



APPROVED

**CITY OF YPSILANTI
POLICE-COMMUNITY RELATIONS/
BLACK LIVES MATTER
JOINT TASK FORCE
TASKFORCE MINUTES
MONDAY, February 8, 2016
7:00 P.M.
CITY COUNCIL CHAMBERS**

I. CALL TO ORDER –

The meeting was called to order at 7:06 p.m.

II. ROLL CALL –

TASK FORCE

Council Member Nicole Brown, Chair	Present
HRC Commissioner Jennifer Symanns	Absent
Council Member Anne Brown	Present
HRC Commissioner John Shuler, Co-Chair	Present
Council Member Brian Robb	Present
HRC Commissioner Theresa Saunders	Present (Arrived 7:27 p.m.)

III. INVOCATION –

Council Member Nicole Brown asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

Council Member Anne Brown moved, seconded by Commissioner John Shuler to approve the agenda.

On a voice vote, the motion carried, and the agenda were approved as submitted.

VI. MINUTES

— January 11, 2016

Council Member Anne Brown moved, seconded by Commissioner John Shuler to approve the agenda.

On voice vote, the motion carried, and the minutes were approved as submitted.

VII. AUDIENCE PARTICIPATION –

1. Libby Hunter, 827 Bruce, Ann Arbor, stated she is associated with Radical Washtenaw and asked if the Task Force has produced answers to the questions Radical Washtenaw submitted.

VIII. CHAIR RESPONSE –

Council Member Anne Brown asked if Radical Washtenaw would like a written response. Ms. Hunter replied that has not been decided by Radical Washtenaw and is open to suggestion. Ms. Hunter said you can get in touch with the organization through the website.

An audience member added the Task Force could provide information tonight.

Commissioner Shuler stated the report submitted during the last meeting was a draft and asked when the final would be complete. Ms. Hunter replied the one currently on the Radical Website is the final copy. Mr. Shuler asked when part two of the report will be available. De'real Graham responded the individual working on that information was unable to be here tonight. An Audience member stated Radical Washtenaw has been canvassing residents to provide first person testimonials.

IX. DISCUSSION ITEMS –

1. Review online fillable complaint form.

Council Member Robb stated he created a fillable form based on a west coast municipality. Mr. Robb stated the form is two pages and includes the information the Task Force agreed to. Mr. Robb stated the form is fillable and can be posted on the website, once completed the form will be sent to the Clerk, City Manager, City Attorney, and Police Chief by email.

Council Member Anne Brown asked who would provide the initial response. Council Member Robb responded the Police Chief.

Council Member Nicole Brown asked how many characters does the description of the event hold. Council Member Robb replied there is an ample amount allowed.

Council Member Anne Brown stated she was under the impression a section would be included that would state if an injury occurred. Council Member Nicole Brown responded the form asks for that information in the description.

Council Member Anne Brown stated under the signature section of the form it states "therefore it is critical that truthfulness be maintained in the filing and in the investigation of complaints against the police" and asked if that statement is offensive. Ms. Anne Brown said the form states "honest feedback is essential to maintaining a Police Department that is both trustworthy and responsive to the community" and is followed by the previous statement. Commissioner responded it could be redundant. Council Member Nicole Brown added that statement could be removed.

Council Member Anne Brown asked if this form will be able to be used on the new City website. Council Member Robb responded in the affirmative. Ms. Anne Brown asked if after the individual hits submit they will receive an automated response informing the individual that the complaint form has been received. Mr. Robb responded it can be designed that way.

Council Member Anne Brown asked who will assign the identification number associated with the complaint. Mr. Robb responded it is a police complaint form so a member of the department would assign the identification number.

Council Member Robb stated the only alterations to the form are to add the Clerk to persons who receive the complaint and take out the last line after the signature section. Council Member Nicole Brown responded in the affirmative.

Council Member Anne Brown moved, seconded by Council Member Robb, to approve the form with the stated amendments.

On a voice vote, the motion carried, and the form was approved.

A member of the audience asked the person who certifies the form would take an oath of office or would they be a member of the civil service. Council Member Nicole Brown responded the form would be certified by a person bound by oath of office.

A member of the audience asked if there are monetary incentives for police officer to make bench warrant arrests. Council Member Robb responded no, the only funding from the federal government would derive from grants.

2. Review Updates of Policy 16, which dictates procedures for police complaints.

Council Member Robb stated the amendments made to this document were: replace the word typewriter with computer, removed subsection 3A-11. Council Member Anne Brown asked if there is still a need to include in the policy if a complaint is submitted it will be immediately forward to the shift supervisor. Mr. Robb responded it should be included to direct the police department how to process a complaint if submitted in person. Commissioner Shuler stated a complaint can also be lodged on scene and a supervisor will be immediately dispatched to the scene.

Council Member Anne Brown asked if the shift supervisor will forward the individual to the online form. Council Member Robb responded yes, or the individual could also have that person fill out a hardcopy of the form.

Sue Melke stated the fillable form asks if the individual would like their name disclosed to the Police Department and asked how the form can be submitted if it includes their name and they do not want their information included. Commissioner Shuler responded the individual would not put their name on the form. Ms. Melke asked why that question would be asked. Mr. Robb responded if the form is filled out in person and submitted to one of the other three people not associated with the Police Department. Ms. Melke said it could confuse an individual who checks no and assumes their name will not be submitted to the Police Department. Mr. Robb stated that can be addressed by the Human Relations Commission.

Council Member Robb stated "mental disorder" has been removed from subsection 3A-11 and replaced it with suffering from unusual health conditions. Mr. Robb said "evidence or any other trait or condition bearing on his or her credibility..." has been removed. Mr. Robb said all reference to the color coding of the form has been removed and the policy now only refers to one form titled the "Professional Accountability Form".

Commissioner Shuler stated this policy or procedures is directed to how the Police Department processes complaints. Council Member Robb responded that is still how the policy is designed. Mr. Shuler said since the form can now be submitted to the City Attorney,

City Manager, and City Clerk should the policy include how those individuals should process a complaint. Mr. Robb responded the way he understands the process is if an individual feels uncomfortable with submitting the form to the police they have other avenues. Council Member Anne Brown stated that should be added to the policy so the person submitting the complaint will be aware. Council Member Nicole Brown responded this is a policy dictating the Police Department to process a complaint. Mr. Robb added he does understand the need to have a different policy that directs other City staff how to process a complaint. Mr. Shuler stated there is a complaint process for the City unrelated to the Police Department and something could be added to that process. Mr. Robb responded if there is a policy for that process. Deputy City Clerk Hellenga responded if a complaint is submitted it would be given to the City Manager. Council Member Anne Brown added a policy directing other City staff how to process a complaint should be examined after the completion of this policy.

Council Member Robb moved, seconded by Council Member Anne Brown, to approve the policy.

On a voice vote, the motion carried, and the policy was approved.

3. Edit Memo to the Police Chief.

Council Member Robb stated he met with the Police Chief who provided a memo that includes all police training. Mr. Robb stated because this was not an actionable item this evening he has not mapped what training is provided to what training this body is suggesting the Police Department receive. **(See Attached Memo)**

4. Examine Bench Warrant Arrest Data submitted by Radical Washtenaw.

Council Member Robb stated when he spoke with the Chief he was informed the Police Department already responded to the report after reading Pat Lesko's blog. Mr. Robb said the Police Policy regarding bias directs the department to compile data if a complaint is filed for a report. Mr. Robb said he asked the Chief why data is not continuously compiled and was informed that the same officers police the same areas each day which he receives a report. Mr. Robb said because of that consistency the Chief is quickly aware of any problem that might exist. Mr. Robb said he recently spoke with Anthony Morgan to inform him of this practice. Mr. Robb stated the continuous collection of this data might be collecting data for the reason of collecting data.

Council Member Anne Brown asked if other Police Departments have been asked their data collecting procedures. Council Member Robb responded no.

Council Member Robb asked how often it should be required for an officer to have specific training. Mr. Robb added once a schedule is developed for officers to have cultural sensitivity training, will that frequency be enough, and who makes that decision. Council Member Nicole Brown responded the work the Police Department is people driven and will require trainings such as cultural competency at a higher frequency. Mr. Robb responded but what is the standard. Commissioner Shuler stated there should be a written policy that dictates what trainings are required and the schedule of those trainings. Mr. Robb agreed, but he does not want to rely on the chief alone.

Council Member Anne Brown stated the memo should include who is involved in the hiring and separation process, is it Human Resources or just the Police Department. Council Member Robb responded he would follow-up with the Chief.

Council Member Anne Brown stated a best practice of police departments is to collect data on geographic locations rather than depending on Chief DeGiusti familiarity of the officers patrol locations. Jeff Clark responded that was Sheriff Clayton's recommendation. Ms. Anne Brown asked if the County collects daily. Mr. Clark responded he is uncertain. Commissioner Saunders stated she is aware of a report the County develops that includes specific crime statistics including location; however, she is uncertain how often the report is created. Council Member Robb asked how specific the data collected by the County is. Mr. Robb added the City collects location for use on the City's crime map, but does not publish age, race, or creed. Mr. Clark replied that data should be collected.

Council Member Nicole Brown asked if the Sherriff collects that data. Mr. Clark responded he does not know, but Sherriff Clayton did say data needs to be analyzed and in order to do so it first must be collected. Mr. Clark added the fact that Chief DeGiusti said the department does not collect that data is alarming. Mr. Robb responded that data is collected it is just not compiled.

Commissioner Saunders asked if the data being compiled is for a specific location. HRC Commissioner Shuler responded it would be dependent on the type of complaint. Ms. Saunders said it might be more economical to compile the data continuously. Ms. Saunders added continuously compiling the data would also help to avoid bias. Council Member Robb explained the Chief told him this is the data he sees every day during shift meetings. Mr. Robb stated because this information is reviewed daily trends can be distinguished without the need to compile data. Council Member Nicole Brown asked what backs up what the Chief assumes, and there should be something numbers driven that would legitimizes his assumptions. Ms. Saunders said her issue is if there is a complaint the data is analyzed retroactively.

Commissioner Shuler asked how the collected data is stored. Council Member Robb responded the data is stored on a database. Mr. Shuler said the data is already collected and stored and when there is a complaint that data is reviewed. Council Member Anne Brown said if there is a complaint only the data involving the complaint is being examined, which might not substantiate the complaint because it only examines one isolated incident. Mr. Shuler responded there are two different kinds of complaints an isolated incident the complainant did not feel was fair and a complaint resulting from systemic discrimination. Mr. Shuler added the data needed would vary depending on which type of complaint was filed. Ms. Anne Brown replied that information should be contained in the memo sent to Chief DeGiusti.

Commissioner Shuler stated from his experience when he examines data such as his finances he can understand things about his spending habits he might not have been aware. Mr. Shuler said if the Police Chief examined compiled data of officer's arrests he might have find that his "gut" feeling is incorrect. Council Member Nicole Brown responded or he might find that his instincts were correct.

Darius Simpson asked if it is possible to require the Police Department to compile this data even if a report is not created. Council Member Nicole Brown responded yes, and the data is already being collected it is just not being analyzed. Mr. Simpson asked for clarification on if a complaint of biased is filed against an officer this data would be analyzed. Council Member Anne Brown responded in the affirmative.

