be either an obligation solely of the special assessment district or districts, or both an obligation of such district and a general obligation of the City;
- (c) Mortgage bonds for the acquiring, owning, purchasing, constructing, improving or operating of any public utility which the City is authorized by law to finance in this manner or for such other purposes as may be authorized by law;
- (d) Revenue bonds as authorized by law;
- (e) Tax anticipation notes in anticipation of the collection of taxes and of delinquent special assessments as authorized by law;
- (f) Calamity bonds in case of fire, flood, or other calamity which may be issued by the City Council for the relief of the inhabitants of the City and for the preservation of municipal property as authorized by law;
- (g) Bonds for the City's share of the cost of local improvements, which bonds may be issued as part of or independently of any issue of special assessment bonds, which are issued for the same improvement or improvements;
- (h) Bonds for refunding the indebtedness of the City;
- (i) Time-purchase contracts. The total of the installments of any such time-purchase contract shall not exceed the limitation provided by law.

State law reference— Authority to borrow money on the credit of the city and issue bonds therefor, MCL 117.4a.

7.02. - Limits on borrowing.

The net bonded indebtedness incurred for all public purposes shall not at any time exceed ten (10%) percent of the assessed value of all the real and personal property in the City; provided that in computing such net bonded indebtedness, there shall be excluded money borrowed under the following circumstances: Bonds issued in anticipation of the payment of special assessments, even though they are also a general obligation of the City; mortgage bonds which are secured only by a mortgage on the property or franchise of a public utility; bonds issued to refund monies advanced or paid on special assessment for water main extensions; calamity bonds issued for the relief of the inhabitants of the City and for the preservation of municipal property in case of fire, flood, or other calamity; revenue bonds; and other bonds which do not constitute a general obligation of the City or which are permitted to be excluded in the computation of net bonded indebtedness.

The amount of calamity bonds that may be issued by the City shall be in a sum not to exceed 3/8 of one percent of the assessed value of all the real and personal property of the City, which bonds shall be due in not more than five years.

The resources of any sinking fund pledged for the retirement of any outstanding bonds shall also be excluded in computing the net bonded indebtedness of the City.

State law reference— Limitation of net bonded indebtedness incurred for all public purposes, MCL 117.4a(2).

7.03. - Authorization of electors required.

No bonds pledging the full faith and credit of the City shall be issued without the approval of a majority of the electors of the City voting at any general or special election, except to the extent allowed by the Michigan Constitution and law.

The issuance of any bonds not requiring the approval of the electors shall be subject to applicable requirements of statute with regard to public notice in advance of the authorization of such issues, filing of petitions for a referendum on such issuance, holding of such referendum and other applicable procedural requirements.

7.04. - Record of bonds.

Each bond or other evidence of indebtedness shall contain on its face a statement specifying the purpose for which the same is issued and it shall be unlawful for any officer of the City to use the proceeds for any other purpose. Any officer who shall violate this provision shall be deemed guilty of misconduct in office. All bonds and other evidence of indebtedness issued by the City shall be signed by the Mayor and the City Clerk. A complete and detailed record of all bonds and other evidences of indebtedness issued by the City shall be kept by the City Treasurer.

ARTICLE X. - CONTRACTS

10.01. - Contracts.

The authority to contract on behalf of the City is vested in the City Council and shall be exercised in accordance with the provision of statute and of this Charter.

Whenever it becomes desirable for the City to enter into a contract with a second party for any purpose whatever, such instrument shall be drawn or approved as to form by the City Attorney and certified to by the Finance Director as to sufficiency of appropriated funds.

All contracts, except as otherwise provided for in this Charter, shall be approved by the City Council and shall be signed on behalf of the City by the Mayor and the City Clerk. Copies of all contracts and agreements shall be filed in the office of the City Clerk.

10.02. - Purchasing and contractual procedure.

The Council shall provide, by ordinance based upon a national standard, for a purchasing procedure to be followed in purchasing City supplies, materials, equipment, contractual services, or other forms of personal property. Before making any such purchase or contract to purchase, competitive bids shall be obtained, except:

- (a) in the securing of professional services for the City or,
- (b) when the purchasing officer for the City is exempted by the purchasing ordinance because of value or when the City Council shall determine that no advantage to the City would result from competitive bidding.

Purchases shall be made from the lowest responsible bidder meeting specifications, unless the Council shall determine that the public interest would be better served by accepting a higher bid or rejection of all submitted bids. All purchases shall be evidenced by a written purchase order or sales memorandum.

The Council shall provide in the ordinance required by this Section the definition of "lowest responsible bidder," the dollar limit within which the Purchasing Officer of the City may make purchases without the necessity of obtaining competitive bids, and the dollar limit within which purchases may be made without the necessity of Council approval.

The Purchasing Officer shall provide the Council with all additional certifications required by law prior to Council action on the contract and shall report to the Council at an appropriate time on compliance with the terms of the contract.

10.03. - Modification in contracts.

When it becomes necessary in the prosecution of any work or improvement done under contract to make alterations or modifications in such contract, such alterations or modifications shall be made only upon resolution of the Council. No such order shall be effective until the price to be paid for the material and work, or both, under the altered or modified contract shall have been agreed upon in writing and signed by the contractor and the City Clerk, upon authority of the Council, and a copy of the modification documents filed in the City Clerk's office.

10.04. - City may perform public work.

The Council shall have power to do any public work or make any public improvement by the employment of the necessary labor and the purchase of the necessary supplies and materials, with separate accounting as to each improvement so made, or to do such work by contract duly let after competitive bidding. Where competitive bids are secured, the City, or any

City department qualified to do the work, may enter a bid on an equal basis with other bidders. The Council shall also have power to do any public work or make any public improvement under any legally constituted plan by which the labor is furnished by any other governmental unit, department, or agency of the United States or the State of Michigan, or which is wholly or in part financed by them or either of them.

10.05. - Estoppel by representation.

No official of the City shall have power to make any representation or recital of fact in any franchise, contract, document, or agreement, contrary to any public record of the City. Any such representation shall be void and of no effect as against the City.

10.06. - Regulatory power.

The City may, in exercise of its police power:

- (a) Regulate;
- (b) Prohibit; or
- (c) Prohibit except as authorized by permit, license, or franchise any trade, occupation, amusement, business or other activity within the City.

10.07. - Limitation on a franchise.

An irrevocable franchise, for a period of up to 30 years, and all renewals, amendments, and extensions of it, may be granted only by ordinance.

The City Council may approve such an ordinance only after a public hearing has been held on it and after the grantee named in it has filed with the City Clerk its unconditional acceptance of all the terms of the franchise.

The ordinance may not take effect unless it has been approved by the voters of the City, where State law so requires, or unless it has been approved by a two-third majority of City Council Members serving, where approval of the voters is not required by State law.

When approval of the voters of the City is required, the ordinance as approved by the City Council shall be published in a daily newspaper or equivalent of general circulation in the City not less than 30 days before the election at which it is submitted to the voters. The City Council may not call a special election unless the expense (as determined by the City Council) of holding the election has first been paid to the Treasurer by the grantee.

A franchise for the use of the streets or other public places of the City or for the transaction of a local business may not be sold or transferred in any manner, nor may a party other than the grantee use the franchise, unless the City gives its consent by ordinance.

10.08. - Utilities.

The City shall not acquire any public utility furnishing light, heat, or power, or grant any public utility franchise which is not subject to revocation at the will of the City, unless the proposition shall first have been approved by three-fifths of the electors voting thereon.

The City may not sell any public utility unless the proposition shall first have been approved by a majority of the electors voting thereon.



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
Ordinance No. 1299**

An ordinance to amend Chapter 2 "Administration," Article VI "Contracts and Purchasing" of the Ypsilanti City Code

1. THE CITY OF YPSILANTI HEREBY ORDAINS that Chapter 2 "Administration," Article VI "Contracts and Purchasing" of the Ypsilanti City Code be amended and revised to read as follows:

DIVISION 1. – GENERALLY

Sec. 2-281. Contractors in default to the city.

The City of Ypsilanti shall not enter into any contract with a contractor who is in default to the city. "Default to the city" shall include, but not be limited to: nonpayment of any taxes past the due date; breach of any contract provision with the city; nonpayment of any parking tickets, traffic fines, costs or other obligations to the city.

Sec. 2-282. Lowest responsible bidder defined

As provided in Article X, Section 10.02 of the City Charter, the term "lowest responsible bidder" shall mean the qualified bidder with the lowest or best bid price; whose business and financial capabilities, past performance, and reputation provide that it can perform the contract as promised; whose bid is in conformity with the laws of the United States of America and the State of Michigan and the Charter for the City of Ypsilanti and the provisions of this Code of Ordinances; and whose selection would be in the best interest of the City of Ypsilanti.

Secs. -295. Reserved.

DIVISION 2. - PURCHASING, CONTRACTING AND SELLING PROCEDURES

Sec. 2-296. - City manager to act as purchasing officer.

The city manager shall act as purchasing officer of the city in accordance with terms of section 10.02 of the City Charter, unless he shall designate another officer employed by the city to act in this capacity or delegate part of this responsibility to other employees of the city; provided further, that it shall not relieve the purchasing officer of responsibility as set forth in section 10.02 of the City Charter. The city manager may

designate to any department head the authority to approve purchases not in excess of \$5,000.00 each purchase and which are within budget parameters. The city manager shall adopt any necessary rules respecting requisitions and purchase orders.

Sec. 2-297. - Purchases or contracts under \$25,000.00.

(a) Purchases of supplies, materials, equipment, services or construction work the cost of which is \$25,000.00 or less may be made in the open market and without prior approval of the city council. Such purchases shall where practicable be based on at least three competitive bids and shall be awarded to the lowest qualified bidder. The purchasing officer may solicit bids verbally or by telephone or may contact prospective bidders by written communications. The records shall be kept for six months of all open-market orders and the bids submitted thereon, which records shall be available for public inspection. Any or all bids may be rejected under provisions of terms of the city Charter. The city manager shall exercise such discretion as is authorized by the city council on bids under the amounts specified hereinabove.

(b) The city manager shall also have authority to contract on behalf of the city, without prior city council approval, all rehabilitation housing contracts and rehabilitation housing change of work order contracts, without limitation as to dollar amount of the contract.

Sec. 2-298. - Purchases or contracts over \$25,000.00.

Any expenditure for supplies, materials, equipment, construction project or contract obligating the city, where the amount of the city's obligations is in excess of \$25,000.00 with the exception of rehabilitation housing contracts and change work orders, shall be first approved by the city council and shall be governed by the provisions of this section.

(1) Such expenditure shall be made the subject of a written contract when directed by the city council. A purchase order shall be a sufficient written contract in cases where the expenditure is in the usual and ordinary course of the city's affairs.

(2) The purchasing officer shall solicit bids; from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids; and/or by utilization of State of Michigan bid procedures, including but not limited to the Michigan Inter-Governmental Trade Network (MITN), and notice thereof shall be posted in the city hall and by newspaper advertisement when directed by the city council.

(3) Unless prescribed by the city council, the city manager shall prescribe the amount of any security to be deposited with any bid, which deposit shall be in the form of cash, certified check or cashier's check or bond written by a surety company authorized to do business in the state, or letter of credit issued by a local bank. The amount of such security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the city council, the city manager shall fix the amount of the performance bond and in the case of construction contracts, the amount of the labor and materials bond to be required by the successful bidders.

(4) Bids shall be opened in public at the time and place designated in the notice requesting bids in the presence of the purchasing officer, the city clerk and at least one other city official, preferably the head of the department most closely concerned with the subject of the contract. The bids shall thereupon be carefully examined and tabulated and reported to the city council with the recommendation of the purchasing officer (as approved by the city manager if the city manager is not acting as purchasing officer) at the next city council meeting. After tabulation, all bids may be inspected by the competing bidders.

(5) When such bids are submitted to the city council and the city council shall find any of the bids to be satisfactory, it shall accept the bids. The city council shall have the right to reject any or all bids and to waive irregularities in bidding and to accept bids which do not conform in every respect to the bidding requirements.

(6) At the time the contract is executed the contractor shall file a bond executed by a surety company authorized to do business in the state, bank, to the city, conditioned to pay all laborers, mechanics, subcontractors and material men as well as all just debts, dues and demands incurred in the performance of such work and shall file a performance bond when one is required. Such contractor shall also file evidence of public liability insurance in an amount satisfactory to the city manager, and agree to save the city harmless from loss or damage caused to any person or property by reason of the contractor's negligence.

(7) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded within five days after the contract has been awarded, or filed any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the city council may, in its discretion, award the contract to the next lower qualified bidder or such contract may be re-advertised.

(8) Davis Bacon. No contract, agreement, understanding or other arrangement, whether oral or written, in excess of \$25,000.00 for the performance of service or work for and on behalf of the city, involving craftsmen, mechanics and laborers employed directly upon the site of the work shall be entered into, approved or executed unless such contract, agreement, understanding or arrangement shall provide and require that all craftsmen, mechanics and laborers, not including persons employed directly by the city, so employed shall receive at least the prevailing wages and fringe benefits of the building trades department for corresponding classes of craftsmen, mechanics and laborers, as determined and published by the Davis-Bacon division of the United States Department of Labor for the greater Ypsilanti area. In addition, such contract, agreement, understanding or arrangement shall provide that all subcontracts entered into by the contractor shall contain the provisions set forth above with respect to the contractor, and all such contracts, agreements, understandings or arrangements shall provide that all contractors and subcontractors engaged in the performance of services or work for the city to which this subsection applies shall, at the request of the city,

furnish proof satisfactory to the city that the foregoing provisions of such contract or subcontract are being complied with. It shall be the responsibility of the purchasing officer to post at an appropriate place in the purchasing offices prevailing wages and fringe benefits that may be, from time to time, in effect in accordance with the foregoing, and the city manager is directed to see that the requirements of this subsection are contained in and complied with in all contracts, agreements, understandings or arrangements for work or services to be performed for the city in accordance herewith. Any person found guilty of violating any provision of this subsection shall be punished by imprisonment for not more than 90 days or a fine of \$500.00 or both in the discretion of the court.

Sec. 2-299. - Exceptions in competitive bidding.

Competitive bidding shall not be required in the following cases:

(1) Where the subject of the contract is other than a public work or improvement costing in excess of \$25,000.00 and the product or material contracted for is not competitive in nature and no advantage to the city would result from requiring competitive bidding and the city council, upon written recommendation of the city manager authorizes execution of a contract without competitive bidding.

(2) In the employment of professional services.

(3) Where the city council shall determine that the public interest will be best served by purchase from, or joint purchase with, another unit of government.

(4) Where the city elects to undertake the work itself.

Sec. 2-300. - Emergency purchases.

In case of emergency, any department head, with the approval of the city manager, may purchase directly any supplies, materials or equipment, the immediate procurement of which is necessary to the continuation of the work of the department. Such purchases and the emergency causing them shall be reported in detail to the purchasing officer within a week from the time when made and such reports shall be preserved by the purchasing officer for a period of two years.

Sec. 2-301. - Inspection of materials.

The responsibility for the inspection and acceptance of all materials, supplies and equipment shall rest with the ordering department.

Sec. 2-302. - Conflict of interest.

Any purchase order or contract within the purview of this division in which the purchasing officer or any officer or employee of the city is financially interested, shall be governed by the terms of the city Charter and by state law and in particular section 9.01 of the City Charter and § I of Ordinance No. 818, Ethical Standards of Conduct, adopted May 22, 1995, as amended.

Sec. 2-303. - Waiver of competitive bidding by city council.

(1) Waiver of competitive bidding by city council. Contrary provisions of this division notwithstanding, when the city council shall determine that no advantage to the city would result from competitive bidding, the provisions of this division requiring such bidding need not be complied with; provided, that all purchases, in any event, shall be evidenced by a written purchase order or sales memorandum.

(2) Local preference. In the purchase of supplies, materials, equipment, services or construction work the purchasing officer or city council may give preference to a local bidder or if the bids are substantially the same, or not more than five (5%) percent apart. The highest preference Local Bidder or Locally-Produced Product Preference will be given to entities whose headquarters are within the City of Ypsilanti; next highest will be those in 48197 or 48198 zip codes; next highest will be Washtenaw County, and next highest will be Michigan.

(3) Local bidder means a bidder with headquarters or owner physically located in the jurisdiction or geography (City of Ypsilanti, 48197/48198 zip codes, Washtenaw County, Michigan) specified in (2) for more than 12 months prior to the bid. Consideration will also be made to those companies that employ or plan to recruit/hire City of Ypsilanti residents. RFPs shall standardly ask about ownership and local employment in order for bid reviewers to determine qualification under this preference.

(4) Locally-Produced Product means a product that is made, grown, or processed in the geography as specified in (2).

(5) Environmental Preference. To the extent practicable and economically feasible, preference shall be given to companies whose operations or products and services conserve natural resources, protect the environment, are energy efficient, or prioritize renewables. RFPs shall standardly give the opportunity for bidders to state their environmental practices.

Sec. 2-304. - Surplus property.

Whenever any city property, real or personal, is no longer needed for corporate or public purposes, such property may be offered for sale.

(1) The purchasing officer shall have the authority to sell all surplus property which has become surplus or unsuitable for public use, or to exchange the surplus property for, or trade in the surplus property on, new supplies. Personal property not exceeding \$25,000.00 in value may be sold for cash by the purchasing officer upon recommendation of any department head after receiving quotations or competitive bids therefor for the best price obtainable, or traded in. Personal property with a value in excess of \$25,000.00 may be sold or traded in after advertising and receiving competitive bids, and after approval of the sale has been given by city council.

(2) The purchasing officer may assign the sale or trade in function to any department head or other suitable person.

(3) The purchasing officer may, from time to time, cause surplus property to be sold at public auction. The auction shall be publicized by notice in a newspaper circulated in the county not less than one time for ten days preceding the auction.

(4) Property which has not been bid upon after a duly advertised auction may be disposed of in such other manner as may be determined by the purchasing officer.

(5) A record of all property disposed of under this section shall be filed with and maintained by the controller's office.

Sec. 2-305. - City manager monetary authority.

The city manager shall have monetary authority not exceeding \$25,000.00 without council approval in all areas, including, but not limited to, settlement of litigation. The \$25,000 authority shall be for any 12-month period in respect to any one contractor and contracts for a single contractor shall be cumulative. If the cumulative total for any 12-month period is more than \$25,000, City Council approval is required.

Secs. 2-306 Amendment and Policy

City Council may from time to time amend the Contract and Purchasing Ordinance and may provide approve procurement policies by resolution.

Secs. 2-315. - Reserved.

DIVISION 3. – CONTRACT

Sec. 2-316. – Non-Discrimination Contractor's agreement.

During the performance of a contract, the contractor agrees to follow and not violate any provision of the City of Ypsilanti Discrimination Ordinance, Ypsilanti City Code section 58-61 et seq., and the contractor will not discriminate against any employee or applicant for employment because of actual or perceived race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression age, marital status, disability status, familial status, educational association, source of income, height or weight. The contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their actual or perceived race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression age, marital status, disability status, familial status, educational association, source of income, height or weight. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause per Presidential Executive Order Number 11246, Sub/Part B(i).

Sec. 2-317. - Local employees.

Contractors shall make good faith efforts to employ local persons so as to enhance the local economy. Bids of contractors with 25% or more local employees, employees living in the City or 48197 or 48198 postal zip code for the past 12 month period shall be given preference in the bid awarding process.

Sec. 2-318. - Additional remedies.

Nothing contained in this division shall be deemed or construed to be substitute for or to abolish or impair existing, other or future legal remedies of the city or its officers or agencies, including criminal prosecutions under this or any other ordinance of the city or the laws of the state, even though such remedies may not be specifically enumerated or mentioned herein.

Sec. 2-319. - Penalties.

Where no specific penalty is provided for violation of any provision of this division, any person who shall violate any provision of this division shall be guilty of a misdemeanor and shall upon conviction be punished as provided in section 1-15.

Secs. 2-320—2-345. - Reserved.

2. Severability. If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

4. Savings Clause. The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

5. Copies to be available. Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

6. Publication and Effective Date. The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City

Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS 9th DAY OF January, 2018.

Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. 1299 was published according to Section 11.13 of the City Charter on the 9th day of January, 2018.

Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the 9th day of January, 2018.

Frances McMullan, City Clerk

Notice Published: November 27, 2017

First Reading: December 21, 2017

Second Reading: January 9, 2018

Published: January 15, 2018

Effective Date: February 8, 2018



FY 2020-21 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
January 7, 2020	Preparation of budget calendar	City Manager
November 19, 2019	Schedule city council goal setting work sessions	City Council
January 8, 2020	Distribute budget preparation instructions and forms to department heads	Finance Director
December 3 & 17, 2019 January 14, 2020	Conduct city council goal setting and budget priority work sessions	City Council
February 4, 2020	Adoption of resolution providing direction on budget priorities pursuant to Sec. 5.02 of the city charter	City Council
February 7, 2020	Submit preliminary property assessments to Finance Director/Treasurer; submit OPRA property assessment report to Economic Development Director for review and recommendation for corrections	Assessor
February 14, 2020	Submit departmental budget requests, fee schedules, CIP schedules, and supporting documentation to City Manager and Finance Director/Treasurer	Department Directors
February 7, 2020	Submit preliminary General Fund revenue estimates to City Manager	Finance Director
March 2-6, 2020	Meet with department directors to review departmental budget requests	City Manager and Finance Director
March 20, 2020	Submit final Board of Review property assessment figures to Finance Director/Treasurer	Assessor
March 9-13, 2019	Meet with department directors to review necessary adjustments to departmental budget requests	City Manager and Finance Director
April 27 – May 1, 2020	Prepare final proposed budget	City Manager and Finance Director
April 7, 2020	Schedule city council budget work sessions	City Council

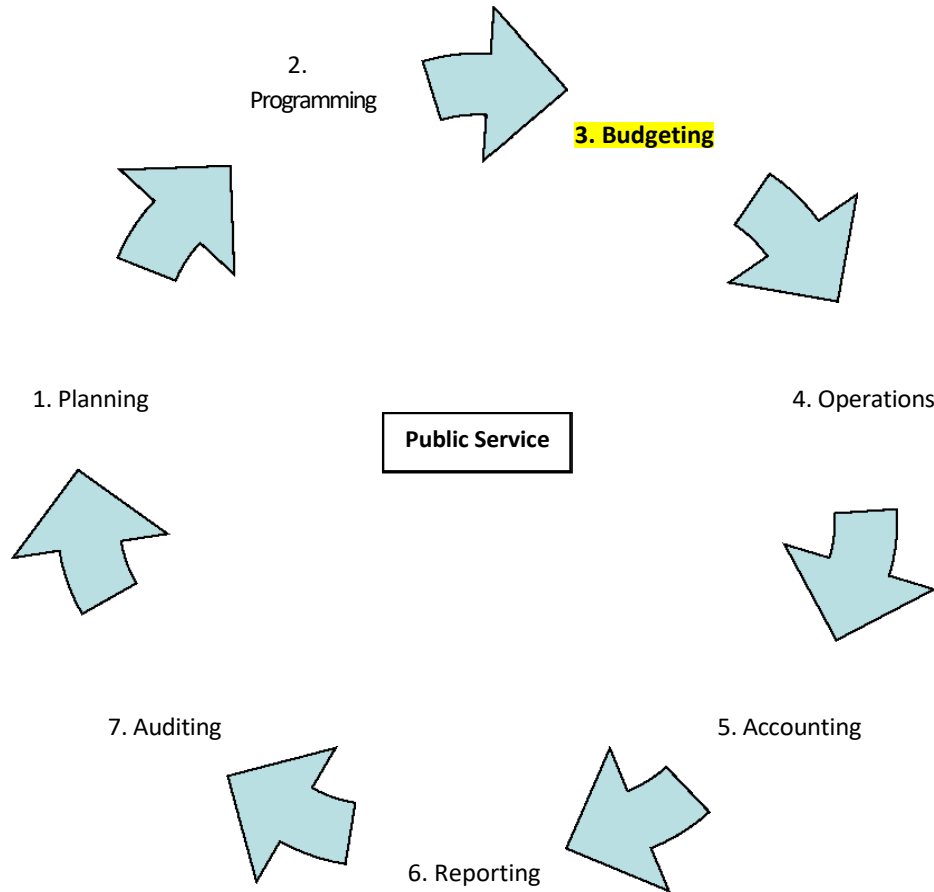


FY 2020-21 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
May 1, 2020	Submit proposed budget and Capital Improvement Plan to City Council per Secs. 5.02 and 5.11 of city charter; schedule budget and Truth-in-Taxation (if necessary) public hearing	City Manager, Finance Director, and City Council
May 1, 2020	File and make available copy of proposed budget at Office of the City Clerk	Finance Director and City Clerk
April 16, 2020	Publish public notice of budget, Capital Improvement Program, and Truth-in-Taxation public hearings (at least 2 weeks prior to public hearing) pursuant to Secs. 5.05 and 5.12 of city charter	City Clerk
May 5 & 19, 2020	Hold public hearing on proposed budget and Capital Improvement Plan pursuant to Secs. 5.05 and 5.12 of city charter	City Council
May 1, 2020	Courtesy submission of Capital Improvement Program (public structures and improvements only) to Planning Commission pursuant to Sec. 65 of Michigan Planning Enabling Act; approval by commission not required per charter and statute	City Planner and Planning Commission
June 2, 2020	Introduce annual comprehensive city fee schedule resolution	City Council
May 11 – May 22, 2020	Prepare final proposed budget and Capital Improvement Plan	City Manager and Finance Director/Treasurer
June 2, 2020	Adopt Budget pursuant to Sec. 5.05 of city charter (First Reading & Public Hearing)	City Council
June 2, 2020	Adopt annual comprehensive city fee schedule	City Council
June 2, 2020	Adopt Capital Improvement Program by resolution pursuant to Sec. 5.12 of city charter	City Council
June 16, 2020	Certification of tax levy to Assessor/County Equalization	Finance Director/Treasurer and Assessor
July 1, 2020	Budget takes effect	

City of Ypsilanti Management Cycle

This budget document is based on the plans and programs set by the City's citizens, council and management. This document identifies the services to be provided along with its funding.



FINANCIAL SUMMARIES

Budget Assumptions

The following assumptions were used in preparing this budget document. Assumptions were based on historical data, averages and projected increases. These assumptions were prepared in good faith. Reasonable changes and fluctuations are normal and should be expected.

Category	Amended 19-20	Original 20-21	Original 21- 22
Revenues			
Property Taxes	Expected collections	\$500k ↑ for payment of Pension Contribution	No Change
State Revenue Sharing	State Assumption less \$120,000	State Assumption less \$340,000	No Change
PA 289-Fire Protection	↑\$485,000	No Increase	No Increase
Parking Meter and Ticket	Decrease due to CVD		
Charges for Services	Decrease due to CVD		
Transfer from Public Safety Fund	\$175,000	\$220,000	\$220,000
Act 51-Street Funding		10%↓	10%↓
Expenditures			
Salaries	↑ 2%-3%	↑ 2.5%	↑ 2.5%
Health Care, Vision and Dental	Previous Yr	↑ 7%	↑ 7%
Computer Hardware and Software	Previous Yr	↑ 5%	↑ 5%
Pension Contribution	Actuarial Report	Actuarial Report	Actuarial Report
OPEB Contribution	Actuarial Report	Actuarial Report	Actuarial Report
Transfer to Capital Improvement Fund		Decrease due to CVD	Decrease due to CVD
Others			
Moved parking department	General Fund(101)	Parking Fund(514)	Parking Fund(514)

Important Budget Reminders

1. FY 22-23, the SAFER Grant will be exhausted and the City will have to shoulder 100% of the cost of four(4) firefighters
2. Housing Fund(102) has \$75,000 Fund Balance as of 7/31/2019
3. Public Safety Fund(205) has revenue of around \$375000 until FY 2026

Sources:

1. Previous Year's Budget
2. State of Michigan Treasury Department
3. MERS Actuarial Report, GRS Actuarial Report and MWM Actuarial Report
4. Department request and projections

Consolidated Financial Schedule

Fund	Actual 2018-2019	Amended 2019-2020	Original Budget 2020-2021	Original Budget 2021-2022
General Fund				
Revenue	14,685,819	15,560,296	15,061,449	15,461,471
Expenditure	(13,835,859)	(15,570,298)	(15,330,943)	(15,475,641)
General Fund Total	849,959	(10,002)	(269,494)	(14,170)
Major Streets				
Revenue	2,135,911	1,570,754	2,992,524	1,601,744
Expenditure	(1,111,638)	(1,725,321)	(3,110,634)	(1,082,367)
Major Streets Total	1,024,273	(154,567)	(118,110)	519,377
Capital Improvement				
Revenue	750,480	1,263,623	357,608	234,608
Expenditure	(320,032)	(1,458,970)	(472,608)	(234,608)
Capital Improvement Total	430,448	(195,347)	(115,000)	0
Proprietary Fund				
Revenue	2,366,027	2,631,918	3,499,993	3,555,348
Expenditure	(2,565,679)	(2,829,260)	(3,082,021)	(3,165,165)
Proprietary Fund Total	(199,652)	(197,342)	417,972	390,183
Other Governmental				
Revenue	6,676,892	5,970,071	6,063,044	6,121,155
Expenditure	(6,513,544)	(6,002,299)	(5,750,225)	(5,782,532)
Other Governmental Total	163,348	(32,228)	312,819	338,623
Pension Fund				
Revenue	2,736,202	5,097,386	3,587,292	3,845,827
Expenditure	(4,002,927)	(4,649,269)	(4,581,968)	(4,654,428)
Pension Fund Total	(1,266,725)	448,117	(994,676)	(808,601)
Component Unit				
Revenue	567,594	587,343	599,072	617,583
Expenditure	(504,385)	(556,155)	(526,392)	(517,507)
Component Unit Total	63,209	31,188	72,680	100,076
Grand Total	1,064,861	(110,181)	(693,809)	525,488

*Other Governmental Fund includes debt service funds and special revenue funds

*Component Unit is a combination of Downtown Development Authority, Depot Town Development Authority and Economic Development Authority

Projected Revenue, Expenditure and Fund Balance Summary

This table summarized activities in each fund showing the beggining and ending fund balance. Fund Deficit or a negative ending balance is not allowed in the State of Miichigan.

		Amended 19-20				Budget 20-21		Budget 20-22		
FUND #	FUND NAME	Beginning Fund Balance July 1,2019	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Ending Fund Balance June 30,2022	
General Fund										
101	General Fund	7,283,960	15,485,296	(15,495,298)	15,061,449	(15,330,943)	15,461,471	(15,475,641)	6,990,294	
102	Housing Fund	75,000	75,000	(75,000)	0	0	0	0	75,000	
General Fund Total		7,358,960	15,560,296	(15,570,298)	15,061,449	(15,330,943)	15,461,471	(15,475,641)	7,065,294	
Capital Improvement									0	
414	Capital Improvement	477,481	1,263,623	(1,458,970)	357,608	(472,608)	234,608	(234,608)	167,134	
Capital Improvement Total		477,481	1,263,623	(1,458,970)	357,608	(472,608)	234,608	(234,608)	167,134	
Major Streets									0	
202	Major Street	2,689,857	1,570,754	(1,725,321)	2,992,524	(3,110,634)	1,601,744	(1,082,367)	2,936,557	
Major Streets Total		2,689,857	1,570,754	(1,725,321)	2,992,524	(3,110,634)	1,601,744	(1,082,367)	2,936,557	
Other Governmental									0	
203	Local Street	1,237,052	541,073	(560,573)	510,629	(518,078)	539,907	(524,983)	1,225,027	
205	Public Safety	17,469	375,000	(390,000)	375,000	(375,000)	375,000	(375,000)	2,469	
226	Garbage and Rubbish Collection	16,925	936,631	(936,631)	1,095,122	(1,095,124)	1,117,865	(1,117,865)	16,923	
265	Police Special Revenue	67,595	13,044	(13,044)	574	(444)	641	(452)	67,914	
304	2016 GOLT Bonds	0	869,516	(869,516)	883,098	(883,098)	889,137	(889,137)	0	
342	2012 UTGO Refuding Bonds	8,502	0	0	736	0	878	0	10,116	
364	2002B W&S Debt	0	31,875	(31,875)	31,125	(31,125)	30,375	(30,375)	0	
469	2003D W&S	0	335,750	(335,750)	338,125	(338,125)	335,313	(335,313)	0	
471	2003C W&S	0	50,313	(50,313)	49,188	(49,188)	48,063	(48,063)	0	
473	2004A Ser DDA	0	87,773	(87,773)	84,728	(84,728)	86,613	(86,613)	0	
474	2004B W&S	0	387,872	(387,872)	390,434	(390,434)	387,838	(387,838)	0	
479	2007 W&W Rev	0	18,001	(18,001)	17,682	(17,682)	17,363	(17,363)	0	
480	2008 W&S Disp	0	25,731	(25,731)	25,231	(25,231)	29,669	(29,669)	0	
481	2008 W&S Disp	0	7,288	(7,288)	12,101	(12,101)	11,851	(11,851)	0	
482	2012 W&S Factory Pump	824,706	191,331	(191,331)	185,228	(182,750)	186,174	(184,438)	828,920	
483	2013 Rev Refunding Bond	1,625,141	760,880	(760,880)	758,660	(753,200)	749,988	(746,400)	1,634,189	
485	2013 Rev Refunding Bond	0	27,616	(27,616)	27,116	(27,116)	26,616	(26,616)	0	
486	2016 W&S Rev Ref Bond	0	838,100	(838,100)	835,800	(835,800)	839,250	(839,250)	0	
495	Sidewalk Improvement	263,706	176,503	(174,231)	134,725	(131,001)	134,939	(131,306)	273,335	
588	Public Transit	3,434	295,774	(295,774)	307,468	0	313,606	0	624,508	
Other Governmental Total		4,064,530	5,970,071	(6,002,299)	6,062,770	(5,750,225)	6,121,086	(5,782,532)	4,683,401	

		Amended 19-20			Budget 20-21		Budget 20-22		
FUND #	FUND NAME	Beginning Fund Balance July 1,2019	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Ending Fund Balance June 30,2022
Proprietary Fund									0
514	Parking Fund		0	0	455,427	(396,426)	486,617	(427,590)	118,028
641	Motorpool	1,642,300	862,969	(1,014,187)	1,110,575	(1,063,143)	1,107,041	(1,086,211)	1,559,344
677	Worker's Compensation Fund	597,460	129,618	(219,213)	153,188	(175,757)	141,368	(175,832)	450,832
736	Retiree Benefits	2,010,964	1,639,331	(1,595,860)	1,780,803	(1,446,695)	1,820,322	(1,475,532)	2,733,333
Proprietary Fund Total		4,250,724	2,631,918	(2,829,260)	3,499,993	(3,082,021)	3,555,348	(3,165,165)	4,861,537
Pension Fund									0
732	Fire and Police Pension	25,335,037	5,097,386	(4,649,269)	3,587,292	(4,581,968)	3,845,827	(4,654,428)	23,979,877
Pension Fund Total		25,335,037	5,097,386	(4,649,269)	3,587,292	(4,581,968)	3,845,827	(4,654,428)	23,979,877
Component Unit									0
275	Depot Town Development	248,267	232,077	(214,079)	252,181	(224,211)	257,394	(224,079)	327,550
413	Down Town Authority	324,977	0	0	0	0	0	0	324,977
415	Economic Development Authority	33,046	37,250	(37,250)	2,497	(550)	2,422	(567)	36,848
Component Unit Total		606,290	269,327	(251,329)	254,678	(224,761)	259,816	(224,646)	689,375
TOTAL		44,782,879	32,363,375	(32,486,746)	31,816,314	(32,553,160)	31,079,900	(30,619,387)	44,383,175

INTERFUND TRANSFER

These table shows a summary of Fund Transfers. Transfers would be accounted as Other Financing use(Expenditure) for Transfers-out of the fund and Other Financing Source(Revenues) for Transfers-in the fund. There are no repayment required for these transfers.

Transfers are made to either support and/or subsidize a fund.

FUND TRANSFER	TRANSFER NAME	AMENDED 19-20	ORIGINAL 20-21	Original 21-22
101-226	General Fund to Garbage and Rubbish			
	101-7-9670-999-04	(66,675)	(194,799)	(139,349)
	226-4-0000-699-01	66,675	194,799	139,349
	General Fund to Garbage and Rubbish Total	0	0	0
101-226 Total		0	0	0
101-304	General Fund to Water St GOLT Refunding			
	101-7-9670-999-09	(187,906)	(190,530)	(192,465)
	304-4-9000-699-01	0	0	0
	304-4-9010-699-01	187,906	190,530	192,465
	General Fund to Water St GOLT Refunding Total	0	0	0
101-304 Total		0	0	0
101-414	General Fund to Capital Improvement			
	101-7-9670-999-13	(448,868)	(166,708)	(108,891)
	414-4-0000-699-01	448,868	166,708	108,891
	414-4-4498-699-01	0	0	0
	General Fund to Capital Improvement Total	0	0	0
101-414 Total		0	0	0
101-641	General Fund to Motorpool			
	101-7-1720-943-00	(1,500)	(8,900)	(8,900)
	101-7-2621-943-00	(2,000)	(4,500)	(4,500)
	101-7-2650-943-00	(10,000)	(9,000)	(10,500)
	101-7-3370-943-00	0	0	0
	101-7-4420-943-00	(7,000)	(8,400)	(8,400)
	101-7-4442-943-00	(30,000)	0	0
	101-7-7170-943-00	(70,000)	(100,000)	(100,000)
	101-7-7522-943-00	0	0	0
	101-7-3070-943-00	(100,000)	(165,000)	(165,000)
	101-7-3390-943-00	(150,000)	(210,000)	(210,000)
	641-4-9320-652-04	0	0	0
	641-4-9320-652-01	120,500	130,800	132,300
	641-4-9320-652-05	0	0	0
	641-4-9330-652-02	100,000	165,000	165,000
	641-4-9340-652-03	150,000	210,000	210,000
	General Fund to Motorpool Total	0	0	0
	Code Enforcement to Motorpool			
	101-7-3110-943-00	(6,650)	0	0
	641-4-9370-652-05	6,650	0	0
	Code Enforcement to Motorpool Total	0	0	0
	Code Enforcement to Motorpoll			
	101-7-3720-943-00	(5,000)	(12,000)	(12,000)
	641-4-9360-652-06	5,000	12,000	12,000
	Code Enforcement to Motorpoll Total	0	0	0
101-641 Total		0	0	0

FUND TRANSFER	TRANSFER NAME	AMENDED 19-20	ORIGINAL 20-21	Original 21-22
101-732	General Fund to F&P Pension			
	101-7-3070-714-20	(1,240,488)	(1,254,902)	(1,280,000)
	101-7-3370-714-20	(35,144)	(41,830)	(42,666)
	101-7-3380-714-20	(117,899)	(140,328)	(143,134)
	101-7-3390-714-20	(632,599)	(752,941)	(768,000)
	732-4-2745-676-10	1,240,488	1,430,204	1,462,857
	732-4-2746-676-10	785,641	759,797	770,943
	General Fund to F&P Pension Total	(1)	0	0
101-732 Total		(1)	0	0
101-736	General Fund to F&P OPEB			
	101-7-3070-714-21	(608,916)	(719,080)	(733,462)
	101-7-3370-714-21	(46,840)	(59,875)	(61,072)
	101-7-3390-714-21	(374,717)	(478,995)	(488,575)
	101-7-9670-999-27	(478,089)	(491,649)	(501,482)
	736-4-2743-676-10	478,089	491,649	501,482
	736-4-2745-676-10	608,916	719,080	733,462
	736-4-2746-676-10	421,557	538,870	549,647
	General Fund to F&P OPEB Total	0	0	0
101-736 Total		0	0	0
202-203	Major St to Local St			
	202-7-4491-999-03	(97,692)	0	0
	203-4-0000-699-02	97,692	0	0
	Major St to Local St Total	0	0	0
202-203 Total		0	0	0
202-414	Major St to Capital Improvement			
	202-7-4491-999-13	0	0	0
	202-7-9055-818-01	0	0	0
	202-7-9055-818-02	0	0	0
	202-7-9055-818-03	0	0	0
	414-4-4493-699-02	0	0	0
	Major St to Capital Improvement Total	0	0	0
202-414 Total		0	0	0
202-641	Major St to Motorpool			
	202-7-4411-943-00	(2,000)	(2,100)	(2,100)
	202-7-4640-943-00	(20,000)	(21,000)	(21,000)
	202-7-4660-943-00	(37,000)	(38,850)	(38,850)
	202-7-4690-943-00	(23,000)	(24,150)	(24,150)
	202-7-4720-943-00	(32,000)	(33,600)	(33,600)
	202-7-4740-943-00	(3,200)	(3,360)	(3,360)
	202-7-4780-943-00	(30,000)	(31,500)	(31,500)
	202-7-4860-943-00	(900)	(945)	(945)
	202-7-4870-943-00	(1,000)	(1,050)	(1,050)
	202-7-4880-943-00	(4,500)	(4,725)	(4,725)
	202-7-4910-943-00	(5,200)	(5,460)	(5,460)
	202-7-4940-943-00	(100)	(105)	(105)
	202-7-4970-943-00	(16,000)	(16,800)	(16,800)
	202-7-4971-943-00	(3,000)	(3,150)	(3,150)
	641-4-9320-652-08	177,900	186,795	186,795
	Major St to Motorpool Total	0	0	0
202-641 Total		0	0	0

FUND TRANSFER	TRANSFER NAME	AMENDED 19-20	ORIGINAL 20-21	Original 21-22
203-641	Local St to Motorpool			
	203-7-4411-943-00	(1,000)	(1,050)	(1,050)
	203-7-4640-943-00	(30,000)	(31,500)	(31,500)
	203-7-4660-943-00	(25,000)	(26,250)	(26,250)
	203-7-4690-943-00	(16,000)	(16,800)	(16,800)
	203-7-4720-943-00	(48,000)	(50,400)	(50,400)
	203-7-4740-943-00	(2,000)	(2,100)	(2,100)
	203-7-4780-943-00	(35,000)	(36,750)	(36,750)
	203-7-9053-943-00	(1,000)	(1,050)	(1,050)
	641-4-9320-652-09	158,000	165,900	165,900
	Local St to Motorpool Total	0	0	0
203-641 Total		0	0	0
205-101	Public Safety to General Fund			
	101-4-0000-931-00	175,000	220,000	220,000
	205-7-3070-999-05	(175,000)	(220,000)	(220,000)
	Public Safety to General Fund Total	0	0	0
205-101 Total		0	0	0
205-201	General Fund to Capital Improvement			
	101-4-2653-699-01	0	0	0
	205-7-3070-999-01	0	0	0
	General Fund to Capital Improvement Total	0	0	0
205-201 Total		0	0	0
205-414	Public Safety Fund to Capital Improvement			
	205-7-3070-999-02	0	0	0
	205-7-3070-999-03	(125,000)	(125,000)	(125,000)
	414-4-7510-699-00	125,000	125,000	125,000
	414-4-7520-699-00	0	0	0
	Public Safety Fund to Capital Improvement Total	0	0	0
205-414 Total		0	0	0
226-641	Garbage and Rubbish to Motorpool			
	226-4-0000-699-11	0	0	0
	226-7-5210-943-00	(50)	0	0
	226-7-5213-943-00	(200)	(210)	(210)
	226-7-5281-943-00	(55,000)	(77,750)	(77,750)
	226-7-5282-943-00	(45,000)	(62,000)	(62,000)
	226-7-5283-943-00	(24,000)	(35,200)	(35,200)
	641-4-9350-652-05	124,250	175,160	175,160
	Garbage and Rubbish to Motorpool Total	0	0	0
226-641 Total		0	0	0
412-477	Land Revolving to Water St			
	477-4-0000-699-25	0	0	0
	Land Revolving to Water St Total	0	0	0
412-477 Total		0	0	0
413-473	DDA Operating to DDA Cons			
	413-7-7231-999-20	(87,773)	(84,728)	(86,613)
	473-4-9000-699-21	87,773	84,728	86,613
	DDA Operating to DDA Cons Total	0	0	0
413-473 Total		0	0	0

FUND TRANSFER	TRANSFER NAME	AMENDED 19-20	ORIGINAL 20-21	Original 21-22
415-414	EDC to Capital Improvement			
	414-4-4493-699-04	0	0	0
	415-7-9670-999-13	0	0	0
	EDC to Capital Improvement Total	0	0	0
415-414 Total		0	0	0
495-641	Sidewalk to Motorpool			
	495-7-4441-943-00	(1,000)	(1,050)	(1,050)
	641-4-9320-652-07	1,000	1,050	1,050
	Sidewalk to Motorpool Total	0	0	0
495-641 Total		0	0	0
541-641	Parking Fund To Motorpool			
	514-7-4442-943-00	0	(30,000)	(30,000)
	641-4-9380-652-00	0	30,000	30,000
	Parking Fund To Motorpool Total	0	0	0
541-641 Total		0	0	0
Grand Total		(1)	0	0

Budget Changes Detail for FY 20-21 & FY 21-22

In general changes in the department budget were due to increase in salaries to comply with existing Collective Bargaining Agreement(CBA) and adjustment to the healthcare insurance. Changes detailed here are additional request from the department.

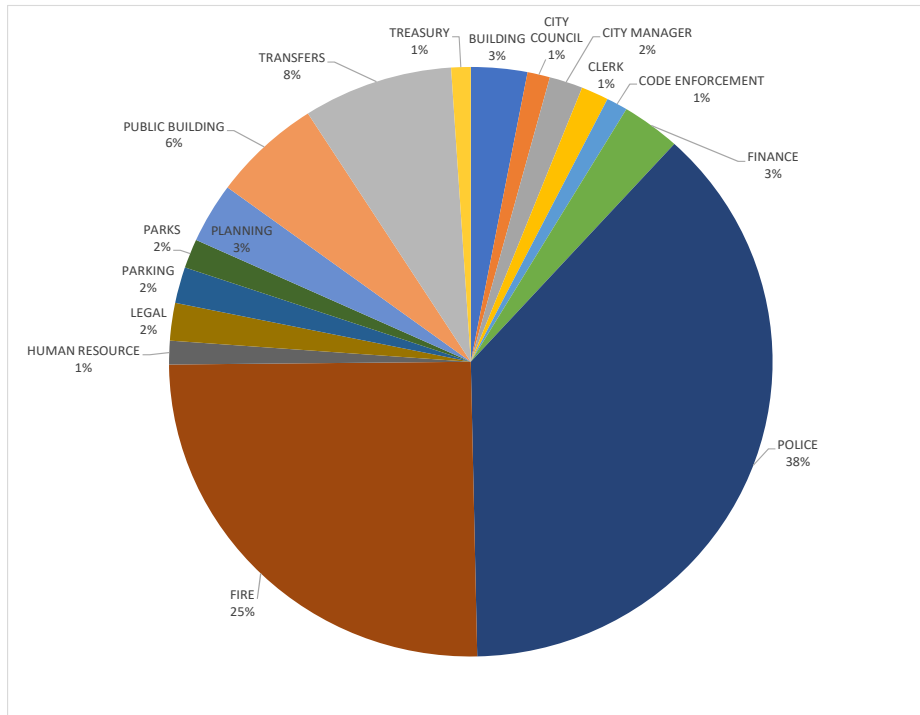
Department	20-21	21-22
City Manager	-Increase in Motorpool Rental to replace vehicle	Same as 20-21
City Clerk	-Increase in salary for Deputy Clerk to comply with salaried wage instead of hourly wage	Same as 20-21
Code Enforcement	-Increase in Motorpool Rental to replace vehicle	Same as 20-21
Finance Department	-Decrease in salaries by hiring Finance Generalist instead of Accounting Supervisor	Same as 20-21
Fire Department	-Increase in Motorpool Rental to replace vehicle -Increase in City Share for the SAFER Grant -Decrease in Vacation and Sick Payout	-Increase in Motorpool Rental to replace vehicle -Increase in City Share for the SAFER Grant
HR Department	-Increase in Employee Training	-Increase in Employee Training
Legal Department	-Decrease in Litigation	Same as 20-21
Parking Department	-Moved to Fund 514	Same as 20-21
Planning Department	-Increase two(2) Freighthouse Coordinator	Same as 20-21
Police Department	-Increase in Motorpool Rental to replace vehicle --Decrease in Vacation and Sick Payout	Same as 20-21
Public Building Maintenance	-Increase in general contract maintenance	Same as 20-21
Treasury Department	-Decrease in salary; Treasurer position merged with Finance Director	Same as 20-21
Parks Department	-Increase in Salary due to additional employee	

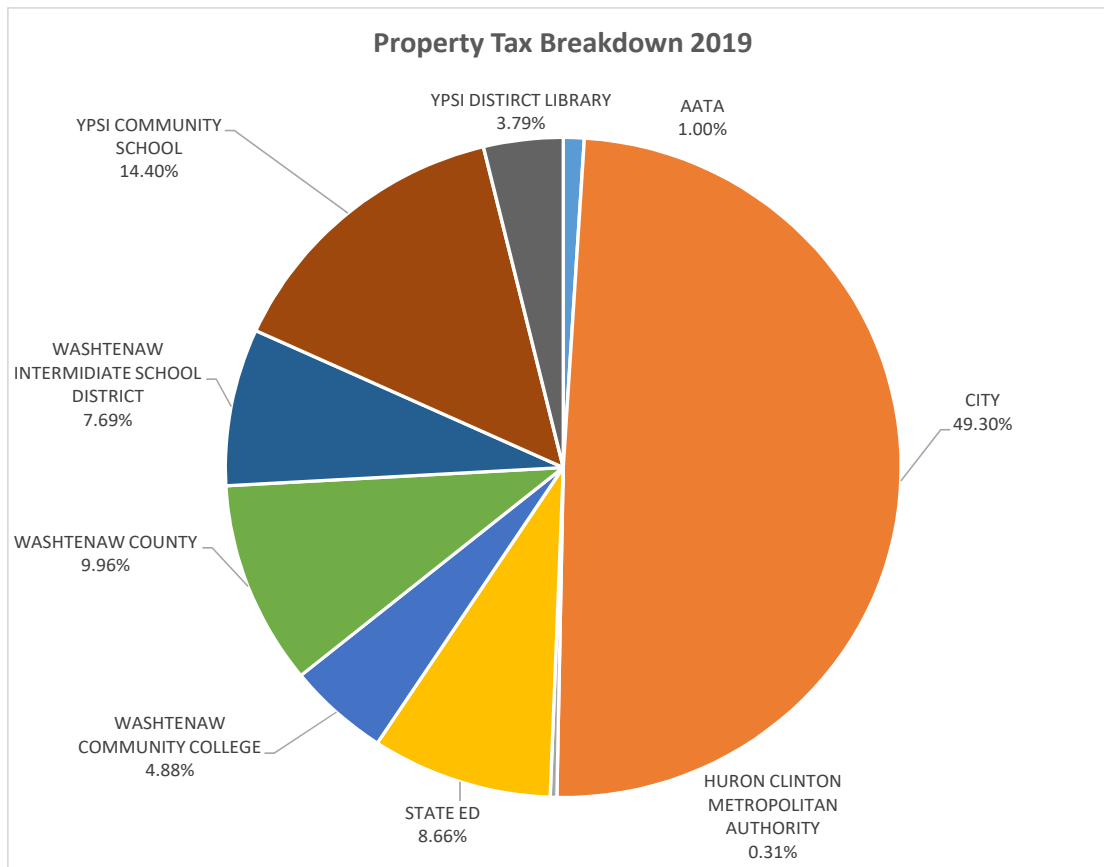
**General Fund
Change in Department Budget**

Basis of Change

20-21 Change= Original Budget 20-21 divide by Amended Budget 19-20
21-22 Change= Original Budget 21-22 divide by Original Budget 21-21

DEPARTMENT	AMENDED BUDGET 19-20	ORIGINAL BUDGET 20-21	20-21 CHANGE	ORIGINAL BUDGET 21-22	21-22 CHANGE
BUILDING	(444,394)	(463,061)	104.20%	(479,448)	103.54%
CITY COUNCIL	(127,606)	(127,506)	99.92%	(127,621)	100.09%
CITY MANAGER	(263,424)	(275,065)	104.42%	(282,582)	102.73%
CLERK	(216,794)	(234,790)	108.30%	(246,182)	104.85%
CODE ENFORCEMENT	(167,928)	(176,054)	104.84%	(178,954)	101.65%
FINANCE	(462,567)	(460,673)	99.59%	(464,824)	100.90%
FIRE	(3,705,222)	(3,701,397)	99.90%	(3,775,220)	101.99%
HUMAN RESOURCE	(190,356)	(207,435)	108.97%	(212,603)	102.49%
LEGAL	(305,000)	(275,000)	90.16%	(275,000)	100.00%
PARKING	(289,547)	0	0.00%	0	#DIV/0!
PLANNING	(484,192)	(523,777)	108.18%	(538,289)	102.77%
POLICE	(5,575,806)	(5,625,221)	100.89%	(5,731,934)	101.90%
PUBLIC BUILDING	(860,752)	(904,948)	105.13%	(910,959)	100.66%
TREASURY	(154,227)	(130,781)	84.80%	(132,460)	101.28%
PARKS	(236,500)	(298,103)	126.05%	(301,434)	101.12%
TRANSFERS	(1,181,538)	(1,043,686)	88.33%	(942,187)	90.27%
OTHERS	(551,725)	(576,435)	104.48%	(580,844)	100.76%
Grand Total	(15,217,578)	(15,023,932)	98.73%	(15,180,541)	101.04%



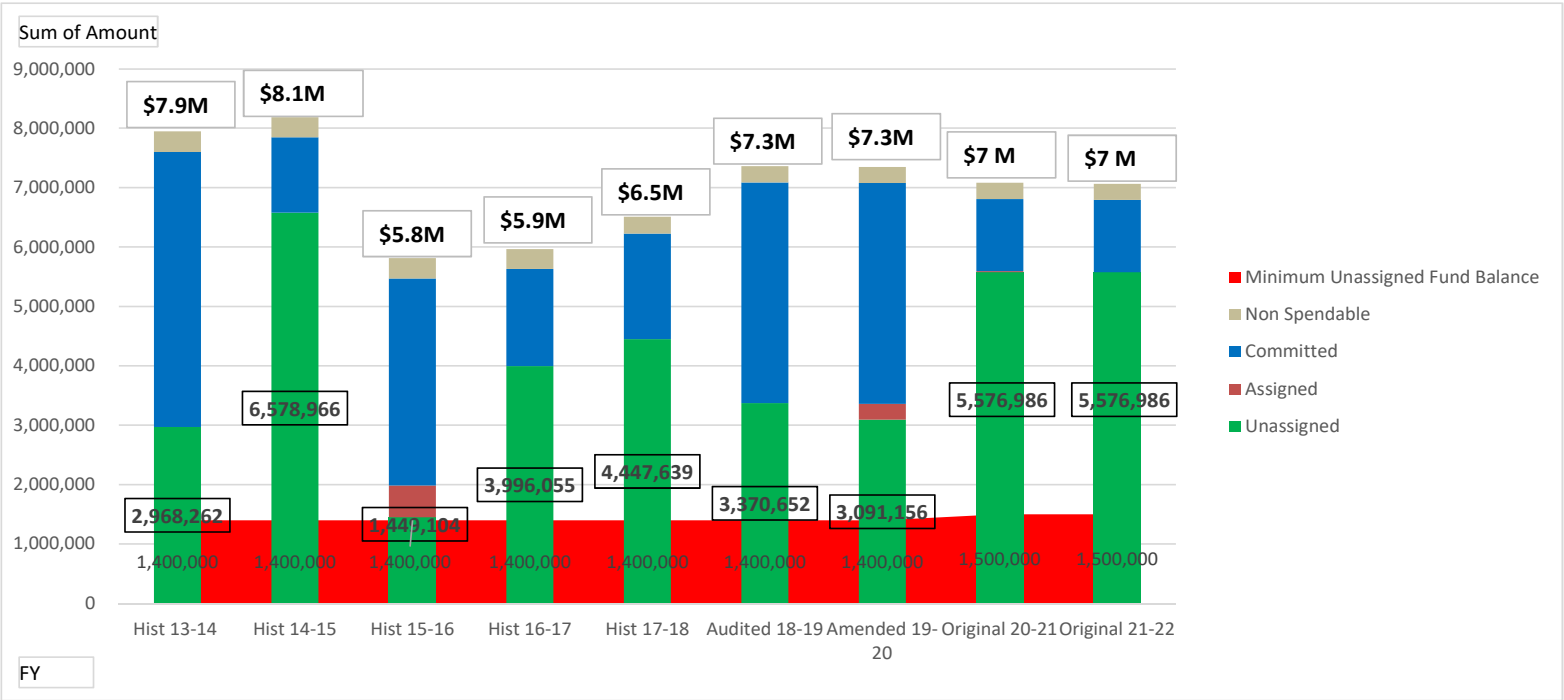


The City serves as collection agent for levies by taxing bodies in Washtenaw County. In 2019, 49.3% of the tax bill's collected were for the operations and other millages of the City.

HISTORICAL BREAKDOWN OF CITY MILLAGE RATES

Homestead Millage Rate	Column Labels				
	2015	2016	2017	2018	2019
CITY					
GENERAL OPERATING	19.0211	18.9069	18.9069	18.5287	18.3137
POLICE & FIRE PENSION	7.5411	7.8415	7.8415	8.2999	10.1471
PUBLIC TRANSIT	0.9789	0.9730	0.9730	0.9535	0.9424
SANITATION	2.7814	2.7647	2.7647	2.7093	2.6778
STREET IMPROVEMENT 1	2.3236	2.3064	2.3064		
STREET IMPROVEMENT 3	2.2551	2.2802	2.2802	2.0028	
WATER STREET 2016A				2.1258	2.0613
CITY Total	34.9012	35.0727	35.0727	34.6200	34.1423

General Fund Balance Components



The City's Fund Balance is categorized into different components. The City does not have a Restricted Fund Balance since there were no outside constraints from creditors, grantors and/or contributors. The City's Committed Fund Balance is composed of commitments made by City Council for employee cumulative benefits. The Assigned Fund Balance is the amount projected for the City's General Fund Budget Shortfall for the succeeding year. The Minimum Fund Balance is set in the City's Financial Policy as 10% of the Budgeted Expenditures, or around \$1,500,000 for FY 20-21 and 20-22.

CAPITAL AND DEBT

**CAPITAL IMPROVEMENT
FY 2020-2029**

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
202-MAJOR STREET ROAD PROJECTS										
DPS										
Mandatory										
Bridge - Cross Street										
REVENUE	FUND BALANCE 202	0	(600,000)	(5,400,000)	0	0	0	0	0	0
EXPENDITURE	202-7-9071-818-00	0	600,000	5,400,000	0	0	0	0	0	0
Bridge - Forest St										
REVENUE	FUND BALANCE 202	0	(1,100,000)	0	0	0	0	0	0	0
EXPENDITURE	202-7-9071-818-00	0	1,100,000	0	0	0	0	0	0	0
Risk avoidance										
Roads - Cornell (Kingwood to HRD)										
REVENUE	FHWA	0	0	0	0	0	(1,088,000)	0	0	0
	FUND BALANCE 202	0	0	0	0	0	(272,000)	0	0	0
EXPENDITURE	202-7-9067-818-00	0	0	0	0	0	1,360,000	0	0	0
Roads - Harriet (First to Hawkins)										
REVENUE	FHWA	0	0	0	0	(700,000)	0	0	0	0
	FUND BALANCE 202	0	0	0	0	(219,000)	0	0	0	0
EXPENDITURE	202-7-9067-818-00	0	0	0	0	919,000	0	0	0	0
Roads - Harriet (Hawkins to Huron)										
REVENUE	FEDERAL GRANT	0	0	0	0	0	0	(474,000)	0	0
	FUND BALANCE 202	0	0	0	0	0	0	(158,000)	0	0
EXPENDITURE	202-7-9074-818-00	0	0	0	0	0	0	632,000	0	0
Roads - Huron River Drive (Cornell to LeForge)										
REVENUE	FHWA	0	0	0	(2,062,000)	0	0	0	0	0
	FUND BALANCE 202	0	0	0	(1,160,000)	0	0	0	0	0
EXPENDITURE	202-7-9067-818-00	0	0	0	3,222,000	0	0	0	0	0
Roads - Minor Streets Crack Sealing										
REVENUE	FUND BALANCE 202									
EXPENDITURE	202-7-9072-818-00									
Roads - N Washington (W Cross to Emmet)										
REVENUE	202-4-9062-580-00	0	0	(99,200)	0	0	0	0	0	0
EXPENDITURE	202-7-9062-975-02	0	0	99,200	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
Roads - Oakwood (Sherman to Congress)										
REVENUE	202-4-9062-580-00	0	(125,000)	0	0	0	0	0	0	0
	FUND BALANCE 202	0	(86,200)	0	0	0	0	0	0	0
EXPENDITURE	202-7-9062-818-00	0	211,200	0	0	0	0	0	0	0
Roads - S Adams (Michigan to Catherine)										
REVENUE	202-4-9062-580-00	0	0	0	0	(250,000)	0	0	0	0
	FUND BALANCE 202	0	0	0	0	(44,400)	0	0	0	0
EXPENDITURE	202-7-9062-818-00	0	0	0	0	294,400	0	0	0	0
Roads - TBD										
REVENUE	202-4-9062-580-00	(200,000)	0	0	0	0	0	0	0	0
EXPENDITURE	202-7-9062-975-02	200,000	0	0	0	0	0	0	0	0
Roads - W Cross (Courtland to Wallace)										
REVENUE	FUND BALANCE 202	(215,000)	0	0	0	0	0	0	0	0
	202-4-9071-580-00	(1,395,000)	0	0	0	0	0	0	0	0
EXPENDITURE	202-7-9071-818-00	1,610,000	0	0	0	0	0	0	0	0
Strategic										
Asset Module-SAW Grant										
REVENUE	FUND BALANCE 202		(22,000)	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)
	202-4-9069-539-00	(81,000)								
EXPENDITURE	202-7-9069-957-00	81,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000
DPS Total		0	0	0	0	0	0	0	0	0
202-MAJOR STREET ROAD PROJECTS Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
203-Local Street										
DPS										
Risk avoidance										
Roads - Major Streets Cracksealing										
REVENUE	FUND BALANCE 203									
EXPENDITURE	203-7-9072-818-00									
DPS Total										
203-Local Street Total										

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
226-GARBAGE AND RUBBISH CAPITAL										
DPS										
Strategic										
Recycling - Carts										
REVENUE	226-4-5281-580-00	(60,000)	(60,000)	0	0	0	0	0	0	0
EXPENDITURE	226-7-5281-987-10	60,000	60,000	0	0	0	0	0	0	0
DPS Total		0	0	0	0	0	0	0	0	0
226-GARBAGE AND RUBBISH CAPITAL Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
414-CAPITAL IMPROVEMENT FUND										
CED										
Strategic										
3rd Floor Remodel										
REVENUE	414-4-0000-699-01		0	(40,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-02		0	40,000	0	0	0	0	0	0
Tablets & software for Building & Code enforcement										
REVENUE	414-4-0000-699-01		0	(20,000)	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-60		0	20,000	0	0	0	0	0	0
CED Total			0	0	0	0	0	0	0	0
DPS										
Mandatory										
DPS Garage Bay Fire Suppression										
REVENUE	414-4-0000-699-01		0	(60,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	60,000	0	0	0	0	0	0
Risk avoidance										
DPS Garage Bay Exhaust Venting										
REVENUE	414-4-0000-699-01		0	(25,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	25,000	0	0	0	0	0	0
DPS North Pole Barn Concrete Barn										
REVENUE	414-4-0000-699-01		0	(40,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	40,000	0	0	0	0	0	0
DPS Workout area										
REVENUE	414-4-0000-699-01		0	(20,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	20,000	0	0	0	0	0	0
Parks - Capital Projects										
REVENUE	414-4-7510-699-00	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)	0	0	0
EXPENDITURE	414-7-7510-818-00	125,000	125,000	125,000	125,000	125,000	125,000	0	0	0
Strategic										
DPS Aggregate Material Stall										
REVENUE	414-4-0000-699-01		0	(30,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	30,000	0	0	0	0	0	0
DPS Hydraulic Hoist Installation										
REVENUE	414-4-2652-385-03	(115,000)	0	0	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03	115,000	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
DPS office - breakroom reno										
REVENUE	414-4-0000-699-01		0	(25,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03		0	25,000	0	0	0	0	0	0
DPS Paved Parking + ADA space										
REVENUE	414-4-0000-699-01	0	(50,000)	0	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03	0	50,000	0	0	0	0	0	0	0
DPS Propane Filling Station										
REVENUE	414-4-0000-699-01	(60,000)	0	0	0	0	0	0	0	0
EXPENDITURE	414-7-2652-970-03	60,000	0	0	0	0	0	0	0	0
DPS Total		0	0	0	0	0	0	0	0	0
Facility Partner										
Risk avoidance										
Senior Center Electrical & HVAC										
REVENUE	414-4-0000-699-01		0	(40,000)	0	0	0	0	0	0
EXPENDITURE	414-7-7523-987-00		0	40,000	0	0	0	0	0	0
Strategic										
Parkridge Kitchen & Classroom Expansion										
REVENUE	414-4-7522-501-00	0	0	0	(300,000)	0	0	0	0	0
EXPENDITURE	414-7-7522-987-00	0	0	0	300,000	0	0	0	0	0
Senior Center Classroom Addition										
REVENUE	414-4-0000-699-01	0	0	(100,000)	0	0	0	0	0	0
EXPENDITURE	414-7-7523-987-00	0	0	100,000	0	0	0	0	0	0
Senior Center Ventilation & Fire Suppression										
REVENUE	414-4-0000-699-01		0	(10,000)	0	0	0	0	0	0
EXPENDITURE	414-7-7523-987-00		0	10,000	0	0	0	0	0	0
Facility Partner Total		0	0	0	0	0	0	0	0	0
Finance										
Mandatory										
Chart of Accounts Update										
REVENUE	FUND BALANCE 414	0	(20,000)	0	0	0	0	0	0	0
EXPENDITURE	414-7-2280-818-00	0	20,000	0	0	0	0	0	0	0
IT Hardware										
REVENUE	414-4-0000-699-01	(50,000)	0	0	0	0	0	0	0	0
EXPENDITURE	414-7-2280-818-03	50,000	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
Risk avoidance										
Treasury Camera										
REVENUE	414-4-0000-699-01	0		(10,000)	0	0	0	0	0	0
EXPENDITURE	414-7-2280-818-03	0		10,000	0	0	0	0	0	0
Finance Total		0	0	0	0	0	0	0	0	0
Manager										
Mandatory										
Peninsular Dam Removal										
REVENUE	414-4-0000-699-01	0	0	(500,000)	0	0	0	0	0	0
	414-4-7521-580-00	0	0	(2,200,000)	0	0	0	0	0	0
EXPENDITURE	414-7-7521-987-00	0	0	2,700,000	0	0	0	0	0	0
Strategic										
Amtrak Train Stop										
REVENUE	414-4-0000-699-01	0		0	(1,529,000)	0	0	0	0	0
	414-4-7520-580-00	0		0	(3,071,000)	0	0	0	0	0
EXPENDITURE	414-7-7520-987-00	0		0	4,600,000	0	0	0	0	0
Manager Total		0	0	0	0	0	0	0	0	0
YFD										
Mandatory										
Source Capture Exhaust System										
REVENUE	414-4-0000-699-01	(10,000)	0		0	0	0	0	0	0
	414-4-9370-501-00	(65,000)	0		0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-45	75,000	0		0	0	0	0	0	0
Risk avoidance										
Emergency Notification System										
REVENUE	414-4-0000-699-01	(10,000)	0	0	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-45	10,000	0	0	0	0	0	0	0	0
YFD HVAC										
REVENUE	414-4-0000-699-01		0	(35,000)	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-45		0	35,000	0	0	0	0	0	0
Strategic										
YFD Office/Building Maintenance										
REVENUE	414-4-0000-699-01		0	(20,000)	0	0	0	0	0	0
EXPENDITURE	414-7-3070-818-00		0	20,000	0	0	0	0	0	0
YFD Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
YPD										
Mandatory										
Axon Body Cameras										
REVENUE	414-4-0000-699-01	(15,108)	(15,108)	(15,108)	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-40	15,108	15,108	15,108	0	0	0	0	0	0
DSS Logger										
REVENUE	414-4-0000-699-01	(4,500)	(4,500)	(4,500)	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-40	4,500	4,500	4,500	0	0	0	0	0	0
In Car Camera System										
REVENUE	414-4-0000-699-01	0	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0	0
EXPENDITURE	414-7-9370-987-40	0	10,000	10,000	10,000	10,000	10,000	10,000	0	0
Live Scan Fingerprinting										
REVENUE	414-4-0000-699-01	(18,000)	0	0	0	0	0	0	0	0
EXPENDITURE	414-7-9370-987-40	18,000	0	0	0	0	0	0	0	0
YPD Total		0	0	0	0	0	0	0	0	0
414-CAPITAL IMPROVEMENT FUND Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
495-SIDWALK IMPROVEMENT										
DPS										
Mandatory										
Roads - ADA sidewalk ramps										
REVENUE	495-4-0000-476-01	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
	495-4-4443-674-45	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
	FUND BALANCE 495	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
EXPENDITURE	495-7-4443-818-00	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
DPS Total		0	0	0	0	0	0	0	0	0
495-SIDWALK IMPROVEMENT Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
514-PARKING FUND										
DPS										
Risk avoidance										
Parking - Freighthouse lot										
REVENUE	FUND BALANCE 514	(50,000)	0	0	0	0	0	0	0	0
EXPENDITURE	514-7-3110-987-00	50,000	0	0	0	0	0	0	0	0
Parking - ongoing lot repairs										
REVENUE	FUND BALANCE 514	0	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
EXPENDITURE	514-7-4442-818-00	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
DPS Total		0	0	0	0	0	0	0	0	0
514-PARKING FUND Total		0	0	0	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
641-MOTORPOOL FUND										
CED										
Risk avoidance										
Vehicles - Ordinance Officer Vehicle										
REVENUE	641-7-9360-987-11	(28,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-936+T181+T180	28,000	0	0	0	0	0	0	0	0
CED Total		0	0	0	0	0	0	0	0	0
DPS										
Risk avoidance										
Vehicles - City Hall Sedan (#22)										
REVENUE	641-7-9000-987-11	(28,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9000-987-10	28,000	0	0	0	0	0	0	0	0
Vehicles - City Manager (C10)										
REVENUE	641-7-9320-987-11		0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10		0	0	0	0	0	0	0	0
Vehicles - DPS Supervisor (#103)										
REVENUE	641-7-9320-987-11	(33,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	33,000	0	0	0	0	0	0	0	0
Vehicles - Street Sweeper (#129)										
REVENUE	641-7-9320-987-11	(240,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	240,000	0	0	0	0	0	0	0	0
Vehicles - Wide Area Mower (#448)										
REVENUE	641-7-9320-987-11	(60,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	60,000	0	0	0	0	0	0	0	0
Vehicles -10 CY Rear Packer (#603)										
REVENUE	641-7-9320-987-11	(80,000)	0	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	80,000	0	0	0	0	0	0	0	0
Vehicles - Grapple Truck w Dump Body (#473)										
REVENUE	641-7-9320-987-11	0	(225,000)	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	225,000	0	0	0	0	0	0	0
Vehicles - Stake Truck (#126)										
REVENUE	641-7-9320-987-11	0	(60,000)	0	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	60,000	0	0	0	0	0	0	0
Vehicles - Bobcat Loader w Bucket (#128)										
REVENUE	641-7-9320-987-11	0	0	(66,000)	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	66,000	0	0	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
Vehicles - Brush Chipper (#642)										
REVENUE	641-7-9320-987-11	0	0	(50,000)	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	50,000	0	0	0	0	0	0
Vehicles - Dump Truck Salt Truck (#108)										
REVENUE	641-7-9320-987-11	0	0	(176,000)	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	176,000	0	0	0	0	0	0
Vehicles - Stake Truck (#452)										
REVENUE	641-7-9320-987-11	0	0	(60,000)	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	60,000	0	0	0	0	0	0
Vehicles -Recycling/Yard Waste Rear Loader Truck (#612)										
REVENUE	641-7-9320-987-11	0	0	(233,000)	0	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	233,000	0	0	0	0	0	0
Vehicles - Street Sweeper (#142)										
REVENUE	641-7-9320-987-11	0	0	0	(240,000)	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	240,000	0	0	0	0	0
Vehicles - DPS Director (#102)										
REVENUE	641-7-9320-987-11	0	0	0	(28,000)	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	28,000	0	0	0	0	0
Vehicles - Stake Truck (#131)										
REVENUE	641-7-9320-987-11	0	0	0	(60,000)	0	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	60,000	0	0	0	0	0
Vehicles - Dump Truck (#104)										
REVENUE	641-7-9320-987-11	0	0	0	0	(60,000)	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	60,000	0	0	0	0
Vehicles - Dump Truck Salt Truck (#109)										
REVENUE	641-7-9320-987-11	0	0	0	0	(176,000)	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	176,000	0	0	0	0
Vehicles - Dump Truck Salt Truck (#111)										
REVENUE	641-7-9320-987-11	0	0	0	0	(176,000)	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	176,000	0	0	0	0
Vehicles - Garden Tractor (#443)										
REVENUE	641-7-9320-987-11	0	0	0	0	(30,000)	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	30,000	0	0	0	0
Vehicles - Recycling/Yard Waste Rear Load Packer (#607)										
REVENUE	641-7-9320-987-11	0	0	0	0	(233,000)	0	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	233,000	0	0	0	0

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
Vehicles - DPS Enviro Foreman (#610)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	(33,000)	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	33,000	0	0	0
Vehicles - DPS Supervisor (#101)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	(33,000)	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	33,000	0	0	0
Vehicles - Dump Truck Salt Truck (#112)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	(176,000)	0	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	176,000	0	0	0
Vehicles - Garden Tractor (#444)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	0	(15,000)	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	0	15,000	0	0
Vehicles - Signal Shop Aerial Lift Truck (#122)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	0	(90,000)	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	0	90,000	0	0
Vehicles - Small Loader w Bucket (#129)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	0	(75,000)	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	0	75,000	0	0
Vehicles - Utility Snow Removal Vehicle (#441)										
REVENUE	641-7-9320-987-11	0	0	0	0	0	0	(25,000)	0	0
EXPENDITURE	641-7-9320-987-10	0	0	0	0	0	0	25,000	0	0
DPS Total		0	0	0	0	0	0	0	0	0
YFD										
Mandatory										
Vehicles - YFD Chief's vehicle										
REVENUE	641-7-9340-987-11	(55,000)	0	0	0	0	0	0	(55,000)	0
EXPENDITURE	641-7-9340-987-10	55,000	0	0	0	0	0	0	55,000	0
(blank)										
Vehicle-Tower 1										
REVENUE	641-7-9340-987-11			(1,277,533)						
EXPENDITURE	641-7-9340-987-10			1,277,533						
Vehicle-Engine 3										
REVENUE	641-7-9340-987-11							(529,386)		
EXPENDITURE	641-7-9340-987-10							529,386		
Vehicle-Engine 1(2032)										
REVENUE	641-7-9340-987-11									

***If expenditure exceeds revenue, the project will be subsidized by Fund Balance**

DETAIL	Expense Account	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
EXPENDITURE 641-7-9340-987-10										
YFD Total		0	0	(0)	0	0	0	(0)	0	0
YPD										
Risk avoidance										
Vehicles - PD Vehicles										
REVENUE	641-7-9330-987-11	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)	(90,000)
EXPENDITURE	641-7-9330-987-10	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
YPD Total		0	0	0	0	0	0	0	0	0
641-MOTORPOOL FUND Total		0	0	(0)	0	0	0	(0)	0	0
Grand Total		0	0	(0)	0	0	0	(0)	0	0

OUTSTANDING DEBT
as of FY 20-21 & 21-22

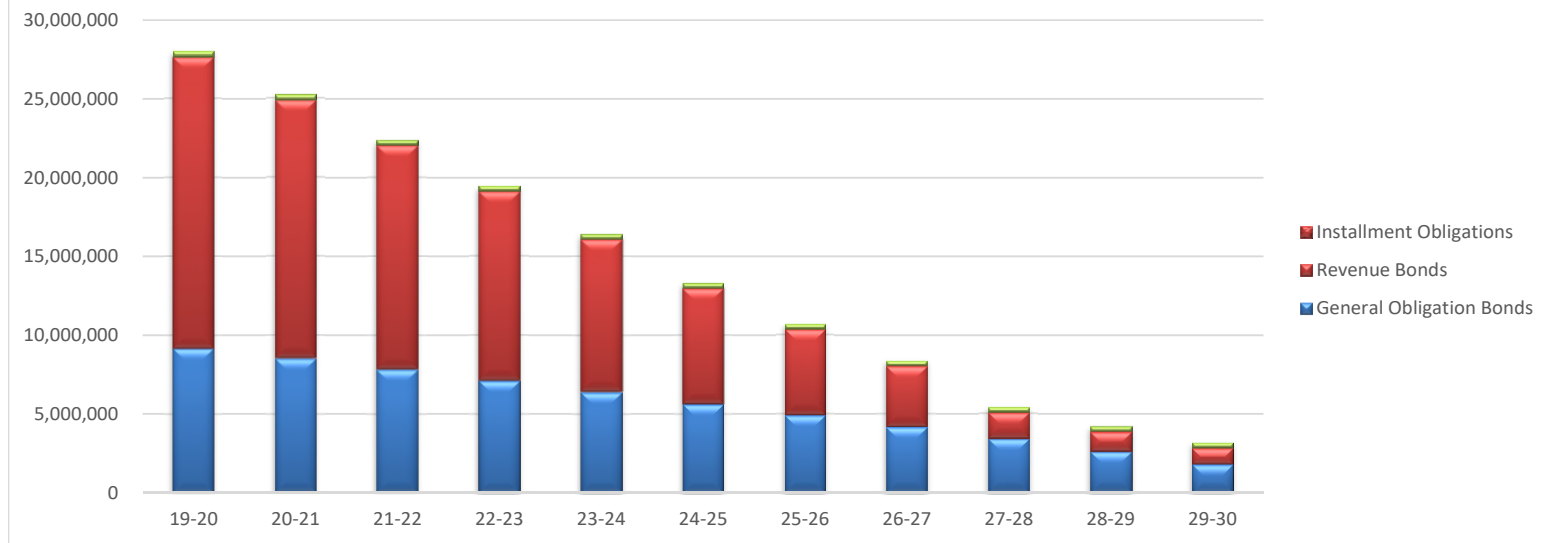
FY 20-21

Fund	Description	Beginning Balance	Principal Payment	Interest Payment	Ending Balance
Governmental					
General Obligation Bonds					
304	2016 A Refunding Bonds	6,500,000	(480,000)	(211,818)	6,020,000
	2016 B Refunding Bonds	1,695,000	(135,000)	(54,780)	1,560,000
	General Obligation Bonds Total	8,195,000	(615,000)	(266,598)	7,580,000
Revenue Bonds					
364	2002-B Water & Sewer System Proj # 7096-01	60,000	(30,000)	(1,125)	30,000
469	2003-D Water & Sewer System Proj # 7122-01	1,280,000	(310,000)	(28,125)	970,000
471	2003-C Water & Sewer System	190,000	(45,000)	(4,188)	145,000
474	2004-B Water & Sewer System Proj # 7123-01	1,845,000	(355,000)	(35,434)	1,490,000
478	2006 WATER & SEWER REFUNDING BONDS	0			0
479	2007 Water & Sewer System Proj # 7215-01	133,702	(15,000)	(2,682)	118,702
480	2008 Water & Sewer System Proj # 7248-01	219,253	(20,000)	(5,231)	199,253
481	2009 Water & Sewer System Proj # 7249-01	89,029	(10,000)	(2,101)	79,029
482	2012 Factory Street Pump Station SRF 5501-01	2,175,000	(130,000)	(52,750)	2,045,000
483	2013 WATER & SEWER REFUNDING BONDS	2,660,000	(660,000)	(93,200)	2,000,000
485	2015 Drinking Water YCUA PROJ #7320-01	350,000	(20,000)	(7,116)	330,000
486	2016 WATER & SEWER REFUNDING BONDS	7,365,000	(570,000)	(265,800)	6,795,000
	Revenue Bonds Total	16,366,984	(2,165,000)	(497,752)	14,201,984
Installment Obligations					
412	Bitmore Agreement	340,000	0	0	340,000
641	2014 Wheel Loader	23,943	(23,943)	(704)	0
	Installment Obligations Total	363,943	(23,943)	(704)	340,000
	Governmental Total	24,925,927	(2,803,943)	(765,053)	22,121,984
Componenty Units					
General Obligation Bonds					
473	2004-A Downtown Development Limited	305,000	(70,000)	(13,925)	235,000
	General Obligation Bonds Total	305,000	(70,000)	(13,925)	235,000
	Componenty Units Total	305,000	(70,000)	(13,925)	235,000
	Grand Total	25,230,927	(2,873,943)	(778,978)	22,356,984

FY 21-22

Fund	Description	Beginning Balance	Principal Payment	Interest Payment	Ending Balance
Governmental					
General Obligation Bonds					
304	2016 A Refunding Bonds	6,020,000	(495,000)	(200,922)	5,525,000
	2016 B Refunding Bonds	1,560,000	(140,000)	(51,715)	1,420,000
	General Obligation Bonds Total	7,580,000	(635,000)	(252,637)	6,945,000
Revenue Bonds					
364	2002-B Water & Sewer System Proj # 7096-01	30,000	(30,000)	(375)	0
469	2003-D Water & Sewer System Proj # 7122-01	970,000	(315,000)	(20,313)	655,000
471	2003-C Water & Sewer System	145,000	(45,000)	(3,063)	100,000
474	2004-B Water & Sewer System Proj # 7123-01	1,490,000	(360,000)	(27,838)	1,130,000
478	2006 WATER & SEWER REFUNDING BONDS	0			0
479	2007 Water & Sewer System Proj # 7215-01	118,702	(15,000)	(2,363)	103,702
480	2008 Water & Sewer System Proj # 7248-01	199,253	(25,000)	(4,669)	174,253
481	2009 Water & Sewer System Proj # 7249-01	79,029	(10,000)	(1,851)	69,029
482	2012 Factory Street Pump Station SRF 5501-01	2,045,000	(135,000)	(49,438)	1,910,000
483	2013 WATER & SEWER REFUNDING BONDS	2,000,000	(680,000)	(66,400)	1,320,000
485	2015 Drinking Water YCUA PROJ #7320-01	330,000	(20,000)	(6,616)	310,000
486	2016 WATER & SEWER REFUNDING BONDS	6,795,000	(585,000)	(254,250)	6,210,000
	Revenue Bonds Total	14,201,984	(2,220,000)	(437,174)	11,981,984
Installment Obligations					
412	Bitmore Agreement	340,000	0	0	340,000
	Installment Obligations Total	340,000	0	0	340,000
	Governmental Total	22,121,984	(2,855,000)	(689,811)	19,266,984
Componenty Units					
General Obligation Bonds					
473	2004-A Downtown Development Limited	235,000	(75,000)	(10,810)	160,000
	General Obligation Bonds Total	235,000	(75,000)	(10,810)	160,000
	Componenty Units Total	235,000	(75,000)	(10,810)	160,000
	Grand Total	22,356,984	(2,930,000)	(700,621)	19,426,984

City of Ypsilanti Debt Obligations



*General Obligation Bonds are municipal bonds backed by the credit and taxing power of the City.

*Revenue Bonds of the City are thru the Ypsilanti Communities Utilities Authorit(YCUA) for water supply and sewerage disposal which are paid thru benefit charges

*Installment Obligation are other debts that the City are obligated to pay.

Debt Payment Schedule for FY 19-20

FY 19-20

Date	Description	Principal Payment	Interest Payment	Paying Agent	Total Payment
9/1/2019					
Revenue Bonds					
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	(630,000)	(65,800)	(750)	(695,800)
486	2016 WATER & SEWER REFUNDING BONDS	(555,000)	(146,850)		(701,850)
Revenue Bonds Total		(1,185,000)	(212,650)	(750)	(1,397,650)
9/1/2019 Total		(1,185,000)	(212,650)	(750)	(1,397,650)
10/1/2019					
Revenue Bonds					
364	2002-B Water & Sewer System Proj # 7096-01	(30,000)	(1,125)	0	(31,125)
469	2003-D Water & Sewer System Proj # 7122-01	(300,000)	(19,750)	0	(319,750)
471	2003-C Water & Sewer System	(45,000)	(2,938)	0	(47,938)
474	2004-B Water & Sewer System Proj # 7123-01	(345,000)	(23,269)	0	(368,269)
479	2007 Water & Sewer System Proj # 7215-01	(15,000)	(1,580)	0	(16,580)
480	2008 Water & Sewer System Proj # 7248-01	(20,000)	(2,991)	0	(22,991)
481	2009 Water & Sewer System Proj # 7249-01	(5,000)	(1,175)	0	(6,175)
482	2012 Factory Street Pump Station SRF 5501-01	(130,000)	(28,813)	0	(158,813)
485	2015 Drinking Water YCUA PROJ #7320-01	(20,000)	(3,933)		(23,933)
Revenue Bonds Total		(910,000)	(85,573)	0	(995,573)
10/1/2019 Total		(910,000)	(85,573)	0	(995,573)
11/1/2019					
General Obligation Bonds					
473	2004-A Downtown Development Limited	0	(8,485)	0	(8,485)
304	2016 A Refunding Bonds	0	(110,555)	(750)	(110,555)
	2016 B Refunding Bonds	0	(28,703)	(750)	(28,703)
General Obligation Bonds Total		0	(147,743)	(1,500)	(147,743)
Installment Obligations					
641	2014 Wheel Loader	(23,260)	(1,388)	0	(24,647)
Installment Obligations Total		(23,260)	(1,388)	0	(24,647)
11/1/2019 Total		(23,260)	(149,131)	(1,500)	(172,390)
3/1/2020					
Revenue Bonds					
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	0	(53,200)	0	(53,200)
486	2016 WATER & SEWER REFUNDING BONDS		(135,750)		(135,750)
Revenue Bonds Total		0	(188,950)	0	(188,950)
3/1/2020 Total		0	(188,950)	0	(188,950)
4/1/2020					
Revenue Bonds					
364	2002-B Water & Sewer System Proj # 7096-01	0	(750)	0	(750)
469	2003-D Water & Sewer System Proj # 7122-01	0	(16,000)	0	(16,000)
471	2003-C Water & Sewer System	0	(2,375)	0	(2,375)
474	2004-B Water & Sewer System Proj # 7123-01	0	(19,603)	0	(19,603)
479	2007 Water & Sewer System Proj # 7215-01	0	(1,421)	0	(1,421)
480	2008 Water & Sewer System Proj # 7248-01	0	(2,741)	0	(2,741)
481	2009 Water & Sewer System Proj # 7249-01	0	(1,113)	0	(1,113)
482	2012 Factory Street Pump Station SRF 5501-01	0	(27,188)	0	(27,188)
485	2015 Drinking Water YCUA PROJ #7320-01		(3,683)		(3,683)
Revenue Bonds Total		0	(74,873)	0	(74,873)
4/1/2020 Total		0	(74,873)	0	(74,873)
5/1/2020					
General Obligation Bonds					
473	2004-A Downtown Development Limited	(70,000)	(8,485)	0	(78,485)
304	2016 A Refunding Bonds	(460,000)	(110,555)	0	(570,555)
	2016 B Refunding Bonds	(130,000)	(28,703)	0	(158,703)
General Obligation Bonds Total		(660,000)	(147,743)	0	(807,743)
5/1/2020 Total		(660,000)	(147,743)	0	(807,743)
Grand Total		(2,778,260)	(858,919)	(2,250)	(3,637,179)

City of Ypsilanti
Debt Payment Schedule for FY 20-21

FY 20-21

Date	Description	Principal Payment	Interest Payment	Paying Agent	Total Payment
9/1/2020					
	Revenue Bonds				
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	(660,000)	(53,200)	(750)	(713,200)
486	2016 WATER & SEWER REFUNDING BONDS	(570,000)	(135,750)		(705,750)
	Revenue Bonds Total	(1,230,000)	(188,950)	(750)	(1,418,950)
9/1/2020 Total		(1,230,000)	(188,950)	(750)	(1,418,950)
10/1/2020					
	Revenue Bonds				
364	2002-B Water & Sewer System Proj # 7096-01	(30,000)	(750)	0	(30,750)
469	2003-D Water & Sewer System Proj # 7122-01	(310,000)	(16,000)	0	(326,000)
471	2003-C Water & Sewer System	(45,000)	(2,375)	0	(47,375)
474	2004-B Water & Sewer System Proj # 7123-01	(355,000)	(19,603)	0	(374,603)
479	2007 Water & Sewer System Proj # 7215-01	(15,000)	(1,421)	0	(16,421)
480	2008 Water & Sewer System Proj # 7248-01	(20,000)	(2,741)	0	(22,741)
481	2009 Water & Sewer System Proj # 7249-01	(10,000)	(1,113)	0	(11,113)
482	2012 Factory Street Pump Station SRF 5501-01	(130,000)	(27,188)	0	(157,188)
485	2015 Drinking Water YCUA PROJ #7320-01	(20,000)	(3,683)		(23,683)
	Revenue Bonds Total	(935,000)	(74,873)	0	(1,009,873)
10/1/2020 Total		(935,000)	(74,873)	0	(1,009,873)
11/1/2020					
	General Obligation Bonds				
473	2004-A Downtown Development Limited	0	(6,963)	0	(6,963)
304	2016 A Refunding Bonds	0	(105,909)	(750)	(105,909)
	2016 B Refunding Bonds	0	(27,390)	(750)	(27,390)
	General Obligation Bonds Total	0	(140,261)	(1,500)	(140,261)
	Installment Obligations				
641	2014 Wheel Loader	(23,943)	(704)	0	(24,647)
	Installment Obligations Total	(23,943)	(704)	0	(24,647)
11/1/2020 Total		(23,943)	(140,965)	(1,500)	(164,909)
3/1/2021					
	Revenue Bonds				
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	0	(40,000)	0	(40,000)
486	2016 WATER & SEWER REFUNDING BONDS		(130,050)		(130,050)
	Revenue Bonds Total	0	(170,050)	0	(170,050)
3/1/2021 Total		0	(170,050)	0	(170,050)
4/1/2021					
	Revenue Bonds				
364	2002-B Water & Sewer System Proj # 7096-01	0	(375)	0	(375)
469	2003-D Water & Sewer System Proj # 7122-01	0	(12,125)	0	(12,125)
471	2003-C Water & Sewer System	0	(1,813)	0	(1,813)
474	2004-B Water & Sewer System Proj # 7123-01	0	(15,831)	0	(15,831)
479	2007 Water & Sewer System Proj # 7215-01	0	(1,261)	0	(1,261)
480	2008 Water & Sewer System Proj # 7248-01	0	(2,491)	0	(2,491)
481	2009 Water & Sewer System Proj # 7249-01	0	(988)	0	(988)
482	2012 Factory Street Pump Station SRF 5501-01	0	(25,563)	0	(25,563)
485	2015 Drinking Water YCUA PROJ #7320-01		(3,433)		(3,433)
	Revenue Bonds Total	0	(63,879)	0	(63,879)
4/1/2021 Total		0	(63,879)	0	(63,879)
5/1/2021					
	General Obligation Bonds				
473	2004-A Downtown Development Limited	(70,000)	(6,963)	0	(76,963)
304	2016 A Refunding Bonds	(480,000)	(105,909)	0	(585,909)
	2016 B Refunding Bonds	(135,000)	(27,390)	0	(162,390)
	General Obligation Bonds Total	(685,000)	(140,261)	0	(825,261)
5/1/2021 Total		(685,000)	(140,261)	0	(825,261)
Grand Total		(2,873,943)	(778,978)	(2,250)	(3,652,922)

City of Ypsilanti
Debt Payment Schedule for FY 21-22

FY 21-22

Date	Description	Principal Payment	Interest Payment	Paying Agent	Total Payment
9/1/2021					
	Revenue Bonds				
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	(680,000)	(40,000)	(750)	(720,000)
486	2016 WATER & SEWER REFUNDING BONDS	(585,000)	(130,050)		(715,050)
	Revenue Bonds Total	(1,265,000)	(170,050)	(750)	(1,435,050)
9/1/2021 Total		(1,265,000)	(170,050)	(750)	(1,435,050)
10/1/2021					
	Revenue Bonds				
364	2002-B Water & Sewer System Proj # 7096-01	(30,000)	(375)	0	(30,375)
469	2003-D Water & Sewer System Proj # 7122-01	(315,000)	(12,125)	0	(327,125)
471	2003-C Water & Sewer System	(45,000)	(1,813)	0	(46,813)
474	2004-B Water & Sewer System Proj # 7123-01	(360,000)	(15,831)	0	(375,831)
479	2007 Water & Sewer System Proj # 7215-01	(15,000)	(1,261)	0	(16,261)
480	2008 Water & Sewer System Proj # 7248-01	(25,000)	(2,491)	0	(27,491)
481	2009 Water & Sewer System Proj # 7249-01	(10,000)	(988)	0	(10,988)
482	2012 Factory Street Pump Station SRF 5501-01	(135,000)	(25,563)	0	(160,563)
485	2015 Drinking Water YCUA PROJ #7320-01	(20,000)	(3,433)		(23,433)
	Revenue Bonds Total	(955,000)	(63,879)	0	(1,018,879)
10/1/2021 Total		(955,000)	(63,879)	0	(1,018,879)
11/1/2021					
	General Obligation Bonds				
473	2004-A Downtown Development Limited	0	(5,405)	0	(5,405)
304	2016 A Refunding Bonds	0	(100,461)	(750)	(100,461)
	2016 B Refunding Bonds	0	(25,858)	(750)	(25,858)
	General Obligation Bonds Total	0	(131,724)	(1,500)	(131,724)
11/1/2021 Total		0	(131,724)	(1,500)	(131,724)
3/1/2022					
	Revenue Bonds				
478	2006 WATER & SEWER REFUNDING BONDS				0
483	2013 WATER & SEWER REFUNDING BONDS	0	(26,400)	0	(26,400)
486	2016 WATER & SEWER REFUNDING BONDS		(124,200)		(124,200)
	Revenue Bonds Total	0	(150,600)	0	(150,600)
3/1/2022 Total		0	(150,600)	0	(150,600)
4/1/2022					
	Revenue Bonds				
469	2003-D Water & Sewer System Proj # 7122-01	0	(8,188)	0	(8,188)
471	2003-C Water & Sewer System	0	(1,250)	0	(1,250)
474	2004-B Water & Sewer System Proj # 7123-01	0	(12,006)	0	(12,006)
479	2007 Water & Sewer System Proj # 7215-01	0	(1,102)	0	(1,102)
480	2008 Water & Sewer System Proj # 7248-01	0	(2,178)	0	(2,178)
481	2009 Water & Sewer System Proj # 7249-01	0	(863)	0	(863)
482	2012 Factory Street Pump Station SRF 5501-01	0	(23,875)	0	(23,875)
485	2015 Drinking Water YCUA PROJ #7320-01		(3,183)		(3,183)
	Revenue Bonds Total	0	(52,645)	0	(52,645)
4/1/2022 Total		0	(52,645)	0	(52,645)
5/1/2022					
	General Obligation Bonds				
473	2004-A Downtown Development Limited	(75,000)	(5,405)	0	(80,405)
304	2016 A Refunding Bonds	(495,000)	(100,461)	0	(595,461)
	2016 B Refunding Bonds	(140,000)	(25,858)	0	(165,858)
	General Obligation Bonds Total	(710,000)	(131,724)	0	(841,724)
5/1/2022 Total		(710,000)	(131,724)	0	(841,724)
Grand Total		(2,930,000)	(700,621)	(2,250)	(3,630,621)

DEPARTMENTAL INFORMATION

EMPLOYEE HEADCOUNT

Department Code	Department Name	2019-2020	2020-2021	Change	2021-2022	Change
101-1010	City Council	7	7	0	7	0
101-1720	City Manager	2	2	0	2	0
101-1910	Finance	4.5	4.5	0	4.5	0
101-2150	Clerk	2.75	2.75	0	2.75	0
101-2530	Treasury	1.5	1.5	0	1.5	0
101-2621	Election	0.5	0.5	0	0.5	0
101-2700	Human Resource	2	2	0	2	0
101-3050	Police Administration	3.5	3.5	0	3.5	0
101-3070	Police Enforcement	30	30	0	30	0
101-3070	Crossing Guards	1.25	1.25	0	1.25	0
101-3110	Parking Enforcement	3	0	-3	0	0
101-3370	Fire Administration	3	3	0	3	0
101-3380	Fire SAFER Grant	4	4	0	4	0
101-3390	Fire Suppression	17	17	0	17	0
101-3710	Buidling	4.5	4.5	0	4.5	0
101-3720	Code Enforcement	2	2	0	2	0
101-3730	Administrative Hearing Bureau	1	1	0	1	0
101-4410	DPS Operations	20.5	21.5	1	21.5	0
101-7210	Planning	5	5	0	5	0
101-7211	Freighthouse	0	1	1	1	0
101-7510	Senior Center	1	1	0	1	0
101-7520	Parkridge Center	1	1	0	1	0
101-7530	Community Pool	3	3	0	3	0
514-3110	Parking **		3	3	3	0
Grand Total		120	122	2	122	0

FY 2020-2021

Police Department's Records Clerk will be changed from part-time to full time
 Parking Enforcement will be moved from General Fund to Parking Fund
 DPS will increase 1 position for Equipment Operators
 2 Freighthouse coordinators will be hired
 **Social Worker will be on a contractual basis instead of a hired employee

FY 2021-2022

City of Ypsilanti Departments

City Council

The Ypsilanti City Council is comprised of a Mayor, who is elected by voters in the city at-large, and 6 Council Members elected from the City's 3 voting wards.

The City of Ypsilanti employs a council-manager form of government that combines the strong political leadership of elected officials with the strong managerial experience of an appointed local government manager.

This form of municipal government establishes a representative system where all power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.

City Manager's Office

The City Manager is the Chief Administrative Officer of the City and is responsible for administration of all departments, coordination with City Council, and the provision of information on City policies, programs, and activities.

Human Resources Department

The mission of the Human Resources Department is to provide quality service to employees and retirees, meeting their needs in employment, benefits, training, and safety while maintaining our city's policies and procedures. The Human Resources Department is responsible for employment hiring, administration, negotiation of Union contracts, and Equal Employment Opportunity compliance.

City Clerk Office

The mission of the City Clerk's Office is to serve as the Clerk to City Council, Chief Elections Officer of the City and custodian of the Corporate Seal; to certify official documents and provide custody of official City documents; to administer oaths and take affidavits; and to exercise other powers and duties as provided by law. Respond to public requests for records, maintaining and producing the documents that enable the public to participate in local government.

The mission of the Treasury Department is to offer excellent customer service while performing collection and deposit services for all funds due to and received by the City of Ypsilanti. The Treasurer Division further seeks to provide all other support services required to meet the combined needs of community, business, and government.

Finance and Treasury Department

The mission of the Fiscal Services Department is to provide accurate, reliable and timely financial reports. The Department receives a certificate of achievement for excellence in Financial Reporting and Distinguished budget award from GFOA annually.

The Fiscal Services Department is responsible for administration of the city's budget, financial records, revenues and expenditures, and property assessments. Fiscal Services includes the Accounting Division and the Assessor's Division.

Department of Public Services

The Department of Public Services (DPS) is responsible for the maintenance of all City-owned and operated buildings, facilities, and infrastructures as well as the provision of solid waste services. Routine responsibilities of this Department include: street maintenance, fall leaf collection, tree maintenance, building and equipment maintenance, solid waste services, recycling & composting, and parks maintenance.

Community Development Department

The Community Development Department is responsible for long range planning, development review, zoning administration, historic preservation, and community and economic revitalization. The Department's mission and vision are as follows:

1. To maintain and improve the quality of life in the City of Ypsilanti by providing excellent planning, zoning, preservation, and economic development services within available resources.
2. To work creatively and collaboratively to enhance the natural and built environment of the City of Ypsilanti so that its population grows, its economy thrives, and it becomes the premier community of choice in Eastern Washtenaw County.

Police Department

Working in partnership with the community, the members of the Ypsilanti Police Department (YPD) are dedicated to improving the quality of life and providing a safe environment within the community and the organization.

The values of the YPD are as follows:

1. *Integrity* - We believe that our actions will be morally sound and honest, adhering to a clear set of morals principals, guiding values, and ethical practices.
2. *Commitment* - We believe through dedication to the community and other organizations, we will move forward to achieve our mission and goals.
3. *Professionalism* - We believe in demonstrating confidence, preparedness, ability, and skill to achieve mutual respect within the organization and community.

4. *Compassion* - We believe in showing concern and empathy for others by being open minded, caring, and unbiased, whereby we place public service above our own personal interest.

Fire Department

The City of Ypsilanti Fire Service provides rapid and aggressive responses to fires and emergency medical requests utilizing limited resources to full effectiveness. We strive to meet the National Fire Protection Standard 1710 requirement of responding to an emergency within four minutes or less.

- The first three minutes are critical to life, property, and premises. A rapid developing fire will require an occupant to escape within three minutes after a smoke alarm sounds. Allowed to develop, the fire will destroy a single family home within twelve minutes. Smoke will overcome an individual within minutes followed by loss of consciousness, brain damage within six minutes, and death within ten minutes.
- An offensive interior attack begins with fire personnel entering the burning building, conducting a search for person(s), extinguishing the fire, and conserving property. The interior attack requires four firefighters and an incident commander to perform the initial attack with additional personnel on scene within eight minutes.

The City of Ypsilanti Fire Service also serves as an inspecting agent of buildings deemed to be Dangerous or vacant according to the City's Dangerous Buildings Ordinance: "A representative of the city building department, with the assistance of the City Fire Department and/or Fire Marshal, shall inspect or cause to be inspected every building or structure or part thereof reported as or observed to be unsafe or damaged, and if such is found to be a dangerous building as defined in this article, the building department shall commence proceedings to cause the repair, rehabilitation, demolition, or removal of the building or structure."

City Attorney's Office

John M. Barr is the Ypsilanti City Attorney. His firm, Barr, Anhut & Associates, P.C., provides Attorney service on a contractual basis, including services by Assistant City Attorneys Karl A. Barr, Dan Duchene and Jesse O'Jack, of counsel. The firm is supported by office staff including Jennifer Healy, office manager, who also serves as a Deputy Freedom of Information Act Coordinator.

The City Attorney (Legal Officer) is mandated by City Charter Section 4.06. The City Attorney is appointed by the City Manager subject to confirmation by City Council. The City Attorney serves as chief legal adviser to the City Council, the Manager and all City Departments, officers and agencies. The City Attorney represents the City in all legal proceedings and performs all other legal work as required by law.

The City Attorney serves as a member of the Election Commission and acts as City Prosecutor for the prosecution of all City misdemeanor and civil infraction cases. City Council has designated the City Attorney as Freedom of Information Act Coordinator.

PERFORMANCE MEASURE 2019-2020

Overview:

City Council and Administrative Staff held two goal-setting meetings in January 2019 to establish priorities for FY 2019-2020. After generating goals from each council member and administrative area, council and staff voted on their priority preferences. A final goal-setting session held on 2/19/2019 added specificity to the identified goals.

Priority Areas

Goals were organized across 3 areas of development

- Community Engagement
- City Infrastructure
- Council and Staff

Goal	Action	Status	Responsibility
Community Engagement			
Priority: Increase Police Safety			
Stabilization of personnel	Hire 6 more staff to reduce burnout	Police Department fully staffed	Human Resource
MACP Accreditation	In process, Chief of Police		Police Department
MACP One-Mind Campaign	In process, Chief of Police, will require budget allocation		Police Department
Police morale with crisis intervention specialist	Bi-annual or tri-annual. Identify crisis intervention source. Consider a group process to increase efficiency. Hire a dietician for recommendation of healthy habits. Coordinate with EAP consultants regarding morale.		Police Department
Priority: Increase Fire Safety			
Stabilization of personnel to SAFER levels with attention to diversity	Complete selection process for fire chief position. Achieved levels with attention to diversity.	New Fire Chief hired on 4/5/2019	City Manager and Human Resource

Goal	Action	Status	Responsibility
	Complete process for 2 more hires.		
Improve infrastructure	Explore solutions for apparatus floor.	Open bids were conducted	Fire Department
Enhance automatic aid agreement	Continue internal meetings. No budgetary needs.	On-going	Fire Department
Meet county specialty teams costs. obligations	Minimal budget needs. Maintain regular	On-going	Fire Department
Priority: Strengthen Communications and City Identity			
Achieve consistency in local media communications	Identify a staff member (1) for press releases and communications. Provide training with job description.	Hired Public Engagement Specialist on 3/14/2019	Planning Department
Improve communications with city residents through creation of a social media campaign	See above		Planning Department
Create Public Safety community relations plan	See above		Planning Department
Increase quality of relations between city citizens and EMU citizens	Allocate funds for entertainment, conferences, etc when meeting with EMU community members		Planning Department
Create public engagement plan	Staff person above. Revamp town hall format. Utilize outside facilitators.		Planning Department
Develop Brand Identity	Hire a branding consultant to develop campaign.		City Manager
Improve medical marihuana facilities application process	In process		

Goal	Action	Status	Responsibility
Conduct successful 2020 Presidential primary process	No action identified		City Clerk
Priority: Create/Strengthen Youth, Arts and Culture Commissions			
Youth program support	Assign small staff to form a commission and a small budget. Develop plan to recruit youth to sit on commission and language to make existing commissions attractive to youth. This will be a space for youth to collaborate with each other. Organize events specifically for youth downtown.	\$25,000 grant was awarded to various Ypsilanti youth organizations	City Council
Develop public arts and creative community	Allocate seed money for commission work (small budget)		City Council
City Infrastructure Development			
Priority: Make Progress on Dam Project			
Review, research and decide a course of action (Repair, convert to hydro, or remove)	Research grants for funding. Complete the process. Study for removal completed. Study for repair completed. Hydro report completed. Next, community engagement/input.		
Priority: Increase Utilization of Parks and Recreation			
Establish 1 working water fountain per park per ward	OHM provide cost estimates for water fountains (and bathrooms)		Planning
Ongoing maintenance	Review action plan in process to prioritize maintenance efforts. Hire personnel to engage in maintenance activities. DPS assign increased personnel to park		Public Services

Goal	Action	Status	Responsibility
	maintenance. Utilize youth collaboration for community service and maintenance.		
Priority: Increase access to Affordable Housing			
Establish land trust	Look for opportunities to establish this trust		
Increase affordable housing and maintain this focus when pursuing other projects (CBO, etc.)	Define what affordable housing is (subsidized vs low cost). Develop plan outlines (housing commission). Define viable space for building and redevelopment. Consider public lands.		
Priority: Increase Parking			
Implement parking proposal strategy with an intent to increase parking in DDA district	Review strategy report in process. Move towards implementing 25% of strategy in Yr 1. Develop plan in tandem with DDA based upon strategy report. Encourage non-motorized traffic downtown to relieve congestion.		
Develop a paid park-and-ride on Water ground. St	Explore feasibility of idea. Develop plan. Break		
Priority: Increase Sustainability			
Recycling initiatives	Initiate public recycling programs (incl multi-unit)		
Climate change initiatives	Support sustainability commission in writing a sustainability plan. Utilize external consultant.		
Reduce carbon emissions	Complete carbon inventory of city fleet to benchmark and understand how much		

Goal	Action	Status	Responsibility
	carbon we are currently emitting.		
Revisit climate plan	Review climate action plan to reorient current state and ideas generated.		
Create comprehensive energy plan	Based upon carbon inventory benchmark		
Downtown dumpster program	No action identified		
Streetscape beautification, garden beds, rain gardens	No action identified		
Council and Staff Development			
Priority: Increase Morale for City Staff			
Perform pay equity analysis	Direct HR director to conduct an analysis		
Perform HR climate study, including analysis of turnover and vacancies	Hire outside consultant or consider EMU grad project. Goal is to establish how people would like to be valued.		
Create HR metrics report	HR director to complete task		
Employee recognition program	HR director generate ideas for motivation/recognition. Staff appreciation party. Fun retreat (not working session) for cohesion.		
Employee performance management (reviews, training, development)	Establish process for regular employee review (HR director to complete task)		
Priority: Achieve Full Staffing Levels			
Department head staffing	Review report and determine next action steps. Ongoing. Establish dept lead for parks and rec spending.		

Goal	Action	Status	Responsibility
Inspectors staffing	No hiring needed. Annual report in process. Discuss improvement of fire inspection program.		
City staffing	Develop internship program. Utilize grant writers. Complete and thorough orientations/consistent onboarding program. Develop succession plan (HR Dir)		
Value diversity with recruiting/selection	This is a core value to be reflected in ongoing operations and decision-making.		
Priority: Maintain Council Civility and Cohesion			
Create positive tone with interactions. Improve overall communications between council, admin and staff	Tips for positive communication. Develop trust and respect. Agree to disagree. Conduct field trips to develop cohesion (March 9 Water tower tour). Conduct city-wide events (picnic at Rutherford pool, etc). Reactivate COPAC picnic to allow people around city to get to know each other. Host an annual holiday party.		
Conduct DISC Profile	No action identified.		
Create values, vision, mission	Hold a Vision Retreat		
Council role awareness	We previously completed role report-outs in the January working retreat.		
Priority: Maintain Economic Fiduciary			
Balanced budget for planning and control	City manager to propose budget		

Goal	Action	Status	Responsibility
Federal grant opportunities and revenue sources	Identify and utilize grant writers.		
Reduce dependency on Iron Mountain 25%	Increase digital storage and scanning. Create inventory. Consider closing city hall for 1 working day to conduct inventory and scanning.		
Increased partnerships with EMU and other community resources (e.g. interns)	No action identified		

BUDGET DETAIL

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
101-4-0000-402-00 CURRENT PROPERTY TAXES-OPER	5,680,772	5,735,992	8,656,044	5,735,992	5,963,560	6,082,831
101-4-0000-402-01 CURR. PROP. TAXES-F&P PENSION	1,517,865	1,578,012	0	2,026,129	2,190,001	2,233,801
101-4-0000-402-02 CURR. PROP. TAXES-F&P OPEB	1,026,812	1,030,473	0	1,030,473	1,257,950	1,283,109
101-4-0000-420-01 DELINQUENT PROPERTY TAXES	14,291	3,500	4,424	4,060	17,216	11,764
101-4-0000-441-02 PILOT TOWNE CENTRE	0	16,000	155,748	16,000	14,550	14,347
101-4-0000-441-04 PILOT CHIDESTER 2008-2058	21,166	16,496	53,395	16,496	17,039	17,310
101-4-0000-441-05 PILOT PUBLIC HOUSING 2002 INDE	2,449	2,000	0	2,000	1,473	1,473
101-4-0000-441-07 PILOT STRONG FUTURE	4,577	519	0	519	1,461	1,704
101-4-0000-445-01 PENALTIES ON CURRENT TAXES	36,017	36,000	28,798	36,000	35,471	35,405
101-4-0000-445-02 INTEREST ON CURRENT TAXES	36,129	37,000	5,476	37,000	39,300	39,020
101-4-0000-445-04 PENALTY ON DELINQUENT TAXES	160	500	391	500	1,168	631
101-4-0000-445-05 INTEREST ON DELINQUENT TAXES	1,801	300	275	300	1,170	972
101-4-0000-447-01 ADMINISTRATIVE FEES 1%	238,122	231,000	246,921	231,000	229,661	230,652
101-4-0000-447-03 ADMINISTRATIVE FEE-DEL TAXES	403	250	129	250	432	310
101-4-0000-447-04 1% ADMINISTRATIVE FEE AATA	2,148	5,050	0	5,050	6,383	7,447
101-4-0000-476-02 CATV FRANCHISE FEES	211,113	220,000	100,516	220,000	220,000	220,000
101-4-0000-539-00 MNTRF GRT REIMB-BRIDGE & TRAIL	25,716	0	0	0	0	0
101-4-0000-574-00 S.S.R. SALES & USE TAX	2,670,842	2,698,000	1,414,473	2,578,000	2,381,570	2,748,786
101-4-0000-574-04 S.S.R. LIQUOR LICENSES	18,323	18,000	20,292	20,292	18,000	18,000
101-4-0000-576-00 USE TAX DISTRIB-LOCAL COM STAB	58,357	102,000	73,722	73,722	60,000	60,000
101-4-0000-580-00 JYRO FORD LAKE DAM 10% -2039	47,912	42,000	0	42,000	47,000	47,000
101-4-0000-600-00 35% DDA TIFA-SERVICE CONTRACT	122,309	150,939	0	150,939	130,456	130,456
101-4-0000-607-00 TOWNE CENTRE SERVICE IMP FEE	0	20,000	40,000	20,000	20,000	20,000
101-4-0000-607-01 CHIDESTER SERVICE IMPROVE FEE	40,895	42,000	41,921	42,000	40,000	40,000
101-4-0000-607-05 DUPLICATING & PHOTOSTATS	3,785	2,000	3,893	3,858	2,900	2,900
101-4-0000-607-07 SOLAR FIELD FEES	8,000	8,000	8,000	8,000	8,000	8,000
101-4-0000-667-00 RENT-BILLBOARD	2,000	2,000	2,000	2,000	2,000	2,000
101-4-0000-667-02 1 SOUTH HURON OFFICE RENTAL	3,840	3,840	0	3,840	3,840	3,840
101-4-0000-673-01 LOSS ON SALE OF CITY PROPERTY (	9,215)	0	0	0	0	0
101-4-0000-675-00 RECYCLING CONTRIBUTION	283	300	130	300	280	280
101-4-0000-694-01 MISCELLANEOUS REVENUE	7,556	10,000	1,861	10,000	5,000	5,000
101-4-0000-931-00 TRANSFER IN-PUBLIC SAFETY(205)	0	175,000	0	175,000	220,000	220,000
TOTAL REVENUES	11,794,428	12,187,171	10,858,408	12,491,720	12,935,881	13,487,037
TOTAL NON DEPARTMENTAL	11,794,428	12,187,171	10,858,408	12,491,720	12,935,881	13,487,037

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FINANCE						
=====						
REVENUES						
101-4-1910-664-00 INTEREST EARNINGS	193,972	121,228	140,430	180,000	155,000	150,000
101-4-1910-676-04 COST REIMBURSEMENT - FINANCE	51,023	51,286	0	51,286	49,236	50,137
101-4-1910-694-01 MISCLEANEOUS REVENUE	<u>3,603</u>	<u>0</u>	<u>76</u>	<u>76</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	248,598	172,514	140,506	231,362	204,236	200,137
TOTAL FINANCE	248,598	172,514	140,506	231,362	204,236	200,137
CLERK						
=====						
REVENUES						
101-4-2150-456-00 PEDDLERS/SOLICITORS PERMITS	600	400	300	400	300	300
101-4-2150-456-03 MEDICAL MARIJUANA LICENSES	50,000	50,000	50,000	50,000	50,000	50,000
101-4-2150-456-05 RECREATION MARIJUANA	0	0	10,000	60,000	60,000	60,000
101-4-2150-607-07 NOTARY FEES	<u>180</u>	<u>300</u>	<u>120</u>	<u>300</u>	<u>200</u>	<u>200</u>
TOTAL REVENUES	50,780	50,700	60,420	110,700	110,500	110,500
TOTAL CLERK	50,780	50,700	60,420	110,700	110,500	110,500
ASSESSING						
=====						
REVENUES						
VOTER REGISTRATION						
=====						
REVENUES						
101-4-2621-674-07 DUE FROM COUNTY-ELECTION REIMB	<u>0</u>	<u>35,000</u>	<u>11,446</u>	<u>25,000</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	0	35,000	11,446	25,000	0	0
TOTAL VOTER REGISTRATION	0	35,000	11,446	25,000	0	0

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ENERGY EFFICIENCY/CONSER =====						
REVENUES						
PENINSULAR DAM =====						
REVENUES						
101-4-2653-674-00 CONTRIBUTION FRIENDS OF PENN	17,324	0	0	0	0	0
101-4-2653-699-01 TRANSFER FROM PUBLIC SAFETY	75,000	0	0	0	0	0
TOTAL REVENUES	92,324	0	0	0	0	0
TOTAL PENINSULAR DAM	92,324	0	0	0	0	0
ATTORNEY-LITIGATION & APP =====						
REVENUES						
101-4-2672-676-04 COST REIMBURSEMENT CITY ATTY.	1,500	0	0	0	0	0
TOTAL REVENUES	1,500	0	0	0	0	0
TOTAL ATTORNEY-LITIGATION & APP	1,500	0	0	0	0	0
HUMAN RESOURCES DEPT =====						
REVENUES						
101-4-2700-676-04 COST REIMBURSEMENT - HR	0	1,900	0	0	0	0
TOTAL REVENUES	0	1,900	0	0	0	0
TOTAL HUMAN RESOURCES DEPT	0	1,900	0	0	0	0
POLICE FIELD SERVICES =====						
REVENUES						
101-4-3070-476-00 NOISE PERMIT	840	460	600	600	460	460
101-4-3070-476-01 STREET CLOSING PERMIT	2,480	2,600	1,950	2,600	2,600	2,600
101-4-3070-505-00 BYRNE GRANT-JAG	1,637	0	0	0	0	0
101-4-3070-539-01 302 FUNDS POLICE TRAINING	5,294	5,726	2,472	5,726	5,000	5,000
101-4-3070-601-01 ORDINANCE FINES AND COSTS	66,867	50,000	52,059	50,000	50,000	50,000

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-4-3070-607-03 SEX OFFENDER REGISTRATION FEES	1,250	2,000	650	2,000	2,000	2,000
101-4-3070-607-10 FINGER PRINT FEES	920	1,000	410	1,000	1,000	1,000
101-4-3070-676-02 COST REIMBURSEMENT-YPD	98,733	101,000	86,305	101,000	101,000	101,000
101-4-3070-698-02 BOND PROCESSING FEE	0	30	0	30	30	0
TOTAL REVENUES	178,021	162,816	144,446	162,956	162,090	162,060

TOTAL POLICE FIELD SERVICES	178,021	162,816	144,446	162,956	162,090	162,060
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BULLET PROOF VESTS

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REVENUES

101-4-3071-501-03 BULLETPROOF VEST PROGRAM	0	1,190	3,933	3,933	1,190	3,175
TOTAL REVENUES	0	1,190	3,933	3,933	1,190	3,175

TOTAL BULLET PROOF VESTS	0	1,190	3,933	3,933	1,190	3,175
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JAG GRANT

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REVENUES

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POLICE PARKING ENFORCEMEN

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REVENUES

101-4-3110-462-00 RESIDENTIAL PARKING PERMIT	61,302	60,000	51,952	60,000	0	0
101-4-3110-607-09 IMPOUND FEES-YPD	25,635	25,000	14,660	25,000	0	0
101-4-3110-607-10 PARKING METER REVENUE 493 UNIT	150,403	145,000	101,710	108,000	0	0
101-4-3110-656-00 PARKING TICKET REVENUE	299,970	260,427	253,091	207,427	0	0
TOTAL REVENUES	537,311	490,427	421,413	400,427	0	0

TOTAL POLICE PARKING ENFORCEMEN	537,311	490,427	421,413	400,427	0	0
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SAFER GRANT

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REVENUES

101-4-3380-505-00 HOMELAND SAFER EMW2013 FH00191	84,650	270,578	42,092	270,578	242,700	117,000
TOTAL REVENUES	84,650	270,578	42,092	270,578	242,700	117,000

TOTAL SAFER GRANT	84,650	270,578	42,092	270,578	242,700	117,000
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101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FIRE SUPPRESSION =====						
REVENUES						
101-4-3390-539-09 FIRE PROTECTION PUBLIC ACT 289	458,168	450,000	865,515	865,515	450,000	450,000
101-4-3390-676-01 COST REIMBURSEMENT-YFD	7,624	10,000	1,603	5,000	10,000	10,000
101-4-3390-694-01 MISCELLANEOUS REVENUE	28	0	0	0	0	0
TOTAL REVENUES	465,819	460,000	867,118	870,515	460,000	460,000
TOTAL FIRE SUPPRESSION	465,819	460,000	867,118	870,515	460,000	460,000
EMW-2015-FR-00513 =====						
REVENUES						
BUILDING INPECTION =====						
REVENUES						
101-4-3710-461-00 BUILDING PERMITS	173,808	160,000	97,546	145,000	160,000	160,000
101-4-3710-461-01 ELECTRICAL PERMITS	26,965	25,000	20,977	30,000	32,000	32,000
101-4-3710-461-02 HEATING PERMITS	58,373	35,000	43,748	55,000	45,000	45,000
101-4-3710-461-03 PLUMBING PERMITS	25,095	25,000	20,480	27,000	29,000	29,000
101-4-3710-461-04 NEW BUSINESS LICENSES	3,900	1,500	300	500	500	500
101-4-3710-461-05 SIGN PERMITS	2,658	2,000	2,393	2,500	3,000	3,000
101-4-3710-461-08 CERTIFICATION OF COMPLIANCE	303,043	250,000	151,190	240,000	240,000	240,000
101-4-3710-461-09 VACANT/DANGEROUS BLDG INSPECT.	1,969	8,000	4,548	4,300	7,500	7,500
101-4-3710-461-10 VACANT/DANGER BLDG DEMO	0	45,000	0	45,000	45,000	45,000
101-4-3710-461-11 BUSINESS INSPECTIONS	0	0	0	0	30,000	30,000
TOTAL REVENUES	595,810	551,500	341,182	549,300	592,000	592,000
TOTAL BUILDING INPECTION	595,810	551,500	341,182	549,300	592,000	592,000
BUILDING ORDINANCE ENFORC =====						
REVENUES						
101-4-3720-461-06 ANIMAL LICENSES	275	300	175	300	275	275
101-4-3720-607-06 PROPERTY MAINT ABATEMENT FEES	20,399	35,000	11,301	33,500	30,000	30,000
TOTAL REVENUES	20,674	35,300	11,476	33,800	30,275	30,275
TOTAL BUILDING ORDINANCE ENFORC	20,674	35,300	11,476	33,800	30,275	30,275

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMIN HEARING BUREAU =====						
<u>REVENUES</u>						
101-4-3730-607-11 ADMIN HEARING BUREAU	54,185	50,000	41,680	38,000	75,000	50,000
TOTAL REVENUES	54,185	50,000	41,680	38,000	75,000	50,000
TOTAL ADMIN HEARING BUREAU	54,185	50,000	41,680	38,000	75,000	50,000
DPS - ADMINISTRATION =====						
<u>REVENUES</u>						
101-4-4410-676-03 COST REIMBURSEMENT-DPW	4,301	5,000	4,214	5,000	5,000	5,000
TOTAL REVENUES	4,301	5,000	4,214	5,000	5,000	5,000
TOTAL DPS - ADMINISTRATION	4,301	5,000	4,214	5,000	5,000	5,000
SPECIAL EVENTS =====						
<u>REVENUES</u>						
101-4-4420-676-00 SPECIAL EVENTS ADMIN FEE	3,773	4,000	0	4,000	3,062	3,062
101-4-4420-676-03 SPECIAL EVENTS APP & UTILITIES	7,090	11,000	4,440	11,000	10,000	10,000
101-4-4420-676-04 SPECIAL EVENTS - DPW (90)		14,000	13,139	14,000	14,000	14,000
101-4-4420-676-05 PUB PKING LOT/SPACE RENTAL	700	1,750	1,025	1,750	1,000	1,000
TOTAL REVENUES	11,473	30,750	18,604	30,750	28,062	28,062
TOTAL SPECIAL EVENTS	11,473	30,750	18,604	30,750	28,062	28,062
PARKING LOTS =====						
<u>REVENUES</u>						
101-4-4442-580-00 CONTRIBUTION FROM LOCAL UNITS	955	0	0	0	0	0
TOTAL REVENUES	955	0	0	0	0	0
TOTAL PARKING LOTS	955	0	0	0	0	0

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DPS - UTIL STREET LIGHTIN =====						
REVENUES						
DPS - PARKS =====						
REVENUES						
101-4-7170-607-03 PARK CAPITAL IMPROV.HERITAGE	4,500	9,250	750	1,000	500	500
101-4-7170-694-01 MISCELLANEOUS REVENUE	161,852	0	(1,274)	0	0	0
TOTAL REVENUES	166,352	9,250	(524)	1,000	500	500
TOTAL DPS - PARKS	166,352	9,250	(524)	1,000	500	500
PLANNING-DEVELOP ADMIN =====						
REVENUES						
101-4-7210-477-00 HDC APPLICATIONS	18,649	5,000	4,259	6,500	6,500	6,500
101-4-7210-607-01 SITE PLAN, REZONING, APPEAL	15,725	8,500	14,700	13,875	13,000	13,000
101-4-7210-607-02 IFT OPRA COM REHAB PA328 APPLI	0	1,000	0	1,000	1,000	1,000
101-4-7210-676-05 COST REIMBURSEMENT - PLANNING	58,000	58,000	0	58,000	58,000	58,000
TOTAL REVENUES	92,374	72,500	18,959	79,375	78,500	78,500
TOTAL PLANNING-DEVELOP ADMIN	92,374	72,500	18,959	79,375	78,500	78,500
NEIGHBORHOOD ENT ZONE =====						
REVENUES						
CLG GRANT 2017 =====						
REVENUES						

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
COMMUNITY DEV'T GRANTS =====						
REVENUES						
101-4-7300-439-01 WCBRA-RECYCLING SITE TESTING	11,200	0	0	0	0	0
TOTAL REVENUES	11,200	0	0	0	0	0
TOTAL COMMUNITY DEV'T GRANTS	11,200	0	0	0	0	0
WATER STREET ACTIVITIES =====						
REVENUES						
LSRRF GRANT =====						
REVENUES						
101-4-7311-580-00 LSRRF GRANT REIMBURSEMENT	10,817	0	0	0	0	0
TOTAL REVENUES	10,817	0	0	0	0	0
TOTAL LSRRF GRANT	10,817	0	0	0	0	0
SENIOR CENTER =====						
REVENUES						
101-4-7510-580-00 CONTRIBUTION FRM WCPRC	10,000	10,000	0	10,000	0	0
101-4-7510-653-03 DONATIONS USED - SEN CENTER	24,822	36,482	0	36,482	52,771	53,377
101-4-7510-676-40 GRANTS	4,551	0	519	0	0	0
TOTAL REVENUES	39,373	46,482	519	46,482	52,771	53,377
TOTAL SENIOR CENTER	39,373	46,482	519	46,482	52,771	53,377
NUTRITION SERV AGING 9MO =====						
REVENUES						
101-4-7514-676-28 NUTRITION SERV-AGING TITLE III	6,000	6,000	1,050	6,000	0	0
TOTAL REVENUES	6,000	6,000	1,050	6,000	0	0
TOTAL NUTRITION SERV AGING 9MO	6,000	6,000	1,050	6,000	0	0

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NUTRITION SERV AGING 3MO =====						
<u>REVENUES</u>						
101-4-7515-676-28 NUTRITION SERV-AGING T-3 3MOS	2,000	2,000	2,000	2,000	0	0
TOTAL REVENUES	2,000	2,000	2,000	2,000	0	0
TOTAL NUTRITION SERV AGING 3MO						
	2,000	2,000	2,000	2,000	0	0
SENIOR CENTER-AA COM FND =====						
<u>REVENUES</u>						
101-4-7516-674-00 PRIVATE DONATION-AAACF	14,225	15,000	0	15,000	0	0
TOTAL REVENUES	14,225	15,000	0	15,000	0	0
TOTAL SENIOR CENTER-AA COM FND						
	14,225	15,000	0	15,000	0	0
PARKRIDGE CENTER =====						
<u>REVENUES</u>						
101-4-7520-580-00 CONTRIBUTION FRM WCPRC	10,000	10,000	0	10,000	0	0
TOTAL REVENUES	10,000	10,000	0	10,000	0	0
TOTAL PARKRIDGE CENTER						
	10,000	10,000	0	10,000	0	0
CDBG-TOT LOTS PLYGRND EQ =====						
<u>REVENUES</u>						
PCC-WCC FOUNDATION =====						
<u>REVENUES</u>						
101-4-7524-653-05 PCC-WCC FOUNDATION DONAT.USED	10,809	0	11,465	11,465	0	0
101-4-7524-667-01 RENTAL	1,125	0	(750)	0	0	0
TOTAL REVENUES	11,934	0	10,715	11,465	0	0
TOTAL PCC-WCC FOUNDATION						
	11,934	0	10,715	11,465	0	0

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
RECREATION-SWIMMING POOL =====						
REVENUES						
101-4-7530-580-00 CONTRIBUTION FRM WCPRC	0	10,000	0	10,000	0	0
101-4-7530-653-01 R. POOL PERSONNEL O/H REIMB	58,881	47,400	49,933	49,933	54,744	55,847
TOTAL REVENUES	58,881	57,400	49,933	59,933	54,744	55,847
TOTAL RECREATION-SWIMMING POOL	58,881	57,400	49,933	59,933	54,744	55,847
MI BLIGHT ELIM PROGRAM =====						
REVENUES						
BHC-COME OUT AND PLAY =====						
REVENUES						
BHC-WALK WITH EASE =====						
REVENUES						
BHC-PARK IMPROVEMENTS =====						
REVENUES						
CTAP GRANT =====						
REVENUES						
101-4-7544-674-00 CONTRIBUTION FOR CTAP	18,028	0	0	0	0	0
TOTAL REVENUES	18,028	0	0	0	0	0
TOTAL CTAP GRANT	18,028	0	0	0	0	0

101-GENERAL FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
INSURANCE, UNEMPLOY, S&V =====						
REVENUES						
101-4-8510-665-00 DIVIDEND DISTRIBUTION-LIAB INS	28,806	30,000	28,858	30,000	28,000	28,000
TOTAL REVENUES	28,806	30,000	28,858	30,000	28,000	28,000
TOTAL INSURANCE, UNEMPLOY, S&V	28,806	30,000	28,858	30,000	28,000	28,000
TOTAL REVENUES	14,610,819	14,753,478	13,078,446	15,485,296	15,061,449	15,461,470
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CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
NON DEPARTMENTAL =====						
EXPENDITURES						
101-7-0000-706-00 PERMANENT WAGES - SALARIES	0	0	135,003	0	0	0
101-7-0000-714-02 WORKERS COMPENSATION	0	0	765	0	0	0
101-7-0000-714-05 SOCIAL SECURITY & MEDICARE	0	0	4,217	0	0	0
101-7-0000-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0	(17,260)	0	0	0
101-7-0000-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	183,216	0	0	0
101-7-0000-714-16 HEALTH CARE WAIVERS	0	0	12,000	0	0	0
101-7-0000-714-17 DENTAL	0	0	9,054	0	0	0
101-7-0000-714-18 OPTICAL	0	0	1,117	0	0	0
101-7-0000-714-19 LIFE INSURANCE	0	0	4,126	0	0	0
101-7-0000-714-22 LONG TERM DISABILITY	0	0	797	0	0	0
101-7-0000-714-24 HEALTH CARE SAVINGS PLAN	0	0	8,700	0	0	0
101-7-0000-714-30 HSA CONTRIBUTION	0	0	65,000	0	0	0
101-7-0000-721-00 MAINTENANCE ALLOWANCE	0	0	10,000	0	0	0
TOTAL EXPENDITURES	0	0	416,735	0	0	0
TOTAL NON DEPARTMENTAL	0	0	416,735	0	0	0
CITY COUNCIL =====						
EXPENDITURES						
101-7-1010-703-00 SALARIES AND WAGES ELECTED	41,306	41,509	35,283	41,509	41,509	41,509
101-7-1010-714-02 WORKERS COMPENSATION	826	930	635	930	830	830
101-7-1010-714-05 SOCIAL SECURITY & MEDICARE	3,160	3,175	2,429	3,175	3,175	3,175
101-7-1010-728-00 OFFICE SUPPLIES	877	11,000	4,346	11,000	11,000	11,000
101-7-1010-799-01 SOFTWARE SUPPORT/MAINT	2,985	2,292	410	2,292	2,292	2,407
101-7-1010-818-00 CONTRACTUAL SERVICES	33,657	34,200	30,000	36,000	36,000	36,000
101-7-1010-864-01 CONFERENCES AND WORKSHOPS	2,580	5,500	2,400	5,500	5,500	5,500
101-7-1010-880-00 CONT TO ANN ARBOR SPARK	8,500	8,500	8,500	8,500	8,500	8,500
101-7-1010-881-00 CONTRIB TO REIMAGINE WASHTENA	3,000	5,000	0	5,000	5,000	5,000
101-7-1010-900-00 PRINTING AND PUBLISHING	308	500	95	500	1,000	1,000
101-7-1010-958-00 MEMBERSHIPS AND DUES	13,141	13,200	12,592	13,200	12,700	12,700
TOTAL EXPENDITURES	110,341	125,806	96,690	127,606	127,507	127,622
TOTAL CITY COUNCIL	110,341	125,806	96,690	127,606	127,507	127,622

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
CITY MANAGER ADMIN =====						
<u>EXPENDITURES</u>						
101-7-1720-706-00 PERMANENT WAGES - SALARIES	177,546	156,243	114,571	149,743	155,538	159,426
101-7-1720-714-02 WORKERS COMPENSATION	2,614	3,125	2,054	3,125	3,111	3,111
101-7-1720-714-05 SOCIAL SECURITY & MEDICARE	14,572	11,953	8,033	11,953	11,899	12,196
101-7-1720-714-07 EE SHARE- HEALTH CARE PREMIUM (	715)	0	(1,059)	0	(3,936)	(4,211)
101-7-1720-714-08 HEALTH CARE COSTS - BLUE CROSS	4,765	31,612	19,294	31,612	26,239	28,075
101-7-1720-714-16 HEALTH CARE WAIVERS	6,250	0	0	0	0	0
101-7-1720-714-17 DENTAL	828	2,400	1,909	2,400	1,167	1,190
101-7-1720-714-18 OPTICAL	143	406	278	406	58	0
101-7-1720-714-19 LIFE INSURANCE	453	786	368	786	953	953
101-7-1720-714-22 LONG TERM DISABILITY	525	645	504	645	653	677
101-7-1720-714-24 HEALTH CARE SAVINGS PLAN	2,100	1,800	830	1,800	1,800	1,800
101-7-1720-714-28 ANNUAL REQ CONT-MERS CLOSED GP	2,136	0	2,826	0	4,435	5,381
101-7-1720-714-30 HSA CONTRIBUTION	1,800	4,000	11,167	11,167	12,000	12,000
101-7-1720-714-31 MERS CONTRIBUTION 401A-7%	11,188	12,929	790	12,929	13,188	13,451
101-7-1720-714-32 CAR ALLOWANCE	6,750	0	0	0	6,750	6,750
101-7-1720-728-00 OFFICE SUPPLIES	2,791	1,000	334	1,000	1,000	1,000
101-7-1720-761-00 TRAVEL	0	200	86	200	200	200
101-7-1720-799-00 COMPUTER/EQUIP'T-NON CAP	346	3,200	0	3,200	0	0
101-7-1720-799-01 SOFTWARE SUPPORT/MAINT	14,580	11,459	2,186	11,459	11,460	12,033
101-7-1720-818-00 CONTRACTUAL SERVICES	1,587	5,000	460	5,000	5,000	5,000
101-7-1720-853-00 TELEPHONE	1,616	1,850	1,487	1,850	1,850	1,850
101-7-1720-864-02 PROFESSIONAL DEVELOPMENT	3,083	4,800	6,482	4,800	4,800	4,800
101-7-1720-882-00 COMMUNITY PROMOTION	252	1,000	36	1,000	1,000	1,000
101-7-1720-900-00 PRINTING AND PUBLISHING	0	3,000	6,613	9,500	3,000	3,000
101-7-1720-900-01 PRINTING AND PUBLISHING-1721	861	549	453	549	900	900
101-7-1720-943-00 MOTORPOOL RENTAL	1,500	1,500	0	1,500	8,900	8,900
101-7-1720-958-00 MEMBERSHIPS AND DUES	1,185	1,300	200	1,300	1,300	1,300
TOTAL EXPENDITURES	258,757	260,757	179,900	267,924	273,264	280,782
TOTAL CITY MANAGER ADMIN	258,757	260,757	179,900	267,924	273,264	280,782

FINANCE

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EXPENDITURES

101-7-1910-706-00 PERMANENT WAGES - SALARIES	203,426	244,283	132,930	244,283	221,742	226,994
101-7-1910-707-00 PART-TIME WAGES	21,989	25,860	18,236	25,860	18,720	18,720
101-7-1910-709-00 OVERTIME	626	1,000	28	1,000	0	0
101-7-1910-714-02 WORKERS COMPENSATION	4,729	5,403	2,755	5,403	4,809	4,809
101-7-1910-714-05 SOCIAL SECURITY & MEDICARE	16,834	20,824	10,717	20,824	18,395	18,797
101-7-1910-714-07 EE SHARE - HEALTH CARE PREMIUM (	2,795)	(6,346)	(1,988)	(6,346)	(10,072)	(10,777)

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-7-1910-714-08 HEALTH CARE COSTS - BLUE CROSS	39,349	44,775	42,523	53,326	67,149	71,850
101-7-1910-714-12 BASIC FEES	0	146	0	0	0	0
101-7-1910-714-16 HEALTH CARE WAIVERS	1,333	0	0	2,000	2,000	2,000
101-7-1910-714-17 DENTAL	5,747	4,000	2,487	4,000	4,000	4,000
101-7-1910-714-18 OPTICAL	463	300 (	34)	400	400	400
101-7-1910-714-19 LIFE INSURANCE	1,362	1,943	842	1,316	1,407	1,632
101-7-1910-714-22 LONG TERM DISABILITY	702	975	435	582	593	605
101-7-1910-714-23 TELEPHONE REIMBURSEMENT	160	0	120	0	0	0
101-7-1910-714-24 HEALTH CARE SAVINGS PLAN	3,750	3,600	3,000	7,200	7,200	7,200
101-7-1910-714-26 HOUSING ALLOWANCE	0	0	600	700	1,200	0
101-7-1910-714-28 ANNUAL REQ CONT PENSION-MERS	4,132	0	4,231	5,790	5,906	6,024
101-7-1910-714-30 HSA CONTRIBUTION	13,000	12,000	14,000	18,000	24,000	24,000
101-7-1910-728-00 OFFICE SUPPLIES	3,618	4,000	2,003	4,000	4,000	4,000
101-7-1910-730-00 POSTAGE	0	100	0	100	100	100
101-7-1910-761-00 TRAVEL	183	500	224	500	500	500
101-7-1910-799-00 COMPUTER/EQUIP'T-NON CAP	0	3,200	904	0	0	0
101-7-1910-799-01 SOFTWARE SUPPORT/MAINT	18,050	16,587	2,596	16,587	22,572	23,700
101-7-1910-807-00 AUDIT FEES	5,500	21,170	23,104	28,747	30,558	31,170
101-7-1910-818-00 CONTRACTUAL SERVICES	6,845	7,000	5,349	7,000	7,000	7,000
101-7-1910-853-00 TELEPHONE	725	1,100	631	1,000	1,000	1,000
101-7-1910-864-02 PROFESSIONAL DEVELOPMENT	1,161	3,000	1,453	3,000	3,000	3,000
101-7-1910-865-00 BANK CHARGE	553	1,000	800	1,000	1,000	1,000
101-7-1910-900-00 PRINTING AND PUBLISHING	1,911	2,500	1,098	2,500	2,500	2,500
101-7-1910-900-01 PRINTING MOS	1,387	2,744	2,256	2,595	2,647	2,700
101-7-1910-957-00 BOOKS MAGAZINES AND PERIODICAL	200	200	0	200	200	200
101-7-1910-958-00 MEMBERSHIPS AND DUES	1,654	1,800	628	1,800	1,800	1,800
TOTAL EXPENDITURES	356,595	423,663	271,929	453,367	444,327	454,925

TOTAL FINANCE	356,595	423,663	271,929	453,367	444,327	454,925
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CLERK

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EXPENDITURES

101-7-2150-706-00 PERMANENT WAGES - SALARIES	109,418	101,211	99,140	101,211	125,759	128,855
101-7-2150-707-00 PART-TIME WAGES	9,033	20,879	5,100	20,879	15,912	15,912
101-7-2150-709-00 OVERTIME	2,431	0	255	0	0	0
101-7-2150-714-02 WORKERS COMPENSATION	2,461	2,442	1,868	2,442	2,795	2,795
101-7-2150-714-05 SOCIAL SECURITY & MEDICARE	9,015	9,340	7,531	9,340	10,692	10,929
101-7-2150-714-07 EE SHARE - HEALTH CARE PREMIUM (	1,540) (	1,236) (	1,410) (	1,236) (	3,263) (	3,491)
101-7-2150-714-08 HEALTH CARE COSTS - BLUE CROSS	18,949	22,388	19,054	22,388	21,752	23,275
101-7-2150-714-12 BASIC FEES	0	75	0	75	0	0
101-7-2150-714-16 HEALTH CARE WAIVERS	333	0	500	0	500	500
101-7-2150-714-17 DENTAL	1,652	1,500	478	1,500	1,893	1,931
101-7-2150-714-18 OPTICAL	12	150	98	150	105	0
101-7-2150-714-19 LIFE INSURANCE	513	583	545	583	605	593

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
101-7-2150-714-22 LONG TERM DISABILITY	682	627	369	627	622	644
101-7-2150-714-23 TELEPHONE REIMBURSEMENT	160	0	400	0	0	0
101-7-2150-714-24 HEALTH CARE SAVINGS PLAN	1,425	900	2,700	900	900	900
101-7-2150-714-27 MERIT INCREASE-NON UNION	0	8,500	0	8,500	0	0
101-7-2150-714-28 ANNUAL REQ CONT PENSION-MERS	1,831	1,515	1,886	1,515	3,803	4,613
101-7-2150-714-30 HSA CONTRIBUTION	8,000	6,000	8,333	8,333	8,000	8,000
101-7-2150-714-31 MERS CONTRIBUTION 401A 7%	226	0	1,269	0	0	0
101-7-2150-728-00 OFFICE SUPPLIES	1,725	1,500	5,783	6,400	7,500	7,500
101-7-2150-728-01 COPIER SUPPLIES	312	500	0	500	0	0
101-7-2150-799-00 COMPUTER/EQUIP'T-NON CAP	0	4,800	0	4,800	0	0
101-7-2150-799-01 SOFTWARE SUPPORT/MAINT	12,891	10,216	1,638	10,216	10,215	10,726
101-7-2150-818-00 CONTRACTUAL SERVICES	1,400	20,000	14,777	15,100	14,500	19,500
101-7-2150-853-00 TELEPHONE	892	1,250	308	1,250	0	0
101-7-2150-864-02 PROFESSIONAL DEVELOPMENT	1,613	3,250	28	1,750	2,500	3,000
101-7-2150-900-00 PRINTING AND PUBLISHING	7,307	8,000	5,726	8,000	10,000	10,000
101-7-2150-900-01 PRINTING MOS	842	1,646	1,124	1,646	0	0
101-7-2150-943-01 OFFICE EQUIPMENT RENTAL COPIER	1,677	2,500	138	2,500	0	0
101-7-2150-946-00 OFFICE EQUIPMENT RENTAL	181	0	0	0	0	0
101-7-2150-957-00 BOOKS MAGAZINES AND PERIODICAL	145	200	0	200	0	0
101-7-2150-958-00 MEMBERSHIPS AND DUES	375	600	95	600	0	0
TOTAL EXPENDITURES	193,964	229,336	177,735	230,169	234,791	246,183

TOTAL CLERK	193,964	229,336	177,735	230,169	234,791	246,183
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TREASURY

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EXPENDITURES

101-7-2530-706-00 PERMANENT WAGES - SALARIES	45,276	60,002	51,621	60,875	64,910	66,533
101-7-2530-707-00 PART-TIME WAGES	10,195	23,942	0	23,942	0	0
101-7-2530-709-00 OVERTIME	2,380	0	0	0	0	0
101-7-2530-714-02 WORKERS COMPENSATION	811	1,959	932	1,959	1,298	1,298
101-7-2530-714-05 SOCIAL SECURITY & MEDICARE	4,650	7,493	3,898	7,493	4,966	5,090
101-7-2530-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0 (	105)	0 (	418) (	448)
101-7-2530-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	2,141	0	2,789	2,984
101-7-2530-714-16 HEALTH CARE WAIVERS	3,000	4,000	2,000	4,000	2,000	2,000
101-7-2530-714-17 DENTAL	34	1,500	207	1,500	890	907
101-7-2530-714-18 OPTICAL	0	150	95	150	38	0
101-7-2530-714-19 LIFE INSURANCE	86	403	177	403	343	337
101-7-2530-714-22 LONG TERM DISABILITY	70	434	0	434	355	367
101-7-2530-714-24 HEALTH CARE SAVINGS PLAN	0	0	2,025	0	0	0
101-7-2530-728-00 OFFICE SUPPLIES	1,620	1,500	649	1,500	1,500	1,500
101-7-2530-730-00 POSTAGE	18,357	16,000	13,024	16,000	17,000	16,000
101-7-2530-799-00 COMPUTER/EQUIP'T-NON CAP	0	1,600	0	1,600	0	0
101-7-2530-799-01 SOFTWARE SUPPORT/MAINT	15,153	9,168	2,753	9,168	16,519	17,345
101-7-2530-807-00 AUDIT FEES	2,750	8,203	0	8,203	2,750	2,833

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
101-7-2530-818-00 CONTRACTUAL SERVICES	1,960	0	0	0	0	0
101-7-2530-853-00 TELEPHONE	496	500	308	500	500	500
101-7-2530-864-02 PROFESSIONAL DEVELOPMENT	355	500	617	1,500	1,500	1,500
101-7-2530-900-00 PRINTING AND PUBLISHING	3,920	2,500	419	2,500	2,000	2,000
101-7-2530-900-01 PRINTING MOS	0	0	0	0	1,000	1,000
101-7-2530-940-01 OFFICE EQUIPMENT RENTAL	2,412	2,200	2,635	2,200	2,200	2,200
101-7-2530-958-00 MEMBERSHIPS AND DUES	0	100	160	100	200	200
101-7-2530-962-53 MTT - SETTLEMENTS	0	2,000	0	1,000	0	0
101-7-2530-962-54 BOARD OF REVIEW ADJUSTMENTS	0	2,000	0	2,000	0	0
TOTAL EXPENDITURES	113,525	146,154	83,557	147,027	122,339	124,145

TOTAL TREASURY	113,525	146,154	83,557	147,027	122,339	124,145
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ASSESSING

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EXPENDITURES

101-7-2570-728-00 OFFICE SUPPLIES	978	2,050	339	2,050	2,050	2,050
101-7-2570-799-01 SOFTWARE SUPPORT/MAINT	4,872	4,583	2,342	4,583	5,038	5,189
101-7-2570-818-00 CONTRACTUAL SERVICES	86,898	88,108	76,371	90,584	95,021	97,871
101-7-2570-853-00 TELEPHONE	1,082	1,200	837	1,200	1,200	1,200
101-7-2570-900-00 PRINTING AND PUBLISHING	1,500	2,151	46	2,151	2,151	2,151
101-7-2570-900-01 PRINTING MOS	553	1,098	546	1,098	1,130	1,164
TOTAL EXPENDITURES	95,883	99,190	80,481	101,666	106,590	109,625

TOTAL ASSESSING	95,883	99,190	80,481	101,666	106,590	109,625
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VOTER REGISTRATION

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EXPENDITURES

101-7-2621-706-00 PERMANENT WAGES - SALARIES	16,308	21,647	17,712	21,647	46,592	47,605
101-7-2621-707-00 PART-TIME WAGES	22,690	35,000	22,128	35,000	0	0
101-7-2621-709-00 OVERTIME	2,166	0	1,140	0	0	0
101-7-2621-714-02 WORKERS COMPENSATION	803	613	599	613	894	914
101-7-2621-714-05 SOCIAL SECURITY & MEDICARE	1,370	2,344	1,403	2,344	3,419	3,496
101-7-2621-714-07 EE SHARE - HEALTH CARE PREMIUM(	613) (	851) (	61) (	851) (	868) (	885) (
101-7-2621-714-08 HEALTH CARE COSTS - BLUE CROSS	4,846	6,396	0	6,396	6,844	7,323
101-7-2621-714-16 HEALTH CARE WAIVERS	0	0	500	0	500	500
101-7-2621-714-17 DENTAL	334	500	0	500	457	466
101-7-2621-714-19 LIFE INSURANCE	131	125	0	125	76	75
101-7-2621-714-22 LONG TERM DISABILITY	87	134	0	134	52	54
101-7-2621-714-24 HEALTH CARE SAVINGS PLAN	825	900	675	900	900	900
101-7-2621-714-28 ANNUAL REQ CONT PENSION-MERS	1,831	1,624	1,886	1,624	3,803	4,613
101-7-2621-714-30 HSA	0	2,000	0	2,000	2,000	2,000

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
101-7-2621-728-00 OFFICE SUPPLIES	477	500	424	500	1,000	0
101-7-2621-730-00 POSTAGE	727	800	240	800	1,500	0
101-7-2621-757-00 OPERATING SUPPLIES	3,125	1,000	998	1,000	2,500	0
101-7-2621-799-00 EQUIPMENT	0	0	0	0	6,000	0
101-7-2621-818-00 CONTRACTUAL SERVICES	2,800	3,000	4,385	4,500	3,000	0
101-7-2621-900-00 PRINTING AND PUBLISHING	129	500	375	500	500	0
101-7-2621-943-00 MOTORPOOL RENTAL	0	2,000	0	2,000	4,500	4,500
TOTAL EXPENDITURES	58,035	78,232	52,405	79,732	83,668	71,560

TOTAL VOTER REGISTRATION	58,035	78,232	52,405	79,732	83,668	71,560
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PUBLIC BUILDING MAINT

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EXPENDITURES

101-7-2650-706-00 PERMANENT WAGES - SALARIES	25,747	30,000	17,585	30,000	32,894	33,639
101-7-2650-709-00 OVERTIME	803	1,000	1,350	1,000	1,000	1,000
101-7-2650-714-02 WORKERS COMPENSATION	524	620	416	620	658	673
101-7-2650-714-05 SOCIAL SECURITY & MEDICARE	1,915	2,440	1,522	2,440	2,516	2,573
101-7-2650-714-07 EE SHARE - HEALTH CARE PREMIUM(	736) (	800) (	5) (	800) (	816) (	832)
101-7-2650-714-08 HEALTH CARE COSTS - BLUE CROSS	5,818	6,466	20	6,466	6,919	7,403
101-7-2650-714-16 HEALTH CARE WAIVERS	734	898	0	898	898	898
101-7-2650-714-17 DENTAL	1,162	619	68	619	1,021	1,041
101-7-2650-714-18 OPTICAL	43	74	0	74	54	56
101-7-2650-714-19 LIFE INSURANCE	220	213	2	213	297	291
101-7-2650-714-22 LONG TERM DISABILITY	41	25	1	25	44	45
101-7-2650-714-24 HEALTH CARE SAVINGS PLAN	289	56	0	56	56	56
101-7-2650-714-30 HSA CONTRIBUTION	980	1,735	0	1,735	1,735	1,735
101-7-2650-721-00 MAINTENANCE ALLOWANCE	336	260	0	260	346	356
101-7-2650-757-00 OPERATING SUPPLIES	1,539	2,000	1,880	2,000	2,000	2,000
101-7-2650-775-01 REPAIR & MAINTENANCE SUPPLY	3,018	6,000	2,341	6,000	6,000	6,000
101-7-2650-818-00 GENERAL CONTRACT	88,800	73,070	52,761	73,070	110,000	111,413
101-7-2650-818-02 CITY HALL	2,130	0	0	0	0	0
101-7-2650-818-03 DPS	2,458	0	0	0	0	0
101-7-2650-818-04 FIRE DEPARTMENT	2,239	0	0	0	0	0
101-7-2650-818-05 POLICE DEPARTMENT	177	0	0	0	0	0
101-7-2650-818-06 PARKRIDGE CENTER	1,160	0	0	0	0	0
101-7-2650-818-07 SENIOR CENTER	5,053	0	0	0	0	0
101-7-2650-822-22 FIRE INSURANCE	26,717	28,920	28,471	28,920	30,944	33,111
101-7-2650-920-00 PUBLIC UTILITIES	17,460	20,000	11,476	20,000	20,000	20,000
101-7-2650-932-00 JANITORIAL SERVICE	31,501	45,000	36,934	45,000	52,000	50,000
101-7-2650-943-00 MOTORPOOL RENTAL	4,696	9,000	5,102	10,000	9,000	10,500
TOTAL EXPENDITURES	224,821	227,596	159,925	228,596	277,566	281,958

TOTAL PUBLIC BUILDING MAINT	224,821	227,596	159,925	228,596	277,566	281,958
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101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ENERGY EFFICIENCY/CONSER =====						
<u>EXPENDITURES</u>						
101-7-2651-757-00 OPERATING SUPPLIES	0	200	0	200	200	200
101-7-2651-775-01 REPAIR & MAINTENANCE SUPPLY	0	5,000	0	5,000	5,000	5,000
101-7-2651-818-00 CONTRACTUAL SERVICES	0	5,000	2,450	5,000	25,000	25,000
TOTAL EXPENDITURES	0	10,200	2,450	10,200	30,200	30,200
TOTAL ENERGY EFFICIENCY/CONSER	0	10,200	2,450	10,200	30,200	30,200
PENINSULAR DAM =====						
<u>EXPENDITURES</u>						
101-7-2653-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	48	49
101-7-2653-714-02 WORKERS COMPENSATION	0	0	0	0	1	1
101-7-2653-714-05 SOCIAL SECURITY & MEDICARE	0	0	0	0	4	4
101-7-2653-818-00 CONTRACTUAL SERVICES	67,508	0	0	0	0	0
TOTAL EXPENDITURES	67,508	0	0	0	53	54
TOTAL PENINSULAR DAM	67,508	0	0	0	53	54
ATTORNEY-GEN LEGAL SER =====						
<u>EXPENDITURES</u>						
101-7-2660-818-00 CONTRACTUAL SERVICES	220,000	220,000	201,667	220,000	220,000	220,000
101-7-2660-826-00 LITIGATION	35,788	60,000	36,178	60,000	80,000	80,000
TOTAL EXPENDITURES	255,788	280,000	237,845	280,000	300,000	300,000
TOTAL ATTORNEY-GEN LEGAL SER	255,788	280,000	237,845	280,000	300,000	300,000
ATTORNEY-LITIGATION & APP =====						
<u>EXPENDITURES</u>						
101-7-2672-826-01 LITIGATION-OTHER	1,390	40,000	21,707	40,000	10,000	10,000
101-7-2672-826-11 LEGAL SETTLEMENTS	593	20,000	3,600	20,000	20,000	20,000
TOTAL EXPENDITURES	1,984	60,000	25,307	60,000	30,000	30,000
TOTAL ATTORNEY-LITIGATION & APP	1,984	60,000	25,307	60,000	30,000	30,000

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ATTORNEY-PERSONNEL LITIGA =====						
<u>EXPENDITURES</u>						
101-7-2673-826-00 LITIGATION	51,004	20,000	14,654	25,000	25,000	25,000
TOTAL EXPENDITURES	51,004	20,000	14,654	25,000	25,000	25,000
TOTAL ATTORNEY-PERSONNEL LITIGA	51,004	20,000	14,654	25,000	25,000	25,000
HUMAN RESOURCES DEPT =====						
<u>EXPENDITURES</u>						
101-7-2700-706-00 PERMANENT WAGES - SALARIES	56,102	77,224	77,577	77,224	97,797	100,242
101-7-2700-707-00 PART-TIME WAGES	9,372	16,640	0	16,640	0	0
101-7-2700-714-02 WORKERS COMPENSATION	1,350	1,477	1,410	1,477	1,956	1,956
101-7-2700-714-05 SOCIAL SECURITY & MEDICARE	4,991	5,649	5,541	5,649	7,481	7,669
101-7-2700-714-07 EE SHARE - HEALTH CARE PREMIUM (243) (		199) (	809) (	199) (	3,874) (	4,145)
101-7-2700-714-08 HEALTH CARE COSTS - BLUE CROSS	4,934	5,330	3,232	5,330	25,827	27,635
101-7-2700-714-16 HEALTH CARE WAIVERS	0	0	1,000	0	1,000	1,000
101-7-2700-714-17 DENTAL	150	1,000	506	1,000	552	563
101-7-2700-714-18 OPTICAL	0	254	203	254	29	0
101-7-2700-714-19 LIFE INSURANCE	318	330	220	330	332	326
101-7-2700-714-22 LONG TERM DISABILITY	347	355	88	355	291	302
101-7-2700-714-23 TELEPHONE REIMBURSEMENT	0	0	480	0	0	0
101-7-2700-714-24 HEALTH CARE SAVINGS PLAN	1,650	1,800	1,350	1,800	1,800	1,800
101-7-2700-714-30 HSA CONTRIBUTION	2,000	2,000	6,000	6,000	6,000	6,000
101-7-2700-714-31 MERS CONTRIBUTION 401A 7%	3,927	4,006	2,341	4,006	4,086	4,168
101-7-2700-728-00 OFFICE SUPPLIES	15,332	3,500	2,011	4,000	2,500	4,000
101-7-2700-765-00 TEST AND TESTING SUPPLIES	450	17,000	16,286	17,000	17,000	17,000
101-7-2700-799-01 SOFTWARE SUPPORT/MAINT	2,985	5,286	410	5,286	5,287	5,287
101-7-2700-818-00 CONTRACTUAL SERVICES	130,459	21,698	22,715	37,308	25,000	24,400
101-7-2700-835-00 MEDICAL SERVICES	0	2,500	135	2,500	2,500	2,500
101-7-2700-853-00 TELEPHONE	1,690	1,650	967	1,650	1,400	1,400
101-7-2700-864-01 CONFERENCES AND WORKSHOPS	984	1,500	1,790	2,000	10,500	10,500
101-7-2700-864-02 PROFESSIONAL DEVELOPMENT	2,055	1,500	914	1,500	1,500	1,500
101-7-2700-900-00 PRINTING AND PUBLISHING	1,147	1,500	1,362	2,000	2,000	2,000
101-7-2700-957-00 BOOKS MAGAZINES AND PERIODICAL	0	1,000	0	0	500	500
101-7-2700-958-00 MEMBERSHIPS AND DUES	0	1,000	682	1,000	1,500	1,500
TOTAL EXPENDITURES	239,999	173,999	146,412	194,109	212,964	218,102
TOTAL HUMAN RESOURCES DEPT	239,999	173,999	146,412	194,109	212,964	218,102

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
POLICE ADMINISTRATION =====						
<u>EXPENDITURES</u>						
101-7-3050-706-00 PERMANENT WAGES - SALARIES	175,139	177,525	144,635	177,525	179,087	183,764
101-7-3050-706-01 STIPEND-SPCL EVENTS & OTHERS	5,000	5,000	4,039	5,000	5,000	5,000
101-7-3050-707-00 PART-TIME WAGES	21,524	16,701	17,486	16,701	0	0
101-7-3050-709-00 OVERTIME-POLICE ADMIN	2,042	0	2,401	0	0	0
101-7-3050-714-02 WORKERS COMPENSATION	4,114	4,085	3,034	4,085	4,480	4,580
101-7-3050-714-05 SOCIAL SECURITY & MEDICARE	9,715	9,489	7,624	9,489	17,136	17,518
101-7-3050-714-07 EE SHARE - HEALTH CARE PREMIUM(	1,757) (	584) (	1,968) (	584) (	7,810) (	8,356) (
101-7-3050-714-08 HEALTH CARE COSTS - BLUE CROSS	25,437	21,321	30,737	21,321	52,065	55,710
101-7-3050-714-12 BASIC FEES	0	75	0	75	0	0
101-7-3050-714-16 HEALTH CARE WAIVERS	2,000	4,000	0	4,000	4,000	4,000
101-7-3050-714-17 DENTAL	2,184	3,000	2,844	3,000	1,735	1,770
101-7-3050-714-18 OPTICAL	148	300	264	300 (	37)	0
101-7-3050-714-19 LIFE INSURANCE	1,040	1,176	771	1,176	995	976
101-7-3050-714-22 LONG TERM DISABILITY	875	894	669	894	653	676
101-7-3050-714-23 TELEPHONE REIMBURSEMENT	40	0	400	0	480	0
101-7-3050-714-24 HEALTH CARE SAVINGS PLAN	3,300	3,600	2,700	3,600	3,600	3,600
101-7-3050-714-28 ANNUAL REQ CONT PENSION-MERS	5,613	7,063	4,246	7,063	11,656	14,140
101-7-3050-714-30 HSA CONTRIBUTION	10,000	6,000	13,000	13,000	13,000	13,000
101-7-3050-721-00 UNIFORM & GUN ALLOWANCE	1,191	1,049	1,120	1,049	1,049	1,049
101-7-3050-730-00 POSTAGE	2,355	2,500	837	2,500	2,500	2,500
101-7-3050-799-00 COMPUTER/EQUIP'T-NON CAP	346	2,200	0	2,200	2,200	2,200
101-7-3050-799-01 SOFTWARE SUPPORT/MAINT	14,580	11,459	2,048	11,459	15,450	16,222
101-7-3050-853-00 TELEPHONE	10,608	11,500	8,125	11,500	11,500	11,500
101-7-3050-900-01 PRINTING MOS	1,103	2,195	1,769	2,195	2,195	2,195
101-7-3050-920-00 PUBLIC UTILITIES	18,625	16,500	11,099	16,500	16,500	16,500
101-7-3050-940-01 OFFICE EQUIPMENT RENTAL	9,854	11,850	6,582	11,850	11,850	11,850
101-7-3050-957-00 BOOKS MAGAZINES AND PERIODICAL	0	500	206	500	500	500
101-7-3050-958-00 MEMBERSHIPS AND DUES	1,985	9,000	3,670	9,000	9,000	9,000
TOTAL EXPENDITURES	327,063	328,398	268,336	335,398	358,784	369,894
TOTAL POLICE ADMINISTRATION	327,063	328,398	268,336	335,398	358,784	369,894
POLICE FIELD SERVICES =====						
<u>EXPENDITURES</u>						
101-7-3070-706-00 PERMANENT WAGES - SALARIES	1,598,966	1,866,590	1,399,666	1,866,590	1,813,741	1,859,085
101-7-3070-707-00 PART-TIME WAGES	20,888	30,000	15,113	30,000	32,500	32,500
101-7-3070-708-00 ADMINISTRATIVE LEAVE	9,808	0	0	0	0	0
101-7-3070-709-00 OVERTIME	308,163	260,000	141,802	260,000	260,000	260,000
101-7-3070-714-02 WORKERS COMPENSATION	33,130	40,332	26,020	40,332	42,110	37,882

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-7-3070-714-05 SOCIAL SECURITY & MEDICARE	31,241	32,722	23,943	32,722	30,523	31,196
101-7-3070-714-07 EE SHARE - HEALTH CARE PREMIUM(	16,580)	(23,099)	(10,388)	(23,099)	(50,995)	(54,564)
101-7-3070-714-08 HEALTH CARE COSTS - BLUE CROSS	182,733	256,921	199,172	256,921	339,965	363,762
101-7-3070-714-12 BASIC FEES	0	375	0	375	0	0
101-7-3070-714-14 EHIM WRAP FEES	18	0	0	0	0	0
101-7-3070-714-16 HEALTH CARE WAIVERS	44,833	44,000	20,667	44,000	24,000	24,000
101-7-3070-714-17 DENTAL	24,127	27,000	14,285	27,000	27,574	28,126
101-7-3070-714-18 OPTICAL	327	3,000	714	3,000	915	0
101-7-3070-714-19 LIFE INSURANCE	10,263	9,792	8,810	9,792	10,837	10,625
101-7-3070-714-20 ANNUAL REQ CONT PENSION-P & F	929,305	966,130	966,130	1,240,488	1,254,902	1,280,000
101-7-3070-714-21 OPEB ANNUAL REQUIRED CONTRIBUT	606,752	608,916	608,916	608,916	719,080	733,462
101-7-3070-714-23 TELEPHONE REIMBURSEMENT	2,920	2,880	2,480	2,880	2,880	2,880
101-7-3070-714-24 HEALTH CARE SAVINGS PLAN	20,400	25,200	32,300	25,200	25,200	25,200
101-7-3070-714-30 HSA CONTRIBUTION	51,417	68,000	91,750	88,417	90,000	90,000
101-7-3070-717-00 HOLIDAY PAY	71,841	78,700	70,614	78,700	0	0
101-7-3070-719-00 CLOTHING REIMBURSEMENT	3,500	3,500	2,666	3,500	3,500	3,500
101-7-3070-721-00 UNIFORM & GUN ALLOWANCE	28,380	30,240	33,256	30,240	43,240	43,240
101-7-3070-757-00 OPERATING SUPPLIES	41,617	35,000	29,843	35,000	40,000	40,000
101-7-3070-775-01 REPAIR & MAINTENANCE SUPPLY	1,494	1,500	586	1,500	12,500	1,500
101-7-3070-799-00 COMPUTER/EQUIP'T-NON CAP	27,530	53,521	19,955	53,521	54,200	54,820
101-7-3070-799-01 SOFTWARE SUPPORT/MAINT	48,337	59,983	11,245	59,983	117,024	122,875
101-7-3070-818-00 CONTRACTUAL SERVICES	99,355	100,000	95,559	100,000	100,000	100,000
101-7-3070-864-02 PROFESSIONAL DEVELOPMENT	14,565	33,000	9,165	33,000	33,000	33,000
101-7-3070-864-03 302 TRAINING GRANT FUNDS	5,729	10,000	2,840	10,000	10,000	10,000
101-7-3070-943-00 MOTORPOOL RENTAL	100,000	100,000	0	100,000	165,000	165,000
TOTAL EXPENDITURES	4,301,057	4,724,203	3,817,107	5,018,978	5,201,696	5,298,088

TOTAL POLICE FIELD SERVICES	4,301,057	4,724,203	3,817,107	5,018,978	5,201,696	5,298,088
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BULLET PROOF VESTS

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EXPENDITURES

101-7-3071-757-00 OPERATING SUPPLIES	3,160	2,380	2,370	2,380	7,140	6,350
TOTAL EXPENDITURES	3,160	2,380	2,370	2,380	7,140	6,350

TOTAL BULLET PROOF VESTS	3,160	2,380	2,370	2,380	7,140	6,350
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JAG GRANT

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EXPENDITURES

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
POLICE PARKING ENFORCEMEN						
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<u>EXPENDITURES</u>						
101-7-3110-706-00 PERMANENT WAGES - SALARIES	153,979	117,027	94,846	92,612	0	0
101-7-3110-706-03 PERMANENT WAGES-METER REPLACEM	0	38,940	0	0	0	0
101-7-3110-707-00 PART-TIME WAGES	0	26,880	0	0	0	0
101-7-3110-709-00 OVERTIME	1,103	2,000	612	2,000	0	0
101-7-3110-714-02 WORKERS COMPENSATION	3,387	2,878	1,694	1,524	0	0
101-7-3110-714-05 SOCIAL SECURITY & MEDICARE	9,125	11,419	6,573	4,922	0	0
101-7-3110-714-07 EE SHARE - HEALTH CARE PREMIUM(	3,540) (	2,286) (	1,644) (	1,836)	0	0
101-7-3110-714-08 HEALTH CARE COSTS - BLUE CROSS	31,151	34,114	23,968	14,230	0	0
101-7-3110-714-16 HEALTH CARE WAIVERS	0	0	2,500	0	0	0
101-7-3110-714-17 DENTAL	3,708	3,000	2,666	1,500	0	0
101-7-3110-714-18 OPTICAL	606	50	11	50	0	0
101-7-3110-714-19 LIFE INSURANCE	933	947	559	474	0	0
101-7-3110-714-23 TELEPHONE REIMBURSEMENT	480	480	280	480	0	0
101-7-3110-714-24 HEALTH CARE SAVINGS PLAN	4,650	3,600	4,050	1,800	0	0
101-7-3110-714-28 ANNUAL REQ CONT PENSION-MERS	2,643	3,325	1,999	1,663	0	0
101-7-3110-714-30 HSA CONTRIBUTION	14,000	10,000	8,000	8,000	0	0
101-7-3110-714-31 MERS CONTRIBUTION 401A 7%	2,665	0	0	0	0	0
101-7-3110-719-00 CLOTHING REIMBURSEMENT	2,000	2,000	0	2,000	0	0
101-7-3110-721-00 UNIFORM & GUN ALLOWANCE	840	2,400	0	2,400	0	0
101-7-3110-757-00 OPERATING SUPPLIES	7,079	5,000	4,760	5,000	0	0
101-7-3110-799-01 SOFTWARE SUPPORT/MAINT	2,985	17,946	410	10,946	0	0
101-7-3110-818-00 CONTRACTUAL SERVICE	1,799	1,800	985	1,800	0	0
101-7-3110-900-01 PRINTING MOS	550	1,098	884	1,098	0	0
101-7-3110-943-00 EQUIPMENT RENTAL OR LEASE DEP	0	5,500	0	6,650	0	0
TOTAL EXPENDITURES	240,143	288,118	153,153	157,312	0	0
TOTAL POLICE PARKING ENFORCEMEN						
	240,143	288,118	153,153	157,312	0	0

FIRE ADMINISTRATION

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<u>EXPENDITURES</u>						
101-7-3370-706-00 PERMANENT WAGES - SALARIES	128,698	218,327	103,478	218,327	207,710	212,520
101-7-3370-714-02 WORKERS COMPENSATION	2,657	2,664	1,894	2,664	4,154	4,154
101-7-3370-714-05 SOCIAL SECURITY & MEDICARE	4,152	4,335	3,158	4,335	10,038	10,288
101-7-3370-714-07 EE SHARE - HEALTH CARE PREMIUM(	3,211) (	1,702) (	1,371) (	1,702) (	6,718) (	7,189)
101-7-3370-714-08 HEALTH CARE COSTS - BLUE CROSS	11,679	15,741	10,281	15,741	44,790	47,925
101-7-3370-714-16 HEALTH CARE WAIVERS	2,333	4,000	0	4,000	4,000	4,000
101-7-3370-714-17 DENTAL	3,126	2,000	61	2,000	1,859	1,896
101-7-3370-714-18 OPTICAL	395	300 (	45)	300	204	0
101-7-3370-714-19 LIFE INSURANCE	778	869	583	869	544	534

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-7-3370-714-20 ANNUAL REQ CONT PENSION-P & F	30,978	32,204	27,371	35,144	41,830	42,666
101-7-3370-714-21 OPEB ANNUAL REQUIRED CONTRIBUT	46,674	46,840	46,840	46,840	59,875	61,072
101-7-3370-714-22 LONG TERM DISABILITY	322	564	414	564	508	526
101-7-3370-714-24 HEALTH CARE SAVINGS PLAN	1,650	1,800	1,350	1,800	1,800	1,800
101-7-3370-714-30 HSA CONTRIBUTION	2,000	4,000	7,000	7,000	7,000	7,000
101-7-3370-716-00 EMT CERTIFICATION	2,250	1,500	0	1,500	0	0
101-7-3370-721-00 UNIFORM ALLOWANCE	470	805	805	805	0	0
101-7-3370-728-00 OFFICE SUPPLIES	1,163	2,000	1,404	2,000	3,000	3,000
101-7-3370-730-00 POSTAGE	0	0	0	0	200	200
101-7-3370-799-00 COMPUTER/EQUIP'T-NON CAP	0	4,356	0	4,356	4,356	0
101-7-3370-799-01 SOFTWARE SUPPORT/MAINT	9,369	11,716	2,099	11,716	17,832	18,724
101-7-3370-818-00 CONTRACTUAL SERVICES	100	2,100	0	2,100	2,100	2,100
101-7-3370-853-00 TELEPHONE	6,534	5,000	4,880	5,000	7,000	7,000
101-7-3370-864-02 PROFESSIONAL DEVELOPMENT	2,000	2,000	2,037	2,000	5,000	5,000
101-7-3370-920-00 PUBLIC UTILITIES	25,018	20,000	12,142	20,000	20,000	20,000
101-7-3370-940-01 OFFICE EQUIPMENT RENTAL	2,096	2,100	805	2,100	2,100	2,100
101-7-3370-957-00 BOOKS MAGAZINES AND PERIODICAL	0	175	0	175	150	150
101-7-3370-958-00 MEMBERSHIPS AND DUES	1,750	3,105	2,000	3,105	3,500	3,500
TOTAL EXPENDITURES	282,980	386,799	227,189	392,739	442,832	448,966
TOTAL FIRE ADMINISTRATION	282,980	386,799	227,189	392,739	442,832	448,966
SAFER GRANT						
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EXPENDITURES						
101-7-3380-706-00 PERMANENT WAGES- SALARIES	51,307	149,610	131,010	149,610	153,327	157,160
101-7-3380-714-02 WORKERS COMPENSATION	993	2,992	2,415	2,992	3,067	3,067
101-7-3380-714-05 SOCIAL SECURITY & MEDICARE	750	2,169	2,111	2,169	2,223	2,279
101-7-3380-714-07 EE SHARE - HEALTH CARE PREMIUM(	3,990)	74,388 (	3,776)	74,388 (	9,983) (	10,682)
101-7-3380-714-08 HEALTH CARE COSTS - BLUE CROSS	689	0	17,190	0	66,554	71,213
101-7-3380-714-16 HEALTH CARE WAIVERS	2,083	0	3,500	0	3,500	3,500
101-7-3380-714-17 DENTAL	54	4,000	436	4,000	2,122	2,164
101-7-3380-714-18 OPTICAL	(79)	0	261	0 (	122)	0
101-7-3380-714-19 LIFE INSURANCE	418	1,382	685	1,382	95	93
101-7-3380-714-20 ANNUAL REQ CONT PENSION-P & F	50,689	108,036	91,823	117,899	140,328	143,134
101-7-3380-714-24 HEALTH CARE SAVINGS PLAN	1,800	7,200	7,000	7,200	7,200	7,200
101-7-3380-714-25 SIGNING BONUS	0	0	6,000	6,000	0	0
101-7-3380-714-30 HSA CONTRIBUTION	0	0	3,000	3,000	3,000	3,000
101-7-3380-716-00 EMT CERTIFICATION	0	6,000	3,125	6,000	6,000	6,000
101-7-3380-717-00 HOLIDAY PAY	0	14,058	7,671	14,058	14,058	14,058
101-7-3380-720-00 FOOD ALLOWANCE	2,063	4,429	2,204	4,429	4,429	4,429
101-7-3380-721-00 UNIFORM ALLOWANCE	0	2,892	2,921	2,892	2,892	2,892
TOTAL EXPENDITURES	106,779	377,156	277,576	396,019	398,690	409,508
TOTAL SAFER GRANT	106,779	377,156	277,576	396,019	398,690	409,508

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FIRE SUPPRESSION =====						
EXPENDITURES						
101-7-3390-706-00 PERMANENT WAGES - SALARIES	873,512	972,599	663,273	972,599	932,665	955,982
101-7-3390-707-00 PART-TIME WAGES	0	23,400	0	23,400	0	0
101-7-3390-709-00 OVERTIME	10,017	20,000	12,499	20,000	0	0
101-7-3390-709-02 EXTRA DUTY PAY	120,019	50,000	31,651	50,000	0	0
101-7-3390-714-02 WORKERS COMPENSATION	18,027	20,852	12,740	20,852	18,653	18,653
101-7-3390-714-05 SOCIAL SECURITY & MEDICARE	15,534	16,676	11,231	16,676	11,856	12,153
101-7-3390-714-07 EE SHARE - HEALTH CARE PREMIUM(	63,728) (	110,552) (	17,395) (	110,552) (	11,697) (	12,516) (
101-7-3390-714-08 HEALTH CARE COSTS - BLUE CROSS	143,032	302,932	90,926	302,932	77,978	83,437
101-7-3390-714-12 BASIC FEES	0	750	0	750	0	0
101-7-3390-714-13 EHIM WRAP CLAIMS	18,560	23,999	4,576	23,999	0	0
101-7-3390-714-14 EHIM WRAP FEES	2,498	2,016	1,210	2,016	0	0
101-7-3390-714-15 EHIM SCRIPTS	7,014	41,518	2,614	41,518	0	0
101-7-3390-714-16 HEALTH CARE WAIVERS	31,250	11,000	25,000	11,000	25,000	25,000
101-7-3390-714-17 DENTAL	15,219	17,000	8,880	17,000	14,540	14,830
101-7-3390-714-18 OPTICAL	2,216	2,000	1,180	2,000	1,253	0
101-7-3390-714-19 LIFE INSURANCE	6,654	5,875	4,630	5,875	7,162	7,021
101-7-3390-714-20 ANNUAL REQ CONT PENSION-P & F	506,893	579,678	492,687	632,599	752,941	768,000
101-7-3390-714-21 OPEB ANNUAL REQUIRED CONTRIBUT	373,386	374,717	374,717	374,717	478,995	488,575
101-7-3390-714-23 TELEPHONE REIMBURSEMENT	480	960	640	960	960	960
101-7-3390-714-24 HEALTH CARE SAVINGS PLAN	13,950	16,200	14,000	16,200	16,200	16,200
101-7-3390-714-25 SIGNING BONUS	0	0	21,000	0	0	0
101-7-3390-714-30 HSA CONTRIBUTION	11,542	1,250	0	1,250	1,250	1,250
101-7-3390-716-00 EMT CERTIFICATION-PD IN AUG	21,750	25,500	20,750	25,500	25,500	25,500
101-7-3390-717-00 HOLIDAY PAY PD IN NOV	42,825	49,877	41,702	49,877	49,877	49,877
101-7-3390-720-00 FOOD ALLOWANCE PD IN JUL & DEC	27,897	18,822	6,622	18,822	18,822	18,822
101-7-3390-721-00 UNIFORM ALLOWANCE PD IN JULY	14,040	12,291	10,495	12,291	12,291	12,291
101-7-3390-757-00 OPERATING SUPPLIES	8,495	10,000	5,533	10,000	10,000	10,000
101-7-3390-768-02 SELF CONTAINED BREATHING	15,756	9,000	4,402	9,000	9,000	9,000
101-7-3390-768-03 TURNOUT GEAR - UNIFORMS	31,954	20,000	12,716	20,000	20,000	20,000
101-7-3390-775-01 REPAIR & MAINTENANCE-EMS	8,633	11,000	7,062	11,000	11,000	11,000
101-7-3390-799-00 COMPUTER/EQUIP'T-NON CAP	2,709	7,000	0	7,000	7,000	7,000
101-7-3390-799-01 SOFTWARE SUPPORT/MAINT	12,071	9,168	2,421	9,168	14,535	15,262
101-7-3390-818-00 CONTRACTUAL SERVICES HVA	36,545	38,000	27,395	38,000	38,000	38,000
101-7-3390-864-02 PROFESSIONAL DEVELOPMENT	6,322	5,000	1,520	5,000	10,000	10,000
101-7-3390-900-01 PRINTING MOS	825	1,646	1,326	1,646	1,750	1,750
101-7-3390-933-00 FIRE SUPPRESSION EQUIPMENT	2,674	14,000	11,864	14,000	14,000	14,000
101-7-3390-943-00 MOTORPOOL RENTAL	150,000	150,000	0	150,000	210,000	210,000
TOTAL EXPENDITURES	2,488,568	2,754,174	1,909,866	2,807,095	2,779,531	2,832,047
TOTAL FIRE SUPPRESSION	2,488,568	2,754,174	1,909,866	2,807,095	2,779,531	2,832,047

101-GENERAL FUND

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
EMW-2015-FR-00513						
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EXPENDITURES						
BUILDING INPECTION						
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EXPENDITURES						
101-7-3710-706-00 PERMANENT WAGES - SALARIES	206,268	211,603	172,148	211,603	218,522	229,708
101-7-3710-707-00 PART-TIME WAGES	17,735	24,245	14,911	24,245	0	0
101-7-3710-714-02 WORKERS COMPENSATION	4,697	4,717	3,393	4,717	4,885	4,885
101-7-3710-714-05 SOCIAL SECURITY & MEDICARE	16,550	18,203	13,367	18,203	18,685	19,153
101-7-3710-714-07 EE SHARE - HEALTH CARE PREMIUM (	3,359) (	3,789) (	2,061) (	3,789) (	11,683) (	12,502) (
101-7-3710-714-08 HEALTH CARE COSTS - BLUE CROSS	34,482	41,576	33,668	41,576	77,892	77,892
101-7-3710-714-17 DENTAL	5,437	4,000	1,063	4,000	3,200	3,264
101-7-3710-714-18 OPTICAL	254	300	276	300	154	0
101-7-3710-714-19 LIFE INSURANCE	1,426	1,302	1,245	1,302	1,072	1,051
101-7-3710-714-22 LONG TERM DISABILITY	393	403	301	403	342	354
101-7-3710-714-24 HEALTH CARE SAVINGS PLAN	3,300	3,600	2,700	3,600	3,600	3,600
101-7-3710-714-28 ANNUAL REQ CONT PENSION-MERS	3,214	4,136	2,355	4,136	6,674	8,097
101-7-3710-714-30 HSA CONTRIBUTION	10,000	12,000	15,000	15,000	15,000	15,000
101-7-3710-714-31 MERS CONTRIBUTION 401A 7%	3,423	3,350	1,417	3,350	3,417	3,485
101-7-3710-721-00 UNIFORM ALLOWANCE	2,100	2,100	2,100	2,100	3,600	3,600
101-7-3710-728-00 OFFICE SUPPLIES	4,411	4,500	2,901	4,500	4,500	5,000
101-7-3710-799-00 COMPUTER/EQUIP'T-NON CAP	0	1,600	0	1,600	0	0
101-7-3710-799-01 SOFTWARE SUPPORT/MAINT	16,761	13,200	6,155	13,200	13,201	13,861
101-7-3710-818-00 CONTRACTUAL SERVICES	98,925	90,000	67,069	90,000	92,000	95,000
101-7-3710-853-00 TELEPHONE	2,326	4,000	1,634	3,000	4,000	4,000
101-7-3710-864-01 CONFERENCES AND WORKSHOPS	0	0	628	1,077	1,076	1,200
101-7-3710-864-02 PROFESSIONAL DEVELOPMENT	844	1,250	369	1,250	2,000	2,000
101-7-3710-900-01 PRINTING MOS	558	1,098	890	1,098	1,400	1,400
101-7-3710-957-00 BOOKS MAGAZINES AND PERIODICAL	282	600	0	600	600	600
101-7-3710-958-00 MEMBERSHIPS AND DUES	0	350	0	500	600	600
TOTAL EXPENDITURES	430,027	444,344	341,531	447,571	464,737	481,248
TOTAL BUILDING INPECTION	430,027	444,344	341,531	447,571	464,737	481,248
BUILDING ORDINANCE ENFORC						
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EXPENDITURES						
101-7-3720-706-00 PERMANENT WAGES - SALARIES	252	0	73,152	90,235	92,490	94,803
101-7-3720-714-02 WORKERS COMPENSATION	5	0	1,362	1,354	1,850	1,850

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-7-3720-714-05 SOCIAL SECURITY & MEDICARE	20	0	3,097	6,497	7,076	7,252
101-7-3720-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0 (	856) (	450) (	4,711) (	5,040)
101-7-3720-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	17,721	19,884	31,404	33,602
101-7-3720-714-17 DENTAL	0	0	172	1,500	242	246
101-7-3720-714-18 OPTICAL	0	0	3	0	23	0
101-7-3720-714-19 LIFE INSURANCE	0	0	0	474	318	312
101-7-3720-714-22 LONG TERM DISABILITY	0	0	0	0	41	42
101-7-3720-714-23 TELEPHONE REIMBURSEMENT	0	0	400	0	0	0
101-7-3720-714-24 HEALTH CARE SAVINGS PLAN	0	0	0	1,800	0	0
101-7-3720-714-28 ANNUAL REQ CONT PENSION-MERS	0	0	0	1,663	0	0
101-7-3720-714-30 HSA CONTRIBUTION	0	0	9,000	9,000	9,000	9,000
101-7-3720-714-31 MERS CONTRIBUTION 401A-7%	0	0	1,359	0	0	0
101-7-3720-721-00 UNIFORM ALLOWANCE	0	0	1,400	0	2,400	2,400
101-7-3720-757-00 OPERATING SUPPLIES	0	0	1,603	7,000	7,000	7,000
101-7-3720-818-00 CONTRACTUAL SERVICES	32,586	30,000	16,333	35,000	30,000	30,000
101-7-3720-864-02 PROFESSIONAL DEVELOPMENT	0	0	0	0	2,000	2,000
101-7-3720-943-00 MOTORPOOL RENTAL	5,000	5,000	194	5,000	12,000	12,000
TOTAL EXPENDITURES	37,864	35,000	124,940	178,956	191,133	195,467

TOTAL BUILDING ORDINANCE ENFORC	37,864	35,000	124,940	178,956	191,133	195,467
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ADMIN HEARING BUREAU

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EXPENDITURES

101-7-3730-706-00 SALARIES & WAGES	0	0	0	0	23,063	23,639
101-7-3730-707-00 PART-TIME WAGES	7,620	7,680	5,720	7,680	0	0
101-7-3730-714-02 WORKERS COMPENSATION	152	154	114	154	877	877
101-7-3730-714-05 SOCIAL SECURITY & MEDICARE	583	588	438	588	3,356	3,400
101-7-3730-714-17 DENTAL	0	0	0	0	22	23
101-7-3730-714-18 OPTICAL	0	0	0	0	3	0
101-7-3730-714-19 LIFE INSURANCE	0	0	0	0	17	17
101-7-3730-714-22 LONG TERM DISABILITY	0	0	0	0	13	13
101-7-3730-728-00 OFFICE SUPPLIES	245	200	184	200	200	200
101-7-3730-757-00 OPERATING SUPPLIES	960	500	318	500	500	500
101-7-3730-799-01 SOFTWARE SUPPORT/MAINT	0	1,103	0	1,103	0	0
101-7-3730-818-00 CONTRACTUAL SERVICES	0	100	0	100	5,500	5,500
101-7-3730-819-00 JUDICIAL SYSTEM ASSMT \$10 EA	4,220	3,500	2,150	3,500	5,500	5,500
101-7-3730-819-01 LEIN PROC. FEES \$175 & \$30	840	6,000	3,030	6,000	6,000	6,000
101-7-3730-819-10 LEIN FEES- \$10 EA.	0	3,500	180	0	0	0
TOTAL EXPENDITURES	14,620	23,325	12,134	19,825	45,051	45,669

TOTAL ADMIN HEARING BUREAU	14,620	23,325	12,134	19,825	45,051	45,669
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101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DPS - ADMINISTRATION =====						
<u>EXPENDITURES</u>						
101-7-4410-706-00 PERMANENT WAGES - SALARIES	8,453	11,220	110,581	11,220	16,205	16,572
101-7-4410-714-02 WORKERS COMPENSATION	42	224	2,243	224	324	331
101-7-4410-714-05 SOCIAL SECURITY & MEDICARE	168	2,525	8,859	2,525	1,240	1,268
101-7-4410-714-07 EE SHARE - HEALTH CARE PREMIUM(	26) (	524) (	2,718) (	524) (	534) (	545) (
101-7-4410-714-08 HEALTH CARE COSTS - BLUE CROSS	12	3,915	20,939	3,915	34,435	36,846
101-7-4410-714-16 HEALTH CARE WAIVERS	189	100	2,500	100	2,500	2,500
101-7-4410-714-17 DENTAL	0	300	459	300	153	156
101-7-4410-714-18 OPTICAL	0	100	358	100	91	0
101-7-4410-714-19 LIFE INSURANCE	39	380	1,352	380	258	253
101-7-4410-714-22 LONG TERM DISABILITY	3	225	465	225	139	144
101-7-4410-714-23 TELEPHONE REIMBURSEMENT	0	0	400	0	0	0
101-7-4410-714-24 HEALTH CARE SAVINGS PLAN	102	1,800	3,900	1,800	1,800	1,800
101-7-4410-714-30 HSA CONTRIBUTION	645	0	10,833	10,833	11,000	11,000
101-7-4410-714-31 MERS CONTRIBUTION 401A 7%	380	0	3,398	0	0	0
101-7-4410-728-00 OFFICE SUPPLIES	1,336	2,000	1,747	2,500	2,500	2,500
101-7-4410-757-00 OPERATING SUPPLIES	139	1,100	89	1,000	1,000	1,000
101-7-4410-799-00 COMPUTER/EQUIP'T-NON CAP	0	2,029	684	2,000	2,500	2,500
101-7-4410-799-01 SOFTWARE SUPPORT/MAINT	26,868	22,078	4,681	22,078	22,077	23,181
101-7-4410-818-00 CONTRACTUAL SERVICES	9,061	7,000	1,070	7,000	7,000	7,000
101-7-4410-853-00 TELEPHONE	8,076	6,500	6,376	6,500	6,500	8,000
101-7-4410-864-02 PROFESSIONAL DEVELOPMENT	420	3,000	130	5,000	5,000	5,000
101-7-4410-900-00 PRINTING AND PUBLISHING	446	1,000	686	1,000	1,000	1,000
101-7-4410-900-01 PRINTING MOS	275	549	445	549	600	600
101-7-4410-958-00 MEMBERSHIPS AND DUES	511	2,000	1,450	2,000	2,000	2,000
TOTAL EXPENDITURES	57,139	67,521	180,928	80,725	117,788	123,106
TOTAL DPS - ADMINISTRATION	57,139	67,521	180,928	80,725	117,788	123,106

SPECIAL EVENTS
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<u>EXPENDITURES</u>						
101-7-4420-706-00 PERMANENT WAGES - SALARIES	15,337	17,000	7,496	17,000	22,535	23,046
101-7-4420-709-00 OVERTIME	5,385	5,000	1,754	5,000	0	0
101-7-4420-714-02 WORKERS COMPENSATION	446	440	198	440	451	461
101-7-4420-714-05 SOCIAL SECURITY & MEDICARE	1,651	1,683	726	1,683	1,724	1,763
101-7-4420-714-07 EE SHARE - HEALTH CARE PREMIUM(	369) (	150) (	12) (	150) (	153) (	156) (
101-7-4420-714-08 HEALTH CARE COSTS - BLUE CROSS	2,889	3,664	47	3,664	3,920	4,195
101-7-4420-714-16 HEALTH CARE WAIVERS	590	509	0	509	509	509
101-7-4420-714-17 DENTAL	193	351	0	351	527	538
101-7-4420-714-18 OPTICAL	22	42	0	42	31	0

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
101-7-4420-714-19 LIFE INSURANCE	137	120	4	120	159	156
101-7-4420-714-22 LONG TERM DISABILITY	28	14	3	14	37	38
101-7-4420-714-24 HEALTH CARE SAVINGS PLAN	198	32	0	32	32	32
101-7-4420-714-30 HSA CONTRIBUTION	1,482	983	0	983	983	983
101-7-4420-721-00 MAINTENANCE ALLOWANCE	167	60	0	60	0	0
101-7-4420-757-00 OPERATING SUPPLIES	5	1,000	49	1,000	1,000	1,000
101-7-4420-775-01 REPAIR & MAINTENANCE SUPPLY	98	1,000	5,024	6,000	5,000	5,000
101-7-4420-818-00 CONTRACTUAL SERVICES	3,300	2,000	125	2,000	2,000	2,000
101-7-4420-943-00 MOTORPOOL RENTAL	5,623	8,000	3,391	7,000	8,400	8,400
TOTAL EXPENDITURES	37,183	41,748	18,805	45,748	47,156	47,965

TOTAL SPECIAL EVENTS	37,183	41,748	18,805	45,748	47,156	47,965
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PARKING LOTS

