



**MINUTES
REGULAR COUNCIL MEETING
6:30 PM - Tuesday, November 26, 2024
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 6:31 p.m.

II. ROLL CALL

PRESENT at roll call were Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member King, Council Member McLean, Council Member Simmons, Council Member Fellows, and Council Member Tooson.

III. PLEDGE OF ALLEGIANCE

- A. I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.**

IV. AGENDA APPROVAL

Mayor Pro Tem Wilcoxon requested to add an item, after Item K of Section VIII, to elect the Mayor Pro Tem.

Council Member Simmons requested to add an item, after the election of Mayor Pro Tem, to discuss the standing Agenda and the Pledge of Allegiance.

Council Member Tooson moved to Approve the AGENDA as amended. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

V. PUBLIC COMMENT (3 MINUTES)

17 Members of the public spoke.

VI. PRESENTATIONS

- A. Presentation by Care Based Safety on Place-Based Pilot.**

VII. ORDINANCES FIRST READING

- A. Ordinance No. 1442 - An Ordinance entitled "Adopting a Revised Sewer Use Ordinance, by amending Chapter 106, section 140 through section 450" of the Code of Ordinances. Public Hearing Resolution No. 2024-254, close the public hearing. Resolution No. 2024-253, determination.**

Council Member McLean moved to Approve Ordinance No. 1442 - An Ordinance entitled "Adopting a Revised Sewer Use Ordinance, by amending Chapter 106, section 140 through section 450" of the Code of Ordinances. Council Member Tooson seconded the motion.

Public Hearing Resolution No. 2024-254, close the public hearing.

Resolution No. 2024-253, determination.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

A. Resolution No. 2024-255 adopting Ordinance No. 1441, entitled An Ordinance to Amend Chapter 80, Entitled "Parks and Arts" of the Code of Ordinances upon Second and Final Reading.

Council Member Fellows moved to Postpone Resolution No. 2024-255 adopting Ordinance No. 1441, entitled An Ordinance to Amend Chapter 80, Entitled "Parks and Arts" of the Code of Ordinances for Final Reading until the meeting of December 17th, so the Parks & Arts Commission can review the revised Ordinance. Council Member King seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

B. Resolution No. 2024-256 Approving the minutes of the October 15, 2024 and November 12, 2024, City Council Meetings.

Council Member Simmons asked that the minutes of the October 15, 2024 minutes be updated to reflect the number of people that spoke during public comment.

Council Member Simmons moved to Approve Resolution No. 2024-256 Approving the minutes of the October 15, 2024, as amended, and the minutes of the November 12, 2024, City Council Meetings. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (6) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0) None

Abstain: (1) Amber Fellows

C. Resolution No. 2024-257, adopting "ROBERT'S RULES OF ORDER 12th EDITION".

Council Member King moved to Approve Resolution No. 2024-257, adopting "ROBERT'S RULES OF ORDER 12th EDITION". Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

D. Resolution No. 2024-258, setting the day, time and frequency of Council meetings.

Mayor Pro-Tem Wilcoxon moved to Approve Resolution No. 2024-258, setting the day, time and frequency of Council meetings. Council Member Simmons seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

E. Resolution No. 2024-259, setting regular City Council meeting dates for 2025.

Council Member Fellows moved to Amend Resolution No. 2024-259, setting regular City Council meeting dates for 2025 by moving the meeting scheduled for December 16th to December 9th. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

Council Member McLean moved to Amend Resolution No. 2024-259, setting regular City Council meeting dates for 2025 by removing the meeting of November 11th. Council Member Tooson seconded the motion. After discussion, McLean and Tooson withdrew their motion.

Council Member McLean moved to Amend Resolution No. 2024-259, setting regular City Council meeting dates for 2025 by moving the November meetings to November 4th and 18th and to remove the meeting of August 26th. Council Member Tooson seconded the motion.

Yes:	(7)	Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	

Council Member Fellows moved to Approve Resolution No. 2024-259, setting regular City Council meeting dates for 2025, as amended. Council Member King seconded the motion.

Yes:	(7)	Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	

Mayor Pro Tem Wilcoxon moved to Extend the meeting until 11 p.m. Council Member King seconded the motion. The motion passed upon a voice vote.

F. Resolution No. 2024-260, naming an official newspaper of record.

Council Member Tooson moved to Approve Resolution No. 2024-260, naming an official newspaper of record. Council Member McLean seconded the motion.

Yes:	(6)	Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	None
Abstain:	(1)	Amber Fellows

G. Resolution No. 2024-261, approving the procedure for transaction of Council business

Council Member Simmons moved to Approve Resolution No. 2024-261, approving the procedure for transaction of Council business. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes:	(7)	Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	

H. Resolution No. 2024-262, adopting the Council Protocol for City staff.

Council Member King moved to Amend Resolution No. 2024-262, adopting the Council Protocol for City staff by striking "Assistant City Manager" from the document. Council Member Simmons seconded the motion.

Yes:	(7)	Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	

Council Member King moved to Approve Resolution No. 2024-262, adopting the Council Protocol for City staff, as amended. Council Member Tooson seconded the motion.

Yes:	(7)	Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No:	0	None
Absent:	(0)	

I. Resolution No. 2024-263, adopting a policy for appointments to Boards and Commissions.

Council Member McLean moved to Amend Resolution No. 2024-263, adopting a policy for appointments to Boards and Commissions by changing Clerk reporting to Quarterly and reporting on expiring members 90 days out. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

Mayor Pro-Tem Wilcoxon moved to Approve Resolution No. 2024-263, adopting a policy for appointments to Boards and Commissions, as amended. Council Member Simmons seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

J. Resolution No. 2024-264, appointing Council Liaisons for City Boards and Commissions.

Mayor Pro-Tem Wilcoxon moved to Amend Resolution No. 2024-264, appointing Council Liaisons for City Boards and Commissions by adding McLean as liaison to the Parks and Arts Commission. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

Council Member Fellows moved to Approve Resolution No. 2024-264, appointing Council Liaisons for City Boards and Commissions, as amended. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

K. Resolution No. 2024-265 Adopting Rules for Audience Participation.

Mayor Pro Tem Wilcoxon moved to Extend the meeting until Midnight. Council Member King seconded the motion. The motion passed unanimously upon a voice vote.

Council Member Fellows moved to Amend Resolution No. 2024-265 Adopting Rules for Audience Participation by eliminating paragraphs 4 and 5 (tier system). Council Member Simmons seconded the motion.

Yes: (4) Michelle King, Amber Fellows, Desirae Simmons, Steve Wilcoxon
No: 3 Roland Tooson, Nicole Brown, Patrick McLean
Absent: (0)

Mayor Pro Tem Wilcoxon moved to Amend Resolution No. 2024-265 Adopting Rules for Audience Participation by changing "Clerk" in the second paragraph to "Mayor". Council Member Simmons seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean, Desirae Simmons
No: 0
Absent: (0)

Council Member King moved to Amend Resolution No. 2024-265 Adopting Rules for Audience Participation by changing the time limit for Public Commentary from 45 minutes to 60 minutes. Council Member Simmons seconded the motion. Council Member Fellows offered a friendly amendment to extend the time to 90 minutes. King and Simmons accepted. The motion failed upon a roll call vote as follows:

Yes: (3) Amber Fellows, Desirae Simmons, Michelle King
No: 4 Roland Tooson, Nicole Brown, Patrick McLean, Steve Wilcoxon
Absent: (0)

Mayor Pro Tem Wilcoxon Called the Question on Resolution No. 2024-265 and Council Member Tooson seconded the motion.

Yes: (5) Desirae Simmons, Steve Wilcoxon, Roland Tooson, Nicole Brown, Patrick McLean

No: 2 Amber Fellows, Michelle King

Absent: (0)

Council Member McLean moved to Approve Resolution No. 2024-265 Adopting Rules for Audience Participation as amended. Council Member Tooson seconded the motion.

Yes: (6) Michelle King, Amber Fellows, Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 1 Desirae Simmons

Absent: (0)

Council Member Tooson moved to Extend the meeting until 1:30 a.m. Council Member King seconded the motion. The motion passed upon a voice vote.

Council Member King moved to elect Council Member Simmons as Mayor Pro Tem. Council Member Fellows seconded the motion and Council Member Simmons accepted the nomination. The motion failed upon a roll call vote as follows:

Yes: (3) Michelle King, Desirae Simmons, Amber Fellows

No: 4 Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean

Absent: (0)

Council Member King nominated herself as Mayor Pro Tem. Council Member Simmons seconded the motion. The motion failed upon a roll call vote as follows:

Yes: (3) Michelle King, Desirae Simmons, Amber Fellows

No: 4 Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean

Absent: (0)

Council Member Tooson nominated Wilcoxon to continue as Mayor Pro Tem. Council Member McLean seconded the motion and Wilcoxon accepted the nomination.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean, Desirae Simmons

No: 0

Absent: (0)

L. Resolution No. 2024-266, approving a new On-Premises Tasting Room Permit for use at 18 W Michigan Ave.

Public Hearing Resolution No. 2024-267, closing the public hearing.

Council Member Tooson moved to Approve Resolution No. 2024-266, approving a new On-Premises Tasting Room Permit for use at 18 W Michigan Ave. Council Member McLean seconded the motion.

Public Hearing Resolution No. 2024-267, closing the public hearing.

Resolution No. 2024-266 Determination.

Yes: (5) Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 1 Michelle King

Absent: (0)

Abstain: (1) Amber Fellows

M. Resolution No. 2024-268 awarding the Elevator Modernization contract to Schindler Elevator Corporation for the revised bid amount of \$499,656.

Council Member Simmons moved to Approve Resolution No. 2024-268 awarding the Elevator Modernization contract to Schindler Elevator Corporation for the revised bid amount of \$499,656. Council Member King seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean

No: 0 None

Absent: (0)

N. Resolution No. 2024-269 Awarding the contract to stabilize the salt barn and perform significant alterations to the maintenance building at the DPW yard to The Summit Company in an amount not to exceed \$551,725.

Mayor Pro-Tem Wilcoxon moved to Approve the Resolution No. 2024-269 Awarding the contract to stabilize the salt barn and perform significant alterations to the maintenance building at the DPW yard to The Summit Company in an amount not to exceed \$551,725. as presented. Council Member Tooson seconded the motion.

Yes: (6) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)
Abstain: (1) Amber Fellows

O. Resolution No. 2024-270 Appointing Kristine Nash-Wong to the Ypsilanti Downtown Development Authority with a term ending July 1, 2028.

Council Member King moved to Approve Resolution No. 2024-270 Appointing Kristine Nash-Wong to the Ypsilanti Downtown Development Authority with a term ending July 1, 2028. Council Member McLean seconded the motion.

Yes: (6) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 1 Amber Fellows
Absent: (0)

P. Resolution No. 2024-271 Supporting the Ozone House and Supplemental Funding for Michigan's Runaway and Homeless Youth (RHY) service providers.

Council Member Simmons moved to Amend Resolution No. 2024-271 Supporting the Ozone House and Supplemental Funding for Michigan's Runaway and Homeless Youth (RHY) service providers by including a letter of support from the Mayor. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

Council Member Simmons moved to Approve Resolution No. 2024-271 Supporting the Ozone House and Supplemental Funding for Michigan's Runaway and Homeless Youth (RHY) service providers as amended. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Amber Fellows, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean
No: 0 None
Absent: (0)

IX. BOARD AND COMMISSION - LIAISON REPORTS

A. Police Advisory Commission

Tooson reported that the next meeting has been rescheduled from Dec 19th to December 5, 2024.

B. Human Relations Commission

King reported there will be an update after the next meeting.

C. Parks and Arts Commission

The next meeting is December 16, 2024

D. Sustainability Commission

There has been no meeting.

E. Historic District Commission

No report.

F. Planning Commission

They have not met.

G. Zoning Board of Appeals

They have not met.

X. LIAISON REPORTS

A. SEMCOG Update

The Mayor will report next week.

B. Washtenaw Area Transportation Study

No report.

C. Urban County

No report.

D. Ypsilanti Downtown Development Authority

The Mayor reported they met last week.

E. Friends of Rutherford Pool

No report.

XI. COUNCIL PROPOSED BUSINESS

Council Member King -

- Thanks to the organizations handing out turkeys & Happy Thanksgiving

Council Member Simmons -

- Acknowledge and thank Katie Jones and City Manager Hellenga for securing a \$7.5 Million Grant for the removal of Pen Dam.

Council Member McLean -

- Questions regarding lighting on commercial buildings on Washtenaw, near Owendale and the standards for these types of lights.
- Will be bringing more Rainy Day Fund items forward soon & Happy Thanksgiving!

Council Member Fellows -

- Will be out of the Country for Dec. 3rd meeting for Sister's Wedding, so please hold CBS resolution until Dec 17th meeting.
- Interested in an Onboarding Process for new City Council Members
- Requesting a Dorsey Estate Update

Council Member Tooson -

- There is one Ward 1 Seat open on YPAC!
- Shout out and thanks to the Supreme Felons who gave away 600 turkeys for the holidays and Tooson was able to attend the Perry School location.
- As we approach this holiday season and as times may be hard, lean into those you love and show love to one another.

XII. COMMUNICATIONS FROM THE MAYOR

- Welcome to Council Member Fellows
- Was fortunate to attend a Dorsey Estate Tour
- Thank you to all the groups giving away turkeys, including EMU who helped 600 families
- Attended ACE Holiday Luncheon today
- Go Lions!

XIII. COMMUNICATIONS FROM THE CITY MANAGER

- Staff completed Strategic Planning
- Council Goal Sessions will be let by Dr. Milner of EMU
- Will discuss Council Retreat on Dec. 3rd.

XIV. COMMUNICATIONS

XV. PUBLIC COMMENT (3 MINUTES)

10 Members of the public spoke.

XVI. REMARKS FROM THE MAYOR

XVII. ADJOURNMENT

The meeting was adjourned at 1:33 a.m.

A. Resolution No. 2023-, adjourning the City Council Meeting.

B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.