



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, January 9, 2024 @ 6:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197
[Launch Meeting - Zoom](#)**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

IV. AGENDA APPROVAL

V. PRESENTATION - Pgs. 3-5

- A. Parks and Arts Annual Report

VI. GOAL SESSIONS - Pgs. 6-25

- A. Session one - Facilitated by Sharonda Simmons

VII. PUBLIC COMMENT (3 MINUTES)

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2024-001, declaring that the investigation and arrest of individuals for entheogenic plants will be the lowest priority for the city of Ypsilanti. **Pgs. 26-28**
- B. Resolution No. 2024-002, approving the request to act as the fiduciary for state grant funds being provided to the Friends of the Rutherford Pool. **Pgs 29-34**
- C. Resolution No. 2024-003, approving updates to the Poverty Application Guidelines. **Pgs. 35-41**
- D. Resolution No. 2024-004, approving the Interlocal Agreement with the Washtenaw Area Mutual Aid Council. **Pgs. 42-79**
- E. Resolution No. 2024-005, approving the minutes of the December 19, 2024 Council meeting. **Pgs. 80-85**
- F. Resolution No. 2024-006, approving appointments to boards and commissions. **Pgs. 86-90**

IX. BOARD AND COMMISSION - LIAISON REPORTS

- A. Police Advisory Commission
- B. Human Relations Commission
- C. Parks and Arts Commission
- D. Sustainability Commission
- E. Historic District Commission
- F. Planning Commission
- G. Zoning Board of Appeals

X. LIAISON REPORTS

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Ypsilanti Downtown Development Authority
- E. Friends of Rutherford Pool
- F. Bicentennial Committee

XI. COUNCIL PROPOSED BUSINESS

XII. COMMUNICATIONS FROM THE MAYOR

XIII. COMMUNICATIONS FROM THE CITY MANAGER

XIV. COMMUNICATIONS

- A. City Manager Interviews held January 10, 2024 at 6:00 pm
- B. Second Goal Session held January 16, 2024 at 6:00 pm
- C. Ward 2 Council Member Interviews held January 18, 2024 at 6:00 pm

XV. PUBLIC COMMENT (3 MINUTES)

XVI. REMARKS FROM THE MAYOR

XVII. ADJOURNMENT

- A. Resolution No. 2024-007, adjourning the City Council Meeting.

- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Parks & Arts Commission

2023 Annual Report

19 December 2023

INTRODUCTION

The Parks & Arts Commission of the City of Ypsilanti was established in the summer of 2023 by combining the Parks and Recreation Commission and the Arts Commission. This new commission covers both previous commissions' general responsibilities, namely making recommendations concerning the recreation and arts needs of the city and its residents; making recommendations on funds use in related matters; updating the Parks and Recreation Master Plan; reviewing and approving 'Adopt-A-Park' applications; reviewing and making recommendations on public art project submissions; and expanding artistic and recreational opportunities through commission-sponsored events if and when appropriate.

MEMBERSHIP

As of November 2023, the Parks & Arts Commission membership is:

Anne Baxter

Dillon Navarre

Ben Connor-Barrie

Aaron Seagraves

Lola Malmer

Cathy Thorburn, Secretary

Brian Merlos, Vice Chair

Kimmie Wolfe

Michael McAtee, Chair

City Council Liaison – Evan Sweet, Ward 3

Staff Liaisons:

- Bonnie Wessler, Director – Department of Public Services
- Elize Jekabson – Interim Director – Planning & Development Director & DDA Coordinator

There are currently 3 vacant seats, one of which is reserved for a youth member

OPERATIONS

Operations for both the Parks and Recreation and Arts Commissions were impacted by declining commission membership and was among the needs addressed by combining these Commissions. This was particularly acute for the Arts Commission as it was unable to officially meet in the months of March, April, and May due to membership having fallen below quorum requirements set out in that commission's bylaws. Since the decision to combine the commissions was made, most of all parties' time and effort has been focused on the transition.

When regular meetings were possible, both the Arts Commission and the Parks and Recreation Commission held monthly in-person meetings with Commissioners present and public participation welcomed. Since September, the combined Parks and Arts Commission has held regular monthly in-person meetings focused on logistics and continuity.

The commissions have received, as appropriate, regular updates from the Friends of the Rutherford Pool, Parkridge Community Center, the Friends of the Ypsilanti Senior Center, an ongoing Artist Survey project, and the Youth Poet Laureate program, along with periodic updates on the status of the Peninsular Dam removal project and local Little Leagues.

The commissions have reviewed both arts and recreation proposals, notably including Fall River Day and the second annual Embracing Our Differences exhibition.

2023 HIGHLIGHTS:

- Proposed update to smoking ordinance in city parks, to expand ordinance to prohibit smoking within 15 feet of a park playground. The ordinance has since been approved by the City Council.
- Held the annual Fall River Day Event on Sept. 24 to offer discounted paddle trips on the Huron River in Ypsilanti and connect residents to engaging outdoor experiences. This event had over 100 people enjoy a kayak trip down the Huron River from Frog Island Park to Ford Lake
- Successfully implemented merger of Arts Commission and Parks and Recreation Commission. Reviewed and approved new Commission By-Laws, which have been approved by the City Council.
- Nominated the Bill Anhut Memorial Field in Waterworks Park for the Michigan Recreation and Park Association (mParks) Park Project Award and was presented the statewide award at the annual mParks conference in March 2023 in Lansing.
- Continued to advance the Artist Survey and Ypsilanti Youth Poet Laurette Program

LOOKING FORWARD

The Parks & Arts Commission hopes to make progress on the following projects and goals:

- Consolidation of norms and practices from ancestor commissions
- Removal of the Peninsular Dam and plans for the expansion of Peninsular Park
- Engagement with an Ypsilanti Youth Poet Laureate
- Review of capital budget and exploration of funding opportunities for parks improvement
- Distribution of and response from the Artist Survey
- Exploring and leveraging the synergies of our combined commission



2024 City of Ypsilanti Goal-Setting Meeting
January 9th, 2024
6-8 pm EST

Proposed Agenda	Time
Intro and Welcome • Opening question for 2024 for the city of Ypsilanti • Background- Andrew • Purpose of Meeting and Goals ○ Provide an overview of the 2024 goal-setting session ○ Review City core values and identify examples for each ○ Explore a collective vision for the council and city of Ypsilanti and craft initial vision language • Agenda Overview	6:10 pm
2023 City of Ypsilanti Milestones- Andrew and Sharonda • Share highlights from 2023 regarding the city council and city of Ypsilanti ○ Moment of success ○ Possibly moments of growth or challenges	6:25 pm
Reflecting on 2023 Council and Staff Reflection (see reflection prompts below) • Personal Reflection • Share with a partner Reflection prompts • What stuck out to you? • What are you reminded of? • What themes have you seen over the past five years? • Looking at these milestones as well as the trends and the Accomplishments deck (from yesterday) what should we remember, or what themes can we remember to support our time together today? Group reflection and brief share-out	6:35 pm
Purpose & Function of Values	6:45 pm



● What do values bring to an organization, and how should/could they be used? ○ What do you see as the use of org values? ○ Share City of Ypsilanti Values: ■ Pride ■ Diversity ■ Heritage ● In pairs, share examples of what these values look like currently within the city of Ypsilanti ○ How would you define these values? ● Share examples and provide the “Values in Action Sheet” Collectively identify examples of ways to use the city of Ypsilanti values: ● Provide an example of “day-to-day” implementation of values ● Share how values can support decision -making and reflection. Reflection Prompt: ● How can these values support our 2024 goals setting work?	
Activity- City of Ypsilanti Visioning Participants will receive a newsprint or paper to draw, write in order to create a collage based on the following prompts: ● Capture what would your vision for the City of Ypsilanti be. What would it look like for the City of Ypsilanti to live out its mission and core values to its fullest capacity? ○ Core Values: ○ Pride ○ Diversity ○ Heritage ● If we were to gather back together 3 years from now, answer the following: ○ What would be our theme or tagline from the past few years? ○ What have we gained? ○ What have we released, or what has changed for the better? ● What is the result of the City of Ypsilanti ingraining diversity, equity, and inclusion into the fabric of the agency? ○ How would various community members and groups be served and impacted? What would they say about the City of Ypsilanti? ● Share out and Large Group Debrief ○ What are you noticing?	7:15 pm



○ What themes are arising? ○ What do you have questions about? ○ What seems exciting or promising? <i>Note: While we might not be in the space being able to fulfill every project or task idea, what are we noticing as themes that are coming up?</i>	
Session 1 Takeaways: ● If we could capture the vision in a few words or a statement what would that look like? ● How can we use the core values to guide our goal-setting process?	7:35 pm
Closing and Next Steps ● Prework in preparation for the next session will be sent out tomorrow. ● Departments will provide presentation ● Sharonda Simmons of TNS consulting will compile themes	7:45 pm

Notes:

City Council 2024 Goals



City Council: Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member King, Council Member Tooson, Council Member Simmons, and Council Member Sweet

Brown

1. DPS Facility - top priority
2. Re-open park bathrooms - potential partnerships?
3. Youth mini grants - continue
4. Staff recruitment and retention
5. Barrier busters - provide financial support for 97/98
6. Council/staff relationships - team retreat
7. Infrastructure - DPS, YPD, City Hall, YFD
8. Support current and attract new businesses in DDA districts/Ypsi
9. Update City website - for ease of use & navigation

Wilcoxon Department	Yr	Area	Objective	Goal
City wide	2024	Administration	Build competent team of professionals in City Hall	Hire City Manager Hire Economic Development/Planning department head with planning and administrative background
DPS	2024	Facilities	Prepare strategic plan for revitalization of DPS yard	Fill position for building department manager Prioritize worker safety Partner with other local entities for temporary space rebuild/replace existing main building expand office/staff space Repair salt barn mitigate environmental issues necessary to rebuild
Finance/Economic Development	2024	Facilities	pay for DPS improvements	prepare comprehensive plan for financing the necessary improvements to DPS yard
Administration	2024	Community	Improve communication with public	Create a comprehensive communication plan for internal and external communications. Engage Communications firm to analyze current efforts and suggest improvements. finish engineering plans for dewatering and deconstruction secure funding for restoration plan
Economic Development	2024	Infrastructure	Remove Peninsular Dam:	resolve impoundment resident concerns regarding deeds for uncovered lands
Economic Development/DPS	2024	Infrastructure	Pave the Frog Island parking lot	partner with County and other entities to secure funding for design and construction consistent with the parking plan including green infrastructure (bikes, charging, pervious pavement, stormwater management) Finish environmental testing and remediation
Administration	2024	Economic Development	Develop Waterstreet property to reflect the Ypsilanti values	Continue working with Carlisle Wortman to select developer and site plan facilitate public discussion for goal or development
	2024	Policy	clarify the language of the city charter regarding vacating and filling the mayors seat	organize a charter commission to address the dated language and lack of language for the process
	2024	Policy	restructure zoning ordinance to allow for better utilization of current housing stock	Planning Commission prioritize review of zoning code to facilitate

King

Professional development

Repair DPS building.

Build up the downtown area, support local businesses.

Traffic calming ideas around schools to slow down traffic working with the community Lynn Settles

Community/ward Field Day

Better communication with the city and community, and among each other

Develop a plan to have a Juneteenth Parade

Potholes issue

Selling city swag as a way to increase city revenue,

"Helping hand initiative"- neighbors supporting one another. Building up neighborhood

Tooson

- Continue focus on affordable housing
- City Staff retention
- Parkridge community center
- Attract more people into the city via events and our local businesses

Simmons (Ward 3) Goals 2024

Area	Objective	Goal	Task
Community Engagement, Communications, Governance	Build Democratic Practices, Public Trust, and Resident Leadership Opportunities	1) Council and staff operate as a team to address needs of the City. 2) Residents, esp those typically not engaged, know when major decisions may impact them and how to engage in shared governance 3) Grow participation in commissions and elections	- Council and staff proactively share information in targeted areas (council alignment) - Recruitment fair for commissions with clear expectations and benefits - Share agenda preview, Livestream thread, and post summary from City online - Support Neighborhood Community and Care Network, Ypsi Civic Education and Action, etc to connect goals with Council resources - Support opportunities for voter referendum in major decision areas - Community education on participatory budgeting
Public Safety, Environmental Justice, Economic Equity, City Planning	Improve Infrastructure for Safe and Enjoyable Movement for All	1) De-center motor vehicles in medium and long term infrastructure projects to increase/improve experience for walkers and cyclists and for more vibrant business districts that attract local residents 2) Decrease resident concerns about traffic safety across the City while building buy-in to the timeline and process by engaging them in finding solutions	- Connect with the Planning Commission and their non-motorized committee to focus responsibilities on public facing engagement and activities - Work with DPS to understand process, timeline, and resources needed for road work to reach our goals - Work to implement recommendations from the Ped Ed campaign - Explore traffic-calming innovations and match ideas with the different areas of the City - Improve ped and cyclist signage and maintain cleared lanes for safe travel
Public Safety	Invest in Alternatives to Armed Response and Promote Harm Reduction	1) Provide an alternative to police and law enforcement response for issues related to mental health and poverty 2) Provide resources to help community members to resolve conflicts outside of the legal system and to address gun violence, esp. impacting youth 3) Collaborate with county efforts to transform what public safety means	- Learn about and connect with efforts across the county that is focused in this area (eg Ann Arbor's current process, recommendations coming from the Washtenaw Equity Partnership.) - Add resources in our budget to address this missing area of services - Decriminalize plant medicines that can be used to treat mental health issues and substance-use disorder - Pass a Driving Equity ordinance similar to the one passed in Ann Arbor and elsewhere - Resource groups/organizations working to support the unhoused and housing unstable community

Housing, Community and Economic Development, Land Use	Best use our current spaces to grow affordable housing, sustainable businesses, and enjoyment of our parks.	1) Support current affordable and supportive housing projects to be successful 2) Address the need for Tenant Protections including unjust rent increases, evictions, unsafe and unhealthy living environments, barriers to housing etc. 3) Collaborate with business leaders and the DDA to maintain a mix of ventures that respond to community needs and wants 4) Maintain our parks as vibrant and programmed spaces	- Hold developers accountable to the CBAs that residents negotiated - Work with the Building Department to study the conditions of our rental housing stock - Resource efforts to provide professional development for new business owners - Explore costs and maintenance of Porta-Potties in the parks/other access to bathrooms for the public - Share a calendar of events at our parks, especially Riverside, with information about noise permits supplied so residents know what to expect
City Infrastructure	Create a safe working environment for all staff.	1) Redevelop the DPS site 2) Create a plan to make sure other buildings don't fall into similar disarray	

City Council Goals

2024 Budget – Evan Sweet

Infrastructure:

- Invest in city owned facilities and infrastructure with capital improvements that provide safe and updated spaces for staff and residents.
 - o Fund Capital Improvement Plan (CIP) projects
- Repair and update Frog Island Parking lot and infrastructure
- Identify plan and funding to replace Prospect Park Playground

Community Development:

- Move forward on progress for development at Water Street with contract with Carisle Wortman and obtain a letter of intent from a developer.

Operations:

- Implement seasonal hiring opportunities for the Department of Public Services to improve spring/summer/fall operations in the park system.
- Develop plan to implement weekly yard waste pickup
- Consolidate Frieghthouse, Special Events, and Park Pavilion Rentals into Parks and Recreation Division under the Department of Community Services

Organizational Stability:

- Establish non-union salary scale for all non-union city staff.
- Organizational assessment by outside organization to review city services, including salary survey to ensure we are on par with southeast Michigan for municipal government employees
 - o To retain existing employees and attract high quality future employees

Communication:

- Establish and implement a communication plan to ensure residents are informed on issues affecting them, and what is happening within the city, and updates to city operations.
- Establish plan for direct mailing of a city newsletter to begin with quarterly newsletters.

City Staff 2024

Goals



Staff: Interim City Manager Hellenga, Interim City Clerk Smith, Interim Planning Director Jekabson, Finance Director Basabica, HR Director Frye, Police Chief Moore, DPS Director Wessler, and Fire Chief Hobbs

Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
City Manager	FY 24-25	Citywide	Create greaer effencies to better interact with the public and minimize mistakes	Update city software to better meet the needs of the public and the employees.	Purchase BS&A Suite	Both
City Manager	Ongoing	Citywide	Ensure all positions are filled to address the needs of the city.	Hire Department Heads where needed. Create incentives to both maintain and attract staff	Create a line item in HR used to incentives referrals. It would be funded by un expended salaries.	Both
City Manager	Ongoing	City Facilities	Ensure the facilities used for government are functional and safe	Create a comprehensive plan to adress delapitated buildings, and attached a budget and a timeline for repairs. Create a budget lineitem in 101 to address needed maintenance throughout the year.	Hold several work sessions with Council to develop sound stratiegies to affect change in our intrastructure. Show our employees we care, do not just tell them.	Both
City Manager	FY 24-25	Community Services Depart	Finalize the Creation of the deparment and separate the DDA from the City.	Hire a Department Head and Admin. Approved the Administrative Services Contract	DDA and Council approval of the agreement	Short

Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
Clerk	2024	Elections	Successfully Implement Early Voting	Partner with County to run early voting site	Coordinate with County	Long
Clerk	2024	City Council and Public Relations	Work with City Council to strengthen public processes	Increase transparency in council processes	Implement rules changes to council agendas	Short
Clerk	2024	Day to Day Operations	Ensure a smooth transition for new staff	Leave detailed notes and instructions	Create guides for daily/weekly/monthly processes	Short

Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
Planning	2024-2025	Historic District	CLG Resurvey	The original survey work was completed in the late 1970s and early 1980s and survey standards and technology have changed since then. We hope to resurvey and take photos of all of the 820 addresses including houses, buildings, structures, etc in our historic district. To be completed by July 2025.	Use a program like ARC GIS's Survey 1 2 3 so we can better integrate our survey records into BSA and so we can better tell the story of our district and our city. Engage EMU faculty and staff in the historic preservation program about how we can work with students to include them in this initiative.	Long Term
Planning	2024-2025	Departmental	Hire a City Services Director and Planning Administrator/D DA Coordinator	The Planning Department has completed a departmental audit, and City Council has amended the ordinance to combine the Economic Development, Planning, and Building Departments.	Post job descriptions, hire and onboard both positions.	Short Term
Planning	2024-2025	Walkable Urban Dis	Review building type standards and consider improvements	Update the building type standards for effectiveness and clarity in order to promote the greatest development outcomes that remain in line with the Shape Ypsi vision	Provide a report to the planning commission outlining important considerations for potential amendment	Short Term
Planning	2024-2025	Center District	Continue partnership with the AAATA to envision the future of the Transit Depot	Establish consensus on the concept and layout for the new transit station	Work with the AAATA to develop a plan concept that aligns with the City's long term goals and complements the surrounding area and historical district	Long Term
Planning	2024-2025	City wide	Establish consensus on marijuana regulations	Amend the zoning ordinance to include appropriate regulations for new marijuana retailers that will encourage economic development, in a manner that is complementary and cohesive with surrounding land uses	Establish a common policy vision and draft new language appropriate for marijuana retailers	Short Term
Planning	2024-2025	City wide	Prioritize zoning amendments for discussion and action by the Planning Commission. Prioritize zoning text amendments that eliminate parking minimums.	Create a timeline for the study and review of amendments consistent with the Planning Commission's priorities	Consider amendment recommendations from Planning Commission, staff, and planning consultants and determine prioritization based on consideration of each amendment's effectiveness and the amount of effort required to complete them	Short Term

Planning	2024-2025	Center District	Work with J-27 Development to meet project deadlines and construct new affordable housing units in partnership with the MEDC/ RAP Grant and the Ann Arbor Housing Authority	Create approx. 60 new units of affordable housing downtown	Provide updates and project management support to the development team, Ann Arbor Housing Authority, and MEDC as needed	Short term (? About 6 months)
Planning	2024-2025	Ward 1	Continue planning efforts at Water Street	Promote redevelopment opportunities at the Water Street site	Work with Carlisle Wortman to Conduct pre-development activities, including clean up, community engagement, and planning	Long Term
Planning	2024-2025	Citywide	Tree preservation ordinance	Amend the zoning ordinance or create a regulatory ordinance pertaining to tree preservation.	Work with the City Attorney's office, Sustainability Commission if applicable, and DPS to craft an ordinance that is lawful in light of FP Development v. Canton Twp.	Short Term
Planning	2024-2025	Citywide	Conduct a zoning audit	Identify opportunities to update the ordinance to improve effectiveness and clarity	Review the ordinance to consider opportunities for improvement, including alignment with Shape Ypsi, as well as planning best practices and state and federal law. Identify logical inconsistencies, discrepancies, and other clarifications needed to refine the ordinance.	Short term (? About 6 months)
Planning	2024-2025	Departmental	Digitization of Records	Research and identify two or three possible programs and/or funding sources that could help us digitize our records.	Reach out to the State of Michigan Archives and researching grant programs	Long Term

Area	Objective	Goal	Task
City-Wide	Upgrade City Enterprise Resource Planning(ERP) System	Intergrate all Financial,Treasury, HR, Building and Community Development Software	Identify the best system which is user friendly and will suit each deparment's need
City-Wide	Create an Asset Management Plan for City Assets	Build a guide document regarding City Assets	Build a team that would be responsible for planning, implementation of an asset management plan
City-Wide	Fiscal Resilience	Develop long-term fiscal plans and administer these using best practices.	Evaluate revenue streams, implement purposeful spending. Make sure revenue is diverse and resilient to economic changes while anticipating future needs, and maintaining appropriate reserves.
City-Wide	Partnerships	Foster and maintain new partnerships. Grow a culture of innovation and continuous learning through people-centered, data-informed, experimental and collaborative efforts.	Implement City priorities in collaboration with community partners to secure financial investments and mentoring to better the community.
Assessing	Improve record and communications in database and website	Less use of paper and better access to documents	Scan documents to database and website
Assessing	Complete the PA 660 audit	100% compliance	Continued maintenance
Accounting	Continuous training and testing of employees regarding Cyber Security	Ensure a risk free and secure environment for keeping data network and devices against security threats	Create a system that will regularly train and update employees regarding cyber security
Treasury	Re-training and cross training of Employees	Employees to be able to cover other employees in case of absences or leave	Establish efficient training procedures and creating instructional cheat sheets for different processes

Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
HR	2023-2024	HRIS	Move to Electronic Documentation	Alleviate the use of paper files, and pay notice changes, which would increase efficiency and reduce cost	Implement electronic documentation system, transition to digital communication	Long term
HR	2023-2024	Payroll/HRIS/Retention	Move to BS&A/ Similar HRIS system	Alleviate human error and manual entry,	Identify processes prone to human error, and continuously monitor new systems for efficiency and accuracy	Short term
HR	2023-2024	Retention	Recognition	Recognize our employees on a consistent basis	Send emails for birthdays and work anniversaries, and give out Anniversary certificates for momentous years of service	Continuous
HR	2023-2024	Retention	Employee Engagement	Create an employee engagement budget, to keep employees engaged, which would also help us retain them	Summer/Winter Gathering, Recognize Employee Appreciation Day	Continuous
HR	2023-2024	Recruiting	Job Fairs	Promote Ypsilanti as an employer of choice, Identify and attract potential candidates, create a pool of qualified individuals who may fill current or future job	Attend Job Fairs, create an attractive and informative booth, create promotional materials, network with potential candidates	Continuous

Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
Police Department	2024	Recruitment	Hire and retain qualified police candidates	Hire and train 10 officers in 2024	Targeted recruitment educated ofcs	
Police Department	2024	Retention	Retain officers	Improve competitive wage gap	Move officer to 2024 step 6	Provide education incentive of 3% BA
Police Department	2024	Training and Development	Create strategic department training plan	Conduct leadership training with supervision Hire consultant to conduct leadership training Conduct significant in-service training for all ofcs	Create Chief Leadership Cohort Hire consultant to conduct training Identifiy three major topics for yr	
Police Department	2024	Process Improvement	Establish processes to meet best practices	Find multi use software to for dept documentation	Implement Guarding tracking	
Police Department	2024	Capital Improvement	Improve interior and exterior appearance of	Remove carpet off walls and create adequate space Refresh interior with paint and small improvements	Fix conference room Create true briefing and class room Create Sergeants office Move Lieutenants space Move Chief's Office	
Police Department	2024	Organization and Structure	Fully implement department	Split organization into Operations and Support	Reduce Lieutenant rank to two	
Police Department	2024	Operations	Re-establish the investigations unit	Identify and train 3 officers to fill roles	Hire enough staffing to move ofcs	
Police Department	2024	Fleet	Replace dated fleet	Replace four vehicles/ sell aging vehicles with value	Implement strategy to buy and sell	
Police Department	2024	Operations	Establish Community Relations Unit	Identify and train 2 officers to fill roles		

	Area	Goal	Objective	Task	Notes/Updates	Short Term	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Develop a plan to improve and maintain safety at all City - owned facilities.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Stabilize the DPS salt barn for the immediate future.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Stabilize the DPS maintenance garage for the immediate future.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Re-establish the Citywide Safety Committee.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Establish a DPS-centric safety committee		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Continue to work with vendor partners to continuously improve working conditions		short	
	Facilities	Provide functional facilities for City business.	Ensure each City business facility (CH, PD, FD, DPS) can meet the <i>existing needs</i> of the City, and are safe for workers and guests and can safely store records and equipment.	Schedule needed HVAC replacements		short	
	Facilities	Provide functional facilities for City business.	Ensure each City business facility (CH, PD, FD, DPS) can meet the <i>existing needs</i> of the City, and are safe for workers and guests and can safely store records and equipment.	Work with Clerk's office to explore digital document storage solutions		medium	
	Facilities	Provide functional facilities for City business.	Ensure each City facility can meet the <i>future/strategic goals</i> of City leadership (ex, fleet electrification, emergency response), and meet the existing needs of the City safely.	Develop a three year plan for assessment & funding, design, and construction.		medium	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Provide safe working environments for City employees		long	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Codify existing work rules		short	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Develop clear and consistent training plan	Working with consultant to develop and codify training plan	short	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Develop clear and consistent safety policy document	Working with consultant to develop and communicate safety policies	short	
	Operations	Continue to improve recruitment and retention.	Encourage employee referrals	Work with HR to develop referral policy & incentives	(HR + Interim CM have developed referral program for YPD as pilot for City)		
	Operations	Continuously evaluate staffing levels	Ensure staffing levels are sufficient to meet goals	Perform review of hours of service in each major budget segment vs goals achieved in years prior	n/a: staffing levels cannot be increased due to facility constraints. Hours (at this scale) cannot be functionally tracked with InCode.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Update permit application and fee schedule to be more legible	Updated.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Develop written permit standards	Written standards have been developed for the most frequent applications.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Review ordinances for best practices		medium	
	Operations	Provide emergency/after-hours response	Continue to work with YFD, YPD, and other partners on updating City emergency response plan	Review and update City general EAP annually (Fire lead)		short	
	Operations	Provide emergency/after-hours response	Continue to work with EGLE, YFD, and YPD and other partners on updating Peninsular Dam emergency response plan	Review and update Pen Dam EAP annually (Fire lead)		short	
	Operations	Provide emergency/after-hours response	Continue to work with Washtenaw Emergency Department on operationalizing the Countywide Snow Emergency Plan	Review and update existing snow removal policies as needed, including signage		short	
Note: Fleet services are crucial to all aspects of DPS operations. Without a safe and	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Inventory DPS fleet (vehicle and equipment)	annually	short	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Develop full replacement schedule	ongoing	short	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Sell surplus vehicles and equipment.	ongoing	short	

fully functional service and maintenance garage, vehicles	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Develop electrification plan for passenger/light-duty fleet	Passenger vehicles will be replaced with EVs as infrastructure is available.	long	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Install EV chargers within City facility parking lots	Partnership established with GM/State Electric; awaiting installation for City Hall upper lot.	short	
	Admin	Provide continuous and predictable service to the public	Improve communication with the public	Establish an annual mailer to those who receive recycling services with the annual recycling/yard waste rhythm, acceptable materials, and other information as appropriate		short	
	Admin	Provide continuous and predictable service to the public	Improve communication with the public	Improve distribution of educational stormwater materials in light of changed recycle bin distribution	In 2023, worked with HRWC to mail the 2024 calendar to all one and two family properties in the City as well as placing free calendars with partners (City Hall, Senior Center, Parkridge). This is an increase in annual cost (paid to HRWC), but should reduce enforcement and cleanup costs in the long run.	short	
	Admin	Provide continuous and predictable service to the public	Improve internal process documentation.	Continue to document processes for budgeting, permitting, office procedures, and operational processes.		short/ongoing	
	Admin	Provide continuous and predictable service to the public	Improve recordkeeping	Clear onsite storage container and increase use of Iron Mountain for long term storage			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Develop plan for repair of the Cross Street Bridge	Continue to work with OHM and other partners to identify and apply for funding			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Develop plan for repair of the Cross Street Bridge	Continue to work with OHM and other partners to secure funding for a target year of 2027		long	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Complete the Forest Avenue bridge project	Continue to work with OHM and contractor		short	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Develop five-year preventative maintenance plan for both major and local streets	Issue RFP for 3-year contract for cracksealing and one-year surface restoration	First year of cracksealing successful, anticipate putting out 3-year RFP this year.	short	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Complete the Huron River Drive reconstruction project	Continue to work with OHM and contractor			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Complete Hamilton/Huron/Washtenaw road diet, watermain replacement, and I-94 crossing	Continue to work with YCUA and MDOT on local road renovation project			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Continue to develop pavement, signs, and signals inventory	Hire temporary worker to perform field inventory		unknown	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Maximize state trunkline maintenance budget	Identify and prioritize maintenance needs		annual	
	Streets (& bridges, & signs/signals, & sidewalks)	Mitigate active deterioration of the City's roadways	Ensure permit requirements align with goals	Review permit requirements and develop written standards document		short	

	Streets (& bridges, & signs/signals, & sidewalks)	Mitigate active deterioration of the City's roadways	Participate with MISS DIG as a facility	Attend training		long	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to work with MDOT Rail and other railway partners on rail maintenance and improvement	Coordinate with MDOT Rail on corridor and crossing improvements and site maintenance	Maintain communication with MDOT Rail		ongoing	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Maintain compliance with the MS4 permit	Retain contractor to inspect and perform sampling at all known outfalls	OHM contracted in FY 23/24 to perform inspections and permit update. Inspections & sampling ongoing.		
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Repair known existing failures	Inventory failures and solicit quotes		short/ongoing	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Implement asset management system.	Hire temporary worker to perform field inventory	Paused due to facility & staff capacity issues.	long	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Ensure permit requirements align with goals	Review permit requirements and develop written standards document	Paused due to facility & staff capacity issues.	long	
	Forestry	Maintain and improve the City's urban forest.	Update tree permit standards aligned with "right tree, right place" practices with consideration for climate resilience and long-term maintainability.	Update website and application form.	Website and permissible trees list updated; permit form underway.		
	Forestry	Maintain and improve the City's urban forest.	Work with DTE and other partners to remove all known hazard trees within the rights of way and parks.	Create inventory of hazard trees and note those with overhead utility conflicts	begun 3/23	short	
	Forestry	Maintain and improve the City's urban forest.	Plant trees to offset those removed.	Develop a system for accepting donations (of materials and of money) for tree planting.		short	
	Forestry	Maintain and improve the City's urban forest.	Track trees planted and removed	Update digital tree inventory using existing records	Paused due to facility & staff capacity issues.	long	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Obtain funding for the upgrade of the Prospect Park Playground		Work with YCS to determine capacity to plan for	long	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with the Department of Community Services to support the Pen Dam removal			short	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with the Department of Community Services on the planning/visioning process for Peninsular Park post-removal			short	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with WCPRC and other partners to develop trail maintenance and stormwater control plan for Riverside Park			short/ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Improve recycling quality & quantity	Continue to work with WRRMA and MRC to improve recycling quality and quantity.		ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Improve recycling quality & quantity	Locate and review case studies regarding multifamily & public recycling.		ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Provide value for service	Compare costs and benefits of altering yard waste pickup schedule vs providing/promoting alternatives, including grass mulching and utilizing the Township compost center		short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Begin systematic improvement of parking lot surfaces	Work with MDOT and/or YCUA pavement contractors to coordinate repaving of downtown lots	Adams lot scheduled for Spring 2024.	short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Develop rollout plan to update and expand paid parking downtown	Obtain pricing from existing vendors	Work with DDA	short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Continue to work with DTE on public charger placement	Continue to check status of "Charging forward" and other grant programs from DTE and others	Partnership established with GM/State Electric; awaiting installation.	short	
	Special Events & Internal service (abatements, DDA tasks)	Develop clear and consistent tracking for DPS "internal contracting" services	Allocate costs correctly and accountably.	Work with Finance to create internal service account or similar.		medium	