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EXPENDITURES

101-7-4442-706-00 PERMANENT WAGES - SALARIES	60,850	50,000	40,399	50,000	0	0
101-7-4442-709-00 OVERTIME	1,553	2,500	2,310	2,500	0	0
101-7-4442-714-02 WORKERS COMPENSATION	1,414	1,050	901	1,050	0	0
101-7-4442-714-05 SOCIAL SECURITY & MEDICARE	4,868	4,016	3,478	4,016	0	0
101-7-4442-714-07 EE SHARE - HEALTH CARE PREMIUM(	1,829)	0	0	0	0	0
101-7-4442-714-08 HEALTH CARE COSTS - BLUE CROSS	15,030	10,777	0	10,777	0	0
101-7-4442-714-16 HEALTH CARE WAIVERS	1,260	1,497	0	1,497	0	0
101-7-4442-714-17 DENTAL	1,031	1,032	0	1,032	0	0
101-7-4442-714-18 OPTICAL	119	124	0	124	0	0
101-7-4442-714-19 LIFE INSURANCE	495	354	0	354	0	0
101-7-4442-714-22 LONG TERM DISABILITY	96	41	0	41	0	0
101-7-4442-714-24 HEALTH CARE SAVINGS PLAN	408	93	0	93	0	0
101-7-4442-714-30 HSA CONTRIBUTION	0	2,891	0	2,891	0	0
101-7-4442-721-00 MAINTENANCE ALLOWANCE	1,040	400	0	400	0	0
101-7-4442-757-00 OPERATING SUPPLIES	0	500	288	500	0	0
101-7-4442-775-01 REPAIR & MAINTENANCE SUPPLY	19,434	25,000	3,196	25,000	0	0
101-7-4442-818-00 CONTRACTUAL SERVICES	57,436	12,000	75	12,000	0	0
101-7-4442-943-00 MOTORPOOL RENTAL	35,943	30,000	25,551	30,000	0	0
TOTAL EXPENDITURES	199,148	142,275	76,199	142,275	0	0

TOTAL PARKING LOTS	199,148	142,275	76,199	142,275	0	0
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DPS - UTIL STREET LIGHTIN

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EXPENDITURES

101-7-4480-775-01 REPAIRS & MAINTENANCE SUPPLY	0	4,000	591	8,000	10,000	8,000
101-7-4480-818-00 CONTRACTUAL SERVICES	0	1,000	0	1,000	2,000	1,000

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
101-7-4480-920-00 PUBLIC UTILITIES-STREET LIGHT	371,808	405,000	308,560	401,000	400,000	400,000
TOTAL EXPENDITURES	371,808	410,000	309,151	410,000	412,000	409,000
TOTAL DPS - UTIL STREET LIGHTIN	371,808	410,000	309,151	410,000	412,000	409,000

YOUTH MENTAL HEALTH GRANT

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EXPENDITURES

101-7-7100-810-00 YOUTH MENTAL HLTH REIMBSMT	16,000	0	0	0	0	0
TOTAL EXPENDITURES	16,000	0	0	0	0	0
TOTAL YOUTH MENTAL HEALTH GRANT	16,000	0	0	0	0	0

DPS - PARKS

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EXPENDITURES

101-7-7170-706-00 PERMANENT WAGES - SALARIES	88,819	98,000	54,415	98,000	123,009	125,797
101-7-7170-709-00 OVERTIME	3,078	1,000	1,137	1,000	0	0
101-7-7170-714-02 WORKERS COMPENSATION	1,840	1,980	1,212	1,980	2,460	2,516
101-7-7170-714-05 SOCIAL SECURITY & MEDICARE	6,967	7,574	4,199	7,574	9,410	9,623
101-7-7170-714-07 EE SHARE - HEALTH CARE PREMIUM(	2,711)	0 (	3)	0	0	0
101-7-7170-714-08 HEALTH CARE COSTS - BLUE CROSS	19,786	21,123	13	21,123	22,602	24,184
101-7-7170-714-16 HEALTH CARE WAIVERS	7,829	2,934	0	2,934	2,934	2,934
101-7-7170-714-17 DENTAL	1,617	2,024	0	2,024	2,038	2,078
101-7-7170-714-18 OPTICAL	132	243	0	243	134	0
101-7-7170-714-19 LIFE INSURANCE	766	694	1	694	769	754
101-7-7170-714-22 LONG TERM DISABILITY	135	80	1	80	49	50
101-7-7170-714-24 HEALTH CARE SAVINGS PLAN	1,308	182	0	182	182	182
101-7-7170-714-30 HSA CONTRIBUTION	897	5,666	0	5,666	5,666	5,666
101-7-7170-721-00 MAINTENANCE ALLOWANCE	1,001	1,200	0	1,200	1,200	0
101-7-7170-757-00 OPERATING SUPPLIES	26	500	368	500	500	500
101-7-7170-768-00 UNIFORMS, LAUNDRY & CLEANING	514	550	426	550	1,400	1,400
101-7-7170-775-01 REPAIR & MAINTENANCE SUPPLY	2,544	4,000	3,318	4,000	5,000	5,000
101-7-7170-810-00 FESTIVAL REIMBURSEMENT	4,051	0	0	0	0	0
101-7-7170-818-00 CONTRACTUAL SERVICES	10,706	8,000	7,763	10,000	12,000	12,000
101-7-7170-818-10 PARK CAPITAL IMPROVEMENT EXP	158,133	0	0	0	0	0
101-7-7170-920-00 PUBLIC UTILITIES	6,144	8,000	3,338	8,000	8,000	8,000
101-7-7170-943-00 MOTORPOOL RENTAL	48,566	70,000	33,857	70,000	100,000	100,000
101-7-7170-958-00 MEMBERSHIP AND DUES	525	750	540	750	750	750
TOTAL EXPENDITURES	362,675	234,500	110,585	236,500	298,102	301,434
TOTAL DPS - PARKS	362,675	234,500	110,585	236,500	298,102	301,434

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PLANNING-DEVELOP ADMIN =====						
EXPENDITURES						
101-7-7210-706-00 PERMANENT WAGES - SALARIES	213,300	235,988	198,514	237,244	300,538	307,135
101-7-7210-706-01 SALARY- DDA STIPEND	23,173	29,000	16,654	29,000	21,000	21,000
101-7-7210-706-10 PARTTIME WAGES	0	0	0	0	10,000	10,000
101-7-7210-707-00 PART-TIME WAGES	28,246	20,775	0	20,775	0	0
101-7-7210-714-02 WORKERS COMPENSATION	5,349	5,895	3,909	5,895	5,698	5,829
101-7-7210-714-05 SOCIAL SECURITY & MEDICARE	20,450	22,757	15,361	22,757	21,793	22,298
101-7-7210-714-07 EE SHARE - HEALTH CARE PREMIUM(	2,355) (	663) (	3,555) (	663) (	6,064) (	6,488) (
101-7-7210-714-08 HEALTH CARE COSTS - BLUE CROSS	12,103	23,453	27,180	23,453	40,425	43,255
101-7-7210-714-12 BASIC FEES	0	180	0	180	0	0
101-7-7210-714-16 HEALTH CARE WAIVERS	9,000	9,000	2,167	9,000	2,500	2,500
101-7-7210-714-17 DENTAL	5,303	4,400	2,811	4,400	3,289	3,355
101-7-7210-714-18 OPTICAL	422	360	354	360	98	0
101-7-7210-714-19 LIFE INSURANCE	1,087	1,359	1,058	1,359	975	956
101-7-7210-714-22 LONG TERM DISABILITY	470	781	585	781	460	476
101-7-7210-714-23 TELEPHONE REIMBURSEMENT	1,920	1,920	1,880	1,920	1,920	1,920
101-7-7210-714-24 HEALTH CARE SAVINGS PLAN	6,450	7,200	7,350	7,200	7,200	7,200
101-7-7210-714-28 ANNUAL REQ CONT PENSION-MERS	9,643	10,470	6,283	10,470	20,025	24,291
101-7-7210-714-30 HSA CONTRIBUTION	7,553	6,800	15,167	15,167	16,000	16,000
101-7-7210-714-31 MERS CONTRIBUTION 401A	3,769	4,952	4,117	4,952	5,051	5,152
101-7-7210-728-00 OFFICE SUPPLIES	4,041	4,000	1,877	4,000	5,000	5,000
101-7-7210-730-00 POSTAGE	0	100	0	100	100	100
101-7-7210-761-00 TRAVEL	255	500	71	500	500	500
101-7-7210-799-00 COMPUTER/EQUIP'T-NON CAP	0	1,600	0	1,600	0	0
101-7-7210-799-01 SOFTWARE SUPPORT/MAINT	11,941	9,168	2,274	9,168	9,169	9,627
101-7-7210-807-00 AUDIT FEES	2,750	12,304	0	12,304	2,750	2,833
101-7-7210-818-00 CONTRACTUAL SERVICES	54,178	40,000	20,520	40,000	40,000	40,000
101-7-7210-853-00 TELEPHONE	757	1,000	308	1,000	1,000	1,000
101-7-7210-864-02 PROFESSIONAL DEVELOPMENT	3,275	7,000	1,975	7,000	6,000	6,000
101-7-7210-882-00 COMMUNITY PROMOTION	2,233	3,000	1,130	3,000	3,000	3,000
101-7-7210-900-00 PRINTING AND PUBLISHING	3,789	4,000	1,909	4,000	5,000	5,000
101-7-7210-957-00 BOOKS MAGAZINES AND PERIODICAL	16	150	59	150	150	150
101-7-7210-958-00 MEMBERSHIPS AND DUES	1,717	1,600	340	1,600	1,800	1,800
TOTAL EXPENDITURES	430,836	469,049	330,297	478,672	525,376	539,889
TOTAL PLANNING-DEVELOP ADMIN	430,836	469,049	330,297	478,672	525,376	539,889

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NEIGHBORHOOD ENT ZONE =====						
EXPENDITURES						
CLG GRANT 2017 =====						
EXPENDITURES						
SUSTAINABILITY COM. =====						
EXPENDITURES						
101-7-7290-958-00 MEMBERSHIPS AND DUES	0	1,000	600	1,000	1,000	1,000
TOTAL EXPENDITURES	0	1,000	600	1,000	1,000	1,000
TOTAL SUSTAINABILITY COM.	0	1,000	600	1,000	1,000	1,000
COMMUNITY DEV'T GRANTS =====						
EXPENDITURES						
101-7-7300-818-00 RICE ST	16,336	0	0	0	0	0
TOTAL EXPENDITURES	16,336	0	0	0	0	0
TOTAL COMMUNITY DEV'T GRANTS	16,336	0	0	0	0	0
WATER STREET ACTIVITIES =====						
EXPENDITURES						
101-7-7302-818-00 WATER ST PROF FEE	15,319	50,000	990	50,000	50,000	50,000
TOTAL EXPENDITURES	15,319	50,000	990	50,000	50,000	50,000
TOTAL WATER STREET ACTIVITIES	15,319	50,000	990	50,000	50,000	50,000

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
LSRRF GRANT =====						
<u>EXPENDITURES</u>						
101-7-7311-818-00 REMEDIATION ACTIVITIES	10,817	0	0	0	0	0
TOTAL EXPENDITURES	10,817	0	0	0	0	0
TOTAL LSRRF GRANT	10,817	0	0	0	0	0
YOUTH SERVING PROGRAMS =====						
<u>EXPENDITURES</u>						
101-7-7470-836-00 YOUTH PROGRAM CONTRIBUTIONS	0	25,000	10,438	25,000	0	0
TOTAL EXPENDITURES	0	25,000	10,438	25,000	0	0
TOTAL YOUTH SERVING PROGRAMS	0	25,000	10,438	25,000	0	0
SENIOR CENTER =====						
<u>EXPENDITURES</u>						
101-7-7510-707-00 PART-TIME WAGES	27,630	26,920	31,400	26,920	33,280	33,280
101-7-7510-714-02 WORKERS COMPENSATION	553	403	584	403	666	666
101-7-7510-714-05 SOCIAL SECURITY & MEDICARE	2,114	2,059	2,303	2,059	2,546	2,546
101-7-7510-757-00 OPERATING SUPPLIES (	1,671)	500	148	500	1,092	1,217
101-7-7510-775-01 REPAIR & MAINTENANCE SUPPLY	1,116	3,600	2,309	3,600	3,358	3,876
101-7-7510-818-00 CONTRACTUAL SERVICES	1,100	1,500	1,262	1,500	1,323	1,104
101-7-7510-853-00 TELEPHONE	3,145	4,000	2,148	4,000	3,697	3,896
101-7-7510-920-00 PUBLIC UTILITIES	6,484	7,000	4,204	7,000	5,975	6,113
101-7-7510-932-00 JANITORIAL SERVICE	6,471	8,000	6,498	8,000	7,639	7,466
TOTAL EXPENDITURES	46,940	53,982	50,856	53,982	59,576	60,164
TOTAL SENIOR CENTER	46,940	53,982	50,856	53,982	59,576	60,164
NUTRITION SERV AGING 9MO =====						
<u>EXPENDITURES</u>						
101-7-7514-707-00 PART-TIME WAGES	4,770	4,770	0	4,770	0	0
101-7-7514-714-02 WORKERS COMPENSATION	95	72	0	72	73	75
101-7-7514-714-05 SOCIAL SECURITY & MEDICARE	365	365	0	365	372	380
101-7-7514-757-00 OPERATING SUPPLIES	770	793	0	793	0	0
TOTAL EXPENDITURES	6,000	6,000	0	6,000	446	455
TOTAL NUTRITION SERV AGING 9MO	6,000	6,000	0	6,000	446	455

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NUTRITION SERV AGING 3MO =====						
<u>EXPENDITURES</u>						
101-7-7515-707-00 PART-TIME WAGES	1,590	1,590	0	1,590	0	0
101-7-7515-714-02 WORKERS COMPENSATION	32	24	0	24	24	25
101-7-7515-714-05 SOCIAL SECURITY & MEDICARE	122	122	0	122	124	127
101-7-7515-757-00 OPERATING SUPPLIES	256	264	0	264	0	0
TOTAL EXPENDITURES	1,999	2,000	0	2,000	149	152
TOTAL NUTRITION SERV AGING 3MO	1,999	2,000	0	2,000	149	152
SENIOR CENTER-AA COM FND =====						
<u>EXPENDITURES</u>						
101-7-7516-707-00 PART-TIME WAGES	8,520	9,230	0	9,230	0	0
101-7-7516-714-02 WORKER'S COMPENSATION	170	185	0	185	189	192
101-7-7516-714-05 SOCIAL SECURITY & MEDICARE	652	706	0	706	720	735
101-7-7516-757-00 OPERATING SUPPLIES	2,383	4,479	0	4,479	0	0
101-7-7516-818-00 CONTRACTUAL SERVICES	0	400	0	400	0	0
101-7-7516-864-00 PROFESSIONAL DEVELOPMENT	2,500	0	0	0	0	0
TOTAL EXPENDITURES	14,225	15,000	0	15,000	909	927
TOTAL SENIOR CENTER-AA COM FND	14,225	15,000	0	15,000	909	927
PARKRIDGE CENTER =====						
<u>EXPENDITURES</u>						
101-7-7520-707-00 PART-TIME WAGES	16,811	21,632	16,232	21,632	33,124	33,124
101-7-7520-714-02 WORKERS COMPENSATION	331	432	292	432	662	662
101-7-7520-714-05 SOCIAL SECURITY & MEDICARE	1,286	1,655	1,162	1,655	2,534	2,534
101-7-7520-728-00 OFFICE SUPPLIES	127	150	150	150	0	0
101-7-7520-757-00 OPERATING SUPPLIES	0	500	0	500	0	0
101-7-7520-818-00 CONTRACTUAL SERVICES	510	600	0	600	0	0
101-7-7520-818-02 PARKRIDGE COMMUNITY CENTER	0	850	0	0	0	0
101-7-7520-853-00 TELEPHONE	4,873	6,000	3,651	6,000	0	0
101-7-7520-920-00 PUBLIC UTILITIES	14,176	13,755	9,452	13,755	0	0
101-7-7520-932-00 JANITORIAL SERVICE	0	10,368	0	10,368	0	0
TOTAL EXPENDITURES	38,115	55,942	30,939	55,092	36,320	36,320
TOTAL PARKRIDGE CENTER	38,115	55,942	30,939	55,092	36,320	36,320

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
CDBG-TOT LOTS PLYGRND EQ =====						
EXPENDITURES						
PCC-WCC FOUNDATION =====						
EXPENDITURES						
101-7-7524-757-00 OPERATING SUPPLIES	11,934	0	9,063	11,465	0	0
TOTAL EXPENDITURES	11,934	0	9,063	11,465	0	0
TOTAL PCC-WCC FOUNDATION	11,934	0	9,063	11,465	0	0
RECREATION-SWIMMING POOL =====						
EXPENDITURES						
101-7-7530-707-00 PART-TIME WAGES	49,071	48,500	39,892	48,500	49,460	50,458
101-7-7530-709-00 OVERTIME	42	0	0	0	0	0
101-7-7530-714-02 WORKERS COMPENSATION	947	1,470	893	1,470	1,499	1,529
101-7-7530-714-05 SOCIAL SECURITY & MEDICARE	3,757	3,710	3,052	3,710	3,784	3,860
101-7-7530-818-00 CONTRACTUAL SERVICES	0	3,720	0	3,720	0	0
TOTAL EXPENDITURES	53,817	57,400	43,837	57,400	54,744	55,847
TOTAL RECREATION-SWIMMING POOL	53,817	57,400	43,837	57,400	54,744	55,847
MI BLIGHT ELIM PROGRAM =====						
EXPENDITURES						
BHC-COME OUT AND PLAY =====						
EXPENDITURES						

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
BHC-WALK WITH EASE =====						
EXPENDITURES						
BHC-PARK IMPROVEMENTS =====						
EXPENDITURES						
CTAP GRANT =====						
EXPENDITURES						
101-7-7544-818-05 CONTRACTUAL SERVICES-CTAP	7,055	0	0	0	0	0
TOTAL EXPENDITURES	7,055	0	0	0	0	0
TOTAL CTAP GRANT	7,055	0	0	0	0	0
FREIGHT HOUSE =====						
EXPENDITURES						
INSURANCE, UNEMPLOY, S&V =====						
EXPENDITURES						
101-7-8510-714-01 UNEMPLOYMENT	0	0	0	0	10,000	10,000
101-7-8510-714-02 WORKERS COMPENSATION	0	0	0	0	200	200
101-7-8510-714-05 SOCIAL SECURITY & MEDICARE	14,120	4,973	7,598	4,973	5,000	5,000
101-7-8510-715-13 VACATION & SICK PAY-BLDG, PLAN	9,899	7,400	6,246	7,400	8,500	8,500
101-7-8510-715-14 VACATION & SICK PAY-CITZN SERV	4,958	5,200	1,470	5,200	5,000	5,000
101-7-8510-715-15 VACATION & SICK PAY-FIRE	181,454	100,000	181,721	170,000	111,000	111,000
101-7-8510-715-18 VACATION & SICK PAY-PUBLIC SER	33,019	19,500	9,816	19,500	25,000	25,000
101-7-8510-715-19 VACATION & SICK PAY-ADMIN SERV	27,746	3,000	6,465	3,000	23,000	23,000
101-7-8510-715-20 VACATION & SICK PAY-FISCAL	63,595	10,000	0	10,000	17,647	10,000
101-7-8510-715-21 VACATION & SICK PAY-POLICE	44,449	92,000	212,992	220,000	58,101	58,101
101-7-8510-822-10 GENERAL LIABILITY	37,069	38,922	45,853	45,853	48,146	50,553
101-7-8510-822-20 PROFESSIONAL LIABILITY	72,626	72,987	78,770	78,770	78,770	78,000
101-7-8510-822-30 ERRORS AND OMISSION INSURANCE	87,105	91,460	106,005	106,005	100,000	100,000
101-7-8510-823-00 EMPLOYEE BONDS	436	458	528	528	466	448
TOTAL EXPENDITURES	576,477	445,900	657,464	671,229	490,830	484,802
TOTAL INSURANCE, UNEMPLOY, S&V	576,477	445,900	657,464	671,229	490,830	484,802

101-GENERAL FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
MTT&FORECLOSED PROPERTY =====						
<u>EXPENDITURES</u>						
101-7-9000-962-55 WASH COUNTY CHARGE BACK	62,917	10,000	(2,649)	10,000	10,000	10,000
TOTAL EXPENDITURES	62,917	10,000	(2,649)	10,000	10,000	10,000
TOTAL MTT&FORECLOSED PROPERTY	62,917	10,000	(2,649)	10,000	10,000	10,000
TRANSFERS & CONTRIB OUT =====						
<u>EXPENDITURES</u>						
101-7-9670-999-04 TRANSFER OUT(226) GARBAGE FUND	114,762	65,100	0	66,675	194,799	139,349
101-7-9670-999-09 TRANSFER OUT(304)2016 GOLT	190,194	187,906	0	187,906	190,530	192,465
101-7-9670-999-13 TRANSFER OUT(414)CAPITAL IMP	503,430	303,550	0	448,868	166,708	108,891
101-7-9670-999-27 TRANSFER OUT(736)RETIREE-H/C	430,268	478,089	0	478,089	491,649	501,482
101-7-9670-999-28 TRANSFER TO DDA	0	0	0	0	25,000	25,000
TOTAL EXPENDITURES	1,238,654	1,034,645	0	1,181,538	1,068,686	967,187
TOTAL TRANSFERS & CONTRIB OUT	1,238,654	1,034,645	0	1,181,538	1,068,686	967,187
TOTAL EXPENDITURES	13,835,859	14,620,793	10,907,731	15,495,295	15,330,944	15,475,639
=====						
REVENUE OVER/(UNDER) EXPENDITURES	774,959	132,684	2,170,715	(9,999)	(269,496)	(14,169)
=====						

102-HOUSING FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
REVENUES						
102-4-6900-699-00 TRANSFER IN-PUBLIC SAFETY FUND	75,000	75,000	0	75,000	0	0
TOTAL REVENUES	75,000	75,000	0	75,000	0	0
TOTAL	75,000	75,000	0	75,000	0	0
TOTAL REVENUES	75,000	75,000	0	75,000	0	0
	=====	=====	=====	=====	=====	=====

102-HOUSING FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
<u>EXPENDITURES</u>						
102-7-6900-970-00 CAPITAL OUTLAY-HOUSING	0	0	75,000	75,000	0	0
TOTAL EXPENDITURES	0	0	75,000	75,000	0	0
 TOTAL	 0	 0	 75,000	 75,000	 0	 0
 TOTAL EXPENDITURES	 0	 0	 75,000	 75,000	 0	 0
 REVENUE OVER/ (UNDER) EXPENDITURES	 75,000	 75,000	 (75,000)	 0	 0	 0

202-MAJOR STREET

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
202-4-0000-476-01 FRANCHISE/PERMIT FEES	7,970	6,000	13,200	6,000	7,000	7,000
202-4-0000-540-00 PUBLIC ACT 82 OF 2018 DISTRIBU	206,333	0	0	0	0	0
202-4-0000-574-01 GAS AND WEIGHT TAX	1,317,390	1,345,302	980,690	1,345,302	1,292,090	1,376,977
202-4-0000-574-05 STATE TRUNKLINE MAINT	72,106	89,000	47,614	89,000	80,000	80,000
202-4-0000-694-01 MISCELLANEOUS REVENUE	(396)	500	266	500	0	0
TOTAL REVENUES	1,603,402	1,440,802	1,041,769	1,440,802	1,379,090	1,463,977
TOTAL NON DEPARTMENTAL	1,603,402	1,440,802	1,041,769	1,440,802	1,379,090	1,463,977
FINANCE =====						
REVENUES						
202-4-1910-664-00 INTEREST EARNINGS	29,674	6,489	28,982	6,489	12,434	12,767
TOTAL REVENUES	29,674	6,489	28,982	6,489	12,434	12,767
TOTAL FINANCE	29,674	6,489	28,982	6,489	12,434	12,767
DRAINAGE STRUCTURES =====						
REVENUES						
202-4-4690-676-04 STORM WATER EMU REIMBURSEMENT	1,653	1,188	0	1,188	0	0
TOTAL REVENUES	1,653	1,188	0	1,188	0	0
TOTAL DRAINAGE STRUCTURES	1,653	1,188	0	1,188	0	0
ADAMS-PEARL TO CROSS =====						
REVENUES						
RAIL PLATFORM & APPROACH =====						
REVENUES						

202-MAJOR STREET

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
URGENT ROAD REPAIR =====						
REVENUES						
CONGRESS/SUMMIT & MICH =====						
REVENUES						
GRADE CLOSURE =====						
REVENUES						
COUNTY STREET MIL =====						
REVENUES						
202-4-9062-580-00 MISC. WCPRC .50 RD MILLS YR3&4	124,894	122,275	0	122,275	125,000	125,000
TOTAL REVENUES	124,894	122,275	0	122,275	125,000	125,000
TOTAL COUNTY STREET MIL	124,894	122,275	0	122,275	125,000	125,000
MIDBLOCK XSING-MI AV TAP =====						
REVENUES						
EMU MID-BLOCK CROSSING =====						
REVENUES						
SAW GRANT =====						
REVENUES						
202-4-9069-539-00 STATE GRANT	376,288	0	83,966	0	81,000	0
TOTAL REVENUES	376,288	0	83,966	0	81,000	0
TOTAL SAW GRANT	376,288	0	83,966	0	81,000	0

202-MAJOR STREET

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
EMERICK ST RESURFACING =====						
REVENUES						
WCROSS (COURTLAND-WALLACE) =====						
REVENUES						
202-4-9071-580-00 GRANTS	0	0	0	0	1,395,000	0
TOTAL REVENUES	0	0	0	0	1,395,000	0
TOTAL WCROSS (COURTLAND-WALLACE)	0	0	0	0	1,395,000	0
TOTAL REVENUES	2,135,911	1,570,754	1,154,718	1,570,754	2,992,524	1,601,744
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202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PUBLIC WORKS ADMINSTRATIO =====						
<u>EXPENDITURES</u>						
202-7-4411-706-00 PERMANENT WAGES - SALARIES	15,044	30,000	2,832	30,000	31,770	32,490
202-7-4411-709-00 OVERTIME	0	0	40	0	0	0
202-7-4411-714-02 WORKERS COMPENSATION	330	450	22	450	635	650
202-7-4411-714-05 SOCIAL SECURITY & MEDICARE	1,290	2,730	80	2,730	2,430	2,485
202-7-4411-714-07 EE SHARE - HEALTH CARE PREMIUM(	108)	0 (	39)	0	0	0
202-7-4411-714-08 HEALTH CARE COSTS - BLUE CROSS	376	5,755	149	5,755	6,158	6,589
202-7-4411-714-16 HEALTH CARE WAIVERS	1,250	898	0	898	898	898
202-7-4411-714-17 DENTAL	0	619	0	619	455	465
202-7-4411-714-18 OPTICAL	3	74	0	74	19	0
202-7-4411-714-19 LIFE INSURANCE	161	213	12	213	171	168
202-7-4411-714-22 LONG TERM DISABILITY	38	25	9	25	191	198
202-7-4411-714-24 HEALTH CARE SAVINGS PROGRAM	349	56	0	56	56	56
202-7-4411-714-30 HSA CONTRIBUTION	4,821	1,735	0	1,735	1,735	1,735
202-7-4411-728-00 OFFICE SUPPLIES	0	250	0	250	250	250
202-7-4411-768-00 UNIFORMS, LAUNDRY & CLEANING	3,452	4,000	2,827	5,000	5,000	5,000
202-7-4411-807-00 AUDIT FEES	2,750	6,238	1,856	6,238	2,750	2,833
202-7-4411-822-24 LIABILITY INSURANCE	386	531	478	531	500	500
202-7-4411-853-00 TELEPHONE	82	0	0	0	0	0
202-7-4411-943-00 MOTORPOOL RENTAL	1,626	2,000	109	2,000	2,100	2,100
TOTAL EXPENDITURES	31,850	55,574	8,375	56,574	55,119	56,416
TOTAL PUBLIC WORKS ADMINSTRATIO	31,850	55,574	8,375	56,574	55,119	56,416

BRIDGES

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EXPENDITURES

202-7-4460-818-00 CONTRACTUAL SERVICES	7,193	0	650	650	7,200	7,200
TOTAL EXPENDITURES	7,193	0	650	650	7,200	7,200
TOTAL BRIDGES	7,193	0	650	650	7,200	7,200

ENGINEERING SERVICES

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EXPENDITURES

202-7-4470-706-00 PERMANENT WAGES - SALARIES	32,351	39,836	5,609	39,836	32,888	33,633
202-7-4470-714-02 WORKERS COMPENSATION	700	598	51	598	658	673
202-7-4470-714-05 SOCIAL SECURITY & MEDICARE	2,714	3,625	182	3,625	2,516	2,573

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
202-7-4470-714-07 EE SHARE - HEALTH CARE PREMIUM (	199)	0 (	93)	0	0	0
202-7-4470-714-08 HEALTH CARE COSTS - BLUE CROSS	701	7,642	355	7,642	8,177	8,749
202-7-4470-714-16 HEALTH CARE WAIVERS	2,161	1,193	0	1,193	1,193	1,193
202-7-4470-714-17 DENTAL	0	823	0	823	305	312
202-7-4470-714-18 OPTICAL	7	99	0	99	21	0
202-7-4470-714-19 LIFE INSURANCE	336	282	28	282	200	196
202-7-4470-714-22 LONG TERM DISABILITY	66	33	22	33	169	175
202-7-4470-714-24 HEALTH CARE SAVINGS PROGRAM	651	74	0	74	74	74
202-7-4470-714-30 HSA CONTRIBUTION	19,272	2,303	0	2,303	2,303	2,303
202-7-4470-728-00 OFFICE SUPPLIES	0	500	0	500	500	500
202-7-4470-818-00 CONTRACTUAL SERVICES	20,570	10,000	16,781	20,000	20,000	28,000
202-7-4470-853-00 TELEPHONE	589	1,200	283	1,200	500	1,200
TOTAL EXPENDITURES	79,918	68,208	23,219	78,208	69,504	79,581

TOTAL ENGINEERING SERVICES	79,918	68,208	23,219	78,208	69,504	79,581
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CONSTRUCTION

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EXPENDITURES

202-7-4491-999-03 TRANSFER OUT (203) LOCAL STREET	140,024	97,692	0	97,692	0	0
TOTAL EXPENDITURES	140,024	97,692	0	97,692	0	0

TOTAL CONSTRUCTION	140,024	97,692	0	97,692	0	0
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SURFACE MAINTENANCE

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EXPENDITURES

202-7-4640-706-00 PERMANENT WAGES - SALARIES	40,492	50,000	34,122	50,000	42,393	43,354
202-7-4640-707-00 PART-TIME WAGES	240	0	0	0	0	0
202-7-4640-709-00 OVERTIME	2,166	1,000	3,453	1,000	0	0
202-7-4640-714-02 WORKERS COMPENSATION	961	750	864	750	848	867
202-7-4640-714-05 SOCIAL SECURITY & MEDICARE	3,578	4,550	3,248	4,550	3,243	3,317
202-7-4640-714-07 EE SHARE - HEALTH CARE PREMIUM (	1,245)	0	0	0	0	0
202-7-4640-714-08 HEALTH CARE COSTS - BLUE CROSS	9,829	9,592	0	9,592	10,263	10,982
202-7-4640-714-16 HEALTH CARE WAIVERS	1,137	1,497	0	1,497	1,497	1,497
202-7-4640-714-17 DENTAL	727	1,032	0	1,032	958	977
202-7-4640-714-18 OPTICAL	68	124	0	124	67	0
202-7-4640-714-19 LIFE INSURANCE	349	354	0	354	379	372
202-7-4640-714-22 LONG TERM DISABILITY	62	41	0	41	22	23
202-7-4640-714-24 HEALTH CARE SAVINGS PLAN	546	93	0	93	93	93
202-7-4640-714-30 HSA CONTRIBUTION	0	2,891	0	2,891	2,891	2,891
202-7-4640-721-00 MAINTENANCE ALLOWANCE	470	374	0	374	0	0
202-7-4640-757-00 OPERATING SUPPLIES	0	300	22	300	300	300

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL	AMENDED	YTD ACTUAL	AMENDED	MANAGEMENT	MANAGEMENT
	2018/2019	BUDGET #1 2019/2020		BUDGET #2 2019/2020	BUDGET 2020/2021	BUDGET 2021/2022
		C4		MA	M1	M2
202-7-4640-775-01 REPAIR AND MAINTENANCE SUPPLY	11,466	13,000	14,969	20,200	13,000	13,000
202-7-4640-818-00 CONTRACTUAL SERVICES	1,839	70,000	1,787	57,500	70,000	70,000
202-7-4640-943-00 MOTORPOOL RENTAL	15,424	20,000	13,860	20,000	21,000	21,000
TOTAL EXPENDITURES	88,108	175,598	72,324	170,298	166,954	168,673

TOTAL SURFACE MAINTENANCE	88,108	175,598	72,324	170,298	166,954	168,673
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SWEEPING & FLUSHING

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EXPENDITURES

202-7-4660-706-00 PERMANENT WAGES - SALARIES	11,453	10,000	4,930	10,000	8,694	8,891
202-7-4660-709-00 OVERTIME	126	600	0	600	0	0
202-7-4660-714-02 WORKERS COMPENSATION	279	150	98	150	174	178
202-7-4660-714-05 SOCIAL SECURITY & MEDICARE	1,050	910	356	910	665	680
202-7-4660-714-07 EE SHARE - HEALTH CARE PREMIUM(	351)	0	0	0	0	0
202-7-4660-714-08 HEALTH CARE COSTS - BLUE CROSS	2,772	1,918	0	1,918	2,052	2,196
202-7-4660-714-16 HEALTH CARE WAIVERS	309	299	0	299	299	299
202-7-4660-714-17 DENTAL	204	206	0	206	182	185
202-7-4660-714-18 OPTICAL	20	25	0	25	13	0
202-7-4660-714-19 LIFE INSURANCE	98	71	0	71	65	64
202-7-4660-714-22 LONG TERM DISABILITY	18	8	0	8	5	5
202-7-4660-714-24 HEALTH CARE SAVINGS PLAN	141	19	0	19	19	19
202-7-4660-714-30 HSA CONTRIBUTION	0	578	0	578	578	578
202-7-4660-721-00 MAINTENANCE ALLOWANCE	144	0	0	0	0	0
202-7-4660-943-00 MOTORPOOL RENTAL	34,433	37,000	17,334	37,000	38,850	38,850
TOTAL EXPENDITURES	50,696	51,784	22,718	51,784	51,596	51,945

TOTAL SWEEPING & FLUSHING	50,696	51,784	22,718	51,784	51,596	51,945
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DRAINAGE STRUCTURES

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EXPENDITURES

202-7-4690-706-00 PERMANENT WAGES - SALARIES	14,805	31,000	6,644	31,000	22,214	22,717
202-7-4690-709-00 OVERTIME	582	500	1,431	500	0	0
202-7-4690-714-02 WORKERS COMPENSATION	320	465	164	465	444	454
202-7-4690-714-05 SOCIAL SECURITY & MEDICARE	1,182	2,821	641	2,821	1,699	1,738
202-7-4690-714-07 EE SHARE - HEALTH CARE PREMIUM(	455)	0	0	0	0	0
202-7-4690-714-08 HEALTH CARE COSTS - BLUE CROSS	3,311	5,947	0	5,947	6,363	6,809
202-7-4690-714-16 HEALTH CARE WAIVERS	388	928	0	928	928	928
202-7-4690-714-17 DENTAL	269	640	0	640	604	616
202-7-4690-714-18 OPTICAL	25	77	0	77	41	0
202-7-4690-714-19 LIFE INSURANCE	121	220	0	220	199	195
202-7-4690-714-22 LONG TERM DISABILITY	23	25	0	25	12	12

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
202-7-4690-714-24 HEALTH CARE SAVINGS PLAN	144	58	0	58	58	58
202-7-4690-714-30 HSA CONTRIBUTION	0	1,792	0	1,792	1,792	1,792
202-7-4690-721-00 MAINTENANCE ALLOWANCE	227	200	0	200	0	0
202-7-4690-775-01 REPAIR AND MAINTENANCE SUPPLY	1,631	9,000	826	9,000	9,000	9,000
202-7-4690-818-00 CONTRACTUAL SERVICES	7,324	5,000	5,500	9,400	8,500	8,500
202-7-4690-943-00 MOTORPOOL RENTAL	8,757	23,000	3,874	23,000	24,150	24,150
TOTAL EXPENDITURES	38,656	81,673	19,080	86,073	76,004	76,969

TOTAL DRAINAGE STRUCTURES	38,656	81,673	19,080	86,073	76,004	76,969
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TREE MAINTENANCE

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EXPENDITURES

202-7-4720-706-00 PERMANENT WAGES - SALARIES	3,645	26,410	5,824	26,410	20,020	20,474
202-7-4720-709-00 OVERTIME	1,203	3,000	4,807	3,000	0	0
202-7-4720-714-02 WORKERS COMPENSATION	89	396	242	396	400	409
202-7-4720-714-05 SOCIAL SECURITY & MEDICARE	364	2,403	880	2,403	1,532	1,566
202-7-4720-714-07 EE SHARE - HEALTH CARE PREMIUM(	113)	0	0	0	0	0
202-7-4720-714-08 HEALTH CARE COSTS - BLUE CROSS	834	5,066	0	5,066	5,421	5,800
202-7-4720-714-16 HEALTH CARE WAIVERS	105	791	0	791	791	791
202-7-4720-714-17 DENTAL	67	545	0	545	406	414
202-7-4720-714-18 OPTICAL	6	65	0	65	25	0
202-7-4720-714-19 LIFE INSURANCE	31	187	0	187	153	150
202-7-4720-714-22 LONG TERM DISABILITY	6	22	0	22	7	7
202-7-4720-714-24 HEALTH CARE SAVINGS PLAN	46	49	0	49	49	49
202-7-4720-714-30 HSA CONTRIBUTION	0	1,527	0	1,527	1,527	1,527
202-7-4720-721-00 MAINTENANCE ALLOWANCE	46	200	0	200	0	0
202-7-4720-775-01 REPAIR AND MAINTENANCE SUPPLY	312	2,000	514	2,000	3,800	2,000
202-7-4720-943-00 MOTORPOOL RENTAL	14,366	32,000	6,852	32,000	33,600	33,600
TOTAL EXPENDITURES	21,006	74,661	19,119	74,661	67,731	66,788

TOTAL TREE MAINTENANCE	21,006	74,661	19,119	74,661	67,731	66,788
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TRAFFIC SERVICES

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EXPENDITURES

202-7-4740-706-00 PERMANENT WAGES - SALARIES	15,189	18,000	11,920	18,000	29,735	30,409
202-7-4740-707-00 PART-TIME WAGES	12,240	12,500	11,130	12,500	0	0
202-7-4740-709-00 OVERTIME	1,906	2,000	3,182	2,000	0	0
202-7-4740-714-02 WORKERS COMPENSATION	582	650	511	650	595	608
202-7-4740-714-05 SOCIAL SECURITY & MEDICARE	2,249	2,486	2,005	2,486	2,275	2,326
202-7-4740-714-07 EE SHARE - HEALTH CARE PREMIUM(	448)	0 (	2)	0	0	0
202-7-4740-714-08 HEALTH CARE COSTS - BLUE CROSS	3,492	3,453	9	3,453	3,695	3,953

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
202-7-4740-714-16 HEALTH CARE WAIVERS	442	539	0	539	539	539
202-7-4740-714-17 DENTAL	258	372	0	372	372	379
202-7-4740-714-18 OPTICAL	25	45	0	45	25	0
202-7-4740-714-19 LIFE INSURANCE	131	128	1	128	144	141
202-7-4740-714-22 LONG TERM DISABILITY	24	15	1	15	9	9
202-7-4740-714-24 HEALTH CARE SAVINGS PLAN	193	33	0	33	33	33
202-7-4740-714-30 HSA CONTRIBUTION	429	1,041	0	1,041	1,041	1,041
202-7-4740-721-00 MAINTENANCE ALLOWANCE	183	250	0	250	0	0
202-7-4740-775-01 REPAIR AND MAINTENANCE SUPPLY	17,968	18,000	9,769	18,000	18,000	18,000
202-7-4740-818-00 CONTRACTUAL SERVICES	43,706	45,000	12,128	45,000	45,000	45,000
202-7-4740-920-00 PUBLIC UTILITIES	15,621	8,700	7,058	8,700	8,700	8,700
202-7-4740-943-00 MOTORPOOL RENTAL	3,597	3,200	3,686	3,200	3,360	3,360
TOTAL EXPENDITURES	117,786	116,412	61,396	116,412	113,522	114,498

TOTAL TRAFFIC SERVICES	117,786	116,412	61,396	116,412	113,522	114,498
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WINTER MAINTENANCE

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EXPENDITURES

202-7-4780-706-00 PERMANENT WAGES - SALARIES	10,455	18,000	6,438	18,000	21,442	21,928
202-7-4780-709-00 OVERTIME	8,969	10,000	6,991	10,000	0	0
202-7-4780-714-02 WORKERS COMPENSATION	438	560	286	560	429	439
202-7-4780-714-05 SOCIAL SECURITY & MEDICARE	1,604	2,142	1,125	2,142	1,640	1,678
202-7-4780-714-07 EE SHARE - HEALTH CARE PREMIUM(	311)	0	0	0	0	0
202-7-4780-714-08 HEALTH CARE COSTS - BLUE CROSS	2,637	3,453	0	3,453	3,695	3,953
202-7-4780-714-16 HEALTH CARE WAIVERS	186	539	0	539	539	539
202-7-4780-714-17 DENTAL	172	372	0	372	181	185
202-7-4780-714-18 OPTICAL	22	45	0	45	19	0
202-7-4780-714-19 LIFE INSURANCE	84	128	0	128	93	91
202-7-4780-714-22 LONG TERM DISABILITY	17	15	0	15	6	6
202-7-4780-714-24 HEALTH CARE SAVINGS PLAN	46	33	0	33	33	33
202-7-4780-714-30 HSA CONTRIBUTION	0	1,041	0	1,041	0	0
202-7-4780-721-00 MAINTENANCE ALLOWANCE	197	0	0	0	0	0
202-7-4780-775-01 REPAIR AND MAINTENANCE SUPPLY	14,175	21,600	7,864	21,600	25,000	25,000
202-7-4780-943-00 MOTORPOOL RENTAL	23,674	30,000	14,664	30,000	31,500	31,500
TOTAL EXPENDITURES	62,366	87,928	37,368	87,928	84,577	85,352

TOTAL WINTER MAINTENANCE	62,366	87,928	37,368	87,928	84,577	85,352
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202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ST TRUNKLINE SURF MAINT =====						
<u>EXPENDITURES</u>						
202-7-4860-706-00 PERMANENT WAGES - SALARIES	0	0	37	0	3,135	3,206
202-7-4860-706-12 PERM WAGES - TRUNKLINE 12	3,158	2,200	2,686	2,200	0	0
202-7-4860-706-17 PERM WAGES - TRUNKLINE 17	1,047	700	1,329	700	0	0
202-7-4860-709-12 OVERTIME - TRUNKLINE 12	0	200	252	200	0	0
202-7-4860-709-17 OVERTIME - TRUNKLINE 17	0	200	220	200	0	0
202-7-4860-714-02 WORKERS COMPENSATION	82	66	78	66	63	64
202-7-4860-714-05 SOCIAL SECURITY & MEDICARE	307	252	300	252	240	245
202-7-4860-714-07 EE SHARE - HEALTH CARE PREMIUM(	134)	0	0	0	0	0
202-7-4860-714-08 HEALTH CARE COSTS - BLUE CROSS	796	556	0	556	595	637
202-7-4860-714-16 HEALTH CARE WAIVERS	152	87	0	87	87	87
202-7-4860-714-17 DENTAL	85	60	0	60	66	67
202-7-4860-714-18 OPTICAL	5	7	0	7	4	0
202-7-4860-714-19 LIFE INSURANCE	35	21	0	21	25	25
202-7-4860-714-22 LONG TERM DISABILITY	6	2	0	2	2	2
202-7-4860-714-24 HEALTH CARE SAVINGS PROGRAM	67	5	0	5	5	5
202-7-4860-714-30 HSA CONTRIBUTION	0	168	0	168	168	168
202-7-4860-721-00 MAINTENANCE ALLOWANCE	48	0	0	0	0	0
202-7-4860-775-01 REPAIR AND MAINTENANCE SUPPLY	1,217	1,000	1,710	1,900	1,500	1,500
202-7-4860-943-00 MOTORPOOL RENTAL	529	900	2,041	900	945	945
TOTAL EXPENDITURES	7,400	6,424	8,653	7,324	6,835	6,951
TOTAL ST TRUNKLINE SURF MAINT	7,400	6,424	8,653	7,324	6,835	6,951

ST TRUNKLINE TREES/ SHRUB
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<u>EXPENDITURES</u>						
202-7-4870-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	435	445
202-7-4870-706-12 PERM WAGES - TRUNKLINE 12	0	200	0	200	0	0
202-7-4870-706-17 PERM WAGES - TRUNKLINE 17	0	200	0	200	0	0
202-7-4870-709-12 OVER TIME TRUNKLINE 12	78	200	0	200	0	0
202-7-4870-709-17 OVERTIME - ST TRUNKLINE 17	0	200	0	200	0	0
202-7-4870-714-02 WORKERS COMPENSATION	2	17	0	17	9	9
202-7-4870-714-05 SOCIAL SECURITY & MEDICARE	9	105	0	105	33	34
202-7-4870-714-08 HEALTH CARE COSTS - BLUE CROSS	0	221	0	221	236	253
202-7-4870-714-16 HEALTH CARE WAIVERS	0	34	0	34	34	34
202-7-4870-714-17 DENTAL	0	24	0	24	7	8
202-7-4870-714-18 OPTICAL	0	3	0	3	3	3
202-7-4870-714-19 LIFE INSURANCE	0	8	0	8	2	2
202-7-4870-714-22 LONG TERM DISABILITY	0	1	0	1	1	1
202-7-4870-714-24 HEALTH CARE SAVINGS PROGRAM	0	2	0	2	2	2

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
202-7-4870-714-30 HSA CONTRIBUTION	0	66	0	66	0	0
202-7-4870-943-00 MOTORPOOL RENTAL	0	1,000	0	1,000	1,050	1,050
TOTAL EXPENDITURES	90	2,281	0	2,281	1,813	1,841

TOTAL ST TRUNKLINE TREES/ SHRUB	90	2,281	0	2,281	1,813	1,841
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ST TRUNKLINE SWEEP/FLUSH

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EXPENDITURES

202-7-4880-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	742	759
202-7-4880-706-12 PERM WAGES - TRUNKLINE 12	104	700	27	700	0	0
202-7-4880-706-17 PERM WAGES - TRUNKLINE 17	50	600	55	600	0	0
202-7-4880-714-02 WORKERS COMPENSATION	3	10	2	10	15	15
202-7-4880-714-05 SOCIAL SECURITY & MEDICARE	10	64	8	64	57	58
202-7-4880-714-07 EE SHARE - HEALTH CARE PREMIUM(	5) (	50)	0 (	50) (	51) (	52)
202-7-4880-714-08 HEALTH CARE COSTS - BLUE CROSS	39	134	0	134	143	153
202-7-4880-714-16 HEALTH CARE WAIVERS	3	21	0	21	21	21
202-7-4880-714-17 DENTAL	3	14	0	14	8	9
202-7-4880-714-18 OPTICAL	0	2	0	2	1	0
202-7-4880-714-19 LIFE INSURANCE	1	5	0	5	4	4
202-7-4880-714-22 LONG TERM DISABILITY	0	1	0	1	1	1
202-7-4880-714-24 HEALTH CARE SAVINGS PLAN	1	1	0	1	1	1
202-7-4880-714-30 HSA CONTRIBUTION	0	40	0	40	0	0
202-7-4880-721-00 MAINTENANCE ALLOWANCE	3	0	0	0	0	0
202-7-4880-943-00 MOTORPOOL RENTAL	490	4,500	298	4,500	4,725	4,725
TOTAL EXPENDITURES	703	6,042	390	6,042	5,668	5,694

TOTAL ST TRUNKLINE SWEEP/FLUSH	703	6,042	390	6,042	5,668	5,694
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ST TRUNKLINE DRAIN STRUCT

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EXPENDITURES

202-7-4910-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	1,878	1,920
202-7-4910-706-12 PERM WAGES - TRUNKLINE 12	0	2,800	0	2,800	0	0
202-7-4910-706-17 PERM WAGES - TRUNKLINE 17	693	1,500	0	1,500	0	0
202-7-4910-709-12 OVERTIME - TRUNKLINE 12	0	200	0	200	0	0
202-7-4910-709-17 OVERTIME - TRUNKLINE 17	0	200	55	200	0	0
202-7-4910-714-02 WORKERS COMPENSATION	13	64	1	64	38	38
202-7-4910-714-05 SOCIAL SECURITY & MEDICARE	46	391	5	391	144	147
202-7-4910-714-07 EE SHARE - HEALTH CARE PREMIUM(	21) (	159)	0 (	159) (	162) (	165)
202-7-4910-714-08 HEALTH CARE COSTS - BLUE CROSS	175	825	0	825	883	945
202-7-4910-714-16 HEALTH CARE WAIVERS	12	129	0	129	129	129
202-7-4910-714-17 DENTAL	11	89	0	89	24	24

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
202-7-4910-714-18 OPTICAL	1	11	0	11	2	0
202-7-4910-714-19 LIFE INSURANCE	6	30	0	30	15	15
202-7-4910-714-22 LONG TERM DISABILITY	1	4	0	4	4	4
202-7-4910-714-24 HEALTH CARE SAVINGS PROGRAM	3	8	0	8	8	8
202-7-4910-714-30 HSA CONTRIBUTION	0	249	0	249	0	0
202-7-4910-721-00 MAINTENANCE ALLOWANCE	13	30	0	30	0	0
202-7-4910-775-01 REPAIR AND MAINTENANCE SUPPLY	0	100	0	100	100	100
202-7-4910-943-00 MOTORPOOL RENTAL	640	5,200	10	5,200	5,460	5,460
TOTAL EXPENDITURES	1,594	11,671	71	11,671	8,523	8,624

TOTAL ST TRUNKLINE DRAIN STRUCT	1,594	11,671	71	11,671	8,523	8,624
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ST TRUNKLINE TRAFFIC SERV

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EXPENDITURES

202-7-4940-706-00 PERMANENT WAGES - SALARIES	241	100	68	100	764	781
202-7-4940-709-00 OVERTIME	1,035	800	290	800	0	0
202-7-4940-714-02 WORKERS COMPENSATION	26	18	6	18	15	16
202-7-4940-714-05 SOCIAL SECURITY & MEDICARE	98	69	28	69	58	60
202-7-4940-714-07 EE SHARE - HEALTH CARE PREMIUM (	7) (	4) (	0 (	4) (	4) (	4) (
202-7-4940-714-08 HEALTH CARE COSTS - BLUE CROSS	61	19	0	19	20	22
202-7-4940-714-16 HEALTH CARE WAIVERS	4	3	0	3	3	3
202-7-4940-714-17 DENTAL	4	2	0	2	1	1
202-7-4940-714-18 OPTICAL	1	0	0	0	0	0
202-7-4940-714-19 LIFE INSURANCE	2	1	0	1	1	1
202-7-4940-714-22 LONG TERM DISABILITY	0	0	0	0	0	0
202-7-4940-714-24 HEALTH CARE SAVINGS PLAN	1	0	0	0	0	0
202-7-4940-714-30 HSA CONTRIBUTION	0	6	0	6	0	0
202-7-4940-721-00 MAINTENANCE ALLOWANCE	5	0	0	0	0	0
202-7-4940-775-01 REPAIR AND MAINTENANCE SUPPLY	5	50	0	50	50	50
202-7-4940-943-00 MOTORPOOL RENTAL	271	100	80	100	105	105
TOTAL EXPENDITURES	1,748	1,164	472	1,164	1,014	1,035

TOTAL ST TRUNKLINE TRAFFIC SERV	1,748	1,164	472	1,164	1,014	1,035
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ST TRUNKLINE WINTER MAINT

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EXPENDITURES

202-7-4970-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	10,058	10,286
202-7-4970-706-12 PERM WAGES - TRUNKLINE 12	1,087	1,200	981	1,200	0	0
202-7-4970-706-17 PERM WAGES - TRUNKLINE 17	1,200	1,200	1,087	1,200	0	0
202-7-4970-709-12 OVERTIME - TRUNKLINE 12	4,287	5,000	3,631	5,000	0	0
202-7-4970-709-17 OVERTIME - TRUNKLINE 17	4,565	5,000	3,277	5,000	0	0

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
202-7-4970-714-02 WORKERS COMPENSATION	253	248	174	248	201	206
202-7-4970-714-05 SOCIAL SECURITY & MEDICARE	938	949	735	949	769	787
202-7-4970-714-07 EE SHARE - HEALTH CARE PREMIUM(	68) (	162)	0 (	162) (	165) (	169)
202-7-4970-714-08 HEALTH CARE COSTS - BLUE CROSS	579	844	0	844	903	966
202-7-4970-714-16 HEALTH CARE WAIVERS	41	132	0	132	132	132
202-7-4970-714-17 DENTAL	38	91	0	91	32	33
202-7-4970-714-18 OPTICAL	5	11	0	11	4	0
202-7-4970-714-19 LIFE INSURANCE	18	31	0	31	15	15
202-7-4970-714-22 LONG TERM DISABILITY	4	4	0	4	1	1
202-7-4970-714-24 HEALTH CARE SAVINGS PROGRAM	10	8	0	8	8	8
202-7-4970-714-30 HSA CONTRIBUTION	0	254	0	254	0	0
202-7-4970-721-00 MAINTENANCE ALLOWANCE	43	0	0	0	0	0
202-7-4970-775-01 REPAIR AND MAINTENANCE SUPPLY	10,631	16,200	3,773	16,200	17,000	17,000
202-7-4970-943-00 MOTORPOOL RENTAL	14,534	16,000	18,334	16,000	16,800	16,800
TOTAL EXPENDITURES	38,164	47,010	31,992	47,010	45,758	46,066

TOTAL ST TRUNKLINE WINTER MAINT	38,164	47,010	31,992	47,010	45,758	46,066
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SALT LOADING

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EXPENDITURES

202-7-4971-706-12 PERMANENT WAGES - SALARIES	546	1,000	0	1,000	601	614
202-7-4971-706-17 PERMANENT WAGES - SALARIES	520	1,000	0	1,000	0	0
202-7-4971-709-17 OVERTIME	82	0	0	0	0	0
202-7-4971-714-02 WORKERS COMPENSATION	22	40	0	40	12	12
202-7-4971-714-05 SOCIAL SECURITY & MEDICARE	81	153	0	153	46	47
202-7-4971-714-07 EE SHARE - HEALTH CARE PREMIUM(	32) (	74)	0 (	74) (	75) (	77)
202-7-4971-714-08 HEALTH CARE COSTS - BLUE CROSS	270	384	0	384	411	440
202-7-4971-714-16 HEALTH CARE WAIVERS	19	60	0	60	60	60
202-7-4971-714-17 DENTAL	18	41	0	41	5	5
202-7-4971-714-18 OPTICAL	2	5	0	5	1	0
202-7-4971-714-19 LIFE INSURANCE	9	14	0	14	3	3
202-7-4971-714-22 LONG TERM DISABILITY	2	2	0	2	2	2
202-7-4971-714-24 HEALTH CARE SAVINGS PROGRAM	5	4	0	4	4	4
202-7-4971-714-30 HSA CONTRIBUTION	0	116	0	116	0	0
202-7-4971-721-00 MAINTENANCE ALLOWANCE	20	0	0	0	0	0
202-7-4971-943-00 MOTORPOOL RENTAL	3,239	3,000	0	3,000	3,150	3,150
TOTAL EXPENDITURES	4,802	5,745	0	5,745	4,219	4,259

TOTAL SALT LOADING	4,802	5,745	0	5,745	4,219	4,259
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202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ST TRUNKLINE OVHD ADMIN						
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<u>EXPENDITURES</u>						
202-7-5030-706-00 PERMANENT WAGES - SALARIES	6,600	11,500	1,475	11,500	3,563	3,644
202-7-5030-714-02 WORKERS COMPENSATION	145	230	13	230	71	73
202-7-5030-714-05 SOCIAL SECURITY & MEDICARE	570	880	45	880	273	279
202-7-5030-714-07 EE SHARE - HEALTH CARE PREMIUM(	51) (	424) (	23) (	424) (	432) (	441)
202-7-5030-714-08 HEALTH CARE COSTS - BLUE CROSS	187	2,206	88	2,206	2,360	2,526
202-7-5030-714-16 HEALTH CARE WAIVERS	589	344	0	344	344	344
202-7-5030-714-17 DENTAL	0	237	0	237	121	123
202-7-5030-714-18 OPTICAL	1	28	0	28	1	0
202-7-5030-714-19 LIFE INSURANCE	72	81	7	81	21	21
202-7-5030-714-22 LONG TERM DISABILITY	18	9	6	9	18	19
202-7-5030-714-24 HEALTH CARE SAVINGS PROGRAM	164	21	0	21	21	21
202-7-5030-714-30 HSA CONTRIBUTION	1,248	665	0	665	665	665
TOTAL EXPENDITURES	9,543	15,777	1,611	15,777	7,026	7,273
TOTAL ST TRUNKLINE OVHD ADMIN						
	9,543	15,777	1,611	15,777	7,026	7,273
E CROSS-RIVER TO PROSPECT						
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<u>EXPENDITURES</u>						
E & W CROSS STREETSCAPE						
=====						
<u>EXPENDITURES</u>						
PROSPECT BRIDGE						
=====						
<u>EXPENDITURES</u>						
NON-MOTORIZED IMPROVEMEN						
=====						
<u>EXPENDITURES</u>						
202-7-9055-757-00 OPERATING SUPPLIES	0	500	0	500	0	0
202-7-9055-818-00 NON-MOTORIZED IMPROVEMENTS	5,948	0	0	0	0	0
TOTAL EXPENDITURES	5,948	500	0	500	0	0
TOTAL NON-MOTORIZED IMPROVEMEN						
	5,948	500	0	500	0	0

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PROSPECT-MI TRAFFIC SFTY =====						
<u>EXPENDITURES</u>						
202-7-9056-975-03 CONSTRUCTION-MDOT	44,330	0	0	0	0	0
TOTAL EXPENDITURES	44,330	0	0	0	0	0
TOTAL PROSPECT-MI TRAFFIC SFTY	44,330	0	0	0	0	0
ADAMS-PEARL TO CROSS =====						
<u>EXPENDITURES</u>						
202-7-9057-975-03 CONSTRUCTION-MDOT	0	1,000	0	1,000	0	0
TOTAL EXPENDITURES	0	1,000	0	1,000	0	0
TOTAL ADAMS-PEARL TO CROSS	0	1,000	0	1,000	0	0
RAIL PLATFORM & APPROACH =====						
<u>EXPENDITURES</u>						
URGENT ROAD REPAIR =====						
<u>EXPENDITURES</u>						
CONGRESS/SUMMIT & MICH =====						
<u>EXPENDITURES</u>						
202-7-9060-975-03 CONSTRUCTION MDOT	4,710	1,000	0	1,000	0	0
TOTAL EXPENDITURES	4,710	1,000	0	1,000	0	0
TOTAL CONGRESS/SUMMIT & MICH	4,710	1,000	0	1,000	0	0

202-MAJOR STREET

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
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GRADE CLOSURE

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EXPENDITURES

COUNTY STREET MIL

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EXPENDITURES

202-7-9062-818-00 CONTRACTUAL SERVICE	0	0	0	0	0	211,200
202-7-9062-975-02 CONSTRUCTION ENGINEERING	5,746	20,000	10,495	20,000	200,000	0
202-7-9062-975-04 CONSTRUCTION	<u>102,043</u>	<u>120,000</u>	<u>0</u>	<u>120,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	107,789	140,000	10,495	140,000	200,000	211,200

TOTAL COUNTY STREET MIL

107,789 140,000 10,495 140,000 200,000 211,200

W CROSS WALLACE-CT LIMIT

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EXPENDITURES

202-7-9063-975-00 DESIGN ENGINEERING	105,292	20,000	14,706	20,000	0	0
202-7-9063-975-02 CONSTRUCTION ENGINEERING	0	100,000	0	5,000	95,000	0
202-7-9063-975-03 CONSTRUCTION MDOT	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>20,000</u>	<u>260,000</u>	<u>10,000</u>
TOTAL EXPENDITURES	105,292	220,000	14,706	45,000	355,000	10,000

TOTAL W CROSS WALLACE-CT LIMIT

105,292 220,000 14,706 45,000 355,000 10,000

INTRSECTIONMAUS-PROSPECT

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EXPENDITURES

MIDBLOCK XSING-MI AV TAP

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EXPENDITURES

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
EMU MID-BLOCK CROSSING =====						
EXPENDITURES						
2019 FAC =====						
EXPENDITURES						
202-7-9067-975-00 DESIGN	24,263	0	0	0	0	0
202-7-9067-975-02 CONSTRUCTION ENGINEERING	0	0	85,316	90,700	0	0
202-7-9067-975-03 CONSTRUCTION MDOT	0	10,000	109,194	182,000	10,000	0
TOTAL EXPENDITURES	24,263	10,000	194,509	272,700	10,000	0
TOTAL 2019 FAC	24,263	10,000	194,509	272,700	10,000	0
HAMIL/HURON/WASH RD DIET =====						
EXPENDITURES						
202-7-9068-975-00 DESIGN ENGINEERING	51,234	0	11,897	13,766	0	0
202-7-9068-975-03 CONSTRUCTION MDOT	0	0	0	0	0	50,000
TOTAL EXPENDITURES	51,234	0	11,897	13,766	0	50,000
TOTAL HAMIL/HURON/WASH RD DIET	51,234	0	11,897	13,766	0	50,000
SAW GRANT =====						
EXPENDITURES						
202-7-9069-757-00 OPERATING SUPPLIES	0	0	0	70,000	89,000	22,000
202-7-9069-818-00 CONTRACTUAL SERVICES	330	0	73,073	100,000	39,670	0
202-7-9069-975-00 DESIGN ENGINEERING	66,097	0	44,550	100,000	33,903	0
TOTAL EXPENDITURES	66,427	0	117,623	270,000	162,573	22,000
TOTAL SAW GRANT	66,427	0	117,623	270,000	162,573	22,000

202-MAJOR STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
EMERICK ST RESURFACING =====						
EXPENDITURES						
202-7-9070-975-01 CONSTRUCTION	0	0	35,777	64,061	0	0
TOTAL EXPENDITURES	0	0	35,777	64,061	0	0
TOTAL EMERICK ST RESURFACING	0	0	35,777	64,061	0	0
WCROSS (COURTLAND-WALLACE) =====						
EXPENDITURES						
202-7-9071-818-00 CONTRACTUAL SERVICE	0	0	0	0	1,610,000	0
TOTAL EXPENDITURES	0	0	0	0	1,610,000	0
TOTAL WCROSS (COURTLAND-WALLACE)	0	0	0	0	1,610,000	0
MAJOR CRACK SEAL =====						
EXPENDITURES						
HARRIETT (HAWKINGS-HURON) =====						
EXPENDITURES						
TOTAL EXPENDITURES	1,111,638	1,278,144	692,447	1,725,321	3,110,637	1,082,365
REVENUE OVER/ (UNDER) EXPENDITURES	1,024,273	292,610	462,271	(154,567)	(118,112)	519,379

203-LOCAL STREET

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
203-4-0000-476-01 FRANCHISE/PERMIT FEES	5,110	4,200	7,060	4,200	4,500	4,500
203-4-0000-574-01 GAS AND WEIGHT TAX	439,255	422,990	326,910	422,990	454,796	483,012
203-4-0000-694-01 MISCELLANEOUS REVENUE	0	0	1,134	0	0	0
203-4-0000-699-02 TRANSFER FROM MAJOR ST(202)	<u>140,024</u>	<u>97,692</u>	<u>0</u>	<u>97,692</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	584,389	524,882	335,104	524,882	459,296	487,512
TOTAL NON DEPARTMENTAL	584,389	524,882	335,104	524,882	459,296	487,512
FINANCE =====						
<u>REVENUES</u>						
203-4-1910-664-00 INTEREST EARNINGS	<u>15,780</u>	<u>5,191</u>	<u>14,804</u>	<u>5,191</u>	<u>6,833</u>	<u>7,895</u>
TOTAL REVENUES	15,780	5,191	14,804	5,191	6,833	7,895
TOTAL FINANCE	15,780	5,191	14,804	5,191	6,833	7,895
SWEEPING & FLUSHING =====						
<u>REVENUES</u>						
203-4-4660-676-04 EMU PARKING LOT SWEEPING	<u>684</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>1,500</u>	<u>1,500</u>
TOTAL REVENUES	684	3,000	0	3,000	1,500	1,500
TOTAL SWEEPING & FLUSHING	684	3,000	0	3,000	1,500	1,500
DRAINAGE STRUCTURES =====						
<u>REVENUES</u>						
203-4-4690-676-04 STORM WATER EMU REIMBURSEMENT	<u>3,153</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL REVENUES	3,153	2,000	0	2,000	3,000	3,000
TOTAL DRAINAGE STRUCTURES	3,153	2,000	0	2,000	3,000	3,000

203-LOCAL STREET

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
TREE MAINTENANCE =====						
REVENUES						
203-4-4720-674-06 DTE TREE PLANTING GRANT	0	3,000	0	3,000	0	0
TOTAL REVENUES	0	3,000	0	3,000	0	0
TOTAL TREE MAINTENANCE						
	0	3,000	0	3,000	0	0
SALT FOR OTHER ENTITIES =====						
REVENUES						
203-4-4790-694-02 SALT REIMBURSEMENT	28,603	3,000	40,205	3,000	40,000	40,000
TOTAL REVENUES	28,603	3,000	40,205	3,000	40,000	40,000
TOTAL SALT FOR OTHER ENTITIES						
	28,603	3,000	40,205	3,000	40,000	40,000
TOTAL REVENUES						
	632,609	541,073	390,114	541,073	510,629	539,907
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203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PUBLIC WORKS ADMINSTRATIO =====						
<u>EXPENDITURES</u>						
203-7-4411-706-00 PERMANENT WAGES - SALARIES	16,695	25,000	3,385	25,000	13,359	13,662
203-7-4411-714-02 WORKERS COMPENSATION	367	500	28	500	267	273
203-7-4411-714-05 SOCIAL SECURITY & MEDICARE	1,437	1,913	99	1,913	1,022	1,045
203-7-4411-714-07 EE SHARE - HEALTH CARE PREMIUM(	123) (	484) (	48) (	484) (	494) (	504)
203-7-4411-714-08 HEALTH CARE COSTS - BLUE CROSS	439	4,796	184	4,796	5,132	5,491
203-7-4411-714-16 HEALTH CARE WAIVERS	1,420	1,250	0	1,250	1,250	1,250
203-7-4411-714-17 DENTAL	0	516	0	516	313	319
203-7-4411-714-18 OPTICAL	3	62	0	62	12	0
203-7-4411-714-19 LIFE INSURANCE	180	177	14	177	85	83
203-7-4411-714-22 LONG TERM DISABILITY	44	20	12	20	146	151
203-7-4411-714-24 HEALTH CARE SAVINGS PROGRAM	397	46	0	46	46	46
203-7-4411-714-30 HSA CONTRIBUTION	4,647	1,445	0	1,445	1,445	1,445
203-7-4411-807-00 AUDIT FEES	2,500	2,461	612	2,461	2,500	2,575
203-7-4411-822-24 LIABILITY INSURANCE	772	1,064	955	1,064	1,100	1,100
203-7-4411-943-00 MOTORPOOL RENTAL	0	1,000	10	1,000	1,050	1,050
TOTAL EXPENDITURES	28,777	39,766	5,252	39,766	27,232	27,987
TOTAL PUBLIC WORKS ADMINSTRATIO	28,777	39,766	5,252	39,766	27,232	27,987
ENGINEERING SERVICES =====						
<u>EXPENDITURES</u>						
203-7-4470-706-00 PERMANENT WAGES - SALARIES	11,099	12,344	1,905	12,344	11,839	12,107
203-7-4470-714-02 WORKERS COMPENSATION	240	247	17	247	237	242
203-7-4470-714-05 SOCIAL SECURITY & MEDICARE	930	1,123	62	1,123	906	926
203-7-4470-714-07 EE SHARE - HEALTH CARE PREMIUM(	68) (	456) (	31) (	456) (	465) (	474)
203-7-4470-714-08 HEALTH CARE COSTS - BLUE CROSS	238	2,368	121	2,368	2,534	2,711
203-7-4470-714-16 HEALTH CARE WAIVERS	737	370	0	370	370	370
203-7-4470-714-17 DENTAL	0	255	0	255	147	150
203-7-4470-714-18 OPTICAL	2	31	0	31	11	0
203-7-4470-714-19 LIFE INSURANCE	115	87	9	87	64	63
203-7-4470-714-22 LONG TERM DISABILITY	22	10	8	10	64	66
203-7-4470-714-24 HEALTH CARE SAVINGS PROGRAM	223	23	0	23	23	23
203-7-4470-714-30 HSA CONTRIBUTION	6,697	714	0	714	714	714
203-7-4470-728-00 OFFICE SUPPLIES	0	500	0	500	500	500
203-7-4470-818-00 CONTRACTUAL SERVICES	0	2,000	2,916	3,000	3,000	3,000
TOTAL EXPENDITURES	20,236	19,616	5,007	20,616	19,943	20,398
TOTAL ENGINEERING SERVICES	20,236	19,616	5,007	20,616	19,943	20,398

203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
SURFACE MAINTENANCE =====						
<u>EXPENDITURES</u>						
203-7-4640-706-00 PERMANENT WAGES - SALARIES	32,875	45,000	32,940	45,000	38,419	39,290
203-7-4640-709-00 OVERTIME	210	500	0	500	0	0
203-7-4640-714-02 WORKERS COMPENSATION	668	910	640	910	768	786
203-7-4640-714-05 SOCIAL SECURITY & MEDICARE	2,577	4,095	2,581	4,095	2,939	3,006
203-7-4640-714-07 EE SHARE - HEALTH CARE PREMIUM (	1,009) (	1,661)	0 (	1,661) (	1,694) (	1,728)
203-7-4640-714-08 HEALTH CARE COSTS - BLUE CROSS	8,242	8,632	0	8,632	9,236	9,883
203-7-4640-714-16 HEALTH CARE WAIVERS	925	1,347	0	1,347	1,347	1,347
203-7-4640-714-17 DENTAL	584	929	0	929	896	914
203-7-4640-714-18 OPTICAL	56	112	0	112	63	0
203-7-4640-714-19 LIFE INSURANCE	287	319	0	319	348	341
203-7-4640-714-22 LONG TERM DISABILITY	50	37	0	37	19	20
203-7-4640-714-24 HEALTH CARE SAVINGS PLAN	471	84	0	84	84	84
203-7-4640-714-30 HSA CONTRIBUTION	0	2,602	0	2,602	2,602	2,602
203-7-4640-721-00 MAINTENANCE ALLOWANCE	350	490	0	490	0	0
203-7-4640-775-01 REPAIR AND MAINTENANCE SUPPLY	3,313	5,000	3,501	5,900	5,000	5,000
203-7-4640-818-00 CONTRACTUAL SERVICES	0	35,000	0	30,700	35,000	35,000
203-7-4640-943-00 MOTORPOOL RENTAL	<u>18,942</u>	<u>30,000</u>	<u>16,708</u>	<u>30,000</u>	<u>31,500</u>	<u>31,500</u>
TOTAL EXPENDITURES	68,542	133,396	56,370	129,996	126,527	128,045
TOTAL SURFACE MAINTENANCE	68,542	133,396	56,370	129,996	126,527	128,045

SWEEPING & FLUSHING
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<u>EXPENDITURES</u>						
203-7-4660-706-00 PERMANENT WAGES - SALARIES	7,742	9,000	836	9,000	6,802	6,956
203-7-4660-709-00 OVERTIME	0	1,000	0	1,000	0	0
203-7-4660-714-02 WORKERS COMPENSATION	153	200	19	200	136	139
203-7-4660-714-05 SOCIAL SECURITY & MEDICARE	586	765	67	765	520	532
203-7-4660-714-07 EE SHARE - HEALTH CARE PREMIUM (	245) (	332)	0 (	332) (	339) (	345)
203-7-4660-714-08 HEALTH CARE COSTS - BLUE CROSS	1,733	1,726	0	1,726	1,847	1,976
203-7-4660-714-16 HEALTH CARE WAIVERS	279	269	0	269	269	269
203-7-4660-714-17 DENTAL	150	186	0	186	158	162
203-7-4660-714-18 OPTICAL	10	22	0	22	9	0
203-7-4660-714-19 LIFE INSURANCE	69	64	0	64	55	54
203-7-4660-714-22 LONG TERM DISABILITY	11	7	0	7	3	4
203-7-4660-714-24 HEALTH CARE SAVINGS PLAN	150	17	0	17	17	17
203-7-4660-714-30 HSA CONTRIBUTION	0	520	0	520	520	520
203-7-4660-721-00 MAINTENANCE ALLOWANCE	57	0	0	0	0	0
203-7-4660-943-00 MOTORPOOL RENTAL	<u>24,529</u>	<u>25,000</u>	<u>2,392</u>	<u>25,000</u>	<u>26,250</u>	<u>26,250</u>
TOTAL EXPENDITURES	35,225	38,444	3,314	38,444	36,248	36,534
TOTAL SWEEPING & FLUSHING	35,225	38,444	3,314	38,444	36,248	36,534

203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DRAINAGE STRUCTURES =====						
<u>EXPENDITURES</u>						
203-7-4690-706-00 PERMANENT WAGES - SALARIES	19,138	25,000	8,353	25,000	20,070	20,524
203-7-4690-709-00 OVERTIME	136	500	515	500	0	0
203-7-4690-714-02 WORKERS COMPENSATION	392	510	180	510	401	410
203-7-4690-714-05 SOCIAL SECURITY & MEDICARE	1,454	1,951	710	1,951	1,535	1,570
203-7-4690-714-07 EE SHARE - HEALTH CARE PREMIUM (	587) (	923)	0 (	923) (	941) (	960)
203-7-4690-714-08 HEALTH CARE COSTS - BLUE CROSS	4,301	4,796	0	4,796	5,132	5,491
203-7-4690-714-16 HEALTH CARE WAIVERS	495	749	0	749	749	749
203-7-4690-714-17 DENTAL	347	516	0	516	443	452
203-7-4690-714-18 OPTICAL	32	62	0	62	29	0
203-7-4690-714-19 LIFE INSURANCE	157	177	0	177	151	148
203-7-4690-714-22 LONG TERM DISABILITY	29	20	0	20	12	12
203-7-4690-714-24 HEALTH CARE SAVINGS PLAN	182	46	0	46	46	46
203-7-4690-714-30 HSA CONTRIBUTION	0	1,445	0	1,445	1,445	1,445
203-7-4690-721-00 MAINTENANCE ALLOWANCE	297	153	0	153	0	0
203-7-4690-775-01 REPAIR AND MAINTENANCE SUPPLY	1,784	5,000	815	5,000	5,000	5,000
203-7-4690-818-00 CONTRACTUAL SERVICES	4,324	3,000	2,500	9,900	7,000	7,500
203-7-4690-943-00 MOTORPOOL RENTAL	9,807	16,000	4,881	16,000	16,800	16,800
TOTAL EXPENDITURES	42,289	59,002	17,953	65,902	57,872	59,187
TOTAL DRAINAGE STRUCTURES	42,289	59,002	17,953	65,902	57,872	59,187

TREE MAINTENANCE
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<u>EXPENDITURES</u>						
203-7-4720-706-00 PERMANENT WAGES - SALARIES	6,792	40,000	9,222	40,000	30,259	30,944
203-7-4720-709-00 OVERTIME	1,026	2,000	1,744	2,000	0	0
203-7-4720-714-02 WORKERS COMPENSATION	158	840	247	840	605	619
203-7-4720-714-05 SOCIAL SECURITY & MEDICARE	575	3,213	897	3,213	2,315	2,367
203-7-4720-714-07 EE SHARE - HEALTH CARE PREMIUM (	205) (	1,476)	0 (	1,476) (	1,506) (	1,536)
203-7-4720-714-08 HEALTH CARE COSTS - BLUE CROSS	1,701	7,673	0	7,673	8,210	8,785
203-7-4720-714-16 HEALTH CARE WAIVERS	149	1,198	0	1,198	1,198	1,198
203-7-4720-714-17 DENTAL	116	826	0	826	671	685
203-7-4720-714-18 OPTICAL	13	99	0	99	39	0
203-7-4720-714-19 LIFE INSURANCE	56	283	0	283	256	251
203-7-4720-714-22 LONG TERM DISABILITY	11	33	0	33	9	9
203-7-4720-714-24 HEALTH CARE SAVINGS PLAN	56	74	0	74	74	74
203-7-4720-714-30 HSA CONTRIBUTION	0	2,313	0	2,313	2,313	2,313
203-7-4720-721-00 MAINTENANCE ALLOWANCE	106	375	0	375	0	0
203-7-4720-775-01 REPAIR AND MAINTENANCE SUPPLY	245	3,000	450	3,000	3,000	3,000
203-7-4720-943-00 MOTORPOOL RENTAL	6,411	48,000	10,518	48,000	50,400	50,400
TOTAL EXPENDITURES	17,212	108,451	23,077	108,451	97,843	99,108
TOTAL TREE MAINTENANCE	17,212	108,451	23,077	108,451	97,843	99,108

203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
TRAFFIC SERVICES						
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EXPENDITURES						
203-7-4740-706-00 PERMANENT WAGES - SALARIES	12,450	14,000	8,619	14,000	18,243	18,657
203-7-4740-707-00 PART-TIME WAGES	3,120	3,000	2,400	3,000	0	0
203-7-4740-709-00 OVERTIME	277	200	106	200	0	0
203-7-4740-714-02 WORKERS COMPENSATION	301	344	241	344	365	373
203-7-4740-714-05 SOCIAL SECURITY & MEDICARE	1,186	1,516	815	1,516	1,396	1,427
203-7-4740-714-07 EE SHARE - HEALTH CARE PREMIUM(	383)	0	0	0	0	0
203-7-4740-714-08 HEALTH CARE COSTS - BLUE CROSS	2,928	2,686	0	2,686	2,874	3,075
203-7-4740-714-16 HEALTH CARE WAIVERS	346	419	0	419	419	419
203-7-4740-714-17 DENTAL	225	289	0	289	356	363
203-7-4740-714-18 OPTICAL	21	35	0	35	26	0
203-7-4740-714-19 LIFE INSURANCE	106	99	0	99	138	135
203-7-4740-714-22 LONG TERM DISABILITY	19	11	0	11	8	8
203-7-4740-714-24 HEALTH CARE SAVINGS PLAN	155	26	0	26	26	26
203-7-4740-714-30 HSA CONTRIBUTION	0	809	0	809	809	809
203-7-4740-721-00 MAINTENANCE ALLOWANCE	158	90	0	90	0	0
203-7-4740-775-01 REPAIR AND MAINTENANCE SUPPLY	3,373	7,500	2,369	7,500	7,500	7,500
203-7-4740-818-00 CONTRACTUAL SERVICES	5,072	7,000	0	15,000	15,000	15,000
203-7-4740-943-00 MOTORPOOL RENTAL	3,570	2,000	2,502	2,000	2,100	2,100
TOTAL EXPENDITURES	32,924	40,024	17,053	48,024	49,260	49,893
TOTAL TRAFFIC SERVICES						
	32,924	40,024	17,053	48,024	49,260	49,893

WINTER MAINTENANCE

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EXPENDITURES						
203-7-4780-706-00 PERMANENT WAGES - SALARIES	15,204	18,000	8,936	18,000	17,037	17,424
203-7-4780-709-00 OVERTIME	1,439	3,000	2,307	3,000	0	0
203-7-4780-714-02 WORKERS COMPENSATION	349	420	241	420	341	348
203-7-4780-714-05 SOCIAL SECURITY & MEDICARE	1,268	1,606	903	1,606	1,303	1,333
203-7-4780-714-07 EE SHARE - HEALTH CARE PREMIUM(	452) (	664)	0 (	664) (	677) (	691)
203-7-4780-714-08 HEALTH CARE COSTS - BLUE CROSS	3,838	3,453	0	3,453	3,695	3,953
203-7-4780-714-16 HEALTH CARE WAIVERS	271	539	0	539	539	539
203-7-4780-714-17 DENTAL	250	372	0	372	228	233
203-7-4780-714-18 OPTICAL	32	45	0	45	26	0
203-7-4780-714-19 LIFE INSURANCE	122	128	0	128	124	122
203-7-4780-714-22 LONG TERM DISABILITY	24	15	0	15	8	8
203-7-4780-714-24 HEALTH CARE SAVINGS PLAN	67	33	0	33	33	33
203-7-4780-714-30 HSA CONTRIBUTION	0	1,041	0	1,041	0	0
203-7-4780-721-00 MAINTENANCE ALLOWANCE	286	0	0	0	0	0
203-7-4780-775-01 REPAIR AND MAINTENANCE SUPPLY	7,087	10,800	5,714	10,800	10,000	10,000

203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
203-7-4780-943-00 MOTORPOOL RENTAL	21,476	35,000	12,999	35,000	36,750	36,750
TOTAL EXPENDITURES	51,260	73,788	31,101	73,788	69,407	70,052
TOTAL WINTER MAINTENANCE	51,260	73,788	31,101	73,788	69,407	70,052

SALT FOR OTHER ENTITIES

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EXPENDITURES

203-7-4790-775-01 SALT FOR OTHER ENTITIES	23,888	0	0	0	0	0
TOTAL EXPENDITURES	23,888	0	0	0	0	0
TOTAL SALT FOR OTHER ENTITIES	23,888	0	0	0	0	0

TRAFFIC CALMING PROJECTS

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EXPENDITURES

203-7-9053-706-00 PERMANENT WAGES-SALARIES	555	2,000	4,208	2,000	310	317
203-7-9053-714-02 WORKERS COMPENSATION	11	30	92	30	6	6
203-7-9053-714-05 SOCIAL SECURITY & MEDICARE	43	182	334	182	24	24
203-7-9053-714-07 EE SHARE - HEALTH CARE PREMIUM(	19) (	74)	0 (	74) (	75) (	77)
203-7-9053-714-08 HEALTH CARE COSTS - BLUE CROSS	51	384	0	384	411	440
203-7-9053-714-16 HEALTH CARE WAIVERS	36	0	0	0	0	0
203-7-9053-714-17 DENTAL	14	41	0	41	7	7
203-7-9053-714-18 OPTICAL	(	0)	5	5	5	6
203-7-9053-714-19 LIFE INSURANCE	5	14	0	14	3	3
203-7-9053-714-22 LONG TERM DISABILITY	1	0	0	0	0	0
203-7-9053-714-24 HEALTH CARE SAVINGS PLAN	19	4	0	4	4	4
203-7-9053-775-01 REPAIR & MAINTENANCE SUPPLY	22,014	25,000	24,738	25,000	25,000	25,000
203-7-9053-818-00 CONTRACTUAL SERVICES	23,380	0 (	3,678)	7,000	7,000	7,000
203-7-9053-943-00 MOTORPOOL RENTAL	0	1,000	713	1,000	1,050	1,050
TOTAL EXPENDITURES	46,108	28,586	26,407	35,586	33,745	33,779
TOTAL TRAFFIC CALMING PROJECTS	46,108	28,586	26,407	35,586	33,745	33,779

MINOR CRACK SEAL

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EXPENDITURES

203-LOCAL STREET

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
TOTAL EXPENDITURES	366,460	541,073	185,534	560,573	518,077	524,982
REVENUE OVER/ (UNDER) EXPENDITURES	266,149	0	204,580 (	19,500) (	7,448)	14,925

205-PUBLIC SAFETY FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PUBLIC SAFETY =====						
REVENUES						
205-4-3070-580-00 WASHTENAW COUNTY FY 18-26	392,469	375,000	255,644	375,000	375,000	375,000
TOTAL REVENUES	392,469	375,000	255,644	375,000	375,000	375,000
TOTAL PUBLIC SAFETY	392,469	375,000	255,644	375,000	375,000	375,000
TOTAL REVENUES	392,469	375,000	255,644	375,000	375,000	375,000
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205-PUBLIC SAFETY FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PUBLIC SAFETY =====						
<u>EXPENDITURES</u>						
205-7-3070-818-00 CONTRACTUAL SERVICE	0	0	0	0	30,000	30,000
205-7-3070-864-02 PROFESSIONAL DEVELOPMENT	0	0	2,969	15,000	0	0
205-7-3070-999-01 TRANSFER OUT- 101 PEN DAM	75,000	0	0	0	0	0
205-7-3070-999-02 TRANSFER OUT-414 TRAIN STOP	100,000	0	0	0	0	0
205-7-3070-999-03 TRANSFER OUT 414 PARK CAPITAL	125,000	125,000	0	125,000	125,000	125,000
205-7-3070-999-04 TRANSFER OUT-HOUSING	75,000	75,000	0	75,000	0	0
205-7-3070-999-05 TRANSFER TO GENERAL FUND	<u>0</u>	<u>175,000</u>	<u>0</u>	<u>175,000</u>	<u>220,000</u>	<u>220,000</u>
TOTAL EXPENDITURES	375,000	375,000	2,969	390,000	375,000	375,000
TOTAL PUBLIC SAFETY						
	375,000	375,000	2,969	390,000	375,000	375,000
TOTAL EXPENDITURES						
	375,000	375,000	2,969	390,000	375,000	375,000
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REVENUE OVER/ (UNDER) EXPENDITURES	17,469	0	252,676 (	15,000)	0	0
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226-GARBAGE & RUBBISH COLLECT

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
226-4-0000-402-00 CURRENT PROPERTY TAXES	830,631	838,728	814,403	838,728	871,982	889,422
226-4-0000-420-01 DELINQUENT PROPERTY TAXES	1,535	1,400	456	1,400	1,400	1,400
226-4-0000-445-02 INTEREST ON CURRENT TAXES	596	1,000	511	1,000	700	700
226-4-0000-445-05 INTEREST ON DELINQUENT TAXES	132	60	28	60	100	100
226-4-0000-600-00 CHARGES FOR SERVICE-DDA	23,000	23,000	0	23,000	23,000	23,000
226-4-0000-626-03 RECYCLING MATERIAL REVENUE	756	500	210	500	800	800
226-4-0000-676-03 COST REIMBURSEMENT-DPW	45	500	705	500	0	0
226-4-0000-694-01 MISCELLANEOUS REVENUE	557	800	1,209	800	500	500
226-4-0000-699-01 TRANSFER FROM GENERAL FUND	<u>114,762</u>	<u>65,100</u>	<u>0</u>	<u>66,675</u>	<u>194,799</u>	<u>139,349</u>
TOTAL REVENUES	972,014	931,088	817,522	932,663	1,093,281	1,055,271
TOTAL NON DEPARTMENTAL	972,014	931,088	817,522	932,663	1,093,281	1,055,271
FINANCE =====						
<u>REVENUES</u>						
226-4-1910-664-00 INTEREST EARNINGS	<u>4,122</u>	<u>3,893</u>	<u>4,281</u>	<u>3,893</u>	<u>1,841</u>	<u>2,594</u>
TOTAL REVENUES	4,122	3,893	4,281	3,893	1,841	2,594
TOTAL FINANCE	4,122	3,893	4,281	3,893	1,841	2,594
BRUSH CHIPPING =====						
<u>REVENUES</u>						
226-4-5213-626-06 BRUSH CHIPPING REVENUE	<u>0</u>	<u>75</u>	<u>105</u>	<u>75</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	0	75	105	75	0	0
TOTAL BRUSH CHIPPING	0	75	105	75	0	0
RECYCLING =====						
<u>REVENUES</u>						
226-4-5281-580-00 GRANTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>60,000</u>
TOTAL REVENUES	0	0	0	0	0	60,000
TOTAL RECYCLING	0	0	0	0	0	60,000

226-GARBAGE & RUBBISH COLLECT

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
REVENUES						
TOTAL REVENUES	976,136	935,056	821,908	936,631	1,095,122	1,117,864

226-GARBAGE & RUBBISH COLLECT

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
ENV.SERVICES-ADMIN						
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EXPENDITURES						
226-7-5210-706-00 PERMANENT WAGES - SALARIES	5,564	9,000 (	567)	9,000	8,134	8,319
226-7-5210-709-00 OVERTIME	39	0	130	0	0	0
226-7-5210-714-02 WORKERS COMPENSATION	(2,946)	180	41	180	163	166
226-7-5210-714-05 SOCIAL SECURITY & MEDICARE	440	819	248	819	622	636
226-7-5210-714-07 EE SHARE - HEALTH CARE PREMIUM (	7) (	332) (	19) (	332) (	339) (	345)
226-7-5210-714-08 HEALTH CARE COSTS - BLUE CROSS	388	1,726	71	1,726	1,847	1,976
226-7-5210-714-16 HEALTH CARE WAIVERS	486	269	0	269	269	269
226-7-5210-714-17 DENTAL	(34)	186	0	186	456	465
226-7-5210-714-18 OPTICAL	2	22	0	22	25	0
226-7-5210-714-19 LIFE INSURANCE	67	64	6	64	97	95
226-7-5210-714-22 LONG TERM DISABILITY	15	7	4	7	122	126
226-7-5210-714-24 HEALTH CARE SAVINGS PLAN	169	17	0	17	17	17
226-7-5210-714-30 HSA CONTRIBUTION	2,429	520	0	520	520	520
226-7-5210-721-00 MAINTENANCE ALLOWANCE	(55)	93	0	93	0	0
226-7-5210-807-00 AUDIT FEES	2,500	1,641	1,604	1,641	2,500	2,575
226-7-5210-818-00 CONTRACTUAL SERVICES	477,913	487,000	384,029	462,000	475,000	490,000
226-7-5210-920-00 PUBLIC UTILITIES	122	850	0	850	0	0
226-7-5210-943-00 EQUIPMENT RENTAL OR LEASE DEP	0	0	20	50	0	0
226-7-5210-958-00 MEMBERSHIPS AND DUES	400	275	0	400	400	400
TOTAL EXPENDITURES	487,491	502,337	385,568	477,512	489,833	505,219
TOTAL ENV.SERVICES-ADMIN	487,491	502,337	385,568	477,512	489,833	505,219

BRUSH CHIPPING

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EXPENDITURES						
226-7-5213-706-00 PERMANENT WAGES - SALARIES	0	200	150	200	79	81
226-7-5213-714-02 WORKERS COMPENSATION	0	3	3	3	2	2
226-7-5213-714-05 SOCIAL SECURITY & MEDICARE	0	18	12	18	6	6
226-7-5213-714-07 EE SHARE - HEALTH CARE PREMIUM	0 (	7) (	0 (	7) (	7) (	7)
226-7-5213-714-08 HEALTH CARE COSTS - BLUE CROSS	0	38	0	38	41	44
226-7-5213-714-16 HEALTH CARE WAIVERS	0	6	0	6	6	6
226-7-5213-714-17 DENTAL	0	4	0	4	3	3
226-7-5213-714-18 OPTICAL	0	0	0	0	0	0
226-7-5213-714-19 LIFE INSURANCE	0	1	0	1	1	1
226-7-5213-714-30 HSA CONTRIBUTION	0	12	0	12	0	0
226-7-5213-721-00 MAINTENANCE ALLOWANCE	0	3	0	3	0	0
226-7-5213-943-00 MOTORPOOL RENTAL	0	200	109	200	210	210
TOTAL EXPENDITURES	0	478	274	478	340	345
TOTAL BRUSH CHIPPING	0	478	274	478	340	345

226-GARBAGE & RUBBISH COLLECT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
RECYCLING						
=====						
<u>EXPENDITURES</u>						
226-7-5281-706-00 PERMANENT WAGES - SALARIES	103,516	95,000	63,020	95,000	127,929	130,828
226-7-5281-709-00 OVERTIME	6,784	13,000	6,200	13,000	0	0
226-7-5281-714-02 WORKERS COMPENSATION	4,440	2,160	1,462	2,160	2,559	2,617
226-7-5281-714-05 SOCIAL SECURITY & MEDICARE	8,165	8,262	5,403	8,262	9,787	10,008
226-7-5281-714-07 EE SHARE - HEALTH CARE PREMIUM (	3,162) (	3,507)	0 (	3,507) (	3,577) (	3,649)
226-7-5281-714-08 HEALTH CARE COSTS - BLUE CROSS	24,804	18,224	0	18,224	19,500	20,865
226-7-5281-714-16 HEALTH CARE WAIVERS	2,656	2,844	0	2,844	2,844	2,844
226-7-5281-714-17 DENTAL	1,835	1,962	0	1,962	2,176	2,219
226-7-5281-714-18 OPTICAL	181	235	0	235	164	0
226-7-5281-714-19 LIFE INSURANCE	868	673	0	673	862	845
226-7-5281-714-22 LONG TERM DISABILITY	159	78	0	78	55	57
226-7-5281-714-24 HEALTH CARE SAVINGS PLAN	1,117	177	0	177	177	177
226-7-5281-714-30 HSA CONTRIBUTION	0	5,493	0	5,493	5,493	5,493
226-7-5281-721-00 MAINTENANCE ALLOWANCE	1,443	875	0	875	0	0
226-7-5281-757-00 OPERATING SUPPLIES	1,200	1,000	895	1,000	1,200	1,200
226-7-5281-768-00 UNIFORMS, LAUNDRY & CLEANING	2,521	2,400	2,398	2,400	2,750	2,750
226-7-5281-775-01 REPAIR AND MAINTENANCE SUPPLY	109	5,000	67	1,200	1,500	1,200
226-7-5281-818-00 CONTRACTUAL SERVICES	46,769	18,000	28,864	45,000	50,000	50,000
226-7-5281-943-00 MOTORPOOL RENTAL	52,543	55,000	39,599	55,000	77,750	77,750
226-7-5281-958-00 MEMBERSHIP AND DUES	0	5,000	0	5,000	5,000	5,000
226-7-5281-987-10 CARTS	0	0	0	0	60,000	60,000
TOTAL EXPENDITURES	255,948	231,876	147,907	255,076	366,168	370,204

TOTAL RECYCLING	255,948	231,876	147,907	255,076	366,168	370,204
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YARD WASTE

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<u>EXPENDITURES</u>						
226-7-5282-706-00 PERMANENT WAGES - SALARIES	67,869	55,000	38,908	55,000	59,241	60,583
226-7-5282-709-00 OVERTIME	1,771	1,500	2,689	1,500	0	0
226-7-5282-714-02 WORKERS COMPENSATION	1,366	1,130	908	1,130	1,185	1,212
226-7-5282-714-05 SOCIAL SECURITY & MEDICARE	5,030	4,322	3,142	4,322	4,532	4,635
226-7-5282-714-07 EE SHARE - HEALTH CARE PREMIUM (	2,092) (	3,069)	0 (	3,069) (	3,130) (	3,193)
226-7-5282-714-08 HEALTH CARE COSTS - BLUE CROSS	15,743	10,551	0	10,551	11,290	12,080
226-7-5282-714-16 HEALTH CARE WAIVERS	1,908	1,647	0	1,647	1,647	1,647
226-7-5282-714-17 DENTAL	1,236	1,136	0	1,136	1,377	1,405
226-7-5282-714-18 OPTICAL	111	136	0	136	93	0
226-7-5282-714-19 LIFE INSURANCE	574	390	0	390	531	520
226-7-5282-714-22 LONG TERM DISABILITY	103	45	0	45	35	36
226-7-5282-714-24 HEALTH CARE SAVINGS PLAN	844	102	0	102	102	102

226-GARBAGE & RUBBISH COLLECT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
226-7-5282-714-30 HSA CONTRIBUTION	0	3,180	0	3,180	3,180	3,180
226-7-5282-721-00 MAINTENANCE ALLOWANCE	1,156	681	0	681	0	0
226-7-5282-775-01 REPAIR AND MAINTENANCE SUPPLY	359	300	159	500	300	300
226-7-5282-818-00 CONTRACTUAL SERVICES	527	15,000	13,600	13,000	15,000	15,000
226-7-5282-943-00 MOTORPOOL RENTAL	42,226	40,000	26,651	45,000	62,000	62,000
TOTAL EXPENDITURES	138,730	132,051	86,057	135,251	157,382	159,507

TOTAL YARD WASTE	138,730	132,051	86,057	135,251	157,382	159,507
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RUBBISH COLLECTION

