



**CITY OF YPSILANTI
CITY COUNCIL MEETING
December 21, 2021 @ 7:00 pm
[Zoom Meeting](#)
One South Huron, Ypsilanti, MI 48197
Revised 12-21-21**

Page

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA APPROVAL

IV. PUBLIC COMMENT (3 MINUTES)

V. PRESENTATIONS

- A. Presentation regarding regulating marijuana facilities through zoning. - Andy Aamodt, City Planner

VI. RESOLUTIONS/MOTIONS/DISCUSSIONS

- 4 - 15** A. Resolution No. 2021-269, approving the minutes of December 7, 2021.
[2021-269 - Pdf](#)
- 16 - 19** B. Resolution No. 2021-270, requesting that the Michigan Legislature create and approve a bill to consolidate expungements in the State of Michigan.
[2021-270 - Pdf](#)
- 20 - 26** C. Resolution No. 2021-271, approving an update to parking rules in the City of Ypsilanti.
[2021-271 - Pdf](#)
- 27 - 34** D. Resolution No. 2021-272, approving a contract for an art project in City Parks with Embracing Our Differences.
[2021-272 - Pdf](#)
- 35 - 36** E. Resolution No. 2021-273, approving the 2022 amended City Council 2022 Meeting Schedule. (added)
[2021-273 - Pdf](#)
- 37 - 38** F. Resolution No. 2021-274, authorizing the City Manager Frances McMullan to sign the opioid settlement agreement. (added)
[2021-274 - Pdf](#)
- G. Discussion of the City of Ypsilanti joining a lawsuit regarding an EMU Fraternity. (added)

VII. BOARD AND COMMISSION - NOMINATIONS

39 - 40

- A. **Human Relations Commissions (added)**
Justin Harper
1730 Washtenaw
Ypsilanti, MI 48197
[Application](#)

VIII. BOARD AND COMMISSION - LIAISON REPORTS

1. Police Advisory Commission.
2. Human Relations Commission.
3. Arts Commission.
4. Parks and Recreation Commission.
5. Sustainability Commission.
6. Historic District Commission.
7. Planning Commission.
8. Zoning Board of Appeals

IX. LIAISON REPORTS

1. SEMCOG Update
2. Washtenaw Area Transportation Study
3. Urban County
4. Ypsilanti Downtown Development Authority
5. Friends of Rutherford Pool

X. COUNCIL PROPOSED BUSINESS

XI. COMMUNICATIONS FROM THE MAYOR

XII. COMMUNICATIONS FROM THE CITY MANAGER

- A. Update on Resolution to approve the Washtenaw Community College freestanding sign at Parkridge Community Center. **(Tabled December 7, 2021)**

XIII. COMMUNICATIONS

41 - 49

- A. Sustainability Commission Annual Report
[Report](#)

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- B. Parks and Recreation Annual Report
[Report](#)
- C. 2022 Goal Session Dates - January 6th and 18th beginning at 6:00 pm

XIV. ADJOURNMENT

- 63**
- A. Resolution No. 2021-275, adjourning the City Council Meeting.
[2021-275 - Pdf](#)
 - B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2021-269

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of December 7, 2021 be approved.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this day of

#Resolution No. 2021-269



MINUTES REGULAR COUNCIL Meeting

7:00 PM - Tuesday, December 7, 2021
Council Chambers

The REGULAR COUNCIL of the City of Ypsilanti was called to order on Tuesday, December 7, 2021, at 7:00 PM, on the Zoom Platform, with the following members present:

PRESENT: Mayor Lois Richardson (Washtenaw County, City of Ypsilanti), Council Member Steven Wilcoxon (Washtenaw County, City of Ypsilanti), Council Member Anthony Morgan (Columbus, OH), Council Member Annie Somerville (Washtenaw County, City of Ypsilanti), and Mr. Brian Jones-Chance (Washtenaw County, City of Ypsilanti), Council Member Jennifer Symanns (Washtenaw County, City of Ypsilanti), Mayor Pro-Tem Nicole Brown (Washtenaw County, City of Ypsilanti)

I. CALL TO ORDER

The meeting was called to order at 6:03 PM

II. ROLL CALL

III. AGENDA APPROVAL

Council Member Steve Wilcoxon moved to add presentation from YCS to the agenda, seconded by Council Member Jennifer Symanns. On a voice vote the motion carried. The agenda was approved as amended.

IV. CLOSED SESSION - 6:00 TO 7:00 PM

- A. Closed Session to discuss pending litigation - MCL 15.268 (e) Ypsilanti Art Theatre Corp v the City of Ypsilanti.

Mayor Pro-Tem Nicole Brown moved, seconded by Council Member Jennifer Symanns, to adjourn to a closed session at 6:07 PM

RESULT:	CARRIED.
MOVER:	Mayor Pro-Tem Nicole Brown
SECONDER:	Council Member Jennifer Symanns
AYES:	Jennifer Symanns, Nicole Brown, Steven Wilcoxon, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- B. Closed Session for the consideration of the purchase or lease of real property - MCL 15.268 (d).

- C. Closed Session to consider material exempt from discussion or disclosure by state or federal statute - MCL 15.268 (h).

Council Member Steve Wilcoxon moved, seconded by Council Member Annie Somerville to reconvene to an open meeting at 7:02 PM. On a voice vote the motion carried.

Council Member Steve Wilcoxon moved, seconded by Council Member Annie Somerville to add a closed session at the end of the meeting to continue the topics that were not previously covered in the last closed session. On a voice vote the motion carried.

V. PUBLIC COMMENT (3 MINUTES)

1 member from the public spoke

VI. PRESENTATIONS

- A. Washtenaw County Conservation District (WCCD) - Pilot Project to protect Trees and Woodlots - Summer Roberts, Community Forester, WCCD
- B. Ypsilanti Community Schools Holiday Support Drive - Cherisa Allen, Program Community Liaison for YCS (added)

VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2021-259, commending artist Curtis Wallace and students from Educate Youth for the mural at 104 S Huron.

Council Member Brian Jones-Chance moved, seconded by Council Member Anthony Morgan, to approve Resolution No. 2021-259

WHEREAS, WonderFool Productions partnered with the Ann Arbor Area Community Foundation, Ypsilanti Downtown Development Authority, and building owner Simarjeet Sethi to engage a local artist to work with Ypsilanti youth to create a mural at 11 S. Washington Street for ypsiGLOW 2021; and

WHEREAS, artist Curtis Wallace, founder of The Be Creative Studio Community Arts & Events Space was selected as the lead artist to work in partnership with student artists from Educate Youth 501c3; and

WHEREAS, Curtis Wallace guided and inspired the student artists who worked alongside him in creating and installing the mural – A Beautiful Phenomenon: Girls Bee Free – that now serves as a lasting affirmation of the beauty and power of women and girls of color in our Ypsilanti community; and

WHEREAS, student artists were also inspired to create a sidewalk mural for ypsiGLOW in front of the Educate Youth Clubhouse at 104 S. Huron Street

– Love is Love -- reminding us all of the power of love in our community and beyond;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Ypsilanti hereby commends artist Curtis Wallace and his student artists from Educate Youth – LanayJah English, Morgan Horgrow, Gabe Moore, Jordan Dorsey, and Kyren Coats – for sharing their creative vision and talents with the Ypsilanti community through this inspiring mural project; and

THAT the City Council also commends Educate Youth student artists for shining a light on the power of love with their sidewalk mural – Morgan Horgrow and Kierra Owens, designers and fellow painters Kyren Coats, Gabe Moore, LanyaJah English, Kendall Johnstone, Morrissio Weatherspoon; and

THAT the City Council shares the deepest appreciation on behalf of the Ypsilanti community for sharing your creative talents and hopes for the future of our city; and encourages these emerging artists to keep sharing their creativity and dreams for our future.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF YPSILANTI at a regular meeting held on December 7, 2021.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Anthony Morgan
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- B.** Resolution No. 2021-260, approving the minutes of November 16, 2021.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2021-260

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of November 16, 2021 be approved.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

Council Member Annie Somerville moved, seconded by Mayor Pro-Tem Nicole Brown to move item C after item F. On a voice vote, the motion carried. (Council Member Anthony Morgan disagree)

- C. Resolution No. 2021-262, approving the contract with Embracing our Differences (EOD) and placement of art installations in the city's park system.

Council Member Annie Somerville moved, seconded by Mayor Pro-Tem Nicole Brown, to approve Resolution No. 2021-262

RESOLUTON TO APPROVE ART PROJECT WITH EMBRACING OUR DIFFERENCES SE MICHIGAN, INC

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The certain contract for art project in City parks with EMBRACING OUR DIFFERENCES SE MICHIGAN, INC. be approved, and the Mayor and City Clerk are authorized to sign for and on behalf of the City of Ypsilanti.

RESULT:	CARRIED.
MOVER:	Council Member Annie Somerville
SECONDER:	Mayor Pro-Tem Nicole Brown
AYES:	Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville
ABSENT:	Jennifer Symanns

- D. Resolution No. 2021-263, approving the janitorial contract award to RNA Facilities Management for City Facilities.

Council Member Steven Wilcoxen moved, seconded by Council Member Brian Jones-Chance, to approve Resolution No. 2021-263

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, proposals were solicited for janitorial services for several City facilities; and,

Whereas, the bid of \$56,424 annual submitted by RNA Facilities Management of Ann Arbor, MI meets the specifications, is within 5% of the lowest qualified bidder, subject to the City's local preference guidelines, and would best service the interests of the City; and,

Now therefore be it resolved that that the City Council of the City of Ypsilanti award the 2021 Janitorial Services bid to RNA Facilities Management for an annual cost of \$56,474 and authorize the City Manager to sign the contract documents and any change orders, subject to approval by the City Attorney, to complete the award of this contract.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxen
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- E. Resolution No. 2021-264, approving an agreement between the City of Ypsilanti and Recycling Ann Arbor to take recycling to their Material Recycling Facility.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to approve Resolution No. 2021-264

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Recycle Ann Arbor has proposed an agreement to provide processing and marketing services for the City; and,

Whereas, the location of their materials recovery facility is closer than the current material recovery facilities creating efficiencies and cost savings for the city; and,

Whereas, it is anticipated the utilization of the Recycle Ann Arbor materials recovery facility will have a positive impact on the City's recycling program by allowing the city to collect glass in our curbside collection program;

Now therefore be it resolved that that the City Council of the City of Ypsilanti approve the agreement between the City of Ypsilanti and Recycle Ann Arbor to have Recycle Ann Arbor provide processing and materials marketing services for the City and to authorize the City Manager to sign the contract documents and any change orders, subject to approval by the City Attorney, to complete the authorization of this contract

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- F. Resolution No. 2021-261, recognizing the Mayor's Race and Equity Meeting as an Ad Hoc Committee, but not as an official city meeting.

