



**CITY OF YPSILANTI
CITY COUNCIL MEETING
NOVEMBER @ 6:30 PM**

ZOOM MEETING

One South Huron, Ypsilanti, MI 48197

Revised 11-16-21

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. CLOSED SESSION 6:30 PM - 7:00 PM

- A. Closed Session to discuss pending litigation - MCL 15.268 (e) Ypsilanti Art Theatre Corp v the City of Ypsilanti.

V. PUBLIC COMMENT (3 MINUTES)

VI. PRESENTATIONS

- 4** A. Proclamation in honor of Native American Heritage Month - Mayor Richardson
[Proclamation](#)

VII. ORDINANCES FIRST READING

- A. ~~Ordinance 1384, An Ordinance to amend Chapter 7 — MARIJUANA of the City Code of Ordinances~~
1. ~~Resolution No. 2021-246, determination~~
2. ~~Public Hearing~~
3. ~~Resolution No. 2021-247, closing the public hearing~~ **(Removed)**

VIII. CONSENT AGENDA

- 5** A. Resolution No. 2021-248, approving the Consent Agenda.
[2021-248 - Pdf](#)
- 6 - 15** B. Resolution No. 2021-249, approving the minutes of November 2, 2021.
[2021-249 - Pdf](#)
- 16 - 18** C. Resolution No. 2021-250, approving appointments to boards and commissions.
[2021-250 - Pdf](#)
- 19** D. Resolution No. 2021-251, approving the appointment of a delegate and alternate to the Washtenaw County Regional Resource Management Authority (WRRMA).

IX. RESOLUTIONS/MOTIONS/DISCUSSIONS

- 20 - 34** A. Resolution No. 2021-252, approving the release of a Request for Qualifications (RFQ) and survey for implementation of the Art Commission Action Plan and Community and Artists Survey.
[2021-252 - Pdf](#)
- 35 - 38** B. Resolution No. 2021-253, approving an agreement between the City of Ypsilanti and the Washtenaw County Prosecutors Office for a marijuana expungement program.
[2021-253 - Pdf](#)
- 39 - 42** C. Resolution No. 2021-254, approving an extension with Washtenaw County to extend the contract for dispatch services until December 31, 2021.
[2021-254 - Pdf](#)
- 43 - 51** D. Resolution No. 2021-254A, approving a contract with Washtenaw County to provide dispatch services until June 30, 2022. (added)
[2021-254A - Pdf](#)
- 52 - 55** E. Resolution No. 2021-255, approving an agreement with the Michigan Department of Transportation for a funding commitment for the Huron Pathway Project.
[2021-255 - Pdf](#)
- 56 - 57** F. Resolution No. 2021-256, approving the 2022 City Council Meeting Schedule.
[2021-256 - Pdf](#)
- 58 - 59** G. Resolution No. 2021-257, urging the Michigan State Legislature to approve Senate Bill 705, extending a local jurisdiction's ability to hold meetings virtually until March 31, 2022. (added)
[2021-257 - Pdf](#)
- 60 - 61** H. Discussion regarding a Community Benefits Ordinance request for and affordable housing development on Clark Road. (added)
[Memo](#)

X. BOARD AND COMMISSION - LIAISON REPORTS

1. Police Advisory Commission.
2. Human Relations Commission.
3. Arts Commission.
4. Parks and Recreation Commission.
5. Sustainability Commission.
6. Historic District Commission.
7. Planning Commission.
8. Zoning Board of Appeals

XI. LIAISON REPORTS

1. SEMCOG Update
2. Washtenaw Area Transportation Study
3. Urban County
4. Ypsilanti Downtown Development Authority
5. Friends of Rutherford Pool

XII. COUNCIL PROPOSED BUSINESS

XIII. COMMUNICATIONS FROM THE MAYOR

XIV. COMMUNICATIONS FROM THE CITY MANAGER

- 62** A. 2022 City Holiday Closure Schedule
[Schedule](#)

XV. COMMUNICATIONS

- A. Election Commission Meeting Dates for Redistricting - December 1st at 9am, December 12th at 1pm, and December 15th at 5 pm.
- B. City Council and all other City Boards and Commissions will return to in-person meetings starting January 1, 2022.
- 63 - 65** C. Washtenaw County Regional Resource Management Authority (WRRMA) Budget and Summary of Activities.
[Budget 2022](#)
[Summary of Activities 2021](#)

XVI. ADJOURNMENT

- 66** A. Resolution No. 2021-258, adjourning the City Council Meeting.
[2021-258 - Pdf](#)
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

PROCLAMATION

Native American Heritage Month

WHEREAS Native American Heritage Month began as a commemorative week that was first introduced in 1986, from November 23-30, by President Reagan; and

WHEREAS, since 1995, every President has issued an annual proclamation designating the month of November to celebrate Native Americans and Alaska Natives; and

WHEREAS, Heritage Month is a time to educate the public about tribes, to raise general awareness about the challenges Native people have faced both in the past and present, and ways in which they have conquered those challenges; and

WHEREAS, Heritage Month is also a time to educate the public on the contributions Native Americans made to community structure, medicine, government systems, and the environment; and

WHEREAS, according to the U.S. Census Bureau, there are 6.79 million Native Americans in the United States. Of that total, the State of Michigan has a total of 53,316 amongst its population; and

WHEREAS, the State of Michigan currently has 12 federally recognized Indian tribal groups; and

WHEREAS, the State of Michigan is fortunate to have a great population of Native Americans that has impacted its landscape, culture, history, politics, and economy; and

WHEREAS, it is important to highlight and recognize achievements of Native Americans as they continue their efforts in enhancing our communities.

NOW, THEREFORE, I, LOIS ALLEN-RICHARDSON, MAYOR of the City of Ypsilanti hereby proclaim November 2021 as Native American Heritage Month.

Given under my hand and seal of the
City of Ypsilanti November 16, 2021.

Lois Allen-Richardson, Mayor



Resolution No. 2021-248
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2021-249, approving the minutes of November 2, 2021.**
2. **Resolution No. 2021-250, approving appointments to boards and commissions.**
3. **Resolution No. 2021-251, approving the appointment of a delegate and alternate to the Washtenaw County Regional Resource Management Authority (WRRMA).**

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-248



Resolution No. 2021-249
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of November 2, 2021 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
16 day of November 2021

#Resolution No. 2021-249



MINUTES REGULAR COUNCIL Meeting

7:00 PM - Tuesday, November 2, 2021
Council Chambers

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, November 2, 2021, at 7:00 PM, in the Council Chambers, with the following members present:

PRESENT: Mayor Lois Richardson (Washtenaw County, City of Ypsilanti), Council Member Steven Wilcoxon (Washtenaw County, City of Ypsilanti), Mayor Pro-Tem Nicole Brown (Washtenaw County, City of Ypsilanti), Council Member Anthony Morgan (Washtenaw County, City of Ypsilanti), Council Member Annie Somerville (Washtenaw County, City of Ypsilanti), and Mr. Brian Jones-Chance (Washtenaw County, City of Ypsilanti), Council Member Jennifer Symanns (Washtenaw County, City of Ypsilanti)

ABSENT: None

I. CALL TO ORDER

The meeting was called to order at 7:00 PM

II. ROLL CALL

III. AGENDA APPROVAL

Council Member Jennifer Symanns moved, seconded by Mr. Brian Jones-Chance to approve the agenda as submitted. On a voice vote, the motion carried.

IV. PUBLIC COMMENT (3 MINUTES)

3 members from the public spoke.

V. PRESENTATIONS

- A. Redistricting Plan and Public Engagement Strategy (5 Minutes) - Andrew Hellenga, City Clerk

VI. CONSENT AGENDA

- A. Resolution No. 2021-236, approving the Consent Agenda

Council Member Jennifer Symanns moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2021-236

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the following items be approved:

1. **Resolution No. 2021-237, approving the minutes of October 19, 2021.**
2. **Resolution No. 2021-238, approving the appointment of an Administrative Hearings Bureau Officer.**
3. **Resolution No. 2021-239, approving the Winter 2021 Special Assessments.**

RESULT:	CARRIED.
MOVER:	Council Member Jennifer Symanns
SECONDER:	Council Member Anthony Morgan
AYES:	Jennifer Symanns, Anthony Morgan, Steven Wilcoxon, Nicole Brown, Lois Richardson, Brian Jones-Chance, and Annie Somerville

- B. Resolution No. 2021-237, approving the minutes of October 19, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of October 19, 2021 be approved.

- C. Resolution No. 2021-238, approving the appointment of an Administrative Hearings Bureau Officer.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT Council approves Dan DuChene as Administrative Hearings Bureau Officers for the City of Ypsilanti as appointed by the City Manager.

- D. Resolution No. 2021-239, approving the Winter 2021 Special Assessments.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That, the City Treasurer be authorized to levy and assess on the December 2021 tax roll the attached listing of unpaid bills totaling \$69,200.72.

VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2021-240, approving the contract and notice for the wastewater treatment plant primary switchgear replacement.

Council Member Anthony Morgan moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2021-240

WHEREAS, it is necessary to acquire and construct certain improvements to the wastewater treatment plant, consisting of replacement of the primary switchgear for the electrical supply to the plant, together with all necessary appurtenances and attachments thereto (the "Project"), to serve the City and the Charter Township of Ypsilanti (the "Township"); and

WHEREAS, a contract (the "Contract") has been prepared among the City, the Township and the Ypsilanti Community Utilities Authority (the "Authority") whereby the Authority will issue its bonds (the "Bonds") on behalf of the City and the Township to provide for the financing of costs of the Project; and

WHEREAS, this Governing Body has carefully reviewed the Contract and finds that it provides the best means for accomplishing the Project and for providing the needed services.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The Contract is hereby approved and the Mayor and the City Clerk of the City are hereby authorized and directed to execute and deliver the Contract for and on behalf of the City; provided, however, that Contract shall not become effective until the expiration of forty-five (45) days after the publication of the attached notice as a display advertisement of at least ¼ page in size in the Washtenaw Legal News, a newspaper of general circulation within the City, which manner of publication is deemed by the Governing Body to be the most effective manner of informing the taxpayers and electors of the City of the details of the proposed Contract and the rights of referendum thereunder.

2. The City Clerk is directed to publish the attached notice in the newspaper above designated as soon as possible after the adoption hereof.

3. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

RESULT:	CARRIED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Council Member Jennifer Symanns
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- B. Resolution No. 2021-241, approving the contract and notice for the M-17 and US-12 water system improvements.

Council Member Anthony Morgan moved, seconded by Council Member Annie Somerville, to approve Resolution No. 2021-241

WHEREAS, it is necessary to acquire and construct certain water supply system improvements, consisting of the acquisition, construction and installation of various water main and related improvements on Washtenaw Avenue between West Cross Street and Hamilton Street, Hamilton Street between Washtenaw Avenue and I-94, Huron Street between I-94 and West Cross Street, and Michigan Avenue between Huron Street and Hamilton Street, together with all necessary appurtenances and attachments thereto, to serve the City (the "Improvements"); and

WHEREAS, a Contract has been prepared between the City and the Ypsilanti Community Utilities Authority (the "Authority") whereby the Authority will issue its bonds (the "Bonds") on behalf of the City to provide for the

financing of the City's share of the cost of the acquisition, construction and installation of the Improvements; and

WHEREAS, this Governing Body has carefully reviewed the Contract and finds that it provides the best means for accomplishing the acquisition and construction of the Improvements and for providing the needed services;

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. Approval of Contract; Effectiveness. The Contract is hereby approved and the Mayor and the City Clerk of the City are hereby authorized and directed to execute and deliver the Contract for and on behalf of the City; provided, however, that Contract shall not become effective until the expiration of forty-five (45) days after the publication of the attached notice as a display advertisement of at least ¼ page in size in the Washtenaw Legal News, a newspaper of general circulation within the City, which manner of publication is deemed by the Governing Body to be the most effective manner of informing the taxpayers and electors of the City of the details of the proposed Contract and the rights of referendum thereunder.

2. Publication of Notice. The Clerk is directed to publish the attached notice in the newspaper above designated as soon as possible after the adoption hereof.

3. Reimbursement Declarations. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the City reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Improvements which were or will be paid subsequent to sixty (60) days prior to the date hereof.

(c) The maximum principal amount of debt expected to be issued for the Improvements, including issuance costs, shall not exceed \$11,900,000.

4. Rescission. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

RESULT:	CARRIED.
MOVER:	Council Member Anthony Morgan
SECONDER:	Council Member Annie Somerville
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- C. Resolution No. 2021-242, approving the submission of application for Rectangle Rapid Flashing Beacons from the Michigan Department of Transportation.

Council Member Steven Wilcoxon moved, seconded by Council Member Brian Jones-Chance, to approve Resolution No. 2021-242

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City strongly supports safe nonmotorized transportation and safe access to recreation opportunities for people of all abilities and incomes; and

WHEREAS, the need for safe pedestrian routes of travel, and in particular crossings of trunklines is incorporated in the City's Master Plan, Nonmotorized Plan, Sustainability Plan, and Parks and Recreation Master Plan; and

WHEREAS, pedestrian traffic counts indicate frequent pedestrian use of existing crossings at Hamilton/Pearl, Hamilton/Ferris, and Huron/Pearl; and

WHEREAS, traffic crash data indicate significant need for a safer crossing at Hamilton/Catherine; and

NOW THEREFORE BE IT RESOLVED, THAT the City Council hereby request that MDOT consider the installation of Rapid Rectangular Flashing Beacons at these intersections.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- D. Resolution No. 2021-243, approving MDOT Contract # 21-5389 between the city and MDOT for the maintenance of a Non-Motorized Path on the westside of the Grove Street Road Bridge.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2021-243

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Washtenaw County Parks and Recreation generously constructed a much-needed accessible shared-use path along the west side of the Grove Road Bridge belonging to the Michigan Department of Transportation; and,

Whereas, the State of Michigan is asking that the City commit to snow, ice, and debris removal on the shared-use path as well as other non-structural maintenance; and,

Now therefore be it resolved that that the City of Ypsilanti approves the attached Non-Motorized Path Permit between the City of Ypsilanti and the Michigan Department of Transportation which commits the City to maintain this shared-use path, and authorizes the Mayor and City Clerk to sign the contract on the City's behalf.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- E. Resolution No. 2021-244, approving the feasibility study for a parking deck in Depot Town.

Council Member Brian Jones-Chance moved, seconded by Council Member Annie Somerville, to call the question.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Annie Somerville
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

Council Member Annie Somerville moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2021-244

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, City Council adopted the Ypsilanti Central Business District Parking Study and Strategy; and

WHEREAS, said document notes a potential parking deficit of approximately 250 parking spaces in the Depot Town area with the full utilization of all Depot Town commercial areas under demand shown at the time; and

WHEREAS, construction of a parking structure is one potential route to satisfy parking demand;

WHEREAS, the Depot Town CDC has committed up to \$30,000 for a parking structure feasibility study;

WHEREAS, the DDA has committed up to \$30,000 in additional funds for a parking feasibility study, and strongly favors the Fishbeck proposal;

NOW THEREFORE BE IT RESOLVED that the Ypsilanti City Council authorize the acceptance of the proposal from Fishbeck, in the amount of \$54,920, and authorize the City Manager to execute the acceptance of the proposal on behalf of the City after approval by the City Attorney as to form.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Council Member Anthony Morgan
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Brian Jones-Chance, and Annie Somerville
NAYS:	Anthony Morgan

VIII. BOARD AND COMMISSION - COMMUNICATIONS

- A. Arts Commission Resolution No. 2021-06, requesting the implementation of a Community and Artist Survey for the Ypsilanti Art Commission Action Plan, and a Request for Qualifications for the Community and Artists Survey Outreach Consultant.

Mayor Lois Richardson and Council Member Steve Wilcoxon supported Resolution No. 2021-06.

IX. BOARD AND COMMISSION - LIAISON REPORTS

1. Police Advisory Commission. **Last meeting had a discussion regarding the difference between oversight and advisory. Thanked Council for passing Resolution regarding phone calls and expungements.**
2. Human Relations Commission. **None**
3. Arts Commission. **None**
4. Parks and Recreation Commission. **None**
5. Sustainability Commission. **None**
6. Historic District Commission. **None**
7. Planning Commission. **Meeting was routine**
8. Zoning Board of Appeals **None**

X. LIAISON REPORTS

1. SEMCOG Update **None**
2. Washtenaw Area Transportation Study **None**
3. Urban County **None**
4. Ypsilanti Downtown Development Authority **Special board meeting on Tuesday to approve grants for the Match on Main Program**
5. Friends of Rutherford Pool **None**

XI. COUNCIL PROPOSED BUSINESS

Brown

- None

Morgan

- Thanked Steve Pierce for winning award
- Thanked YCS for the event during a recent football game halftime show
- Sated he is looking for clearer information on ordinance enforcement
- Stated he has curiosity regarding current discussion and proposals around rank choice voting

Symanns

- Thanked Mr. Akers for DPS quick response to resident issues

Brian Jones-Chance

- Stated he continue to work on affordable housing and violence issues occurring in the city

Wilcoxon

- Informed Council he is preparing a report on the work involving the chemical profile around Pen Dam.

Somerville

- Nominated Jeff Muir to Historic District Commission
 - Council Member Steve Wilcoxon supported the nomination
- Thanked City Manager, Communications Manager Tom Koch, and Project Manager Bonnie Wessler for assistance providing information during a recent event.

XII. COMMUNICATIONS FROM THE MAYOR

- Asked the status of an investigation of the Police Department she requested.
 - The Mayor was informed a resolution would be required to engage an investigation of the department.
- Requested a speed tracking device to be installed on Ainsworth Cir and asked for speedbumps.
- Thanked Jennifer Goulet for the work on Ypsi Glow.
- Congratulated Steve Pierce on recent award.
- Stated the trunk or treat was very successful. However, there was considerable damage to the ground in Parkridge Park.

XIII. COMMUNICATIONS FROM THE CITY MANAGER

A. American Rescue Plan Act Funds

- The City has received its award letter and will receive the first tranche within thirty days.
- The amount allowable to be used for lost revenue will be provided to Council once determined.

Addressing questions from the Mayor

- DPS Director Akers has been given direction to place a speed monitor on Ainsworth Cir. She added there is a policy in place regarding traffic control measures such as speedbumps.
- Stated the city has adopted a COVID vaccination policy which was distributed to the department heads
- CAFR's almost completed. Completed Manager's executive letter. Anticipate having a clean audit
- Welcomed Dan DuChene back to the City of Ypsilanti
- Investigations are conducted upon a complaint basis. She added that she has discussed this with the City Attorney who recommend

that Council pass a resolution and engage the investigation using an outside agency.

XIV. COMMUNICATIONS

None

XV. ADJOURNMENT

- A.** Resolution No. 2021-245, adjourning the City Council Meeting.

The meeting was adjourned at 8:46 PM.

- B.** Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2021-250
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>EXPIRATION</u>
Jeff Muir	Historic District Commission	
12/31/2024		
422 N River St #4		
Ypsilanti, MI 48198		
New Member		

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-250

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Qualifications

Must be a resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name	Jeff Muir
Email Address	[REDACTED]
Address	[REDACTED]
City	Ypsilanti
State	Michigan
Zip Code	48198
Phone Number	[REDACTED]
Number of Years in the Community	2.5
Ward You Live In	3
Education	Bachelor
Occupation	Property Management
Employer	Beal Properties
Are you applying for youth membership?	No
Are you registered to vote in the City of Ypsilanti?	Yes

I would like to be considered and could devote sufficient time to serve on the following board or commission:

Historic District Commission

Party Affiliation

Independent

Field not completed.

Why are you interested in serving on these boards/commissions?

To do my part to contribute to preservation of the vibrance, beauty and historic character of Ypsilanti.

Work/volunteer experience related to the board or commission:

I've worked in real estate and property management and public policy. Served on the board of a food co-op. Grew up in Washtenaw County. I live and work in Ypsilanti.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes

Email not displaying correctly? [View it in your browser.](#)



Resolution No. 2021-251
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has been a member of the Washtenaw Regional Resource Management Authority since it formed on September 23rd, 2019; and

WHEREAS, the City Council has the authority to appoint a delegate as detailed in the WRRMA Articles of Incorporation; and

WHEREAS, the City Council has determined that the citizens of the community will be served well by the appointments of DPS Director Ron Akers to the role of WRRMA Delegate and Project Manager Bonnie Wessler to the role of WRRMA Alternate.

NOW THEREFORE BE IT RESOLVED that DPS Director Ron Akers is hereby appointed as WRRMA Delegate, and Project Manager Bonnie Wessler is hereby appointed as WRRMA Alternate; and

BE IT FURTHER RESOLVED, that the appointees shall serve in the role during the next fiscal year or until his/her successor is appointed by this City Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-251



Resolution No. 2021-252
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS; the Ypsilanti Arts Commission has requested through Resolution No. 2021-06 the implementation of a Community and Artists Survey; and

WHEREAS; the Arts Commission has drafted a Request for Qualifications to be released in order to secure a third party for survey implementation; and

WHEREAS; the purpose of the survey would be to collect data from the community about the arts to inform the Commission in its role with the City, and share this data with local, state, and national arts organizations, providing insight on the current state of the arts in Ypsilanti; and

WHEREAS; the Commission has acquired funding for survey implementation through a Tremaine Foundation Grant.

NOW THEREFORE BE IT RESOLVED; that the City Council of the City of Ypsilanti direct the City Manager to facilitate the release of the RFQ, and act as Fiduciary for the payment of the selected firm.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-252

Request for Qualifications

Community and Artists Survey Outreach Consultant
Ypsilanti Art Commission

Opportunity

The City of Ypsilanti, through the Ypsilanti Art Commission, will organize and solicit a survey of the Ypsilanti community in 2022. The Community and Artists Survey will be open to city residents and local artists. The intent is to collect information from the community about the arts to inform the Commission in its role with the City, share this information with local, state and national arts organizations and provide some insight on the arts in Ypsilanti at this particular time.

A temporary outreach consultant is requested to assist with the implementation through outreach to increase participation and to organize the results.

Responsibilities

The outreach consultant will staff and perform the outreach to increase the survey participation in the city. That effort would include:

- Promoting it on social media & online content;
- Targeted networking;
- Help distribute any printed materials;
- Present/conduct the survey at events

The City Manager would oversee the content of the outreach.

Diversity, equity, inclusion and social justice will be a main theme of the survey. The city's diverse population will be a primary focus of audience participation and will be a prime measure of the survey's success. A main focus of the outreach will be targeting networks to request participation in the survey in an effort to increase the number of respondents that reflect the city's diversity.

Outreach to artists, at arts related events and with art organizations, will also be a part of the outreach consultant's responsibilities.

Upon the close of the survey, it will be necessary to examine and report on the content of the survey responses. The outreach consultant will be needed to complete this work. That effort would include:

- submit social media content about the results,

- compile a report,
- provide written analysis and suggest next steps to follow-up upon.

The Commission would oversee the data that results and its dissemination & would provide feedback on the content of the final report.

Performance Period

The survey start date is to be determined. The expected start will be in early spring--to align with the first First Friday event in Ypsilanti.

The period of performance will be approximately eleven weeks. The outreach consultant is expected to work 0.5 FTE, on average, for the first eight weeks. The start date will be 2-3 weeks before the opening of the survey and the survey will be open for 5-6 weeks. At the end of the survey an additional 3 weeks, approximately, will be committed to reporting the content of the survey and compiling the results. The FTE upon the close of the survey is expected to be 0.375, on average.

Budget

The work performed by the outreach consultant will be compensated by lump sum payments. The consultant shall submit invoices to be paid by the City finance department. Compensation for hours worked is limited to \$3,075 during the period of performance.

Up to \$375 can be reimbursed for supplies necessary for the project.

Budget and expected performance of work hours outline:

Survey Outreach:	\$2700
• Consultant hours, to perform: ◦ Social media content & updates ◦ Targeted outreach to community networks ◦ First Friday location ◦ "Busking" locations ◦ street closure events • 8 weeks, at \$15 per hour, average of 20 hours per week = \$2400 • Supplies = \$300	

Analysis of the Survey Results:

\$750

- Consultant hours, to perform:
 - Social media updates
 - Compile a report and provide to the Commission and City Council
 - Provide written notes and takeaway information
 - Suggest next steps
- 3 weeks, at \$15 per hour, average of 15 hours per week = \$675
- Supplies = \$75

Selection Process and Criteria

The City of Ypsilanti will review and evaluate all complete proposals in response to this RFQ to identify and engage with qualified consultants. An initial response to this RFQ must include the following information:

- **Letter of Interest:** Provide a letter (up to 2 pages) describing interest in the Ypsilanti survey project.
- **Experience / Portfolio:** Provide a short description of past projects of a similar nature (up to 3 pages, including any graphics/images). Include a description of the projects, project period, the project's organization/place-of-performance and references.
- **Resume**

City of Ypsilanti staff may seek additional information upon receipt of a proposal.

The RFQ and responses should not be considered a legally binding agreement. Upon selection of a consultant, the city of Ypsilanti will enter into an agreement.

Proposal Format

All submissions should be submitted via email in PDF format to ejekabson@cityofypsilanti.com, as well as a hard copy or CD / USB drive sent to City of Ypsilanti, ATTN: Elize Jekabson, 1 S. Huron, Ypsilanti, MI 48197.

Schedule for Review and Selection

The schedule for receipt and evaluation of proposals is anticipated to be as follows:

- RFQ posted, questions period: December 6, 2021 – January 14, 2022
- FAQ posted to city website: January 21, 2022 (if any questions received)
- Deadline for proposals: February 11, 2022
- Evaluation period: February 11 – February 17, 2021
- Finalist team notified: February 18, 2021
- Finalist presentation to Ypsilanti City Council: March 2022

Contact / Questions

Questions may be directed to:

Elize Jekabson

Email: ejekabson@cityofypsilanti.com

Draft

Community and Artists Survey
Ypsilanti Art Commission
Action Plan
March 18, 2021

The City of Ypsilanti, through the Ypsilanti Art Commission, will organize and solicit a survey of the Ypsilanti community in 2021. The Community and Artists Survey will be open to city residents and local artists. The intent is to collect information from the community about the arts to inform the Commission in its role with the City, share this information with local, state and national arts organizations and provide some insight on the arts in Ypsilanti at this particular time. The Commission expects to open the survey this summer. An award from the Tremaine Foundation has been offered for the implementation of the survey which will go toward outreach and analysis of the results.

The survey will:

- Be open to all city residents
- Encourage responses from local artists & have a second set of questions for them
- Provide a baseline of information about the local arts
- Include questions about the impact of the pandemic on the arts
- Ask questions related to diversity, equity, inclusion and justice and the local arts

Survey Themes

Below are the main themes that will form the basis of the questionnaire. Draft survey questions are included in the first appendix.

Themes for Community/Residents:

- How they engage with art and entertainment
- Impact of Covid-19 and their interest in attending online and socially-distanced events
- Under what circumstances will the community feel safe enough to participate in events (return to normal)
- Ask about diversity, equity, inclusion and social justice in the local arts
- If they feel included in what is already offered
- Count employment and volunteer work in the arts

Themes for Artists/People who work with or Support Artists:

- How they are impacted by the pandemic (ie cancelled projects/events, reduced staff, pay cuts, etc)
- What will help them to thrive moving forward
- How they engage with the community (and how has this changed during the pandemic)
- If they have studio space

Artist Thrive and Funding

The [Artist Thrive](#) resource is used as a component of some of the Community and Artists Survey. The Emily Hall Tremain Foundation supports the Artist Thrive project. The Foundation agreed to provide funding for the implementation of the Community and Artists Survey. The funding was offered as a gift to pilot the foundation's increasing network of local arts organizations using the Artist Thrive tool.

Outreach

It will be necessary to staff the survey's outreach to increase the survey participation. That effort would include: social media & online content, targeted networking, help with any printed materials and present at events that can be safely staffed. The Commission would oversee the content of the outreach. An outreach or arts consultant would be necessary to complete this effort. The budget for the outreach performance is outlined below with additional details.

Diversity, equity, inclusion and social justice will be a main theme of the survey. The city's diverse population will be a primary focus of audience participation and will be a prime measure of the survey's success. A main focus of the outreach will be targeting networks to request participation in the survey in an effort to increase the number of respondents that reflect the city's diversity. Outreach to artists, at arts related events and with art organizations, will also be a part of the consultant staff's responsibilities.

Results

Upon the close of the survey, it will be necessary to examine and report on the content of the survey responses. The outreach personnel, or a second consultant, will be needed to complete this work. That effort would include: submit social media content about the results, compile a report, provide written analysis and suggest next steps to follow-up upon. The Commission would oversee the data that results and its dissemination & would provide feedback on the content of the final report. The budget for the outreach performance is outlined below.

Budget

The total budget for the Community and Artists Survey is: \$4,000. The City will acquire the funds from the Tremain Foundation and provide the means of payment for the expenses listed in the budget below. *No other* City funds are requested. The costs associated are outlined here:

<u>Community and Artists Survey budget</u> (2021)	<u>\$4.000</u>
Subscription to online survey service:	\$350
Printing:	\$200
for outreach/advertising, option for printed survey for those without a computer	
Outreach:	\$2700
- Consultant/temp hours, to perform: - Social media content & updates	

- Targeted outreach to community networks
- First Friday location
- “Busking” locations
- street closure events
- 8 weeks, at \$15 per hour, 20 hours per week = \$2400
- Supplies = \$300

Analysis of the Results:

\$750

- Consultant/temp hours, to perform:
 - Social media updates
 - Compile a report and provide to the Commission and City Council
 - Provide written notes and takeaway information
 - Suggest next steps
- 3 weeks, at \$15 per hour, 15 hours per week = \$675
- Supplies = \$75

Follow-up

A second phase survey would be planned for late 2022. This second survey would be targeted to local arts organizations. The follow-up survey would refer to the results of the initial Community and Artists Survey and track any direct action or progress that it had made possible.

Appendix One
Survey Questions
DRAFT

Community questions:

1. Are you a resident of:
 - City of Ypsilanti
 - Superior Township
 - Ypsilanti Township
 - Pittsfield Township
 - City of Ann Arbor
 - Ann Arbor Township
 - Wayne County
 - None of the above
2. How long have you been a resident there?
 - Less than two years
 - 2-5 years
 - 5-10 years
 - Over 10 years
 - Over 25 years
3. Please select the statement that best applies to you regarding your average participation in arts programming in the city of Ypsilanti in the past (art, music, theater, festivals or special events).
 - I have frequently participated in arts programming (about monthly or more)
 - I have occasionally participated in arts programming (several times a year)
 - I have participated in any arts programming few times or not at all
4. I had participated in the following, over the past 3 years:
 - Watched live theatre
 - Attended a dance performance
 - Attended a cultural event/performance
 - Attended a reading/poetry event
 - Attended an art gallery or visual art show
 - Went to see live music
 - Shopped at an art sale
 - None
5. When and under what post-pandemic conditions do you expect to attend events and participate socially in the arts again?
 - I'm ready to participate now
 - I'm ready to participate now (outdoors only)

- I'm ready to participate now, with masks and social distancing
- When there is a big decrease in cases
- When vaccination is a high percent of the population in the state/county
- Not likely to this next year

During this time of social justice, how do the local art, cultural events and activities you have participated in relate to issues of diversity, equality, inclusion and justice? In your opinion, how true are these statements on a scale between one (none) and four (a lot):

- I feel included and represented in the arts programs and events that are offered.
 - 1 - not included
 - 2 - somewhat included
 - 3 - often included
 - 4 - always included
- There was capacity in the arts community to learn and talk about matters of race, equity and diversity.
 - 1 - no capacity
 - 2 - fair capacity
 - 3 - good capacity
 - 4 - outstanding capacity
- There is a level of intention to build culturally relevant and culturally competent programs and offerings.
 - 1 - no level
 - 2 - some level
 - 3 - a good level
 - 4 - a high level

** The above questions on equity and social justice are based on the statements in the [Artist Thrive](#) survey/rubric.*

- Which of the following do you believe the City and the Ypsilanti Arts Commission should make as their priority to support the local arts community? Select as many as you'd like:
 - Support to working artists
 - Help build capacity within existing arts organizations
 - Leverage state and national organizations to increase local support
 - Use creative works to enhance the community
 - Increase participation in the arts
 - Equity in access to the arts
 - All of the above
 - Other _____
- What are the barriers that keep you from participating more in the arts?

- Price of attendance
- Childcare
- Transportation
- I don't have time
- No social support; no one to attend with
- Nothing has interested me
- Other _____

11. What art and arts programs would you like to see more of in the Ypsilanti community?

- Other _____

12. Are you employed or do you volunteer in the arts sector?

- I am employed in the arts sector
- I volunteer within the arts sector
- No

13. Had you been employed in the arts right before the pandemic, but are not any longer as a result of the pandemic?

- Yes, No

Artist questions:

14. Are you an artist?

- Yes, No

15. What form of art is your practice based?

- Performing Art
- Dance
- Musician
- Visual Arts
- Actor
- Writer
- Sculpture
- Film
- Graphic Art
- Decorative/Craft
- Other: _____

16. Do you currently have a designated studio space to create your work?

- Yes, I do have a designated studio space
- Yes, I have a designated studio space in my home
- No, I do not have a designated studio space
- I would like to have a designated space
- My work does not require a designated studio space

17. If you rent a studio space, what is your monthly rental fee?

- \$0-\$250
- \$250-\$500
- \$500-\$1,000
- Over \$1,000

18. Are you financially dependent on your art?

- It is less than 10% of my annual salary
- 10-50%
- Over 50%
- All of my salary

19. Do you expect your financial dependency on your art will increase in the next year?

- Yes, No

20. Has the pandemic financially impacted you (i.e. cancelled projects/events, loss in sales, reduced staff, pay cuts, etc)?

- Yes, No

21. How have you engaged in your art with the community during the pandemic that is different from before? Select all that apply:

- Used Zoom to meet virtually
- I haven't engaged--I had stopped to stay safe
- Concentrated on developing new work while at home
- Increased my online exposure (i.e. marketing, promotion, social media)
- Generated more sales/income online
- Held social distanced events
- I haven't changed what I was doing before, just doing it safely

22. What will help you thrive as an artist moving forward from this pandemic? Select three:

- Local funding from Shuttered Venue Grant
- direct employment/commissions (i.e. Put Creative Workers to Work)
- Unemployment changes/increases
- Funding for arts and non-profit employees
- small grant (i.e. Creative Washtenaw Aid, Artist Relief grant)
- Change policies/laws to promote public and private sector support to art
- Improve economic/social policies that disadvantage independently working artists
- More arts based education support to increase opportunities as an artist educator
- Other: _____

Demographic questions (before Artist questions section)

What is your age bracket?

0-18, 19-29, 30-44, 45-64, 65+

What is your annual income?

Under \$15,000, 15K to 25K, 25K to 40K, 40K to 60K, 60K to 90K, 90K to 150K,
over \$150K

What is your ethnicity?

- White, non-Hispanic
- Black or African American, non-Hispanic
- Hawaiian/Pacific Islander
- Hispanic/Latino
- Native American or Native Alaskan
- Asian
- Other races, including multiracial
- Prefer not to respond

What is your gender identity?

- Male
- Female
- Transgender female
- Transgender male
- Gender non-conforming, Non binary
- I prefer not to answer



REQUEST FOR LEGISLATION
10/21/2021

For: Arts Commission
From: Elize Jekabson
Subject: Artist and Community Survey

Background:

The Ypsilanti Arts Commission, plans to organize and solicit a survey of the Ypsilanti community in 2022. The Community and Artists Survey will be open to city residents and local artists. The intent is to collect information from the community about the arts to inform the Commission in its role with the City, share this information with local, state and national arts organizations and provide some insight on the arts in Ypsilanti at this particular time. An award of \$4000 from the Tremaine Foundation has been offered for the implementation of the survey which will go toward distribution, outreach, and analysis of the results.

Members of the commission have drafted the survey questions, and an action plan to implement both surveys.

RECOMMENDED ACTION: Approval of attached resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____
CITY MANAGER COMMENTS: _____
FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-06
October 21, 2021

RESOLVED BY ARTS COMMISSION OF THE CITY OF YPSILANTI:

WHEREAS, the Arts Commission desires to cultivate a community culture and environment that embraces and nurtures artistic and creative assets; and

WHEREAS, the Arts Commission desires to promote and further diversity, equity and inclusion of all of Ypsilanti in the arts; and

WHEREAS, the Arts Commission desires to collect information from the community about the arts to inform the Commission in its role with the City, share this information with local, state and national arts organizations and provide insight on the current state of the arts in Ypsilanti.

WHEREAS, the Arts Commission wishes to recommend implementation of the Community and Artists Survey Ypsilanti Art Commission Action Plan, and the Request for Qualifications for the Community and Artists Survey Outreach Consultant; and

NOW THEREFORE BE IT RESOLVED, by the Arts Commission of the City of Ypsilanti, that this resolution be provided to the City Manager and City Council for recommendation.

OFFERED BY:

SUPPORTED BY:

YES:

NO:

ABSENT:

VOTE:



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: November 16, 2021
SUBJECT: \$25,000 grant to Washtenaw County Prosecuting Attorney

DESCRIPTION:

\$25,000 grant to Washtenaw County Prosecuting Attorney

SUMMARY:

City Council authorized a grant of \$25,000 from Marihuana equity funds to the Washtenaw County Prosecutor's office for the prosecutor's expungement project.

We have worked out the attached, proposed contract with the county prosecutor, Mr. Eli Savit.

The proposed contract is approved as to form.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-253
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The grant agreement with the Washtenaw County Prosecuting Attorney for \$25,000 for support of the Expungement Program is hereby approved and the Mayor and City Clerk are authorized to sign for and on behalf of the City, subject to the approval of the City Attorney.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-253

INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN
THE CITY OF YPSILANTI AND WASHTENAW COUNTY
PROSECUTING ATTORNEY
FOR \$25,000 GRANT FUNDS

Background

The City of Ypsilanti (City) is a Michigan Home Rule City with officers at 1 South Huron Street, Ypsilanti, Washtenaw County Michigan.

The Washtenaw County Prosecuting Attorney is an elected County officer with statutory duties. The Washtenaw County Prosecuting Attorney is working with others to implement recent state laws allowing the expungement of criminal records.

The State of Michigan regulates marihuana in the state and as part of the regulation process receives funds from individuals and companies engaged in the marihuana business in the state. The State of Michigan passes some of the marihuana funds on to local government.

The City received marihuana funds from the State of Michigan and desires to use \$25,000 of the marihuana funds received to improve the quality of life in the Ypsilanti area by supporting the Washtenaw County Prosecuting Attorney in aiding in the expungement of qualified criminal records.

Agreement

The City hereby grants the Washtenaw County Prosecutor (WCPA) the sum of \$25,000 under the following terms and conditions.

1. WCPA will receive the \$25,000 grant in a single amount.
2. WCPA will use the grant funds for expungement of marijuana criminal records of Ypsilanti city residents and marijuana convictions in the 14A2 District Court.
3. WCPA will provide a report to Ypsilanti City Council on the use of the grant funds not later than 30 days after the close of the YCS 2021-2022 fiscal year.
4. WCPA will return any unused funds (if any) to the City.
5. WCPA further agrees to perform this Contract in accord with all federal, state and local laws and will not discriminate against, or give preferential treatment to, any person on the basis of race, sex, sexual orientation, color, national origin, religion, handicap status, heights, weight, marital status, or other criteria which is not relevant to the particular job.

6. Non-Discrimination. WCPA further agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, disability as set forth in the American's With Disability Act, Michigan PWDA, age, height, weight, or marital status (except insofar as it relates to a occupational qualification reasonably necessary to the normal operation of the business). Breach of this provision may be regarded as material breach of the Agreement.
7. And further, the WCPA agrees that it will not discriminate against any employee or applicant for employment with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of actual or perceived race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression, age, marital status, disability status, familial status, educational association, source of income, height or weight that is unrelated to the individual's ability to perform the duties of a particular job or position and breach of the covenant may be regarded a material breach of this Contract.

Dated November____, 2021

City of Ypsilanti

By: Lois Richardson, Mayor

City of Ypsilanti

By: Andrew Hellenga

Eli Savit, Washtnaw County
Prosecuting Attorney



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: November 16, 2021
SUBJECT: Amendment of Dispatch Contract Washtenaw County

DESCRIPTION:

Amendment of Dispatch Contract Washtenaw County

SUMMARY:

In 2009, the Ypsilanti Police Department out-sourced dispatch services to Washtenaw County. The agreement started January 1, 2010 and was open ended, to continue until either party terminated the contract. The charge for the dispatch service was set at \$73,000 per year, paid monthly and increased to \$75,190 per year in 2017.

The contract was extended to June 30, 2021. Washtenaw County requested an extension of the contract to December 31, 2021.

ATTACHMENTS: Proposed resolution and contract amendment

RECOMMENDED ACTION: Approve contract amendment to December 31, 2021

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-254
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that: the Dispatch Contract with Washtenaw County be extended to December 31, 2021 on the same terms and conditions.

The Mayor and City Clerk are authorized to sign the extension agreement, subject to the approval of the City Attorney.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-254

SERVICE AGREEMENT EXTENSION AGREEMENT
City of Ypsilanti

Amendment of Agreement

The certain agreement between the CITY OF YPSILANTI, 1 South Huron Street, Ypsilanti MI 48197 and the COUNTY OF WASHTENAW, a municipal corporation, 220 North Main Street, Ann Arbor, MI 48107, dated December 21, 2009, as amended, for dispatch services to be provided by the COUNTY, through its Sheriff's Office, by mutual agreement of the parties is amended and the term of the contract is extended to December 31, 2021.

The said Agreement is ratified and confirmed in all other aspects.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

(Date)
County Administrator

CITY OF YPSILANTI

Lois Richardson, Mayor (Date)

Andrew Hellenga, City Clerk (Date)

APPROVED FOR CONTENT:

APPROVED AS TO FORM:

Jerry L. Clayton (Date)
Washtenaw County Sheriff

John M. Barr (Date)
Ypsilanti City Attorney



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 22, 2017

CV 32630.1

Amanda Edmonds
Mayor
City of Ypsilanti
1 South Huron Street
Ypsilanti, MI 48197

ORIGINAL

Dear Ms. Edmonds,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and City of Ypsilanti dated December 21, 2009 as follows:

Amend ARTICLE II – COMPENSATION to extend the contract as follows:

Beginning July 1, 2017, upon the above services and submission of invoices, the City of Ypsilanti will pay the County an amount not to exceed Seventy Five Thousand One Hundred and Ninety dollars (\$75,190.00) per year. Price will be set until June 30, 2021

ATTEST:

[Redacted Signature]

Lawrence Kestenbaum
County Clerk/Register

(DATE)

WASHTENAW COUNTY

[Redacted Signature]

Gregory Dill-Dani M. Heldt
County Administrator - Deputy

(DATE)

APPROVED FOR CONTENT:

[Redacted Signature]

Jerry L. Clayton
Washtenaw County Sheriff

(DATE)

CONTRACTOR

Accepted by

Amanda Edmonds
Mayor

06/20/2017

Original: Clerk
Vendor
cc: Sheriff's Office
Purchasing

Public Safety – Emergency Preparedness – Quality Service – Strong Communities



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: November 16, 2021
SUBJECT: Amendment of Dispatch Contract Washtenaw County

DESCRIPTION:

Amendment of Dispatch Contract Washtenaw County

SUMMARY:

In 2009, the Ypsilanti Police Department out-sourced dispatch services to Washtenaw County. The agreement started January 1, 2010 and was open ended, to continue until either party terminated the contract.

The contract was extended to June 30, 2021. Washtenaw County requested an extension of the contract to June 30, 2022.

ATTACHMENTS: Proposed resolution and contract amendment

RECOMMENDED ACTION: Approve contract amendment to June 30, 2022

CITY MANAGER APPROVAL: _____ **COUNCIL AGENDA DATE:** _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-254A
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that: the Dispatch Contract with Washtenaw County be extended to June 30, 2022 on the same terms and conditions.

The Mayor and City Clerk are authorized to sign the extension agreement, subject to the approval of the City Attorney.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-254A



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ **OFFICE** (734) 971-8400 ♦ **FAX** (734) 973-4624 ♦ **EMAIL** sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

November 12, 2021

Lois Richardson, Mayor
City of Ypsilanti
1 South Huron Street
Ypsilanti, MI 48197

RE: Metro-Dispatch Contract Extension

The mission of the Washtenaw County Sheriff's Office Metro Dispatch is to provide quality service to the citizens of Washtenaw County and wholly support our partner agencies in that endeavor. We consider our highly skilled staff and effective communication technologies to be the foundation of these services.

We also continue to evolve and align our response procedures with our Partner agencies including the implementation of an alternate responder model that supports police services as well as the mental health needs of our communities. Although we are still in the initial phase of developing this response model, we anticipate additional training for dispatch staff along with revised policies and procedures to support these services.

Your current contract with the Sheriff's Office for dispatch services was extended from June 30, 2021 to December 31, 2021 with no cost increase. We would like to further extend that contract at the same rate through June 31, 2022. Proper staffing, technology, training and facility costs are the primary elements of our funding formula for contractual services. The Sheriff's Office has assessed our projected costs through June 1, 2026 for your services so you can plan your fiscal budgets accordingly.

<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
\$81,957	\$89,333	\$97,373	\$106,137	\$115,689

If this second extension through June 31, 2022, is agreeable to you, please sign and return a copy of the attached extension letter. You will receive an executed copy of this extension letter upon completion.

Thank you for your continuing partnership in assuring the provision of high quality, cost effective public safety services. Our partnership and collaboration benefits all whom we serve. As always, please contact me if you have any questions.

Very truly yours,

Jerry L. Clayton
Sheriff

Cc: Tony DeGiusti, Chief of Police
Mark A. Ptaszek, Undersheriff
David R. Halteman, Emergency Services Director

Public Safety – Quality Service – Strong Communities
Serving Washtenaw County since 1823

Doc ID: 41af62953b61e86701d560dc3a320407b0040a12



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

November 12, 2021

CV 32630.3

Lois Richardson, Mayor
City of Ypsilanti
1 South Huron Street
Ypsilanti, MI 48197

Dear Ms. Richardson,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and City of Ypsilanti dated December 21, 2009 as follows:

Amend ARTICLE IV – TERM to extend the contract as follows:

"This contract shall be in full force and effect for the term of six months commencing January 1, 2022 terminating on June 30, 2022."

All other terms and conditions remain the same as in the original contract, subsequent amendments and any applicable RFP/RFQ.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Gregory Dill (DATE)
County Administrator

APPROVED FOR CONTENT:

CONTRACTOR

11 / 12 / 2021
Jerry L. Clayton (DATE)
Washtenaw County Sheriff

Accepted by _____
Lois Richardson (DATE)
Mayor

Original: Clerk
Contractor
cc: Department
Purchasing

Public Safety – Quality Service – Strong Communities

Doc ID: 30d0e5fb50f8c38b0c6676395b81f5ee341b7b4d

SERVICE AGREEMENT EXTENSION AGREEMENT
City of Ypsilanti

Amendment of Agreement

The certain agreement between the CITY OF YPSILANTI, 1 South Huron Street, Ypsilanti MI 48197 and the COUNTY OF WASHTENAW, a municipal corporation, 220 North Main Street, Ann Arbor, MI 48107, dated December 21, 2009, as amended, for dispatch services to be provided by the COUNTY, through its Sheriff's Office, by mutual agreement of the parties is amended and the term of the contract is extended to June 30, 2022.

The said Agreement is ratified and confirmed in all other aspects.

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

(Date)
County Administrator

CITY OF YPSILANTI

Lois Richardson, Mayor (Date)

Andrew Hellenga, City Clerk (Date)

APPROVED FOR CONTENT:

APPROVED AS TO FORM:

Jerry L. Clayton (Date)
Washtenaw County Sheriff

John M. Barr (Date)
Ypsilanti City Attorney

CV 32630

✓

SERVICE AGREEMENT
City of Ypsilanti

AGREEMENT is made this 21st day of December, 2009, by the City of Ypsilanti located at One, South Huron Street, Ypsilanti, Michigan 48197 ("City") and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107 ("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY, through its Sheriff's Office ("WCSO") will provide dispatch services for the Ypsilanti Police Department ("YPD"). These services will be provided at the same level of quality, timeliness and customer service as any call for service currently handled by the WCSO.

Upon full execution of this Agreement, 9-1-1 emergency calls currently directed to YPD dispatch shall be directed to WCSO Central Dispatch. Other Ypsilanti calls for service will be answered at YPD. Should a call to YPD require a police response, YPD will immediately transfer the call to WCSO Central Dispatch.

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the City of Ypsilanti will pay the COUNTY an amount not to exceed seventy-three thousand (\$73,000.00) per year, payable in monthly installments of \$6,083.33 per month. In addition, the parties agree that the WCSO shall receive the Public Safety Answering Point ("PSAP") funding previously directed to the YPD. The amount charged by the County to the City of Ypsilanti for services under this Agreement shall not increase or decrease for the first four (4) years of the Agreement. After that time, the amount charged by the County to YPD shall not increase or decrease by more than 5% per year.

ARTICLE III - TERM

This contract begins on January 1, 2010 and continues until terminated by one of the parties pursuant to Article XI below.

ARTICLE IV - PERSONNEL MATTERS

The parties agree that as part of this Agreement, the County shall hire four (4) full-time dispatchers currently employed by YPD. Once retained, these employees shall become Washtenaw County employees. Each person who is hired by the County will be required to pass a background check. In addition, each prospective employee is subject to a one-year probationary employment period and must meet all other job performance requirements of a newly hired County dispatcher. The four YPD dispatchers will be hired by the County in order of their seniority at YPD. No other seniority adjustments for these individuals will be made in

consideration of their YPD service. Upon successfully completing the County's probationary period, these employees' seniority calculations will be based solely on the date of hire by the County. The County will set wages and benefits for these employees consistent with its existing employment practices and collective bargaining agreements without regard to YPD benefit eligibility or pension status.

The County will exercise good faith efforts to hire the YPD dispatchers during the month of January, 2010.

ARTICLE V-DISPATCH EQUIPMENT

As soon as the WCSO begins dispatching services under this Agreement, YPD will maintain minimal radio communications capability and will not upgrade its dispatch center with the full dispatch console as originally planned for in the 800 MHz digital upgrade in 2010. Should the County decide at a future date to discontinue the WCSO's dispatch services to the YPD, the County will pay for the restoration of full dispatch capability to YPD, by providing YPD all the necessary equipment equal to the standards of the equipment in use at Washtenaw Central Dispatch at the time of the decision. This includes one communication console, telephony, call recorder and all necessary connectivity.

ARTICLE VI-INDEMNITY

To the extent permitted by Michigan law, the County shall indemnify and hold the City of Ypsilanti harmless from and against all actions, liabilities, demands, costs and expenses, including court costs and attorney fees, which may arise due to the County's negligent, grossly negligent and/or intentional acts or omissions under this Agreement.

To the extent permitted by Michigan law, the City shall indemnify and hold Washtenaw County harmless from and against all actions, liabilities, demands, costs and expenses, including court costs and attorney fees, which may arise due to the City's negligent, grossly negligent and/or intentional acts or omissions under this Agreement.

ARTICLE VII-INSURANCE

The County will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The City shall be added as "additional insured" on the general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including

residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

ARTICLE VIII - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE IX - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE X - ASSIGNS AND SUCCESSORS

This contract is binding on the City and the County, their successors and assigns. Neither the County nor the City will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XI - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving one hundred and eighty (180) days written notice to the other party.

ARTICLE XII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the City and the County will be incorporated into this contract by written amendments signed by both parties.

ARTICLE XIII - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XIV - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ATTESTED TO:

WASHTENAW COUNTY

By:

Lawrence Kostenbaum (DATE)
County Clerk/Register

By:

Robert E. Guenzel (DATE)
County Administrator

APPROVED AS TO CONTENT:

CITY OF YPSILANTI

By:

Jerry Clayton (DATE)

By:

(DATE)

APPROVED AS TO FORM BY

Approved as to Form

BY:

Curtis N. Hedger (DATE)
Office of Corporation Counsel

City Attorney

H: contracts/upsdipatch



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Bonnie Wessler
DATE: November 16, 2021
SUBJECT: I-94 Pedestrian Crossing – Huron Pathway Matching Funds

DESCRIPTION:

I-94 Pedestrian Crossing – Huron Pathway Matching Funds

SUMMARY:

The City has been working with the Michigan Department of Transportation (MDOT), Ypsilanti Township, Washtenaw County Parks and Recreation, and other partners to design and construct the much-needed shared use pathway over I-94 at Huron Street. Funding for this project is slightly complicated, as several funding sources are being used; some can only be applied at certain phases or portions of the project, some only to certain grantees, and the vast majority of the funding is reimbursement-based, with MDOT bearing the majority of the cost as well as project management duties. MDOT is requesting that we and Ypsilanti Township pass resolutions committing to provide the required match for the Transportation Alternatives Program (TAP) grant that is funding the bulk of this project.

As with any roads project, there are three primary portions of the project: design engineering (estimated at 10% of construction cost; \$300,000), construction engineering/oversight (estimated at 15% of construction cost, \$450,000), and construction (estimated at \$3,000,000).

- For the design phase, MDOT's TAP grant will pay up to \$240,000; the City secured a Connecting Communities grant from the Washtenaw County Parks and Recreation Commission to fund the full local match of \$60,000.
- For the construction engineering/oversight, MDOT has agreed to cover these costs.
- For the project construction, estimated at \$3 million, the funding is as follows:
 - \$125,000 in HIPU funding via WATS, matched by \$25,000 from MDOT
 - \$2,242,500 in TAP funding
 - \$100,000 in match from Washtenaw County Parks and Recreation
 - \$300,000 from the Department of Natural Resources via a Trust Fund grant to the City
 - \$240,000 in unallocated local match, half of which would come from the City and half from the Township.

Design	
TAP Grant Award & Funding Setup	
\$ 300,000.00	
TAP Pays	
\$ 240,000.00	
Required Local Match	
\$ 60,000.00	
City of Ypsi's WCPRC Connecting Communities Grant	
\$ 60,000.00	
<i>Upfront Invoiced Costs</i>	
City of Ypsi	Ypsilanti Township
\$ 30,000.00	\$ 30,000.00
Total local agency costs	
City of Ypsi	Ypsilanti Township
\$0	\$0

Construction		
TAP Grant Award & Funding Setup		
\$ 3,000,000.00		
WATS Contribution	MDOT Matching Funds	
\$ 125,000.00	\$ 25,000.00	
Remaining Cost		
\$ 2,875,000.00		
TAP Pays		
\$ 2,242,500.00		
Required Local Match		
\$ 632,500.00		
City of Ypsi's WCPRC Connecting Communities Grant		
\$ 100,000.00		
City of Ypsi's DNR Trust Fund Grant		
\$ 300,000.00		
Remaining Required Local Match		
\$ 240,000.00	*includes small buffer	

City of Ypsilanti (50/50 Split)	Ypsilanti Township (50/50 Split)	
\$ 120,000.00	\$ 120,000.00	
MDOT TAP pays 78 percent of the construction estimate. MDOT invoices City and Township remaining 22 percent. City and Township will need agree to a match percentage plan for local participation total.		
<i>Upfront Invoiced Costs</i>		
City of Ypsilanti	Ypsilanti Township	
\$ 520,000.00	\$ 120,000.00	
Total local agency costs		
City of Ypsi	Ypsilanti Township	
\$ 120,000.00	\$ 120,000.00	

Due to the sources of funding, approximately \$520,000 will be spent by the City, at least \$400,000 of which is ultimately coming from outside sources via reimbursement and up to \$120,000 "out of pocket." This item was included in the capital improvements plan at \$30,000 this year and \$175,000 next year; the budget will require amendment in the near future to reflect the actual projected payments and reimbursements. MDOT is asking that this commitment be formalized via resolution.

RECOMMENDED ACTION: Approval

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-255
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City strongly supports safe nonmotorized transportation and safe access to recreation opportunities for people of all abilities and incomes; and

WHEREAS, the need for a safe crossing of I-94 at Huron Street for pedestrians and bicyclists is incorporated in the City's Master Plan, Nonmotorized Plan, and 5-year approved Parks and Recreation Master Plan; and

WHEREAS, the City has applied for and been awarded several grants to support this project, including \$300,000 from the DNR NRTF and \$100,000 from WCPRC;

WHEREAS, MDOT has requested an additional \$120,000 from the City to help fund the estimated \$3,000,000 project;

NOW THEREFORE BE IT RESOLVED THAT City Council hereby authorizes that the City enter into an agreement with MDOT to fund up to \$520,000 of the Huron Pathway Project and the Mayor and City Clerk are authorized to sign for and on behalf of the City, subject to the approval of the City Attorney.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-255



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Ypsilanti City Council will hold Regular Meetings at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, Ypsilanti, Michigan 48197, for the year 2022 on the following dates:

January 11	July 5/12
January 25	July 19/26
January 27(YPAC)	July 28 (YPAC)
February 1	August 9
February 15	August 23
March 1	September 6/13
March 15	September 20/27
April 5	October 4
April 19	October 18
May 3/10	November 1
May 17/24	November 15
June 7	December 6
June 21	December 20

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signed for the hearing impaired, Limited English Proficiency (LEP) services, and audios of printed materials being considered at the meeting to individuals with disabilities upon two (2) days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197-5420
(734) 483-1100

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office and written comments may be sent to the City Clerk's Office at the above listed address.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this day of

#Resolution No. 2021-256



Resolution No. 2021-257
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, starting January 1, 2022 the Ypsilanti City Council and all city board and commissions will be required to begin meeting in person; and

WHEREAS, the daily cases of COVID-19 are raising throughout the state; and

WHEREAS, daily rates in Washtenaw County are also continuing to increase, with the majority of cases located in the 48197 and 48198 area codes; and

WHEREAS, in order to safely operate, the Ypsilanti City Council wishes to maintain the ability to meet virtually for all city bodies, both elected and appointed; and

WHEREAS, Senate Bill 705 would amend the Open Meetings Act to provide local jurisdictions the ability to meet virtually until March 31, 2022;

WHEREAS, SB 705 has been referred to Committee on Local Government

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Ypsilanti strongly urge the Michigan State Legislature to approve Senate Bill 705 and for Governor Whitmer to sign the Bill into law.

BE IT FURTHER RESOLVED, that the City Council of the City of Ypsilanti direct the City Clerk to provide this approved resolution to the Michigan Senate Committee on Local Government, the Michigan Senate, the Michigan House, and Governor Whitmer.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

#Resolution No. 2021-257

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
16 day of November 2021

#Resolution No. 2021-257



To: Mayor and City Council

From: Joe Meyers, Director of Economic Development

Date: November 16, 2021

Subject: Clark Road Affordable Housing Development CBO Request

Over the past few months, the city has been working with the developer Lincoln Avenue Capital from Minneapolis, MN. They are looking to develop a 306-unit complex at 945 Clark Rd. The unit break down would be 154 Family Affordable Units and 150 Senior Affordable Units. 90% of these 1, 2 and 3-bedroom units will be available at 60% Area Median Income (AMI) and 10% will be available at 40% AMI.

AMI is calculated based on Washtenaw County's median income. For 1 person in Washtenaw County 100% AMI is \$74,600 and a family of 4 is \$106,500. We understand that this is a bit high based on the City of Ypsilanti American Community Survey Income Numbers (\$39,332). The United States Housing and Urban Development (HUD) defines Affordable housing as housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities. Calculating these numbers Washtenaw County's affordable rents are as follows:

60% AMI		40% AMI	
1 Bedroom	\$1,118	1 Bedroom	\$719
2 Bedroom	\$1,337	2 Bedroom	\$858
3 Bedroom	\$1,541	3 Bedroom	\$987

The developer is requesting a Payment In Lieu of Taxes (PILOT) at 5% of shelter rents. Shelter rents are defined as rents minus utilities. Working with the City assessor we have estimated the tax capture if no PILOT was granted to be \$1,049,848. Estimated yearly rents are \$4,406,556 so a 5% PILOT is \$220,327.80. The annual difference between estimated taxes and a 5% PILOT is \$829,520.39. The length of the PILOT is 30 years so the approximate incentive to be requested is \$24,885,611.82.

While the city has offered PILOT's at various percentages in the past, most recently the city awarded a PILOT to the Ypsilanti Housing Commission at 10 percent of shelter rents.

This incentive request triggers the Community Benefits Ordinance process. The next steps are as follows:

1. An interested council member needs to be appointed and serve a chair of the community participation meeting. This meeting will be noticed for 30 days. This meeting shall take place no earlier than 6pm.
2. At that meeting applications will be accepted for membership on that CBO committee.
3. Within 15 days of community participation meeting, City Council will need to appoint the committee with one city council member and 5-8 members of the public with at least three to be appointed from the community participation meeting.
4. The purpose of the meeting is to identify community benefits mutually agreed upon with the developer and make a recommendation with the developer.
5. The committee shall meet at least twice. City council shall act on the recommendation within 15 days of the recommendation.

To begin this process, we need to have an interested councilmember call a community participation meeting in 30 days. Per the Community Benefits ordinance, city staff cannot negotiate the incentive requested prior to sending it through this process. It is our responsibility to gather information and submit that information to the Council and the public.



CITY OF YPSILANTI PUBLIC NOTICE

YPSILANTI CITY HALL WILL BE CLOSED ON THE FOLLOWING DATES FOR
OBSERVED HOLIDAYS 2022

January 3, 2022	New Year's Day Observed
January 17, 2022	MLK Jr. Day
April 15, 2022	Good Friday
May 30, 2022	Memorial Day
July 4, 2022	Independence Day
September 2, 2022	Labor Day
November 24, 2022	Thanksgiving Day
November 25, 2022	Day after Thanksgiving
December 23, 2022	Christmas Eve Observed
December 26, 2022	Christmas Day Observed
December 27, 28, 29, 2022	City Hall and Admin Offices Closed
December 30, 2022	New Year's Eve Observed

Frances McMullan
City Manager



Washtenaw County Regional Resource Management Authority (WRRMA)

Fiscal Year 2022 Budget

Washtenaw County Regional Resource Management Authority's fiscal year begins January 1 and ends December 31. The proposed budget is prepared, discussed, and per the Articles of Incorporation, sent to Authority member's legislative bodies for objections each October. The WRRMA Board will review and address objections received by December 1. The WRRMA Board approves the budget at their December meeting. The members of the WRRMA are: The Charter Township of Ann Arbor, Pittsfield Charter Township, Scio Township, the Charter Township of Ypsilanti, the City of Dexter, the City of Saline, and the City of Ypsilanti.

Revenue: Authority Members have agreed to provide initial capital to advance the goals and initiatives falling within the purposes of WRRMA. The membership dues from WRRMA members during 2020 and 2021 will be matched up to \$5,000 per member by Washtenaw County Public Works. If the City of Ann Arbor is accepted as a member, the revenue and expenditures will be adjusted accordingly. The bulk of revenue is provided from a grant and has been detailed separately on the following page. WRRMA won a grant from Michigan Department of Energy, Great Lakes, and the Environment and The Recycling Partnership to improve recycling quality. Line item adjustments according to the anticipated grant scope are reflected in the final column labelled "Revised."

Expenditures: Washtenaw County Staff time for administrative support includes staff time, overhead, and fringe. Staff time includes only work done on behalf of WRRMA. Time is tracked and reimbursed for in accordance with the contract. Contracted support includes coordination responsibilities, budget creation and tracking, contract creation, billing, materials creation, meeting support, campaign creation, social media outreach and monitoring, grant administration, website development, and other education and outreach requirements. Contracted legal support provides legal advice and opinions, material review, contract assistance, and any litigation. The revised budget in printing, postage, consultants, and advertising reflect the campaign costs as a result of the grant. Supplies provides support materials required for campaign costs. Printing includes regular meeting materials should in person meetings be re-instated as well as grant marketing materials. An annual audit is required.

(Revenue and expense details on the next page)

WRRMA BUDGET WITH GRANT ADJUSTMENTS

Object ▼	Description ▼	Amount ▼	Adjustment ▼	Revised ▼
WRRMA - With Grant Adjustments				
7150204401				
REVENUE	REVENUE	Original	Grant Adjustments	Revised
540000	State Revenue	\$ -	\$ 74,800	\$ 74,800
580000	Local Revenue	\$ -		\$ -
581000	Member Contribution	\$ 35,000		\$ 35,000
691000	Washtenaw County Match	\$ 35,000	\$ -	\$ 35,000
	TOTAL	\$ 70,000	\$ 74,800	\$ 144,800
EXPENSE	EXPENSE	Original	Grant Adjustments	Revised
702000	Salaried Permanent	\$ 35,000	\$ -	\$ 35,000
752000	Printing	\$ 250	\$ 16,000	\$ 16,250
753000	Postage	\$ -	\$ 36,000	\$ 36,000
754000	Operating Supplies	\$ 550	\$ 7,400	\$ 7,950
801200	Auditing	\$ 700		\$ 700
801500	Consultants & Contracts	\$ 6,500		\$ 6,500
801700	Advertising	\$ 10,000		\$ 10,000
825050	Project Costs	\$ 6,500	\$ 15,400	\$ 21,900
826000	Legal Counsel	\$ 10,500		\$ 10,500
	TOTAL	\$ 70,000	\$ 74,800	\$ 144,800
			*Note that \$63,100 in grant funding is anticipated to be paid directly by The Recycling Partnership to contractors and therefore isn't reflected in the budget	



2021 Summary of Activities:

Late in 2020, the WRRMA Board approved a “working” Strategic Plan. This document emphasized the short-term goal of increasing the quantity of high-quality recycling and the long-term goals of analyzing and evaluating options for group contracting and monitoring and supporting regional full service Drop Off Stations. The Strategic Plan also lays out a number of objectives and ways to achieve the goals of the plan. The document is available to the public on WRRMA’s website at WRRMA.org.

As the only full service Drop Off Station in Washtenaw County is slowly sinking into a landfill, it is suitable for replacement. WRRMA passed Resolution 21-2, a resolution supporting the City of Ann Arbor’s application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The cost is expected to be around \$4.5 million dollars. It is expected that additional funds will need to be raised for replacement.

WRRMA continued to learn about regional recycling by receiving a presentation about Ann Arbor’s Material Recovery Facility (MRF) from Recycle Ann Arbor. Additionally, WRRMA toured the MRF in New Boston operated by GFL, where the majority of WRRMA’s recycling ends up. In September, representatives from the MRF joined WRRMA’s meeting. WRRMA will be working with the representatives to find out how where materials go and what materials they are recycled into.

By far the most of WRRMA’s activities were related to executing a grant through EGLE and The Recycling Partnership. The grant provided a number of educational resources to target contamination and increase the value of the recycling stream in single family households. Educational outreach included mailers, press releases, newsletters, billboards, digital marketing, and access to an online recycling search engine that enables residents to search for whether materials are recyclable or not. A “Feet on the Street” curbside tagging component provided immediate and individualized feedback to residents on how they could recycle better. To evaluate effectiveness, a number of metrics were collected including participation rates, pre and post audits to determine estimated contamination rates by weight, and tagging rates by material to understand what contaminants should be the focus of future educational campaigns. A full report is expected to be published in by early November and will contain data by municipality. **The overall results show that WRRMA reduced contamination by 42% during the campaign.** The full report is available on [WRRMA’s website](http://WRRMA's website).

Additionally, WRRMA was awarded a follow up “App to Action Grant” which will provide over \$135,000 funds for education and outreach as well as tagging component of the grant for the City of Ann Arbor if the proposal to amend the Articles of Incorporation is passed.



Resolution No. 2021-258
November 16, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 16 day of November 2021

#Resolution No. 2021-258