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EXPENDITURES

226-7-5283-706-00 PERMANENT WAGES - SALARIES	36,121	31,000	27,686	31,000	32,669	33,409
226-7-5283-709-00 OVERTIME	272	100	278	100	0	0
226-7-5283-714-02 WORKERS COMPENSATION	1,610	622	622	622	653	668
226-7-5283-714-05 SOCIAL SECURITY & MEDICARE	2,940	2,379	2,341	2,379	2,499	2,556
226-7-5283-714-07 EE SHARE - HEALTH CARE PREMIUM (	1,105) (	1,144)	0 (	1,144) (	1,167) (	1,190)
226-7-5283-714-08 HEALTH CARE COSTS - BLUE CROSS	8,603	5,947	0	5,947	6,363	6,809
226-7-5283-714-16 HEALTH CARE WAIVERS	943	928	0	928	928	928
226-7-5283-714-17 DENTAL	643	640	0	640	715	730
226-7-5283-714-18 OPTICAL	62	77	0	77	55	0
226-7-5283-714-19 LIFE INSURANCE	303	220	0	220	282	276
226-7-5283-714-22 LONG TERM DISABILITY	55	25	0	25	19	20
226-7-5283-714-24 HEALTH CARE SAVINGS PLAN	400	58	0	58	58	58
226-7-5283-714-30 HSA CONTRIBUTION	0	1,792	0	1,792	1,792	1,792
226-7-5283-721-00 MAINTENANCE ALLOWANCE	496	370	0	370	0	0
226-7-5283-775-01 REPAIR AND MAINTENANCE SUPPLY	252	300	183	300	300	300
226-7-5283-943-00 MOTORPOOL RENTAL	20,854	24,000	17,702	24,000	35,200	35,200
TOTAL EXPENDITURES	72,452	67,314	48,812	67,314	80,366	81,556

TOTAL RUBBISH COLLECTION	72,452	67,314	48,812	67,314	80,366	81,556
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LEAF COLLECTION

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EXPENDITURES

226-7-5284-706-00 PERMANENT WAGES - SALARIES	147	0	0	0	29	30
226-7-5284-714-02 WORKERS COMPENSATION	4	0	0	0	1	1
226-7-5284-714-05 SOCIAL SECURITY & MEDICARE	12	0	0	0	2	2
226-7-5284-943-00 EQUIPMENT RENTAL OR LEASE DEP	214	0	0	0	0	0
TOTAL EXPENDITURES	377	0	0	0	32	33

TOTAL LEAF COLLECTION	377	0	0	0	32	33
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226-GARBAGE & RUBBISH COLLECT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
EXPENDITURES						
226-7-9000-962-55 WASH CO CHARGE BACKS	5,544	1,000	(271)	1,000	1,000	1,000
TOTAL EXPENDITURES	5,544	1,000	(271)	1,000	1,000	1,000
TOTAL ADMINISTRATION	5,544	1,000	(271)	1,000	1,000	1,000
TOTAL EXPENDITURES	960,541	935,056	668,347	936,631	1,095,122	1,117,864
REVENUE OVER/(UNDER) EXPENDITURES	15,595	0	153,562	0	(0)	0

252-CDBG/WATER ST ACTIVITIES

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
FINANCE =====						
REVENUES						
252-4-1910-664-00 INTEREST EARNINGS	0	0	0	0	3	1
TOTAL REVENUES	0	0	0	0	3	1
TOTAL FINANCE	0	0	0	0	3	1
TOTAL REVENUES	0	0	0	0	3	1
	=====	=====	=====	=====	=====	=====

252-CDBG/WATER ST ACTIVITIES

	ACTUAL	AMENDED		AMENDED	MANAGEMENT	MANAGEMENT
DEPARTMENTAL EXPENDITURES	2018/2019	BUDGET #1	YTD ACTUAL	BUDGET #2	BUDGET	BUDGET
		2019/2020	2019/2020	2019/2020	2020/2021	2021/2022
		C4		MA	M1	M2
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	0	3	1

265-POLICE SPECIAL REVENUE

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL						
=====						
<u>REVENUES</u>						
265-4-0000-601-02 DRUG FORFEITURE	2,073	0	0	0	0	0
265-4-0000-699-91 APPROPRIATIONS FUND BALANCE	0	12,562	0	12,562	0	0
TOTAL REVENUES	2,073	12,562	0	12,562	0	0
TOTAL NON DEPARTMENTAL	2,073	12,562	0	12,562	0	0
 FINANCE						
=====						
<u>REVENUES</u>						
265-4-1910-664-00 INTEREST EARNINGS	1,074	482	832	482	574	641
TOTAL REVENUES	1,074	482	832	482	574	641
TOTAL FINANCE	1,074	482	832	482	574	641
TOTAL REVENUES	3,147	13,044	832	13,044	574	641
=====						

265-POLICE SPECIAL REVENUE

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DRUG FORFEITURE =====						
<u>EXPENDITURES</u>						
265-7-3330-709-00 OVERTIME	7,854	12,609	4,521	12,609	0	0
265-7-3330-714-02 WORKERS COMPENSATION	125	252	71	252	257	262
265-7-3330-714-05 SOCIAL SECURITY & MEDICARE	113	183	65	183	187	190
265-7-3330-955-00 MISCELLANEOUS	<u>90</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	8,182	13,044	4,656	13,044	444	453
=====						
TOTAL DRUG FORFEITURE	8,182	13,044	4,656	13,044	444	453
=====						
TOTAL EXPENDITURES	8,182	13,044	4,656	13,044	444	453
=====						
REVENUE OVER/(UNDER) EXPENDITURES	(5,036)	0	(3,824)	0	131	188
=====						

275-DEPOT TOWN DDA

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DTDA W CROSS OPER - 18%						
=====						
<u>REVENUES</u>						
275-4-7270-402-00 CURRENT PROPERTY TAXES	10,059	7,115	4,888	7,115	11,061	11,282
275-4-7270-402-05 PERSONAL PROP TAX REIMBURSE	0	0	5,203	5,203	0	0
275-4-7270-420-01 DELINQUENT PROPERTY TAXES	14	20	53	20	20	20
275-4-7270-445-02 INTEREST ON CURRENT TAXES	4	20	1	20	20	20
275-4-7270-445-05 INTEREST ON DELINQUENT TAXES	1	0	4	0	0	0
275-4-7270-664-00 INTEREST EARNINGS	2,547	405	3,106	2,300	1,129	1,199
275-4-7270-694-01 MISCELLANEOUS REVENUE	0	0	1,198	0	0	0
TOTAL REVENUES	12,626	7,560	14,453	14,658	12,230	12,521
TOTAL DTDA W CROSS OPER - 18%	12,626	7,560	14,453	14,658	12,230	12,521
DTDA W CROSS TIF - 5%						
=====						
<u>REVENUES</u>						
275-4-7271-410-00 TIFA REIMBURSMNT PA86 SECT 17	5,329	4,500	0	0	4,500	4,500
275-4-7271-439-02 CURRENT TIFA TAXES-WEST CROSS	82,475	99,697	91,744	99,697	117,908	120,266
275-4-7271-699-01 TRANSFER FROM GEN FUND	0	0	0	0	1,250	1,250
TOTAL REVENUES	87,804	104,197	91,744	99,697	123,658	126,016
TOTAL DTDA W CROSS TIF - 5%	87,804	104,197	91,744	99,697	123,658	126,016
DTDA E CROSS OPER. - 16%						
=====						
<u>REVENUES</u>						
275-4-7290-402-00 CURRENT PROPERTY TAXES	7,412	7,574	11,253	10,000	7,395	7,542
275-4-7290-445-02 INTEREST ON CURRENT TAXES	15	20	16	20	0	0
275-4-7290-664-00 INTEREST EARNINGS	2,547	748	770	748	1,091	1,241
275-4-7290-694-01 MISCELLANEOUS REVENUE	5,000	0	561	0	0	0
TOTAL REVENUES	14,973	8,342	12,600	10,768	8,486	8,783
TOTAL DTDA E CROSS OPER. - 16%	14,973	8,342	12,600	10,768	8,486	8,783

275-DEPOT TOWN DDA

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DTDA E CROSS TIF - 26%						
=====						
REVENUES						
275-4-7291-410-00 TIFA REIMBURSMNT PA86 SECT 17	0	3,500	0	0	3,500	3,500
275-4-7291-439-01 CURRENT TIFA TAXES	104,613	106,954	105,841	106,954	113,307	115,574
275-4-7291-699-01 TRANSFER FROM GEN FUND	0	0	0	0	6,500	6,500
TOTAL REVENUES	104,613	110,454	105,841	106,954	123,307	125,574
TOTAL DTDA E CROSS TIF - 26%	104,613	110,454	105,841	106,954	123,307	125,574
TOTAL REVENUES	220,016	230,553	224,638	232,077	267,681	272,893
=====						

275-DEPOT TOWN DDA

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DTDA W CROSS OPER - 18%						
=====						
<u>EXPENDITURES</u>						
275-7-7270-728-00 OFFICE SUPPLIES	188	252	0	252	252	252
275-7-7270-730-00 POSTAGE	0	150	0	150	150	150
275-7-7270-757-00 OPERATING SUPPLIES	95	105	49	105	105	105
275-7-7270-807-00 AUDIT FEES	420	533	106	533	533	533
275-7-7270-818-00 CONTRACTUAL SERVICES	3,871	4,121	0	4,121	4,121	4,121
275-7-7270-822-10 GENERAL LIABILITY	916	1,106	748	1,106	1,106	1,106
275-7-7270-826-10 LEGAL SERVICES	412	525	0	525	525	525
275-7-7270-853-00 TELEPHONE	20	207	15	207	207	207
275-7-7270-864-01 CONFERENCES AND WORKSHOPS	504	214	34	214	214	214
275-7-7270-900-00 PRINTING AND PUBLISHING	78	1,000	0	1,000	1,000	1,000
275-7-7270-940-00 RENT	720	810	0	810	810	810
275-7-7270-957-00 BOOKS AND MAGAZINES	0	32	0	32	32	32
275-7-7270-958-00 MEMBERSHIPS AND DUES	145	210	60	210	210	210
TOTAL EXPENDITURES	7,370	9,265	1,012	9,265	9,265	9,265
TOTAL DTDA W CROSS OPER - 18%						
	7,370	9,265	1,012	9,265	9,265	9,265
DTDA W CROSS TIF - 5%						
=====						
<u>EXPENDITURES</u>						
275-7-7271-714-17 DENTAL	0	0	0	0	101	0
275-7-7271-714-18 OPTICAL	0	0	0	0	3	0
275-7-7271-714-19 LIFE INSURANCE	0	0	0	0	15	0
275-7-7271-714-22 LONG TERM DISABILITY	0	0	0	0	13	0
275-7-7271-818-01 CONTRACT WITH CITY 35%	28,866	34,894	0	34,894	34,894	34,894
275-7-7271-818-02 ADMIN CONTRACT-CITY	12,760	12,760	0	12,760	12,760	12,760
275-7-7271-820-00 TIF - WEST CROSS DEV AREA	4,275	8,000	5,417	8,000	8,000	8,000
275-7-7271-820-02 STREETScape MAINTENANCE	3,757	3,500	3,363	3,500	3,500	3,500
275-7-7271-820-04 SEASONAL PLANTING	0	500	616	500	500	500
275-7-7271-820-06 HOLIDAY LIGHTING & MAINTENANCE	0	3,000	3,146	3,000	3,000	3,000
275-7-7271-965-05 SPECIAL EVENT CONTRIBUTION	833	5,000	2,200	5,000	5,000	5,000
275-7-7271-965-06 FACADE PROG. CONT TO BLD-TIF	0	15,000	0	15,000	15,000	15,000
275-7-7271-971-27 BUILDING REHAB	5,700	15,000	0	15,000	15,000	15,000
TOTAL EXPENDITURES	56,191	97,654	14,743	97,654	97,786	97,654
TOTAL DTDA W CROSS TIF - 5%						
	56,191	97,654	14,743	97,654	97,786	97,654

275-DEPOT TOWN DDA

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DTDA E CROSS OPER. - 16%						
=====						
EXPENDITURES						
275-7-7290-728-00 OFFICE SUPPLIES	148	192	0	192	192	192
275-7-7290-730-00 POSTAGE	0	200	0	200	200	200
275-7-7290-757-00 OPERATING SUPPLIES	72	80	37	80	80	80
275-7-7290-807-00 AUDIT FEES	290	432	190	432	432	432
275-7-7290-818-00 CONTRACTUAL SERVICES	2,903	3,140	0	3,140	3,140	3,140
275-7-7290-822-10 GENERAL LIABILITY	700	640	561	640	640	640
275-7-7290-826-10 LEGAL SERVICES	316	400	0	400	400	400
275-7-7290-853-00 TELEPHONE	104	112	80	112	112	112
275-7-7290-864-01 CONFERENCES AND WORKSHOPS	432	163	26	163	163	163
275-7-7290-900-00 PRINTING AND PUBLISHING	59	1,000	0	1,000	1,000	1,000
275-7-7290-940-00 RENT	540	594	0	594	594	594
275-7-7290-957-00 BOOK MAGAZINES AND PERIODAL	0	23	0	23	23	23
275-7-7290-958-00 MEMBERSHIPS AND DUES	113	160	45	160	160	160
TOTAL EXPENDITURES	5,676	7,136	938	7,136	7,136	7,136
TOTAL DTDA E CROSS OPER. - 16%	5,676	7,136	938	7,136	7,136	7,136
DTDA E CROSS TIF - 26%						
=====						
EXPENDITURES						
275-7-7291-818-01 CONTRACT WITH CITY 35%	36,614	37,434	0	37,434	37,434	37,434
275-7-7291-818-02 ADMIN CONTRACT-CITY	13,340	13,340	0	13,340	13,340	13,340
275-7-7291-820-02 STREETScape MAINTENANCE	3,871	5,000	3,748	5,000	5,000	5,000
275-7-7291-820-04 SEASONAL PLANTING	850	750	644	750	750	750
275-7-7291-820-06 HOLIDAY LIGHTING & MAINTENANCE	3,163	3,000	3,353	3,000	3,000	3,000
275-7-7291-965-05 SPECIAL EVENT CONTRIBUTION	758	7,500	4,671	7,500	7,500	7,500
275-7-7291-965-06 FACADE PROG. CONT TO BLD-TIF	27,760	5,000	5,000	5,000	0	0
275-7-7291-971-27 BUILDING REHAB	0	5,000	0	5,000	0	0
275-7-7291-974-01 TIF PROJECTS	21,766	23,000	9,855	23,000	43,000	43,000
TOTAL EXPENDITURES	108,124	100,024	27,271	100,024	110,024	110,024
TOTAL DTDA E CROSS TIF - 26%	108,124	100,024	27,271	100,024	110,024	110,024
TOTAL EXPENDITURES	177,361	214,079	43,964	214,079	224,211	224,079
=====						

275-DEPOT TOWN DDA

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
REVENUE OVER/ (UNDER) EXPENDITURES	42,655	16,474	180,674	17,998	43,469	48,814
	=====	=====	=====	=====	=====	=====

304-2016 GOLT BOND REFUNDING

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
SERIES A BONDS \$8.040M =====						
REVENUES						
304-4-9000-402-00 CURRENT PROPERTY TAX	673,990	681,610	648,433	681,610	692,568	696,672
304-4-9000-420-01 DELINQUENT PROPERTY TAX	89	0	0	0	0	0
304-4-9000-445-01 DELPP WATER ST 2016A	0	0	171	0	0	0
304-4-9000-445-02 INTEREST ON CURRENT TAX	424	0	394	0	0	0
304-4-9000-445-05 INTEREST ON DELINQUENT TAX	57	0	13	0	0	0
TOTAL REVENUES	674,560	681,610	649,011	681,610	692,568	696,672
TOTAL SERIES A BONDS \$8.040M						
	674,560	681,610	649,011	681,610	692,568	696,672
SERIES B BONDS \$2.45M =====						
REVENUES						
304-4-9010-699-01 TRANSFER FROM GENERAL(101)	190,194	187,906	0	187,906	190,530	192,465
TOTAL REVENUES	190,194	187,906	0	187,906	190,530	192,465
TOTAL SERIES B BONDS \$2.45M						
	190,194	187,906	0	187,906	190,530	192,465
TOTAL REVENUES						
	864,754	869,516	649,011	869,516	883,098	889,137
	=====	=====	=====	=====	=====	=====

304-2016 GOLT BOND REFUNDING

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
SERIES A BONDS \$8.040M =====						
<u>EXPENDITURES</u>						
304-7-9000-991-00 PRINCIPAL-FINAL PMT 5/1/31	445,000	460,000	460,000	460,000	480,000	495,000
304-7-9000-995-00 INTEREST	228,942	221,110	221,110	221,110	211,818	200,922
304-7-9000-997-00 PAYING AGENT FEES	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>750</u>	<u>750</u>
TOTAL EXPENDITURES	674,442	681,610	681,610	681,610	692,568	696,672
TOTAL SERIES A BONDS \$8.040M						
	674,442	681,610	681,610	681,610	692,568	696,672
SERIES B BONDS \$2.45M =====						
<u>EXPENDITURES</u>						
304-7-9010-962-55 WASH.CNTY CHARGE BACKS	118	0 (	176)	0	0	0
304-7-9010-991-00 PRINCIPAL-FINAL PMT 5/1/31	130,000	130,000	130,000	130,000	135,000	140,000
304-7-9010-993-00 BOND ISSUANCE COST	0	0	0	0	54,780	0
304-7-9010-995-00 INTEREST	59,694	57,406	57,406	57,406	750	51,715
304-7-9010-997-00 PAYING AGENT FEES	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>750</u>
TOTAL EXPENDITURES	190,312	187,906	187,729	187,906	190,530	192,465
TOTAL SERIES B BONDS \$2.45M						
	190,312	187,906	187,729	187,906	190,530	192,465
TOTAL EXPENDITURES	864,754	869,516	869,339	869,516	883,098	889,137
=====						
REVENUE OVER/(UNDER) EXPENDITURES	0	0 (	220,328)	0	1	0
=====						

316-20020GO CAP IMP DEBT \$400

	ACTUAL	AMENDED		AMENDED	MANAGEMENT	MANAGEMENT
REVENUES	2018/2019	BUDGET #1 2019/2020	YTD 2019/2020	BUDGET #2 2019/2020	BUDGET 2020/2021	BUDGET 2021/2022
		C4		MA	M1	M2
ADMINISTRATION						
=====						
<u>REVENUES</u>						
	=====	=====	=====	=====	=====	=====

PAGE: 84

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
DEPARTMENTAL EXPENDITURES						
ADMINISTRATION						
=====						
EXPENDITURES						
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====

342-2012 UTGO REFUNDING BOND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
342-4-0000-402-00 CURRENT PROPERTY TAXES	634,159	0	0	0	0	0
342-4-0000-420-01 DELINQUENT PROPERTY TAXES	1,640	0	527	0	0	0
342-4-0000-445-02 INTEREST ON CURRENT TAXES	438	0	0	0	0	0
342-4-0000-445-05 INTEREST ON DELINQUENT TAXES	<u>137</u>	<u>0</u>	<u>30</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	636,373	0	557	0	0	0
TOTAL NON DEPARTMENTAL	636,373	0	557	0	0	0
FINANCE =====						
<u>REVENUES</u>						
342-4-1910-664-00 INTEREST EARNINGS	<u>2,510</u>	<u>0</u>	<u>17</u>	<u>0</u>	<u>736</u>	<u>878</u>
TOTAL REVENUES	2,510	0	17	0	736	878
TOTAL FINANCE	2,510	0	17	0	736	878
TOTAL REVENUES	638,883	0	574	0	736	878
=====						

342-2012 UTGO REFUNDING BOND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FINANCE						
=====						
EXPENDITURES						
ADMINISTRATIVE						
=====						
EXPENDITURES						
342-7-9000-962-55 WASH. CNTY CHARGE BACK	671	0 (	251)	0	0	0
342-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/18	820,000	0	0	0	0	0
342-7-9000-995-00 INTEREST	5,371	0	0	0	0	0
342-7-9000-997-00 PAYING AGENT FEE	950	0	0	0	0	0
TOTAL EXPENDITURES	826,992	0 (	251)	0	0	0
TOTAL ADMINISTRATIVE	826,992	0 (	251)	0	0	0
TOTAL EXPENDITURES	826,992	0 (	251)	0	0	0
REVENUE OVER/ (UNDER) EXPENDITURES	(188,109)	0	825	0	736	878

364-2002B W&S DEBT \$485K DWRF

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
364-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	32,625	31,875	31,875	31,875	31,125	30,375
TOTAL REVENUES	32,625	31,875	31,875	31,875	31,125	30,375
TOTAL ADMINISTRATION	32,625	31,875	31,875	31,875	31,125	30,375
TOTAL REVENUES	32,625	31,875	31,875	31,875	31,125	30,375
=====						

364-2002B W&S DEBT \$485K DWRP

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
EXPENDITURES						
364-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/21	30,000	30,000	30,000	30,000	30,000	30,000
364-7-9000-995-00 INTEREST	<u>2,625</u>	<u>1,875</u>	<u>1,875</u>	<u>1,875</u>	<u>1,125</u>	<u>375</u>
TOTAL EXPENDITURES	32,625	31,875	31,875	31,875	31,125	30,375
TOTAL ADMINISTRATION	32,625	31,875	31,875	31,875	31,125	30,375
TOTAL EXPENDITURES	<u>32,625</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,125</u>	<u>30,375</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

413-DOWNTOWN DEV AUTH

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DOWNTOWN DDA OPER. 66%						
=====						
REVENUES						
413-4-7230-402-00 CURRENT PROPERTY TAXES	27,106	27,719	25,823	27,719	28,564	29,135
413-4-7230-402-05 PERSONAL PROP TAX REIMBURSE	0	0	17,748	17,748	10,000	10,000
413-4-7230-420-01 DELINQUENT PROPERTY TAXES	446	100	16	100	100	100
413-4-7230-445-02 INTEREST ON CURRENT TAXES	144	50	20	50	50	50
413-4-7230-445-05 INTEREST ON DELINQUENT TAXES	37	5	1	5	5	5
413-4-7230-462-01 DOWNTOWN PARKING PERMITS	6,000	0	1,200	1,200	0	7,200
413-4-7230-664-00 INTEREST EARNINGS	2,427	1,000	2,648	2,000	1,027	1,115
413-4-7230-694-01 MISCELLANEOUS REVENUE	3,632	6,200	2,430	6,200	0	0
TOTAL REVENUES	39,790	35,074	49,887	55,022	39,746	47,605
TOTAL DOWNTOWN DDA OPER. 66%	39,790	35,074	49,887	55,022	39,746	47,605
DOWNTOWN DA TIF 69%						
=====						
REVENUES						
413-4-7231-410-00 TIFA REIMBURSMNT PA86 SECT 17	16,620	4,000	0	0	15,000	15,000
413-4-7231-439-01 CURRENT TIFA TAXES	228,081	231,794	245,807	231,794	275,698	281,212
413-4-7231-462-01 DOWNTOWN PARKING PERMITS	0	7,200	1,700	7,200	7,200	7,200
413-4-7231-573-00 LOCAL COMMUNITY STABILIZATION	0	0	150,000	0	0	0
413-4-7231-607-01 DOWNTOWN GARBAGE COLL FEE	24,500	24,000	16,800	24,000	24,000	24,000
413-4-7231-694-01 MISCELLANEOUS REVENUE	100	0	450	0	0	0
413-4-7231-699-01 TRANSFER FROM GEN FUND	0	0	0	0	17,250	17,250
TOTAL REVENUES	269,302	266,994	414,757	262,994	339,148	344,662
TOTAL DOWNTOWN DA TIF 69%	269,302	266,994	414,757	262,994	339,148	344,662
TOTAL REVENUES	309,092	302,068	464,644	318,016	378,894	392,267
=====						

413-DOWNTOWN DEV AUTH

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DOWNTOWN DDA OPER. 66%						
=====						
<u>EXPENDITURES</u>						
413-7-7230-728-00 OFFICE SUPPLIES	632	660	6	660	660	660
413-7-7230-730-00 POSTAGE	0	500	0	500	500	500
413-7-7230-757-00 OPERATING SUPPLIES	343	275	161	275	275	275
413-7-7230-807-00 AUDIT FEES	1,490	1,395	441	1,395	1,395	1,395
413-7-7230-818-00 CONTRACTURAL SERVICES	12,581	10,794	0	10,794	10,794	10,794
413-7-7230-822-10 GENERAL LIABILITY	3,016	2,899	2,430	2,899	2,899	2,894
413-7-7230-826-10 LEGAL SERVICES	1,282	1,375	360	1,375	1,375	1,375
413-7-7230-853-00 TELEPHONE	275	543	213	543	543	543
413-7-7230-864-01 CONFERENCES AND WORKSHOPS	1,523	561	210	561	561	561
413-7-7230-900-00 PRINTING AND PUBLISHING	254	2,000	0	2,000	2,000	2,000
413-7-7230-940-00 RENT	2,340	2,120	0	2,120	2,120	2,120
413-7-7230-957-00 BOOKS MAGAZINES AND PERIODICAL	0	83	0	83	83	83
413-7-7230-958-00 MEMBERSHIPS AND DUES	448	550	195	550	550	550
TOTAL EXPENDITURES	24,183	23,755	4,016	23,755	23,755	23,750
TOTAL DOWNTOWN DDA OPER. 66%	24,183	23,755	4,016	23,755	23,755	23,750

DOWNTOWN DA TIF 69%

=====

<u>EXPENDITURES</u>						
413-7-7231-818-01 CONTRACT WITH CITY 35%	79,828	81,128	0	81,128	81,128	81,128
413-7-7231-818-02 ADMIN CONTRACT-CITY	31,900	31,900	0	31,900	31,900	31,900
413-7-7231-820-00 TIF PROJECTS	16,549	12,000	6,655	12,000	12,000	1,200
413-7-7231-820-01 IRRIGATION SYSTEM	77	120	3,413	120	120	120
413-7-7231-820-02 STREETScape MAINTENANCE	11,237	15,000	9,159	15,000	15,000	15,000
413-7-7231-820-03 WASTE MANAGEMENT	27,125	24,000	20,330	24,000	24,000	24,000
413-7-7231-820-04 SEASONAL PLANTING	0	2,500	1,540	2,500	2,500	2,500
413-7-7231-820-06 HOLIDAY LIGHTING & MAINTENANCE	371	1,500	1,871	1,500	1,500	1,500
413-7-7231-920-00 DTE ELECTRIC BILL	168	150	108	150	0	150
413-7-7231-965-05 SPECIAL EVENTS CONTRIBUTIONS	733	5,000	5,500	5,000	5,000	5,000
413-7-7231-965-06 FACADE PROG. CONT TO BLD-TIF	11,621	10,000	175,000	10,000	10,000	10,000
413-7-7231-971-27 MSHDA ELG FACADE PROG.	0	10,000	0	10,000	10,000	10,000
413-7-7231-999-20 TRANSFER OUT (473) 2004A	84,765	85,000	8,485	87,773	84,728	86,613
TOTAL EXPENDITURES	264,374	278,298	232,062	281,071	277,876	269,111
TOTAL DOWNTOWN DA TIF 69%	264,374	278,298	232,062	281,071	277,876	269,111

413-DOWNTOWN DEV AUTH

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
TOTAL EXPENDITURES	288,557	302,053	236,077	304,826	301,631	292,861
REVENUE OVER/(UNDER) EXPENDITURES	20,535	15	228,566	13,190	77,263	99,406

414-CAPITAL IMPROVEMENT

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
414-4-0000-699-01 TRANSFER FROM GENERAL (101)	503,430	303,550	0	448,868	166,708	108,891
TOTAL REVENUES	503,430	303,550	0	448,868	166,708	108,891
TOTAL NON DEPARTMENTAL						
	503,430	303,550	0	448,868	166,708	108,891
FINANCE =====						
REVENUES						
414-4-1910-664-00 INTEREST EARNINGS	470	1,220	3,898	1,220	900	717
TOTAL REVENUES	470	1,220	3,898	1,220	900	717
TOTAL FINANCE						
	470	1,220	3,898	1,220	900	717
COMPUTER SYS - CITY WIDE =====						
REVENUES						
FACILITIES IMPROVEMENT =====						
REVENUES						
FACILITIES IMPROVEMENT 2 =====						
YPSILANTI HERITAGE BRIDG =====						
REVENUES						

414-CAPITAL IMPROVEMENT

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
WATER ST INFRASTRUCTURE =====						
<u>REVENUES</u>						
414-4-4498-580-00 CONTRIBUTION FROM COUNTY	0	0	0	100,000	0	0
TOTAL REVENUES	0	0	0	100,000	0	0
TOTAL WATER ST INFRASTRUCTURE	0	0	0	100,000	0	0
CULTURE & RECREATION =====						
<u>REVENUES</u>						
414-4-7500-539-00 STATE GRANTS	20,000	575,000	132,000	575,000	0	0
TOTAL REVENUES	20,000	575,000	132,000	575,000	0	0
TOTAL CULTURE & RECREATION	20,000	575,000	132,000	575,000	0	0
PARK CAPITAL =====						
<u>REVENUES</u>						
414-4-7510-607-03 PARK CAPITAL IMPROVEMENT FEE	0	0	2,000	0	0	0
414-4-7510-699-00 TRANSFER FROM PUBLIC SFTY FUND	125,000	125,000	0	125,000	125,000	125,000
TOTAL REVENUES	125,000	125,000	2,000	125,000	125,000	125,000
TOTAL PARK CAPITAL	125,000	125,000	2,000	125,000	125,000	125,000
TRAIN STOP =====						
<u>REVENUES</u>						
414-4-7520-699-00 TRANSFER FROM PUBLIC SAFETY FN	100,000	0	0	0	0	0
TOTAL REVENUES	100,000	0	0	0	0	0
TOTAL TRAIN STOP	100,000	0	0	0	0	0

414-CAPITAL IMPROVEMENT

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
REVENUES						
DAM REMOVAL =====						
REVENUES						
PARKRIDGE =====						
REVENUES						
CAPITAL EQUIPMENT =====						
REVENUES						
414-4-9370-501-00 FEMA GRANT EMW-2016-FR-00273	0	0	13,535	0	65,000	0
414-4-9370-501-01 DOJ DJBX GRANT	1,580	0	790	13,535	0	0
TOTAL REVENUES	1,580	0	14,325	13,535	65,000	0
TOTAL CAPITAL EQUIPMENT	1,580	0	14,325	13,535	65,000	0
TOTAL REVENUES	750,480	1,004,770	152,223	1,263,623	357,608	234,608
	=====	=====	=====	=====	=====	=====

414-CAPITAL IMPROVEMENT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
EXPENDITURES						
CITY COUNCIL =====						
EXPENDITURES						
414-7-1010-970-00 CAPITAL OUTLAY-CITY COUNCIL	39,752	0	515	0	0	0
TOTAL EXPENDITURES	39,752	0	515	0	0	0
TOTAL CITY COUNCIL	39,752	0	515	0	0	0
COMPUTER SYS - CITY WIDE =====						
EXPENDITURES						
414-7-2280-818-00 CONTRACTUAL SERVICES	0	0	0	0	0	20,000
414-7-2280-818-02 CONTRACTUAL SOFTWARE	14,089	0	0	0	0	0
414-7-2280-818-03 HARDWARE - EQUIPMENT	0	0	0	0	50,000	10,000
TOTAL EXPENDITURES	14,089	0	0	0	50,000	30,000
TOTAL COMPUTER SYS - CITY WIDE	14,089	0	0	0	50,000	30,000
GENERAL GOVERNMENT =====						
EXPENDITURES						
414-7-2650-818-00 GENERAL CONTRACTUAL SERVICE	3,903	0	7,675	11,097	0	0
TOTAL EXPENDITURES	3,903	0	7,675	11,097	0	0
TOTAL GENERAL GOVERNMENT	3,903	0	7,675	11,097	0	0
FACILITIES IMPROVEMENT =====						
EXPENDITURES						
414-7-2651-818-00 CONTACTUAL SERVICES-SOLAR	24,750	0	0	0	0	0
TOTAL EXPENDITURES	24,750	0	0	0	0	0
TOTAL FACILITIES IMPROVEMENT	24,750	0	0	0	0	0

414-CAPITAL IMPROVEMENT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FACILITIES IMPROVEMENT 2 =====						
<u>EXPENDITURES</u>						
414-7-2652-970-03 DPS	10,600	190,000	24,381	190,000	175,000	50,000
TOTAL EXPENDITURES	10,600	190,000	24,381	190,000	175,000	50,000
TOTAL FACILITIES IMPROVEMENT 2	10,600	190,000	24,381	190,000	175,000	50,000
POLICE DEPARTMENT =====						
<u>EXPENDITURES</u>						
414-7-3010-818-00 POLICE CONTRACTUAL SERVICE	16,957	0	0	0	0	0
TOTAL EXPENDITURES	16,957	0	0	0	0	0
TOTAL POLICE DEPARTMENT	16,957	0	0	0	0	0
FIRE DEPARTMENT =====						
<u>EXPENDITURES</u>						
414-7-3070-818-00 CONTRACTUAL SERVICES	15,948	124,400	20,343	124,400	0	0
TOTAL EXPENDITURES	15,948	124,400	20,343	124,400	0	0
TOTAL FIRE DEPARTMENT	15,948	124,400	20,343	124,400	0	0
YPSILANTI HERITAGE BRIDG =====						
<u>EXPENDITURES</u>						
WATER ST INFRASTRUCTURE =====						
<u>EXPENDITURES</u>						
414-7-4498-975-02 CONSTRUCTION ENGINEERING	0	0	49,020	120,000	0	0
TOTAL EXPENDITURES	0	0	49,020	120,000	0	0
TOTAL WATER ST INFRASTRUCTURE	0	0	49,020	120,000	0	0

414-CAPITAL IMPROVEMENT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
CULTURE & RECREATION =====						
<u>EXPENDITURES</u>						
414-7-7500-970-00 CAPITAL OUTLAY	0	600,000	279,149	600,000	0	0
TOTAL EXPENDITURES	0	600,000	279,149	600,000	0	0
TOTAL CULTURE & RECREATION						
	0	600,000	279,149	600,000	0	0
PARK CAPITAL =====						
<u>EXPENDITURES</u>						
414-7-7510-706-00 PERMANENT WAGES - SALARIES	2,535	0	4,423	0	0	0
414-7-7510-709-00 OVERTIME	9,042	0	767	0	0	0
414-7-7510-714-02 WORKERS COMPENSATION	198	0	187	0	0	0
414-7-7510-714-05 SOCIAL SECURITY & MEDICARE	897	0	431	0	0	0
414-7-7510-818-00 CONTRACTUAL SERVICES	105,241	125,000	30,134	125,000	125,000	125,000
414-7-7510-943-00 MOTORPOOL RENTAL	0	0	1,105	0	0	0
TOTAL EXPENDITURES	117,913	125,000	37,047	125,000	125,000	125,000
TOTAL PARK CAPITAL						
	117,913	125,000	37,047	125,000	125,000	125,000
TRAIN STOP =====						
<u>EXPENDITURES</u>						
414-7-7520-818-00 CONTRACTUAL SERVICE	56,932	0	78,708	80,068	0	0
TOTAL EXPENDITURES	56,932	0	78,708	80,068	0	0
TOTAL TRAIN STOP						
	56,932	0	78,708	80,068	0	0
DAM REMOVAL =====						
<u>EXPENDITURES</u>						

414-CAPITAL IMPROVEMENT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PARKRIDGE =====						
EXPENDITURES						
SENIOR CENTER =====						
EXPENDITURES						
CAPITAL EQUIPMENT =====						
EXPENDITURES						
414-7-9370-987-40 POLICE CAPITAL EQUIPMENT	19,188	29,370	42,905	42,905	37,608	29,608
414-7-9370-987-45 FIRE CAPITAL EQUIPMENT	0	0	4,800	5,500	85,000	0
414-7-9370-987-63 PARKING EQUIPMENT	0	0	10	160,000	0	0
TOTAL EXPENDITURES	19,188	29,370	47,715	208,405	122,608	29,608
TOTAL CAPITAL EQUIPMENT	19,188	29,370	47,715	208,405	122,608	29,608
TOTAL EXPENDITURES	320,032	1,068,770	544,553	1,458,970	472,608	234,608
REVENUE OVER/(UNDER) EXPENDITURES	430,448 (	64,000) (	392,330) (	195,347) (	115,000) (	0)

415-ECONOMIC DEVELOPMENT CORP

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
415-4-0000-699-91 APPROPRIATIONS FUND BALANCE	0	858	0	858	0	0
TOTAL REVENUES	0	858	0	858	0	0
TOTAL NON DEPARTMENTAL						
	0	858	0	858	0	0
BROWNFIELD REDEVELOPMENT =====						
REVENUES						
415-4-1000-439-04 TIFA-BRA FAMILY DOLLAR	37,918	36,072	34,128	36,072	1,995	2,035
TOTAL REVENUES	37,918	36,072	34,128	36,072	1,995	2,035
TOTAL BROWNFIELD REDEVELOPMENT						
	37,918	36,072	34,128	36,072	1,995	2,035
FINANCE =====						
REVENUES						
415-4-1910-664-00 INTEREST EARNINGS	569	320	417	320	502	387
TOTAL REVENUES	569	320	417	320	502	387
TOTAL FINANCE						
	569	320	417	320	502	387
TOTAL REVENUES						
	38,487	37,250	34,545	37,250	2,498	2,423
	=====	=====	=====	=====	=====	=====

415-ECONOMIC DEVELOPMENT CORP

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
BROWNFIELD REDEVELOPMENT =====						
<u>EXPENDITURES</u>						
415-7-1000-999-12 TRANSFER TO WC FAMILY DOLLAR	37,918	36,430	34,128	36,430	0	0
TOTAL EXPENDITURES	37,918	36,430	34,128	36,430	0	0
TOTAL BROWNFIELD REDEVELOPMENT						
	37,918	36,430	34,128	36,430	0	0
ECONOMIC DEV CORP =====						
<u>EXPENDITURES</u>						
415-7-7280-807-00 AUDIT FEES	550	820	64	820	550	567
TOTAL EXPENDITURES	550	820	64	820	550	567
TOTAL ECONOMIC DEV CORP						
	550	820	64	820	550	567
TRANSFERS & CONTRIBUTION =====						
<u>EXPENDITURES</u>						
TOTAL EXPENDITURES						
	38,468	37,250	34,192	37,250	550	567
REVENUE OVER/(UNDER) EXPENDITURES						
	19 (	0)	353 (	0)	1,948	1,856

469-2003 DWS&SEW \$3.5M DWRF

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
469-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	338,188	335,750	335,750	335,750	338,125	335,313
TOTAL REVENUES	338,188	335,750	335,750	335,750	338,125	335,313
TOTAL ADMINISTRATION	338,188	335,750	335,750	335,750	338,125	335,313
TOTAL REVENUES	338,188	335,750	335,750	335,750	338,125	335,313
=====						

469-2003 DWS&SEW \$3.5M DWRF

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
469-7-9000-991-00 PRINCIPAL--FINAL PMY 10/1/23	295,000	300,000	300,000	300,000	310,000	315,000
469-7-9000-995-00 INTEREST	<u>43,188</u>	<u>35,750</u>	<u>35,750</u>	<u>35,750</u>	<u>28,125</u>	<u>20,313</u>
TOTAL EXPENDITURES	338,188	335,750	335,750	335,750	338,125	335,313
TOTAL ADMINISTRATION	338,188	335,750	335,750	335,750	338,125	335,313
TOTAL EXPENDITURES	<u>338,188</u>	<u>335,750</u>	<u>335,750</u>	<u>335,750</u>	<u>338,125</u>	<u>335,313</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 103

471-2003C W S & SW-\$785K DWRF

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
471-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	51,438	50,313	50,313	50,313	49,188	48,063
TOTAL REVENUES	51,438	50,313	50,313	50,313	49,188	48,063
TOTAL ADMINISTRATION	51,438	50,313	50,313	50,313	49,188	48,063
TOTAL REVENUES	51,438	50,313	50,313	50,313	49,188	48,063
	=====	=====	=====	=====	=====	=====

471-2003C W S & SW-\$785K DWRP

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
471-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/23	45,000	45,000	45,000	45,000	45,000	45,000
471-7-9000-995-00 INTEREST	<u>6,438</u>	<u>5,313</u>	<u>5,313</u>	<u>5,313</u>	<u>4,188</u>	<u>3,063</u>
TOTAL EXPENDITURES	51,438	50,313	50,313	50,313	49,188	48,063
TOTAL ADMINISTRATION	51,438	50,313	50,313	50,313	49,188	48,063
TOTAL EXPENDITURES	51,438	50,313	50,313	50,313	49,188	48,063
=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====

473-2004A SER DDA CONS \$995K

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
473-4-9000-699-21 CONTRIBUTION FROM DDA 413	<u>84,765</u>	<u>87,773</u>	<u>8,485</u>	<u>87,773</u>	<u>84,728</u>	<u>86,613</u>
TOTAL REVENUES	84,765	87,773	8,485	87,773	84,728	86,613
TOTAL ADMINISTRATION	84,765	87,773	8,485	87,773	84,728	86,613
TOTAL REVENUES	84,765	87,773	8,485	87,773	84,728	86,613
	=====	=====	=====	=====	=====	=====

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 106

473-2004A SER DDA CONS \$995K

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
473-7-9000-991-00 PRINCIPA-FINAL PMT 5/1/2024	65,000	70,000	70,000	70,000	70,000	75,000
473-7-9000-995-00 INTEREST	19,765	16,970	16,970	16,970	13,925	10,810
473-7-9000-997-00 PAYING AGENT FEES	<u>0</u>	<u>803</u>	<u>0</u>	<u>803</u>	<u>803</u>	<u>803</u>
TOTAL EXPENDITURES	84,765	87,773	86,970	87,773	84,728	86,613
TOTAL ADMINISTRATION	84,765	87,773	86,970	87,773	84,728	86,613
TOTAL EXPENDITURES	<u>84,765</u>	<u>87,773</u>	<u>86,970</u>	<u>87,773</u>	<u>84,728</u>	<u>86,613</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>(78,485)</u>	<u>0</u>	<u>0</u>	<u>0</u>

474-2004B WS & SEW \$6.3M DWRF

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
474-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	<u>390,150</u>	<u>387,872</u>	<u>387,872</u>	<u>387,872</u>	<u>390,434</u>	<u>387,838</u>
TOTAL REVENUES	390,150	387,872	387,872	387,872	390,434	387,838
TOTAL ADMINISTRATION	390,150	387,872	387,872	387,872	390,434	387,838
TOTAL REVENUES	390,150	387,872	387,872	387,872	390,434	387,838
	=====	=====	=====	=====	=====	=====

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 108

474-2004B WS & SEW \$6.3M DWRP

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
474-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/24	340,000	345,000	345,000	345,000	355,000	360,000
474-7-9000-995-00 INTEREST	<u>50,150</u>	<u>42,872</u>	<u>42,872</u>	<u>42,872</u>	<u>35,434</u>	<u>27,838</u>
TOTAL EXPENDITURES	390,150	387,872	387,872	387,872	390,434	387,838
TOTAL ADMINISTRATION	390,150	387,872	387,872	387,872	390,434	387,838
TOTAL EXPENDITURES	<u>390,150</u>	<u>387,872</u>	<u>387,872</u>	<u>387,872</u>	<u>390,434</u>	<u>387,838</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

477-2006 GO LTD TAX CAP REF

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
FINANCE =====						
REVENUES						
477-4-1910-664-00 INTEREST EARNINGS	0	0	0	0	271	68
477-4-1910-666-01 APPRECIATION OF FAIR VALUE	18,500	0	0	0	0	0
TOTAL REVENUES	18,500	0	0	0	271	68
TOTAL FINANCE	18,500	0	0	0	271	68
TOTAL REVENUES	18,500	0	0	0	271	68
	=====	=====	=====	=====	=====	=====

477-2006 GO LTD TAX CAP REF

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
ADMINISTRATION						
=====						
EXPENDITURES						
=====						
REVENUE OVER/(UNDER) EXPENDITURES	18,500	0	0	0	271	68
=====						

PAGE: 111

	ACTUAL	AMENDED		AMENDED	MANAGEMENT	MANAGEMENT
REVENUES	2018/2019	BUDGET #1	YTD	BUDGET #2	BUDGET	BUDGET
		2019/2020	2019/2020	2019/2020	2020/2021	2021/2022
		C4		MA	M1	M2
ADMINISTRATION						
=====						
<u>REVENUES</u>						
	=====	=====	=====	=====	=====	=====

PAGE: 112

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
ADMINISTRATION						
=====						
EXPENDITURES						
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 113

479-2007 W & W REV DWRF \$375K

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
479-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	18,319	18,001	18,001	18,001	17,682	17,363
TOTAL REVENUES	18,319	18,001	18,001	18,001	17,682	17,363
TOTAL ADMINISTRATION	18,319	18,001	18,001	18,001	17,682	17,363
TOTAL REVENUES	18,319	18,001	18,001	18,001	17,682	17,363
	=====	=====	=====	=====	=====	=====

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 114

479-2007 W & W REV DWRF \$375K

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
EXPENDITURES						
479-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/26	15,000	15,000	15,000	15,000	15,000	15,000
479-7-9000-995-00 INTEREST	<u>3,319</u>	<u>3,001</u>	<u>3,001</u>	<u>3,001</u>	<u>2,682</u>	<u>2,363</u>
TOTAL EXPENDITURES	18,319	18,001	18,001	18,001	17,682	17,363
TOTAL ADMINISTRATION	18,319	18,001	18,001	18,001	17,682	17,363
TOTAL EXPENDITURES	<u>18,319</u>	<u>18,001</u>	<u>18,001</u>	<u>18,001</u>	<u>17,682</u>	<u>17,363</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

480-2008 W & S DISP REV \$435K

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
480-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	26,231	25,731	22,991	25,731	25,231	29,669
TOTAL REVENUES	26,231	25,731	22,991	25,731	25,231	29,669
TOTAL ADMINISTRATION	26,231	25,731	22,991	25,731	25,231	29,669
TOTAL REVENUES	26,231	25,731	22,991	25,731	25,231	29,669
=====						

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 116

480-2008 W & S DISP REV \$435K

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
480-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/28	20,000	20,000	20,000	20,000	20,000	25,000
480-7-9000-995-00 INTEREST	<u>6,231</u>	<u>5,731</u>	<u>2,991</u>	<u>5,731</u>	<u>5,231</u>	<u>4,669</u>
TOTAL EXPENDITURES	26,231	25,731	22,991	25,731	25,231	29,669
TOTAL ADMINISTRATION	26,231	25,731	22,991	25,731	25,231	29,669
TOTAL EXPENDITURES	26,231	25,731	22,991	25,731	25,231	29,669
=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 117

481-2009 W & S BNDS 7249-01

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
481-4-9000-674-04 CONTRIBUTION FROM YCUA-W & S	7,413	7,288	6,175	7,288	12,101	11,851
TOTAL REVENUES	7,413	7,288	6,175	7,288	12,101	11,851
TOTAL ADMINISTRATION	7,413	7,288	6,175	7,288	12,101	11,851
TOTAL REVENUES	7,413	7,288	6,175	7,288	12,101	11,851
=====						

4-24-2020 02:28 PM

CITY OF YPSILANTI
MANAGEMENT APPROVED BUDGET
AS OF: JUNE 30TH, 2020

PAGE: 118

481-2009 W & S BNDS 7249-01

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
EXPENDITURES						
481-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/28	5,000	5,000	5,000	5,000	10,000	10,000
481-7-9000-995-00 INTEREST	<u>2,413</u>	<u>2,288</u>	<u>1,175</u>	<u>2,288</u>	<u>2,101</u>	<u>1,851</u>
TOTAL EXPENDITURES	7,413	7,288	6,175	7,288	12,101	11,851
TOTAL ADMINISTRATION	7,413	7,288	6,175	7,288	12,101	11,851
TOTAL EXPENDITURES	<u>7,413</u>	<u>7,288</u>	<u>6,175</u>	<u>7,288</u>	<u>12,101</u>	<u>11,851</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

482-2012 W&S FACTORY PUMP STA

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
482-4-0000-664-00 INTEREST EARNINGS	0	5,331	0	5,331	2,478	1,736
482-4-0000-674-04 CONTRIBUTION FROM YCUA	184,188	186,000	186,000	186,000	182,750	184,438
TOTAL REVENUES	184,188	191,331	186,000	191,331	185,228	186,174
TOTAL NON DEPARTMENTAL	184,188	191,331	186,000	191,331	185,228	186,174
TOTAL REVENUES	184,188	191,331	186,000	191,331	185,228	186,174
=====						

482-2012 W&S FACTORY PUMP STA

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
482-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/2033	125,000	130,000	130,000	130,000	130,000	135,000
482-7-9000-995-00 INTEREST	<u>59,188</u>	<u>56,000</u>	<u>56,000</u>	<u>56,000</u>	<u>52,750</u>	<u>49,438</u>
TOTAL EXPENDITURES	184,188	186,000	186,000	186,000	182,750	184,438
TOTAL ADMINISTRATION						
	184,188	186,000	186,000	186,000	182,750	184,438
TRANSFERS & CONTRIB OUT =====						
<u>EXPENDITURES</u>						
482-7-9670-965-03 TRANSFER TO YCUA 5501-01	<u>0</u>	<u>5,331</u>	<u>0</u>	<u>5,331</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	5,331	0	5,331	0	0
TOTAL TRANSFERS & CONTRIB OUT						
	0	5,331	0	5,331	0	0
TOTAL EXPENDITURES						
	184,188	191,331	186,000	191,331	182,750	184,438
=====						
REVENUE OVER/(UNDER) EXPENDITURES						
	0	0	0	0	2,478	1,736
=====						

483-2013 REVENUE REFUND BONDS

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
REVENUES						
483-4-0000-664-00 INTEREST EARNINGS	0	10,505	0	10,505	5,460	3,588
483-4-0000-674-04 CONTRIBUTION FROM YCUA	744,225	750,375	750,000	750,375	753,200	746,400
TOTAL REVENUES	744,225	760,880	750,000	760,880	758,660	749,988
TOTAL NON DEPARTMENTAL	744,225	760,880	750,000	760,880	758,660	749,988
TOTAL REVENUES	744,225	760,880	750,000	760,880	758,660	749,988
=====						

483-2013 REVENUE REFUND BONDS

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEBT =====						
<u>EXPENDITURES</u>						
483-7-9000-991-00 PRINCIPAL-FINAL PMT 9/1/2027	600,000	630,000	630,000	630,000	660,000	680,000
483-7-9000-995-00 INTEREST	143,600	119,000	119,000	119,000	93,200	66,400
483-7-9000-997-00 PAYING AGENT FEES	<u>625</u>	<u>1,375</u>	<u>1,000</u>	<u>1,375</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	744,225	750,375	750,000	750,375	753,200	746,400
TOTAL DEBT	744,225	750,375	750,000	750,375	753,200	746,400
TRANSFERS & CONTRIB OUT =====						
<u>EXPENDITURES</u>						
483-7-9670-965-03 TRANSFER TO YCUA	<u>0</u>	<u>10,505</u>	<u>0</u>	<u>10,505</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	10,505	0	10,505	0	0
TOTAL TRANSFERS & CONTRIB OUT	0	10,505	0	10,505	0	0
TOTAL EXPENDITURES	744,225	760,880	750,000	760,880	753,200	746,400
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	5,460	3,588

485-WATER MAIN DWRP 7320-01

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEBT						
=====						
REVENUES						
485-4-9000-674-04 CONTRIBUTION FROM YCUA	28,116	27,616	0	27,616	27,116	26,616
TOTAL REVENUES	28,116	27,616	0	27,616	27,116	26,616
TOTAL DEBT	28,116	27,616	0	27,616	27,116	26,616
TOTAL REVENUES	28,116	27,616	0	27,616	27,116	26,616
	=====	=====	=====	=====	=====	=====

485-WATER MAIN DWRP 7320-01

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEBT						
=====						
EXPENDITURES						
485-7-9000-991-00 PRINCIPAL-FINAL PMT 10/1/2034	20,000	20,000	0	20,000	20,000	20,000
485-7-9000-995-00 INTEREST	8,116	7,616	0	7,616	7,116	6,616
TOTAL EXPENDITURES	28,116	27,616	0	27,616	27,116	26,616
TOTAL DEBT	28,116	27,616	0	27,616	27,116	26,616
TOTAL EXPENDITURES	28,116	27,616	0	27,616	27,116	26,616
=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====

486-2016 W&S REV REF BONDS

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
2016 W&S REF BONDS						
=====						
REVENUES						
486-4-9000-674-04 CONTRIBUTION FROM YCUA	839,900	838,100	837,600	838,100	835,800	839,250
TOTAL REVENUES	839,900	838,100	837,600	838,100	835,800	839,250
TOTAL 2016 W&S REF BONDS	839,900	838,100	837,600	838,100	835,800	839,250
TOTAL REVENUES	839,900	838,100	837,600	838,100	835,800	839,250
	=====	=====	=====	=====	=====	=====

486-2016 W&S REV REF BONDS

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
 2016 W&S REF BONDS =====						
<u>EXPENDITURES</u>						
486-7-9000-991-00 PRINCIPAL-FINAL PMY 9/1/2027	535,000	555,000	555,000	555,000	570,000	585,000
486-7-9000-995-00 INTEREST	304,400	282,600	282,600	282,600	265,800	254,250
486-7-9000-997-00 PAYING AGENT FEES	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	839,900	838,100	838,100	838,100	835,800	839,250
TOTAL 2016 W&S REF BONDS	839,900	838,100	838,100	838,100	835,800	839,250
TOTAL EXPENDITURES	839,900	838,100	838,100	838,100	835,800	839,250
=====						
REVENUE OVER/(UNDER) EXPENDITURES	0	0 (	500)	0	0	0
=====						

495-SIDEWALK IMPROVEMENT

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
495-4-0000-476-01 METRO ACT REV & PERMIT FEES	58,724	50,000	0	55,000	50,000	50,000
495-4-0000-699-91 APPROPRIATIONS FUND BALANCE	<u>0</u>	<u>36,728</u>	<u>0</u>	<u>70,000</u>	<u>33,000</u>	<u>33,000</u>
TOTAL REVENUES	58,724	86,728	0	125,000	83,000	83,000
TOTAL NON DEPARTMENTAL	58,724	86,728	0	125,000	83,000	83,000
FINANCE =====						
<u>REVENUES</u>						
495-4-1910-664-00 INTEREST EARNINGS	<u>3,517</u>	<u>1,503</u>	<u>3,022</u>	<u>1,503</u>	<u>1,725</u>	<u>1,939</u>
TOTAL REVENUES	3,517	1,503	3,022	1,503	1,725	1,939
TOTAL FINANCE	3,517	1,503	3,022	1,503	1,725	1,939
RAMP PROGRAM =====						
<u>REVENUES</u>						
495-4-4443-674-45 CDBG INFRASTRUCTURE GRANT	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL REVENUES	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL RAMP PROGRAM	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL REVENUES	112,241	138,231	53,022	176,503	134,725	134,939
=====						

495-SIDEWALK IMPROVEMENT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
SIDEWALK IMPROVEMENT =====						
<u>EXPENDITURES</u>						
495-7-4441-706-00 PERMANENT WAGES - SALARIES	11,679	12,000	4,370	12,000	5,654	5,782
495-7-4441-709-00 OVERTIME	0	0	37	0	0	0
495-7-4441-714-02 WORKERS COMPENSATION	259	180	75	180	113	116
495-7-4441-714-05 SOCIAL SECURITY & MEDICARE	1,006	1,092	276	1,092	433	442
495-7-4441-714-07 EE SHARE - HEALTH CARE PREMIUM(	123)	0 (	37)	0	0	0
495-7-4441-714-08 HEALTH CARE COSTS- BLUE CROSS	697	2,302	142	2,302	2,463	2,636
495-7-4441-714-16 HEALTH CARE WAIVERS	801	359	0	359	359	359
495-7-4441-714-17 DENTAL	30	248	0	248	90	92
495-7-4441-714-18 OPTICAL	5	30	0	30	9	0
495-7-4441-714-19 LIFE INSURANCE	120	85	11	85	57	56
495-7-4441-714-22 LONG TERM DISABILITY	27	10	9	10	7	7
495-7-4441-714-24 HEALTH CARE SAVINGS PLAN	237	22	0	22	22	22
495-7-4441-714-30 HSA CONTRIBUTION	3,923	694	0	694	694	694
495-7-4441-721-00 MAINTENANCE ALLOWANCE	29	159	0	159	0	0
495-7-4441-775-01 REPAIR AND MAINTENANCE SUPPLY	0	50	0	50	50	50
495-7-4441-818-00 CONTRACTUAL SERVICES	7,035	20,000	13,604	23,000	20,000	20,000
495-7-4441-943-00 MOTORPOOL RENTAL	387	1,000	571	1,000	1,050	1,050
TOTAL EXPENDITURES	26,113	38,231	19,059	41,231	31,001	31,305
TOTAL SIDEWALK IMPROVEMENT	26,113	38,231	19,059	41,231	31,001	31,305
RAMP PROGRAM =====						
<u>EXPENDITURES</u>						
495-7-4443-818-00 CONTRACTUAL - METRO ACTS	135	50,000	76,209	83,000	50,000	50,000
495-7-4443-971-20 CDBG INFRASTRUCTURE GRANT	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	50,135	100,000	126,209	133,000	100,000	100,000
TOTAL RAMP PROGRAM	50,135	100,000	126,209	133,000	100,000	100,000
TOTAL EXPENDITURES	76,248	138,231	145,268	174,231	131,001	131,305
=====						
REVENUE OVER/(UNDER) EXPENDITURES	35,993	0 (	92,246)	2,272	3,724	3,634
=====						

514-PARKING FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
REVENUES						
514-4-3110-462-00 RESIDENTIAL PARKING PERMIT	0	0	0	0	58,000	59,000
514-4-3110-607-09 IMPOUND FEES	0	0	0	0	25,000	25,000
514-4-3110-607-10 PARKING METER REVENUE	0	0	0	0	145,000	145,500
514-4-3110-656-00 PARKING TICKET REVENUE	0	0	0	0	227,427	257,117
TOTAL REVENUES	0	0	0	0	455,427	486,617
TOTAL ADMINISTRATION	0	0	0	0	455,427	486,617
TOTAL REVENUES	0	0	0	0	455,427	486,617
=====						

514-PARKING FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
<u>EXPENDITURES</u>						
514-7-3110-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	137,503	140,941
514-7-3110-709-00 OVERTIME	0	0	0	0	2,000	2,000
514-7-3110-714-02 WORKERS COMPENSATION	0	0	0	0	2,750	2,819
514-7-3110-714-05 SOCIAL SECURITY & MEDICARE	0	0	0	0	10,519	10,782
514-7-3110-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0	0	0 (	5,882) (	6,294)
514-7-3110-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0	0	39,213	41,957
514-7-3110-714-16 EMT CERTIFICATION	0	0	0	0	2,500	2,500
514-7-3110-714-17 DENTAL	0	0	0	0	3,317	3,383
514-7-3110-714-18 OPTICAL	0	0	0	0	323	0
514-7-3110-714-19 LIFE INSURANCE	0	0	0	0	818	802
514-7-3110-714-23 TELEPHONE REIMBURSEMENT	0	0	0	0	480	480
514-7-3110-714-24 HEALTH CARE SAVINGS PLAN	0	0	0	0	1,800	1,800
514-7-3110-714-28 ANNUAL REQ CONT PENSION-MERS	0	0	0	0	1,663	1,663
514-7-3110-714-30 HSA CONTRIBUTION	0	0	0	0	8,000	8,000
514-7-3110-719-00 CLOTHING REIMBURSEMENT	0	0	0	0	2,000	2,000
514-7-3110-721-00 UNIFORM & GUN ALLOWANCE	0	0	0	0	2,400	2,400
514-7-3110-757-00 OPERATING SUPPLIES	0	0	0	0	5,000	5,000
514-7-3110-799-01 SOFTWARE SUPPORT/MAINT	0	0	0	0	17,947	18,844
514-7-3110-818-00 CONTRACTUAL SERVICE	0	0	0	0	1,800	1,800
514-7-3110-900-01 PRINTING MOS	0	0	0	0	1,098	1,098
514-7-3110-943-00 MOTORPOOL RENTAL	0	0	0	0	5,500	5,500
514-7-3110-968-00 DEPRECIATION EXPENSE	0	0	0	0	10,000	10,000
514-7-3110-987-00 PARKING CAPITAL	0	0	0	0	50,000	0
514-7-3110-987-01 CONTRA CAPITAL OUTLAY	0	0	0	0 (	50,000)	0
TOTAL EXPENDITURES	0	0	0	0	250,749	257,475
TOTAL ADMINISTRATION						
	0	0	0	0	250,749	257,475
MAINTENANCE						
=====						
<u>EXPENDITURES</u>						
514-7-4442-706-00 PERMANENT WAGES - SALARIES	0	0	0	0	54,878	56,118
514-7-4442-709-00 OVERTIME	0	0	0	0	15,000	0
514-7-4442-714-02 WORKERS COMPENSATION	0	0	0	0	1,098	1,122
514-7-4442-714-05 SOCIAL SECURITY & MEDICARE	0	0	0	0	4,198	4,293
514-7-4442-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0	0	11,531	0
514-7-4442-714-16 HEALTH CARE WAIVERS	0	0	0	0	1,497	1,182
514-7-4442-714-17 DENTAL	0	0	0	0	1,026	1,046
514-7-4442-714-18 OPTICAL	0	0	0	0	88	0

514-PARKING FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
514-7-4442-714-19 LIFE INSURANCE	0	0	0	0	431	423
514-7-4442-714-22 LONG TERM DISABILITY	0	0	0	0	30	31
514-7-4442-721-00 MAINTENANCE ALLOWANCE	0	0	0	0	400	400
514-7-4442-757-00 OPERATING SUPPLIES	0	0	0	0	500	500
514-7-4442-775-01 REPAIR & MAINTENANCE SUPPLY	0	0	0	0	25,000	25,000
514-7-4442-818-00 CONTRACTUAL SERVICES	0	0	0	0	0	50,000
514-7-4442-943-00 MOTORPOOL RENTAL	0	0	0	0	30,000	30,000
TOTAL EXPENDITURES	0	0	0	0	145,677	170,115
TOTAL MAINTENANCE	0	0	0	0	145,677	170,115
TOTAL EXPENDITURES	0	0	0	0	396,426	427,590
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	59,001	59,027

588-PUBLIC TRANSIT

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL						
=====						
REVENUES						
588-4-0000-402-00 CURRENT PROP TAX .9789 MILL	292,315	295,183	286,639	295,183	306,877	313,015
588-4-0000-420-01 DELINQUENT PROPERTY TAXES	64	230	136	230	230	230
588-4-0000-445-02 INTEREST ON CURRENT TAXES	210	240	9,985	240	240	240
588-4-0000-445-05 INTEREST ON DELINQUENT TAXES	7	121	9	121	121	121
TOTAL REVENUES	292,596	295,774	296,768	295,774	307,468	313,606
TOTAL NON DEPARTMENTAL	292,596	295,774	296,768	295,774	307,468	313,606
TOTAL REVENUES	292,596	295,774	296,768	295,774	307,468	313,606
=====						

588-PUBLIC TRANSIT

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION =====						
<u>EXPENDITURES</u>						
588-7-9000-818-00 CONTRACTUAL-AATA POSA COST	287,313	291,922	296,443	291,922	0	0
588-7-9000-818-02 1% ADMIN FEE TO COY	0	2,952	0	2,952	0	0
588-7-9000-962-55 WASH. CNTY CHARGE BACKS	1,951	500 (	95)	500	0	0
588-7-9000-995-01 INTEREST ON CURRENT TAXES	<u>545</u>	<u>400</u>	<u>180</u>	<u>400</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	289,809	295,774	296,528	295,774	0	0
=====						
TOTAL ADMINISTRATION	289,809	295,774	296,528	295,774	0	0
=====						
TOTAL EXPENDITURES	289,809	295,774	296,528	295,774	0	0
=====						
REVENUE OVER/ (UNDER) EXPENDITURES	2,787	0	240	0	307,468	313,606
=====						

641-MOTORPOOL

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
641-4-0000-666-10 GAIN/(LOSS ON DISPOSAL ASSETS	3,756	0	0	0	0	0
641-4-0000-699-91 APPROPRIATIONS FUND BALANCE	0	1,023,766	0	0	0	0
TOTAL REVENUES	3,756	1,023,766	0	0	0	0
TOTAL NON DEPARTMENTAL	3,756	1,023,766	0	0	0	0
FINANCE =====						
<u>REVENUES</u>						
641-4-1910-664-00 INTEREST EARNINGS	28,114	18,169	17,511	18,169	24,970	19,936
TOTAL REVENUES	28,114	18,169	17,511	18,169	24,970	19,936
TOTAL FINANCE	28,114	18,169	17,511	18,169	24,970	19,936
ADMINISTRATION =====						
<u>REVENUES</u>						
641-4-9000-652-04 EQUIPMENT RENTAL GENERAL	1,500	1,500	0	1,500	8,900	8,900
TOTAL REVENUES	1,500	1,500	0	1,500	8,900	8,900
TOTAL ADMINISTRATION	1,500	1,500	0	1,500	8,900	8,900
DPS - MOTORPOOL =====						
<u>REVENUES</u>						
641-4-9320-652-01 EQUIPMENT RENTAL DPW	94,828	118,000	69,007	120,500	130,800	132,300
641-4-9320-652-07 EQUIPMENT RENTAL SIDEWALK	387	1,000	581	1,000	1,050	1,050
641-4-9320-652-08 EQUIPMENT RENTAL MAJOR ST	121,330	177,900	78,555	177,900	186,795	186,795
641-4-9320-652-09 EQUIPMENT RENTAL-LOCAL ST	84,734	158,000	50,724	158,000	165,900	165,900
641-4-9320-682-00 INSURANCE REIMBURSEMENTS	0	0	2,495	0	0	0
TOTAL REVENUES	301,280	454,900	201,362	457,400	484,545	486,045
TOTAL DPS - MOTORPOOL	301,280	454,900	201,362	457,400	484,545	486,045

641-MOTORPOOL

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
POLICE MOTORPOOL =====						
<u>REVENUES</u>						
641-4-9330-505-00 BYRNE GRANT-JAG	12,149	0	0	0	0	0
641-4-9330-652-02 EQUIPMENT RENTAL POLICE	100,000	100,000	0	100,000	165,000	165,000
641-4-9330-673-00 SALE OF FIXED ASSET	140	0	0	0	0	0
641-4-9330-686-00 INSURANCE REIMBURSEMENT	<u>15,136</u>	<u>0</u>	<u>4,994</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	127,425	100,000	4,994	100,000	165,000	165,000
TOTAL POLICE MOTORPOOL	127,425	100,000	4,994	100,000	165,000	165,000
FIRE MOTORPOOL =====						
<u>REVENUES</u>						
641-4-9340-652-03 EQUIPMENT RENTAL FIRE	<u>150,000</u>	<u>150,000</u>	<u>0</u>	<u>150,000</u>	<u>210,000</u>	<u>210,000</u>
TOTAL REVENUES	150,000	150,000	0	150,000	210,000	210,000
TOTAL FIRE MOTORPOOL	150,000	150,000	0	150,000	210,000	210,000
ENVIRONMENTAL SERVICES =====						
<u>REVENUES</u>						
641-4-9350-652-05 EQUIPMENT RENTAL ENVIRONMENTAL	<u>115,836</u>	<u>119,200</u>	<u>84,081</u>	<u>124,250</u>	<u>175,160</u>	<u>175,160</u>
TOTAL REVENUES	115,836	119,200	84,081	124,250	175,160	175,160
TOTAL ENVIRONMENTAL SERVICES	115,836	119,200	84,081	124,250	175,160	175,160
BUILDING MOTORPOOL =====						
<u>REVENUES</u>						
641-4-9360-652-06 EQUIPMENT RENTAL BLDG DPT	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>12,000</u>	<u>12,000</u>
TOTAL REVENUES	5,000	5,000	0	5,000	12,000	12,000
TOTAL BUILDING MOTORPOOL	5,000	5,000	0	5,000	12,000	12,000

641-MOTORPOOL

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
CODE ENFORCEMENT =====						
REVENUES						
641-4-9370-652-05 EQUIPMENT RENTAL CODE ENF	0	5,500	0	6,650	0	0
TOTAL REVENUES	0	5,500	0	6,650	0	0
TOTAL CODE ENFORCEMENT	0	5,500	0	6,650	0	0
PARKING =====						
REVENUES						
641-4-9380-652-00 MOTORPOOL RENTAL PARKING	0	0	0	0	30,000	30,000
TOTAL REVENUES	0	0	0	0	30,000	30,000
TOTAL PARKING	0	0	0	0	30,000	30,000
TOTAL REVENUES	732,911	1,878,035	307,948	862,969	1,110,575	1,107,041
	=====	=====	=====	=====	=====	=====

641-MOTORPOOL

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
ADMINISTRATION						
=====						
<u>EXPENDITURES</u>						
641-7-9000-757-00 OPERATING SUPPLIES	0	0	0	1,500	3,300	3,300
641-7-9000-968-00 DEPRECIATION EXPENSE-ADMIN	0	0	0	0	5,650	5,600
641-7-9000-987-10 CAPITAL-ADMIN	0	0	0	0	28,000	0
641-7-9000-987-11 CONTRA-ADMIN	0	0	0	0	(28,000)	0
TOTAL EXPENDITURES	0	0	0	1,500	8,950	8,900
TOTAL ADMINISTRATION						
	0	0	0	1,500	8,950	8,900
DPS - MOTORPOOL						
=====						
<u>EXPENDITURES</u>						
641-7-9320-706-00 PERMANENT WAGES - SALARIES	62,159	61,000	36,236	61,000	72,542	74,186
641-7-9320-709-00 OVERTIME	344	0	0	0	0	0
641-7-9320-714-02 WORKERS COMPENSATION	1,304	915	800	915	1,451	1,484
641-7-9320-714-05 SOCIAL SECURITY & MEDICARE	4,934	5,551	3,012	5,551	5,549	5,675
641-7-9320-714-07 EE SHARE - HEALTH CARE PREMIUM(	1,718)	0	(26)	0	0	0
641-7-9320-714-08 HEALTH CARE COSTS - BLUE CROSS	13,053	11,702	98	11,702	12,521	13,398
641-7-9320-714-16 HEALTH CARE WAIVERS	2,068	1,826	0	1,826	1,826	1,826
641-7-9320-714-17 DENTAL	971	1,260	0	1,260	2,322	2,369
641-7-9320-714-18 OPTICAL	94	151	0	151	120	0
641-7-9320-714-19 LIFE INSURANCE	541	432	8	432	674	661
641-7-9320-714-22 LONG TERM DISABILITY	102	50	6	50	139	144
641-7-9320-714-24 HEALTH CARE SAVINGS PLAN	801	113	0	113	113	113
641-7-9320-714-30 HSA CONTRIBUTION	3,036	3,527	0	3,527	3,527	3,527
641-7-9320-721-00 MAINTENANCE ALLOWANCE	731	566	0	566	0	0
641-7-9320-751-00 GASOLINE , OIL AND FUEL	27,621	37,000	23,133	37,000	37,000	37,000
641-7-9320-757-00 OPERATING SUPPLIES	4,137	9,000	7,549	9,000	9,000	9,000
641-7-9320-768-00 UNIFORMS, LAUNDRY & CLEANING	588	600	491	800	800	800
641-7-9320-775-01 REPAIR AND MAINTENANCE SUPPLY	49,391	60,000	18,472	60,000	60,000	60,000
641-7-9320-807-00 AUDIT FEES	1,100	2,461	763	2,461	2,500	1,133
641-7-9320-818-00 CONTRACTUAL SERVICES	28,292	37,000	29,731	40,000	35,000	35,000
641-7-9320-822-23 FLEET INSURANCE	34,533	31,521	35,892	34,676	30,138	30,138
641-7-9320-853-00 TELEPHONE	1,350	1,500	1,019	1,500	1,376	1,376
641-7-9320-920-00 PUBLIC UTILITIES	16,838	16,000	9,917	16,000	16,407	16,407
641-7-9320-931-00 BUILDING MAINTENANCE	0	500	0	500	411	411
641-7-9320-940-02 RADIO MAINTENANCE	300	500	0	500	300	415
641-7-9320-968-00 DEPRECIATION EXPENSE-DPS	202,098	0	0	176,364	202,098	192,161
641-7-9320-987-10 CAPITAL-MOTORPOOL	68,801	796,000	374,378	796,000	413,000	289,500
641-7-9320-987-11 CONTRA-MOTORPOOL	(68,801)	0	0	(796,000)	(413,000)	(289,500)

641-MOTORPOOL

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
641-7-9320-995-00 INTEREST EXPENSE	2,052	1,388	1,388	1,388	704	1,500
TOTAL EXPENDITURES	456,719	1,080,563	542,866	467,282	496,520	488,724
TOTAL DPS - MOTORPOOL	456,719	1,080,563	542,866	467,282	496,520	488,724

POLICE MOTORPOOL

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EXPENDITURES

641-7-9330-706-00 PERMANENT WAGES - SALARIES	3,338	4,000	2,430	4,000	3,922	4,011
641-7-9330-714-02 WORKERS COMPENSATION	69	60	59	60	78	80
641-7-9330-714-05 SOCIAL SECURITY & MEDICARE	248	364	220	364	300	307
641-7-9330-714-07 EE SHARE - HEALTH CARE PREMIUM(	102)	0	0	0	0	0
641-7-9330-714-08 HEALTH CARE COSTS - BLUE CROSS	748	767	0	767	821	878
641-7-9330-714-16 HEALTH CARE WAIVERS	84	120	0	120	120	120
641-7-9330-714-17 DENTAL	60	83	0	83	83	85
641-7-9330-714-18 OPTICAL	6	10	0	10	6	0
641-7-9330-714-19 LIFE INSURANCE	27	28	0	28	33	32
641-7-9330-714-22 LONG TERM DISABILITY	5	3	0	3	2	2
641-7-9330-714-24 HEALTH CARE SAVINGS PLAN	30	7	0	7	7	7
641-7-9330-714-30 HSA CONTRIBUTION	0	231	0	231	231	231
641-7-9330-721-00 MAINTENANCE ALLOWANCE	54	0	0	0	0	0
641-7-9330-751-00 GASOLINE , OIL AND FUEL	46,386	37,000	35,067	37,000	37,000	37,000
641-7-9330-775-01 REPAIR AND MAINTENANCE SUPPLY	15,064	9,000	7,696	9,000	10,500	10,500
641-7-9330-807-00 AUDIT FEES	825	1,641	271	1,641	825	850
641-7-9330-818-00 CONTRACTUAL SERVICES	39,397	39,000	38,055	39,000	35,000	34,974
641-7-9330-822-23 FLEET INSURANCE	22,957	22,931	26,175	25,367	22,957	22,511
641-7-9330-968-00 DEPRECIATION EXPENSE-POLICE	32,914	0	0	37,406	32,914	43,439
641-7-9330-987-10 CAPITAL-MOTORPOOL	75,551	90,000	0	90,000	90,000	90,000
641-7-9330-987-11 CONTRA-MOTORPOOL	(75,551)	0	0	(90,000)	(90,000)	(90,000)
TOTAL EXPENDITURES	162,110	205,245	109,971	155,087	144,798	155,027
TOTAL POLICE MOTORPOOL	162,110	205,245	109,971	155,087	144,798	155,027

FIRE MOTORPOOL

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EXPENDITURES

641-7-9340-706-00 PERMANENT WAGES - SALARIES	0	100	0	100	62	63
641-7-9340-714-02 WORKERS COMPENSATION	0	1	0	1	1	1
641-7-9340-714-05 SOCIAL SECURITY & MEDICARE	0	9	0	9	5	5
641-7-9340-714-08 HEALTH CARE COSTS - BLUE CROSS	0	19	0	19	20	22
641-7-9340-714-16 HEALTH CARE WAIVERS	0	3	0	3	3	3
641-7-9340-714-17 DENTAL	0	2	0	2	2	2
641-7-9340-714-18 OPTICAL	0	0	0	0	0	0

641-MOTORPOOL

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
641-7-9340-714-19 LIFE INSURANCE	0	1	0	1	1	1
641-7-9340-714-30 HSA	0	6	0	6	0	0
641-7-9340-751-00 GASOLINE , OIL AND FUEL	11,800	15,000	9,791	15,000	15,000	15,000
641-7-9340-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0	0	500	500
641-7-9340-807-00 AUDIT FEES	825	1,641	316	1,641	825	850
641-7-9340-818-00 CONTRACTUAL SERVICES	69,545	70,000	69,046	85,000	70,000	69,263
641-7-9340-822-23 FLEET INSURANCE	7,799	9,480	8,148	9,480	7,799	7,840
641-7-9340-940-02 RADIO MAINTENANCE	623	3,000	1,405	3,000	3,000	2,375
641-7-9340-968-00 DEPRECIATION EXPENSE-FIRE	98,743	0	0	92,442	98,743	119,288
641-7-9340-987-10 CAPITAL-MOTORPOOL	0	0	0	0	55,000	0
641-7-9340-987-11 CONTRA-FIRE	0	0	0	0	(55,000)	0
TOTAL EXPENDITURES	189,335	99,262	88,706	206,704	195,962	215,214
TOTAL FIRE MOTORPOOL	189,335	99,262	88,706	206,704	195,962	215,214

ENVIRONMENTAL SERVICES

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EXPENDITURES

641-7-9350-706-00 PERMANENT WAGES - SALARIES	57,408	65,000	30,368	65,000	65,697	67,186
641-7-9350-709-00 OVERTIME	102	400	11	400	0	0
641-7-9350-714-02 WORKERS COMPENSATION	1,150	975	684	975	1,314	1,344
641-7-9350-714-05 SOCIAL SECURITY & MEDICARE	4,231	5,915	2,900	5,915	5,026	5,140
641-7-9350-714-07 EE SHARE - HEALTH CARE PREMIUM (	1,688)	0 (	8)	0	0	0
641-7-9350-714-08 HEALTH CARE COSTS - BLUE CROSS	12,702	12,469	31	12,469	13,342	14,276
641-7-9350-714-16 HEALTH CARE WAIVERS	1,660	1,946	0	1,946	1,946	1,946
641-7-9350-714-17 DENTAL	980	1,342	0	1,342	1,665	1,698
641-7-9350-714-18 OPTICAL	92	161	0	161	105	0
641-7-9350-714-19 LIFE INSURANCE	485	460	2	460	599	587
641-7-9350-714-22 LONG TERM DISABILITY	90	53	2	53	116	120
641-7-9350-714-24 HEALTH CARE SAVINGS PLAN	659	121	0	121	121	121
641-7-9350-714-30 HSA CONTRIBUTION	1,521	3,758	0	3,758	3,758	3,758
641-7-9350-721-00 MAINTENANCE ALLOWANCE	764	535	0	535	0	0
641-7-9350-751-00 GASOLINE , OIL AND FUEL	15,652	13,500	11,913	13,500	15,000	15,000
641-7-9350-757-00 OPERATING SUPPLIES	0	500	0	500	500	500
641-7-9350-768-00 UNIFORMS, LAUNDRY & CLEANING	604	600	507	800	800	800
641-7-9350-775-01 REPAIR AND MAINTENANCE SUPPLY	704	10,000	13	5,000	10,000	10,000
641-7-9350-818-00 CONTRACTUAL SERVICES	21,079	12,000	12,397	17,000	21,079	13,287
641-7-9350-822-23 FLEET INSURANCE	4,667	4,421	3,658	4,421	4,667	4,333
641-7-9350-968-00 DEPRECIATION EXPENSE-ENV SERV	30,516	0	0	30,516	30,516	32,235
641-7-9350-987-10 CAPITAL-MOTORPOOL	0	326,000	0	326,000	0	0
641-7-9350-987-11 CONTRA-ENVIRONMENTA	0	0	0	(326,000)	0	0
TOTAL EXPENDITURES	153,376	460,156	62,478	164,872	176,251	172,331
TOTAL ENVIRONMENTAL SERVICES	153,376	460,156	62,478	164,872	176,251	172,331

641-MOTORPOOL

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
BUILDING MOTORPOOL =====						
<u>EXPENDITURES</u>						
641-7-9360-706-00 PERMANENT WAGES - SALARIES	50	600	0	600	136	139
641-7-9360-714-02 WORKERS COMPENSATION	1	9	0	9	3	3
641-7-9360-714-05 SOCIAL SECURITY & MEDICARE	3	55	0	55	10	11
641-7-9360-714-07 EE SHARE - HEALTH CARE PREMIUM(	1)	0	0	0	0	0
641-7-9360-714-08 HEALTH CARE COSTS - BLUE CROSS	13	115	0	115	32	32
641-7-9360-714-16 HEALTHCARE WAIVERS	1	18	0	18	18	18
641-7-9360-714-17 DENTAL	1	12	0	12	2	3
641-7-9360-714-18 OPTICAL	0	1	0	1	1	1
641-7-9360-714-19 LIFE INSURANCE	0	4	0	4	1	1
641-7-9360-714-22 LONG TERM DISABILITY	0	0	0	0	0	0
641-7-9360-714-24 HEALTH CARE SAVINGS PLAN	0	1	0	1	1	1
641-7-9360-714-30 HSA CONTRIBUTION	0	35	0	35	0	0
641-7-9360-721-00 MAINTENANCE ALLOWANCE	1	8	0	8	0	0
641-7-9360-751-00 GASOLINE , OIL AND FUEL	1,439	1,650	1,124	1,650	3,300	3,300
641-7-9360-775-01 REPAIR AND MAINTENANCE SUPPLY	0	400	0	400	100	200
641-7-9360-818-00 CONTRACTUAL SERVICES	0	1,000	0	1,000	0	313
641-7-9360-822-23 FLEET INSURANCE	3,498	3,252	3,617	3,494	3,498	2,832
641-7-9360-968-00 DEPRECIATION EXPENSE-BLDG	8,562	0	0	4,690	13,562	19,162
641-7-9360-987-10 CAPITAL-MOTORPOOL	24,674	0	0	25,000	28,000	0
641-7-9360-987-11 CONTRA-MOTORPOOL	(24,674)	0	0	(25,000)	(28,000)	0
TOTAL EXPENDITURES	13,567	7,160	4,741	12,092	20,665	26,016
TOTAL BUILDING MOTORPOOL	13,567	7,160	4,741	12,092	20,665	26,016
CODE ENFORCEMENT =====						
<u>EXPENDITURES</u>						
641-7-9370-751-00 GASOLINE, OIL AND FUEL	0	1,650	1,011	1,650	0	0
641-7-9370-968-00 DEPRECIATION EXP-CODE ENF	0	0	0	5,000	0	0
641-7-9370-987-10 CAPITAL-CODE ENFORCEMENT	0	24,000	0	25,000	0	0
641-7-9370-987-11 CONTRA-CODE ENFORCEMENT	0	0	0	(25,000)	0	0
TOTAL EXPENDITURES	0	25,650	1,011	6,650	0	0
TOTAL CODE ENFORCEMENT	0	25,650	1,011	6,650	0	0

641-MOTORPOOL

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
PARKING						
=====						
EXPENDITURES						
641-7-9380-751-00 GASOLINE, OIL AND FUEL	0	0	0	0	5,000	15,000
641-7-9380-775-01 REPAIR AND MAINTENANCE	0	0	0	0	15,000	5,000
TOTAL EXPENDITURES	0	0	0	0	20,000	20,000
TOTAL PARKING						
	0	0	0	0	20,000	20,000
TOTAL EXPENDITURES						
	975,108	1,878,035	809,774	1,014,187	1,063,146	1,086,211
=====						
REVENUE OVER/ (UNDER) EXPENDITURES	(242,196)	0	(501,826)	(151,218)	47,429	20,830
=====						

677-WORKERS COMPENSATION FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
677-4-0000-626-04 WC CHARGES FOR SERVICES	106,961	125,035	83,459	122,618	125,927	122,467
677-4-0000-676-06 WC BENEFIT REFUNDS - EMP CKS	0	0	35	0	0	0
677-4-0000-694-01 MISCELLANEOUS REVENUE	10,140	0	0	0	7,000	7,000
677-4-0000-699-91 APPROPRIATIONS FUND BALANCE	<u>0</u>	<u>87,178</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	117,101	212,213	83,493	122,618	132,927	129,467
TOTAL NON DEPARTMENTAL	117,101	212,213	83,493	122,618	132,927	129,467
FINANCE =====						
<u>REVENUES</u>						
677-4-1910-664-00 INTEREST EARNINGS	<u>12,823</u>	<u>7,000</u>	<u>6,037</u>	<u>7,000</u>	<u>20,261</u>	<u>11,901</u>
TOTAL REVENUES	12,823	7,000	6,037	7,000	20,261	11,901
TOTAL FINANCE	12,823	7,000	6,037	7,000	20,261	11,901
TOTAL REVENUES	129,924	219,213	89,530	129,618	153,188	141,368
=====						

677-WORKERS COMPENSATION FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
WC ADMINISTRATIVE CHARGES =====						
<u>EXPENDITURES</u>						
677-7-8710-757-00 OPERATING SUPPLIES	0	1,500	0	1,500	0	0
677-7-8710-807-00 AUDIT FEES	2,500	835	320	835	2,500	2,575
677-7-8710-818-00 CONTRACTUAL SERVICES	<u>0</u>	<u>9,300</u>	<u>0</u>	<u>9,300</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	2,500	11,635	320	11,635	2,500	2,575
TOTAL WC ADMINISTRATIVE CHARGES	2,500	11,635	320	11,635	2,500	2,575
WC PAYROLL CLAIMS =====						
<u>EXPENDITURES</u>						
677-7-8720-834-03 DEPARTMENT OF PUBLIC SERVICES	0	1,000	0	1,000	0	0
677-7-8720-834-08 FIRE	0	1,000	0	1,000	0	0
677-7-8720-834-10 POLICE	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	4,000	0	4,000	0	0
TOTAL WC PAYROLL CLAIMS	0	4,000	0	4,000	0	0
WC MEDICAL CLAIMS =====						
<u>EXPENDITURES</u>						
677-7-8730-834-03 DEPARTMENT OF PUBLIC SERVICES	0	1,000	0	1,000	0	0
677-7-8730-834-08 FIRE	0	2,000	0	2,000	0	0
677-7-8730-834-10 POLICE	0	2,000	3,175	2,000	0	0
677-7-8730-834-15 PLANNING DEPARTMENT	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	8,000	3,175	8,000	0	0
TOTAL WC MEDICAL CLAIMS	0	8,000	3,175	8,000	0	0
WC PREMIUM =====						
<u>EXPENDITURES</u>						
677-7-8740-725-01 COUNCIL	127	91	80	91	93	93
677-7-8740-725-02 GENERAL GOVERNMENT	11,352	8,647	9,327	8,647	8,826	8,826
677-7-8740-725-03 STREET	11,987	18,634	7,699	18,634	14,396	14,396
677-7-8740-725-04 PUBLIC SERVICE	4,996	4,112	3,540	4,112	3,980	3,980

677-WORKERS COMPENSATION FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020	MANAGEMENT BUDGET 2020/2021	MANAGEMENT BUDGET 2021/2022
		C4		MA	M1	M2
677-7-8740-725-05 SANITATION	38,931	31,826	11,643	31,826	31,968	31,968
677-7-8740-725-08 FIRE	53,304	58,582	37,832	58,582	50,058	50,058
677-7-8740-725-09 BUILDING	0	7,896	0	7,896	4,129	4,129
677-7-8740-725-10 POLICE	63,414	63,637	45,553	63,637	56,973	56,973
677-7-8740-725-11 RUTHERFORD POOL	3,778	1,566	2,394	1,566	2,146	2,146
677-7-8740-725-12 PARKRIDGE	1,084	587	1,135	587	688	688
TOTAL EXPENDITURES	188,972	195,578	119,202	195,578	173,257	173,257
TOTAL WC PREMIUM	188,972	195,578	119,202	195,578	173,257	173,257
TOTAL EXPENDITURES	191,472	219,213	122,696	219,213	175,757	175,832
REVENUE OVER/(UNDER) EXPENDITURES	(61,548)	0	(33,166)	(89,595)	(22,569)	(34,464)

732-FIRE AND POLICE PENSION

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
732-4-0000-664-01 INTEREST - RONEY	180	1,636,103	319	1,636,103	82	88
732-4-0000-664-11 INTEREST	186,939	0	170,545	0	250,919	238,531
732-4-0000-664-12 INTEREST - ESSEX	1,826	0	645	0	503	587
732-4-0000-664-25 INTEREST FLIPPEN, BRUCE 1596	679	0	1,113	0	208	226
732-4-0000-664-26 INTEREST FIRST EAGLE	16	0	5	0 (	19) (	23)
732-4-0000-665-20 DIVIDENDS	149,284	0	120,855	0	171,069	167,331
732-4-0000-665-21 DIVIDENDS - ORLEANS CAP MGMT	43,336	0	0	0	30,139	36,166
732-4-0000-665-22 DIVIDENDS - ESSEX	22,244	0	13,796	0	42,547	43,588
732-4-0000-665-25 DIVIDENDS - FLIPPEN, BRUCE, PO	90,566	0	76,931	0	56,796	83,396
732-4-0000-665-26 DIVIDENDS-FIRST EAGLE OVERSEAS	118,598	0	41,457	0	42,784	61,437
732-4-0000-666-01 APPRECIATION OF FAIR VALUE (	232,549)	0 (	4,480,057)	0 (	238,905) (	169,613)
732-4-0000-666-30 GAINS & LOSSES	89,495	0 (	177,454)	0	293,263	262,867
732-4-0000-666-31 GAINS & LOSSES ORLEANS CAP (	1,672)	0	29,816	0	30,270	37,914
732-4-0000-666-32 GAINS & LOSSES - ESSEX	450,486	0	50,810	0	367,011	394,060
732-4-0000-666-35 GAINS & LOSSES - FLIPPEN, BRUC	113,195	0	837,130	0	138,235	196,608
732-4-0000-666-36 GAINS/LOSS ON SALE FIRST EAGLE (	49,976)	0	589,922	0 (	11,791)	23,127
732-4-0000-694-40 MISC REVENUE - ORLEANS 1577 (	564)	0 (	694)	0	8,336	5,187
732-4-0000-694-42 MISC INCOME - ESSEX	203	0	3,412	0	475	570
732-4-0000-694-45 OTHER REVENUE - FLIPPEN, BRUCE	202	0	0	0 (	1,028) (	94)
732-4-0000-694-46 OTHER REVENUE - FIRST EAGLE	0	0	206	0	314	377
732-4-0000-699-91 APPROPRIATIONS FUND BALANCE	0	1,254,716	0	1,254,716	0	0
TOTAL REVENUES	982,486	2,890,819	(2,721,243)	2,890,819	1,181,209	1,382,331
TOTAL NON DEPARTMENTAL	982,486	2,890,819	(2,721,243)	2,890,819	1,181,209	1,382,331
FINANCE =====						
<u>REVENUES</u>						
732-4-1910-664-00 INTEREST EARNINGS	35,128	5,000	23,496	5,000	11,344	16,687
732-4-1910-676-20 EMPLOYEE CONTRIBUTIONS	200,724	175,438	162,794	175,438	204,739	213,010
TOTAL REVENUES	235,852	180,438	186,290	180,438	216,083	229,697
TOTAL FINANCE	235,852	180,438	186,290	180,438	216,083	229,697

732-FIRE AND POLICE PENSION

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
POLICE PENSION PAYMENTS =====						
REVENUES						
732-4-2745-676-10 EMPLOYER CONT POLICE	929,305	966,130	966,130	1,240,488	1,430,204	1,462,857
TOTAL REVENUES	929,305	966,130	966,130	1,240,488	1,430,204	1,462,857
TOTAL POLICE PENSION PAYMENTS	929,305	966,130	966,130	1,240,488	1,430,204	1,462,857
FIRE PENSION PAYMENTS =====						
REVENUES						
732-4-2746-676-10 EMPLOYER CONT FIRE	588,560	611,882	611,882	785,641	759,797	770,943
TOTAL REVENUES	588,560	611,882	611,882	785,641	759,797	770,943
TOTAL FIRE PENSION PAYMENTS	588,560	611,882	611,882	785,641	759,797	770,943
TOTAL REVENUES	2,736,202	4,649,269	(956,940)	5,097,386	3,587,293	3,845,828
	=====	=====	=====	=====	=====	=====

732-FIRE AND POLICE PENSION

	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
DEPARTMENTAL EXPENDITURES						
NON DEPARTMENTAL =====						
<u>EXPENDITURES</u>						
732-7-0000-971-08 MONEY MANAGERS' FEES	93,981	110,000	76,536	110,000	95,860	97,778
TOTAL EXPENDITURES	93,981	110,000	76,536	110,000	95,860	97,778
TOTAL NON DEPARTMENTAL	93,981	110,000	76,536	110,000	95,860	97,778
F & P PENSION ADMIN EXPEN =====						
<u>EXPENDITURES</u>						
732-7-2741-807-00 AUDIT FEES	7,750	12,304	6,752	12,304	8,500	8,755
732-7-2741-818-00 CONTRACTUAL SERVICES	50,352	22,000	14,638	22,000	51,359	52,386
732-7-2741-826-10 LEGAL SERVICES	9,558	8,000	4,428	8,000	9,749	9,944
732-7-2741-864-01 CONFERENCES AND WORKSHOPS	1,021	5,000	0	4,900	1,800	1,800
732-7-2741-956-00 ADMINISTRATIVE CHARGES	0	31,855	0	31,855	0	0
732-7-2741-958-00 MEMBERSHIPS AND DUES	200	100	200	200	200	200
TOTAL EXPENDITURES	68,880	79,259	26,018	79,259	71,608	73,085
TOTAL F & P PENSION ADMIN EXPEN	68,880	79,259	26,018	79,259	71,608	73,085
POLICE PENSION PAYMENTS =====						
<u>EXPENDITURES</u>						
732-7-2745-714-06 ANNUITY REFUND	45,612	200,000	176,480	200,000	330,000	330,000
732-7-2745-874-01 PENSIONS	2,063,410	2,072,534	1,734,720	2,072,534	2,104,678	2,146,772
732-7-2745-874-02 POLICE DROP PENSION PAYMENT	219,711	305,870	0	305,870	154,305	154,305
732-7-2745-996-00 DROP INTEREST EXPENSE	26,825	20,000	0	20,000	27,898	29,014
TOTAL EXPENDITURES	2,355,557	2,598,404	1,911,200	2,598,404	2,616,881	2,660,091
TOTAL POLICE PENSION PAYMENTS	2,355,557	2,598,404	1,911,200	2,598,404	2,616,881	2,660,091
FIRE PENSION PAYMENTS =====						
<u>EXPENDITURES</u>						
732-7-2746-714-06 ANNUITY REFUND	45,258	150,000	1,800	150,000	242,033	242,033
732-7-2746-874-01 PENSIONS	1,183,155	1,198,827	1,020,226	1,198,827	1,206,818	1,230,955
732-7-2746-874-02 FIRE DROP PENSION PAYMENT	214,781	474,779	0	474,779	305,800	305,800

732-FIRE AND POLICE PENSION

DEPARTMENTAL EXPENDITURES	ACTUAL	AMENDED	YTD ACTUAL	AMENDED	MANAGEMENT	MANAGEMENT
	2018/2019	BUDGET #1		BUDGET #2	BUDGET	BUDGET
		C4		MA	M1	M2
732-7-2746-996-00 DROP INTEREST EXPENSE	41,315	38,000	23,698	38,000	42,968	44,686
TOTAL EXPENDITURES	1,484,509	1,861,606	1,045,724	1,861,606	1,797,620	1,823,475
TOTAL FIRE PENSION PAYMENTS	1,484,509	1,861,606	1,045,724	1,861,606	1,797,620	1,823,475
TOTAL EXPENDITURES	4,002,927	4,649,269	3,059,479	4,649,269	4,581,969	4,654,428
REVENUE OVER/(UNDER) EXPENDITURES	(1,266,725)	0	(4,016,419)	448,117	(994,676)	(808,600)