Council Member Steven Wilcoxon moved, seconded by Council Member Jennifer Symanns, to approve Resolution No. 2021-261

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

Whereas, the Mayor has called for ad hoc public meetings to discuss race and equity in the Ypsilanti area, and

Whereas, City Council and city boards and commission members are invited together with the general public, and

Whereas, City Council desires to avoid the appearance of any possible violation of the Michigan Open Meetings Act,

Now Therefore, Ypsilanti City Council recognizes the Race and Equity Meetings as public meetings, but not official City meetings, and directs the Ypsilanti City Clerk to post notice of the meetings as public meetings. The

City Clerk shall accept any minutes of the meetings, but otherwise, the City Clerk and City staff shall have no further obligations regarding the meetings.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Jennifer Symanns
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Brian Jones-Chance, and Annie Somerville
NAYS:	Anthony Morgan

- G. Resolution No. 2021-265, accepting a grant from the National Resource Trust Fund for the I-94 Pedestrian Crossing.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to approve Resolution

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The City of Ypsilanti, Michigan, does hereby accept the terms of the project agreement for TF20-0162, Huron Pathway as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the City of Ypsilanti does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide local match funds totaling two million seven hundred thousand (\$2,732,500) dollars to match the grant authorized by the DEPARTMENT.

WHEREAS, the applicant commits \$120,000 of said local match from its own resources and additional confirmed funds from the following sources:

- **Transportation Alternatives Program, \$2,242,500**
- **WATS Federal Aid \$125,000**
- **MDOT Match for Federal Aid: \$25,000**
- **Washtenaw County Parks and Recreation: \$100,000**
- **Charter Township of Ypsilanti: \$120,000**

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- H. Resolution No. 2021-266, approving the request of Washtenaw Community College to replace the freestanding sign at Parkridge Community Center.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to table Resolution No. 2021-266

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Washtenaw Community College wishes to replace the freestanding sign at Parkridge Community Center; and,

Whereas, it is in the City's best interest to ensure that periodic improvements are made to the facility;

Now therefore be it resolved that that the City Council of the City of Ypsilanti authorizes Washtenaw Community College to replace the freestanding sign at Parkridge Community Center.

RESULT:	TABLED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

- I. Resolution No. 2021-267, supporting the Michigan Prosperity Roadmap Plan.

Council Member Brian Jones-Chance moved, seconded by Council Member Steven Wilcoxon, to call the question

RESULT:	CARRIED.
MOVER:	Council Member Brian Jones-Chance
SECONDER:	Council Member Steven Wilcoxon
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

Council Member Steven Wilcoxon moved, seconded by Council Member Brian Jones-Chance, to approve Resolution No.2021-2067

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the State of Michigan has faced tremendous challenges because of the COVID-19 pandemic, but, at the same time, has been presented an opportunity to change the trajectory of the state's quality of life for decades to come; and

WHEREAS, the Coalition for a Strong and Prosperous Michigan set out to thoughtfully answer how to strategically invest the billions of dollars the American Rescue Plan (ARP) dedicated to the state to support individuals, education, small business, infrastructure and government; and

WHEREAS, community and business leaders came together to discuss their priorities and listen and learn from each other. Together, they developed a comprehensive roadmap to amplify the ARP funds; and

WHEREAS, the MI Prosperity Roadmap Proposal focuses the state's \$6 billion in ARP resources in a coordinated fashion across five key areas:

infrastructure, fiscal health, thriving communities, strong economy and public health and safety; and

WHEREAS, the state's water infrastructure is in desperate need of repair and replacement. The proposal allocates \$2.5 billion in resilient and sustainable water systems with some key investments going to lead line replacement, drinking water, and stormwater; and

WHEREAS, high-speed broadband access increases economic development and access to educational opportunities for communities across Michigan. The roadmap provides \$500 million in broadband investments in areas such as in-fill broadband grants, statewide mapping and enhancing the Connecting Michigan Communities Grant; and

WHEREAS, long-term fiscal health is key to stabilizing Michigan's economy. The proposal allocates \$800 million in smart investments to provide stability for state and local governments in key areas such as revenue sharing, the unemployment insurance trust fund and technical assistance; and

WHEREAS, thriving Michigan communities are critical to the state's long-term resiliency. The coalition proposes \$806 million in attainable housing to encourage Michigan population growth and talent recruitment retention; and

WHEREAS, a strong economy is essential for Michigan's future success. The proposal dedicates \$910 million to economic development in keys areas such as brownfield development, job training, direct business support grants and strategic and large site development; and

WHEREAS, protecting the quality of life for residents allows them to participate in their economy and community. The roadmap provides \$500 million in public health and safety to strategically invest in mental health and addiction services, facility improvements and cybersecurity; and

WHEREAS, as leaders representing people from every corner of Michigan, the coalition is ready to find common ground and work together to invest in Michigan's future to emerge more resilient and more prosperous; and

NOW THEREFORE BE IT RESOLVED that the City of Ypsilanti supports the Michigan Prosperity Roadmap Plan

BE IT FURTHER RESOLVED that the City Council of the City of Ypsilanti direct the City Clerk to forward this resolution to the Michigan House, Michigan Senate, Governor Whitmer, and the city lobbyist.

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxon
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxon, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

VIII. BOARD AND COMMISSION - COMMUNICATIONS

- A. Police Advisory Commission Resolution No. 2021-006 - Expungement Consolidation

Council Member Steven Wilcoxon moved, seconded by Council Member Brian Jones-Chance, to add Resolution No. 2021-006 to the next agenda for approval

IX. BOARD AND COMMISSION - LIAISON REPORTS

1. Police Advisory Commission. **None**
2. Human Relations Commission. **None**
3. Arts Commission. **None**
4. Parks and Recreation Commission. **None**
5. Sustainability Commission. **None**
6. Historic District Commission. **None**
7. Planning Commission. **Mr. Jones-Chance informed Council that the meeting mostly was about curb cuts and plantings at upcoming marijuana facility on Michigan and First.**
8. Zoning Board of Appeals **None**

X. LIAISON REPORTS

1. SEMCOG Update **Mayor Richardson stated that the Executive Board met last Friday**
2. Washtenaw Area Transportation Study **None**
3. Urban County **Mayor Richardson stated that the body discussed increasing cases of covid in the county.**
4. Ypsilanti Downtown Development Authority **None**
5. Friends of Rutherford Pool **Council Member Wilcoxon stated the board discussed upgrading bike racks and that they would like to present their end of the year report to Council.**

XI. COUNCIL PROPOSED BUSINESS

Jones-Chance

- None

Wilcoxon

- Thanked Ron for responding to the alley

Morgan

- Stated he has been speaking with individuals regarding strategies to maintain talent in the City of Ypsilanti.

Symanns

- Asked about the fireworks during EMU football games, suggesting there should be a caveat that they not occur during the week during next year's approval.

Brown

- **None**

Somerville

- **None**

XII. COMMUNICATIONS FROM THE MAYOR

- **Asked for a community wide meeting to discuss the American Rescue Plan Act Funds, and asked Council to select dates.**
- **Stated that petitions are being circulated regarding legislation for elections. She asked that everyone be aware what they are for prior to signing.**

XIII. COMMUNICATIONS FROM THE CITY MANAGER

A. Discussion on American Rescue Plan Act Funds

Council Member Steven Wilcoxen moved, seconded by Council Member Brian Jones-Chance, to extend the meeting to 11 PM

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxen
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, and Brian Jones-Chance
NAYS:	Annie Somerville
ABSENT:	Anthony Morgan

XIV. COMMUNICATIONS

A. Goal Setting Dates: January 6th and 13th/ January 25th in Conjunction with the Regular meeting (if needed)

Mr. Brian Jones-Chance moved, seconded by Council Member Steve Wilcoxen to change the goal setting dates to January 6th and January 18th / January 25th (if needed). On a voice vote the motion carried.

Council Member Steven Wilcoxen moved, seconded by Council Member Brian Jones-Chance, to adjourn into a closed session at 10:09 PM

RESULT:	CARRIED.
MOVER:	Council Member Steven Wilcoxen
SECONDER:	Council Member Brian Jones-Chance
AYES:	Jennifer Symanns, Steven Wilcoxen, Nicole Brown, Lois Richardson, Anthony Morgan, Brian Jones-Chance, and Annie Somerville

Mr. Brian Jones-Chance, moved, seconded by Council Member Steve Wilcoxen to reconvene into an open meeting. On a voice vote, the motion carried.

XV. ADJOURNMENT

- A.** Resolution No. 2021-268, adjourning the City Council Meeting.

Council Member Steve Wilcoxon moved, Mr. Brian Jones-Chance seconded, to adjourn the meeting at 10:47 PM.

- B.** Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2021-270
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, on November 18, 2021, the Ypsilanti Police Advisory Commission approved a resolution requesting that the State of Michigan create legislation that would allow those convicted of crimes in more than one jurisdiction, the ability to apply for expungements in their home jurisdiction; and

WHEREAS, the City Council of the City of Ypsilanti believes that expungements should be a streamlined process, and allow petitioners to apply for expungements as one action in the Circuit Court of the county of their residence; and

WHEREAS, estimated time for a criminal conviction to be expunged in the State of Michigan is roughly six months, and having to file requests in several jurisdictions further lengthens that time, and creates an unnecessary burden on the petitioner.

WHEREAS, criminal convictions on an individual's record can have adverse effects on the petitioners ability to find employment, and creates an environment that is more conducive to recidivism.

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Ypsilanti requests that the Michigan Legislature create and approve legislation allowing for those petitioning for expungements of criminal records be able to consolidate their expungements into a single request in the county of their residence.

BE IT FURTHER RESOLVED, That the City Council of the City of Ypsilanti direct the City Clerk to forward this approved resolution to the Michigan House, Michigan Senate, Governor Whitmer, The Washtenaw County Bar Association, and the city lobbyist.

OFFERED BY: _____

SECONDED BY: _____

YES: _____ NO: _____ ABSENT: _____ VOTE: _____

#Resolution No. 2021-270

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
21 day of December 2021

#Resolution No. 2021-270



REQUEST FOR LEGISLATION
November 18, 2021

For: Ypsilanti Police Advisory Commission

From: Commissioner Fanta

Subject: Expungement

SUMMARY & BACKGROUND:

The State of Michigan has recently expanded expungement(s). However, the process and procedures remain the same: An action to expunge a crime, an eligible offense, must be brought in the court where the individual was convicted.

As stated above, this may require multiple expungement cases to be filed in many different courts.

