

**ZONING BOARD OF APPEALS
MEETING MINUTES
May 27, 2015
CITY COUNCIL CHAMBER
7:00 P.M.**

1. CALL TO ORDER

The meeting was called to order at 7:02 pm

II. ROLL CALL

Present: J. Bailey, R. Johnson, E. Seymour T. Roach, J. Albers

Staff: B. Wessler, Planner II
N. Schuette, Executive Secretary

III. APPROVAL OF MINUTES – December 3, 2014

Commissioner Albers moved to approve the minutes of December 3, 2014 as read (Support: R. Johnson) and the motion carried unanimously.

IV. PURPOSE OF MEETING

To discuss the interpretation of an ordinance

V. OLD BUSINESS

None

VI. NEW BUSINESS

1. Interpretation of Ordinance – Internally lit box signs

Ms. Wessler requested that the Zoning Board of Appeals make a determination regarding staff interpretation of the phrase “internally lit box sign.” She gave some background information adding that the zoning ordinance defines many types of signs, however, the internally lit box sign was left without a definition. She noted that meeting records and staff recollections indicate that the intent of the wording is to prohibit square or rectangular signs on buildings with simple, rectangular faces, lit from behind, as pictured in her staff report dated April 17, 2016. Also included in the staff report were photos of signage that are permitted.

After some discussion, Commissioner Johnson moved to give staff the go ahead to come up with a definition of the internally lit box signs supporting the pictures in the staff memo dated 17 April, 2015 (Support: E. Seymour). The motion carried unanimously.

VII. ADJOURNMENT

Since there was no further business, Commissioner Johnson moved to adjourn the meeting (Support: E. Seymour) and the motion carried unanimously. The meeting adjourned at 7:13 p.m.