736-RETIREE BENEFITS FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
NON DEPARTMENTAL =====						
<u>REVENUES</u>						
736-4-0000-694-01 MISCELLANEOUS REVENUE	20,265	18,000	0	18,000	21,000	21,420
736-4-0000-699-91 APPROPRIATIONS FR FUND BALANCE	0	105,269	0	105,269	0	0
TOTAL REVENUES	20,265	123,269	0	123,269	21,000	21,420
TOTAL NON DEPARTMENTAL	20,265	123,269	0	123,269	21,000	21,420
FINANCE =====						
<u>REVENUES</u>						
736-4-1910-664-00 INTEREST EARNINGS	25,847	7,500	22,692	7,500	10,204	14,311
TOTAL REVENUES	25,847	7,500	22,692	7,500	10,204	14,311
TOTAL FINANCE	25,847	7,500	22,692	7,500	10,204	14,311
GEN RETIREES HEALTH CARE =====						
<u>REVENUES</u>						
736-4-2743-676-10 GEN RETIREE FROM 101	430,268	434,618	0	478,089	491,649	501,482
TOTAL REVENUES	430,268	434,618	0	478,089	491,649	501,482
TOTAL GEN RETIREES HEALTH CARE	430,268	434,618	0	478,089	491,649	501,482
POLICE RETIREE BENEFITS =====						
<u>REVENUES</u>						
736-4-2745-676-10 POLICE RETIREE FROM 101	606,752	608,916	608,916	608,916	719,080	733,462
TOTAL REVENUES	606,752	608,916	608,916	608,916	719,080	733,462
TOTAL POLICE RETIREE BENEFITS	606,752	608,916	608,916	608,916	719,080	733,462

736-RETIREE BENEFITS FUND

REVENUES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
FIRE RETIREE BENEFITS =====						
REVENUES						
736-4-2746-676-10 FIRE RETIREES FROM 101	420,060	421,557	421,557	421,557	538,870	549,647
TOTAL REVENUES	420,060	421,557	421,557	421,557	538,870	549,647
TOTAL FIRE RETIREE BENEFITS	420,060	421,557	421,557	421,557	538,870	549,647
TOTAL REVENUES	1,503,192	1,595,860	1,053,165	1,639,331	1,780,803	1,820,322
=====						

736-RETIREE BENEFITS FUND

DEPARTMENTAL EXPENDITURES	ACTUAL 2018/2019	AMENDED BUDGET #1 2019/2020 C4	YTD ACTUAL 2019/2020	AMENDED BUDGET #2 2019/2020 MA	MANAGEMENT BUDGET 2020/2021 M1	MANAGEMENT BUDGET 2021/2022 M2
GEN RETIREES HEALTH CARE =====						
<u>EXPENDITURES</u>						
736-7-2743-714-08 HEALTH CARE COSTS - BLUE CROSS	248,675	305,000	214,335	305,000	250,000	255,000
736-7-2743-714-15 EHIM SCRIPTS	16,370	59,360	11,484	59,360	65,000	66,300
736-7-2743-714-16 HEALTH CARE WAIVERS	29,167	18,500	16,333	18,500	30,000	30,600
736-7-2743-714-17 DENTAL	8,288	11,100	10,426	11,100	10,732	10,946
736-7-2743-714-18 OPTICAL	1,423	1,900	1,174	1,900	1,751	2,040
736-7-2743-714-19 LIFE INSURANCE	70	200 (	208)	200 (	239) (	234)
736-7-2743-818-00 CONTRACTUAL SERVICES	1,540	3,400	550	3,400	2,000	2,040
TOTAL EXPENDITURES	305,532	399,460	254,095	399,460	359,244	366,692
TOTAL GEN RETIREES HEALTH CARE	305,532	399,460	254,095	399,460	359,244	366,692
POLICE RETIREE BENEFITS =====						
<u>EXPENDITURES</u>						
736-7-2745-714-07 POLICE RETIREE HC SHARE (	14,805) (	4,900) (	10,838) (	4,900) (	15,000) (	15,300)
736-7-2745-714-08 HEALTH CARE COSTS - BLUE CROSS	418,481	362,000	293,257	362,000	420,000	428,400
736-7-2745-714-13 EHIM WRAP CLAIMS	184	0	0	0	0	0
736-7-2745-714-14 EHIM WRAP FEES	0	0	123	0	0	0
736-7-2745-714-15 EHIM SCRIPTS	173,638	299,000	135,340	299,000	133,000	135,660
736-7-2745-714-16 HEALTH CARE WAIVERS	100,500	115,000	52,583	115,000	115,000	117,300
736-7-2745-714-17 DENTAL	17,240	21,000	8,781	21,000	18,006	18,366
736-7-2745-714-18 OPTICAL	997	3,200	633	3,200	2,164	2,040
736-7-2745-714-19 LIFE INSURANCE	1,340	1,400	953	1,400	955	936
736-7-2745-818-00 CONTRACTUAL SERVICES	3,290	5,200	1,175	5,200	2,000	2,040
TOTAL EXPENDITURES	700,866	801,900	482,007	801,900	676,125	689,442
TOTAL POLICE RETIREE BENEFITS	700,866	801,900	482,007	801,900	676,125	689,442
FIRE RETIREE BENEFITS =====						
<u>EXPENDITURES</u>						
736-7-2746-714-07 FIRE RETIREE HC SHARE (	17,858) (	24,800) (	13,721) (	24,800) (	17,858) (	18,215)
736-7-2746-714-08 HEALTH CARE COSTS - BLUE CROSS	312,506	308,000	244,084	308,000	315,000	321,300
736-7-2746-714-15 EHIM SCRIPTS	51,060	60,000	64,636	60,000	66,000	67,320
736-7-2746-714-16 HEALTH CARE WAIVERS	31,667	30,000	17,000	30,000	32,000	32,640
736-7-2746-714-17 DENTAL	12,018	14,800	13,461	14,800	12,513	12,763
736-7-2746-714-18 OPTICAL	577	1,880	704	1,880	1,234	1,122

736-RETIREE BENEFITS FUND

DEPARTMENTAL EXPENDITURES	ACTUAL	AMENDED	YTD ACTUAL	AMENDED	MANAGEMENT	MANAGEMENT
	2018/2019	BUDGET #1 2019/2020		BUDGET #2 2019/2020	BUDGET 2020/2021	BUDGET 2021/2022
		C4		MA	M1	M2
736-7-2746-714-19 LIFE INSURANCE	561	620	426	620	437	428
736-7-2746-818-00 CONTRACTUAL SERVICES	<u>2,170</u>	<u>4,000</u>	<u>775</u>	<u>4,000</u>	<u>2,000</u>	<u>2,040</u>
TOTAL EXPENDITURES	392,701	394,500	327,365	394,500	411,326	419,399
TOTAL FIRE RETIREE BENEFITS	392,701	394,500	327,365	394,500	411,326	419,399
TOTAL EXPENDITURES	1,399,099	1,595,860	1,063,467	1,595,860	1,446,695	1,475,534
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	104,093	0 (	10,302)	43,471	334,108	344,789
	=====	=====	=====	=====	=====	=====

SUPPLEMENTAL INFORMATION

City of Ypsilanti
Community Profile

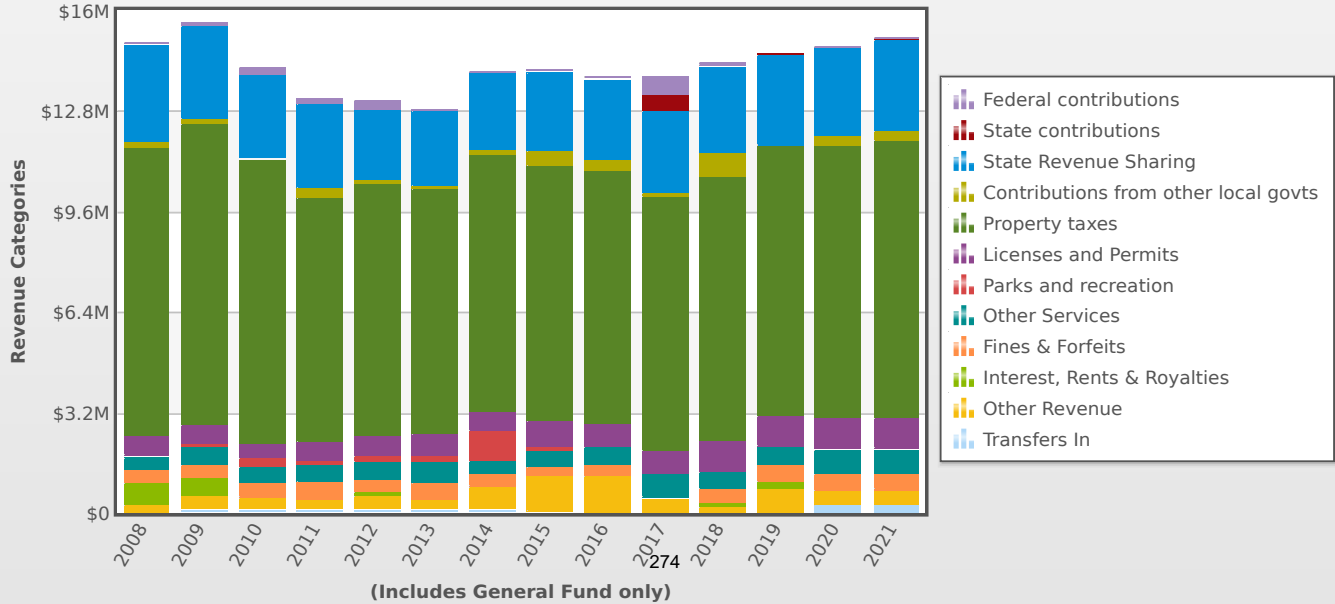
Fiscal Stability	2018	2019	Progress
Fiscal Wellness Indicator Score	1	1	↔
Annual General Fund expenditures per capita	\$658	\$660	↔
Fund balance as % of General Fund Revenues i	43.4%	48.1%	↑
Debt burden per capita i	\$1,501.4	\$1,399.3	↔

Economy & Financial Health	2018	2019	Progress
Population i	20,995	21,018	↑
Taxable Value (100k) i	\$317,505	\$331,057	↑

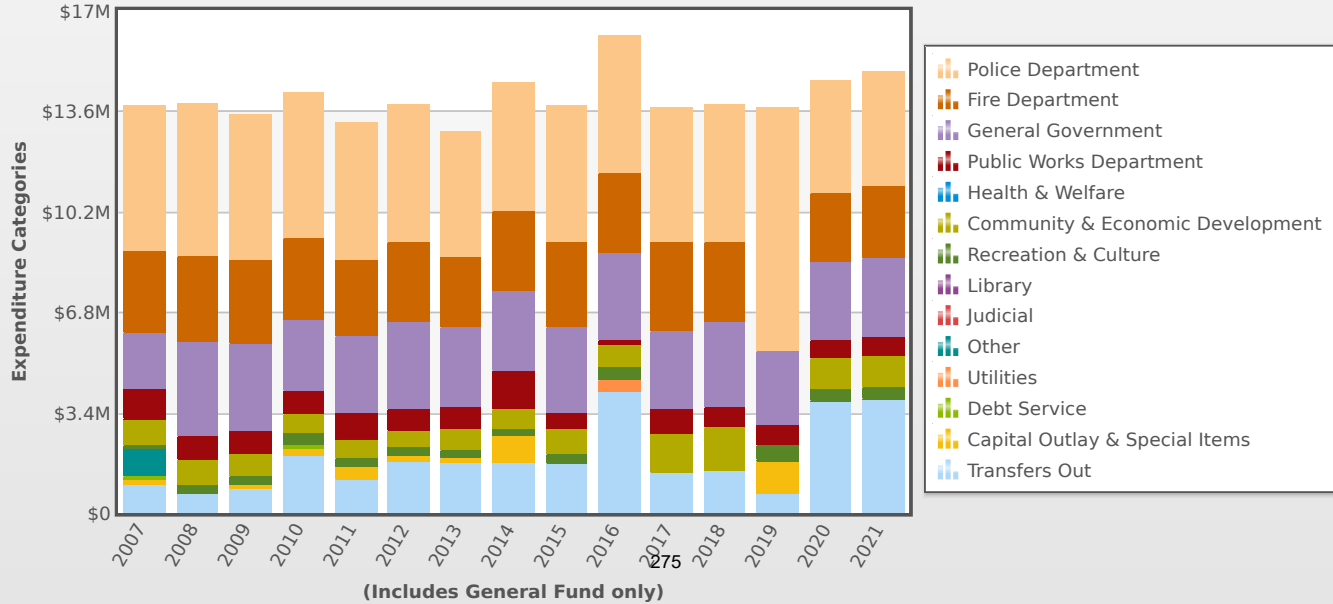
Economic Development	2018	2019	Progress
Residential Building Permits	1	-2	↓

Public Safety	2017	2018	Progress
Crimes against persons per thousand residents i	22.0	24.4	↓
Crimes against property per thousand residents i	49.4	49.4	↔
Crimes against society per thousand residents i	25.8	24.1	↑
Other crimes per thousand residents i	23.1	25.7	↓
Traffic crashes property i	719	700	↑
Traffic crashes injuries i	149	127	↑
Traffic crashes fatalities i	1	0	↑

City of Ypsilanti Where the Money Comes From by Function

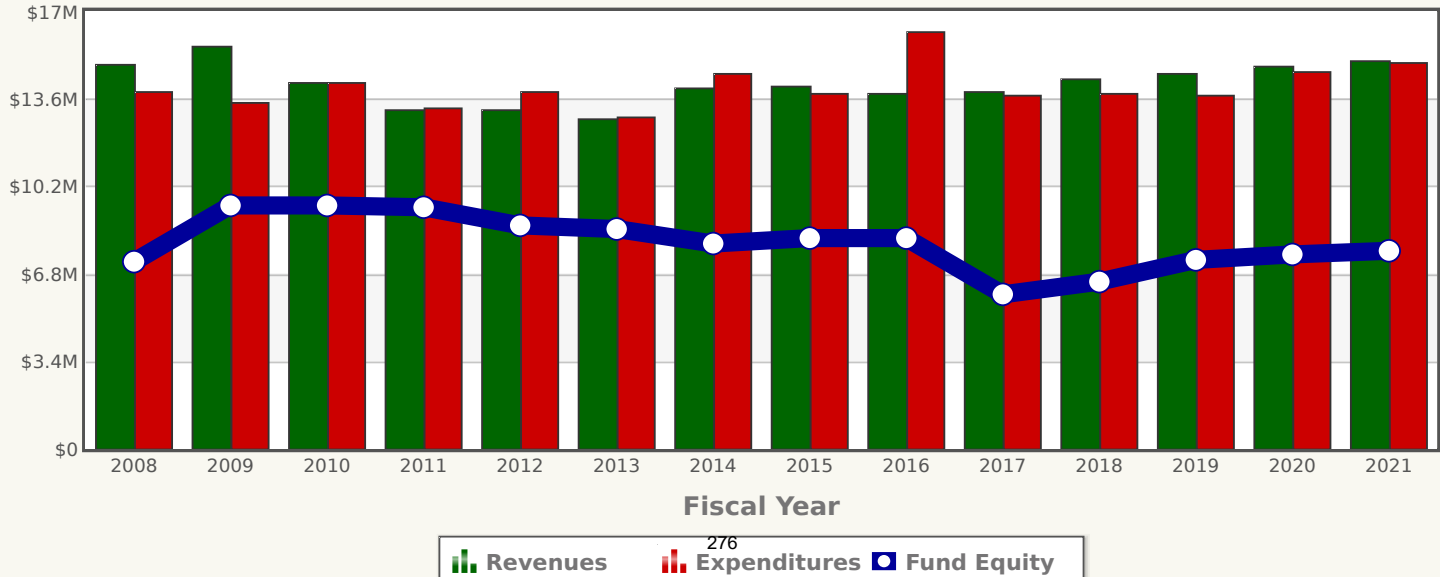


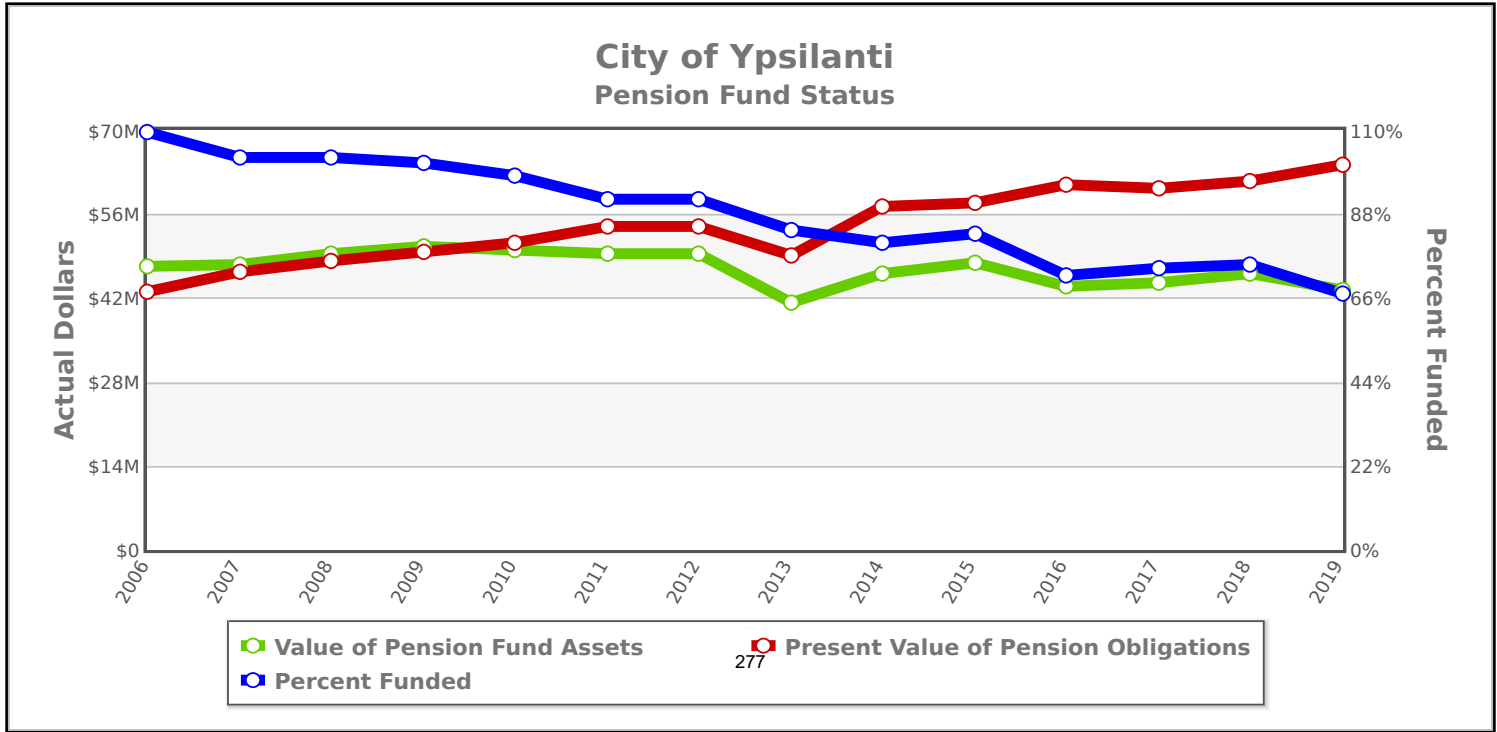
City of Ypsilanti How the Money is Spent by Function



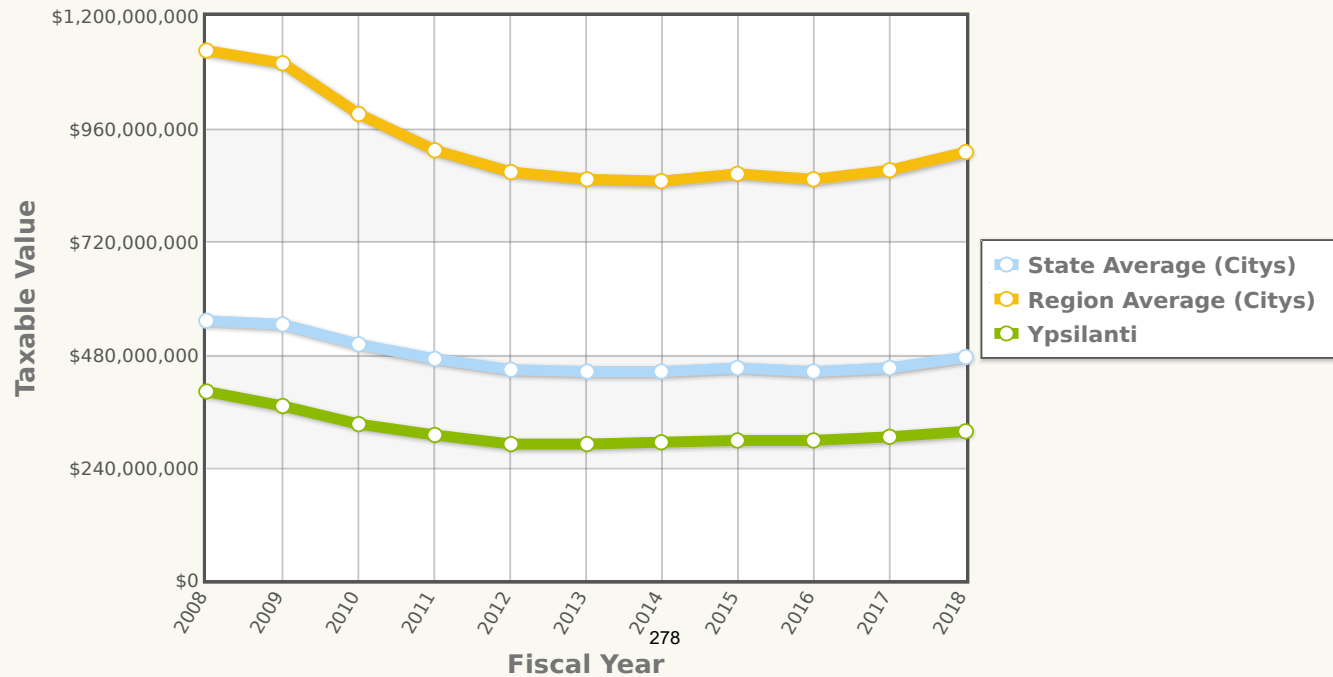
Ypsilanti - City

How We Have Managed Our Resources (includes General Fund)

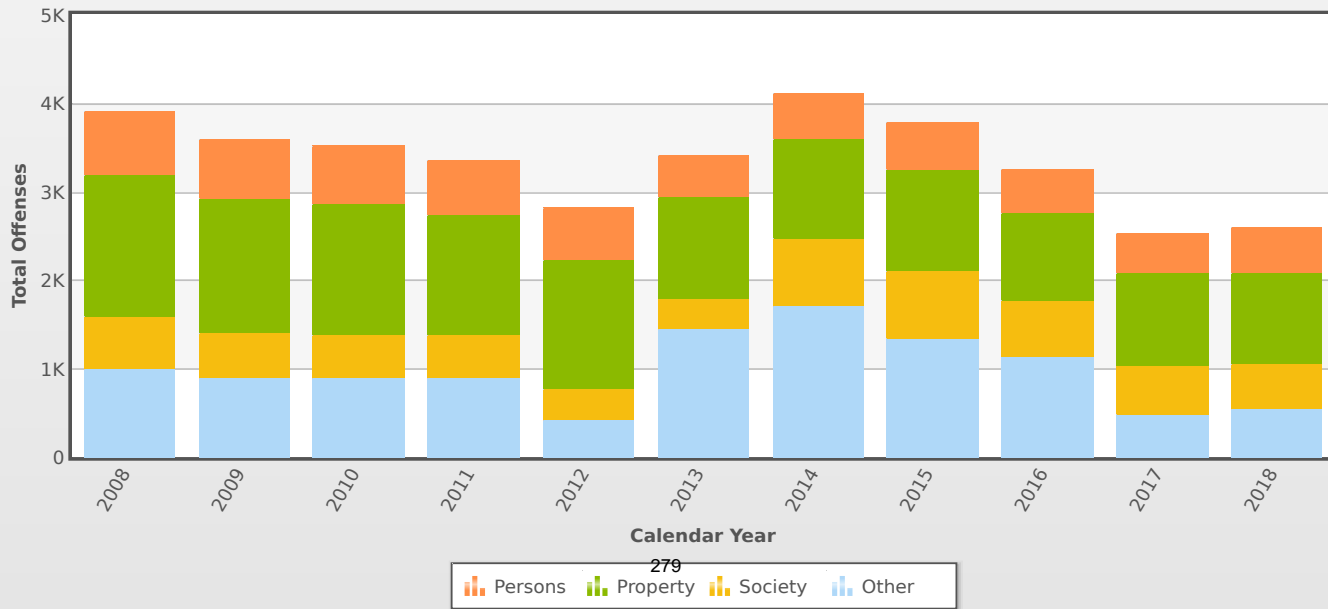




City of Ypsilanti
Taxable Value Trends



City of Ypsilanti Crime Statistics Displaying Number of Offenses



City of Ypsilanti
Acronyms and Abbreviated Words

-A-	
AFSCME	American Federation of State, County & Municipal Employees
Ave.	Average
-B-	
BHC	Building Healthy Communities
-C-	
CDBG	Community Development Block Grant
CIP	Capital Improvement Plan
Corp.	Corporation
COAM	Command Officers Association of
Michigan	
-D-	
DDA	Downtown Development Authority
DOJ	Department of Justice
DWRF	Drinking Water Revolving Fund
-E-	
ELG	Eastern Leaders Group
EMU	Eastern Michigan University
-F-	
FICA	Federal Insurance and Compensation Act
FOFH	Friends of the Freight House
FORP	Friends of the Rutherford Pool
FT	Full Time
FY	Fiscal Year
-G-	
GASB	Governmental Accounting Standards Board
GF	General Fund
GFOA	Government Finance Officers Association
Govt.	Government
-H-	
HR	Human Resources
HRWC	Huron River Watershed Council
-I-	
Inc.	Incorporated
-J-	
J.A.G.	Justice Assistance Grant
-K-	
-L-	
LSRRF	Local Site Remediation Revolving Fund
-M-	
MDOT	Michigan Department of Transportation
MML	Michigan Municipal League
MNTRF	Michigan Natural Resources Trust Fund
MSP	Michigan State Police
-N-	
No.	Number
NEZ	National Enterprise Zone
O-	
OPRA	Obsolete Property Rehabilitation Act
-P-	
POAM	Police Officers Association of Michigan

Proj	Projected
PT	Part Time
PTO	Personal Time Off
-Q-	
-R-	
Rev.	Revenue
-S-	
SAFER	Staffing for Adequate Fire and Emergency Response
SRO	School Resource Officer
-T-	
Temp.	Temporary
TIFA	Tax Increment Finance Authority
-U-	
USA	United States of America
-W-	
WCPRC	Washtenaw County Parks and Recreation
Commission	-Y-
Yr.	Year
YCUA	Ypsilanti Community Utilities Authority
YCAT	Ypsilanti Community Action Team
YDDA	Ypsilanti Downtown Development Authority
Ypsi	City of Ypsilanti

Glossary

A –

ACCRUAL BASIS – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time.)

ACTIVITIES – Specific services performed to accomplish program objectives and goals.

AGENCY FUND – Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

ALLOCATION – The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

APPROPRIATION – An authorization made by City Council, which permits the City to incur obligations and to make expenditures or resources.

APPROVED (ADOPTED) BUDGET – The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

ASSESSED VALUATION – The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

ASSET – Property owned by the City which has monetary value.

ASSIGNED FUND BALANCE– Portion of the Net Position that represent resources set aside for a particular purpose

AUDIT – Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly

the

City's financial position and results of operations in conformity with the generally accepted accounting principles.

B –

BALANCED BUDGET – Proposed revenues and other resources equal proposed appropriations.

BOND – A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

BIENNIAL BUDGET - is the practice of preparing and adopting budgets for two-year periods.

BUDGET – A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

BUDGET CALENDAR – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

BUDGET ORDINANCE – An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

BUDGET TRANSFER - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

C –

CAPITAL BUDGET – A spending plan for improvements to or acquisition of equipment, facilities, computer, and motorpool. The capital budget

(1) balances revenues and expenditures, (2) specifies the sources of revenues, (3) lists each

project or acquisition, and (4) must ordinarily be approved through adoption of an appropriation by the legislative body.

CAPITAL EXPENDITURE – The acquisition of fixed assets, usually authorized in the capital budget that includes land, buildings, infrastructure, and equipment.

D –

DEBT SERVICE – Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

DEFICIT – An excess of liabilities and reserves of a fund over its assets.

DEPARTMENT – The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION – The spreading out of the original cost over the estimated life of the fixed asset such as building or equipment..

E –

ENCUMBRANCE – A reservation of funds for an anticipated expenditure prior to actual payment for an item.

ENTERPRISE FUND – A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

EXPENDITURE – Actual outlay of money for goods or services.

EXPENSE – Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

F –

FICA – City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

FIDUCIARY FUND – A fund that accounts for resources that governments hold in trust for individuals or other governments.

FISCAL YEAR (FY) – A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Ypsilanti is July 1- June 30.

FIXED ASSET – Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

FRINGE BENEFITS – Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

FUND – An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are – General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

FUND BALANCE – A cumulative excess of revenues over expenditures segregated by fund.

G –

GENERAL OBLIGATION BOND

– Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

GENERAL FUND – The City's major operating account for all financial resources except those

required to be accounted for in another fund.

GOVERNMENTAL FUNDS – Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

GRANT – A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose.

I –

INFRASTRUCTURE – The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

INTERFUND TRANSFER – A transfer of money from one fund of the City to another fund of the City.

K –

KEY PERFORMANCE INDICATOR – A targeted measurement which adds the most values to the department and is linked to target values and future projections.

L –

LIABILITY – Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

LINE-ITEM BUDGET – A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

LONG-TERM DEBT – Debt with a maturity of more than one year after date of issuance.

M –

MILL – A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed

valuation of property.

MILLAGE – The total tax obligation per \$1,000 of assessed valuation of property.

MISSION – A statement that defines the fundamental purpose of the department succinctly describing why it exists and what it does to achieve its purpose.

MODIFIED ACCRUAL – The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

N –

NON-SPENDABLE FUND BALANCE – Portion of Net Position that can't be spent because resource is not in spendable form or government is legally or contractually required to maintain the resources intact.

NOTE – A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

O –

OPERATING BUDGET – That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing and duplicating, paper supplies, and gasoline.

OPERATING EXPENSES – Ongoing costs associated with sustaining City government operations such as: communications, professional fees, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

ORGANIZATIONAL CHART – A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

P –

PART-TIME POSITION – A position regularly scheduled for no more than 26 hours per week.

R –

RESOURCE ALLOCATION PLAN – The City's revenue and expenditure plan for the fiscal year.

RESTRICTED FUND BALANCE – Portion of Net Position of a governmental fund that represents resources subject to externally enforceable constraints

REVENUE – Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

REVENUE BOND – Long-term borrowing that is backed by the revenues from a specific project such as water or sewer system improvement.

T –

TARGET – The success measures of an organization's performance management system and are defined by key performance indicators. Without performance targets the organization's vision cannot be quantified.

TAX BASE – The total value of taxable property in the City.

TOT LOT- A small playground for young children

U –

UNASSIGNED FUND BALANCE – The difference between total fund balance in a governmental fund and its non-spendable, restricted, committed and assigned fund balance

UNFUNDED LIABILITY – A liability that accrues to a fund for which there is no source

of revenue.

UNIT – The smallest organizational component within a bureau, which by design further delineates the distribution of workload to achieve a specific output or function.

UNTRESTICTED FUND BALANCE – The difference between total fund balance in a governmental fund and its non-spendable and restricted fund balance

Y –

YIELD – The rate of return earned on an investment based on the cost of the investment.



Resolution No. 2020-093
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2020-094, approving the minutes of April 21, 2020.**
2. **Resolution No. 2020-095, approving appointments to Boards and Commissions.**

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-093



Resolution No. 2020-094
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of April 21, 2021 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-094



MINUTES VIRTUAL COUNCIL Meeting

7:00 PM - Tuesday, April 21, 2020

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, April 21, 2020, at 7:00 PM, with the following members present:

PRESENT: Mayor Beth Bashert, Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Council Member Nicole Brown, Mayor Pro-Tem Lois Richardson, Council Member Anthony Morgan, and Council Member Annie Somerville

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

II. ROLL CALL

III. AGENDA APPROVAL

Council Member Wilcoxon removed Resolution No. 2020-084 from the Consent Agenda.

The agenda was approved as amended.

IV. PUBLIC COMMENT (3 MINUTES)

Three people spoke.

V. CONSENT AGENDA

- a) Resolution No. 2020-080, approving the Consent Agenda.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2020-081, approving the minutes of April 7, 2020.**
2. **Resolution No. 2020-082, approving appointments to Boards and Commissions.**
3. **Resolution No. 2020-083, approving application for a charitable gaming license for Hope Clinic.**
4. **Resolution No. 2020-084, approving the updated contract with Passport to provide parking meter payment solutions.**

Council Member Nicole Brown moved, seconded by Council Member Anthony Morgan, to approve Resolution No 2020-080.

RESULT:	CARRIED.
MOVER:	Council Member Nicole Brown
SECONDER:	Council Member Anthony Morgan
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- b) Resolution No. 2020-081, approving the the minutes of April 7, 2020.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of April 7, 2020 be approved.

- c) Resolution No. 2020-082, approving appointments to boards and commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Cathy Thorburn Reappointment 1212 Sherman Ypsilanti, MI 48197	Parks and Rec	7/1/2023

- d) Resolution No. 2020-083, approving a charitable gaming license for Hope Clinic.

Now therefore be it resolved that the Ypsilanti City Council recognizes the Hope Medical Clinic as a nonprofit organization operating in the City of Ypsilanti for the purpose of obtaining a charitable gaming license.

- e) ~~Resolution No. 2020-084, approving the updated contract with Passport to provide parking meter payment solutions.~~ **(removed from Consent Agenda)**

VI. RESOLUTIONS/MOTIONS/DISCUSSIONS

- a) Resolution No. 2020-065, approving an agreement with Ypsilanti Community Utilities Authority for the reimbursement of water main costs. **(Tabled April 7th)**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Urban funding has been programmed in the Washtenaw County Transportation Improvement Program for the road reconstruction of W. Cross Street between Courtland and Wallace; and,

Whereas, the City of Ypsilanti has signed a contract with the Michigan Department of Transportation (MDOT) for the City to administer this project; and,

Whereas, the Ypsilanti Community Utility Authority (YCUA) has requested that improvements to their water system be included in the project; and,

Whereas, an agreement between the City of Ypsilanti and YCUA is necessary to outline the responsibilities of both parties with regards to cost reimbursement and quality control.

Now therefore be it resolved that that the City of Ypsilanti City Council approves the agreement with YCUA for the reimbursement of water main costs; and

THAT the Mayor and City Clerk are authorized to sign this contract, subject to approval by the City Attorney.

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Lois Richardson, to approve Resolution No. 2020-065

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Lois Richardson
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- b) Resolution No. 2020-067 approving a Request for Proposals for 206-210 N. Washington. (postponed March 17th)**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, 206-210 N Washington Street was foreclosed on by the Washtenaw County Treasurer for nonpayment of property taxes; and

Whereas, The City of Ypsilanti purchased the property using its Right of First Refusal from the Country Treasurer in 2019; and

WHEREAS, the city is seeking at least \$105,000 to replenish the affordable housing fund; and

Whereas, the City is seeking an affordable housing with a preference on senior housing.

Now therefore be it resolved that the Ypsilanti City Council approves the release of the RFP for 206-210 N. Washington.

Council Member Jennifer Symanns moved, seconded by Council Member Nicole Brown, to approve Resolution No. 2020-067 as amended.

Mayor Pro-Tem Richardson made a friendly amendment to replace "at least \$105,000" to a "starting bid of \$105,000."

RESULT:	CARRIED.
MOVER:	Council Member Jennifer Symanns
SECONDER:	Council Member Nicole Brown
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- c) Resolution No. 2020-068, approving the proposed Intergovernmental Agreement between the City and the Ypsilanti DDA. **(Postponed March 17th)**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ypsilanti Downtown Development Authority owns the Maple Street Parking Lot, a valuable part of parking infrastructure in Depot Town; and

WHEREAS, the City of Ypsilanti is implementing a new parking fee collection and enforcement strategy; and

WHEREAS, both parties are desirous of entering into an agreement to provide maintenance, parking fee collection, parking enforcement, and capital improvements within the lot;

WHEREAS, due to uncertain timelines regarding Amtrak service and shifting demand in the Depot Town area, the parties have agreed to an initial term of one year with one automatic renewal if not cancelled within 60 days of the initial term's conclusion;

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council approve the Intergovernmental Agreement entitled Maple Street Lot Maintenance, Enforcement, and Capital Improvements, and authorize the Clerk and Mayor to execute the Agreement on behalf of the City after approval by the City Attorney as to form.

Council Member Anthony Morgan moved, seconded by Mayor Pro-Tem Lois Richardson, to remove the automatic renewal.

RESULT:	DEFEATED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Mayor Pro-Tem Lois Richardson
AYES:	Steven Wilcoxon, Lois Richardson, and Anthony Morgan
NAYS:	Beth Bashert, Jennifer Symanns, Nicole Brown, and Annie Somerville

Council Member Anthony Morgan moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2020-068.

RESULT:	CARRIED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Council Member Annie Somerville
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- d) Resolution No. 2020-085, authorizing the Director of Public Services to submit a proposal for the 2020 Recycling and Organics Infrastructure Grant Program.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti City Council wishes to expand access to recycling and increase the City's recycling rate; and,

Whereas, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is seeking proposals to provide matching grants to supplement efforts to increase the statewide recycling rate; and,

Whereas, the City of Ypsilanti is supportive of adding recycling receptacles in the City's downtown areas and parks; and,

Whereas, the City of Ypsilanti will make available a 20% match for the capital expenses associated with the grant proposal if the City is selected;

Now therefore be it resolved that that the City Council of the City of Ypsilanti authorizes the Director of Public Services to submit a proposal for the 2020 recycling and organics infrastructure grant program to install public recycling containers in city parks and in the downtown areas.

Council Member Nicole Brown moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2020-085.

RESULT:	CARRIED.
MOVER:	Council Member Nicole Brown
SECONDER:	Council Member Steven Wilcoxon
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- e) Resolution No. 2020-086, approving construction engineering for the W. Cross Road project.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, funding has been programmed by both the Michigan Department of Transportation (MDOT) and the City to perform road reconstruction on W. Cross between Courtland and Wallace; and,

Whereas, a contract has been awarded to C & D Hughes to complete the road repairs; and,

Whereas, the City needs to have construction engineering services performed for this road project to ensure quality control measures; and,

Whereas, the City engineer OHM has prepared a proposal to provide such services;

Now therefore be it resolved that that the City of Ypsilanti approves the proposal from OHM for construction engineering services for an amount not to exceed \$165,000.

THAT the Mayor and City Clerk are authorized to sign this contract and the City Manager is authorized to sign any change orders, subject to approval by the City Attorney, to facilitate the completion of this work.

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Lois Richardson, to approve Resolution No. 2020-086.

RESULT:	CARRIED.
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MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Lois Richardson
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

- f) Resolution No. 2020-087, authorizing the City Manager to purchase and provide personal protection equipment (PPE) to aid the residents of the City of Ypsilanti. (added April 20, 2020)

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death, and

WHEREAS, it is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person and there is currently no approved vaccine or antiviral treatment for this disease, and

WHEREAS, the virus has spread across Michigan, bringing deaths in the hundreds, confirmed cases in the thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions, and

WHEREAS, the City of Ypsilanti and residents have been particularly impacted and infected with the virus, and

WHEREAS, the City of Ypsilanti City Council, in light of the COVID 19 pandemic and health crisis to help suppress the spread of COVID-19 and protect the residents of the City of Ypsilanti, and

Pursuant to the police power granted by the Ypsilanti City Charter Section 1.01 and the Michigan Home Rule Cities Act section 117.3j and 117.4i, and the Michigan Supreme Court in Hays v City of Kalamazoo, 316 Mich 443, 453-454 (1947)),

The Ypsilanti City Manager is hereby authorized to purchase and provide personal protection equipment (PPE) to aid all the residents of the City of Ypsilanti to stop or delay the spread of COVID-19 in the community, and the sum of not to exceed \$50,000 is hereby authorized and appropriated.

Council Member Annie Somerville moved, seconded by Council Member Jennifer Symanns, to postpone Resolution No. 2020-087 to the May 19th meeting.

RESULT:	DEFEATED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Jennifer Symanns
AYES:	Jennifer Symanns, Steven Wilcoxon, and Annie Somerville
NAYS:	Beth Bashert, Nicole Brown, Lois Richardson, and Anthony Morgan

Mayor Pro-Tem Lois Richardson moved, seconded by Council Member Annie Somerville, to reduce the funds to \$5,000 for marks only, to be renewed if supplies run out.

Council Member Symanns, seconded by Council Member Somerville made a friendly amendment to cap the renewals to one.

Mayor Pro-Tem Richardson did not accept the amendment.

Mayor Pro-Tem Richardson adjusted the amendment to add a cap of three renewals.

Council Member Somerville accepted the change.

RESULT:	DEFEATED.
MOVER:	Mayor Pro-Tem Lois Richardson
SECONDER:	Council Member Annie Somerville
AYES:	Beth Bashert, Lois Richardson, and Anthony Morgan
NAYS:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, and Annie Somerville

Mayor Pro-Tem Lois Richardson moved, seconded by Council Member Annie Somerville, to call the question.

RESULT:	CARRIED.
MOVER:	Mayor Pro-Tem Lois Richardson
SECONDER:	Council Member Annie Somerville
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, and Annie Somerville
NAYS:	Anthony Morgan

Council Member Jennifer Symanns moved, seconded by Council Member Nicole Brown, to purchase \$5,000 worth of masks to be renewed one time before it returns to Council for approval.

RESULT:	CARRIED.
MOVER:	Council Member Jennifer Symanns
SECONDER:	Council Member Nicole Brown
AYES:	Beth Bashert, Jennifer Symanns, Nicole Brown, Lois Richardson, and Annie Somerville
NAYS:	Steven Wilcoxon and Anthony Morgan

Council Member Anthony Morgan moved, seconded by Council Member Nicole Brown, to approve Resolution No. 2020-087 as amended.

RESULT:	DEFEATED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Council Member Nicole Brown
AYES:	Beth Bashert, Nicole Brown, and Lois Richardson
NAYS:	Jennifer Symanns, Steven Wilcoxon, Anthony Morgan, and Annie Somerville

- g) ~~Resolution No. 2020-088, approving the budget amendment and purchase of \$50,000 for personal protection equipment (PPE).~~ **(added April 21st)**
- h) Resolution No. 2020-084, approving the updated contract with Passport to provide parking meter payment solutions. **(moved from Consent Agenda)**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, City Council adopted the Ypsilanti Central Business District Parking Study and Strategy; and

WHEREAS, pursuant to that entered into a contract with Passport to provide pay-by-phone/app and online permit purchasing solutions;

WHEREAS, Passport has determined that certain changes to the Statement of Work included in the contract were needful to reflect its stable permit software;

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council approve the updated Passport statement of work, and authorize Mayor and Clerk to sign.

Council Member Steven Wilcoxon moved, seconded by Council Member Nicole Brown, to approve Resolution No. 2020-084.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Nicole Brown
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, and Annie Somerville
ABSENT:	Anthony Morgan

- i) Discussion regarding city goals/budget in the time of COVID-19.

Council Member Steven Wilcoxon moved, seconded by Council Member Annie Somerville, to extend the meeting until 10:15 p.m. and continue the budget discussion during the May 5th meeting.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Annie Somerville
AYES:	Beth Bashert, Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, and Annie Somerville
ABSENT:	Anthony Morgan

VII. COUNCIL PROPOSED BUSINESS

Somerville

- There has been a delay in the cannabis permitting process.
- Hosted a zoom meeting with Council Member Brown, working on signage to address crowding downtown.
- Council Member Murdock's birthday and anniversary of his passing are coming up.
- Earth Day is coming up.

Brown

- Signage in the downtown to address crowding.

Morgan

- Thanked City for the flowers.

Richardson

- Condolences to Council Member Morgan and others that have not been able to have services.
- Hosting a zoom meeting on Thursday
- Challenged Council to reach out to constituents to respond to the census.

VIII. COMMUNICATIONS FROM THE MAYOR

IX. COMMUNICATIONS FROM THE CITY MANAGER

- Considering what re-opening will look like.
- Grant opportunity with EMU, provided by United Way to provide mobile health services.
- EMU received a letter of intent for purchase of the College of Business.

X. COMMUNICATIONS

a) NOMINATION

Smartzone LDFA

Phil Tepley - Reappointment

725 E. Grand

Ypsilanti, MI 48198

XI. ADJOURNMENT

- a)** Resolution No. 2020-089, adjourning the City Council Meeting.

The meeting was adjourned at 10:12 p.m.

- b)** Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2020-095
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

**THAT, the following Non-Resident be appointed to the City of Ypsilanti
Boards and Commissions as indicated below:**

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Phil Tepley Reappointment 725 E. Grand Ypsilanti, MI 48198	Smartzone	6/30/2024

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-095



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ron Akers
DATE: May 5, 2020
E. Cross Road Rehabilitation Project – Construction Engineering
SUBJECT: Services

DESCRIPTION:

E. Cross Road Rehabilitation Project – Construction Engineering Services

SUMMARY:

The City of Ypsilanti has solicited bids to complete a mill and overlay project on E. Cross between River and Prospect and the contract for this project is proposed to be awarded to Best Asphalt, Inc as they were the lowest qualified bidder. In order to proceed with the project, the City's contract Engineer OHM, has submitted a proposal to provide construction engineering services. These services include: Construction Administration Services, Observation Services, Construction Engineering Services, and Geotechnical and Materials Testing. Greater detail as to what these services entail is listed in the attached proposal letter. Construction engineering and administration are a typical component of a project and it acts as a quality control to the project ensuring that the work is completed properly.

RECOMMENDED ACTION:

Staff recommends City Council approve the proposal from OHM for construction engineering services for an amount not to exceed \$28,200.

ATTACHMENTS: Engineer Proposal Letter

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-096
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, funding has been allocated from the Washtenaw County Road Millage to complete a road rehabilitation project on E. Cross between River and Prospect; and,

WHEREAS, a contract is proposed to be awarded to Best Asphalt, Inc to complete the road rehabilitation; and,

WHEREAS, the City needs to have construction engineering services performed for this road project to ensure quality control measures; and,

WHEREAS, the City engineer OHM has prepared a proposal to provide such services;

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti approves the proposal from OHM for construction engineering services for an amount not to exceed \$28,200; and,

THAT the Mayor and City Clerk are authorized to sign this proposal, subject to approval by the City Attorney, and any change orders to facilitate the completion of this work is subject to review and approval by the City Manager.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-096



ARCHITECTS. ENGINEERS. PLANNERS.

April 24, 2020

Ron Akers, AICP
Director of Public Services
City of Ypsilanti
14 W. Forest Ave.
Ypsilanti, MI 48197

Subject: Proposal for Construction Phase Engineering Services
East Cross Pavement Rehabilitation

Dear Mr. Akers:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for construction phase engineering services for East Cross Pavement Rehabilitation project located in the City of Ypsilanti.

PROJECT UNDERSTANDING

OHM understands that this project consists of both road improvements along East Cross between River Street and Prospect Road and pavement marking improvements along River Street between Maple Street and East Cross Street. Improvements will consist of a 1.75-inch mill and overlay, with a pedestrian crosswalk addition at East Cross Street and N Grove Street. It is further understood that this project is to be funded with Washtenaw County Millage funds and OHM is asked to perform construction services on behalf of the City of Ypsilanti for oversight of the construction work. The timeline of services is based on the estimated start of June 1, 2020 and a project completion date of July 31, 2020.

SCOPE OF SERVICES

Project Budget Amendment consists of the requested revisions to the project documents during design phase. OHM was asked to include River Street pavement markings updates to the plan set, prepare quantities, and add pay items to the documents for bidding. In addition, two crosswalks were evaluated for inclusion into the project, and one crosswalk was ultimately added. By adding the crosswalk, plan sheets were revised and pay items were added to the bidding documents.

Contract Administration Services shall consist of the utilization of Field Advisor software to track pay estimates and project pay quantities, materials used and testing results. Information tracked will be used in the resolution of claims and/or contract document interpretation along with reviews of project schedules to monitor compliance with deadlines. These services shall also include project closeout, consisting of final pay estimate preparation, obtaining closeout documents required from the contractor and a balancing change order reflecting all increases, decreases, credits and/or extras to the contract. The specific tasks included in construction administration include:

- ▼ Arrange and conduct a preconstruction meeting and progress meetings required to carry out the services required by the City. Prepare and distribute minutes of all meetings.

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



- ▶ Attend (1) public meeting, if desired, and assist the City with providing notifications for the meeting. The meeting will include residents along impacted properties for the length of the project and immediate surrounding area.
- ▶ Provide appropriate coordination with local, state, and/or federal agencies, public, AAATA, utilities, local police, fire, emergency services, and the Public-School system(s), impacted by the Project.
- ▶ Notify the City immediately of any unanticipated conditions and any changes, extras, or adjustments to the contract before processing a Work Order and/or Recommendation.
- ▶ Resolve problems, issues, discrepancies, or other items brought to our attention by the Contractor or City. Provide written documentation of the resolution of such issues. Keep the City informed of all such issues.
- ▶ Represent the City as the Project Engineer on claims and time extensions of time requests filed on behalf of the Construction Contractor and/or Subcontractor on the Project against the City. OHM, in accordance with the Contract Documents.

Observation Services shall consist of full-time observation of the work progress by the Contractor(s) on days when critical items of work are performed. Daily field reports (IDR's) will be prepared documenting pay item quantities and the general work progress for the day. OHM will answer residents' questions and attempt to resolve complaints daily during construction. OHM will also interact with the Contractor's supervisory personnel to notify them when work is unacceptable and in need of correction, or removal and replacement of specific work elements if the situation warrants. The specific tasks include:

- ▶ Perform observations for the Project consistent in accordance with the Specifications, Plans, Proposal, the Michigan MDOT Construction Manual, the Materials Sampling Guide, and all other applicable references, guidelines, and/or procedures manuals.
- ▶ Keep daily diaries, sketches, logs, and records as may be needed to record the Contractor's progress. Notify the Project Engineer of any anticipated Contractor's requests for extensions of time.
- ▶ Provide observation of all Contractor field construction work, provide quality control, and confirm substantial conformance with the Specifications, Plans, and Proposal. Arrange for non-compliant work to be made whole by the Contractor or to find the non-compliance work acceptable to the City.
- ▶ Complete a final inspection of all work, or such portions thereof eligible for acceptance, after notification by the Contractor that the work is completed or after OHM'S records show the work is completed. The final inspection shall include notifying the Contractor in writing of defects to be remedied if work is not acceptable.
- ▶ Confirm the work has been performed in accordance with the plans and specifications, or such modifications, and recommend acceptance of the Project.

Construction Engineering Services shall consist of the supervision of the construction inspection staff to provide appropriate project staffing and project documentation. The specific tasks include:

- ▶ Shop drawing review.
- ▶ Resolution of construction issues/problems which may arise, review and recommendations to the City regarding claims from the contractor(s) including preparation of change orders if required, complaint



resolution, review of project progress for compliance with approved schedule and recommendations to the City for penalties and/or changes in the time of completion of projects.

- ▼ OHM shall coordinate the efforts of materials testing by G2 Consulting Group and review materials testing reports to check for compliance with contract documents and make appropriate recommendations (when needed) to the City.
- ▼ OHM will develop and coordinate with the City, draft letters to the area businesses and residents at the start of construction and, when needed, send out letters when there are changes in construction sequences or schedule. Letters shall be mailed by the City.
- ▼ Measure, compute quantities, and provide appropriate documentation of materials incorporated in work items. Maintain an item history using Field Advisor.
- ▼ Track failed material tests and notify the Contractor.
- ▼ Field measure applicable items of work. Prepare final summaries for applicable items of work.

Geotechnical and Materials Testing is included and will be performed by G2 Consulting. Material testing will include testing of materials in accordance with MDOT requirements.

FEE SCHEDULE

OHM Advisors proposes to provide the above outlined professional services on an hourly – not to exceed basis, in accordance with the terms and conditions in the continuing services agreement between the City and OHM. Invoices will be sent monthly as work is performed:

Project Budget Amendment	\$ 3,400
Professional Construction Services	\$20,900
<u>Geotechnical and Materials Testing (by G2)</u>	<u>\$ 3,900</u>
TOTAL	\$28,200 (Hourly – Not to Exceed)

ADDITIONAL SERVICES

OHM will be pleased to provide any of the following additional services for this project on a time and material basis. A separate proposal would be provided for such services.

- ▼ Construction staking and layout
- ▼ Record Drawing Preparation
- ▼ Storm sewer GIS updates
- ▼ Additional geotechnical services
- ▼ Any other requested meetings or services not specifically described in this scope of work



AUTHORIZATION

If you find this proposal acceptable, please provide us authorization to proceed by signing the proposal below and returning it to us. We appreciate the opportunity to provide you with this proposal. Please feel free to contact us if you have any questions or need any additional information at (734) 522-6711.

Sincerely,

OHM Advisors



Kent Early, P.E.
Vice President

cc: Frances McMullan, City Manager; file
Rachel Jackson, PE, OHM Advisors

Accepted for City of Ypsilanti

(Signature)

(Printed Name)

(Title)

(Date)



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ron Akers
DATE: May 5, 2020
SUBJECT: East Cross Road Rehabilitation Project Award

DESCRIPTION:
East Cross Road Rehabilitation Project Award

SUMMARY:

This request is to award a contract to perform road rehabilitation work on E. Cross between River and Prospect to Best Asphalt, Inc for \$174,901.00. This project will be funded using Washtenaw County Road Millage Funds received for the 2019 and 2020 years.

Sealed bids for the project were received and publicly read on Wednesday, April 15, 2020 at the City Council chambers. Five proposals were received, ranging from \$174,901.00 to \$198,212.50 and of those proposals Best Asphalt, Inc was the lowest responsive bidder. The contractor has completed similar projects and our engineers have indicated that they have sufficient qualifications to be awarded the contract.

RECOMMENDED ACTION:

Staff recommends City Council award a contract to Best Asphalt, Inc to perform pavement rehabilitation on E. Cross between River and Prospect for \$174,901.00 with any change orders subject to the approval of the City Manager.

ATTACHMENTS: OHM Award Letter, Bid Tabulation, Contract Book

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-097
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has received funding from the Washtenaw County Road Millage; and,

WHEREAS, the City of Ypsilanti has received bids for this project in which the scope of work includes a 1.75 inch mill and overlay of East Cross Street from River to Prospect and all other necessary related work; and,

WHEREAS, the lowest responsive qualified contractor for the project was Best Asphalt, Inc with a bid amount of \$174,901.00; and,

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti City Council approves the contract with Best Asphalt, Inc to complete the road rehabilitation project on E. Cross between River and Prospect for the bid amount of \$174,901.00; and

THAT the Mayor and City Clerk are authorized to sign this contract, subject to approval by the City Attorney, to facilitate completion of this work and any change orders shall be approved by the City Manager.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-097



ARCHITECTS. ENGINEERS. PLANNERS.

April 22, 2020

City of Ypsilanti
One Huron Street
Ypsilanti MI 48197

Attention: Ron Akers, AICP
Director of Public Services
City of Ypsilanti

Regarding: Contract Award
East Cross Pavement Rehabilitation

Dear Mr. Akers:

Sealed bids for the East Cross Pavement Rehabilitation project were received and publicly read aloud at 11:00 am on Wednesday, April 15, 2020 in the City of Ypsilanti Council Chambers. Five proposals were received with bid prices ranging from \$174,901.00 to \$198,212.50. The detailed bid tabulation is attached.

Best Asphalt, Inc. bid was \$174,901.00 and is the lowest responsive bidder on the project. Information required for the bid submittal, including bond surety, statement of qualifications, and subcontractors listing, has been provided.

Best Asphalt, Inc. has completed similar projects based on past experiences, referenced projects, and information provided with the statement of qualifications in the bid package. Based on the submitted information, Best Asphalt, Inc. meets the requirements to award the East Cross Pavement Rehabilitation contract for the bid amount of \$174,901.00.

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,
OHM Advisors

A handwritten signature in black ink that reads "Rachel M. Jackson". The signature is written in a cursive style with a horizontal line underneath.

Rachel Jackson, P.E.

CC: Frances McMullan, City Manager
Rich Hobgood, PE, OHM Advisors

P:\0000_0100\0094190040_E_Cross_Mill_and_Overlay\PM\Correspondence\E Cross Pavt Rehab Bid Award Letter.docx\

Attachment: Bid Tab

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

Tabulation for Bids Received on 4/15/2020
 East Cross Pavement Rehabilitation
 City of Ypsilanti, Washtenaw County, State of Michigan
 OHM Job No.: 0094-19-0040

Best Asphalt, Inc.
 6334 N. Beverly Plaza
 Romulus, MI 48174

Hutch Paving
 3000 East Ten Mile Rd.
 Warren, MI 48091

Asphalt Specialists, Inc.
 1780 E. Highwood
 Pontiac, MI 48340

Cadillac Asphalt, LLC
 51777 W. Twelve Mile Rd.
 Wixom, MI 49393

Florence Cement Company
 51515 Corridor
 Shelby Township, MI 48315

Phone: (734) 729-9440

Phone: (586) 427-7283

Phone: (248) 334-4570

Phone: (248) 349-8600

Phone: (586) 997-2666

Item No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1)	Mobilization, Max 10%	1 LSUM	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$18,000.00	\$18,000.00	\$19,700.00	\$19,700.00	\$19,000.00	\$19,000.00
2)	Curb and Gutter, Rem	100 Ft	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$17.00	\$1,700.00	\$13.70	\$1,370.00	\$35.00	\$3,500.00
3)	Erosion Control, Inlet Protection, Fabric Drop	11 Ea	\$100.00	\$1,100.00	\$110.00	\$1,210.00	\$225.00	\$2,475.00	\$90.00	\$990.00	\$137.00	\$1,507.00
4)	Sidewalk, Rem	25 Syd	\$15.00	\$375.00	\$10.00	\$250.00	\$23.00	\$575.00	\$28.00	\$700.00	\$25.00	\$625.00
5)	Full Depth, Patch, Rem, Modified	30 Syd	\$30.00	\$900.00	\$75.00	\$2,250.00	\$50.00	\$1,500.00	\$68.00	\$2,040.00	\$26.00	\$780.00
6)	Dr Structure Cover, Adj, Case 1	3 Ea	\$1,000.00	\$3,000.00	\$1,800.00	\$5,400.00	\$700.00	\$2,100.00	\$769.25	\$2,307.75	\$800.00	\$2,400.00
7)	Sanitary Sewer Cover, Adj, Case 1	3 Ea	\$1,200.00	\$3,600.00	\$1,800.00	\$5,400.00	\$700.00	\$2,100.00	\$1,337.25	\$4,011.75	\$1,200.00	\$3,600.00
8)	Utility Structure Cover, Adj, Case 1	7 Ea	\$1,200.00	\$8,400.00	\$1,700.00	\$11,900.00	\$800.00	\$5,600.00	\$687.50	\$4,812.50	\$800.00	\$5,600.00
9)	Cold Milling HMA Surface	6,100 Syd	\$3.00	\$18,300.00	\$2.85	\$17,385.00	\$3.50	\$21,350.00	\$2.90	\$17,690.00	\$3.00	\$18,300.00
10)	Pavt Joint and Crack Repr, Det 7	300 Ft	\$7.00	\$2,100.00	\$7.50	\$2,250.00	\$30.00	\$9,000.00	\$20.00	\$6,000.00	\$16.00	\$4,800.00
11)	Hand Patching	30 Ton	\$275.00	\$8,250.00	\$200.00	\$6,000.00	\$150.00	\$4,500.00	\$195.00	\$5,850.00	\$252.00	\$7,560.00
12)	HMA Approach	40 Ton	\$150.00	\$6,000.00	\$200.00	\$8,000.00	\$150.00	\$6,000.00	\$195.00	\$7,800.00	\$195.00	\$7,800.00
13)	HMA, LVSP	650 Ton	\$100.00	\$65,000.00	\$118.25	\$76,862.50	\$125.00	\$81,250.00	\$120.00	\$78,000.00	\$111.00	\$72,150.00
14)	Curb and Gutter, Conc, Det F4	100 Ft	\$36.00	\$3,600.00	\$30.00	\$3,000.00	\$28.00	\$2,800.00	\$45.75	\$4,575.00	\$46.00	\$4,600.00
15)	Detectable Warning Surface	10 Ft	\$49.00	\$490.00	\$30.00	\$300.00	\$50.00	\$500.00	\$45.25	\$452.50	\$45.00	\$450.00
16)	Curb Ramp Opening, Conc	10 Ft	\$38.00	\$380.00	\$32.00	\$320.00	\$28.00	\$280.00	\$53.50	\$535.00	\$35.00	\$350.00
17)	Sidewalk Ramp, Conc, 6 inch	70 Sft	\$11.00	\$770.00	\$8.25	\$577.50	\$15.00	\$1,050.00	\$14.50	\$1,015.00	\$14.00	\$980.00
18)	Sidewalk, Conc, 4 inch	200 Sft	\$11.00	\$2,200.00	\$7.00	\$1,400.00	\$5.50	\$1,100.00	\$12.50	\$2,500.00	\$15.00	\$3,000.00
19)	Sign, Type IIIB	21 Sft	\$22.00	\$462.00	\$5.00	\$105.00	\$35.00	\$735.00	\$36.50	\$766.50	\$50.00	\$1,050.00
20)	Pavt Mrkg, Polyurea, 4 inch, Yellow	4,100 Ft	\$1.00	\$4,100.00	\$1.10	\$4,510.00	\$0.95	\$3,895.00	\$0.95	\$3,895.00	\$1.00	\$4,100.00
21)	Pavt Mrkg, Polyurea, 6 inch, Crosswalk	370 Ft	\$3.00	\$1,110.00	\$3.20	\$1,184.00	\$3.00	\$1,110.00	\$2.95	\$1,091.50	\$3.00	\$1,110.00
22)	Pavt Mrkg, Polyurea, 12 inch, Crosswalk	375 Ft	\$6.00	\$2,250.00	\$6.30	\$2,362.50	\$6.00	\$2,250.00	\$5.95	\$2,231.25	\$6.00	\$2,250.00
23)	Pavt Mrkg, Polyurea, 6 inch, White	1,635 Ft	\$1.00	\$1,635.00	\$1.20	\$1,962.00	\$1.00	\$1,635.00	\$0.99	\$1,618.65	\$1.00	\$1,635.00
24)	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	106 Ft	\$14.00	\$1,484.00	\$13.50	\$1,431.00	\$13.00	\$1,378.00	\$12.95	\$1,372.70	\$13.00	\$1,378.00
25)	Pavt Mrkg, Polyurea, Sharrow Symbol	6 Ea	\$210.00	\$1,260.00	\$215.00	\$1,290.00	\$195.00	\$1,170.00	\$195.00	\$1,170.00	\$195.00	\$1,170.00
26)	Rem Curing Compound, for Longit Mrkg, 4 inch	550 Ft	\$1.30	\$715.00	\$1.40	\$770.00	\$1.25	\$687.50	\$1.25	\$687.50	\$1.25	\$687.50
27)	Rem Spec Mrkg	40 Sft	\$3.00	\$120.00	\$3.20	\$128.00	\$3.00	\$120.00	\$2.95	\$118.00	\$3.00	\$120.00
28)	Pavt Mrkg, Polyurea, Lt Turn Arrow Sym	3 Ea	\$200.00	\$600.00	\$200.00	\$600.00	\$185.00	\$555.00	\$185.00	\$555.00	\$185.00	\$555.00
29)	Pavt Mrkg, Polyurea, Only	2 Ea	\$200.00	\$400.00	\$200.00	\$400.00	\$185.00	\$370.00	\$185.00	\$370.00	\$185.00	\$370.00
30)	Pavt Mrkg, Polyurea, Railroad Sym	2 Ea	\$385.00	\$770.00	\$380.00	\$760.00	\$185.00	\$370.00	\$350.00	\$700.00	\$350.00	\$700.00
31)	Pavt Mrkg, Polyurea, Thru & Rt Turn Arrow Sym	3 Ea	\$210.00	\$630.00	\$210.00	\$630.00	\$350.00	\$1,050.00	\$195.00	\$585.00	\$195.00	\$585.00
32)	Traf Regulator Control	1 LSUM	\$13,900.00	\$13,900.00	\$8,500.00	\$8,500.00	\$5,000.00	\$5,000.00	\$15,399.40	\$15,399.40	\$15,500.00	\$15,500.00
33)	Surface Restoration, Modified	100 Syd	\$15.00	\$1,500.00	\$10.00	\$1,000.00	\$30.00	\$3,000.00	\$10.00	\$1,000.00	\$48.00	\$4,800.00
34)	Traf Loop	2 Ea	\$1,500.00	\$3,000.00	\$600.00	\$1,200.00	\$2,000.00	\$4,000.00	\$2,600.00	\$5,200.00	\$2,600.00	\$5,200.00
TOTAL BID AMOUNT:				<u>\$174,901.00</u>		<u>\$185,837.50</u>		<u>\$189,205.50</u>		<u>\$197,110.00</u>	²	<u>\$198,212.50</u>

CORRECTIONS

¹ Amount adjusted to reflect bidder's multiplication error

² Total adjusted to reflect bidder's above error

P:\0000_0100\0094190040_E_Cross_Mill_and_Overlay\CivilBidding\BID Tab 0094-19-0040 East Cross Pavement Rehabilitation.xls]Sheet1

**CONTRACT DOCUMENTS
FOR
EAST CROSS PAVEMENT
REHABILITATION**

**CITY OF YPSILANTI
YPSILANTI, MI 48197**

**OHM Advisors
Consulting Engineers**
34000 Plymouth Road
Livonia, Michigan 48150

0094-19-0041
March 25, 2020

East Cross Pavement Rehabilitation

City of Ypsilanti

0094-19-0041

TABLE OF CONTENTS

Page No.

Bidding Requirements

Advertisement for Bid	AB-1
Instructions to Bidders.....	IB-1-3
Supplemental Instructions to Bidders.....	SIB-1-4
Insurance Specifications.....	IS-1-4
Bid Form.....	BF-1-6
Bid Guarantee.....	BG-1
Bid Bond.....	BB-1-3
Statement of Qualifications	SQ-1-3
Iran Linked Business Certification.....	IL-1-2
Subcontractor Listing	SL-1-2

Contract Forms

Agreement (Contract)	AG-1-6
Performance Bond.....	PFB-1-4
Payment Bond	PYB-1-3
Maintenance and Guarantee Bond.....	MG-1-2
Contractor's Affidavit	CA-1
Contractor's Declaration	CD-1
Sworn Statement.....	SW-1-2

Conditions of the Contract

General Conditions.....	GC-1-20
-------------------------	---------

General Specifications

General Specifications.....	GS-1-6
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Appendices

Appendix A: City of Ypsilanti Special Provisions

Appendix B: East Cross Pavement Rehabilitation Construction Plans

ADVERTISEMENT FOR BID

East Cross Pavement Rehabilitation
City of Ypsilanti
March 25, 2020

Sealed Bids for East Cross Pavement Rehabilitation will be received at the office of the City of Ypsilanti until 11:00 am local time, on April 15, 2020, by the office of the Director of Public Services located at 1 S Huron St, Ypsilanti, MI 48197. The approximate quantities of major items of work involved are as follows:

1.75-inch mill and overlay of East Cross Street from River to Prospect, approximately 1,550 center line feet of road.

Bidding Documents may be obtained after March 25, 2020 at 2:00 pm on BidNet Direct website (formerly MITN). Neither Owner nor ENGINEER will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than BidNet Direct website. Bidders should direct correspondence to the ENGINEER at rachel.jackson@ohm-advisors.com.

Bid Security in the form of a Bid Bond for a sum no less than five percent (5%) of the amount of the Bid will be required with each Bid.

The OWNER reserves the right to accept any Bid, reject any Bid, or waive irregularities in Bids.

No Bid may be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receipt of the Bids.

No pre-bid meetings are scheduled for this project.

Andrew Hellenga, City Clerk
City of Ypsilanti

INSTRUCTIONS TO BIDDERS

1. BIDS

- A. Sealed Bids will be received as per Advertisement for Bids.
- B. Bid Forms shall be submitted only on forms provided by the ENGINEER and shall be of the type specified in the Bid Form.
- C. Bid Forms must be completed legibly in ink or by typewriter. In case of a discrepancy between the unit price and the extended amount, the unit price shown shall govern. Illegibility of any figure or word in the Bid Form may be sufficient cause for rejection of the Bid by the OWNER.
- D. Bid Forms shall be enclosed in sealed envelopes marked with the name of the project and Bidder and shall be delivered to the OWNER at the place specified in the Advertisement for Bids on or before the time specified in the Advertisement for Bids.
- E. Bid Forms shall be made in full conformity with all the conditions set forth in the drawings and in these specifications

2. NAME AND STATUS OF BIDDER

- A. The name and legal status of Bidder, that is, as a corporation, partnership or individual, shall be stated in the Bid Form.
- B. Anyone signing a Bid Form as an agent of another or others must submit with the Bid Form legal evidence of his authority to do so.
- C. The place of residence of each Bidder, or the office address in the case of a firm or company, with county and state, must

be given after his signature. Phone and fax numbers are also required.

3. BID SECURITY

Each Bid must be in the form requested in the Advertisement for Bid. The CONTRACTOR shall complete and sign the Bid Guarantee form (page BG-1). If a Bid Bond is requested, it must be from a Treasury Listed surety company licensed to do business in the state of Michigan in the amount as stated in the Advertisement for Bid, payable to the OWNER as a guarantee on the part of the Bidder that he will, if called upon, enter into the attached Agreement.

4. BONDS

- A. CONTRACTOR will be required to furnish performance and payment bonds each equal to one-hundred percent (100%) of the Contract Sum. The bonds shall be the OWNER's guarantee of the faithful performance and payment of all the CONTRACTOR's obligations under the Agreement. These bonds shall remain in effect for the period as stated in each bond's provisions.
- B. Maintenance and Guarantee Bonds shall be required.

5. INSPECTION OF SITE

- A. Before submitting a Bid Form, each Bidder shall personally inspect the site of the proposed work to arrive at a clear understanding of the conditions under which the work is to be done.
- B. Each Bidder shall be held to have compared the premises with the Bid documents and to have satisfied himself as to conditions of the premises, existing construction and any other conditions

affecting the carrying out of the work before delivery of his Bid Form.

- C. No allowance or extra consideration on behalf of the CONTRACTOR will subsequently be allowed by reason of error or oversight on the part of the CONTRACTOR or on account of interference by the OWNER's or other CONTRACTOR's activities.

6. TIME OF COMPLETION

Time of completion will be as stated in the Agreement.

7. EXPLANATION TO BIDDERS BY ADDENDA

- A. Neither the OWNER nor the ENGINEER will give verbal answers to inquiries regarding the meaning or intent of the Contract Documents prior to award of the Contract. Any verbal statements regarding same by any person prior to the award shall be without legal effect.
- B. Explanations desired by Bidders shall be requested of the ENGINEER in writing and, if explanations are necessary, a reply will be made in the form of an addendum, a copy of which will be forwarded to each Bidder of Record whose work is affected.
- C. Addenda issued to Bidders prior to date of receipt of Bid Forms shall become a part of the Contract Documents, and all Bid Forms shall include the work described in the Addenda.
- D. No inquiry received within four (4) business days of the date fixed for opening of the Bids will be given consideration.
- E. Failure of the ENGINEER to send, or the Bidder to receive, any such interpretations shall not relieve the

Bidder from obligation under his Bid as submitted.

- F. Bidder of Record is defined as an individual, partnership or corporation having purchased a set of Bid Documents from the ENGINEER.

8. EXPERIENCE AND FINANCIAL STATEMENT

- A. It is the intention of the OWNER to award the Contract to a contractor fully capable, both financially and as regards to experience to perform and complete the work in a satisfactory manner. Each Bidder must complete the Statement of Qualifications, which follows the Bid Form. If required by the OWNER, each Bidder under consideration may be required to submit additional evidence of qualifications.
- B. Each Bidder under consideration must be able to demonstrate that the Bidder has successfully completed projects of a similar nature and scope within the last two years.

9. SUBCONTRACTORS

Bidder shall submit to OWNER a list of all subcontractors and other persons and organizations (including those who are to furnish the principal items of material and equipment) proposed for those portions of work as to which such identification is so required. If requested by the OWNER, the apparent successful Bidder and any other Bidder so requested, will, within ten (10) days after the day of Bid opening, submit a Statement of Qualifications with pertinent information as to similar projects and other evidence of qualification for each such subcontractor, person and organization if requested by the OWNER. If the OWNER or ENGINEER, after due investigation, has reasonable objection to any proposed subcontractor, other person or organization, OWNER may request the apparent successful Bidder to submit an acceptable

substitute without an increase in Bid price. If the apparent successful Bidder declines to make any such substitutions, the Contract shall not be awarded to such Bidder, but his declining to make any such substitution will not constitute grounds for sacrificing his Bid Security. Any subcontractor, other person or organization so listed and to whom the OWNER or ENGINEER does not make written objection prior to signing of the Agreement will be deemed acceptable to the OWNER and ENGINEER.

10. AWARD OF CONTRACT

The OWNER reserves the right to accept any Bid, to reject any or all Bids, and to waive defects or irregularities in any Bid for any reason or no reason at all. The OWNER also reserves the right to award some, none, or all of the Contract.

11. LIQUIDATED DAMAGES/INCENTIVES

- A. If the CONTRACTOR fails to complete all the work within the time stipulated, he will be assessed liquidated damages as set forth in the Agreement.
- B. If set forth in the Agreement, incentives will be paid by OWNER to CONTRACTOR at the rate specified in the Agreement, when the work is completed prior to the time specified in the Agreement.

12. TAXES

The Bidder shall include in the base Bid and shall pay all applicable federal, state and local taxes of whatever character and description.

End of Section

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

These Supplemental Instructions to Bidders (SIB) amend or supplement the Instructions to Bidders. All provisions that are not so amended or supplemented remain in full force and effect.

A. Time of Completion & Construction Schedule

Prior to the execution of the Contract, the CONTRACTOR shall submit an outline of his proposed order of work and indicate dates for completing the major items of work. Major items shall be considered to be removal of existing curb, milling existing asphalt pavement, overlay with HMA, and surface restoration. This schedule, when approved by the OWNER, shall become part of the Contract.

A pre-construction meeting shall be arranged prior to the start of work. The CONTRACTOR shall bring a tentative schedule to the pre-construction meeting. At this time, all Contract requirements shall be reviewed.

It is anticipated that construction will begin on June 1, 2020. The CONTRACTOR shall complete the proposed work, including final tests thereof, in order to have the pavement and curb repairs and pavement markings finished as of the substantial completion date. Final cleanup and restoration shall be finished by the project completion date, unless otherwise directed in writing by the OWNER or its ENGINEER.

Summary of anticipated dates:

Contract Award May 5, 2020

Construction Start Date June 1, 2020

Substantial Completion July 10, 2020

Project Completion..... July 31, 2020

All requests for extensions of time shall be submitted in writing in accordance with Section 15 of the General Conditions. Such requests shall:

1. Detail the reason for the request.
2. Provide a realistic revised completion date.
3. Indicate any other areas that may be impacted by such an extension.

The CONTRACTOR shall request a deadline extension as soon as it has become apparent the completion date is unreasonable. In no case will a request be considered if it is submitted after the originally required completion date has passed.

B. Iran Linked Business Certification (Must be Submitted with Bid)

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with the City of Ypsilanti shall certify that Bidder is not an Iran linked business.

See Bidding Requirements for certification form and information related to the Iran Linked Business Certification.

C. Project Financial Information

**MINIMUM WAGE FOR EMPLOYEES OF CONTRACTORS
PERFORMING WORK OR SERVICES FOR THE CITY OF YPSILANTI**

All CONTRACTORS, including subcontractors, performing work or services for the City shall be required to pay not less than the prevailing wages and fringe benefits to all employee “construction mechanics”, as determined by the Davis-Bacon Division of the United States Dept. of Labor for the Washtenaw County area.

“Construction Mechanic” is defined as a skilled or unskilled mechanic, laborer, worker, helper, assistant or apprentice working on a City project, but shall not include executive, administrative, professional, office or custodial employees.

Record Keeping and Verification:

Every CONTRACTOR shall keep an accurate record showing the name, social security number, occupation, and actual wages and benefits paid to each construction mechanic employed by him in connection with this contract. The CONTRACTOR shall submit a copy of this record for the work period covered by each construction pay estimate period. The copy of the wages and benefits record shall be submitted by the CONTRACTOR with each request for payment.

Payment of less than prevailing wages, termination of contract, liability for excess costs: The Authority, by written notice to the CONTRACTOR and sureties of the CONTRACTOR known to the City, may terminate the CONTRACTOR’S right to proceed with that part of the contract for which less than prevailing rates of wages and benefits have been paid, and may proceed to complete the contract by separate agreement with another CONTRACTOR or otherwise and the original CONTRACTOR and his sureties shall be liable to the contracting agent for any excess costs occasioned thereby.

**MINIMUM WAGE FOR EMPLOYEES OF CONTRACTORS
PERFORMING SERVICES FOR THIS CONTRACT**

a. This section is ordained for the purpose of establishing a procedure to ensure that CONTRACTORS performing services on City buildings, parks or water and sewer lines shall pay employees in accordance with the prevailing wage rates.

b. No contract, agreement, understanding or other arrangement, whether oral or written, for the construction or substantial remodeling of any building or part thereof, for or on behalf of or owned by the City, involving craftsmen, mechanics and laborers employed directly upon the site of work, shall be entered into, approved or executed, unless such contract, agreement, understanding or arrangement shall provide and require that all craftsmen, mechanics and laborers so employed shall receive at least the prevailing wages and fringe benefits of the building trades department for corresponding classes of craftsmen, mechanics and laborers, as determined and published by the Davis-Bacon Division of the United States Department of Labor for the Washtenaw County area.

c. Such contract, agreement, understanding or arrangement shall provide that all subcontracts entered into by the CONTRACTOR shall contain the provisions set forth above with respect to the contractor and all such contracts, agreements, arrangements or understandings shall provide that all contractors and subcontractors engaged in performance of service or work for the City to which this section applies shall, at the request of the City, furnish proof satisfactory to the City that the foregoing provisions of such contract or

subcontract are being complied with. It shall be the responsibility of the City, on demand, to post at an appropriate place in the City Clerk's office, prevailing wages and fringe benefits that may be in effect in accordance with the foregoing, and the City is directed to see that the requirements of this section are contained in and complied with in all contracts, agreements, understandings or arrangements for work or services to be performed for the City.

LIVING WAGE

- A. (1) Living wages be paid according to the Ypsilanti Living Wage Ordinance No. 892 (The Ordinance), and
(2) Suitable notices be posted in the work place; and
(3) Evidence of compliance including payroll records be provided to the Ypsilanti Personnel Department within 10 days of written request from the Ypsilanti Personnel Department.
- B. In the event of violation of the provision of The Ordinance or this Contract this Contract may be modified or terminated to comply with the provisions of The Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with The Ordinance and the City may also take action to recover the amount of the Contract provided to any person found to have violated The Ordinance.
- C. Any employee shall have a separate cause of action to enforce the provisions of this Contract and The Ordinance and any rights conferred under The Ordinance, in law and or equity, and any court of competent jurisdiction upon proper proof and the prevailing of the employee in such action, shall award actual damages, wage restitution, interest and actual attorney fees.
- D. The City shall have the right to enforce this Contract and The Ordinance in law or equity by court process including specific performance.
- E. The CONTRACTOR has knowledge of and agrees to comply with the provisions of the Ypsilanti City Ordinance 892, Living Wage. The documents are included in the Appendix. They must be completed and returned for the bid to be considered complete.

D. Equal Opportunity

The CONTRACTOR has knowledge of and agrees to comply with the provisions of the Ypsilanti City Ordinance 538, Affirmative Action. The documents are included in the Appendix. They must be completed and returned with each bid.

E. Permits

The following permits will be required for project construction. The CONTRACTOR is required to comply with all terms and conditions of the permit as incidental to the unit prices bid and no extra compensation will be allowed.

a. Permitting Agency: Ypsilanti City Right of Way Permit

Contact at Agency: Ron Akers

Phone number: 734-483-1421

SIB - 3

0094-18-0060

Permit Fee: Waived

Bond Amount (if applicable): _____

Date of Application: _____

Person Responsible for Acquiring the Permit: Contractor

Date Permit issued if already in hand: _____

Application has been made by the Engineer for the permits identified above. Unless otherwise indicated, the CONTRACTOR must secure the permits prior to the start of construction and shall be responsible for all associated fees, deposits, bonds, proof of insurance, etc. The Contractor shall also be responsible for arranging for inspection by the governing agencies.

Work cannot proceed until all permits are obtained.

F. Pre-bid Meeting

No pre-bid meeting is scheduled for this project.

G. Contractor Qualifications

Pages SQ-1-3 must be filled out by the bidder. If all of these pages are not complete the bid will be treated as incomplete and will not be considered.

H. The project pay items and specifications follow the 2012 Michigan Department of Transportation Standard Specifications for Construction with as needed special provisions.

INSURANCE SPECIFICATIONS

1. LIABILITY OF CONTRACTOR

The Contractor shall take all responsibility for the work and shall provide barricades, watchmen and lights, and take all precautions for preventing injuries to persons and property on or about the work; shall bear all losses resulting to him on account of the amount or character of the work or because the nature of the ground in which the work is done is different from what was estimated or expected, or on account of weather, floods, elements or other cause; and shall assume defense of, indemnify and save harmless the party of the first part and its individual officers and agents from all claims relating to labor, equipment and materials furnished for the work, inventions, patents and patent rights used in doing the work, also to injuries to any person or property received or sustained by or from the CONTRACTOR, his agents or employees.

The mention of any specific duty or liability of the CONTRACTOR in any part of the specifications shall not be construed as a limitation or restriction upon any general liability or duty imposed upon the CONTRACTOR by the specifications.

INDEMNIFICATION - HOLD HARMLESS AGREEMENT

The CONTRACTOR agrees to indemnify, defend, and save harmless the OWNER and ENGINEER, their consultants, agents, and employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the OWNER and ENGINEER, their consultants, agents, and employees for damages to property and for damages because of bodily injury, including death at any time resulting therefrom, arising out of or in consequence of the performance of this work, whether such injuries to persons or damage to property is due, or claimed to be due, to the negligence of the CONTRACTOR, his subcontractors, the OWNER, the ENGINEER, and their consultants, agents, and employees, except only such injury or damage as shall have been occasioned by the sole negligence of the

OWNER, the ENGINEER, and their agents and/or consultants.

COMPOSITION OF THE CONTRACTOR

If the CONTRACTOR hereunder is comprised of more than one legal entity, each such entity shall be jointly and severally liable hereunder.

2. INSURANCE

2.1. Insurance Required of the CONTRACTOR:

Prior to commencement of work, the CONTRACTOR shall purchase and maintain during the term of the project such insurance as will protect him, the OWNER(s), and Orchard, Hiltz & McCliment, Inc., Consulting Engineers, from claims arising out of the work described in this Contract and performed by the CONTRACTOR, subcontractor(s) or sub-subcontractor(s) consisting of:

2.1.1. Workers' Compensation Insurance including Employer's Liability to cover employee injuries or disease compensable under the Workers' Compensation Statutes of the states in which work is conducted under this Contract; disability benefit laws, if any; or Federal compensation acts such as U.S. Longshoremen or Harbor Workers', Maritime Employment, or Railroad Compensation Act(s), if applicable. Self-insurance plans approved by the regulatory authorities in the state in which work on this project is performed are acceptable.

2.1.2. A Comprehensive General Liability policy to cover bodily injury to persons other than employees and for damage to tangible property including loss of use thereof, including the following exposures:

- A. All premises and operations.
- B. Explosion, collapse and underground damage.

- C. Contractor's Protective coverage for independent contractors or subcontractors employed by him.
 - D. Contractual Liability for the obligation assumed in the Indemnification or Hold Harmless agreement found under Part I of this Section.
 - E. The usual Personal Injury Liability endorsement with no exclusions pertaining to employment.
 - F. Products and Completed Operations coverage. This coverage shall extend through the contract guarantee period.
- 2.1.3. A Comprehensive Automobile Liability policy to cover bodily injury and property damage arising out of the ownership, maintenance or use of any motor vehicle, including owned, non-owned and hired vehicles. In light of the standard policy provisions concerning (a) loading and unloading, and b) definitions pertaining to motor vehicles licensed for road use vs. unlicensed or self-propelled construction equipment, it is strongly recommended that Comprehensive General Liability and Comprehensive Auto Liability be written by the same insurance carrier, though not necessarily in one policy.
- 2.1.4. CONTRACTOR will purchase for the OWNER an Owner's Protective Liability policy to protect the OWNER; the ENGINEER (Orchard, Hiltz & McClimment, Inc.); their consultants, agents, employees and such public corporations in whose jurisdiction the work is located for their contingent liability for work performed by the CONTRACTOR, the subcontractor(s) or the sub-subcontractor(s) under this Contract.
- 2.1.5. CONTRACTOR shall purchase a Builder's Risk-Installation Floater in a form acceptable to the OWNER covering property of the project for the full cost of replacement as of the time of any loss which shall include, as named insureds, (a) the CONTRACTOR, (b)

all subcontractors, (c) all sub-subcontractors, (d) the OWNER, and Orchard, Hiltz & McClimment, Inc., Consulting Engineers, as their respective interests may prove to be at the time of loss, covering insurable property which is the subject of this Contract, whether in place, stored at the job site, stored elsewhere, or in transit at the risk of the insured(s). Coverage shall be effected on an "All Risk" form, including but not limited to the perils of fire, wind, collapse, vandalism, theft and earthquake, with exclusions normal to the cover. The CONTRACTOR may arrange for such deductibles as he deems to be within his ability to self-assume, but he will be held solely responsible for the amount of such deductible and for any co-insurance penalties. Any insured loss shall be adjusted with the OWNER and CONTRACTOR and paid to the OWNER and CONTRACTOR as Trustee for the other insureds.

2.1.6. Umbrella or Excess Liability

The OWNER or its representative may, for certain projects, require limits higher than those stated in paragraph. 2.2 that follows. CONTRACTOR is granted the option of arranging coverage under a single policy for the full limit required or by a combination of underlying policies with the balance provided by an Excess or Umbrella Liability policy equal to the total limit(s) requested. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the CONTRACTOR's general liability and to his automobile liability insurance.

2.1.7. Railroad Protective Liability

Where such an exposure exists, the CONTRACTOR will provide coverage in the use of each railroad company having jurisdiction over rights-of-way across which work under the Contract is to be performed. The form of policy and limits

of liability shall be determined by the railroad company(ies) involved.

2.2. Limits of Liability

The required limits of liability for insurance coverages requested in Section 2.1 shall be not less than the following:

2.2.1. Worker's Compensation

Coverage A	
Compensation	Statutory
Coverage B	
Employer's Liability	\$100,000

2.2.2. Comprehensive General Liability

Bodily Injury -	
Each Occurrence	\$500,000
Bodily Injury -	
Aggregate (Completed Operations)	\$500,000
Property Damage -	
Each Occurrence	\$100,000
Property Damage -	
Aggregate	\$500,000
or combined single limit	\$1,000,000

2.2.3. Comprehensive Automobile Liability

Bodily Injury	\$500,000
Property Damage	\$200,000
or combined single limit	\$1,000,000

2.2.4. Owner's Protective

Bodily Injury-	
Each Occurrence	\$1,000,000
Property Damage-	
Each Occurrence	\$250,000
Property Damage-	
Aggregate	\$500,000
or combined single limit	\$1,500,000

2.2.5. Builder's Risk-Installation Floater

Cost to replace at time of loss

2.2.6. Umbrella or Excess Liability

\$2,000,000

2.3. Insurance - Other Requirements

2.3.1. Notice of Cancellation or Intent Not to Renew

Policies will be endorsed to provide that at least thirty (30) days written notice shall be given to the OWNER and the ENGINEER of cancellation or of intent not to renew.

2.3.2. Evidence of Coverage

Prior to the commencement of work, the CONTRACTOR shall furnish to the OWNER, Certificates of Insurance in force on the Owner's Form of Certificate provided. Other forms of certificate are acceptable only if (1) they include all items prescribed in the Owner's Form of Certificate, including agreement to cancellation provisions outlined in Paragraph 2.3.1 above, and (2) they have the written approval of the OWNER and ENGINEER. The OWNER reserves the right to request complete copies of the policies if deemed necessary to ascertain details of coverage not provided by the certificates. Such policy copies shall be "Originally Signed Copies," and so designated.

A. Insurance Required for the
CONTRACTOR

- i. Workers' Compensation and Employers' Liability Comprehensive General Liability, including:
 - a. All premises and operations.
 - b. Explosion, collapse, and underground damage.
 - c. Contractors' Protective.
 - d. Contractual Liability for obligations assumed in the Indemnification-Hold Harmless agreement of this contract.
 - e. Personal Injury Liability.
 - f. Products and Completed Operations.
- ii. Comprehensive Automobile Liability, including owned, non-owned, and hired vehicles.
- iii. Umbrella or Excess Liability.

B. Insurance Required for the OWNER

Owners' Protective Liability which names as insured(s) the OWNER; the ENGINEER, Orchard, Hiltz & McCliment, Inc.; their consultants, agents, employees and such public corporations in whose jurisdiction the work is located.

C. Insurance Required for the
CONTRACTOR and the OWNER

Builders Risk-Installation Floater which names as insured(s) the OWNER; the ENGINEER, Orchard, Hiltz & McCliment, Inc.; their consultants, agents and employees; the CONTRACTOR and all subcontractors.

2.3.3. Qualification of Insurers

In order to determine the financial strength and reputation of insurance carriers, all companies providing coverages required shall be licensed or approved by the Office of Financial and Insurance Services of the State of Michigan. The company shall also have a financial rating not lower than X and a policyholder's service rating no lower than A as listed in A.M. Best's Key Rating Guide, current edition. Companies with ratings lower than A:X will be acceptable only upon the written consent of the OWNER

End of Section

BID FORM

East Cross Pavement Rehabilitation City of Ypsilanti

THIS BID IS SUBMITTED TO:

City of Ypsilanti
1 S Huron St
Ypsilanti, MI 48197

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Bidder accepts all of the terms and conditions of the Advertisement to Bid, Instructions to Bidders and Supplemental Instructions to Bidders.

In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date	Signature
--------------	---------------	-----------

_____	_____	_____
_____	_____	_____
_____	_____	_____

- B. Bidder has visited the site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplemental Instructions to Bidders, and (2) reports and drawings of a hazardous environmental condition, if any, which has been identified in the Supplemental Instructions to Bidders.
- E. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and underground facilities) at or contiguous to the site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences,

and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

- F. Bidder does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

BID FORM for
East Cross Pavement Rehabilitation
City of Ypsilanti, Washtenaw County, State of Michigan
OHM Job Number 0094-19-0040

Item	Description	Estimated Quantity	Unit Price	Amount
1	Mobilization, Max 10%	1 LSUM	\$	\$
2	Curb and Gutter, Rem	100 Ft	\$	\$
3	Erosion Control, Inlet Protection, Fabric Drop	11 Ea	\$	\$
4	Sidewalk, Rem	25 Syd	\$	\$
5	Full Depth, Patch, Rem, Modified	30 Syd	\$	\$
6	Dr Structure Cover, Adj, Case 1	3 Ea	\$	\$
7	Sanitary Sewer Cover, Adj, Case 1	3 Ea	\$	\$
8	Utility Structure Cover, Adj, Case 1	7 Ea	\$	\$
9	Cold Milling HMA Surface	6,100 Syd	\$	\$
10	Pavt Joint and Crack Repr, Det 7	300 Ft	\$	\$
11	Hand Patching	30 Ton	\$	\$
12	HMA Approach	40 Ton	\$	\$
13	HMA, LVSP	650 Ton	\$	\$
14	Curb and Gutter, Conc, Det F4	100 Ft	\$	\$
15	Detectable Warning Surface	10 Ft	\$	\$
16	Curb Ramp Opening, Conc	10 Ft	\$	\$
17	Sidewalk Ramp, Conc, 6 inch	70 Sft	\$	\$
18	Sidewalk, Conc, 4 inch	200 Sft	\$	\$
19	Sign, Type IIIB	21 Sft	\$	\$
20	Pavt Mrkg, Polyurea, 4 inch, Yellow	4,100 Ft	\$	\$
21	Pavt Mrkg, Polyurea, 6 inch, Crosswalk	370 Ft	\$	\$
22	Pavt Mrkg, Polyurea, 12 inch, Crosswalk	375 Ft	\$	\$
23	Pavt Mrkg, Polyurea, 6 inch, White	1,635 Ft	\$	\$
24	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	106 Ft	\$	\$
25	Pavt Mrkg, Polyurea, Sharrow Symbol	6 Ea	\$	\$
26	Rem Curing Compound, for Longit Mrkg, 4 inch	550 Ft	\$	\$
27	Rem Spec Mrkg	40 Sft	\$	\$
28	Pavt Mrkg, Polyurea, Lt Turn Arrow Sym	3 Ea	\$	\$
29	Pavt Mrkg, Polyurea, Only	2 Ea	\$	\$
30	Pavt Mrkg, Polyurea, Railroad Sym	2 Ea	\$	\$
31	Pavt Mrkg, Polyurea, Thru & Rt Turn Arrow Sym	3 Ea	\$	\$
32	Traf Regulator Control	1 LSUM	\$	\$
33	Surface Restoration, Modified	100 Syd	\$	\$
34	Traf Loop	2 Ea	\$	\$

Total Bid Amount (Items 1-34 incl.):

\$

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price bid items will be based on actual quantities constructed in accordance with the Contract Documents.

Bidder agrees that the Work will be Substantially Complete on or before July 10, 2020, and completed and ready for final payment in accordance with the General Conditions on or before July 31, 2020.

Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement.

The following documents are attached to and made a condition of this Bid:

- Bid Guarantee (circle one): Bid Bond
- Statement of Qualifications
- Subcontractor Listing
- Legal Status of Bidder

SUBMITTED on _____, 20 _____

State Contractor License No. _____. (If applicable)

If Bidder is:

An Individual

Name (typed or
printed): _____

By: _____ (SEAL)
(Individual's signature)

Doing business
as: _____

Business address: _____

Phone No.: _____ FAX No.: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

Business address: _____

Phone No.: _____ FAX No.: _____

A Corporation

Corporation Name: _____ (SEAL)

State of Incorporation: _____

Type (General Business, Professional, Service, Limited Liability): _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Attest: _____ (CORPORATE SEAL)
(Signature of Corporate Secretary)

Business address: _____

Phone No.: _____ FAX No.: _____

Date of Qualification to do business is: _____

A Joint Venture

Joint Venture Name: _____ (SEAL)

By: _____
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title:

Business address: _____

Phone No.: _____ FAX No.: _____

Joint Venture Name: _____ (SEAL)

By: _____
(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title:

Business address: _____

Phone No.: _____ FAX No.: _____

Phone and FAX Number, and Address for receipt of official communications.

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above).

BID GUARANTEE

The undersigned attaches bid security in the form of a BID BOND / CERTIFIED CHECK / CASHIER'S CHECK (Circle one) in the amount of _____

Dollars (\$_____).

The undersigned agrees, if awarded the Contract, to deliver the executed Agreement and bonds and furnish evidence of insurance within fourteen (14) business days after the date of the Notice of Award. And to complete the proposed work within the time specified in the Bid Form.

If the Bid is accepted by the OWNER, and the undersigned shall fail to enter into the Agreement as aforesaid and to furnish the required surety bonds within fourteen (14) business days after Notice of Award, the Bid Bond in the amount of \$_____ accompanying this Bid shall be considered due and payable to the OWNER.

If the undersigned enters into the Agreement in accordance with this Bid or if his Bid is rejected, then the accompanying Bid Guarantee shall be voided.

In submitting this Bid, it is understood that the right is reserved by the OWNER to reject any or all bids, to waive irregularities and/or formalities and, in general, to make award in any manner deemed by it, in its sole discretion, to be in the best interest of the OWNER.

SIGNED AND SEALED THIS _____ DAY OF _____, 20 _____

Authorized Signature of Bidder:

(TITLE) _____

(SEAL)

BID BOND

BIDDER (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address):

City of Ypsilanti

1 S Huron St

Ypsilanti, MI 48197

BID

BID DUE DATE: April 15, 2020

PROJECT (Brief Description Including Location):

1.75-inch mill and overlay of East Cross Street from River to Prospect, approximately 1,550 center line feet of road.