	Special Events & Internal service (abatements, DDA tasks)	Continue to improve efficiency while maintaining level of service	Ensure that accurate and timely feedback can be provided from all partners.	Work with partners to fully understand goals and needs, and communicate back issues.		ongoing	
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	Area	Goal	Objective	Task	Notes/Updates	Short Term	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Develop a plan to improve and maintain safety at all City - owned facilities.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Stabilize the DPS salt barn for the immediate future.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Stabilize the DPS maintenance garage for the immediate future.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Re-establish the Citywide Safety Committee.		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Establish a DPS-centric safety committee		short	
	Facilities	Provide functional facilities for City business.	Ensure all City-owned facilities are <i>safe for workers and guests</i> and can safely store records and equipment.	Continue to work with vendor partners to continuously improve working conditions		short	
	Facilities	Provide functional facilities for City business.	Ensure each City business facility (CH, PD, FD, DPS) can meet the <i>existing needs</i> of the City, and are safe for workers and guests and can safely store records and equipment.	Schedule needed HVAC replacements		short	
	Facilities	Provide functional facilities for City business.	Ensure each City business facility (CH, PD, FD, DPS) can meet the <i>existing needs</i> of the City, and are safe for workers and guests and can safely store records and equipment.	Work with Clerk's office to explore digital document storage solutions		medium	
	Facilities	Provide functional facilities for City business.	Ensure each City facility can meet the <i>future/strategic goals</i> of City leadership (ex, fleet electrification, emergency response), and meet the existing needs of the City safely.	Develop a three year plan for assessment & funding, design, and construction.		medium	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Provide safe working environments for City employees		long	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Codify existing work rules		short	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Develop clear and consistent training plan	Working with consultant to develop and codify training plan	short	
	Operations	Continue to improve recruitment and retention.	Improve worker safety	Develop clear and consistent safety policy document	Working with consultant to develop and communicate safety policies	short	
	Operations	Continue to improve recruitment and retention.	Encourage employee referrals	Work with HR to develop referral policy & incentives	(HR + Interim CM have developed referral program for YPD as pilot for City)		
	Operations	Continuously evaluate staffing levels	Ensure staffing levels are sufficient to meet goals	Perform review of hours of service in each major budget segment vs goals achieved in years prior	n/a: staffing levels cannot be increased due to facility constraints. Hours (at this scale) cannot be functionally tracked with InCode.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Update permit application and fee schedule to be more legible	Updated.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Develop written permit standards	Written standards have been developed for the most frequent applications.		
	Operations	Provide a clear, consistent, and timely permit review process	Improve permitting process	Review ordinances for best practices		medium	
	Operations	Provide emergency/after-hours response	Continue to work with YFD, YPD, and other partners on updating City emergency response plan	Review and update City general EAP annually (Fire lead)		short	
	Operations	Provide emergency/after-hours response	Continue to work with EGLE, YFD, and YPD and other partners on updating Peninsular Dam emergency response plan	Review and update Pen Dam EAP annually (Fire lead)		short	
	Operations	Provide emergency/after-hours response	Continue to work with Washtenaw Emergency Department on operationalizing the Countywide Snow Emergency Plan	Review and update existing snow removal policies as needed, including signage		short	
Note: Fleet services are crucial to all aspects of DPS operations. Without a safe and	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Inventory DPS fleet (vehicle and equipment)	annually	short	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Develop full replacement schedule	ongoing	short	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Sell surplus vehicles and equipment.	ongoing	short	

fully functional service and maintenance garage, vehicles	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Develop electrification plan for passenger/light-duty fleet	Passenger vehicles will be replaced with EVs as infrastructure is available.	long	
	Operations	Provide timely and efficient fleet services	Ensure the fleet can continue to meet the existing needs of the community	Install EV chargers within City facility parking lots	Partnership established with GM/State Electric; awaiting installation for City Hall upper lot.	short	
	Admin	Provide continuous and predictable service to the public	Improve communication with the public	Establish an annual mailer to those who receive recycling services with the annual recycling/yard waste rhythm, acceptable materials, and other information as appropriate		short	
	Admin	Provide continuous and predictable service to the public	Improve communication with the public	Improve distribution of educational stormwater materials in light of changed recycle bin distribution	In 2023, worked with HRWC to mail the 2024 calendar to all one and two family properties in the City as well as placing free calendars with partners (City Hall, Senior Center, Parkridge). This is an increase in annual cost (paid to HRWC), but should reduce enforcement and cleanup costs in the long run.	short	
	Admin	Provide continuous and predictable service to the public	Improve internal process documentation.	Continue to document processes for budgeting, permitting, office procedures, and operational processes.		short/ongoing	
	Admin	Provide continuous and predictable service to the public	Improve recordkeeping	Clear onsite storage container and increase use of Iron Mountain for long term storage			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Develop plan for repair of the Cross Street Bridge	Continue to work with OHM and other partners to identify and apply for funding			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Develop plan for repair of the Cross Street Bridge	Continue to work with OHM and other partners to secure funding for a target year of 2027		long	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's bridges	Complete the Forest Avenue bridge project	Continue to work with OHM and contractor		short	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Develop five-year preventative maintenance plan for both major and local streets	Issue RFP for 3-year contract for cracksealing and one-year surface restoration	First year of cracksealing successful, anticipate putting out 3-year RFP this year.	short	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Complete the Huron River Drive reconstruction project	Continue to work with OHM and contractor			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Complete Hamilton/Huron/Washtenaw road diet, watermain replacement, and I-94 crossing	Continue to work with YCUA and MDOT on local road renovation project			
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Continue to develop pavement, signs, and signals inventory	Hire temporary worker to perform field inventory		unknown	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to maintain the City's roadways	Maximize state trunkline maintenance budget	Identify and prioritize maintenance needs		annual	
	Streets (& bridges, & signs/signals, & sidewalks)	Mitigate active deterioration of the City's roadways	Ensure permit requirements align with goals	Review permit requirements and develop written standards document		short	

	Streets (& bridges, & signs/signals, & sidewalks)	Mitigate active deterioration of the City's roadways	Participate with MISS DIG as a facility	Attend training		long	
	Streets (& bridges, & signs/signals, & sidewalks)	Continue to work with MDOT Rail and other railway partners on rail maintenance and improvement	Coordinate with MDOT Rail on corridor and crossing improvements and site maintenance	Maintain communication with MDOT Rail		ongoing	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Maintain compliance with the MS4 permit	Retain contractor to inspect and perform sampling at all known outfalls	OHM contracted in FY 23/24 to perform inspections and permit update. Inspections & sampling ongoing.		
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Repair known existing failures	Inventory failures and solicit quotes		short/ongoing	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Implement asset management system.	Hire temporary worker to perform field inventory	Paused due to facility & staff capacity issues.	long	
	Stormwater	Maintain and improve stormwater quality and prevent or mitigate destructive flooding.	Ensure permit requirements align with goals	Review permit requirements and develop written standards document	Paused due to facility & staff capacity issues.	long	
	Forestry	Maintain and improve the City's urban forest.	Update tree permit standards aligned with "right tree, right place" practices with consideration for climate resilience and long-term maintainability.	Update website and application form.	Website and permissible trees list updated; permit form underway.		
	Forestry	Maintain and improve the City's urban forest.	Work with DTE and other partners to remove all known hazard trees within the rights of way and parks.	Create inventory of hazard trees and note those with overhead utility conflicts	begun 3/23	short	
	Forestry	Maintain and improve the City's urban forest.	Plant trees to offset those removed.	Develop a system for accepting donations (of materials and of money) for tree planting.		short	
	Forestry	Maintain and improve the City's urban forest.	Track trees planted and removed	Update digital tree inventory using existing records	Paused due to facility & staff capacity issues.	long	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Obtain funding for the upgrade of the Prospect Park Playground		Work with YCS to determine capacity to plan for	long	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with the Department of Community Services to support the Pen Dam removal			short	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with the Department of Community Services on the planning/visioning process for Peninsular Park post-removal			short	
	Parks	Continue to make safety and operational improvements at parks and recreation facilities in partnership with local and regional partners	Work with WCPRC and other partners to develop trail maintenance and stormwater control plan for Riverside Park			short/ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Improve recycling quality & quantity	Continue to work with WRRMA and MRC to improve recycling quality and quantity.		ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Improve recycling quality & quantity	Locate and review case studies regarding multifamily & public recycling.		ongoing	
	Solid Waste	Continue to provide recycling, yard waste, and other solid waste disposal services	Provide value for service	Compare costs and benefits of altering yard waste pickup schedule vs providing/promoting alternatives, including grass mulching and utilizing the Township compost center		short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Begin systematic improvement of parking lot surfaces	Work with MDOT and/or YCUA pavement contractors to coordinate repaving of downtown lots	Adams lot scheduled for Spring 2024.	short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Develop rollout plan to update and expand paid parking downtown	Obtain pricing from existing vendors	Work with DDA	short	
	Parking	Continue to implement the recommendations of the parking study & strategy	Continue to work with DTE on public charger placement	Continue to check status of "Charging forward" and other grant programs from DTE and others	Partnership established with GM/State Electric; awaiting installation.	short	
	Special Events & Internal service (abatements, DDA tasks)	Develop clear and consistent tracking for DPS "internal contracting" services	Allocate costs correctly and accountably.	Work with Finance to create internal service account or similar.		medium	

	Special Events & Internal service (abatements, DDA tasks)	Continue to improve efficiency while maintaining level of service	Ensure that accurate and timely feedback can be provided from all partners.	Work with partners to fully understand goals and needs, and communicate back issues.		ongoing	
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Department	Yr	Area	Objective	Goal	Task	Long Term/Short Term
FIRE DEPARTMENT	2024-2025	Apparatus	Long term plan to replace apparatus	To be compliant with NFPA	See attachment	Long term
		Operations	Retention of personnel (fire suppression)	To remain fully staffed & operational	To continue to provide training opportunities & prepare personnel for advancement	Ongoing
		Operations	Retention of personnel (administration)	To improve quality and service	To increase the Fire Marshal's ability to perform inspections and investigations, through proper training and the use of updated software	Ongoing
		Operations	Public education	To Promote fire safety and awareness	To Increase fire safety and awareness in the community by distributing fire safety materials to the schools and the public	Ongoing
		Operations	Maintain and improve existing relationships	maintain partnerships with EMU, Washtenaw County, Parkridge Community Center, Public Safety Alliance, SPARK, and	Joint training and education with our auto-aide partners, and other county agencies.	Long Term/Ongoing
		Facilities	environment and to extend the life of the facilities	To improve safety and reduce long term cost	To repair the YFD & YPD parking lot and retaining wall	in progress
		Facilities	Extend the life of the current building	To promote a safe work environment and increase morale	To continue to improve, update, and make safe upgrades to the YFD	Ongoing
		Facilities	Improve safety	To have the ability to secure the building	Update and replace exterior doors as needed	Long term
		Facilities	Improve quality and service	department's ability to train and prepare for	To establish a training facility	Long term
		Grants	Obtain AFG grants	To reduce the city's cost for firefighter gear and equipment	To apply for AFG grants during the upcoming open period (Spring)	Annually



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

RESOLUTION DECLARING THAT THE INVESTIGATION AND ARREST OF INDIVIDUALS INVOLVED WITH THE PERSONAL USE, GROWTH, AND POSSESSION OF ENTHEOGENIC PLANTS, INCLUDING THOSE SCHEDULED AT STATE AND FEDERAL LEVELS, BE THE LOWEST PRIORITY FOR THE CITY OF YPSILANTI.

WHEREAS, Entheogenic Plants, defined herein as the full spectrum of plants, fungi, and natural materials and/or their extracted compounds, limited to those containing the following types of compounds: indole amines, tryptamines, and phenethylamines; that can benefit psychological and physical wellness, support and enhance religious and spiritual practices, and can reestablish human's inalienable and direct relationship to nature; and

WHEREAS, substance abuse, addiction, recidivism, trauma, post-traumatic stress symptoms, chronic depression, severe anxiety, end-of-life anxiety, grief, cluster headache, and other debilitating conditions are present in our community; and

WHEREAS, the use of Entheogenic Plants, which can catalyze profound experiences of personal and spiritual growth, have been shown by scientific and clinical studies and traditional practices to be beneficial to the health and well-being of individuals and communities in addressing these conditions; and

WHEREAS, practices with Entheogenic Plants have long existed and have been considered to be sacred to human cultures and interrelationships with nature for thousands of years; and

WHEREAS, individuals seeking to improve their health and well-being through the use of Entheogenic Plants fear arrest and prosecution due to current legal prohibitions; and

WHEREAS, the City Ypsilanti currently has many other priorities for the use of its funds, staff, and law enforcement resources; and

WHEREAS, the United Nations considers Entheogenic Plant material used for ritual purposes as excluded from Schedule 1 substances; and

WHEREAS, the Entheogenic Plant practices of certain groups are already explicitly protected in the U.S. under the principle of religious freedom; and

WHEREAS, Entheogenic plants such as Ibogaine have been shown to alleviate treatment resistant cases of opiate and methamphetamine addiction at higher rates than other treatment; and

WHEREAS, Entheogenic Plants or combinations of plants such as Ayahuasca contain Dimethyltryptamine (a naturally occurring compound in the human body) that can be beneficial in treating addiction, depression, and in catalyzing profound experiences of personal and spiritual growth; and

WHEREAS, Entheogenic plants such as cacti that contain phenethylamine compounds (such as mescaline), can be beneficial in the treatment of drug and alcohol addiction and for individual spiritual growth, and have been utilized in sacred initiation and community healing by diverse religious and cultural traditions for millennia and continue to be used for healing and as religious sacraments in modern times; and

WHEREAS, The Washtenaw County District Attorney's office has issued a statement in support of the resolution to decriminalize Entheogenic plants and fungi adopted by the Ann Arbor City Council and Mayor on September 21, 2020 and accordingly adopted a policy foregoing prosecution of cases involving the cultivation, use, or possession of Entheogenic plants and fungi across Washtenaw County; and

WHEREAS, State Senator Jeff Irwin has introduced SB 499, which would amend sections 7401, 7403, and 7404 of 1978 PA 368, which states that an individual would not be in violation of PA 368 through the manufacturing, creates, delivers, or possesses with intent to manufacture, create, deliver the entheogenic plant of fungus without receiving money; and

WHEREAS, psilocybin, naturally occurring in Entheogenic mushrooms, can alleviate end-of-life anxiety for hospice and terminal cancer patients, can reduce prison recidivism; can effectively treat substance abuse, depression, and cluster headaches (a Johns Hopkins University study on "healthy-normals," found that Entheogenic plants can occasion mystical-type experiences, which were considered one of the top five most meaningful experiences in a subject's life, and positive life style changes continued in a 14-month follow-up.

BE IT RESOLVED: That the Mayor and City Council hereby declare that it shall be the policy of the City of Ypsilanti that the investigation and arrest of persons for planting, cultivating, purchasing, transporting, distributing, engaging in practices with, or possessing Entheogenic Plants or plant compounds which are on the Federal Schedule 1 list shall be the lowest law enforcement priority for the City of Ypsilanti; and city funds or resources shall not be used in any investigation, detention, arrest, or prosecution arising out of alleged violations of state and federal law regarding the use of Entheogenic Plants.

FURTHER RESOLVED: That this resolution does not authorize or enable any of the following activities: commercial sales or manufacturing of these plants and fungi, possessing or distributing these materials in schools, driving under the influence of these materials, or public disturbance.

FURTHER RESOLVED: That if any provision of this resolution is declared by a court of competent jurisdiction to be contrary to any statute, regulation, or judicial decision, so that its applicability to any agency, person, or circumstance is held invalid, the validity of the remainder of this resolution and its applicability to any other agency, person, or circumstance shall not be affected.

FURTHER RESOLVED, that the City Council of the City of Ypsilanti, supports the passage of SB 499 and direct the City Clerk, to forward this resolution of support to the Senate Committee of Regulatory Affairs and Governor Whitmer.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
January 9, 2024

For: Mayor and City Council

From:

Subject: Resolution No. 2024-002, approving the request to act as the fiduciary for state grant funds being provided to the Friends of the Rutherford Pool. **Pgs 29-34**

SUMMARY & BACKGROUND: The Friends of Rutherford Pool have been seeking funding to resurface the pool. The group has been budget \$200,000 through an appropriation of a DNR Grant to complete the work. The City has been approached to submit an application on behalf of the pool and act as fiduciary and allocate the funds to the pool.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2024-002
2. Grant Application

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: January 9, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The Friends of the Rutherford Pool is seeking DNR funding to resurface the pool;
and

WHEREAS, the City of Ypsilanti has been asked to serve as the fiduciary and submit the
application for the DNR grant on behalf of the Friends of Rutherford pool.

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Ypsilanti accepts to act
as fiduciary and authorize the City Manager to sign the application on behalf of the city.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Key Information for Grantees

PA 119 of 2023, the FY24 Michigan budget, includes funding for special grants intended for a single recipient. The budget includes language (called boilerplate) that provides a description of the project as well as certain requirements that all projects must comply with. See next page for specific line items for which these guidelines apply. Boilerplate language is binding and all projects must comply with the rules and regulations contained in the language.

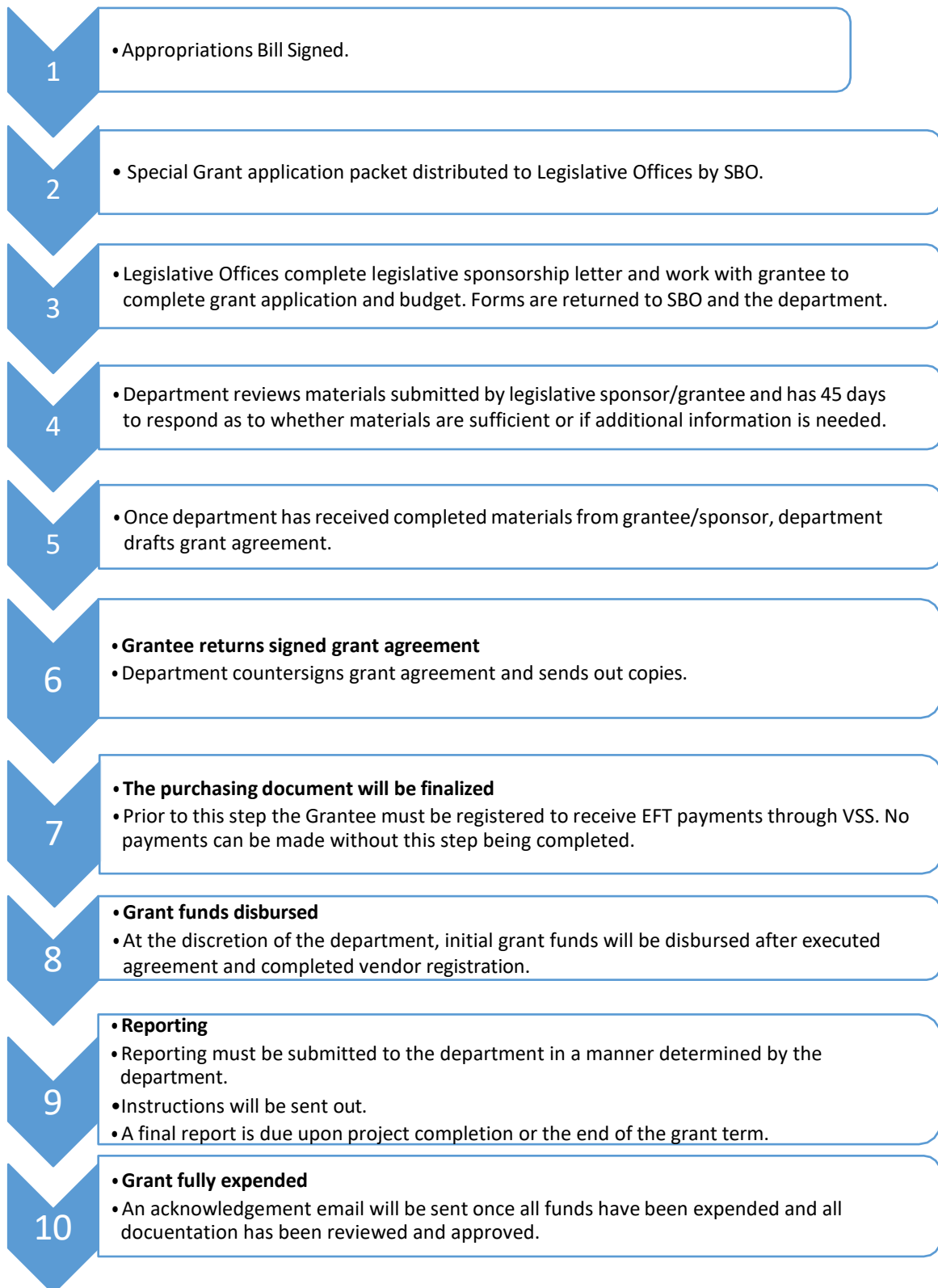
You can find the budget bill [here](#). For transparency boilerplate language, see the following sections: EGLE - Sec. 245, General Government - Sec. 229, DHHS - Sec. 250, LEO - Sec. 308, DNR - Sec. 230, MSP - Sec. 236, MDOT - Sec. 220.

Important information to note:

- The attached application will be used to develop and execute a grant agreement between each grantee and the relevant department. Grantees should work with their Legislative Sponsor to return the following application form to the State Budget Office and the Department.
- All applications must be submitted and legislative sponsors identified no later than January 15, 2024 pursuant to boilerplate.
- Please ensure primary grant contact on the application is the fiduciary contact for the project.
- If the attached application is incomplete or missing information, grant processing may be delayed.
- To receive funds, all organizations must be registered in the State of Michigan SIGMA Vendor Self-Service (VSS) System. More information about registering for VSS can be found [here](#).
- At the discretion of the department, an initial disbursement of 50% may be provided to the grantee upon execution of the grant agreement. (Defined terms and conditions are included in the grant agreement).
- After the initial 50% disbursement, additional funds will only be disbursed after verification that the initial payment has been fully expended, in accordance with the project purpose.
- There is no requirement to have match funds for the grant.
- The grant cannot be increased or deviated from the boilerplate language.
- Grant funds can only be used for expenditures that occur on or after the effective date of the appropriations act unless otherwise specified in department policy.
- Any questions that arise prior to submitting a grant application should be directed to the Grantee's Legislative Sponsor.
- Any questions that arise after submitting a grant application should be directed to the department.
- For timing and next steps, please review the attached process document.

Special Grant Process

This process flow is a general guideline; some projects will differ. Please feel free to contact us at any time if you have questions or concerns related to the process or the specifics of your grant.



Special Grant Application Form

Official Grantee:

Grantee Full Address:

Grantee Primary Contact:

Phone:

Email:

Legislative Sponsor:

Appropriated Amount:

Legislative Sponsor:

Questions for Legislative Sponsor

1. Is the legislative sponsor and/or any family members of the legislative sponsor associated with this organization? (Ex: board member, employee, financial donor, etc.)
If so, please explain:

2. Does this grant comply with the provisions of Article IV, §10 of the Michigan Constitution and PA 318 of 1968, MCL 15.301 to 15.310?

Questions for Official Grantee

1. Please describe the public purpose of the project, demonstrating it is consistent with language authorizing grant in PA 119 of 2023.

2. Fill out the anticipated dollar amount for each respective category of the budget, using **the excel budget form provided**. Please note the general administrative expense cannot exceed 10% of the grant amount.

3. Anticipated time-frame for each cost identified in the budget (this will reflect the period of the grant).

4. I acknowledge that I will be required to submit progress reports and a final report including:

- i. A summary of the Grant Activities performed over the period determined by the department;
- ii. An accounting of Grantee's actual expenditure of all funds on the Project over the period determined by the department, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and
- iii. Any other information deemed relevant by Grantee to support the Grant Activities actually performed.

5. Identify authorized signer(s) for Grant Agreement.

6. Please be advised any portion of the grant funds paid to grantee and not spent or not spent in accordance with the grant agreement must be returned to the department.

NOTICE:

This Grant Application Form is not a legally binding agreement and should not be viewed as such. Moreover, the Grant Application Form does not embody all of the terms and conditions of the grant agreement and neither the department nor the grantee will be bound until there is an executed grant agreement that sets forth all the terms and conditions.



Resolution No. 2024-003
January 9, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Ypsilanti, Washtenaw County adopts the following guidelines for the Board of Review to implement.

The Board of Review shall use the following guidelines to determine if a property owner qualifies for a poverty exemption from property taxes:

Exemptions will be granted to owners of homesteads only. Property must be granted at least a 50% homestead exemption from the State of Michigan.

Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. The application can be made by mail, if received one day prior to the last session of the Board of Review.

All applicants must file a claim with the Board of Review on a form prescribed by the State Tax Commission. The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review will deny the exemption. All pages included with this application must be returned when the application is submitted for review.

Per MCL 211.7u(7), a person who files a claim for Poverty exemption is not prohibited from also appealing the assessment on the property to the Board of Review in the same year.

All income and assets for persons in the household are reported in accordance with a form prescribed by the State Tax Commission.

1. Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. A completed signed copy of each of the following should be submitted:
 - a. The most recent Michigan Homestead Property Tax Credit (MI 1040 CR).
 - b. The most recent Federal Income Tax Return (1040) if you are required to file federal income tax.
 - c. The most recent Federal Income Tax Return (1040) for all other occupants of your home.
2. The following additional documents are required for assessing household income:
 - a. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.
 - b. The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.

- c. Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.
 - d. The most recent mortgage statement of the primary residence under review, including any reverse mortgages.
 - e. If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.
3. The household income threshold for eligibility for the poverty tax exemption is based on the number of people in the household.
- a. The board of review has the authority to reduce the current year taxable value 100%, 75%, 50% or 25%.

For 2024 taxes, those values are list here:

Household Size	Federal Poverty Guidelines		Ypsilanti Poverty Guidelines *This amount published annually with the National School District lunch program
1	\$14,580		\$26,973
2	\$19,720		\$36,482
3	\$24,860		\$45,991
4	\$30,000		\$55,500
5	\$35,140		\$65,009
6	\$40,280		\$74,518
7	\$45,420		\$84,027
8	\$50,560		\$93,536

4. Applicants must complete and submit a Poverty Exemption Asset Test form and meet the maximum asset eligibility test as follows: Assets other than the taxpayers' primary residence, standard mode of transportation and usual household goods valued at more than \$25,000 will be considered and added to the household income to determine eligibility. The applicant shall not have ownership interest in any real estate other than the primary residence being considered for exemption. Those assets include:
- a. A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
 - b. Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.
 - c. Jewelry, antiques, artwork, equipment, and other personal property of value.
 - d. Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
 - e. Withdrawals of bank accounts and borrowed money.
 - f. Gifts, loans, lump-sum inheritances, and one-time insurance payments.
 - g. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
 - h. Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
 - i. The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)

5. Poverty exemptions shall be granted for one year only. The property owner must apply every year to receive an exemption.

The City of Ypsilanti Poverty Exemption Guidelines and Application will be updated annually with the current year Poverty Income Guidelines as established by the United States Department of Health and Human Services and with the National School District lunch program without further resolutions. If alternative guidelines are adopted by this governing body a new resolution will be required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption and that City Council approve this Resolution 2024-.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

City of Ypsilanti Michigan
Property Tax Reduction Application Instructions
Per MCL 211.7u as Amended and STC Guidelines

GUIDELINES AND INSTRUCTIONS FOR POVERTY EXEMPTION – 2024

- If granted an exemption, it is for the current year only.
- Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. Board of Review dates are posted annually and may also be found at www.cityofypsilanti.com or by calling (734) 483-7117. This application can be made by mail, if received one day prior to the last session of the Board of Review.
- The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review will deny the exemption. All pages included with this application must be returned when the application is submitted for review.
- Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.

Required Documentation to be Attached to Poverty Exemption Application

- Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.
- The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.
- Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.
- The most recent mortgage statement of the primary residence under review, including any reverse mortgages.
- If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.

Common Reasons for Denial of Poverty Exemption Application

Below are common reasons (but not an exhaustive list) of why a claim for Poverty Exemption is denied:

- Failure to fill out all areas of the application, including "N/A" in areas not applicable to the applicant or signing the application.
- Failure to include State and Federal Income taxes or property tax credit returns for current or one preceding year for all persons residing in the home. ***Please note that the property tax credit returns are required to be filed with this application. Property tax credit returns (such as Michigan 1040CR) can still be filed with the State of Michigan even if the applicant does not file income taxes.***
- Failure to include complete banking/investment account and mortgage statements for all persons residing in the home. All pages must be submitted.

According to the US Census Bureau, "income" includes:

- Money, wages, and salaries before any deductions

- Net receipts from non-farm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.)
- Net receipts from farm self-employment. (The same provisions as above for self-employment.)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

ASSET LEVEL GUIDELINES FOR POVERTY EXEMPTION

The Asset Level does not include the primary residence for which exemption is being sought. It does include, but is not limited to:

- A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
- Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles. Standard mode of transportation is excluded.
- Jewelry, antiques, artwork, equipment, and other personal property of value.
- Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
- Withdrawals of bank accounts and borrowed money.
- Gifts, loans, lump-sum inheritances, and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
- The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)
- The applicant shall not have ownership interest in any real estate other than the primary residence being considered for exemption.

Maximum total allowed liquid assets, specifically amounts in banking/investment accounts may not exceed the amount of \$25,000. See above for what is considered an asset.

Household Size	Federal Poverty Guidelines		Ypsilanti Poverty Guidelines *This amount published annually with the National School District lunch program
1	\$14,580		\$26,973
2	\$19,720		\$36,482
3	\$24,860		\$45,991
4	\$30,000		\$55,500
5	\$35,140		\$65,009
6	\$40,280		\$74,518
7	\$45,420		\$84,027
8	\$50,560		\$93,536

For each additional person \$5,140

For each additional person \$9,509

The City of Ypsilanti Poverty Exemption Guidelines and Application will be updated annually with the current year Poverty Income Guidelines as established by the United States Department of Health and Human Services and with the National School District lunch program without further resolutions. If alternative guidelines are adopted by this governing body a new resolution will be required.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

Bulletin 18 of 2023
November 14, 2023
Procedural Changes for 2024

TO: Assessing Officers and County Equalization Directors

FROM: Michigan State Tax Commission

SUBJECT: Procedural Changes for the 2024 Assessment Year

The purpose of this Bulletin is to provide information on statutory changes, procedural changes and reminders for the 2024 assessment year. Additional guidance may be issued later if any pending legislation is enacted by the end of the year.

A. Inflation Rate Used in the 2024 Capped Value Formula

The inflation rate, expressed as a multiplier, to be used in the 2024 Capped Value Formula is 1.05.

The 2024 Capped Value Formula is as follows:

$$\text{2024 CAPPED VALUE} = (\text{2023 Taxable Value} - \text{LOSSES}) \times 1.05 + \text{ADDITIONS}$$

The formula includes 1.05 because the inflation rate multiplier of 1.051 is higher than 1.05.

B. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2024

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons shall not be set lower than \$24,860 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$24,860. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2024 assessments:

Size of Family Unit	Poverty Guidelines
1	\$14,580
2	\$19,720
3	\$24,860

Size of Family Unit	Poverty Guidelines
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

Note: MCL 211.7u states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 3 of 2021 for more information on poverty exemptions.

Note: MCL 211.7u allows an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This includes the owner of the property who is filing for the exemption.

C. Sales Studies

Equalization study dates are as follows for 2024 equalization:

Two Year Study: April 1, two years prior through March 31, current year
Single Year Study: October 1, preceding year through September 30, current year

For 2023 studies for 2024 equalization the dates are as follows:

Two Year Study: April 1, 2021 through March 31, 2023
Single Year Study: October 1, 2022 through September 30, 2023

Note that the time period revisions apply to all equalization studies, that is: sales ratio studies, land value studies and economic condition factor studies for appraisals. Also note that the revised time period for two-year studies applies to all real property classifications.

D. Property Classification

The State Tax Commission reminds assessors that classification is to be determined annually and is based upon the current use of the property **and not** highest and best use of the property. The Commission is aware that some assessors are still classifying property according to highest and best use and/or are not classifying property on an annual basis. The Commission asks that all assessors take the necessary steps to ensure that all real and personal property is properly classified according to MCL 211.34c.

STEPHANIE SIMON MORITA

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Farmington Hills, Michigan 48331
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ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

MEMORANDUM

To: **Washtenaw Area Mutual Aid Association**

From: **Stephanie Simon Morita**
Rosati, Schultz, Joppich & Amtsbuechler, P.C.

Re: **Washtenaw Area Mutual Aid Council Interlocal Agreement**

Date: **November 28, 2023**

I am pleased to present you with a final version of the **Washtenaw Area Mutual Aid Council Interlocal Agreement**.

We first started working on this with leadership from the Washtenaw Area Mutual Aid Association (WAMAA) in mid-2021 to create a governmental entity pursuant to the Urban Cooperation Act of 1967, MCL 124.501 that engages in the same activities as WAMAA, but which also has governmental immunity. Currently, WAMAA is a nonprofit corporation.

This Agreement will need to be approved by each of the Parties to the Agreement. Once that occurs, the Agreement will be sent to the Governor's office for approval. Assuming approval is obtained, the Agreement will need to be filed with the Secretary of State and with each County Clerk for each of the Counties where the Parties are located.

Subsequent to approval by the Parties and the Governor, and the filing of the Agreement where required, it is the intent of the parties to transfer WAMAA's assets to Washtenaw Area Mutual Aid Council (WAMAC).

This has been a group effort, and we extend a sincere thank you to all of the Fire Chiefs and their legal counsel who provided input to bring the Agreement to this point.

Please present this Agreement to your respective legislative body for approval, and send me **six (6) original signed signature pages** for compilation into complete original agreements for filing with the State and each of the Counties, and for retention by WAMAC. Once we have all of the signature pages back, a complete copy will be sent to all of the Parties. If you require a change to the signature page or have any questions, please reach out.



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti routinely is faced with natural and human-caused catastrophes and it is important for the City of Ypsilanti to have ability for specialty response capabilities along with the ability to request mutual aid from surrounding communities;

Whereas, this Interlocal Agreement is for the governmental units which are parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

RESOLVED, That Council approves the Interlocal Agreement for the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the Agreement after approval as to substance by the City Manager and approval as to form by the City Attorney; and

RESOLVED, That the City Manager be authorized to take the necessary administrative actions to implement this resolution.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Interlocal Agreement
for the
Washtenaw Area Mutual Aid Council
(WAMAC)

This Washtenaw Area Mutual Aid Council Interlocal Agreement (“Agreement”) is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”)

The governmental entities who are members to this Agreement may be referred to collectively as the (“Parties”) and individually as a (“Party”).

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

IT IS AGREED AS FOLLOWS:

ARTICLE I - PURPOSE

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council (“WAMAC” or “the Council” herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL

Section 1. Creation of the Washtenaw Area Mutual Aid Council

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

Section 2. Name

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

Section 3. Composition of Council

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

Section 4. Officers

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

Section 5. Meetings

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

Section 6. Quorum

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

Section 7. Voting

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

Section 8. Minutes and Freedom of Information Act

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

Section 9. Rules

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

Section 10. Registered Office

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

Section 11. Privileges and Immunity from Liability

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

ARTICLE III – EQUIPMENT APPARATUS AND FUNDS

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association (“WAMAA”) and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

ARTICLE IV - POWERS

Section 1. General Powers

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

Section 2. Limitations on Authority

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebted any of the Parties.
- C. The Council may not make policy or commitments for any Party.

Section 3. Insurance

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on

the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

ARTICLE V - FINANCE

Section 1. Fiscal Year

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

Section 2. Annual Budget and Membership Dues

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by **October 1**. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by **November 1**. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

Section 3. Treasurer

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

Section 4. Administration

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION

Section 1. Participation and Duration

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

Section 2. Termination of Participation

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

Section 3. Dissolution

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
 - 1. The Parties to the Agreement total fewer than fifteen (15); or,
 - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

ARTICLE VII - MISCELLANEOUS PROVISIONS

Section 1. Amendments

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

Section 2. Applicable Laws

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

Section 3. State Approval

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

Section 4. Effective Date

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

Section 5. Duration

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

Section 6. Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

Section 7. Severability

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

Section 8. No Waiver of Governmental Immunity

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

Section 9. Entire Agreement

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

Section 10. Captions

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

Section 11. Jurisdiction and Venue

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

Section 12. Recitals

The Recitals shall be considered an integral part of this Agreement.

Section 13. Counterpart Signatures

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

The **Charter Township of Ann Arbor**, a Michigan municipal corporation located at 1714 Murfin Ave, Ann Arbor, MI 48105, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ann Arbor

By: _____
Diane O'Connell, Supervisor

By: _____
Rena Basch, Clerk

The **Charter Township of Augusta**, a Michigan municipal corporation located at 7530 Talladay Rd, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Augusta

By: _____
Brian Shelby, Supervisor

By: _____
Kim Gonczy, Clerk

The **Charter Township of Green Oak**, a Michigan municipal corporation located at 10001 Silver Lake Rd, Brighton, MI 48116, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Green Oak

By: _____
Mark St. Charles, Supervisor

By: _____
Michael H. Sedlak, Clerk

The **Charter Township of Pittsfield**, a Michigan municipal corporation located at 6201 W. Michigan Ave., Ann Arbor, MI 48108-9721, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Pittsfield

By: _____
Mandy Grewal, Supervisor

By: _____
Michelle L. Anzaldi, Clerk

The **Charter Township of Superior**, a Michigan municipal corporation located at 3040 N. Prospect Road, Ypsilanti, Michigan 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Superior

By: _____
Ken Schwartz, Supervisor

By: _____
Lynette Findley, Clerk

The **Charter Township of Van Buren**, a Michigan municipal corporation located at 46425 Tyler Rd, Van Buren Twp, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Van Buren

By: _____
Kevin McNamara, Supervisor

By: _____
Leon Wright, Clerk

The **Charter Township of Ypsilanti**, a Michigan municipal corporation located at 1143 Coleman St, Ypsilanti, MI 48198, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Charter Township of Ypsilanti

By: _____
Brenda Stumbo, Supervisor

By: _____
Karen Lovejoy Roe, Clerk

The **Chelsea Area Fire Authority**, a Michigan governmental entity located at 200 W. Middle St, Chelsea, MI 48118, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Chelsea Area Fire Authority

By: _____

Tom Osborne, Chairperson

The **City of Ann Arbor**, a Michigan municipal corporation located at 100 N. 5th Ave, Ann Arbor, MI 48104, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ann Arbor

By: _____
Christopher Taylor, Mayor

By: _____
Jacqueline Beaudry, Clerk

The **City of Belleville**, a Michigan municipal corporation located at 6 Main St Belleville, MI 48111, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Belleville

By: _____
Kerreen Conley, Mayor

By: _____
Michelle Bellingham, Clerk

The **City of South Lyon**, a Michigan municipal corporation located at 335 S. Warren St, South Lyon, MI 48178, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of South Lyon

By: _____
Stephen Kennedy, Mayor

By: _____
Lisa Deaton, Clerk

The **City of Ypsilanti**, a Michigan municipal corporation located at 1 South Huron St., Ypsilanti, MI 48197, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

City of Ypsilanti

By: _____
Nicole Brown, Mayor

By: _____
Aaron Smith, Interim Clerk

The **Village of Clinton**, a Michigan municipal corporation located at 119 E. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Village of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Diane Zuker, Clerk

The **Dexter Area Fire Department**, a Michigan governmental entity located at 8140 Main St, Dexter, MI 48130, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Dexter Area Fire Department

By: _____
Shawn Keough, Chairperson

Hamburg Township, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Hamburg Township

By: _____
Patrick J. Hohl, Supervisor

By: _____
Mike Dolan, Clerk
Mary Kuzner, Clerk

Manchester Township, a Michigan municipal corporation located at 275 S. Macomb, Manchester, MI 48158, adopted a Resolution on_____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Manchester Township

By: _____
Ronald Milkey, Supervisor

By: _____
Danell Proctor, Clerk

The **Milan Area Fire Department**, a Michigan governmental entity located at 45 Wabash St, Milan, MI 48160, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Milan Area Fire Department

By: _____

Michael Armitage, Board Chairperson

Northfield Township, a Michigan municipal corporation located at 8350 Main St, Whitmore Lake, MI 48189, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Northfield Township

By: _____
Kenneth Dignan III, Supervisor

By: _____
Kathleen Manley, Clerk

By: _____
Mark D. Lloyd, Manager

Salem Township, a Michigan municipal corporation located at 9600 6 Mile Rd, Northville, MI 48168, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Salem Township

By: _____
Gary Wittaker, Supervisor

By: _____
Del Wensley, Clerk

The **Saline Area Fire Department**, a Michigan governmental entity located at 205 E. Michigan Ave, Saline, MI 48176, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Saline Area Fire Department

By: _____
_____, Chairperson

By: _____
Jason Sperle, Fire Chief

Scio Township, a Michigan municipal corporation located at 827 N. Zeeb, Ann Arbor, MI 48103, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Scio Township

By: _____
Will Hathaway, Supervisor

By: _____
Jessica Flintoft, Clerk

By: _____
Joyce Parker, Manager

Sumpter Township, a Michigan municipal corporation located at 23480 Sumpter Rd, Belleville, MI 8111, adopted a Resolution on_____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Sumpter Township

By: _____
Bryan Huffman, Supervisor

By: _____
Anthony Burdick, Clerk

The **Township of Clinton**, a Michigan municipal corporation located at 172 W. Michigan Ave, Clinton, MI 49236, adopted a Resolution on _____ approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Township of Clinton

By: _____
Basil Greenleaf, Supervisor

By: _____
Joann Steffens, Clerk



Resolution No. 2024-005
January 9, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of the December 19, 2023, City Council Meetings be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**ACTION MINUTES
REGULAR COUNCIL MEETING Meeting
6:00 PM - Tuesday, December 19, 2023
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

The meeting was called to order at 6:00 PM.

II. ROLL CALL

Present: Mayor Nicole Brown, Mayor Pro-Tem Steven Wilcoxon, Council Member Roland Tooson, Council Member Evan Sweet, Council Member Desirae Simmons, Council Member Me'Chelle King

Absent: None

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.**

IV. AGENDA APPROVAL

Council Member Sweet moved to approve the agenda, seconded by Council Member Tooson. On a voice vote, the motion carried.

Yes - 6, No - 0, Absent - 0

V. CLOSED SESSION

- A. 15.268 C Negotiations of a collective bargaining unit agreement**

Mayor Pro-Tem moved to enter a closed session at 6:03 PM citing MCL 15.268(C), Negotiations of a collective bargaining unit agreement. Council Member Tooson seconded the motion. On a voice vote, the motion carried.

Yes - 6, No - 0, Absent - 0

The open session resumed at 7:00 PM.

VI. PRESENTATIONS

- A. University Musical Society**
- B. City Manager Candidates from Amy Cell**
- C. FedUp Ministries: Food and Recreational Support for the Unhoused and Housing Unstable**

VII. PUBLIC COMMENT (3 MINUTES)

Nine members of the public made comments.

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution 2023-246, Approving the Minutes of the December 5th, 2023, City Council Meeting.**

Council Member Tooson moved to approve Resolutoin 2023-246, approving the minutes of the December 5, 2023, City Council Meeting. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown
No: 0 None
Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of the December 5th, 2023, City Council Meetings be approved.

B. Resolution 2023-247, Approving a Letter of Understanding with the Police Officers Association of Michigan (POAM).

Council Member Sweet made a friendly amendment to add that the letter of understanding is subject to approval by the city attorney, seconded by Council Member Tooson.

Council Member Sweet moved to approve Resolution 2023-247, Approving a Letter of Understanding with the Police Officers Association of Michigan (POAM), as amended. Council Member Tooson seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown
No: 0 None
Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

that the attached Letter of Agreement be approved, with the City Manager and the Chief of Police as authorized signatories, subject to approval by the city attorney.

C. City Manager Candidates and Interviews Discussion

D. Resolution 2023-248, Approving rule changes for the Historic District Commission.

Mayor Pro-Tem Wilcoxon moved to approve Resolution 2023-248, Approving rule changes for the Historic District Commission. Council Member Sweet seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown
No: 0 None
Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, The Historic District Commission decided that applications can be processed efficiently meeting once per month with the administrative approvals staff currently has, and;

Whereas, The Historic District Commission decided to meet once a month to bring the commission's practices in line with common practice across the state; and

Whereas, A list of proposed rules changes was voted on and approved at two different Historic District Commission meetings.

Now therefore be it resolved that the attached rules changes are approved and implemented for the Historic District Commission.

E. Resolution 2023-249, Approving an Application Process for the Ward 2 Vacancy.

Mayor Pro-Tem Wilcoxon moved to approve Resolution 2023-249, Approving an Application Process for the Ward 2 Vacancy. Council Member Simmons seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown
No: 0 None
Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, there is a vacancy for Council Member in Ward 2; and

- Whereas, per Section 2.05(d)(3) of the City Charter requires that a Council Member to represent Ward 2 be appointed on or before the third Regular Council Meeting following the vacancy.

- Now therefore be it resolved that the Ypsilanti City Council approve the application and application process for the Ward 2 Vacancy.

F. Decriminalization of Nature in Ypsilanti Ordinances Discussion

G. Resolution 2023-250, Approving a Friday 1 PM deadline for City Council Agenda Items.

Council Member Simmons moved to approve Resolution 2023-250, Approving a Friday 1 PM deadline for City Council Agenda Items. Mayor Pro-Tem Wilcoxen seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown

No: 0 None

Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

- That a deadline be established to add or significantly change items to a City Council agenda. The deadline will be 1:00 PM on the Friday before a regular Tuesday meeting. New items can still be added to a meeting's agenda at the table during the agenda approval process of each meeting.

H. Resolution 2023-251, Approving an Increase for Election Inspector Pay.

Council Member King moved to approve Resolution 2023-251, Approving an Increase for Election Inspector Pay. Council Member Sweet seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown

No: 0 None

Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

- That the rate of pay for Election Inspectors be permanently raised to \$19/hour, and the rate of pay for Precinct Chairpersons be permanently raised to \$20/hour.

I. Resolution 2023-252, Approving Appointments to Boards and Commissions.

Council Member Sweet moved to approve Resolution 2023-252, Approving Appointments to Boards and Commissions. Mayor Pro-Tem Wilcoxen seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown

No: 0 None

Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

- THAT, the following residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
<u>John VanBolt</u>	<u>Historic District Commission</u>	<u>12/31/2026</u>
<u>516 N River</u>		
<u>Ypsilanti, MI 48198</u>		

J. Resolution 2023-253, Approving the purchase of two police vehicles.

Council Member Tooson moved to approve Resolution 2023-253, Approving the purchase of two police vehicles. Council Member Sweet seconded the motion.

Yes: (6) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown

No: 0 None

Absent: (0)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI

WHEREAS, the City of Ypsilanti Police Department desires to replace two (2) Police vehicles with

2023 Ford Explorers, and
WHEREAS, the City of Ypsilanti Police Department was allocated \$100,000.00 in the FY 2022-23 budget for the purchase of one (2) vehicles, and
WHEREAS, Varsity Ford, Michigan has provided State of Michigan bid pricing in the amount of \$48,952.03, and \$46,418.10, and
WHEREAS, there will be additional saving as a result of two police Ford Taurus vehicles traded in, and
WHEREAS, the purchase was made from account 641.7.9330-987-10.
THEREFORE, BE IT RESOLVED, that the Chief of Police be authorized to sign all necessary documents needed to execute the vehicle purchase.

IX. BOARD AND COMMISSION - LIAISON REPORTS

A. Police Advisory Commission

The next meeting is on Thursday, December 21, 2023, at 7:00 PM in City Council Chambers. Please come if you want to know what's happening in your backyard with the police department!

B. Human Relations Commission

There will be a special meeting at 7:00 PM on January 31st in City Council Chambers.

C. Parks and Arts Commission

The annual report is part of this agenda packet, and they will make a presentation at the January 9th City Council meeting.

D. Sustainability Commission

Most recent meeting was cancelled due to lack of quorum.

E. Historic District Commission

No update due to the council vacancy. The next meeting is on January 9th at the Senior Center.

F. Planning Commission

The next meeting is on Wednesday, December 20th, 2023, at 7:00 PM. Citations for parking recreational vehicles in driveways will be addressed.

G. Zoning Board of Appeals

No update.

X. LIAISON REPORTS

A. SEMCOG Update

No update.

B. Washtenaw Area Transportation Study

No update. Their meetings are on the first and third Wednesday each month at 9:30 AM.

C. Urban County

No update.

D. Ypsilanti Downtown Development Authority

The next meeting is on Thursday, December 21st, 2023.

E. Friends of Rutherford Pool

Currently looking at end of year business and contributions.

F. Bicentennial Committee

The Bicentennial book is still available as a last minute holiday gift. This will be the last update as the bicentennial year draws to a close.

XI. COUNCIL PROPOSED BUSINESS

- **Council Member Tooson:** No update.
- **Council Member Sweet:** No update.
- **Mayor Pro-Tem Wilcoxon:** Thank you Director Wessler for your work toward fixing the sinkholes around town. The Christmas Tree on Cornell is back and looks great. There was an environmental meeting

on Monday which resulted in two employees being hired for resilience work as well as an EPA grant for resilience hubs. There was agreement that the county and Ann Arbor offices shouldn't be the only resiliency hubs in the area. Ypsilanti has been working on resilience hubs for quite some time.

- **Council Member Simmons:** Thank you Director Wessler for an update on Prospect Park. The current playground equipment at the park has no safety issues, and we have a certified playground inspector on staff who will reinspect in the spring. A bequest fund of \$72,000 will not be enough to complete the park; another \$150,000-\$200,000 will be necessary. In order to qualify for federal funding, an archaeological study would need to be conducted as well as different signage present at the park. Dorsey Estates has always been developed as a Brownfield site, and EPA requirements are being followed by experts. The contaminated field in the residential field will be isolated under a liner. Excess contaminated materials will be disposed of in accordance with regulations. The city does not seem eligible for the Housing Readiness Incentive, but please look into it to see; it's a promising source of funding. Council Member Simmons and Chief Moore had a discussion about police officer conduct during protests. We should take a proactive approach to ensure safety for all involved as protests will likely increase in 2024.
- **Council Member King:** Educate Youth requests more police presence around their business when students are arriving and leaving. There continues to be an issue with speeding near Perry School. We need more lighting at the corner of Harriet and Perry; DPS Director Wessler said she will look into it. Merry Christmas and happy holidays! Please find time to visit with someone who needs it.

XII. COMMUNICATIONS FROM THE MAYOR

The Parkridge Community Center Christmas Party is Friday, December 22nd from 1-3 PM. Families can get winter clothes for their children who need it. A Black Rose Vigil will take place at the Black Rose Mural across from city hall from 5:30-6:30 PM on the 22nd by the Community Violence Intervention Team. Women and Men Working for Change are hosting a dinner on Saturday, December 23rd, at the Freighthouse from 4-7 PM. All are welcome, no dress code. I echo Council Member King in encouraging everyone to reach out to someone in need during the holidays. 2023 has been an interesting year - thank you to everyone for all your hard work. Have a great break and come back rejuvenated for January. Happy Holidays and Happy New Year!

XIII. COMMUNICATIONS FROM THE CITY MANAGER

Town Center has submitted an application for 9% credits. This would provide upgrades and renovations to the building that will preserve affordable housing units until 2070. Dorsey Estates has a plan forthcoming to address the Brownfield issues. Goal Sessions are on January 9th, 16th, and 23rd. Ward 2 interviews are on January 18th. An offer has been made to hire a city planner. Deputy clerk interviews conclude on Friday; we hope to make an offer this week. The Building Department official from Pittsfield is retiring, and Pittsfield no longer wants to contract with the city. The city needs to make a decision regarding a replacement. Department heads have been asked to look at non-union employees for raises with a bottom-up policy. Department head raises will be decided after a city manager is hired. The administrative services contract will be forthcoming to City Council.

A. Goal Sessions: January 9th, 16th, and 23rd at 6:00 PM

B. Dorsey Estates Update

XIV. PUBLIC COMMENT (3 MINUTES)

One member of the public made a comment.

XV. ADJOURNMENT

The meeting was adjourned at 9:39 PM.

A. Resolution No. 2023-254, adjourning the City Council Meeting.

- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.**



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
Herman Humes 1105 Grant Ypsilanti, MI 48197	Police Advisory Commission	2/1/2027
Kathleen McCormick 407 Ainsworth Cir Ypsilanti, MI 48197	Police Advisory Commission	2/1/2027

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Board and Commission Application for Reappointment

First Name	Herman
Last Name	Humes
Address	1105 Grant St.
City	Ypsilanti
State	MI
Zip Code	48197
Phone Number	(734) 368-8417
Email Address	hhumes2@sbcglobal.net
Board or Commission of Reappointment	Ypsilanti Police Advisory Committee
Number of Terms Served	2
Did you hold a Position of Leadership?	No
Are you reapplying to continue as a youth member?	No
During your time, how did you assist your Board or Commission to achieve its purpose as stated in the enabling legislation?	I challenged the reasonings for some suggestions and ideas presented to improve the communication between the PD and the citizens of our community. I used my ability to work within a team setting to include all members of our committee. As a respected member of my neighborhood, I am qualified to advocate and express their concerns and positive feelings about the PD.
How will you continue to assist your Board or Commission to achieve its purpose if reappointed?	I will continue to be a positive voice for both the PD and community.
Number of absences	2

If you had over 3 absences
in a calendar year please
explain? (this information
will not be made available
to the public)

Only 2 as far as I remember.

Electronic Signature
Agreement

I agree.

Electronic Signature

Herman L. Humes Jr.

Email not displaying correctly? [View it in your browser.](#)

Board and Commission Application for Reappointment

First Name	Kathleen
Last Name	McCormick
Address	407 Ainsworth Circle
City	Ypsilanti
State	MI
Zip Code	48197
Phone Number	7343202749
Email Address	foleymccoemick@gmail.com
Board or Commission of Reappointment	YPAC
Number of Terms Served	2
Did you hold a Position of Leadership?	Yes
Are you reapplying to continue as a youth member?	No
During your time, how did you assist your Board or Commission to achieve its purpose as stated in the enabling legislation?	Assisting with resolutions benefiting the community at large. Being a voice for the underserved residents in our community. Assisted in the search and installation of new Police Chief. Researched and resolved resident complaints. Identified issues within the YPD and Resident relationships.
How will you continue to assist your Board or Commission to achieve its purpose if reappointed?	Remain active and uphold the bylaws of the commission.
Number of absences	1
If you had over 3 absences in a calendar year please explain? (this information	N/A

will not be made available
to the public)

Electronic Signature
Agreement

I agree.

Electronic Signature

Kathleen M McCormick

Email not displaying correctly? [View it in your browser.](#)



Resolution No. 2024-007
January 9, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE: