

1. Agenda

Documents: [01-OCTOBER 14TH AGENDA .PDF](#)

2. Packet

Documents: [2015-10-14_PACKET .PDF](#)

Agenda
Planning Commission
Council Chambers
Wednesday, October 14, 2015 – 7:00 P.M.

I. Call to Order

II. Roll Call

Roderick Johnson, Chair	P	A
Cheryl Zuellig, Vice Chair	P	A
Anthony Bedogne	P	A
Phil Hollifield	P	A
Heidi Jugenitz	P	A
Liz Dahl MacGregor	P	A

III. Approval of Minutes

- September 16, 2015

IV. Audience Participation

Open for general public comment to Planning Commission on items for which a public hearing is not scheduled.

V. Presentations and Public Hearing Items

- Special Use Permit Application: 602 Emmet

VI. New Business

None

VII. Old Business

None

VIII. Future Business Discussion / Updates

IX. Committee Reports

- Non-motorized Committee – appointments, resignations
- Non-Motorized Committee – minutes (catching up)

X. Adjournment

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**PLANNING COMMISSION
MEETING MINUTES
September 16, 2015
CITY COUNCIL CHAMBER
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

II. ROLL CALL

Present: R. Johnson, H. Jugenitz, P. Hollifield, A. Bedogne

Absent: C. Zuellig (excused) Liz MacGregor

Staff: Bonnie Wessler, Planner II
Nan Schuette, Executive Secretary

III. APPROVAL OF MINUTES

Commissioner Jugenitz moved to approve the minutes of July 15, 2015 (Support: P. Hollifield) and the motion carried unanimously. Commissioner Jugenitz moved to approve the minutes of August 31, 2015 (Support: P. Hollifield) and the motion carried unanimously.

Commissioner Jugenitz moved to amend the agenda adding Audience Participation (Support: A. Bedogne) and the motion carried unanimously.

IV. AUDIENCE PARTICIPATION

None

V. NEW BUSINESS

1. High Scope

Ms. Wessler, City Planner, gave a short presentation noting that this is a request for discussion regarding High Scope. High Scope owns several parcels along River, Oak and E. Forest. Currently some are used as office and some are used as residential. They would like to convert

the use of one of the ones currently used as residential to office. This could be a challenge because the current zoning is strictly single family with the CN-SF and the Master Plan is Central Neighborhood and the area would not be eligible for a PUD. She asked how the commission would like to proceed on this.

Chairman Johnson asked the actual address of the parcels involved, which Ms. Wessler provided with details on the use of each property.

Theresa Schenk, Chief Administrative Officer - was in attendance to represent High Scope. She gave some background information on the history of High Scope, explaining the properties on which they would like change uses, and the current uses of all of the buildings in the area that are owned by High Scope.

She has been with High Scope for 12 years and has some resources and first-hand accounts from employees who have been employed for 40 years. She has pieces of information, among many dating back to the 70's, that may indicate that conditional uses had been approved at one time and would like to confirm this. Ms. Wessler responded that we have a copy of a letter dated May 11, 1978, from the ZBA which basically stated "The conditional use permits for the three homes at 201, 205 and 209 Oak Street, will be perpetual except the south 110 feet will be for a period of five (5) years only. At the end of five years, the conditional use permit for the south 110 fee would expire and the property would be used pursuant to any then existing zoning for the property." Ms. Schenk provided a lot of information on the original building and alleys and how and when they acquired other properties. She also referred to the church on adjacent property which is for sale but High Scope was not interested in purchasing for many reasons, i.e. potential mold, etc.

After further discussion with Ms. Schenk, the City Planner and Planning Commission members, Chairman Johnson advised her that the Planning Commission is committed to go by the updated Master Plan which had just been adopted in December. He recommended that she talk to the City Attorney for his opinion, since he also had a lot of knowledge of High Scope, having been the City Attorney for the past 30 years. She should also contact the Neighborhood Association as reiterated by other board members since it would be important to get buy-in from the residents in the area from the Neighborhood Association since High Scope does have things in their favor, possibly opening up part of their space for public use without too much of an investment, for a relationship with the neighborhood and High Scope.

VII. OLD BUSINESS

None

VIII. FUTURE BUSINESS DISCUSSION/UPDATES

1. On 10/14 meeting, 602 Emmet, former fraternity who wants to add rooms; minutes
2. On 10/21 meeting, 1420 Washtenaw, maybe new Parkridge and Revocation of Auto Sales – special use permit

3. Possibility of new planning commission member.

X. ADJOURNMENT

Since there was no further business, Commissioner Jugenitz moved to adjourn the meeting (Support: A. Bedogne). The meeting adjourned at 9:13 p.m.

DRAFT



25 September 2015

**Staff Review of Special Use Application
Property Restoration and Renovation – Student Housing
602 Emmet**

GENERAL INFORMATION

Applicant: Michael Beaugrand
Honor Properties, LLC
602 Emmet
Ypsilanti, MI 48197

Project: Property Restoration and Renovation – Student Housing

Application Date: 8-14-15

Location: Northwest corner of Emmet St and Perrin St

Zoning: CN- Core Neighborhood

Action Requested: Special Use increase from 9 unit rooming house to 12 rooms

Staff Recommendation: Approval w/ Conditions

PROJECT AND SITE DESCRIPTION

Parcel # 11-11-40-180-013 is a corner lot at Emmet and Perrin Streets. The parcel is 0.13 acres with frontage on Emmet. There is an existing ~1,550 square foot residential building. There is parking at the rear of the structure.

Zoned **CN- Core Neighborhood**, which allows for a rooming house after approval as a special land use. Rooming houses are regulated under §122-804 and special land use is regulated under Article V of the zoning code. The house is currently a 9 unit rooming house and the plans submitted call for an increase to 12 rooms. The applicant is proposing to convert an old living room and chapter room on the first floor of the house to rooms for sleeping. The applicant plans to add bike racks and do other property improvements including a screened trash enclosure. Plans call for 4 parking spots at the rear of the property.

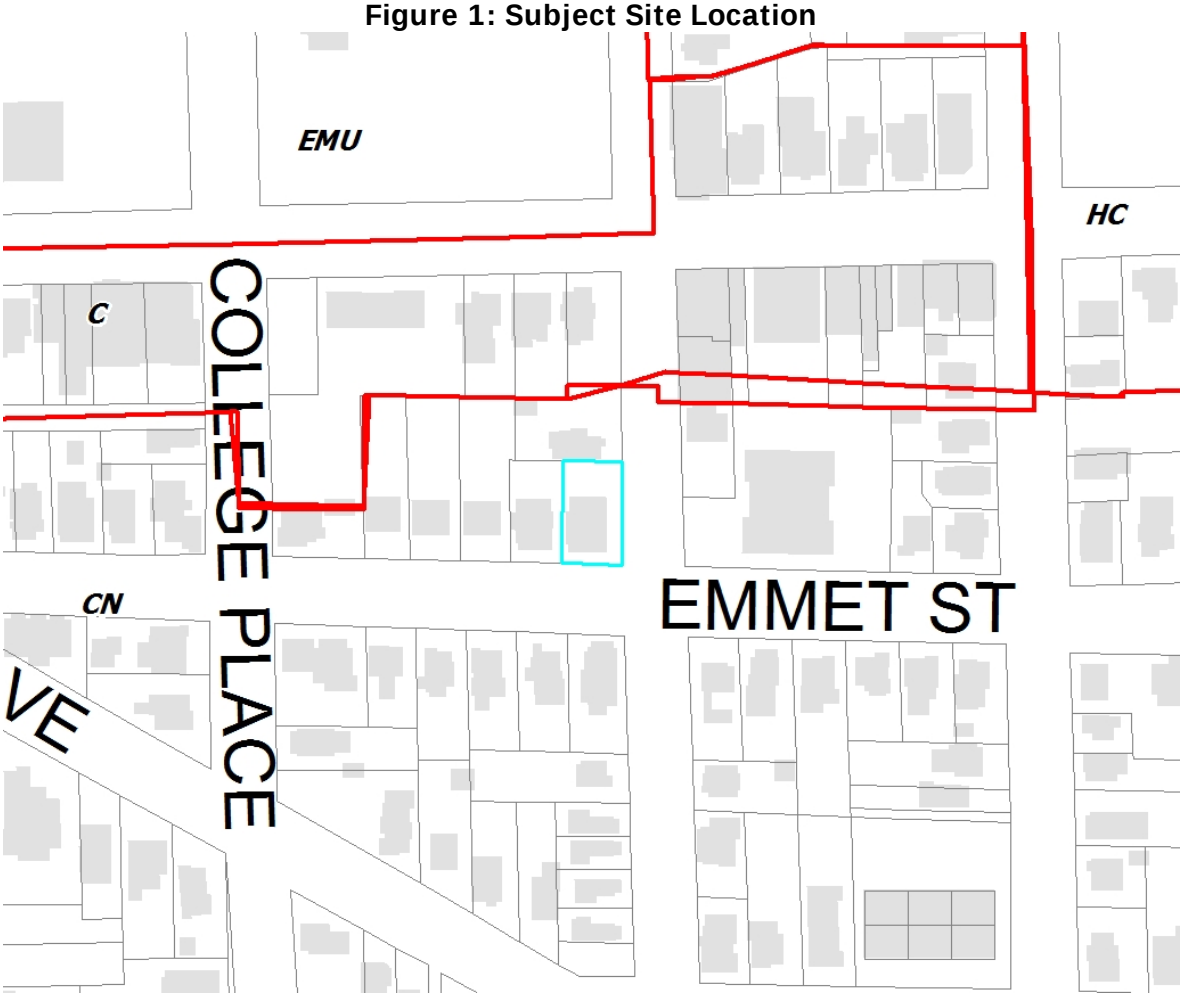


Figure 2: Site Aerial (2010)



Figure 3: photograph of site

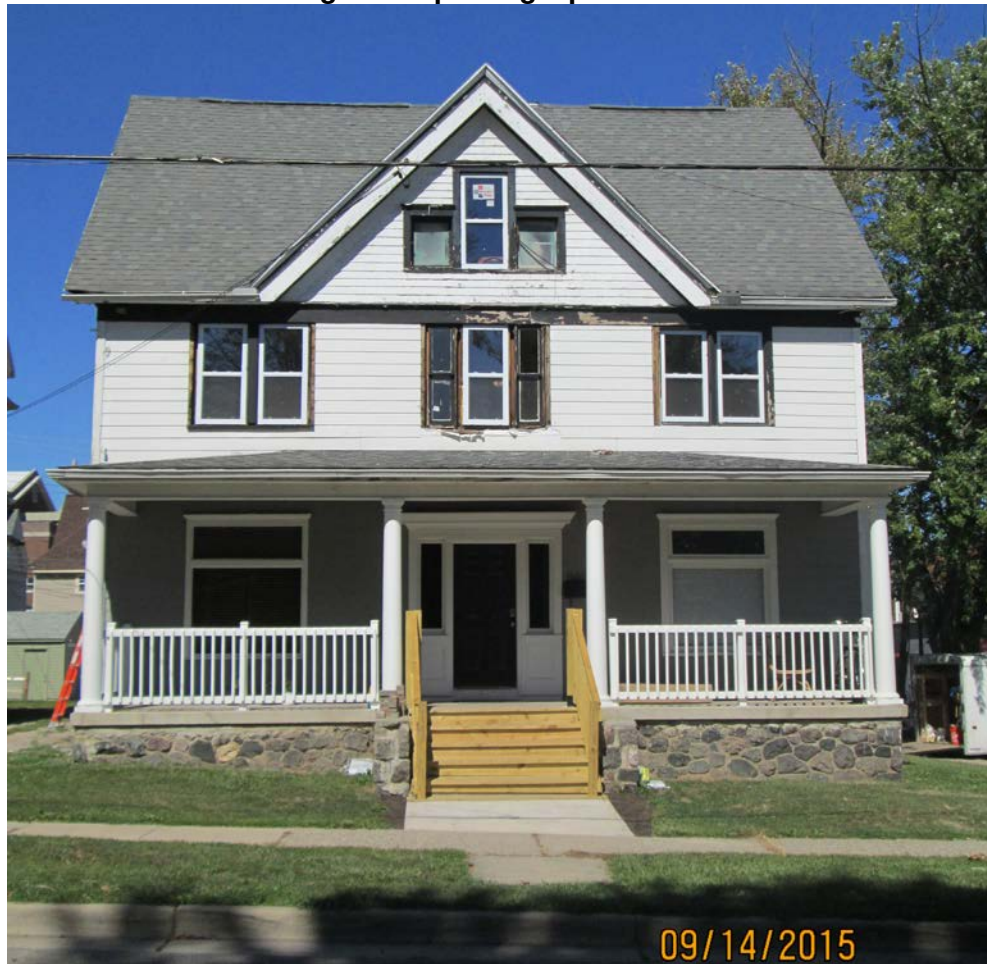


Figure 4: photograph of site-rear



Figure 5: Land Use and Zoning of Surrounding Area

	LAND USE	ZONING
NORTH	Multi-family residential	CN- Core Neighborhood
EAST	Multi-family residential/ apartments	CN- Core Neighborhood
SOUTH	Multi-family residential	CN- Core Neighborhood
WEST	Multi-family residential	CN- Core Neighborhood

SPECIAL USE: CRITERIA AND REVIEW

§122-165(b)

(1) *The proposed use conforms with all the provisions and requirements of this chapter, including site plan review standards (section 122-128) and the applicable site development standards for the specific use, as well as the spirit and intent of this chapter and the Master Plan. The location, scale, and intensity of the proposed use shall be compatible with adjacent uses and the zoning of the land. Height, location and size of buildings shall be compatible with uses and buildings on adjacent properties. The intensity of the proposed use, such as volume, frequency and times of operation, and its compatibility shall be considered.*

COMMENTS: The proposed use conforms with the site plan review standards and the master plan. The height, location and size of the building are not changing and the special use is compatible with the adjacent uses and zoning of the land.

(2) *The proposed use shall promote the use of land in a socially and economically sustainable manner and shall not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property or public welfare. Noise, odor, smoke and potential contamination of air, soil and water and its potential effect on neighboring uses, persons and property, as well as public welfare, shall be considered.*

COMMENTS: The proposed special land use is an increase in the current use and is a compatible use with the surrounding structures. The applicant states that the additional revenue generated would help with property maintenance.

- (3) *The proposed special land use shall be designed, constructed, operated and maintained to assure long-term compatibility with surrounding land uses. Consideration shall be given to the placement, bulk, and height of structures; materials used in construction; location and screening of parking areas, driveways, outdoor storage areas, outdoor activity areas, and mechanical equipment; nature of landscaping and fencing; and hours of operation.*

COMMENTS: The proposed special land use is an increase in the current use and is compatible with the surrounding uses. The area is mainly student housing due to its proximity to the EMU campus and will more than likely remain that way.

- (4) *The proposed special land use shall not present unreasonable adverse impacts on the transportation system. Consideration shall be given to the estimated pedestrian, bicycle and vehicular traffic generated by such use, access to transit, proximity to major thoroughfares, proximity to intersections, required vehicular turning movements, and provisions for pedestrian and bicycle traffic.*

COMMENTS: The proposed special land use does not present unreasonable adverse impacts on the transportation system. The applicant proposes to add bike racks to the property encouraging residents to use alternate modes of transportation to school or other destinations.

- (5) *The proposed use shall not create additional requirements at public cost for public facilities and services that will be detrimental to the economic sustainability of the community.*

COMMENTS: The proposed use does not appear to create any additional requirements at public cost for public facilities and services that will be detrimental to the economic sustainability of the community.

CONDITIONS OF APPROVAL

§122-167

"Reasonable conditions may be required in conjunction with an approval. The conditions may include conditions necessary to ensure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to conserve natural resources and energy, to ensure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed must do all of the following:

- (1) Be designed to protect natural resources, the health, safety, and welfare, as well as the social and economic well-being.*
- (2) Be related to the valid exercise of police power and purposes which are affected by the proposed use or activity.*
- (3) Be necessary to meet the intent and purposes of this chapter, be related to standards established in this chapter, and be necessary to ensure compliance with those standards."*

Items to be addressed: A requirement for an annual rental inspection for the next 5 years could be a condition of approval. This would help monitor the progress of the development and ensure that the increased accommodation is workable. Note: rental inspections are usually done every other year.

SITE PLAN: CRITERIA AND REVIEW

§122-128

For zoning compliance reviews, or plans where a Special Use permit is required but no site changes will likely be needed, the applicant may, at the determination of the City Planner, submit a sketch plan for review in lieu of a full site plan per §122-126(19).

STANDING**§122-128(1)**

The applicant is legally eligible to apply for site plan review, and all required information has been provided.

REQUIREMENTS**§122-128(2)**

"The proposed site plan conforms with all the provisions and requirements, as well as the spirit and intent of this chapter and the Master Plan. The proposed development will meet all the regulations of the zoning district in which it is located."

Figure 6: Requirements

ORDINANCE REFERENCE	REQUIRED	EXISTING CONDITIONS	PROPOSED
§122-804 USE-SPECIFIC	(1) A roominghouse or group residence permitted as a special use shall not be located within 200 feet of an R1 or CN-SF district.	Location is more than 200 feet away from any R-1 or CN-SF district.	No change.
	(2) The minimum usable floor area of the structure, size of common interior living space, and kitchen facilities must comply with the applicable Building Codes and Fire Codes adopted by the City of Ypsilanti. Kitchen facilities shall be provided on the premises for the residents therein.	Kitchen exists.	Plans have been submitted to the building department and are currently under review.
	(3) Rooms for sleeping shall have a minimum square footage as required by the housing code adopted by this Code.		Proposed rooms must meet the minimum square footage as required.
	(4) If the owner of the property does not reside on the premises, the owner must appoint a resident manager, who must reside on the premises. The property owner must provide the name and contact information of this person upon request by the City.		Resident manager contact info is required and can be submitted as part of the rental certification.

ORDINANCE REFERENCE	REQUIRED	EXISTING CONDITIONS	PROPOSED
	(5) For rooming houses or group residences permitted as a special land use access to and from the site shall be directly to a major street or to a major street through a CN, CN-M or nonresidential district. In no event shall access be through an R1 or CN-SF district.	Access is through the CN district.	No change.

Items to be Addressed:

1. New rooms must comply with the building code and kitchen facilities must be present.
2. Proposed rooms must meet the minimum square footage as required.
3. Resident manager contact info is required and can be submitted as part of the rental certification.

BUILDING LOCATION AND SITE ARRANGEMENT**§122-128(3)**

"All elements of the site plan shall be harmoniously and efficiently organized in relation to the character of the proposed use, the size and type of lot, the size and type of buildings, and the character of the adjoining property. The site shall be so developed as not to impede the normal and orderly development or improvement of surrounding property for uses permitted in this chapter."

The building frontage/entrance is on Emmet Street. Parking is at the rear of the property off of Perrin Street. The deck/fire escape at the rear may be utilized by those that park at the rear of the site as the main entrance to the property. Residential permit parking is available on Emmet Street. The majority of the changes that occur to the site are interior and those that are exterior will not affect the surrounding properties.

Items to be Addressed: None**SITE ACCESS, TRAFFIC, AND PARKING****§122-128(4)**

"With respect to vehicular and pedestrian circulation on the site, including walkways, interior drives, and parking; circulation shall to the extent possible create potential cross-and joint-access to adjacent parcels and the existing block layout. Special attention shall be given to the location, number and spacing of ingress and egress points; general interior circulation including turnaround areas; adequate provisions for delivery of services (trash removal, school buses, mail and parcel delivery); separation of pedestrian and vehicular traffic; avoidance of building corners next to access drives; identification of addresses; storage of plowed snow; and arrangement of parking areas that are safe and convenient, and insofar as practicable, do not detract from the design of the proposed buildings and structures, neighboring properties, pedestrian and bicyclist safety, access to transit and flow of traffic on adjacent streets. All buildings or groups of buildings shall be so arranged as to permit adequate access by emergency vehicles as required by the city building code."

Access to the site is at the front and rear. Bike racks will be placed at the front and rear of the structure for access by bike. Pedestrian access is the same as bike access. The only site for vehicle parking on the parcel is at the rear however as mentioned before with residential permit parking would allow for street parking. There is a bus stop off of Cross Street at EMU's Boone Hall, about 2 blocks away from the property. Three routes on The Ride stop at the Boone Hall stop, one of the routes is a College of Business shuttle that does not run on the weekends. Sidewalks are present and in fair condition. Waivers will be required for parking. Site is existing non-conforming and the changes that are proposed to the exterior of the structure are less non-conforming than currently exist.

Figure 7: Site Access, Traffic and Parking

ORDINANCE REFERENCE		REQUIRED	EXISTING CONDITIONS	PROPOSED
CN: §122-273	CIRCULATION STANDARDS	CN, C, HC, NC, GC, HHS: Sites <3 acres: circulation plan to ID potential cross and joint access to adjacent parcels		No Change
§122-834	PARKING Dimensions	• 9'x18' minimum, exceptions if adjacent to wall or overhang provided • May have 20% small car (8'x16', signed) • May have 10% motorcycle (5x8', signed)	Non-marked spaces, about 2.5 cars	4 spots, unmarked on a gravel drive. The spots need to meet the required dimensions.
§122-835	Access	5' walkway from parking lot to parks, commercial, transit, walkways, institutions; raised/marked crosswalks within parking lot	Does not exist in the current driveway configuration.	Will have a space for a walkway parallel to the designated parking spaces.
	Surfacing		Gravel	No change
	Lighting			Lighting is not addressed in the plans, parking needs to be artificially lit at night.
	Screening & Landscaping (perimeter)	Screened in accordance with 703 if abutting R1, MD, CN, CN-Mid, CN-SF	n/a	n/a
		3'-4' screen 80% opacity where visible from ROW	n/a	n/a
		Landscaped areas, walls, structures, walks- must be protected by curbing	n/a	n/a
§122-836	Motor spaces	Group residence & roominghouse: 1 for each bedroom or sleeping room, plus 1 for each employee or the largest employment shift.	Current is 2 spaces out of the required 9 (22%) and is existing non-conforming.	Plans show 4 parking spaces out of the 12 required (33 %) and is less non-conforming.

	Bicycle spaces	1 per 5 motor spaces, minimum of 2	None	Plans show two bike racks (10 bike spaces) 8 extra spaces than required. If the bike spaces are covered, then a discount in required parking spaces could be offered, making the site even more conforming.
122-837	Parking discounts	Transit	Location is more than 100 ft from the closest bus stop.	No change.
		Alternative Vehicles	None.	Plans do not call for alternative vehicle spaces.
		Bicycle		If bike spaces are covered, then a discount in parking spaces could be offered.
		PC discretion, special circumstances not listed above		12-20%=10 spaces
122-838	Required bicycle parking	Bicycle parking required: 1 for every 5 vehicle parking spaces	None on site	Met (2 bike racks proposed)
§122-647	SIDEWALKS	provide a sidewalk or shared-use path	Sidewalks exist between the lot and Emmet and Perrin Streets.	No changes.
§122-649	TRAFFIC VISIBILITY	Maintain shrubs/other obstructions lower than 30" and trees/other obstructions higher than 8': At driveway: within a 10'x10' triangle formed by the street ROW line and the edge of the driveway At intersection: within a 25' x 25' triangle formed by an extension of the property lines, as measured from the pavement edges.		Plans indicate that shrubs will only be located adjacent to the structure and will not obstruct views.

Items to be Addressed:

1. 4 parking spots indicated in the plans. They are unmarked on a gravel drive. The gravel drive needs to be able to accommodate all 4 cars at the minimum dimensions.
2. Lighting is not addressed in the plans, parking needs to be artificially lit at night.
3. Plans call for 4 parking spaces, 12 are required. Less non-conforming.

ENGINEERING & STORMWATER**§122-128(6), §122-128(7)**

(6) Adequate services and utilities including sanitary sewers shall be available or provided, with sufficient capacity to properly serve the development. Appropriate measures will be taken to ensure that site drainage will not adversely affect adjoining properties or the capacity of the public storm drainage system, or nearby bodies of water. Provisions shall be made to accommodate stormwater and prevent soil erosion. All stormwater management facilities, including but not limited to storm sewers and detention/retention facilities, shall be designed in accordance with the "Rules of the Washtenaw County Water Resources Commissioner," together with any special provisions established by the city.

(7) Natural resources will be protected to the maximum feasible extent. The proposed development will not cause soil erosion or sedimentation problems, and will respect floodways or floodplains on or in the vicinity of the subject property.

Engineering site plan review is not required for this project, due to no additional impervious surfaces and no utility changes.

Items to be Addressed: None

SCREENING**§122-128(8)**

"The site plan shall provide reasonable visual and sound privacy for all dwelling units on or adjacent to the property. Fences, walks, barriers, and landscaping shall be used, as appropriate, for protection and enhancement of the property. All outdoor storage of materials, loading and unloading areas, and refuse containers shall be screened or located so as not to be a nuisance. Outdoor lighting shall be shielded so as to not adversely affect neighboring properties or traffic on adjacent streets."

Figure 8: Screening

ORDINANCE REFERENCE	REQUIRED	EXISTING CONDITIONS	PROPOSED
§122-641 Lighting	• Dark Sky compliant; may be full cutoff where affecting residential uses • not >0.5 fc @ lot line • not >16'in height • not < 0.3 fc	Unknown	Lighting needs to be addressed.
§122-650 Refuse Containers	masonry enclosure 1' taller than dumpster (no less than 6'), in rear yard, 80% opaque swing door, on a concrete pad	Not shown	Plans indicate a 4' vinyl fence will be used to screen the trash area. Cans will be used, no dumpster.
§122-702 Landscape plan		Unknown	Plans indicate that foundation plantings will occur however species of plants are not indicated.
§122-703 Screening Between Land Uses <i>if conflicting use</i>	visual buffer of at least 80% opacity and 6' height	Surrounding uses are all similar.	No change

ORDINANCE REFERENCE		REQUIRED	EXISTING CONDITIONS	PROPOSED
§122-704	Street Trees	1 tree per 30' of lineal frontage, centered between sidewalk and back of curb: 160'/30' = 6 trees		No change.
		Conformance with Urban Forestry plan		
§122-705	Greenbelts	1 tree per 30' of lineal frontage abutting public road ROW		Not required.
		Natural landscape material groundcover		
§122-707	Foundation Landscaping <i>Required in MD, PMD zoning districts and with (Large Footprint) Single Story Commercial Buildings on front or sides of buildings facing public ROW, parking, or other access</i>	6 shrubs per 30 lineal feet of applicable building frontage in 6' wide planting area		Plans indicate that there will 6 shrubs on the side of the house and 10 in front; this is compliant with the requirements.
§122-708	Site Landscaping	10%	None exist on the site.	10 % of lot size is ~500 ft. Plans do not indicate amount of space that the landscaping will occupy.
§122-710	Exterior Electrical	Screen when visible from any primary visual exposure area	n/a	n/a
122-711	Landscape Elements	Quality, composition, berms, spacing, species	None	Quality, composition, berms, spacing, species need to be addressed.
		Credit for existing vegetation	None	n/a
§122-712	Maintenance	Readily available and acceptable water supply; may install underground sprinkler system		Plantings must be maintained.
§122-713	Fencing, hedges, walls, berms	CN: fences must be 6 ft or less, front yard=4ft or less and 50% opacity	None	n/a

Items to be Addressed:

1. Lighting needs to be addressed.
2. Plans indicate that foundation plantings will occur however species is not indicated.
3. 10% of lot size is ~500 ft. Plans do not indicate amount of space that the landscaping will occupy.
4. Quality, composition, berms, spacing, species of plantings need to be addressed.
5. Plantings must be maintained.

OTHER DEPARTMENT AND AGENCY APPROVALS

§122-128(10)

"Site plans shall conform to all applicable requirements of state and federal statutes, including health and pollution laws, fire or explosion hazards, toxic and hazardous materials, and barrier-free requirements. Site plan approval may be conditioned on the applicant receiving necessary county, state, or federal permits before a local building permit or occupancy permit is granted."

None needed.

MASTER PLAN CONSIDERATIONS

§122-128(11)

"An objective of site plan review shall be to protect and promote public health, safety, sustainability and general welfare. It is also the intent of site plan review to improve the quality of existing developments as they are expanded, contracted, or redeveloped in keeping with sound site development standards of this chapter and city master plan."

The plans for this site do promote the sustainability and general welfare of the site due to an increase in the units will allow for the high maintenance costs on the property to be met. This plan is an improvement in the quality of the existing site.

Items to be Addressed: The proximity to campus means less need for motorized transportation which is good for sustainability.

STAFF RECOMMENDATIONS: SPECIAL USE

Staff recommends the Planning Commission **approve** the Special Use Permit for the 602 Emmet Student Housing with the following findings and conditions:

Findings: The application is substantially in compliance with §122-165(b).

Conditions: Special use approval shall be subject to approval of site plan.

STAFF RECOMMENDATIONS: SITE PLAN

Staff recommends the Planning Commission **approve** the Site Plan for the 602 Emmet Student Housing with the following findings, waivers, and conditions:

Findings

1. The application substantially complies with §122-127.
2. Proposed parking is more conforming than the current parking.

Conditions

1. New rooms must comply with the building code.
2. Resident manager contact info is required.
3. The gravel drive needs to accommodate the 4 parking spaces at the required minimum.
4. Lighting is not addressed in the plans, parking needs to be artificially lit at night. A light plan is needed and can be administratively approved.

5. Plans call for 4 parking spaces, 12 are required. However the 4 spaces are an improvement from what is existing. Make at least 8 of the bike spaces covered and a discount of 2 parking spaces can be offered, reducing the non-conformity.
6. 10% of lot size is ~500 ft. Plans do not indicate amount of space that the landscaping will occupy.
7. Quality, composition, spacing and species of plants need to be addressed. Plantings must be maintained.

Cynthia Kochanek
Associate Planner, Community & Economic Development Department

CC File
 Applicant



**City of Ypsilanti
Planning & Development Department**

One South Huron • Ypsilanti, MI 48197
Phone: (734) 483-9646 • Fax: (734) 483-7260
www.cityofypsilanti.com

**Non-refundable
Planning Fee:**
\$300 special use
\$500 site plan review

Engineering Fee:
see attached information
sheet to determine fee

Date: 8/7/15

SPECIAL USE PERMIT APPLICATION
MUST BE SUBMITTED WITH SITE PLAN APPLICATION

Applicant*

Name

Michael Beaugrand, owner: Honor Properties LLC

Property

Name of project

Property Restoration and Renovation - Student Housing

Address

602 Emmet Street, Ypsilanti, MI 48197

List all parcel identification numbers included in development:

SE corner of Lot 12 in Block 2 Morse and Ballantine's addition - City of Ypsilanti

Current use:

9 unit rooming house

Proposed use :

We would like to convert 3 existing rooms on the first floor (old living room and

Chapter room into 3 more rooms. This would give the house a total of 12 rooms as

Living space for EMU student rentals.

Rationale for request:

We need to generate sufficient revenue to properly maintain the property. We will

install bike racks and other property improvements to accommodate 12 units.

Signature

I hereby attest that the above information is accurate. I am authorized to and grant permission to the City of Ypsilanti staff to be on the subject property for the purposes of preparing staff reports and/or evaluating this application.

Signature:

Date:

8/7/15

Print Name:

Michael Beaugrand

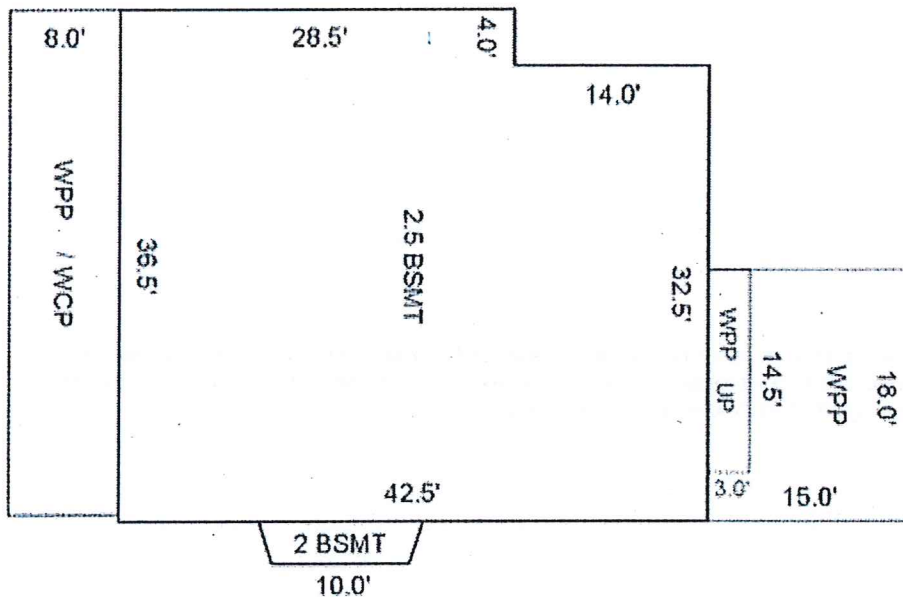
Image/Sketch for Parcel: 11-11-40-180-013

City of Ypsilanti

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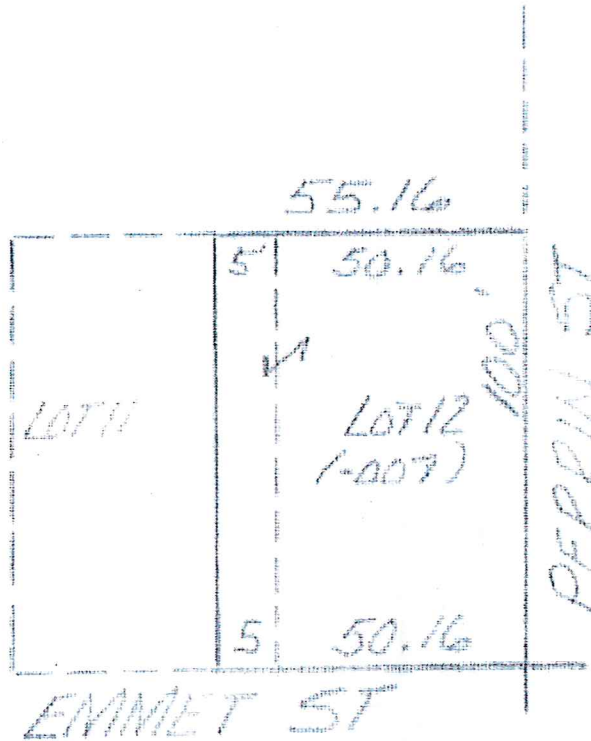
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Image/Sketch for Parcel: 11-11-40-180-013

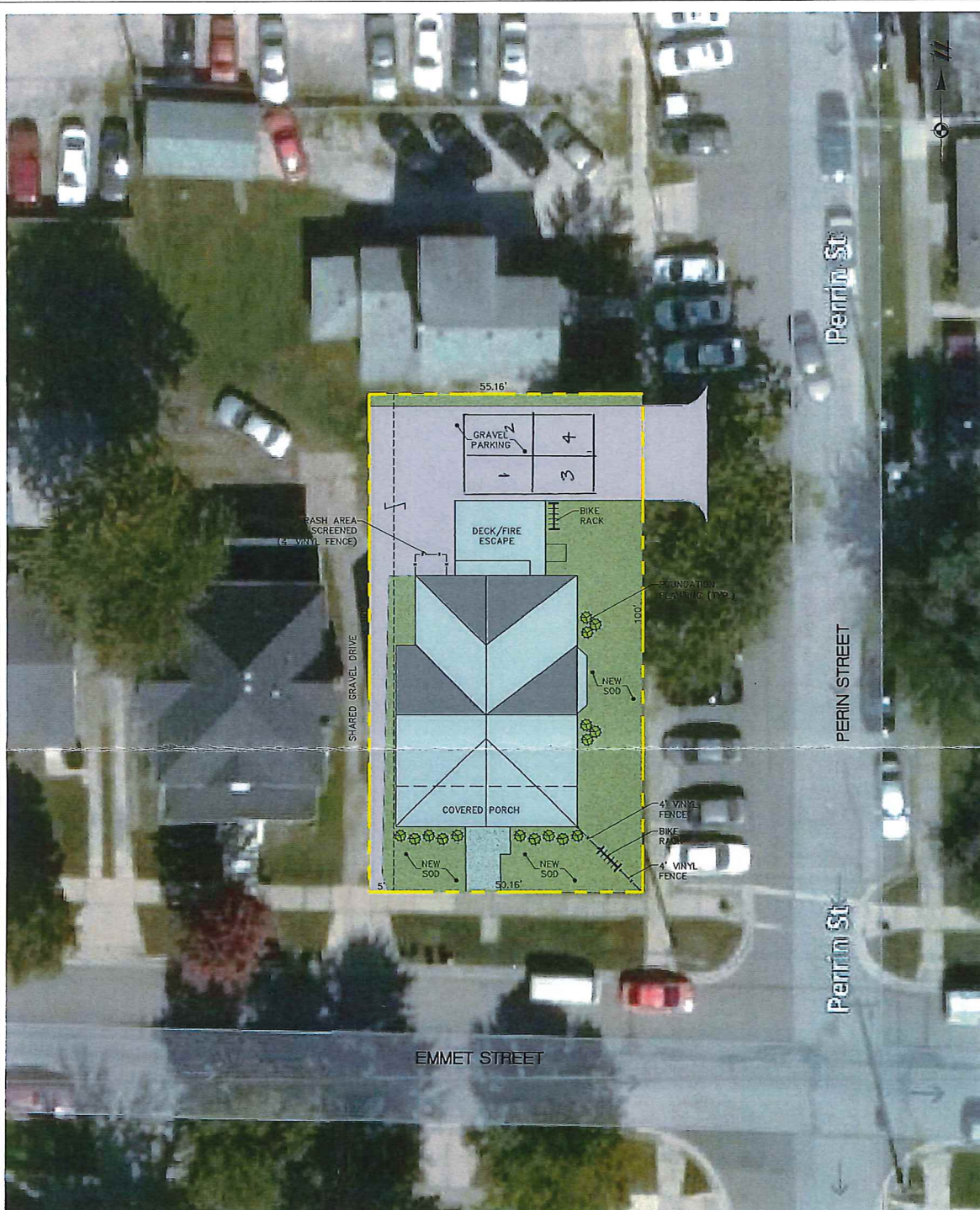
City of Ypsilanti

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SCALE: 1" = 20'

SITE PLAN
602 EMMET STREET
CITY OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN



Bonnie Wessler

From: Rod Johnson <rhoneman@comcast.net>
Sent: Monday, October 05, 2015 4:48 PM
To: Bonnie Wessler
Cc: wolverbob@gmail.com
Subject: Fwd: City Non-Motorized Committee - Additions and Resignations

Hi Bonnie,
Please add to the next PC agenda the nominations and resignation from the N-MAC listed below.

Thanks,

Rod

Sent from XFINITY Connect Mobile App

-----Original Message-----

From: wolverbob@gmail.com
To: rhoneman@comcast.net
Cc: bedognea@ewashtenaw.org
Sent: 2015-10-05 15:28:09 GMT
Subject: City Non-Motorized Committee - Additions and Resignations

Rod - At the next City Planning Commission meeting in October, it would be appreciated if the following items could be accomplished.

- Add to the Non-Motorized Advisory Committee - Lena Reeves and Kelly Kowatch (both endorsed by the Committee at its 9/9/15 meeting)
- Kevin Hill has asked to resign from the Committee effective 10/5/15

Thanks for your help on this.

Bob Krzewinski

PS - I will copy Tony in on this too as a Planning Commission member.

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes

Thursday, January 8, 2015

1. Call to order – The meeting was brought to order at 7:07pm, January 8, 2015 at the Ypsilanti District Library, 229 West Michigan Avenue. Committee members present were Tony Bedogne, Kevin Hill, Bob Krzewinski, Laura Schlitz and Sarah Walsh.
2. Introductions
 - a. Audience participation/public input – None.
3. General business
 - a. Agenda approval – A motion was made by Tony Bedogne, seconded by Sarah Walsh, to approve the agenda with no objections.
 - b. Approval of December meeting minutes – With a correction that Sarah Walsh had not been listed in the minutes, a motion was made by Tony Bedogne, seconded by Sarah Walsh, to accept the revised December minutes with no objections.
 - c. Committee Chair – 2015 – With no other volunteers for the position, Bob Krzewinski will be recommended to the Planning Commission for reappointment as Committee Chair. Laura Schlitz agreed to continue as Vice-Chair. Secretary position not filled.
 - d. Other – Bob Krzewinski is working on the Committee's annual report to the Planning Commission and City Council.
4. Old business
 - a. 2015 Committee priorities
 - Ypsilanti bicycling/walking map – Tony Bedogne gave an update on the new bicycle map process taking place in the County, with the next map team meeting taking place later in January. It was also noted that a dedicated eastern Washtenaw County map will be produced with Tony investigating printing costs and possible donors.
 - Border To Border Trail completion progress – A revised bid for the Ypsilanti Trail segments (Riverside Park south to Grove Road) will be sent out by late January with construction still expected to be completed in 2015. Bob Krzewinski will also bring up the Trail gap from Frog Island to Eastern Michigan University at the next Washtenaw County Parks & Recreation Commission Greenways meeting on January 22nd.
 - Update the City Non-Motorized Plan – The City Planning Department is expected to have a volunteer intern on this project in the near future with staff from the Planning Department attending a Committee meeting in the future. At the present time, Committee members should pass on any suggested changes to the present plan to Bob Krzewinski.
 - Sidewalk improvements and funding sources – For pedestrian safety signage additions, Bob Krzewinski will assemble a list of recommended locations, with Committee member input, and forward it to the City Manager with copies to City Council and the City Traffic Review Committee. On sidewalk gaps adjacent to Edith Heffley and Candy Cane Parks, a letter from the Committee will be sent to the City Manager (with copies to the Planning Commission & City Council) recommending inclusion in the City Capitol Improvement Plan (CIP) for construction.
 - Work to add additional bike lanes and find funding sources – Bob Krzewinski is still working on obtaining City staff and City Council input on a master Bike Lane Installation Protocol procedure. For 2015, however, the Committee reaffirmed that bike lane priority should be on Forest, Miles and West Cross Street, with a letter being sent to the Planning Commission (with copies to City Council and City Manager) asking that these bike lanes be included in the CIP as well as City budget discussions. Correspondence will include reasons for the bike lane projects being chosen.
 - Bike Friendly Business program – Bob Krzewinski passed around amended program material and will discuss Depot Town Association contributions for program window stickers with the Association Chair Mark Teachout.
 - Public education outreach to encourage bicycling and walking – On Bike To Work Day (May 15) the thought was on having a bike-bus-walk to work station in Ypsilanti from 7am to 10am with refreshments, information and a possible raffle with items donated from City merchants, with Bob Krzewinski coordinating.
 - Traffic Calming In Neighborhoods – The City Planning Department is working on a revised City Traffic-Calming Policy and the Department will keep the Committee apprised of new developments on this subject.

- Walk Friendly & Bike Friendly Community Applications – Walk Friendly application results should be known by mid-February to mid-March. The next meeting on the Bike Friendly Community application will take place on February 25th at 2pm at the City Planning Department.
 - Wayfinding signage – Tony Bedogne will contact the Convention & Visitors Bureau to urge that wayfinding signage being considered incorporates features for pedestrians and cyclists. This could include signage along the Border To Border Trail, suggested routes from EMU to Depot Town/downtown and routes from the AAATA transit center. Also suggested was possible walking tour routes.
- b. I-94/Huron non-motorized improvements – The City Council is expected to have both the I-94 non-motorized project and Huron/Hamilton road diets on their January 20th meeting agenda.
 - c. Other – As discussed at the December Committee meeting, a letter, after review from Committee members, will go to the AAATA with recommendations on improvements to the Ypsilanti Transit Center, including additional bike racks, wayfinding kiosks, revising landscaping, bicycle lockers and AAATA staffing for the Center.
5. New Business
- a. Planning Department update – Bob Krzewinski met with Bonnie Wessler on January 8th and items discussed included in above agenda items.
 - b. Michigan Promoting Active Communities program – Ypsilanti granted “Gold” status in 2011 with award good for that year only. With an emphasis on revising the City Non-Motorized Plan in 2015, further action on the PAC program will be deferred for the current year.
 - c. Other – Bike To School Day is May 6th and Bob Krzewinski will research possible school involvement.
6. Other Items – Announcements – None.
7. Adjournment – A motion was made by Tony Bedogne to adjourn the meeting, seconded by Laura Schlitz, with no objections. The meeting was adjourned at 8:35pm. The next meeting is Thursday, February 5, 2015.

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes

Thursday, February 5, 2015

- Call to order – The meeting was brought to order at 7:05pm, Feb. 5, 2015 at the Ypsilanti District Library, 229 West Michigan Avenue. Committee members present were Tony Bedogne, Pete Murdock, Laura Shlitz and Sarah Walsh. Audience Larry Deck-Washtenaw Walking Collation.
- Introductions
 - Audience participation/public input – None
- General business
 - Agenda approval – A motion was made by Tony Bedogne, seconded by Sarah Walsh, to approve the agenda with no objections.
 - Approval of January meeting minutes –A motion was made by Sarah Walsh, seconded by Tony Bedogne.
 - Other – Tony Bedogne will be in touch with Bonnie to align our priorities with the CIP to try and push them through. Wanted to cross –check CIP with our committee priorities. Pete Murdock adds that it goes to council – He mention street Miles saying a group from EMU is looking to rezoning Miles and traffic calming with bike lanes. Larry questions the on it how it works.
- Old business
 - 2015 Committee priorities
 - **Ypsilanti bicycling/walking map** – Tony Bedogne gave an update on the new bicycle map process taking place in the County. Explaining what the map will look like a small window for Ypsilanti. Said last meeting was more about layout, design approval and will update next month on possible printing costs. May published date is being tossed around and maybe \$2 per map cost. No final word though.
 - **Border To Border Trail completion progress** – Called Bonnie but couldn't touch base. Pete agrees, thinks Bids went out February for construction on Riverside Park to Grove Road segment.
 - **Update the City Non-Motorized Plan** –No updates. Suggested Committee members can also look over the present Non-Motorized Plan and email Bob. Tony, Bonnie, Greg Intern is meeting on Feb 16, to discuss changes. Tony suggested session outside to meet and to keep committee informed of them.
 - **Sidewalk improvements and funding sources** — Committee members should have received copies of letters sent to the City Manager/Council asking for sidewalks at Edith Hefley/Candy Cane Parks to be added to the City's Capital Improvement Plan and for budgeting for construction. Also the **attached** updated list of pedestrian sign/pavement marking improvements that will be sent to the City should be discussed for revisions/deletions/additions. Recommending inclusion in the City Capital Improvement Plan (CIP) for construction. – Everyone Agree with it.
 - **Work to add additional bike lanes and find funding sources** – Committee members should have received copies of letters to the City Manager/Council asking that Forest/Cross/Miles bike lanes be added to the City's Capital Improvement Plan and for budgeting for construction. Tony Bedogne was going to check CIP about Miles. Will update us with what he finds.
 - **Bike Friendly Business program** – Waiting for full funding approval for BFB window stickers. One on one “interviews” with area businesses can start after that to become a BFB with a formal rollout

of the program during May's Bike-Bus-Walk Week in May (with associated publicity).

- **Public education outreach to encourage bicycling and walking** – No Updates
- **Traffic Calming In Neighborhoods** – Bonnie said that a new draft City-wide traffic calming policy is being worked on for approval by City Council and Bonnie will keep the Committee apprised of this process for Committee comments. Pete said still working on it and it was table. Suggestions of speed bumps and policy that needs to be revised.
- **Walk Friendly & Bike Friendly Community Applications** – Detailed report from the League of American Bicyclists on why we received an Honorable Mention award and not Bronze due by the end of January/early February. As soon as it is out Committee members will get a copy. A Bike Friendly application (round 2) meeting is set up between Bonnie, myself and John Waterman (PEAC) at City Hall, 2pm, February 25th for anyone who wants to attend. News on the Walk Friendly application should be out by March if not earlier.
- **Wayfinding signage** – Tony Bedogne working on connecting the gentlemen regarding the Wayfinding signage. Kevin Hill may have more on this. I would also like to suggest that the Committee urge the DDA to create EMU to downtown/Depot Town designated walking routes (involving maps, signs, pavement stencils) with the suggested routes being Cross Street east to Depot Town with a spur route from Cross to Michigan Avenue along Hamilton. I can have more on this for the March meeting but comments encouraged.
- I-94/Huron non-motorized improvements – Tap Grant not on agenda per Pete. Approved supporting MDOT on the Tap Grant. Pushing for 2016.
- Other –None
- New Business
 - Planning Department update – None
 - Other - Bob informed us he sat in on a meeting 1/24 at the Corner Brewery with people, mainly Bike Ypsi, wanting to keep a bike shop going in Ypsilanti keeping in mind the probable closing of Ypsi Cycle. I will keep people updated of when their next meeting will be. One thought is to create a bike repair “co-op”.
- Other Items - Announcements

Adjournment -A motion was made by Tony Bedogne to adjourn the meeting, seconded by Sarah Walsh with no objections. The meeting was adjourned at 8:15pm. The next meeting is Thursday, March 5, 2015

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes

Thursday, April 2, 2015

1. Call to order – The meeting was brought to order, April 2, 2015, 7:03pm, at the Ypsilanti District Library, 229 West Michigan Avenue. Committee members present were Tony Bedogne, Diana Gonzalez, Kevin Hill, Bob Krzewinski and Sara Walsh. Also attending was City Councilman Pete Murdock.
2. Introductions
 - a. Audience participation/public input – None.
3. General business
 - a. Agenda approval – A motion was made by Sara Walsh, seconded by Tony Bedogne, to accept the agenda, passing unanimously.
 - b. Approval of March meeting minutes - A motion was made by Tony Bedogne, seconded by Sara Walsh, to accept the March minutes, passing unanimously.
 - c. New Committee members – Bob Krzewinski sent out a message to Facebook and email contacts on the need for additional Committee members. Also, Mayor Amanda Edmonds is trying to get members of the local handicapped community to become more involved with the Committee.
4. Old business
 - a. 2015 Committee priorities
 - Ypsilanti bicycling/walking map - Tony Bedogne gave an update on the new map, indicating that printing will take place shortly with Ypsilanti receiving 200 initial copies. Suggestions were given on placement (i.e. Marriott, Parish House, Convention and Visitors Bureau - CVB, City Hall). Tony will look at local funding for map printing, contacting the Ypsilanti CVB and Downtown Development Authority (DDA).
 - Border To Border Trail completion progress – Final bids for the Riverside Park to Grove Road segment construction are due by April 17th.
 - Update the City Non-Motorized Plan – A meeting will be held on the Plan at B-24's Café on April 8th, 2:30pm with Tony Bedogne and Bob Krzewinski attending.
 - Sidewalk/pedestrian improvements and funding sources – The issue of additional pedestrian safety signage is still awaiting action by the City and the Michigan Department of Transportation. Sidewalk additions for Candy Cane and Edith Hefley Parks are included in the City Capitol Improvement Plan with the next step being budgeted by City Council.
 - Work to add additional bike lanes and find funding sources – Pete Murdock gave an update on bike lanes for Forest, West Cross and Miles Street. Pete and Bob Krzewinski will meet in the near future with Stan Kirton of City Public Services on a work plan for 2015.
 - Bike Friendly Business program – Bob Krzewinski will place an order for BFB window stickers for participating businesses in the next week. Once received businesses will be personally contacted to sign up. Bob will make initial visits to “test” the process and then ask Committee members to help with the business visits. Bob will also attend DDA and Downtown Association of Ypsilanti meetings to sign up businesses attending those functions.
 - Public education outreach to encourage bicycling and walking – Bob Krzewinski will set up a Committee information display at the Bike Ypsi Spring Ride, Sunday, May 3. Other potential outreach venues for the Committee include Farmers Markets, Heritage Festival and Parkridge Summerfest. This item will be talked about more at the May meeting.
 - Traffic Calming In Neighborhoods – Bob Krzewinski attended, and spoke in favor of, a City speed bump policy at the March 17th City Council meeting where a vote by Council was deferred to add more traffic-calming options to a City policy document. Pete Murdock gave a more in-depth overview of possible speed control options. The matter is now expected to go before Council again at it's 4/21 meeting.
 - Walk Friendly & Bike Friendly Community Applications – No announcement has been received yet on the Walk Friendly application with news expected in April or early May. The next meeting on the Bike Friendly reapplication will be May 5th, 2pm at the Ypsilanti Convention and Visitors Center. Bob Krzewinski will also send a request Committee members to help with deficiency areas in the BFC application.

- Wayfinding signage – Bob Krzewinski discussed the low cost wayfinding signs available at <https://walkyourcity.org> and had a sample. Kevin Hill and Bob will do a walk-through of signs on proposed pedestrian routes between EMU, the EMU School of Business and Depot Town on Monday, April 13, 6pm meeting at the west side of the EMU College of Business.
- b. I-94/Huron – Huron/Hamilton non-motorized improvements – MDOT will be holding a public hearing on the I-94/Huron bridge non-motorized improvements and the Huron/Hamilton road diet with a tentative date of May 12.
- c. Ypsilanti AAATA Transit Center non-motorized improvements – No new updates on a letter sent by the Committee to the AAATA on suggested improvements.
- d. May 10-16 Bike-Bus-Walk Week (including Ghost Bikes, Bike To Work Day) – Bob Krzewinski gave an update on activities planned with a schedule going out to Committee members when all activities are complete and confirmed. Diana Gonzalez will be working on an expanded Ghost Bike display with a Girl Scout troop with Bob Krzewinski assisting.
- e. Mayors' Challenge for Safer People, Safer Streets – Bob Krzewinski indicated that the Mayor is willing to sign on to the Challenge but the matter still needs to be reviewed for sign up requirements.
- f. Ypsilanti Bike Share Program – Bob Krzewinski has been in contact with the EMU Government and Community Relations office on the status of the potential project.
- g. Other – Suggestions for outreach by email and social media were discussed.

5. New Business

- a. Planning Department update –Bob Krzewinski met with City Planner Bonnie Wessler prior to the Committee meeting with information received contained in the meeting minutes.
- b. Runner-Friendly Community – Bob Krzewinski talked with Ypsilanti Running Company owner Mike Nix about his store becoming involved in submitting a Runner Friendly Community application to which Mike was very supportive. Mike was also invited to future Committee meetings.
- c. Other – Kevin Hill reported the Ypsilanti DDA was working on a joint Ypsilanti/Saline bicycle activity.

6. Other Items – Announcements – None

- 7. Adjournment – A motion was made by Sara Walsh, seconded by Kevin Hill, to adjourn the meeting, passing unanimously. The next Committee meeting will be Thursday, May 7, 2015.

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes July 2, 2015

1. Call to order – The meeting was brought to order at 7:07pm, July 2, 2015 at the Ypsilanti District Library, 229 West Michigan Avenue. Commission members attending were Martha Cleary, Kevin Hill, Bob Krzewinski and Sarah Walsh. Also attending were Lena Reeves and City Council member Pete Murdock.
2. Introductions
 - a. Audience participation/public input – None
3. General business
 - a. Agenda approval – A motion was made by Bob Krzewinski, seconded by Sara Walsh, to approve the agenda, passing unanimously.
 - b. Approval of June meeting minutes - A motion was made by Sara Walsh, seconded by Bob Krzewinski, to accept the June meeting minutes, passing unanimously.
 - c. New Committee members – New Committee members being solicited through regular communications.
4. Old business
 - a. 2015 Committee priorities
 - Ypsilanti bicycling/walking map – New bicycle maps are available at the Convention & Visitors Bureau in downtown Ypsilanti.
 - Border To Border Trail completion progress – With City Council approving the construction of new B2B sections from Riverside Park, south to Grove Road, it was also noted that funds allotted for the Trail to continue along Grove Road to I-94 had to be used and this section will have to be postponed. Committee members will also be informed of any groundbreaking ceremony for the new segment.
 - Update the City Non-Motorized Plan – Being coordinated by Planner Bonnie Wessler.
 - Sidewalk/pedestrian improvements and funding sources (sidewalks – signage) – Pete Murdock has been inquiring into new sidewalks at Edith Hefley and Candy Cane Parks. Bonnie Wessler and Pete Murdock are also following up on new pedestrian safety signage.
 - Work to add additional bike lanes and find funding sources – Pete Murdock is following this item for new bike lanes on Forest and West Cross as well as bike lanes/traffic calming on Miles.
 - Bike Friendly Business program – Merchant visits being done by Committee members.
 - Public education outreach to encourage bicycling and walking –There is the potential for the Committee to have a table at an upcoming 1st Friday Art Walk, a September Washtenaw Community College new student welcome day, as well as a children's triathlon at the Rutherford Pool, August 8th at 8:30am. Bicycling information will also be passed out at the August Heritage Festival valet bicycle parking on the Saturday and Sunday of the event.
 - Traffic Calming In Neighborhoods – City Council passed a speed control policy resolution on June 9th.
 - Walk Friendly & Bike Friendly Community Applications – Separate meetings are taking place on the Bike Friendly Community re-application with the next meeting being July 21st at the Program To Educate All Cyclists office on S. Washington Street at 10am. Copies of the Walk Friendly Community summary were also distributed.
 - Wayfinding signage – Area walking activists have been erecting area walking wayfinding signs.
 - b. I-94/Huron – Huron/Hamilton non-motorized improvements – No update other than MDOT is planning for a 2017 project.
 - c. Ypsilanti AAATA Transit Center non-motorized improvements – AAATA will hold a public input meeting on July 7th at 6pm with Bob Krzewinski attending.
 - d. Mayors' Challenge for Safer People, Safer Streets – This will be on the City Council agenda for July 7th with Bob Krzewinski attending to offer support.
5. New Business
 - a. Planning Department update – Bob Krzewinski spoke with Bonnie Wessler prior to the meeting with her comments incorporated into the meeting session.

- b. NMAC at Parkridge Summer Fest (August 29) - The Committee will have an information table at the Parkridge Summer Festival from noon to 4pm.
- c. Other – The potential for protected bike lanes was discussed with any potential projects forwarded to Pete Murdock. Snow removal was also removal, especially problems with curb cuts and what problems they can be if not cleared for handicapped users. Related to snow removal was the idea of flyers (possibly in property tax bills) on the requirement to remove snow from sidewalks within 24 hours of a snowfall.

6. Other Items – Announcements – None

- 7. Adjournment – A motion was made by Bob Krzewinski, seconded by Sarah Walsh, to adjourn the meeting, passing unanimously. The meeting was adjourned at 8:32pm with the next meeting being Thursday, August 6, 2015.

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes

Thursday, August 6, 2015

1. Call to order – The meeting, held at the Ypsilanti District Library, 229 West Michigan Avenue, was brought to order at 7:05pm. Committee members present were Tony Bedogne, Martha Cleary, Kevin Hill, Bob Krzewinski and Sara Walsh. Also attending was City Council member Pete Murdock and Lena Reeves.
2. Introductions
 - a. Audience participation/public Input – None.
3. General business
 - a. Agenda approval – A motion was made by Tony, seconded by Martha, to approve the agenda, passing unanimously.
 - b. Approval of July meeting minutes – A motion was made by Martha, seconded by Sarah, to accept the July meeting minutes, passing unanimously.
 - c. New Committee members – No updates.
4. Old business
 - a. 2015 Committee priorities
 - Ypsilanti bicycling/walking map – Tony gave an update on map availability with maps for sure being available at the Ypsilanti Convention and Visitors bureau on Michigan Avenue. Bob will obtain 50 maps from them to be handed out at the Ypsilanti Heritage Festival valet bike parking information table.
 - Border To Border Trail completion progress – Bob will lead a walk on the Water Street Trail (before construction starts) on Thursday, August 13th, 7:30pm. A ground breaking ceremony will take place on the Water Street B2B segment Thursday, August 20, 4pm near the east end of the Michigan Avenue bridge. Pete and Bob talked about the possibility of B2B improvements from Grove Road to I-94 by the City, with the City Manager requesting a letter of support for such a project from the Committee (Bob will write the letter).
 - Update the City Non-Motorized Plan – Tony and Bob will plan to meet with Bonnie Wessler (City Planning Department) next week to go over the Plan. Sarah suggested adding items from the Bike Friendly/Walk Friendly Community application critiques to the Plan.
 - Sidewalk/pedestrian improvements and funding sources (sidewalks – signage) – Pete discussed potential sidewalks at Candy Cane/Hefley Parks, as well as a recent audit of possible sidewalk deficiencies in the City (yellow paint on defective sidewalk areas). On pedestrian safety signage improvements, Bob will contact the local Michigan Department of Transportation staff to urge action.
 - Work to add additional bike lanes and find funding sources – Funds may still be available for bike lanes (Forest/Cross/Miles) this year with Pete following the issue. Also Pete reported that City Council will have a working session soon on City roads that will include non-motorized projects.
 - Bike Friendly Business program – Visits being done to local businesses. Bob will attend the Downtown Association of Ypsilanti meeting on August 19th to sign up businesses there.
 - Public education outreach to encourage bicycling and walking – The Committee will have an information table at the Parkridge Summer Festival on August 29th from noon to 4pm with bike helmet giveaways and free bike repairs. Bob will also drop off children's bicycling safety books at the August 8th Rutherford Pool triathlon.
 - Traffic Calming In Neighborhoods – Pete reported one street has requested traffic calming devices under the new City policy on such requests.
 - Walk Friendly & Bike Friendly Community Applications – A Bike Friendly Community application meeting will be taking place Tuesday, August 11th, 10am at the PEAC office on Washington Street. No new updates on the Walk Friendly application with a volunteer needed to head up such a project.
 - Wayfinding signage – Pete reported the City Council recently took action on a wayfinding maintenance procedure.
 - b. I-94/Huron – Huron/Hamilton non-motorized improvements – No new movement on these projects with a discussion that lobbying may need to be done if no action reports are received by September. Pete will also bring up this subject at an upcoming WATS meeting.

- c. Ypsilanti AAATA Transit Center non-motorized improvements – Bob reported on the AAATA meeting held on the Transit Center held recently with Bob presenting a letter of requested improvements from the Committee.
- d. Mayors' Challenge for Safer People, Safer Streets – After City Council approval, the City is now enrolled in this program.
- e. NMAC at Parkridge Summer Fest (August 29 12 noon to 4pm) – Discussed in 2015 Committee priorities earlier in the meeting.
- f. Other – Updated City Capitol Improvements Plan (CIP – containing many non-motorized projects) will be going to City Council soon for approval.

5. New Business

- a. Planning Department update – Bob met with Bonnie Wessler prior to the Committee meeting with information contained in the minutes.
- b. City bicycle registration – Pete reported there are some discussions going on in the City about making bike registration mandatory due to recent bike thefts. Bob will come up with some potential alternatives to deter bike theft.
- c. September meeting date – The September meeting will be moved to after Labor Day, to Wednesday, September 9th.

6. Other Items – Announcements – The August 7th First Friday Art Walk will have a bike ride starting from the Corner Brewery at 6:30pm. The Ypsilanti Heritage Festival will have free bike valet parking on August 22 and 23.

7. Adjournment – A motion was made by Martha, seconded by Sarah, to adjourn the meeting, passing unanimously. The meeting was adjourned at 8:30pm.

Ypsilanti Non-Motorized Advisory Committee Meeting Minutes

September 9, 2015

Ypsilanti District Library, Meeting Room #1 – main floor) 229 West Michigan Avenue, downtown Ypsilanti

1. Call to order – The meeting was called to order at 7:03pm, September 9, 2015 at the Ypsilanti District Library, 229 West Michigan Avenue. Committee members attending were Sara Walsh, Tony Bedogne, Bob Krzewinski and Kevin Hill.
2. Introductions
 - a. Audience participation/public input - None
3. General business
 - a. Agenda approval – A motion was made by Sara, seconded by Tony, to approve the agenda, passing unanimously.
 - b. Approval of August meeting minutes – A motion was made by Tony, seconded by Sara, to approve the August meeting minutes, passing unanimously.
 - c. New Committee members – Lena Reeves and Kelly Kowatch, both attending the meeting, are interested in serving on the Committee with unanimous consent of the Committee. Bob will forward their names on to the Planning Commission for approval.
 - d. Other
4. Old business
 - a. 2015 Committee priorities
 - Ypsilanti bicycling/walking map – Goal of a new map completed. New maps are available at the Ypsilanti Convention & Visitors Bureau downtown.
 - Border To Border Trail completion progress – With construction underway on the Trail segment from Riverside Park south to Grove Road, a discussion was held on the two other Trail gaps in Ypsilanti, Frog Island to Eastern Michigan University and Grove Road to Ypsilanti Township. Bob will set up walking tours for Committee members in the near future for the EMU gap aided by maps of potential routings. Also, there was a discussion on routing Trail users on to the new Trail section once construction is complete and Bob will come up with maps for that also.
 - Update the City Non-Motorized Plan – Plans are to have a public input session in conjunction with First Friday art walk events on October 2nd as well as a session at the Depot Town Farmers Market on October 3rd. Sara will also work on an online/paper survey.
 - Sidewalk/pedestrian improvements and funding sources (sidewalks – signage) – Lena advised the Committee of problems with curb cuts around Hamilton and Ferris and Bob and her will set up a tour for documentation for a request for action. Sidewalk gaps at Candy Cane and Hefley Parks should be completed before the end of the summer. Bob will communicate with MDOT on pedestrian safety signage requests. Tony will check into possible videos of pedestrian safety problem areas by EMU students.
 - Work to add additional bike lanes and find funding sources – Bob working with City Council member Pete Murdock on this.

- Bike Friendly Business program – Kevin will solicit applications from Downtown Association of Ypsilanti (DAY) members at their September meeting.
- Public education outreach to encourage bicycling and walking – Plans are for the Committee to again participate in the DAY Halloween festival on 10/30 by offering donated candy and “safe trick-or-treating” handouts. Bob will also host a Committee sponsored “cold weather cycling” class in November.
- Traffic Calming In Neighborhoods – No new update.
- Walk Friendly & Bike Friendly Community Applications – No new update.
- Wayfinding signage – No new update.

- b. I-94/Huron – Huron/Hamilton non-motorized improvements – As per a communication from Pete Murdock, the Huron/Hamilton road diet is on hold by MDOT pending resolution by the State legislature on road funding. The Huron Street non-motorized improvements to I-94 is still going forward although slowly.
- c. NMAC at Parkridge Summer Fest (report) – The Committee’s portion of the event, with free bike tune-ups and helmet give-aways, was a huge success.
- d. City bicycle registration – Bob presented a summary sheet of options to reinstating mandatory bicycle registration in the City.
- e. Other – Protected bicycle lanes were discussed with one form of protection being the visual effect of lanes being painted green with erosion resistant paint with one possible area being W. Cross Street.

5. New Business

- a. Planning Department update – No update.
- b. October meeting date – Meeting date changed to Monday, October 5th.
- c. Halloween Festival NMAC table – Bob will coordinate for October 30th.
- d. City Sidewalk Repair – Appeal Board – Bob will send a message to the Mayor indicating the need for more City communications on the City’s recent sidewalk repair program actions.
- e. 2016 NMAC priorities – Committee members urged to bring ideas for the October meeting.
- f. Other – Sara indicated America Walks has announced grants up to \$2500 for pedestrian projects. The City Council will hold a City roads working session that Bob will attend on September 29th.

6. Other Items – Announcements – The DDA recently installed a number of new bike racks downtown and in Depot Town. A new “no parking” sign has been erected on West Cross Street where cars were routinely parking in the bike lane. National Walk-To-School Day is October 7th. Ypsilanti’s Program To Educate All Cyclists was recently awarded Bike Friendly Business status by the League of American Bicyclists.
7. Adjournment – A motion was made by Tony, seconded by Kevin, to adjourn the meeting, passing unanimously. The meeting was adjourned at 8:44pm.