BOND

BOND NUMBER: _____

DATE (Not later than Bid due date): _____

PENAL SUM: _____
(Words) (Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

(Seal)

(Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By: _____
Signature and Title

By: _____
Signature and Title

(Attach Power of Attorney)

Attest: _____
Signature and Title

Attest: _____
Signature and Title

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Document.
3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time of issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

End of Section

STATEMENT OF QUALIFICATIONS

Bidder must answer all questions. If more space is needed to complete a question, attach a separate sheet. Bidder may submit any additional information.

Name: _____

Address: _____ Phone: _____

Number of years operating under your present name: _____

Bonding Capacity: _____

Bonding Company: _____ Phone: _____

Prequalified by MDOT to bid on projects of this magnitude and type of work

(circle one) YES NO Prequalification Number: _____

General nature of work performed by your company: _____

Background and experience of the principal members of your organization including officers:

Major equipment available for this contract: _____

CURRENT PROJECTS:

	Project	Project	Project
Name:			
Owner:			
Contact Person:			
Phone:			
Contract Amount:			
Completion Date:			
% Complete:			

COMPLETED PROJECTS:

	Project	Project	Project
Name:			
Owner:			
Contact Person:			
Phone:			
Contract Amount:			
Date Completed:			

Additional information that may be pertinent to demonstrate your ability to complete this project.

Has your company defaulted on a contract? _____

If yes, where and why? _____

I hereby certify that the above answers are correct and true.

By: _____
Name

Signature

Title

Number of additional sheets attached: _____

IRAN LINKED BUSINESS CERTIFICATION

Pursuant to Michigan Public Act 517 of 2012, any Bidder that submits a bid on a request for proposal with the City of Ypsilanti shall certify that Bidder is not an Iran linked business. An Iran linked business is not eligible to submit a bid on a request for proposal with the City. See attached definitions regarding this certification.

The undersigned Bidder does hereby certify, pursuant to Michigan Public Act 517 of 2012, that:

Bidder is not a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, or

Bidder is not a financial institution that extends credit to another person if that person will use the credit to engage in investment activities in the energy sector of Iran.

Date: _____

By: _____

Its: _____

Subscribed and sworn to before me, a Notary Public on this ____ day of _____, _____.

Notary Public _____

_____ County, Michigan

My Commission Expires: _____

DEFINITIONS

- (A) “Energy sector of Iran” means activities to develop petroleum or natural gas resources or nuclear power in Iran.
- (B) “Investment” means 1 or more of the following:
 - i. A commitment or contribution of funds or property.
 - ii. A loan or other extension of credit.
 - iii. The entry into or renewal of a contract for goods or services.
- (C) “Investment activity” means 1 or more of the following:
 - i. A person who has an investment of \$20,000,000.00 or more in the energy sector of Iran.
 - ii. A financial institution that exceeds \$20,000,000.00 or more in credit to another person, for 45 days or more, if that person will use the credit for investment in the energy sector of Iran.
- (D) “Iran” means any agency or instrumentality of Iran.
- (E) “Iran linked business” means either of the following:
 - i. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
 - ii. A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
- (F) “Person” means any of the following:
 - i. An individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group.
 - ii. Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in section 1701(c) (3) of the international financial institutional act, 22 USC 262r(c) (3).
 - iii. Any successor, subunit, parent company, or subsidiary of, or company under common ownership or control with, any entity described in subparagraph (i) or (ii).
- (G) “Public entity” means this state or an agency or authority of this state, school district, community college district, intermediate school district, city, village, township, county, public authority, or public airport authority.

SUBCONTRACTOR LISTING

Bidder submits to use the following subcontractors for performance of the work in accordance with Article 9 of the Instructions to Bidders.

Note to Bidder: List all work you propose to sublet on this Contract. Include each subcontractors name, address, phone, fax and e-mail address. Also include a description of work to be performed by subcontractor. For example: restoration, landscaping, lighting, signage, bore and jack, etc. List approximate dollar value of the subcontract.

NAME, ADDRESS & PHONE NO. OF SUBCONTRACTOR	DESCRIPTION OF WORK	APPROXIMATE DOLLAR VALUE OF SUBCONTRACT
---	------------------------	---

		\$
--	--	----

Phone:

FAX:

E-mail

		\$
--	--	----

Phone:

FAX:

E-mail

_____ \$ _____

Phone: _____

FAX: _____

E-mail _____

_____ \$ _____

Phone: _____

FAX: _____

E-mail _____

_____ \$ _____

Phone: _____

FAX: _____

E-mail _____

AGREEMENT

This AGREEMENT is by and between City of Ypsilanti (hereinafter called OWNER) and _____ (hereinafter called CONTRACTOR).

ARTICLE 1 WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

1.75-inch mill and overlay of East Cross Street from River to Prospect, approximately 1,550 center line feet of road.

ARTICLE 2 THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

East Cross Pavement Rehabilitation

ARTICLE 3 ENGINEER

3.01 The Project has been designed by Orchard Hiltz & McCliment, Inc. who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 CONTRACT TIMES

4.01 Time is of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Dates for Substantial Completion and Final Payment

A. The Work will be substantially completed on or before July 10, 2020, and completed and ready for final payment on or before July 31, 2020.

4.03 Liquidated Damages

A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 15 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$600/day for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER \$600/day for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraph 5.01.A below:

- A. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work multiplied by the measured quantity of that item as indicated in the Bid Form (Bid Form to be inserted here at the time the Agreement is to be signed.):

As provided in Article 13 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in Article 23 of the General Conditions.

ARTICLE 6 PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

CONTRACTOR shall be paid in accordance with Article 14 of the General Conditions.

ARTICLE 7 CONTRACTOR'S REPRESENTATIONS

7.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, and performance of the Work.

CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplemental Instructions to Bidders and (2) reports and drawings of a hazardous environmental condition, if any, at the site which has been identified in the Supplemental Instructions to Bidders.

CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.

CONTRACTOR does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 8 CONTRACT DOCUMENTS

8.01 Contents

A. The Contract Documents consist of the following:

1. This Agreement;
2. Performance Bond;
3. Payment Bond;
4. Maintenance and Guarantee Bond;
5. General Conditions;
6. General Specifications;
7. Technical Specifications as listed in the table of contents of the Project Manual;
8. Appendices;
9. Drawings consisting of a cover sheet and sheets numbered 1 through 9, inclusive, with each sheet (excluding standard details) bearing the following general title: East Cross Street Paving Improvements;
10. Addenda (numbers ____ to ____, inclusive);
11. Exhibits to the Agreement (enumerated as follows):
 - a. Documentation submitted by CONTRACTOR prior to Notice of Award (pages ____ to ____, inclusive);
 - b. _____
12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Written Amendments;
 - b. Work Orders;
 - c. Change Order(s).

The documents listed in paragraph 8.01.A are attached to this Agreement (except as expressly noted otherwise above).

There are no Contract Documents other than those listed above in this Article 8.

ARTICLE 9 MISCELLANEOUS

9.01 Terms

Terms used in this Agreement will have the meanings indicated in the General Conditions.

9.02 Assignment of Agreement

No assignment by a party hereto of any rights under or interests in the Agreement will be binding on another party hereto without the written consent of the party sought to be bound; and,

specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.03 Successors and Assigns

OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

9.04 Severability

Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on _____ , _____
(which is the Effective Date of the Agreement)

OWNER:

CONTRACTOR:

By: _____
(CORPORATE SEAL)

By: _____
(CORPORATE SEAL)

Attest _____

Attest _____

Address for giving notices: _____

Address for giving notices: _____

License No. _____

(If OWNER is a corporation, attach evidence of authority to sign. If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of OWNER – CONTRACTOR Agreement)

(Where applicable)

Agent for service of process: _____

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign.)

Designated Representative:

Designated Representative:

Name: _____

Name: _____

Title: _____

Title: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

FAX: _____

FAX: _____

PERFORMANCE BOND

Any singular reference to CONTRACTOR, Surety, OWNER or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

SURETY (Name and Address of Principal
Place of Business): _____

OWNER:

City of Ypsilanti
1 S Huron St
Ypsilanti, MI 48197

CONTRACT

Date:

Amount:

Description: East Cross Pavement Rehabilitation
City of Ypsilanti

BOND

Date (Not earlier than Contract Date):

Amount:

Modifications to this Bond Form:

Surety and CONTRACTOR, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Performance Bond to be duly executed on its behalf by its authorized officer, agent or representative.

CONTRACTOR AS PRINCIPAL

SURETY

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name & Title: _____ Name & Title: _____
(Attach Power of Attorney)

(Space is provided below for signatures of additional parties, if required).

CONTRACTOR AS PRINCIPAL

SURETY

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name & Title: _____ Name & Title: _____
(Attach Power of Attorney)

1. The CONTRACTOR and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the OWNER for the performance of the Contract, which is incorporated herein by reference.
2. If the CONTRACTOR performs the Contract, the Surety and the CONTRACTOR have no obligation under this Bond, except to participate in conferences as provided in paragraph 3.1
3. If there is no OWNER Default, the Surety's obligation under this Bond shall arise after:
 - 3.1. The OWNER has notified the CONTRACTOR and the Surety at the addresses described in paragraph 10 below, that the OWNER is considering declaring a CONTRACTOR Default and has requested and attempted to arrange a conference with the CONTRACTOR and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Contract. If the OWNER, the CONTRACTOR and the Surety agree, the CONTRACTOR shall be allowed a reasonable time to perform the Contract, but such an agreement shall not waive the OWNER's right, if any, subsequently to declare a CONTRACTOR Default; and
 - 3.2. The OWNER has declared a CONTRACTOR Default and formally terminated the CONTRACTOR's right to complete the Contract. Such CONTRACTOR Default shall not be declared earlier than twenty days after the CONTRACTOR and the Surety have received notice as provided in paragraph 3.1; and
 - 3.3. The OWNER has agreed to pay the Balance of the Contract Price to:
 - 3.3.1. The Surety in accordance with the terms of the Contract;
 - 3.3.2. Another contractor selected pursuant to paragraph 4.3 to perform the Contract.
4. When the OWNER has satisfied the conditions of paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
 - 4.1. Arrange for the CONTRACTOR, with consent of the OWNER, to perform and complete the Contract; or
 - 4.2. Undertake to perform and complete the Contract itself, through its agents or through independent contractors; or
 - 4.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the OWNER for a contract for performance and completion of the Contract, arrange for a contract to be prepared for execution by the OWNER and the contractor selected with the OWNER's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the Bonds issued on the Contract, and pay to the OWNER the amount of damages as described in paragraph 6 in excess of the Balance of the Contract Price incurred by the OWNER resulting from the CONTRACTOR Default; or
 - 4.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances;
 - 4.4.1. After investigation, determine the amount for which it may be liable to the OWNER and, as soon as practicable after the amount is determined, tender payment therefore to the OWNER; or

4.4.2. Deny liability in whole or in part and notify the OWNER citing reasons therefore.

5. If the Surety does not proceed as provided in paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on the Bond fifteen days after receipt of an additional written notice from the OWNER to the Surety demanding that the Surety perform its obligations under this Bond, and the OWNER shall be entitled to enforce any remedy available to the OWNER. If the Surety proceeds as provided in paragraph 4.4, and the OWNER refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the OWNER shall be entitled to enforce any remedy available to the OWNER.
6. After the OWNER has terminated the CONTRACTOR's right to complete the Contract, and if the Surety elects to act under paragraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the OWNER shall not be greater than those of the CONTRACTOR under the Contract, and the responsibilities of the OWNER to the Surety shall not be greater than those of the OWNER under the Contract. To a limit of the amount of this Bond, but subject to commitment by the OWNER of the Balance of the Contract Price to mitigation of costs and damages on the Contract, the Surety is obligated without duplication for:
 - 6.1. The responsibilities of the CONTRACTOR for correction of defective Work and completion of the Contract;
 - 6.2. Additional legal, design professional and delay costs resulting from the CONTRACTOR's Default, and resulting from the actions or failure to act of the Surety under paragraph 4; and
 - 6.3. Liquidated damages, or if no liquidated damages are specified in

the Contract, actual damages caused by delayed performance or non-performance of the CONTRACTOR.

7. The Surety shall not be liable to the OWNER or others for obligations of the CONTRACTOR that are unrelated to the Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on the bond to any person or entity other than the OWNER or its heirs, executors, administrators, or successors.
8. The Surety hereby waives notice of any change, including changes of time, to the Contract or to related subcontracts, purchase orders and other obligations.
9. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located and shall be instituted within two years after CONTRACTOR Default or within two years after the CONTRACTOR ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
10. Notice to the Surety, the OWNER or the CONTRACTOR shall be mailed or delivered to the address shown on the signature page.
11. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the Contract was being performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a

statutory bond and not as a common law bond.

12. Definitions.

12.1. Balance of the Contract Price:

The total amount payable by the OWNER to the CONTRACTOR under the Contract after all proper adjustments have been made, including allowance to the CONTRACTOR or any amounts received or to be received by the OWNER in settlement of insurance or other Claims for damages to which the CONTRACTOR is entitled, reduced by all valid and proper payments made to or on behalf of the CONTRACTOR under the Contract.

12.2. Contract: the agreement between the OWNER and the CONTRACTOR identified on the signature page, including all Contract Documents and changes thereto.

12.3. CONTRACTOR Default: Failure of the CONTRACTOR, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Contract.

12.4. OWNER Default: Failure of the OWNER, which has neither been remedied nor waived, to pay the CONTRACTOR as required by the contract or to perform and complete or comply with the other terms thereof.

End of Section

PAYMENT BOND

Any singular reference to CONTRACTOR, Surety, OWNER or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address):

SURETY (Name and Address of Principal Place of Business): _____

OWNER:

City of Ypsilanti
1 S Huron St
Ypsilanti, MI 48197

CONTRACT

Date:

Amount:

Description: East Cross Pavement Rehabilitation
City of Ypsilanti

BOND

Date (Not earlier than Contract Date):

Amount:

Modifications to this Bond Form:

Surety and CONTRACTOR, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Payment bond to be duly executed on its behalf by its authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

SURETY

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name and Title: _____ Name and Title: _____
(Attach Power of Attorney)

(Space is provided below for signatures of additional parties, if required).

CONTRACTOR AS PRINCIPAL

SURETY

Company: _____ (Corp. Seal) Company: _____ (Corp. Seal)

Signature: _____ Signature: _____

Name & Title: _____ Name & Title: _____
(Attach Power of Attorney)

PYB - 1

0094-19-0041

1. The CONTRACTOR and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the OWNER to pay for labor, materials and equipment furnished for use in the performance of the Contract, which is incorporated herein by reference.
2. With respect to the OWNER, this obligation shall be null and void if the CONTRACTOR:
 - 2.1. Promptly makes payment, directly or indirectly, for all sums due Claimants, and
 - 2.2. Defends, indemnifies and holds harmless the OWNER from all claims, demands, liens or suits by any person or entity who furnished labor, materials or equipment for use in the performance of the Contract, provided the OWNER has promptly notified the CONTRACTOR and the Surety (at the addresses described in paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands, liens or suits to the CONTRACTOR and the Surety, and provided there is no OWNER Default.
3. With respect to Claimants, this obligation shall be null and void if the CONTRACTOR promptly makes payment, directly or indirectly, for all sums due.
4. The Surety shall have no obligation to Claimants under this Bond until:
 - 4.1. Claimants who are employed by or have a direct contract with the CONTRACTOR have given notice to the surety (at the addresses described in paragraph 12) and sent a copy, or notice thereof, to the OWNER, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.
 - 4.2. Claimants who do not have a direct contract with the CONTRACTOR:
 - 4.2.1. Have furnished written notice to the CONTRACTOR and sent a copy, or notice thereof, to the OWNER, within 90 days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and
 - 4.2.2. Have either received a rejection in whole or in part from the CONTRACTOR, or not received within 30 days of furnishing the above notice any communication from the CONTRACTOR by which the CONTRACTOR had indicated the claim will be paid directly or indirectly; and
 - 4.2.3. Not having been paid within the above 30 days, have sent a written notice to the Surety and sent a copy, or notice thereof, to the OWNER, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the CONTRACTOR.
5. If a notice required by paragraph 4 is given by the OWNER to the CONTRACTOR or to the Surety, that is sufficient compliance.
6. When the Claimant has satisfied the conditions of paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:
 - 6.1. Send an answer to the Claimant, with a copy to the OWNER, within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.
 - 6.2. Pay or arrange for payment of any undisputed amounts.
7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
8. Amounts owed by the OWNER to the CONTRACTOR under the Contract shall be used for the performance of the Contract and to satisfy claims, if any, under any Performance Bond. By the CONTRACTOR

furnishing and the OWNER accepting this Bond, they agree that all funds earned by the CONTRACTOR in the performance of the Contract are dedicated to satisfy obligations of the CONTRACTOR and the Surety under this Bond, subject to the OWNER's priority to use the funds for the completion of the Work.

9. The Surety shall not be liable to the OWNER, Claimants or others for obligations of the CONTRACTOR that are unrelated to the Contract. The OWNER shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.
10. The Surety hereby waives notice of any change, including changes of time, to the Contract or to related subcontracts, purchase orders and other obligations.
11. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the Work or part of the Work is located or after the expiration of one year from the date (1) on which the Claimant gave the notice required by paragraph 4.1 or paragraph 4.2.3, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
12. Notice to the Surety, the OWNER or the CONTRACTOR shall be mailed or delivered to the addressee shown on the signature page. Actual receipt of notice by Surety, the OWNER or the CONTRACTOR, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in

the location where the Contract was to be performed, any provision in the Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is, that this Bond shall be construed as a statutory Bond and not as a common law bond.

14. Upon request of any person or entity appearing to be a potential beneficiary of this Bond, the CONTRACTOR shall promptly furnish a copy of the Bond or shall permit a copy to be made.

15. DEFINITIONS

- 15.1. Claimant: an individual or entity having a direct contract with the CONTRACTOR or with a Subcontractor of the CONTRACTOR to furnish labor, material or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Contract, architectural and engineering services required for performance of the Work of the CONTRACTOR and the CONTRACTOR's Subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.
- 15.2. Contract: The agreement between the OWNER and the CONTRACTOR identified on the signature page, including all Contract Documents and changes thereto.
- 15.3. OWNER Default: Failure of the OWNER, which has neither been remedied nor waived, to pay the CONTRACTOR as required by the Contract or to perform and complete or comply with the other terms thereof.

End of Section

PYB - 3

0094-19-0041

MAINTENANCE AND GUARANTEE BOND

KNOW ALL MEN BY THESE PRESENTS, That we _____ (contractor name), as Principal, and _____, as Surety, are held and firmly bound unto the City of Ypsilanti, 1 S Huron St, Ypsilanti, MI 48197, as Owner, in the sum of _____ DOLLARS and _____ CENTS (\$ _____) good and lawful money of the United States of America, to be paid to said City of Ypsilanti, its legal representatives and assigns for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, and each and every one of them jointly and severally, firmly by these presents.

Sealed with our seals and dated this _____ day of _____ A.D. 20 _____.

WHEREAS, the above named Principal has entered into a certain written Contract with City of Ypsilanti dated this _____ day of _____ A.D. 20 _____, wherein the said Principal covenanted and agreed to follows, to-wit: TO CONSTRUCT THE WORK IN ACCORDANCE WITH THE SPECIFICATIONS, CONTRACT DOCUMENTS AND DRAWINGS TITLED: East Cross Pavement Rehabilitation, OHM JOB NO. 0094-19-0041.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that by and under said Contract, the above named Principal has agreed with the City of Ypsilanti that for a period of TWO year(s) from date of payment of Final Estimate, to keep in good order and repair any defect in all work done under said Contract either by the Principal or his Subcontractors, or his material suppliers, that may develop during said period due to improper materials, defective equipment, workmanship or arrangements, and any other work affected in making good such imperfections, shall also be made good all without expense to the OWNER, excepting only such parts or part of said work as may have been disturbed without consent or approval of the Principal after final acceptance of the work, and that whenever directed to do so by the OWNER by notice served in writing, either personally or by mail, on the Principal at _____ (contractor's city, state, and zip code),

_____ legal representatives, or successors, or on the Surety at _____ WILL PROCEED at once to make such repairs as directed by said OWNER; and in case of failure so to do within one week from the date of service of such notice, or within reasonable time not less than one week, as shall be fixed in said notice, then the said OWNER shall have the right to purchase such materials and employ such labor and equipment as may be necessary for the purpose, and to undertake, do and make such repairs and charge the expense thereof to, and receive same from, said Principal or Surety. If any repair is necessary to be made at once to protect life and property, then and in that case, the said OWNER may take immediate steps to repair or barricade such defects without notice to the CONTRACTOR. In such accounting the said OWNER shall not be held to obtain the lowest figures for the doing of the work, or any part thereof, but all sums actually paid therefore shall be charged to the Principal or Surety. In this connection the judgment of the OWNER is final and conclusive. If the said Principal for a period of TWO year(s) from the date of payment of Final Estimate, shall keep said work so constructed under said Contract in good order and repair, excepting only such part or parts of said work which may have been disturbed without the consent or approval of said Principal after final acceptance of same, and shall whenever notice is given as hereinbefore specified, at once proceed to make repair as in said notice directed, or shall reimburse said OWNER for any expense incurred by making such repairs, should the Principal or Surety fail to do as hereinbefore specified, and shall fully indemnify, defend and save harmless the said Owner and Orchard, Hiltz & McCliment, Inc. from all suits and actions for damages of every name and description brought or claimed against it for, or on account of, any injury or damage to person or property received or sustained by any party or parties, by or from any of the acts or omissions or through the negligence of said Principal, servants, agents or employees, in the prosecution of the work included in said Contract, and

from any and all claims arising under the Workman’s Compensation Act, so-called, of the State of Michigan, then the above obligation shall be void, otherwise to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____ A.D., 20 _____.

Signed, Sealed and Delivered
In the Presence of:

Signature

Signature

Name

Name

Principal

Signature

Signature

Name

Name

Surety

CONTRACTOR'S AFFIDAVIT

STATE OF MICHIGAN)
)SS.
COUNTY OF _____)

The undersigned, _____, CONTRACTOR, hereby represents that on _____, 20____ he (it) was awarded a Contract by City of Ypsilanti hereinafter called the OWNER, to construct East Cross Pavement Rehabilitation in accordance with the terms and conditions of Contract No. _____; and the undersigned further represents that the subject work has now been accomplished and the said Contract has now been completed.

The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of said Contract has been fully or satisfactorily secured, and that all claims from subcontractors and others for labor and material used in accomplishing the said project, as well as all other claims arising from performance of said Contract, have been fully paid or satisfactorily secured. The undersigned further agrees that if any such claim should hereafter arise, he (it) shall assume responsibility for same immediately upon request to do so by the OWNER.

The undersigned, for a valuable consideration, receipt of which is hereby acknowledged, does further hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the subject premises for labor and material used in accomplishing said project owned by the OWNER.

This affidavit is freely and voluntarily given with full knowledge of the facts on this _____ day of _____, 20____.

Contractor

By: _____

Title _____

Subscribed and sworn to before me, a Notary
Public in and for _____
County, Michigan, on this _____ day of
_____, 20____.

Notary Public: _____

My Commission expires: _____

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

_____ to
_____ A.D., 20 _____ performed any work, furnished any material,
sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or
otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of
Ypsilanti or his agents, in addition to the regular items set forth in the Contract numbered _____
and dated _____ A.D., 20 _____ for the Agreement executed between myself and
the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided
thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set
forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: _____

By: _____

Title: _____

SWORN STATEMENT

State of Michigan

County of: _____ Date: _____

_____ (deponent) being duly sworn deposes and says:

1. That _____ is the Contractor/Subcontractor for an improvement to the property described on the following page.
2. That the following is a statement of each subcontractor and supplier and laborer, for which the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the Contractor/Subcontractor has Contracted/Subcontracted for performance under the Contract with the Owner or Lessee of the property, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

Name of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owning	Amount of Laborer Wages Due but Unpaid	Amount of Labor, Fringe Benefits & Withholdings due but Unpaid

The contracts or subcontracts cited herein are for improvement to the following described real property situated in Washtenaw County, Michigan, described as:

(Insert legal description of property) _____

Commonly known as:

East Cross Pavement Rehabilitation

OHM Job Number:

0094-19-0041

3. That the Contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
4. Deponent further says that he makes the foregoing statement as the Contractor/Subcontractor or as Controller of the Contractor/Subcontractor for the purpose of representing to the owner of the above described premises and his agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: An Owner of the above described property may not rely on this sworn statement to avoid the claim of a Subcontractor, Supplier or Laborer who has provided a Notice of Furnishing (or a Laborer who may provide a Notice of Furnishing pursuant to Section 109 of the Construction Lien Act) to the Designee or to the Owner if the Designee is not named or has died.

Dated: _____

Signature of Deponent

WARNING TO DEPONENT: A person, who with intent to defraud, gives a false sworn statement is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1110 of the Michigan Compiled Laws.

Subscribed and sworn to before me on: _____ in _____ County, Michigan

My commission expires: _____ Signature: _____

GENERAL CONDITIONS

Table of Contents

General	3
1. Definitions	3
2. Contract Documents	3
3. Bonds	4
4. Contract Drawings & Specifications	4
5. Coordination of Contract Documents	4
6. Preconstruction Meeting	5
7. Reuse of Documents	5
8. Availability of Lands	5
9. Physical Conditions	6
10. General Requirements of Materials & Workmanship	6
11. Shop Drawings & Special Drawings	6
12. Changes in Quantities or Plans	7
13. Estimated Quantities	7
14. Payments	7
15. Extension of Time	8
16. Authority	9
17. Progress of Work	9
18. Time is Essence of Contract	9
19. Commencement of Contract Time	9
Owner Responsibilities	9
20. Extra & Force Account Work	9
21. Payments Withheld	12
22. Use of Complete Portions of the Work	12
Engineer Responsibilities	12
23. Engineer During Construction	12
24. Authority & Duties of Construction Observer	12
25. Limitations on Engineer's Responsibilities	13
26. Lines & Grades	13
27. Testing & Sampling	13
Contractor Responsibilities	15
28. Unforeseen Physical Conditions	15
29. Composition of the Contractor	15
30. Assignment of Contract	15
31. Agents	15
32. Safety & Protection	15
33. Contractor's Supervision & Origination	16
34. Contractor's Right to Stop Work	17
35. Storage of Materials	17
36. Cleaning Up	17
37. Sunday & Night Work	17
38. Sanitary Regulations	17
39. Permits & Regulations	17
40. Guarantee	18
41. Patents	18

42.	Information by the Contractor	18
43.	Forfeiture of Contract	18
44.	Relation to Other Contractors.....	19
45.	“Or Equal” Clause	19
	Legal	19
46.	Indemnification	19
47.	Controlling Law	20
48.	No Waiver of Contract	20
49.	Dispute Resolution	20
50.	Giving Notice	20
51.	Cumulative Remedies.....	20

General

1. DEFINITIONS

The following terms as used in the Contract Documents are respectively defined as follows:

“Agreement”: The written document between the OWNER and the CONTRACTOR concerning the work to be performed.

“Change Order” - A document recommended by ENGINEER, which is signed by CONTRACTOR and OWNER and authorizes an addition, deletion or revision in the Work, or an adjustment in the Contract Price or the Contract Time, issued on or after the Effective Date of the Agreement.

“Contract” – The entire and integrated written agreement between the OWNER and CONTRACTOR concerning the Work. The Contract supersedes prior negotiations, representations, or agreements, whether written or oral.

“CONTRACTOR”: The person, firm or corporation to whom the Contract is awarded by the OWNER and who is subject to the terms thereof and party of the second part of the Agreement.

“ENGINEER”: Orchard, Hiltz & McCliment, Inc., Livonia, Michigan

“Construction Observer”: The authorized representative of ENGINEER who is assigned to the site or any part thereof.

“OWNER”: The public body or authority, corporation, association, firm or person with whom CONTRACTOR has entered into the Agreement: and for whom the work is to be provided; and the party of the first part of the Contract.

“Project Manual” – The bound documentary information prepared for bidding and constructing the Work. A listing of the contents of the Project Manual, which may be bound in one or more volumes, is contained in the table(s) of contents.

“Specifications” - Those portions of the Contract Documents consisting of written technical descriptions of materials, equipment, construction systems, standards and workmanship as applied to the Work and certain administrative details applicable thereto.

“Subcontractor”: A person, firm or corporation having a direct contract with CONTRACTOR or with any other subcontractor for the performance of a part of the Work at the site.

“Supplier”: A manufacturer, fabricator, supplier, distributor, material man or vendor.

“Supplemental Conditions”: The part of the Contract Documents that amends or supplements the General Conditions and/or the Insurance Specifications and the Bond Requirements.

“Work” - The entire completed construction or the various separately identifiable parts thereof required to be furnished under the Contract Documents. Work is the result of performing services, furnishing labor and furnishing and incorporating materials and equipment into the construction, all as required by the Contract Documents.

“Written Notice”: Shall be deemed to have been “duly served” when such notice shall have been given or mailed to the CONTRACTOR or his superintendent at the site of the Work or when such notice shall have been given or mailed to the OWNER.

2. CONTRACT DOCUMENTS

The original and three counterparts of the Contract shall be signed by the OWNER and the CONTRACTOR.

The Work under this Contract shall consist of the items listed in the Bid Form, including all incidentals necessary to fully complete the project in accordance with the Contract Documents. The Contract Documents shall consist of the Advertisement, Instructions to Bidders, Supplemental Instructions to Bidders, Supplemental Specifications, Bid Form, Project Plans and Drawings, Standard Plans and Details, Technical Specifications,

General Conditions, General Specifications, Method of Payment, Insurance, Bonds and Agreement.

The Contract Documents comprise the entire agreement between OWNER and CONTRACTOR. The Contract Documents are complimentary, and what is called for by any one shall be as binding as if called for by all. The intent of the Contract Documents is to include in the Contract Price the cost of all labor and material, water, fuel, tools, plant, equipment, light, transportation and all other expenses that may be necessary for the proper execution and completion of the Work.

3. BONDS

The CONTRACTOR shall furnish a surety bond (form included) in an amount at least equal to 100 percent of the Contract Price as security for faithful performance of this Contract. CONTRACTOR shall also furnish a separate surety bond (form included) in an amount at least equal to 100 percent of the Contract Price as security for the payment of all persons performing labor on the project under this Contract, and furnishing materials in connection with this Contract. The Surety on each such bond shall be a duly authorized surety company satisfactory to the OWNER.

The CONTRACTOR shall furnish a Maintenance and Guarantee Bond (form included) covering all Work under this Contract. The guarantee is to cover fifty percent (50%) of the contract amount for a period of two (2) years subsequent to the date of final payment unless otherwise specified.

Should any Surety upon any bond furnished in connection with this Contract become unacceptable to the OWNER, or if any such Surety shall fail to furnish reports as to his financial condition from time to time as requested by the ENGINEER, the CONTRACTOR must promptly furnish such additional security as may be required from time to time by the ENGINEER to protect the interests of the OWNER or persons supplying labor or materials in the

prosecution of the Work contemplated by the Contract.

4. CONTRACT DRAWINGS & SPECIFICATIONS

The original drawings prepared by the ENGINEER and included in the Contract Documents may be supplemented by other drawings furnished by the CONTRACTOR and approved by the ENGINEER or supplied to the CONTRACTOR by the ENGINEER during progress of the Work as he may deem to be necessary or expedient. All such supplementary Contract Drawings or instructions are intended to be consistent with the Contract Documents, true developments thereof, and reasonably inferable therefrom. Therefore, no extra charge will be allowed on a claim that particular supplemental contract drawings or instructions differed from the Contract Documents, incurring extra work, unless CONTRACTOR has first brought the matter, in writing, to the ENGINEER's attention for proper adjustment before starting on the work covered by such, and has received from the ENGINEER an order, in writing, to so proceed.

These original and supplemental drawings constitute the drawings according to which the Work is to be done. The CONTRACTOR shall keep at the site of the Work an approved or confirmed copy of all drawings and specifications, and shall at all times give the ENGINEER and OWNER access thereto.

5. COORDINATION OF CONTRACT DOCUMENTS

In case of discrepancy, figured dimensions shall govern over scaled dimensions and the parts of the Contract will prevail over all other parts of the following order:

Supplemental Specifications

Supplemental Instructions to Bidders

Instructions to Bidders

Bid Form

Project Plans and Drawings

Standard Plans & Details

Method of Payment

Technical Specifications

General Conditions

General Specifications

Insurance Specifications and Bond Forms

The CONTRACTOR shall not take advantage of any apparent error or omission in the Contract Documents, and if any inconsistency, omission, or conflict is discovered in the Contract Documents, or if in any place the meaning of the Contract Documents is obscure, uncertain, or in dispute, the ENGINEER will decide as to the true intent.

Information regarding site of the Work given in drawings and specifications has been obtained by the ENGINEER and is believed to be reasonably correct, but the OWNER does not warrant either the completeness or accuracy of such information, and it is the CONTRACTOR's responsibility to verify all such information.

6. PRECONSTRUCTION MEETING

A preconstruction meeting will be held prior to the beginning of any work. The ENGINEER will schedule the meeting as soon as possible after acceptable executed Contract Documents are received from the CONTRACTOR.

Notice of the meeting will be made to the OWNER, the CONTRACTOR, and to the following applicable entities, contingent upon their interest in the project:

Utility Companies

County Road Commission

Michigan Department of Transportation (MDOT)

Michigan Department of Labor-Safety Division

Railroad Companies

Other State, Local and County Agencies

The purpose of the preconstruction meeting is to discuss particular procedures and potential problem areas. The CONTRACTOR is given updates on the conditions of the proposed construction and what is expected as to proper notification in the event of damage to existing utilities.

The CONTRACTOR shall submit in writing at the preconstruction meeting the following information:

Schedule of construction

Sources of materials

Final list of subcontractors

The designated safety officer on the job

Superintendent for the project

Foreman in charge on the job site

Emergency and after hours phone numbers for CONTRACTOR, including Safety Officer, Superintendent and Foreman.

Approval by ENGINEER and OWNER of any construction schedule indicating completion of the work in less time than allotted by the Contract shall not be construed as an acknowledgment, either express or implied, that the work can be completed within the time shown on this schedule, and shall not under any circumstances give rise to a cause of action for damages by the CONTRACTOR.

7. REUSE OF DOCUMENTS

Neither CONTRACTOR nor any subcontractor or supplier or other person or organization performing or furnishing any of the Work under a direct or indirect contract with OWNER shall have or acquire any title to or ownership rights in any of the drawings, specifications or other documents (or copies of any thereof) prepared by or bearing the seal of ENGINEER; and they shall not reuse any of them on extensions of the project or any other project without written consent of OWNER and ENGINEER and specific written verification or adaptation by ENGINEER.

8. AVAILABILITY OF LANDS

OWNER shall furnish, as indicated in the Contract Documents, the lands upon which the work is to be performed, rights-of-way for access thereto, and such other lands which are designated for the use of CONTRACTOR. CONTRACTOR shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

Permission to use private property shall be obtained prior to any such use by the CONTRACTOR. Written evidence of such permission shall be given to the ENGINEER prior to any such use.

9. PHYSICAL CONDITIONS

Reference is made to the Supplemental Instructions to Bidders for identification of those reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work which have been relied upon by the ENGINEER in preparation of the drawings and specifications. Such reports are not guaranteed as to accuracy or completeness and are not part of the Contract Documents.

10. GENERAL REQUIREMENTS OF MATERIALS & WORKMANSHIP

In the specifications where a particular material or piece of equipment is specified by reference to some particular make or type, or equal, it is not the intent to limit competition but to set up by such reference a standard of quality most easily understood and defined. If materials or equipment of other make or type other than that specified by name are offered by CONTRACTOR they will be given full consideration by the ENGINEER, and the ENGINEER's decision will be final as to whether the materials or equipment offered are equal to those specified.

Unless otherwise stipulated in the specifications, all equipment, materials and articles incorporated in the Work covered by this Contract are to be new and of the best grade of their respective kinds for the

purpose. The CONTRACTOR shall, if required, furnish such evidence as to kind and quality of materials as the ENGINEER may require.

The CONTRACTOR shall furnish suitable tools and building appliances and employ competent labor to perform the work to be done, and any labor, tools or appliances that shall not, in the judgment of the ENGINEER, be suitable or competent to produce this result may be ordered from the Work by him, and such labor, tools or appliances shall be substituted therefore by the CONTRACTOR as will meet with the approval of the ENGINEER.

If not otherwise provided, material or work called for in this Contract shall be furnished and performed in accordance with well-known established practice and standards recognized by architects, engineers and the trade.

11. SHOP DRAWINGS & SPECIAL DRAWINGS

Where called for in the specifications, CONTRACTOR shall submit to the ENGINEER for approval in not less than five copies, details, specifications, cuts and drawings of such equipment and structural work as may be required. CONTRACTOR shall make any changes or alterations required by the ENGINEER and resubmit same without delay. Approval of the ENGINEER shall not relieve the CONTRACTOR of responsibility for errors in the drawings, as the ENGINEER's checking is intended to cover compliance with the drawings and specifications and not to enter into every detail of the shop work. No work shall be undertaken until the ENGINEER has approved the shop drawings.

When the work of the CONTRACTOR is of a nature originating with it, full general and detail drawings shall be furnished to the ENGINEER on 24" x 36" size sheets of polyester film base which shall, upon approval, become the property of the OWNER.

It is understood that approval by the ENGINEER of CONTRACTOR's drawings, whether general or detailed, is a general approval relating only to their sufficiency and compliance with waiver of errors, discrepancies or omissions.

12. CHANGES IN QUANTITIES OR PLANS

The OWNER reserves the right to make, by written order, at any time during the Work, such changes in quantities and such alterations in the work as are necessary to satisfactorily complete the project. Such changes in quantities and alterations shall not invalidate the Contract nor release the Surety, and by signing a work order or authorization, the CONTRACTOR agrees to perform the Work as altered and agrees to accept, as payment in full for such Work, the monetary amounts set forth in such written order as balanced by OWNER. In addition, by signing a written order, the CONTRACTOR releases the OWNER from any and all claims for compensation with regard to the items of work specified in the written order; including, but not limited to, any and all claims for delay and overhead, unless the OWNER is notified in writing at the time of signing the authorization that the CONTRACTOR refuses to release the OWNER from such claims. All increases in quantities of work which appear in the Contract as pay items shall be paid for at the Contract Unit Prices. Decreases in quantities included in the Contract shall be deducted from the Contract at the Contract Unit Prices.

13. ESTIMATED QUANTITIES

The quantities of various classes of work to be done and materials to be furnished under this Contract, which have been estimated as stated elsewhere herein, are approximate and only for the purpose of comparing, on a uniform basis, the bids offered for work under this Contract; and neither the OWNER nor the ENGINEER is to be held responsible should any of the said estimated quantities be found incorrect during the construction of the work; and the

CONTRACTOR shall make no claim for anticipated profit, nor for loss of profit, because of a difference between the quantities of the various classes of work actually done or materials actually delivered, and the estimated quantities as herein stated.

14. PAYMENTS

Payments for work completed, as recommended by the ENGINEER, will be made as specified herein.

Partial Payments

CONTRACTOR shall submit to OWNER an application for each payment and shall submit a Contractor's Declaration declaring that he has not performed any work, furnished any material, sustained any loss, damage or delay for any reasons, including soil conditions encountered or created, or otherwise done anything for which he will ask, demand, sue for, or claim compensation from the OWNER other than as indicated on the Contractor's Declaration and shall, if required, submit receipts or other vouchers showing his payments for materials and labor, including payments to subcontractors.

Payments, based on progress estimates, will be made on a monthly basis on work completed during the preceding month, less retainage held in accordance with Public Act No. 524 of 1980.

The retainage shall be as follows:

Not more than ten percent (10%) of the dollar value of all work in place until work is fifty percent (50%) in place.

After the work is fifty percent (50%) in place, additional retainage shall not be withheld unless the OWNER determines that the CONTRACTOR is not making satisfactory progress, or for other specific cause relating to the CONTRACTOR's performance under the Contract. If the OWNER so determines, then the retainage amount shall not be more than ten percent (10%) of the dollar value of work more than fifty percent (50%) in place.

Retainage shall be released to CONTRACTOR together with the final progress payment.

The OWNER may withhold payment of any estimate or portion of estimate until the CONTRACTOR shall have furnished satisfactory evidence that he has paid all claims of every nature. The CONTRACTOR shall submit to the OWNER with each application for payment a "Sworn Statement" attesting to all payments made and balances due to all subcontractors and to all suppliers of materials, fuel, and equipment for the project work completed. He shall also attest to all payments made for labor furnished for the work completed. The "Sworn Statement" shall be in a form acceptable to the OWNER and all suppliers and subcontractors shall be listed along with payments made and balances owed to each.

No partial payment shall be considered as acceptance of the work or any portion thereof prior to final completion of the work, and payment of final estimate.

Final Payment

The CONTRACTOR's request for final payment shall be accompanied by the following documents:

Contractor's Declaration

Contractor's Affidavit

Unconditional waivers, as required, from major suppliers and subcontractors

Release of Surety

Release from other public agencies for which permits have been obtained under this Agreement.

Within thirty (30) days after completion of the work under this Agreement to the satisfaction of the OWNER and ENGINEER, in accordance with all and singular terms and stipulations herein contained, the OWNER shall make final payment, from a final estimate made by the ENGINEER. Before final payment is made, the CONTRACTOR shall, as directed by the OWNER, make a Contractor's Affidavit that he has paid all claims of every nature, or

secured a release from the Surety or Sureties approving payment of the final estimate by the OWNER. Final payment, when made, shall be considered as final approval and acceptance of the completed work herein specified.

The acceptance by the CONTRACTOR of final payment aforesaid shall operate as, and shall be, a release to the OWNER and his agents, from all claim and liability to the CONTRACTOR for anything done or furnished for, relating to, or affecting the work.

Incorrect/Improper Payments

OWNER shall not, nor shall any officer thereof, be precluded or stopped by any return or certificate made or given by the ENGINEER, or other officer, agent or appointee, under the provision of this Agreement, at any time (either before or after final completion and acceptance of the work and payment made therefore pursuant to any such return or certificates showing the true and correct amount of money due therefore, notwithstanding any such return or certificate, or any payment made in accordance therewith) from demanding and receiving from the CONTRACTOR or his sureties, separately or collectively, such sums as may have been improperly paid said CONTRACTOR by reason of any such return or certificate which has been untruly or incorrectly compiled.

15. EXTENSION OF TIME

All days in which work is suspended by order of the ENGINEER, or in accordance with these specifications, shall automatically extend the time for completion an equal number of days.

In the event work is suspended because the CONTRACTOR does not perform, no extension will be allowed for this period of time.

All requests from CONTRACTOR for extensions of time shall be submitted in writing. Such requests shall detail the reason for the request, provide a realistic revised completion date, and indicate any other

areas which may be impacted by such an extension. Such requests must be submitted to the field ENGINEER within ten (10) days after the occurrence of the incident or situation that brought about a reason for extending the time of completion. The final decision of whether or not to grant an extension of time will be made by the field ENGINEER. In no case will a request be considered if it is submitted after the ten (10) day period has passed.

16. AUTHORITY

No officer, agent or employee of the OWNER shall have power to revoke, alter, enlarge, or relax the stipulations or requirements of the Contract Documents, except insofar as such authority may be specifically conferred by the Contract Documents themselves, without formal authorization to do so, conferred by the Agreement, or by ordinance, resolution or other usual official action by the OWNER.

17. PROGRESS OF WORK

The work shall be prosecuted regularly and uninterruptedly, unless the OWNER shall otherwise specifically direct, with such force and at such points as to insure its full completion within the time stated herein.

If, in the opinion of the ENGINEER, it is necessary or advisable that certain portions of the work be done immediately, the CONTRACTOR, upon written order shall proceed with such work without delay. Should he fail to so proceed, the OWNER may do or cause to be done, such work, and the cost of same will be deducted from any money due or to become due the CONTRACTOR under this Agreement.

18. TIME IS ESSENCE OF CONTRACT

It is distinctly understood and agreed to by the parties hereto that the time specified for completion of the Work is the essence of this Agreement, and CONTRACTOR shall not be entitled to claim performance of this Agreement unless the work is satisfactorily completed, in every respect, within the time herein specified.

19. COMMENCEMENT OF CONTRACT TIME

The Contract Times will commence to run on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty (30) days after the Effective Date of the Agreement. In no event will the Contract Times commence to run later than the sixtieth (60) day after the day of Bid Opening or the thirtieth (30) day after the Effective Date of the Agreement, whichever date is earlier.

Owner Responsibilities

20. EXTRA & FORCE ACCOUNT WORK

When extra work is required, it shall be performed and payment for such work will be on the unit price or lump sum basis agreed to in a written order. When such agreement cannot be reached, the OWNER may order such work, including any required offsite work, to be done by force account. The compensation as herein provided shall be accepted by the CONTRACTOR as payment in full for extra work done by force account, and the said percentages shall cover profit, superintendence, general expense, overhead, miscellaneous unforeseen costs, and the use of small tools and equipment. For approved subcontract work, the CONTRACTOR will be paid an amount equal to six percent (6%) of the total cost of the subcontract work, as reimbursement for administrative costs incurred in connection with the subcontract work.

When it is necessary for the CONTRACTOR to hire a firm to perform a specialized type of work or service for which the CONTRACTOR or subcontractors are not qualified to do, payment will be made at the invoice cost. The CONTRACTOR will be paid an amount equal to six percent (6%) of the invoice cost, as reimbursement for administrative costs. Prior approval by the OWNER is required.

REPORTS:

The CONTRACTOR shall furnish to the OWNER, itemized reports of the costs of all force account work. The reports shall be furnished each week and shall include a certified copy of the weekly payroll and copies of bills for the materials used and the freight charges paid on same. Discount for prompt payment or penalty for late payment will not be considered in determining the net amount of the bill. The net amount of the bill shall be charged to the force account work. Where materials used are not specifically purchased for use on extra work but are taken from the CONTRACTOR's stock, the CONTRACTOR shall submit a certification of the quantity, price, and freight on such materials in lieu of original bills and invoices.

The CONTRACTOR shall prepare itemized statements containing the following detailed information:

Labor: Name, classification, dates, number of hours worked each day, total hours computed to nearest half hour, total hours, rate, and extension for each employee engaged.

Equipment: Designation, number of hours used each day (computed to nearest half hour), total hours, rental rate, and extension for each unit of equipment engaged.

Materials: Quantities of materials, with prices per unit and extensions and freight costs when applicable.

The CONTRACTOR and the OWNER shall compare records of force account work and bring them into agreement at the end of each day.

LABOR:

For all labor and for all craft foreman directly engaged in the specific work, the CONTRACTOR will be paid the actual rate of wages and the number of hours paid said labor and foremen in accordance with approved labor agreements, computed to nearest half hour, to which sum twenty-six (26) percent will be added (this sum includes a one (1) percent allowance for the

Single Business Tax). Project foremen will be classified as Superintendents and their compensation will not be included in the payment provided herein.

Bond Premium: Workmen's Compensation Insurance; Personal Injury Public Liability and Property Damage Public Liability Insurance; Unemployment Compensation; Federal Social Security; and payments required to be made to Employer and Employee Trusteships, the proceeds from which accrue exclusively to the benefit of the employee; will be paid for at actual cost, to which sum twenty (20) percent will be added except that twenty-six (26) percent will be added to the taxable fringe benefits. The CONTRACTOR shall furnish satisfactory evidence of the amounts paid for each of these required costs as related to force account work.

MATERIALS:

For materials, the CONTRACTOR will receive the actual cost delivered to the project site, including freight charges, as shown by copies of bills, to which sum fifteen (15) percent will be added.

If a charge in the amount or type of force account work results in a surplus of the material ordered and delivered to the project site, the OWNER will reimburse the CONTRACTOR for the costs incurred in returning the surplus material to the supplier.

SMALL HAND & POWER TOOLS:

No payment will be allowed for small hand and power tools which are not listed in the Rental Rate Blue Book for Construction Equipment as published by the Equipment Guide Book Company. All small hand and power tools listed in the Rental Rate Blue Book at a rate of less than one (1) dollar per hour will be considered part of overhead and will not be paid for separately.

EQUIPMENT:

For any machinery and equipment, including the foreman's transportation unit, which the OWNER approves for use on extra work

done by force account, the CONTRACTOR will be paid as follows:

The time paid for shall be the period that the equipment is required at the site of the extra work and, in addition, shall include traveling time to the location of the extra work when the equipment is moved under its own power. When transportation from one site to another is by other than its own power, the actual operating time during periods of loading and unloading will be paid for at the regular rental rate and transportation costs will be allowed.

When the periods of work are not consecutive and the interval between the termination of a period of work and the commencement of the subsequent period does not exceed thirty (30) days, the rates allowed will be the same as if the periods of work were consecutive.

The rental rate established for each piece of CONTRACTOR owned equipment, including appurtenances and attachments to equipment used will be determined by use of the Rental Rate Blue Book for Construction Equipment Volume 1, 2, or 3, as applicable. The edition which is current at the time the force account work was started will apply.

The established rental rate will be equal to the "Monthly" rate divided by 176; modified by the rate adjustment factor and the applicable map adjustment factor, plus the "Estimated Operating Costs per Hour", to which sum ten (10) percent will be added.

For equipment not listed in the Rental Rate Blue Book, Volume 1, 2, or 3, the rental rate will be determined by using the rate listed for a similar piece of equipment or by proportioning a rate listed so that the capacity, size, horsepower, and age are properly considered.

For equipment for which there are no comparable in the Rental Rate Blue Book, Volume 1, 2, or 3, the monthly rate shall be reasonable, but not more than five (5) percent of the current list price, or invoice, of the equipment. The base hourly rate shall then be determined by dividing the monthly rate by 176 to which sum twenty percent

(20%) will be added. The twenty percent (20%) includes adjustments and operating costs.

The rates used for CONTRACTOR owned trucks used to haul material will be those published by MDOT. These rates shall include all adjustments and operating costs. Separate payment for the driver will be allowed. The rates will be reviewed and adjusted periodically.

The rental rate for the foreman's transportation unit will be seven dollars (\$7.00) per hour, to which sum twenty percent (20%) will be added.

When leased or rented equipment is used on force account work, the hourly rate used in computation of payment will be the leased or rented rate, except that if the leased or rented rate exceeds the rental rate established by the Rental Blue Book, the established rate determined from the Blue Book will apply. In either case, the Estimated Operating Cost per Hour will be added to the appropriate hourly rate to which sum ten percent (10%) will be added.

In all cases the "Estimated Operating Cost per Hour" includes all fuel, oil, lubrications, tires, parts, and other operating expendables such as truck and labor assigned to the truck for servicing the equipment.

The rental rates allowed herein include the cost of insurance covering the usual insurable risks, including fire and theft. The OWNER will not be liable for losses which can be covered by insurance.

In the event that machinery or equipment is idled, payment may be allowed on a rental basis for the idled equipment as specified herein. Only machinery or equipment actually on the project site at the time of the delay, as required for that phase of construction work in question, will be considered eligible for rental reimbursement. Specialized equipment for machinery directly related to the work, whether on or off the site, may be considered eligible for payment if actually idled and if such idleness can be certified by the CONTRACTOR and verified by the

OWNER. Payment for idled equipment and/or machinery will not be allowed during periods of seasonal suspension of the work.

The rental rate for idled leased or rented equipment will be the leased or rented rate, or the equipment shall be returned and taken off rental as directed by the OWNER.

The rental rate for idled CONTRACTOR owned equipment will be the "Monthly" rate divided by 176; modified by the rate adjustment factor and the applicable map adjustment factor, and then multiplied by fifty percent (50%). No payment will be allowed for operating costs.

Payment will be limited to the difference between the hours worked and eight (8) hours in any one day and to the difference between the hours worked and forty (40) hours in any one week. No provisions of these specifications shall entitle the CONTRACTOR to rental compensation for idled equipment. No additional compensation for overhead will be allowed.

In the event that labor is idled, payment may be allowed provided there is no other location within the project that the labor can be gainfully employed. Payment will be limited to a maximum of eight (8) hours per occurrence and in no case will exceed the amount of the CONTRACTOR's obligation as provided by the CONTRACTOR's current labor agreement. No additional compensation for overhead will be allowed.

21. PAYMENTS WITHHELD

The OWNER may withhold or, on account of subsequently discovered evidence, nullify the whole or a part of any certificate for progress payment to such extent as may be necessary to protect itself from loss on account of:

Defective work not remedied;

Claims filed or reasonable evidence indicating probable filing of claims;

Failure of the CONTRACTOR to make payments properly to subcontractors or for material or labor;

A reasonable doubt that the Agreement can be completed for the balance then unpaid;

Damage to another CONTRACTOR.

When the above grounds are removed, payment shall be made for amounts withheld because of them.

22. USE OF COMPLETE PORTIONS OF THE WORK

The OWNER may, at any time during progress of the work, after written notice to CONTRACTOR, take over and place in service any completed portions of the work which are ready for service, although the entire work of the Agreement is not fully completed, and notwithstanding the time for completion of the entire work or such portions may not have expired. In such event, the CONTRACTOR will be relieved of further work on, or maintenance of, said portion except as covered by his guarantee of same.

Engineer Responsibilities

23. ENGINEER DURING CONSTRUCTION

The Work shall be subject to the approval of the ENGINEER, who shall determine the amount, quality, acceptability, and fitness of the items of work and materials to be furnished hereunder, and who shall decide all questions which may arise as to measurements of quantities and fulfillment of the requirements of the Contract Documents.

24. AUTHORITY & DUTIES OF CONSTRUCTION OBSERVER

Construction Observers may be appointed by the ENGINEER and directed to check or review materials used and completed work. The observation may extend to any parts of the Work and to the preparation or manufacture of the materials for use in the Work. Construction Observers will not be authorized to revoke, alter, enlarge, or relax any of the provisions of the Contract Documents. The Construction Observer will call to the attention of the CONTRACTOR any failure to follow the plans and

specifications that he may observe. In case of any dispute arising between the CONTRACTOR and Construction Observer as to materials furnished or the manner of performing the work, the Construction Observer shall have the authority to reject materials or completed items of work until the question at issue can be referred to and be decided by the ENGINEER. In no instance shall any action or omission on the part of the Construction Observer relieve the CONTRACTOR of the responsibility of completing the Work in accordance with the Contract Documents.

25. LIMITATIONS ON ENGINEER'S RESPONSIBILITIES

Neither ENGINEER's authority or responsibility under this Article or under any other provision of the Contract Documents nor any decision made by ENGINEER in good faith either to exercise or not exercise such authority or responsibility or the undertaking, exercise or performance of any authority or responsibility by ENGINEER shall create, impose or give rise to any duty owed by ENGINEER to CONTRACTOR, any subcontractor, any supplier, any other person or organization, or to any surety for or employee or agent of any of them.

ENGINEER will not supervise, direct, control or have authority over or be responsible for CONTRACTOR's means, methods, techniques, sequences or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of CONTRACTOR to comply with laws and regulations applicable to the furnishing or performance of the Work. ENGINEER will not be responsible for CONTRACTOR's failure to perform or furnish the Work in accordance with the Contract Documents.

ENGINEER will not be responsible for the acts or omissions of CONTRACTOR or of any subcontractor, any supplier, or of any other person or organization performing or furnishing any of the Work.

ENGINEER's review of the final application for payment and accompanying

documentation and all maintenance and operating instructions, schedules guarantees, bonds and manufacturer's certificates of inspection, tests, and approvals and other documentation required in Article 14b will only be to determine generally that their content complies with the requirements of, and in the case of manufacturer's certificates of inspections, tests and approvals that the results certified indicate compliance with the Contract Documents.

The limitations upon authority and responsibility set forth in this Section shall also apply to ENGINEER's consultants, authorized representative and assistants.

26. LINES & GRADES

Principal reference lines or points and bench marks may be given by the ENGINEER at such time as he may deem necessary; or, if the CONTRACTOR shall be in need of such reference lines or bench marks, he shall notify the ENGINEER three (3) working days in advance.

The ENGINEER may set suitable stakes and marks showing locations and elevations of the various parts of the work, and will furnish the CONTRACTOR with required data referring to the reference points. No work shall be undertaken until such stakes and marks shall have been set by the ENGINEER. CONTRACTOR shall take due and proper precautions for the preservation of these stakes and marks, shall see that the work at all times proceeds in accordance therewith, and shall provide all labor and material to set the required line and grade control and locate the work accurately with reference to the above points. In case such stakes are destroyed due to the CONTRACTOR's carelessness, they will be replaced at the ENGINEER's earliest convenience and the CONTRACTOR may be back charged for the crew time incurred.

27. TESTING & SAMPLING

Where called for in the specifications, samples of materials in the quantity named shall be submitted to the ENGINEER for approval. Where tests are required, they

shall be made at the expense of the OWNER, except as otherwise called for in the specifications. For materials covered by ASTM or Federal Specifications, or with the specifications of well known or recognized technical and/or trade organizations, unless otherwise stipulated, required tests are to be made by the manufacturer, and his certificate therefore submitted to the ENGINEER.

The ENGINEER and/or OWNER shall determine which materials are required by the specifications to be factory certified or to have chemical or physical analysis or other examination or test. The CONTRACTOR shall furnish to the ENGINEER and/or OWNER two copies of orders for all materials requiring such examination or test as soon as placed. Such orders shall contain complete information, including that as to the quantity, quality, dimensions, sizes, capacities and types, shall contain proper reference to the applicable specifications by title, number and paragraph, and shall show the name and address of the producing factory but need not contain prices or contractual terms.

All materials and workmanship (if not otherwise designated by the specifications) shall be subject to examination and test by the ENGINEER and/or OWNER at any time during manufacture or construction, and at any place where such manufacture or construction is carried on. The ENGINEER and/or OWNER shall have the right to reject defective material and workmanship or require its correction. Rejected workmanship shall be satisfactorily corrected, and rejected material shall be satisfactorily replaced with proper material without charge therefore, and the CONTRACTOR shall promptly segregate and remove rejected material from the premises. If the CONTRACTOR fails to proceed at once with replacement of rejected material and correction of defective workmanship, the OWNER may, by Agreement or otherwise, replace such material and correct such workmanship and charge the cost thereof to the

CONTRACTOR, or may immediately terminate the Agreement.

CONTRACTOR shall furnish promptly, without additional charge, all reasonable facilities, labor and materials necessary for the safe and convenient conduct of all construction observations and tests that may be required by the ENGINEER. All construction observations and tests by the ENGINEER and/or OWNER shall be performed in such a manner as not to delay the work unnecessarily. Special, full size, and performance tests shall be as described in the specifications. CONTRACTOR shall be charged with any additional cost of construction observations when material or workmanship is not ready at the time checking is requested by the CONTRACTOR.

Should it be considered necessary or advisable by the ENGINEER and/or OWNER any time before final acceptance of the entire work to make an examination of work already completed, by removing or tearing out same, the CONTRACTOR shall on request promptly furnish all necessary facilities, labor and material. If such work is found to be defective or nonconforming in any material respect, due to the fault of the CONTRACTOR or his subcontractor, CONTRACTOR shall defray all the expenses of such examination and of satisfactory reconstruction, and be responsible for any resulting delay. If, however, such work is found to meet the requirements of the Agreement, the actual cost involved in the examination and replacement shall be allowed the CONTRACTOR and he shall in addition, if completion of the work has been delayed thereby, be granted a suitable extension of time on account of the additional work involved.

Examination of material and finished articles to be incorporated in the work at the site shall be made at place of production, manufacture or shipment stated in the specifications; and such examinations and acceptance, unless otherwise stated in the specifications, shall be final, except as

regards latent defects, departures from specific requirements of the Agreement and the specifications and drawings made a part thereof, damage or loss in transit, fraud or such gross mistakes as amount to fraud. Subject to requirements contained in the preceding sentence, examinations of material and workmanship for final acceptance as a whole or in part shall be made at the site.

Contractor Responsibilities

28. UNFORSEEN PHYSICAL CONDITIONS

CONTRACTOR shall promptly notify the OWNER and ENGINEER in writing of any subsurface or latent physical conditions at the site or in an existing structure differing materially from those indicated or referred to in the Contract Documents. The ENGINEER will promptly review those conditions and advise the OWNER in writing if further investigation or tests are necessary. Promptly thereafter, the OWNER shall obtain the necessary additional investigations and tests and furnish copies to the ENGINEER and the CONTRACTOR. If the ENGINEER finds that the results of such investigations or tests indicate that there are subsurface or latent physical conditions which differ materially from those intended in the Contract Documents, and which could not reasonably have been anticipated by the CONTRACTOR, a Change Order may be issued incorporating the necessary revisions.

29. COMPOSITION OF THE CONTRACTOR

If the CONTRACTOR hereunder is comprised of more than one legal entity, each such entity shall be jointly and severally liable hereunder.

30. ASSIGNMENT OF CONTRACT

The CONTRACTOR shall not sublet, assign or transfer this Agreement or any portion thereof or any payments due him thereunder, without the written consent of the OWNER.

Assignment or subletting the whole or any portion of this Agreement shall not operate

to release the CONTRACTOR or his bondsmen hereunder from any of the contract obligations.

The CONTRACTOR agrees that he is fully responsible to the OWNER for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by him. Nothing contained in the Contract Documents shall create any contractual relation between any subcontractors and the OWNER.

Neither the ENGINEER nor any officer, agent or employee of the OWNER shall have any power or authority whatsoever to bind the OWNER or to incur obligation in his behalf to any subcontractors, material supplier or other persons in any manner whatsoever.

31. AGENTS

Work shall be carried on under personal supervision of the CONTRACTOR or his properly authorized representative, who shall be on the grounds at all times during the construction, and who shall have full and responsible charge of the Work with power to receive orders and carry out instructions.

32. SAFETY & PROTECTION

A. People and Property

CONTRACTOR shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

All persons on the site or who may be affected by the Work;

All the Work and materials and equipment to be incorporated therein, whether in storage on or off the site; and

Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities, and Underground Facilities not designated for removal, relocation, or replacement in the course of construction.

B. Site Safety

CONTRACTOR shall comply with all applicable laws and regulations relating to the safety of persons or property, or to the protection of persons or property from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection. CONTRACTOR shall notify owners of adjacent property and of underground facilities and other utility owners when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property. All damage, injury, or loss to any property referred to in this section caused, directly or indirectly, in whole or in part, by CONTRACTOR or any subcontractor, supplier, or any other individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, shall be remedied by CONTRACTOR. CONTRACTOR's duties and responsibilities for safety and for protection of the Work shall continue until such time as all the Work is completed and ENGINEER has issued a notice to OWNER and CONTRACTOR that the Work is acceptable (except as otherwise expressly provided in connection with Substantial Completion).

C. Safety Representative

CONTRACTOR shall designate a qualified and experienced safety representative at the site whose duties and responsibilities shall be the prevention of accidents and the maintaining and supervising of safety precautions and programs.

D. Hazard Communication Program

CONTRACTOR shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the site in accordance with laws or regulations.

E. Compliance with MIOSHA

All of the CONTRACTOR and subcontractors operations and construction equipment shall comply with requirements of the Michigan Occupational Safety and Health Act (MIOSHA) insofar as they apply to the work to be performed under this Contract.

33. CONTRACTOR'S SUPERVISION & ORIGINATION

The Work under this Agreement shall be under the direct supervision and direction of the CONTRACTOR. The CONTRACTOR shall give sufficient supervision to the Work, using his best skill and attention. The CONTRACTOR shall, at all times, keep on the site of the Work during its progress a competent superintendent and any and all necessary foremen and assistants. The superintendent shall represent and have full authority to act for the CONTRACTOR in the latter's absence, and all directions given to him shall be as binding as if given to the CONTRACTOR. On written request in each case, all such directions will be confirmed in writing to the CONTRACTOR.

The CONTRACTOR shall employ only competent, efficient workmen and shall not use on the Work any unfit person or one not skilled in the work assigned to him, and he shall at all times enforce strict discipline and good order among his employees. Whenever the ENGINEER shall notify the CONTRACTOR, in writing, that any man on the Work is, in the opinion of the ENGINEER, careless, incompetent, disorderly, or otherwise unsatisfactory, such man shall be discharged from the work and shall not again be employed on it except with the written consent of the ENGINEER.

The CONTRACTOR shall establish and maintain an office on the site of the work, or at some convenient point adjacent thereto, during the continuance of this Agreement and shall have at all times during working hours, a representative authorized to receive and execute any and all orders, when given by the ENGINEER; and such order, when given out and received by said representative shall be deemed to have been

given to and received by the CONTRACTOR. Copies of the drawings and specifications shall at all times be kept on file by the CONTRACTOR at readily accessible points near the work.

34. CONTRACTOR'S RIGHT TO STOP WORK

If the work should be stopped under an order of any court, or other public authority for a period of three months, through no act or fault of the CONTRACTOR or of anyone employed by him, or if the OWNER should fail to pay to the CONTRACTOR within sixty (60) days of its maturity and presentation any sum certified by the ENGINEER, provided no appeal is taken, the CONTRACTOR may, upon seven (7) days' written notice to the OWNER and the ENGINEER, stop work or terminate this Agreement, and shall receive from the OWNER payment in full for all work executed, as determined from the prices contained in the approved detailed estimate as computed by the ENGINEER, but no claim for extra compensation or damages shall be made or allowed because of such termination of the Agreement.

35. STORAGE OF MATERIALS

Materials and equipment distributed, stored and placed upon or near the site of the Work shall at all times be so disposed as not to interfere with work being prosecuted by other contractors in the employ of the OWNER, or with street drainage, or with fire hydrants or with access thereto, and not to hinder any more than may be necessary the ordinary traffic (either vehicular or pedestrian) of the street.

36. CLEANING UP

The CONTRACTOR shall, as directed by the ENGINEER, remove at his own expense from the OWNER's property and from all public and private property all temporary structures, rubbish and waste materials resulting from his operations. This requirement shall not apply to property used for permanent disposal of rubbish or waste materials in accordance with permission of

such disposal granted to the CONTRACTOR by the OWNER thereof.

37. SUNDAY & NIGHT WORK

The CONTRACTOR is required to prosecute work done under this Agreement during the hours of daylight, and no work will be permitted at night or on Sundays, except to save property or life, or as specifically authorized or directed by the ENGINEER.

No work shall be permitted on holidays.

38. SANITARY REGULATIONS

Sanitary conveniences for the use of project personnel properly secluded from public observation shall be constructed and maintained in sanitary condition by the CONTRACTOR. Its use shall be strictly enforced.

39. PERMITS & REGULATIONS

The CONTRACTOR shall secure, at no cost to the OWNER, all permits and licenses necessary for the prosecution of the Work. He shall pay for same at his own expense as well as for any inspection fees required in connection with such permits, and shall conduct his operations in accordance with the provisions of such permits, including tunneling of pavements where required. He shall also furnish any required bonds and pay the cost of same.

The CONTRACTOR shall keep himself fully informed of all laws, ordinances, and regulations in any manner affecting those engaged or employed in the Work or materials used in the Work, or in any way affecting the conduct of the Work, and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over the same.

He shall at all times observe and comply with, and shall cause all his agents and employees to observe and comply with all existing and future laws, ordinances, regulations, orders and decrees; provided, that if the drawings and specifications are at variance therewith, the CONTRACTOR shall promptly notify the ENGINEER in

writing and any necessary changes shall be adjusted as provided in the Contract Documents.

All work shall be executed and checked in accordance with all local and state rules and regulations and all established codes applicable thereto and shall conform in all respects to the requirements of all competent authorities having jurisdiction there over.

Should any change in plans and specifications be required to comply with local regulations, CONTRACTOR shall notify the OWNER at the time of submitting his bid. After entering into Agreement, CONTRACTOR will be held to complete the work necessary to meet local requirements without extra expense to the OWNER.

Where the work required by the drawings and specifications is above the standard required, it shall be done as shown or specified.

40. GUARANTEE

The CONTRACTOR, as a condition precedent to final payment, shall execute a guarantee to the OWNER warranting for a period of two (2) years from date of final payment to keep in good order and repair any defect in all the work done under the Agreement, either by the CONTRACTOR, his subcontractors, or material suppliers, that may develop during said period due to improper materials, defective equipment, improper materials workmanship, or arrangements, and any other work affected in making good such imperfections shall also be made good, all without expense to the OWNER, and CONTRACTOR shall execute, in favor of the OWNER the attached Maintenance and Guarantee Bond.

41. PATENTS

CONTRACTOR shall pay all royalties and license fees and shall hold and save the OWNER and his agents harmless from all liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article or appliance manufactured or used in

performance of the Agreement, including its use by the OWNER, unless otherwise specifically stipulated in the Contract Documents. In this respect the CONTRACTOR shall defend all suits or claims for infringement of any patent or license right.

In the event that any claim, suit or action at law or inequity of any kind whatsoever is brought against the OWNER, involving any such patents or license rights, then the OWNER shall have the right to, and may retain, from any money due or to become due to the CONTRACTOR, such sufficient sum as is considered necessary to protect said OWNER against loss, and such sum may be retained by the OWNER until such claim or suit shall have been settled and satisfactory evidence to that effect shall have been furnished the OWNER.

42. INFORMATION BY THE CONTRACTOR

The CONTRACTOR shall submit to the ENGINEER full information as to the materials, equipment and arrangements that the CONTRACTOR proposes to furnish. This information shall be complete to the extent that the ENGINEER may intelligently judge if the proposed materials, equipment and arrangements will meet with the requirements of the Contract Documents.

Prior to approval of the materials, equipment and arrangements by the ENGINEER, based on the information submitted by the CONTRACTOR, any work done by the CONTRACTOR shall be at his own risk.

Approval of information covering materials, equipment and arrangements by the ENGINEER shall in no way release CONTRACTOR from his responsibility for the proper design, installation and performance of any material, equipment or arrangement, or from his liability to replace same should it prove defective.

43. FORFEITURE OF CONTRACT

If work to be done under the Contract Documents shall be abandoned by CONTRACTOR or if, at any time in the

judgment of the OWNER, CONTRACTOR shall fail to prosecute the Work at a reasonable rate of progress, or to comply with all or any of the terms and requirements herein set forth, then the OWNER shall have the right to take possession of the Work, including CONTRACTOR's plant, supplies and materials, at any time after having notified the CONTRACTOR, in writing, to discontinue work under this Agreement for said cause or causes, and such action shall not affect the right of the OWNER to recover damages resulting from such failure. Upon receiving such notice the CONTRACTOR shall and will, upon demand, immediately give the OWNER safe and peaceable possession of the Work, including the plant, and shall then cease to have control over any portion thereof or the men employed thereon.

The OWNER may then proceed to complete the Work herein specified, by Agreement or otherwise; and the entire cost of same shall be charged to the CONTRACTOR and deducted from any sum or sums due or to become due under the Agreement; the excess cost, if any, to be paid by CONTRACTOR or his sureties to said OWNER.

44. RELATION TO OTHER CONTRACTORS

CONTRACTOR shall so conduct his operations as not to interfere with or injure the work of other contractor's or workmen employed on adjoining or related work, and he shall promptly make good any injury or damage which may be done to such work by him or his employees or agents. Should a contract for adjoining work be awarded to another contractor, and should the work of one of these contracts interfere with that of the other, the OWNER shall decide which contractor shall cease work for the time being and which shall continue, or whether work in both contracts shall continue at the same time and in what manner.

45. "OR EQUAL" CLAUSE

Whenever, in any of the Contract Documents an article, material or equipment

is defined by describing a proprietary product or by using the name of a manufacturer or vendor, the term "or equal", if not inserted, shall be implied. The specific article, material or equipment mentioned shall be understood as indicating the type, function, minimum standard of design, efficiency and quality desired, and shall not be construed in such a manner as to exclude manufacturers' products of comparable quality, design and efficiency. If the CONTRACTOR proposes any "or equal" substitutes, these substitutes shall be subject to the review and approval of the OWNER before they can be incorporated into the work.

Legal

46. INDEMNIFICATION

To the fullest extent permitted by Laws and Regulations, CONTRACTOR shall indemnify and hold harmless OWNER and ENGINEER and their consultants, agents and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of engineers, architects, attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom and (b) is caused in whole or in part by any negligent act or omission of CONTRACTOR, any subcontractors, any person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder or arises by or is imposed by Law and Regulations regardless of the negligence of any such party.

In any and all claims against OWNER or ENGINEER or any of their consultants,

agents or employees by any employee of CONTRACTOR, any subcontractors, any person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts of them may be liable, the indemnification obligation under the preceding paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CONTRACTOR or any such subcontractors or other person or organization under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts.

The obligations of the CONTRACTOR under this article shall not extend to the liability of ENGINEER, ENGINEER's consultants, agents or employees arising out of the preparation or approval of drawings, opinions, reports, surveys, change orders, designs or specifications.

47. CONTROLLING LAW

In the case of a legal dispute between the OWNER and the CONTRACTOR the law of the state of Michigan shall govern. The venue for resolving any legal dispute between the two parties will be within the County of the OWNER's legal address.

48. NO WAIVER OF CONTRACT

Neither acceptance of the whole or any part of the Work by the OWNER or his ENGINEER, or any of its agents, nor any order, measurements or certificate by the ENGINEER, nor any order by OWNER for payment of money, nor any payment for the whole or any part of the Work by OWNER, nor any extension of time, nor any possession taken by the OWNER or its agents, shall operate as a waiver for any portion of the Contract Documents or any power therein provided; nor shall any waiver

of any breach of contract be held to be a waiver of any other or subsequent breach.

49. DISPUTE RESOLUTION

Dispute resolution methods and procedures, if any, shall be as set forth in the Supplemental Specifications. If no method and procedure has been set forth, OWNER and CONTRACTOR may exercise such rights or remedies as either may otherwise have under the Contract Documents or by Laws or Regulations in respect of any dispute.

50. GIVING NOTICE

Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice.

51. CUMULATIVE REMEDIES

The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provision of the Contract Documents, and the provisions of this paragraph will be as effective as if repeated specifically in the contract Documents in connection with each particular duty, obligation, right, and remedy to which they apply.

End of Section

GENERAL SPECIFICATIONS

Table of Contents

1. Existing Underground Structures & Utilities.....	1
2. Soil Conditions.....	1
3. Soil Erosion and Sedimentation Control	1
4. Preservation, Protection & Use of Survey Controls, Monument Points & Grade Stakes	2
5. Protection of Public and Private Utilities.....	2
6. Miscellaneous Damages	3
7. Sump Pump Discharge Pipe & Local Services	3
8. Existing Sewer Facilities	3
9. Existing Water Facilities	3
10. Existing Gas Facilities.....	3
11. Existing Electric, Cable, and Telecommunications	3
12. Preservation of Trees & Shrubbery	4
13. Trimming Trees & Shrubs.....	4
14. Maintenance of Service.....	4
15. Cleanliness of the Work Site and Streets	4
16. Dust Control	5
17. Working Space & Use of Streets or Private Property	5
18. Easements.....	5
19. Power & Light.....	5
20. Water	5
21. Weather Protection & Heating	6
22. Railroad Crossing	6
23. Ownership of Salvaged Materials	6

1. EXISTING UNDERGROUND STRUCTURES & UTILITIES

The location of public or private utilities shown on the plans is in accordance with the best information available. No guarantee is given that the locations are absolutely accurate or that utilities other than those shown are not present.

For protection of underground utilities, the CONTRACTOR shall contact "MISS DIG" at 1-800-482-7171 a minimum of three (3)

working days prior to excavating. This does not relieve the CONTRACTOR of the responsibility of notifying utility OWNERS who may not be part of the "MISS DIG" alert system.

2. SOIL CONDITIONS

If soil borings have been taken for this project, then they are included in an appendix.

Where the OWNER has caused soil borings to be made to aid the ENGINEER in design of the work, these boring logs are provided herein for the prospective bidder to examine. This information is given to bidders as an aid in determining the character of the soil and groundwater conditions. The OWNER does not guarantee that the ground encountered during construction will conform to the borings. Bidders should secure such other information as they consider necessary to check and supplement the above data.

The CONTRACTOR shall complete the work in whatever materials, and under whatever conditions he may encounter or create.

3. SOIL EROSION AND SEDIMENTATION CONTROL

The CONTRACTOR shall comply with the requirements of the Soil Erosion and Sedimentation Control Act of the State of Michigan, Part 91 of ACT 451 of PA of 1994 and with all the requirements, rules and standards of the official enforcing agent for the project location.

If a soil erosion control permit is required on this project, the CONTRACTOR shall adhere to the specific conditions of the project permit. Where the permit is issued in the name of the CONTRACTOR and requires that a bond be posted, the

CONTRACTOR shall include in his bid the permit fee and bond expense.

The ENGINEER shall have full authority to require compliance with the soil erosion control requirements and may order suspension of the work if measures are not adequate or a problem develops requiring additional soil erosion control measures. Any ordered suspension of the work shall not be grounds for CONTRACTOR's claims for "down time" or "lost time".

4. PRESERVATION, PROTECTION & USE OF SURVEY CONTROLS, MONUMENT POINTS & GRADE STAKES

During the progress of the work, the CONTRACTOR may encounter section line, fractional section line, and property controlling corner monuments. Insofar as is known, such public land survey corners and property monuments have been indicated on the plans.

The CONTRACTOR shall be responsible for complying with the requirements of Michigan Public Act 34. Specifically, he shall be responsible for notifying the county surveyor before removing a public land survey corner monument for construction activities. In addition, if construction time constraints will result in the public land survey corner monument being removed for more than one year, then the CONTRACTOR shall arrange to have a temporary corner monument set until the permanent one can be re-established. The costs of removing and replacing public land survey corner monuments as well as setting temporary corner monuments shall be the responsibility of the CONTRACTOR unless pay items are provided in the bid form for these tasks. The CONTRACTOR shall not remove any such monument until the ENGINEER has witness points as reference for resetting of such monuments. After referencing has been done and suitable permanent sketches prepared, the ENGINEER will give permission to the

CONTRACTOR for removal of the monument. Monuments and monument boxes shall be reset only after all backfilling has fully settled.

The CONTRACTOR shall protect and preserve all monument points, property corners, grade stakes, line and reference points. Where stakes and markers are disturbed or removed due to operations under this Contract, the CONTRACTOR shall be charged at invoice cost by the ENGINEER for replacing the points. Care shall be exercised by the CONTRACTOR when operating near the markers, as any carelessness in operations will also cause a time delay to the schedule due to additional stakeout time required to replace reference points, lines, etc.

The CONTRACTOR shall accurately locate the work from reference points established by the ENGINEER along the surface of the ground and line of work.

5. PROTECTION OF PUBLIC & PRIVATE UTILITIES

Where any utility, water, sewer, gas, telephone or any other public or private utilities are encountered, the CONTRACTOR must provide adequate protection for them, and he will be held responsible for any damages to such utilities arising from his operations.

When it is apparent that construction operations may endanger the foundation of any utility, conduit, or support of any structure, the CONTRACTOR shall notify the utility OWNER of this possibility, and he shall take such steps as may be required to provide temporary bracing or support of conduits or structures.

In all cases where permits or inspection fees are required by utilities in connection with changes to or temporary support of their conduits, the CONTRACTOR shall secure permits and pay all inspection fees.

When it is necessary in order to carry out the work that a pole, telephone or electric, be moved to a new location or moved and replaced after construction, the CONTRACTOR shall arrange for moving such pole or poles and the lines thereof, and shall pay any charges.

Where it is the policy of any utility owner to make his own repairs to damaged conduit or other structures, the CONTRACTOR shall cooperate to the fullest extent with the utility OWNER and shall see that his operations interfere as little as possible with the utility OWNER's operations.

6. MISCELLANEOUS DAMAGES

The CONTRACTOR shall be responsible for repairing all damages to existing lawns, sidewalk, parking lots, streets or other areas outside the limits of the Contract. Private utilities, private ornamental gas or electric lights, sprinkler systems, fences, shrubs, trees, existing sidewalk, or any other surface or subsurface items of value damaged by the CONTRACTOR shall be repaired, replaced or removed and replaced to at least equal condition at the CONTRACTOR's expense unless otherwise specified on the plans.

7. SUMP PUMP DISCHARGE PIPE & LOCAL SERVICES

Any discharge pipe from sump pumps or yard drains encountered on this project, whether or not shown on the plans, which discharges to existing ditches and/or storm sewers or cross public or private easements, shall be maintained, replaced, or reconnected as necessary. Bulkheads shall be placed only as approved by the Engineer. Sump pump connections shall be made to the storm drain pipe by a coring method as approved by the ENGINEER. The CONTRACTOR shall use adequate measures to prevent soil erosion, sedimentation, and/or ponding when connecting discharge pipes to existing or proposed ditches. This work shall be

considered as incidental to the cost of the project.

8. EXISTING SEWER FACILITIES

Existing sewers or drains may be encountered along the line of work. In all such cases, the CONTRACTOR shall perform his operation in such a manner that sewer service will not be interrupted. He shall, at his own expense, make all temporary provisions to maintain sewer service.

Unless otherwise indicated on the plans, the CONTRACTOR shall replace, at his own expense, any disturbed sewer or drain, or relay same at a new grade to be established by the ENGINEER such that sufficient clearance for the sewer will be provided.

9. EXISTING WATER FACILITIES

Where existing water mains and/or water services are encountered in the work, they shall be maintained in operation. They shall be relayed if necessary using the class of pipe and fittings standard to the OWNER of the main.

10. EXISTING GAS FACILITIES

Where existing gas mains are encountered, the CONTRACTOR shall immediately notify the ENGINEER and the gas company. The CONTRACTOR shall then arrange with the gas company for any necessary relocation. The CONTRACTOR will receive no extra compensation on account of delays incurred in conjunction with such relocations.

11. EXISTING ELECTRIC, CABLE, AND TELECOMMUNICATIONS

Where existing electric, cable, or telecommunications facilities are encountered, the CONTRACTOR shall immediately notify the ENGINEER and the affected utility company(ies). The CONTRACTOR shall then arrange with the

utility company for any necessary relocation. The CONTRACTOR will receive no extra compensation on account of delays incurred in conjunction with such relocations.

12. PRESERVATION OF TREES & SHRUBBERY

No trees or shrubbery of any kind shall be removed or destroyed by the CONTRACTOR without written permission of the ENGINEER. The CONTRACTOR will be held fully responsible for any damages caused by his work to adjoining trees and shrubs. Ample precautions shall be taken by the CONTRACTOR to protect such trees and shrubs that are to remain in place by surrounding them with fences or other protection before construction begins. Shrubbery that must be removed shall be preserved and replaced in a manner acceptable to the OWNER.

The CONTRACTOR shall protect and/or replace all shrubbery damaged or destroyed by operations under this Contract. The CONTRACTOR shall receive no extra compensation for preservation of trees and shrubbery.

13. TRIMMING TREES & SHRUBS

Where necessary in the field, the CONTRACTOR shall trim trees and shrubs by a method approved by the ENGINEER. All cut surfaces over one inch in diameter shall be painted with grafting wax. All branches which have been damaged by construction shall be pruned correctly to branch collars, to help promote the health of the tree. Also, any abrasions or gouges afflicted on the tree trunks during construction should be bark traced and lightly coated with tree paint. This work shall be incidental to the project.

14. MAINTENANCE OF SERVICE

Drainage through existing sewers, ditches and drains shall be maintained at all times

during construction, and all nearby gutters shall be kept open for drainage. Where existing sewers are encountered in the line of work that interfere with construction, the flow in the sewers, including both dry weather flow and storm flow, shall be maintained.

During the progress of the work, the CONTRACTOR shall accommodate both vehicular and foot traffic and shall provide free access to fire hydrants, water and gas valves. Except as otherwise specified herein or as noted on the plans, street intersections may be blocked but one-half at a time, and Contractor shall lay and maintain temporary driveways, bridges and crossings such as are necessary, in the opinion of the ENGINEER, to reasonably accommodate the public.

In the event detours, traffic control devices or safety equipment are needed, they shall be placed and maintained in accordance with the Michigan Manual of Uniform Traffic Control Devices (MMUTCD).

Maintenance of service as described above shall be considered as incidental to the project cost unless pay items have been included in the proposal for this work.

15. CLEANLINESS OF THE WORK SITE & STREETS

The CONTRACTOR shall keep the work site and all property occupied by him in a neat and orderly condition at all times. Waste material, rubbish and debris shall not be allowed to accumulate. The CONTRACTOR's equipment, temporary buildings and excess materials shall be promptly removed from the work site when no longer needed. At completion of the work, the premises shall be left clean.

The CONTRACTOR shall keep the streets clean. Trucks hauling excavated material, cement, sand, stone or other loose materials from or to the site shall be tight so that no spillage will occur on adjacent streets. Before trucks start away from the site, their

loads shall be trimmed and covered. If, in the judgment of the OWNER, adequate cleanup efforts are not being expended, including but not limited to, roadway, driveway and drainage maintenance, and removal of surplus materials, further construction shall be halted and work forces directed to the cleanup activity until proper order is restored. Should the CONTRACTOR continue to be negligent of his duties in maintaining proper street cleanliness, the OWNER will take necessary steps to perform such cleaning and shall charge the CONTRACTOR for all the costs.

16. DUST CONTROL

All haul roads, detour roads, temporary access roads, other public or private roads, driveways and parking lots used by the CONTRACTOR must be maintained in a dust free condition for the duration of the Contract. The control of the dust shall be accomplished by application of dust control materials and methods of application as approved and as directed by the ENGINEER. Such dust control materials shall be applied as often as is necessary to control dust. Neglect of dust control will not be tolerated.

Should the CONTRACTOR be negligent of his duties in providing dust control, the OWNER may, with or without notice cause the same to be done and deduct the cost of such work from any monies due or to become due the CONTRACTOR under the Contract. Cost of providing dust control shall be considered incidental to the project.

17. WORKING SPACE & USE OF STREETS OR PRIVATE PROPERTY

The CONTRACTOR's operations in public streets or alleys shall be confined to as small a space as practicable, so as not to cause undue inconvenience to the public or abutting properties, and shall be subject to the approval of the ENGINEER.

Where the CONTRACTOR wishes to work on or stockpile materials on nearby properties, it will be his responsibility to contact the property owner for permission. Upon request, the CONTRACTOR shall provide a copy of written permission from any affected property owner. The OWNER will not become involved with any such agreements and will not be held responsible for any damages that the CONTRACTOR may cause to private property. The CONTRACTOR shall not be compensated for restoration of private properties and stockpile areas unless said areas were within the original project limits.

18. EASEMENTS

Prior to the start of construction, the CONTRACTOR shall verify with the OWNER that any required easements have been obtained.

The CONTRACTOR shall keep his work operations within these easements and shall be responsible for complying with any easement conditions that are shown on the plans or stated in the Contract documents.

19. POWER & LIGHT

The CONTRACTOR shall furnish, at his own expense, all the electric power and lighting necessary during the life of this Contract or until such time as the OWNER takes over the work. The CONTRACTOR shall be responsible for complying with any applicable ordinances or regulations concerning power and light.

20. WATER

Unless otherwise allowed by the OWNER, the CONTRACTOR shall furnish, at his own expense, all the water necessary during the life of this Contract or until such time as the OWNER takes over the work.

The CONTRACTOR shall not make a connection to any public water main or fire

hydrant without first obtaining the necessary permit and/or meter from the OWNER.

Existing public water systems shall be operated and controlled by the OWNER. All valves shall be operated exclusively by the OWNER's personnel.

The CONTRACTOR shall not make any connection to or obtain water from a private water source without obtaining written permission from the owner of the water source. The CONTRACTOR shall provide a copy of the written permission to the OWNER upon request.

21. WEATHER PROTECTION & HEATING

The CONTRACTOR shall provide and maintain weather protection and heating at his own expense to properly protect the work under construction from damage if weather conditions require. This work shall include all windbreaks, insulating cover, and other necessary measures required to provide protection from freezing.

The CONTRACTOR shall continue to provide weather protection and heating as necessary until such time as the OWNER takes over the work.

22. RAILROAD CROSSING

Where the work crosses a railroad right-of way, the CONTRACTOR shall secure Railroad Company approval of his methods and schedule of operation. The CONTRACTOR shall carry out his work in strict accordance with the standards of the Railroad Company. The CONTRACTOR shall pay any inspection, signal or flagman costs.

23. OWNERSHIP OF SALVAGED MATERIALS

All salvageable materials such as castings, hydrants, valves, culverts and similar items removed during construction shall remain

the property of the OWNER. The CONTRACTOR shall deliver these salvaged materials to the OWNER's public works facility. If the OWNER indicates that he does not want the salvaged items, then the CONTRACTOR shall be responsible for disposal of the items.

End of Section

Appendix A:
City of Ypsilanti Special Provisions

CITY OF YPSILANTI
LOG OF PROJECT
EAST CROSS STREET PAVING IMPROVEMENTS:

OHM:RCMJ

1 of 3

8/22/19

DESCRIPTION OF WORK

The project consists of pavement rehabilitation.

REHABILITATION PROJECT

STREET				TYPE OF WORK	PROP. PAVT THICKNESS	START STA.	END STA.	DRIVE LANE WIDTH	PARKING LANE WIDTH
#	NAME	FROM	TO						
1	East Cross	River St (E of stamped colored concrete walk)	Prospect Rd	Mill and Fill	1.75"	1+62	17+17	11 ft	11 ft

DEFINITIONS

"Mill & Fill" involves full width 1.75" deep cold milling, full depth pavement patch repairs, and pavement striping.

Traffic shall be maintained throughout the project as provided in the details and Special Provision for Maintaining Traffic.

A "Minor Road" is defined as a side street which terminates or originates at a collector road. This designation affects the limits of work in terms the rehabilitation of the side street approaches and POB and POE approaches. The thickness of the existing pavement is not a determining factor as to whether the street is called a major or minor road. Refer to Special Detail "Work Limits for Residential Streets & Driveway Approaches"

GENERAL PLAN NOTES

The improvements in this proposal shall be done in accordance with City of Ypsilanti Engineering Standards, the Michigan Department of Transportation 2012 Specifications, Supplemental Specifications, and Special Provisions packaged herein.

UNDERGROUND UTILITIES

For the protection of underground utilities and in conformance with Public Act 53, 1974, the contractor shall call Miss Dig (1-800-482-7171) a minimum of three full working days, excluding Saturdays, Sundays, and Holidays prior to beginning each excavation in areas where public utilities have not been previously located. Miss Dig members will thus be routinely notified. This does not relieve the contractor of the responsibility of notifying utility owners who may not be a part of the "MISS DIG" alert system.

EXISTING UNDERGROUND UTILITIES

The contractor will be responsible for any damage to existing water mains and/or existing sanitary sewer due to the contractor's negligence during the construction of this project.

UNSEEN UNDERGROUND STRUCTURES

During the milling of Concrete pavement and pavement repair removal operations, existing drainage, sanitary structures or water main structures may be encountered that have been left below the existing pavement on previous overlay projects. These structure covers shall be adjusted to the proposed finished grade using the pay items provided in the miscellaneous estimates as directed by the Engineer. If an unseen (i.e. buried below the existing pavement due to previous overlay projects) structure casting is damaged in the milling or pavement removal process, the casting will be replaced and paid for separately, as directed by the Engineer. Adjustments will only be paid for once, regardless of the number of adjustments required.

SANITARY SEWER OR GATE WELL COVER

New sanitary sewer or gate well cover(s) may be required, as directed by the Engineer. The City will furnish the frame and covers as needed.

ADJUSTING STRUCTURES

Adjusting structure covers (drainage, sanitary and water main) shall be done in accordance with Section 403.03 of the 2012 Michigan Department of Transportation Standard Specifications for Construction. Final adjustment of structures shall be made after the placement of the HMA. All structures covers shall be reused unless the existing cover is unsalvageable, as directed by the Engineer. Adjusting sanitary structures and adjusting gate well structures shall also be done in accordance to the included Special Provisions.

STATIONING

Stationing on this project is described independently on each street. Stationing was measured and painted on the pavement and is not necessarily exact or accurate. Stationing is shown for quantitative and general locating purposes only.

PAVEMENT MARKINGS

All markings, shapes and dimensions shall conform to MDOT pavement markings typicals PAVE-900 to PAVE-990 series unless specified otherwise by special provision.

ADJUSTING MONUMENT BOXES

It is the intent that all government corners on this project be preserved and that, where necessary, monument boxes be adjusted, whether shown or not.

NOTES APPLYING TO STANDARD PLANS

Where the following items are called for on the plan sheets, they are to be constructed according to the Michigan Department of Transportation Standard Plan given below opposite each item unless otherwise indicated.

<u>STD PLAN #</u>	<u>TITLE</u>
<u>R-1-G*</u>	Drainage Structures
<u>R-2-D</u>	Manhole Base Type 1
<u>R-7-F</u>	Cover B
<u>R-15-F</u>	Cover K
<u>R-28-J*</u>	Sidewalk Ramp and Detectable Warning Details
<u>R-29-I</u>	Driveway Openings & Approaches, and Concrete Sidewalk
<u>R-30-G</u>	Concrete Curb and Concrete Curb & Gutter
<u>R-44-F</u>	Concrete Pavement Repair
<u>R-83-C</u>	Utility Trenches
<u>R-96-E</u>	Soil Erosion and Sedimentation Control Measures
<u>R-100-H</u>	Seeding and Tree Planting
<u>WZD-125-E</u>	Temporary Traffic Control Devices

* - Indicates MDOT Special Detail

CITY OF YPSILANTI
SPECIAL PROVISION
FOR
MAINTAINING TRAFFIC

OHM:RCMJ

1 of 3

8/21/19

a. Description. Traffic shall be maintained by the Contractor throughout the project in accordance to Sections 104.11 and 812 of the 2012 Standard Specifications for Construction, the 2011 Michigan Manual of Uniform Traffic Control Devices, and any supplemental specifications in this proposal.

The Contractor shall notify the Engineer and City of Ypsilanti a minimum of 72 business hours prior to the implementation of any detours, road closures, or lane closures or major traffic shifts.

The Contractor shall coordinate his operations with Contractors performing work on other projects within or adjacent to the Construction Influence Area (CIA) or adjoining areas to avoid conflicts in the maintenance of traffic, construction signing, and to provide for the orderly progress of contract work.

City of Ypsilanti maintenance crews and/or Contract Maintenance Agencies may perform maintenance work within or adjacent to the Construction Influence Area (CIA). The City and/or Contract Maintenance Agency will coordinate their operations with the Engineer to minimize the interference to the Contractor. No additional payment will be made to the Contractor for the joint use of the traffic control items.

1. Construction Influence Area (CIA). The CIA shall include the area within the right-of-way of E. Cross Street from River to Prospect. The C.I.A. shall also include the area within the right-of-way of all intersecting streets in accordance with the plans.
2. Traffic Restrictions. During the course of construction, the Contractor shall accommodate both local vehicular and pedestrian traffic along the roads. Provisions shall be made to maintain access for emergency vehicles, school buses and waste collection vehicles at all times. Where possible and when directed by the Engineer, all streets must be left open to traffic when not working on the project (i.e. weekends, holidays, nights) except for the area under reconstruction or unless authorized by the Engineer.

Pedestrian access shall be maintained on at least one side of street at all times.

Traffic will be allowed to travel on the milled surface. Millings will need to be used on E Cross Street to allow access to driveways after milling operation, but before placement of leveling course. The use of millings to maintain driveway access shall be considered as incidental to the project and no additional payment will be made.

The minimum traveled lane width shall be 10 feet on all portions of the roadway, which are open to traffic during construction.

All lane closures shall originate and continue through the same side of the roadway. No conflicting lane closures shall be permitted. The Contractor shall not be permitted to switch from the right lane to the left lane and vice-versa.

Driveway access shall be closed with prior contractor notification to the property owner for the paving, curbing and driveway operations.

b. Materials.

1. Traffic Control Devices. All traffic control devices and their usage shall conform to the Michigan Manual of Uniform Traffic Control Devices (MMUTCD), 2011 edition as revised, and as specified herein.

The Contractor shall place W21-4 signs (ROAD WORK AHEAD) on all crossroads within the project limits during construction as detailed on the construction signing plans.

Temporary warning, regulatory and guide signs not required for a particular work operation, shall be removed, completely covered, or laid down with the legs off, as directed by the Engineer.

Payment for all equipment, labor, materials and traffic control materials required to cover temporary signs shall be considered to be included in the cost of the traffic control.

When signs for this project are to be covered, they shall be covered in accordance with Section 812.03 of the 2012 Standard Specifications for Construction and applicable details therein except as noted above.

Temporary signs that are to remain in place for 30 days or more shall be installed on permanent post mounts as directed by the Engineer. All other signs may be installed on portable supports.

All traffic control devices moved to facilitate to Contractors operation shall be replaced at the end of the workday. The Contractor shall routinely maintain the traffic control devices including, but not limited to proper placement, weighted with sandbags, replacement of lights and replacing damaged devices. The Contractor shall be responsible for protecting the work area and shall supply the necessary traffic control devices apart from those called for on the plans to delineate the work area from adjacent property. The location for storage of materials and equipment shall be as approved by the Engineer.

2. All diamond-shaped warning signs shall be 48 inch x 48 inch mounted at a 7 foot minimum bottom height unless otherwise specified in the typicals.
3. Traffic Control shall be in accordance with the following MDOT typicals:

G20 series, Injure Kill, Double Fines advance signing treatment on an undivided roadway – M0040

Taper, Buffer, and TCD Spacing Charts (M0020a)

Ground Driven Sign Supports for Temporary Signs (WZD100-A)

Typical Temporary Traffic Control for a one-lane closure on a divided roadway, no speed reduction. (M0730a)

CITY OF YPSILANTI

PROGRESS CLAUSE

OHM:RCMJ

1 of 1

02/10/2020

a. Description. The Contractor is to start work on or before the date designated as the starting date ten days after award. In no case, shall any work be commenced prior to receipt of formal Notice of Award by the Department and the City.

b. Completion Dates. The following completion dates have been specified for various elements of the work. Exact dates to be determined at Preconstruction Meeting.

May 4, 2020 Tentative Start Date

June 5, 2020..... Substantial Completion Date

June 19, 2020 Final Completion Date

Substantial Completion shall include the HMA roadway pavement open to traffic, permanent pavement markings, permanent signs, driveways and sidewalks. If restoration has not been installed, temporary erosion control measures such as staked in-place mulch blanket shall be installed. This work is included in the cost of **Surface Restoration, Modified**.

Final completion shall include acceptance of Surface Restoration, Modified.

c. Progress Schedule. The low bidder for the work covered by this proposal will be required to attend a preconstruction meeting with City representatives and present a detailed progress schedule. The schedule for this preconstruction meeting will be set within two weeks after the low bidder is determined. The Project Engineer will arrange the time and the place for the pre-construction meeting.

Traffic is permitted to drive on milled surface. Paving of milled surface shall be within two (2) calendar days of milling operation.

Named subcontractors for Specialty and/or Designated Items, which materially affect the work schedule, shall also attend the preconstruction meeting. They will be required to sign the Progress Schedule to indicate their approval of the dates of work set forth in it.

The Progress Schedule shall include, as a minimum, the controlling work items for the completion of the project and the dates that these work items will be controlling operations. The items of work as noted above and their anticipated completion dates shall also be noted in the Progress Schedule.

If the bidding proposal specifies other controlling dates, these shall also be included in the Progress Schedule.

NOTICE TO BIDDERS
CITY OF YPSILANTI
UTILITY COORDINATION

OHM:RCMJ

1 of 3

11/26/18

a. Description. The contractor shall cooperate and coordinate construction activities with the owners of utilities as stated in Section 104.08 of the 2012 MDOT Standard Specifications for Construction. In addition, for the protection of underground utilities, the contractor shall follow the requirements in Section 107.12 of the 2012 MDOT Standard Specifications for Construction. Contractor delay claims, resulting from utilities, will be determined based upon section 109.05.E of the 2012 MDOT Standard Specifications for Construction.

For protection of underground utilities, the Contractor shall dial 1-800-482-7171 a minimum of 3 working days prior to excavating. Members will thus be routinely notified. This does not relieve the Contractor of the responsibility of notifying utility owners who may not be a part of the "Miss Dig" alert system.

b. Coordination with Utilities. During the course of the construction, the Contractor will encounter both overhead and underground utilities. The names and phone numbers of the utility company representatives will be available at the preconstruction meeting.

The Contractor's attention is directed to existing underground gas mains, which are located adjacent to or near the work. The contractor shall use extreme care when working in these areas and shall notify DTE at least 3 working days in advance before beginning any excavation in these areas.

c. Relocation. Should a utility conflict arise requiring relocation, the Contractor shall notify the Engineer. The Contractor shall contact the appropriate utility company immediately to coordinate relocations. This will minimize delays in the Contractor's operations due to utility work.

Owners of public or private utilities will not be required to relocate utilities in order to facilitate the operation of construction equipment unless it is determined by the Engineer that such poles or structures constitute a hazard to the public or are extraordinarily dangerous to the Contractor's operations.

d. Public Utilities.

Name of Owner

Type of Utility

AT&T.....	Telephone
Attn: Mr. Andy Johnson	
550 S Maple	
Ann Arbor MI 48103	
Phone: (734) 996-5330	

Detroit Edison Company..... Electric
Attn: Mr. Clay Combee
8001 Haggerty
Belleville, MI 48111
Phone: (734)332-3313
Email: combeec@dteenergy.com

DTE Gas Distribution Design Code.....Natural Gas
Attn: Ms Laurie Forrester
3150 E. Michigan Avenue
Ypsilanti, Michigan 48197
Phone: (313) 389-7261
Email: forresterl@dteenergy.com

Comcast..... Cable Television
Attn: Craig Pudas
25626 Telegraph
Southfield, MI 48034
Phone: (248) 809-2715
Email: craig_pudas@cable.comcast.com

Ypsilanti Community Utilities Authority.....Water and Sanitary Sewer
Attn: Bob Fry
2777 State Road
Ypsilanti, Michigan 48198
Phone: (734) 484-4600
Email: mstaking@ycua.org

City of Ypsilanti..... Traffic Signal
Attn: Jim Horton
14 W Forest Ave
Ypsilanti, Michigan 48197
Phone: (734) 323-8044

Qwest Communications.....Telecommunications
Attn: George Mcelvain
700 W. Mineral Ave
Littleton, CO 80120
Phone: (303) 992-9931
Email: Thomas.sturmer@centurylink.com

MCI/Verizon BusinessTelecommunications
Attn: OSP/Investigations
Michigan
Phone: (972) 729-6016
Email: investigations@verizon.com

MCI/Verizon BusinessTelecommunications
Attn: Ken Lopez
Phone: (616) 393-0132
Email: kenl@western-tel-com.com

CITY OF YPSILANTI
SPECIAL PROVISION
FOR
FULL DEPTH PATCH, REM, MODIFIED

OHM:TJL

1 OF 1

05/19/17

a. Description. The existing pavement(s) shall be removed as shown on the plans and as specified in Section 204, Removing Miscellaneous Structures and Materials, of the Michigan Department of Transportation (MDOT) 2012 Standard Specifications for Construction except as modified herein.

b. Construction Methods. Areas to be paid for once as "Full Depth Patch, Rem, Modified" will be marked for removal by the Engineer after cold milling and evaluation of the HMA base for repair.. The areas shall be saw cut and removed. The pay item is only paid once regardless of depth/thickness of pavement material being removed. The existing pavement may contain different materials with different depths of each material and potentially remnants of street railway system including ties, ballast, rails and spikes, plates and other material. The Contractor shall investigate the pavement cores/soil borings.

c. Measurement and Payment. The completed work for Full Depth Patch, Rem, Modified will be paid for at the contract unit price for the following contract item (pay item):

Pay Item

Pay Unit

Full Depth Patch, Rem, Modified..... Square Yard

Full Depth Patch, Rem, Modified will be measured in its original position by the unit square yard and paid for at the contract unit price per square yard, which price shall be payment in full for all labor, materials, and equipment needed to accomplish this work.

CITY OF YPSILANTI
SPECIAL PROVISION
FOR
UTILITY STRUCTURE ADJUST

OHM:TJL

1 of 3

05/19/17

a. Description.

This work shall consist of adjusting water or sanitary sewer structures when the total amount of vertical change is six inches or less. This work shall be done in accordance with Section 403 of the MDOT 2012 Standard Specifications for Construction except as provided herein.

b. Materials.

Grade rings for sanitary structures shall be injection molded High Density Polyethylene (HDPE) as defined in ASTM Specification D-4976. Use of other materials, such as precast concrete rings or brick and mortar, shall not be allowed.

All adjustment rings for matching road grade shall be made utilizing a molded indexed slope ring.

Each adjustment ring shall be sealed with a 3/16" to 1/4" bead of butyl rubber sealant per the manufacturer's instructions. Sealant shall meet ASTM C-990, latest revision, shall conform to ASTM C478 and shall have a minimum thickness of three (3) inches.

Mortar for use in water or sanitary structures shall conform to Section 702 of the MDOT 2012 Standard Specifications for Construction.

Water structures can be adjusted with concrete block and brick and mortar.

Gray iron casting shall be of the type, size and weight as specified on the plans. The castings shall conform to Section 908 of the MDOT 2012 Standard Specifications for Construction.

The exterior of frame and chimney sections of sanitary structures shall be sealed by using the WrapidSeal manhole encapsulation system manufactured by Canusa-CPS, Riser-Wrap water infiltration sealing system manufactured by Pipeline Seal & Insulator Inc. or approved equal.

Provide Concrete, Grade P1 in accordance with section 603 of the 2012 MDOT Standard Specifications for Construction.

c. Construction Methods.

After placement of the roadway wearing course the structures in the road surface shall be adjusted to final grade. The contractor is to remove pavement adjacent to the utility structure cover using the sawing method. When using sawing method, saw cut clean and remove a 4 foot by 4 foot pavement square for sanitary sewer, storm sewer and gate well covers. For water box covers saw cut a 2.5 foot by 2.5 foot pavement square. The structures shall have

UTILITY STRUCTURE ADJUST

OHM:TJL

2 of 3

5/19/17

7 inches of grade P-1 concrete placed to finish grade. Joints shall extend from structure out to corners of sawcut area.

For structures within the curb line, saw cut and remove 4 foot by 6 foot section of pavement around the frame with the 6 foot dimension measured along the curb line. Remove curb and/or curb and gutter associated with the adjustment of the drainage structure cover frame, as directed by the Engineer.

For structures located adjacent to concrete traffic control islands, remove concrete island full width or up to 6 feet wide to facilitate adjustment of the drainage structure cover frame, as directed by the Engineer.

Prior to setting the frame compact exposed soil using a method approved by the Engineer.

Support the cover frame over the matching adjacent roadway cross slope. Secure the frame in-place to allow for placement of concrete using brick or block as required on a full bed of mortar without altering frame position.

For structures within the pavement area, replace pavement around the frame with Concrete Grade P-1 matching the finished elevation and cross slope of the roadway. Install epoxy anchored lane ties to anchor the concrete to adjacent composite pavement. Construct plane of weakness joint as directed by the Engineer.

For structures within the curb line, replace pavement around the frame with Concrete, Grade P1 and HMA top course as shown on the detail herein. Install epoxy anchored lane ties to anchor the concrete to adjacent composite pavement for curb drainage structures located in curbed areas. Replace concrete curb, concrete curb and gutter, or concrete traffic islands "in-kind" in accordance with MDOT Standard Plan R-30 Series and section 802 of the Standard Specifications for Construction.

Epoxy anchor all lane ties in accordance with section 703 of the Standard Specifications for Construction.

Ensure saw overcuts are cleaned and sealed with hot poured rubber asphalt.

Adjust sanitary sewer covers using HDPE adjust rings and wrapped with Wrapidseal, Riser-wrap or approved equal.

d. Measurement and Payment.

The completed work as measured for Utility Structure Adjust will be paid for at the contract unit price for the following contract item (pay item):

<u>Pay Item</u>	<u>Pay Unit</u>
Utility Structure Cover, Adj, Case 1	Each
Sanitary Sewer Cover, Adj, Case 1	Each

UTILITY STRUCTURE ADJUST

OHM:TJL

3 of 3

5/19/17

The work of sanitary sewer, gate well and water box structures shall be paid for on a per structure basis and shall apply when the total amount of vertical change of the casting (up or down) is six inches or less. The pay item **Sanitary Sewer Cover, Adj, Case 1** shall apply only to existing sanitary sewer manholes. **Utility Structure Cover, Adj, Case 1** shall apply to all other manholes or boxes. The adjust structure pay item shall not apply to new structures as final adjustment in this case is included in the contract unit price of the new structure.

Sanitary Sewer Manhole Cover, Adj, Case 1 and **Utility Structure Cover, Adj, Case 1**, will be measured in place by the unit each and paid for at the contract unit price per each. This includes furnishing all materials, saw cutting, removal and disposal of existing pavement and curb or curb and gutter, removal and disposal of damaged manhole covers, new manhole covers, 6 inches of vertical adjustment of cover to required elevation and cross slope, installation of epoxy anchored lane ties, adjusting rings, manhole wrap, placement and finishing of new curb or curb and gutter, placement and finishing new concrete placement and removal of temporary HMA wedging for maintaining traffic (as directed by Engineer), if required, placement of cover to open structures to prevent accumulation of debris and cleaning existing drainage structure due to contractor operations.

"Case 1" applies to structures located within pavement surface and shall include pavement removal.

CITY OF YPSILANTI
SPECIAL PROVISION
FOR
HOT MIX ASPHALT APPLICATION ESTIMATE

OHM: TJL

1 of 1

2/20/19

a. Description. This work shall be done in accordance with MDOT 2012 Standard Specifications for Construction. Hot Mix Asphalt (HMA) and binder shall be applied per the following rates.

b. Materials.

Ident. No.	Item Description	Rate (Lbs/Syd)	Estimated Thickness (Inches)	Performance Grade	Location/Remarks
LVSP	HMA, LVSP	190	1.75	58-22	Top Course
LVSP	Hand Patching	Varies	Varies	58-22	Patches

Note: Bond coat at 0.05 to 0.10 Gal/Syd between each lift and over existing pavement. Minimum aggregate wear index (AWI) = 220. Bond coat to be applied along longitudinal joint prior to paving adjacent lane.

Tier 1 Rap content all apply to all wearing courses.

Air voids can be regressed to 3.5% for wearing course.

CITY OF YPSILANTI
SPECIAL PROVISION
FOR
SURFACE RESTORATION

OHM/TJL

1 of 3

5/19/17

a. Description. This work shall be done in accordance with the City of Ypsilanti Standard Specifications.

b. Materials. The materials and application rates specified in Sections 816 and 917 of the 2012 Michigan Department of Transportation Standard Specifications for Construction apply unless modified by this special provision or otherwise directed by the Engineer.

Materials included in Surface Restoration, Modified:

Topsoil Surface, Furn, 3 inch

Fertilizer, Chemical Nutrient, CI A (12-12-12)

Seeding, Mixture THM

Paper mulch shall be used for hydroseeding

Water

Tackifier shall be MDOT approved from the QPL Section 917.15C

The hydro-seeding slurry shall consist of a mixture of the following materials:

Mulch: 2,000lbs./acre

Fertilizer: 400lbs./acre

Tackifier: 25lbs./acre

Seed: 220lbs./acre

Water: As required

c. Construction Methods. Prior to placing topsoil, shape and compact all areas to be hydro-seeded. Place topsoil to the minimum depth indicated above, to meet proposed finished grade. If the area being restored requires more than the minimum depth of topsoil to meet finished grade, this additional depth may be filled with approved excavated material. Furnishing and placing this additional material is included in earthwork pay items.

In areas of hydro-seeding, the Contractor shall protect site features from over spray. These features shall include, but not be limited to, fire hydrants, mailboxes (including posts), private properties, sidewalks, driveways, pavements or other surfaces which the Engineer may designate as needing to be protected from the hydro-seeding operation. Where directed by the Engineer, the Contractor will be responsible to remove all unwanted or unintended overspray. The cost for this work will be the sole responsibility of the Contractor.

Areas within existing and proposed drainage channels shall be restored using mulch blankets with appropriate anchors as recommended by the manufacturer. All other areas shall be restored using mulch. Mulch shall be bladed into the prepared earth to provide proper anchoring.

If a restored area washes out after this work has been properly completed and approved by the Engineer, make the required corrections to prevent future washouts and replace the topsoil, fertilizer, seed and mulch. This replacement shall be paid for as additional work. If an area washes out for reasons attributable to the Contractor's activity or failure to take proper precautions, replacement shall be at the Contractor's expense.

All areas disturbed by the Contractor and/or their Subcontractors beyond the normal construction limits of this project shall be restored as directed by the Engineer. No additional payment or compensation will be allowed for this activity.

Maintenance

Maintain Seeded and Hydroseeded Grass Areas

The Contractor shall establish a dense lawn of permanent grasses, free from lumps and depressions or any bare spots, none of which is larger than one foot of area up to a maximum of 3% of the total seeded lawn area. Any part of the seeded lawn that fails to show a uniform germination shall be reseeded until a dense grass cover is established.

The Contractor shall water and provide a minimum of two cuttings of the lawn or more as necessary until the final inspection and acceptance of the seeded lawn area by the Engineer. When the lawn reaches 3 inches in height it shall be cut to 2 inches in height.

If seeded in fall and not given full 60 days of maintenance, or if not considered acceptable at that time, continue maintenance following spring until acceptable lawn is established.

Maintain lawns by watering, fertilizing, weeding, mowing, trimming, and other operations such as rolling, regarding, replanting, and applying herbicides, fungicides, and insecticides as required to establish a smooth, acceptable lawn, free of eroded or bare areas.

Water as required to maintain adequate surface soil moisture for proper seed germination. Continue watering as required for not less than 30 days. Thereafter apply $\frac{1}{2}$ " of water twice weekly until acceptance. When irrigation is not present seeding should take place in early spring or fall.

Repair, rework, re-seed all areas that have washed out, are eroded, or do not catch.

Inspection and Final Acceptance

When restoration work is completed, including maintenance, Engineer will, upon request make a final inspection to determine acceptability.

Restoration work may be inspected for acceptance in parts agreeable to Engineer provided work offered for inspection is complete, including maintenance.

Where inspected landscape work does not comply with requirements, replace rejected work and continue specified maintenance until re-inspected by Engineer and found acceptable. Remove rejected plants and materials promptly from project site.

d. Measurement and Payment. The completed work as measured for Surface Restoration will be paid for at the contract unit price for the following contract item (Pay Item).

Pay Item	Pay Unit
Surface Restoration, Modified	Square Yard

Payment for Restoration will be measured and paid for by the square yard, which will be considered as payment in full for labor, materials, and equipment needed to accomplish this work. All water required for vigorous growth shall be included in this pay item.

75% of the total square yardage shall be paid after installation and 25% after the second cutting.

Appendix B:

East Cross Pavement Rehabilitation Construction Plans

CITY OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
EAST CROSS STREET PAVING IMPROVEMENTS

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	COVER SHEET
2	LEGEND
3	TYPICAL CROSS SECTIONS
4	OVERALL PLAN
5 - 8	CONSTRUCTION PLANS
9	PAVEMENT MARKING & SIGNAGE PLAN

M.D.O.T. STANDARD PLANS	
TITLE	PLAN NO.
DRAINAGE STRUCTURES	R-1-D
COVER B	R-7-E
COVER E	R-10-C
COVER K	R-15-D
*SIDEWALK RAMP AND DETECTABLE WARNING DETAILS	*R-28-F
DRIVEWAY OPENINGS & APPROACHES AND CONCRETE SIDEWALKS	R-29-F
CONCRETE CURB AND CONCRETE CURB & GUTTER	R-30-E
GRANULAR BLANKET, UNDERDRAINS, OUTLET ENDINGS FOR UNDERDRAINS, AND SEWER BULKHEADS	R-80-D
UTILITY TRENCHES	R-83-B
PRECAST CONCRETE END SECTIONS FOR PIPE CULVERT	R-86-D
*SEEDING AND TREE PLANTING	*R-100-F
GRADING CROSS-SECTIONS	R-105-D
*MDOT SPECIAL DETAIL	

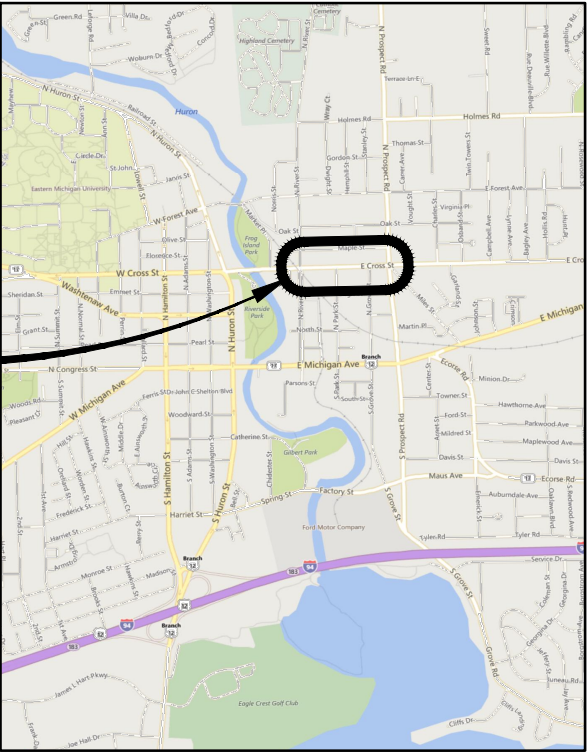
GENERAL PROVISIONS

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROPOSAL AND ACCOMPANYING SPECIFICATIONS FOR THIS PROJECT INCLUDING THE 2012 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, ASHTO'S 2011 A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS.

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THESE PLANS IS TAKEN FROM THE BEST AVAILABLE DATA. THE WASHTENAW COUNTY ROAD COMMISSION, AND THE CITY OF YPSILANTI WILL NOT BE RESPONSIBLE FOR ANY OMISSION OR VARIATION FROM THE LOCATIONS SHOWN. PURSUANT TO ACTS 173 & 174 OF THE P.A. OF 2013, AS A CONDITION OF THIS CONTRACT, NOTICE SHALL BE GIVEN TO MISS DIG PRIOR TO UNDERGROUND WORK TO BE PERFORMED IN ACCORDANCE WITH THIS CONTRACT, PHONE (800) 482-7171 OR 811. UTILITY SERVICE CONNECTIONS ARE NOT SHOWN ON THE PLANS AND ARE NOT THE RESPONSIBILITY OF THE ROAD COMMISSION.

THE ELEVATIONS SHOWN ON THESE PLANS ARE BASED ON NAVD 1988 VERTICAL DATUM.

PROJECT AREA



LOCATION MAP
N.T.S.

CITY OF YPSILANTI
CITY COUNCIL

BETH BASHERT
• MAYOR •

LOIS RICHARDSON
• MAYOR PRO-TEM •

NICOLE BROWN
ANTHONY MORGAN
ANNIE SOMERVILLE
JENNIFER SYMANNS
STEVE WILCOXEN
• COUNCIL MEMBERS •

INFORMATION ON THESE PLANS
CONSISTS OF RECORD INFORMATION
FROM THE 2010 PAVING PROJECT.

CONTRACT FOR: 1.75" HMA MILL AND OVERLAY	
 Advancing Communities 34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427	
PREPARED UNDER THE SUPERVISION OF:	
Registration No. RICH HOBGOOD Date	
REVISIONS	
PROJECT NO. 0094-19-0040	SHEET NO. 1 OF 9

DRAWING PATH: P:\0000_0100\0094190400_E_Cross_Mill_and_Overlay\Drawings\Civil\Misc\190400CCV.dwg Mar 25, 2020 • 9:09am

WATER & SEWER UTILITY SYMBOLS

- EXISTING**
- _{ST} STORM MANHOLE
 - SQUARE CATCH BASIN
 - ⊕ ROUND CATCH BASIN
 - == CULVERT
 - ⊖ CULVERT W/O END SECTION
 -) CULVERT W/END SECTION
 - _S SANITARY MANHOLE
 - ⊙ CLEAN OUT
 - ⊗_{GW} GATE VALVE & WELL
 - GATE VALVE & BOX
 - Ⓜ WATER STOP BOX
 - ⊕ FIRE HYDRANT
 - Ⓜ_P METER PIT
 - ⊖ WATER METER
 - ⊙_{SH} SPRINKLER HEAD
 - ⊙_I IRRIGATION VALVE

- PROPOSED**
- STORM MANHOLE
 - INLET/CATCH BASIN
 -) CULVERT END SECTION
 - SANITARY MANHOLE
 - ⊗_{GW} GATE VALVE & WELL
 - ⊗_{GB} GATE VALVE & BOX
 - ⊗_{TSV&W} TAPPING SLEEVE VALVE & WELL
 - ⊗_{TSV&B} TAPPING SLEEVE VALVE & BOX
 - ⊕ FIRE HYDRANT

REAL ESTATE SYMBOLS

- CONTIGUOUS PROPERTY SYMBOL
- Ⓜ_{PNB} PARCEL NUMBER BOX
- Ⓜ_{NOI} NO ROW IMPACTS

MISCELLANEOUS UTILITY SYMBOLS

- EXISTING**
- ⋄ GUY WIRE
 - ⊗_{GP} GUY POLE
 - ⊗_U UTILITY POLE
 - ⊙_U UTILITY POLE W/LIGHT
 - ⊙_L LIGHT/DECOR LAMP POLE
 - ⊙_F FLOOD LIGHT
 - Ⓜ_G GAS VALVE
 - Ⓜ_V GAS VENT
 - Ⓜ_M GAS METER
 - Ⓜ_R GAS RISER
 - ⊕_T TRAFFIC SIGNAL
 - ⊕_P PEDESTRIAN RISER
 - Ⓜ_{TP} TRANSFORMER PAD
 - Ⓜ_U PRIVATE UTILITY MANHOLE
 - Ⓜ_R RAILROAD CROSSING
 - Ⓜ_E ELECTRIC METER
 - Ⓜ_{PB} PHONE BOOTH
 - Ⓜ_{TS} TRAFFIC SIGNAL CONTROLLER
 - Ⓜ HAND HOLE
 - Ⓜ_E ELECTRIC RISER
 - Ⓜ_T TELEPHONE RISER
 - Ⓜ_C CABLE TV RISER
 - Ⓜ_W MONITORING WELL
 - UNDERGROUND MARKER

MISCELLANEOUS SYMBOLS

- EXISTING**
- Ⓜ RIPRAP
 - Ⓜ SIGN
 - FLOW DIRECTION
 - Ⓜ STUMP
 - Ⓜ WETLAND
 - Ⓜ_{CT} CONIFEROUS TREE
CL 1 1" TO 5"
CL 2 6" TO 17"
CL 3 18" TO 35"
CL 4 36" AND UP
 - Ⓜ_{CS} CONIFEROUS SHRUB
 - Ⓜ_{DS} DECIDUOUS SHRUB
 - Ⓜ_{SB#} SOIL BORING
 - Ⓜ_{SC} SECTION CORNER
 - Ⓜ_{MON} MONUMENT
 - IRON ROD/PIPE
 - Ⓜ_{PK} PK NAIL
 - Ⓜ_{BM#} BENCHMARK
 - Ⓜ_{TP#} TRAVERSE POINT
 - Ⓜ MAIL/NEWSPAPER BOX
 - Ⓜ_{FP} FLAG POLE
 - POST
 - Ⓜ_H USED WITH UNDERGROUND GAS & ELECTRICAL LINES
 - Ⓜ_{CT} USED WITH TELEPHONE & FIBER OPTIC LINES
- PROPOSED**
- Ⓜ RIPRAP
 - Ⓜ_{1, 1.1, 1.1, 1.1, 1.1} SIGN
 - FLOW DIRECTION
 - Ⓜ_{WM} STRUCTURE NUMBER
WM SAN STM
 - Ⓜ ADA SIDEWALK RAMP

UTILITY PATTERN

- EXISTING**
- Ⓜ_{ELEC} ELECTRICAL *
 - Ⓜ_{6" (COMPANY) GAS} GAS\OIL
 - Ⓜ_{(COMPANY) CABLE/TEL} CABLE/TELEPHONE *
 - Ⓜ_{FIBER OPTIC} FIBER OPTIC *
 - Ⓜ_{12" WM} WATER
 - Ⓜ_{12" SAN} SANITARY
 - Ⓜ_{12" STM} STORM
- PROPOSED**
- Ⓜ_{12" →} STORM/SANITARY/WATER
 - Ⓜ_{12"} PRIMARY UTILITY WILL HAVE A CONTINUOUS LIFESTYLE, WITH THE SECONDARY UTILITY MATCHING ITS RESPECTIVE EXISTING UTILITY LIFESTYLE
- *OH = OVERHEAD , UG = UNDERGROUND

ROW PATTERN

- EXISTING**
- Ⓜ_{ROW} ROW
 - Ⓜ SECTION
 - Ⓜ PROPERTY/PARCEL
- PROPOSED**
- Ⓜ_{ROW} ROW

TOPO PATTERN

- EXISTING**
- Ⓜ HEDGE/TREE
 - Ⓜ FENCE
 - Ⓜ GUARDRAIL
 - Ⓜ CENTERLINE OF DITCH
 - Ⓜ RAILROAD
 - Ⓜ WETLAND/EDGE OF WATER
- PROPOSED**
- Ⓜ GRADING LIMIT (SLOPE STAKE)
 - Ⓜ CENTERLINE OF DITCH
 - Ⓜ GUARDRAIL
 - Ⓜ FENCE

REMOVAL LEGEND

- Ⓜ SIDEWALK REMOVAL
- Ⓜ HMA SURFACE REMOVAL
- Ⓜ PAVEMENT REMOVAL
- Ⓜ COLD MILLING HMA SURFACE
- Ⓜ HMA BASE CRUSHING AND SHAPING
- Ⓜ EXCAVATION, EARTH, MODIFIED
- Ⓜ CURB AND GUTTER, REM
- Ⓜ TREE, REM
- Ⓜ_{S-XXXXXX} SALVAGE
- Ⓜ_{B-XXXXXX} BULKHEAD
- Ⓜ_{A-XXXXXX} ABANDON
- Ⓜ_{R-XXXXXX} REMOVE
- Ⓜ_{ADJ-XXXXXX} ADJUST
- Ⓜ_{REL-XXXXXX} RELOCATE
- Ⓜ_{REC-XXXXXX} RECONSTRUCT
- Ⓜ_{R B/O-XXXXXX} REMOVE BY OTHERS
- Ⓜ_{ADJ B/O-XXXXXX} ADJUST BY OTHERS
- Ⓜ_{REL B/O-XXXXXX} RELOCATE BY OTHERS

IF NECESSARY FOR CLARITY

- Ⓜ_S SALVAGE
- Ⓜ_B BULKHEAD
- Ⓜ_A ABANDON
- Ⓜ_C CLEARING
- Ⓜ_R REMOVE
- Ⓜ_{REL} RELOCATE
- Ⓜ_{REC} RECONSTRUCT
- Ⓜ_{REL B/O} RELOCATE BY OTHERS
- Ⓜ_{ADJ B/O} ADJUST BY OTHERS

SPECIAL LEGEND

- Ⓜ PAVT, REM, MODIFIED
- Ⓜ 1.75" MILL AND OVERLAY
- Ⓜ HMA APPROACH



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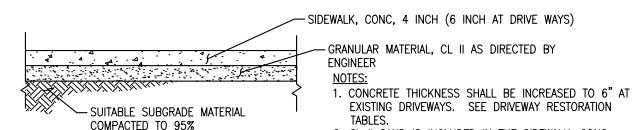
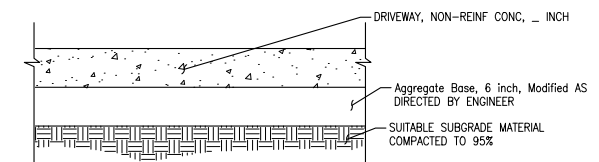
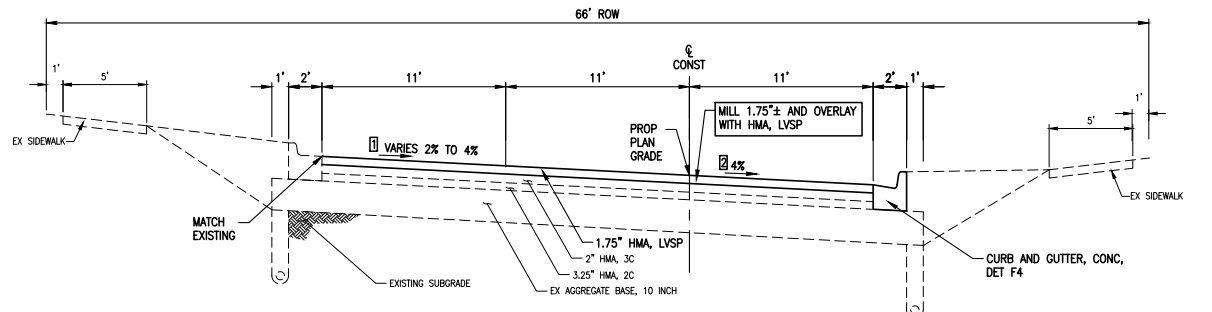
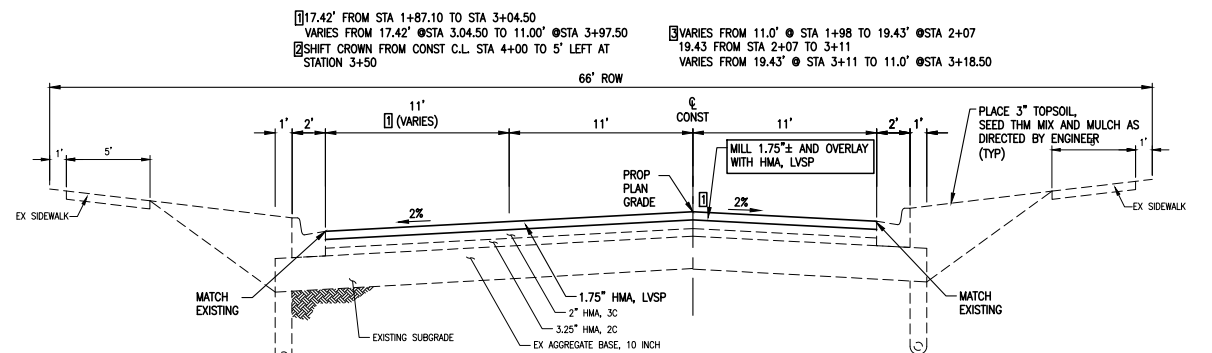
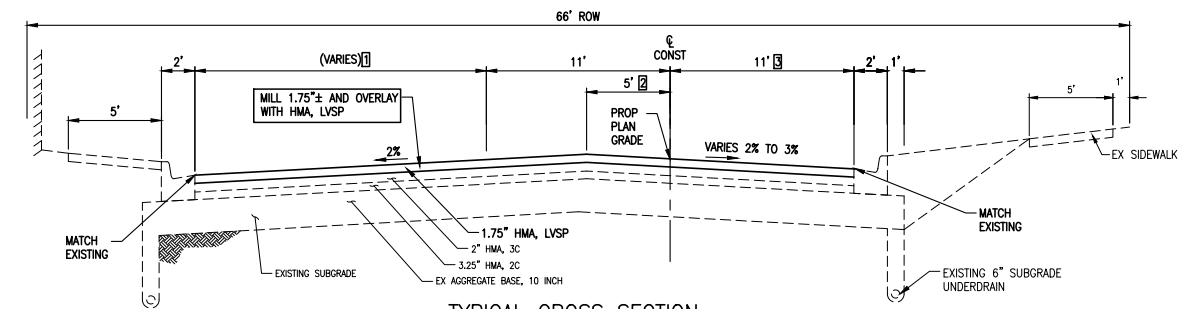
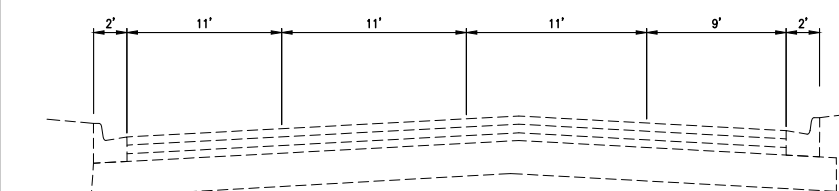
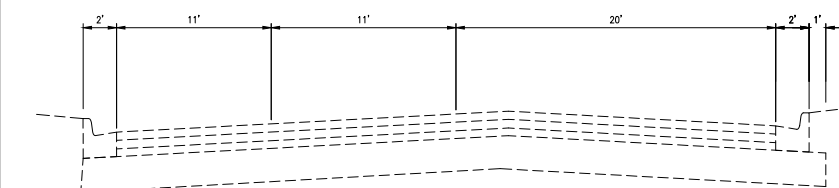
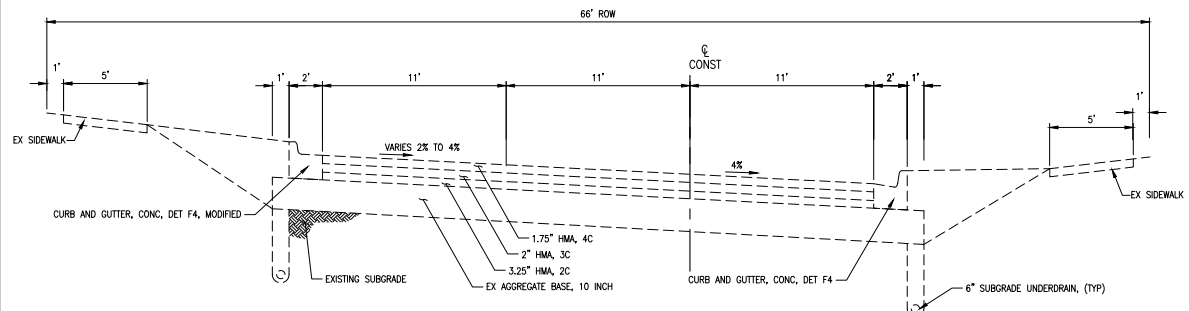
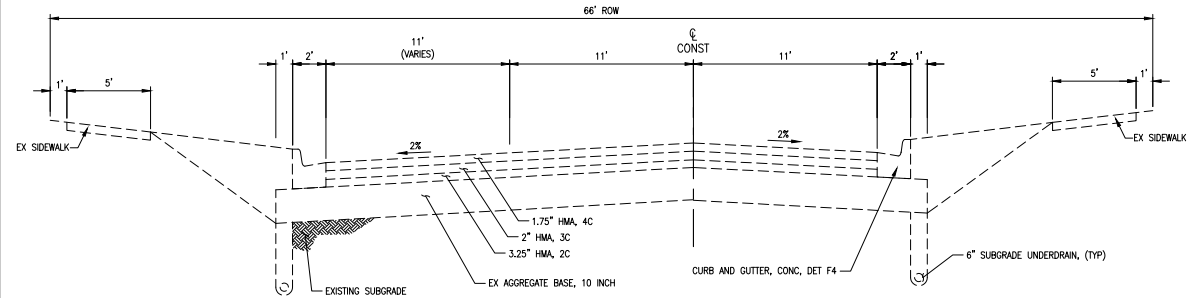
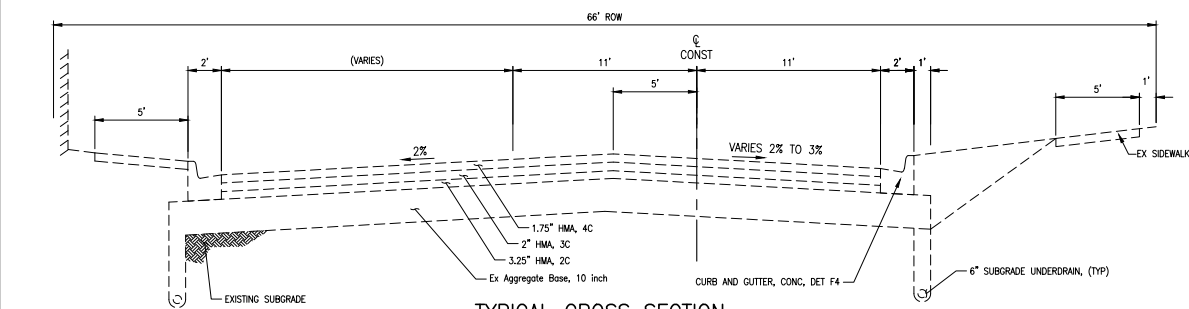
34000 Plymouth Road
Livonia, MI 48150
P (734) 522-6711 | F (734) 522-6427

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REVISIONS	

DATE	PROJ NUMBER	ENG	PROJ LEADER	CADD	COUNTY	CITY/VILLAGE/TOWNSHIP	SCALE	VERT DATUM	NAVDS
DATE	0094-19-0400	RJ		PR	WARREN	YPSILANTI	H: NTS V: NTS	NAVD83	
CITY OF YPSILANTI EAST CROSS STREET PAVING IMPROVEMENTS									
LEGEND									

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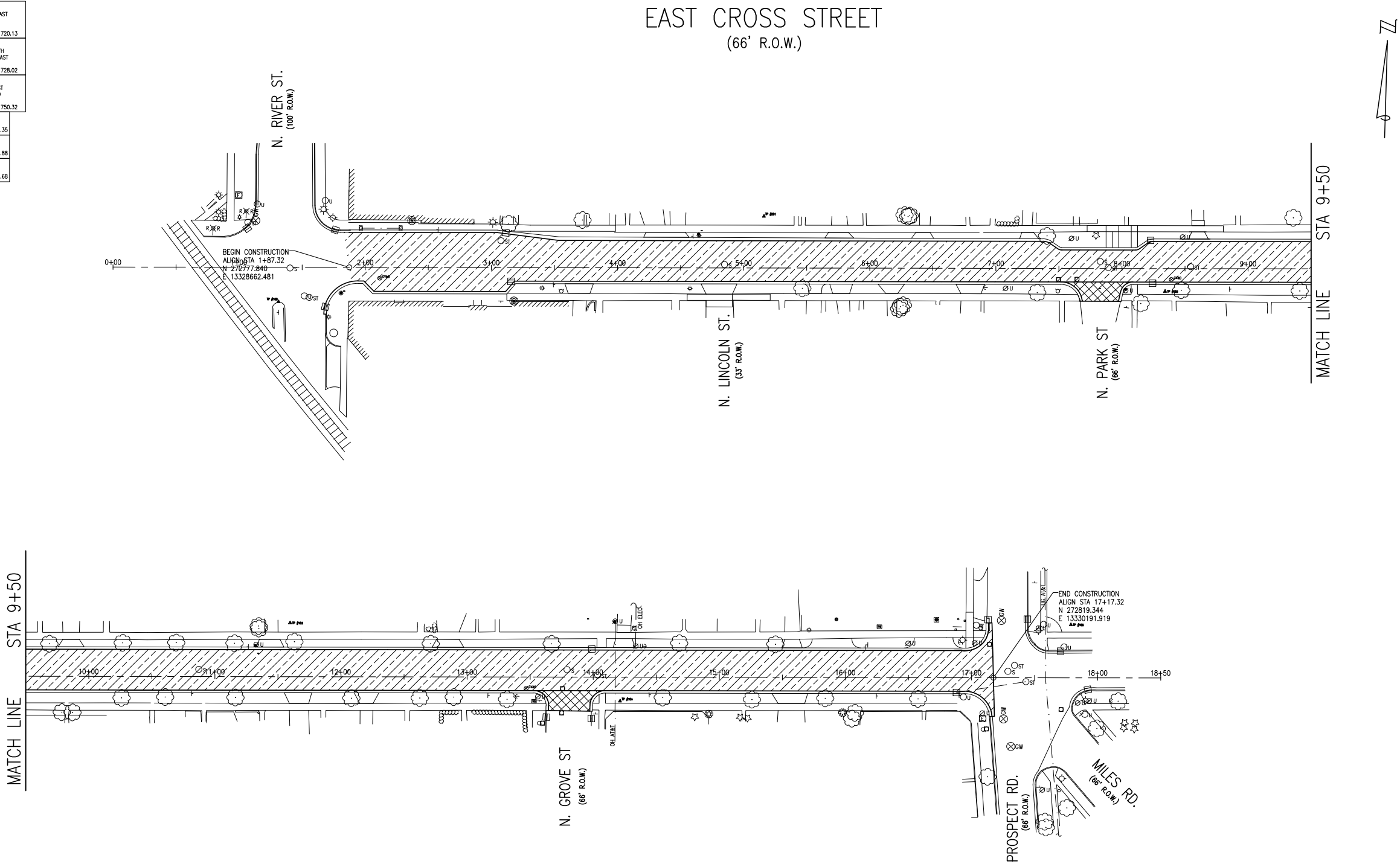
DESCRIPTION	RATE LB/SYD	ESTIMATED THICKNESS INCHES	PERFORMANCE GRADE	LOCATION/REMARKS
HMA, LVSP	220	1.75	64 - 22	TOP COURSE
Hand Patching	220		58-22	AS DIRECTED/13A

NOTE:
PLACE HMA BOND COAT AT 0.05 TO 0.10 GAL/SYD BETWEEN EACH LIFT AND OVER EXISTING PAVEMENT.
HMA BOND COAT WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE HMA PAY ITEM BEING PLACED.
MINIMUM AGGREGATE WEAR INDEX (AWI) = 220 (APPLIES TO TOP COURSE ONLY).

HMA APPLICATION CHART

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JOB BENCHMARK # 200 ON LAMP POLE AT SOUTHEAST CORNER OF RIVER ST AND CROSS ST		ELEV 720.13
JOB BENCHMARK # 201 ON FIRST LAMP POLE NORTH SIDE OF CROSS HEADING EAST		ELEV 728.02
JOB BENCHMARK # 202 ON UTILITY POLE SOUTHEAST CORNER OF CROSS ST AND LINCOLN ST		ELEV 750.32
TRAVERSE POINT # 100	N 272748.36	E 13328607.19
TRAVERSE POINT # 101	N 272828.72	E 13328989.97
TRAVERSE POINT # 102	N 272776.88	E 13329309.62



4									
OF 9									
CITY OF YPSILANTI EAST CROSS STREET PAVING IMPROVEMENTS OVERALL PLAN									
DATE	PROJ NUMBER	ENG	PROJ LEAD	CADD	COUNTY	CITY/TOWNSHIP	SCALE	VERT DATUM	
###	000-1-000	RL	RL	PR	WASHTENAW	YPSILANTI	H: 1"=40' V: 1"=4'	NAVD83	NAVD83



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34000 Plymouth Road
Livonia, MI 48150
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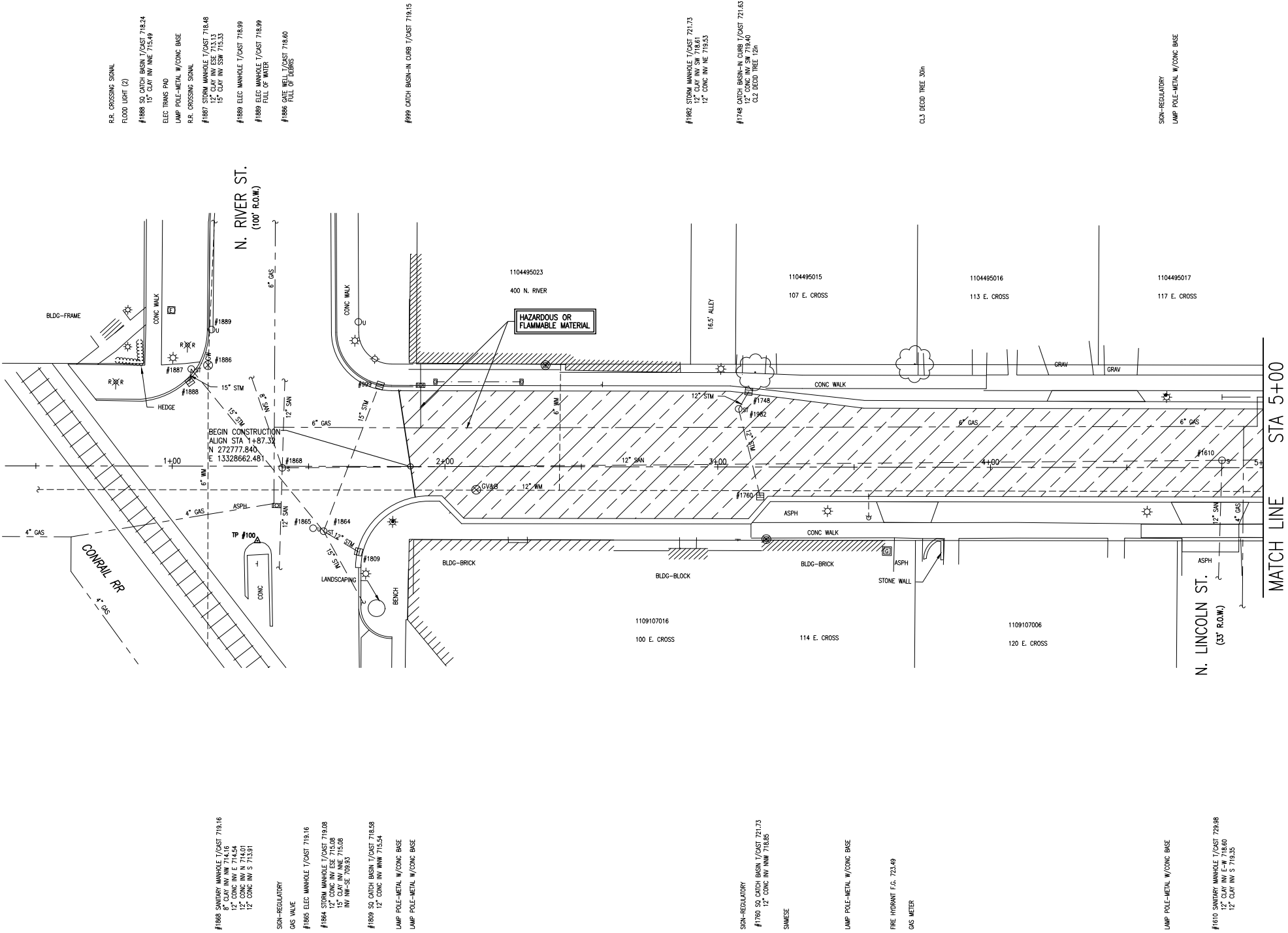
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ELEV 720.13	
JOB BENCHMARK # 201 ON FIRST LAMP POLE NORTH SIDE OF CROSS HEADING EAST	
ELEV 728.02	
JOB BENCHMARK # 202 ON UTILITY POLE SOUTHEAST CORNER OF CROSS ST AND LINCOLN ST	
ELEV 750.32	
TRAVERSE POINT # 100 N 272748.36 E 13328607.19	
ELEV 719.35	
TRAVERSE POINT # 101 N 272828.72 E 13328989.97	
ELEV 730.88	
TRAVERSE POINT # 102 N 272776.88 E 13329309.62	
ELEV 750.68	





ARCHITECTS ENGINEERS PLANNERS

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SHEET	5 OF 9
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CITY OF YPSILANTI
EAST CROSS STREET PAVING IMPROVEMENTS
CONSTRUCTION PLAN
P.O.B. TO STA 5+00

REVISIONS

NO.	DATE	DESCRIPTION
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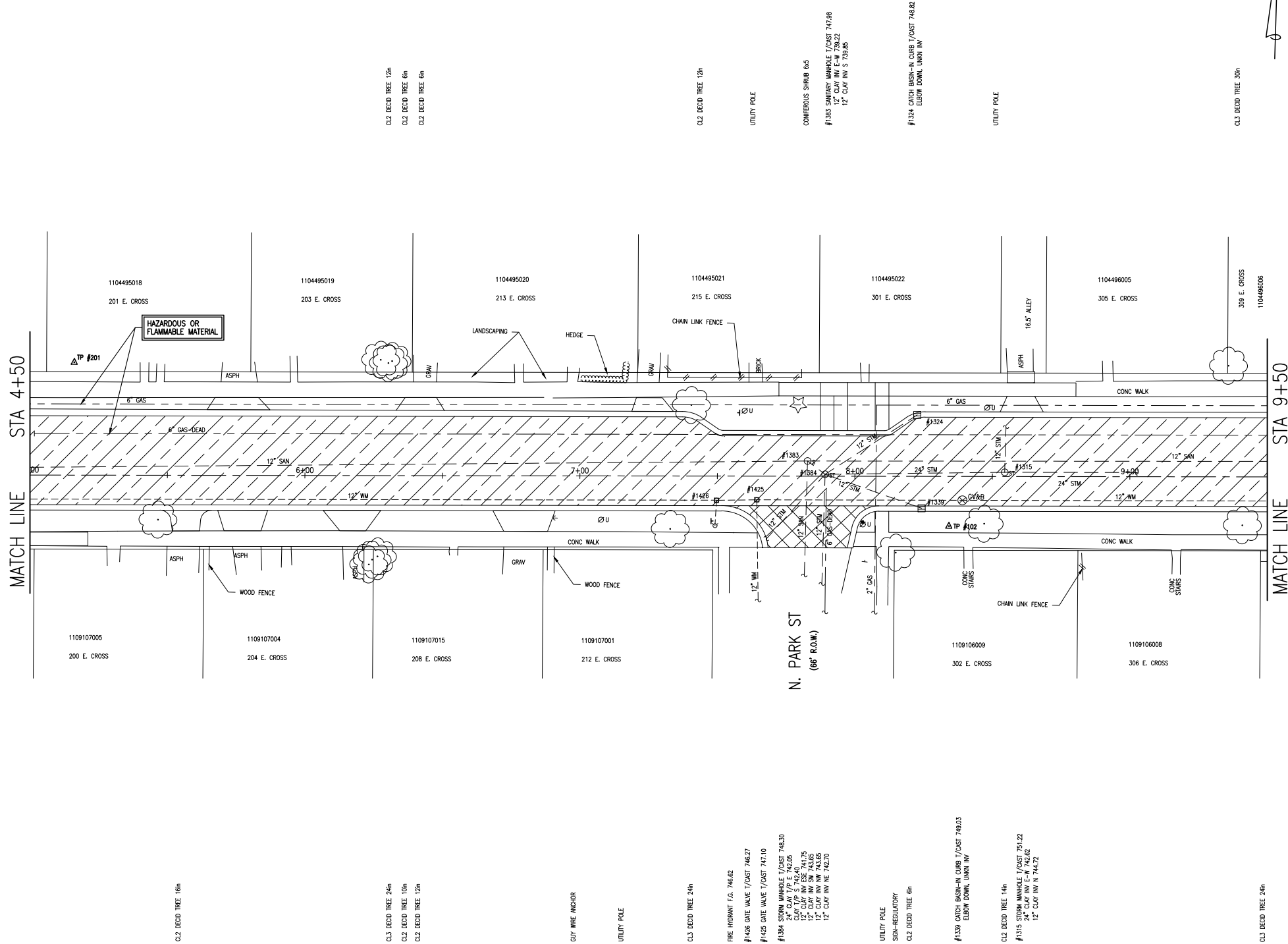
DATE: 03/25/2024
PROJECT: 190340
SHEET: 5 OF 9

DATE	PROJECT	ENG	REV	CITY/TOWNSHIP	COUNTY	SCALE	VERT. DATUM	VERT. DATUM	VERT. DATUM
03/25/2024	190340	RU	1	YPSILANTI	WASHTENAW	1"=40'	N	N	N

DATE: 03/25/2024
PROJECT: 190340
SHEET: 5 OF 9

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JOB BENCHMARK # 200 ON LAMP POLE AT SOUTHEAST CORNER OF RIVER ST AND CROSS ST	ELEV 720.13
JOB BENCHMARK # 201 ON FIRST LAMP POLE NORTH SIDE OF CROSS HEADING EAST	ELEV 728.02
JOB BENCHMARK # 202 ON UTILITY POLE SOUTHEAST CORNER OF CROSS ST AND LINCOLN ST	ELEV 750.32
TRAVERSE POINT # 100 N 272748.36 E 13328607.19	ELEV 719.35
TRAVERSE POINT # 101 N 272828.72 E 13329899.97	ELEV 730.88
TRAVERSE POINT # 102 N 272776.88 E 13329309.62	ELEV 750.68



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DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CTY/VILLAGE/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
####	004-15-040	RJ	RM	PR	WASHINGTON	PSILANTI	H: 1"=40'	V: N/A	NAD83/NAVD83

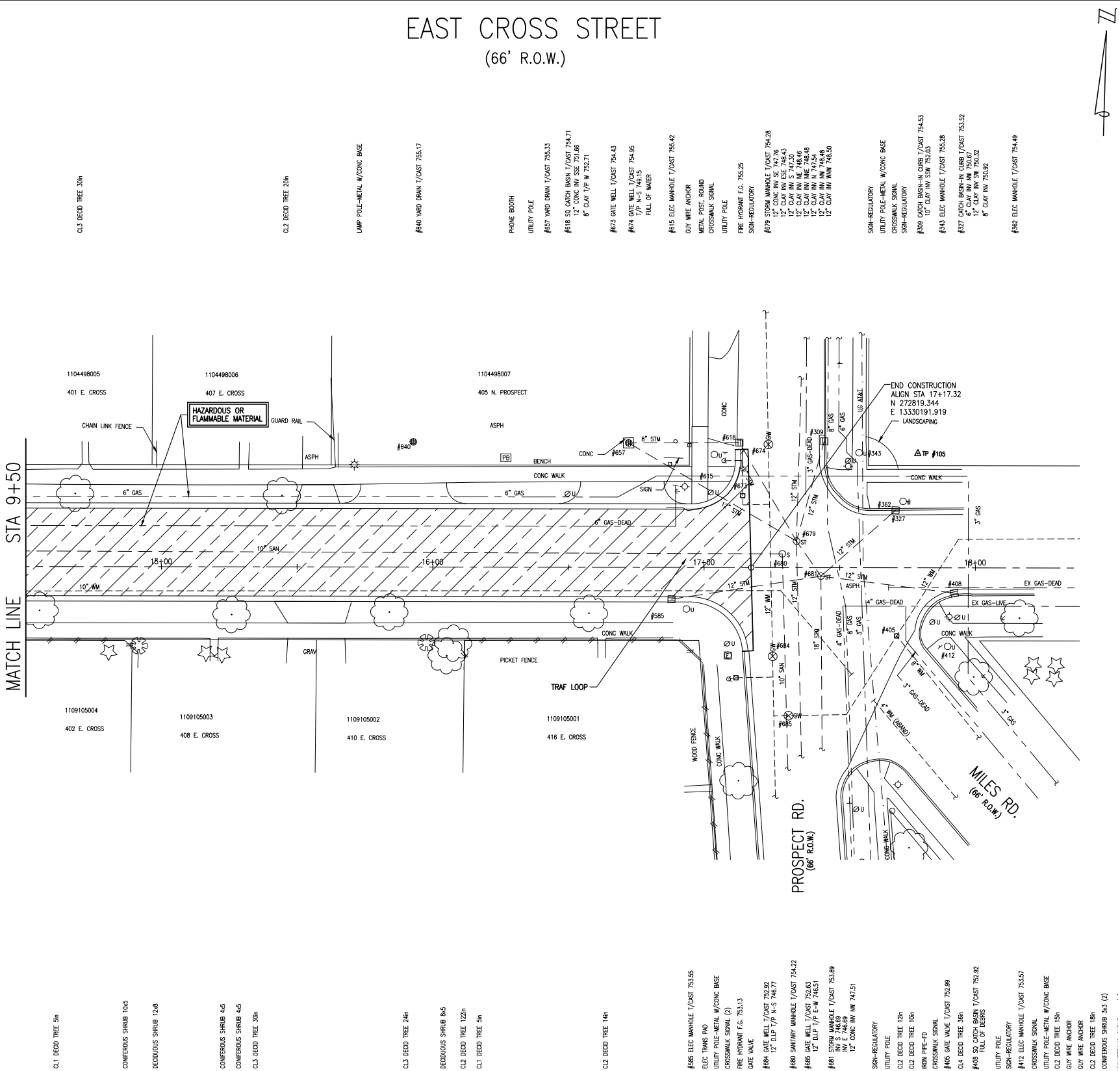
CITY OF YPSILANTI
EAST CROSS STREET PAVING IMPROVEMENTS
CONSTRUCTION PLAN

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JOB BENCHMARK # 201 ON FIRST LAMP POLE NORTH SIDE OF CROSS HEADING EAST	
ELEV 728.02	
JOB BENCHMARK # 202 ON UTILITY POLE SOUTHEAST CORNER OF CROSS ST AND LINCOLN ST	
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TRAVERSE POINT # 101 N 272828.72 E 13328989.97	ELEV 730.88
TRAVERSE POINT # 102 N 272776.88 E 13329309.62	ELEV 750.68





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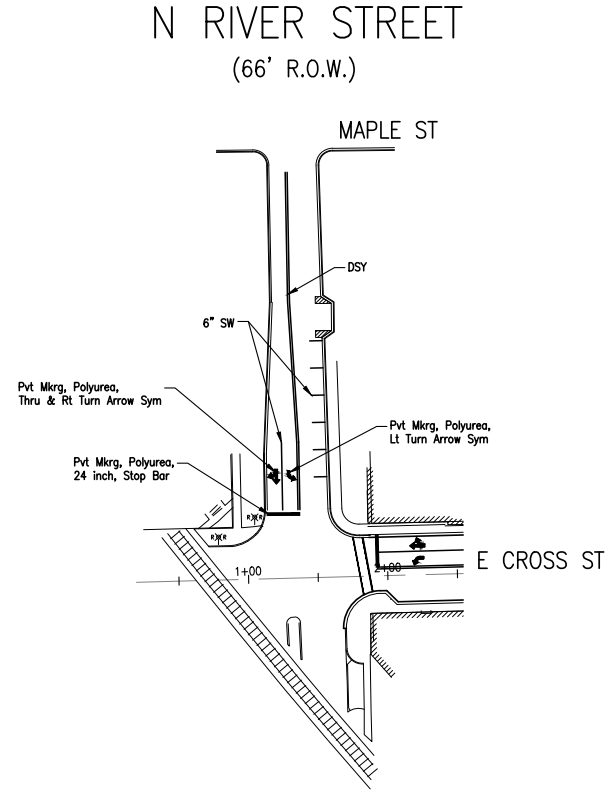
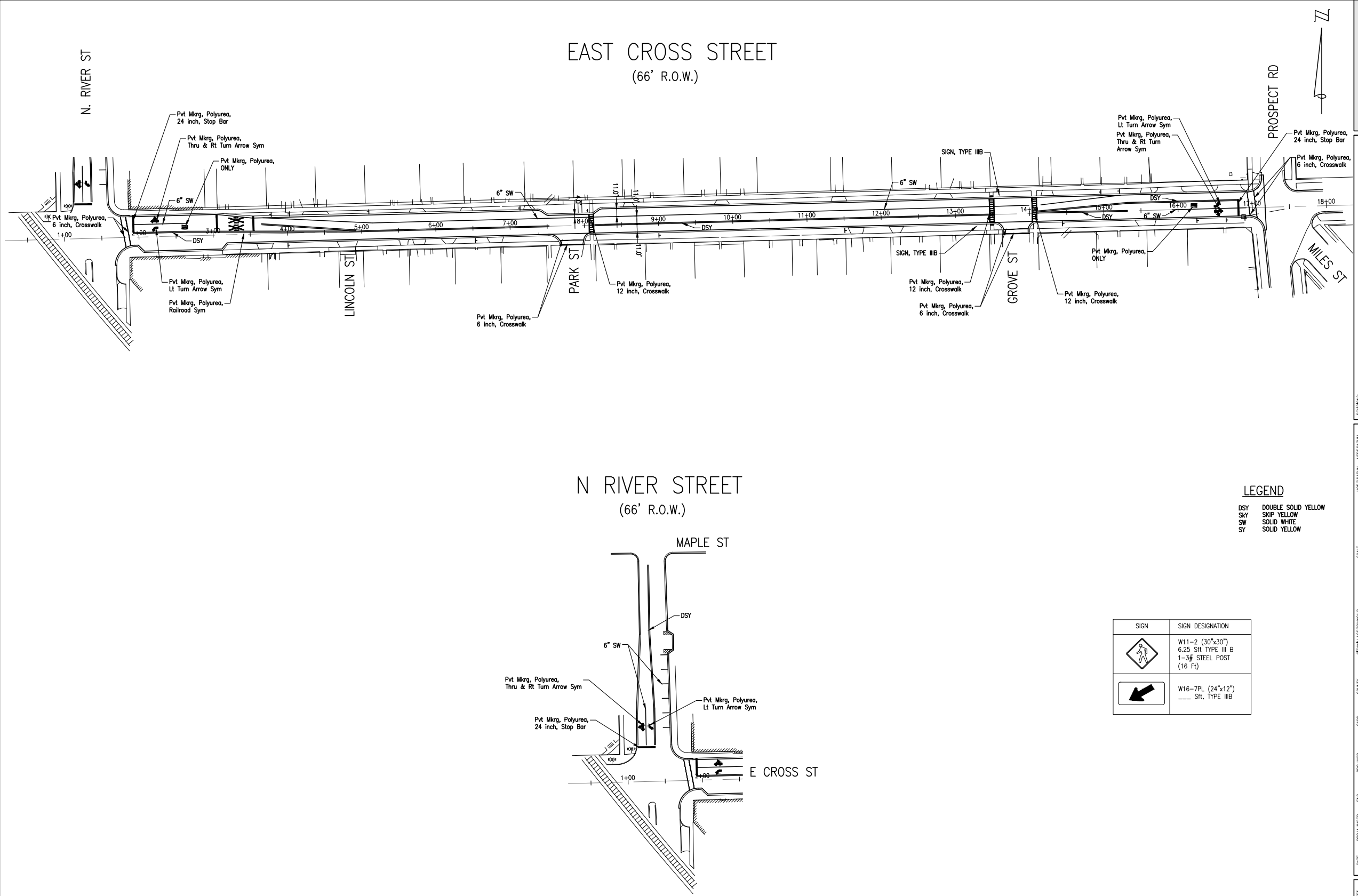
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SHEET	CITY OF YPSILANTI EAST CROSS STREET PAVING IMPROVEMENTS CONSTRUCTION PLAN STA 9+50 TO P.O.E.									
	DATE	PROJECT NUMBER	ENG	PROJ LEADER	COORD	CITY	CITY VALUATIONSHIP	SCALE	VERT DATUM	REVISIONS
	MM/DD/YYYY	000-14-000	RL	RS	RS	WASHTENAW	YPSILANTI	1"=40'	NA	MAJOR

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LEGEND

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SKY SKIP YELLOW
SW SOLID WHITE
SY SOLID YELLOW

SIGN	SIGN DESIGNATION
	W11-2 (30"x30") 6.25 SFT TYPE III B 1-3# STEEL POST (16 FT)
	W16-7PL (24"x12") SFT, TYPE III B

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REVISIONS

DATE	PROJ NUMBER	ENG	PROJ LEAD	CADD	COUNTY	CITY/TOWNSHIP	SCALE	VERT DATUM
##	000-1-1-1-1	RU	RS	RS	WASHTENAW	YPSILANTI	H: 1"=40' V: 1"=4'	NAD83
CITY OF YPSILANTI EAST CROSS STREET PAVING IMPROVEMENTS PAVEMENT MARKING & SIGNAGE PLAN								

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Resolution No. 2020-098
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ypsilanti Senior Center operations are largely funded through donations, which has seen a significant decrease in funding as a result of the COVID-19 outbreak; and

WHEREAS the City Council of the City of Ypsilanti would like to assist the Ypsilanti Senior Center in its operations; and

WHEREAS this expenditure was not originally appropriated in our FY 19-20 budget and would need a budget amendment in our line item 101-7-7510-757-00 to allocate funds in the amount of \$10,000 for operations of the Ypsilanti Senior Center.

NOW, THEREFORE, BE IT RESOLVED that the City of Council approve the budget amendment for \$10,000 for assistance for the operation of the Ypsilanti Senior Center

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-098



Resolution No. 2020-099
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS the City Council of the City of Ypsilanti would like to help our residents who have been negatively impacted financially as a result of COVID-19; and

WHEREAS this expenditure was not originally appropriated in our FY 19-20 budget and would need a budget amendment in our line item 102-7-6900-965-00 to allocate funds for rental assistance; and

NOW, THEREFORE, BE IT RESOLVED that the City of Council approve the budget amendment for _____ for rental, mortgage, and utility relief and direct the City Manager to develop a plan to allocate funds.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-099



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM:
DATE: May 5, 2020
Memorandum of Understanding between Growing Hope and the City of
SUBJECT: Ypsilanti regarding the Depot Town Farmers Market

DESCRIPTION:

Memorandum of Understanding between Growing Hope and the City of Ypsilanti regarding the Depot Town Farmers Market

SUMMARY:

The Farmers Market in Depot Town has provided access to fresh fruits and vegetables and other goods to the Ypsilanti community for 40 years. Until a combination of budget constraints and concerns about the safety of the Freighthouse building closed the indoor market in 2003, the Depot Town Farmers Markets on Saturdays and Wednesdays were managed and funded by the City of Ypsilanti. This included the salary of a part time market manager until the mid-80s, which increased to a full time position until the close of the Freighthouse building in 2003. Between 2003 and 2012, the market vendors operated without outside funding or formal management. A handful of dedicated vendors and customers kept the market alive, however the market declined and averaged 10-15 vendors by 2012. In 2006 Growing Hope, in partnership with the Ypsilanti Food Cooperative, was responsible for ensuring that both Ypsilanti markets were able to accept Supplemental Nutrition Assistance Program (SNAP) benefits, formerly known as food stamps. The many food assistance programs accepted at the Ypsilanti markets accounted for 19% of total sales in 2018.

Since Growing Hope assumed management of the Depot Town market in 2013, vendor participation, customer counts, and sales have all increased dramatically. During the 2018 market season Depot Town hosted as many as 30+ vendors on a single Saturday with an average of 550 customers per market day. Total market sales topped \$100K, with an economic impact that reaches throughout Depot Town and greater Ypsilanti. Vendor fees cover less than 20% of the cost of managing the Ypsilanti markets and

access to the plaza adjacent to the Freighthouse is essential to Growing Hope's ability to host the market in Depot Town.

Memorandum of Understanding (MOU)

The attached MOU will formally allow Growing Hope to operate the Farmers Market in the Freight House Plaza for the 2019 Season (June 2, 2020 to October 31, 2020)

RECOMMENDED ACTION: Approval

ATTACHMENTS:

- Memorandum of Understanding between City of Ypsilanti and WCC
- Resolution – MOU

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-100
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City owns the Freight House Plaza, located adjacent to the Ypsilanti Freight House 100 Market Place; and

WHEREAS, Growing Hope has operated a farmers market in the plaza since 2013 and has expressed interest in cooperating with the City to establish a long-term plan to continue the market; and

WHEREAS, the City is interested in cooperating with Growing Hope.

NOW, THEREFORE, be it resolved that the city enter into the attached Memorandum of Understanding with Growing Hope for use of the Freighthouse Plaza for the Saturday Farmers Market.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-100

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF YPSILANTI AND GROWING
HOPE FOR USE OF THE FREIGHTHOUSE PLAZA FOR THE SATURDAY DEPOT TOWN FARMERS
MARKET**

This agreement is entered into on this ____ day of _____, 2019, by the City of Ypsilanti, a Michigan Home Rule City located at 1 South Huron Street, Ypsilanti, MI 48197 (hereinafter "City") and Growing Hope, a non-profit located at 922 W. Michigan, Ypsilanti MI 48197 (hereinafter "Growing Hope").

WHEREAS, the City owns the Freight House Plaza, located adjacent to the Ypsilanti Freight House 100 Market Place in the City of Ypsilanti, State of Michigan (hereinafter "Plaza"); and WHEREAS, Growing Hope has operated a farmers market in the plaza since 2013 and has expressed interest in cooperating with the City to establish a long-term plan to continue the market; and

WHEREAS, the City is interested in cooperating with Growing Hope.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the agreements of the Parties hereto, the City and Growing Hope mutually agree as follows:

2020 Memorandum of Understanding

GROWING HOPE
&
City of Ypsilanti

As the manager of the Ypsilanti Farmers Markets, Growing Hope is wholly responsible for the following:

FUNDING

- Providing and funding appropriate market staff for weekly management of the operations of the market, set-up/ tear-down, collecting the vendor fees, managing volunteers, etc.
- Soliciting and securing market sponsors

OPERATIONS

- Recruiting vendors and manage vendor relations; determining make-up of types of vendors (produce versus crafts, etc)
- Establishing and enforcing market rules and policies, including applicable local, state, & federal laws
- Managing all market finances, including token system, vendor fees, food assistance, reimbursements to vendors, et al
- Managing the Food Assistance programs at the market as well as running the EBT / CC machine and all token tracking associated

- Managing partnerships with agencies/ others to bring more services and events to the market, including with Prescription for Health, WIC Project FRESH, Senior Project FRESH/Market
- FRESH, Double Up Food Bucks, et al
- Provide tent and table rental service as a market amenity
- Recruit and place volunteers to assist at the market
- Determining and advertising market days and hours and season length

MARKETING AND EVALUATION

- Developing and leading marketing strategy, including promotion of the market (along with the
- Downtown Ypsi Farmers Market) via web site, social media and printed materials-both will be marketed as Growing Hope markets
- Performing all market evaluation, including collection of data (including weekly sales data from vendors), surveys in order to report back to funders, boards, vendors and community on the state and impact of the market

COMMUNITY RELATIONS

- Fostering relationship with Depot Town businesses in order to better support each other.
- Apply for relevant permits from the City of Ypsilanti
- Providing Liability Insurance for the Depot Town Farmers Market, City of Ypsilanti is named as additionally insured.

Under this agreement, the City of Ypsilanti, will:

- Provide outdoor space in the plaza for the market and ensure the space is appropriately secured for all market days per management agreement with the City of Ypsilanti
- Inform Growing Hope of any special events or other possible impediments to the market at least one month in advance, including street or parking lot closure because of festivals
- Allow for the placement of a portable toilet on the grounds of the Freighthouse Building
- Allow access to an electrical plug for use of growing hope.
- Provide the necessary landscaping in order to ensure the plaza is safe for people of all ability levels to walk on

This agreement is valid for the 2020 farmers market season. The farmers market season runs every Saturday June 2nd-October 31st.

CITY OF YPSILANTI

Beth Bashert
Mayor of the City of Ypsilanti

Dated: _____

Andrew Hellenga
Clerk of the City of Ypsilanti

Dated: _____

Growing Hope

Danya Popkey

Dated: _____



MEMO
24 April 2020

From: Bonnie Wessler, Project Manager

Subject: Capital Improvements Plan

SUMMARY & BACKGROUND:

The City began working on a draft 2020/21-2026/27 Capital Improvements Plan earlier this year, with an anticipated budget for these capital improvements of approximately \$650,000 per year out of fund 414, Capital Improvements. With the expected income reductions due to the impacts of the novel coronavirus, planned spending from this fund in 20/21 and onward has been reduced. In this memo are tables of the projects, separated by priority level, for the coming two years. At the end of this memo is the full table, and appended are the submitted project sheets as well as the (pre-COVID) draft text of the plan.

Note that capital improvements listed in the plan may be funded from other sources than 414/Capital Improvements, such as the public safety millage fund (205), parking fund (514), roads funds (201 and 202), and motorpool (641), and as such each will be affected differently. 205/Public Safety is funded from the countywide public safety millage, based on property assessments. 514/Parking will be funded from parking revenues. 201/Local Roads and 202/Major Roads are funded from the statewide gas tax. 641/Motorpool is funded internally via departmental "rental" of vehicles, and those departments are funded via a mix of the General Fund and other sources, depending on the vehicle's use. All of these funding sources are also projected to decrease, but potentially differently. These projections fed the draft Capital Improvements Plan.

There are 12 projects classified as Mandatory by their submitting departments in FY20/21 and FY21/22, totaling up to \$507,608 from 414 in FY20/21 and \$29,608 from 414 in FY21/22. The projects in this category address legal, regulatory, or contractual requirements. The largest risk in these years is the proposed IT hardware update necessary to divest from WCIT. This cost could range from \$50,000 to \$400,000. The larger number has been applied in this document, but in the least-cost scenario the cost in FY20/21 from 414 would be \$147,608. The other significant risks are the bridge project in 202, which would only be pursued in the case that the grant were awarded.

FY20/21 and FY 21/22 Mandatory Projects							
Project Title	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21 PC	21/22 PC	Notes	Fund
Chart of Accounts Update	no	5	Quote	\$20,000		Fund balance	414
IT Hardware	no	10	not known	\$ 50,000 to 400,000		Fund balance	414
Axon Body Cameras	no	5	Under contract	\$ 15,108	\$ 15,108	Fund balance	414
In Car Camera System	no	unk	Axon current pricing		\$ 10,000	Fund balance	414
Live Scan Fingerprinting	no	unk	State bid contract	\$ 18,000		Fund balance	414
DSS Logger	no	unk	current contract	\$ 4,500	\$ 4,500	Fund balance	414
Vehicles - YFD Chief's vehicle	no	7	Sticker price	\$ 55,000		fund balance - motorpool	641

Page 1 of 4

FY20/21 and FY 21/22 Mandatory Projects							
Project Title	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21 PC	21/22 PC	Notes	Fund
Source Capture Exhaust System	positive	20	positive	\$ 50,000		10k 414 and 50k assistance to firefighters grant. NOTE: project not pursued if grant not received.	414
Bridge - Forest St/LeForge/Factory	no	50	engineer estimate		\$ 445,150	\$445,150 local contribution and 1,483,000 state	202
DPS Garage Bay Fire Suppression	no	unk	previous CIP	\$ -		NOTE: removed from program due to anticipated budget reductions.	414
Roads - ADA sidewalk ramps	no		per funding available	\$ 120,000	\$ 120,000	50 cdbg, 50 metro act, 20 misc 414 for design	495
Roads - W Cross (Courtland to Wallace)	positive	15-20	contract	\$ 495,000		215000 local + 285,000 engineering +1105000 state	202
			TOTAL	\$ 827,608 to 1,357,608	\$ 594,758		
			TOTAL (414 ONLY)	157,608 to 507,608	29,608		

There are 25 projects classified as Risk Avoidance in the first two years of the plan. These projects total \$135,000 from 414 in 20/21 and \$125,000 from 414 in 21/22. Five projects have been removed from 20/21 for \$160,000 and one from 21/22 for \$10,000, all from 414, since the initial drafting. The scope of certain projects from other funds, such as parking lot and road rehabilitation, will likely be diminished. In addition, the cost distribution of the Lane Reduction project for Hamilton/Huron/Washtenaw in 414 is still in active negotiation; the \$200,000 is assumed to be the conservative (high) estimate. These projects are intended to address a safety issue, avoid a more significant cost in the future, or have a return on investment.

FY20/21 and FY 21/22 Risk Avoidance Projects							
Project Title	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21 PC	21/22 PC	Notes	Fund
Treasury Camera	no	5			\$ -	NOTE: removed from program due to anticipated budget reductions.	414
Vehicles - PD Vehicles	no	7	Current state bids	\$ 90,000	\$ 90,000	fund balance - motorpool	641
YFD - Emergency Notification System	no	20		\$ 10,000		Fund balance	414
YFD - HVAC	positive	20	quote	\$ -		NOTE: removed from program due to anticipated budget reductions.	414
Senior Center Electrical & HVAC	positive	20	comparable projects	\$ -		NOTE: removed from program due to anticipated budget reductions.	414

FY20/21 and FY 21/22 Risk Avoidance Projects							
Project Title	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21 PC	21/22 PC	Notes	Fund
DPS North Pole Barn Concrete Barn	no	unk	previous CIP	\$ -		NOTE: removed from program due to anticipated budget reductions.	414
DPS Garage Bay Exhaust Venting	no	10	previous CIP	\$ -		NOTE: removed from program due to anticipated budget reductions.	414
DPS Workout area	no	10	staff estimate	\$ -		NOTE: removed from program due to anticipated budget reductions.	414
Parks - Capital Projects	varies	10	per funding available	\$ 125,000	\$ 125,000	public safety mental health millage refund portion	414
Roads - Minor Streets Crack Sealing	positive		per funding available	\$ 35,000	\$ 35,000	fund balance NOTE: Will be performed to funding available.	202
Roads - Major Streets Cracksealing	positive		per funding available	\$ 35,000	\$ 35,000	fund balance – 203 NOTE: Will be performed to funding available.	203
Roads - Oakwood (Sherman to Congress)	positive		engineer estimate		\$ 260,000	86200 us, 125000 county, + engineering	202
Roads – Lane Reduction	Safety impr.		MDOT estimate		\$200,000	Initial high-end estimate from MDOT.	414
Roads - East Cross	positive		Bids + anticipated engineering	\$ 215,000		washtenaw county road millage	202
Vehicles -10 CY Rear Packer (#603)	no	10	staff estimate	\$ 80,000		fund balance - motorpool	641
Vehicles - City Hall Sedan (#22)	no	8	staff estimate	\$ 28,800		fund balance - motorpool	641
Vehicles - City Manager (C10)	no	8	staff estimate	\$ 36,000		fund balance - motorpool	641
Vehicles - Grapple Truck w Dump Body (#473)	no	10	staff estimate		\$ 225,000	fund balance - motorpool	641
Vehicles - Stake Truck (#126)	no	8	staff estimate		\$ 60,000	fund balance - motorpool	641
Vehicles - Street Sweeper (#129)	no	10	staff estimate	\$ 240,000		fund balance - motorpool	641
Vehicles - DPS Supervisor (#103)	no	8	staff estimate	\$ 33,000		fund balance - motorpool	641
Vehicles - Wide Area Mower (#448)	no	10	staff estimate	\$ 60,000		fund balance - motorpool	641
Vehicles - Ordinance Officer Vehicle	no	8	staff estimate	\$ 28,000		fund balance - motorpool	641
Parking - Freighthouse lot	positive	5	per funding available	\$ 50,000		Anticipated fund balance - parking	514
Parking - ongoing lot repairs	no	5	per funding available		\$ 50,000	Anticipated fund balance - parking	514
			Total	\$ 1,015,800	\$ 1,030,000		
			just 414:	\$135,000	\$125,000		

There are 12 projects classified as Strategic in the first two years of the plan. These projects total \$185,000 from 414 in 20/21 and \$50,000 from 414 in 21/22. Six projects have been removed from 20/21 for \$145,000 from 414. The scope of certain projects from other funds, such as parking lot and road rehabilitation, will likely be diminished due to reduced funding. Strategic projects are intended to address long-term community needs and goals.

FY20/21 and FY 21/22 Strategic Projects							
Project Title	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21 PC	21/22 PC	sources	FUND
YFD Office/Building Maintenance	positive	10	comparable projects	\$ -		Fund balance	414
Parkridge Kitchen	no	50	WAG	\$ 10,000		grant – cdbg (umsecured)	414
Senior Center Ventilation & Fire Suppression	no	10	comparable projects	\$ -		other	414
DPS office - breakroom reno	no	10	staff estimate	\$ -		fund balance	414
DPS Aggregate Material Stall	no	unk	previous CIP	\$ -		fund balance	414
DPS Paved Parking + ADA space	no	unk	previous CIP		\$ 50,000	fund balance	414
DPS Hydraulic Hoist Installation	positive	unk	previous CIP	\$ 115,000		fund balance	414
DPS Propane Filling Station	no	7	quotes	\$ 60,000		fund balance	414
3rd Floor Remodel	no		per funding available	\$ -		fund balance - capital	414
Tablets & software for Building & Code enforcement	no	5	staff estimate	\$ -		operational	414
Amtrak Train Stop	no	30	engineer estimate		\$ -	1529000 fund balance capital and 3071000 CRISI grant + engineering	414
Recycling – Public Spaces	no	5	staff estimate	\$ 36,000		36000 match, 180000 grant, add 1 FTE equip operator	226
			TOTAL	\$ 627,000	\$ 210,000		
			Just 414	185,000	50,000		

There are no projects classified as Added Value in the first two years of the plan. Added Value projects improve the City in some dimension, but do not have a direct impact upon the City's regulatory compliance, safety, or long-term goal achievement, nor do they have a measurable return on investment.

RECOMMENDED ACTION: Discussion

ATTACHMENTS: Draft text of plan
Complete Spreadsheet

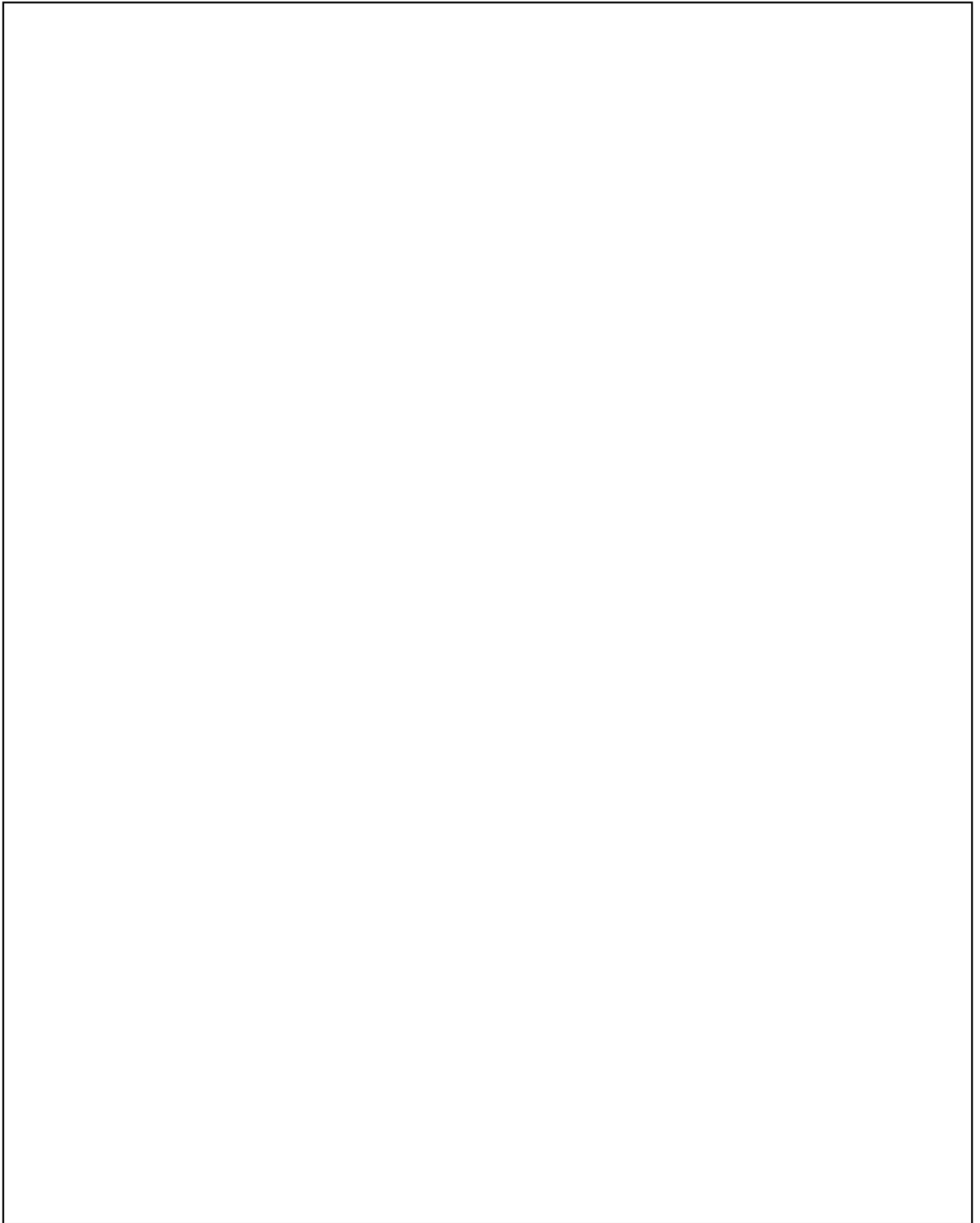
DRAFT

Capital Improvement Plan

City of Ypsilanti, Michigan

FY 2020/2021– FY 2026/2027

DRAFT 12/3/2019



Acknowledgements

Mayor

Beth Bashert

Mayor Pro-Tem

Lois Richardson

City Council

Nicole Brown

Jennifer Symanns

Steve Wilcoxon

Anthony Morgan

Annie Somerville

City Manager

Frances McMullan

Community & Economic Development

Joe Meyers

Financial Services

Rheagan Basabica

Public Services

Ron Akers

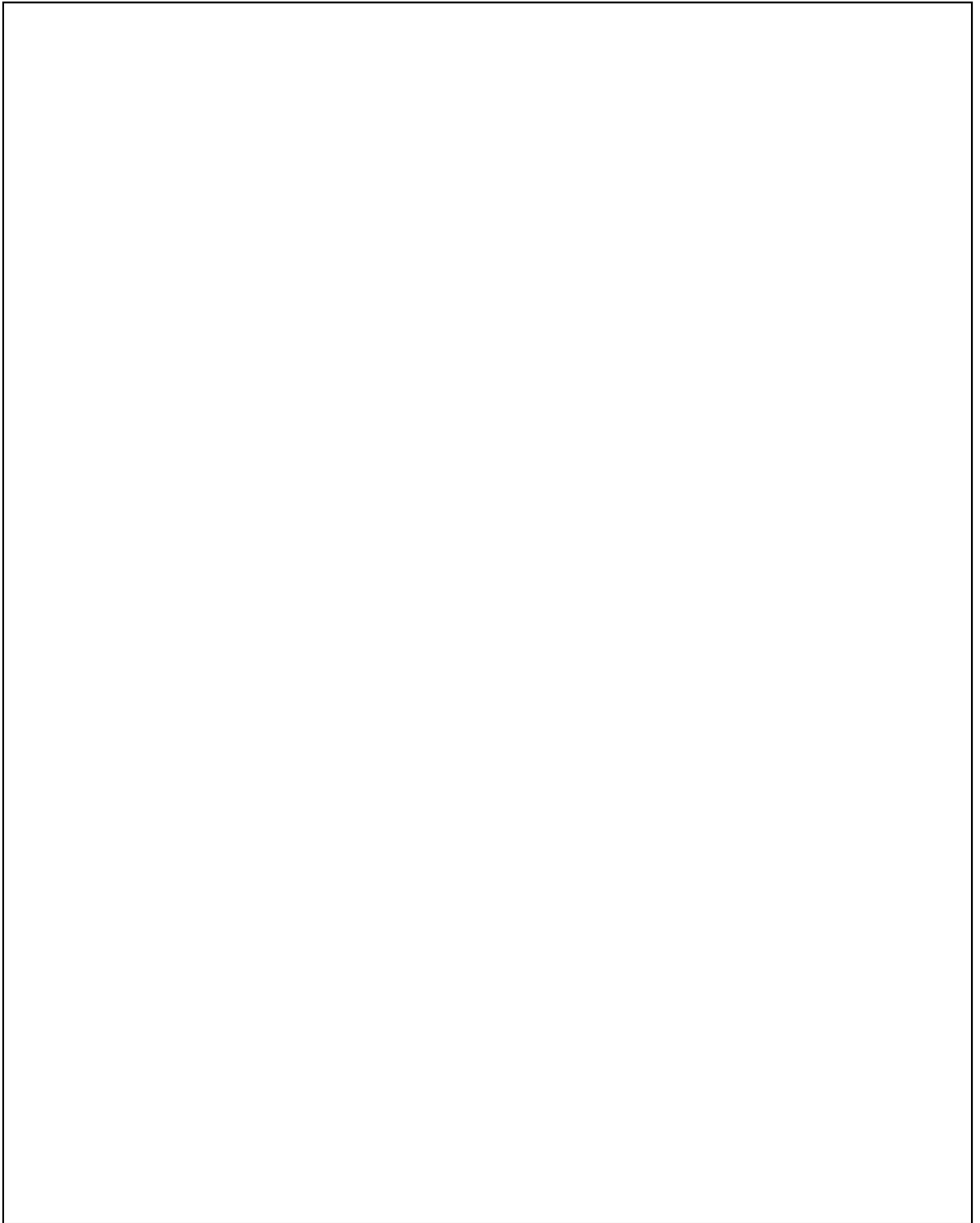


Table of Contents

Executive Summary

Background

- Introduction and Purpose
- Relationship between CIP and Budget
- Definition of Capital
- Assets

Process

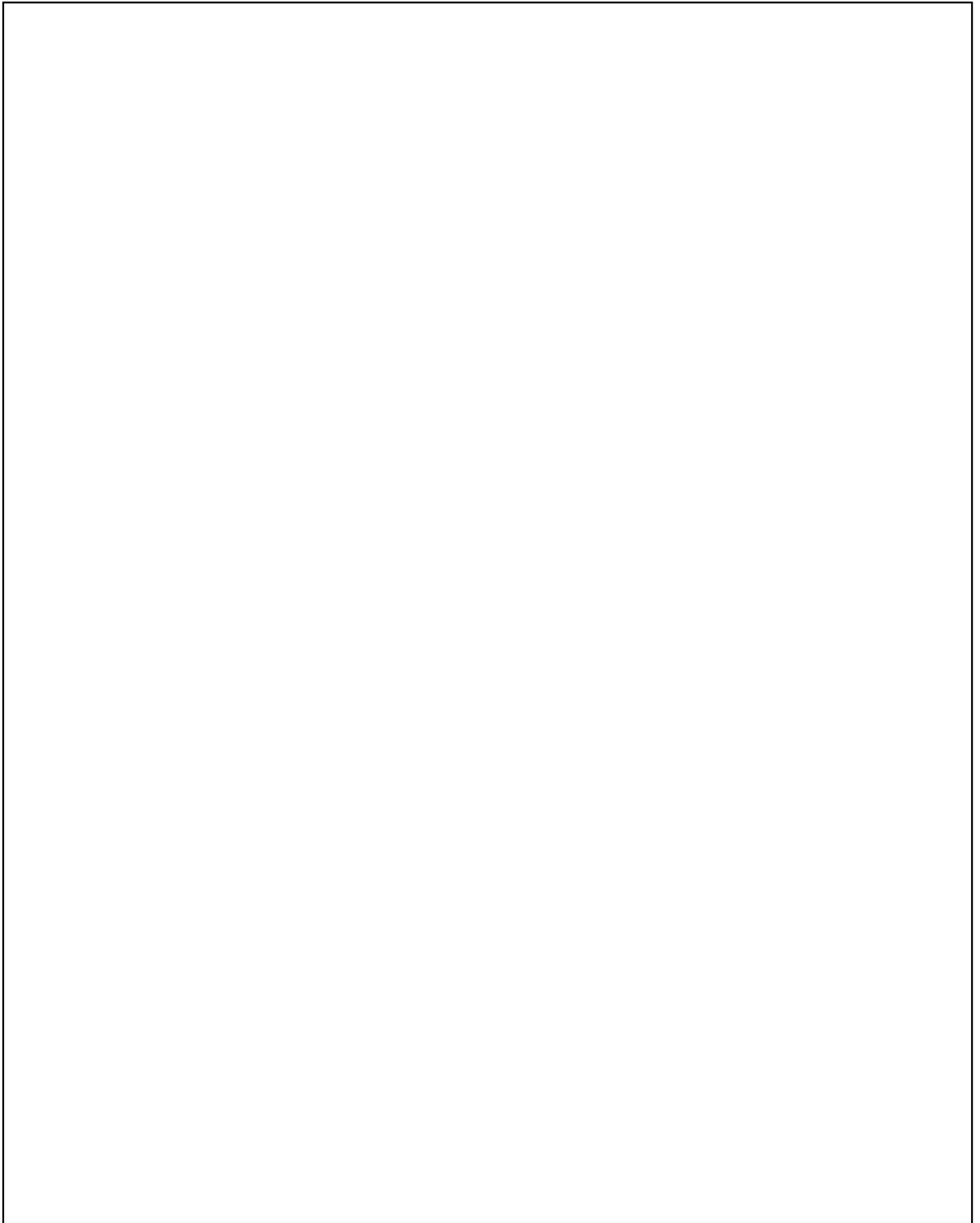
- Adoption
- Updates
- Transparency

Structure and Plan

- Categorization
- Justification
- Funding
- Plan Spreadsheet

Appendix

- Forms



Executive Summary

Every municipality has a portfolio of capital assets that it owns, maintains, and employs to help deliver services to its residents. These assets include equipment, vehicles, roads, bridges, buildings, storm water systems, parklands, parking facilities, and more.

Michigan municipalities are required by PA 33 of 2008 to assemble a six-year Capital Improvements Plan to maintain, improve, or remove these assets; the City of Ypsilanti's Charter similarly requires that a five-year capital program be adopted annually. This plan spans six fiscal years.

