



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, December 15, 2020 @ 6:00 PM
Zoom Meeting**

<https://us02web.zoom.us/j/87689208120>

**One South Huron, Ypsilanti, MI 48197
Revised 12-15-2020**

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. WORK SESSION - 6:00 - 7:00 PM

A. Water Street Development - Costs associated with remediation.

V. PUBLIC COMMENT (3 MINUTES)

VI. CONSENT AGENDA

3 A. Resolution No. 2020-265, approving the Consent Agenda.
[2020-265 - Pdf](#)

4 - 11 B. Resolutions No. 2020-266, approving the minutes from November 24,
December 1, & December 8, 2020.
[2020-266 - Pdf](#)

12 C. Resolution No. 2020-267, approving appointments to Boards and Commissions.
[2020-267 - Pdf](#)

13 - 15 D. Resolution No. 2020-268, amending Resolution 2020-134 to add the City
Manager as the Authorized Representative of the EDA Grant for the Ann Arbor
- Ypsilanti Fiber and Conduit Network Backbone.
[2020-268 - Pdf](#)

VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

16 - 19 A. Resolution No. 2020-269, awarding the bid to Clean Air Concepts to replace
the vehicle exhaust system on the YFD's apparatus floor.
[2020-269 - Pdf](#)

20 - 25 B. Resolution No. 2020-270, approving the proposal from OHM for design
engineering services for the Forest Street Bridge.

[2020-270 - Pdf](#)

- 26 - 33** C. Resolution No. 2020-271, approving funding for the Huron River Road Diet and Conceptual Engineering Study.
[2020-271 - Pdf](#)
- 34 - 53** D. Resolution No. 2020-272, authorizing the City Manager to adjust the budget to pay invoices for the Rutherford Pool.
[2020-272 - Pdf](#)
- 54 - 59** E. Resolution No. 2020-273, awarding Educate Youth a mini-grant. **(Added)**
[2020-273 - Pdf](#)

VIII. LIAISON REPORTS

1. SEMCOG Update
2. Washtenaw Area Transportation Study
3. Urban County
4. Ypsilanti Downtown Development Authority
5. Friends of Rutherford Pool

IX. COUNCIL PROPOSED BUSINESS

X. COMMUNICATIONS FROM THE MAYOR

XI. COMMUNICATIONS FROM THE CITY MANAGER

XII. COMMUNICATIONS

XIII. REMARKS FROM THE MAYOR

XIV. ADJOURNMENT

- 60** A. Resolution No. 2020-274, adjourning the City Council Meeting.
[2020-274 - Pdf](#)
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2020-265
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2020-266, approving the minutes of November 24, December 1, December 8, 2020.**
2. **Resolution No. 2020-267, approving appointments to Boards and Commissions**
3. **Resolution No. 2020-268, amending Resolution 2020-134 to add the City Manager as the Authorized Representative of the EDA Grant for the Ann Arbor - Ypsilanti Fiber and Conduit Network Backbone.**

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-265



Resolution No. 2020-266
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of November 24, December 1, and December 8, 2020 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-266



MINUTES SPECIAL Meeting

6:00 PM - Tuesday, November 24, 2020
Zoom Meeting

The SPECIAL of the City of Ypsilanti was called to order on Tuesday, November 24, 2020, at 6:00 PM, in the Zoom Meeting, with the following members present:

PRESENT: Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Mayor Pro-Tem Nicole Brown, Mayor Lois Richardson, Council Member Anthony Morgan, and Council Member Annie Somerville

ABSENT:

I CALL TO ORDER

The meeting was called to order at 6:02 pm.

II ROLL CALL

III AGENDA APPROVAL

The agenda was approved as submitted.

IV PUBLIC COMMENT (3 MINUTES)

One person made comment

V REMARKS FROM THE MAYOR

VI WARD 1 VACANCY INTERVIEW

- a) Brian Jones-Chance - 6:00 pm
- b) Ka'Ron Gaines - 6:30 pm
- c) Washington Osler - 7:00 pm

Council Member Annie Somerville moved, seconded by Council Member Steven Wilcoxon, to appoint Brian Jones-Chance to the Ward 1 vacant seat

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville

VII REMARKS FROM THE MAYOR

VIII ADJOURNMENT

The meeting adjourned at 7:34 pm.



MINUTES REGULAR COUNCIL Meeting

7:00 PM - Tuesday, December 1, 2020
Zoom Meeting

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, December 1, 2020, at 7:00 PM, in the Zoom Meeting, with the following members present:

PRESENT: Council Member Jennifer Symanns, Council Member Steven Wilcoxon, Mayor Pro-Tem Nicole Brown, Mayor Lois Richardson, Council Member Anthony Morgan, Council Member Annie Somerville, and Council Member Brian Jones-Chance

ABSENT:

I CALL TO ORDER

The meeting was called to order at 7:02 p.m.

II ROLL CALL

Council Member Wilcoxon, seconded by Mayor Pro-Tem to excuse Council Member Symanns. On a voice vote, the motion carried.

III AGENDA APPROVAL

The agenda was approved as submitted.

IV PUBLIC COMMENT (3 MINUTES)

V PRESENTATIONS

- a) Proclamation regarding National Hand Washing Week - City Manager Frances McMullan

VI CONSENT AGENDA

- a) Resolution No. 2020-259, approving the Consent Agenda.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. Resolution No. 2020-260, approving the minutes of November 17, 2020.

2. Resolution No. 2020-261, approving appointments of Non-Residents to Boards and Commissions
3. Resolution No. 2020-262, approving Ordinance 1371 an ordinance to amend City Code by removing chapter 7 and 8 and replace it with a new Chapter 7 – MARIJUANA. (Second Reading)

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2020-259.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Annie Somerville
NAYS:	Brian Jones-Chance
ABSENT:	Jennifer Symanns

- b) Resolution No. 2020-260, approving the minutes of November 17, 2020.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of November 17, 2020 be approved.

- c) Resolution No. 2020-261, approving appointments of Non-Residents to Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following non-resident be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Beth Gibbons 7806 Berwick Dr. Ypsilanti, MI 48197 (Reappointment)	Sustainability Commission	5/1/2022

- d) Resolution No. 2020-262, approving Ordinance 1371 an ordinance to amend City Code by removing chapter 7 and 8 and replace it with a new Chapter 7 – MARIJUANA. **(Second Reading)**

RESOLUTION TO AMEND CHAPTER 7-MARIHUANA & CHAPTER 8 – ADULT USE OF THE YPSILANTI CITY CODE, ON FIRST READING

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The certain ordinance entitled: An ordinance to merge Chapter 7 and 8 of the City Code into a single Chapter, Chapter 7, be adopted on second and final reading.

VII RESOLUTIONS/MOTIONS/DISCUSSIONS

- a) Resolution No. 2020-263, approving Ordinance 1370, an ordinance titled Medical and Recreational Marijuana Facility Zoning Modifications. **(Second Reading)**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City has an interest in protecting the economic diversity and image of the community; and

WHEREAS, the City has an interest in promoting and supporting local businesses and their growth; and

WHEREAS, the Planning Commission has recommended the City Council adopt the proposed ordinance change;

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council adopt the ordinance titled Medical and Recreational Marijuana Facility Modifications on second and final reading.

Council Member Annie Somerville moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2020-263.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- b) Discussion regarding the potential Water Street Development (30 minutes)

VIII LIAISON REPORTS

1. SEMCOG Update - Mayor forwarded webinars
2. Washtenaw Area Transportation Study - WATS supported a few City projects which will help with funding. Thanked DPS Director Akers and Project Manager Wessler for their work.
3. Urban County - none
4. Ypsilanti Downtown Development Authority - Working on the lease and options agreement for the Riverside Arts Center.
5. Friends of Rutherford Pool - none

IX COUNCIL PROPOSED BUSINESS

Morgan

-Will forward his report regarding community policing to Council

Somerville

- **Council Member Somerville, supported by Mayor Richardson moved to nominate James Ratzlaff to the Historic District Commission.**

Symanns

- Mini-grant allocation will be on the next agenda.

- **Council Member Symanns, seconded by Council Member Wilcoxon, moved to nominate Brian Coffey to the Board of Ethics.**

Wilcoxon

- None

Jones-Chance

- None

Brown

- Thanked staff, Economic Development Director Meyers, and City Manager McMullan for all their work providing information related to the Water Street development.

X COMMUNICATIONS FROM THE MAYOR

- Thanked staff for their work on the Water Street proposal.
- Asked Council to recommend people to the HRC.
- Ward 1 Town Hall about the Water Street development will be on December 10th at 7 pm.

XI COMMUNICATIONS FROM THE CITY MANAGER

- City received a grant award from EGLE to expand recycling. Thanked DPS Director Akers and staff for their work.
- Staff is healthy and administrative offices are working remotely or in shifts.
- Virtual holiday party for staff and Council is upcoming.

XII COMMUNICATIONS

XIII ADJOURNMENT

- a) Resolution No. 2020-264, adjourning the City Council Meeting.

The meeting was adjourned at 8:24 p.m.

- b) Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



MINUTES

WORK SESSION Meeting

7:00 PM - Tuesday, December 8, 2020
Council Chambers

The WORK SESSION of the City of Ypsilanti was called to order on Tuesday, December 8, 2020, at 7:00 PM, in the Council Chambers, with the following members present:

PRESENT: Council Member Steven Wilcoxon, Mayor Pro-Tem Nicole Brown, Mayor Lois Richardson, Council Member Anthony Morgan, Council Member Annie Somerville, and Council Member Brian Jones-Chance

ABSENT: Council Member Jennifer Symanns

I. CALL TO ORDER

II. ROLL CALL

Council Member Wilcoxon, seconded by Council Member Somerville moved to excuse Council Member Symanns. On a voice vote, the motion carried.

III. AGENDA APPROVAL

The agenda was approved as submitted.

IV. PUBLIC COMMENT (3 MINUTES)

2 people spoke.

V. REMARKS FROM THE MAYOR

VI. WORK SESSION

- a) Discuss housing affordability strategies.
 - Presentation by the Affordability Housing Committee & Defend Affordable Ypsi

VII. ADJOURNMENT

The meeting was adjourned at 9:03 p.m.



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Brian Coffey 1807 Roosevelt Ypsilanti, MI 48197 (New Appointment)	Ethics Commission	2/1/2024
James Ratzlaff 305 S Washington Ypsilanti, MI 48197 (New Appointment)	Historic District Commission	12/31/2023

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this day of



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Joe Meyers
DATE: December 15, 2020
SUBJECT: Resolution of Support for EDA Grant

DESCRIPTION:
Resolution of Support for EDA Grant

SUMMARY:

Staff was made aware that the city manager needs to be official contact for the city from the Economic Development Agency grant.

RECOMMENDED ACTION: Staff recommends revising the resolution adopted on June 16, 2020 to have the city manager as the authorized representative.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Economic Development Administration's (EDA's) mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy, and

WHEREAS, the EDA solicits applications from applicants in order to provide investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA program, and

WHEREAS, The LDFA has a goal to establish a connected high-tech ecosystem with infrastructure;

WHEREAS, An integral part of this goal is the connection of the Ann Arbor downtown Tech Park with the City of Ypsilanti and the American Center for Mobility;

WHEREAS, The City of Ann Arbor has already installed conduit and fiber in the downtown area which could be leveraged, but with little exception the system is full and cannot handle additional needs,

WHEREAS, the installation of a robust conduit and fiber system linking Downtown Ann Arbor to Ypsilanti, running through Ypsilanti Township and Pittsfield Township will leverage existing infrastructure investments and make it easier for company to innovate and grow, and

WHEREAS, Ann Arbor SPARK, in partnership with its local partners in the City of Ann Arbor, City of Ypsilanti, Ypsilanti Township, Pittsfield Township will file an application for the ANN ARBOR -YPSILANTI FIBER AND CONDUIT NETWORK BACKBONE , with the EDA under Funding Opportunity number PWEAA2020 requesting \$3,000,000, and

WHEREAS, the Ann Arbor/Ypsilanti Smartzone will provide a match of \$600,000 to construct the ANN ARBOR -YPSILANTI FIBER AND CONDUIT NETWORK BACKBONE

#Resolution No. 2020-268

which will be used as a matching grant funds that are a cash match that is readily available and unencumbered, and

WHEREAS, Ann Arbor SPARK will be the lead applicant, with City of Ann Arbor, City of Ypsilanti, Ypsilanti Township and Pittsfield Township as the co-applicants, and

WHEREAS, Ann Arbor SPARK will administer the grant, and

WHEREAS, City of Ypsilanti will not incur any costs associated with construction of the Fiber and Conduit Network Backbone

WHEREAS, Ypsilanti representatives of the effected taxing units will be given an opportunity for public comment at an informational meeting held on a date yet to be determined, and

NOW THEREFORE BE IT RESOLVED THAT, the City Manager, Frances McMullan, is the authorized representative on behalf of the EDA Grant, and is authorized to sign any and all documentation related to the grant.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this day of

#Resolution No. 2020-268



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ken Hobbs
DATE: December 15, 2020
SUBJECT: 2020 YFD Exhaust Capture System Award

DESCRIPTION:
2020 YFD Exhaust Capture System Award

SUMMARY:

The YFD was awarded the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) to include the installation of a direct source capture exhaust system. The amount of the grant awarded was \$69, 943.64. The YFD's 10% share is \$6,994.36.

The YFD opened bids on September 16, 2020 and closed bids on October 16, 2020. The YFD received two bids: Hastings Air Energy Control Inc. for \$75,000.00 and Clean Air Concepts for \$57, 207.00.

YFD is requesting approval to award the bid to Clean Air Concepts to start the process of replacing the vehicle exhaust system on the YFD's apparatus floor. Clean Air Concepts will provide the associated labor, materials, and equipment needed to complete the exhaust capture system including but not limited to all things related to removing diesel and automotive exhaust gases within the confines of the Ypsilanti Fire Station. This new system will essentially eliminate 100 percent of the diesel and automotive exhaust gases currently emitted presenting danger to fire personnel and the community.

The entire project will include the purchase, delivery, installation of the direct source capture exhaust system and complete repair to the existing manual ventilation system.

Per the AFG, the funds will cover all associated permit fees, all electrical modifications, a 5-year warranty for parts and labor, basic system training, and any modifications that must be made to

the current exhaust systems on the apparatus. Remaining funds will be used to repair the existing manual ventilation system.

