

Minutes of the Ypsilanti Housing Commission

Monday, November 9, 2020 – 6:00 p.m.

Virtual Meeting

<https://zoom.us/j/94050321117>

Meeting ID: 940 5032 1117

Meeting called to order at 6:03pm by Commissioner Smith

ROLL CALL:

- Commissioner Azzaro Present
- Commissioner Brown Present
- Commissioner Frankenhauser Present
- Commissioner Palmer Present
- Commissioner Smith Present

Others present:

- Executive Director/CEO Z. Fosler
- Tarah Hearn, YHC
- Andrew Russum, Chesapeake Community Advisors

APPROVAL OF AGENDA: R. Smith asked if there were any changes to be made to the agenda. T. Palmer moved to approve the agenda as written, second by Y. Azzaro.

Motion passed 5-0

APPROVAL OF MINUTES: R. Smith asked if there were any changes to be made to the meeting minutes of October 13, 2020. T. Palmer moved to approve the minutes as written, second by R. Smith.

Motion passed 5-0

FINANCE REPORT REVIEW AND WORKSHOP: Andrew Russum, Asset Manager for the YHC, presented financials to the board and facilitated a finance review workshop.

AUDIENCE PARTICIPATION: None.

CITY COUNCIL MEMBERS' COMMENTS AND QUESTIONS: None.

RESIDENT REPORT: None.

PROPERTY MANAGEMENT UPDATES: No property management representatives attended the meeting.

MONTHLY REPORTS:

- **Regulatory, Oversight, & Legal Actions:** Z. Fosler stated that the YHC is scheduled to have a worker's compensation audit this month. He will follow up with the board with any findings. Z. Fosler stated that the YHC will also complete a post-closing RAD exercise for HUD.
- **Development Update:** None.
- **Facilities & Security Update:** Z. Fosler stated that the YHC held a community meeting regarding New Parkridge safety/security concerns. Meeting attendees included representatives from property management, YPD, on-site security, City Council members, YHC board members, and community residents. Z. Fosler stated that the meeting was very productive and that the next meeting can be announced as a special meeting so that all board members

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have the option to attend. Z. Fosler stated that prompt communication between stakeholders about this issue is important. Y. Azzaro asked for a timeline of getting a decoy police car onto the property. Z. Fosler stated that he will follow up with YPD.

DIRECTOR'S REPORT:

- **Staffing Changes:** Z. Fosler stated that Millennia has hired a new community manager for Sauk Trail Pointe, and KMG will be making an offer to a candidate to fill the community manager position at Sauk Trail Pointe. Z. Fosler stated that the maintenance techs for Sauk Trail Pointe have requested a reduction in hours to assist their families with childcare. Z. Fosler stated that he has approved this request and a part-time maintenance person will be hired if the need arises.
- **Fire at Sauk Trail Pointe Update:** Z. Fosler stated that the resident who caused the fire at Sauk Trail Pointe is set to move out by December 1st.

COMMISSIONER COMMENTS:

Commissioner Azzaro: She thanked staff and A. Russum for providing the finance workshop.

Commissioner Frankenhauser: She thanked staff and A. Russum for providing the finance workshop.

Commissioner Brown: She thanked staff and A. Russum for providing the finance workshop. She also stated that she would like to attend any community meetings regarding New Parkridge.

Commissioner Palmer: She thanked staff and A. Russum for providing the finance workshop. She also stated that she would like to attend any community meetings regarding New Parkridge.

Commissioner Smith: She stated that that training was great and she would like the asset manager to provide a workshop at least once a year.

ADJOURN: Y. Azzaro moved to adjourn, second by H. Frankenhauser. **Passed 5-0. Meeting adjourned at 7:50pm**

THEREFORE, BE IT RESOLVED:

The Ypsilanti Housing Commission and its Board of Commissioners, of the City of Ypsilanti, Michigan, hereby authorize the Executive Director to sign the approved Board of Commissioners minutes of November 9, 2020.

	YEAS	NAYS	ABSENT
Commissioner Azzaro	_____	_____	_____
Commissioner Brown	_____	_____	_____
Commissioner Frankenhauser	_____	_____	_____
Commissioner Palmer	_____	_____	_____
Commissioner Smith	_____	_____	_____

Zachary D. Fosler, Executive Director & CEO