



City of Ypsilanti

Parks & Recreation Commission

Parks & Recreation

Meeting Minutes

Date: November 13, 2018

Time: 7:00pm.

Location: Ypsilanti Senior Center, 1015 N. Congress St. Ypsilanti, MI 48197

1. **Call to Order** Commissioner Sweet called the meeting to order at 7:09pm
2. **Roll Call** Commissioners present were, Evan Sweet, Cathy Thorburn, Kurt Kohlmann, Amanda Marshall, Ben Connor-Barrie and City Staff Representative Bonnie Wessler from the Planning Department.
3. **Approval of Agenda-** Moved by Commissioner Kohlmann and seconded by Commissioner Connor-Barrie. Passed
4. **Approval of the Minutes** –October 9, 2018 Commissioner Kohlmann moved and Commissioner Connor-Barrie seconded approval. Passed
5. **Introduction/Public Comment & Presentations** None
6. **Old Business**
 - a. **Adopt-A Park Updates** Commissioner Connor-Barrie has been in contact with Friends groups requesting information. Friends of Frog island are the only ones to reply with volunteer hours and other information. Information will be used for the Annual Report.
 - b. **Friends Group Updates**
 - i. **Rutherford Pool** Nothing to report since the last meeting
 - ii. **Senior Center-** Nothing to report since the last meeting
 - c. **City of Ypsilanti Updates** New Community Development Manager Christopher Jacobs has been hired. The first new council meeting is tonight. The playground has been started and Ms. Wessler anticipates the completion will be by the end of the year. Concept designs for the benches made by EMU have been submitted (\$5,000), and signage to honor Liz MacGregor – a playground committee member and activist who passed away (\$2,000). A resolution from the Parks Committee will be voted on next meeting for the benches.
 - d. **Committee Updates**
 - a. **Park Projects & Funding-** Evan will create a goggle doc with our information from our survey of the parks this summer. We will meet with City Council in December to discuss our findings and suggestions.
 - b. **Programming, Events & Communication-** None

- c. **Adopt-A-Park Coordination & Internal Development** Fall River Day had their follow up meeting. Proposed date for next year is Sept. 22. Not confirmed. Planning on same trip and set up. Could there be a food vendor next year? Washtenaw County Water Resource Community Office may donate money between \$500 and \$1,000 for the event. River Up has help to fund the last two years. Commissioner Sweet has asked that all Commissioners be entered as members of Mparks. Currently, only a past Commissioner is registered.
- e. **Skate Park Update** Still looking at locations.

e. **Other old Business-** None

7. **New Business**

- a. **Park Maintenance Funding/Joint Meeting** Commissioner Sweet has put together a list of each park with the maintenance needs and wants. He will prioritize it for safety and usability. This information will be used for our joint meeting with the Council on December 11.
- b. **2019 Meeting Schedule** Ms. Wessler put together a meeting list for 2019. Still second Tuesday at 7pm. Checking to see if we can still use the Senior Center.
- c. **Annual Report** Commissioner Sweet put together an Annual Report. Has positives in it. Will use it to ask for needs.
- d. **Marketing Information** Commissioner Sweet put together a one page flyer, highlighting the Parks and Facilities.
- e. **2019 Goals** Not addressed, tonight

8. **Other Business-** Commissioner Connor-Barrie moved and Commissioner Marshall seconded a Resolution of up to \$2,500 for the Liz MacGregor sign for the new playground. Passed

9. **Commissioner Comments/Announcements-**None

10. **Adjournment** Moved by Commissioner Kolhmann and seconded by Commissioner Conner-Barrie 9:05pm

Next Meeting: December 4, 2018

Joint Council Meeting December 11, 2018