The Fire Department is requesting approval to award the bid to Clean Air Concepts to complete installation of a direct source capture exhaust system on the YFD's apparatus floor.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-269
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The YFD was awarded the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) to include the installation of a direct source capture exhaust system. The amount of the grant awarded was \$69, 943.64. The YFD's 10% share is \$6,994.36; and

WHEREAS, Clean Air Concepts provided the lowest bid at \$57, 207.00; and

WHEREAS, YFD is requesting approval to award the bid to Clean Air Concepts to start the process of replacing the vehicle exhaust system on the YFD's apparatus floor; and

WHEREAS, This new exhaust capture system will essentially eliminate 100 percent of the diesel and automotive exhaust gases currently emitted presenting danger to fire personnel and the community; and

WHEREAS, Clean Air Concepts will provide the associated labor, materials, and equipment needed to complete the exhaust capture system including but not limited to all things related to removing diesel and automotive exhaust gases within the confines of the Ypsilanti Fire Station; and

WHEREAS, The entire project will include the purchase, delivery, installation of the direct source capture exhaust system and complete repair to the existing manual ventilation system. Per the AFG, the funds will cover all associated permit fees, all electrical modifications, a 5-year warranty for parts and labor, basic system training, and any modifications that must be made to the current exhaust systems on the apparatus. Remaining funds will be used to repair the existing manual ventilation system.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves awarding the bid to Clean Air Concepts, to start the process of replacing the vehicle exhaust system on the YFD's apparatus floor.

OFFERED BY: _____

#Resolution No. 2020-269

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
15 day of December 2020

#Resolution No. 2020-269



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ron Akers
DATE: December 15, 2020
SUBJECT: Forest Street Bridge Rehabilitation – Design Engineering Services

DESCRIPTION:

Forest Street Bridge Rehabilitation – Design Engineering Services

SUMMARY:

The City of Ypsilanti was awarded an MDOT Local Bridge Grant to complete a rehabilitation project on the Forest Street bridge. This project was awarded for 2023, but it is possible to move the project up and complete it earlier. This is our intent for the Forest Street Bridge. In order to complete the project in the 2022 construction season, we will need to begin design engineering to get the project ready for MDOT's letting schedule in January 2022. The City's contract engineer, OHM has submitted a proposal to provide design engineering services for \$79,500. The scope of work in the proposal includes: Detailed inspection of the bridge, topographic survey, preparation of the bridge repair plans, maintenance of traffic plans for the closure and detour, permitting, and utility coordination.

The estimated construction costs of the bridge are \$1,245,000 and the grant requires the City to provide 10% of that cost. It is anticipated that we will budget for and provide these repairs in the 2021-2022 and 2022-23 fiscal years. Staff will work with our contract engineer to estimate costs associated with increasing the width of the sidewalk on the bridge to accommodate more pedestrian and bicycle traffic and we will plan for this during those budget years.

RECOMMENDED ACTION:

Staff recommends City Council approve the proposal from OHM for design engineering services for an amount of \$79,500.

ATTACHMENTS: Engineer Proposal Letter

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-270
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti have been allocated funds by the Michigan Department of Transportation to perform rehabilitation work on the Forest Street Bridge; and,

WHEREAS, the City engineer OHM has prepared a proposal to provide design engineering services for the project; and,

WHEREAS, design engineering is necessary to begin the project in the 2022 construction season;

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti approves the proposal from OHM for design engineering services for an amount of \$79,500.

THAT the City Clerk is authorized to sign this proposal and any change orders may be approved by the City Manager, to facilitate the completion of this work.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-270



December 7, 2020

Mr. Ron Akers
DPS Director
City of Ypsilanti
14 W Forest Avenue
Ypsilanti, MI 48197

RE: Proposal for Design Engineering Services for
Rehabilitation to Forest Avenue Bridge over Huron River

Dear Mr. Akers:

OHM Advisors (OHM) is submitting this proposal for engineering services as requested on the above-mentioned project. The proposal includes services to design repairs on the Forest Avenue over Huron River bridge.

We have prepared and attached a Scope of Services (Exhibit A).

We appreciate the ability to assist you with this project and look forward to working with you once again. If you have any questions or require additional information, please contact me at (734) 466-4454.

Sincerely,
OHM Advisors

Kimberly O'Rear, PE
Senior Project Manager

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



EXHIBIT A

Scope of Services for: Repairs on Forest Avenue over Huron River bridge

General Project Description

Forest Avenue over Huron River is a two-span bridge in poor condition. The existing deck has deteriorated to the point that a shallow concrete overlay should be completed to preserve the deck condition. The existing pier is severely deteriorated. Without repair in the near future, the bridge will likely need to be posted for load restriction or at worst, a complete closure to traffic. Applications for rehabilitation of this structure have been submitted to the MDOT Local Bridge program. This bridge has been selected to receive funding for these repairs. In addition to the repairs, the City is also interested in widening the existing sidewalks on the structure to 6-8 ft thereby provide a better connection between the existing trails in the area. The sidewalk widening may not be paid for with the MDOT Local Bridge program rehabilitation funds, but could be constructed as part of the project with local funding.

The rehabilitation work is as follows:

- Deck patching
- Shallow concrete overlay
- Pier cap replacement
- Bearing replacement at pier
- Approach reconstruction
- Guardrail replacement
- Slope paving repairs
- Sidewalk widening
- Maintenance of traffic

Scope of Services

The following OHM services are included for the design of the repairs:

- Detailed inspection of the bridge to obtain accurate measurements of the structure in order to perform rehabilitation work. No existing plans are available for this bridge.
- Topographic survey of the bridge and approaches.
- Preparation of bridge repair plans, Special Provisions and specifications following the MDOT LAP guidelines.
- Maintenance of traffic plans for a closure and detour of Forest Avenue.
- Calculate quantities and opinion of cost.
- EGLE permit – OHM will complete and submit on the City's behalf. OHM will need a letter of authorization from the City to submit on their behalf.
- Utility coordination.
- NEPA form.
- Coordination with MDOT Office of Rail for work in close proximity to existing railroad tracks.
- Asbestos testing.
- MDOT Programming application.

Assumptions

- Plan set will consist of title sheet, note sheet, shallow overlay details, pier cap replacement details, bearing details, sidewalk widening details, approach pavement replacement details and maintaining traffic/detour plans.



- ▶ No mussel surveys will be needed. It is assumed that temporary works to support the beams while pier cap is being constructed can be accommodated without impact to the river bottom.
- ▶ Soils information is not necessary for the work.
- ▶ Attend 2 meetings (one MDOT GI review meeting and one public meeting).

Exclusions

- ▶ Right of way acquisition.
- ▶ Road design beyond what is necessary to replace approach pavement.
- ▶ Bridge load rating.

Deliverables

The deliverables are to consist of construction plans, an engineer's opinion of probable cost and MDOT format special provisions required for the project.

Schedule

This work will proceed to support a January 2022 letting for spring/summer 2022 construction.

- ▶ Submit NEPA/EGLE - June 2021
- ▶ Submit GI Plans - August 2021
- ▶ Submit Final Plans - September 2021
- ▶ Letting - January 2022

COVID-19 Disclaimer

As we submit this proposal, the world is in the midst of the Covid-19 health crises and we believe there is an increased risk for potential schedule impacts. The Time Schedule is based on operating in a normal environment. Our team, like the City of Ypsilanti, is adjusting our workflow logistics and our teams are working remotely in an effective manner. However, be aware that schedule impacts from elements such as field services delays, required resource agencies, and key staff illness that neither OHM Advisors nor the City of Ypsilanti have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise, and work with the City's staff to develop a plan to deal with unforeseen issues.

