



**CITY OF YPSILANTI
HUMAN RELATIONS COMMISSION MEETING
Wednesday, July 10, 2019 @ 7:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

II. ROLL CALL

Commissioner Choudhuri
Commissioner Fellows
Commissioner Gaines
Commissioner Haugenauer
Commissioner Hicks
Commissioner Hunter
Commissioner Rosser

III. AGENDA APPROVAL

A. June 12, 2019

IV. APPROVAL OF MINUTES

V. AUDIENCE PARTICIPATION/COMMISSION RESPONSE

VI. SUB-COMMITTEE REPORTS

VII. DISCUSSIONS ITEMS

- A. Vice-Chair Elections
- B. Review current goals
- C. Commission membership and recruitment
- D. Equitable land acknowledgement
- E. Resident and City relations event
- F. Parkridge conditions
- G. Status of Pen Park
- H. Medical marijuana licensing facilities
- I. Resolution for Sam Jones-Darling

VIII. AUDIENCE PARTICIPATION/COMMISSION RESPONSE

IX. PROPOSED BUSINESS

X. NEXT MEETING DATE

August 14, 2019

XI. ADJOURNMENT

**City of Ypsilanti
Human Relations Commission
Regular Meeting
City Council Chambers - One South Huron St.
Ypsilanti, MI 48197
Wednesday, June 13, 2019, 7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m.

II. ROLL CALL

Commissioner Browning	Absent
Commissioner Choudhuri	Absent
Commissioner Fellows	Present
Commissioner Gaines	Present
Commissioner Hagenauer	Present
Commissioner Hicks	Absent
Commissioner Hunter	Present

III. AGENDA APPROVAL

The agenda was approved.

Offered By: Commissioner Hunter; Seconded By: Commissioner Gaines

Approved: Yes – 4; No – 0; Absent – 3 (Browning, Choudhuri, Hicks)

IV. APPROVAL OF MINUTES

1. May 8, 2019

Minutes were approved as amended.

Change: Commission Haugenauer's name to be corrected.

Offered By: Commissioner Hunter; Seconded By: Commissioner Hagenauer

Approved: Yes – 4; No – 0; Absent – 3 (Browning, Choudhuri, Hicks)

V. AUDIENCE PARTICIPATION/COMMISSION RESPONSE

1. Sam Jones-Darling, Ward 3, stated the City should ban testing of marijuana for all of its employees and should investigate banning testing for all private employers. Marijuana should be regulated like alcohol. He is happy to have been able to work with the commission.

VI. SUB-COMMITTEE REPORTS

— **Housing Affordability & Accessibility** – Commissioner Fellows updated the Commission about the Google form survey to get housing demographics. There will be a final public input phase before they send the results to Planning Commission. Ozone House and Neutral Zone invited youth from California to discuss gentrification. Ypsilanti youth then went to California and are going to present about local gentrification on June 24th at the Downtown library from 6:30-8:30. Commissioner Hagenauer asked about the unbuilt lots in the city and what the barriers are to development.

DISCUSSION ITEMS

➤ Election of Commission Chair

Commissioner Fellows provided a brief statement of service for the Commission Chair position. She stated that she is interested in building report on the commission and discuss facilitations style and move towards a more participatory democracy. Formalized commissions create barriers. She has done advocacy around public participation, immigrant rights, and renter's rights, local Non-Discrimination Act, and helped form the Housing Affordability & Accessibility Commission. She is a 16 year Ypsilanti resident and is the longest serving commission member. She is also interested in the rank choice method for elections.

Motion to nominate and appoint Commissioner Fellows to Commission Chair.

Offered By: Commissioner Gaines; Seconded By: Commissioner Hagenauer

Approved: Yes – 3; No – 0; Abstain – 1 (Fellows) ; Absent – 3 (Browning, Choudhuri, Hicks)

➤ Election of Commission Vice-Chair

Commissioner Hunter provided a brief statement of service for the Commission Vice-Chair position. He stated that he has been involved with the commission since 2017. He has been able to engage in a lot of impactful work that have led to greater discussion. He would like to continue to contribute to the commission and advocate for marginalized communities.

Commissioner Gaines provided a brief statement of service for the Commission Vice-Chair position. He stated that he has been on the commission for a year and a half. He was a voice during the International Village. He learned a lot by running for office and wants to continue to learn in the Vice-Chair position.

Commissioner Fellows noted that Commissioner Choudhuri does not have the capacity for the Vice-Chair role, but has expressed support for Commissioner Hunter.

Commissioner Hunter nominated himself to Vice-Chair, seconded by Commissioner Haugenauer.

Commissioner Gaines nominated himself to Vice-Chair, seconded by Commissioner Haugenauer.

Failed: Gaines – 2 (Gaines, Haugenauer); Hunter – 2 (Hunter, Fellows)

Motion to table Commission Vice-Chair elections.

Offered By: Commissioner Hunter; Seconded By: Commissioner Haugenauer

Approved: Yes – 4; No – 0; Absent – 3 (Browning, Choudhuri, Hicks)

➤ **NEW COMMISSIONER WELCOME PACKET**

New Commissioner Welcome Packet was passed last meeting.

Fellows stated that the welcome packet will be on the website. Haugenauer would like to add the Code of Ethics when they review it.

➤ **CENSUS 2020**

Haugenauer would like to know what the commission can do to support the upcoming decennial census. There is a risk of undercounting residents with some communities more at risk, including the growing homeless population and people living in group homes. Fellows asked if the Point in Time Count could be added to the census. Hunter suggested a Town Hall to discuss priorities related to the census. Clerk Hellenga stated that the County is taking charge of Ypsilanti's Complete Count.

Commissioner Hunter asked about their budget. Clerk Hellenga stated that Boards and Commissions have been allocated \$5,000 and the commission would submit a proposal to Council. Printing and publishing, depending on volume, could come from the Clerk's Office.

➤ **DISCUSSION REGARDING THE COLOR RUN**

Commissioner Hunter has heard that residents take issue with the Color Run and how it has been organized. It has been polarizing. It is put on by an entity that does not have investment in the City and is an appropriation of the Indian Festival Holi. Commissioner Fellows that there is an investigative piece being done by What's Left Ypsilanti.

➤ **REVIEW RESPONSIBILITIES OF THE CODE OF ETHICS**

Commissioner Fellows stated that the Ethics Commission has reformed. Commissioner Haugenauer stated that the Code of Ethics should be included in the Oath of Office. Commissioner Fellows thinks people should be given the Code of Ethics when they are sworn into office. Fellows added that the process of communication among commissions in anti-democratic.

Motion to send a recommendation to the Ethics Commission to consider adding the Code of Ethics to the Oath of Office.

Offered By: Commissioner Haugenauer; Seconded By: Commissioner Hunter
Approved: Yes – 4; No – 0; Absent – 3 (Browning, Choudhuri, Hicks)

VII. AUDIENCE PARTICIPATION/COMMISSION RESPONSE

None.

VIII. PROPOSED BUSINESS

1. Fellows – Vice-Chair Elections
2. Haugenauer – Review current goals.
2. Haugenauer – Commission membership and recruitment.
3. Hunter – Equitable land acknowledgement.
4. Gaines – Resident and City relations event, such as a resident and police basketball game.
5. Hunter – Parkridge conditions of the playground and benches.
6. Hunter – Status of Pen Park.
7. Hunter – Town Hall to discuss licensing medical marijuana facilities and removal of Marijuana convictions from people interested in opening a dispensary.
8. Fellows – Resolution to recognize the service of Sam Jones-Darling.

IX. NEXT MEETING DATE: July 10, 2019

X. ADJOURNMENT: **The meeting adjourned at 8:34 p.m.**



REQUEST FOR LEGISLATION
April 16, 2019

To: Mayor and Council

From: Christopher Jacobs, Community Development Manager

Subject: Recommended Park Improvements

SUMMARY & BACKGROUND:

In November 2017, Washtenaw County residents voted two-to-one in favor of an eight-year millage that would generate \$5 - \$6 million per year for mental health and public safety improvements beginning in January 2019. A portion of that revenue, \$125,000, has been set aside for the purpose of park improvements. These proposed improvements are based on the Needs Assessment completed by Parks and Recreation Commission last year and the wide consensus reached on several key priorities during the Joint City Council Meeting on 12/18/18

The proposed improvements are focused primarily on deferred maintenance needs such as playground and baseball diamond resurfacing, benches, trashcans, picnic tables, grills, basketball nets, BBQ Grills, swings, playground equipment repairs, bike racks, door replacement, signage additions, and hazard removal. The following presentation will detail each of the proposed repairs or additions by park. The following Park Improvement Cost Schedule is also provided for your convenience and review:

