



**CITY OF YPSILANTI
CITY COUNCIL MEETING
JULY 20,2021 @ 7:00**

[ZOOM LINK](#)

One South Huron, Ypsilanti, MI 48197

Revised 7-20-2021

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. PUBLIC COMMENT (3 MINUTES)

V. CONSENT AGENDA

- 3** A. Resolution No. 2021-147, approving the Consent Agenda.
[2021-147 - Pdf](#)
- 4 - 15** B. Resolution No. 2021-148, approving the minutes of July 13, 2021.
[2021-148 - Pdf](#)
- 16** C. Resolution No. 2021-149, approving appointments to boards and commissions.
[2021-149 - Pdf](#)
- 17 - 22** D. Resolution No. 2021-150, approving Ordinance 1377 - 2021 Spring/Summer Traffic Control Orders **(Second Reading)**.
[2021-150 - Pdf](#)

VI. RESOLUTIONS/MOTIONS/DISCUSSIONS

- 23 - 25** A. Resolution No. 2021-151, approving the development concept with Renovare Development for 220 N Park and directs staff to begin negotiations.
[2021-151 - Pdf](#)
- 26 - 32** B. Resolution No. 2021-152, approving the request to be a sponsor of the 2021 Frog Island Jazz Series.
[2021-152 - Pdf](#)
- 33** C. Resolution No. 2021-153, designating a delegate and alternate to the MML Annual Meeting to represent the City.
[2021-153 - Pdf](#)
- 34 - 38** D. Resolution No. 2021-154, approving the payment of the discounted rate of \$40,717.00 to Hartintercivic for the Service and Maintenance Agreement for voting machines.

VII. BOARD AND COMMISSION - NOMINATIONS

39 - 40

- A. Ericka-Vonyea Hayes - Exp. 5/1/24 **(Added 7-19-2021)**
Non-Resident
8888 Brookwood Apt 302
Ypsilanti, MI 48197
[Application](#)

VIII. BOARD AND COMMISSION - REPORTS

1. Police Advisory Commission.
2. Human Relations Commission.
3. Arts Commission.
4. Parks and Recreation Commission.
5. Sustainability Commission.
6. Historic District Commission.
7. Planning Commission.
8. Zoning Board of Appeals

IX. LIAISON REPORTS

1. SEMCOG Update
2. Washtenaw Area Transportation Study
3. Urban County
4. Ypsilanti Downtown Development Authority
5. Friends of Rutherford Pool

X. COUNCIL PROPOSED BUSINESS

XI. COMMUNICATIONS FROM THE MAYOR

- A. Joint Work Session with the Washtenaw County Housing Coalition **(added 7-20-21)**

XII. COMMUNICATIONS FROM THE CITY MANAGER

XIII. ADJOURNMENT

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- A. Resolution No. 2021-155, adjourning the City Council Meeting.
[2021-155 - Pdf](#)
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2021-147
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2021-148, approving the minutes of July 13, 2021.**
2. **Resolution No. 2021-149, approving appointments to Boards and Commissions.**
3. **Resolution No. 2021-150, approving Ordinance 1377 - 2021 Spring/Summer Traffic Control Orders (Second Reading).**

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-147



Resolution No. 2021-148
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of July 13, 2021 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
20 day of July 2021

#Resolution No. 2021-148



MINUTES REGULAR COUNCIL Meeting

7:00 PM - Tuesday, July 13, 2021

Zoom Meeting

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, July 13, 2021, at 7:00 PM, in the Zoom Meeting, with the following members present:

PRESENT: Council Member Jennifer Symanns 7:45 PM (City of Ypsilanti, Washtenaw County), Council Member Steven Wilcoxon (City of Ypsilanti, Washtenaw County), Mayor Pro-Tem Nicole Brown (City of Ypsilanti, Washtenaw County), Mayor Lois Richardson (City of Ypsilanti, Washtenaw County), Council Member Anthony Morgan 7:02 PM (City of Ypsilanti, Washtenaw County), Mr. Brian Jones-Chance (City of Ypsilanti, Washtenaw County), and Council Member Annie Somerville (City of Ypsilanti, Washtenaw County).

ABSENT: None

I CALL TO ORDER

The meeting was called to order at 7:00 pm.

II ROLL CALL

Steve Wilcoxon moved, seconded by Annie Somerville, to excuse Jennifer Symanns and Anthony Morgan. On a voice vote the motion carried.

III AGENDA APPROVAL

Steven Wilcoxon moved, seconded by Nicole Brown to approve the agenda.

Annie Somerville moved, seconded by Steven Wilcoxon to amend the agenda by adding a motion to amend a resolution previously adopted, Resolution No. 2021-105E.

On a voice vote, the motion carried, and the agenda was amended with dissenting votes from Nicole Brown and Brian Jones-Chance.

On a voice vote, the motion carried, and the agenda was approved as amended with dissenting votes from Brian Jones-Chance.

IV PUBLIC COMMENT (3 MINUTES)

11 members from the public spoke.

V PRESENTATIONS

- a) Proclamation in Honor of Mary Anhut - Mayor Richardson

VI PUBLIC HEARINGS

- a) Adoption of Non-Motorized Plan Update
1. Resolution No. 2021-131, determination
 2. Public Hearing
 3. Resolution No. 2021-132, closing the public hearing

Council Member Steven Wilcoxon moved, seconded by Council Member Brian Jones-Chance, to approve Resolution No. 2021-131

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Planning Commission chartered the Non-Motorized Transportation Advisory Committee to work to enact recommendations of the original Non-Motorized Transportation Master Plan, adopted in 2010;

WHEREAS, in 2020 the Non-Motorized Transportation Advisory Committee determined an update to the Non-Motorized Transportation Plan was necessary;

WHEREAS, the Planning Commission distributed the Plan Update for public comment;

WHEREAS, the Non-Motorized Transportation Advisory Committee supports this Plan Update;

WHEREAS, the Ypsilanti Planning Commission recommended City Council adopt the Plan Update;

NOW THEREFORE BE IT RESOLVED, that the Ypsilanti City Council adopt the drafted Non-Motorized Transportation Plan update.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

Council Member Anthony Morgan moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2021-132

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing for the Non-Motorized Transportation Plan update be officially closed.

RESULT:	CARRIED.
MOVER:	Council Member Anthony Morgan

SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

VII ORDINANCES FIRST READING

- a) *Ordinance 1377 - 2021 Spring/Summer Traffic Control Orders.*
1. Resolution No. 2021-133, determination
 2. Public Hearing
 3. Resolution No. 2021-134, closing the public hearing

Council Member Steven Wilcoxon moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2021-133

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Traffic Review Committee has reviewed several traffic control requests and made appropriate recommendations based on best practices, City ordinance, and City policy; and

WHEREAS, the City Manager recommends City Council provide final approval for the Traffic Control Orders listed above.

NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby approves Traffic Control Orders as listed and adopts an ordinance entitled 2021 Spring/Summer Traffic Control Orders.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Jennifer Symanns
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2021-134

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing for Ordinance 1377 an ordinance entitled “2021 Spring/Summer Traffic Control Orders” is officially closed.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

VIII CONSENT AGENDA

- a) Resolution No. 2021-135, approving the Consent Agenda.

Council Member Jennifer Symanns moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution. 2021-135 As Amended

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2021-136, approving the minutes of June 15, 2021.**
2. **Resolution No. 2021-137, approving a Youth Mini-Grant for DAPCO.**
3. **Resolution No. 2021-138, approving an amendment to the Washtenaw Regional Resource Management Authority (WRRMA) Articles of Incorporation to include Ann Arbor.**
4. **Resolution No. 2021-139, authorizing the purchase of the Glasdon Jubilee 29G recycling containers.**

RESULT:	CARRIED.
MOVER:	Council Member Jennifer Symanns
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

Council Member Annie Somerville moved, seconded by Council Member Steven Wilcoxon, to move Resolution 2021-137 out of the consent agenda and into the Resolutions/Motions/Discussion section.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Steven Wilcoxon
AYES:	Steven Wilcoxon, Annie Somerville, Jennifer Symanns, Nicole Brown, Lois Richardson, Anthony Morgan, and Brian Jones-Chance

Council Member Annie Somerville moved, seconded by Council Member Steven Wilcoxon, to approve consent agenda as amended

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- b) Resolution No. 2021-136, approving the minutes of June 15, 2021.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of June 15, 2021 be approved.

- c) ~~Resolution No. 2021-137, approving a Youth Mini-Grant for DAPCO.~~ (Moved and Heard Under Section IX)

- d) Resolution No. 2021-138, approving an amendment to the Washtenaw Regional Resource Management Authority (WRRMA) Articles of Incorporation to include Ann Arbor.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti is a member of the Washtenaw Regional Resource Management Authority (WRRMA); and,

Whereas, the City of Ann Arbor has requested to join WRRMA; and,

Whereas, including the City of Ann Arbor as a member of WRRMA requires City Council approve a revision to the Articles of Incorporation.

Now therefore be it resolved that that the City of Ypsilanti approves the revisions to the WRRMA Articles of Incorporation to include the City of Ann Arbor as a member.

