PLANNING COMMISSION
MEETING MINUTES
August 31, 2015
CITY COUNCIL CHAMBER
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

II. ROLL CALL

Present: R. Johnson, C. Zuellig, H. Jugenitz, P. Hollifield, A. Bedogne, L. Dahl MacGregor

Absent: None

Staff: Bonnie Wessler, Planner II
Cynthia Kochanek, Associate Planner
Beth Ernat, Community & Economic Development Director

III. APPROVAL OF MINUTES

Commissioner Hollifield moved to table the approval of the minutes to the next planning commission meeting (Support: H. Jugenitz) and the motion carried unanimously.

IV. NEW BUSINESS

1. Capital Improvements Plan (CIP)

Ms. Wessler provided a short introduction/recap of the CIP plan and that it is helpful to have for the city budget. The CIP is a policy document and is a roadmap of expenses that the City may incur in the coming years. She advised that it is the final piece that is needed for the Redevelopment Ready Communities certification for the city. Ms. Wessler states that there are some things that still need to be corrected on the spreadsheet that was provided in the packet.

Commissioner Zuellig and Commissioner Hollifield inquire about how accurate the figures are that are listed. Ms. Wessler advises regarding using some of here prior research in regards to the recreation plan and that some of the figures are best estimates. Ms. Ernat advises that there was thoughtful consideration and that a consultant was brought in for the CIP process.

She states that some of the figures are mainly placeholders and that the plan will need to be revisited annually and approved every other year.

Ms. Wessler advises that the council is the adopting body per the city charter and that the Planning Commission will need to revisit the plan every March as an advisory body then the plan will go to the city council for approval. Commissioner Johnson states that the planning commission can recommend the CIP to the city council.

Commissioner Zuellig motions that the planning commission recommend approval of the first Capital Improvements Plan, budget years 2016/2017- 2022/2023 to city council (Support: H. Jugenitz) and motion carried unanimously.

2. Letter of Support- Shape Ypsilanti Master Plan nomination

Ms. Wessler states that the draft letter of support has not been completed at this time but will send it around via email to be approved by the planning commission and then Chairperson Johnson can sign the letter for the planning commission.

L. Dahl MacGregor moved to approve providing authority to Chairperson Johnson to take advise via email regarding the letter of support and then signing the letter of support to be sent on to the American Planning Association for possible awards and recognition (Support: C. Zuellig) and the motion carried unanimously.

V. FUTURE BUSINESS DISCUSSION/UPDATES

1. 50-62 Ecorse; no plans have been submitted at this time and it appears that it will not be returning to the planning commission as the business has moved out
2. Zoning Ordinance corrections for the next meeting
3. Non-Motorized Committee will have an upcoming public information session at the City Hall

VI. ADJOURNMENT

Since there was no further business, Commissioner Hollifield moved to adjourn the meeting (Support: L. Dahl MacGregor). The meeting adjourned at 7:44 p.m.