



City of Ypsilanti

Parks & Recreation Commission

NOTICE OF MEETING

Date: June 13, 2017

Time: 7:00 p.m.

Location: Ypsilanti Senior Center, 1015 N. Congress St, Ypsilanti MI, 48197

AGENDA

1. Call To Order
2. Approval of Agenda
3. Approval of the Minutes – May 9, 2017
4. Introductions / Public Comment
5. Mike Davis – Partridge Park Soccer Field
6. Old Business
 - a. Adopt-A-Park Updates
 - i. Candy Cane
 - ii. Peninsular Park
 - iii. Prospect Park
 - iv. Frog Island – Bronze Beauties
 - v. Ypsilanti International Elementary School – Prospect Park
 - b. Friends Group Updates
 - i. Rutherford Pool
 - ii. Senior Center
 - iii. Freighthouse
 - iv. Ypsi Baseball Project
 - c. City of Ypsilanti Updates
 - d. Commission Sponsored Events
 - i. Ypsilanti Fall River Day – Sept. 24
 - e. Recreation Programming
 - i. Ann Arbor YMCA Partnership – Summer Park Fitness
 - ii. EMU Partnerships
 - f. Ypsi Proud Day – May 20, 2017
 - g. Parkridge Park Soccer Field
 - h. Big Yellow Chair
 - i. EMU Park Donation
 - j. Other Old Business
7. New Business



Parks & Recreation

City of Ypsilanti

Parks & Recreation Commission

- a. DMC Detroit Tigers Clinic
 - b. Heritage Festival Park Projects
 - c. YMCA & EMU Sports Camps
8. Partner Updates
- a. Ypsilanti Trail Town – Reviewing Ypsilanti Plan
 - b. Bike Ypsi
 - c. Non-Motorized Commission
9. Other Business
10. Commissioner Comments / Announcements
11. Adjournment

City Hall: 734-483.1100

Parks & Facilities Maintenance: 734-483-1421

Park Special Events: 734-482-9825

City of Ypsilanti
Parks & Recreation Commission
One South Huron Street
Ypsilanti, MI 48197
www.cityofypsilanti.com

Senior Center: 734-483-5014

Rutherford Pool: 734-482.4401

Parkridge Community Center: 734-483-7700



City of Ypsilanti

Parks & Recreation Commission

NOTICE OF MEETING

Date: May 9, 2017

Time: 7:00 p.m.

Location: Ypsilanti District Library, 229 W. Michigan Ave, Ypsilanti, MI 48197

Meeting Minutes:

1. **Call to Order**- The meeting was called to order at 7:06pm, May 9, 2017 at the Ypsilanti District Library, Downtown Branch 229 W. Michigan Avenue, Ypsilanti, MI 48197. Commissioners in attendance were Conan Malmer, Evan Sweet, Cathy Thorburn, Delois Wilson, Ben Connor Barrie, Kurt Kohlmann, Ashanti Harris, Linda Horne. Also present was Joe Meyers, City of Ypsilanti Commission Liaison. Visitor Colette Hemker from Ann Arbor YMCA was present.
2. **Approval of Agenda** Motion of approval by Commissioner Kohlmann and seconded by Commissioner Horne.
3. **Approval of Minutes** Motion of approval by Commissioner Barrie and seconded by Commissioner Malmer
4. **Introductions/Public Comment**- Colette was introduced to the group
5. **Old Business**
 - a. **Adopt-A-Park Updates**
 - i. **Candy Cane**- No one has heard from Peter Church since his proposal was denied by the City.
 - ii. **Peninsular Park**-No updates
 - iii. **Prospect Park**- No updates. Assume there will be a group working during Ypsilanti Proud
 - iv. **Mattingly Park**-not to be called Heritage Neighborhood Delois states that it needs mowing. They put woodchips down but they tend to go every where and could use an edging.
 - b. **Friends Group Updates**
 - i. **Rutherford Pool**- Commissioner Thorburn reported that two weeks ago they collect \$5000 in pass sales and lesson sign ups. They are in the process of turning water on and starting set up. Joe Meyers will be given an electronic copy of the brochure to update the City's web page.

- ii. **Senior Center-** June 3 there will be a jewelry and bake sale in conjunction with the Normal Park Neighborhood yard sale. 501c3 has been submitted to city attorney. The Center also needs more board members. The meetings are on the 1st Wednesday of the month. You don't have to be a city resident. Currently have six members. Commissioner Sweet is not sure what the limit is or if there is one.
 - iii. **Freighthouse-** Open House May 13 9am-Noon
 - iv. **Ypsi Baseball Project-** Safety fence is being installed before Ypsilanti Proud. It will run down the first base line. On Proud, trash pick up will occur on the field and on the Prospect field. Mr. Meyers stated that he is in conversation per our last meeting and the fees the Little League is being charged. This year nothing will change but he hopes there will just be a small nominal fee and a letter of memorandum of use.
 - c. **City of Ypsilanti Updates-** Mr. Meyers reported the above and that he does not know the status of the Big Yellow Chair. Commissioner Sweet had spoke with Brad Holman and Amanda. Brad thought that Convention Bureau owned it. Mr. Meyers said that they bought it but gave it to the City. Joe will speak with Brad and Stan and try to clear things up.
 - d. **Commissioner Sponsored Events-**
 - i. **Ypsilanti Fall River Day-** September 24 Commissioner Sweet met with Pam and Bob from the Watershed Council. Commissioner Sweet needs assistance with planning the day. He has commitment from Birds of Prey, Home Depot, YMCA and EMU Kayak Club. The kayak club will put on a safety demo for beginners. It was suggested that the Ann Arbor Rowing Club may be someone to reach out to. A Paddle Nation grant was applied for. The request was for \$1,000 bur they were so impressed with the grant it might be tripled.
 - e. **Recreation Programming**
 - i. **Ann Arbor YMCA Partnership-**Summer Park Fitness Intro to Interval training is this Saturday. They only have three registrants. If there are not more registered by tomorrow it may be cancelled. Commissioner Thorburn put out Facebook blasts. Blue Cross Complete has not sent out their letters, yet. They will pay for the fee for their customers.
 - ii. **EMU Partnerships-**Nothing to report
 - iii **Free Fishing Weekend-** June 10-11

- f. **Parks and Recreation Month-** July. Mr. Meyers reported that our proclamation made last month will be presented to the Council on May 16th.
- g. **Ypsi Proud Day-** May 20, 2017 Luncheon will be from 12-2 at Prospect Park
- h. **Meet Me at the Park grant-** we were too late to apply for it this year.
- i. **Parkridge Park Soccer Field** Mike from the Historical Commission is interested in building a small soccer field. There is one in Lansing. The area to use may be where the defunct tennis court is located.
- j. **mParks Community Service Awards-** Anne Brown and Tyler Weston were honored in Lansing for their help in the Ypsilanti area. Commissioner Sweet attended the ceremony also. The city picked up the tab as they are members of mParks.
- k. **Peninsular Park and Waterworks Park Service Project-** a local congregation came out to the parks to spread mulch and pick up trash and painted the gate at Peninsular Park. They may be interested in coming back next year.
- l. **Big Yellow Chair-**already discussed
- m. **Other Old Business-**none

6. **New Business**

- a. **Adopt-A-Park Application-Bronze Beauties-** Approved by Stan. Frog Island focus on trash pick up and possible painting of trash cans. Commissioner Malmar moved for approval and Commissioner Harris seconded.
- b. **Adopt-A-Park Application –Y.I.E.S.** want to purchase a Buddy Bench and have the City install the bench. We need more information. Concern that the bench not be able to be slept on. Commissioner Sweet will invite someone from the application to come to the next meeting.
- c. **EMU park donation-** a professor has a \$50 donation for a park from a prize she had from an assignment she issued. She suggested the purchase of a new trash can for Frog Island. The Commission is wondering if she would like to donate it to the Buddy Bench discussed above.

7. **Partner updates-**

- a. **Ypsilanti Trail Town-** no new news
- b. **Bike Ypsi-** Had a kick off ride last week
- c. **Non-Motorized Commission-** no new information

8. **Other Business**

- d. **Water Street Trail –** City council is meeting to discuss the Water Street area on May 23

- e. Question whether Frog Island could be flooded for ice skating. Mr. Meyers shared that Depot Town merchants are interested but it is not as easy as it sounds.
- f. Trinity Health had a fundraiser and \$18.5 million dollars was raised for the Ann Arbor Community Foundation for use with the aging. The aged in the 48197 and 48198 are likely to live less than people in other zip codes in the county.
- g. YMCA camps are full, already and have waiting lists. It will be housed at YCS High School this year.

9, Commissioner Comments/Announcements

10. Adjournment Meeting was adjourned at 8:23pm Motion made by Commissioner Horne and seconded by Commissioner Barrie

Next Meeting is June 13 at 7:00pm at the Ypsilanti District Library, Downtown Branch, 229 W. Michigan Ave, Ypsilanti MI, 48197.



CITY OF YPSILANTI ADOPT-A-PARK GROUP APPLICATION

Name of Group: Friends of Candy Cane Park

Brief description of group (purpose, demographics, size, etc):

A group of 10 to 15 residents of the Ypsilanti College Heights neighborhood

Address: [REDACTED] City: Ypsilanti State: MI Zip: 48197

Website, if any: _____ Phone: [REDACTED]

(Use group address if there is one; otherwise, use home address of primary contact person)

Primary Contact Person: Peter Church

Phone: [REDACTED] Email: [REDACTED]

Best Way/Time to Reach: Email

Secondary Contact Person: Ann Stevenson

Phone: [REDACTED] Email: _____

Best Way/Time to Reach: Phone

ABOUT THE PARK

Park, Median, or Area to be Adopted (Be as specific as possible, e.g. The flower garden in front of the Senior Center): All of Candy Cane Park

Name of nearest streets/intersection: Roosevelt and Courtland

What is your group hoping to accomplish by participating in Adopt-A-Park? (Examples: Providing service opportunity for our scout troop; helping to improve condition of tot-lot)

Improve the condition and appearance of this park

Obtain recognition from the state for the historical significance of this park

Enable this park to continue supporting the Ypsilanti - Ann Arbor Little League

How often will your group be participating in Adopt-A-Park?

☐ One time ☐ Monthly ☐ Seasonally (e.g. during spring planting season)
☒ Twice a year ☐ Weekly ☐ Not Sure

When will your group participate in Adopt-A-Park? List dates/times as specifically as possible. If you do not know the exact day yet, be as specific as possible (e.g. a Sunday afternoon in late spring; during Ypsi PRIDE Day; monthly on Monday afternoons).

Date(s): Ypsi Proud Day, Late Summer Times of Day: 9AM to 1PM Estimate # of Hours per Date: 4

Age(s) of Participants: 20 to 65+ Estimated # of People Participating Per Date: 10+



WORKPLAN & ACTIVITIES

Your workplan will be initially reviewed by the Ypsilanti Parks & Recreation Commission, and then sent to the Department of Public Services for approval. Your group cannot participate in Adopt-A-Park until you have an approved workplan and have informed Public Services as to exact dates your group plans to participate.

Activities Checklist:

Please tell us what activities you would like to do. Check all that apply.

- | | |
|---|--|
| ☒ Gardening | ☐ Trimming edges minor pruning |
| ☒ Brush removal | ☒ Weed removal |
| ☐ Repair ruts | ☐ Painting benches, tables, benches, and/or trashcans |
| ☐ Graffiti removal and | ☐ Other _____ |
| ☐ Seed grass | |

Please describe what your group would like to do on a one-time or ongoing basis to improve and/or help maintain our parks!

[Apply for State recognition and a listing on the Michigan Register for Historic sites](#)

[Obtain official State signage to tell the story of the first female little league baseball player](#)

[Get our scoreboard repainted](#)

List of Materials You Need from the City of Ypsilanti

(Not all requested materials are or will be available. There is a specific paint color required by the City. Please refer to the Department of Public Works for more information.)

- | | |
|--|---|
| ☐ Trash Bags | ☐ Work Gloves |
| ☒ Other (Please specify) | 6 Cu yards of child safe mulch for the play area |
-



TERMS AND CONDITIONS

Any work/activities done under the terms and conditions of the City of Ypsilanti Adopt-a-Park Program are subject to the following terms and conditions:

1. Terms/Conditions:

- a. Term of service: Subject to the City's right to terminate, this agreement shall be in effect for one calendar year beginning the date of: July 1, 2017.
- b. The participant(s) shall follow a regular schedule of maintenance.
- c. The group leader shall report all volunteer hours to Public Services on a monthly basis.
- d. Each volunteer must sign the Adopt-A-Park Liability Waiver Form.
- e. The City of Ypsilanti may photograph or video record the events or activity in which the participant is participating in for the purpose of promoting the City of Ypsilanti and its services/programs, with the understanding that no compensation of any kind will be paid to the participant.

The City of Ypsilanti reserves the right to terminate this agreement at any time.

Signature Adopt-A-Park Group Leader

Signature Director, Depart. of Public Works

Date

Date

PLEASE TURN YOUR APPLICATION INTO THE PUBLIC SERVICES DEPARTMENT AT LEAST ONE MONTH BEFORE YOU HOPE TO VOLUNTEER IN THE PARKS.

City of Ypsilanti Department of Public Services
14 West Forest Avenue Ypsilanti, Michigan 48197
Office: (734) 483-1421 Fax: (734) 483-1018

What happens next?

You will be contacted by a member of the Parks & Recreation Commission or the Public Services Department with additional questions or clarifications, and/or to let you know your application has been approved. Once you have an approved application, the week before you perform work in the parks, please contact Public Services for additional information or materials/supplies requests.

Office Use:

Date Received: _____ Date Distributed to Rec. Commission: _____

Name of Commissioner(s) Reviewing Application and/or Work Plan: _____

_____ Workplan/Application Approval Date by City of Ypsilanti Recreation Commission

_____ Workplan/Application Approval Date by City of Ypsilanti Department of Public Works

Notes/Follow Up Needed:

