



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, February 6, 2024 @ 7:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197
[Launch Meeting - Zoom](#)**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

IV. AGENDA APPROVAL

V. PRESENTATION

- A. **Proclamation in honor of Black History Month - (added 2/6/24)**

VI. PUBLIC COMMENT (3 MINUTES)

VII. ORDINANCES FIRST READING

- A. Ordinance No, 1420 an ordinance entitled "an ordinance to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License.
1. Resolution Mo. 2024-013, Determination.
2. Public Hearing
3. Resolution No. 2024-014, Closing the public hearing.
- B. Ordinance 1421, An ordinance to amend Ypsilanti City Code entitled An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102.
1. Resolution Mo. 2024-015, Determination.
2. Public Hearing
3. Resolution No. 2024-016, Closing the public hearing.

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2024-017, approving the minutes of the December 23, 2023 City Council Meeting.
- B. Resolution No. 2024-018, approving the Goals for the 2024-25 Fiscal Year.

- C. Resolution No. 2024-019, approving the proposals from OHM for design engineering services and bid assistance for the maintenance garage and salt barn stabilization.
- D. Resolution No. 2024-020, appointing the primary delegate to serve on the Washtenaw Area Transportation Policy Committee.
- E. Discussion regarding the creation of a Council Finance Committee.
- F. Discussion regarding the creation of a Council Personnel Committee.
- G. Discussion regarding the section of the Zoning Code regarding the storage of Recreational Vehicles.
- H. Determining the process for filling the City Clerk Position.

IX. BOARD AND COMMISSION - LIAISON REPORTS

- A. Police Advisory Commission
- B. Human Relations Commission
- C. Parks and Arts Commission
- D. Sustainability Commission
- E. Historic District Commission
- F. Planning Commission
- G. Zoning Board of Appeals

X. LIAISON REPORTS

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Ypsilanti Downtown Development Authority
- E. Friends of Rutherford Pool

XI. COUNCIL PROPOSED BUSINESS

XII. COMMUNICATIONS FROM THE MAYOR

XIII. COMMUNICATIONS FROM THE CITY MANAGER

XIV. PUBLIC COMMENT (3 MINUTES)

XV. REMARKS FROM THE MAYOR

XVI. ADJOURNMENT

- A. Resolution No. 2024-021, adjourning the City Council Meeting.
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

PROCLAMATION

National Black History Month 2023

WHEREAS, Black History Month is a national effort to accord official recognition to the heritage of African Americans and the many contributions made to the development of America and the American way of life; and

WHEREAS, in 1915 Dr. Carter Godwin Woodson along with four others founded the Association for the Study of Negro Life and History; and

WHEREAS, Woodson desired greater impact through the Association, which led him to start a National Negro Week in February 1926; and

WHEREAS, February 2024, marks the 48th anniversary of the observation in the United States of Black History Month. Every President, since Gerald Ford, has officially designated the month of February as Black History Month; and

WHEREAS, President Gerald R. Ford officially recognized Black History Month in 1976, calling upon the public to "seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history"; and

WHEREAS, Black History Month, or National African American History Month, is an annual celebration of achievements by Black Americans and a time for recognizing the central role of African Americans in U.S. history; and

WHEREAS, other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black History; and

WHEREAS, the theme of Black History Month 2024 is "African Americans in the Arts" from the visual and performing arts, literature, fashion, folklore, language, music and films; and

WHEREAS, Black Lives Matter began in 2013 with the goal of rallying around important issues in the African American community and seeks to promote justice and freedom for all.

NOW, THEREFORE, I, NICOLE BROWN, MAYOR, of the City of Ypsilanti on behalf of City Council do hereby proclaim the month of February 2024 as

"National Black History Month"

in the City of Ypsilanti, Michigan, and I urge all citizens to join me in extending recognition and honor during this month and throughout the year to African Americans for outstanding achievements and contributions to our nation.

Given under my hand and seal of the
City of Ypsilanti, February 6, 2024.

Nicole Brown
Mayor



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From: John Barr

Subject: Ordinance No, 1420 an ordinance entitled "an ordinance to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License.

1. Resolution Mo. 2024-013, Determination.
2. Public Hearing
3. Resolution No. 2024-014, Closing the public hearing.

SUMMARY & BACKGROUND: The City adopted ordinance 1055 to license Wreckers (tow trucks) in 2007. The ordinance for a wrecker service license provided a plan for registration, safety inspection of trucks, insurance and other items.

The ordinance has never been implemented, in part because the police need special training to do the inspections to be qualified and no officer has been trained and qualified.

And, the Michigan State Police regulate towing companies.

The Michigan Attorney General Consumer Protection branch web site provides the following information:

" The Michigan State Police (MSP) regulate all towing companies that operate in Michigan. MSP's Commercial Vehicle Enforcement Division (CVED) processes towing company applications to operate. Towing companies must submit active liability insurance, worker's compensation insurance, or an approved exemption. Citizens may [check operating authority by visiting the CVED's Intrastate Carrier Authority Registration System](#)"

The Michigan Vehicle Code, Act 300 of 1949, section 2578.242a et seq. regulates activities of tow trucks.

Ordinance 1055 is redundant with the activities of the Michigan State Police, the state law and has never been implemented and would cause an unnecessary burden on the Ypsilanti Police and City staff. Therefore I respectfully recommend the ordinance be repealed.

RECOMMENDED ACTION: Adoption of the ordinance

ATTACHMENTS:

1. Resolution 2024-013 Det 1st
2. Ordinance to repeal Ord 1055
3. Resolution 2024-014 PH

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-013
February 6, 2024

Resolution to amend Ypsilanti City Code to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

An Ordinance entitled "Ordinance to amend Ypsilanti City Code to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License" be adopted on first reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
Ordinance No. 1420**

An ordinance to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License

1. THE CITY OF YPSILANTI HEREBY ORDAINS That Ordinance 1055, being Sections 114-147 to 114-153 of the Ypsilanti City Code be repealed as follows:

• **~~DIVISION 2. - LICENSE~~**

• **~~Sec. 114-147. - License required.~~**

~~(a) No wrecker may go to the scene of an accident or emergency or perform towing services within the city unless the wrecker is licensed in accordance with the provisions of this division. Nothing herein shall be construed to prohibit a wrecker that commences the tow of a vehicle outside the City of Ypsilanti from entering the city with the vehicle in tow and releasing the vehicle within the city limits as long as the wrecker was authorized by law to engage in towing services in the political division or subdivision where the tow commenced.~~

~~(b) No wrecker may obtain or renew a license in accordance with this provision who shall be in possession of funds held in trust for the city for more than 30 days from the end of the calendar month during which the funds were collected or within 30 days of the date of mailing of an invoice by the city, whichever occurs first.~~

~~(Ord. No. 1055, § 1, 3-6-2007)~~

• **~~Sec. 114-148. - Application.~~**

~~(a) Any person desiring to perform towing work in the city shall submit an application for a wrecker service license (whether a new license or a renewal) to the city clerk, which shall include:~~

~~(1) The name of the owner, home and business address, home and business phone, and name under which the business will operate;~~

~~(2) The location, size and security features of the storage lot on which towed vehicles will be stored in accordance with the requirements set forth in division 1 of this article;~~

~~(3) The location, description and hourly availability of the tow trucks owned or operated by the applicant;~~

- ~~-(4) The location to which the public must come to claim stored vehicles;~~
 - ~~-(5) A complete listing of the insurance policies, carriers and agents the owner would place into effect upon licensing approval;~~
 - ~~-(6) A complete list of all employees who will act as drivers of any tow trucks owned or operated by the applicant, with verification of each driver holding the required, proper commercial driver's license;~~
 - ~~-(7) A surety bond in an amount set by resolution of the city council for the benefit of the city ensuring that the applicant will remit to the city any and all funds that the applicant collects and/or holds in trust for the city;~~
 - ~~-(8) A surety bond or appropriate insurance with no deductible in an amount set by resolution of the city council for the benefit of the owners of vehicles towed, insuring against theft of personal property left inside towed vehicles;~~
 - ~~-(9) The license application fee as provided in [section 114-150](#);~~
 - ~~-(10) Any other document which may be required by resolution of the city council.~~
 - ~~-(b) No wrecker will be issued a license if any employee driver of the wrecker shall have been convicted in any jurisdiction of any drug or alcohol-related driving offense or any offense that contains an element of dishonesty, false statement or theft in the five years previous to the application for the license.~~
 - ~~-(c) Any licensed wrecker who, during the term of its license, employs a person as a driver who has been convicted in any jurisdiction of any drug or alcohol-related driving offenses or any offense that contains an element of dishonesty, false statement or theft in the five years previous to the wrecker's most recent application for licensure shall have its license immediately revoked by the chief of police. Said wrecker may have its license reinstated upon showing the relief of said employee from his or her duties as well as presenting to the chief of police clear and convincing evidence that the wrecker took reasonable steps to ensure compliance with the requirements of subsection (2) and this subsection.~~
 - ~~-(d) Any licensed wrecker must update the information required in the application for a license within ten days of any changes to the information presented in their application for licensure or renewal. This duty is ongoing.~~
 - ~~-(e) The wrecker license shall be valid for a period of two years. A new application shall be filed and the appropriate fees paid for the renewal/continuance of the license.~~
 - ~~-(f) The city council may, by resolution, set minimum safety requirements for each of a wrecker's vehicles and require inspection thereof.~~
- (Ord. No. 1055, § 1, 3-6-2007)

• **~~Sec. 114-149. -- Investigation.~~**

~~(a) Upon the filing of an application for a license under this division, the city clerk shall refer the same to the chief of police or his designee who shall conduct an investigation to determine the truth and accuracy of the information contained in the application. The chief of police may require additional documentation from the applicant or the applicant's employees for the conduct of the investigation.~~

~~(b) Upon completion of the investigation, the chief of police or his designee shall forward a copy of the application for a wrecker service license to the city clerk, along with a recommendation for approval or disapproval of a license and the reasons, if any, for disapproval.~~

~~(c) Upon receiving the application, the city clerk, on behalf of the city, shall determine whether or not the applicant has complied with the necessary standards and criteria. If he or she finds the applicant qualified, then the city clerk shall issue to the applicant a wrecker license.~~

~~(d) The issued license, or a true copy thereof, shall be located in each vehicle owned or operated by a wrecker that is used for wrecking operations in the city and shall be presented upon demand to any city police officer, city code enforcement officer or any city official authorized to enforce this chapter.~~

~~(e) The acquisition of a license under this section does not obligate the city or the police department to use the services of the wrecker for police-authorized towing or for any other purpose.~~

~~(f) Nothing in this section shall be construed to prohibit the city, in the event that no licensed wrecker is capable or available of meeting the needs of the city in a specific situation, to contract with unlicensed wreckers for the provision of towing services directly to the city or for police-authorized towing. The determination that no licensed wrecker is capable or available of meeting the needs of the city in a specific situation rests solely in the discretion of the chief of police or his/her designee. Any wrecker so contracted shall be immune from the licensing requirements set forth in this chapter only to the extent of the wrecker providing said services to the city under the contract.~~

~~(Ord. No. 1055, § 1, 3-6-2007)~~

• **~~Sec. 114-150. -- Fee.~~**

~~A license fee shall be charged per wrecker plate as set by resolution of the city council.~~

~~(Ord. No. 1055, § 1, 3-6-2007)~~

• **~~Sec. 114-151. -- Insurance required.~~**

No wrecker license shall be issued until the applicant has deposited with the city clerk the following insurance policies:

(1)

~~Garage keeper's policy.~~ A garage keeper's legal liability policy covering fire, theft, windstorm, vandalism and explosion in the amount of \$30,000.00 with each vehicle suffering damage being deemed a separate claim.

(2) ~~Garage liability policy.~~ A garage keeper's legal liability policy covering the operation of the owner's business, equipment or other vehicles for any bodily injury or property damage.

(3) ~~Commercial general liability insurance on an "occurrence basis" with limits of liability not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, personal injury, bodily injury and property damage. The garage liability policy and the commercial general liability policy may be a combined policy.~~

~~(4) Workers' compensation insurance in the form and amount required by Michigan Law.~~

(5) ~~Motor vehicle liability insurance, including Michigan no-fault coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit, personal injury, bodily injury and property damage. Coverage shall include all owned, non-owned and hired vehicles. The city council may raise the amount of the minimum coverage under this paragraph by resolution.~~

(6) ~~Notice of change or cancellation. Each policy required under this section must contain an endorsement by the carrier providing 90 days' notice to both the city and the insured if there is any material change or cancellation.~~

(Ord. No. 1055, § 1, 3-6-2007)

• **~~Sec. 114-152. -- Duties of licensee.~~**

All wrecker licenses under this article shall be issued subject to the following conditions:

(1) ~~Markings.~~ All emergency towing vehicles and wreckers shall bear the name, city, and state or the registered logo or emblem of the registered owner of the vehicle, and lessee of the vehicle if the vehicle is being operated under lease, painted or permanently attached on each side of the vehicle in letters of not less than three inches in height, not lower than the bottom edge of the door. This information shall be in sharp color contrast to the background. A licensed wrecker plate shall at all times be prominently displayed on the rear of each wrecker or other vehicle used for towing purposes. Vehicles used for towing purposes shall not display the words "police towing" or other similar language which indicates the vehicle is owned or operated by the police department.

~~(2) *Equipment.* Wrecker owners shall keep and maintain towing equipment which is adequate to perform such towing service in a reasonably workmanlike manner. All emergency towing vehicles and wreckers shall be equipped with warning lights required under state law and have working two-way communications radio equipment on the same frequency as a base station located at a point where calls are received. It shall be unlawful, however, for towing vehicles to be equipped with police scanners or other devices capable of monitoring police calls, or for any such equipment to be utilized in anticipation of a call for service.~~

~~(3) *Rate schedule.* No person performing towing or storage service on such wrecked or disabled vehicles or abandoned vehicles shall charge fees in excess of rates that may be determined, from time to time, by the resolution of the city council. The city council may, in its sole discretion, choose to not set maximum rates.~~

~~(4) *Liability.* The wrecker owner shall assume all responsibility for all liability and shall indemnify and hold the city harmless from such liability for damages (or any loss to vehicles or contents while being towed or stored due to theft, vandalism or other damage), and for all personal injuries occurring to any of the wrecker owner's employees or other persons.~~

~~(5) *Storage of towed vehicles.* All vehicles towed without the owner's consent but after authorization by the police department must be delivered and stored at a secured storage lot that is within the limits of the City of Ypsilanti or within three miles of any point within the City of Ypsilanti.~~

~~a. Said storage lot must be well-lit, available to owners of stored vehicles 24 hours per day, seven days per week, and comply with all applicable laws of the United States, the State of Michigan and the city, township, village or other locality where the lot is located.~~

~~b. The application for a license under division 2 shall constitute consent by the applicant for the entry and inspection at any time of any and all storage lots owned or operated by the applicant by any city official authorized by the city manager or by operation of law. If said city official shall find that any storage lot does not comply with any law of the United States, the State of Michigan or the city, township, village or other locality where the lot is located, said city official may, upon written notice, partially suspend the license of the wrecker to the extent that the wrecker be prohibited from storing vehicles towed under this chapter in the specific lot that is in violation of law until such time as the wrecker brings said lot into compliance with the law violated and said compliance is confirmed by re-inspection of an authorized city official. The city shall conduct said re-inspection within 30 days of a written request by the wrecker.~~

~~c. The city council may, by resolution, set an inspection fee payable by the wrecker to the city for re-inspection of a lot that has been found by an authorized city official to violate law.~~

d. ~~Action by the city under this paragraph is not exclusive and does not waive other enforcement rights the city may have under this chapter.~~

~~(Ord. No. 1055, § 1, 3-6-2007)~~

• ~~**Sec. 114-153. -- Termination.**~~

~~(a) The city manager may terminate any license under this division when the city clerk or the chief of police finds any of the following:~~

~~(1) That the license was secured by fraud or by the concealment of a material fact by the wrecker owner and such fact, if known, would have caused the refusal to issue a license;~~

~~(2) That the wrecker owner has violated any of the requirements or regulations established under this article;~~

~~(3) That the licensee paid for information, in the form of a gratuity, to any third person not involved in an accident as to the location of an accident;~~

~~(4) That the licensee has violated the fee schedule by an overcharge;~~

~~(5) That the city is not satisfied with the general services of the owner and/or employees or with the cooperation it has received while rendering service; or other justifiable cause;~~

~~(6) A wrecker whose license has been revoked may appeal that decision to the city council;~~

~~(7) Nothing in this section shall be construed to interfere with, or diminish, the chief of police's authority to revoke a wrecker's license under [section 114-148\(c\)](#).~~

~~(Ord. No. 1055, § 1, 3-6-2007)~~

2. Severability. If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance

are, to the extent of such inconsistencies, hereby repealed.

4. Savings Clause. The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

5. Copies to be available. Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours. A complete copy of the ordinance is also available for inspection on the City's website, www.cityofypsilanti.com.

6. Publication and Effective Date. The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the publication of record. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____
DAY OF _____, 2024.

Andrew Hellenga, Acting City Clerk

Attest

I do hereby confirm that the above Ordinance No. ____ was published in The Ypsilanti Courier on the _____ day of _____, 2024.

Andrew Hellenga, Acting City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2024.

Andrew Hellenga, Acting City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____



Resolution No. 2024-014
February 6, 2024

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

That the public hearing for an ordinance entitled "Ordinance to amend Ypsilanti City Code to repeal Ordinance 1055, City Code Chapter 114, Vehicle for Hire, Article III Authorized Wreckers, Division 2. License" be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From: John Barr

Subject: Ordinance 1421, An ordinance to amend Ypsilanti City Code entitled An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102.

1. Resolution Mo. 2024-015, Determination.
2. Public Hearing
3. Resolution No. 2024-016, Closing the public hearing.

SUMMARY & BACKGROUND: State law has preempted the field regarding guns and reserved regulation of guns to the state. State legislation, MCL 123.1102 prohibits local government from regulating pneumatic guns such as air pistols and air rifles.

City Code section 74-126 includes air pistols and air rifles in the definition of *Weapons*. This is not in accordance with state law and I recommend and request that the code be amended to remove air guns for the section to be in compliance with state law.

A draft ordinance to amend the section is attached.

RECOMMENDED ACTION: Review and adoption of proposed ordinance to amend section 74-126 of the city code to remove air guns from the definition of *Weapons*. The proposed ordinance also removes a superfluous reference to antique guns.

ATTACHMENTS:

1. Resolution 2024-015
2. Ordinance
3. Resolution 2024-016

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-015
February 6, 2024

Resolution to approve An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The ordinance entitled "An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102" Be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**CITY OF YPSILANTI
NOTICE OF ADOPTED ORDINANCE
Ordinance No. 1421**

An ordinance to amend Ypsilanti City Code entitled An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102

1. **THE CITY OF YPSILANTI HEREBY ORDAINS** That section 74-126 of the Ypsilanti City Code is hereby amended as follows:

Sec. 74-126. - Definitions.

The following words, terms and phrases when used in this division shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Explosive means the same as defined in the fire prevention code of the city, including, inter alia, dynamite, gunpowder and blasting caps.

Public place means any street, sidewalk, alley, park, government owned or government-controlled building, common hallway or public room of any place of business or assembly open to the public, common hallway or public room of any dwelling of greater than two units, and any other place to which the public has lawful access.

Replica or facsimile of a firearm means any device or object which is a replica, facsimile, imitation or toy version of any firearm, including but not limited to toy guns, movie or stage props, starter pistols, inoperative firearms, models, replicas or any other device designed or used to imitate a firearm and is a substantial duplication of an actual firearm.

Weapon means any slingshot, crossbow, bow, Molotov cocktail, fire bomb or bomb, knife having a blade three inches in length or longer, shurkins (throwing stars) and nunchaku (Code 1983, § 9.221; Ord. No. 1146, § 1, 2-15-2011; Ord. No. 1224, § 1(C), 6-17-2014)

2. **Severability.** If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons,

firms, corporations, legal entities, or circumstances by such judgment shall be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment shall have been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

4. Savings Clause. The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or previously amended, shall remain in full force and effect. The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

5. Copies to be available. Copies of the Ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours. A complete copy of the ordinance is also available for inspection on the City's website, www.cityofypsilanti.com.

6. Publication and Effective Date. The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the publication of record. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____
DAY OF _____, 2024.

Andrew Hellenga, Actingf City Clerk

Attest

I do hereby confirm that the above Ordinance No. ____ was published in The Ypsilanti Courier on the _____ day of _____, 2024.

Andrew Hellenga, Actingf City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2024.

Andrew Hellenga, Acting City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____



Resolution No. 2024-016
February 6, 2024

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

That the public hearing for an ordinance entitled "An ordinance to amend City Code section 74-126 to remove air pistol and air rifle from the definition of *Weapon* to bring the section into compliance with Michigan State law, MCL 123.1102" Be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Resolution No. 2024-017
February 6, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of the January 23, 2024, City Council Meetings be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**REGULAR MINUTES
REGULAR COUNCIL MEETING Meeting
6:00 PM - Tuesday, January 23, 2024
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

- A. The meeting was called to order at 6:00 PM.**

II. ROLL CALL

Present: Mayor Nicole Brown, Mayor Pro-Tem Steven Wilcoxon, Council Member Me'Chelle King, Council Desirae Simmons (6:08 PM), Council Member Evan Sweet, Council Member Roland Tooson. Council Member Patrick McLean was sworn in after Resolution B was passed and was present.

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.**

IV. AGENDA APPROVAL

Mayor Pro-Tem Wilcoxon moved to approve the agenda with an amendment that Resolution B - Ward 2 Vacancy Appointment be moved to Resolution A, and City Manager Candidate Vote be moved to B. No support - Approved as presented

V. GOAL SESSIONS

- A. Session Three - Facilitated by Sharonda Simmons via Zoom**

VI. PUBLIC COMMENT (3 MINUTES)

Two members of the public made a comment.

Council entered a recess after the public comment at 7:57 PM.
Council resumed at 8:05 PM.

VII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. City Manager Candidate Vote**

Mayor Brown called the meeting back to order at 8:12 PM.

Council Member King moved to extend an offer to Vester Davis as the city manager. Council Member Simmons seconded the motion.

Yes: (1) Michelle King

No: (5) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown

Absent: (0)

McLean was not appointed at this time to cast a vote.

- Council Member Tooson moved to extend an offer to Andrew Hellenga as the full-time city manager.

Council Member Sweet seconded the motion.

Yes: (5) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown

No: (1) Michelle King

Absent: (0)

McLean was not appointed at this time to cast a vote.

B. Ward 2 Vacancy Appointment

Council Member Simmons moved to approve the Ward 2 Vacancy Appointment to Patrick McLean.

Council member Sweet seconded the motion.

Yes: (6) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King

No: (0)

Absent: (0)

After city council approval, City Manager Andrew Hellenga swore in new Ward 2 City Council member Patrick McLean.

C. Resolution 2024-008, Approving a pay adjustment for the interim city manager while he is also the interim city clerk.

Council Member Tooson moved to approve Resolution 2024-008, a pay adjustment for the interim city manager while he is also the interim city clerk. Council Member Wilcoxon seconded the motion.

Yes: (7) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

Council Member Simmons moved to approve immediate posting the clerk position with a salary range of \$70,000 to \$85,000, seconded by Council Member King.

Yes: (7) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

D. Resolution 2024-009, Approving the Minutes of the January 9th, 10th, 16th, and 18th City Council Meetings

Council Member Wilcoxon moved to approve Resolution No. 2024-009, approving the minutes of the January 9th, 10th, 16th, and 18th, 2024 Council meeting.

Council Member Sweet seconded the motion.

Yes: (6) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

Abstain: (1) Patrick McLean

E. Resolution 2024-010, Removing Commissioner Devin Shelton from the Sustainability Commission

Council Member Simmons moved to approve Resolution No. 2024-010, removing Commissioner Devin Shelton from the Sustainability Commission.

Council Member Wilcoxon seconded the motion.

Yes: (7) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

F. Resolution 2024-011, Approving Appointments to Boards and Commissions

Council Member King moved to approve Resolution No. 2024-010, approving appointments to Boards and

Commissions

Council Member Sweet seconded the motion.

Yes: (7) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

Council Member Sweet moved to amend the expiration terms of the two newly appointed candidates to July 1, 2024, to align with the cities fiscal year and the expiration dates of the other commissioners, supported by Council Member Tooson.

Yes: (7) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Michelle King, Patrick McLean

No: (0)

Absent: (0)

VIII. BOARD AND COMMISSION - LIAISON REPORTS

A. Police Advisory Commission

Council Member Tooson informed Council that the next meeting would be this Thursday, January 25th.

B. Human Relations Commission

Council Member King stated the meeting will be held January 31, 2024.

C. Parks and Arts Commission

Council Member Sweet stated the commission is working on a priority list and a parks plan.

D. Sustainability Commission

Council Member Simmons asked for an update on a schedule for Commissions to present to Council prior to budget.

E. Historic District Commission

No update

F. Planning Commission

Mayor Pro-Tem Wilcoxon stated the commission discussed potential revisions to the code concerning recreational vehicles, cannabis, and signs.

G. Zoning Board of Appeals

No report

IX. LIAISON REPORTS

A. SEMCOG Update

No update

B. Washtenaw Area Transportation Study

Council requested the meeting schedule.

C. Urban County

D. Ypsilanti Downtown Development Authority

DDA Director provided an overview of the latest DDA meetings.

E. Friends of Rutherford Pool

No update

X. COUNCIL PROPOSED BUSINESS

King

1. Asked why the snow was only removed from one side of Watling.

Simmons

1. Asked about ways to improve walkability, both near and long term solutions.
2. Stated there is a rat issue in Depot Town and asked about requiring two pickups of trash a week.
3. Asked that the Human Relations Commission review the code regarding encampments,
4. The Thomson Block is mostly short-term rentals, and how it affects housing.
5. She asked about creating a thriving downtown Ypsi, the impact of parking minimums, and housing.
6. Stated there is a strike for Palestine, and called for a ceasefire.
7. The Youth Poet Laureate coaches are now reviewing applications.

Wilcoxon

1. Informed staff there appears to be a leak at the corner of Grant near the totlot.
2. Stated the EGLE has change the way the state allocates funding for drinking water, and has informed the Ypsilanti Community Utility Authority.

Sweet

1. Thanked DPS for their hard work removing the snow following the storm.
2. Thanked DPS for removing the constructions signs at River and Forest.

Tooson

1. Stated he went on a ride along which gave him a look into policing the community.
2. Stated that at a recent Martin Luther King Jr. celebration there was a call to action to reach out to at risk children.

XI. COMMUNICATIONS FROM THE MAYOR

1. Stated she was invited to participate in the SEMCOG Justice 40 Initiative and asked for input from Council.
2. Thanked DPS for their work during the snowstorm.

XII. COMMUNICATIONS FROM THE CITY MANAGER

XIII. PUBLIC COMMENT (3 MINUTES)

Two members of the public made a comment.

XIV. ADJOURNMENT

A. Resolution No. 2024-013, adjourning the City Council Meeting.

The meeting was adjourned at 9:47 PM.

B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, in January of 2024, the city council engaged in goal setting and budget prioritization exercises with the valuable assistance from facilitator Sharonda Simmons and city administration; and

WHEREAS, Ms. Simmons prepared five strategic goals which outlines the results of the city council's goal setting sessions; and

WHEREAS, during the three goal session meetings; City Council, City Administration, and the facilitator developed six strategic goals, with further clarity provided in the attached report:

Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.

Strategic Goal 2: Staff retention and creating greater efficiencies.

Strategic Goal 3: Community Engagement

Strategic Goal 4: Community Development

Strategic Goal 5: Infrastructure and investment

Strategic Goal 6: Financial Planning

WHEREAS, pursuant to Section 5.02 of the Ypsilanti city charter, the city council desires to adopt goals, objectives, and budget priorities for 2024-2025 to provide the necessary direction to the City Manager for allocation of resources for FY 2024-2025 proposed budgets.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF YPSILANTI that the Ypsilanti city council does hereby adopt the Ypsilanti City Council 2024-2025 Goal-Setting Report as the city council's goals, objectives, and budget priorities for FY 2024-2025.

BE IT FURTHER RESOLVED THAT the Ypsilanti city council does hereby direct the City Manager to consider these adopted goals and objectives as priorities during the preparation of the FY 2024-2025 budget in accordance with Section 5.02 of the Ypsilanti city charter.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



February 1st, 2024

2024 Ypsilanti City Council Goals and Themes

Presented to:
Ypsilanti City Council

Presented by:
Sharonda Simmons



PROJECT BACKGROUND AND SUMMARY

Project Highlights

In January of 2024, Thrive and Shine, LLC (TNS Consulting) partnered with the city of Ypsilanti to support their 2024 strategic goal-setting initiatives. Sharonda Simmons, the lead consultant for TNS consulting, worked with the Ypsilanti City Council and department leads to support a more holistic approach to the annual goal setting process.

1

Session participants (council members and department leads) identified an increased sense of cohesion

2

City council and department leads defined and explored the city's values of Pride, Equity, and Heritage

3

Council members and department leads began to identify ways to increase engagement and interaction with one another

4

Council members and department leads drafted a 2024 vision statement for the city of Ypsilanti

5

Several strategic Goal areas were identified for 2024

The Process: Identification of Strategic Areas

The strategic areas and goals below emerged as consistent themes across multiple departments and council members. Before the three January goal sessions, council members and department leads were tasked with individually identifying city priorities. During the first goal setting session, participants (council members and department leads) defined the city's values and crafted sample vision statements for 2024. The main objective for session one was to use the city's values and vision to help define and prioritize city goals.

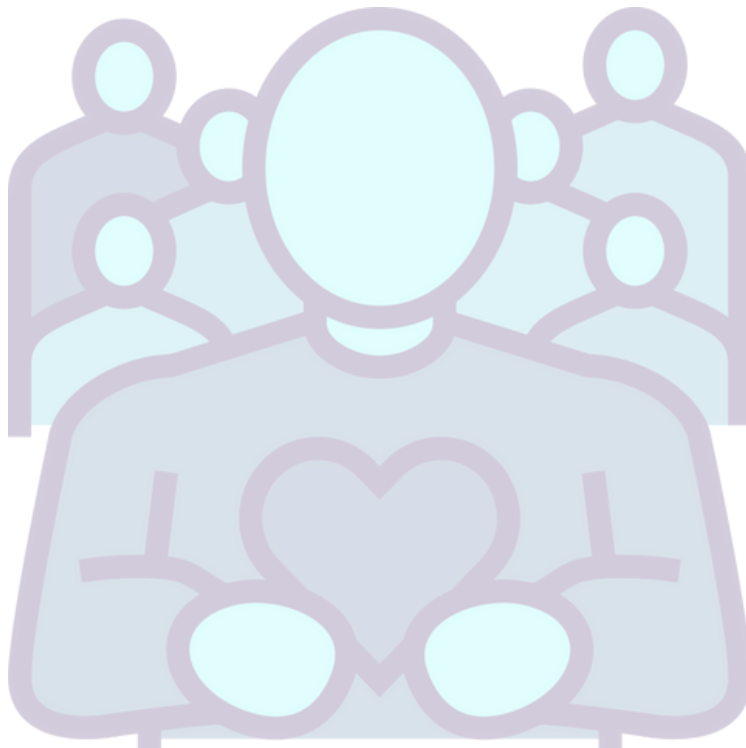
On January 16th, a second session was held for department leads to present critical needs and goals for 2024. TNS consulting also shared emerging themes during the second session. During the third and final session with TNS consulting, city council members collectively discussed and identified areas of focus for the city manager to present to the council in February.

A key focus of this project was to increase interaction, collaboration and shared input among city council and department leads. This year's emphasis was intentionally incorporating the city's values and vision into goal planning and decision-making. The following pages note the Strategic Goal areas Ypsilanti City Council and department leads identified during the three January goal setting sessions.

2024 VISION

In three years, the City of Ypsilanti stands as a beacon of unity and inclusion, where diversity and equity are interwoven into the community's fabric. Our commitment to improved services has elevated the quality of life for all residents, fostering forward movement that solidifies Ypsilanti as a welcoming haven for everyone.

City of Ypsilanti Values



High Priority Areas: As determined by Council groups in Session 3

1. Capital Improvement Planning/Infrastructure

Dept. of Public Services facilities
Software upgrades

2. Communication and Engagement

Internal (within the city council, cross departments, and between departments and council)
External- community members

3. Staffing and Retention

City Manager and Director of Economic Development
Staff retention planning

4. Community Development

Water Street
Pen Dam removal/Pen Park revitalization

5. Financial Planning

Diversify Funding Streams: New Sources of Funding, Collaborative Fundraising



Set up your **priorities!**

2024 GOALS AND THEMES

(As determined over all three sessions)

Over half of Ypsilanti City Council members and department heads identified the following areas as crucial goals and/or high-priority items to address in 2024.

I. CAPITAL IMPROVEMENT AND REVITALIZATION OF CITY-OWNED FACILITIES AND SPACES

1. Dept. of Public Services Facilities
 - a. Partnerships for Temporary Facilities
 - b. Estimates and Planning for Long-term Revitalization of Forest St. Property
2. Other Facilities
 - a. YPD
 - b. YFD
 - c. City Hall
3. Frog Island Parking Lot Assessment and Partnership with DDA for Paving
4. Updating City Software

II. STAFF RETENTION AND EFFICIENCIES

1. Organization Assessment
2. Headhunt for Community Services Director, City Clerk, Building Dept. Manager, Planning Dept. Manager, Finance Director
3. Internal Organization Communications (Staff and Council)
4. Job enhancements and increased employee resources

III. COMMUNICATION AND ENGAGEMENT

1. Comprehensive Communication Plan: Internal and External
2. Non-armed Urgent Response Team
3. Community Development & Large-Scale Projects Updates
4. City Council Retreat for Improved Engagement
5. Attracting More People into the City with Events and Business
6. Communication and engagement via Neighborhoods

IV. COMMUNICATION AND ENGAGEMENT

1. Water Street
2. Pen Dam Removal/Pen Park Revitalization
3. Frog Island Parking Lot
4. Cross St Bridge
5. Traffic Calming
6. Pedestrian and cycling safety
7. Bathrooms in Parks - Ordinance Amendments and Accessibility
8. Unhoused Community: Addressing Needs and Ordinance Changes
 - a. Housing and rental study

V. INFRASTRUCTURE INVESTMENT

1. Develop Water Street
2. Infrastructure Investment & Enhancement (CIP Projects, DPS Facilities, Parks, and City-Owned Facilities)
3. Operations & Staffing Efficiencies (Software Enhancements, Hiring, Retention, and Organizational Assessment)
4. Community Development & Large-Scale Projects (Water St Clean Up and Development Progress, Frog Island Parking Lot, Pen Dam, Cross St Bridge)
5. Line Item for Needed Facility Maintenance

VI. FINANCIAL PLANNING

1. Long-term Financial Plan
2. Monthly Fiscal Reporting
3. Diversify Funding Streams: New Sources of Funding, Collaborative Fundraising
4. Youth Mini Grant/Barrier Busters (\$20,000-\$30,000)

RECOMMENDED NEXT STEPS

It is recommended that the council focus on the first two steps to continue the goal-setting and budget-creation process. The other recommended steps should be considered and attached to a working timeline for 2024.

1. **Upon the City Manager's recommendations, the council should work with departments to develop a consensus of low, medium, and high-priority items for 2024**
2. **Set annual or periodic dates to approach the budget and goals for a more holistic process.**
 - a. Develop an infrastructure plan
 - i. Identify the three infrastructure areas to focus on for 2024
 - ii. Create a process for a 5-year infrastructure plan
 - b. Develop a comprehensive timeline for a capital improvement plan
 - c. Create quarterly or bi-annual department share outs to increase the council's understanding of department needs and areas of growth and success before the annual goal-setting sessions. Department lead updates might include:
 - i. Progress on goals presented in the most recent yearly department presentation session
 - ii. Challenges and areas of success for each department
 - iii. 1-2 needs or bigger picture "asks" for the city council
3. **Refine and streamline the annual goal-setting process. Consider integrating part of the goal-setting process into the entire calendar year for the city council. Examples include:**
 - a. **October** - discuss city values and vision and brainstorm ways to continue to implement city values into decision-making and processes
 - b. **November/December**- consider moving up department share outs to inform council members' decisions and goal setting OR consider the first goal-setting session being the department lead presentations
 - c. **December/Early January**- Have council members review department lead goals and create their own goals.
 - d. **Create a uniform template for department leads and council members to use when identifying annual goals.** There may need to be a slightly different format for department leads, but each respective group should have a uniform template
 - i. **Department Lead Key Questions for Goal Template:**
 1. Top 5 Annual Goals
 2. Top Budgetary Needs
 3. Key Areas of Success
 4. Key Challenges
 5. Vision Summary for the following year
 6. 1-2 areas of focus they'd like the council to consider when creating the annual goals

ii. Council Goal Template:

1. Infrastructure
2. Community Development and Engagement
3. Communication (Internal and External)
4. Staffing Support and Retention
5. Financial Planning and Revenue Generation
6. Other

iii. Consider having council members decide before the goal sheet completion, overarching areas that need to be addressed and using these areas to create a standard goal-setting template

1. January - Implement goal-setting sessions
2. February - Solidify annual goals
3. June - Mid-year goal-setting review and reflection
4. October - Begin yearly goal-setting process

4. Brainstorm and develop a plan for increased financial capacity, including opportunities for revenue generation.

5. Connect with community partners, stakeholders, and residents to share annual goals and highlight the previous year's success:

- a. Use neighborhood hubs to brainstorm ways to increase communication and share city goals.
- b. Post finalized city vision and value examples on the website. Have the values and vision posted during council meetings
- c. Social media outlets
- d. Make the Strategic Goals accessible to community members via the city website or printed materials.

6. Develop a cross-department approach to employee retention and engagement:

- a. Conduct "stay interviews" or mid-year check-ins to understand employee needs and satisfaction
- b. Continue to conduct salary reviews and estimate the cost of essential salary increases
- c. Consider quarterly staff appreciation and recreational activities
- d. Aim for the city council to visit each department and facility at least twice annually to meet staff, understand building news, and strengthen relationships across departments

7. Council member engagement and communication:

- a. Consider taking 15 minutes per quarter to reflect on the city's values and ways the council has exhibited the values of pride, diversity, and heritage
- b. Host a council retreat to build community and share bigger-picture visions and goals (ideally, this would be held in the fall before the goal-setting sessions)
- c. Consider a council buddy system or rotating "coffee chats" for council members to have intentional one-on-one meetings. This might also be an initiative instituted with the City Manager and/or Mayor

8. Work with a consultant to support the following:

- a. Work with the City Manager to support consulting with department leads to share 2024 goals with staff and develop retention strategies and employee engagement
- b. In Fall of 2024, support council retreat or pre-goal workshop to identify areas of need
- c. Provide support around looking at city goals through a diversity, equity, and inclusion lens

Thanks and Acknowledgement

Thank you for allowing TNS Consulting the ability to serve the city of Ypsilanti. We value your support and hope to continue engaging with the City Council and other areas of the municipality in the future. Please let us know how we can further partner and support the valuable mission of the city of Ypsilanti.

Sincerely,

Sharonda Simmons
Creator and Lead Consultant
TNS Consulting





REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From:

Subject: Resolution No. 2024-019, approving the proposals from OHM for design engineering services and bid assistance for the maintenance garage and salt barn stabilization.

SUMMARY & BACKGROUND: The City has solicited proposals from OHM for facility stabilization design and bidding assistance for both the salt barn and the maintenance garage, as this work should be completed before next winter (24/25).

The proposals are attached; the maintenance garage proposal is estimated to be \$35,650 and the salt barn \$29,830. These can be allocated from the existing capital budget item for DPS roof repair authorized by Council in June 2023.

2023 Goal Alignment:

☒ **Strategic Goal 1: Retain and Attract Staff**

Retain and attract staff by ensuring they have the tools necessary to do their jobs well and by providing performance incentives.

☐ **Strategic Goal 2: Community Mental Health**

Identify community partnerships to achieve the goal of a regional non-emergency response plan and facilitate the creation of a response team.

☐ **Strategic Goal 3: Community Engagement**

Engage our residents through commissions, neighborhood hubs, communications, outreach tools, events and activities to sustain our community.

☒ **Strategic Goal 4: Invest in Infrastructure**

Invest in infrastructure to enhance community pride and ensure those that live, play, and work may do so safely.

☐ **Strategic Goal 5: Revenue Generation and Housing**

Generate revenue to provide adequate city services and examine different housing opportunities to meet a multigenerational need and economic need equitably.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2024-019
-

2. Budget Memo FY23-24
3. DPS Maint Stabilization Proposal_Final_Redacted
4. DPS Salt Barn Stabilization_Final_Redacted
5. Certified Budget Amendments

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the maintenance garage and salt barn require significant repair and are currently not able to be used to their full capacity; and

Whereas, the buildings need stabilization as the City explores alternatives; and

WHEREAS, the City engineer OHM has prepared a proposal to provide design engineering and bid assistance services for the maintenance garage and salt barn stabilization efforts; and,

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti approves the proposals from OHM for design engineering services and bid assistance for the maintenance garage and salt barn stabilization efforts for an amount of \$35,650 and \$29,830 respectively;

AND FURTHER THAT any change orders may be approved by the City Manager, to facilitate the completion of this work.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



MEMORANDUM
JUNE 6, 2023

For: Mayor and City Council

From: Frances McMullan, City Manager

Subject: FY 23-24 & 24-25

City Council Proposed Adjustments

- Non-armed Response Team (vehicle and dispatch) – Review potential partners, leverage a regional solution (CVIT). (Account # 101)
 - Community Engagement #3 & Community Mental Health #2
 - \$124,500
- Housing Trust Fund – *Fund through county safety millage* (Account # 101)
 - Community Mental Health #2 & Housing #5
 - \$100,000 (\$25,000 earmarked to Barrier Busters)
- Commission Fair/Field Day – Collaborate with other events (Jazz fest, Juneteenth, etc...) (Account # 101)
 - Community Engagement #3
 - \$10,000 101
- Storm Sewer Mapping – Programmed in the CIP for FY 24-25 Storm Water Improvement Plan (FY24-25) (Account # 203)
 - Invest in Infrastructure #4
 - \$50,000
- Non-Motorized Projects – Mandatory Non-motorized features in reconstruction. (Account # 202)
 - Invest in Infrastructure #4
 - \$50,000
- Non-motorized Neighborhood Connectors (signage) – Potential partners (CVB, County) (Account # 202).
 - Community Engagement #3 & Invest in Infrastructure #4
 - \$75,000
- Tot-lot Amenities – Use funding programmed for parks from the community mental health funds. (Account # 101)
 - Invest in Infrastructure #4 & Community Mental Health #2
 - \$75,000 (over 3 years)
- Resurfacing the Pool – (Account # 101)
 - Invest in Infrastructure #4 & Community Mental Health #2
 - \$70,000
- Youth Mini Grant- Potential funding through the marijuana facility permit applications (\$1,000) (Account # 101)
 - Community Mental Health #2 & Community Engagement #3
 - \$25,000
- Grant writer – (Account #101)
 - \$50,000 (based on state average)
 - Included in the job description of Economic Development and Equity Planner.

Adjustments programmed in the budget.

- City Hall Elevator Modernization – Mandatory (ADA Compliance Issues) 414
 - Retain and Attract Staff #1, Invest in Infrastructure #4
 - \$450,000
- Software Upgrades – BS&A **(Removed from Budget)**
 - Retain and Attract Staff #1, Community Engagement #3
 - -\$200,000
- Local Road Pavement Restoration/Storm Water Improvement Program
 - Invest in Infrastructure #4
 - \$300,000 storm mapping 203
- Marijuana Consultant **(Removed from Budget)**
 - Revenue Generation #5
 - -\$35,000
- Building Contractual Services (Account # 101)
 - Housing #5
 - \$200,000/per FY (Paid for through permit fees from the development)
- Capital Improvements Plan (Account #s 414, 514, 641)
 - Delay to FY 24-25
 - -210,000
- **DPS Roof – (101) (Mandatory needs to be included)**
 - **\$500,000 (lowest possible cost)**
 - **Retain and Attract Staff #1**

Potential Revenue

- Increase Parking Permits by \$10 and CBD by \$20 (\$10,000) – Revenue Generation #5
 - Increase Building Permit Fees (if possible) – Revenue Generation #5
-

January 31, 2024

Bonnie Wessler, AICP
Director of Public Services
City of Ypsilanti
14 W. Forest Ave.
Ypsilanti, MI 48197

RE: **Proposal for Professional Engineering Services**
DPS Maintenance Building Temporary Building Shoring

Dear Bonnie:

Thank you for the opportunity to submit this proposal to provide Professional Services for the preparation of bidding documents for the temporary stabilization needed at the Department of Public Services (DPS) Maintenance Building Structure. This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and an hourly not to exceed budget for the stabilization of the existing structure for the City to continue to utilize the adjacent structures.

PROJECT UNDERSTANDING

The DPS Building Roof has gradually been deteriorating over the past several years. The DPS building encompasses the existing spaces below:

- ▶ Central Maintenance Bays(vacated)
- ▶ East Side North End (temporary maintenance and storage)
- ▶ East Side South End/Wash Bay (occupied)
- ▶ West Side Storage (vacated)

The condition of the building was most recently documented in a conditions report dated December 13, 2023. The repairs may be summarized as follows:

- ▶ Stabilize the unoccupied spaces for the safety of the occupants in adjacent spaces.

OHM Advisors will prepare design and bidding documents to advertise the project for bidding. We offer the following scope of services for the completion of the design and bidding of this project.

SCOPE

Task 1 – Design & Bidding Documents

The bidding and construction documents will include plans and bid book with technical specifications for the work. Since existing drawings of the building are not available, OHM will visit the site to gather data to prepare base plan for the drawings. The following represents the individual subtasks:

- ▶ Site inspection for field measure and documentation of the DPS maintenance building by structural engineer.
- ▶ Stabilization scoping
- ▶ Kickoff Meeting
- ▶ Structural design of repairs / calculations



- Prepare drawings and specifications. Submit design progress (drawings in PDF format) to the City for review and comment at approximately 50% design completion and have a meeting with the Owner to discuss any questions or comment on the design concept and the submittal.
- Create and finalize bidding documents using standard OHM format including front-end documents, bidding forms, and contract forms.
- Prepare construction opinion of probable costs.
- Submit the design progress (drawings and specifications in PDF format) to the City for a final review and comment at approximately 95% design and drawing completion and have a meeting with the Owner to discuss any questions or comment on the final design and the submittal.
- Provide sealed design documents for bidding and construction.

Task 2 – Bidding Assistance

OHM will assist the City throughout the bidding process. This proposed assistance would include the following:

- Assist the City in posting the bid to BidNet (formerly MITN).
- Host and attend an onsite pre-bid meeting.
- During bidding, OHM will answer Contractor questions and prepare addenda to post on BidNet.
- Attend bid opening and evaluate the submissions. This includes the following responsibilities:
 1. Check references for the three lowest responsible bidding Contractors (if necessary).
 2. Provide the bid results and discuss recommendation for award to the City.
- Execute the Contract books:
 1. After approval by the City, OHM will prepare a Notice of Award letter for the awarded Contractor,
 2. Coordinate the execution of four copies of the Contract book,
 3. Supply two executed copies of Contract documents for the City.
- Attend one (1) public meeting for contract award (if necessary).

DELIVERABLES

OHM Advisors will provide bidding documents, including the plans and specifications to the City as required. Following bid opening, OHM will provide a bid tabulation and letter of bid results.

KEY PERSONNEL

This project team has been specifically selected to best meet the technical aspects of the design and facilitate coordination with the City. Below is a list of key personnel and their role on this project.

Project Team Members	Role on Project	Specific Duties
Kent Early, P.E.	Principal in Charge	Principal in Charge
Rachel Jackson, P.E.	Client Representative	City Liaison and Point of Contact
David Boersma, AIA	Project Manager	Management & Lead Architect
Michael Spurbeck, P.E.	Structural Engineer	Structural Design
Amanda Porath, P.E.	Structural Engineer	Structural Design

ASSUMPTIONS/CLARIFICATIONS

- We assume there are no building as built drawings.
- No construction phase services included at this time.
- No geotechnical investigation is needed.
- Any additional tasks outside of the above scope of services can be conducted at an hourly rate or as negotiated between the City and OHM Advisors. Additional work will not be conducted prior to City written authorization.



- Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services but can be attended upon request. Time spent for these meetings will be charged on an hourly basis.

SCHEDULE

OHM Advisors intends to start work within three weeks of approval of the proposal. Final documents should be complete within eight weeks. OHM Advisors should be notified immediately of any deadline changes to satisfy the City's needs, as significant changes in the final project schedule could affect total cost.

FEE

OHM Advisors proposes to provide the above outlined professional services on an hourly, not-to-exceed basis, in accordance with the continuing services agreement between the City and OHM. Invoices will be sent monthly as work is performed.

The total fee is estimated to be \$35,650.00. Additional services can be provided on an hourly basis, as requested.

ACCEPTANCE

If you find this proposal acceptable, please provide us authorization to proceed by signing the proposal below and returning it to us. We appreciate the opportunity to present this proposal to you. We look forward to working with you throughout this project.

Sincerely,

OHM Advisors

Rachel Jackson, P.E.

cc: Andrew Hellenga, City Manager
David Boersma, AIA, OHM Advisors
Kent Early, PE, OHM Advisors

Accepted for City of Ypsilanti

(Signature)

(Printed Name)

(Title)

(Date)

January 30, 2024

Bonnie Wessler, AICP
Director of Public Services
City of Ypsilanti
14 W. Forest Ave.
Ypsilanti, MI 48197

RE: **Proposal for Professional Engineering Services**
DPS Salt Barn Temporary Building Shoring

Dear Ms. Wessler:

Thank you for the opportunity to submit this proposal to provide professional services for the preparation of bidding documents for the improvements needed to stabilize the Department of Public Services (DPS) Salt Barn Structure. This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and an hourly not to exceed budget for the stabilization of the existing structure for the City to continue to utilize in the short-term for salt storage safely.

PROJECT UNDERSTANDING

The DPS Salt Barn has gradually been deteriorating over the past several years. The condition of the building was most recently documented in a conditions report dated December 13, 2023. The repairs may be summarized as follows:

- ▶ Prevent further lateral movement.
- ▶ Stabilize the structure for safe use in the interim until there is a long-term resolution.

OHM Advisors will prepare design and bidding documents to advertise the project for bidding. We offer the following scope of services for the completion of the design and bidding of this project.

SCOPE

Task 1 – Bidding Documents

The bidding and construction documents will include plans and bid book with technical specifications for the work. Since existing drawings of the building are not available, OHM will visit the site to gather data to prepare base plan for the drawings. The following represents the individual subtasks:

- ▶ Site inspection for field measure and documentation of the salt barn by structural engineer.
- ▶ Stabilization Scoping
- ▶ Kickoff Meeting
- ▶ Structural design of repairs / calculations
- ▶ Prepare drawings and specifications. Submit design progress (drawings in PDF format) to the City for review and comment at approximately 50% design completion and have a virtual meeting with the Owner to discuss any questions or comment on the design concept and the submittal.
- ▶ Create and finalize bidding documents using standard OHM format including front-end documents, bidding forms, and contract forms.



- Prepare construction opinion of probable costs.
- Submit the design progress (drawings and specifications in PDF format) to the City for a final review and comment at approximately 95% design and drawing completion and have a virtual meeting with the Owner to discuss any questions or comment on the final design and the submittal.
- Provide sealed design documents for bidding and construction.

Task 2 – Bidding Assistance

OHM will assist the City throughout the bidding process. This proposed assistance would include the following:

- Assist the City in posting the bid to BidNet (formerly MITN).
- Host and attend an onsite pre-bid meeting.
- During bidding, OHM will answer Contractor questions and prepare addenda to post on BidNet.
- Attend bid opening and evaluate the submissions. This includes the following responsibilities:
 1. Check references for the three lowest bidding Contractors (if necessary).
 2. Provide the bid results and discuss recommendation for award to the City.
- Execute the Contract books:
 1. After approval by the City, OHM will prepare a Notice of Award letter for the awarded Contractor,
 2. Coordinate the execution of four copies of the Contract book,
 3. Supply two executed copies of Contract documents for the City.
- Attend one (1) public meeting for contract award (if necessary).

DELIVERABLES

OHM Advisors will provide bidding documents, including the plans and specifications to the City as required. Following bid opening, OHM will provide a bid tabulation and letter of bid results.

KEY PERSONNEL

This project team has been specifically selected to best meet the technical aspects of the design and facilitate coordination with the City. Below is a list of key personnel and their role on this project.

Project Team Members	Role on Project	Specific Duties
Kent Early, P.E.	Principal in Charge	Principal in Charge
Rachel Jackson, P.E.	Client Representative	City Liaison and Point of Contact
David Boersma, AIA	Project Manager	Management & Lead Architect
Michael Spurbeck, P.E.	Structural Engineer	Structural Design
Amanda Porath, P.E.	Structural Engineer	Structural Design

ASSUMPTIONS/CLARIFICATIONS

- We assume there are no building as built drawings.
- No construction phase services included at this time.
- No geotechnical services are included, and the existing building foundation is suitable for this purpose.
- Any additional tasks outside of the above scope of services can be conducted at an hourly rate or as negotiated between the City and OHM Advisors. Additional work will not be conducted prior to City written authorization.
- Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services but can be attended upon request. Time spent for these meetings will be charged on an hourly basis.



SCHEDULE

OHM Advisors intends to start work within three weeks of authorization. Final bidding documents will be complete within six weeks. OHM Advisors should be notified immediately of any deadline changes to satisfy the City's needs, as significant changes in the final project schedule could affect total cost.

FEE

OHM Advisors proposes to provide the above outlined professional services on an hourly, not-to-exceed basis, in accordance with the continuing services agreement between the City and OHM. Invoices will be sent monthly as work is performed.

The total fee is estimated to be \$29,830.00. Additional services can be provided on an hourly basis, as requested.

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.

Sincerely,

OHM Advisors

Rachel Jackson, P.E.

cc: Andrew Hellenga, City Manager
David Boersma, AIA, OHM Advisors
Kent Early, PE, OHM Advisors

Accepted for City of Ypsilanti

(Signature)

(Printed Name)

(Title)

(Date)



Resolution No. 2023-105A
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the budget be amended to allocate \$10,000 to the Youth Mini-Grant.

OFFERED BY: Council Member Tooson

SUPPORTED BY: Council Member Symanns

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105A as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105B
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the budget be amended to allocate \$500,000 to use for the Department of Public Services Roof Installation.

OFFERED BY: Mayor Pro-Tem Wilcoxen

SUPPORTED BY: Council Member Tooson

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105B as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105C
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the budget be amended to allocate \$500,000 to use for the Department of Public Services Roof Installation.

OFFERED BY: Mayor Pro-Tem Wilcoxen

SUPPORTED BY: Council Member Tooson

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105B as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105D
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

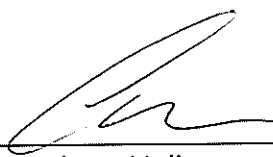
That the budget be amended to allocate \$50,000 to the Housing Trust Fund and earmark \$25,000 for Barrier Busters.

OFFERED BY: Council Member Simmons

SUPPORTED BY: Council Member King

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105D as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105E
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

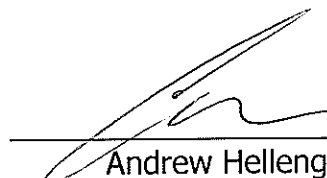
That the budget be amended to allocate \$30,000 for upgrades to the city tot lots, and \$35,000 to resurface the Rutherford Pool.

OFFERED BY: Council Member Symanns

SUPPORTED BY: Council Member King

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105E as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105F
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

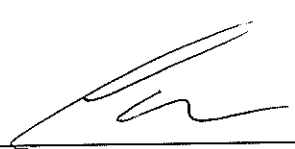
That the budget be amended to allocate \$250,000 to contract for the inspections of new developments occurring in the city.

OFFERED BY: Council Member Simmons

SUPPORTED BY: Council Member Symanns

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105F as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105G
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the budget be amended to remove allocations for financial software, a marijuana consultant, and the EV charging station.

OFFERED BY: Council Member Simmons

SUPPORTED BY: Mayor Pro-Tem Wilcoxen

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105F as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



Resolution No. 2023-105H
June 6, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the budget be amended to uncommit \$2,000,000 of the General Fund to a train stop.

OFFERED BY: Council Member Symanns

SUPPORTED BY: Council Member Tooson

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

I do hereby certify that the above resolution is a true and correct copy of Resolution 2023-105H as passed by the Ypsilanti City Council, at their meeting held on June 6, 2023.



Andrew Hellenga, City Clerk



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2024-020, appointing the primary delegate to serve on the Washtenaw Area Transportation Policy Committee.

SUMMARY & BACKGROUND:

The City of Ypsilanti participates in the Washtenaw Area Transportation Study (WATS), the local agency responsible for transportation planning in Washtenaw County. The agency provides a continuing, cooperative and comprehensive transportation planning process, which guides the expenditure of state and federal transportation funds in Washtenaw County, in accordance with Federal law. WATS annually establishes project priorities for consideration by the Michigan Department of Transportation (MDOT) when programming transportation funds.

The City has a seat on the Policy Committee of WATS, which helps to guide these functions. Traditionally, a member of the legislative body has been appointed to attend, with one alternate. Meetings are generally held on the third Wednesday of every month at 9:30 am at WATS offices in downtown Ann Arbor. Meetings are generally an hour.