Jeff Clark stated if data was compiled effectively and was FOIAed what would be found is that 98% "failed to properly signal" tickets were written for people of color. Mr. Clark said the Police Department is afraid that information would become available if that data was

provided in a clear report; however, if the Police Department became transparent in that regard it could be very positive for the people of Ypsilanti. Commissioner Saunders responded she agreed and added if the data is not readily compiled the City could be missing out on resources that would address issues raised by Mr. Clark. Council Member Robb suggested if there are questions about Police Department practices then attend the citizen's police academy or request to go on a ride along. Mr. Robb added that would allow seeing how difficult it is to distinguish the race of an individual before they are pulled over. Darius Simpson responded even if an officer is unable to assess the persons race if 98% of "failure to signal" tickets are written for people of color that is alarming, and if the data were compiled and a report was created it would provide evidence to the validity of that claim.

Council Member Robb stated if an officer is pulling over a majority of African Americans on Hemphill St. that is an issue but if an officer is pulling over a majority of African Americans on Monroe would that be the same thing. Mr. Robb added it is not simply compiling the data the data also needs to be analyzing it properly. Council Member Nicole Brown stated if officers patrol the same areas each day which would raise concern in disparity in arrest statistics from neighborhood to neighborhood.

Council Member Robb stated there are some places in Ypsilanti that have very little police presence and his argument with the Chief was the streets that most matter are Huron, Hamilton, Cross, and Michigan Ave because those streets cross through the entire City. Mr. Robb added in order to show if there is bias the data on those streets need to be examined. Darius Simpson suggested street names be included in the report in order to avoid that issue.

Council Member Anne Brown responded best practices suggest that data included age, race, sex, ethnicity, time of day, and location should be collected. Council Member Robb responded all that information is collected. Council Member Nicole Brown responded the data is being collected it is just not being compiled and used.

Council Member Anne Brown stated a report created from that data should be examined by the Human Relations Commission or Council. Ms. Anne Brown said this will provide an investigative body outside the Police Department to examine the data.

An audience member stated approximately 10 years ago a report was circulating that described a situation separate jurisdiction would communicate with each other in order to attempt to pullover a driver if that jurisdiction would be unable to find cause. The audience member added individuals were being accosted by the police based off of a mistaken identity.

Council Member Nicole Brown stated she understands this Task Force was meant to be informal but she would like to ask Chief DeGiusti questions about why officers go to the same location each day and why is that a best practice. Council Member Robb responded he assumes officers keep the same patrol because they know that area best. Ms. Nicole Brown replied she feels an officer should know the entire City. Council Member Anne Brown added officers patrolling the same area is a best practice for "community policing" because that community knows that officer.

Council Member Anne Brown asked if it is agreed that the memo include language requesting a quarterly report from the Police Department regarding this data. Ms. Anne Brown stated the HRC could examine that report and forward it to Council if there is an apparent issue.

Council Member Robb stated all information regarding crime statistics, other than race based on location, is already reported to the state. Council Member Nicole Brown stated if a report on that information is desired a person would need to submit a complaint. Council Member Anne Brown stated the Township already receives the Michigan Incident Crime Reporting (MICR) report from the Sherriff's Department. Mr. Robb stated that report is based off of what the City is already sending to the state.

Commissioner Shuler asked if the report would need to be quarterly. Council Member Nicole Brown responded a quarterly report seems excessive. Mr. Shuler agreed and added 1 out of 3 HRC meetings would be spent reviewing this data. De'Real Graham asked how is a third of the HRC's time being used currently. Mr. Shuler responded creating policy and examining reports such as the one submitted by Radical Washtenaw. Ms. Nicole Brown said the HRC would only be examining the report to see if there is an issue and if there isn't there would be no need to spend time on the report. Council Member Anne Brown responded the report would be submitted with a summary that could be reviewed.

Commissioner Shuler asked who will determine how the data is compiled because it has to be controlled in a way that is meaningful. Mr. Shuler suggested the first time this data is compiled and analyzed it should be done by a statistician in order to create a means of compiling the data and for controlling specific variables. Commissioner Saunders responded she assumes that what data is being collected is already known. Mr. Shuler replied it is not the data being collected it is how that data is compiled. Commissioner Saunders responded if the data is already being collected she assumes there is a protocol for how it is collected, compiled, and analyzed. Mr. Shuler replied he is not sure that is true and this body needs to know what to ask for so that a meaningful report is produced. Ms. Saunders suggested a closed session with the Police Chief to determine what the protocol is. Ms. Saunders added if when a complaint is made the Police Department is able to compile data and analyze that data there must be a process in place. Council Member Nicole Brown agreed. Mr. Shuler stated the current policy is the data will not be compiled unless a complaint is filed. Ms. Nicole Brown stated much of that data is already compiled by the state.

Council Member Anne Brown stated officer's arrests need to be assessed to ensure that there are not any discrepancies. Commissioner Saunders responded she would like to ensure that this is not about finding the negative it is about examining the possibility there is an issue.

Commissioner Shuler asked what is the question the Police Department should be asked. Darius Simpson responded Mr. Shuler's issue is resolved once the data has been compiled and the only variable that needs to be controlled is location. Mr. Shuler responded he is not certain that is true. Mr. Shuler said if he receives a report stating an officer's arrests broken down by race what should he do with the data. Mr. Simpson responded the officers patrol area could be listed in the report. Mr. Shuler responded that is why a statistician needs to be employed in order to understand what is relevant. Commissioner Saunders stated if the Police Department is able to develop a report based on a complaint why are they not able to prepare a report regularly to be examined. Mr. Shuler responded he would question why the Police Department doesn't have a statistician complete a report when there is a complaint.

An audience member asked if a bench warrant can be tied back to the issue court.

Council Member Robb asked if the Radical Washtenaw Report assumes that all bench warrants were generated from 14A-2 District Court and that each bench warrant was generated in the same calendar year. Jeff Clark responded he assumed the bench warrants were issued from 14A-2 District Court. Mr. Robb stated Ypsilanti is given credit for each bench warrant arrest it makes regardless of what court issued the warrant.

Council Member Anne Brown thanked Radical Washtenaw for their patients because this has taken time to address this report.

Council Member Robb stated bench warrants are written because someone does not show up to court and asked if Radical Washtenaw is suggesting if someone does not show up to court a bench warrant should not be issued. D'real Graham responded no. Darius Simpson responded the issue is not the bench warrant, the issue is the action taken from the bench warrant. Mr. Simpson added people are suffering negative consequences from the bench warrant.

Council Member Robb stated he spoke with the Chief who informed him he thinks Ypsilanti is the only jurisdiction reporting the data correctly. Mr. Robb said he believes the data is incorrect for Ypsilanti and Ann Arbor. Mr. Robb explained with the amount of cases that go before the Ann Arbor courts it does not make sense that there were only 15 bench warrant arrests. Mr. Robb explained it also does not make sense that Ypsilanti had over 1,000 bench warrant arrests because it would mean the City would be arresting 6 people a day on bench warrants. An audience member asked what the Chief said about the data. Mr. Robb responded that the City thinks it is reporting the data correctly. Mr. Robb stated it is very difficult to get information out of the courts in Ypsilanti and Ann Arbor courts to corroborate this data, however, he has a theory that 50% of bench warrants come from 14A-District Court.

Council Member Anne Brown asked if a strategy should be developed to answer the questions submitted by Radical Washtenaw. Council Member Robb responded some of the questions the Task Force cannot respond to because they are social impact questions. Mr. Robb stated he is going to ask the courts for the data. Darius Simpson asked if the point of that would be to verify the data in the report. Mr. Robb responded what can't be discerned is what year the bench warrant was issued. Mr. Robb responded Ypsilanti Police Department does not look at open bench warrants and hunt people down. D'Real Graham replied how do you know that and said it seems like it would be a profitable venture. Mr. Robb responded the Police Chief claims the City does not do that and the revenue created from that arrest would go to the court.

Jeff Clark stated he would claim it is profitable as cultural capital if not monetary and further explained if the Chief was hired by the City Manager to produce positive crime statistics then flexing muscle that he is tough on crime to the white people of Ypsilanti. Mr. Robb disagreed because bench warrants are not a big concern for the community and this was not an issue until Pat Lesko wrote about this in her blog. Mr. Robb explained people care most about crime index reports and bench warrants are not categorized on a crime index. Jeff Clark stated arrest statistics rise when a police officer executes a bench warrant and if an officer suspects a person of criminal activity that officer can approach the court for a bench warrant. Council Member Robb responded police do not ask for bench warrants the judge issues a bench warrant. The goal for law enforcement is not arrests it's decreasing index crimes.

Darius Simpson asked why it is important when a bench warrant was issued. Council Member Robb responded because the statistics in MICR are arrests per calendar year. Mr. Simpson replied the year the bench warrant was issued is not relevant what is relevant is there is significant portion of those arrested that belong to a specific race. Mr. Robb responded there are two questions that need to be answered; one is the disproportion and the other is the amount of arrests.

An audience member stated now a judge uses electronic signatures to sign bench warrants and if an officer was blank warrants that officer could issue that warrant. Council Member Robb responded that is something he can ask the court but he does not believe officers have access to blank warrants.

Council Member Robb asked if the thesis of this report is that bench warrants should not be issued. Darius Simpson responded there is no thesis it is a compilation of data that illustrates a trend and to incite City officials to find out why the trend exists. Mr. Robb responded Radical Washtenaw's stance is that it is fine to issue bench warrants. Darius Simpson replied the issuance of a bench warrant is irrelevant. Mr. Robb responded question 15 in the report references amendment of policies to relieve the large numbers of Ypsilanti residents being arrested on bench warrants. Mr. Simpson replied why large numbers of Ypsilanti residents are being arrested on bench warrants must be understood before the solution can be developed. D'Real Graham added either people are being misinformed of their court date or something else in the process that is causing a large number of people to be issued failure to appear bench warrants. Mr. Simpson said a large number of individuals on the Southside of Ypsilanti are missing their court dates and asked the Task Force to identify why.

Council Member Anne Brown asked if the bench warrants are written to people with Ypsilanti residents. Commissioner Shuler responded the way he read the report is the data is based on where the arrest occurred not necessarily what their residence is and said this is one circumstance that needs to be controlled for in the analysis. Mr. Shuler said it must be known how many bench warrants were issued by the local court, how many people failed to appear before the local court, how many bench warrants were issued for the individuals who failed to appear, what is the race of the individual the warrant was issued for, and if more bench warrants are being written for African Americans than white individuals. An audience member asked if the Task Force is going to try to find out the answer to those questions. Council Member Robb responded this Task Force is up against government just like Radical Washtenaw and this Task Force will ask those questions but he has little faith it will receive answers to those questions. Jeff Clark asked if that information is something that could be produced by a FOIA. Mr. Robb responded the City Attorney informed him it is not but the Police Chief thinks it is public record.

Commissioner Shuler asked when a bench warrant arrest is made is it known what court issued the warrant. Council Member Robb responded all individuals arrested on bench warrants are lodged at the County Jail and he will ask the County Jail to provide that data but he does not know how sophisticated their system is to produce that data.

5. Community Oversight/ Citizen Review Board.

Council Member Anne Brown explained a handout regarding Community Oversight/ Citizen Review Board best practices. Ms. Anne Brown stated Detroit's Citizen Review Board has the ability to suspend officers if it finds cause. Commissioner Shuler asked what organization developed this report. Ms. Anne Brown responded National Association for Civilian Oversight of Law Enforcement. Ms. Anne Brown stated a Citizen Review Board can provide for greater accountability, maximizes oversight, increases confidence in police, builds bridges, and increases effective policing. Ms. Anne Brown added all this information is included on the NACOLE.org website. Ms. Anne Brown stated the Board should have investigators independent of the Police Department and special prosecutors should be assigned on all cases.

6. Discussion and decision on next steps/framework agenda.

Council Member Nicole Brown stated the complaint form and the policy will both be moved to the HRC for approval.

Council Member Anne Brown suggested investigating sending a response to the Radical Washtenaw report.

Council Member Robb stated some of the questions submitted will not be able to be answered. Mr. Robb stated the question "what is the human impact the arrest will have on people's lives" will not be able to be answered by the Task Force. Commissioner Shuler added he was not certain that the questions were posed to this Task Force to answer. Mr. Robb replied these questions were posed to the Task Force. Mr. Robb stated bench warrants in his opinion are the most normalized offense and have nothing to do with race or creed and if the claim is African Americans are disproportionately affected does that mean if a white person does not show up to court a bench warrant is not issued.

Council Member Robb said he does not think that is the case. Mr. Robb said he is not sure the Task Force can answer how many bench warrant arrests were issued by District Court 15 but he will attempt to find out. Mr. Robb stated question 5 asks what practices are impacted when judges issue bench warrants and said if a person does not show up to court a bench warrant is issued. Mr. Robb stated the questions this body can answer the information will still be difficult to access.

Council Member Robb said question 7 "why did bench warrant arrests skyrocket in 2013 and 2014 while other arrests remained stable" is misleading. Mr. Robb stated if the historical average is examined the numbers did increase for all races and gender with a large increase from 2012 to 2013. Council Member Anne Brown stated that is a result of the formation of the Eastern Washtenaw County Safety Alliance. Mr. Robb responded he does not believe that is the case and said State Police made a change to the way bench warrant arrests are coded, however, the City still had a great deal more bench warrant arrests than anywhere else in the County. Mr. Robb said the Police Chief told him the Police Department does not search for individuals with bench warrants and said he is uncertain if officers are aware if bench warrants exist for an individual before that individual is approached. Mr. Robb stated he is not certain he is satisfied with the answer the Chief provided because the data is so inconsistent. Ms. Anne Brown stated she would use the formation of the Eastern Washtenaw County Safety Alliance as a part of the answer of that question. Mr. Robb responded if EMU Police arrests a person Downtown it would go against their numbers and not the City's. Commissioner Shuler clarified the credit for the arrest is given to the arresting jurisdiction and not the jurisdictional location the arrest is made. Mr. Robb responded he will follow-up with the Chief for further clarification.

Council Member Robb stated question 8 is "why black men and women are disproportionately impacted by bench warrant arrests in other parts of the County?" and said he is attempting to find how "disproportion" should be defined. Mr. Robb stated there is no doubt there are more arrests of African Americans but he is not sure if that is disproportionate because if 100% of people who failed to appear are issued a bench warrant then the arrests are not disproportionate. Council Member Anne Brown responded she thinks the disproportion they are referring to is the African American population is 31% of the total population and a large majority of the arrests for bench warrants. Mr. Robb stated he is not certain that is disproportionate in this context he is not saying the numbers are not high. Commissioner Shuler stated the comparison is important and said if 100% of people who fail to appear receive bench warrants and 80% are African American it does not show a disproportion.

Council Member Robb stated question 9 is “are black men and women disproportionately impacted by bench warrant arrests in other parts of the county”. Mr. Robb stated this was thrown upon the Task Force and told the Task Force needs to find an underlying cause.

Council Member Robb stated to answer number 10 the Ypsilanti Police Department is responsible for bench warrant arrests in Ypsilanti.

Council Member Robb stated the Eastern Washtenaw County Safety Alliance has increased arrests in Ypsilanti to answer question number 11, but that was the point of the Eastern Washtenaw County Safety Alliance. Mr. Robb said crime has steadily decreased over the past 10 years but violent crimes and gun rates have increased and how can that be stopped. Mr. Robb added there are a lot of illegal guns in this community and he wants people to be afraid to travel through Ypsilanti with an illegal gun.

Council Member Robb stated question 12 is “how much effort is the EMU Police Department spending on policing off-campus and why?” Mr. Robb said EMU can be asked that question but that was the purpose of the Eastern Washtenaw County Safety Alliance.

Council Member Robb stated question 13 is “under what range of circumstances are bench warrants arrestees apprehended? Are they apprehended at their homes, stopped while driving, stopped in the street, etc...” Mr. Robb said the answer to that question is all of the above.

Council Member Robb stated question 14 is “what policies and practices of the policing agencies are leading to enormous numbers of bench warrant arrests?” Mr. Robb said he believes the numbers are skewed.

Council Member Robb stated question 15 is “how soon can policies and practices are changed in order to provide relief to the large numbers of Ypsilanti residents being arrested on bench warrants?” Commissioner Saunders said the question they need to answer is what that relief is. Mr. Robb responded this Task Force was told it needs to find out what that relief is.

Commissioner Shuler asked if it is found out a person has a bench warrant shouldn't they be arrested. Council Member Robb responded in the affirmative, if a person committed the same crime at 10 different locations and failed to appear on all of those accounts 10 bench warrants would be issued.

Commissioner Shuler stated he believes this report should be addressed by the HRC because the report assumes a pattern of racism.

X. AUDIENCE PARTICIPATION –

None

XI. CHAIR RESPONSE –

None

XII. ADJOURNMENT –

Council Member Robb moved, supported by Council Member Anne Brown, to adjourn the meeting.

On a voice vote, the motion carried, and the meeting adjourned at 9:25 p.m.



Memorandum

To: Council Member B. Robb
From: Chief A. DeGiusti
Date: February 1, 2016
Subject: Request for Information Pertaining to Police Officer Training

Sir,

During our meeting on January 14, 2016 you stated that the joint HRC/City Council committee was interested in the types of training provided to police officers. This is a broad and varied topic and often depends on the individual officer and the path that their career takes.

There are two attachments to this memo. The first is the Police Academy Curriculum. It shows all of the topic areas and the number of hours of training for each area. This document shows the minimum 594 hours that are required by MCOLES (Michigan Commission On Law Enforcement Standards). It should be noted that individual academies can and do supplement these minimum requirements. Again this depends on which academy the recruit officer attended. The second attachment is the latest list of tasks that are required during the FTO (Field Training Program). Each task must be taught and an acceptable level of performance competency must be achieved before an officer is certified for solo patrol.

The department then provides for the officer's training needs. Some training is mandatory and cyclical. Each year we "qualify" in defensive tactics, firearms and tasers. We also have yearly refresher training in subjects like Blood Borne Pathogens, HazMat and legal update. On a longer cycle, usually every two years or so, we train on Emergency Vehicle Operations, CPR/First Aid and Cultural Diversity. Of course this is what is normal. If an officer is lacking in an area or performance falls to an unacceptable level training is provided to that individual officer.

Career paths also dictate what type of training occurs. K-9 training is rather intensive on the outset and then requires maintenance training throughout the working life of the K-9. Special Weapons and Tactics personnel also fall into this area and train twice monthly. Officers that show a propensity towards leadership and supervision are sent to Field Training Officer School. Officers that are promoted to Sergeant are sent to a three part Leadership and Supervision school through MACINLOW (an extremely reputable training company). Sergeants that are promoted to Lieutenant are sent to Police Staff and Command School where they are exposed to the more leadership materials and prepare to take on more administrative tasks at the department. Lieutenants that have completed Staff and Command are also eligible for LEEDs (Law Enforcement Executive Development – presented by FBINA) and/or the FBI National Academy.

Some officers are not interested in command positions and find other areas that they enjoy. Those that are chosen to work in the Detective Bureau will be sent to New Detective School, Reid Interviewing School and Evidence Tech School (this is also open to patrol officers that have an interest in this type of assignment). We also have some other specialties such as Traffic Crash Investigations (we have two officers trained to the level of reconstruction which is the highest level of training available) and Drug Recognition Expert (one officer is currently in this very demanding program).

Finally, there are the department instructors. The department has firearms, taser and PPCT (defensive tactics) instructors. These officers attend schools specific to the skill set required under each program. They are also required to periodically (depending on the skill) recertify to continue instructing.

As you can see there is no one formula for the training that officers received, but more of a customized plan for each officer according to the assignment and needs of the department. I realize that this information may cause more questions than it answers. In that light I would be more than willing to meet with the committee to try and answer any questions that you may have about this subject.

If I can be of further service to you please feel free to contact me.

A. DeGiusti
Chief of Police

**Michigan Commission On Law Enforcement Standards
Basic Training Curriculum**

Table of Contents - (594 Hours)

Functional Area	Functional Area Hours	
<i>Subject Area</i>	<i>Subject Area Hours</i>	
<i>Module Title</i>	<i>Module</i>	<i>Hours</i>
Administrative Time		31
<i>Administrative Time</i>		<i>31</i>
MCOLES Testing and Administration	N/A	8
Director Testing	N/A	10
Scenarios ¹	N/A	13
I. Investigation		115
<i>A. Introduction to Investigation</i>		<i>2</i>
1. Constitutional Law ²	I-A-1	2
<i>B. Substantive Criminal Law</i>		<i>24</i>
1. Laws Regarding Crimes Against Persons ²	I-B-1	6
2. Laws Regarding Crimes Against Property ²	I-B-2	6
3. Laws Regarding Contraband and Regulatory Crimes ²	I-B-3	4
4. Laws Regarding Public Order Crimes ²	I-B-4	2
5. Laws of Evidence ²	I-B-5	4
6. Juvenile Law ²	I-B-6	2
<i>C. Criminal Procedure</i>		<i>31</i>
1. Laws of Admissions and Confessions ²	I-C-1	4
2. Interrogation Procedures	I-C-2	3
3. Laws of Arrest ²	I-C-3	4
4. Arrest Procedures	I-C-4	2
5. Laws on Search Warrants ²	I-C-5	2
6. Search Warrant Procedures	I-C-6	2
7. Laws on Warrantless Searches ²	I-C-7	6
8. Warrantless Search Procedures	I-C-8	6
9. Laws on Suspect Identification ²	I-C-9	2
<i>D. Investigation</i>		<i>12</i>
1. On-scene Preliminary Investigation	I-D-1	3
2. Preliminary Witness Interviewing	I-D-2	4
3. Preliminary Investigation of Deaths	I-D-3	2
4. Suspect Identification Procedures	I-D-4	3
<i>E. Court Functions and Civil Law</i>		<i>4</i>
1. Court Functions and Civil Law ²	I-E-1	4
<i>F. Crime Scene Process</i>		<i>20</i>
1. Crime Scene Search	I-F-1	6
2. Recording the Crime Scene	I-F-2	4
3. Collection and Preservation of Evidence	I-F-3	8
4. Processing Property	I-F-4	2