Fee

OHM will invoice the City of Ypsilanti for the above stated services on an hourly not-to exceed basis in accordance with the continuing services agreement between OHM and the City. Invoices will be sent monthly as work is performed. We will begin work outlined in this proposal immediately upon authorization for a fee of \$79,500.

City of Ypsilanti Proposal for Engineering Services – Forest Avenue Bridge over Huron River

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

OHM Advisors*
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Ron Akers
DATE:
SUBJECT: Huron River Drive Cornell to Leforge Reconstruction – Road Diet Study and Conceptual Engineering Design

DESCRIPTION:

Huron River Drive Cornell to Leforge Reconstruction – Road Diet Study and Conceptual Engineering Design

SUMMARY:

Huron River Drive from Cornell to Leforge has been approved for pavement reconstruction in 2023 as part of the Washtenaw Area Transportation Study (WATS) Federal funding application. The estimated costs of the reconstruction project are \$3.2 million and \$2.08 million has been approved for federal funding. The city's contract engineer OHM has prepared a proposal to complete a road diet study and provide conceptual engineering design for this project. The specific tasks associated with this are as follows:

1. Base Plan Development
2. Road Diet Study
3. Conceptual Design & Opinion of Probable Costs

As a part of these tasks the engineer will look at the addition of a shared use pathway or bike lane on this stretch of road and look at intersection improvements to improve safety at these the four (4) intersections the project composes.

This conceptual engineering is necessary to identify what improvements will be made to the road for the design engineering phase. As this project is very large, the costs related to engineering will be more than what is normal for a typical road project we normally see. The proposal for the conceptual engineering is \$95,910 and it is anticipated that the final design engineering for the project will cost an additional \$150,000 to \$175,000 based on the scope identified as a part of this conceptual plan. We will continue to work with OHM to keeps costs as efficient as they can be with a project this large.

We look forward to further discussion regarding this item.

RECOMMENDED ACTION:

Staff recommends City Council approve the proposal from OHM for the Huron River Drive road diet study and conceptual engineering design for \$95,910.

ATTACHMENTS: Engineer Proposal Letter

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-271
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti have been allocated Federal funds through the Washtenaw Area Transportation Study to reconstruct Huron River Drive between Cornell and Leforge; and,

WHEREAS, the City engineer OHM has prepared a proposal to provide a road diet study and conceptual engineering design for the project; and,

WHEREAS, the road diet study and conceptual design is necessary to identify necessary improvements to make the road safe for motorized and non-motorized users;

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti approves the proposal from OHM for the road diet study and conceptual engineering design for an amount of \$95,910.

THAT the Mayor is authorized to sign this proposal and any change orders may be approved by the City Manager, to facilitate the completion of this work.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-271

ARCHITECTS. ENGINEERS. PLANNERS.



December 8, 2020

Ron Akers, AICP
Director of Public Services
City of Ypsilanti
14 W. Forest Ave.
Ypsilanti, MI 48197

Subject: **Huron River Drive, Cornell Road to Leforge Road
Road Diet Study and Conceptual Engineering Design**

Dear Mr. Akers:

OHM Advisors is pleased to submit a proposal for professional engineering services for the preliminary road design of Huron River Drive from Cornell Rd to Leforge Rd, approximately 3,300 feet of road.

PROJECT UNDERSTANDING

We understand that Huron River Drive from Cornell to Leforge has been approved for pavement reconstruction in 2023 as part of the Washtenaw Area Transportation Study (WATS) application for Federal funding. This reconstruction project has been estimated at \$3.2 million and has been approved for \$2.08 million of federal funding. Based on the information provided by the City, and further discussions at a meeting on June 4, 2020, the City desires a concept plan and feasibility study incorporating the following for this existing four-lane roadway:

- ▶ Review the potential for a road diet and adding a shared use pathway or bike lane.
- ▶ Review crash reports and existing turning movements to improve safety at the intersection of Cornell, Oakwood, Mayhew, and Leforge.
- ▶ This scope of services creates a conceptual plan and opinion of probable construction costs incorporating these subjects that will be used to create full design plans and bidding documents.

SCOPE OF SERVICES

This scope of services includes developing a base plan, performing a road diet study, and preparing a concept design with engineer's opinion of cost. The following is a summary of necessary work tasks and sub-tasks to be provided as part of this phase of work.

Task 1: Base Plan Development (Drone, Topographic Survey, Geotechnical Investigation)

Under this phase of work, OHM Advisors will identify critical aspects that will be necessary to provide a base map and we will conduct drone survey along the full length of the project with supplemental topographic survey to assist in development of the base plan to document existing conditions. Specific work tasks include:

- ▶ Provide a field reconnaissance and ground control to establish survey horizontal and vertical control for the project necessary for drone mapping and topographic survey.
- ▶ Establish the existing road right-of-way (ROW) based on available information.
- ▶ Review available background information including record drawings from City of Ypsilanti, Washtenaw County, and other pertinent sources as needed.
- ▶ Topographic Survey will be completed using both ground crews and a drone crew to generate existing conditions plans. Right-of-way will be established based on the Public Land Survey System corners, boundary markers, and parcel descriptions. Topographic survey will consist of the following:
 - a. Collect existing features visible without excavation and ground elevations at 50 ft. intervals along

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



- the limits of the survey (i.e., driveways, culverts, utility poles, etc.).
- b. Public underground utilities will be shown based on record drawings.
- c. All public utility structures within the existing right-of-way will be inventoried. Rim elevations, pipe sizes, and invert elevations will be provided for sanitary and storm structures.
- d. Survey field data will be collected for the impacted public right-of-way (ROW) and an additional 10-foot beyond the ROW limits.
- Contact and coordinate with private utility companies to obtain background mapping information relative to gas, electric, phone, and cable throughout the corridor. Obtain additional utility locations as possible through Miss Digg.
- A digital base plan will be prepared using the topographic survey, drone survey, record drawings, and franchised utility facility locations maps.

As part of the base drawing preparation, OHM will direct up to eight (8) pavement cores as well as a subsurface investigation with a geotechnical sub-consultant, G2 Consulting Group. Soil boring locations will be shown on the base plan.

Task 2: Road Diet Study

The road diet study will include a review of the entire corridor by looking at existing conditions data and summarize all findings into a report. A detailed breakdown of this task is provided below.

Safety Analysis OHM will perform a safety analysis of the corridor by compiling a minimum of three years of crash data for the project corridor, utilizing the Traffic Improvement Association's (TIA) tool TCAT. This tool has a built-in capability to generate a spot map of collisions to aid in the identification of "hot spots". Any concentrations of crashes will be subject to additional analysis by developing collision diagrams to review for crash patterns that may be associated with the current lack of a center lane for left turns. A report summarizing the corridor crash data, and will include the TCAT spot map, any collision diagrams, and an appendix of the full crash data printout from TIA.

Operational Analysis of Existing Conditions Given the nature of the study, it need only be focused on the peak period for average traffic conditions. As we have evaluated previous counts taken in the corridor, we have noted that the late afternoon (3-6 p.m.) represents the overall peak for weekdays. Therefore, the model for existing conditions will be developed only for this interval. There is the potential that the counts may represent depressed volumes due to the Covid-19 pandemic. We anticipate reviewing other counts taken before the onset of the pandemic, both within the study corridor and on comparable roadway segments, to try to estimate the effect on changes in traffic volumes. We would then use these other counts as a benchmark to make adjustments as necessary to the new turning movement counts.

