



APPROVED

**CITY OF YPSILANTI
SPECIAL COUNCIL MEETING AGENDA
CITY COUNCIL CHAMBERS
ONE SOUTH HURON STREET, YPSILANTI, MI 48197
TUESDAY, APRIL 10, 2012
6:00 P.M.**

I. CALL TO ORDER –

The meeting was called to order at 6:05 p.m.

II. ROLL CALL -

Council Member Bodary	Present	Council Member Robb	Present
Council Member Jefferson	Present	Council Member Vogt	Present
Council Member Murdock	Absent (6:10 p.m.)	Mayor Schreiber	Present
Mayor Pro-Tem Richardson	Absent (6:10 p.m.)		

Moved by Council Member Bodary, supported by Council Member Jefferson to excuse the absence.

III. INVOCATION –

The Mayor asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE -

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS -

Mayor Schreiber introduced Joyce Parker, MML Search Facilitator, Director of Administrative Services David Kowal, and Director of Fiscal Services, Marilou Uy.

VI. AUDIENCE PARTICIPATION -

Mayor Schreiber read the rules for audience participation.

Leonardo Christian commented about his support for Interim City Manager Frances McMullan as permanent City Manager.

He said that city council should not waste money with a doing a city manager search, because they have a person that is in the interim capacity and Ms. McMullan should get the job.

REMARKS BY THE MAYOR -

Mayor Schreiber commented that the City Charter says that the Clerk should assume the duties of City Manager in an emergency situation. City Council will do a City Manager search and pick the best from the qualified candidates.

The agenda was amended to include Resolution No. 2012-06, a resolution supporting the SAFER Grant.

Mayor Schreiber commented that Fire Chief Jon Ichesco was present if there were any questions from council about the SAFER Grant.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, on behalf of the Ypsilanti Fire Department, the City applied for a grant under the Department of Homeland Security's Staffing for Adequate Fire and Emergency Response (SAFER) Grant program, and

WHEREAS, the SAFER grant requires no match in funds, and is designed to help fire departments increase their cadre of frontline firefighters by funding 100 percent of the salaries and benefits of newly hired firefighters (exclusive of overtime), and

WHEREAS, the pending City of Ypsilanti SAFER Grant request is \$1,300,000 over two years and is expected to be awarded between July 1,- September 30, 2012, and

WHEREAS, grants awarded under the Hiring of Firefighters Category require grantees to maintain their staffing levels and incur no lay-offs during the period of performance of the grant.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council understands the long-term obligations and commitment, and if awarded, all parties involved will be committed to fulfilling the staffing level requirements upon acceptance of the award.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

Chief Ichesco commented that the SAFER grant is for a period of two years and requires a letter of support from the governing body.

Mayor Schreiber questioned if by including the letter, does that mean the city is obligated to accept the grant.

Chief Ichesco commented this does not mean the city has to accept the grant.

Mayor Schreiber asked when the city would know if we will receive the grant.

Chief Ichesco commented between July 1 –September 30, 2012.

Mayor Schreiber said no lay off's from the Fire Department in a two year period is part of the obligations of the grant.

Chief Ichesco agreed that no lay off's can take place while receiving funds under the SAFER grant.

Council Member Robb asked about the staffing of the 18 firefighters.

Chief Ichesco answered staff will be six on three shifts for a total of 18.

On a roll call vote, the vote to approve Resolution 2012-068 was as follows:

VOTE:

Council Member Bodary	Yes	Council Member Robb	Yes
Council Member Jefferson	Yes	Council Member Vogt	Yes
Council Member Murdock	Yes	Mayor Schreiber	Yes
Mayor Pro-Tem Richardson	Yes		

Yes: 7 No: 0 Absent: 0 Vote: Carried

VII. CITY MANAGER SEARCH - Joyce Parker, MML Search Facilitator

1. Report and Recommendation from Michigan Municipal League Facilitator regarding the City Manager Search.

Council Member Bodary asked Ms. Parker to explain the process that was done to complete the candidate search.

Joyce Parker, MML Search Facilitator, gave an overview of the processes she used to narrow the search to five candidates.

Administrative Services Director David Kowal commented on the processes that the city uses when hiring.

Mayor Schreiber asked about the process for background checks.

Mr. Kowal said an extensive background check is done on city employees.

Mayor Pro-Tem Richardson suggested that an extensive background check be done once the candidates are narrowed down to one or two.

Council Member Jefferson asked if the MML conducts background checks.

Ms. Parker answered not as extensive as the city.

Mayor Schreiber asked about confidentiality for the candidates.

Ms. Parker commented that once interviews are conducted confidentiality is gone.

Mr. Kowal commented about a PXT test the city administers to applicants.

Council Member Robb questioned what data does the PXT test provide.

Mayor Schreiber asked Ms. Parker for her recommendations for interviewing candidates.

Ms. Parker recommended Council interview finalists and then narrow down to the final two.

Ms. Parker asked if council wanted to look at any other candidates on the list.

Council Member Vogt commented about the five suggested for interviewing.

Mayor Pro-Tem Richardson agreed with the five candidates.

Council Member Jefferson agreed with the five candidates.

Council Member Robb commented about candidate #17 not meeting the qualifications on economic development.

Council Member Jefferson commented that Ms. Parker is privy to information that council didn't have and she choose candidate #17 with that privileged information.

Mayor Pro-Tem Richardson suggested adding an additional candidate.

Council Member Robb commented why even have a process and pick qualifications if council is not going to follow what had been set forth.

Mayor Schreiber suggested we keep candidate #17 and add an additional candidate, candidate #30.

Council Member Bodary commented finance and budgets are big and complicated processes and are important. He said he would have liked if candidate #17 had a yes in the box for economic development. Additionally he said that does not mean he wants to eliminate candidate #17 because maybe Ms. Parker saw something in that person that is worth city council interviewing them.

Council Member Robb commented that city council is letting Ms. Parker make decisions for us.

Mayor Pro-Tem Richardson commented that Ms. Parker has been paid to do a job and city council is relying on her expertise, so council should respect the decisions that she has made.

Council Member Murdock commented council should select four candidates.

Council Member Vogt commented that maybe candidate #17 is not as experienced in economic development but maybe is on the cusp of getting that experience and could end up being a great leader.

Mayor Pro-Tem Richardson moved, supported by Council Member Vogt, to accept the five candidates from the MML facilitator and add an additional candidate, candidate #30.

On a roll call vote, the vote to approve the five candidates and add an additional candidate was as follows:

VOTE:

Council Member Jefferson	Yes	Council Member Vogt	Yes
Council Member Murdock	No	Mayor Schreiber	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Bodary	Yes
Council Member Robb	No		

Yes: 5 No: 2 (Murdock, Robb) Absent: 0 Vote: Carried

Ms. Parker commented about interviews and offering a stipend.

Mayor Schreiber commented about candidate #12 and the distance it would take to get to Michigan.

Council Member Robb commented we offer nothing for a stipend.

Ms. Parker asked for dates all council members are available for interviews.

Council Member Murdock suggested picking three candidates and then city council would only do one interview.

Council Member Robb commented #12 and #20 made all list. He said city council should just interview those two because they answered yes to all questions.

Mayor Pro-Tem Richardson moved, supported by Council Member Vogt to hold interviews for the City Manager position on the 26th and 27th of April from 6-9 p.m.

On a voice vote, the motion carried unanimously.

Mayor Schreiber asked about the interview questions and how would the process work.

Ms. Parker answered that city council would provide her with questions for the interviewing process and that each candidate should be asked the same questions.

Mayor Schreiber commented about other candidates listening to interviews.

Ms. Parker commented she would specify to each candidate the time they should report for their interview. She said if they come at an earlier time they would be directed to wait in a room.

Council thanked Ms. Parker for her work.

VIII. REMARKS BY THE MAYOR -

None.

IX. ADJOURNMENT –

Council Member Jefferson moved, supported by Council Member Vogt to adjourn the meeting.

The meeting was adjourned at 7:33 p.m.