A Capital Improvement Plan (CIP) is a multi-year planning that identifies needs and financing sources for public assets. It complements the budget process, and provides valuable information to Council to aid in budget discussions. It includes information already included in the budget, to some extent, but also incorporates information from other adopted plans.

The CIP provides the link between planning and budgeting for capital expenditures to ensure that capital improvements are both fiscally sound and consistent with City long-range priorities, goals, and objectives.

Background

Introduction and Purpose

The quality of the infrastructure and community facilities in the City directly influences the quality of life that the City can provide. As community infrastructure and facilities age, continual improvements and updates are required to stay current with changing demands and needs. Currently, the City reviews department requests on an annual basis, incorporating them into its two year Resource Allocation Plan. In the midst of shrinking resources and increased deferred maintenance costs, a CIP is more important than ever. The Plan will reflect a six year anticipated scheduling and costs for infrastructure, facilities, and equipment based on input from each City department.

A Capital Improvement Plan is a blueprint for planning a community's capital expenditures. It coordinates planning, financial capacity, and physical development, and is a management tool for the budget and planning processes. Upon adoption by the City Council, the CIP becomes a statement of city policy regarding the timing, location, character, and funding of future capital projects. The CIP represents City Council's best judgment at that time; however, future needs, financial constraints, and grant opportunities may result in programmatic changes over the six year period. Michigan municipalities are required by PA 33 of 2008 to assemble a six-year Capital Improvements Plan to maintain, improve, or remove assets; the City of Ypsilanti's Charter has a similar mandate.

Public Act 33 of 2008

"To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise."

Article V, Section 11, Ypsilanti City Charter

"(a) Submission to City Council. The City Manager shall prepare and submit to the City Council a five-year capital program no later than the final date for submission of the budget.

(b) Contents. The capital program shall include:

- (1) A clear general summary of its contents;*
- (2) A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity of each;*
- (3) Cost estimates and recommended time schedules for each improvement or other capital expenditure;*
- (4) Method of financing, upon which each capital expenditure is to be reliant; and*
- (5) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.*

The above shall be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition. "

Relationship between CIP and Adopted Plans

The CIP is a tool in implementing the long-range goals of the adopted master plan, recreation plan, nonmotorized plan, climate action &/or sustainability plans, as well as the more immediate annual Council-adopted goals. Many of these goals call for physical improvements, not just policy updates; ensuring that these improvements are planned and budgeted for is a practical step towards implementation. The Master Plan (2013) goals and the 2020 adopted Council Goals are shown below; goals of the Climate Action Plan (2012), Energy Plan (2018), Parks and Recreation Master Plan (2020), and Urban Forestry Management Plan (2012) are included in [Appendix A](#).

Council Adopted Goals 2020

1. Focus on Community Engagement
 - a. Communication and Engagement
 - i. Develop and implement comprehensive communication plan including updated website.
 - ii. Provide community entertainment – Amphitheater in Frog Island
 - iii. Utilize Freighthouse as community asset.
 - b. Public Safety
 - i. Implement Community Policing Philosophy to enhance safety of all residents, business, and visitors.
 - ii. Create Mental Health Response Team which includes the addition of a YPD social worker to provide support and crisis intervention.
2. Become a Sustainable City
 - a. Increase recycling efforts.
 - b. Elimination or reduction of Iron Mountain usage.
 - c. Digitize financial records.
 - d. Utilize alternative fuel vehicles where possible and reduce greenhouse gas emissions.
 - e. Redevelop vacant sites (i.e. Water St.) and buildings (i.e. Angstrom), etc.
 - f. Attain Carbon Neutrality status.
3. Improve Internal and External Workflow
4. Promote Diversity and Inclusion in policies, staffing and recruitment.

Shape Ypsilanti (Master Plan, 2013)

- Safety comes first
- Diversity is our strength
- Ypsilanti is sustainable
- Communication is key
- Anyone, no matter what age or income, can find a place to call home in Ypsilanti
- Anyone can easily walk, bike, drive or take transit from anywhere in Ypsilanti and to anywhere else in Ypsilanti and beyond
- Ypsilanti is a great place to do business, especially the green and creative kind
- Everyone in the region knows Ypsilanti has great things to do in great places that are in great shape!
- Ypsilanti is an asset of Eastern Michigan University, and Eastern Michigan University is an asset of Ypsilanti
- We can only achieve our vision by building a community amongst ourselves and with our neighbors

Relationship between CIP and Budget

The CIP helps to make capital spending more predictable and transparent. The CIP does not address all of the capital expenditures for the City, nor all of the significant budget items, such as debt service, but provides for physical improvements and purchases that are permanent in nature, including the basic facilities, services, and installations needed for the functioning of the community. The intent is to have the first year of the CIP align with the proposed capital budget for the current fiscal year. The remaining years of the CIP serve as a financial plan for capital investments.

Definition of Capital

Capital projects and improvements are major non-recurring tangible assets and projects including:

1. Replacements and improvements greater than or equal to \$10,000;
2. "Program" of projects whose total is greater than or equal to \$10,000; or
3. Equipment purchases greater than or equal to \$10,000 and a service life of at least 5 years.
4. Any planning, feasibility, engineering, or design study related to an individual capital improvement project or to a program that is implemented through individual capital improvements projects, provided that the cost is \$10,000 or more and will have a useful life of three years or more.
5. Any planning, feasibility, engineering, or design study costing \$25,000 or more that is not part of an individual capital improvements project or a program, that is implemented through individual capital improvements projects.
6. Any acquisition of land for a public purpose that is not part of an individual capital improvements project or a program that is implemented through individual capital improvements projects, provided that the cost is \$25,000 or more.

Examples include construction, expansion, or renovation of a public building; water line upgrades and extensions, major equipment; the acquisition of land for public use; or new storm and sanitary sewers. The adoption of a common definition assists in determining what projects are part of the capital improvement program versus those that are part of the general budget. Typically, leases are not a capital cost because the institution does not bear the cost of depreciation nor is the item an asset. Note that this does not align, nor does it need to align, with the spending authorization limits placed on staff &/or Council.

Expenses

An *expense* is the cost for anything required to keep the City running on a daily basis. Typically these items are consumed or used either immediately or over the course of a year. In the private sector, the costs can often be deducted as business expenses each year at tax time. Usually, general repair and maintenance costs are considered expenses. For example, if a vehicle stops working, the part needed to

Private Sector vs Public

In the private sector, the Generally Accepted Accounting Principles (GAAP) and tax implications guide the delineation between what is a capital cost and what is an expense. Although public institutions do not generally concern themselves with tax implications in this regard, and have much greater leeway when designating what constitutes capital costs, following the concepts behind the GAAP helps the capital planning process be more legible to those members of the public who may be more familiar with these standards. Capital costs, per GAAP, are considered to be those that become a physical asset of your institution and are typically a large costs. For example, a vehicle or building construction/purchase is considered a capital expenditure.

repair it should be categorized as an expense, because the expenditure was necessary to return your vehicle to its previous working condition. Similarly, expenses for maintenance work that keeps equipment or facilities functioning properly during the course of its expected lifetime are considered regular business expenses.

Determining the Differences

In the private sector, two factors determine whether an expense is a repair versus capitalized expense - lifespan and value. A repair keeps equipment or buildings functioning on the same level. Work considered to be an improvement to the physical space or that significantly extends the lifespan of equipment to the point of increasing the asset's actual value is considered a capital cost. For example, if while moving furniture around in your office you smash a hole in the wall, the materials needed to repair the hole and repaint the wall would be considered a repair or maintenance expense, because you were returning the room to its previous condition. For example, if during a storm a falling tree created a hole in a pavilion roof, the materials needed to repair the hole would be considered a repair or maintenance expense, because we're returning the pavilion to its previous condition. However, if we renovated the pavilion and added restrooms, the expenditure would be categorized as a capital cost, because we would be adding to the value of the asset.

Only the projects that meet the capital project or improvement definition are included in the capital improvement program. A capital improvement project can include one or more of the following:

- **Building Maintenance:** is the repair, replacement, or upgrades of exterior and interior walls, roofs, furnishings and similar non-mechanical features that significantly extend a building's life. Examples include new roofs, windows and doors, tuck pointing and masonry repair, interior and exterior painting, carpeting and some furniture. This equates to the "*Facilities*" category of the budget.
- **Building Equipment:** is the repair or replacement of heating, ventilation, and air conditioning (HVAC) systems. This equates to the "*Facilities*" category of the budget.
- **Building Construction:** includes the erecting of new buildings and additions that add usable floor space for staff and patrons. This equates to the "*Facilities*" category of the budget.
- **Interior Equipment:** includes all equipment critical to the functioning of the city such as computers, telephones, cameras and voting machines. This includes the "*Computer*" category of the budget and the "*Equipment*" category of the budget.
- **Heavy Equipment:** includes apparatus used by the fire department and department of public services. Examples are lifesaving equipment, vehicle hoists, and similar specialized mechanisms that last for several years. This equates to the "*Equipment*" budget category.
- **Vehicles:** encompasses cars, trucks, and grounds maintenance equipment. Vehicles are considered part of the motor pool that is maintained by the Department of Public Services. For the purpose of the capital improvements plan, vehicles are attached to their respective departments. This equates to the "*Motorpool*" budget category.
- **Infrastructure:** includes below grade, at grade and above grade (non-building) improvements. Examples include stormwater, streets and sidewalks, playground equipment, bike lanes, landscape, and fences. This equates to the "*Infrastructure*" budget category.

Assets

When planning for capital improvements, it is important to understand what the City is responsible to maintain. Even without planning for any major improvements, the City has a responsibility to maintain the level of service to the community and bring capital assets, facilities, and infrastructure into compliance with local, state, and federal laws.

Identifying all community assets, whether or not they are owned and maintained by the City of Ypsilanti, is beneficial for project coordination and long-term planning. At this time, many community assets are actually operated by a separate entity, including the Ypsilanti District Library Michigan Avenue branch, the Highland Cemetery, the City's water supply and wastewater infrastructure, and the City's electricity and natural gas. While these assets do not factor into the City's annual capital budgeting process, they often affect the City's capital improvement projects. Sometimes circumstances change and it is possible that the City may be required to support a particular asset if the current authority or agency decides they no longer have the capacity to operate these facilities.

Town and Gown

Eastern Michigan University (EMU) employs over 2,500 people and the campus is over 800 acres, making it the largest employer and single largest land holder in the city. As a state university EMU is exempt from local taxes and many ordinances, but remains an important partner in planning for capital improvements. This Plan gives the City and the university a foundation for increased future coordination on various capital projects. While independent from the City, EMU is an important community asset for the City of Ypsilanti.

Utilities

Ypsilanti Community Utilities Authority (YCUA) provides water and wastewater services to property owners based on user fees. Water and wastewater services are essential community assets to residents and business owners, but these utilities are not owned and operate by the City of Ypsilanti.

DTE owns and operates electricity for the City, and also is responsible for the maintenance of much of the City's public lighting. Notably, however, the City has opted for certain designs of lighting that are outside the usual DTE portfolio, including the West Cross business district lighting and the Downtown/Depot Town Granville-style green posts; the City bears the full cost for replacement of these nonstandard fixtures.

The City of Ypsilanti is responsible for the vast majority of stormwater drains in the right-of-way; however, Ypsilanti Community Schools (YCS) is responsible for its own stormwater management.

Solid waste collection is provided by the City via contract; and single-stream curb side recycling and yard waste collection are provided by City staff. The City contracts with Recycle Ann Arbor to allow City residents to use their services at a reduced rate. These services are supported by a tax millage levy of approximately 2.7 mills.

Process

2020/2021 Process

The CIP development process for FY20/21 has improved over the abbreviated process of FY19/20, but still has room to improve. The process began in December 2019, approximately two months after the ideal process laid out in the next few pages. To develop this plan, previous budgets and plans were examined; department heads were asked **mid-January** to submit sheets detailing planned capital projects for the coming six years; and the WATS TIP and LRP were consulted. This is a significant improvement over the timelines and processes of previous years, and we expect progress to continue.

This year's process was challenged by the disruption to normal business caused by the novel coronavirus pandemic. The City, County, and State were under a state of emergency from early March, which still continues at the time of this writing.

Adoption (2020 and beyond)

The annual adoption and update process are governed by both PA 33 of 2008 – commonly called the Planning Enabling Act- and Article V, Finance, Section 11 of the City Charter. The CIP adoption processes prescribed by each can be and have been interpreted to complement each other.

The process includes the following groups:

- **CIP Committee:** reviews Master Plan documents and annual City Council goals, organizes CIP kickoff meeting, finalizes project schedule, and prepares the CIP. Looks for opportunities to coordinate with YCUA, EMU, MDOT and other partners to maintain infrastructure serving the City of Ypsilanti. Led by City Manager.
- **Planning Commission:** reviews recommendations, provides feedback to the CIP Committee and City Manager. This year, this review will not take place due to the disruptions to normal business caused by the pandemic.
- **City Council:** reviews recommendations, receives public input, conducts public hearing(s), and adopts the CIP. Uses CIP in budget discussions.
- **Residents** are encouraged to participate in plan development by working with the various boards and commissions and City Council at public hearings, town halls, and open houses.

The quality of the infrastructure and community facilities in the City directly influences the quality of life that the City can provide. As community infrastructure and facilities age, continual improvements and updates are required to stay current with changing demands and needs. The CIP cannot simply be adopted once; it must be a living document that is updated annually. This document can be a “cheat sheet” for annual budget updates, provided that it is maintained.

CIP Committee

City Manager is responsible for supervising the administration of city government. They manage and supervise all departments, agencies, and officers, as well as provide leadership and direction in the implementation of policies and goals set by Council. Reports to City Council.

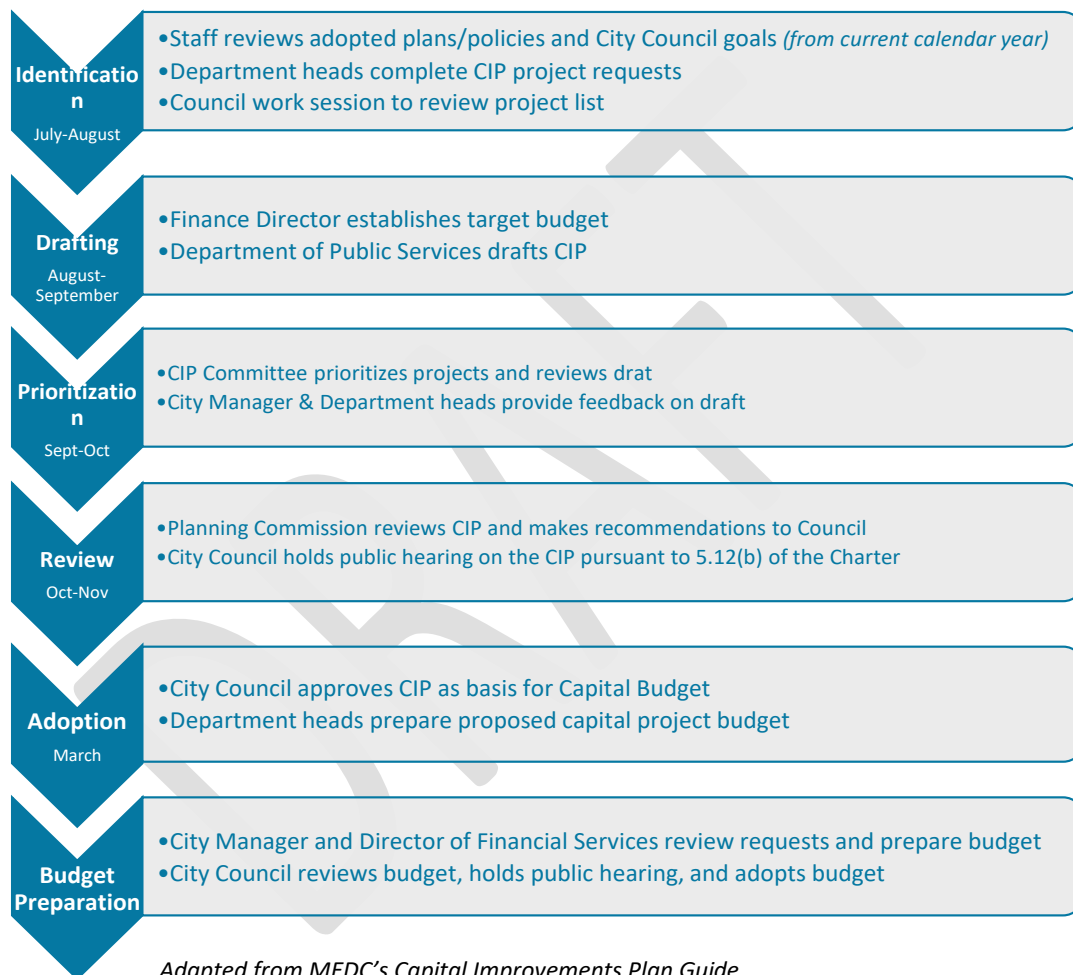
Director of Financial Services is responsible for the overall direction of the Accounting and Treasury divisions. Supervises a small work force of clerical, technical, and accounting personnel who compile the annual budget, manage the investments and accounts of the City, and coordinate/prepare the City Audit. Reports to the City Manager.

A City Council representative serves to ensure that the CIP process incorporates the policy positions of Council.

A Planning Commission representative serves to ensure the process incorporates local development trends and the future plans adopted by the City.

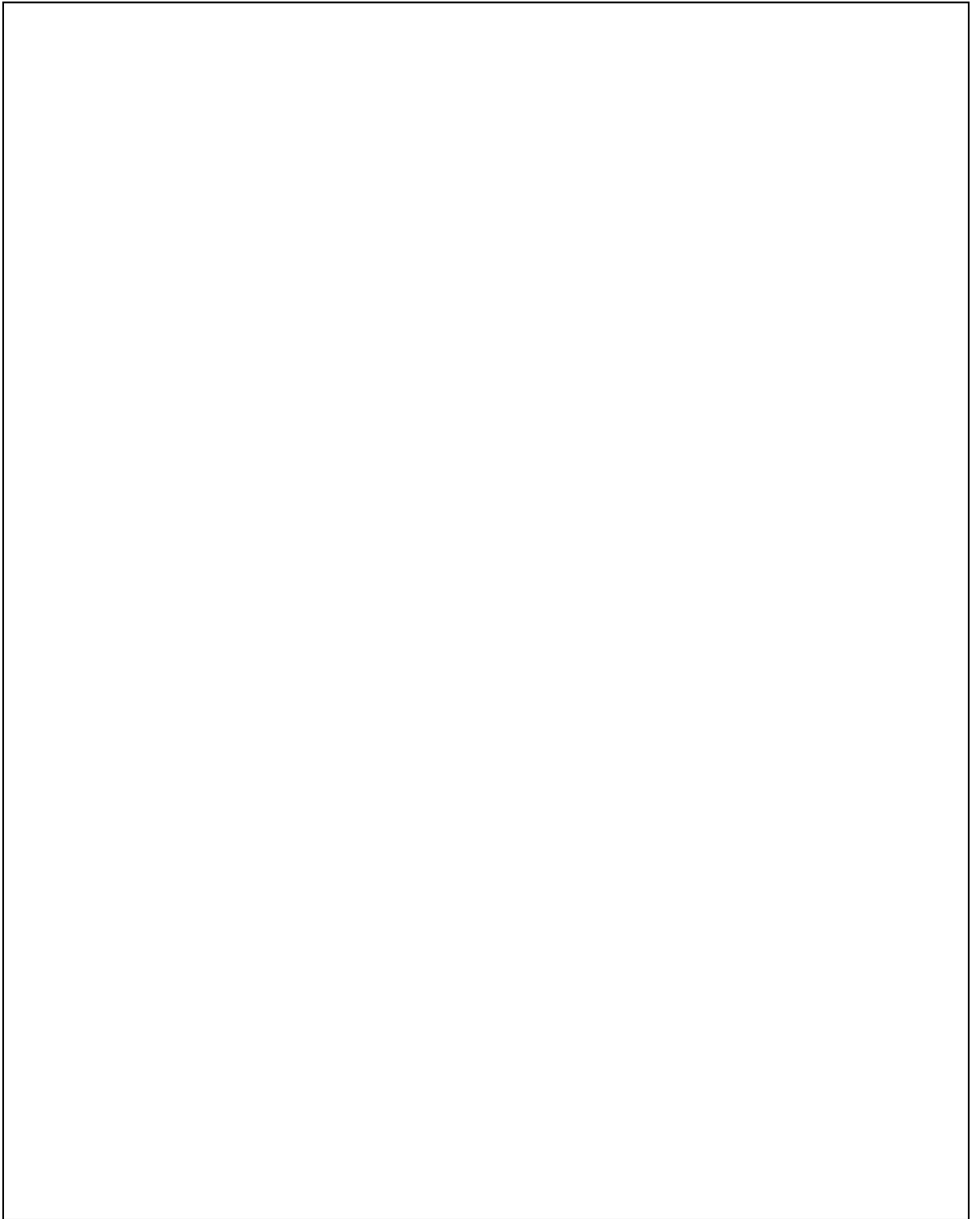
At the end of every calendar year, midpoint in the budget year, each department will provide the Community & Economic Development Department with updated information regarding their assets and projects, which will be used to update the CIP. At the beginning of the calendar year, Finance will use this information to develop the draft budget for the coming fiscal year. When Council forms their annual goals, they will have a prioritized list of capital improvements that helps inform their decisions about non-policy expenditures, which in turn will drive the final adopted budget.

Figure 1. Capital Improvement Program Process



Transparency

Ultimately, the CIP plan provides transparency and predictability, identifying the criteria and process used to prioritize capital improvement requests. The following table shows the requested and approved amount for the different budget categories. It is important to note that these categories include both capital projects and operations. Separating capital projects from reoccurring maintenance costs and licenses or fees will help the City plan effectively for major improvements.



Structure

Capital planning is an ongoing process that requires long-term planning and annual budgeting. The Plan is organized by project and by fiscal year; it can be sorted by Department or Justification. Note, however, that some capital needs may require spending in multiple years. One example is large infrastructure projects, which may require engineering and design some years prior to construction. In previous years, the plan was organized by spending category,

Project Justification

An essential component of the Capital Improvement Program is to establish a framework for capital project selection. To aid these choices, projects are categorized into one of five categories: regulatory/mandatory, strategic, discretionary cost/risk avoidance, and discretionary. These categories provide the framework for making capital project decisions in order to ensure the City's financial viability, improve and maintain levels of service and legal compliance, provide equitable community development, and meet other strategic goals.

Mandatory

The projects in this category address legal, regulatory, or contractual requirements. This category could include such projects as the installation of sidewalk ADA ramps per the City's court settlement, or the purchase of staff personal protective equipment called for by contract or MIOSHA standards.

Risk Avoidance

This includes projects that address a safety issue for Ypsilanti's residents, workers, and visitors. This may include replacing a roof on a public facility, remediation for environmental issues in City facilities, bridge repair or replacement, or dam removal. In this category are things that may cost a significant amount of money now, but either have a direct return on investment (such as investment in energy efficiency), or the less-obvious avoidance of significant costs, such as replacement rather than repair, catastrophic damage, or legal settlements.

Strategic

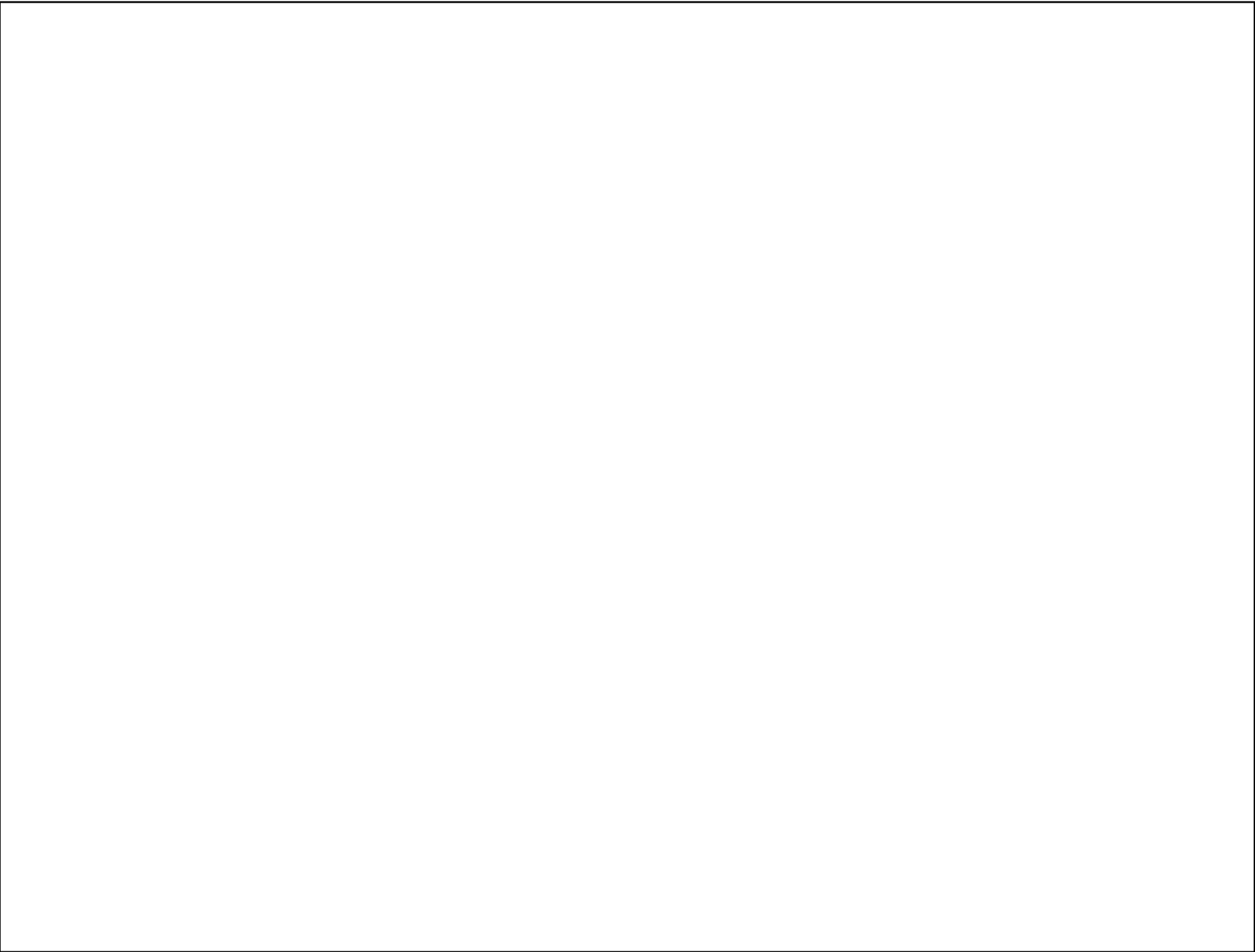
These projects address long-term community needs and goals. They may be part of multiyear strategies for economic, social, or environmental sustainability, and have likely been identified in Shape Ypsilanti, the Parks and Recreation master plan, the Climate Action Plan, Reimagine Washtenaw, or another adopted plan or policy, or they may be new opportunities that strongly align with or further one of the goals of these documents.

Added Value

These are projects that are generally considered "nice to have." They are projects that would improve the City in some manner, but do not have a significant safety impact, improve regulatory compliance, further the long-term strategic goals of the City in a meaningful way, or have a quantifiable return on investment. However, these are projects that would bring value to the City's residents.

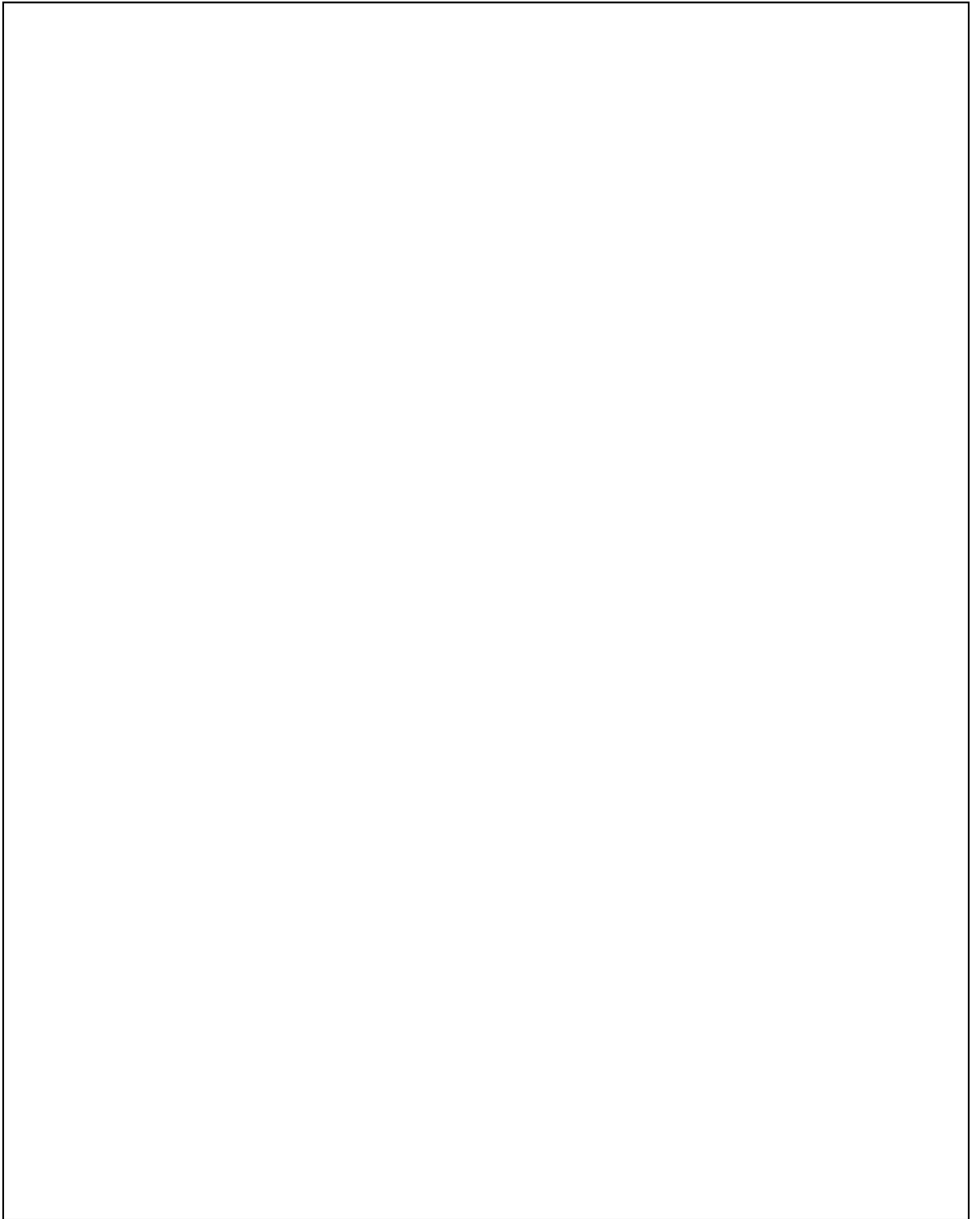
Funding

Funding for capital improvement projects came from various sources including capital funds, federal and state grants, local contributions, charges for services, transfers, and special designated funds. Grant funding is not identified as a funding source in this document unless and until that grant has been secured.



The Plan

(table goes here)



*Adopted Goals***Climate Action Plan (2012)**

<u>Buildings</u>	<u>Infrastructure</u>	<u>Land Use And Transportation</u>	<u>Culture Change</u>
• Implement Commercial Lighting Retrofits and Weatherization • Install and Promote Building Lighting Sensors • Pursue Solar Thermal and Photovoltaic Opportunities • Incorporate Green Building Standards • Create Energy Efficient Rental Housing Certification • Promote Residential Weatherization Programs	• Upgrade Street Lights to LEDs • Increase Street Tree Canopy • Upgrade Wastewater Plan Controls and Promote Residential Water Efficiency • Increase Recycling Rates Through Competition • Place Artistic Trash and Recycling Bins Throughout Community • Create Kitchen Compost Drop-Off System	• Complete Network of Bicycle Facilities • Provide Parking Alternatives and Cash-out Options for Employees • Pursue Implementation of Transit Master Plan • Provide More Visibility for Alternative Transit • Create and Promote Bike Sharing and Car-Sharing Programs • Prioritize Infill Development Opportunities in Master Plan Update	• Encourage Conservation Through Energy Competition • Community Sustainability Library • Residential Energy Education • Encourage Employees to Live in Ypsilanti • Promote City Successes to Lead by Example • Include Stewardship, Engagement and Sustainability Education in Schools

Energy Plan (2018)

- Improve municipal building performance.
- Identify and implement clean energy projects.
- Increase energy efficiency and renewable energy funding through internal and external sources.
- Sustain the city's revolving loan fund.
- Establish an Energy Manager position.
- Incorporate this energy plan into the scope of work for the city's Sustainability Commission
- Promote and strengthen energy management policies and procedures.
- Improve knowledge of energy management and sustainable design among city staff, appointed and elected officials.
- Improve the data-driven approach to managing energy use.
- Establish a process to analyze data to determine energy use trends and billing errors.
- Improve communications with facility managers, utility providers, and relevant contractors to resolve issues quickly.
- Improve energy and sustainability-related communication resources.
- Promote and share energy reduction achievements and projects with staff and residents.

Urban Forestry Management Plan (2012-2020)**Resource Management**

- Perform all high priority maintenance recommendations identified in the tree inventory during Years 1–4 of the eight-year management program. This will involve the removal of 878 trees and the pruning of 1,025 trees. Estimate cost for priority maintenances is approximately \$522,775.
- Beginning in Year 4 of the eight-year management program, implement a routine pruning program to ensure all trees are pruned in seven years. This will involve the pruning of approximately 566 trees annually at an annual cost of approximately \$74,901.
- Beginning in Year 4 of the seven-year management program, implement a young tree training pruning program to ensure all young and newly planted trees are pruned every three years. This will involve the pruning of 255 trees annually at an annual cost of approximately \$6,467.
- Practice best management for maturing trees to maximize the cumulative survival rate. This includes training of tree crews, insect and dis-ease control, fertilizing, mulching, watering, and cabling and bracing (when applicable).
- Maintain or potentially expand the population (if budget allows) through tree planting. Plant 60 trees in Years 1–4, 110 trees in Year 5, and 208 trees in Year 6–8 to replace identified tree removals and stumps, loss due to natural mortality, and fill vacant planting sites.
- Practice best management for planting trees to maximize the cumulative

success rate. This includes selecting wide varieties of trees, selecting the right mature-size tree for site restrictions, purchasing good quality stock, proper installation, mulching, watering, fertilizing, and pruning.

- Update the inventory database on a daily, weekly, or monthly basis to provide accurate records and increase the opportunities for well-planned tree work.
- Conduct yearly inspections of the entire population and schedule required tree work appropriately. Also inspect the entire population after severe storm events.
- Annually check actual work performed versus benchmarks in the management program to monitor successes and discover areas for improvement

Tree Canopy

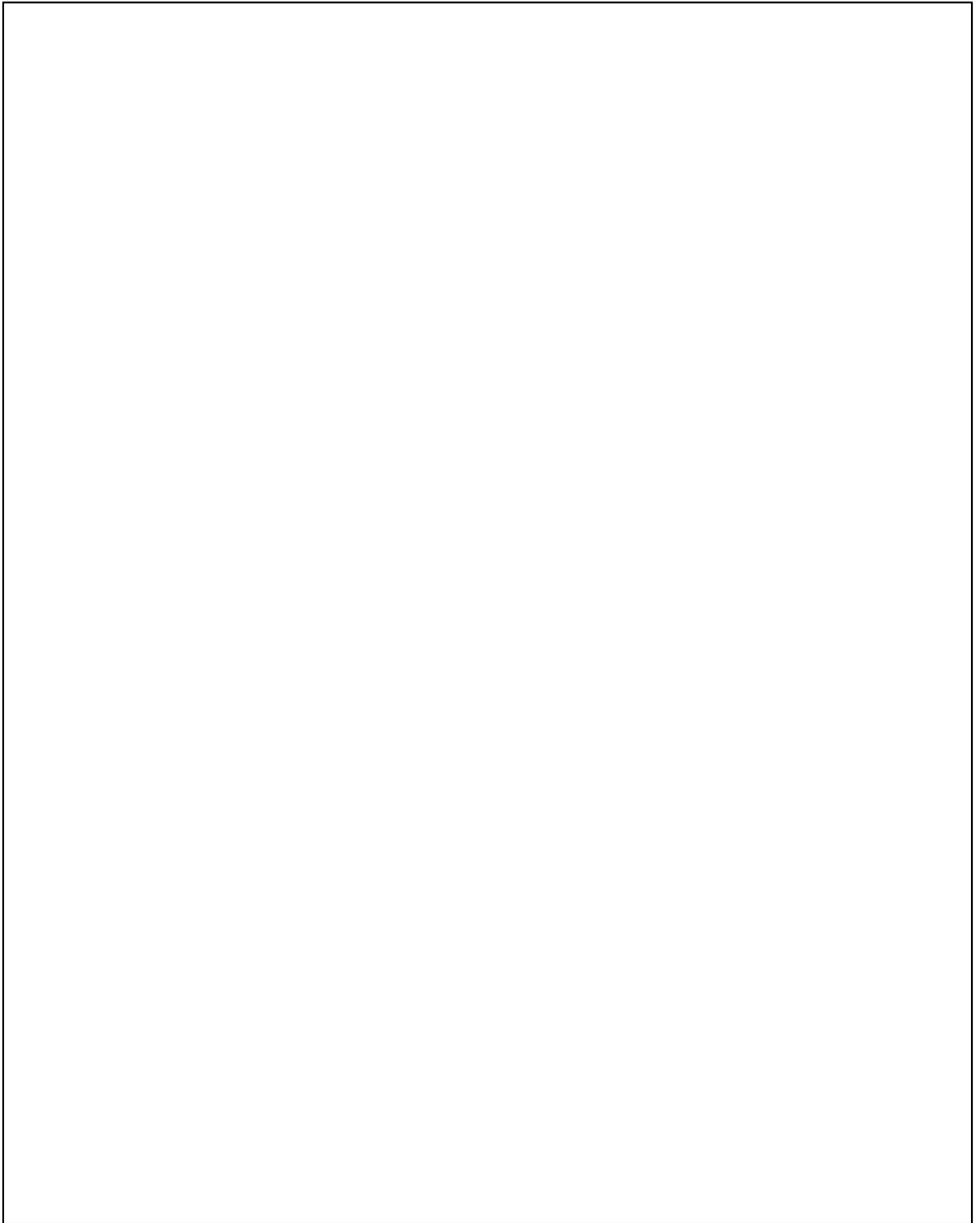
- Increase canopy cover from 36.6 percent to 40 percent and budget adequately to maintain tree canopy.
- Concentrate planting efforts along streets in zones that need more trees to increase canopy cover.
- Identify opportune areas, such as parks with an abundance of pervious area, to plant trees using land cover information.

City Nursery

- Grow a more diverse palette of tree species to increase species diversity and ultimately the sustainability of the City's urban forest.
- Use the pot-in-pot method which combines the natural advantages of field-growing with the control and convenience of above-ground growing.

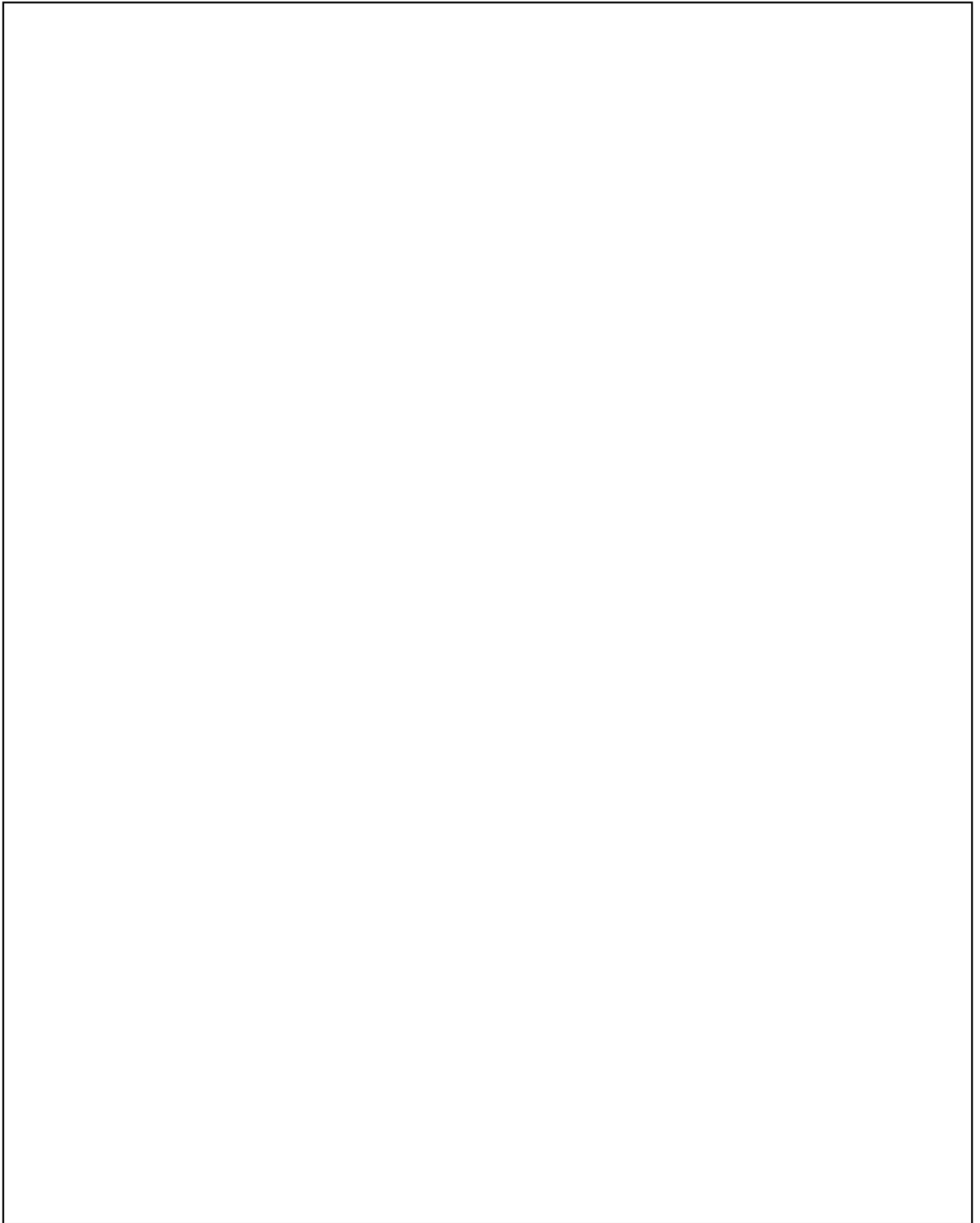
Administrative Support

- Hire enough city personnel or contract out tree work to implement the recommendations within this management plan.
- Encourage volunteers and build upon partnerships to help with nursery operations and plant and prune trees.
- Budget for and create funding sources to support a proactive urban forestry program.
- Implement a public relations program designed to educate the residents of Ypsilanti and to generate greater support for the urban forestry program.



Parks and Recreation Master Plan (2014)

- !UPDATE
- Ensure safe routes to parks and recreation facilities from neighborhoods, schools, and business districts, for people of all ability levels.
- Ensure each park has a visible presence, entrance, and sign on adjacent rights-of-way.
- Ensure that each park presents a well-maintained and clean image.
- Ensure all parks, park shelters, trails, and other facilities are physically accessible to people of all ages and ability levels.
- Ensure existing facilities can continue to meet the needs of park users.
- Ensure that parks are safe and appear to be safe.
- Provide upgrades to the parks that increase their long-term durability and reduce operation costs.
- Provide upgrades to the parks that increase recreation opportunities.
- Improve relationships with entities that provide recreation opportunities within the City.
- Encourage volunteerism.
- Continue to improve the Special Events and park reservations program.



Capital Improvements Requests 2020/21 through 2026/27																
Key	Submitting Department	Project Title	Justification	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21	21/22	22/23	23/24	24/25	25/26	26/27	Sources	Fund	
1	Finance	Chart of Accounts Update	Mandatory	no	5	Quote		\$ 20,000						fund balance - capital	414	
2	Finance	IT Hardware	Mandatory	no	10	not known	\$ 400,000							fund balance - capital	414	
3	Finance	Treasury Camera	Risk avoidance	no	5			\$ -						fund balance - capital	414	
4	YPD	Axon Body Cameras	Mandatory	no	5	Under contract	\$ 15,108	\$ 15,108	\$ 15,108					fund balance - capital	414	
5	YPD	In Car Camera System	Mandatory	no	unk	Axon current pricing		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	fund balance - capital	414	
6	YPD	Live Scan Fingerprinting	Mandatory	no	unk	State bid contract	\$ 18,000							fund balance - capital	414	
7	YPD	DSS Logger	Mandatory	no	unk	current contract	\$ 4,500	\$ 4,500	\$ 4,500					fund balance - capital	414	
8	YPD	Vehicles - PD Vehicles	Risk avoidance	no	7	Current state bids	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	fund balance - motorpool	641	
9	YFD	Vehicles - YFD Chief's vehicle	Mandatory	no	7	Sticker price	\$ 55,000							fund balance - motorpool	641	
10	YFD	Emergency Notification System	Risk avoidance	no	20	comparable systems	\$ 10,000							fund balance - capital	414	
11	YFD	YFD HVAC	Risk avoidance	positive	20	quote	\$ -		\$ 35,000					fund balance - capital	414	
12	YFD	YFD Office/Building Maintenance	Strategic	positive	10	comparable projects	\$ -		\$ 20,000					fund balance - capital	414	
13	YFD	Source Capture Exhaust System	Mandatory	positive	20	positive	\$ 10,000							if grant: 10k 414 and 50k assistance to firefighters grant	414	
							\$ 50,000							if grant: 10k 414 and 50k assistance to firefighters grant	414	
14	Facility Partner	Parkridge Classroom Expansion	Strategic	no	50	WAG				\$ 300,000				grant - cdbg (not secured)	414	
15	Facility Partner	Senior Center Electrical & HVAC	Risk avoidance	no	20	comparable projects	\$ -		\$ 40,000					fund balance - capital	414	
80	Facility Partner	Parkridge Kitchen	Strategic	no	50	WAG	\$ 10,000							grant - cdbg (not secured)	414	
16	Facility Partner	Senior Center Classroom Addition	Strategic	no	50	comparable projects			\$ 100,000					fund balance - capital	414	
17	Facility Partner	Senior Center Ventilation & Fire Suppression	Strategic	no	10	quotes	\$ -		\$ 40,000					fund balance - capital	414	
18	DPS	Bridge - Cross Street	Mandatory	no	50	engineer estimate			\$ 600,000	\$ 7,314,000				if grant: 316700 city match, 6017300 state, 1580000 engineering	202	
19	DPS	Bridge - Forest St	Mandatory	no	50	engineer estimate		\$ 445,150						If grant: Total expense by the city- match plus CE	202	
20	DPS	DPS office - breakroom reno	Strategic	no	10	staff estimate	\$ -		\$ 25,000					fund balance - capital	414	
21	DPS	DPS Aggregate Material Stall	Strategic	no	unk	previous CIP	\$ -		\$ 30,000					fund balance - capital	414	
22	DPS	DPS North Pole Barn Concrete Barn	Risk avoidance	no	30	previous CIP	\$ -		\$ 40,000					fund balance - capital	414	
23	DPS	DPS Paved Parking + ADA space	Strategic	no	unk	previous CIP		\$ 50,000						fund balance - capital	414	
24	DPS	DPS Garage Bay Exhaust Venting	Risk avoidance	no	10	previous CIP	\$ -		\$ 25,000					fund balance - capital	414	
25	DPS	DPS Garage Bay Fire Suppression	Mandatory	no	unk	previous CIP	\$ -		\$ 60,000					fund balance - capital	414	
26	DPS	DPS Hydraulic Hoist Installation	Strategic	positive	unk	previous CIP	\$ 115,000							fund balance - capital	414	
27	DPS	DPS Propane Filling Station	Strategic	no	7	quotes	\$ 60,000							fund balance - capital	414	
28	DPS	DPS Workout area	Risk avoidance	no	10	staff estimate	\$ -		\$ 20,000					fund balance - capital	414	
29	DPS	Parks - Capital Projects	Risk avoidance	varies	10	per funding available	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000		public safety mental health millage refund portion	414	
30	DPS	Roads - Minor Streets Crack Sealing	Risk avoidance	positive		per funding available	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	fund balance - 202	202	
31	DPS	Roads - Major Streets Cracksealing	Risk avoidance	positive		per funding available	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	fund balance - 203	203	
32	DPS	Roads - Cornell (Kingwood to HRD)	Risk avoidance	positive		engineer estimate					\$ 572,000			272,000 fund balance, 1,088,000 FHWA, 300,000 engineering	202	
33	DPS	Roads - Harriet (First to Hawkins)	Risk avoidance	positive		engineer estimate				\$ 403,000				219,000 fund balance 700,000 FHWA, 184,000 CE	202	
34	DPS	Roads - Harriet (Hawkins to Huron)	Risk avoidance	positive		engineer estimate							\$ 346,000	158,000 fund balance, 474 fed, 127 CE	202	
35	DPS	Roads - N Washington (W Cross to Emmet)	Risk avoidance	positive		engineer estimate			\$ 99,200					if county road millage	202	
36	DPS	Roads - Huron River Drive (Cornell to LeForge)	Risk avoidance	positive		engineer estimate			\$ 1,810,000					1,160,000 fund balance, 2,062,000 FHWA, 650,000 CE	202	
37	DPS	Roads - Oakwood (Sherman to Congress)	Risk avoidance	positive		engineer estimate	\$ 86,200							if county road millage: 86200 us, 125000 county	202	
							\$ 125,000							if county road millage: 86200 us, 125000 county (CE?)	202	
38	DPS	Roads - S Adams (Michigan to Catherine)	Risk avoidance	positive		engineer estimate					\$ 44,400			if county road millage: 44400 local 250000 county	202	
										\$ 250,000				if county road millage: 44400 local 250000 county	202	
39	DPS	Roads - W Cross (Courtland to Wallace)	Risk avoidance	positive		engineer estimate	\$ 495,000							215000 local + 285,000 engineering +1105000 state	202	
40	DPS	Roads - E Cross (River to Prospect)	Risk avoidance	positive		per funding available	\$ 215,000							WC roads millage: 125,000 +86200 + engineering	202	
							\$ 90,000							WC roads millage: 125,000 +86200 + engineering	202	
41	DPS	Roads - ADA sidewalk ramps	Mandatory	no		per funding available	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	50 cdbg, 50 metro act, 20 misc 414 for design	495	
							\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	50 cdbg, 50 metro act, 20 misc 414 for design	495	
							\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	50 cdbg, 50 metro act, 20 misc 414 for design	414	
42	DPS	Vehicles -Recycling/Yard Waste Rear Loader Truc	Risk avoidance	no	10	staff estimate			\$ 233,000					fund balance - motorpool	641	
43	DPS	Vehicles -10 CY Rear Packer (#603)	Risk avoidance	no	10	staff estimate	\$ 80,000							fund balance - motorpool	641	
44	DPS	Vehicles - Bobcat Loader w Bucket (#128)	Risk avoidance	no	10	staff estimate			\$ 66,000					fund balance - motorpool	641	
45	DPS	Vehicles - Brush Chipper (#642)	Risk avoidance	no	10	staff estimate			\$ 50,000					fund balance - motorpool	641	
46	DPS	Vehicles - City Hall Sedan (#22)	Risk avoidance	no	8	staff estimate	\$ 28,000							fund balance - motorpool	641	
47	DPS	Vehicles - City Manager (C10)	Risk avoidance	no	8	staff estimate	\$ 36,000							fund balance - motorpool	641	
48	DPS	Vehicles - DPS Director (#102)	Risk avoidance	no	8	staff estimate				\$ 28,000				fund balance - motorpool	641	
49	DPS	Vehicles - Dump Truck (#104)	Risk avoidance	no	8	staff estimate					\$ 60,000			fund balance - motorpool	641	
50	DPS	Vehicles - Dump Truck Salt Truck (#108)	Risk avoidance	no	10	staff estimate			\$ 176,000					fund balance - motorpool	641	
51	DPS	Vehicles - Dump Truck Salt Truck (#109)	Risk avoidance	no	10	staff estimate				\$ 176,000				fund balance - motorpool	641	
52	DPS	Vehicles - Dump Truck Salt Truck (#111)	Risk avoidance	no	10	staff estimate				\$ 176,000				fund balance - motorpool	641	
53	DPS	Vehicles - Dump Truck Salt Truck (#112)	Risk avoidance	no	10	staff estimate					\$ 176,000			fund balance - motorpool	641	
54	DPS	Vehicles - Garden Tractor (#443)	Risk avoidance	no	10	staff estimate				\$ 15,000				fund balance - motorpool	641	
55	DPS	Vehicles - Garden Tractor (#443)	Risk avoidance	no	10	staff estimate				\$ 15,000				fund balance - motorpool	641	
56	DPS	Vehicles - Garden Tractor (#444)	Risk avoidance	no	10	staff estimate						\$ 15,000		fund balance - motorpool	641	
57	DPS	Vehicles - Grapple Truck w Dump Body (#473)	Risk avoidance	no	10	staff estimate		\$ 225,000						fund balance - motorpool	641	
58	DPS	Vehicles - Recycling/Yard Waste Rear Load Packe	Risk avoidance	no	10	staff estimate				\$ 233,000				fund balance - motorpool	641	
59	DPS	Vehicles - Signal Shop Aerial Lift Truck (#122)	Risk avoidance	no	10	staff estimate							\$ 90,000	fund balance - motorpool	641	

Capital Improvements Requests 2020/21 through 2026/27															
Key	Submitting Department	Project Title	Justification	Long-Term Impact on O&M	Estimated Service Life (years)	Cost Basis	20/21	21/22	22/23	23/24	24/25	25/26	26/27	Sources	Fund
60	DPS	Vehicles - Small Loader w Bucket (#129)	Risk avoidance	no	10	staff estimate							\$ 75,000	fund balance - motorpool	641
61	DPS	Vehicles - Stake Truck (#126)	Risk avoidance	no	8	staff estimate		\$ 60,000						fund balance - motorpool	641
62	DPS	Vehicles - Stake Truck (#452)	Risk avoidance	no	8	staff estimate			\$ 60,000					fund balance - motorpool	641
63	DPS	Vehicles - Stake Truck (#131)	Risk avoidance	no	8	staff estimate				\$ 60,000				fund balance - motorpool	641
64	DPS	Vehicles - Street Sweeper (#139)	Risk avoidance	no	10	staff estimate	\$ 240,000							fund balance - motorpool	641
65	DPS	Vehicles - Street Sweeper (#142)	Risk avoidance	no	10	staff estimate				\$ 240,000				fund balance - motorpool	641
66	DPS	Vehicles - DPS Supervisor (#103)	Risk avoidance	no	8	staff estimate	\$ 33,000							fund balance - motorpool	641
67	DPS	Vehicles - DPS Enviro Foreman (#610)	Risk avoidance	no	8	staff estimate						\$ 33,000		fund balance - motorpool	641
68	DPS	Vehicles - DPS Supervisor (#101)	Risk avoidance	no	8	staff estimate						\$ 33,000		fund balance - motorpool	641
69	DPS	Vehicles - Utility Snow Removal Vehicle (#441)	Risk avoidance	no	10	staff estimate							\$ 25,000	fund balance - motorpool	641
70	DPS	Vehicles - Wide Area Mower (#448)	Risk avoidance	no	10	staff estimate	\$ 60,000							fund balance - motorpool	641
71	CED	3rd Floor Remodel	Strategic	no		per funding available	\$ -		\$ 40,000					fund balance - capital	414
72	CED	Vehicles - Ordinance Officer Vehicle	Risk avoidance	no	8	staff estimate	\$ 28,000							fund balance - motorpool	641
73	CED	Tablets & software for Building & Code enforcement	Strategic	no	5	staff estimate	\$ -		\$ 20,000					fund balance - capital	414
74	Manager	Amtrak Train Stop	Strategic	no	30	engineer estimate			\$ 2,429,000					if grant: 1529000 fund balance capital + 3071000 grant + CE 900000	414
74	Manager	Amtrak Train Stop	Strategic	no	30	engineer estimate			\$ 3,071,000					if grant: 1529000 fund balance capital + 3071000 grant + CE 900000	414
75	Manager	Peninsular Dam Removal	Mandatory	no	30	feasibility study			\$ 500,000					if grant: 500,000 fund balance capital and 2,200,000 grant	414
75	Manager	Peninsular Dam Removal	Mandatory	no	30	feasibility study			\$ 2,200,000					if grant: 500,000 fund balance capital and 2,200,000 grant	0
76	DPS	Parking - Freighthouse lot	Risk avoidance	positive	5	per funding available	\$ 50,000							anticipated fund balance - parking	514
77	DPS	Parking - ongoing lot repairs	Risk avoidance	no	5	per funding available		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	anticipated fund balance - parking	514
78	DPS	Recycling - Public Spaces Carts	Strategic	no	5	staff estimate	\$ 36,000							if grant: 36000 match, 180,000 grant	226
							\$ 180,000							if grant: 36000 match, 180,000 grant	0
79	DPS	Roads - Lane Reduction	Risk avoidance	no	15	MDOT estimate		\$ 200,000						fund balance	414



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Andrew Hellenga
DATE: May 5, 2020
SUBJECT: Charter Amendments

DESCRIPTION:

Charter Amendments

SUMMARY:

During the April 7, 2020 City Council Meeting two resolutions were approved directing staff to add Charter Amendments to the August 4th Primary Election Ballot. As a part of that resolution the City Clerk was directed to submit the resolutions of approval to the Attorney General.

The Attorney General's Office responded to the communication requesting a change in ballot language and indicated the Charter Amendment would either need to submit to the electorate as a Special Election running concurrent with the Primary or be switched to the November General Election.

There are several concerns regarding running a Special Election concurrently with the Primary Election:

1. There would be additional cost, the city would need to purchase two ballots for the election, two sets of Absentee Voter Applications, double the amount of Absentee Voter envelopes.
2. Most importantly it could create confusion to why voters are receiving two ballots.

Staff has made the amendments to the ballot language (highlighted on resolution) as requested by the Attorney General's Office and requests that the ballot question appear on the November General Election ballot.

RECOMMENDED ACTION:

ATTACHMENTS : Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-101
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Section 21(1) of the Home Rule City Act (HRCA), MCL 117.21(1), authorizes a city council to adopt a resolution proposing to amend the city charter by a three-fifths vote of its members-elect, and the resolution proposing to amend the city charter must set forth the exact wording of the proposed amendment to be submitted to the city voters for approval at a regular or special election, and;

WHEREAS, The resolution must set forth the ballot language for the proposed charter amendment—with each proposal being limited to a single subject, and if the subject of a proposal includes more than one related proposition, each proposition shall be separately stated as a ballot proposal to afford an opportunity for a separate vote of the city voters for or against each proposition, and

WHEREAS, Section 21(2) of the HRCA, MCL 117.21(2), requires that the ballot language for the submission to the city voters of each proposed amendment shall be limited to 100 words, exclusive of caption, shall be a true and impartial statement of the purpose of the amendment, and shall not create prejudice for or against the proposed amendment,

NOW THEREFORE BE IT RESOLVED that Article IX, Section 9.01 (c) of the Ypsilanti City Charter shall be amended as follows:

The Board shall consist of five distinguished citizens nominated by the Mayor or two city Council Members and approved by the Council.

The current charter section(s) being altered by this amendment provides as follows:

9.01 (c). Board of Ethics.

The Board shall consist of five distinguished citizens nominated by the Mayor and approved by the Council.

BE IT FURTHER RESOLVED that the ballot language for the proposed amendment shall be as follows:

#Resolution No. 2020-101

Amend Article IX, Section 9.01 (c) of the Ypsilanti City Charter to expand nomination powers for the Board of Ethics from the Mayor, to the Mayor or two Council Members.

Article IX, Section 9.01 (c) provides the Mayor with sole authority to make nominations to the Board of Ethics. Shall Article IX, Section 9.01 (c) of the Ypsilanti City Charter be amended to provide that nomination power to the Board of Ethics be expanded to the Mayor or two Council Members?

Yes ____ No ____

BE IT FURTHER RESOLVED that the City Clerk shall transmit a certified copy of this resolution to the Governor of the State of Michigan for approval of the proposed amendment (MCL 117.22) and transmit a certified copy of this resolution to the Attorney General of the State of Michigan for approval of the proposed ballot language for the proposed amendment (MCL 117.21).

BE IT FURTHER RESOLVED that the proposed amendment shall be submitted to the qualified electors of the City of Ypsilanti at the General Election to be held in the City on November 3, 2020, and the City Clerk is directed to give notice of the election and notice of registration in a manner prescribed by law and to do all things and to provide all supplies necessary to submit the Charter amendment to a vote of the electors as required by law.

BE IT FURTHER RESOLVED that the proposed charter amendment shall be published in full, together with the existing charter provision amended as required by law.

BE IT FURTHER RESOLVED that this proposed charter amendment must be posted, in full, in a conspicuous place in each polling location.

OFFERED BY: _____

SECONDED BY: _____

YES: _____ NO: _____ ABSENT: _____ VOTE: _____

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-101



Resolution No. 2020-102
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Section 21(1) of the Home Rule City Act (HRCA), MCL 117.21(1), authorizes a city council to adopt a resolution proposing to amend the city charter by a three-fifths vote of its members-elect, and the resolution proposing to amend the city charter must set forth the exact wording of the proposed amendment to be submitted to the city voters for approval at a regular or special election, and;

WHEREAS, The resolution must set forth the ballot language for the proposed charter amendment—with each proposal being limited to a single subject, and if the subject of a proposal includes more than one related proposition, each proposition shall be separately stated as a ballot proposal to afford an opportunity for a separate vote of the city voters for or against each proposition, and

WHEREAS, Section 21(2) of the HRCA, MCL 117.21(2), requires that the ballot language for the submission to the city voters of each proposed amendment shall be limited to 100 words, exclusive of caption, shall be a true and impartial statement of the purpose of the amendment, and shall not create prejudice for or against the proposed amendment,

NOW THEREFORE BE IT RESOLVED that Article IX, Section 9.03 of the Ypsilanti City Charter shall be amended as follows:

All members of the City boards and commissions established under this Charter, by statute or otherwise, may be nominated for office by the Mayor, or by two Council Members, subject to the approval and confirmation by a majority vote of the City Council.

The current charter section(s) being altered by this amendment provides as follows:

9.03. Boards

All members of the City boards and commissions established under this Charter, by statute or otherwise, shall be appointed by the mayor, shall be appointed by the Mayor, subject to the approval and confirmation by a majority vote of the City Council.

#Resolution No. 2020-102

BE IT FURTHER RESOLVED that the ballot language for the proposed amendment shall be as follows:

Amend Article IX, Section 9.03 of the Ypsilanti City Charter to expand nomination powers for boards and commissions from the Mayor, to the Mayor or two Council Members.

Article IX, Section 9.03 provides the Mayor with sole authority to make nominations to Boards and Commissions. Shall Article IX, Section 9.03 of the Ypsilanti City Charter be amended to provide that nomination power to all boards and commissions be expanded to the Mayor or two Council Members?

Yes ____ No ____

BE IT FURTHER RESOLVED that the City Clerk shall transmit a certified copy of this resolution to the Governor of the State of Michigan for approval of the proposed amendment (MCL 117.22) and transmit a certified copy of this resolution to the Attorney General of the State of Michigan for approval of the proposed ballot language for the proposed amendment (MCL 117.21).

BE IT FURTHER RESOLVED that the proposed amendment shall be submitted to the qualified electors of the City of Ypsilanti at the General Election to be held in the City on November 3, 2020, and the City Clerk is directed to give notice of the election and notice of registration in a manner prescribed by law and to do all things and to provide all supplies necessary to submit the Charter amendment to a vote of the electors as required by law.

BE IT FURTHER RESOLVED that the proposed charter amendment shall be published in full, together with the existing charter provision amended as required by law.

BE IT FURTHER RESOLVED that this proposed charter amendment must be posted, in full, in a conspicuous place in each polling location.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-102



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Frances McMullan
DATE: May 5, 2020
SUBJECT: COVID Assistance Care Packages

DESCRIPTION:

COVID Assistance Care Packages

SUMMARY:

On April 9th, staff identified the City of Ypsilanti is eligible for an allocation of \$44,937 of Coronavirus Emergency Supplemental Funding administered by the Department of Justice. The details of this grant program can be found here following the resolution. Mr. Barr has reviewed and approved these grant funding details to ensure our eligibility for reimbursement of expenses incurred to prevent, prepare for, and respond to the coronavirus. The grant is due by May 29 and we are seeking Council's input for the best use of these limited resources.

Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas).

Following the last City Council Meeting on April 21, I appointed Community Development Manager Christopher Jacobs with the responsibility of completing the DOJ Grant Funding Application and programming the \$44,937 in grant funding to support COVID Assistance Care Packages for residents. These care packages include 3oz bottles of hand sanitizer and cleaning disinfectant, 1 cloth reusable face mask for each member of eligible households in the City, 2 rolls of paper towel, and 2 rolls of toilet paper. Included in each care package will be detailed instructions on the items received and their proper use, including wearing and washing your cloth facemask. The Budget Worksheet and Project Narrative required to submit the grant is also provided for your review and details these expenses as well as the methods of distribution.

I would like to thank Councilmembers Brown and Sommerville for their leadership to identify this collaborative partnership with Eastern Michigan University and the Office of Engage to

produce 2,500 fabric masks starting now through the beginning of June. We will receive masks to distribute in increments as they are completed. The material and design of the masks have been approved by St. Joes Health System for their non-medical staff and the high quality of the quilted material is more durable than cotton and reusable. 500 out of the 2500 will be made for children.

Our plan is to utilize existing distribution channels such as Ypsilanti Community Schools at Parkridge, Ypsilanti Meals on Wheels, and the management staff at facilities such as Chidester Place and Town Center Place who have all communicated the need for assistance and willingness to cooperate with the City if provided these necessary resources. Staff will also create a form on the City website where residents can go to sign up and receive a COVID Assistance Care Package for contactless pickup at City Hall within 48 hours and while supplies last. Staff will verify City resident status by address and leave the bag in the foyer with a name attached and time of pickup.

Costs

2500 cloth facemasks from EMU at \$2 each - \$5,000
5000 plastic bottles, 3oz at 50 cents each- \$2,500
65 gallons of hand sanitizer at \$40 per gallon - \$2,600
100 gallons of cleaning disinfectant at \$26.99 per gallon - \$2,699
5000 rolls of Paper Towels at 82 cents per roll- \$4,100
5000 rolls of Toilet Paper at 70 cents per roll - \$3,500
Printing and publishing materials - \$2,500

Total- \$22,899

Any labor expenses including overtime related to distribution of these resources is eligible for reimbursement as well. DPS, Fire, and Police have been asked to track staff hours spent to fulfill this project and other COVID related tasks. We expect \$5,000-\$10,000 could be allocated for this purpose.

Depending on the demand for these COVID Assistance Care Packages, the City Manager and Council may decide to place additional orders or change the quantities of supplies in each package. This first phase should serve approximately 1,000-1,500 households depending on family size. There are some known constraints such as the lead time for large quantities of plastic bottles, facemasks, and even disinfectant. Staff will seek to implement this project in phases as supplies are available on a first come, first serve basis. Following this first phase there will be approximately \$14,000-15,000 to direct for future COVID relief such as public hand sanitizing stations at parks and commercial areas or additional COVID Assistance Care Packages.

RECOMMENDED ACTION: Staff recommends Mayor and City Council approval to apply for and program funds from the Department of Justice in the amount of \$44,937 to supply and distribute COVID Assistance Care Packages to City residents.

ATTACHMENTS: Budget Worksheet and Program Narrative, Coronavirus Emergency Supplemental Funding Program Solicitation,

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-103
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti wants to ensure health care workers and essential staff has the proper medical grade personal protection equipment, and

WHEREAS, the City has been notified that the city is eligible for the Department of Justice Grant Funding in the amount of \$44,937, and

WHEREAS, City residents lack access to essential products to keep family's safe in these uncertain times, and

WHEREAS, the City seeks to work with Eastern Michigan University to provide essential items for our residents, and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council directs the City Manager to apply for and program funds from the Department of Justice in the amount of \$44,937 to supply and distribute COVID Assistance Care Packages to City residents.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-103

BJA FY 2020 Coronavirus Emergency Supplemental Funding

State	Jurisdiction Name	Government Type	Eligible Allocation
MI	ANN ARBOR CITY	Municipal	\$59,184
MI	BATTLE CREEK CITY	Municipal	\$138,944
MI	BAY CITY	Municipal	\$55,814
MI	BAY COUNTY	County	\$58,008
MI	BENTON CHARTER TOWNSHIP	Township	\$34,652
MI	BENTON HARBOR CITY	Municipal	\$53,452
MI	BERRIEN COUNTY	County	\$58,008
MI	CALHOUN COUNTY	County	\$58,008
MI	CANTON CHARTER TOWNSHIP	Township	\$33,470
MI	CLINTON CHARTER TOWNSHIP	Township	\$80,095
MI	DEARBORN CITY	Municipal	\$81,106
MI	DEARBORN HEIGHTS CITY	Municipal	\$55,392
MI	DETROIT CITY	Municipal	\$3,318,512
MI	EASTPOINTE CITY	Municipal	\$66,943
MI	EATON COUNTY	County	\$36,505
MI	FLINT CHARTER TOWNSHIP	Township	\$71,917
MI	FLINT CITY	Municipal	\$411,348
MI	GENESEE COUNTY	County	\$58,008
MI	GRAND RAPIDS CITY	Municipal	\$350,308
MI	GRAND TRAVERSE COUNTY	County	\$37,349
MI	HAMTRAMCK CITY	Municipal	\$53,958
MI	HIGHLAND PARK CITY	Municipal	\$44,431
MI	INGHAM COUNTY	County	\$36,170
MI	INKSTER CITY	Municipal	\$82,369
MI	JACKSON CITY	Municipal	\$100,412
MI	JACKSON COUNTY	County	\$49,406
MI	KALAMAZOO CITY	Municipal	\$225,950
MI	KALAMAZOO COUNTY	County	\$67,365
MI	KENT COUNTY	County	\$93,331
MI	KENTWOOD CITY	Municipal	\$44,009
MI	LANSING CITY	Municipal	\$339,769
MI	LINCOLN PARK CITY	Municipal	\$63,485
MI	LIVONIA CITY	Municipal	\$33,808
MI	MACOMB COUNTY	County	\$77,311
MI	MECOSTA COUNTY	County	\$53,285
MI	MONROE COUNTY	County	\$43,419
MI	MOUNT MORRIS CHARTER TOWNSHIP	Township	\$33,386
MI	MUSKEGON CITY	Municipal	\$65,931
MI	MUSKEGON COUNTY	County	\$58,008
MI	MUSKEGON HEIGHTS CITY	Municipal	\$47,466
MI	OAKLAND COUNTY	County	\$223,926
MI	OTTAWA COUNTY	County	\$133,798
MI	PORT HURON CITY	Municipal	\$69,388
MI	REDFORD CHARTER TOWNSHIP	Township	\$81,696
MI	ROMULUS CITY	Municipal	\$47,550
MI	ROSEVILLE CITY	Municipal	\$59,522
MI	SAGINAW CITY	Municipal	\$184,048
MI	SAGINAW COUNTY	County	\$58,008
MI	SOUTHFIELD CITY	Municipal	\$44,515
MI	ST CLAIR COUNTY	County	\$45,526
MI	STERLING HEIGHTS CITY	Municipal	\$59,271
MI	TAYLOR CITY	Municipal	\$85,910
MI	WARREN CITY	Municipal	\$179,834

BJA FY 2020 Coronavirus Emergency Supplemental Funding

State	Jurisdiction Name	Government Type	Eligible Allocation
MI	WASHTENAW COUNTY	County	\$138,605
MI	WAYNE CITY	Municipal	\$37,011
MI	WAYNE COUNTY	County	\$58,008
MI	WESTLAND CITY	Municipal	\$75,964
MI	WYOMING CITY	Municipal	\$86,165
MI	YPSILANTI CITY	Municipal	\$44,937
	Local total		\$8,443,973

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation

CFDA #16.034

Solicitation Release Date: March 30, 2020

Application Deadline: 11:59 p.m. eastern time on May 29, 2020

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is seeking applications for the Coronavirus Emergency Supplemental Funding Program.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Eligibility

The following entities are eligible to apply:

- States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the Fiscal Year (FY) 2019 State and Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program are eligible to apply under the Coronavirus Emergency Supplemental Funding (CESF) Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

The eligible allocations for the FY 2020 CESF Program can be found at:
<https://bja.ojp.gov/program/fy20-cesf-allocations>.

For the purposes of the CESF Program, please note the following:

- The term "states" includes the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the U.S. Virgin Islands, Guam, and American Samoa. (Throughout this solicitation, each reference to a "state" or "states" includes all 56 jurisdictions.)

- The term “units of local government” includes a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state, or a federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff.
- All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Contact information

For technical assistance with submitting an application, contact the Grants Management System (GMS) Support Hotline at 888–549–9901, option 3, or via email at GMS.HelpDesk@usdoj.gov. The GMS Support Hotline operates 24 hours a day, 7 days a week, including federal holidays.

An applicant that experiences unforeseen GMS technical issues beyond its control that prevent it from submitting its application by the deadline must email the NCJRS Response Center contact identified below **within 24 hours after the application deadline** to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under “Experiencing Unforeseen GMS Technical Issues” in the **How to Apply (GMS)** section in the [OJP Grant Application Resource Guide](#).

For assistance with any other requirement of this solicitation, applicants may contact the NCJRS Response Center by telephone at 1–800–851–3420; via TTY at 301–240–6310 (hearing impaired only); by email at grants@ncjrs.gov; by fax to 301–240–5830; or by web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>. The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday, and 10:00 a.m. to 8:00 p.m. eastern time on the solicitation close date.

Post-Award Legal Requirements Notice

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Deadline details

Applicants must register in GMS at <https://grants.ojp.usdoj.gov/> prior to submitting an application under this solicitation. All applicants must register, even those that previously registered in GMS. Select the “Apply Online” button associated with the solicitation title. All registrations and applications are due by 11:59 p.m. eastern time May 29, 2020.

For additional information, see the “How to Apply (GMS)” section in the [OJP Grant Application Resource Guide](#).

Contents

A. Program Description.....	4
Overview	4
Permissible uses of Funds	4
B. Federal Award Information	5
Type of Award	5
Financial Management and System of Internal Controls.....	5
Budget Information.....	5
Cost Sharing or Match Requirement.....	6
Pre-agreement Costs (also known as Pre-award Costs)	6
Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.....	6
Costs Associated with Language Assistance (if applicable).....	6
C. Eligibility Information.....	6
D. Application and Submission Information.....	6
What an Application Should Include.....	6
How to Apply	7
E. Application Review Information	7
Review Process	7
F. Federal Award Administration Information.....	8
Federal Award Notices.....	8
Administrative, National Policy, and Other Legal Requirements	8
Information Technology (IT) Security Clauses	8
General Information about Post-Federal Award Reporting Requirements	8
G. Federal Awarding Agency Contact(s).....	9
H. Other Information	9
Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).....	9
Provide Feedback to OJP	9
Appendix A: Application Checklist.....	10

Coronavirus Emergency Supplemental Funding Program Solicitation CFDA #16.034

A. Program Description

Overview

The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

Statutory Authority: The CESF Program is authorized by Division B of H.R. 748, Pub. L. No. 116-136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C.

Permissible uses of Funds

Funds awarded under the CESF Program must be utilized to prevent, prepare for, and respond to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

Expenditures which require prior approval – There are no specific prohibitions under the CESF Program other than the unallowable costs that are identified in the DOJ Grants Financial Guide; however, the following items should be identified during application and appropriately justified as noted:

- **Individual items costing \$500,000 or more** – if the recipient intends to purchase an individual item that costs \$500,000 or more, those item(s) should be identified and thoroughly justified by the grantee and receive written prior approval from BJA post-award through the submission and approval of a Grant Adjustment Notice (GAN). Costs must be reasonable to receive approval.
- **Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV)** – if the recipient requests to purchase an UAS, UA, and/or UAV, Federal Aviation Administration approval must be obtained as outlined here: https://www.faa.gov/news/fact_sheets/news_story.cfm?newsId=22615. Documentation related to these purchases should be included with the application or the applicant must receive written prior approval from BJA post-award through the submission and approval of a GAN.

Draw-down – Consistent with the CESF Program's purposes, which involve assistance in responding to the present national emergency in connection with the coronavirus, OJP has determined that eligible states (or State Administering Agencies) or units of local government may draw down funds either in advance or on a reimbursable basis. To draw down in advance, funds must be placed in an interest-bearing account, unless one of the exceptions

4

BJA-2020-18553

in 2 C.F.R. § 200.305(b)(8) apply. This interest-bearing account must be dedicated specifically for the CESF Program award, and funds from other awards or sources may not be commingled with the funds in the account established for the CESF Program award. It is not necessary that the interest-bearing account be a “trust fund.” For additional information, see [2 C.F.R. § 200.305](#).

Prohibition of supplanting – Funds may not be used to supplant state or local funds but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available.

Limitation on direct administrative costs – Funds may not be used for direct administrative costs that exceed 10 percent of the total award amount.

B. Federal Award Information

Maximum number of awards BJA expects to make	1,873
Period of performance start date	January 20, 2020
Period of performance duration	2 years

Recipients have the option to request a one-time, up to 12-month extension. The extension must be requested via GMS no fewer than 30 days prior to the end of the performance period.

The expected eligible allocations for the FY 2020 CESF Program can be found at: <https://bja.ojp.gov/program/fy20-cesf-allocations>.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by statute.

Type of Award¹

BJA expects to make awards under this solicitation as grants. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements² as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Limitation on Use of Award Funds for Employee Compensation; Waiver” provision in the “Financial Information” section of the OJP Grant Application Resource Guide.

¹ For purposes of this solicitation, the phrase “pass-through entity” includes any recipient or subrecipient that provides a subaward (“subgrant”) to carry out part of the funded award or program.

² The “Part 200 Uniform Requirements” means the DOJ regulation at 2 C.F.R. Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

Cost Sharing or Match Requirement

The CESF Program does not require a match.

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Pre-agreement Costs \(also known as Pre-award Costs\)](#)

[Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)

[Costs Associated with Language Assistance](#) (if applicable)

C. Eligibility Information

For eligibility information, see the title page.

For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

D. Application and Submission Information

What an Application Should Include

See the “Application Elements and Formatting Instructions” section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements. (This solicitation expressly modifies the “Application Elements and Formatting Instructions” section of the OJP Grant Application Resource Guide by **not** incorporating paragraph two of that section (referring to nonresponsive applications or applications missing critical elements not “[proceeding] to peer review”). The solicitation further expressly modifies the “Application Attachments” section of the OJP Grant Application Resource Guide by **not** incorporating the “Applicant Disclosure of Pending Applications,” “Applicant Disclosure and Justification – DOJ High Risk Grantees,” and “Research and Evaluation Independence and Integrity” provisions.)

1. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: https://www.whitehouse.gov/wp-content/uploads/2017/11/Intergovernmental_-Review-_SPOC_01_2018_OFFM.pdf. If the applicant’s state appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the state’s process under E.O. 12372. In completing the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. (An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the response that the: “Program is subject to E.O. 12372, but has not been selected by the State for review.”)

2. Program Narrative

Describe the specific coronavirus prevention, preparation, and/or response efforts that will be addressed with this funding and include a summary of the types of projects or items that will be funded over the 2-year grant period.

3. [Budget Information and Associated Documentation](#)

Please note that the budget narrative should include a full description of all costs, including administrative costs or indirect costs (if applicable).

See the Budget Preparation and Submission Information section of the [OJP Grant Application Resource Guide](#) for details on the Budget Detail Worksheet, and on budget information and associated documentation, such as information on proposed subawards, proposed procurement contracts under awards, and pre-agreement costs.

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Information on proposed subawards” provision in the “Budget Preparation and Submission Information” section of the OJP Grant Application Resource Guide. Specifically, OJP is suspending the requirements for CESF grant recipients to receive prior approval (either at the time of award or through a Grant Adjustment Notice) before making subawards.

For additional information regarding subawards and authorizations, please refer to the subaward section in the [OJP Grant Application Resource Guide](#).

Please see the OJP Grant Application Resource Guide for information on the following:

4. [Indirect Cost Rate Agreement](#) (if applicable)

See the Budget Preparation and Submission Information section of the OJP Grant Application Resource Guide for information.

5. [Financial Management and System of Internal Controls Questionnaire \(including applicant disclosure of high risk status\)](#)

6. [Disclosure of Lobbying Activities](#)

How to Apply

An applicant must submit its application through [GMS](#), which provides support for the application, award, and management of awards at OJP. Find information, registration, and submission steps on how to apply in GMS in response to this solicitation under **How to Apply (GMS)** in the [OJP Grant Application Resource Guide](#).

E. Application Review Information

Review Process

BJA reviews the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the

integrity and performance system accessible through the System for Award Management (SAM) (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

F. Federal Award Administration Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Federal Award Notices](#)

[Administrative, National Policy, and Other Legal Requirements](#)

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

In addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

[Information Technology \(IT\) Security Clauses](#)

General Information about [Post-Federal Award Reporting Requirements](#)

Any recipient of an award under this solicitation will be required to submit the following reports and data:

Required reports. Recipients typically must submit quarterly financial status reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements.

OJP may restrict access to award funds if a recipient of an OJP award fails to report in a timely manner.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2 of this solicitation.

For contact information for GMS, see page 2.

H. Other Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Freedom of Information and Privacy Act \(5 U.S.C. 552 and 5 U.S.C. 552a\)](#)

[Provide Feedback to OJP](#)

Appendix A: Application Checklist

Coronavirus Emergency Supplemental Funding Program: FY 2020 Solicitation

This application checklist has been created as an aid in developing an application.

What an Applicant Should Do:

Prior to Registering in GMS:

- ☐ Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- ☐ Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with GMS:

- ☐ For new users, acquire a GMS username and password* (see [OJP Grant Application Resource Guide](#))
- ☐ For existing users, check GMS username and password* to ensure account access (see [OJP Grant Application Resource Guide](#))
- ☐ Verify SAM registration in GMS (see [OJP Grant Application Resource Guide](#))
- ☐ Search for and select correct funding opportunity in GMS (see [OJP Grant Application Resource Guide](#))
- ☐ Register by selecting the “Apply Online” button associated with the funding opportunity title (see [OJP Grant Application Resource Guide](#))
- ☐ Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see [OJP Grant Application Resource Guide](#))

If experiencing technical difficulties in GMS, contact the NCJRS Response Center (see page 2)

*Password Reset Notice – GMS users are reminded that while password reset capabilities exist, this function is only associated with points of contact designated within GMS at the time the account was established. Neither OJP nor the GMS Help Desk will initiate a password reset unless requested by the authorized official or a designated point of contact associated with an award or application.

Overview of Post-Award Legal Requirements:

- ☐ Review the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2020 Awards](#)” in the [OJP Funding Resource Center](#).

Scope Requirement:

- ☐ The eligible allocations for the FY 2020 CESF Program can be found at:
<https://bja.ojp.gov/program/fy20-cesf-allocations>.

Eligibility Requirement:

States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the FY 2019 State and Local JAG Program will be eligible to apply under the CESF Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

What an Application Should Include:

- ☐ Application for Federal Assistance (SF-424) (see [OJP Grant Application Resource Guide](#))
- ☐ Intergovernmental Review (see page 6)
- ☐ Program Narrative (see page 7)
- ☐ Budget Detail Worksheet (see page 7)
- ☐ Budget Narrative (see page 7)
- ☐ Indirect Cost Rate Agreement (if applicable) (see page 7)
- ☐ Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
- ☐ Disclosure of Lobbying Activities ([SF-LLL](#)) (see [OJP Grant Application Resource Guide](#))

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Proposed Budget	Cost		Total
Fabric Cost per Yard	\$5.00	250	\$1,250.00
Mask Materials	\$0.50	2,500	\$1,250.00
Volunteer Stipend per Person	\$50.00	25	\$1,250.00
Engage Staff Labor per Hour	\$15.00	83	\$1,245.00
Estimated Total			\$4,995.00

Prepared by Engage@EMU

Notes

1 yard = 10 masks

1 volunteer = 100 masks

Goal

Make 2,500 masks by June



Engage@EMU Personal Protection Equipment Project 2020

Project Background:

- The EMU PPE Project was launched in mid-March 2020 with a request from administrators of St. Joseph Mercy Hospital in Ann Arbor/Ypsilanti, [Nicole O'Brien (Director of Strategic Planning) and Tarun Abraham (Director of Acute Care Flow and Case Management & Advisor on the Incident Command Team)] for fabric masks to help protect employees working on non-COVID-19 units. That initial request led to the development of a more comprehensive PPE project which utilized the key assets of EMU (students, faculty, equipment) in collaboration with community organizations and businesses.

We now create:

- Fabric face masks
- Headband portion for face shields
- Mask adjusters/Ear savers
- 3D printed high efficiency filtration masks

Key Community Partners and Supporters:

- Ann Arbor Sewing Center
- Maker Works
- Operation Face Shield/Protect MI
- St. Joseph Mercy Hospital in Ypsilanti
- City of Ypsilanti
- EMU Department of Fashion Marketing Innovation
- GameAbove

Materials have been donated to the following:

- St. Joseph Mercy Hospital in Ypsilanti (50 fabric face masks)
- EMU Physical Plant, requested by Leigh Greden (200 fabric face masks)
- Hope Clinic (25 fabric face masks)
- Family Empowerment Program (25 fabric face masks)
- Corner Health (35 fabric face masks)
- EMU Employees, requested by Leigh Greden (103 fabric face masks)

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Ypsilanti, MI 48197

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emu_engage@emich.edu

- Sidetrack Restaurant (15 fabric face masks, 10 face shields)
- Engage@EMU employee with immunocompromised child (4 fabric face masks)
- Glacier Hills Senior Center (100 fabric face masks, 200 face shields)
- 60 yards of fabric donated to Ann Arbor Sewing Center
- 30 yards of fabric donated to Maker Works

Materials are in-progress for the following:

- Center for Forensic Psychiatry (30 Mask Adjusters, 30 3D printed masks)
- EMU Employees, requested by Leigh Greden (100 on 5/4, 500 on 5/18, 500 on 5/26)
- City of Ypsilanti, requested by City Council for masks to include in community wellness kits (2,500 by end of May)
- EMU Commencement, requested by Leigh Greden (2,000)
- Congresswoman Dingell's Staff

Fabric Mask Volunteer Cohort (March 31, 2020-April 30, 2020)

Process:

- Volunteers fill out the form identifying their interest in cutting and/or sewing of masks or making face shields.
- Once individuals have submitted their volunteer application, Engage staff sends directions for where to pick up fabric if they do not already have their own supply as well as details on specifications for cutting the fabric for the sewing kits.
- When completed volunteers drop-off the items (either pre-cut fabric or full masks) to the EMU Department of Public Safety bins.
- Masks are cut and sewed according to approved designs by St. Joe's.

Fabric Sourced From:

- Ann Arbor Sewing Center is working with Engage@EMU to help source the fabric and cutting kits (rotary cutter, ruler, and cutting mat) for our volunteers.
- All fabric is located at a pick-up point at EMU Department of Public Safety.

Fabric Mask Volunteer Cohort (April 30,2020-Present)

Process:

- Due to an increase in demand for masks, now partnering with EMU Department of Fashion Marketing Innovation and Textiles Research Training Institute to cut the fabric with their industrial machines.
- Professors' Julie Becker and Holly Mosher are working with engage@emu staff to cut the fabric that we have purchased as well as sourcing fabric from their own supply
- Becker and Mosher are cutting the fabric and creating "sewing kits" for sewers

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- This group of sewers applies to be a part of our “100 mask” program and will receive a stipend of \$50 upon completion
- Becker and Mosher’s students may receive internship credit and LBC 2 credit for their efforts and assistance

Face Shield, Mask Adjuster, 3D Printed High Efficiency Filtration Mask Volunteer Cohort (Ongoing)

Process:

- Volunteers from EMU Physics Department Faculty (Dave Pawlowski, Phil Rufe, Lamar Stuart) use their own 3D printers and laser cutters to create the headband portion of the face shields
- The headbands of the face shields are then dropped off at the EMU Department of Public Safety bins as well.
- Then dropped off to Maker Works in Ann Arbor and Operation Face Shield/Protect MI who attach the shield material and disseminate to local hospitals and medical centers based on need.

Engage@EMU Key Employees:

- Decky Alexander, Professor & Director of Engage@EMU
 - Decky as key consultant on the project, facilitates conversations and collaborations with EMU faculty/staff and Community Partners and Organizations. Project oversight.
- Kristen Klochko, Communications & Operations Manager
 - Kristen as key coordinator of the project, oversees fabric face mask volunteer cohort, develops and operationalizes workflow, creates and manages project budget, delivers fabric and masks to organizations, and creates/reviews all communication for the project
 - Kristen dedicates 15 hours per week to this project
- Julie Vogl, Engage Programs Coordinator
 - Julie as additional coordinator of the project, initiated fabric face mask volunteer cohort, oversees face shield cohort, co-develops workflow, assists with project budget, creates/reviews all communication for the project
 - Julie dedicates 20 hours per week to this project

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REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ken Hobbs
DATE: May 5, 2020
SUBJECT: 2019 Assistance to Firefighters Grant Application and Acceptance Authorization

DESCRIPTION:

2019 Assistance to Firefighters Grant Application and Acceptance Authorization

SUMMARY:

The City of Ypsilanti Fire Department is eligible for a FEMA grant under the 2019 Assistance to Firefighters Grant (AFG). The primary goal of this grant is to meet the firefighting and emergency response needs to ensure safety of the public and department firefighters. There is a 10% match requirement for these grants.

The Fire Department's FY 2020-21 budget will cover all costs associated with the 2019 AFG. Therefore, no additional funds will be needed. The Fire Department is requesting authorization to accept the following grants if awarded:

2019 FEMA AFG Equipment	Total	FEMA Share	City Share	
1 Extrication Equipment	\$ 13,285.00	\$ 12,077.27	\$ 1,207.73	
2 Turnout Gear	\$ 64,050.00	\$ 58,227.86	\$ 5,822.14	
3 Fire Hose	\$ 20,524.00	\$ 18,658.37	\$ 1,865.63	
4 Thermal Imaging Camera	\$ 11,500.00	\$ 10,454.65	\$ 1,045.35	
5 Air Monitors	\$ 1,266.00	\$ 1,150.92	\$ 115.08	
6 Exhaust Capture	\$ 75,000.00	\$ 67,500.00	\$ 7,500.00	*Additional \$2500 for contingency
TOTAL	\$ 185,625.00	\$ 168,069.07	\$ 17,555.93	

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-104
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti Fire Department is eligible for a FEMA grant under the 2019 Assistance to Firefighters Grant (AFG). The primary goal of this grant is to meet the firefighting and emergency response needs to ensure safety of the public and department firefighters; and

WHEREAS, The Fire Department is requesting authorization to apply and accept the following 6 regional grants if awarded: 1. Extrication Equipment, 2. Turnout Gears, 3. Fire Hose, 4. Thermal Imaging Camera and 5. Air Monitors, and 6. Exhaust Capture system;

WHEREAS, The total estimated cost for the six grants combined is \$185,625.00 and the City of Ypsilanti Fire Department's financial participation of 10% share is \$17,555.93.

WHEREAS, There is an additional \$2,500.00 contingency included with the Exhaust Capture system.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the Fire Department to apply and accept these grants if awarded.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 5 day of May 2020

#Resolution No. 2020-104



Memo

To: Honorable Mayor and City Council
From: Ron Akers, AICP – Director of Public Services
Date: April 28, 2020
Subject: Multi-Family Curbside Recycling Options Update

At the last council meeting, options for multi-family recycling were discussed. Due to this I wanted to give a status update as to where we are at in our evaluation of multi-family recycling. The following are baseline data about the current curbside recycling program and a few options that we have identified for Council to evaluate with regards to expansion of the program.

Baseline Data

Service to Households

The City of Ypsilanti currently provides curbside recycling service to residences in buildings with four (4) units or less. Based on a precursory review of assessing data staff estimates that we provide service to approximately 4,436 housing units in the City. Based on rental inspection data there are an additional 4,232 housing units in the City that do not receive curbside recycling service. The breakdown of those housing units that do not receive curbside recycling are as follows:

Total of Units in Structures with 4 to 10 units:	271 Buildings with 1,404 Units
Total of Units in Structures with 10 to 20 units:	22 Buildings with 290 Units
Total of Units in Structures with 20 to 29 units:	13 Buildings with 306 Units
Total of Units in Structures with 30 to 39 units:	4 Buildings with 129 Units
Total of Units in Structures with 40 to 78 units:	2 Buildings with 81 Units
Total Midrange (10 to 78 Units):	806 Units
Total of Units in Larger Apartment Buildings:	2,022 Units

Financials

The City of Ypsilanti has a sanitation millage that is intended to fund our solid waste services and it has been previously discussed that the general fund is subsidizing our recycling, trash, and yard waste collection efforts by approximately \$100,000. Due to this any additional services

will have to be funded by additional general fund dollars, unless an alternative revenue source is identified.

Maintain Current Level Add Trucks and Staffing

This option was discussed at the December 2019 work session. Essentially, we cannot cover all of the additional housing units at our current level of service. If we intend to expand service and maintain services at their current level, additional staffing will be required. This option requires the addition of a vehicle and the hiring of two (2) additional equipment operators. The costs for this option can be estimated as follows:

Additional Capital Expenditures: \$240,000 for Vehicle, Approximately \$180,000 for Recycling Carts, \$420,000 total

Operating Cost Increases: \$175,000 to \$200,000 annual operating increase

Eliminate Curbside Yard Waste Collection to Expand Recycling

We have identified two (2) additional options for council in which we would be able to accomplish the addition of the units which we currently do not provide service to. This option involves the city eliminating curbside yard waste collection in favor of using those resources to collect the additional recycling. Our current yard waste collection program operates nine (9) months out of the year and on a typical day uses one (1) truck and two (2) drivers which we could allocate toward collecting the additional recycling. The city currently offers yard waste passes to the Ypsilanti Township compost center and we would look at other options for residents to dispose of yard waste themselves. In addition to this, the city could engage in a marketing campaign which would promote mulching and at home composting of yard waste. The projected costs associated with this are as follows:

Additional Capital Expenditures: \$0

Operating Cost Increases: Approximately \$100,000 per year (increases due to additional hours, MRF fees, additional motor pool fees, container replacement fees, etc.)

Switch to Carts Change Pickup to Every Two (2) Weeks

The second new option that we would like to discuss is the potential of purchasing 96-gallon recycling carts for all of the housing units in the city and switching our once a week pick-up to a pick-up every two (2) weeks. The rationale behind this proposal is that we would provide additional volume for residents to store their recycling for longer periods of time and by reducing the number of pick-ups we would be able to accommodate the increase with existing staff. The following are the projected costs associated with this option:

Additional Capital Expenditures: \$600,000 (purchase of carts)

Operating Cost Increases: \$50,000 per year due to MRF fees and container replacements.

Timelines and Budget Considerations

With any of these changes there will be a significant administrative effort to plan and implement curbside recycling expansion. A plan will need to be developed for the safe placement of

containers in the additional multi-family sites and we would need to evaluate these sites individually. This will add some additional costs related to the project and it will take an extended period to accomplish. Staff is estimating that if Council decides to move forward with one of the options listed above, then full implementation could take as long as twelve (12) months.

As we are still evaluating these options the costs associated with any transition to multi-family recycling has not been added to the FY 2020-21 or FY 2021-22 budgets, but based on the feedback from Council these items can be added in using the above mentioned costs. Staff wanted to bring this update forward for discussion and to determine how Council wishes to proceed. Thank you for your consideration and I look forward to further discussion.



Resolution No. 2020-105
May 5, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
5 day of May 2020

#Resolution No. 2020-105