We will have fresh turning movement counts taken at the key intersections in the corridor. The counts will be of two hours duration, from 3:30 to 5:30 p.m. and will include any pedestrians and bicyclists using the intersections. The counts will be taken in September once EMU and the primary schools are in session. The intersections to be counted include Huron River Dr at:

- Cornell
- Oakwood
- Mayhew
- Leforge

The project team will verify base plan data for lane geometry, intersection widths, travel distances between intersections, turn-pocket lengths, location of stop bar, and pedestrian facilities such as crosswalks, signals, and push buttons. Every intersection will be visited to collect the field and geometric data needed to understand the physical and operational characteristics of the intersection. The project team will collect:



- ▶ Traffic control devices such as turn-on-red restrictions, left-turn signals, and prohibited turns.
- ▶ Approach grades and speed limits.
- ▶ Ambient lighting.

A model will be developed using Synchro / SimTraffic version 10. Data will be input into the model including all field data collected and mapped. After the turn movement counts and signal timings are inputted for the p.m. time period, we will determine the appropriate peak hour factor (PHF) by approach. Prior to analysis, the networks will be checked for accuracy to ensure the correct numbers of vehicles are getting into the system and to each intersection.

The resulting *SimTraffic* model will be calibrated and validated by comparing the counted volume to the modeled volume of traffic moving through the intersection in *SimTraffic*. If these values are not within 10% of each other, then parameters, such as the saturation flow rate and driver characteristics will be modified to achieve a more accurate depiction. The iterative process will continue until the model replicates the field conditions within the 10% tolerance. The results of this process will be reported in a validation log.

Each intersection will be evaluated in *Synchro* with existing cycle lengths, phasing, timings, and lane geometries to determine the existing operating conditions, such as level of service, delay, travel time, and vehicle queuing. The project team will identify operational problems, such as intersections where the level of service (LOS) is LOS E or lower, where the turning queues are greater than the available storage lengths, and where there are closely spaced intersections.

Forecast Future Traffic We will work with the City to develop a forecast for the corridor, taking into consideration historic trends, predicted growth rates in the WATS model, anticipated development, and professional judgment of the consulting team and City representatives. Once compound annual growth rates are agreed upon, the rates will be applied to the afternoon peak hour traffic turning movements to develop 20-year traffic projections. The locations will be reevaluated using the projected volumes and potential future deficiencies noted.

Evaluate Operations for the Conversion (Road Diet) Alternative A conversion alternative model will be developed, anticipating reducing the corridors to three lane cross sections. This model will be tested twice, with current traffic volumes and with the 20-year forecasted traffic volumes. In each case, intersections will be evaluated in *Synchro* to determine the anticipated operating conditions, such as level of service, delay, travel time, and vehicle queuing. The project team will identify operational problems that may be alleviated with auxiliary turn lanes or other traffic improvements such as signal modifications.

Prepare Study Report OHM will prepare an Engineering Report for the project. This report will contain the results of the traffic operations and safety studies, as well as the development of the alternatives, summarized in matrix format. The report will contain recommendations for changes, including geometric design and signal operations. OHM will attend one meeting with the City to present our findings and report recommendations.

The deliverable for this task is a Road Diet Study Report that will be used to create intersection geometry design and design of the roadway.

Task 3: Conceptual Design & Opinion of Probable Costs

Based on the meeting with the City presenting the Road Diet Study Report and feedback provided, OHM will prepare a conceptual design with an opinion of probable costs. The following sub-tasks will be performed under this portion of work.

- ▶ Create a road centerline design for the proposed roadway consistent with AASHTO Road Design Guidelines, MDOT, and City of Ypsilanti Design Standards. Curbed three-lane roadway with bike lanes or sidewalk on either side of roadway will be the primary focus.



- ▶ Prepare typical road cross section and conceptual design along the roadway to a level necessary for preparing a preliminary cost estimate.
- ▶ Review existing storm drainage with City staff and determine if storm sewer upgrades outside of structure adjustments will be necessary. Final design of storm sewer will be provided with final design proposal.
- ▶ It is understood MDOT will evaluate the pedestrian railroad crossing at Leforge and provide a preliminary design. It is further understood that MDOT will construct proposed upgrades under a separate contract within the railroad right of way and OHM will coordinate design to match the MDOT railroad crossing design.
- ▶ OHM will attend up to two (2) meeting with MDOT to discuss preliminary plans for Leforge railroad track upgrades.
- ▶ Provide conceptual intersection design at Cornell, Oakwood, Mayhew, and Leforge. The intersection design will focus primarily on the proper roadway lane and signal layout for safe movement of vehicles and pedestrians, and clear areas for efficient sight lines related to both safety and operating purposes.
- ▶ Provide conceptual design of adjacent bike lane or non-motorized pathway system. Additional topographic survey for a proposed non-motorized pathway system outside of the City ROW may be necessary and will be provided under the final design engineering proposal.
- ▶ Review if any easements will be necessary for the proposed upgrades. Coordination of easements or easement preparation will be completed under final design tasks.
- ▶ Attend two (2) public meetings, if requested.
- ▶ Prepare a Preliminary Estimate of Construction Cost based on preliminary road design, conceptual design for intersections, and shared use pathway along corridor.
- ▶ Attend one (1) meeting with the City staff to review conceptual design and provide input prior to final design engineering.

The deliverables for this task include:

- ▶ Base plans with aerial imagery and available ROW info of the project area, provided in hard copy, AutoCAD, and PDF format. Base plans will include conceptual design and location of easements.
- ▶ Opinion of probable costs in Excel and PDF format.

ASSUMPTIONS AND CONSIDERATIONS

The following are assumptions and additional design phase considerations related to our proposal. OHM will be pleased to provide additional services for this project on a time and material basis. A separate proposal would be provided for such services.

- ▶ Final design engineering is not included in this proposal and will be submitted under a separate cover after many decisions are finalized that will impact design.
- ▶ Permit submittals and permit fees are not included as part of this design.
- ▶ Construction phase services are not included and will be submitted under separate cover after letting.
- ▶ Additional meetings not listed under the scope of services.
- ▶ The City will take the lead on all communications with MDOT to coordinate pedestrian railroad track improvements at Leforge Rd.
- ▶ Securing additional ROW or easements will be handled by the City and the City will also conduct all negotiations. Easement documents are not included and can be provided under final design proposal, if requested. Additionally, title work is not anticipated to be required and will be provided under final design, if required.

FEE SCHEDULE

OHM Advisors proposes to provide the above outlined professional services on an hourly – not to exceed basis, in accordance with the terms and conditions in the continuing services agreement between the City and OHM. Invoices will be sent monthly as work is performed:



Tasks	Fee	Start	End
Task 1 – Base Plan Development	\$49,510.00	April-21	June-21
Task 2 – Road Diet Study	\$18,150.00	July-21	September-21
Task 3 – Conceptual Design & Opinion of Probable Costs	\$28,250.00	September-21	November-21
Total	\$95,910.00		

The final design engineering is projected from January 2022 to September 2022 and estimated engineering fees are in the range of \$150,000 to \$175,000 depending on the details and choices selected by the City as part of this phase of the project.

COVID-19 DISCLAIMER:

As we submit this proposal, the world is in the midst of the Covid-19 health crises and we believe there is an increased risk for potential schedule impacts. The time schedule is based on operating in a normal environment. Our team, like the City of Ypsilanti, is adjusting our workflow logistics and our teams are working remotely in an effective manner. However, be aware that schedule impacts from elements such as field services delays, required resource agencies, and key staff illness that neither OHM Advisors nor the City of Ypsilanti have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise, and work with the City's staff to develop a plan to deal with unforeseen issues.

SCHEDULE:

Huron River Drive from Cornell to Leforge has been approved for pavement reconstruction in 2023 as part of the WATS Local Agency Program (LAP) and is required to follow the MDOT Letting schedule. We propose the Grade Inspection (GI) submittal to MDOT takes place in the summer of 2022 (80% plan completion) and final submittal to MDOT in the fall of 2022 for a January 2023 bidding/letting. To meet these milestones, we propose to have conceptual design work outlined in this proposal completed by November 2021.

We appreciate the opportunity to provide you with this proposal. Please feel free to contact us if you have any questions or need any additional information at (734) 522-6711.

Sincerely,

OHM Advisors



Richard R Hobgood, P.E.
Project Manager

cc: Frances McMullan, City Manager;
Rachel Jackson, PE, OHM Advisors
file

**Accepted for City of Ypsilanti
Huron River Drive Concept Design**

(Signature)

(Printed Name)

(Title)

(Date)



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Christopher Jacobs
DATE: December 15, 2020
SUBJECT: Budget Amendments for Rutherford Pool

DESCRIPTION:

Budget Amendments for Rutherford Pool

SUMMARY:

In November 2018 the City was awarded a \$300,000 grant for Rutherford Pool Renovations from the Michigan Department of Natural Resources Land and Water Conservation Fund. The attached budget amendment is necessary to cover the change orders approved by FORP. We hope to have the renovations completed this winter to and have the new facility open for the summer 2021 season. The total city contribution for this project are capped at \$25,000 and the Friends of the Rutherford Pool have raised the remaining funds for the project. The plans include renovations of the bathhouse to include family changing rooms, unisex restrooms and overall, better functionally as presented in the grant. The roof replacement includes solar installation.

RECOMMENDED ACTION: Approve Budget Amendment

ATTACHMENTS: Rutherford Pool Change Orders

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-272
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, TheCity of Ypsilanti approved \$25,000 in support of the Rutherford Pool Renovations in 2019; and

WHEREAS, theremainder of funding will be paid from Friends of Rutherford Pool and a Michigan Department of Natural Resources Land and Water Conservation Fund Grant awarded in November 2018; and

WHEREAS,The City must be reimbursed the grant award of \$300,000 and make the capital improvement funds available by budget amendment.

NOWTHEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the City Manager to adjust the budget to pay invoices for the Rutherford Pool Renovations.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-272

Original Budget

Rutheford Pool Bathhouse Renovation: Expenses and Revenues

<i>Expenses</i>	<i>Item</i>	<i>Amount</i>	<i>Notes</i>
	Bathhouse Renovation Phoenix	\$ 570,500.00	
	Roof	\$ 40,000.00	Estimate
	TOTAL	\$ 610,500.00	
 <i>Revenue</i>	City of Ypsilanti	\$ 25,000.00	Per June 6, 2018 City Council approval
	County Parks and Rec	\$ 20,000.00	Transferred to City February 2019
	State DNR - LWC grant	\$ 300,000.00	
	FORP	\$ 265,500.00	
	TOTAL	\$ 610,500.00	

Revised 12/1/2020

Rutheford Pool Bathhouse Renovation: Expenses and Revenues

<i>Expenses*</i>	<i>Item</i>	<i>Amount</i>	<i>Notes</i>
	Bathhouse Renovation Phoenix	\$ 570,500.00	
	Change Orders To Date	\$ 36,976.05	Includes change orders 1 -5
	Roof	\$ 42,500.00	Duke Roofing
		\$ 7,200.00	Extra cost to remove additional roof material
	TOTAL	\$ 657,176.05	
 <i>Revenue</i>	City of Ypsilanti	\$ 25,000.00	Per June 6, 2018 City Council approval
	County Parks and Rec	\$ 20,000.00	Transferred to City February 2019
	State DNR - LWC grant	\$ 300,000.00	
	FORP	\$ 264,000.00	Transferred Jan 2020 / July 2020
	REMAINING FORP	\$ 48,176.05	
	TOTAL	\$ 657,176.05	

*Not included - rewiring exterior pool lights (<\$10K -dropped), any costs realted to solar instalation, remaining architect fees (avg \$500 per month)



Change Order Request #6

November 6, 2020

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Credit for No Demo of Tile (\$65: 5 hours)	\$	(325.00)
New Corian Countertop: Color Flint	\$	1,599.00
Subtotal	\$	1,599.00
Phoenix Fee 10%	\$	159.90
Credit:	\$	(325.90)
Total	\$	1,433.00

Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Contractors, Inc.

Phoenix Contractors, Inc
2111 Goldside Road, Ypsilanti, Michigan 48197
Phone [REDACTED], Email ndhiser@phoenixco.biz

X [REDACTED]

David Esau, AIA, LEED AP
Cornerstone Design Inc & MI Accessible Homes

X [REDACTED]
Christopher Jacobs, Community Manager
City of Ypsilanti

DOORS & DRAWERS 2467 BISHOP CIRCLE EAST, DEXTER, MI 48130

(734) 426-0005 FAX (734) 426-0286

COMMERCIAL

CASEWORK

QUOTATION

QUOTED BY: DOORS AND DRAWERS /MARK TOTH

DATE: 10-23-2020

QUOTED TO: NOAH H

COMPANY: PHOENIX COMPANY

JOB NAME: RUTHERFORD POOL

QTY	DESCRIPTION	COST EACH	TOTAL COST
QTY 1	STAINLESS STEEL COUNTER		
	FABRICATED DELIVERED AND INSTALLED		
		TOTAL	\$1,257.00
QTY 1	CORIAN CORAIN COUNTER LAVA COUNTER		
		TOTAL	\$1,599.00



October 6, 2020

Change Order Request #5
New Aluminum Handrail

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Furnish and Install Per drawing as follows:

Option 1: Aluminium	\$ 5,908.23
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Fee (10%)	\$ 590.82
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Total:	\$ 6,499.05
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Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Contractors, Inc.

Phoenix Contractors, Inc
2111 Goldside Road, Ypsilanti, Michigan 48197

phoenixco.biz

X
David Esau, AIA, LEED AP

ssible Homes

City of Ypsilanti
Manager

ANN ARBOR FABRICATION, INC.
8150 JACKSON RD.
ANN ARBOR, MI 48103
(734)424-0674 PHONE
(734)424-0695 FAX
Travis.gilbert@wse1.com

September 29, 2020

Phoenix Contractors, Inc.
2111 Golfside Rd.
Ypsilanti, MI 48197

RE: Rutherford Pool House

Mr. Noah Hiser:

Thank you for the opportunity to submit our proposal for the above project. Our scope of work is as follows:

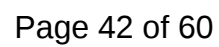
Furnish and install approximately 47' of 2 line hand rail

Aluminum rails	\$ 5,908.23 (tax included)	NH
Prime painted steel rails	\$ 5,000.83 (tax included)	
Galvanized steel rails	\$ 6,173.23 (tax included)	

Respectfully submitted,



Travis Gilbert, Estimator
Ann Arbor Fabrication, Inc.





September 30, 2020

Change Order Request #4

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Refeed exterior electrical which was demolished during roof demoloition, add four (4) exterior light fixtures.	Harper Electric	\$	9,800.00
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Subtotal		\$	9,800.00
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Phoenix Fee 10%		\$	980.00
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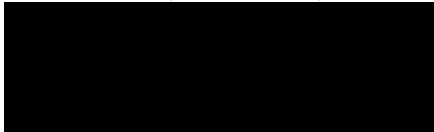
Total		\$	10,780.00
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Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Contractors, Inc.

Phoenix Contractors, Inc
2111 Goldside Road, Ypsilanti, Michigan 48197
Phone 734-487-9640, Fax 734-487-1252, Email ndhiser@phoenixco.biz



X _____
David Esau, AIA, LEED AP
Cornerstone Design Inc & MI Accessible Homes

X _____
Christopher Jacobs, Community Manager
City of Ypsilanti

Harper Electric, Inc.

6920 Jackson Road
Ann Arbor Michigan 48103

Estimate

Date	Estimate #
9/10/2020	6314

Name/Address
Phoenix Contractors 2111 Golfside Dr Ypsilanti MI 48197

Phone # 734-662-8367
Fax # 734-662-8394
Web Site www.HarperElectric.net

Job Location	Terms	Customer E-mail
Rutherford Pool	Net 30	bswright@phoenixco.biz

Description
Rutherford pool: Since the roof was replaced it was discovered that all the existing wiring which feed lights on exterior of building was ran under roof membrane and was destroyed unintentionally when roof was repaired due to installation method and environment over time. So the following is a price to replace all this wiring in two methods. Method #1- Install new EMT standard building conduit under the eaves of the building and transition down to each light as necessary to "re feed" lights. This would be paintable conduit and this would included the installation of (4) new lights as specified by e-mail from architect. Complete for the sum of..... \$ 9,800.00 Method #2-install/repair lights as specified in method #1, however keep all piping located inside of building and in a fashion which was the same as the recent installation method, which was other non corrosive material and wiring in the same fashion as interior of building. Complete for the sum of..... \$ 14,400.00 Permits included for the above work. Any questions please feel free to call. Thank you, Brian Howard-Estimator

We propose hereby to furnish material and labor, complete in accordance to above specifications.
Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Payments will be assessed a 5% fee.

Customer Signature _____

Date: 9-23-20



August 7, 2020

Quote for work at exterior tile wall.

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Hoffman Plastering - EIFS work (See attached breakdown)	\$	5,200.00
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Subtotal	\$	5,200.00
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Phoenix Fee 10%	\$	520.00
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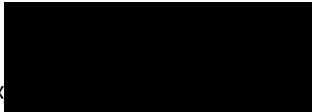
Total	\$	5,720.00
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Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Contractors, Inc.

Phoenix Contractors, Inc
2111 Golfdside Road, Ypsilanti, Michigan 48197
Phone 734-487-9640, Fax 734-487-1252, Email ndhiser@phoenixco.biz

X 

X 

Cornerstone Design Inc & MI Accessible Homes

X _____

Hoffman Plastering
9540 Sandpiper Lane
Saline, MI 48176

hoffmanplastering@msn.com
Phone: 734.663.5262
Fax: 734.944.2055

PROPOSAL

August 6, 2020

Attn: Noah Hiser
Of: Phoenix Contractors Inc.
Re: Rutherford Pool House, Ypsilanti, MI

We propose to furnish all labor and material for the following:

EIFS on 1-1/2" foam to pool house where tile has been removed at two locations.

Apply foam, base coat, mesh and standard finish coat.

Includes covering and protecting of surroundings and clean up.

Does not include caulking.

Total Cost.....\$5,200.00

Authorized Signature:

Doug Hoffman

Quality Service Since 1931



April 1, 2020

Request for Project Change, Change Order #2

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Poley Masonry	Additional block repair /Teething in block on east wall	\$ 2,090.00
Ken Cook	Split and Frozen Ball valves	\$ 827.00
Additional shower valves per code	Shower Valve/Handle Add at ADA showers	\$ 500.00
		\$ 3,417.00
Phoenix Fee 10%		\$ 341.70
	Total	\$ 3,758.70

Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Co

Phoenix Contractors, Inc
2111 Golfside Road, Ypsilanti, Michigan 48197
Phone 734-487-9640, Fax 734-487-1252, Email ndhiser@phoenixco.biz

X _____

X _____

David Esau, AIA, LEED AP
Cornerstone Design Inc & MI Accessible Homes

X _____

POLEY MASONRY CONSTRUCTION, INC.

64 N. Roessler St.
Monroe, MI. 48162
Phone (734) 243-0123
Fax (734) 344-6653

Change Order

Date 3-10-20

Bids Submitted To

Phoenix

Job Name

Rutherford Pool

We Hereby Submit the Following extra work done on 3-9 and 3-10

27 man hours at \$70.00 \$1890.00

Materials block, mortar, grout and sand. \$ 200.00

Total Due \$ 2,090.00

Ken Cook's Plumbing & Heating, Inc.
3704 Trade Center Dr.
Ann Arbor, MI. 48108
(734) 971-0304 / (734) 971-0386 - fax

January 27, 2020

Phoenix Contractors, Inc.
2111 Golfside Rd.
Ypsilanti, MI. 48197

Attn.: Jennie Clark

Re: Rutherford Pool
Split and Frozen Ball Valves

Extra:

Add: \$ 827.00

Includes:
Service order to repair split and frozen ball valves at meter.
Temporary gas pipe to temporary heater.

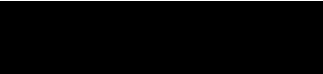
Work date: 01-09-2020

- Replace split 2 ½" ball valve at meter
- Replace 2" ball valve at pool fill.
- Temp. gas pipe to temporary heater.

Material: \$ 435.00
Labor: \$ 392.00
\$ 827.00

Thank you,

Ken Cook's Plumbing and Heating, Inc.



Russell McCombie



March 6, 2020

Request for Project Change, Change Order #1

Rutherford Pool House
Pool House Renovation

Attention: Friends of Rutherford Pool House

Please find below our cost breakdown for the associated changes in work.

Poley Masonry (See attached breakdown)	\$ 8,100.00
DKI Extra Demo required (See attached breakdown)	\$ 1,190.00
	\$ 9,290.00
Phoenix Fee 10%	\$ 929.00
Total	\$ 10,219.00

Please let me know if you have any questions on this work.

Thank You,

Noah D. Hiser,
Project Manager Phoenix Contractors, Inc.

Phoenix Contractors, Inc
2111 Golfside Road, Ypsilanti, Michigan 48197
Phone 734-487-9640, Fax 734-487-1252, Email ndhiser@phoenixco.biz



Architect, Cornerstone Design

X _____

X _____

MEYER & ICHIGAN

Owners Name Phoenix Co Address 975 N. Congress, Ypsi, Mi.

Job Location Rutherford Pool House

Job Description Interior Patch work (13/06) Repair
Plumbing Penetrations and Damages 13/06. Infill
old penetrations

DATE STARTED _____

DATE	2/5	2/7	2/11
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Mason	Föremän	75	75	10
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HASON	37.5	18
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Labovex	15	7.5	6
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• Labore

EQUIPMENT (Items below plus uni-loader, pump, forms, ram-sat, compactor, vibrator, concrete saw, roto-hammer, welder, scaffold, etc.)

Lull Hi-Lift

Truck

Materials Used and names of Sub-Contractors:

40 - 12 x 8 c16 - Jams

32-82E N16

48 - 2. K⁶ x 10

8. BASS of type S Motor

4x8x5'4 Lintel.

8x8x16 Jams

COST SUMMARY

Labor 105 hrs @ \$70.00

~~Mohamed~~ Mohamed Elmaghrabi

MATERIALS \$ 750.00

Total \$ 8100.00

Date Completed

Job Appv'd Owner
Rep. Signature

Poley Harbour
Sign: —

DKI Breakdown:

Rutherford Pool House

Hours: 16 Crew of two

Cost per hour: 70\$

Cost to Expedite Mobilization: \$70

In Wall plumbing chase Demo.

Hand chiseling out footings underneath plumbing chase for vent.

Duke Roofing Co.

ANTI AQUA ENGINEERS
SINCE 1946

PROJECT: Rutherford Poolhouse Roof Replacement
975 Congress St
Ypsilanti MI

July 23, 2020

FROM: Duke Roofing Company
6195 Carpenter Rd.
Ypsilanti, MI 48197

Phone: 734-434-2957
Fax: 734-434-4952

Change to contract

The Duke Roofing Company will furnish all union labor, material, insurance, tax, etc. required to complete the change for the above named project. The reason for the change is at an onsite meeting between David Esau from Cornerstone Design Inc., Nick Hiser and Noah Hiser from Phoenix Contractors, and Geoff Duke from Duke roofing we found that there was roughly 3" of vermiculite covering the entire roof deck that will need to be torn off with the existing roofing system. We did a core sample and Phoenix had it tested for asbestos. The results indicated that we would not have to perform any special procedures in removing the vermiculite.

TOTAL COST TO REMOVE VERMICULITE:

SEVEN THOUSAND TWO HUNDRED DOLLARS
\$7,200.00

Geoffrey K. Duke
Duke Roofing Co.

6195 CARPENTER RD. YPSILANTI, MICHIGAN 48197 * TELEPHONE (734) 434-2957 * FAX (734) 434-4952



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Anthony Morgan, Jennifer Symanns, Nicole Brown
DATE: December 15, 2020
SUBJECT: Educate Youth Mini-Grant Application

DESCRIPTION:
Educate Youth Mini-Grant Application

SUMMARY:

Through the approval of the FY 2020-2021 Budget City Council approved a sum of 25,000 to be awarded as mini-grants to organizations that serve the youth in the City.

Educate Youth has submitted a grant to assist in peer tutoring, art, poetry, and physical activities such as yoga and basketball.

Recommended Action:

It is recommended that City Council approve a Youth Serving Mini-Grant for FY 20-21 to Educate Youth in the amount of \$5,000.

Attachment:

- City of Ypsilanti – Youth Programs/Mental Health Mini-Grant application

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2020-273
December 15, 2020

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, In the recently concluded FY 2020-2021, the City Council approved a \$25,000 grant to organizations that serve the youth in the City; and

WHEREAS, Educate Youth is an organization currently serving the youth in the City of Ypsilanti; and

WHEREAS, Educate Youth has submitted a grant application for \$5,000; and

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council approves a mini grant to Educate Youth in the amount of \$5,000 to support youth programing.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 15 day of December 2020

#Resolution No. 2020-273

Print

City of Ypsilanti - Youth Mental Health Mini-Grant Application - Submission #3840

Date Submitted: 8/11/2020

1.

2. Name of Organization*

Educate Youth

3.

4. Organization Address*

104 South Huron Street #1 Ypsilanti, Michigan 48197

5.

6. Phone Number*

[REDACTED]

7.

8. Email Address*

[REDACTED]

9.

10. Please describe the services and/or programs you provide to City of Ypsilanti youth, and how long you have been providing these services.*

Through sustainable practices, Educate Youth empowers middle school and high school students to become leaders by giving them the necessary resources, tools, and skills to earn their high school diploma and develop and be mentored through a two year post graduate plan.

11.

12. Do you know how many City of Ypsilanti youth you currently serve? If so, please share. If not, please describe what you do know that leads you to understand that you serve City of Ypsilanti youth (for instance, among youth from Ypsilanti and Superior Township as well).*

40% of the students have the City during the Covid 19 pandemic.

13.

14. What program, service, or initiative are you proposing, and how will it benefit the mental health of City of Ypsilanti youth? Please describe as fully as needed so that we can understand what you propose to do, including activities, timeline, number of youth reached, any other relevant demographic information.*

Two human imperatives are safety and community—our program tries to normalize often chaotic lives by giving Ypsi students familiar activities and familiar voices. We provide these two humans.
The time line is the 2020-2021 academic year. The activities include: peer tutoring, art, poetry, and yoga classes; these physical activities: exercise, basketball and movies.

15.

16. Is this a new, ongoing, or expansion of an existing program or service?*

Expansion or Variation

17.

18. As a result of your proposed work, what impact will we see? If we were writing a newspaper article at the conclusion of a very successful program, what would it say changed in our community and among our youth?*

Our programming provides Ypsilanti teens with stability and the academic tools needed to maintain academic purpose. Most students who regularly participate in our After School Program came to us reading well below grade level but they have shown commitment to passing classes, obtaining credits needed for graduation and creating a post-graduate plan.

19.

20. How much are you applying for (\$5000 is max in one year; the year follows Ypsilanti's fiscal year which begins July 1)?*

\$5000

21.

22. Total annual budget*

\$50,500

23.

24. 501c3 Determination Letter*

4530B6FD-A567-47CE-A54D-00261981D108.jpeg

25.

26. Are you 990s on Guidestar? if yes please upload file

Browse..

27.

28. Please upload your non-discrimination policy*

diversity statement 2020pdf.pdf



Empowerment through education.

Εμπowerment through education

Diversity Statement

Updated 2020

We at Dedicated to Make a Change, L3C and Educate Youth 501(c)(3) know that people learn and grow best when they feel safe to be their authentic selves. For this reason, all people who come to the Clubhouse agree to show respect for each other, no matter their personal identities.

Youth of all backgrounds are welcome to develop their skills, forge relationships and connections, and get their voice heard at the Clubhouse. As a community-minded organization, we promote the ideals of equity, fairness, and inclusivity. Educate Youth is a place where future leaders will develop skills for making a stronger, safer world.

Both Dedicated to Make a Change, L3C and Educate Youth 501(c)(3) are housed at the Clubhouse at 104 South Huron in the City of Ypsilanti. The Clubhouse is committed to equality. We will not ask citizenship, ethnic background or religious beliefs to create a means of division. We are committed to learning respectful ways to interact.

Aside from what one may assume or prefer, we are all created equal. We should continue treating others as if we are all one. No piece of paper, shade of color, practice of religion, orientation, or gender identity and expression shall put a wall between us.

We support what is right, NOT segregation. Educate Youth Knows Black Lives Matter~

We support students to discover their true passion in life, and show them how to use education to bring their dreams into reality. We imagine a community where all students reach their full potential, no matter the color of their skin.

We ask that you join us in celebrating the diversity of our community and fighting against those who want to pit us against one another.

X

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
PHILADELPHIA PA 19255-0023

001749.736159.121152.9326 1 MB 0.423 530



 EDUCATE YOUTH
104 SOUTH HURON
YPSILANTI MI 48197

01749

Date of this notice: 02-23-2017

Employer Identification Number:
81-5402852

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 81-5402852. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.



**Resolution No. 2020-274
December 15, 2020**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas,

Whereas,

Whereas,

Whereas,

Whereas,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ypsilanti

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
15 day of December 2020

#Resolution No. 2020-274