

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes - Thursday, October 3, 2019

1. Call to order - The meeting was called to order at 7:03pm, October 3, 2019 at the Ypsilanti District Library, 229 W. Michigan Avenue. Committee members attending were Dylan Goings, Helen Schulte, Lee Stimpson, and Bob Krzewinski. Also, City Planner Bonnie Wessler and City Council member Steve Wilcoxon attended the meeting along with Jenny Connolly.
2. Introductions - Audience participation - Public input - None
3. General business
 - a. Agenda approval – A motion was made to approve the agenda by Dylan, seconded by Helen, passing unanimously.
 - b. Approval of September meeting minutes – A motion was made to approve the September minutes by Helen, seconded by Lee, passing unanimously.
 - c. Bylaws review – The Committee bylaws were reviewed with no conflicts or upcoming actions required.
 - d. Additional Committee member recruitment – Jenny Connolly indicated she would like to serve on the Committee and Bob will forward a recommendation for her to be placed on the Committee for approval to the Planning Commission at their October 16th meeting.
4. Old & continuing business
 - a. 2019 Committee priorities
 1. City Non-Motorized Plan – Bob will contact Jared Talaga for an update.
 2. Sidewalk curb cut inventory & improvements – Bob received input online from the Committee Facebook page on curb cut locations located on City controlled (vs. MDOT) streets but needs to put the data received into a list form. Once completed, this new data will be shared with the Committee. Also discussed were the annual curb cuts required by an Americans With Disabilities legal action and approved by City Council at their August 27th and October 1st meetings. Bonnie also recommended informal Committee audits of high public activity (i.e. Post Office, Senior Center, Parkridge Community Center) which Bob will coordinate.
 3. Pedestrian Improvements – Signage, road markings, permanent radar speed signs at select locations, traffic calming - Mid-block pedestrian crossing signage of the Border To Border Trail on Cornell has not been installed yet. Bob will send out a request through the Committee Facebook page asking for suggestions for locations of permanent (i.e. solar powered) radar speed sign locations in the City.
 4. Bike Lanes – It appears that no bike lane repainting has taken place yet in 2019. Bob will set up a meeting with the Public Services Director to suggest annual spring bike lane repainting, so lanes are legible when the most cyclists are active.
 5. Communication – The next quarterly Non-Motorized Committee newsletter will be published in mid–December.
 6. Non-Motorized City budget – The Committee will wrap up its 2020 priorities at its November meeting which will then be forwarded to the Planning Commission and City Council.
 7. Neighborhood Connectors (formerly “Bike Boulevards”) potential projects – discussed were possible projects on Adams (south of Cross to Forest), Pearl, Congress and Mansfield. Bob will work on this list for discussion at the November meeting.

8. Border To Border (B2B) Trail gap completion & improvements – Bonnie indicate work on Frog Island and Grove Street is being planned for possible 2020 construction with the Grove Road crossing of I-94 potentially taking longer due to MDOT requirements. Bob also noted that he helped staff a Friends of the B2B Trail booth at the City's Fall River Day on September 22nd and interest, as well as support, of the B2B Trail was very high.
9. Walk Friendly Community application – Application will be activated once the City Non-Motorized Plan is updated.
10. Sidewalk/Curb Cut vegetation (summer) snow removal (winter) promotion – A reminder will be sent out to neighborhood Facebook pages in November on the City's sidewalk snow removal ordinance and repeated after the first significant snowfall of the winter.

11. Events

- Downtown Halloween Festival: The Committee will have a table in the downtown library parking lot giving away lighted wrist bands (courtesy of the Ann Arbor Area Transportation Authority) and handouts pointing out safe trick-or-treat suggestions.
- Pre-Halloween Dusk Walk – Bob will set up a walk on the Water Street area Border To Border Trail on Wednesday, October 30th
- Cold weather bicycling talks – Two are planned with one in November and another in December giving suggestions on how to safely ride your bicycle in cold conditions as well as at night.

12. Dockless bicycle/scooter policy by City – Completed earlier in 2019.

- b. Parkridge bike repair station – No new actions.
- c. Pedestrian Crossing Legislation – Michigan HB 4738 (Representative Ronnie Peterson) – Dylan and Bob will attempt to meet with the Representative over this legislation.

5. New Business

- a. Planning Department update – Bonnie gave input during the course of the meeting.
- b. 2020 Committee priorities – The Committee reviewed 2019 priorities for which items should be included in 2020 priorities along with new priority items. An initial draft list of 2020 priorities is included as an addendum to these meeting minutes with priorities being finalized at the November Committee meeting.
- c. Parliamentary Training Session – 10/16/2019 6pm to 9pm, Ypsilanti Senior Center, 1015 N. Congress. The training will be provided by the Michigan Municipal League and open to all Committee members.
- d. America Walks grants – Bob will send out an email from America Walks for it's annual Community Change Grants to Committee members urging them to review the links pertaining to approved projects around the Country and keeping these in mind for a possible Committee grant request in 2020.

6. Other Items – Announcements: None – Next meeting: November 7th , 7pm, downtown library.
7. Adjournment - A motion was made by Helen, seconded by Dylan, to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 8:21pm.

City of Ypsilanti Non-Motorized Advisory Committee Draft 2020 Priorities

1. City Non-Motorized Plan – Complete update.
2. Sidewalk curb cut inventory & improvements.
 - Create an annual City Curb Cut Priority List
3. Pedestrian Improvements – Signage, road markings, permanent radar speed signs at select locations, Rapid Flashing Rectangular Beacons, traffic calming.
 - Continue current efforts with MDOT on in-City State Route pedestrian improvements (i.e. Huron, West Cross, Washtenaw, Hamilton, Michigan).
 - Install permanent (i.e. solar powered) radar speed signs at locations with a high incidence of speeding.
4. Bike Lanes
 - West Cross Street
 - Harriet/Spring/Factory/Maus
 - Spring repainting of existing bike lanes
5. Communication
 - Invite Mayor, City Council, Planning/Sustainability Commission members, City Manager, Police Chief, Public Services Director to Committee meetings.
 - Publish quarterly Non-Motorized Committee newsletter.
 - Review City Council, Planning Commission, Sustainability Commission agendas for possible Committee input at their meetings.
 - Spring bicycle safety education program for both motorists and bicyclists
6. Non-Motorized City budget – Determine yearly, non-motorized project funding amount available. Committee involvement in CIP review and non-motorized project funding disbursement decisions.
7. Neighborhood Connectors.) low-speed street which has been "optimized" for bicycle & walking traffic. Potential projects: Adams (Cross to Forest), Pearl (Hamilton to Mansfield), 2nd Avenue (Michigan to Watling).
8. Border To Border (B2B) Trail gap completion and enhancement.
 - Support City and Washtenaw County Parks & Recreation Commission efforts to complete the Trail through the City.
 - Install “State Law – Stop For Pedestrians In Crosswalk” signs at mid-block B2B Trail crossing of Cornell Street between Collegewood and Mayhew.
9. Walk Friendly Community application submitted.
10. Sidewalk/Curb Cut vegetation (summer) snow removal (winter) promotion by Committee
11. Events & Community Outreach – B2B Trail walks, cold weather cycling talks, EMU August Bike Rodeo, Parkridge Festival, Halloween safe trick-or-treating. Seek grants for helmet giveaways for events the Committee is at.
12. Bike Friendly Business program drive.
13. Bike Friendly Community (BFC) award recertification (current BFC award expires in November 2021)
14. Safe Routes To School
15. Other