Park Improvement Cost Schedule

Parkridge- \$38,050 Total includes

- \$3,500- Replace 1 door (on storage closet)
- \$12,000- Replace 8 fixed metal picnic tables
- \$1,000- Replace/repair guardrail in parking lot near Perry School
- \$500- Replace 2 broken and outdated grills
- \$2,000- 4 new trashcans
- \$500- Hazard Removal
- \$50- Replacement Basketball Nets
- \$16,000 – Reserved for Community Project
- \$1,500- Vita Course Removal
- \$1,000- Gravel for baseball diamond

Recreation Park- \$12,750 Total include

- \$3,000- Resurface playground area and swing area, including excavating current playground surface, and laying new weed barrier
- \$300- Replace 2 broken swings
- \$5,000- Replace 4 fixed metal picnic tables

\$400- Grill Replacement and Hazard Removal
\$1,500- 3 new trashcans
\$1,000- Additional Bike Racks
\$1,000- 7 wooden benches repairs
\$550- Basketball Court Improvements

Waterworks- \$5,000 Total includes

\$2,500- Signage Replacement
\$500- Hazard Removal
\$1,000- 2 new trashcans
\$1,000- Additional Bike Racks

Carrie Mattingly Tot Lot- \$4,500 Total includes

\$2,500- Replace sign in park to match signage in park system
\$1,000- Add 1 fixed metal picnic table
\$1,000- Add 1 fixed metal bench

Candy Cane Park- \$12,000 Total includes

\$1,000- Repair wooden bleachers and 1 wooden bench with new boards
\$5,000- Replace 6 fixed benches
\$2,000- Replace 2 fixed wooden picnic tables
\$1,000- Replace 3 broken and outdated grills
\$3,000- Resurface playground area, including excavating current playground surface, and laying new weed barrier and play surfacing

Peninsular Park- \$18,500 Total includes

\$1,500- 3 new trashcans
\$10,000- Replace 10 fixed picnic tables
\$500- Hazard Removal
\$1,000- Additional Bike Racks
\$500- 2 Additional Grills
\$5,000- Gravel and re-grading entryway into park

Edith Heftly Tot Lot- \$2,000 Total includes

\$1,000- Add 1 fixed metal picnic table
\$1,000- Add 1 fixed metal bench

Prospect Park- \$24,150 Total includes

\$2,000- Securing basement entry to field house
\$2,500- Park ID Sign
\$2,500- 5 new trashcans
\$1,100- 3 Grill Replacements
\$1,000- Additional Bike Racks
\$5,000- Replace 5 fixed metal picnic tables
\$10,000- Replace Missing Rope Bridge, Double Slide, and broken Glide Handle
\$50- Replacement Basketball Nets

Riverside Park- \$4,000 Total includes

\$1,000- Additional Bike Racks

\$1,000- Replace unsafe wood/boards in Gazebo

\$2,000- Replace 2 fixed wooden benches

Charles St Tot Lot- \$1,500 Total includes

\$1,500- Playground Resurfacing and Sandbox

Frog Island- \$0

The border to border trail extension project in cooperation with Washtenaw County will leverage \$20,000 from the City of Ypsilanti to realize over \$800,000 worth of trail improvements primarily benefiting Frog Island Park. It is for this reason that Park Improvement Funds are not allocated to Frog Island as part of this project.

\$124,950 Total Improvements

Staff has surveyed the parks and provided the following presentation with photographs to illustrate most of the proposed replacements and additions identified in the Park Improvement Cost Schedule. We have met with Parks and Recreation Commission, DPS, and the City Manager to coordinate these improvements and ensure they represent the best use of our limited financial resources. Fulfilling these deferred maintenance needs will substantially improve the experience of park users in each ward and we are recommending that Council approve the following resolution authorizing staff to begin this important work. Staff is working with DPS to coordinate what work can be done in-house and what needs to be contracted out to ensure city staff can be utilized when practical.

RECOMMENDED ACTION: (Approval)

ATTACHMENTS: (Grant Application)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2019 -
April 16, 2019

**RESOLVED BY THE PARKS AND RECREATION COMMISSION OF THE CITY OF
YPSILANTI:**

WHEREAS, The City of Ypsilanti has a number of deferred maintenance needs at each of its parks; and

WHEREAS, Mental Health and Public Safety Millage funds have been set aside for the purpose of park improvements totaling \$125,000 in FY 2018-2019; and

WHEREAS, The Parks and Recreation Commission has completed a "Needs Assessment" consistent with the proposed improvements; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the Park Improvement Cost Schedule as submitted or similar as amended by Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Parks System Improvements

CITY OF YPSILANTI, MI
04/09/2019

Background

In November 2017, Washtenaw County residents voted two-to-one in favor of an eight-year millage that would generate \$5 - \$6 million per year for mental health and public safety improvements beginning in January 2019. A portion of that revenue, \$125,000, has been set aside for the purpose of park improvements.

These proposed improvements are based on the Needs Assessment completed by Parks and Recreation Commission last year and the wide consensus on several key priorities during Joint City Council Meeting 12/18/18



Parkridge

Replace 1 hollow metal door and frame on storage closet

\$3,000 Total Material

\$500 Total Labor

\$3,500 Total Budget



Parkridge

Replace 8 fixed metal picnic tables

\$10,000 Total Material

\$2,000 Total Labor

\$12,000 Total Budget



Parkridge

Replace 8 fixed metal picnic tables

\$10,000 Total Material

\$2,000 Total Labor

\$12,000 Total Budget





Parkridge

**Replace/repair guardrail in parking lot near
Perry School**

\$1,000 Total Budget

Parkridge

Replace 2 broken and outdated grills

\$400 Total Material

\$100 Total Labor

\$500 Total Budget



Parkridge

Replace two trash cans and add two additional near basketball courts

\$2,000 Total Budget



Parkridge

Additional Labor Needed for Hazard Removal

\$500 Total Budget



Parkridge

Vita Course Removal

\$1,500 Total Budget

Fitness Course Replacement

or Other Community Project

\$16,000 Total Budget



Parkridge

Gravel for the baseball diamond

\$1,000 Total Budget



Recreation Park

Resurface playground area and swing area, including excavating current playground surface, and laying new weed barrier.

\$3,000 Total Budget



Recreation Park

Replace 2 broken swings

\$200 Total Material

\$100 Total Labor

\$300 Total Budget



Recreation Park

Replace 4 fixed picnic tables

\$4,000 Total Material

\$1,000 Total Labor

\$5,000 Total Budget



Recreation Park

Replace 4 fixed picnic tables

\$4,000 Total Material

\$1,000 Total Labor

\$5,000 Total Budget



Recreation Park

1 Hazard Removal and Grill Replacement

\$200 Total Material

\$200 Total Labor

\$400 Total Budget



Recreation Park

Replace 1 Trash Can and 2 Additional Trash Cans – Only 2 on site.

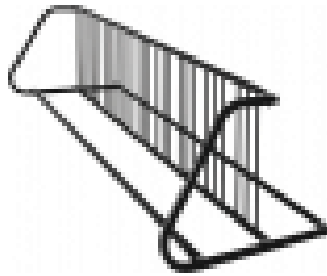
\$1,500 Total Budget



Recreation Park

Additional Bike Racks

\$1,000 Total Budget



Recreation Park

7 wooden benches repairs

\$1,000 Total Budget



Recreation Park

7 wooden benches repairs

\$1,000 Total Budget



Recreation Park

Basketball Court Improvements

Paint basketball court lines (\$500 Materials + Labor)

Replace basketball nets (\$50 Materials + Labor)

\$550 Total Budget



Peninsular Park

1 trashcan on site, big garbage problem

1 replacement and 2 additional at \$500 each

\$1,500 Total Budget



Peninsular Park

Replace 10 benches, all in poor condition

\$8,000 Total Material

\$2,000 Total Labor

\$10,000 Total Budget



Peninsular Park

1 Hazard Removal

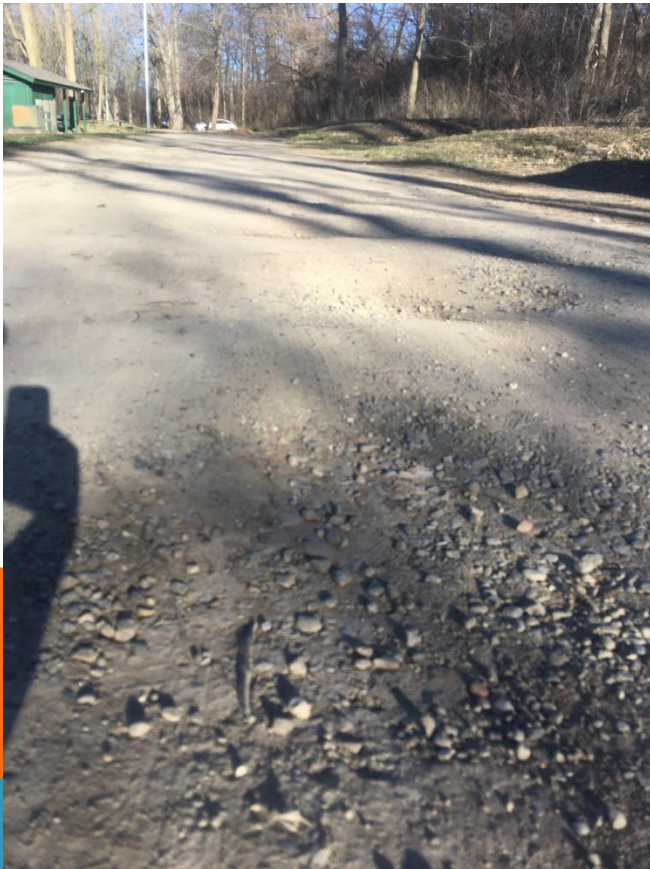
\$500 Total Budget



Peninsular Park

Gravel and re-grading entryway into park

\$5,000 Total Budget



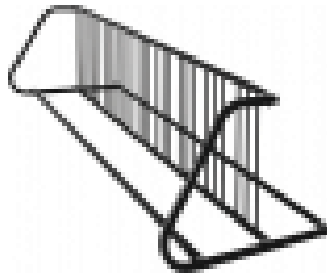
Peninsular Park

No Bike Racks on site

\$1,000 Total Budget

Add 2 grills nearby picnic tables at

\$500 Total Budget



Prospect Park

\$2,000 Total Budget to secure basement entry to field house



Prospect Park

Park ID Sign – None on Site

\$2,500 Total Budget



Prospect Park

1 Trashcan replacement and 4 additional

\$2,500 Total Budget



Prospect Park

3 grill replacements

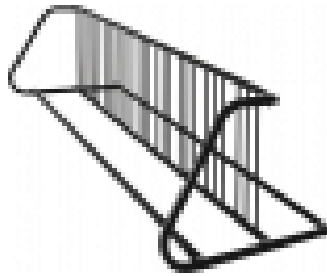
\$1,100 Total Budget



Prospect Park

Bike Racks on the Corner of Prospect and Oak

\$1,000 Total Budget



Prospect Park

Replace 5 fixed metal picnic tables

\$4,000 Total Material

\$1,000 Total Labor

\$5,000 Total Budget



Prospect Park

Replace Missing Rope Bridge and Double Slide

\$3,128 - Double Wide Slide

\$3,371 -Cargo net replacement bridge

\$351 - Freight

\$8,000 Total Budget



Prospect Park

Replace broken glide handle playground equipment

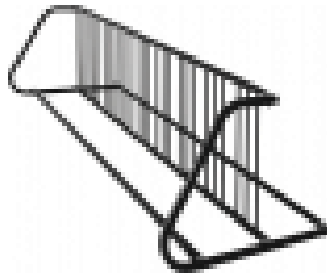
\$2,000 Total Budget



Riverside Park

Add bike rack next to Michigan Ave Heritage bridge for those using that to enter park on foot

\$1,000 Total Budget



Riverside Park

Michigan Avenue Bridge and Gazebo Repairs

\$1,000 Total Budget



Riverside Park

Replace 2 fixed wooden benches with steel powder coated benches
\$2,000 Total Budget



Candy Cane Park

Repair wooden bleachers with new boards

Repair 1 wooden bench with new boards

\$1,000 Total Budget



Candy Cane Park

Replace 6 fixed benches

\$5,000 Total Budget



Candy Cane Park

Replace 2 fixed wooden picnic tables

\$2,000 Total Budget



Candy Cane Park

Replace 3 broken and outdated grills

\$1,000 Total Budget



Candy Cane Park

Resurface playground area, including excavating current playground surface, and laying new weed barrier and play surfacing

\$3,000 Total Budget



Waterworks Park

Signage for bridge leading to Water St Trail

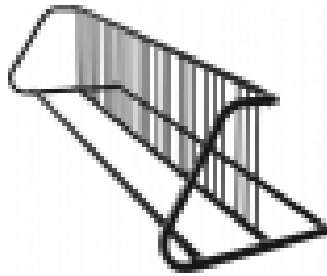
\$2,500 Total Budget



Waterworks Park

Additional bike racks – none on site

\$1,000 Total Budget



Waterworks Park

2 Additional Trashcans

\$1,000 Total Budget

Hazard Removal

\$500 Total Budget



Carrie Mattingly Tot Lot

Replace sign in park to match signage in park system

Add 1 fixed picnic table and 1 fixed bench

\$4,500 Total Budget



Edith Heftly Tot Lot

Add one bench and one picnic table

\$2,000 Total Budget



Charles St Tot Lot

Sandbox and playground resurfacing

\$1,500 Total Budget