- e) Resolution No. 2021-139, authorizing the purchase of the Glasdon Jubilee 29G recycling containers.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti has been awarded grants for the purchase of public recycling containers; and,

Whereas, city staff has reviewed several options and is recommending the purchase of Glasdon Jubilee 29G recycling containers; and,

Whereas, the installation of public recycling containers promotes the city's goal of expanding recycling.

Now therefore be it resolved that that City Council authorizes the purchase of the Glasdon Jubilee 29G recycling containers in an amount of \$80,036.10 with any change orders to be approved by the City Manager.

IX RESOLUTIONS/MOTIONS/DISCUSSIONS

- a) Resolution No. 2021-140, approving the sponsorship for the 2021 Summer Festival in the amount of \$5,000.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2021-140

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti adopted a Special Events Policy, and pursuant to the policy, the City Council may sponsor an event if it is of general interest to the public and advances the City's public image; and

Whereas, as the result of the COVID-19 Pandemic and the resulting prohibition of large public gatherings the Parkridge Summer Festival Committee had little time to fundraise for this event; and

Whereas, The Parkridge Summer Festival is one of the few annual events occurring in Ypsilanti's Southside; and

WHEREAS, without city Sponsorship the event is in danger of not having the financial capability to hold the event.

Now therefore be it resolved that the Ypsilanti City Council approves the sponsorship of the Parkridge Summer Festival in the amount not to exceed \$5,000 to be allocated from account ~~1-101-4-574-00.~~

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- b) Resolution No. 2021-141, approving an agreement between the City and the Senior Center.

Council Member Steven Wilcoxon moved, seconded by Council Member Brian Jones-Chance, to approve Resolution No. 2021-141

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The certain "Lease, Operations and Management Agreement" between the City of Ypsilanti and the Ypsilanti Senior Center, a Michigan Non-profit Corporation is approved, and the mayor and city clerk are authorized to sign for and on behalf of the City, subject to the approval of the Ypsilanti City Attorney.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- c) Resolution No. 2021-142, approving the 2021-2022 Property and Liability Insurance Renewal.

Council Member Steven Wilcoxon moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2021-142

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the premium for the Property and Liability insurance renewal for the City of Ypsilanti effective August 1, 2021-2022 with the Michigan Municipal League (MML) Liability and Property Pool be approved in the amount of \$394,190.00 ~~be approved.~~

BE IT FURTHER RESOLVED THAT the City Manager is authorized to sign and approve payment of the invoice.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Steven Wilcoxon, Nicole Brown, Jennifer Symanns, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- d) Resolution No. 2021-143, approving the request of Kiwanis to locate a memorial boulder with plaque in Recreation Park.

Council Member Annie Somerville moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2021-143

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Kiwanis of Ypsilanti are celebrating their centennial year;

WHEREAS, the Kiwanis of Ypsilanti have contributed greatly to the parks and recreation system in Ypsilanti since their inception, particularly in Recreation Park and regarding the Rutherford Pool;

WHEREAS, the Kiwanis would like to place a marker to celebrate their centennial and their contributions in Recreation Park near the Rutherford Pool;

WHEREAS, the Parks and Recreation Commission has reviewed and supports the request from the Ypsilanti Kiwanis Club to place a commemorative marker in Recreation Park; and

NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby supports the Kiwanis' request to place a boulder with commemorative plaque as specified in the memo dated May 3, 2021.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- e) Resolution No. 2021-144, approving the removal and replacement of the concrete at the Parkridge Basketball Court by GM and Sons.

Council Member Brian Jones-Chance moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2021-144

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the basketball court at Parkridge park is in poor condition; and,

Whereas, replacement of the concrete at the Parkridge basketball court will extend the life of the basketball courts and improve the condition of the park; and,

Whereas, the City of Ypsilanti Goal Setting Report for this fiscal year has a goal to continue to upgrade city parks.

Now therefore be it resolved that that City Council approves GM & Sons to complete the removal and replacement of the concrete at the Parkridge Park basketball court for the amount of \$68,810 with any change orders to be approved by the City Manager.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- f) Resolution No. 2021-145, approving a memorandum of understanding with Habitat for Humanity for a solar initiative.

Council Member Steven Wilcoxon moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2021-145

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City seeks to assist residents with the procurement and installation of solar roofs and is actively seeking grant funding opportunities to minimize costs to the homeowners; and

WHEREAS, Habitat specializes in providing home ownership opportunities to families of low income in Ypsilanti and has identified four homes that could benefit from solar installation. Habitat has expressed interest in cooperating with the City to serve as a fiduciary for grant funding opportunities given its 501C3 tax status; and

WHEREAS, the City is interested in cooperating with Habitat to provide staffing to support grant identification, grant administration and oversight, and grant content development. Furthermore, the City will commit the staff needed to coordinate with homeowners throughout the process of solar installation.

Now therefore be it resolved that the Ypsilanti City Council approves the Memorandum of Understanding as provided.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Annie Somerville
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Annie Somerville, and Brian Jones-Chance

- g) Resolution No. 2021-137, approving a Youth Mini-Grant for DAPCO.

Mayor Pro-Tem Nicole Brown moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2021-137

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, In the recently concluded FY 2021-2022, the City Council approved a \$25,000 grant to organizations that serve the youth in the City; and

WHEREAS, Destiny and Purpose Community Outreach (DAPCO) currently serving the youth in the City of Ypsilanti; and

WHEREAS, DAPCO has submitted a grant application for \$5,000; and

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council approves a mini grant to DAPCO in the amount of \$5,000 for programs to assist community youth and prepare them for employment.

RESULT:	CARRIED.
MOVER:	Mayor Pro-Tem Nicole Brown
SECONDER:	Council Member Annie Somerville
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, and Brian Jones-Chance
NAYS:	Annie Somerville

- h) Motion to amend resolution previously adopted - Resolution No. 2021-105E

City Attorney Barr informed Council that in order to amend the budget ordinance a public hearing would need to be held and properly noticed.

Council Member Anthony Morgan moved, seconded by Council Member Steven Wilcoxon, to hold a discussion, for not more than thirty minutes, on said topic of the increase of police officers.

RESULT:	CARRIED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Council Member Steven Wilcoxon
AYES:	Steven Wilcoxon, Anthony Morgan, Lois Richardson, and Annie Somerville
NAYS:	Jennifer Symanns, Nicole Brown, and Brian Jones-Chance

Mayor Pro-Tem Brown moved, seconded by Council Member Anthony Morgan to extend the meeting to 11:00 PM. On a voice vote, the motion carried.

- i) Discussion regarding permit parking zones in the downtown districts.

X BOARD AND COMMISSION - NOMINATIONS

a) Police Advisory Commission

Precious Turman (Exp. 2/1/2024)
833 Armstrong Dr.
Ypsilanti, MI 48197

b) ~~Parks and Recreation Commission Reappointment~~ - Removed 7-13-21

~~Cherisa Allen (Exp. 7/1/2024)
PO Box 972992
Ypsilanti, MI 48197~~

XI BOARD AND COMMISSION - REPORTS

1. Police Advisory Commission. **None**
2. Human Relations Commission. **None**
3. Arts Commission. **None**
4. Parks and Recreation Commission. **None**
5. Sustainability Commission. **None**
6. Historic District Commission. **None**
7. Planning Commission. **None**
8. Zoning Board of Appeals **None**

XII LIAISON REPORTS

1. SEMCOG Update **None**
2. Washtenaw Area Transportation Study **None**
3. Urban County **None**
4. Ypsilanti Downtown Development Authority **None**
5. Friends of Rutherford Pool **None**

XIII COUNCIL PROPOSED BUSINESS

Jones-Chance

- **Stated residents should apply to CERA for rental assistance.**

Wilcoxon

- **Thanked staff for their work in assisting the residents affected by the recent flooding.**
- **Stated he received a call from a resident living on Grant St. that was affected by flooding as a result of a City ally.**

Somerville

- **Thanked DPS for response regarding garbage cans in the park. Encourage the public to remove their trash when eating in the park.**
- **Thanked council for the discussion regarding the three budgeted police officers. Her concern is for more public participation, even if the outcome is the same.**

Morgan

- **Thanked those that created the jazz series.**
- **Support for Ericka Vonyea to the Planning Commission.**

Symanns

- **Commented on the flooding in Ward 2. It's concerning as the rain weather increases. The city needs to strategize for potential flooding events. It has been devastating to many residents.**
- **Thanked the Mayor, Council Member Wilcoxon, the City Manager, and staff for the assistance to the residents of Ward 2 following the flood.**
- **She shared there has been some destruction to the Border-to-Border Trail.**

Council Member Anthony Morgan moved, seconded by Council Member Annie Somerville, to extend the meeting 11:15 PM. On a voice vote the motion carried.

Brown

- **None**

XIV COMMUNICATIONS FROM THE MAYOR

- **Joe Lawrence requested sponsorship which will be addressed next week.**
- **Received an invitation for a Treasury meeting regarding ARP funds.**

XV COMMUNICATIONS FROM THE CITY MANAGER

- a) 2021 Goals Update

Requested Council review the memo in this meetings packet.

XVI COMMUNICATIONS

- a) August 26, 2021, 7:00 pm - Joint Council and Police Advisory Commission Meeting.
- b) Michigan Municipal League Annual Meeting Notice

XVII ADJOURNMENT

- a) Resolution No. 2021-146, adjourning the City Council Meeting.

The meeting was adjourned at 11:05 pm.

- b) Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2021-149
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Precious Turman New Appointment 833 Armstrong Sr. Ypsilanti, MI 48197	Police Advisory Commission	2/1/2024

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-149



Resolution No. 2021-150
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Traffic Review Committee has reviewed several traffic control requests and made appropriate recommendations based on best practices, City ordinance, and City policy; and

WHEREAS, the City Manager recommends City Council provide final approval for the Traffic Control Orders listed above.

NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby approves Traffic Control Orders as listed and adopts an ordinance entitled 2021 Spring/Summer Traffic Control Orders on Second and Final Reading.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-150

An Ordinance Entitled "2021 SPRING/SUMMER TRAFFIC CONTROL ORDERS"

THE CITY OF YPSILANTI ORDAINS:

That the following Traffic Control Orders be made permanent:

- 2021-01, provide handicap sign for the northernmost space on the west side of the 10 block of N Huron, remove "no parking" signage
- 2021-02; provide a meter on the west side of the 10 block S Washington at the former Beer Cooler entrance
- 2021-03, to update no-parking signage adjacent to Market Plaza
- 2021-05, replace "No Parking, Tow Away Zone" signage on Ninde

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____ DAY OF _____, 2021

Andrew Hellenga, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal News on the _____ day of _____, 2021.

Andrew Hellenga, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2021.

Andrew Hellenga, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____



**CITY OF YPSILANTI
TRAFFIC CONTROL ORDER**

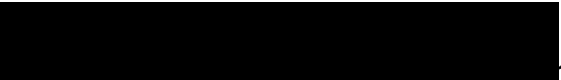
DATE: 26 January 2021

ORDER NO: 2021-001

LOCATION: 10 block N Huron, west side

ORDER: Sign the northernmost space, currently unmarked/unmetered, for handicap placard parking only.

REASON: Area is currently marked as no-parking, but size is adequate for an additional parallel space. There are no handicap-placard spaces on this side of the street currently. Adding a handicap placard space here resolves that issue.

Approved by: 
Frances M McMullan, City Manager

Prepared by: Bonnie Wessler

Date Completed: _____

By: _____

cc: Frances M McMullan, City Manager
Ken Hobbs, YFD
Wendy Cline, DPS
Andrew Hellenga, City Clerk

cc: Traffic Review Committee:
Ron Akers, DPS
Bonnie Wessler, Parking
Tony DeGuisti, YPD
Andy Aamodt, Planning
Christopher Jacobs, YDDA



**CITY OF YPSILANTI
TRAFFIC CONTROL ORDER**

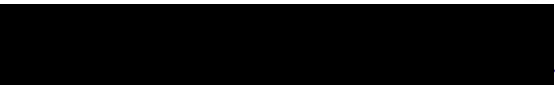
DATE: 26 January 2021

ORDER NO: 2021-002

LOCATION: 10 block S Washington, west side

ORDER: Meter the currently unsigned parking space located in front of the Beer Cooler's unused overhead door (22 S Washington).

REASON: Area is currently unmarked/unsigned; there is a curb cut to unused overhead door for drive-in traffic (no longer active/permited). Due to curb cut, no parking is permitted ("blocking a driveway"). By placing a meter, people will be able to use this space for parking.

Approved by: 
Frances M McMullan, City Manager

Prepared by: Bonnie Wessler

Date Completed: _____

By: _____

cc: Frances M McMullan, City Manager
Ken Hobbs, YFD
Wendy Cline, DPS
Andrew Hellenga, City Clerk

cc: Traffic Review Committee:
Ron Akers, DPS
Bonnie Wessler, Parking
Tony DeGuisti, YPD
Andy Aamodt, Planning
Christopher Jacobs, YDDA



**CITY OF YPSILANTI
TRAFFIC CONTROL ORDER**

DATE: 20 May 2021

ORDER NO: 2021-003

LOCATION: Market Plaza

ORDER: Replace "no parking, 6a – 4p Saturday Sunday Tow Away Zone" signage with "No Parking, 6a-3p Saturday, May-Oct, Tow Away Zone"
Repaint curb yellow.

REASON: This area is used for Farmer's Market merchants to set up during Farmers Markets. This market runs May through October. There are no longer any Sunday markets being held regularly.

Approved by:



Frances M McMullan, City Manager

Prepared by: Bonnie Wessler

Date Completed: _____

By: _____

cc: Frances M McMullan, City Manager
Ken Hobbs, YFD
Wendy Cline, DPS
Andrew Hellenga, City Clerk

cc: Traffic Review Committee:
Ron Akers, DPS
Bonnie Wessler, Parking
Tony DeGuisti, YPD
Andy Aamodt, Planning
Christopher Jacobs, YDDA



**CITY OF YPSILANTI
TRAFFIC CONTROL ORDER**

DATE: 04 June 2021

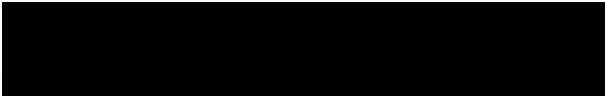
ORDER NO: 2021-005

LOCATION: Ninde Street

ORDER: Place "No Parking, Tow Away Zone" signage along Ninde

REASON: No parking is permitted on Ninde Street due to its width. Any parked vehicles block traffic including emergency vehicles.

Approved by:



Frances M McMullan, City Manager

Prepared by: Bonnie Wessler

Date Completed: _____

By: _____

cc: Frances M McMullan, City Manager
Ken Hobbs, YFD
Wendy Cline, DPS
Andrew Hellenga, City Clerk

cc: Traffic Review Committee:
Ron Akers, DPS
Bonnie Wessler, Parking
Tony DeGuisti, YPD
Andy Aamodt, Planning
Christopher Jacobs, YDDA



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Joe Meyers
DATE: July 20, 2021
SUBJECT: 220 N. Park Development

DESCRIPTION:

220 N. Park Development

SUMMARY:

The city has owned the property at 220 N. Park since the 1930's. Over the past 90 years the site has contained the Boys Club, Girls Club, Boys and Girls Club and eventually being vacant land after the Boys and Girls Club was torn down in 2016.

The city was approached by Renovare Development in 2020 to see if there were any city owned properties to develop attainable housing on the site. After a few months of discussions, the developer proposed the concept being proposed today. While many aspects will change depending on the engineering of the site based on site conditions, storm water, traffic flow and utilities, the developer wanted to know if this would be acceptable to the city and enter into negotiations to obtain site control to begin the due diligence process. If the developer proposes to pay market value for the property, the CBO process would not begin at the point of site control and would take place when incentives are requested (after the due diligence process). This is because the CBO is triggered if the sale of property is more than 10,000 under market value as determined by the City Assessor. If approved, the City Council will still have to approve the site control at an upcoming meeting as well and all incentive requests.

RECOMMENDED ACTION: Staff recommends approval of the development concept proposed by Renovare Development and direct staff to enter into negotiations regarding site control.

ATTACHMENTS: Renovare Development Presentation and City Staff Presentation.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-151
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti owns the 220 N. Park property and is in the process of working with Renovare Development redevelop the site; and

WHEREAS, Public Engagement Sessions happened on the conceptual site plan in June 2021; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves development concept proposed by Renovare Development and directs staff to enter into negotiations with the developer on obtaining site control to proceed with the development.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-151



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Wendy Estey
DATE: July 20, 2021
SUBJECT: Application for Co-Sponsorship for the 2021 Ypsilanti Frog Island Jazz Series

DESCRIPTION:

Application for Co-Sponsorship for the 2021 Ypsilanti Frog Island Jazz Series

SUMMARY:

The Frog Island Jazz Series event organizer has requested that the city co-sponsor this year's series of events. According to the City's Special Events Policy, "the City may jointly sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Events Policy and must reimburse the City for any costs in excess of the support level authorized by the budget appropriation."

The Frog Island Jazz Series is a series of concerts to be held every Friday evening throughout the months of July to September at Riverside Park. The event has brought the community together for some fun and relaxation after being shut in for over a year due to the COVID-19 mandates. The series has lifted the morale of the people and has provided a much-needed social activity to the residents of Ypsilanti and the surrounding communities of Washtenaw County. The first concert of the series was held on July 2nd and had an attendance of approximately 800 people. The second concert of the series was held on July 9th, and garnered an attendance of nearly 1,600. The number in attendance is expected to grow as the series continues.

As expenses for this ten-week series are numerous and include stage rental of \$3,000 per week; stage lights at \$650 per week; portable toilets at \$800-\$1000 per week; website design at \$1,000; flyers, yard signs, souvenir booklets, a banner for the stage, ID lanyards for vendors, staff, sponsors and performers at \$3,500; parking attendants at \$300 per week; and security at considerable expense; the event organizer asks that the City not only consider waiving all rental fees but also consider a donation toward these expenses.

This resolution allows the City of Ypsilanti to lend support to this year's Frog Island Jazz Series in their endeavors to promote the City of Ypsilanti as a friendly, safe and hospitable city with a long and notable historical heritage.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Proposed Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-152
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti adopted a Special Events Policy, and pursuant to the policy, the City may co-sponsor an event if it is of general interest to the public and advances the City's public image; and

WHEREAS, this year the Frog Island Jazz Series will take place Fridays July 2nd through September 3rd in Riverside Park; and

WHEREAS, the Frog Island Jazz Series event organizer is requesting that the City be a co-sponsor of the 2021 concert series; and

WHEREAS, City Council agrees that becoming a co-sponsor of the 2021 Frog Island Jazz Series would be in the general interest of the public and advance the City's public image;

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves the request to be a sponsor of the 2021 Frog Island Jazz Series in the amount of

_____.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-152

Special Events Sponsorship & Financial Hardship Request



Please complete the form below. The City may provide support to Special Events on the following basis:

- Merit of the request
- Request is received no less than 30 days prior to the event
- Funds are budgeted and available to support the event

Event Name

Event Start Date

Event Location

Event Organizer

Event Contact Person

First name:

Last name:

Phone number:

E-mail:

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

How is this event of general interest to the public?

Is your organization requesting City Co-Sponsorship or a Financial Hardship waiver?

City Co-Sponsorship

Financial Hardship Waiver

City Co-Sponsorship: The City may jointly sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Events Policy, and must reimburse the City for any costs in excess of the support level authorized by the budget appropriation [reference City of Ypsilanti Special Events Policy, Section 1.3(b)]

Financial Hardship Waiver (only applicable for non-profit corporations): City may, in its discretion, contribute the park rental fee to assist other Special Events operated by non-profit organizations with good cause shown or hardship (See City Code Section 10-270). For the purposes of this policy, good cause or hardship may be demonstrated by startup organizations, charitable events, or any other reasonable cause for lacking in operating capital.

Park fee contributions must be approved by City Council no less than 30 days prior the event. City Council may, in its discretion, waive park rental on a per day basis, up to three (3) days. City Council may also impose conditions and/or require repayment terms after completion of the event. These events must meet the all requirements of the Special Event Policy, and must reimburse the City for any City costs in excess of this support level. Non-Profit Organizations must submit a current IRS 501 C3 Statement.

List the benefits provided by the event to the City of Ypsilanti (e.g., advertisement materials, ticket sales, park improvements, etc...)

How many days of park rental are requested to be waived?

Please describe the financial hardship (may include a list of the major operating expenses, financial obligations, etc...)

When do you need to receive the funds?

By typing my name below, I attest that this application represents my intent for the proposed event to the best of my knowledge. I am authorized to submit this application on behalf of the organization:

Applicant Full Name

Date

**Event: Frog Island Jazz Concert Series****Date: Fridays, July 3 through September 3, 2021****Location: Frog Island Park****Class 3 Event**

Application fee	\$	35.00
Park Rental (\$400/month x 2.5 months)	\$	1,000.00
Capital Park Improvement (\$750/month x 2.5 months)	\$	1,875.00
Security Deposit	\$	1,000.00
Electricity (\$100/month x 2.5 months)	\$	250.00
Sign permit (\$35/month x 2.5 months)	\$	87.50
Noise permit (\$100/month x 2.5 months)	\$	250.00
Non-refundable fees	\$	3,497.50
Total Upfront Fees (permit and security deposit)	\$	4,497.50

Class 3 Insurance Requirements

Insurance will be required for all Class 3 Events in the amount of \$1,000,000 per occurrence, naming the City of Ypsilanti as additionally insured.



Resolution No. 2021-153
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT _____ **be appointed**
as Delegate

and _____ **be appointed**
as Alternate

for the Annual Convention of the Michigan Municipal League to be held in Grand Rapids,

Michigan, September 22-24, 2021

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
20 day of July 2021

#Resolution No. 2021-153



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Andrew Hellenga
DATE: July 20, 2021
SUBJECT: Service and Maintenance Renewal Offer for Election Equipment

DESCRIPTION:

Service and Maintenance Renewal Offer for Election Equipment

SUMMARY:

In 2017, through the Help America Vote Act (HAVA) Grant, the City of Ypsilanti purchased fifteen Scan Tabulators and seven Voter Assist Terminals (VATs) from Hart Intercivic. The purchase included service and maintenance for the first five years of use of the equipment. The individual jurisdictions would then be responsible for years six through ten, which would be budgeted for FY22-23.

Hart Intercivic has provided two options for payment, Option 1 – Contracted Rate and Option 2 Early Payment Discount. The early payment would provide the city a 10% discount, however, payment must be made by August 31, 2021 requiring a budget amendment of \$40,717.20.00 to FY21-22, Account #101-7-2621-799-00. If the City agrees to Option 2 the total savings would be \$4,071.72.

<i>Item</i>	<i>Terms</i>	<i>Quantity</i>	<i>Total Price</i>
Verity Scan	09/01/22-09/30/27	4	\$7,759.20
Verity Scan	10/01/22-9/30/27	11	\$20,988.00
Verity Touch Writer (VAT)	10/01/22-9/30/27	7	\$11,970.0
			\$40,717.20

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution, Budget Amendment, Invoice

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-154
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, in 2017 fifteen Verity Scans and seven Voter Assist Terminals (VATs) were purchased through the Help American Vote Act (HAVA) Grant from Hart Intercivic; and

WHEREAS, the Service and Maintenance agreements for years one through five were included in the original price; and

WHEREAS, individual jurisdictions would be responsible for payment of the Service and Maintenance agreement for years six through ten, which was originally planned to be budgeted for FY22-23; and

WHEREAS, Hart Intercivic has provided an option for a 10% discount if full payment is received prior to August 31, 2021.

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Ypsilanti approve the quote of \$40,717.20.00 with Hart Intercivic for payment of the Service and Maintenance Agreement years six through ten.

BE IT FURTHER RESOLVED, that the FY21-22 Budget be amended by allocating \$40,717.20 to Account #101-7-2621-799-00 for payment.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 20 day of July 2021

#Resolution No. 2021-154

CITY OF YPSILANTI, MICHIGAN

BUDGET ADJUSTMENT WORKSHEET

FISCAL YEAR: 20-21

FUND: 101

DEPT: Clerk

REQUESTED BY: Andrew Hellenga

DATE: 7/20/2021

AMENDMENT#:

ACCT#	ACCT NAME	ADOPTED	AMENDED	REVENUE CHANGE	EXPENDITURE CHANGE	NEW AMENDED REVENUE BUDGET	NEW AMENDED EXPENDITURE BUDGET	REASON
101-7-2621-799-00	Equipment				40,717.20		40,717	Election Equipment Service Agreement Years 6-10
NET CHANGE IN BUDGET:					40,717.20			

Approved by City Manager: _____

Date: _____

Approved by City Council (if required): _____

Date: _____

HART
intercivic
Hart InterCivic
 15500 Wells Port Drive
 Austin, TX 78728
 Phone: (800) 223-4278
 Fax: (800) 831-1485

INVOICE

Invoice 0000096561
 Invoice Date 06/23/2021
 Customer ID YPS00000
 Project VERM-000078

Page 1 of 1

BILL TO:	SHIP TO:
Marilou T. Uy City of Ypsilanti 1 S. Hurron Street YPSILANTI, MI 48197	Andrew Hellenga City of Ypsilanti 1 S. Hurron Street YPSILANTI, MI 48197

TERMS	SALESPERSON	PO NUMBER	CONTRACT NUMBER
Special			071B7700128

Effective Period: 09/01/2022 -- 09/30/2027

Payment is due on or before August 31, 2021

Total renewal of Service and Maintenance for years 6-10

	Units	Price	Amount
Verity - Service and Maintenance Renewal	1.00	40,717.2000	40,717.20

REMITTANCE ADDRESS
HART INTERCIVIC, INC.
 Dept 0453
 PO BOX 120453
 Dallas, TX 75312-0453

BILLING INQUIRIES
HART INTERCIVIC
 PO BOX 80649
 Austin, TX 78708-0649
 800.223.HART * Fax:800.831.1485
 www.hartintercivic.com * hartbilling@hartic.com
 TAX ID# 95-3248916

Sales Total 40,717.20
Sales Tax 0.00

ORIGINAL INVOICE

TOTAL \$40,717.20

259252-I

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Qualifications

Must be a resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name	Ericka-Vonyea Hayes
Email Address	
Address	
City	Ypsilanti
State	MI
Zip Code	48197
Phone Number	
Number of Years in the Community	36
Ward You Live In	Field not completed.
Education	College for Creative Studies
Occupation	Realtor & Recruiter
Employer	Willis Realty, LLC and Kelly Services
Are you applying for youth membership?	No
Are you registered to vote in the City of Ypsilanti?	Yes

I would like to be considered and could devote sufficient time to serve on the following board or commission:

Human Relations Commission, Planning Commission

Party Affiliation

Democratic Party

X

Why are you interested in serving on these boards/commissions?

I am interested in serving on the Planning Commission because my family has been here for generations and it would be an honor to assist in the development of our city. Ypsilanti is rich in it's entrepreneurial history and there is so much we can continue to develop here as a community. I'm interested in exploring what the People of Ypsilanti would like to have here and to bring bring it into fruition.

Work/volunteer experience related to the board or commission:

I started and L3C called The Dantoir Society that focuses on providing resources to ambitious single-mothers who aspire to become entrepreneurs.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes

Email not displaying correctly? [View it in your browser.](#)



Resolution No. 2021-155
July 20, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
20 day of July 2021

#Resolution No. 2021-155