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<i>Subject Area</i>	<i>Subject Area Hours</i>	
<i>Module Title</i>	<i>Module</i>	<i>Hours</i>
I. Investigation (continued)		
<i>G. Special Investigations</i>		8
1. Child Abuse and Neglect Investigation	I-G-1	3
2. Sexual Assault Investigation	I-G-2	3
3. Narcotics and Dangerous Drugs	I-G-3	2
<i>H. Investigation of Domestic Violence</i>		14
1. Nature and Prevalence of Domestic Violence	I-H-1	3
2. Laws Regarding Domestic Violence ²	I-H-2	3
3. Domestic Violence Response Procedures	I-H-3	8
 II. Patrol Procedures		 65
<i>A. Patrol Operations</i>		10
1. Preparation for Patrol	II-A-1	1
2. Radio/Telephone Communications	II-A-2	8
3. Patrol Operation Administrative Duties	II-A-3	1
<i>B. Ethics In Policing and Interpersonal Relations</i>		25
1. Ethics in Policing	II-B-1	4
2. Laws Pertaining to Civil Rights and Human Relations	II-B-2	2
3. Cultural Competence and Sexual Harassment	II-B-3	8
4. Interpersonal Skills	II-B-4	8
5. Civil Dispute	II-B-5	1
6. Victim Rights	II-B-6	2
<i>C. Patrol Techniques</i>		12
1. Types of Patrol	II-C-1	1
2. Patrol Area Checks	II-C-2	4
3. Responding to Crimes in Progress	II-C-3	4
4. The Response to Persons with Mental Disorders	II-C-4	3
<i>D. Report Writing</i>		12
1. Obtaining Information and Preparing Reports	II-D-1	12
<i>E. Juveniles</i>		6
1. Dealing With Juvenile Offenders	II-E-1	4
2. Dealing With the Families of Juveniles	II-E-2	2

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Functional Area	Functional Area Hours	
<i>Subject Area</i>	<i>Subject Area Hours</i>	
<i>Module Title</i>	<i>Module</i>	<i>Hours</i>
III. Detention and Prosecution		15
<i>A. Receiving and Booking Process</i>		<i>6</i>
1. Searching and Fingerprinting Prisoners	III-A-1	4
2. Prisoner Care and Treatment	III-A-2	2
<i>B. Case Prosecution</i>		<i>8</i>
1. Warrant Preparation	III-B-1	1
2. Warrant Request and Arraignment	III-B-2	2
3. Preparation For Legal Proceedings	III-B-3	1
4. Testimony and Case Critique	III-B-4	4
<i>C. Civil Process</i>		<i>1</i>
1. Civil Process	III-C-1	1
IV. Police Skills		265
<i>A. First Aid</i>		<i>24</i>
1. Introduction to First Aid	IV-A-1	1
2. Airway Management	IV-A-2	1
3. Bleeding and Tissue Injury	IV-A-3	3
4. Tactical Emergency Casualty Care for Law Enforcement	IV-A-4	4
5. Care for Medical Emergencies	IV-A-5	5
6. Care for Environmental Emergencies	IV-A-6	2
7. Practical First Aid Exercises	IV-A-7	8
<i>B. Firearms</i>		<i>86</i>
1. Laws and Knowledge Related to Firearms Use	IV-B-1	16
2. Firearm Skills	IV-B-2	50
3. Firearms Range Assessment	IV-B-3	8
4. Patrol Rifle	IV-B-4	12
<i>C. Police Physical Skills</i>		<i>79</i>
1. Mechanics of Arrest and Search	IV-C-1	8
2. Police Tactical Techniques	IV-C-2	5
3. Application of Subject Control	IV-C-3	4
4. Subject Control	IV-C-4	62
<i>D. Emergency Vehicle Operation</i>		<i>32</i>
1. Emergency Vehicle Operation: Legalities, Policies and Procedures	IV-D-1	8
2. Emergency Vehicle Operation Techniques	IV-D-2	24
<i>E. Fitness and Wellness</i>		<i>44</i>
1. Physical Fitness	IV-E-1	36
2. Health and Wellness	IV-E-2	8

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Functional Area	Functional Area Hours	
<i>Subject Area</i>	<i>Subject Area Hours</i>	
<i>Module Title</i>	<i>Module</i>	<i>Hours</i>
V. Traffic		70
<i>A. Motor Vehicle Law</i>		<i>10</i>
1. Michigan Vehicle Code: Content and Uses	V-A-1	1
2. MVC: Words and Phrases	V-A-2	1
3. MVC Offenses: Classification, Application and Jurisdiction	V-A-3	4
4. Application of Vehicle Laws and Regulations	V-A-4	4
<i>B. Vehicle Stops</i>		<i>13</i>
1. Vehicle and Driver Licensing	V-B-1	2
2. Observation and Monitoring of Traffic	V-B-2	1
3. Auto Theft	V-B-3	2
4. Stopping Vehicles and Occupant Control	V-B-4	8
<i>C. Traffic Control and Enforcement</i>		<i>4</i>
1. Traffic Direction and Control	V-C-1	2
2. Traffic Warnings, Citations and Arrests	V-C-2	2
<i>D. Operating While Intoxicated</i>		<i>24</i>
1. Standard Field Sobriety Testing	V-D-1	24
<i>E. Motor Vehicle Traffic Crash Investigation</i>		<i>19</i>
1. Introduction to Traffic Crash Investigation	V-E-1	2
2. Preliminary Investigation at Traffic Crashes	V-E-2	1
3. Uniform Traffic Crash Report (UD-10)	V-E-3	4
4. Locating and Identifying Traffic Crash Victims and Witnesses	V-E-4	1
5. Traffic Crash Evidence Collection: Field Sketching and Measuring	V-E-5	4
6. Traffic Crash Evidence Collection: Roadway Surface	V-E-6	4
7. Traffic Crash Evidence Collection: The Vehicle	V-E-7	1.5
8. Traffic Crash Follow-Up and Completion	V-E-8	1.5

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Functional Area	Functional Area Hours	
<i>Subject Area</i>	<i>Subject Area Hours</i>	
Module Title	Module	Hours
VI. Special Operations		33
<i>A. Emergency Preparedness/Disaster Control</i>		8
1. Emergency Preparedness	VI-A-1	6
2. Explosive Devices	VI-A-2	2
<i>B. Civil Disorders</i>		8
1. Civil Disorder Procedures	VI-B-1	4
2. Techniques for Control of Civil Disorders	VI-B-2	4
<i>C. Tactical Operations</i>		7
1. Tactical Operations	VI-C-1	7
<i>D. Environmental Crimes</i>		2
1. Environmental Crimes	VI-D-1	2
<i>E. Terrorism Awareness</i>		8
1. Terrorism Awareness	VI-E-1	3
2. Weapons of Mass Destruction	VI-E-2	2
3. Incident Command	VI-E-3	3

Revised 1/16

¹ The hours for scenario training can be used in any of the modules in the Basic Training Curriculum. Scenarios include a variety of interactive exercises, including role-play scenarios, class discussions, table-top exercises, case/incident debriefs, writing exercises, role reversals, and other adult learning methods.

² The module must be taught by an attorney admitted to the Michigan Bar.

CHANGES TO TASKS MANUAL

Task 1-Dept. Manuals

A. Policy and Procedures Manual, Change to **General Order**.

Task 2-Computers

D. Use of Picture Link

E. Use of EMAIL system

F. Use of Share File

Task 3-Firearms Qualification

Add Rifle

Add RR: General Order Fire Arm use of Force

Task 4-Officer Safety Proc.

Open for discussion-nothing to change at this time

Task 5-Uniforms and Equipment

Add : Taser

Add: Nylon Gear

RR: General Order

Task 6-Vehicle Inspection

Add: Vehicle request Slip. Show recruit how and why the slip is filled out.

Task 7-Shift Preparation

Add : Call in service with dispatch, go bag, camera

Task 8- Radio Familiarization

Nothing to change at this time

Task 9 & 10 combine Ypsilanti Geo and Jurisdiction

Task 11-Report Writing

INCIDENT BASED REPORTING

1. Each call for service (CFS) recorded
2. Each incident will have all contact information added to the name file.

ADD: Case Management, labs, follow up, closing out a case (using JIS and ODYSSEY)

TASK 12-Routine patrol Driving

L. Wear Safety Belt.

TASK 13-Low Risk Vehicle Stops

Nothing to change at this time.

TASK 14-Traffic Violations

F. Proper Completing of citation.

1. Show recruits how to write a citation using in car computer and printer. Show recruits how to write a paper ticket and change it over in the computer

TASK 15-Emergency Driving

Nothing to change at this time

TASK 16-High Speed Pursuits

ADD: Advise dispatch, Reason for stop, location, speed, direction of travel, traffic Ect.

ADD: Clear and an accurate speech, Command and dispatch must be able to hear you clearly and understand you.

TASK 17-High Risk vehicle Stops

Nothing to change at this time.

TASK 18-Use of Force/Weapons

RR General Orders

TASK 19-Arrest Procedure

Nothing to change at this time.

Task 20-Person Search

RR General Orders

Task 21-Vehicle Search

Add Gant Information

TASK 22-Towing/Impounds

G. Impound Processing

1. Inventory Search/Documentation of contents and condition of vehicle.
2. Impound Report Form from Clemis (E Impound).
3. Contact Wrecker service that is under contract with the City
4. Notify Dispatch.

TASK 23-Prisoner Transport

Nothing to change at this time

TASK 24-Booking Procedure

Nothing to change at this time

TASK 25-Property Room Proc.

Delete Sexual assault kits/& serology sample must be refrigerated for preservation.

TASK 26-Warrant Requests

Needs to be revised to match New Share File procedure.

Paper goes in the Command Office. No LEIN work in original case file.

TASK 27- Juvenile Procedure

Nothing to change at this time

Task 28- Juvenile Petition/Detention

Needs to be revised to match New Share File procedure.

TASK 29-Juvenile Status offense.

Nothing to change at this time.

TASK 30-Court

Nothing to change at this time.

TASK 31-Evidence/Crime Scene

Nothing to change at this time.

TASK 32-Structure searches

Nothing to Change at this time

TASK33-Answering Alarms

Response to scene

ADD: Do not caravan to the scene, coordinate different directions of travel to scene.

TASK 34-Disturbance Calls

Nothing to change at this time

TASK 35-Domestic Violence

RR General Order

TASK 36-OWI ARREST

Nothing to change at this time

TASK 37-Crash Investigation

Nothing to change at this time

TASK 38-Fatal Crash Investigation

Nothing to change at this time

TASK 39-Larceny

Nothing to change at this time

TASK 40-Home Invasion/B&E

Nothing to change at this time

TASK 41- UDAA/Auto Theft/Recovery

Nothing to change at this time

TASK 42- Assault

Nothing to change at this time

TASK 43- Weapons Offense

Nothing to change at this time

TASK 44-Robbery

Nothing to change at this time.

TASK 45- Controlled substance/Forfeiture

Change Forfeiture paper work will be submitted to D/Lt.

TASK 46-Criminal Sexual Conduct

DELETE –Sexual Assault Evidence Kits MUST be refrigerated ASAP!

ADD- A Detective will assist with a Forensic interview with a Juvenile, anyone 16 and under.

TASK 47-Child Abuse/Neglect

ADD: Contact the Central Call Center 855-444-3911

DELETE pass code #3200

TASK 48- Death Investigation

Nothing to change at this time.

TASK 49- Arson/Fires

Nothing to Change at this time

TASK 50-Hazardous Material

Nothing to change at this time

TASK 51-Kidnapping

Nothing to change at this time.

TASK 52-Hostage taking/Barricaded Suspects

TASK 53 – ADD Active Shooter response and refer to General Orders.