AN ILLUSTRATION

An individual was convicted of shoplifting in Ypsilanti Township (14-B District Court, and convicted of the same thing in the City of Ann Arbor (15th District Court), and convicted of disorderly conduct in the City of Ypsilanti (14-2 District Court). The result:

- 1-Three separate Court actions
- 2-Three separate Petitions
- 3-Three separate records/notices to the Michigan State Police and the Attorney General
- 4-Three separate Court dates and hearings

PROPOSAL

The expungement action should be streamlined and modernized. The Petitioner should be able to bring ALL expungements together in one expungement action in the Circuit Court of the county of residence of the petitioner. And accordingly send one package of materials (listing all crimes for which expungement is sought) to state authorities.

We are a mobile society. It is not hard to imagine a resident of Monroe having to file an expungement In Petoskey, Monroe, and East Lansing. This is an unnecessary hardship.

RECOMMENDED ACTION: Approval



Resolution No. 2021-006
November 18, 2021

RESOLVED BY THE POLICE ADVISORY COMMISSION OF THE CITY OF YPSILANTI:

WHEREAS, The State of Michigan has recently expanded expungements, however, the process and procedures remain the same; and

WHEREAS, each offense a person has been convicted must be expunged from the court in which the conviction was made; and

WHEREAS; an expungement should be a streamlined process and a petitioner should be able to bring all expungements together as one action in the Circuit Court of the county of residence of the petitioner.

NOW THEREFORE BE IT RESOLVED THAT Ypsilanti Police Advisory Commission recommend City Council pass a resolution to urge that the process for expungement be more streamlined for petitioners.

BE IT FURTHER RESOLVED; that this resolution be forwarded to the Washtenaw County Bar Association and any other organizations designated by Council.

OFFERED BY: Commissioner Andy Fanta

SUPPORTED BY: Commissioner Herman Humes

YES: 4 NO: 0 ABSENT: 1 VOTE: CARRIED
(Echols)

I do hereby certify that the above resolution is a true and correct copy of Resolution 2021-006 as passed by the Ypsilanti Police Commission, at their meeting held on November 18, 2021.

Andrew Hellenga, City Clerk



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: Bonnie Wessler
DATE: December 21, 2021
SUBJECT: Parking Violations Bureau Rules Update: Impoundment & Immobilization, Permits

DESCRIPTION:

Parking Violations Bureau Rules Update: Impoundment & Immobilization, Permits

SUMMARY:

The Parking Violations Bureau, the administrative entity that oversees parking enforcement per 102-81, operates by a slate of rules that were updated by City Council earlier this year. Staff is proposing updates to the Rules that contain a policy for pursuing vehicle immobilization or impoundment, and also a policy for business district parking permit revocation when a permit holder's vehicle accrues more than a certain number of tickets during the term of the permit, or when the DDA requests revocation due to abuse of the DDA's waste removal services.

The policy regarding immobilization and impoundment is proposed to go into effect no earlier than 60 days after adoption. Prior to enacting this policy, staff will make all reasonable effort to inform the registered owner(s) of all vehicles that would be eligible for immobilization and impoundment under this policy, by first-class mail or warning left on the vehicle, of the enactment of this policy. Once this policy has become effective, no additional notice beyond current practice will be given. Currently, both tickets and mailed notices inform alleged violators that a vehicle may be impounded for six or more tickets.

RECOMMENDED ACTION: Approval

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-271
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ypsilanti City Council established a Parking Violations Bureau for the purpose of handling all alleged parking violations within the City of Ypsilanti pursuant to the Revised Judicature Act, Public Act 154 of 1968, as amended (MCL 600.8395); and

WHEREAS, the Ypsilanti City Council had adopted rules in 2016 governing the operation of the Parking Violations Bureau with Resolution 2016-005; and

WHEREAS, the Rules and Regulations have been updated to reflect updates and changes in the system since 2016; and

WHEREAS these Rules and Regulations are consistent with the Ypsilanti City Code, resolutions adopted by this City Council, the rules and procedures of the 14A-2 District Court, and the laws of the State of Michigan;

NOW THEREFORE BE IT RESOLVED that Ypsilanti City Council approves the attached Rules and Regulations of the Parking Violations Bureau.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 21 day of December 2021

#Resolution No. 2021-271

**CITY OF YPSILANTI
Parking Violations Bureau
Rules and Regulations**

**ADOPTED 2021-01-05
DRAFT 2021-12-21**

Preamble

These Rules and Regulations of the Parking Violations Bureau ("Bureau") are established for the operation of the Bureau, pursuant to Chapter 102, Article III, Division 2, Section 102-81(b) of the Code of Ordinances for the City of Ypsilanti.

Section 1: Compliance with Laws

The rules, regulations, and procedure of the Bureau will comply at all times with applicable ordinances and resolutions of the City of Ypsilanti; the rules and procedures of the 14A2 District Court; and the laws of the State of Michigan.

Section 2: Methods of Payment

A person who receives a parking violation notice issued by the City of Ypsilanti and wishes to admit responsibility may do so by paying to the Bureau the full amount of the applicable fines and costs as follows:

- The Bureau will accept the following methods of payment: Cash; check or money order payable to the City of Ypsilanti; or credit card.
- Persons may pay in person by any of the methods above during regular office hours.
- Persons may pay by check or money order by mail or drop box. Payments will be accepted in the drop box until midnight on the due date.
- Fees for returned checks and for credit card payments, as well as the types of cards accepted, will be as set by the fee schedule &/or agreements with the ticket administrator. All fees associated with payments and returned payments will be clearly indicated prior to beginning a transaction.
- Payments are considered paid when received by the Bureau or its designee.

City Council may choose from time to time to offer an amnesty or to permit community service in lieu of monetary payment.

Council may choose to permit payment plans at some future date.

Section 3: Contesting (or appealing) a violation

If a person receives a parking violation notice issued by the City of Ypsilanti and denies responsibility or desires to plea responsible with an explanation, they must do so in accordance with Article III, Division 2, Section 102-81(f) of Code of Ordinances for the City of Ypsilanti. The Bureau has created a form for convenience and enabled appeals online, but use of these forms are not required. Respondents may contest a violation to the Bureau in person, online, by e-mail, or by mail. The amount of the fine for the contested violation will be the amount the fine would have been as if it had been paid on the day the Bureau receives the necessary submittals in compliance with Section 102-81(f). All appeals will be reviewed for violations that can be addressed by the Bureau prior to passing the appeal to Court. The Bureau may void the ticket or adjust the fine or penalty in the following circumstances:

- Broken meter or other failure of payment system, when proof of such is provided;
- Officer error, when such error is confirmed by said officer;
- Residential, employee, visitor, or service vehicle permit possessed but not displayed, for the first offense per calendar year;
- Handicap permit possessed but not displayed;
- When the vehicle ticketed had been stolen and was not possessed by the registered owner;
- As part of a Council-approved fine or penalty amnesty program;
- Issues arising during a state of emergency, including pandemic or weather related emergencies.

Once a violation is properly contested, and the Bureau has made the determination that it does not fall within their power to void or adjust, the Bureau will forward the submittals and all necessary paperwork to the 14A-2 District Court and the Bureau will not be able to accept payment. If a respondent is found responsible, additional costs and fees may be applied by the 14A-2 District Court according to its rules and procedures and will be payable to that Court.

Section 4: Failure to Respond

If a person receives a parking violation notice issued by the City of Ypsilanti and fails to respond by either admitting responsibility and paying all fines and costs or by properly contesting a violation notice, the Bureau will notify the respondent by first-class mail to the registered owner of the vehicle at the owner's last known address that failure to respond accordingly will result in a citation being filed with the 14A2 District Court, according to Article III, Division 2, Section 102-81(d) of Code of Ordinances for the City of Ypsilanti.

Three notifications will be made by the Bureau before a citation is filed for the majority of tickets.

- The first notification after initial issuance of the ticket will be made no fewer than 5 days after the notice of violation issued (or as soon as such information is obtained, if it takes more than five days to obtain the information from the state or other agencies).
- The second after 30 days.
- The third notification will be made 90 days after the notice of violation is issued.
- A citation will be issued if no proper response is made 100 days after the notice of violation is issued for tickets *other than*:
 - parking without a permit (residential or employee),
 - parking over the legal limit,
 - display advertising,
 - display cars for sale on city property,
 - parked for over 48 hours,
 - improper parking,
 - parking not fully within a metered space,
 - parked to wash/polish/grease/repair vehicle, and expired meter.

All other notices of violations will be submitted to district court.

Citations issued will be sent by first-class mail to the registered owner of the vehicle at the owner's last known address, with a copy to the 14A-2 District Court. After a citation is issued, all payments for parking violations must be made to the 14A-2 District Court only and the Bureau will not be able to accept payment. The 14A-2 District Court may apply additional costs and fees according to its rules and procedures.

For unpaid tickets older than 100 days that have not been converted into citations, notices will be mailed every six months.

Section 5: Impoundment and Immobilization

The City may pursue immobilization or impoundment of vehicles, per City ordinances 102-84 and 85, when six or more parking violations have been issued to that vehicle and have been unpaid and otherwise unanswered for more than 30 days. It shall be the policy of this Bureau to pursue immobilization for vehicles with more than six parking tickets outstanding and unanswered for more than 90 days; and impoundment for vehicles with more than 12 parking tickets unanswered for more than 90 days.

This policy shall go into effect no earlier than 60 days after the adoption of this policy. Prior to enacting this policy, the Bureau shall make all reasonable effort to inform the

registered owner(s) of all vehicles that would be eligible for booting or towing under this policy, by first class mail or via a warning ticket issued to the vehicle, of the enactment of this policy. Once this policy has become effective, no additional notice beyond those required by law and otherwise incorporated in this policy will be given.

Section 6: Business district permits discretionary.

Business district parking permits of all categories are discretionary and may be revoked at the discretion of the City. The City may revoke business district parking permits under the following conditions:

- When the Downtown Development Authority reports that a permitholder has been found to be dumping or otherwise misusing the waste removal services they offer;
When a permitholder's vehicle has accrued three or more parking tickets from the City during the term of the permit.



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: December 21, 2021
SUBJECT: Approve contract for art project with Embracing our Differences

DESCRIPTION:

Approve contract for art project with Embracing our Differences

SUMMARY:

City Council approve a contract with Embracing our Differences for art in City parks at the last meeting. The contract did not contain a provision that the City is to provide insurance, as is in the contract with Washtenaw County. A revised contract is attached for review and approval.

ATTACHMENTS: Resolution for approval of agreement

RECOMMENDED ACTION: Adoption of the Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-272
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The certain contract for art project in City parks with EMBRACING OUR DIFFERENCES SE MICHIGAN, INC. with provision that City provide insurance be approved, and the Mayor and City Clerk are authorized to sign for and on behalf of the City of Ypsilanti.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 21 day of December 2021

#Resolution No. 2021-272

SERVICE CONTRACT BETWEEN **EMBRACING OUR DIFFERENCES SE MICHIGAN, INC .** and **THE CITY OF YPSILANTI, MICHIGAN**

AGREEMENT

This SERVICE CONTRACT is by and between **EMBRACING OUR DIFFERENCES SE MICHIGAN, INC** , ("Contractor") and **THE CITY OF YPSILANTI, MICHIGAN**, City), (the parties) Witnesses as follows:

ARTICLE I – THE SERVICES

The Contractor will launch a program entitled Embracing Our Differences in the City of Ypsilanti (City) Washtenaw County as part of a separate agreement and contract between the Contractor and Washtenaw County. The program will display billboard size posters combined with an educational curriculum to celebrate Diversity, Equity and Inclusion. Embracing Our Differences will use the transformative power of art combined with an educational curriculum to celebrate diversity. The centerpiece is a juried, outdoor exhibit featuring billboard size images created by local, national and international artists, writers and students reflecting their interpretations of the theme "enriching our lives through diversity."

Contractor will provide Beautiful, breathtaking and insightful artwork on the themes of diversity, equity and inclusion are selected from submissions from around the world. They will be enlarged to billboard size, printed on 16' by 12' 13 oz vinyl posters, and will be installed in parks in the City. The posters are slated for installation at various places in Riverside Park and Parkridge Park. Each installation has three sides to it and functions as a frame for three murals that are mounted into the ground. Embracing our differences will be responsible for hiring a contractor to install and remove the exhibits and shall own the exhibits. This project is set to begin in April 2022.

ARTICLE II - COMPENSATION

Any and all compensation to Contractor shall be paid by Washtenaw County under separate contract. The City shall have no monetary liability to Contractor. Consideration for this Service Contract is the mutual promises of the parties.

ARTICLE III - REPORTING OF CONTRACTOR

Section 1 - The Contractor is to report to **Christopher Jacobs** of the City and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the City and County Administrator.

Section 4 - The City and County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - Contractor will submit a final, written report to the City and County Administrator.

ARTICLE IV – ADDITIONAL TERMS

1. Standard of Performance. The CONTRACTOR shall perform the Contract faithfully and diligently and perform the services in a competent, professional, satisfactory and proper manner and during the Contract term or extensions thereof, use every best effort and endeavor to promote the interests of the CITY and devote such time, attention, skill, knowledge and ability as is necessary to most effectively and efficiently carry out and perform the Contract.

2. The parties understand and agree that the CITY may terminate this Contract at any time with or without notice. In such event the CONTRACTOR will be compensated for work already completed by Washtenaw County.

3. This Contract is to be performed in Washtenaw County, Michigan, and all legal venue shall exclusively lie therein.

4. The parties agree that time is of the essence in the performance of this Contract by the CONTRACTOR.

5. Each provision of this Contract shall be separately enforceable and in the event that a court of competent jurisdiction determines or adjudges that any provision of this Contract is invalid or illegal, such decision shall not affect the rest of the Contract which shall remain in full force and effect.

6. This Agreement shall be governed by and construed in accordance with the laws of Michigan.

7. Independent Contractor. The relationship of the CONTRACTOR to the CITY is and shall continue to be that of an independent contractor and no liability or benefits such as worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Contract.

8. Insurance. The City shall provide insurance for the project.

9. Conflict of Interest. The CONTRACTOR covenants that the CONTRACTOR (individually, or if a corporation, trust, limited liability company or partnership, "the entity") nor any officer, principal, partner, agent or employee of the entity has any interest nor shall they acquire any interest, directly or indirectly, which would conflict in the manner or degree of performance with the Contract. Further that if any such conflict of interest develops and exists during the term of the contract that the CONTRACTOR shall, within 7 days of the existence of such conflict of interest, notify the CITY in writing of the existence and nature of the said conflict of interest.

10. Contingent Fees. The CONTRACTOR warrants it has not employed or retained any company or person other than bonafide employees working solely for the CONTRACTOR, to solicit or secure this Contract, and that it has not paid or agreed to pay any company, or person, other than a bonafide employee working solely for the CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award of making this Contract. For breach or violation of this warranty, the CITY shall have the right to annul the Contract without liability or, at its discretion, to deduct from the fees due the CONTRACTOR, or otherwise, recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

11. The CONTRACTOR further agrees to perform this Contract in accord with all federal, state and local laws and will not discriminate against, or give preferential treatment to, any person on the basis of race, sex, sexual orientation, color, national origin, religion, handicap status, heights, weight, marital status, or other criteria which is not relevant to the particular job.

12. Non-Discrimination. The CONTRACTOR further agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, disability as set forth in the American's With Disability Act, Michigan PWDA, age, height, weight, or marital status (except insofar as it relates to a bonafide or occupational qualification reasonably necessary to the normal operation of the business). Breach of this provision may be regarded as material breach of the Agreement.

And further, the Contractor agrees that it will not discriminate against any employee or applicant for employment with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of actual or perceived race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression, age, marital status, disability status, familial status, educational association, source of income, height or weight that is unrelated to the individual's ability to perform the duties of a particular job or position and breach of the covenant may be regarded a material breach of this Contract.

The Contractor further agrees that it will, in all subcontracts relating to the performance of the work under this Contract, provide in its subcontracts that the Subcontractor will not discriminate against any employee or applicant for employment, to be employed in the performance of such Contract, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of actual or perceived race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression, age, marital status, disability status, familial status, educational association, source of income, height or weight that is unrelated to the individual's ability to perform the duties of a particular job or

position, and that breach of the covenant may be regarded as material breach of this Contract.

with the notice requirements of subdivision (A). The CITY may extend the time required for notice under subdivision (A).

(e)

20. Living Wage.

A. (1) Living Wages shall be paid according to the Ypsilanti Living Wage Ordinance, as provided in Chapter 2, Article VI, Division 4 of the Code of Ordinances for the City of Ypsilanti (The Ordinance); and

(2) Suitable notices shall be posted in the work place; and

(3) Evidence of compliance including payroll records shall be provided to the Ypsilanti Personnel Department within 10 days of written request from the Ypsilanti Personnel Department.

B. In the event of violation of the provisions of The Ordinance or this contract this contract may be modified or terminated to comply with the provisions of The Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with The Ordinance and the City may also take action to recover the amount of the contract provided to any person found to have violated The ordinance.

C. Any employee shall have a separate cause of action to enforce the provisions of this contract and The Ordinance and any rights conferred under The Ordinance, in law and or equity, and any court of competent jurisdiction upon proper proof and the prevailing of the employee in such action, shall award actual damages, wage restitution, interest and actual attorney fees.

D. The City shall have the right to enforce this contract and The Ordinance in law or equity by court process including specific performance.

21. Iran Economic Sanctions Act 517 of 2013. Pursuant to the Iran Economic Sanctions act, MCL 129.211, before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Provider, the Provider must first certify that it is not an "Iran Linked Business" as defined by that law."

22. Not in Default to City. The CONTRACTOR hereby certifies that the CONTRACTOR is not in default to the CITY, and that there are no unpaid taxes, real or personal, owed to the CITY by the CONTRACTOR, and the CONTRACTOR has no other unfulfilled obligations to the CITY and is in compliance with all Ypsilanti City codes and ordinances. The parties understand that a breach of this provision is a material breach of the contract.

23. American's With Disabilities Act Compliance. If this contract alters or resurfaces any streets, intersections, sidewalks, or curb ramps, CONTRACTOR shall ensure that each portion of the project, to the maximum extent feasible, shall be altered in such manner that the altered portion of the facility is readily accessible to and usable by

individuals with disabilities. Each project shall comply with the American's With Disabilities Act requirements, including 28 C.F.R. §§ 35.151(b),(c),(e)(1) and (e)(2) and 28 C.F.R. Part 36, App. A, the ADAAG.

Note: The City of Ypsilanti has chosen to follow the ADAAG standards rather than the UFAS standards. *See* United States Department of Justice ADA Title II Technical Assistance Manual, Section II-6.2100)

As used in this Section, the term "resurface" shall have the definition given by the United States Department of Justice Title II Technical Assistance Manual § II-6.6000 "Resurfacing beyond normal maintenance is an alteration. Merely filling potholes is considered to be normal maintenance."

As used in this Section, the term "to the maximum extent feasible" shall have the meaning set forth at 28 C.F.R. § 36.402(c).

As used in this Section, the term "readily accessible to and usable by persons with disabilities" shall have the meaning set forth at Section II-6.1000 of the US Department of Justice ADA Title II Technical Assistance Manual, and set forth at 28 CFR Appendix B Section 36.401.

24. In accordance with PA 517 of 2012, CONTRACTOR must certify that CONTRACTOR is not an Iran linked business, as set forth in the act. Signing this addendum is such certification.

25. The Contract and its attachments, and this Addendum, are the sole Contract and Agreement between the parties. Any changes, additions or deletions shall not be effective or actionable unless they are in writing signed by the parties.

IN WITNESS WHEREOF, the undersigned have set their hands this ____ day of _____, 2021.

CONTRACTOR

By: _____
Its: _____

CITY OF YPSILANTI

By: _____
Lois Richardson, Mayor

By: _____
Andrew Hellenga, City Clerk

JOHN M. BARR P10475
Ypsilanti City Attorney



Resolution No. 2021-273
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

The Ypsilanti City Council will hold Regular Meetings at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, Ypsilanti, Michigan 48197, for the year 2022 on the following dates:

January 11	July 12
January 25	July 26
January 27 (YPAC)	July 28 (YPAC)
February 1	August 9
February 15	August 23
March 1	September 13
March 15	September 27
April 5	October 4
April 19	October 18
May 10	November 1
May 24	November 14
June 7	November 15
June 21	December 6
	December 20

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signed for the hearing impaired, Limited English Proficiency (LEP) services, and audios of printed materials being considered at the meeting to individuals with disabilities upon two (2) days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197-5420
(734) 483-1100

#Resolution No. 2021-273

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office and written comments may be sent to the City Clerk's Office at the above listed address.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 21 day of December 2021

#Resolution No. 2021-273



REQUEST FOR LEGISLATION

TO: Mayor and City Council
FROM: John Barr
DATE: December 21, 2021
SUBJECT: City Manager authority to join Opioid Settlement

DESCRIPTION:

City Manager authority to join Opioid Settlement

SUMMARY:

The State of Michigan will receive a settlement in Opioid law suits and is sharing proceeds with Michigan municipalities that "opt in" to the settlement. The estimated funds that would come to the City of Ypsilanti over the next 18 years is \$160,484.

Staff has researched the matter and registered for the City. Settlement agreements will be coming in the next few days that will need to be signed for by the City.

Because of the short time limit (January 2, 2022) and the City holiday shut down, I am recommending that City Council authorize the City Manager to sign the agreements, subject to the approval of the City Attorney, for the City.

ATTACHMENTS: Proposed Resolution

RECOMMENDED ACTION: Adoption and passage of the Resolution authorizing the City Manager to sign Opioid Settlements for the City

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2021-274
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, The State of Michigan will receive a settlement in Opioid law suits and is sharing proceeds with Michigan municipalities that "opt in" to the settlement. The estimated funds that would come to the City of Ypsilanti over the next 18 years is \$160,484, and

Whereas, staff has researched the matter and registered for the City, and Settlement agreements will be coming in the next few days that will need to be signed for by the City, and

Whereas, there of short time limit to sign the agreements, (January 2, 2022) and the City will have a holiday shut down, City Council does hereby authorize the City Manager to sign the opioid settlement agreements, subject to the approval of the City Attorney, for and on behalf of the City of Ypsilanti.

OFFERED BY: _____

SECONDED BY: _____

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this 21 day of December 2021

#Resolution No. 2021-274

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Qualifications

Must be a resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name	Justin Harper
Email Address	
Address	
City	Ypsilanti
State	MI
Zip Code	48197
Phone Number	
Number of Years in the Community	15
Ward You Live In	two (2)
Education	Associates of Art Elementary Education
Occupation	Paraeducator
Employer	Ann Arbor Public Schools
Are you applying for youth membership?	Field not completed.
Are you registered to vote in the City of Ypsilanti?	Yes

I would like to be considered and could devote sufficient time to serve on the following board or commission:

Human Relations Commission

Party Affiliation

Independent

Field not completed.

Why are you interested in serving on these boards/commissions?

I want to help Ypsilanti become a more equitable area to live in.

Work/volunteer experience related to the board or commission:

Field not completed.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

Yes

I hereby certify that all of the information above is true.

Yes

Email not displaying correctly? [View it in your browser.](#)



2021 Annual Report Sustainability Commission Ypsilanti, Michigan

INTRODUCTION

The Sustainability Commission of the City of Ypsilanti is governed by the City of Ypsilanti's Code of Ordinances, Chapter 2, Section 171, allocates the following tasks to the Sustainability Commission:

- To create a model of sustainability through efforts to advocate, educate and promote the social, economic and environmental health of the community now and into the future.
- To broaden the lens and scope of energy and environmental needs in the future such as wind, solar, clean air, water and improving infrastructure.
- To recognize natural resources as chief assets of the City of Ypsilanti and encouraging responsible stewardship of these assets.
- To collaborate with citizens, employees, employers, service providers and other governmental agencies and educational agencies to share ideas.
- To create a Sustainability Plan.
- To review the City of Ypsilanti's Climate Action Plan, Alternate Fuel Policy, the Michigan Green Communities Challenge, and other plans and policies and to continue the work of said plans and policies.
- To prioritize sustainability policies.

In 2021, the Sustainability Commission's membership was as follows:

Keith Michalowski (chair)	Katy Greenwald (resigned August)
Nancy Heine (vice-chair)	Takunia Collins
Julia Bayha	Beth Gibbons
Bryan Foley	Desirae Simmons

There were two vacant regular seats and two vacant youth seats as of December 2021.

As a best practice and per §2-174(e), the Commission shall provide an annual report to City Council. This report discusses,

- The operations of the Commission during the past year
- The status of any on-going activities, including the Michigan Green Communities Challenge
- The progress towards the goals laid out in the Climate Action Plan and Energy Plan
- Recommendations to the legislative body related to sustainability

SUSTAINABILITY COMMISSION OPERATIONS

The Sustainability Commission held regular monthly meetings during 2021; these meetings were held virtually via Zoom due to the pandemic.

The Commission passed two resolutions: one which recommended that Council support the proposed state Bag Ban Repeal (Sept), and another regarding minimizing plastic pellet pollution (Nov). The Commission also supported numerous projects and proposals, including the Nonmotorized Transportation Plan update (June) and the Peninsular Dam Removal (Feb). The Commission learned about such topics as the ongoing Water Street Redevelopment, stormwater handling within the County and City, and youth environmental education initiatives. The Commission updated their Bylaws in September. There was no Michigan Green Communities Challenge in 2021. The Sustainability Plan was adopted by City Council in May as part of the Master Plan.

Included in this year's annual report is the implementation matrix from the adopted Sustainability Plan.

LOOKING FORWARD

The Sustainability Commission plans to focus on implementation of the following Sustainability Plan goals:

- Continue to recruit additional members, including youth members.
- Participate in the Michigan Green Communities Challenge for 2022.
- Continue working with the University of Michigan SEAS program regarding resiliency hubs.

ACTION

The Sustainability Commission adopted this report at its regular December 2021 meeting and approved transmittal to City Council.

Plan Implementation Matrix

Capital Improvements Plan = CIP; Zoning Ordinance = ZO; CED = Community & Economic Development; DPS = Department of Public Services

	Timeframe	Lead Party	Status
Sustainability Goals: Earth			
GOAL: Eliminate new instances of soil contamination and responsibly deal with the legacy of existing polluted sites			
Explore creation of an overlay zone, or other zoning or building regulations, to control the types of uses that may be permitted in areas with soils that would allow for easy transmission of contamination, or uses that have a high risk of contamination near ecologically sensitive areas, such as waterways.	Mid	CED	
Research and confirm existing sites of contamination with EGLE	MID	CED	
Use Brownfield TIF capture to fund remediation of sites that may be redeveloped.	ONGOING	CED	
Continue to work with the Washtenaw County Brownfield Redevelopment Authority to remediate sites.	ONGOING	CED	
Explore and pursue grant opportunities to remediate sites that may not be good candidates for commercial redevelopment or that pose an immediate threat.	ONGOING	CED	
GOAL: Ensure buildings and infrastructure are constructed in a manner complementary to soil structure, slopes, and drainage.			
Make soil information available to all, and directly provide information on soil structure to those who choose to build a new structure that requires a foundation.	ONGOING	CED	
Incorporate green infrastructure into planned capital improvement projects wherever possible, and identify potential sites for demonstration projects.	ONGOING	DPS	
Strengthen zoning protections to limit erosion in areas of steep slopes.	NEAR	CED	
Sustainability Goals: Water			
GOAL: Protect the watershed from further contamination.			
Consider a sensitive features overlay zone providing a buffer around the Huron River and Paint Creek that provides site and use regulations tailored to the proximity to these waterbodies	MID	CED	
Invest in consistent enforcement for compliance to the sensitive feature overlay zoning district	ONGOING	CED	
Continue to pursue updates to the zoning ordinance, such as tree protection regulations, that preserve and improve vegetation that can mitigate stormwater impacts.	ONGOING	CED	
Continue to support the work of the Washtenaw County Water Resources Commissioner and other partners to educate members of the public, particularly single-family homeowners, on stormwater issues.	ONGOING		
Monitor adherence to the City's phosphorous fertilizer and tar sealcoat ordinances for effectiveness.	ONGOING		
Work with Washtenaw County Environmental Health to research the status of remaining private wells and provide resources and recommendations for testing water quality to property owners	ONGOING		
GOAL: Preserve and expand the City's capacity to deal with heavy rainfall to mitigate negative effects on people and property.			
Incorporate capacity upgrades for grey stormwater management into the CIP based on predictions for greater precipitation	ONGOING	DPS	
Update the flood maps, including FIRM, based on climate projections and changes to the river channel since the FIRM formulation in the 1970s	LONG	DPS	

	Timeframe	Lead Party	Status
Investigate an equitable stormwater fee schedule that encourages converting impervious to pervious surfaces and proper use of rain barrels or other detention/retention systems.	MID	COUNCIL/ DPS	
Consider banning basements or enforce floodplain standards in boundaries where the soil has limited capacity to handle stormwater	LONG	CED	
Develop a Stormwater Management Plan	MID	DPS	
Continue to pursue the removal of the Peninsular Dam	ONGOING	MANAGER	
Continue to maintain City lands that are in the flood zones and vacant for stormwater and floodwater mitigation.	ONGOING	VARIOUS	
Pursue GSI projects in the City parks, particularly in the flood zones.	ONGOING	DPS	
Pursue conservation &/or access easements along the Huron River.	ONGOING	CED	
Explore offering incentives to property owners to retrofit existing buildings and site improvements with stormwater-friendly infrastructure, including rain gardens.	LONG		
Explore the potential to equitably enact a stormwater fee structure to encourage private retrofit stormwater infiltration and detention infrastructure	LONG		
GOAL: Promote resources for water conservation and testing to ensure access efficiency upgrades and clean water			
Work with YCUA to develop home and business water efficiency financing programs	MID		
Promote Great Lake Water Authority program WRAP to perform conservation audits and funds for repairs to help reduce low-income households reduce water bills	ONGOING		
Collaborate with YCUA on water conservation and infrastructure improvement projects.	ONGOING		
Sustainability Goals: Energy			
GOAL: Decrease the community's emissions by 171,310 metric tons of CO₂e by 2030.			
Work with the City of Ann Arbor to investigate bulk buying of renewable energy through the Community Choice Aggregation Legislation.	ONGOING		
Purchase renewable energy credits (RECs) for City operations.	LONG		
Promote state policies, incentives, grants, and Community Energy Management programs that encourage energy efficiency and renewable energy to property owners.	ONGOING		
Promote Washtenaw County's weatherization program for low-income homeowners.	ONGOING	CED	
Work with community stakeholders to initiate an energy competition. The university and City can partner together to challenge another city and university to an energy reduction competition.	LONG		
Implement an inter-departmental site plan review process with attention to sustainability-related strategies such as energy use and efficiency, generation and offsetting of emissions, on-site water management and infiltration, etc.	ONGOING	CED	
Investigate the feasibility of a microgrid.	LONG		
Review and incorporate aspects of the International Dark Sky Model ordinance to reduce energy waste (i.e. motion activated lighting on municipal buildings)	MID	DPS	
Participate in or sign-on to regional, national, or international commitments to energy, climate, and sustainability including but not limited to the Paris Climate Agreement, the Sierra Club's "Ready for 100" pledge, the Global Covenant of Mayors for Climate and Energy.	SHORT	COUNCIL	

	Timeframe	Lead Party	Status
Develop an electric charging vehicle infrastructure strategy	MID	DPS	
Create a green rental certification program to encourage energy-efficient improvements	MID	CED	
Work with the HDC to incorporate historically compatibly fixtures that are dark sky compliant	ONGOING	CED	
Continue to pursue policies and projects that improve nonmotorized transportation.	ONGOING	DPS/CED	
Continue to encourage solar energy installations throughout the City.	ONGOING	CED	
Partner with other agencies, such as YCUA , DTE, and MiSaves to provide education and incentives for energy use reductions, both residential and commercial.	ONGOING		
Continue to participate in local, regional, national, and international efforts for climate mitigation and adaptation.	ONGOING		
Continue membership in communities such as ICLEI that help support local efforts to combat and adapt to climate change.	ONGOING		
GOAL: Decrease government operation emission in support of attaining citywide net zero by 2030			
Establish an Energy Manager position to be responsible for the following duties:	MID	MANAGER	
o Improve knowledge of energy management among city staff and appointed officials among staff			
o Create a data-driven system that is replicable over time, and includes annual forecasts, benchmarks for energy use reductions, and an internal reporting protocol			
o Work with the Sustainability Commission to produce an annual report that highlights where emission reductions and procedural improvements have been made			
o Improve communications with facility managers, utility providers, and relevant contractors to resolve issues quickly			
o Increase outreach to and participation of industrial and commercial customers in renewable energy and energy efficiency projects			
o Research and utilize the most efficient equipment available			
Continue to incorporate renewable energy into the energy portfolio of each government building including back-up generation	ONGOING	DPS	
Re-establish the City's revolving loan fund for energy efficiency projects.	MID	MANAGER	
Conduct a GHG inventory every 5 years using input from 2012 & 2018 findings in the ICLEI GHG framework	LONG	DPS	
Improve fleet fuel efficiency with clean diesel, alternative fuels, and electrification.	ONGOING	DPS	
Publicly report on progress made toward energy goals.	ONGOING	DPS/CED/MANAGER	
Continue to make energy-efficiency improvements to City owned facilities	ONGOING	DPS	
ENERGY: Reduce the amount of waste generated in Ypsilanti that enters landfills			
Conduct a waste audit to understand the baseline composition of the waste stream at the municipal operations and community level	SHORT	DPS	
Help publicize local re-use opportunities, such as the Buy Nothing Project and Freecycle.	ONGOING	CED	
Implement an educational campaign on existing recycling and composting options	SHORT	DPS	
Expand recycling to public spaces and all City facilities by placing artful, educational, and engaging waste sorting stations throughout the community	MID	DPS	

	Timeframe	Lead Party	Status
Create a coordinated recycling system that has a one stop for difficult-to-recycle materials including electronics and refrigerant management	LONG	DPS	
Increase access to curbside recycling services to multi-family units	MID	DPS	
Define Zero Waste for Ypsilanti using the Zero Waste hierarchy. Set a goal for City operations to be zero waste (excluding medical waste) by a specific date with annual benchmarks.	LONG		
Require that any events with a City permit provide for recycling, compost, and provide a discount for Zero Waste events	LONG		
Require government operations to use durable or compostable materials	MID		
Implement a pilot program for a municipal kitchen compost system with high food-waste generators.	LONG		
Investigate a partnership with a commercial-scale compost operation	MID		
Pilot curbside community composting services for leftover food	LONG		
Investigate funding sources to bring down the cost of a biodigester	MID		
Permit onsite composting of mulched leaves	DONE		
Continue to explore options to improve recycling and composting opportunities within the City and with partners.	ONGOING	DPS	
Sustainability Goals: Biodiversity			
GOAL: Expand and protect natural habitats			
Incorporate model language for rewilding landscaping into the city's ordinance	SHORT		
Create informational materials for property owners on preferred and prohibited plants	SHORT	SUSTAINABILITY	
Rezone undeveloped land on Mansfield and on Clark to a more protective zoning district	MID	CED	
Continue to support the local food system	ONGOING	CED	
Support traffic calming and other infrastructure design that help reduce animal road crossing mortality	ONGOING	DPS/CED	
Promote "bird safe" designs and "lights out" programs during migratory season	SHORT	CED	
Consider programs for habitat improvement such as bat houses, pollinator gardens, and others as they develop			
Train inspectors to spot wildlife-friendly plants to prevent their removal	ONGOING	CED	
Continue to monitor health of the city's wetlands and work with the Washtenaw County Parks and Recreation to protect them	ONGOING		
Partner with the County to inventory land that could be nominated for NAPP			
Encourage warm light to protect insects	ONGOING	CED	
Encourage use of native and climate-change adapted plants wherever possible	ONGOING		
Work with DTE to provide warmer, more night-sky friendly public lighting.	ONGOING	DPS	
Review the existing lighting ordinance and update to explicitly permit motion-sensitive lighting.	SHORT	CED	
Review and incorporate aspects of the Dark Sky Model Lighting Ordinance to reduce negative effects on insects and migratory birds	MID	CED	

	Timeframe	Lead Party	Status
GOAL: To preserve and expand a resilient tree canopy			
Implement a tree preservation ordinance	MID		
Plant additional street trees and trees in parks in accordance with the Urban Forest Management Plan, with a particular prioritization of those sites indicated by the Tree Equity map.	ONGOING	DPS	
Increase and diversify the public tree stock according to the Urban Forest Management Plan	ONGOING	DPS	
Invest in tree maintenance	ONGOING	COUNCIL	
Continue the City's Arbor Day Tree City USA designation	ONGOING		
Coordinate tree planting efforts with sidewalk maintenance efforts and considerations.	ONGOING		
Update street planting guidelines to prioritize tap roots species and vary pit size by species	SHORT		
Sustainability Goals: Complete Neighborhoods			
GOAL: Maintain and expand transportation options including the development of bicycle, pedestrian, and sharing networks.			
Implement a parking cash-out alternative benefit option for City employees	SHORT	HR	
Prioritize transit-oriented development	ONGOING	CED	
Partner with the DDA and AATA to provide a discounted transit pass as an alternative to downtown parking permits	MID	DPS	
Encourage corporate sponsorship of transit passes and infrastructure to encourage employee bus and bikeshare ridership	MID	DPS	
Consider pursuing car, scooter, or bike-sharing programs with Eastern Michigan University as a partner.	ONGOING	CED	
Close sidewalk gaps	ONGOING	DPS	
Add bicycle lanes to major thoroughfares and trunklines	ONGOING	DPS	
Retain the mix of uses within each corridor but allow them throughout the area.	ONGOING	CED	
Restore two-way function to Cross, Huron, and Hamilton Streets.	LONG	DPS	
Separate Cross and Washtenaw for vehicle traffic.	LONG	DPS	
Restore Harriet Street as the Main Street of adjacent neighborhoods.	LONG	CED	
Prioritize pedestrians at crosswalks, and investigate where pedestrian walk signs can be made automatic	MID	DPS	
Work with MDOT to make state-owned roads more accessible to nonmotorized users	ONGOING	DPS	
Coordinate with Townships and WCPRC on Border to Border (B2B) trail development	ONGOING	DPS	
Encourage police enforcement and legislative support for bike and pedestrian safety	ONGOING	YPD	
Improve neighborhood walkability by improving sidewalk connectivity and conditions. Prioritize the improvement of nonmotorized connections that link neighborhoods and job centers.	ONGOING	DPS	
Continue to support the development of intercity and commuter rail	ONGOING	MANAGER	
Coordinate citizens to advocate for slower traffic speeds on state owned corridors	ONGOING		

	Timeframe	Lead Party	Status
GOAL: Incentivize energy efficient and socially responsible development			
Consider density bonuses, particularly on transit and commercial corridors, in exchange for developers meeting criteria that achieve city goals	MID	CED	
Incentivize US Green Building Council's LEED for Neighborhood Development standard for new development	MID	CED	
Develop a Green Business/Neighborhood Certification program	LONG	CED	
Seek affordable housing development and identify parcels where it can locate near services	ONGOING	CED	
Continue to prioritize infill development	ONGOING	CED	
Continue to provide a variety of housing options, including affordable housing and missing middle housing.	ONGOING	CED	
Provide a Sustainability Commissioner liaison to a neighborhood interested in developing an eco-district	ONGOING	SUSTAINABILITY	
GOAL: Increase neighborhood resiliency during times of disruption.			
Identify walkable/bikeable neighborhood resource centers throughout the City, such as community centers, churches, schools, or social clubs.	SHORT		
Work with these identified resources to increase their capacity to serve as emergency resource centers, including backup power generation, emergency shelter, and food and resource distribution.	MID		
Work with the Health Department and other partners to make resources available for community leaders who wish for their homes to serve as small-scale resources during disruptions.	ONGOING		
Sustainability Goals: Communication			
GOAL: Play a leading role in educating Ypsilanti residents on sustainability topics.			
Implement an educational series about energy efficiency in different venues with a focus on teaching the most vulnerable populations about resources that help reduce their utility bills	ONGOING	SUSTAINABILITY	
Continue to work with sustainability-related organizations to develop and offer in school guest lectures, field trips, and other learning opportunities with local schools	ONGOING	SUSTAINABILITY	
Work with schools to reduce waste and incorporate reusable items on campus	ONGOING	SUSTAINABILITY	
Determine a designated point person on city staff to direct sustainability-related questions or comments to the correct department			
Promote the city's energy, climate, and sustainability vision through the established online newsletter and develop other municipal marketing materials to update residents on city efforts, key sustainability topics, and easy-to-follow tips at home	ONGOING	SUSTAINABILITY	
Organize competitions between municipal employees, business owners, and neighborhoods that promote sustainability-focused activities:	ONGOING	SUSTAINABILITY	
o "Bring Your Green to Work,"			
o Energy treasure hunts,			
o Adopting catch basins or green infrastructure,			
o Zero waste days,			
o Smart commute weeks, and challenges to bike, walk, or take public transit to work.			

	Timeframe	Lead Party	Status
Partner with Ypsilanti Community Schools on communication and education efforts.	ONGOING		
Consider creating a Communications Specialist position to lead and coordinate communication and education efforts within the City.	MID	MANAGER	Complete
Make critical public documents accessible and multilingual	ONGOING	MANAGER	
Publicize available efficiency and support programs, such as the County's weatherization program and YCUA's water assistance program.	ONGOING		
GOAL: Develop the datasets necessary to determine where disaster relief should be targeted			
Conduct an Environmental Justice analysis that identifies vulnerable populations and structures that are disproportionately impacted by climate change	LONG		
Work with SEMCOG and the County to expand local air quality monitoring system	SHORT		
Investigate infrastructure materials that can weather extreme weather	ONGOING		
GOAL: Mitigate the damage inflicted on residents, infrastructure, and property from extreme weather.			
Implement renewable backup power systems for areas of refuge and emergency facilities	ONGOING	DPS	
Collaborate with landlords, YCUA, and DTE to ensure that in a time of crisis essential water and gas/electricity are not shut off	ONGOING	CED/MANAGER	
Work with Washtenaw County to develop a Hazard Mitigation Plan.	MID	YPD/YFD/DPS	
Partner with Washtenaw County to expand emergency preparedness and communication tools including a multilingual and universally accessible plan that includes climate change predictions	MID	MANAGER	
Work with the County to identify additional accessible warming and cooling shelters	MID		
Require occupied residential rental units to have one air-conditioned room	MID	CED	
Review response protocol and update where needed to respond to severe storm events	MID	MANAGER	
Continue to explore Resilience Hubs in coordination with local community partners and facilities.	MID		
Publicize available utility assistance programs, such as THAW, leading into and during peak heating and cooling seasons.	ONGOING		
Work with Washtenaw County and utility partners to ban utility shutoffs for nonpayment during states of emergency or extreme weather events.			
Improve snow and ice response for sidewalks	ONGOING	DPS (PUBLIC) CED (PRIVATE)	



City of Ypsilanti

Department of Public Services

December 2021

2021 Annual Report Parks & Recreation Commission Ypsilanti, Michigan

INTRODUCTION

The Parks & Recreation Commission of the City of Ypsilanti is empowered by Chapter 78 of the Code of Ordinances to make recommendations concerning the recreation and parks needs of the city, including how park improvement funds are used; update the parks and recreation master plan; review and approve "Adopt-A-Park" applications; expand park and recreational opportunities through commission sponsored events when appropriate.

In 2021, the Parks & Recreation Commission's membership was as follows:

Evan Sweet (chair)	Julia Collins
Ben Connor-Barrie (vice-chair)	Kurt Kohlmann
Cathy Thoburn (secretary)	Brian Merlos (appointed November)
Cherisa Allen (resigned July)	Dillon Navarre

Per Chapter 78- 49(6), the Commission must provide an annual report to City Council.

OPERATIONS

The Commission held regular monthly meetings during 2021 virtually via Zoom, with the exception of September, which was cancelled. The Commission was regularly updated by the Friends of the Rutherford Pool and the Friends of the Ypsilanti Senior Center, and also heard regular updates on the status of the Peninsular Dam removal project. The Commission recommended an update to Chapter 78 of the Code of Ordinances to address process changes/updates and remove gendered and potentially discriminatory language; this amendment was adopted by Council in October. The Commission also reviewed ordinance language regarding the potential renaming of parks in February, this was adopted by Council as well. In March, the Commission heard and supported a grant application to the Natural Resources Trust Fund for improved accessibility at Frog Island. Huron River Day, an event that the Commission traditionally supports, was held as a "choose your own adventure" project with interpretive signage this spring; the fall event was cancelled due to the pandemic.

The Commission reviewed Adopt-A-Park applications from several groups and individuals, and in April, passed a resolution to permit staff to administratively approve such applications that do not substantially alter the park, such as clean-up days. Applications reviewed included an Eagle Scout application for a Ga-Ga Ball Pit in Candy Cane Park; an Eagle Scout application for a pollinator garden adjacent to the Senior Center; placement of a celebratory monument to the contributions of the Kiwanis in Recreation Park; EMU Honors College performed multiple clean-up days throughout the parks system.

Included in this year's annual report is the implementation matrix from the 2020 Parks Master Plan.

LOOKING FORWARD

The Parks and Recreation Commission looks forward to future progress on the following projects and goals:

- Progress on the removal of the Peninsular Dam and the plans for the expanded Peninsular Park
- Capital budget review on parks improvements

ACTION

The Parks and Recreation Commission adopted this report at its regular December 2021 meeting and approved transmittal to City Council.

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
GOAL 1: ENSURE PARKS ARE ATTRACTIVE AND ACCESSIBLE				
Objective 1: Ensure safe routes to parks and recreation facilities from neighborhoods, schools, and business districts, for people of all ability levels.				
Frog Island, Freighthouse & Market Plaza				
Construct pedestrian crossing from Frog Island parking to Freighthouse at Market Street.	\$	★	✓	
Riverside Park				
Install bollards along drive (both sides) to prevent unauthorized access.	\$	★	✓	
Construct ADA-compliant barrier-free access from street sidewalk at north and south ends of park.	\$	★	✓	South access complete 2017
Recreation Park				
Connect walking track to sidewalk along Woods Road at both east and west ends.	\$	★	✓	Feasibility study complete 2021
Waterworks				
Construct sidewalk along Catherine Street frontage; continue to Factory Street.	\$	★	✓	
Haab Brothers Memorial Park				
Construct sidewalk on both sides, to Factory Street.	\$	★	✓ ✓	
North Bay Park				
Construct accessible crossing of driveway north of bridge over I-94, and sidewalk from driveway to bridge.	\$\$	★	✓ ✓ ✓	Completed 2021
Objective 2: Ensure each park has a visible presence, entrance, and sign on adjacent rights-of-way.				
All Parks				
Design and place consistent signage about rules, hours, and other information for each park.	\$	★	✓	In progress 2021

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Riverside Park				
Install signage at Riverside Arts Center entrance; improve visibility.	\$\$	★	✓ ✓	
Frog Island				
Place signage at center parking lot entrance.	\$	★	✓	
Relocate north entrance signage as part of 2020 project.	\$	★	✓	Completed 2020
Parkridge				
Landscape and improve access at south Hawkins entrance.	\$\$	★	✓ ✓	
Peninsular				
Repair and consider reorienting the LeForge Street signage to be legible to vehicular traffic.	\$	★	✓	
Prospect				
Install signage at the Prospect/Cross corner as well as the Oak/Prospect corner, consistent with signage at other locations, to distinguish this location as a public park.	\$	★	✓	Sign installed on Prospect frontage midblock
Install secondary park identification signage at the parking lot on the southeast corner of the park, near the parking lot.	\$	★	✓	
The Spanish-American War Memorial, Edith Hefley Tot Lot, Ainsworth Park, Carrie R Mattingly Tot Lot, and the Haab Brothers Memorial Park				
Install signage indicating that these are public parks, consistent with signage at other locations.	\$\$	★	✓	
Pavilions, gazebos, and other rentable or reservable facilities.				
Install small signs or notices advertising the reservation system.	\$	★★	✓	
Nonmotorized connections				
Evaluate City-owned parcels for their ability to serve as nonmotorized connections between neighborhoods.	\$	★★	✓ ✓	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Provide signage for those parcels determined to be needful to serve a nonmotorized transportation purpose.	\$	★	✓	
Objective 3: Ensure that each park presents a well-maintained and clean image.				
Improve maintenance, either through engaging additional volunteers, adding staff time, or a combination of both.				Staff added 2021-22
Regular annual or seasonal inspections should be performed with an eye for cosmetic and other issues that can be addressed by volunteers.	\$	★ ★ ★	()	
Regular scraping and repainting of structures and facilities, either by volunteers or as part of an annual cleanup event, should be encouraged.	\$	★ ★ ★	()	
Integrate volunteer efforts into long-term landscaping plans.	\$	★ ★ ★	()	
Improve waste collection in all parks.				
Regularly evaluate location and number of trash receptacles; eliminate those in low-volume or inaccessible areas and add more where need seems to be greater.	\$	★	()	Added additional waste cans in 2021
Engage volunteers or service groups for periodic litter cleanup days.	\$	★ ★ ★	()	
Encourage special events to make use of non-profit or service organizations in post-event clean-up efforts.	\$	★ ★ ★	()	
Encourage special events to coordinate with ZeroWaste efforts.	\$	★ ★ ★	()	
Objective 4: Ensure all parks, park shelters, trails, and other facilities are physically accessible to people of all ages and ability levels.				
Riverside Park				
Provide barrier-free access at north and west entrances.	\$\$	★	✓ ✓ ✓	
Link pavilion to trails.	\$	★	✓	
Mark additional barrier-free spaces in parking areas.	\$	★	✓	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
When reconstructing trails, bring to current barrier-free standards.	\$\$	★	✓ ✓ ✓	
Frog Island Park				
Provide barrier-free access at north, east (center) and south entrances.	\$\$	★	✓ ✓ ✓	North 50% and south complete.
Improve parking area; provide additional barrier-free spaces.	\$\$\$	★	✓ ✓	Grant awarded 2021
When reconstructing trails, bring to current barrier-free standards.	\$\$\$	★	✓	Trail improved 2020
Recreation Park				
Provide additional barrier-free spaces near facilities, such as playgrounds, Senior Center, and the Rutherford Pool.	\$	★	✓	
When reconstructing trails, bring to current barrier-free standards.	\$\$	★	✓	
Upgrade play area and surfacing to barrier-free standards.	\$\$	★★	✓	
Pave walking path and connect to sidewalk system to the south	\$\$	★	✓ ✓	Feasibility study complete 2021
Parkridge Park				
Provide barrier-free access at south Hawkins entrance.	\$\$	★	✓ ✓ ✓	
Link pavilion to trails.	\$\$	★	✓	
When reconstructing trails, bring to current barrier-free standards.	\$\$\$	★	✓	Frog Island 2020.
Upgrade play area and surfacing to barrier-free standards.	\$\$\$	★★	✓	Complete 2020

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Candy Cane Park				
Provide barrier-free access at south and north entrances.	\$\$	★	✓ ✓	
Provide handicap placard parking.	\$\$	★	✓	
Create a paved path linking north & south ends of park, pavilion, and play area.	\$\$	★	✓	
Upgrade play area and surfacing to barrier-free standards; provide barrier-free access.	\$\$\$	★★	✓	Complete 2020
Peninsular Park				
Provide barrier-free access from LeForge.	\$\$\$	★★	✓ ✓ ✓	
When constructing or reconstructing trails, bring to current barrier-free standards.	\$	★	✓	
Link pavilion to trails.	\$	★	✓	
Improve parking area; provide barrier-free spaces.	\$\$	★	✓ ✓	
Provide barrier-free access to dock	\$\$\$	★	✓ ✓ ✓	
Prospect Park				
Provide barrier-free access from entrances to south pavilion and link to trail.	\$\$	★	✓	
Improve parking area at south-east corner; provide barrier-free spaces.	\$\$\$	★	✓ ✓	
Work with YCS to upgrade the play area and its surfacing to barrier-free standards.	\$\$	★★	✓	
Pave sidewalk along south side of Oak, Vought to Charles	\$\$	★	✓	
Waterworks Park				
Provide sidewalk along east side of Catherine.	\$\$	★	✓ ✓	
Improve parking area; provide barrier-free spaces.	\$\$\$	★	✓ ✓	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
GOAL 2: PROVIDE PARKS THAT MEET YPSILANTI'S RECREATION NEEDS				
Objective 1: Ensure existing facilities can continue to meet the needs of park users.				
Develop a parks-specific maintenance and capital improvement plan, to be integrated with the larger City-wide Capital Improvements Plan.	\$\$	★	✓	
Continue to perform regular, scheduled safety inspections of playground and sports equipment, repairing, removing, or replacing equipment as necessary and as resources permit.	\$	★	()	
Perform annual safety inspections of picnic pavilions.	\$	★	()	
Perform annual or seasonal inspections of electrical systems used in festivals and events.	\$	★	()	
Institute a "move in and move out" checklist for large events, such as Class III and IV events.	\$	★	✓	
Work with Friends groups, Adopters, and regular event-holders to help ensure the ongoing maintenance of facilities.	\$	★★★	()	
Address ongoing stormwater issues in Riverside, Frog Island, and Recreation Parks.	\$\$\$	★★	✓ ✓ ✓	
Clarify boundary between Parkridge Park and Perry School.	\$	★	✓ ✓ ✓	
Consider installing an intergenerational playground in Recreation Park, adjacent to and with the aid of the Senior Center.	\$\$	★★	✓ ✓	
Consider installing a dog park in Waterworks Park.	\$\$	★★	✓ ✓	
Work with the Ypsi-Arbor Little League to develop plans for continuing use of Recreation Park and Candy Cane Park, including scoreboard installation or replacement, fencing improvements, lighting improvements, and ballfield improvements.	\$\$	★★	✓ ✓	
Continue to work with the adjoining public schools to ensure that children have safe, accessible, and appropriately challenging places to play during the school year and year round.	\$\$	★★	()	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Continue to expand the network of shared use paths and connectors.	\$\$	★	()	
Objective 2: Ensure that parks are safe and appear to be safe.				
Lighting should be consistently provided in parks.				
Community Parks				
Provide lighting under pavilions, at entrances, and along paths at Riverside, Frog Island, Recreation, and Parkridge Parks.	\$\$\$	★★	✓ ✓ ✓	Lighting added at Frog Island 2021.
Neighborhood Parks				
Provide lighting under pavilions, at entrances, and along paths; these lights can be motion-sensitive, photocell, on a timer, or a combination.	\$\$\$	★★	✓ ✓ ✓	
Mini-parks				
Evaluate the need for lighting on a per-park basis.	\$\$	★★	✓ ✓ ✓	
Improve sightlines				
Clear brush at entrances, bends in trails, and at park borders.	\$\$	★★★	()	Ongoing
When renovating or replacing pavilions, maintain at least three open sides.	\$\$\$	★	()	
Redesign area at top of Riverside Arts Center/Riverside Park stairway to improve visibility and feelings of safety.	\$\$\$	★	✓ ✓	
Address vandalism issues promptly and thoroughly.	\$	★★	()	Ongoing
Create standards for amplified sound in Frog Island and other parks to ensure compatibility with surrounding neighborhoods.	\$	★★	✓	
Objective 3: Provide upgrades to the parks that increase their long-term durability and reduce operation costs.				
When renovating pavilions or other structures in the parks, consider long-term maintenance and operating costs as well as the initial cost.	\$	★	()	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Consider replacing decommissioned restrooms with accessible and durable facilities, either permanent or seasonal.	\$\$\$	★ ★	✓ ✓ ✓	
Use landscaping to beautify the parks, help to provide shade, improve the ecology of the parks, and offset stormwater impacts.				
Remove invasive species, and replace with gardened spaces.	\$	★ ★ ★	✓ ✓	
Pursue streambank restoration.	\$\$	★ ★	✓ ✓	
Investigate slope stabilization plantings for Frog Island, Riverside, Peninsular, and Parkridge Parks.	\$\$	★ ★	✓ ✓	
Work to install shade tree plantings adjacent to play and picnic areas.	\$\$	★ ★ ★	✓	
Use raingardens to control stormwater and drainage issues; work with skilled volunteers to install and maintain.	\$\$	★ ★	✓ ✓	
Plant trees to replace those lost in the past decade.	\$\$	★ ★	()	Ongoing
Objective 4: Provide upgrades to the parks that increase recreation opportunities.				
Ensure each park has sufficient benches, picnic tables, waste cans, dog waste stations, lighting, barrier-free parking, and bike parking.	\$\$	★ ★ ★	()	
Ensure each park has sufficient trees.	\$\$	★ ★	()	
Ensure each park's attractions are accessible.	\$\$	★	()	
Riverside				
Pursue implementation of the vision proposed in the 2008 Parks & Recreation Master Plan, particularly stormwater improvements and trail repair, and consider updating the site plan.	\$\$\$	★ ★	()	
Frog Island				
Pursue implementation of the vision proposed in the 2008 Parks & Recreation Master Plan, and consider updating the site plan.	\$\$\$	★ ★	()	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Recreation Park				
Pave walking path around park; ensure that the path width is a consistent ten feet wide and that the grade meets accessibility standards.	\$\$\$	★	✓ ✓	
Resurface former tennis courts- currently basketball courts.	\$\$	★	✓ ✓	
Work to improve stormwater drainage in the open playing fields to the south of the Rutherford Pool and baseball fields.	\$\$\$	★	✓ ✓	
Repair or remove nonfunctional lighting poles.	\$	★	✓	
Repair or replace outfield fencing, work with Little League to ensure adequate fencing is provided.	\$	★★★	✓	
Stripe additional barrier-free spaces in both parking lots.	\$	★	✓	
Parkridge Park				
Install picnic tables &/or benches and shade trees near the play area in southwest area of the park.	\$\$	★★★	✓	
Update the play area; expand the playground facilities and ensure they are accessible and appeal to a broad range of ages and abilities.	\$\$	★★★	✓ ✓	Updated summer 2020
Finish and landscape the parking area off of Monroe Street, or close curb cut and use as pedestrian entrances.	\$\$\$	★★	✓ ✓ ✓	
Create ADA-accessible connections to Monroe Street via paved pathways.	\$\$	★	✓ ✓	
Provide needed repairs to ballfield, basketball courts, tennis courts, and pavilion; remove disused sand volleyball court.	\$	★	✓ ✓	Volleyball court removed 2021; basketball court repaired 2021. Funding obtained for softball field repairs.
Candy Cane				

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Install an accessible pathway through Candy Cane, linking the pavilion, the existing sidewalk to the north, the playground, and the sidewalk to the south.	\$\$	★	✓ ✓	
Replace play equipment.	\$\$	★★★	✓	Complete 2020
Work with Little League to provide needed updates to the ballfield.	\$	★★★	✓ ✓	
Work with partners to mark historic Little League/Carolyn King events.	\$	★★★	✓	
Peninsular Park				
Remove the dam.	\$\$\$	★★	✓ ✓ ✓	
Create a barrier-free walking path along the Huron River.	\$\$	★	✓ ✓ ✓	
Install an accessible canoe/kayak launch.	\$\$\$	★★	✓ ✓ ✓	
Work with local stakeholders such as volunteer groups to install functional plantings, such as butterfly/pollinator gardens and raingardens, as well as interpretive and educational signage.	\$	★★★	✓ ✓	
Following dam removal, work to restore the newly exposed impoundment area.	\$\$	★★★	✓ ✓	
Seek a private partner for re-use of the historic Powerhouse.	\$	★	()	
Repair the access to the concrete dock downstream of the dam, and add an accessible path to the dock.	\$\$\$	★	✓ ✓	
Prospect Park				
Work with YCS to ensure the play equipment is maintained and replaced as needed.	\$	★	✓	
Continue to work with YCS on other projects to improve the park's functionality as both a school playground and a community playground.	\$\$	★★★	()	
Work with the skate park volunteer group on maintenance, improvement, and expansion projects.	\$	★★★	()	
Repair the existing basketball courts.	\$	★	✓	
Repair the pathways and ensure they are linked throughout the park.	\$	★	✓	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
Waterworks Park				
Continue to work with the Ypsilanti American Little League and private partners to renovate the existing ball diamond.	\$	★ ★ ★	()	
Continue to work with the Ann Arbor Area Disc Induced Sports Club (A3 Disc) to ensure the disc golf course is maintained.	\$	★ ★ ★	()	
Work with area stakeholders and potential partners to explore the need for, design of, and potential fundraising mechanisms for a dog park.	\$\$	★ ★ ★	✓ ✓ ✓	
Tot Lots and Mini-Parks				
Maintain and replace play equipment as needed.	\$\$	★ ★ ★	()	
Border-to-Border Trail				
Repair and maintain the portions of the Border to Border trail that run through Frog Island and Riverside Parks.	\$\$\$	★	✓ ✓	
Shift portions of the Border to Border trail that are split between bike lanes and sidewalks to shared-use paths wherever possible.	\$\$\$	★	✓ ✓ ✓	
Link the Border-to-Border Trail with the parks and to the nonmotorized transportation system.	\$\$\$	★	()	Ongoing
Continue to expand the City's bike lane and trail system, linking parks and the B2B Trail to the City's commercial and cultural centers, as well as to regional resources.	\$\$\$	★ ★	()	Ongoing
Huron River Shoreline				
Continue assembling access and/or conservation easements on private shoreline.	\$	★ ★ ★	()	Ongoing
Pursue opportunities to construct a riverfront trail system as they arise.				Ongoing
	\$\$	★ ★ ★	()	

PROJECT	COST	VOLUNTEER INVOLVEMENT	TIME TO COMPLETE	STATUS
GOAL 3: WORK WITH VOLUNTEERS AND ORGANIZATIONS TO CONTINUE TO PROVIDE RECREATION OPPORTUNITIES TO CITY RESIDENTS				
Objective 1: Improve relationships with entities that provide recreation opportunities within the City.				
Continue to formalize relationships wherein another entity is operating a city-owned facility.	\$	★ ★ ★	()	MOU with the Senior Center adopted 2021
Continue to help provide resources to established partners, such as expertise, historical information, and joint purchasing where feasible.	\$\$	★ ★ ★	()	Ongoing
Work with adjacent schools, daycare centers, and other institutions in parks improvements and maintenance.	\$	★ ★ ★	()	Ongoing
Coordinate with neighboring communities and the County to implement regional planning goals.	\$	★ ★ ★	()	Ongoing
Objective 2: Encourage volunteerism.				
Strengthen and streamline the Adopt-A-Park program.	\$	★ ★ ★	()	Ongoing
Create a volunteer manager position, or merge volunteer management responsibilities with a new position that will also coordinate Special Events.	\$	★ ★	✓ ✓	
Objective 3: Continue to improve the Special Events and park reservations program.				
Increase the visibility of and publicize the Special Events program.	\$	★ ★	✓	
Ensure that the City website can be a resource to those seeking to volunteer, to reserve a park, or simply to find a park or an event.	\$	★ ★	()	Ongoing
Continue to work with well-established partners to support and promote recreation in the City.	\$	★ ★ ★	()	Ongoing



Resolution No. 2021-275
December 21, 2021

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SECONDED BY: _____

YES: NO: ABSENT: VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this
21 day of December 2021

#Resolution No. 2021-275