More information about WATS is provided in the attached PowerPoint deck.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2024-020
2. WATS and Federal Funding

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-020
February 6, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City holds a seat on the Washtenaw Area Transportation Study (WATS) Policy Committee; and

Now therefore be it resolved that the Ypsilanti City Council appoints _____ to serve as the primary delegate to this committee and _____ as the alternate delegate.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Washtenaw Area Transportation Study and Federal Funding

Ryan Buck, PTP
WATS Director



What is WATS?

History

Began participating in discussions with the rest of Southeast Michigan in 1965

Organized as the Ann Arbor-Ypsilanti Area Transportation Study (UATS) in 1974

Expanded planning boundary in 2000 to include all of Washtenaw County

UATS at the Beginning

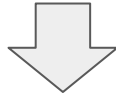
1974 - Intermunicipality Committee under PA 200 of 1957

First Chair Marilyn Thayer

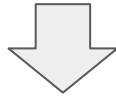
First Director - Cecil Ursprung

Federal Transportation Planning Structure

USDOT (FHWA & FTA)



Michigan DOT



SEMCOG - WATS



Relationship to Other Planning Agencies

Southeast Michigan Council of Governments (SEMCOG)

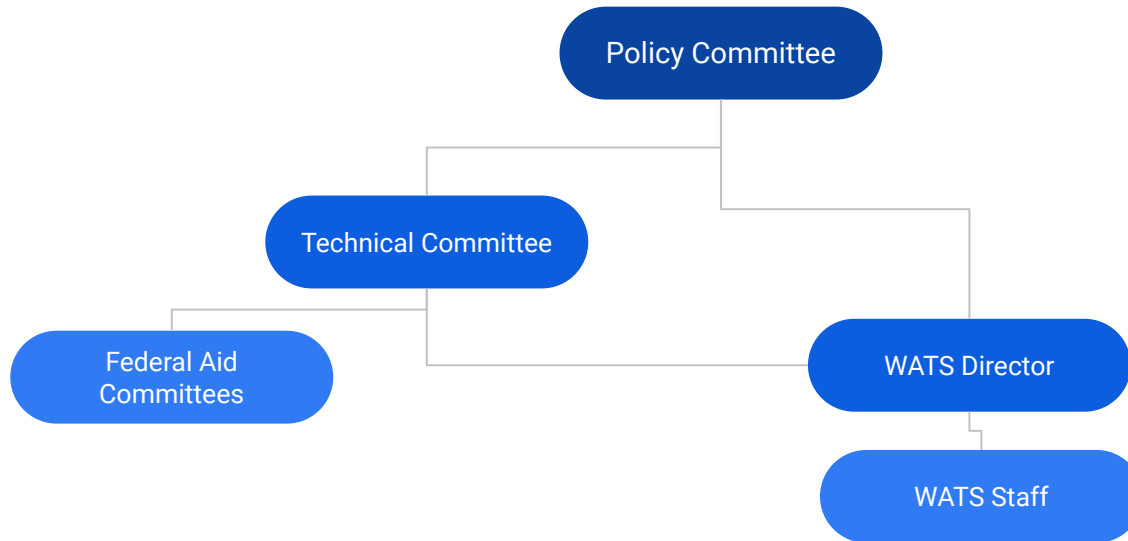
Michigan Department of Transportation (MDOT)

Federal Highway Administration (FHWA)

Michigan Transportation Planning Association (MTPA)

With our members we have co-created a well-functioning modern regional process

WATS Structure



Primary Functions of WATS

Community assistance

Fund(s) management

Planning process

Public forum

Vision for the future

“Our job is to get projects out the door” - Carmine Palombo

The Long Range Transportation Plan

20 year planning horizon (2045)

Policy guide

Financially constrained list of projects

Long Range Plan - Goals

EQUITY	Neither your race nor your zip code should determine your chances in life
SAFETY	Reduce rates of serious crashes across all modes, with a vision of zero deaths by 2050
ENVIRONMENT	Reduce emissions and promote active transportation to attain carbon neutrality
LINK TRANSPORTATION + LAND USE	Increase accessibility of core services throughout the region
ACCESS + MOBILITY	Increase the ease and predictability of travel for all users
INVEST STRATEGICALLY	Improve pavement quality and invest in non-motorized options and efficient transit service
ENGAGE	Engage in meaningful interaction with the public

Long Range Plan—Funding for Policy Bins



EQUITY

While significant portions of the county are thriving, other parts are struggling - specifically communities of color. All public investment presents an opportunity to rectify the historic injustices that led to these disparate outcomes. As WATS considers transportation investments across all categories, equity should be a determining factor in the selection of projects.

PAVEMENT

Active transportation, freight and auto trips rely on a high-quality road system. Chronic underinvestment in the transportation system has resulted in poor ride quality and higher maintenance costs. WATS will invest the greatest share of federal funds in the preservation of the road network.

SAFETY

Each year more than 30,000 people die on the nation's roadways. Policies adopted by the state and region, including Toward Zero Deaths and Vision Zero, promote safe travel for all users. WATS is committed to improving safety through spending 20% of federal funds on safety improvements.

BRIDGES

Bridges connect communities, reduce trip lengths and provide alternate routes. Many of Washtenaw's 400+ bridges are approaching the end of their service life, representing the largest long-term asset risk in the transportation system. Investing 10% of federal funds in bridges promotes safety and security throughout the county.

ENVIRONMENT AND CONGESTION

Land-use patterns that require lengthy automobile trips lead to traffic congestion and adverse impacts on the environment. Projects that reduce emissions promote healthy and resilient communities and mitigate travel's contribution to climate change. WATS is committed to improving communities through spending 15% of federal funds on environment and congestion improvements.

NON-MOTORIZED

Not all roads in Washtenaw County provide safe access to all users. Expanding mode choice through additions to the non-motorized system will improve the quality of life of all Washtenaw County residents and visitors. Investing 10% of federal funds in livability improvements will help achieve this goal.

TRANSIT

While transit agencies are eligible for Federal Highway funds, Federal Transit funds are their primary funding source. In Washtenaw County, the majority of FTA funds go to TheRide. WATS works with TheRide to prioritize investments in capital and operations as they consider the transit needs of county residents. This plan proposes spending 85% of FTA funds on transit capital and 15% on operations.

45%



20%



10%



15%



10%



The Transportation Improvement Program

4 year funded list of improvements

Amended 3 times per year in SE Michigan

Amendments and modifications

Types of Funding

Funds WATS *Control*

Funds WATS *Prioritize or Influence*

Projects WATS *Support*

Funds WATS Control

Surface Transportation Program - Urban

Surface Transportation Program - Rural

Special Purpose - (ARRA, HIP, Covid Relief etc)

Funds WATS Prioritizes or Influences

Congestion Mitigation and Air Quality (CMAQ)

Small Urban (Chelsea area and Milan area)

Projects WATS Support

Transportation Alternatives Program (TAP)

Safety

Bridge

Prioritization

Points based application

Reflects the goals and priorities of the LRP

Provides initial prioritization

Primary driver in preliminary list of projects

WATS Responsibilities

To maintain local agency eligibility to receive federal transportation funds through a continuous, coordinated, and comprehensive planning process.

Major Products:

- Long Range Transportation Plan – policy setting document
- Transportation Improvement Program (TIP) – project funding process
- Asset Management – pavement data collection
- Highway Performance Monitoring System – road geometric reporting
- Travel demand modeling – future network usage
- Public Participation Process – in person and online

Other Plans and Documents

Coordinated Human Services Public Transportation Plan

Non-motorized Plan

Non-motorized Retrofit Plan

Complete Streets Plan

Bikeshare Modernization Study

Transportation Funding Report

Annual Report

Crash Report

Washtenaw Area Transportation Study (WATS) Background and Resource Documents

What is WATS? miwats.org/whatswats/

Long Range Plan miwats.org/2045lrp/

Transportation Improvement Program miwats.org/tip/

Plans and Other Documents miwats.org/plans-and-publications/home

[Annual Report](#)



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From:

Subject: Discussion regarding the creation of a Council Finance Committee.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From:

Subject: Discussion regarding the creation of a Council Personnel Committee.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From:

Subject: Discussion regarding the section of the Zoning Code regarding the storage of Recreational Vehicles.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
February 6, 2024

For: Mayor and City Council

From:

Subject: Determining the process for filling the City Clerk Position.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: February 6, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-021
February 6, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE: