

Minutes of the Ypsilanti Housing Commission

Tuesday, December 11, 2018 – 6:00 p.m.

831 Hilyard Robinson Way, Ypsilanti, MI 48197

Meeting called to order at 6:09pm by Commissioner Smith

ROLL CALL:

- | | |
|------------------------------------|---------|
| • Commissioner Brown | Present |
| • Commissioner Frankenhauser | Present |
| • Commissioner Moore | Absent |
| • Commissioner Palmer | Absent |
| • Commissioner Smith | Present |
| • Executive Director/CEO Z. Fosler | Present |
| • Tarah Hearn, YHC | Absent |

APPROVAL OF AGENDA: R. Smith asked if there were any changes to be made to the agenda. R. Smith asked if Succession Plan can be added under old business. H. Frankenhauser moved to approve the agenda as amended, second by L. Brown.

Motion passed 3-0

R. Smith made a motion for a brief recess. Meeting recessed at 6:15. The meeting was re-adjoined at 6:19pm

APPROVAL OF MINUTES: R. Smith asked if there were any changes to be made to the meeting minutes of November 13, 2018. H. Frankenhauser moved to approve the minutes as written, second by R. Smith.

Motion passed 3-0

AUDIENCE PARTICIPATION: None.

CITY COUNCIL MEMBERS' COMMENTS AND QUESTIONS: None.

RESIDENT ASSOCIATION REPORT: Z. Fosler stated that the Family Empowerment Program has been hosting holiday parties for residents at each site.

OLD BUSINESS:

- **Set date for board facilitation Part II:** The board discussed potential dates in January that would work best for the second half of board facilitation with the New Center. Z. Fosler stated that T. Hearn will follow up with the board to confirm the date.
- **Update on Succession Plan:** R. Smith stated that she will continue to work on succession planning with H. Frankenhauser and bring a draft plan to the board at the January meeting.

NEW BUSINESS:

- **Resolution #18-07-CY2019 Board Meeting Schedule:** The board discussed the 2019 meeting schedule. H. Frankenhauser moved to approve Resolution 18-07, second by R. Smith.
Resolution 18-07 passed 3-0
- **Resolution #18-08- Staff One-Time Bonus:** H. Frankenhauser expressed her concern with offering bonuses given the resident population of the YHC. She stated that the board should be cognizant of resident income when offering bonuses to YHC employees. L. Brown asked how often bonuses are given out. Z. Fosler stated that there

Minutes of the Ypsilanti Housing Commission

Tuesday, December 11, 2018 – 6:00 p.m.

831 Hilyard Robinson Way, Ypsilanti, MI 48197

is a holiday bonus for all YHC employees and a performance bonus for the Executive Director, both determined by the board. The board voted on the resolution.

Resolution 18-08 passed 3-0

- **Board Facilitation with NEW Center:** Yodit Mesfin Johnson from the NEW Center gave a presentation about the criteria of high performing boards and helped the board plan part II of the board retreat.

MONTHLY REPORTS: R. Smith made a motion to table the monthly reports until the January board meeting given the length of the NEW Center presentation, second by H. Frankenhauser.

Motion passed 3-0.

DIRECTOR'S REPORT:

- **Development Update:** Z. Fosler stated that he and Marquan Jackson will be meeting with the board of Second Baptist Church to discuss a partnership. Z. Fosler stated that he is trying to get in touch with the owners of a property on River St. to discuss acquisition.
- **Security Update:** Z. Fosler stated that he is working on creating a more concise security report for the board.

COMMISSIONER COMMENTS:

Commissioner Brown: She asked if board meetings are open to residents and if so, are they aware. Z. Fosler stated that all meetings are public, and everyone is invited to attend. She also stated that she continues to receive calls from residents at Parkridge Community Center. She asked if it's possible for the property manager at New Parkridge to receive assistance with answering phone calls.

Commissioner Frankenhauser: She stated that she enjoyed Yodit's presentation, but she wishes the full board had been present. She also offered to help provide representation for the YHC at the City's Affordable Housing Subcommittee.

Commissioner Smith: She stated that she enjoyed Yodit's presentation. She thanked the board for their commitment. She also stated that she will assist L. Brown with getting up to speed as a new commissioner.

ADJOURN: H. Frankenhauser moved to adjourn, second by L. Brown. **Passed 3-0. Meeting adjourned at 8:35pm**

THEREFORE, BE IT RESOLVED:

The Ypsilanti Housing Commission and its Board of Commissioners, of the City of Ypsilanti, Michigan, hereby authorize the Executive Director to sign the approved Board of Commissioners minutes of December 11, 2018.

	YEAS	NAYS	ABSENT
Commissioner Brown	_____	_____	_____
Commissioner Frankenhauser	_____	_____	_____
Commissioner Moore	_____	_____	_____
Commissioner Palmer	_____	_____	_____
Commissioner Smith	_____	_____	_____

Zachary D. Fosler, Executive Director