



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, May 28, 2024 @ 6:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197
[Launch Meeting - Zoom](#)**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

IV. AGENDA APPROVAL

V. PUBLIC COMMENT (3 MINUTES)

VI. PRESENTATIONS

- A. Departmental Budget Presentation

VII. PUBLIC HEARINGS

- A. Resolution No. 2024-098 Authorizing the Sale of 756 Harriet Street.
Resolution No. 2024-098, determination.
Public Hearing Resolution NO. 2024-099, close the public hearing.
- B. Resolution No. 2024-100 Authorizing the sale of 856 Harriet.
Resolution No. 2024-100, determination.
Public Hearing Resolution NO. 2024-101, close the public hearing.

VIII. ORDINANCES

- A. Ordinance No. 1431 - An Ordinance entitled "an ordinance to amend Chapter 10, Article VI - Events".
Resolution No. 2024-098, determination.
Public Hearing Resolution No. 2024-099, close the public hearing.
- B. Ordinance No. 1432 - An Ordinance entitled "an ordinance to amend Chapter 86, Article II – Collection and Disposal".
Resolution No. 2024-104, determination.
Public Hearing Resolution No. 2024-105, close the public hearing.

- C. Resolution No. 2024-106, adopting Ordinance No. 1429, entitled "An Ordinance Improving Regulations for Recreational Vehicles on Residential Lots". (Second Reading)
- D. ORDINANCE ON THE TABLE - Ordinance No. 1430 - An Ordinance entitled "Zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare".

IX. CONSENT AGENDA

- A. Resolution No. 2024-109, approving the minutes of the May 14, 2024 Regular Council Meeting.
- B. Resolution No. 2024-110 approving Mark Nelson as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.

X. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2024-111 approving the Brownfield Amendment #1 Plan for 220 N. Park Development as authorized by the Washtenaw County Brownfield Redevelopment Authority.
- B. Resolution No. 2024-112 approving the request to waive fees for the 2024 Depot Town Cruise Nights in the amount of \$3,676.40.
- C. Resolution No. 2024-113 approving the honorary street naming of Woodward as Minnie Hughes Drive, and directing staff to install signage to reflect that name.
- D. Resolution No. 2024-114 recognizing June 19th and authorizing to display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.
- E. Resolution No. 2024-115 declaring June as "Pride Month" and directing staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.
- F. Resolution No. 2024-116 removing Alexandra Anisimova from the Police Advisory Commission for a lack of attendance.
- G. Resolution No. 2024-117 Appointing Michelle Marin to the Planning Commission with a term ending July 1, 2027
- H. Discussion about amending Chapter 102 – Traffic and Vehicles, Article III – Stopping, Standing, and Parking, Division 4 – Permit Parking In the Central Business District and Corner Health Parking Spots in the N. Huron Parking Lot.

XI. BOARD AND COMMISSION - LIAISON REPORTS

- A. Police Advisory Commission
- B. Human Relations Commission

- C. Parks and Arts Commission
- D. Sustainability Commission
- E. Historic District Commission
- F. Planning Commission
- G. Zoning Board of Appeals

XII. LIAISON REPORTS

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Ypsilanti Downtown Development Authority
- E. Friends of Rutherford Pool

XIII. COUNCIL PROPOSED BUSINESS

XIV. COMMUNICATIONS FROM THE MAYOR

XV. COMMUNICATIONS FROM THE CITY MANAGER

XVI. COMMUNICATIONS

- A. Memo regarding the Human Relations Commission and proposed Ordinance Changes.

XVII. PUBLIC COMMENT (3 MINUTES)

XVIII. REMARKS FROM THE MAYOR

XIX. ADJOURNMENT

- A. Resolution No. 2023-118, adjourning the City Council Meeting.
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

City Manager Budget (1720)

- Contractual Services
 - FY 24-25
 - \$24,000 for services performed on Water Street
 - FY 26-25
 - \$24,000 for services performed on Water Street
- Professional Development/Memberships
 - Contract
 - Maintain ICMA and MME Memberships
 - Continuous Development
 - ICMA Credentials
 - Budget
 - \$7,800 Professional Development
 - \$1,300 Memberships and Dues



City Council Budget (1010)

- Contractual Services
 - GCSI – Lobbyist
 - 12-month agreement expiring September 30
 - Currently budgeted \$36,000/Year
 - Potential need for increase
- Conferences and Workshops
 - Increase
 - \$5,500 to \$10,000
- Boards and Commissions
 - Potential Funding

City Clerk (2150)

- Marijuana Revenue (Application)
 - Medical – 2 Facilities (\$10,000)
 - Adult Use Retail – 14 Facilities (\$70,000)
 - Cultivation – 3 Facilities (\$15,000)
- Professional Development
 - Increase from \$3,000 to \$5,000
 - Clerk and Deputy Clerk Institute

Voter Registration (2621)

- State Primary
 - Funded both from FY 23-24 and FY 24-25 (\$35,000)
 - Election Inspectors
 - Election Supplies
 - Noticing
 - Testing
- General Election
 - Funded FY 24-25 (\$45,000)
 - Election Inspectors
 - Election Supplies
 - Noticing
 - Testing

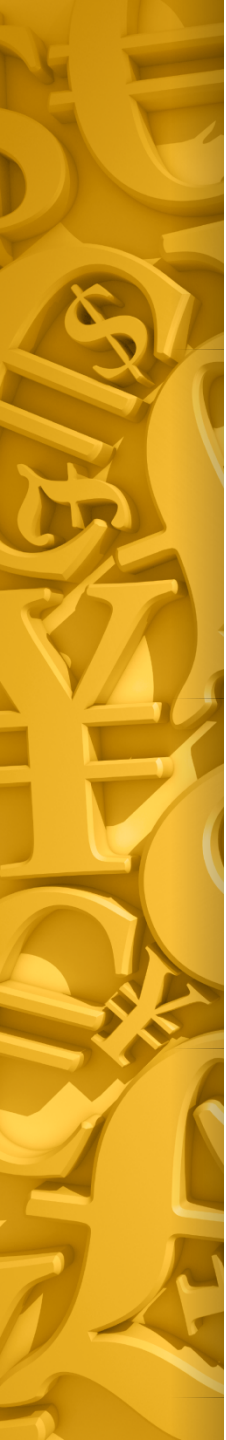
Insurance (8510)

- Dividend Budgeted (Revenue)
 - \$30,000 (Conservative Revenue Estimate)
 - The past several FY it has ranged from \$35,000 to \$40,000
 - FY 22-23 \$39,422
 - FY 23-24 \$34,342
- Forecasted General Liability Growth 5% to 10%
 - Estimate conservatively and budget at 10%
 - FY 22-23 \$39,430
 - FY 23-24 \$59,290
 - FY 24-25 \$65,220
 - FY 25-26 \$71,740

Administrative Hearings Bureau (3730)

- Revenues
 - Estimate \$40,000/year
 - FY 22-23 \$43,925
 - FY 23-24 \$54,082
- Expenditures
 - Estimate \$25,000
 - FY 22-23 \$21,582
 - FY 23-24 \$9,912
 - Decrease in liens filed

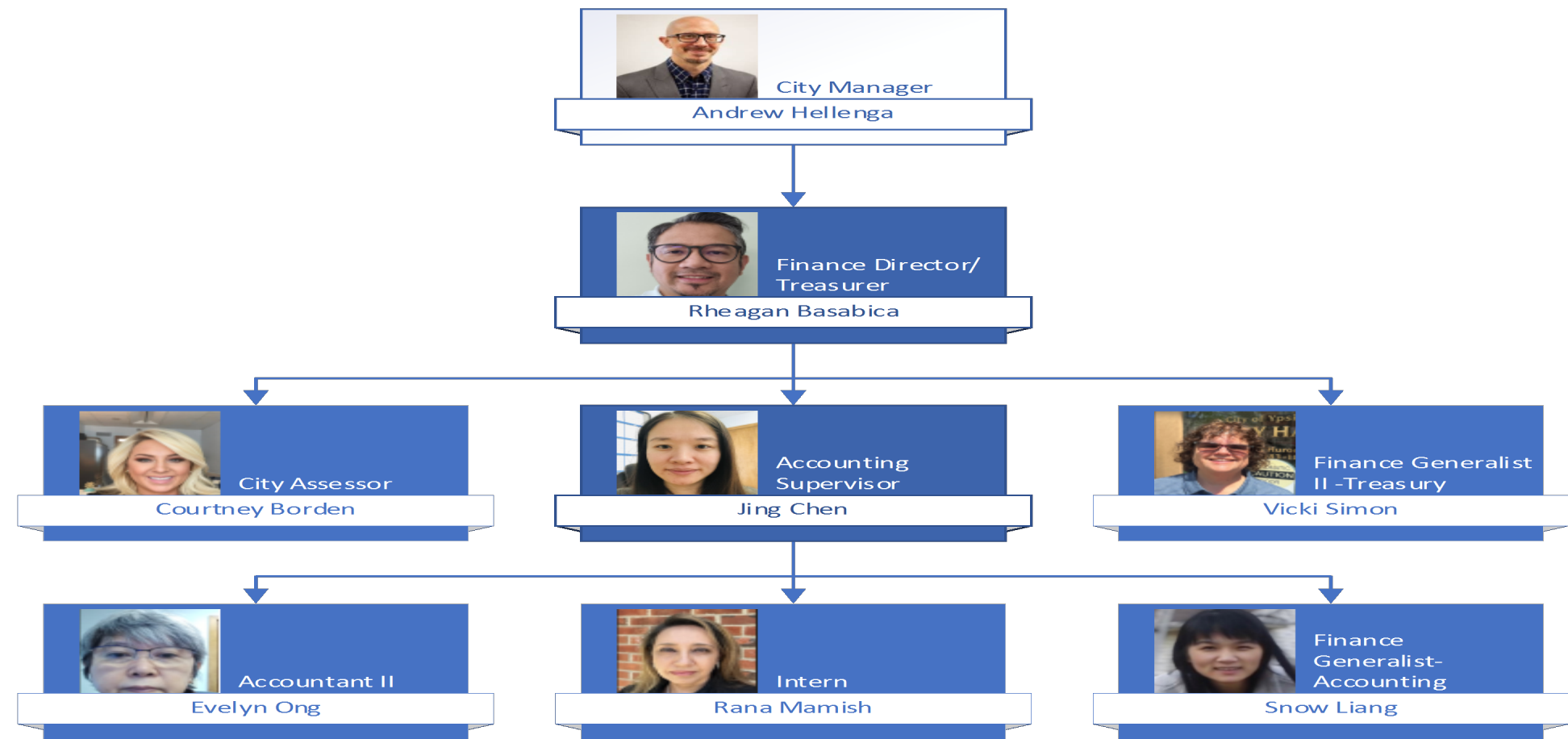
Finance, Treasury and Assessing

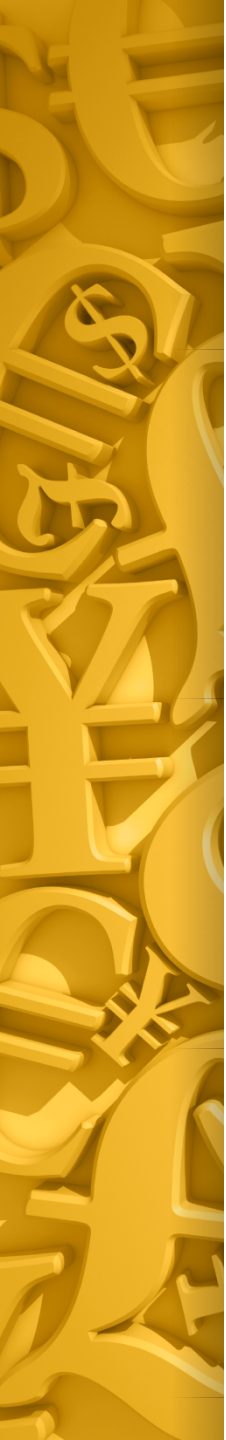
A decorative vertical bar on the left side of the slide, featuring a gold color and a pattern of various currency symbols (dollar, euro, yen, pound, etc.) in a 3D, embossed style.

Content

- Organizational Chart
- Responsibilities of Each Division
- Budget Requested

Organizational Chart





Responsibilities of Each Division

- Finance

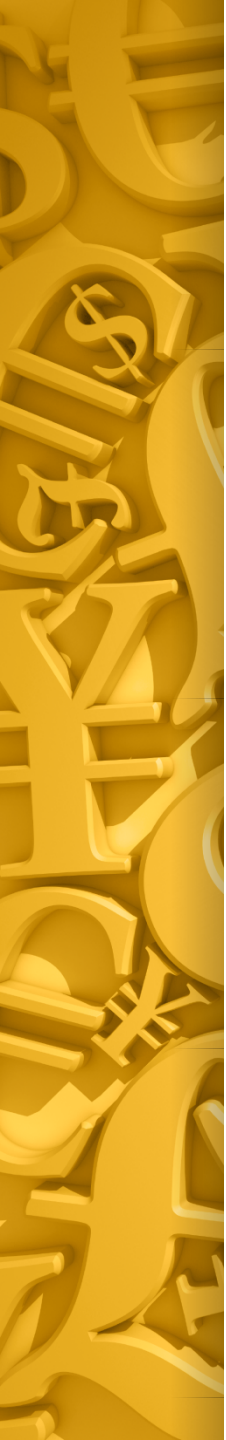
- Budget Preparation
- Accounts Payable
- Payroll
- Financial Reporting
- Audit Liaison

- Treasury

- Investment of Surplus Funds
- Tax Bill Preparation and Collection
- Account Receivable
- Collection of City revenues

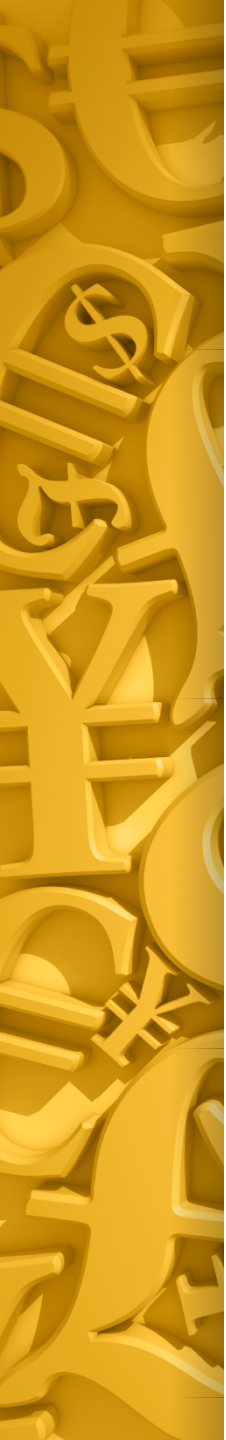
- Assessing

- Assess city properties
- Process valuation appeals
- Conduct property inspections



Budget Requested

- Personnel
 - Same number of staff
 - Intern to be paid for their hours
 - Assessing Service to continue as a contract service.
- Operating Expenses
 - Audit Fees
 - Professional Development
 - Membership and dues



24-25 Additional Request

\$250,000 to upgrade or replace the current ERP System

- **Last upgrade of Financial Software in 2010**
- **Current System**
 - Different System for Tax Collection, Building and Assessing(BS&A) from Accounting and HR(Incode)
 - Remote Based-can only be accessed on employee desktop
- **Proposed New System**
 - Same system for all
 - Cloud based-can be accessed from any device

Questions, Comments and Recommendations



What's New

- ✓ Employee Recognition Budget
- ✓ New Higher Signing Bonus
- ✓ New Positions





Employee Recognition



Ypsi Swag / Promoting the City



Employee Recognition/ Retention



Referral & Signing Bonus



Employee referrals



New Hires

* Subject to policy guidelines

New Positions

Administrative Position

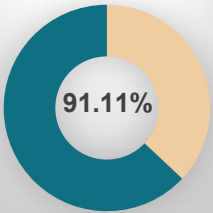
*50% DDA
50% Building Department*

Part-Time Facilities Maintenance Worker

DPS



FTE's 2023 vs 2024



2023

Full-Time 102
Part-Time 21

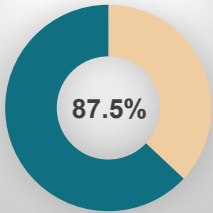
Including vacant positions

YPD (8)
Officers / Sergeants

DPS (4)
Accounting Tech 1 / Equipment Operator 3

Average vacancy is around 6 people = 4% of total employees

Budgeted 135



2024

Full-Time 101
Part-Time 18

Including vacant positions

YPD (11)
Officers 1 / Sergeants 3 / Lieutenants 1 / Crossing Guards 3 / Detectives 3

DPS (3)
Equipment Operator

YFD (1)
Firefighter

Freight House (1)
Part-Time: Event Coordinator

New Positions (2)
DPS: Part-Time Facilities Maintenance Worker
DDA / Building: Administrative Position

Average vacancy is around 17 people = 12.5% of total employees

Budgeted 136



Part-Time Positions

2023

Part-Time Positions

*Council, Crossing Guards, Freight House,
Parkridge, Records Clerk,
Rutherford Pool*

2024

Part-Time Positions

*Administrative Position, Council, Crossing Guards,
Facilities Maintenance Worker, Freight House,
Parkridge, Records Clerk, Rutherford Pool*

FIRE DEPARTMENT BUDGET



City of Ypsilanti Fire Department Organization Chart

YFD

YFD Fire Chief – Ken Hobbs

Fire Suppression

Fire Prevention

Fire Administration

Captain
Wurmlinger
(SHIFT 1)

Captain
Schulz
(SHIFT 2)

Captain
Schultz
(SHIFT 3)

Fire Marshal
Clifton Pope

Executive Secretary
Lizbeth Schmidt

Lieutenant
Gissendaner

Lieutenant
Placinta-Jones

Lieutenant
Carpus

Firefighter
Gomez

Firefighter
Doyle

Firefighter
Burkett

Firefighter
Wilson

Firefighter
Moden

Firefighter
Litzinger

Firefighter
King

Firefighter
Nelson

Firefighter
Nicholai

Firefighter
Ray

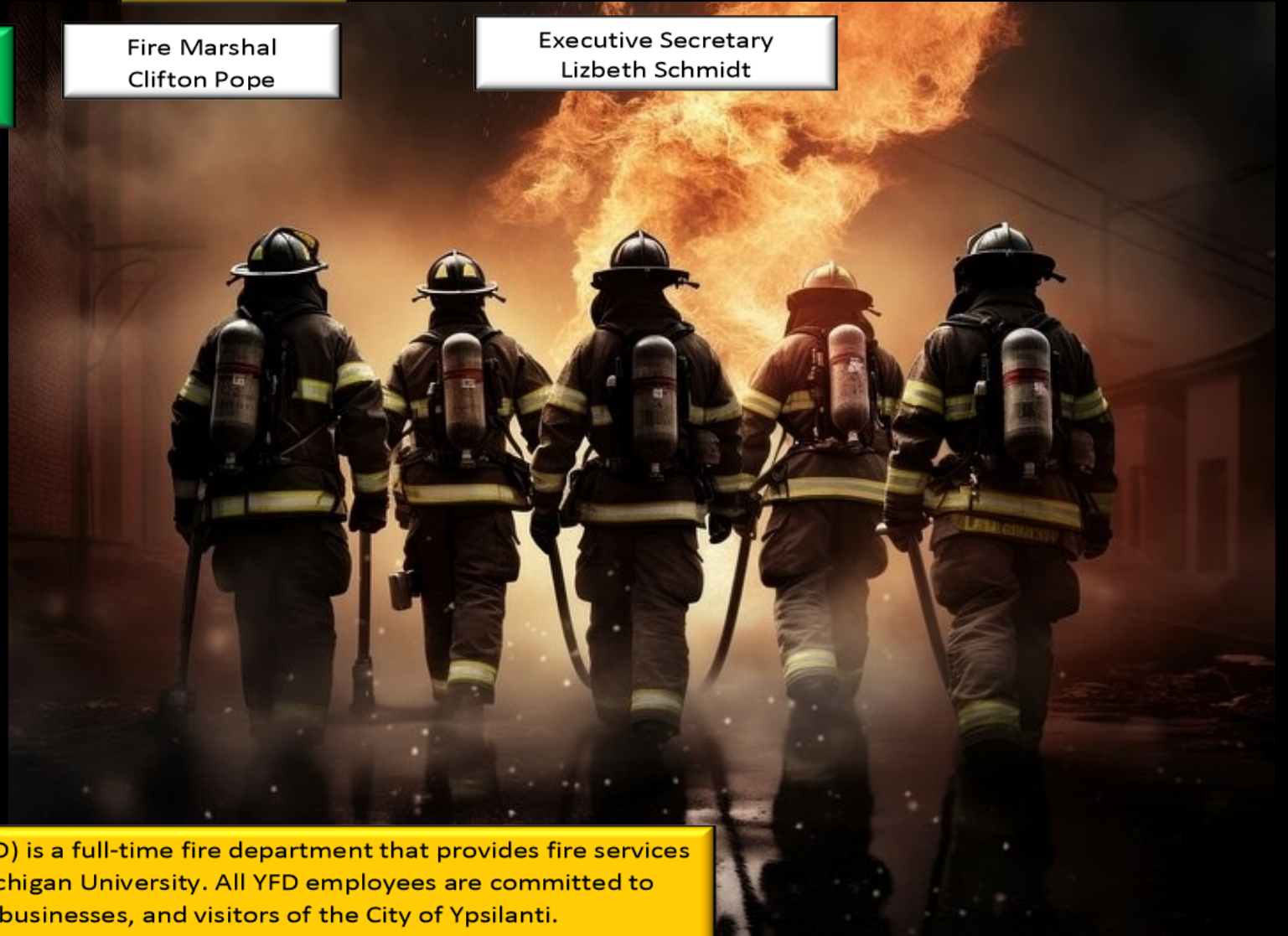
Firefighter
Lieffers

Firefighter
Lappan

Firefighter
Armstrong

Firefighter
(VACANT)

Firefighter
Sappington



The City of Ypsilanti Fire Department (YFD) is a full-time fire department that provides fire services to the City of Ypsilanti and Eastern Michigan University. All YFD employees are committed to serving the citizens, students, businesses, and visitors of the City of Ypsilanti.

FIRE SUPPRESSION EXPENSES

FIRE SUPPRESSION 3390		FY-24-25	Description
101-7-3390-757-00	OPERATING SUPPLIES	\$ 14,000.00	Cleaners, Kitchen supplies, coffee, water, light bulbs, reg. hose nozzles, batteries, miscellaneous, and some services like plumbing and lawn care if funds need to be transferred.
101-7-3390-768-02	SELF CONTAINED BREATHING	\$ 9,000.00	All inspections, maintenance, and parts replacement related to the SCBA's and cascade air bottle filling station.
101-7-3390-768-03	TURNOUT GEAR-UNIFORMS	\$ 30,000.00	Personal protection gear replacement, cleaning, and maintenance
101-7-3390-775-01	REPAIR & MAINTENANCE-EMS	\$ 17,000.00	All medical supplies, life bands, medical waste services, some EMS credits, and department-state licensures
101-7-3390-818-00	CONTRACTUAL SERVICES-HVA	\$ 66,000.00	Fire Dispatch Services
101-7-3390-864-02	PROFESSIONAL DEVELOPMENT	\$ 30,000.00	All training classes, materials, and continuing education credits.
101-7-3390-933-00	FIRE SUPPRESSION EQUIPMENT	\$ 20,000.00	Various. Ex: Hose bed dividers, sensors, crime scene tape, foam, chainsaw repairs, extinguishers recharge or replacement, regulators, and all other equipment related to fire suppression.

FIRE ADMINISTRATION EXPENSES

FIRE ADMINISTRATION 3370		FY 24-25		Description
101-7-3370-728-00	OFFICE SUPPLIES	\$	3,000.00	Printing paper, pens, markers, tape, clips, toner, office chair replacements, monitors, etc.
101-7-3370-730-00	POSTAGE	\$	200.00	UPS and stamps
101-7-3370-818-00	CONTRACTUAL SERVICES	\$	5,000.00	Lawn Services, plumbing, appliance repair, and maintenance
101-7-3370-864-02	PROFESSIONAL DEVELOPMENT	\$	10,000.00	Classes and conferences for the chief and fire marshal to include arson and fire inspection education credits. Public education supplies and equipment needed to conduct arson investigations.
101-7-3370-940-01	OFFICE EQUIPMENT RENTAL	\$	1,000.00	Water dispenser, and printers
101-7-3370-958-00	MEMBERSHIPS AND DUES	\$	3,500.00	Prime, Sam's, WAMAA, SMAFC, IAAI, MFIS, MAFC, NFPA, WCHMA, HAZMAT, TRT, SWIFT WATER RESCUE, etc.

MOTORPOOL

MOTORPOOL 641

FY 24-25

Description

641-7-9340-818-00

TRUCK AND MAINTENACE

\$ 100,000.00

All repair and maintenance of the fire trucks and vehicles, including annual engine, ladder, and hose testing, and some apparatus floor maintenance and repair.

BUILDING MAINTENACE AND REPAIR

BUILDING MAINTENACE 414			FY 24-25	Description
414-7-3070-818-00	BUILDING	\$	20,000.00	Yearly maintenance and updates to the building, second phase of the carpet installation, and LT dorm window. Possible updates to the Captain's dorm and mezzanine.
414-7 3070-818-02	EXTERIOR DOORS BAY DOORS &	\$	15000.00	Building exterior doors replacement and painting bay doors.

QUESTIONS?





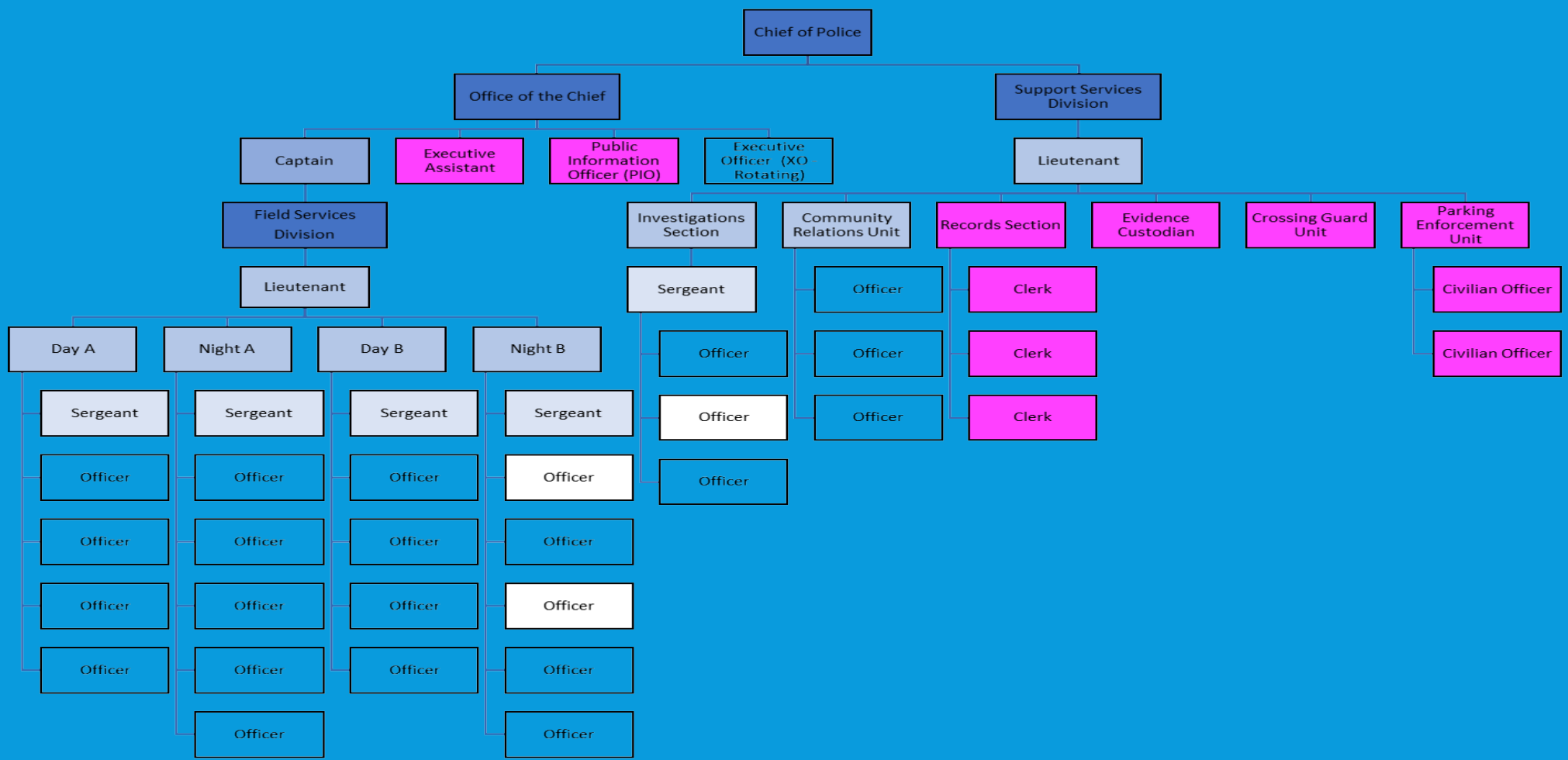
YPSILANTI POLICE DEPARTMENT

Budget Presentation 2024/2025

Kirk L Moore Chief of Police



ORGANIZATIONAL CHART





CAPITAL IMPROVEMENTS

- **AXXON TASER REPLACEMENT (X2) with T7**
 - Total cost over five years \$157,668.00
 - October 2024 \$29,109.79
 - October 2025 \$30,274.18
 - October 2026 \$31,485.15
 - October 2027 \$32,744.55
 - October 2028 \$34,054.33
- **FACILITY IMPROVEMENTS**
 - Interior Paint
 - Removal of carpet on the walls



FLEET EXPENDITURES

- Purchase of Two Additional Marked Patrol Units
 - Total Estimated Cost \$ 115,000.00
 - Trading in one (1) vehicle
- Traffic Cones
 - Total Estimated Cost \$ 15,000.00
 - Ten cones per unit

TRAINING AND DEVELOPMENT



- **HIRING SINCE JANURARY 2024**
 - We have hired and trained or in training seventeen (17) lateral officers and cadets
 - The cost to train each new cadet is \$25,000.00
 - To outfit each officer with basic field services uniforms and equipment is \$1,200.00
 - There are currently seven (7) vacancies

TRAINING AND DEVELOPMENT



- LEADERSHIP DEVELOPMENT
 - Staff and Command College
 - Women in Leadership
 - Federal Bureau of Investigation LEEDA Supervisory Track
 - Investigator School for four officers
 - Shadow training at other police agencies
 - In-Service Training



PUBLIC SERVICES

MAY 28, 2024

RESPONSIBILITIES

Administration (101-4410)

- Capital Improvement Plan
- Transportation planning
- Sustainability Commission
- Parks & Arts Commission Grants
- Project Management
- Facility safety coordination
- Snow emergencies
- Disaster response
- Dam EAP

Facilities (101-2650, 2651, 7551, 7510,7520)

- Maintenance (routine & capital)

Parks (101-7170 & 4220)

- Maintenance (routine & capital)
- Dam safety & maintenance
- Adopt-a-Park
- Special Events

Right-of-Way Management (202 & 203; 101-4480)

- Permits
- Urban forest

- Roads
- Traffic
- Storm sewer
- Streetlighting contract

Solid Waste Management (226)

- Trash contract
- Recycling
- Yard waste & composting
- Downtown & parks public trash can trash/recycling pickup

Parking (514)

- Policy, signage
- Maintenance

Sidewalks (495)

- City sidewalks
- Former ADA ramp agreement

Fleet (641)

- Acquisition
- Maintenance
- Disposition



FUNDS AND SOURCES

101/General fund

- Operating millage, state shared revenue, grants, fund balance

514/Parking:

- Parking revenue (hourly payments, permits, tickets)

202/Major Streets

- Act 51, Metro Act

203/Local Streets

- Act 51, Metro Act

226/Sanitation

- Sanitation millage, general fund transfer, grants

414/Capital Improvements

- Grants, general fund transfers

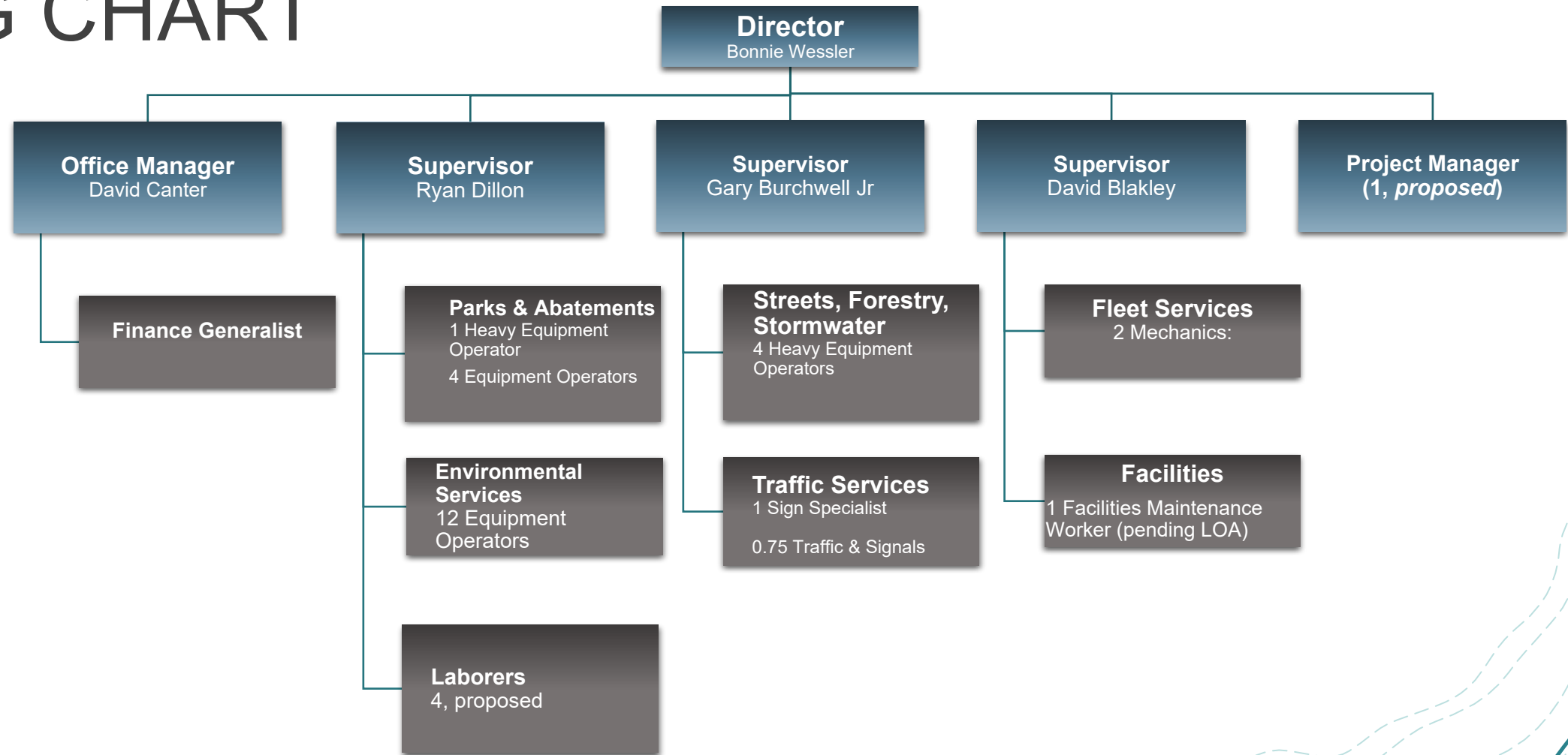
495/Sidewalks

- Grants, general fund transfers, special assessments (past)

641/Motorpool

- Internal service fund: hourly “rental” for DPS, contributions from other depts/activities

ORG CHART



23/24 REQUESTED AMENDMENTS

ACCT. NO.	WORK PERFORMED	EQUIP. NO.	MATERIALS USED	NO. HRS.
202	Surface	446-4		
4640	Maint.	126-4		
		420-4		
		113-4		4
203	Surface	446-4		
4640	Maint.	126-4		
		420-4		
		113-4		4
REGULAR	8	TIME IN	2 16 51	
		TIME OUT	2 33 30	

- Add 4 “seasonal worker” positions
 - Non-union workers for term of <6mos
 - Reduce amount of OT needed to complete regular maintenance tasks
 - Potential to free up OT to be spent on stormwater, trees, other backlog items



24/25-25/26 HIGHLIGHTS: PERSONNEL

- Swap an Equipment Operator for dedicated Facility Maintenance Worker
 - Free up Supervisor capacity
- Add 0.5-1 FTE Project Manager
 - Position to help manage construction projects, asset management systems deployment, potentially provide coverage/additional capacity at peak times
- Add up to 4 Seasonal Laborer positions
 - Will supplement mowing, yard waste/recycling/rubbish pickup, freeing up capacity to address potholes, trees, stormwater



24/25-25/26 HIGHLIGHTS: CAPITAL

- Peninsular Dam removal
 - City commitment of \$500k
- Roads projects
 - Harriet (First to Hawkins), 2025
 - Harriet (Hawkins to Hamilton), 2026
 - Cornell, 2027
 - Cross Bridge, 2027 (\$3.5m of est \$6m confirmed)
 - Stormwater
- Facilities projects
 - Fire/Police concrete & waterproofing
 - Ongoing DPS facility repairs, programming, adjustments
 - City Hall Elevator
 - HVAC/efficiency upgrades, including Senior Center
 - Facility assessments
- Vehicles
 - DPS
 - Fire



QUESTIONS?

Community Services Department

Joe Meyers, Director



Community Services Department

Joe Meyers, Director



- The Community Services Department has seen many changes over the past year and is almost staffed back up. Over the past year, we welcomed Eddy Schmidt and Carl Augustine to the Code Enforcement Department. Delonzo Weaver was promoted to Rental Inspector, Josh Burns as City Planner, Joe Meyers as Community Services Director, and Jerry Dunham as Building Department Manager.
- Projects, project management, and developments have continued to increase.

Community Services Department

Joe Meyers, Director



Current Projects 23-24

- Clark Rd
- Dorsey Estates
- 136 N Washington
- Peninsular Dam
- Redevelopment Ready Community Certification

Future Projects 24-25

- Clark Rd
- Dorsey Estates
- Peninsular Dam
- Master Plan and Zoning Ordinance Update
- Community Benefits Ordinance Update

Community Services Department

Joe Meyers, Director



Budget Year	2022-23 YTD:		Actual 2023-24
Building Permits:	\$696,887	↓	\$469,419
Electrical Permits:	\$36,052	↑	\$82,318
Mechanical Permits	\$92,484	↑	\$77,480
Plumbing Permits:	\$38,150	↓	\$37,015
Sign Permits	\$3,892	↑	\$3,943
Certificate of Compliance	\$303,154	↓	\$292,601

Community Services Department

Joe Meyers Director



Proposed budget changes:

- Fees are up in most categories, with the Building permits being the only one substantially down but far more than the typical \$160,000 annual fees
- Building Contractual Services are lower due to Clark Road development wrapping up around October, and office supplies and training are up due to the need to train new staff.

Community Services Department

Joe Meyers, Director



- The Building Department is working hard to catch up on rental inspections. We are also working to reestablish our business inspections so we can restart them in the new year. We are also hoping to implement online payments in FY 2024-25.
- The Planning Department is working to continue reviewing projects and begin reviewing the master plan and zoning ordinance.
- The Community and Economic Development Department continues to assist in dam removal, water street cleanup, and various development projects as they arise. Special events continue to review costs and fees to ensure they are keeping up with the cost of staffing the events.



Our Role:

- Improve the quality of life
- Create a sense of place
- Attract and retain residents, businesses and talent
- Spur private reinvestment
- Increase property value in and around the area



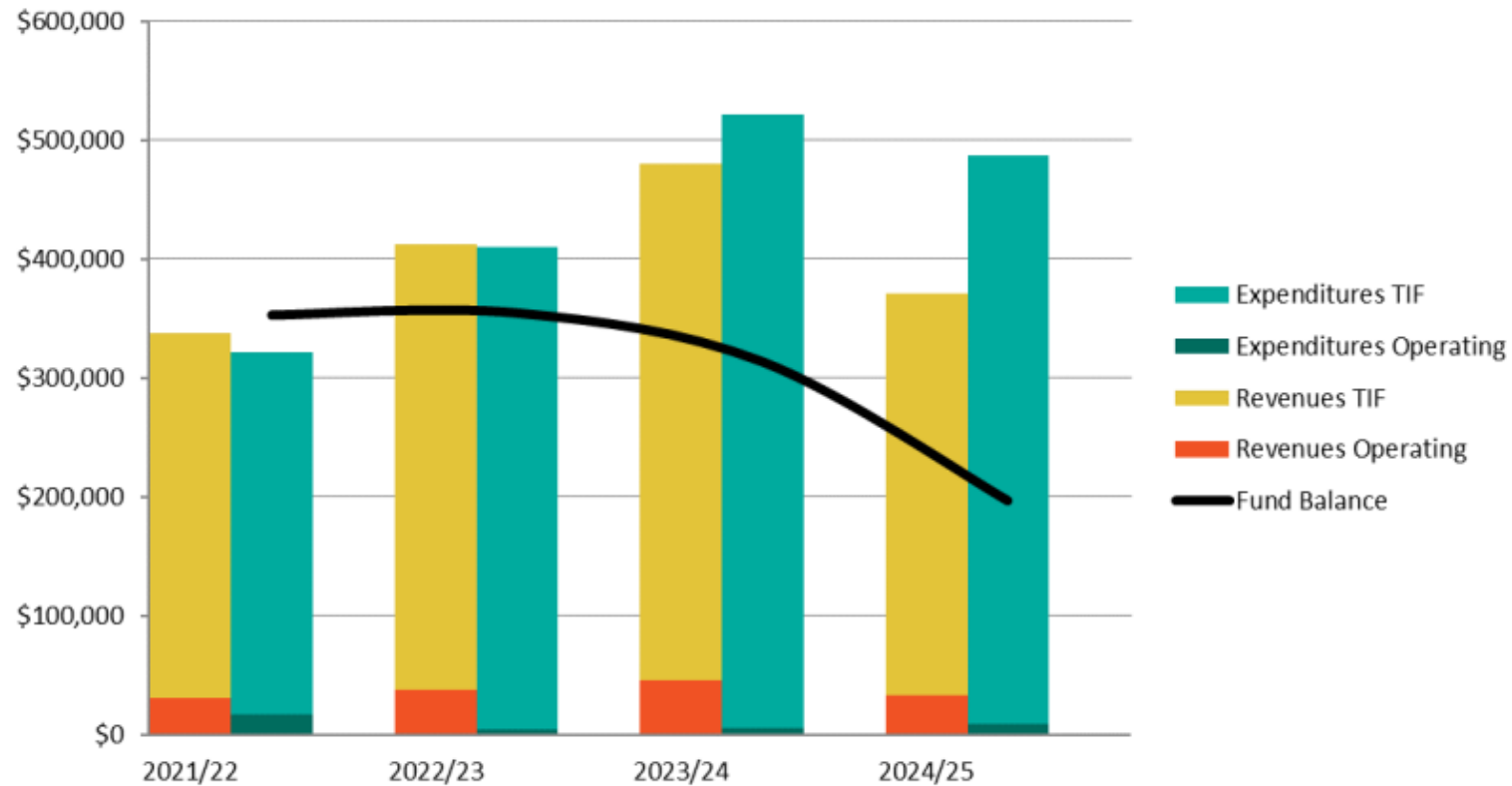
Top 8 YDDA budget items year to year

1. IGA with the City of Ypsilanti at 20% TIF Capture
2. Administrative Contract
3. TIF Capital Improvements
5. Façade and Building Rehab Grants
6. Daytime and Overnight Shelter Support
6. Special Event Contribution
7. Holiday Lighting and Maintenance
8. Downtown Waste Management

FY 23/24 included:

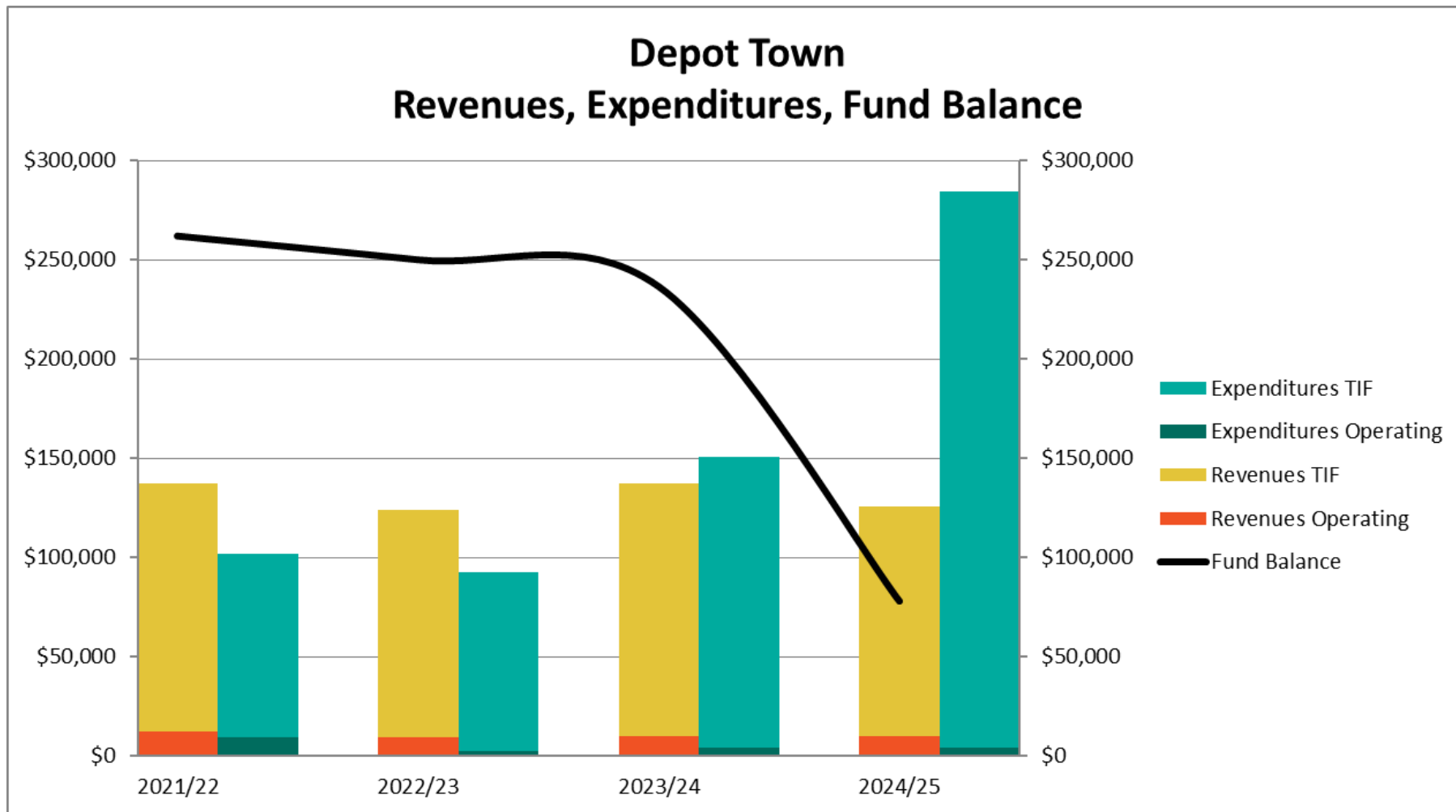
- Downtown Construction and Water Shut-off Relief Grants
- Freighthouse Plaza and N. River St. Concept Designs
- N. Adams Lot Milling and Paving
- N. Washington Street Lighting Project
- Full time DDA Executive Director starting April 2024
- ExploreYpsi Giftcard Program with engage@EMU and GameAbove
- Solar Grant Payouts

Downtown Revenues, Expenditures, Fund Balance



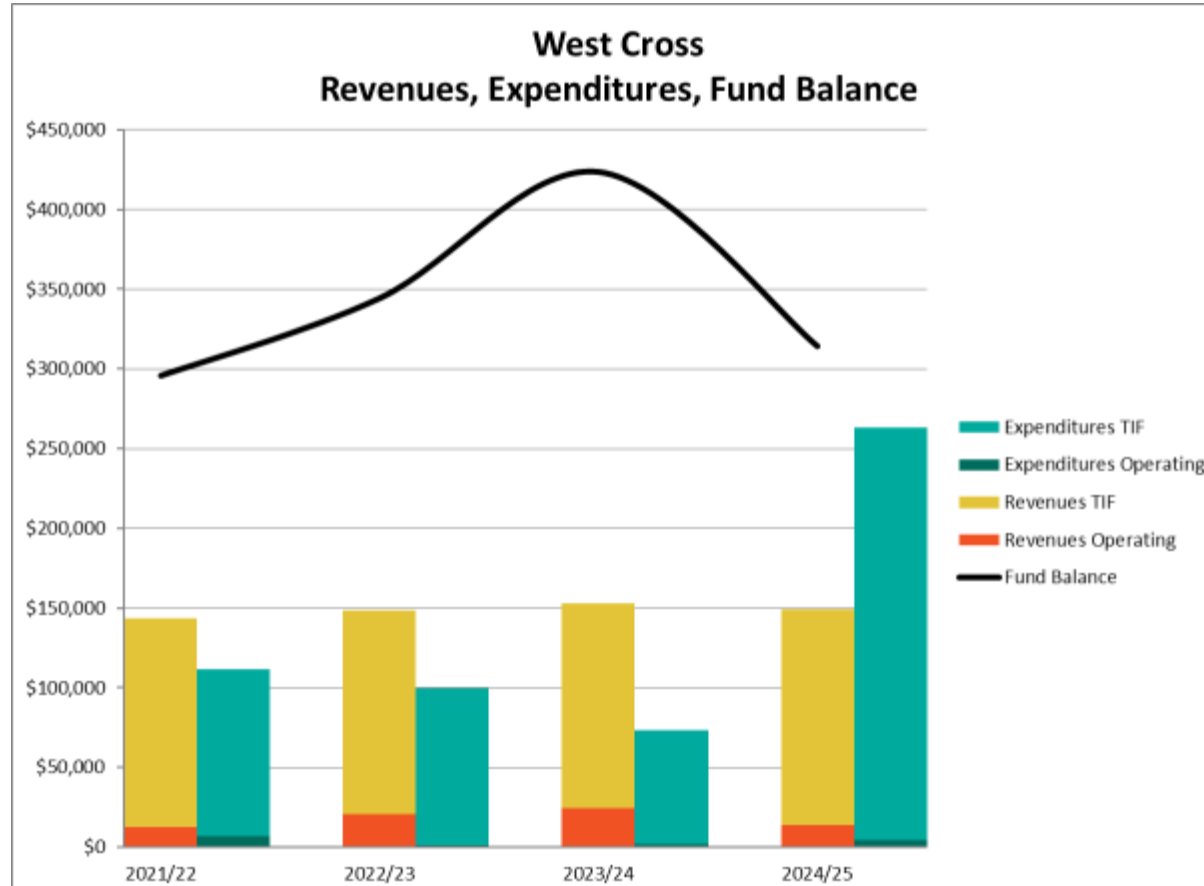
Anticipated Downtown Projects FY 24/25:

- Begin TIF Renewal Process 2028
- Streetscape improvements throughout district.



Anticipated Depot Town Projects FY 24/25:

- Freighthouse Plaza and N. River Gateway redesign and construction.



Anticipated West Cross Projects FY 24/25:

- Begin TIF Renewal Process 2028
- Ballard Street Lot Redesign - RFP



REQUEST FOR LEGISLATION
5/28/2024

For: Mayor and City Council

From: Katie Jones, Economic Development & Equity Manager

Subject: Authorizing the Sale of 756 Harriet Street

SUMMARY & BACKGROUND:

The City obtained 756 Harriet St. in 2023 through tax foreclosure through the County. Staff got approval from the council to demolish the property's structure, which has since been successfully demolished. Staff also conducted the lottery process included in the property disposition policy and selected interested purchasers. According to the property disposition policy, to sell the properties, the council has to hold a public hearing to authorize the sale and delegate the City Manager to enter into purchase agreements.

RECOMMENDED ACTION: Staff is seeking Council to hold a public hearing to authorize the sales of 756 Harriet St. and delegate the City Manager to enter into purchase agreements for the properties.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has a property disposition policy; and

WHEREAS, the City of Ypsilanti owns 756 Harriet Street and held a lottery to determine a purchaser; and

WHEREAS, now according to the property disposition policy, the city held a public hearing on May 28, 2024, to authorize the sale of 756 Harriet Street and delegate the City Manager to enter into purchase agreements for the properties; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approve the sale of 756 Harriet Street and delegate the City Manager to enter into purchase agreements for the properties to the selected purchasers.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the public hearing to consider authorizing the sales of 756 Harriet St. and delegate the City Manager to enter into purchase agreements for the properties be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Public Hearing Notice
City of Ypsilanti
Tuesday, May 28, 2024

The Ypsilanti City Council will hold a public hearing at its May 28, 2024, meeting at the Ypsilanti City Hall, One South Huron, Ypsilanti, Michigan 48197, at 6:00 p.m. to consider the following:

For the purpose of sale of public land addressed 756 Harriet

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti. The City will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti: Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Tracey Boudreau
City Clerk



REQUEST FOR LEGISLATION
5/14/2024

For: Mayor and City Council

From: Katie Jones, Economic Development & Equity Manager

Subject: Authorizing the Sale of 856 Harriet Street

SUMMARY & BACKGROUND:

The City obtained 856 Harriet St. in 2023 through tax foreclosure through the County. Staff got approval from the council to demolish the property's structure, which has since been successfully demolished. Staff also conducted the lottery process included in the property disposition policy and selected interested purchasers. According to the property disposition policy, to sell the properties, the council has to hold a public hearing to authorize the sale and delegate the City Manager to enter into purchase agreements.

RECOMMENDED ACTION: Staff is seeking Council to hold a public hearing to authorize the sales of 856 Harriet St. and delegate the City Manager to enter into purchase agreements for the properties.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has a property disposition policy; and

WHEREAS, the City of Ypsilanti owns 856 Harriet Street and held a lottery to determine a purchaser; and

WHEREAS, now according to the property disposition policy, the city held a public hearing on May 28, 2024, to authorize the sale of 856 Harriet Street and delegate the City Manager to enter into purchase agreements for the properties; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approve the sale of 856 Harriet Street and delegate the City Manager to enter into purchase agreements for the properties to the selected purchasers.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the public hearing to consider authorizing the sales of 856 Harriet St. and delegate the City Manager to enter into purchase agreements for the properties be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Public Hearing Notice
City of Ypsilanti
Tuesday, May 28, 2024

The Ypsilanti City Council will hold a public hearing at its May 28, 2024, meeting at the Ypsilanti City Hall, One South Huron, Ypsilanti, Michigan 48197, at 6:00 p.m. to consider the following:

For the purpose of sale of public land addressed 856 Harriet

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti. The City will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti: Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Tracey Boudreau
City Clerk



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Ordinance No. 1431 - An Ordinance entitled "an ordinance to amend Chapter 10, Article VI - Events".

Resolution No. 2024-098, determination.

Public Hearing Resolution No. 2024-099, close the public hearing.

SUMMARY & BACKGROUND: In August of 2022 City Council Approved Ordinance 1397, providing the City Manager the authority to waive fees based on the following criteria.

(c) The city Manager may, in its discretion, waive the park rental fee to encourage community events that advance interests of equity, public recreation, arts, and entertainment. The city manager may exercise this discretion to support community events free of charge using the facility and has directed staff to apply the following criteria to determine if a community event is eligible for fee waiver.

(1) The event is completely open and free to members of the public, an entry fee may not be charged under any circumstances.

(2) If vendors can sell goods, the cost to participate may not be prohibitive. Priority must be given first to city residents and businesses. All opportunities to serve as a vendor must be advertised sufficiently in promotional materials and on the city website. The maximum rate at which vendors may be charged is \$10.00 per hour and a financial report must be provided to the city proving what funds were raised and for what purpose specifically from vendor fees collected.

(3) A public event shall not engage in hateful or derogatory speech including symbols of racism, homophobia, or violence. Weapons shall not be sold by vendors or any merchandise or goods which depicts these symbols of hate.

(4) Religious services are not eligible community events under this policy.

I am asking Council take action to remove the authority from the City Manager. The fees are set by Council and should be the body that waives the fees.

Further, I am requesting City Council add additional language to Sec 10-270, that will provide guidance on a fee waiver application.

1. The city council may, on good cause shown, or for individual case of hardship, waive any of the fees for an events permit. A waiver approval must be made by five (5) votes in the affirmative and must follow the below criteria.

1. If a street closure is requested in the business district, 80% of businesses located on that street must in writing agree to the closure.

2. The application must include a description of why this is a benefit to the whole community.
3. The applicant must provide a reasonable description of why the organization or person is unable to meet the financial requirements.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2024 Determination
2. ARTICLE_VI.____EVENTS Edits
3. Resolution No 2024 PH

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an Ordinance entitled "an ordinance to amend Chapter 10, Article VI - Events be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

ARTICLE VI. EVENTS

DIVISION 1. GENERALLY

Sec. 10-251. Definitions.

The following word when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Event means any festival, or other specially scheduled activity which is not of a frequent and permanent nature and is open to the public, including, but not limited to, a sale, bazaar, balloon rides, block party, fun run, walk-a-thon and other such similar activities.

(Ord. No. 841, § 9.701(1), 7-2-1996; Ord. No. 855, § 9.8(1)(a), 5-20-1997; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1207, § 1, 1-7-2014)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 10-252. Authorization.

- (a) The city manager, or his/her designee may authorize events. A denial may be appealed to city council by submitting a written request to the manager within 14 days of the denial.
- (b) City council may, from time to time, adopt policies to regulate events.

(Code 1983, § 7.13(1); Ord. No. 898, 7-20-1999; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1207, § 1, 1-7-2014)

Sec. 10-253. Carrying large signs and placards at events.

- (a) *Definitions.* The following words, terms and phrases when used in this section shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Assigned location means a location assigned to a specific individual or organization, e.g., a booth at the Heritage Festival.

Designated sign area means the area at each event designated for the carrying of large signs and placards.

Large sign or placard means any sign or placard with a surface area greater than one square foot, or a width or height greater than two feet including handle.

- (b) *Designated sign area.* No person shall carry, push, pull, or propel a large sign or placard within and during an event, except within the designated sign area, or directly to and from the designated sign area, or directly to and from their assigned location.
- (c) *Penalty.*
 - (1) *First offense.* A person violating this section shall be given a warning to immediately and by the most direct route leave the event or immediately and by the most direct route go to the designated sign area or to their assigned location.

-
- (2) *Subsequent offense or failure to comply after being warned for a first offense.* Any person who shall be convicted of a subsequent offense or for failure to comply after being warned for a first offense shall be deemed guilty of a misdemeanor and shall be punished as provided in section 1-15.

(Ord. No. 855, § 9.8, 5-20-1997; Ord. No. 1077, § 1, 2-5-2008)

Secs. 10-254—10-265. Reserved.

DIVISION 2. PERMITS

Sec. 10-266. Municipal civil infraction.

A person who violates any provision of this division is responsible for a municipal civil infraction, subject to payment of a civil fine as set forth in Section 70-38. Repeat offenses under this article shall be subject to increased fines as set forth in Section 70-38.

(Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-267. Permits required.

No person shall organize, advertise or publicize any event to be held in a park, city-owned property or open area for which more than 50 people will be expected to attend without first receiving a events permit from the city manager or his designee.

(Code 1983, § 3.6; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-268. Events applications, fees and other requirements.

An event applicant shall apply for an events permit as follows:

- (1) The person or organization requesting such a permit shall supply the city with all of the information requested in the application by the deadlines set forth in the application.
- (2) The events permit application fee shall be as set by resolution of the city council per class of event and is nonrefundable.
- (3) Fees for service. Permit holders shall pay the city for the full costs of public services utilized for events. Costs shall be set by resolution of city council and shall include (but are not limited to): police, public works, mowing, clean up, etc.
- (4) Insurance is required and proof of insurance shall be supplied to the city as set forth in the application in advance of the event.
- (5) The events permit shall not be issued until all the information has been submitted to the city manager (or his or her designee), the appropriate fees paid to the city, and the application has been approved by the city manager (or his or her designee).
- (6) All fees, information, insurance certificates, and other information required shall be tendered to the city not less than two weeks (or more as outlined in the application) before the event date. Upon default the events permit will be considered withdrawn.
- (7) Copies of any additional permits.

-
- (8) A deposit shall be required as set by resolution of the city council per event class. Said deposit is for the purpose of defraying any costs to the city, including, but not limited to clean up costs.

(Code 1983, §§ 3.41 App. B, 7.13(2), (3); Ord. No. 898, 7-20-1999; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-269. Issuance; denial.

When an events permit is required by this article, it may be issued by the city manager or designee if adequate sanitary and safety precautions will be taken, that the activity will not unreasonably interfere with the use of the parks, city owned property, or open area, and of neighborhood property by others, and that there is adequate security against damages to the city or others.

An events permit shall be denied to any applicant in default to the city from a prior events application and permit.

(Code 1983, § 3.7; Ord. No. 898, 7-20-1999; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-270. Waiver.

- (a) The city council may, on good cause shown, or for individual case of hardship, waive any of the fees for an events permit. A waiver approval must be made by five (5) votes in the affirmative and must follow the below criteria.
- a. If a street closure is requested in the business district, 80% of businesses located on that street must in writing agree to the closure.
 - b. The application must include a description of why this is a benefit to the whole community.
 - c. The applicant must provide a reasonable description of why the organization or person is unable to meet the financial requirements.
- (b) Any such request for waiver must be in writing and be submitted to the city manager who shall include the item on the next regularly scheduled agenda of the city council occurring not sooner than one week from the date the request is submitted, together with the recommendation of the city manager concerning the request for waiver.
- ~~(c) The city Manager may, in its discretion, waive the park rental fee to encourage community events that advance interests of equity, public recreation, arts, and entertainment. The city manager may exercise this discretion to support community events free of charge using the facility and has directed staff to apply the following criteria to determine if a community event is eligible for fee waiver.~~
- ~~(1) The event is completely open and free to members of the public, an entry fee may not be charged under any circumstances.~~
 - ~~(2) If vendors can sell goods, the cost to participate may not be prohibitive. Priority must be given first to city residents and businesses. All opportunities to serve as a vendor must be advertised sufficiently in promotional materials and on the city website. The maximum rate at which vendors may be charged is \$10.00 per hour and a financial report must be provided to the city proving what funds were raised and for what purpose specifically from vendor fees collected.~~
 - ~~(3) A public event shall not engage in hateful or derogatory speech including symbols of racism, homophobia, or violence. Weapons shall not be sold by vendors or any merchandise or goods which depicts these symbols of hate.~~

~~(4) Religious services are not eligible community events under this policy.~~

(Code 1983, § 3.44; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-271. Vendor permit.

- (a) No peddler, solicitor or transient merchant shall engage in peddling, soliciting or selling during events in the locations designated or within a three-block radius in the enabling determination without a vendor permit issued by the respective event permit holder. An event permit holder may charge a reasonable fee for the issuance of permits. The fee must be approved by the city manager in advance. The fee charged by the city to the event permit holder for vendor permits shall be as set by resolution of the city council.
- (b) If events are managed by the city, no peddler, solicitor or transient merchant shall engage in peddling, soliciting or selling at any time or location for which the city council has determined that the permits are invalid, without a special permit issued by the city clerk at the rate determined by council in its resolution.

(Code 1983, §§ 7.8(3), 7.13(4)—(6); Ord. No. 898, 7-20-1999; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-272. Exceptions from special event fees.

Special event application fees, as specified in Section 10-268, do not apply to the Ypsilanti Memorial Day Procession, ~~or to the Ypsilanti Fourth of July Parade, Juneteenth, or PRIDE~~ when such event is sponsored by a regularly chartered and organized veteran's organization. Other provisions of this article shall apply to both events.

(Ord. No. 920, 8-29-2000; Ord. No. 1077, § 1, 2-5-2008; Ord. No. 1397, 8-9-2022)

Sec. 10-273. Film permits.

Except as provided herein, an approved film permit shall be required for the filming of any motion picture, television production, commercial production, educational production or other video production within the city. The city manager's office shall provide guidelines and regulations for filming and make applications available at the city clerk's office in city hall. The city manager may make administrative changes to the guidelines and regulations, including the fee schedule, as circumstances and costs change. The special events coordinator shall evaluate applications and issue permits pursuant to the guidelines and regulations.

Filming without a permit shall be considered a misdemeanor and the film's producer and/or director may be subject to penalties pursuant to Section 74-320 of this Code.

A film permit is not required for the following production activities:

- (1) Filming current news;
- (2) Filming for private or family use;
- (3) Filming for use in a school project;
- (4) Filming conducted by the city's public, education and government access organizations, or by or at the direction of the city;
- (5) Filming for the transmission of live entertainment to large-screen monitors within a live entertainment venue;
- (6) Filming within a legally established commercial motion picture, television, radio or photography studio, so long as city resources are not required for such filming; or

-
- (7) Video or multimedia broadcast on the internet so long as city resources are not required for such filming.

(Ord. No. 1105, 10-6-2009; Ord. No. 1343 , 9-24-2019; Ord. No. 1397 , 8-9-2022)

Editor's note(s)—With the repeal of Div. 4, Heritage Festival, by Ord. No. 1343 , adopted Sept. 24, 2019, section 10-312, pertaining to film permits, has been moved, at the discretion of the editor, to this Div. 2 and renumbered as § 10-273. The historical notation has been retained for reference purposes.

Secs. 10-274—10-285. Reserved.

DIVISION 3. BOUNDARY LINES

Sec. 10-286. Definitions.

The following words, terms and phrases when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Service dog means any guide, hearing or service dog wearing a harness or a blaze orange leash and collar and accompanied with a handler with a pictured identification card certifying that the dog was trained by a qualified organization or trainer included on the department of labor list of organizations or trainers.

Event boundary line means a line designating the boundaries of a event area and marked off or defined by special event boundary signs.

Event boundary sign means a sign with the following legend: "Event: No dogs, (except service dogs), horses, farm animals, uncaged domestic animals, snakes, exotic animals, bicycles, skateboards, rollerskates, rollerblades or glass containers allowed with out special permit. By Order of The Chief of Police."

(Ord. No. 841, § 9.701, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 10-287. Establishing special event boundary lines.

- (a) The chief of police is authorized to establish an event boundary line for any event deemed by the chief of police to require a event boundary line for the public health, welfare, peace, and safety. In considering whether to authorize a event boundary line, the chief of police shall consider the expected attendance at the event; the size, shape, topography and location of the event; the time of year; expected weather conditions; available police resources; and any other relevant factors.
- (b) Any event boundary line established shall be clearly marked with event boundary signs at every entrance to the special event. Additional markers may be used in the discretion of the chief of police.
- (c) No event boundary line shall be maintained except for the period of the event.

(Ord. No. 841, § 9.702, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Sec. 10-288. Offenses.

- (a) It shall be unlawful for any person without special permit to have within their possession or control dogs, (except service dogs), horses, farm animals, uncaged domestic animals, snakes, exotic animals, bicycles,

skateboards, rollerskates, rollerblades or glass containers within the area of a event marked or defined by a event boundary line.

- (b) It shall be unlawful for any person to interfere with, tamper with, damage, cut, deface, destroy, move, or remove any event boundary sign or any of the component parts thereof.
- (c) It shall be unlawful for any person without special permit, in possession or control of any dog, (except a service dog), horses, farm animals, uncaged domestic animal, snake, exotic animal, bicycle, skateboard, rollerskates, rollerblades or glass containers to remain within a events area after being requested or ordered to leave by any police officer, or the city manager, or designee. Failure to leave upon request shall be a trespass pursuant to this Code.

(Ord. No. 841, § 9.703, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Sec. 10-289. Exceptions.

The prohibitions against possession or control of any described animal or property shall not apply to the possession or control of such animal or property in a regularly scheduled performance sanctioned by permit of the event organizer, the city police department or city manager, or to possession or control of such animal or property within the event area when authorized by permit as part of the event participation process.

(Ord. No. 841, § 9.704, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Sec. 10-290. Penalties.

Any violation of the sections of this division shall be punishable as provided in section 1-15.

(Ord. No. 841, § 9.705, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Sec. 10-291. Persons excluded from events.

Any person who, while within the area of a event marked or defined by a event boundary line, violates this division or any ordinance of the city, any state or federal law, or any park rule or regulation may be barred from the event so designated by the city manager or by his designee or by any police officer. A person so barred shall be informed of the time period during which that person is excluded from the event by way of a written trespass notice. An order excluding a person for more than 24 hours must be approved by the city manager or his designee. No person shall enter or remain at an event so designated during the time when that person is barred from that event. Any person who enters or remains at an event during the time when that person is barred from the special event shall be guilty of an event trespass, a misdemeanor and upon conviction shall be punished upon conviction as provided in section 1-15.

(Ord. No. 841, § 9.706, 7-2-1996; Ord. No. 1077, § 1, 2-5-2008)

Secs. 10-292—10-305. Reserved.

DIVISION 4. RESERVED¹

PART II - CODE OF ORDINANCES
Chapter 10 - AMUSEMENTS AND ENTERTAINMENTS
ARTICLE VI. - EVENTS
DIVISION 4. RESERVED

Secs. 10-306—10-312. Reserved.

¹Ord. No. 1343 , § 1, adopted Sept. 24, 2019, repealed § Div. 4, §§ 10-306 and 10-307, which pertained to the heritage festival and derived from the Code of 1983, §§ 7.12(1)—(3); and Ord. No. 920, adopted Aug. 29, 2000.

Editor's note(s)—See editor's note to § 10-273.



Resolution No. 2024-
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing for an Ordinance entitled “an ordinance to amend Chapter 10, Article VI – Events” be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Ordinance No. 1432 - An Ordinance entitled "an ordinance to amend Chapter 86, Article II – Collection and Disposal".

Resolution No. 2024-104, determination.

Public Hearing Resolution No. 2024-105, close the public hearing.

SUMMARY & BACKGROUND: During the April 16, 2024 City Council meeting, council engaged in discussion regarding recommendations on how Chapter 86 could be amended for clarity in terms of enforcement.

Concern was expressed that the inclusion of "out of general view" creates ambiguity in the ordinance, as it is undefined.

To provide more clarity to both residents and code enforcement this proposed amendment to Chapter 86, removes "and out of general view" and includes ,"or to the side of the building".

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. RFL Chapter 86
2. Resolution No 2024-104 Determination
3. Sec. 86_34.____Residential_properties__blight_violation.
4. Resolution No 2024-104 Determination
5. Resolution No 2024-105 PH

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Amendment to Chapter 86

SUMMARY & BACKGROUND:

During the April 16, 2024 City Council meeting, council engaged in discussion regarding recommendations on how Chapter 86 could be amended for clarity in terms of enforcement.

Concern was expressed that the inclusion of "out of general view" creates ambiguity in the ordinance, as it is undefined.

To provide more clarity to both residents and code enforcement this proposed amendment to Chapter 86, removes "and out of general view" and includes, "or to the side of the building".

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution and Ordinance

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2024-104
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an Ordinance entitled "an ordinance to amend Chapter 86, Article II – Collection and Disposal" be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Sec. 86-34. Residential properties; blight violation.

- (a) No accumulation of garbage or rubbish from residences shall be placed out for collection at the curb prior to 3:30 p.m. of the day preceding the designated collection day and all receptacles, and any remaining accumulation of trash and debris, must be taken in prior to 8:00 a.m. of the day following the day of collection and placed behind the building line, or to the side of the building and out of general view. In addition to a citation being issued, a warning tag will be left on the containers or items, and on the door of the residence. The warning tag shall notify the property owner and/or responsible tenant that if the violation is not corrected within 24 hours, the city's independent contractor will remove the remaining accumulation of trash and debris and the owner or responsible tenant shall be assessed the actual cost incurred, plus all other expenses (direct and indirect) to which the city has been put in connection with this infraction, to the extent allowed by law. During special events and peak times, no 24-hour warning tag will be issued and the city may remove the accumulated trash and debris immediately, and the owner or responsible tenant shall be assessed the actual cost of removal, plus all other expenses (direct and indirect) to which the city has been put in connection with this infraction, to the extent allowed by law.
- (b) Peak times, for the purposes of this section, shall be those established at section 86-51 of this Code.
- (c) For the purposes of this section, a special event shall include the following: The Heritage Festival, Frog Island Beer Festival, student move-in and move-out dates, the 4th of July Parade, Memorial Day Procession, and other special events as designated by the city manager, or by resolution of the city council. Events designated by the city manager or city council resolution shall be published in the newspaper seven days in advance of the event.
- (d) Landlords/property owners will be held responsible for violations of this section when:
 - (1) The identity of the responsible tenant is not readily apparent or available (the identity of the tenant shall be readily available if the landlord/property owner has provided that information to the building department);
 - (2) The tenant is unavailable due to moving, vacation, or any other reason; or
 - (3) Repeat offenses occur at the same address.
- (e) A person who violates any provision of this section is responsible for a blight violation, subject to payment of a civil fine as set forth in section 71-73. Repeat offenses under this section shall be subject to increased fines as set forth in section 71-73.

(Code 1983, § 2.12; Ord. No. 853, 4-15-1997; Ord. No. 911, 3-21-2000; Ord. No. 955, 5-7-2002; Ord. No. 1132, § 1, 9-21-2010; Ord. No. 1269, § 1, 4-19-2016)



Resolution No. 2024-104
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an Ordinance entitled "an ordinance to amend Chapter 86, Article II – Collection and Disposal" be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Resolution No. 2024-105
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing for an Ordinance entitled “an ordinance to amend Chapter 86, Article II – Collection and Disposal” be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Joshua Burns, City Planner

Subject: Resolution No. 2024-106, adopting Ordinance No. 1429, entitled "An Ordinance Improving Regulations for Recreational Vehicles on Residential Lots". (Second Reading)

SUMMARY & BACKGROUND: The City of Ypsilanti is committed to improving our zoning systems. It is the purpose of this zoning text amendment to update provisions for RVs in a consistent manner while ensuring that the neighboring uses and properties are adequately protected. This proposed amendment was taken up by City staff with the assistance of Planning Commission in forming the key policy considerations.

In January and March of 2024, the Planning Commission and City Staff reviewed the Zoning Ordinance language relevant to recreational vehicle storage on residential property. This discussion was introduced following comments sent to the City regarding concerns with recreational vehicle storage requirements and enforcement.

Currently, the ordinance prohibits recreational vehicles from being located in an R1, CN-SF, CN-MID, CN, MD, or HHS district unless parked within an enclosed building, or within a rear or side yard other than a required setback area. Some residents have expressed concern with this requirement and voiced their desire to store the recreational vehicles on their driveway, which is often located in a front yard or side yard. On small lots, driveways are often located in a *required* front or side yard. Following discussion, the Planning Commission recommended City Council consider draft amendment language seeks to address these concerns.

In addition to easing restrictions on the location of recreational vehicles on residential lots, the Planning Commission further reviewed the regulations to improve clarity and effectiveness for application and enforcement. The proposed new language is also more permissive towards RV height (changed from 10' to 12' maximum) to allow a broader range of recreational vehicles.

Further, the Planning Commission reviewed the definitions of recreational vehicles to enhance clarity for code enforcement following recent feedback that it can be difficult to distinguish between commercial and recreational vehicles based on current definitions. Additional language was added to allow for appropriate and consistent enforcement.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2024-106 RV ORD 2nd
 2. 2024 05 22 RFL_RVs - Revised - Ordinance only
-

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-106
May 28, 2024

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

The certain ordinance entitled: "An Ordinance Entitled *Improving Regulations for Recreational Vehicles on Residential Lots*" be adopted on Second and Final Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

City of Ypsilanti
Notice of Adopted Ordinance
Ordinance No. 1429

An Ordinance Entitled *Improving Regulations for Recreational Vehicles on Residential Lots*

THE CITY OF YPSILANTI ORDAINS that the Zoning Text Amendment provision in the zoning ordinance to improve clarity and flexibility for recreational vehicles on residential properties.

This zoning text amendment applies to Article II Section 122-203 and Article V Sections 122-560, 122-561, 122-562.

Section 122-203 Definitions
Vehicle, Recreational means a boat, snowmobile, off-road vehicle, camper travel trailer, motor home, pick-up camper, trailer which is designed for private recreational or recreational travel use <u>and/or has a recreational license plate</u> . Any trailer which is principally used for transporting any of the above shall also be considered a recreational vehicle.
Residentially Zoned means <u>any zoning district, outside of a Center or Corridor District, where single family dwellings or two-family dwellings are a permitted use.</u>
Sec. 122-560 General Prohibition.
Except as otherwise provided in this chapter, no vehicles may be parked or stored on any <u>lot that is zoned or used for residential</u> residentially-zoned lot except for operable passenger automobiles, pickup trucks, vans, or motorcycles <u>which are personally owned by the persons residing on the premises, or their guests.</u>
Sec. 122-561. Commercial Vehicles in Residential Areas.
The parking or storage of a commercial vehicle over a two ton capacity is prohibited on any residential lot. However, this section does not apply to commercial vehicles temporarily parked less than eight hours in a residential area in conjunction with maintenance or service to a residential property.
Sec. 122-562 Recreational Vehicles.
A. The parking or storage of recreational vehicles, whether or not the recreational vehicle is mounted upon or hitched to another vehicle, including vacant mobile homes, antique or racing automobiles, or any other vehicles of a similar nature and related equipment, is prohibited may be permitted any lot in an R1, CN-SF, CN-Mid, CN, MD or HHS zoning district unless parked within a completely enclosed building or within a rear or side yard other than within a required yard setback area. <u>Recreational vehicles may be located within a completely enclosed building, within a rear yard, or on a driveway in a side or front yard in compliance with Article 6, Division 7 of this ordinance.</u> However, recreational vehicles taller than 8 feet in height must be parked no less than 10 feet away from the front lot line. Such vehicles stored in a side yard must be screened from view from the street and the adjacent property by an acceptable fence or landscaped screen, in accordance with §122-634 of this chapter. Notwithstanding the above, no recreational vehicle may be parked or stored on any indoor or outdoor parking space which is required to meet the minimum parking space requirement in an CN, MD or HHS district. B. No more than two recreational vehicles per dwelling unit may be stored outdoors at one time. The size of recreational vehicles kept or stored outdoors may not exceed eight feet in width, ten <u>twelve</u> feet in height, or 32 feet in length. C. Trailer coaches, motor homes, and other vehicles or equipment designed or adaptable for sleeping purposes must remain unoccupied and must not be connected to sanitary sewer facilities, or to electricity, water, or gas. D. <u>Recreational vehicles, including trailers for recreational vehicles, may not be permanently affixed to the ground. Such vehicles must be situated upon a chassis or other wheeled conveyance.</u>

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS ____ DAY OF _____,
_____.

_____ Tracey Boudreau, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal
News on the ____ day of _____, ____.

_____ Tracey Boudreau, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of
the City Council held on the ____ day of _____, ____.

_____ Tracey Boudreau, City Clerk

Notice Published:

First Reading:

Second Reading:

Published:

Effective Date:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Joshua Burns, City Planner

Subject: ORDINANCE ON THE TABLE - Ordinance No. 1430 - An Ordinance entitled "Zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare".

SUMMARY & BACKGROUND: The City of Ypsilanti is committed to improving our zoning systems and encouraging sensible regulations that ensure harmony between residential and non-residential uses. The purpose of this zoning text amendment is to update provisions for EMB signs in a sensible manner while ensuring that the neighboring uses, properties, and traffic concerns are adequately protected. This proposed amendment was taken up by the Planning Commission following a recommendation by the Zoning Board of Appeals to place this on a Planning Commission agenda for further consideration.

The Zoning Board of Appeals reviewed a variance request for an EMB sign at their December 6, 2023 meeting. This EMB sign variance was applied for by Second Baptist Church of Ypsilanti and was intended to be placed near the northwest corner of the building, facing the corner of South Hamilton and Catherine streets. The ZBA did not find that the variance met the standards for practical difficulty, and thus denied the request. Separate from the finding of practical difficulty and the technical denial of the variance, the ZBA was, in summary, interested by the arguments made by the applicant in terms of meeting a community need. The ZBA was also cognizant that, if approved, many conditions would likely be placed on the sign to prevent a nuisance. A ZBA member stated, in summary, "I do not believe it is in the purview of this board to start rewriting code, and any parameters that we put on this sign is essentially what we would be doing." This sentiment was seemingly accepted by all three members of the Board present. Then, the ZBA recommended by motion, that the Planning Commission review the EMB sign prohibition in the zoning ordinance. At the December 20, 2023 meeting, staff introduced this item to Planning Commission.

At the January 17, 2024 meeting, staff and Planning Commission engaged in a policy discussion regarding the manner in which EMBs could potentially be regulated. Among the considerations, they discussed the location, sign type, message change timeframes, animation, lighting, color, maximum area, time of day permitted, and malfunction mitigation. A public hearing on the amendment was held during the March meeting and the Planning Commission recommended adoption by the City Council.

See the staff report memos from the January 2024 and March 2024 Planning Commission meetings for more information regarding these discussion points.

RECOMMENDED ACTION

The Planning Commission recommends City Council approve the proposed text amendment to the

sections of the ordinance listed as "exhibit A" with the following findings:

1. The proposed amendment is consistent with the guiding values of the Master Plan;
2. The proposed amendment is consistent with the intent of this Zoning Ordinance;
3. The proposed amendment will enhance the functionality, transportation network or character of the future development in the City;
4. The proposed amendment will preserve the historic nature of the surrounding area and of the City;
5. The proposed amendment will enhance the natural features and environmental sustainability of the City;
6. The proposed amendment will protect the health, safety, and general welfare of the public;
7. The proposed amendment will address a community need in physical or economic conditions or development practices;
8. The proposed amendment will not result in the creation of significant nonconformities in the City.

RECOMMENDED ACTION:

ATTACHMENTS:

1. EMB Memo to CC 5-21-24
2. Resolution No 2024-107 Tabled EMB ORD
3. Resolution No 2024-108
4. 2024 03 14 Staff report-ZTA-EMBs-FINAL
5. RFL_EMBs
6. Exhibit A

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Memorandum 21 May 2024

FOR: Mayor and City Council
FROM: Joshua Burns, City Planner;
Planning Commission
SUBJECT: Zoning Text Amendment | Electronic Messaging Boards (EMBs)

The Electronic Messaging Board (EMB) ordinance was introduced to the Planning Commission at the December 20th, 2023, Planning Commission Meeting. At this meeting, commissioners thoroughly discussed nuisance and safety concerns over EMBs.

Following the December 20th Meeting, staff brought forward a memorandum to the Planning Commission on January 17th that discusses regulatory options the Planning Commission can impose. As part of the January meeting, commissioners were concerned about permitting EMBs in residentially zoned districts due to the possibility of creating nuisances for residents. Commissioners also remained concerned that EMBs may jeopardize the health and safety of motorists. Correspondingly, Planning Commissioners found it vital that EMB regulations ensure the safety of motorists, minimize nuisance concerns for residents, and establish size requirements that fit the needs of each zoning district.

The Planning Commission has the statutory power to review and recommend a zoning ordinance amendment. Staff developed a drafted amendment, which was approved unanimously by the Planning Commission during their March 20th meeting. It then went before the City Council on May 14th, where it was tabled, and the Council delegated the Planning Commission to rereview the size limitations for EMBs at their scheduled May 15th meeting.

The Planning Commission has directed staff to compose a memorandum informing the City Council of their intention to thoroughly reassess the size requirements of EMBs. The Planning Commission intends to present and discuss its findings during the June meeting.



Resolution No. 2024-107
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Taking Ordinance No. 1430 Entitled "Improving Regulations for Recreational Vehicles on Residential Lots" from the table for its first reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Resolution No. – 2024-108

Date - May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS the City of Ypsilanti recognizes that the City has an interest in protecting the economic diversity and image of the community; and

WHEREAS the City of Ypsilanti recognizes that the City has an interest in updating regulations to address changes in technology; and

WHEREAS the City of Ypsilanti recognizes that electronic message board signs allow for easy and clear communication among residents and businesses; and

WHEREAS the City of Ypsilanti recognizes the importance of regulations that ensure electronic message board signs are compatible with neighboring uses and unobtrusive to traffic; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approve the Zoning Text Amendment provision in the zoning ordinance to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations to protect neighboring properties and traffic from visual distractions and/or glare.

This zoning text amendment applies to the list of sections in Exhibit A attached.

OFFERED BY _____

SUPPORTED BY _____

YES: _____

NO: _____

ABSENT: _____

VOTE: _____



March 14, 2024

**Text Amendment Staff Review
Electronic Message Board (EMB) Signs**

GENERAL INFORMATION

Action Requested

Proposed zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare. The amendment includes the following sections of the Ordinance:

- Section 122-417.g (Park District- P) Non-use and Dimensional Requirements
- Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements
- Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type
- Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type
- Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type.
- Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type.
- Section 122-664 Prohibited Signs
- Section 122-665 Sign Design Standards

SUMMARY

The City of Ypsilanti is committed to improving our zoning systems, encouraging communication methods, and updating the ordinance to reflect changes in modern technology. It is the purpose of this zoning text amendment to update provisions for EMB signs in a sensible manner while ensuring that the neighboring uses, properties, and traffic concerns are adequately protected. This proposed amendment was taken up by City staff with the assistance of Planning Commission in forming the key policy considerations.

BACKGROUND

The Zoning Board of Appeals reviewed a variance request for an EMB sign at their December 6, 2023 meeting. This EMB sign variance was applied for by Second Baptist Church of Ypsilanti and was intended to be placed near the northwest corner of the building, facing the corner of South Hamilton and Catherine streets. The ZBA did not find that the variance met the standards for practical difficulty, and thus denied the request. Separate from the finding of practical difficulty and the technical denial of the variance, the ZBA was, in summary, interested by the arguments made by the applicant in terms of meeting a community need. The ZBA was also cognizant that, if approved, many conditions would likely be placed on the sign to prevent a nuisance. A ZBA member stated, in summary, "I do not believe it is in the purview of this board to start rewriting code, and any parameters that we put on this sign is essentially what we would be doing." This sentiment was seemingly accepted by all three members of the Board present. Then, the ZBA recommended by motion, that the Planning Commission review the EMB sign prohibition in the zoning ordinance. The motion passed unanimously. This motion does not compel the Planning Commission to craft any amendments; its purpose is to place this topic on your radar for review. At the December 20, 2023 meeting, staff introduced this item to Planning Commission. At the January 17, 2024 meeting, staff and Planning Commission engaged in a policy discussion regarding the manner in which EMBs could potentially be regulated.

See the staff report memos from the January 2024 and December 2023 Planning Commission meetings for more information regarding these discussion points.

DISCUSSION

A key result of the proposed text amendment would permit EMBs as freestanding and building-mounted (wall) signs in the HC, NC, GC, C, CN, CN-Mid, and CN-SF zoning districts. Such EMBs would be allowed to be built up to 50% of the zoning district's standards for freestanding or building-mounted (wall) signs. Additional conditions are provided to protect neighboring uses, properties, and alleviate traffic concerns.

PROPOSED TEXT AMENDMENT

Current Ordinance

Section 122-664 Prohibited Signs

The following signs are prohibited in all zoning districts:

- a) Unsafe signs. When any sign or sign structure becomes insecure, in danger of falling, or otherwise unsafe, or if any sign or sign structure shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this chapter, or prohibited signs, it shall be considered a nuisance per se. The owner or lessee shall, upon receipt of written notice of the building official,

immediately in the case of an unsafe sign make such sign conform to the provisions of this article or shall remove it. If, after ten days, the notice is not complied with, the building official may remove such sign at the expense of the owner or lessee after having obtained an order from the administrative hearings bureau. The cost, including actual attorney fees, shall be assessed against the property as provided in Article VIII of the City Charter.

b) Prohibited signs

- 1) Animated Signs.
- 2) Portable Signs, not including sidewalk signs.
- 3) Signs mounted upon a roof.
- 4) Signs containing obscene material. Signs containing symbols that area or purports to be an imitation of or resembles a traffic control device or that attempts to direct the movement of traffic.
- 5) Mechanical Signs.
- 6) Sign, electronic message, excepting digital billboards.
- 7) Signs not specifically permitted under the sections of this chapter.
- 8) Signs with less than six feet horizontal clearance or 12 feet vertical clearance from overhead electrical conductors which are energized in excess of 250 volts.

Proposed Ordinance

See the proposed text. ~~Red~~ text with strikethrough is being deleted; green text underlined is proposed to be added. Sections shall be renumbered accordingly.

Section 122-417.g (Park District- P) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements. (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required

Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
<u>Electronic Message Board Signs (Permanent)</u>	<u>Must comply with all requirements for Electronic Message Board Signs in Section 122-665</u>	<u>Permit Required</u>
Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
<u>Electronic Message Board Signs</u>	<u>Not Permitted</u>	
Section 122-462.d.2 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
<u>Electronic Message Board Signs</u>	<u>Not Permitted</u>	

Section 122-664. Prohibited Signs

The following signs are prohibited in all zoning districts:

- a) Unsafe signs. When any sign or sign structure becomes insecure, in danger of falling, or otherwise unsafe, or if any sign or sign structure shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this chapter, or prohibited signs, it shall be considered a nuisance per se. The owner or lessee shall, upon receipt of written notice of the building official, immediately in the case of an unsafe sign make such sign conform to the provisions of this article or shall remove it. If, after ten days, the notice is not complied with, the building official may remove such sign at the expense of the owner or lessee after having obtained an order from the administrative hearings bureau. The cost, including actual attorney fees, shall be assessed against the property as provided in Article VIII of the City Charter.
- b) Prohibited signs
 - 1) Animated Signs.
 - 2) Portable Signs, not including sidewalk signs.
 - 3) Signs mounted upon a roof.
 - 4) Signs containing obscene material. Signs containing symbols that area or purports to be an imitation of or resembles a traffic control device or that attempts to direct the movement of traffic.
 - 5) Mechanical Signs.
 - ~~6) Sign, electronic message, excepting digital billboards.~~
 - 7) Signs not specifically permitted under the sections of this chapter.
 - 8) Signs with less than six feet horizontal clearance or 12 feet vertical clearance from overhead electrical conductors which are energized in excess of 250 volts.

Section 122-665(c) Sign Design Standards (New Language)

(C) Electronic Message Board Signs. Building Mounted Signs and Freestanding signs may include an Electronic Message Board, subject to the following:

- 1) Required Area, Height, and Setbacks. The maximum area for an electronic message board sign shall be no greater than 50% of the zoning district's maximum area for freestanding or building-mounted signs. The maximum height and minimum setbacks shall comply with the zoning district's allowances for freestanding or building-mounted signs.
- 2) Maximum Number. No more than one electronic message board sign shall be located on a single lot of land.
- 3) Change of message shall not occur more than once every two minutes.
- 4) Lights shall never blink or flash. Message change sequence shall not involve flashing or other animations but shall be an instantaneous change.
- 5) Illumination. Illumination from an electronic message board sign shall not exceed 0.3 footcandles when measured at the property line of the subject lot.
- 6) Colors. Messages shall be in monochrome text, and electronic display areas shall be black.
- 7) Electronic message board signs shall not be illuminated between the hours of 9 PM and 6 AM.
- 8) Signs shall be programmed to go dark in the event of a malfunction.

(a) **Text Amendment.** *For a change to the text of the Zoning Ordinance, the Planning Commission shall consider and the City Council may consider, whether the proposed amendment meets the following standards:*

- (1) The proposed amendment is consistent with the guiding values of the Master Plan; and*
- (2) The rezoning is consistent with description and purpose of the proposed district; and (Staff Note: This is not a rezoning.)*
- (3) The proposed amendment is consistent with the intent of this Zoning Ordinance; and*
- (4) The proposed amendment will enhance the functionality, transportation network or character of the future development in the City; and*
- (5) The proposed amendment will preserve the historic nature of the surrounding area and of the City; and*
- (6) The proposed amendment will enhance the natural features and environmental sustainability of the City; and*
- (7) The proposed amendment will protect the health, safety, and general welfare of the public; or*
- (8) The proposed amendment is needed to correct an error or omission in the original text; or*
- (9) The proposed amendment will address a community need in physical or economic conditions or development practices; and*
- (10) The proposed amendment will not result in the creation of significant nonconformities in the City.*

SAMPLE MOTION

Motion to ***recommend City Council approve*** the proposed text amendment to Sections 122-417, 122-422, 122-427, 122-432, 122-442, 122-447, 122-452, 122-462, 122-664, and 122-665 with the following findings:

1. The proposed amendment is consistent with the guiding values of the Master Plan;
2. The proposed amendment is consistent with the intent of this Zoning Ordinance;
3. The proposed amendment will enhance the functionality, transportation network or character of the future development in the City;
4. The proposed amendment will preserve the historic nature of the surrounding area and of the City;
5. The proposed amendment will enhance the natural features and environmental sustainability of the City;
6. The proposed amendment will protect the health, safety, and general welfare of the public;
7. The proposed amendment will address a community need in physical or economic conditions or development practices;
8. The proposed amendment will not result in the creation of significant nonconformities in the City.

(Note: If Planning Commission is not comfortable with the proposed amendment as provided, Planning Commission can recommend changes to the text so long as proposed changes are clearly covered in the motion.)

Joshua Burns
City Planner, City of Ypsilanti

Julia Upfal, AICP
Senior Planner, Giffels Webster

Andy Aamodt
Senior Planner, Giffels Webster

c.c. File



REQUEST FOR LEGISLATION

11 April 2024

FOR Mayor and City Council
FROM Joshua Burns, City Planner
SUBJECT Zoning Text Amendment | Electronic Message Board Signs

SUMMARY & BACKGROUND:

The City of Ypsilanti is committed to improving our zoning systems and encouraging sensible regulations that ensure harmony between residential and non-residential uses. The purpose of this zoning text amendment is to update provisions for EMB signs in a sensible manner while ensuring that the neighboring uses, properties, and traffic concerns are adequately protected. This proposed amendment was taken up by the Planning Commission following a recommendation by the Zoning Board of Appeals to place this on a Planning Commission agenda for further consideration.

The Zoning Board of Appeals reviewed a variance request for an EMB sign at their December 6, 2023 meeting. This EMB sign variance was applied for by Second Baptist Church of Ypsilanti and was intended to be placed near the northwest corner of the building, facing the corner of South Hamilton and Catherine streets. The ZBA did not find that the variance met the standards for practical difficulty, and thus denied the request. Separate from the finding of practical difficulty and the technical denial of the variance, the ZBA was, in summary, interested by the arguments made by the applicant in terms of meeting a community need. The ZBA was also cognizant that, if approved, many conditions would likely be placed on the sign to prevent a nuisance. A ZBA member stated, in summary, "I do not believe it is in the purview of this board to start rewriting code, and any parameters that we put on this sign is essentially what we would be doing." This sentiment was seemingly accepted by all three members of the Board present. Then, the ZBA recommended by motion, that the Planning Commission review the EMB sign prohibition in the zoning ordinance. At the December 20, 2023 meeting, staff introduced this item to Planning Commission.

At the January 17, 2024 meeting, staff and Planning Commission engaged in a policy discussion regarding the manner in which EMBs could potentially be regulated. Among the considerations, they discussed the location, sign type, message change timeframes, animation, lighting, color, maximum area, time of day permitted, and malfunction mitigation. A public hearing on the amendment was held during the March meeting and the Planning Commission recommended adoption by the City Council.

See the staff report memos from the January 2024 and March 2024 Planning Commission meetings for more information regarding these discussion points.

RECOMMENDED ACTION

The Planning Commission recommends City Council approve the proposed text amendment to the sections of the ordinance listed as “exhibit A” with the following findings:

- 1. The proposed amendment is consistent with the guiding values of the Master Plan;
- 2. The proposed amendment is consistent with the intent of this Zoning Ordinance;
- 3. The proposed amendment will enhance the functionality, transportation network or character of the future development in the City;
- 4. The proposed amendment will preserve the historic nature of the surrounding area and of the City;
- 5. The proposed amendment will enhance the natural features and environmental sustainability of the City;
- 6. The proposed amendment will protect the health, safety, and general welfare of the public;
- 7. The proposed amendment will address a community need in physical or economic conditions or development practices;
- 8. The proposed amendment will not result in the creation of significant nonconformities in the City.

ATTACHMENTS –

Resolution, Ordinance, Planning Commission Minutes, Planning Commission Staff Report

CITY MANAGER APPROVAL

COUNCIL AGENDA DATE

MANAGER COMMENTS –

FISCAL SERVICES DIRECTOR APPROVAL

Exhibit A

The following sections of the Ordinance are proposed to be amended.

- Article IV, Division 2, Subdivision I, Section 122-417.g (Park District- P) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision III, Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 3, Subdivision I, Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision II, Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision III, Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article IV, Division 3, Subdivision IV, Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article VI, Division 5, Section 122-664 Prohibited Signs
- Article VI, Division 5, Section 122-665 Sign Design Standards



Resolution No. – 2024-090
Date - May 14, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS the City of Ypsilanti recognizes that the City has an interest in protecting the economic diversity and image of the community; and

WHEREAS the City of Ypsilanti recognizes that the City has an interest in updating regulations to address changes in technology; and

WHEREAS the City of Ypsilanti recognizes that electronic message board signs allow for easy and clear communication among residents and businesses; and

WHEREAS the City of Ypsilanti recognizes the importance of regulations that ensure electronic message board signs are compatible with neighboring uses and unobtrusive to traffic; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approve the Zoning Text Amendment provision in the zoning ordinance to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations to protect neighboring properties and traffic from visual distractions and/or glare.

This zoning text amendment applies to the list of sections in Exhibit A attached.

OFFERED BY _____

SUPPORTED BY _____

YES: _____

NO: _____

ABSENT: _____

VOTE: _____

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this [Date].

City of Ypsilanti
Notice of Adopted Ordinance
Ordinance No. 1430

An Ordinance Entitled *Electronic Message Board Signs*

THE CITY OF YPSILANTI ORDAINS that the Zoning Text Amendment provision in the zoning ordinance to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations to protect neighboring properties and traffic from visual distractions and/or glare.

This zoning text amendment applies to

- Article IV, Division 2, Subdivision I, Section 122-417.g (Park District- P) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision III, Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 3, Subdivision I, Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision II, Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision III, Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article IV, Division 3, Subdivision IV, Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article VI, Division 5, Section 122-664 Prohibited Signs
- Article VI, Division 5, Section 122-665 Sign Design Standards

Section 122-417.g (Park District- P) Non-use and Dimensional Requirements (New Language)	
Electronic Message Board Signs	Not Permitted
Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements (New Language)	
Electronic Message Board Signs	Not Permitted
Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements. (New Language)	
Electronic Message Board Signs	Not Permitted
Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements (New Language)	
Electronic Message Board Signs	Not Permitted
Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)	
Electronic Message Board Signs	Not Permitted

Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs	Not Permitted	
Section 122-462.d.2 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)		
Electronic Message Board Signs	Not Permitted	

Section 122-664. Prohibited Signs
The following signs are prohibited in all zoning districts: - Unsafe signs. When any sign or sign structure becomes insecure, in danger of falling, or otherwise unsafe, or if any sign or sign structure shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this chapter, or prohibited signs, it shall be considered a nuisance per se. The owner or lessee shall, upon receipt of written notice of the building official, immediately in the case of an unsafe sign make such sign conform to the provisions of this article or shall remove it. If, after ten days, the notice is not complied with, the building official may remove such sign at the expense of the owner or lessee after having obtained an order from the administrative hearings bureau. The cost, including actual attorney fees, shall be assessed against the property as provided in Article VIII of the City Charter. - Prohibited signs - Animated Signs. - Portable Signs, not including sidewalk signs. - Signs mounted upon a roof. - Signs containing obscene material. Signs containing symbols that area or purports to be an imitation of or resembles a traffic control device or that attempts to direct the movement of traffic. - Mechanical Signs. Sign, electronic message, excepting digital billboards. - Signs not specifically permitted under the sections of this chapter. - Signs with less than six feet horizontal clearance or 12 feet vertical clearance from overhead electrical conductors which are energized in excess of 250 volts.

Section 122-665(c) Sign Design Standards (New Language)
(C) Electronic Message Board Signs. Building Mounted Signs and Freestanding signs may include an Electronic Message Board, subject to the following: Required Area, Height, and Setbacks. The maximum area for an electronic message board sign

shall be no greater than 50% of the zoning district's maximum area for freestanding or building-mounted signs. The maximum height and minimum setbacks shall comply with the zoning district's allowances for freestanding or building-mounted signs.

- 2) Maximum Number. No more than one electronic message board sign shall be located on a single lot of land.
- 3) Change of message shall not occur more than once every two minutes.
- 4) Lights shall never blink or flash. Message change sequence shall not involve flashing or other animations but shall be an instantaneous change.
- 5) Illumination. Illumination from an electronic message board sign shall not exceed 0.3 footcandles when measured at the property line of the subject lot.
- 6) Colors. Messages shall be in monochrome text, and electronic display areas shall be black.
- 7) Electronic message board signs shall not be illuminated between the hours of 9 PM and 6 AM.
- 8) Signs shall be programmed to go dark in the event of a malfunction.

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS ____ DAY OF _____,
_____.

_____ Tracey Boudreau, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the Washtenaw Legal News on the ____ day of _____, ____.

_____ Tracey Boudreau, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the ____ day of _____, ____.

_____ Tracey Boudreau, City Clerk

Notice Published:

First Reading:

Second Reading:

Published:

Effective Date:



Resolution No. 2024-xxx
Date

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI –

That the public hearing to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations be officially closed.

OFFERED BY

SECONDED BY

YES:

NO:

ABSENT:

VOTE:

This resolution is adopted by the Council of the City of Ypsilanti and approved by the Mayor this [date 2024].

Exhibit A

The following sections of the Ordinance are proposed to be amended.

- **Article IV, Division 2, Subdivision I, Section 122-417.g (Park District- P) Non-use and Dimensional Requirements**
- **Article IV, Division 2, Subdivision II, Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements**
- **Article IV, Division 2, Subdivision II, Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements**
- **Article IV, Division 2, Subdivision III, Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements**
- **Article IV, Division 2, Subdivision IV, Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements**
- **Article IV, Division 2, Subdivision IV, Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements**
- **Article IV, Division 3, Subdivision I, Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type**
- **Article IV, Division 3, Subdivision II, Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type**
- **Article IV, Division 3, Subdivision III, Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type.**
- **Article IV, Division 3, Subdivision IV, Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type.**
- **Article VI, Division 5, Section 122-664 Prohibited Signs**
- **Article VI, Division 5, Section 122-665 Sign Design Standards**



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From:

Subject: Resolution No. 2024-109, approving the minutes of the May 14, 2024 Regular Council Meeting.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approve

ATTACHMENTS:

1. Resolution No 2024-109 Minutes
2. May 14, 2024 City Council Meeting Minutes

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-109
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of the May 14, 2024, City Council Meetings be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**MINUTES
REGULAR COUNCIL MEETING
6:00 PM - Tuesday, May 14, 2024
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

The meeting was called to order at 6p.m.

II. ROLL CALL

PRESENT at roll call were Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member King, Council Member Tooson, Council Member McLean, Council Member Simmons, and Council Member Sweet.

ABSENT: None

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.**

IV. AGENDA APPROVAL

Council President Pro Tem Wilcoxon requested to move the Budget Presentation from Section VII, to Item D in Section VI, Presentations. Wilcoxon also requested to move Ordinance No. 1425 from Section VIII, Item B, to Section VII, Ordinances.

The agenda was approved as amended.

V. PUBLIC COMMENT (3 MINUTES)

Three members of the public spoke.

VI. PRESENTATIONS

A. Presentation recognizing Ruth Mella as the winner of the Ypsilanti Youth Poet Laureate Contest.

The City of Ypsilanti is proud to announce Ruth Mella as the winner of the Ypsilanti Youth Poet Laureate Contest. This program is a partnership between the Ypsilanti Arts Commission, Ypsilanti District Library, and Urban Word NYC. As the Ypsilanti Poet Laureate, Mella will meet regional residents to promote poetry, spoken word, and literary arts. The Ypsilanti Youth Poet Laureate Program aims to identify young writers and leaders committed to civic and community engagement, poetry and performance, social justice, radical inclusion, and education throughout the area.

Along with the title of Ypsilanti Youth Poet Laureate, Mella will receive \$500 cash and \$500 for a social justice poetry project.

B. Resolution 2024-077, designating the week of May 19–25, 2024 as National Public Works Week.

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of City of Ypsilanti and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, including the City of Ypsilanti Department of Public Services, and Ypsilanti Community Utilities Authority staff, who are engineers, managers, and employees at all levels, who are responsible for rebuilding, improving, and protecting our transportation, water supply, water treatment and solid waste systems, public buildings, parks, recreation facilities, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Ypsilanti to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

BE IT FURTHER RESOLVED THAT, the City of Ypsilanti, does hereby designate the week May 19–25, 2024, as National Public Works Week. City Council urges all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our health, safety, and advancing quality of life for all.

Council Member Sweet moved to Approve the Resolution 2024-077, designating the week of May 19–25, 2024 as National Public Works Week. as presented. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

C. Proclamation dedicating May 2024 as Mental Health Awareness Month in the City of Ypsilanti.

WHEREAS, mental illness is thought to be caused by various genetic and environmental factors; and

WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

WHEREAS, mental health is foundational to our wellness, allows us to care for ourselves and others, and make valuable contributions to Michigan’s communities; and

WHEREAS, according to Mayo Clinic, mental illness is common. About 1 in 5 adults has mental illness in any given year. Mental illness can begin at any age, but most cases begin earlier in life; and

WHEREAS, mental illness can be long lasting or temporary; and

WHEREAS, mental illness is known to be a leading cause of disability. If left untreated, it can potentially cause severe emotional, behavior and physical health problems; and

WHEREAS, in the United States, one out of twenty adults live with serious mental health conditions such as schizophrenia, bipolar disorder, and major depression, but only 47.2% of adults with mental illness receive any form of treatment from in 2021; and

WHEREAS, approximately, one in six youths in the US have at least one mental health condition. Fewer than half have been able to access care; and

WHEREAS, the various challenges include isolation, loss of income, fear, and bereavement; and

WHEREAS, there's no sure way to prevent mental illness. However, taking the necessary steps to control stress, pay attention to warning signs, get routine medical care, get help when need it, take good care of yourself may help keep your symptoms under control; and

WHEREAS, good mental health is critical to the well-being of our families, communities, schools, and businesses; and

WHEREAS, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses

NOW, THEREFORE, I, NICOLE BROWN, MAYOR of the City of Ypsilanti hereby proclaim May 2024 as Mental Health Awareness Month in the City of Ypsilanti.

1. BUDGET PRESENTATION

Moved to Presentations section, Item D

VII. ORDINANCES FIRST READING

- A. Ordinance No. 1426 - An Ordinance entitled “2024-2025 Tax Levy Ordinance”.
Resolution No. 2024-078, determination.
Public Hearing
Resolution NO. 2024-079, close the public hearing.**

The City of Ypsilanti Ordains that:

A general operating millage rate of 17.0304 mills (0.0170304 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and
The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restricted for the City of Ypsilanti and DDA:

Millage Description	Millage Rates
City	-
General Operating	17.0435
P&F Pension and OPEB	8.1234
Public Transit	.8768
Sanitation	2.4918
Water St. General Obligation Bond	1.6648
2016A	
City Total	30.2003
Downtown	1.6797
East Depot Town	1.6797
West Cross	1.6797

Council Member McLean moved to Approve the Ordinance No. 1426 - An Ordinance entitled "2024-2025 Tax Levy Ordinance".

Resolution No. 2024-078, determination.

Public Hearing

Resolution NO. 2024-079, close the public hearing. as presented. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

B. Ordinance No. 1427 - An Ordinance entitled "An Ordinance to Amend Budget Appropriations by Department

and Major Organizational Unit for the Fiscal Years 2023-2024".

Resolution No. 2024-080, determination.

Public Hearing

Resolution NO. 2024-081, close the public hearing.

AMEND BUDGET APPROPRIATION BY DEPARTMENT & MAJOR ORGANIZATIONAL UNIT FOR FY 2023-2024 RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2023-2024", be approved on First Reading

FUND #	FUND NAME	REVENUE	EXPENDITURE
101	General Fund	20,348,845	(19,484,009)
102	Housing	50,000	(25,000)
202	Major Street	2,331,543	(4,213,525)
203	Local Street	687,253	(782,012)
205	Public Safety	430,000	(430,000)
226	Garbage and Rubbish Collection	1,450,328	(1,407,596)
248	DTDA W Cross	142,357	(138,052)
265	Police Special Revenue	2,533	(11,265)
275	Depot Town Development	127,970	(230,958)
304	2016 GOLT Bonds	900,895	(901,317)
342	2012 UTGO Refunding Bonds	0	0
413	Down Town Authority	479,763	(394,707)
414	Capital Improvement	1,976,354	(2,686,778)
415	Economic Development Authority	53,922	(75,305)
469	2003D W&S \$3.5M DWRP	338,250	(338,250)
471	2003C W&S \$785K DWRP	51,250	(51,250)
473	2004 A Series DDA Cons \$995K	0	0
474	2004B W&S Sew \$6.3M DWRP	395,241	(395,241)
479	2007 W&W Rev DWRP \$375K	22,614	(22,614)
480	2008 W&S Disp. Rev \$435K	30,285	(30,285)
481	2009 W&S Bonds 7249-01	12,089	(12,089)
482	2012 W&S Factory Pump	182,500	(204,625)
483	2013 Rev Refunding Bond	335,750	(669,875)
485	Water Main DWRP 7320-01	25,616	(25,616)
486	2016 W&S Rev Refunding Bonds	1,275,700	(1,275,700)
495	Sidewalk Improvement	122,570	(147,912)
514	Parking Fund	360,032	(417,325)
588	Public Transit	332,548	(332,803)
641	Motorpool	1,418,413	(1,382,730)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

Council Member Simmons moved to Approve the Ordinance No. 1427 - An Ordinance entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2023-2024". Resolution No. 2024-080, determination.

Public Hearing

Resolution NO. 2024-081, close the public hearing. as presented. Council Member Sweet seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

C. Ordinance No. 1428 - An Ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 24-25 and 25-26". Resolution No. 2024-083, determination.

Public Hearing

Resolution No. 2024-084, close the public hearing.

ADOPT ORIGINAL BUDGET BY DEPARTMENT & MAJOR ORGANIZATIONAL UNIT FOR FY 24-25 & FY 25-26

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 24-25 and 25-26", be approved First Reading.

FUND #	FUND NAME	REQUESTED BUDGET 2024/2025		REQUESTED BUDGET 2025/2026	
		REVENUE	EXPENDITURE	REVENUE	EXPENDITURE
101	General Fund	22,298,074	(25,959,883)	19,821,905	(23,102,271)
102	Housing	0	0	0	0
202	Major Street	1,755,344	(2,612,846)	2,053,258	(2,464,115)
203	Local Street	660,551	(857,352)	663,913	(893,506)
205	Public Safety	430,000	(430,000)	430,000	(430,000)
226	Garbage and Rubbish Collection	1,768,098	(1,767,100)	1,903,734	(1,903,734)
248	DTDA W Cross	131,899	(237,983)	141,092	(138,392)
265	Police Special Revenue	1,900	0	1,425	0
275	Depot Town Development	125,447	(304,340)	125,493	(126,964)
304	2016 GOLT Bonds	911,583	(911,583)	910,709	(910,709)
342	2012 UTGO Refunding Bonds	0	0	0	0
413	Down Town Authority	394,823	(547,147)	406,878	(355,313)
414	Capital Improvement	3,920,000	(3,920,000)	1,680,000	(1,680,000)
415	Economic Development Authority	48,971	(52,758)	49,748	(52,758)
469	2003D W&S \$3.5M DWRF	0	0	0	0
471	2003C WS&SW \$785K DWRF	0	0	0	0
473	2004 A Series DDA Cons \$995K	0	0	0	0
474	2004B WS& Sew \$6.3M DWRF	389,091	(389,091)	0	0
479	2007 W&W Rev DWRF \$375K	21,247	(21,247)	25,769	(25,769)
480	2008 W&S Disp. Rev \$435K	27,794	(27,794)	27,169	(27,169)
481	2009 W&S Bonds 7249-01	11,101	(11,101)	10,851	(10,851)
482	2012 W&S Factory Pump	183,938	(183,938)	185,250	(185,250)
483	2013 Rev Refunding Bond	196,350	(196,350)	199,350	(199,350)
485	Water Main DWRF 7320-01	25,116	(25,116)	24,616	(24,616)
486	2016 W&S Rev Refunding Bonds	1,275,700	(1,275,700)	1,269,500	(1,269,500)
495	Sidewalk Improvement	121,677	(80,229)	70,258	(31,449)
514	Parking Fund	250,000	(170,519)	250,000	(175,561)
588	Public Transit	367,710	(367,710)	378,741	(378,741)
641	Motorpool	1,431,879	(1,409,457)	1,529,681	(1,480,223)
677	Worker's Compensation Fund	162,166	(250,222)	183,443	(262,732)
732	Fire and Police Pension	5,394,302	(4,021,608)	5,471,175	(4,102,331)
736	Retiree Benefits	774,938	(1,868,673)	827,533	(1,962,104)
Grand Total		43,079,699	(47,899,747)	38,641,491	(42,193,408)

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

Mayor Pro-Tem Wilcoxon moved to Approve the Ordinance No. 1428 - An Ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 24-25 and 25-26".

Resolution No. 2024-083, determination.

Public Hearing

Resolution No. 2024-084, close the public hearing. as presented. Council Member King seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

D. Ordinance No. 1429 - An Ordinance entitled "Zoning text amendment to Sections 122-203, 122-560, 122-561, and 122-562 to update the regulations for the storage of recreational vehicles to allow greater flexibility while maintaining compatibility with surrounding uses".

Resolution No. 2024-085, determination.

Public Hearing

Resolution No. 2024-086, close the public hearing.

Whereas the City of Ypsilanti recognizes that the City has an interest in protecting compatibility between neighboring residential uses and maintaining neighborhood image; and

WHEREAS the City of Ypsilanti recognizes that requirements for recreational vehicles on residential properties are overly burdensome and restrictive; and

WHEREAS the City of Ypsilanti recognizes that greater zoning flexibility for recreational vehicles on residential properties will enhance private enjoyment and expand options for such property owners; and

WHEREAS the City of Ypsilanti recognizes that current requirements for recreational vehicles on residential properties lack clarity and improved language would eliminate confusion; and

Now therefore be it resolved that the Ypsilanti City Council approve the Zoning Text Amendment provision in the zoning ordinance to improve clarity and flexibility for recreational vehicles on residential properties.

An Ordinance Entitled *Improving Regulations for Recreational Vehicles on Residential Lots*

THE CITY OF YPSILANTI ORDAINS that the Zoning Text Amendment provision in the zoning ordinance to improve clarity and flexibility for recreational vehicles on residential properties.

This zoning text amendment applies to Article II Section 122-203 and Article V Sections 122-560, 122-561, 122-562.

Section 122-203 Definitions

Vehicle, Recreational means a boat, snowmobile, off-road vehicle, camper travel trailer, motor home, pick-up camper, trailer which is designed for private recreational or recreational travel use and/or has a recreational license plate. Any trailer which is principally used for transporting any of the above shall also be considered a recreational vehicle.

Residentially Zoned means any zoning district, outside of a Center or Corridor District, where single family dwellings or two-family dwellings are a permitted use.

Sec. 122-560 General Prohibition.

Except as otherwise provided in this chapter, no vehicles may be parked or stored on any lot that is zoned or used for residential residentially-zoned lot except for operable passenger automobiles, pickup trucks, vans, or motorcycles which are personally owned by the persons residing on the premises, or their guests.

Sec. 122-561. Commercial Vehicles in Residential Areas.

The parking or storage of a commercial vehicle over a two ton capacity is prohibited on any residential lot. However, this section does not apply to commercial vehicles temporarily parked less than eight hours in a residential area in conjunction with maintenance or service to a residential property.

Sec. 122-562 Recreational Vehicles.

1. The parking or storage of recreational vehicles, whether or not the recreational vehicle is mounted upon or hitched to another vehicle, including vacant mobile homes, antique or racing automobiles, or any other vehicles of a similar nature and related equipment, is prohibited may be permitted any lot in an R1, CN-SF, CN-Mid, CN, MD or HHS zoning district unless parked within a completely enclosed building or within a rear or side yard other than within a required yard setback area.. Recreational vehicles may be located within a completely enclosed building or within a front, rear or side yard other than within a required yard setback area. However, recreational vehicles taller than 8 feet in height must be parked no less than 10 feet away from the front lot line. Such vehicles stored in a side yard

must be screened from view from the street and the adjacent property by an acceptable fence or landscaped screen, in accordance with §122-634 of this chapter. Notwithstanding the above, no recreational vehicle may be parked or stored on any indoor or outdoor parking space which is required to meet the minimum parking space requirement in an CN, MD or HHS district.

2. No more than two recreational vehicles per dwelling unit may be stored outdoors at one time. The size of recreational vehicles kept or stored outdoors may not exceed eight feet in width, ten twelve feet in height, or 32 feet in length.
3. Trailer coaches, motor homes, and other vehicles or equipment designed or adaptable for sleeping purposes must remain unoccupied and must not be connected to sanitary sewer facilities, or to electricity, water, or gas.
4. Recreational vehicles, including trailers for recreational vehicles, may not be permanently affixed to the ground. Such vehicles must be situated upon a chassis or other wheeled conveyance.

Mayor Pro-Tem Wilcoxon moved to Amend the Ordinance to include RV ownership by the property owner. Council Member Simmons seconded the motion. Motion passed upon a roll call vote as follows: Yes: Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon and Nicole Brown (6). Nos: Patrick McLean (1). Absent: None.

Further revision of this Ordinance was requested by Council.

Council Member McLean moved to Approve the Ordinance No. 1429 - An Ordinance entitled "Zoning text amendment to Sections 122-203, 122-560, 122-561, and 122-562 *Improving Regulations for Recreational Vehicles on Residential Lots*".

Resolution No. 2024-085, determination.

Public Hearing

Resolution No. 2024-086, close the public hearing. as presented. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

E. Ordinance No. 1430 - An Ordinance entitled "Zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare".

Resolution No. 2024-087, determination.

Public Hearing

Resolution No. 2024-088, close the public hearing.

Whereas the City of Ypsilanti recognizes that the City has an interest in protecting the economic diversity and image of the community; and

WHEREAS the City of Ypsilanti recognizes that the City has an interest in updating regulations to address changes in technology; and

WHEREAS the City of Ypsilanti recognizes that electronic message board signs allow for easy and clear communication among residents and businesses; and

WHEREAS the City of Ypsilanti recognizes the importance of regulations that ensure electronic message board signs are compatible with neighboring uses and unobtrusive to traffic; and

Now therefore be it resolved that the Ypsilanti City Council approve the Zoning Text Amendment provision in the zoning ordinance to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations to protect neighboring properties and traffic from visual distractions and/or glare.

An Ordinance Entitled *Electronic Message Board Signs*

THE CITY OF YPSILANTI ORDAINS that the Zoning Text Amendment provision in the zoning ordinance to permit Electronic Message Board signs in the CN-SF, CN-Mid, CN, Center, HC, GC, and NC Zoning Districts with corresponding regulations to protect neighboring properties and traffic from visual distractions and/or glare. This zoning text amendment applies to

- Article IV, Division 2, Subdivision I, Section 122-417.g (Park District- P) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision II, Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision III, Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 2, Subdivision IV, Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements
- Article IV, Division 3, Subdivision I, Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision II, Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type
- Article IV, Division 3, Subdivision III, Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article IV, Division 3, Subdivision IV, Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type.
- Article VI, Division 5, Section 122-664 Prohibited Signs
- Article VI, Division 5, Section 122-665 Sign Design Standards

<u>Section 122-417.g (Park District- P) Non-use and Dimensional Requirements (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-422.d.1 (Single-Family Residential District- R1) Non-use and Dimensional Requirements (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-422.d.2 (Single-Family Residential District- R1) Non-use and Dimensional Requirements. (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-427.d (Multiple Dwelling Residential District- MD) Non-use and Dimensional Requirements (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-432.d.1 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-432.d.2 (Production, Manufacturing and Distribution District- PMD) Non-use and Dimensional Requirements (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-442.D.2 (Core Neighborhoods- CN, CN-Mid, CN-SF) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)</u>		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
<u>Section 122-447.D.2 (Center- C) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)</u>		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
<u>Section 122-452.D.2 (Corridors- HC, NC, GC) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)</u>		
Electronic Message Board Signs (Permanent)	Must comply with all requirements for Electronic Message Board Signs in Section 122-665	Permit Required
<u>Section 122-462.d.1 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)</u>		
Electronic Message Board Signs		Not Permitted
<u>Section 122-462.d.2 (Health and Human Services- HHS) Non-use and dimensional requirements for site improvements not regulated by building type. (New Language)</u>		
Electronic Message Board Signs		Not Permitted

Section 122-664. Prohibited Signs

The following signs are prohibited in all zoning districts:

1. Unsafe signs. When any sign or sign structure becomes insecure, in danger of falling, or otherwise unsafe, or if any sign or sign structure shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this chapter, or prohibited signs, it shall be considered a nuisance per se. The owner or lessee shall, upon receipt of written notice of the building official, immediately in the case of an unsafe sign make such sign conform to the provisions of this article or shall remove it. If, after ten days, the notice is not complied with, the building official may remove such sign at the expense of the owner or lessee after having obtained an order from the administrative hearings bureau. The cost, including actual attorney fees, shall be assessed against the property as provided in Article VIII of the City Charter.
2. Prohibited signs
 1. Animated Signs.
 2. Portable Signs, not including sidewalk signs.
 3. Signs mounted upon a roof.
 4. Signs containing obscene material. Signs containing symbols that area or purports to be an imitation of or resembles a traffic control device or that attempts to direct the movement of traffic.
 5. Mechanical Signs.
 6. Sign, electronic message, excepting digital billboards.
 7. Signs not specifically permitted under the sections of this chapter.
 8. Signs with less than six feet horizontal clearance or 12 feet vertical clearance from overhead electrical conductors which are energized in excess of 250 volts.

Section 122-665(c) Sign Design Standards (New Language)

(C) Electronic Message Board Signs. Building Mounted Signs and Freestanding signs may include an Electronic Message Board, subject to the following:

1. Required Area, Height, and Setbacks. The maximum area for an electronic message board sign shall be no greater than 50% of the zoning district's maximum area for freestanding or building-mounted signs. The maximum height and minimum setbacks shall comply with the zoning district's allowances for freestanding or building-mounted signs.
2. Maximum Number. No more than one electronic message board sign shall be located on a single lot of land.
3. Change of message shall not occur more than once every two minutes.
4. Lights shall never blink or flash. Message change sequence shall not involve flashing or other animations but shall be an instantaneous change.
5. Illumination. Illumination from an electronic message board sign shall not exceed 0.3 footcandles when measured at the property line of the subject lot.
6. Colors. Messages shall be in monochrome text, and electronic display areas shall be black.
7. Electronic message board signs shall not be illuminated between the hours of 9 PM and 6 AM.
8. Signs shall be programmed to go dark in the event of a malfunction.

Council Member King moved to Amend Ordinance No. 1430 by changing the maximum size to 35 square feet. Council Member Tooson seconded the motion.

Yes: (4) Michelle King, Roland Tooson, Nicole Brown, Patrick McLean

No: (3) Evan Sweet, Desirae Simmons, Steve Wilcoxon,

Absent: (0)

Council Member McLean moved to Table, and refer to the Planning Department, the Ordinance No. 1430 - An Ordinance entitled "Zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare". Resolution No. 2024-087, determination.

Public Hearing

Resolution No. 2024-088, close the public hearing. as presented. Council Member Simmons seconded the motion.

Yes: (6) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 1 Michelle King

Absent: (0)

Council Member McLean moved to Tabled the Ordinance No. 1430 - An Ordinance entitled "Zoning text amendment to allow electronic message board (EMB) signs, with reasonable standards to ensure compatibility with neighboring uses and reduce the potential for off-site glare".

Resolution No. 2024-087, determination.

Public Hearing

Resolution No. 2024-088, close the public hearing. as presented. Council Member Simmons seconded the motion.

Yes: (6) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 1 Michelle King

Absent: (0)

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

C. Resolution No. 2024-091, approving a contract with OHM for design engineering services to comply with regulations and directives mandated for the reconstruction of Harriet (First to Hawkins).

Whereas, the reconstruction of Harriet (First to Hawkins) is programmed for construction year 2025 in the current 3-year TIP; and

Whereas, the design engineering services will be expended from the Major Streets Fund; and

WHEREAS, OHM has submitted a proposal for engineering services for the final design of this project which includes: Transportation Alternatives Program Grant coordination; right of way documentation and coordination; SHPO application assistance; and detailed engineering design at an estimated cost of \$114,710; and

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the proposal submitted by OHM for design engineering services to comply with regulations and directives mandated for the reconstruction of Harriet (First to Hawkins); and

THAT the Mayor and City Clerk are authorized to sign this contract, subject to approval by the City Attorney, and any change orders may be approved by the City Manager to facilitate completion of this work.

Council Member King moved to Approve Resolution No. 2024-091, approving a contract with OHM for design engineering services to comply with regulations and directives mandated for the reconstruction of Harriet (First to Hawkins) as presented. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

E. Resolution No. 2024-093, authorizing the expenditure of excess proceeds from the City of Ypsilanti's 2022 Water Supply System Bonds.

WHEREAS, the Ypsilanti Community Utilities Authority (the "Authority") previously issued its Water Supply System Bonds, Series 2022 (City of Ypsilanti), for the purposes of providing funds for the acquisition, construction and installation of various water supply system improvements, consisting of the acquisition, construction and installation of various water main and related improvements on Washtenaw Avenue between West Cross Street and Hamilton Street, Hamilton Street between Washtenaw Avenue and I-94, Huron Street between I-94 and West Cross Street, and Michigan Avenue between Huron Street and Hamilton Street, together with all necessary appurtenances and attachments thereto, to serve the Local Unit (the "Original Purposes"); and

WHEREAS, the Authority and the City of Ypsilanti (the "City") have each approved and executed a Contract dated November 17, 2021 (the "Contract") providing for the payment of the costs of the Project by the City; and

WHEREAS, the Authority was able to complete the Project at a cost less than that projected at the time of issuance as a result of more cost-efficient design from the Authority's engineers and, consequently, has remaining funds available to be used for other purposes (the "Excess Proceeds"); and

WHEREAS, the total amount of Excess Proceeds is roughly One Million Five Hundred Thousand Dollars (\$1,500,000); and

WHEREAS, the City desires to use the Excess Proceeds for the painting and rehabilitation of the City-owned Shadford Tower, the City water meter replacement project, and any other improvements to the City's water supply system (the "New Purposes"); and

WHEREAS, Section 17 of the Contract allows the use of Excess Proceeds to be approved for purposes other than the Original Purposes by resolution of the Authority upon request of the City; and

WHEREAS, the City hereby requests the Authority use the Excess Proceeds for the New Purposes.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE AUTHORITY AS FOLLOWS:

Section 1. Request. The City hereby requests the Authority to authorize the expenditure of the Excess Proceeds on the New Purposes.

Section 2. Section Headings. Section headings are for convenience only and do not constitute a part of this resolution.

Section 3. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are repealed.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

Council Member Simmons moved to Approve Resolution No. 2024-093, authorizing the expenditure of excess proceeds from the City of Ypsilanti's 2022 Water Supply System Bonds as presented. Council Member King seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

B. Resolution No. 2024-090, approving Ordinance No. 1425, entitled "an Ordinance to amend Chapter 7 of the City Code Marijuana". (Second Reading)

Mayor Pro-Tem Wilcoxon moved to amend Ordinance No. 1425, entitled "an Ordinance to amend Chapter 7 of the City Code Marijuana" by limiting the number of establishments to a maximum of 14, and reverting back to 13 through attrition. Council Member Tooson seconded the motion.

Yes: (6) Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: (1) Michelle King

Absent: (0)

Council Member King moved to approve Resolution No. 2024-090, approving Ordinance No. 1425, entitled "an Ordinance to amend Chapter 7 of the City Code Marijuana". **(Second Reading)** as amended. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

A. Resolution No. 2024-089, approving the minutes of the April 16, 2024 Regular Council Meeting and April 19, 2024 Special Council Meeting.

Council Member King moved to Approve Resolution No. 2024-089, approving the minutes of the April 16, 2024 Regular Council Meeting and April 19, 2024 Special Council Meeting, as amended. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

D. Resolution No. 2024-092, authorizing the City Manager to approve the payment of \$229,000 to B & B Pools and Spas for the resurfacing of the Rutherford pool and authorizing the Finance Department to make the payment as fiduciary for the Friends of the Rutherford Pool.

Whereas, the Friends of Rutherford Pool (Friends), a Michigan Non-Profit, Federal Tax Exempt 501c3 corporation, have a contract with the city to manage the Rutherford Pool (the pool), and

Whereas, the Friends have successfully operated the pool for several years providing swimming lessons and safe, clean, wholesome water fun opportunity for thousands of children, youth and adults of the area, and

Whereas, the Friends have raised funds to repair, maintain and operate the pool and determined during the winter of 2023 that the pool needed to be resurfaced to open in the spring of 2024, and

Whereas, the City Council by Resolution 2024, dated January 9, 2024 agreed to act as fiduciary for the Friends and authorized the City Manager to sign and process a grant application to the Michigan DNR for funds to resurface the pool and the City Manager did process the grant application, and

Whereas, the Friends solicited bids for the resurface of the pool and received only one bid from B&B Pools and Spas for \$229,000, and the Friends accepted the bid, and

Whereas, B&B Pools and Spas completed the resurface of the pool on or about April 25, 2024 in time to reopen the pool for the 2024 season, and

Whereas, the City Manager has received assurance from the Michigan DNR that it would reimburse the city for the payment as a grant, as the city is acting as fiduciary for the Friends, and

Whereas, the Friends and city staff recommend payment for the work completed,

Now Therefore, the City Manager is authorized to approve the payment of \$229,000 to B & B Pools and Spas for the resurfacing of the pool and the Finance Department is authorized to make the payment as fiduciary for the Friends.

Mayor Pro-Tem Wilcoxen moved to Approve Resolution No. 2024-092, authorizing the City Manager to approve the payment of \$229,000 to B & B Pools and Spas for the resurfacing of the Rutherford pool and authorizing the Finance Department to make the payment as fiduciary for the Friends of the Rutherford Pool, as presented. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

F. Resolution No. 2024-094, authorizing to remove Devika Choudhuri and Kirk Crowner from the Human Relations Commission.

That the City Council remove Kirk Crowner and Devika Choudhuri from the Human Relations Commission for a lack of attendance.

Council Member King moved to Approve Resolution No. 2024-094, removing Devika Choudhuri and Kirk Crowner from the Human Relations Commission, as presented. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

G. Resolution No. 2024-095, approving appointments to boards and commissions.

THAT, the following residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
<u>Jennifer Avery</u>	<u>Human Relations Commission</u>	<u>07/01/2027</u>
<u>417 W Cross Apt 2</u>		
<u>Ypsilanti 48197</u>		

Council Member Simmons moved to Approve Resolution No. 2024-095, approving appointment to boards and commissions, as presented. Mayor Pro-Tem Wilcoxen seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxen, Nicole Brown, Patrick McLean
No: 0 None

Absent: (0)

H. Resolution No. 2024-096 approving appointments of non-resident to boards and commissions.

THAT, the following Non-residents be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
Daniel Jackson 145 Campbell Ave Ypsilanti 48198	Human Relations Commission	07/01/2027

Council Member Simmons moved to Approve Resolution No. 2024-096 approving appointments of non-resident to boards and commissions, as presented. Council Member King seconded the motion.

Yes: (7) Michelle King, Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

I. Discussion regarding fees for Cruise Nights.

- Council discussed fees for upcoming Cruise Nights.
- City Manager and Special Events Manager will prepare a memo for Council regarding the fee schedules.

J. Discussion regarding RFP for unarmed response.

- Council Member Simmons started a discussion regarding an RFP for an unarmed response pilot program.
- There has never been funding allocated for this project.

IX. BOARD AND COMMISSION - LIAISON REPORTS

A. Police Advisory Commission

Council Member Tooson reported:

- 2023 End of Year Report was unanimously accepted.
- There is a joint meeting with the Human Relations Commission on Thursday, May 16th.
- YPAC voted unanimously to change their number for a quorum from 4 to 3 members.
- The Commission is looking into the Police complaint form and process.

B. Human Relations Commission

Council Member King Reported:

- The joint meeting with YPAC will start at 7p.m.
- The Commission is looking at a changing the complaint process.
- The Commission has been discussing the Discrimination Ordinance and is looking at changing the complaint process..
- Council Member King inquired if HRC had even been allotted a budget, and the City Manager indicated no, that has never happened.

C. Parks and Arts Commission

D. Sustainability Commission

Council Member Simmons Reported:

- Discussed Community Resiliency Hubs.
- Michigan Green Communities Gold Ranking bestowed upon Ypsilanti.
- Discussed a request for funding for Earth Day's next year milestone anniversary.

E. Historic District Commission

Commissioner McLean reported the meeting is tonight and he will have a full report at the next Council Meeting

F. Planning Commission

Mayor Pro-Tem Wilcoxon reported that they did not meet.

G. Zoning Board of Appeals

Mayor Pro-Tem Wilcoxon reported that they did not meet.

X. LIAISON REPORTS

A. SEMCOG Update

B. Washtenaw Area Transportation Study

Council Member Simmons reported:

- Simmons cannot attend the next meeting and will be in touch with Council Member McLean to attend as the alternate.

C. Urban County

Mayor Brown reported that this month's meeting was cancelled.

D. Ypsilanti Downtown Development Authority

Mayor Brown reported that the next meeting is Thursday.

E. Friends of Rutherford Pool

Mayor Pro-Tem Wilcoxon reported:

- They're working on securing grant funding for swimming lessons & dealing with the grant requirements & the online registration system.
- Concerns noted about triathlon event fees.

XI. COUNCIL PROPOSED BUSINESS

Council Member Tooson -

- Friday, 3p-7p at Riverside Park, Brighter Way Community BBQ. Come out!
- Saturday, End the Cycle Stop Gun Violence Event at Parkridge Park, 10a-2p, organized by the Supreme Felons and Force Detroit.

Council Member McLean -

- Looking to bring forward something regarding the rainy day fund.
- Recent magazine article from Next City regarding climate resilience and our ability to withstand major storms which can spur conversations we should be having as a City.

Council Member Sweet -

- DPS question - White St. speed hump update - DPS Director noted they were removed from the program because they requested that several years ago.

Council Member Simmons -

- Simmons forgot a WATS update and noted there has been a change in the 2045 plan to add safety as a qualifier, in addition to equity and environmental justice, as deciding factors between projects.
- Questions from residents on how to get information from the City and how to get text updates from the City. We need more tutorials on how to sign up.
- Request for the newsletter to add updates on the Dorsey Estates.
- Attended a gathering for landlords hosted by the Washtenaw Housing Alliance and they have some interesting projects to offer.
- Congratulations to Kamal Hadden who was drafted to the NFL.
- Ways to improve communications with the residents - discussed mailing a newsletter to residents.
- Commented on the Special Election for the Ward 3 Council seat, for which Council Simmons was elected.

A motion was made by Council Member Tooson, supported by Council Member McLean, to extend the meeting to 11:15 p.m. The motion passed upon a voice vote.

Council Member King -

- In honor of Mental Health Awareness Month, I encourage everyone to take some time to love on someone, just because.
- When doing business in each others Wards, it would be nice if we communicate with each other and let each other know.
- Suggesting a retreat would be good for the Council.
- Congrats to the Hadden family.
-

XII. COMMUNICATIONS FROM THE MAYOR

- Met with Lieutenant Governor Gilchrist & had a really great dialogue on smaller communities that need support.
- State Revenue Sharing will increase.

XIII. COMMUNICATIONS FROM THE CITY MANAGER

- Submitted petition from residents to change Woodward St. to "Minnie Hughes". Mr. Hellenga explained the process. Council can either approve a resolution that would be an honorary naming of the street, or go through the process of legally renaming the street. Minnie Hughes recently passed away, and was known as the mother of Washington Street.

A motion was made by Council Member King, supported by Mayor Pro Tem Wilcoxon to change the name of Woodward Street to "Minnie Hughes St."

Council Member King moved to Approve a resolution to change the name of Woodward St. to "Minnie Hughes Street". Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (1)

Michelle King

No: 6

Evan Sweet, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

Absent: (0)

- Mr. Hellenga will be bringing forward resolutions for Juneteenth and Pride
- Will forward Council some special events ordinance amendments
- Congratulations to Clerk Boudreau for doing a good job with the election.
- The Brownfield amendment sent to you will be on the next meeting.

XIV. COMMUNICATIONS

XV. PUBLIC COMMENT (3 MINUTES)

XVI. REMARKS FROM THE MAYOR

XVII. ADJOURNMENT

A. Resolution No. 2024-097, adjourning the City Council Meeting.



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-110 approving Mark Nelson as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Res. No. 2024-110 Mark Nelson AHB
2. USE resume_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-110
May 28, 2023

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

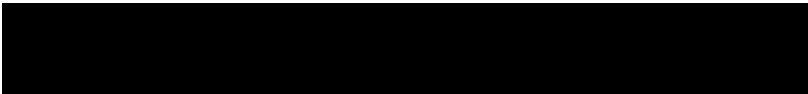
THAT Council approves Mark Nelson as an Administrative Hearings Bureau Officer for the City of Ypsilanti as appointed by the City Manager.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

MARK W. NELSON



EXPERIENCE

DECEMBER 2023 – PRESENT

ATTORNEY, PEAR, SPERLING, EGGAN & DANIELS, PC, ANN ARBOR, MICHIGAN

Attorney in private practice serving the needs of both individuals and small businesses in the areas of estate planning, probate, real estate, and business formation and succession planning.

2012 – DECEMBER 2023

ATTORNEY MAGISTRATE / COURT ADMINISTRATOR, 14B DISTRICT COURT, YPSILANTI TOWNSHIP, MICHIGAN

As Magistrate I conducted a variety of hearings including arraignments, informal hearings for both traffic and ordinance enforcement matters, small claims hearings, civil pretrials, and 1st hearings for non-payment of rent summary proceedings. I was also responsible for issuing search warrants.

As Court Administrator I was responsible for the operations of the 14B District Court. This includes supervisory responsibility for the full staff of the District Court, preparing and managing the 14B District Court budget, applying for and managing grants, representing the court's interests before the Township Board of Trustees, and preparing monthly financial statements for state, county and local government.

2009 – 2012

ATTORNEY MAGISTRATE, PART TIME, 14B DISTRICT COURT, YPSILANTI TOWNSHIP, MICHIGAN

Served 2 ½ days per week as the part time Attorney Magistrate.

2001-2012

ATTORNEY / PARTNER, MURPHY AND NELSON, PLLC, YPSILANTI, MICHIGAN

Attorney in private practice serving the needs of both individuals and small businesses in the areas of estate planning, probate, real estate, and business formation and succession planning.

1998-2001

IN HOUSE COUNSEL / DIRECTOR OF ENVIRONMENTAL AND OSHA COMPLIANCE, MARSH PLATING CORPORATION, YPSILANTI, MICHIGAN

EDUCATION

MAY 1998

JURIS DOCTORATE, SAINT LOUIS UNIVERSITY SCHOOL OF LAW, SAINT LOUIS,
MISSOURI

MAY 1993

BACHELOR OF ARTS ENGLISH LITERATURE, DEPAUW UNIVERSITY, GREENCASTLE,
INDIANA

SERVICE

2018 – Present

Board Member and Treasurer Washtenaw County / EMU Legal Resource Center

2012 – 2023

Board Member Michigan Association of District Court Magistrates

2005 – 2009

Board Member Ypsilanti Meals on Wheels

1999 – 2003

Ypsilanti Area Jaycees

Member Michigan Bar Association; Washtenaw County Bar Association and Ypsilanti Bar Association



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Katie Jones, Economic Development/Equity Coordinator

Subject: Resolution No. 2024-111 approving the Brownfield Amendment #1 Plan for 220 N. Park Development as authorized by the Washtenaw County Brownfield Redevelopment Authority.

SUMMARY & BACKGROUND: As excavation began on 220 N. Park, now Dorsey Estates, it was discovered that more soil would need to be removed from the site than initially anticipated. Amendment #1 adds additional eligible activities due to unforeseen site conditions and assists with applying for associated Brownfield Grants eligible through EGLE.

The Developer is seeking an EGLE Grant for the increase in environmental eligible activities identified in Amendment #1. The Developer has secured a \$500,000 Grant and \$500,000 Loan through the WCBRA Local Brownfield Revolving Loan Fund, which will offset the costs in eligible activities as presented in Amendment #1. In addition, the Developer has received an award for a Missing Middle grant through MSHDA, which will support both EGLE and MSF Costs associated with the backfill of soils on the site.

Any grant from EGLE, MSHDA, or WCBRA received for the project that directly funds Brownfield Eligible Activities will be excluded from this Plan and not reimbursed using available tax increment revenues.

Washtenaw County awarded a \$3,600,000 grant through ARPA, to increase housing access in the 48197/98 Area Code, directly supporting hard construction costs for the 23 affordable units.

Amendment #1 is intended to apply to the eligible property identified in the Plan and, if tax increment revenues are proposed to be captured from that eligible property, to identify and authorize the eligible activities to be funded by such tax increment revenues.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Dorsey_BrownfieldAmendment_RFL
2. Resolution No 2024-111 Brownfield

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION

Date: May 28, 2024

For: Mayor and City Council

From: Katie Jones, Economic Development & Equity Manager

Subject: Dorsey Estates Brownfield Amendment #1

SUMMARY & BACKGROUND:

As excavation began on 220 N. Park, now Dorsey Estates, it was discovered that more soil would need to be removed from the site than initially anticipated. Amendment #1 adds additional eligible activities due to unforeseen site conditions and assists with applying for associated Brownfield Grants eligible through EGLE.

The Developer is seeking an EGLE Grant for the increase in environmental eligible activities identified in Amendment #1. The Developer has secured a \$500,000 Grant and \$500,000 Loan through the WCBRA Local Brownfield Revolving Loan Fund, which will offset the costs in eligible activities as presented in Amendment #1. In addition, the Developer has received an award for a Missing Middle grant through MSHDA, which will support both EGLE and MSF Costs associated with the backfill of soils on the site.

Any grant from EGLE, MSHDA, or WCBRA received for the project that directly funds Brownfield Eligible Activities will be excluded from this Plan and not reimbursed using available tax increment revenues.

Washtenaw County awarded a \$3,600,000 grant through ARPA, to increase housing access in the 48197/98 Area Code, directly supporting hard construction costs for the 23 affordable units.

Amendment #1 is intended to apply to the eligible property identified in the Plan and, if tax increment revenues are proposed to be captured from that eligible property, to identify and authorize the eligible activities to be funded by such tax increment revenues.

RECOMMENDED ACTION:

Staff recommends that the City Council approve Brownfield Amendment #1

ATTACHMENTS:

A) Amended 220 N. Park Brownfield Plan

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2024-111
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Washtenaw County established the Washtenaw County Brownfield Development Authority (WCBRA) in accordance with the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act") to encourage redevelopment of contaminated, functionally obsolete or blighted property by providing economic incentives; and

WHEREAS, the property located at 220 N. Park (the "Property") has been determined to be a Facility, as determined by a Phase II analysis, and

WHEREAS, The Brownfield Plan for 220 N. Park (the "Plan") has been created to facilitate the redevelopment of the Property; and

WHEREAS, due to unforeseen site conditions, Renovare is applying for an amendment to the Brownfield Plan;

WHEREAS, the Plan must be approved by the City of Ypsilanti, then the WCBRA, with final adoption by the Washtenaw County Board of Commissioners; and

WHEREAS, neither Washtenaw County nor the Washtenaw County Brownfield Redevelopment Authority will incur a financial note or bonded indebtedness; and

NOW THEREFORE BE IT RESOLVED, that the Ypsilanti City Council approve the Brownfield Amendment #1 Plan for 220 N. Park Development as authorized by the Washtenaw County Brownfield Redevelopment Authority.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Washtenaw County established the Washtenaw County Brownfield Development Authority (WCBRA) in accordance with the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act") to encourage redevelopment of contaminated, functionally obsolete or blighted property by providing economic incentives; and

WHEREAS, the property located at 220 N. Park (the "Property") has been determined to be a Facility, as determined by a Phase II analysis, and

WHEREAS, The Brownfield Plan for 220 N. Park (the "Plan") has been created to facilitate the redevelopment of the Property; and

WHEREAS, due to unforeseen site conditions, Renovare is applying for an amendment to the Brownfield Plan;

WHEREAS, the Plan must be approved by the City of Ypsilanti, then the WCBRA, with final adoption by the Washtenaw County Board of Commissioners; and

WHEREAS, neither Washtenaw County nor the Washtenaw County Brownfield Redevelopment Authority will incur a financial note or bonded indebtedness; and

NOW THEREFORE BE IT RESOLVED, that the Ypsilanti City Council approve the Brownfield Amendment #1 Plan for 220 N. Park Development as authorized by the Washtenaw County Brownfield Redevelopment Authority.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-112 approving the request to waive fees for the 2024 Depot Town Cruise Nights in the amount of \$3,676.40.

SUMMARY & BACKGROUND: City Council has been requested to forgive the fees for the Depot Town Cruise Nights that occur from June to September.

Council engaged in discussion during the May 14, 2024 meeting regarding the potential to forgive fees. At that time, the application was submitted at 4:00 pm that day and leaving no time to prepare the fees required per the Council approved fee schedule.

Council request this item come back during the May 28, 2024 meeting to be reviewed for fee waiver.

The request is to waive the total \$3,676.40. The resolution as written is for the total amount requested, however, it is at the discretion of Council.

RECOMMENDED ACTION:

ATTACHMENTS:

1. RFL- Cruise Night Fee Waiver
2. Resolution 2024-112 Cruise Nights
3. Cruise Nights June-September 2024 Fee Proposal

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
May 28, 2024

FROM: Andrew Hellenga, City Manager

SUBJECT: Application for Financial Hardship Waiver for the 2024
Depot Town Cruise Nights

SUMMARY & BACKGROUND:

City Council has been requested to forgive the fees for the Depot Town Cruise Nights that occur from June to September.

Council engaged in discussion during the May 14, 2024 meeting regarding the potential to forgive fees. At that time, the application was submitted at 4:00 pm that day and leaving no time to prepare the fees required per the Council approved fee schedule.

Council request this item come back during the May 28, 2024 meeting to be reviewed for fee waiver.

The request is to waive the total \$3,676.40. The resolution as written is for the total amount requested, however, it is at the discretion of Council.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Proposed Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL: _____



Resolution No. 2024-112
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti adopted a Special Events Policy, and pursuant to the policy, the City may waive park rental fees due to financial hardship for an event if it is of general interest to the public and advances the City's public image; and

WHEREAS, this year the Depot Town Cruise Nights, which are held on each Thursday starting in June and ending in September; and

WHEREAS, the applicants are requesting a waiver of all fees for the event due to financial hardship; and

WHEREAS, City Council agrees that waiving the fees associated to the event would be in the general interest of the public and advance the City's public image;

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves the request to waive fees for the 2024 Depot Town Cruise Nights in the amount of \$3,676.40.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Cruise Nights in Depot Town

Thursday, June 6, 2024

PROPOSAL

ACCOUNT: Depot Town CDC

CONTACT: Linda French

EMAIL: ladyfrench@aol.com

PHONE: (734) 358-6956

ADDRESS: 308 N. River
Ypsilanti, MI 48198

SALES MANAGER: Wendy Estey

EMAIL: westey@cityofypsilanti.com

PHONE: (734) 482-9825

EVENT SUMMARY

Location	Date	Time	Areas	Event Type	Guests
City of Ypsilanti Parks Special Events	6/6/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	6/13/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	6/20/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	6/27/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	7/4/2024	4:00 pm – 8:00 pm	Street Closure 2		500
City of Ypsilanti Parks Special Events	7/11/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	7/18/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	7/25/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	8/1/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	8/8/2024	4:00 pm – 8:00 pm	Street Closures		500

City of Ypsilanti Parks Special Events	8/15/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	8/22/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	8/29/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	9/5/2024	4:00 pm – 8:00 pm	Street Closures		500
City of Ypsilanti Parks Special Events	9/12/2024	4:00 pm – 8:00 pm	Street Closures		500

ROOM RENTAL

Qty		Price	Total
1	Special Events Application Fee	\$35.00	\$35.00
1	Street Closure Security Deposit	\$500.00	\$500.00
3	Noise Permit x 3 months (not charging for September)	\$500.00	\$1,500.00
3	Local Street Closure Permit (per street/per day) x 3 months (not charging for September)	\$500.00	\$1,500.00

ESTIMATED BILLING

Street Closure from River to Rice.

Liability insurance in the amount of \$250,000 per occurrence naming the City of Ypsilanti as additionally insured will be required for these events.

Noise permit between 4-8 p.m. Event sponsors are responsible for obtaining any necessary music or other intellectual property licenses associated with their event.

	Total
Room Rental	\$3,535.00
Subtotal	\$3,535.00
Credit Card Fee	4.0% \$141.40
Grand Total	\$3,676.40
Estimated Amount Due	\$3,676.40



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-113 approving the honorary street naming of Woodward as Minnie Hughes Drive, and directing staff to install signage to reflect that name.

SUMMARY & BACKGROUND: Petitions were submitted including just under 100 signatures. The majority were community members in the City of Ypsilanti however, the petitions also included several signatures for individuals residing outside of the City.

Chapter 94 "Streets, Sidewalks, and other public places" Article VI – "Street and Park Names" Section 94-165 reads:

Sec. 94-165. - Petition to change name.

A petition to change the name of any highway, street, alley, bridge or park may be instituted by resolution of a majority of city council present at a legally constituted meeting or by petition of any ten city electors, or 50 percent of the property owners or occupants of lands abutting such highway, street, alley, bridge or park.

The petition shall be referred by the city clerk to the parks and recreation commission for review and recommendation and then go to the city council for consideration.

The applicant has met this requirement and during the May 14th City Council Meeting staff was directed to bring forth a resolution to approve an honorary name change of Woodward to Minnie Hughes Drive.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. RFL Minnie Hughes Dr
2. Resolution No 2024-113 MHD
3. Redacted Petitions

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Honorary Name Change of Woodward

SUMMARY & BACKGROUND:

Petitions were submitted including just under 100 signatures. The majority were community members in the City of Ypsilanti however, the petitions also included several signatures for individuals residing outside of the City.

Chapter 94 "Streets, Sidewalks, and other public places" Article VI – "Street and Park Names" Section 94-165 reads:

Sec. 94-165. - Petition to change name.

A petition to change the name of any highway, street, alley, bridge or park may be instituted by resolution of a majority of city council present at a legally constituted meeting or by petition of any ten city electors, or 50 percent of the property owners or occupants of lands abutting such highway, street, alley, bridge or park.

The petition shall be referred by the city clerk to the parks and recreation commission for review and recommendation and then go to the city council for consideration.

The applicant has met this requirement and during the May 14th City Council Meeting staff was directed to bring forth a resolution to approve an honorary name change of Woodward to Minnie Hughes Drive.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Resolution and Redacted Petitions

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2024-113
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS; Petitions were circulated to cause change of Woodward to Minnie Hughes Drive; and

WHEREAS; the petitions included at least 10 city electors; and

WHEREAS; Minnie Hughes was a mentor to community youth, and provided patience and grace to help them navigate times of trouble in their lives; and

WHEREAS; Minnie Hughes demonstrated a great faith in Jesus Christ and a commitment to their church and family; and

WHEREAS; Minnie Hughes loved her community and served with a gentle spirit; and

WHEREAS; Minnie Hughes was a mother to her neighbors on Washington Street where he lived for sixty-one years.

NOW THEREFOR BE IT RESOLVED; That the City Council of the City of Ypsilanti, herby approve that the honorary street name of Woodward be Minnie Hughes Drive, and direct staff to install signage to reflect that name.

OFFERED BY: _____

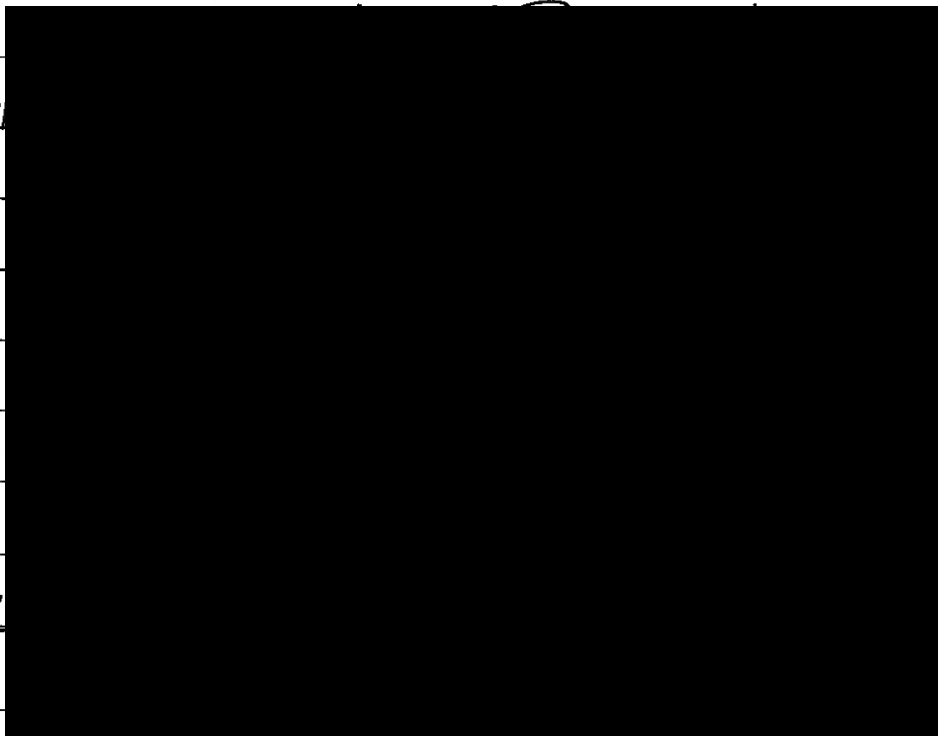
SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Minnie Hughes

Street Name Change



Name	Address
Robert Quinn	
Amber Koski 8431 Be	
Vicki Quinn	
Latasha England	
Melody Munro	
Leah Munro	
Genesis Schaubert	
Ashley Schaubert	
Karen Schaubert	
JEFF GREUNKE	
	

RECEIVED

MAY 2024

CITY OF YPSILANTI
TREASURY DEPARTMENT

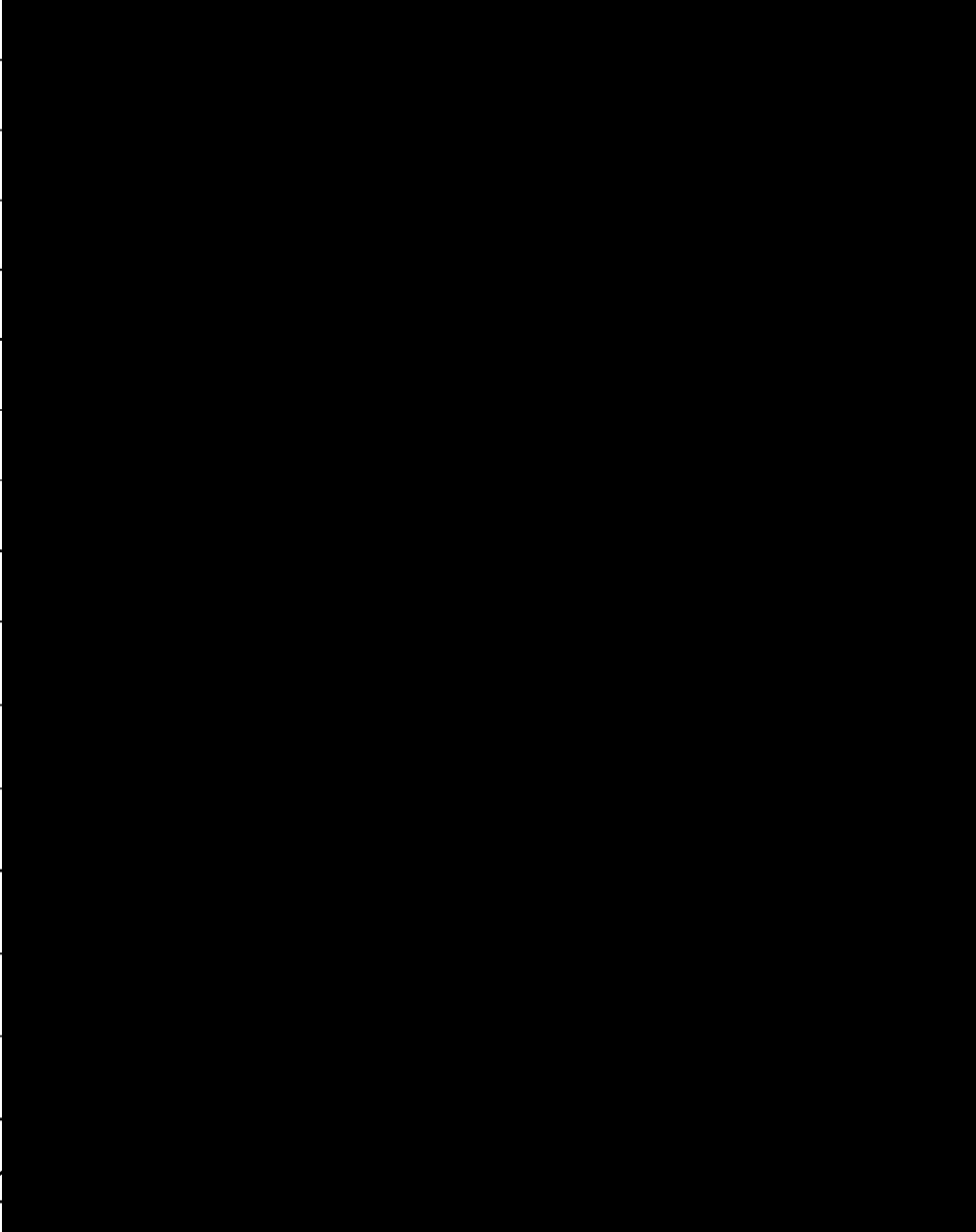
RECEIVED

MAY 2024

CITY OF YPSILANTI
TREASURY DEPARTMENT

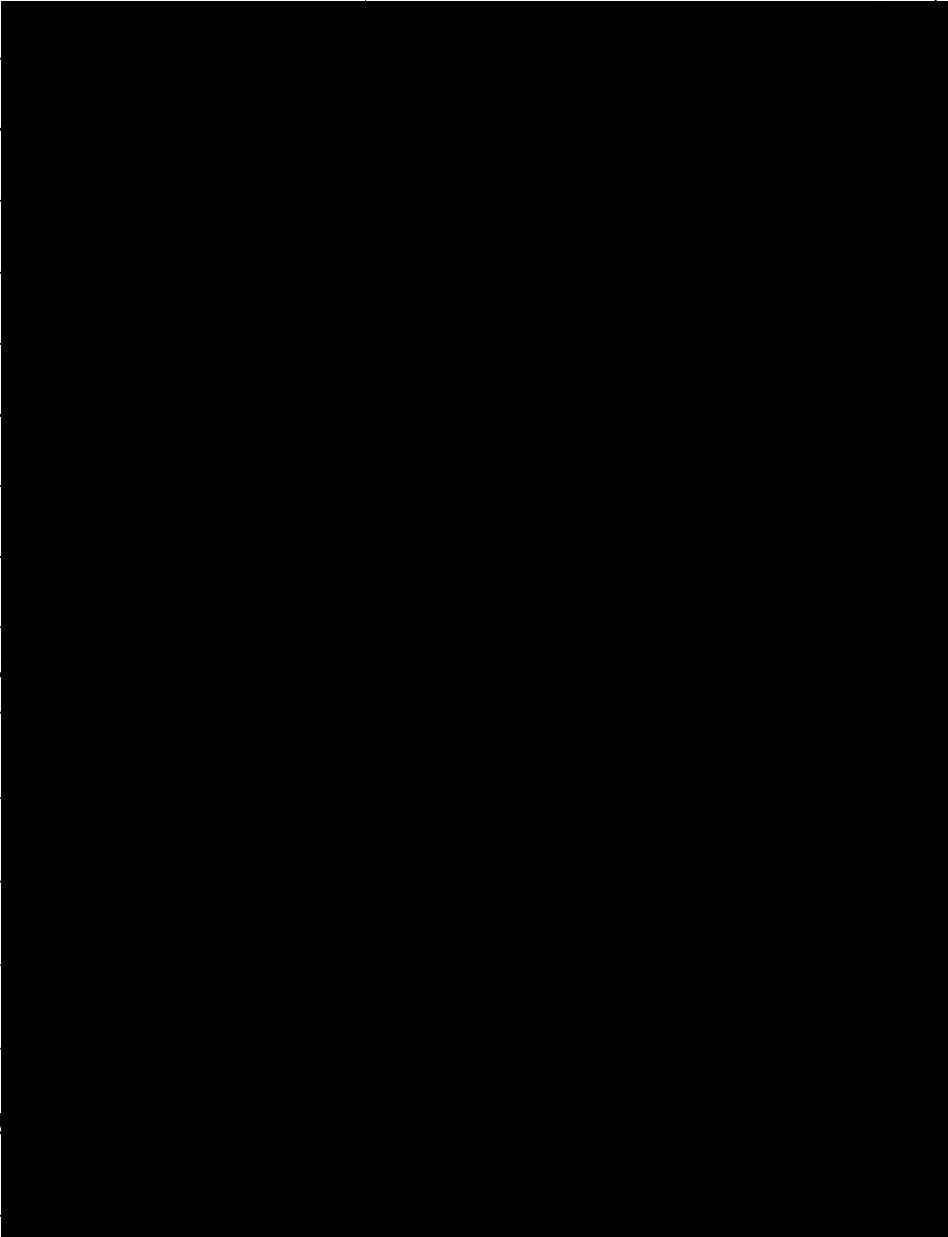
Minnie Hughes

Street Name Change

Name	Address
Alex D'Angel	
Matthew Pillitteri	
Lisa Bennett	
Dashera McKinney	
Uslat Willey	
Marvin Ford	
Furious Turner	
Nyann Edwards	
William D'Angel	
Robert E Knisley Jr	
Mary E. Knisley	
Tara Thorburn	
Brittney Heli	
Arianna Hall-ukBryde	
David Ross	
Marley Lyckma	

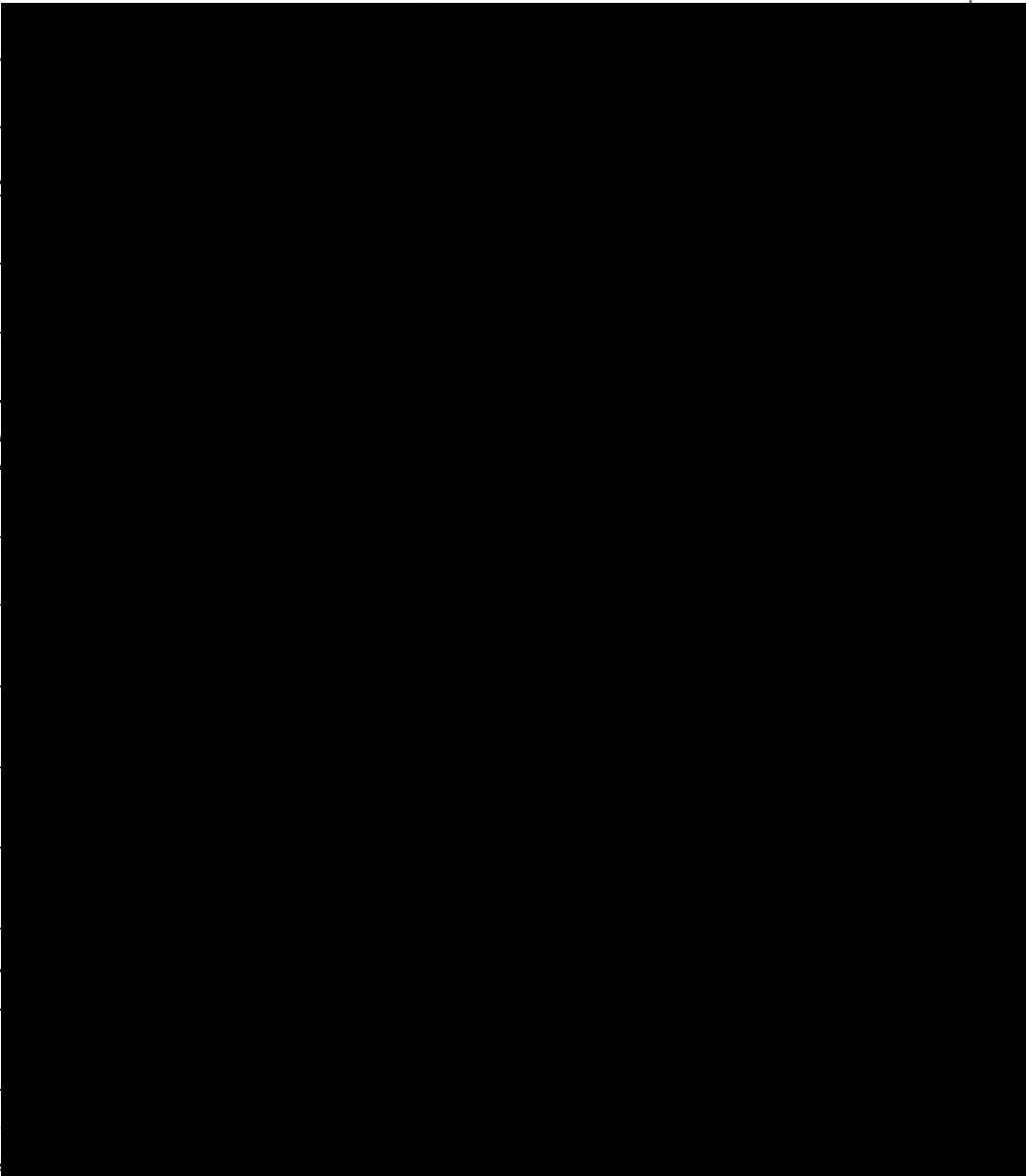
Minnie Hughes /

Street Name Change

Name	Address
Andrew Dillon	
Jacob McGowan	
Jennifer Rice	
Tayla Major	
Erica Hope	
May Macklow	
Frank Mester	
Keith C. Williams	
Lamarzy Williams	
Jessica Perez	
Amaya Bowles 4	
Eliza McElmeel	
Matthew Lawrence	
Michael Wright	
William Brokens	
Lindsay DeAngel	

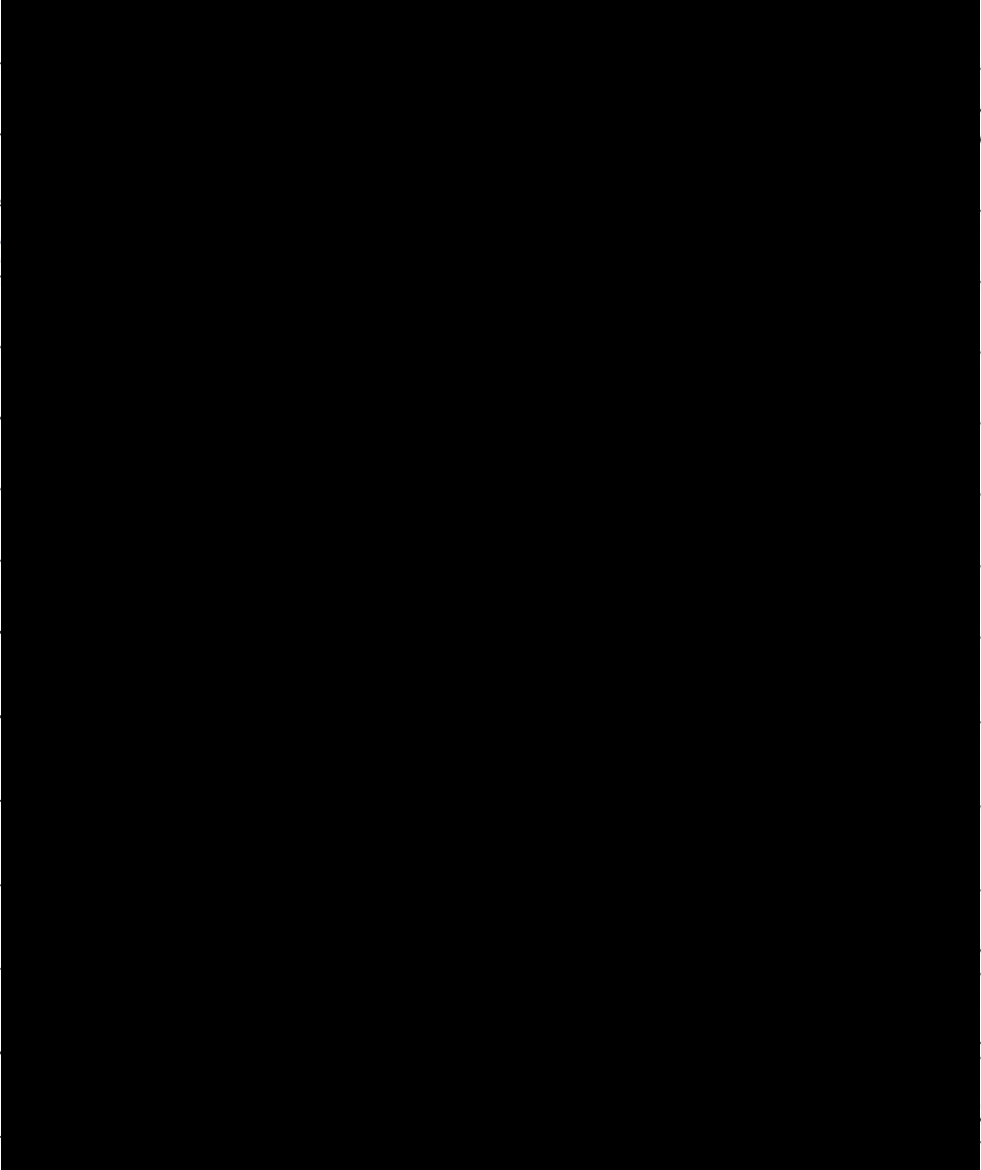
Minnie Hughes

Street Name Change

Name	Address
Lauren Barnes	
Sherri Krastes	
Janice Desnues	
Diane Debusen	
KURT FROST	
Latoria Smith	
Nichole Brewer	
Kyle Jones	
Kade Jones	
Sheryl Brewer	
Bill Brewer	
Amanda Dwyer	
Alfred Lazarethi	
Christie Seer	
Gaylord Rowe	
Jessica Romero	

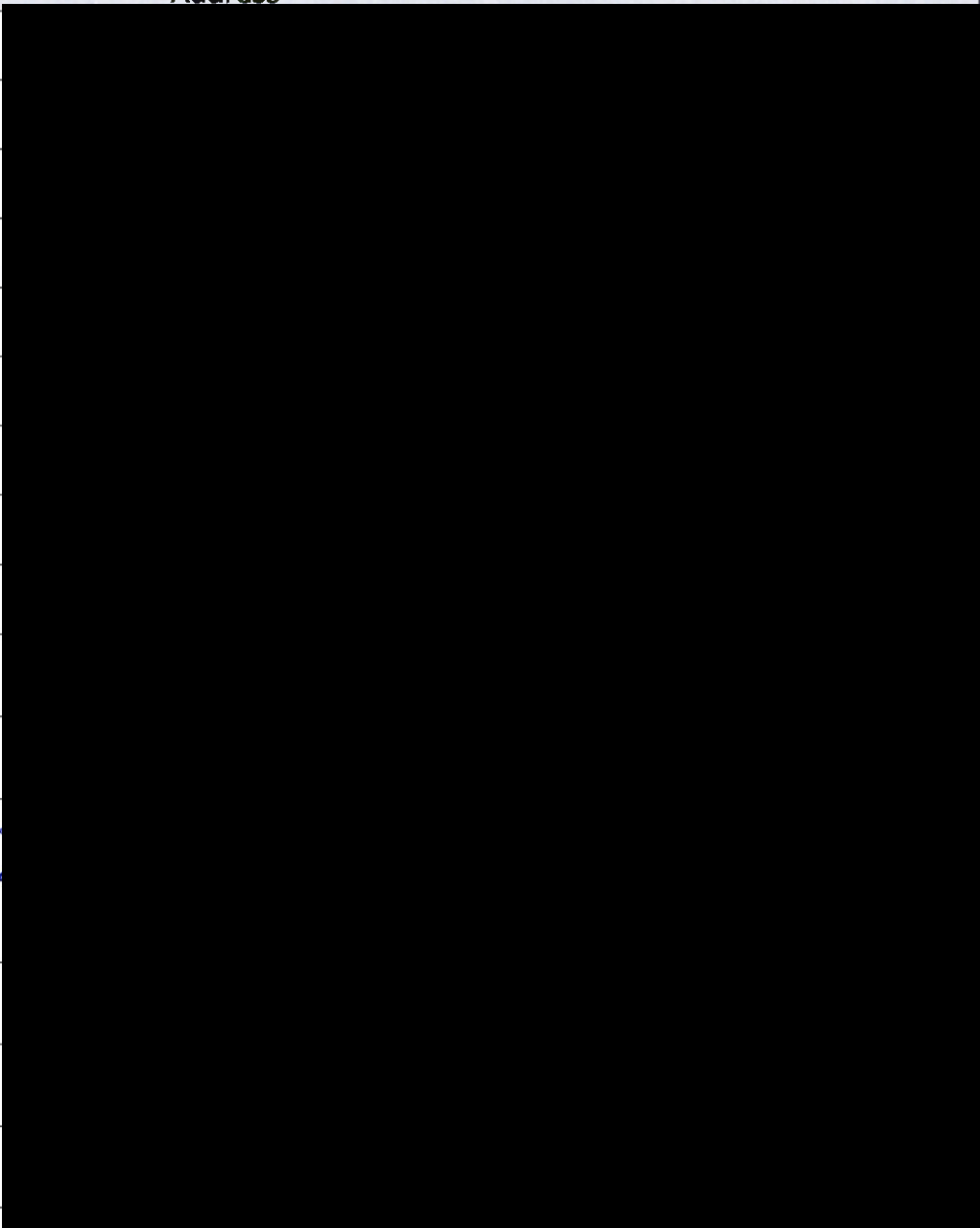
Minnie Hughes

Street Name Change

Name	Address
Bob Doyle	
Griffin Evans	
Stacy Bingham	
Michael Eller	
LE	
Lower Heine	
Nancy Heine	
Woods	
Alan Young	
Eileen M Young	
Elizabeth Fink	
Chantel Nielson	
Pace Nielson	
Nolan Escobar	
Alaina Escobar	

Minnie Hughes

Street Name Change

Name	Address
Steven Pierce	
Chau Small	
Kyle Small	
Annie Sumenil	
Emily Deshotel	
CANDY HINTON	
Christine LePottier	
DANIELLE ROGERS	
Michael Little	
Chloe Foreman	
Sharon Foust	
JEFF FOUST	
CHUCK BALTIMORE	
Matt Kirkpatrick	
Nancy Quinn	
Esther Farkas	

197
97
47
8



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-114 recognizing June 19th and authorizing to display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

1. Resolution No. 2024-114 Juneteenth Flag

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-114
May 28, 2024

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

Whereas, Juneteenth was recognized as a City Holiday, by passage of Resolution No. 2021-068, on April 6, 2021; and

Whereas, Ypsilanti, Michigan has a proud record of fighting bigotry, slavery and racism, including, prior to the Civil War being a part of the underground railway to help slaves to freedom, and sending soldiers, black and white to fight and die for the Union in the Civil War to free the slaves, and passing ordinances to prohibit discrimination, and

Whereas, June 19, 1865 marks when the final group of Black Americans understood that they were free, when Union Army General Gordon Granger landed in Galveston, where he read General Order #3, stating that all slaves were free, and that former masters and slaves were absolutely equal in personal and property rights. And

Whereas, Juneteenth, June 19, 1865, acting as the date of emancipation, became a long-standing day of celebration, meant to honor Black Americans resilience and the end of slavery, and

Whereas, it is fitting and proper for the City of Ypsilanti to honor and celebrate June 19 of every year as Juneteenth; and

Whereas, we must work together to continue to build a just Ypsilanti, free from prejudice, bigotry and racism.

NOW THEREFORE, it is hereby RESOLVED BY THE YPSILANTI CITY COUNCIL, that June 19th be recognized by the City of Ypsilanti, and display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-115 declaring June as "Pride Month" and directing staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Pride Month Resolution No. 2024-115

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-115
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, President Bill Clinton declared June "Gay and Lesbian Pride Month" in June of 2000 to commemorate the June 1969 Stonewall riots in Lower Manhattan; and

WHEREAS, President Barack Obama expanded the commemoration further by declaring June Lesbian, Gay, Bisexual, and Transgender Pride Month; and

WHEREAS, Pride Month is not only a time of celebration, it is also an opportunity to peacefully protest and raise political awareness of current issues facing the LGBTQ+ community, and

WHEREAS, much ground has been gained since the 1969 Stonewall Riots, however, injustice and negative attitudes remain that threaten the LGBTQ+ community; and

WHEREAS, The City of Ypsilanti has a proud place in the history of LGBTQ+ equality in the successful passing of our Inclusive Non-Discrimination Ordinance in 1998, a historic victory that received national attention and acclaim; and

WHEREAS, while the City of Ypsilanti has a long and proud tradition of being an inclusive community, it recognizes as long as injustice exists it threatens all that has been accomplished.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council of the City of Ypsilanti declare June as "Pride Month" and direct staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-116 removing Alexandra Anisimova from the Police Advisory Commission for a lack of attendance.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Res. No. 2024-116 AA Removal

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS; Alexandra Anisimova was appointed the Police Advisory Commission on June 20, 2023; and

WHEREAS; often the demands of a voluntary board member make it difficult to attend required meetings; and

WHEREAS; Alexandra Anisimova has been absent for several meetings since being appointed to the commission.

BE IT RESOLVED That the City Council, of the City of Ypsilanti remove Alexandra Anisimova from the Police Advisory Commission for a lack of attendance.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Andrew Hellenga, City Manager

Subject: Resolution No. 2024-117 Appointing Michelle Marin to the Planning Commission with a term ending July 1, 2027

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

1. Marin Planning Appointment
2. Marin Resume_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2024-117
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following resident be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
Michelle Marin 417 Maple Street Ypsilanti 48198	Planning Commission	07/01/2027

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Citizen Advisory Boards and Commissions Participation Resume - Submission #6549

Date Submitted: 5/17/2024

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below. After you apply, nomination to a board or a commission under the City Charter either by the Mayor or by two Council Members, and is subject to the approval and confirmation by a majority vote of the City Council.

Qualifications

Must be a resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name*

Michelle Marin

Email Address*

Address*

417 Maple Street

City*

Ypsilanti

State*

Michigan

Zip Code*

48198

Phone Number*

Number of Years in the Community*

3

Ward You Live In

3

Education

Master of Urban and Regional Planning (UM), Master of Education (University of Nevada, Las Vegas), Bachelor of Science in Environmental Science and Management (UC Davis)

Occupation

Community Planner

Employer

Carlisle Wortman Associates

Are you applying for youth membership?

Three Commission Allow Youth Membership (Sustainability, Arts and Parks, Police Advisory & Human Relations)

- ☐ Yes
☒ No

Are you registered to vote in the City of Ypsilanti?

- ☒ Yes
☐ No

I would like to be considered and could devote sufficient time to serve on the following board or commission:

- | | | |
|--|---|---|
| ☐ Review and Tax Assessment Board | ☐ Ypsilanti Housing Commission | ☐ Arts and Parks Commission |
| ☐ Board of Ethics | ☐ Human Relations Commission | ☐ Ann Arbor Area Transit Authority |
| ☐ Fire Civil Service Commission | ☒ Planning Commission | ☐ Police and Fire Pension Board |
| ☐ YCUA | ☐ Non-motorized Advisory Committee | ☐ Huron River Watershed Council |
| ☐ Ypsilanti Downtown Development Authority | ☐ Zoning Board of Appeals | ☐ Sustainability Commission |
| ☐ Economic Development Corporation/Brownfield Redevelopment Authority | ☐ Dangerous Buildings Officer | ☐ Police Advisory Commission |
| ☐ Historic District Commission | | |

Party Affiliation

If you are applying to serve on the Ethics Board or the Fire Civil Service Commission please provide your political affiliation

Why are you interested in serving on these boards/commissions?*

I am interested in serving on the Ypsilanti Planning Commission to lend my professional planning experience and local knowledge of the community and region to influence the City of Ypsilanti's development and land use decisions, including improving public spaces and city assets, small business development, and housing attainability. I also want to contribute to the broader, ongoing project of improving the zoning ordinance.

I'm a California transplant who has made Ypsilanti my adopted home. I selected this community because of its unique culture, proximity to nature, walkable public spaces, public transit options (regular rider of the 42, 3, and 4 lines!), historic buildings, and - most importantly - wonderful people. I am consistently moved by this community's willingness to mobilize to help one another, and I am seeking this opportunity to do my part in helping my neighbors and friends thrive here for years to come.

Work/volunteer experience related to the board or commission:

Current professional community planning consultant. I help my client communities in Washtenaw, Oakland, and Livingston Counties address the environmental, social, and economic needs of the folks they serve and represent. Through this role, I regularly conduct development reviews, zoning administration, master planning, zoning ordinance writing, public engagement, RRC engagement, and serve as the staff planner for ZBA and Planning Commission meetings.

As a UM Urban & Regional Planning graduate student, my Michigan Association of Planning (MAP) award-winning capstone project focused on Preserving Naturally-Occurring Affordable Housing (NOAH) for our client, the Detroit Housing and Revitalization Dept.

During my graduate school tenure, I functioned as a Catalyst Leadership Circle (CLC) Fellow where I developed a Deconstruction Ordinance for the City of Ferndale.

Former high school science teacher.

Former outreach coordinator with GreenWaste in the SF Bay Area.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.

☒ Yes

I hereby certify that all of the information above is true.

☒ Yes



REQUEST FOR LEGISLATION
May 28, 2024

For: Mayor and City Council

From: Evan Sweet, Council Member

Subject: Discussion about amending Chapter 102 – Traffic and Vehicles, Article III – Stopping, Standing, and Parking, Division 4 – Permit Parking In the Central Business District and Corner Health Parking Spots in the N. Huron Parking Lot.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION:

ATTACHMENTS:

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 28, 2024

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



For: Mayor and City Council

From: Katie Jones, Community, Economic Development, Equity Manager

Date: 5/23/2024

Subject: Human Relations Commission – Ordinance Changes

SUMMARY & BACKGROUND:

The HRC has met four times in 2024, three times themselves, and once with YPAC to discuss a joint community meeting. At the April meeting, the commission listened to a presentation from Nation Outside on Fair Chance Housing Access. The commission then discussed and voted on several amendments to Chapter 58 of the City's Code of Ordinances. The first change is Chapter 58-31 Findings. This edit removes ambiguous and unclear language. You can see the edit in the April 18, 2024, meeting minutes.

The second amendment to the City's Code of Ordinances is to Chapter 58-67, Information and Investigation. The Commission voted to amend Chapter 58-67 to reflect [Ann Arbor's complaint procedure](#). Ypsilanti's current process involves the City Attorney, who acts as legal counsel for the city and arbiter of complaints, potentially creating a conflict of interest. By shifting responsibility to the HRC Commission, which could act more impartially when reviewing complaints, reducing potential conflicts, and enhancing public trust in the process. This new system would also require reporting and tracking of complaints, which is different from the current system.

The final recommendation the commission voted to make was for the City Council to adopt a [Fair Chance Access to Housing Ordinance](#), like Ann Arbor's. The commission felt that such an ordinance would give previously incarcerated individuals and individuals with a criminal history the opportunity to compete for rental housing and to reside with family members and others.



MINUTES

HUMAN RELATIONS COMMISSION

Meeting

6:00 PM - Thursday, April 18, 2024

The HUMAN RELATIONS COMMISSION of the City of Ypsilanti was called to order on Thursday, April 18, 2024, at 6:00 PM, in Council Chambers, with the following members present:

I. CALL TO ORDER

The meeting was called to order at 6:00 pm.

II. ROLL CALL

Present:

Britney Doulous, Juanita House, Justin Harper, Katherine Layton, Olivia Hudson

Absent:

Devika Chourdhuri, Kirk Crowner

III. AGENDA APPROVAL

Juanita motioned to approve the agenda. Justin seconded the motion. There was a discussion about amending the motion. Juanita rescinded her motion. Katherine motioned to approve the agenda with an amendment to 7d to include discussing the HRC Form and Process. Justin seconded the motion. The motion passed.

IV. APPROVAL OF MINUTES

Katherine motioned to approve the minutes. Juanita seconded the motion. Motion passed to approve the minutes.

V. PUBLIC COMMENT (3 MINUTES)

No public Comment

VI. PRESENTATION

A. Nation Outside & A Brighter Way

VII. DISCUSSION ITEMS

A. Non-Discrimination Ordinance Discussion

Katherine motioned to amend Chapter 58-31 of the Human Relations Ordinance to remove everything after conviction through welfare as follows:

The city council finds that prejudice and the practice of discrimination because of race, color, religion, national origin, immigration status, sex, sexual orientation, gender identity, gender expression, age, marital status, disability status, familial status, educational association, source of income, height or weight, felony or misdemeanor conviction (~~unless there is a direct relationship between the conviction offense and the housing, the job, the opportunity or unless hiring or accepting the person would create an unreasonable risk to property or safety~~) menaces peace and public welfare; that to eliminate such prejudice and discrimination an instrumentality of the city should be established to help the citizens of this city ameliorate practices of discrimination to keep peace and good order, and to encourage citizens to promote tolerance and goodwill toward all people.

Britney seconded the motion. Motion passed.

Katherine motioned that the city council adopt a [Fair Chance Access to Housing Ordinance](#). Such an ordinance gives previously incarcerated individuals or individuals with a criminal history the opportunity to compete for rental housing or reside with family members and others. Britney seconded the motion. Motion Passed.

B. Discussion and Vote of HRC Chair and Vice Chair

The commission decided to wait on determining a chair and vice chair until next month, when, hopefully, there will be additional commission members.

Britney moved to remove Kirk Crowner from the Human Relations Commission, given that he has missed three consecutive meetings. Justin seconded the motion. Motion passed.

Justin will follow up with Devika Chourdhuri to see if she can attend the next meeting, given that we have moved the timing to accommodate her schedule.

C. Joint Commission Meeting between HRC & YPAC

The Commission decided to invite the Police Advisory Commission to the next meeting to discuss an agenda for the joint meeting. Katherine will contact the chair to see if they can join us on May 16 at 6 pm.

D. HRC Complaint Form and Process

It was reported that the city does not have a complaint tracking system, so the number of complaints is unknown.

Katherine motioned to amend Chapter 58-67 of the Human Relations Ordinance information and investigation to reflect Ann Arbor's complaint procedure listed in [Chapter 112 Non Discrimination Ordinance 9:159](#). The motion was seconded by Justin. Motion passed.

E. Park Spaces & Uses

The commission discussed spaces where unhoused populations can camp and whether parks could be places where camping is allowed.

VIII. Commissioner Proposed Business

Discussion on social equity funds from Marijuana businesses currently go – Katie will report back at the next meeting.

Juanita motioned to adjourn the meeting at 8:21 pm. Justin seconded the motion. The meeting adjourned at 8:21 pm.



Resolution No. 2024-118
May 28, 2024

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or three (3) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE: