



**CITY OF YPSILANTI
REGULAR COUNCIL MEETING
Tuesday, May 20, 2025 @ 6:00 PM
Council Chambers
One South Huron, Ypsilanti, MI 48197**
[Launch Meeting - Zoom](#)

I. CALL TO ORDER

II. ROLL CALL

III. A MOMENT TO CENTER AND FOCUS

IV. AGENDA APPROVAL

V. CLOSED SESSION

- A. Resolution No. 2025-061 Entering into a Closed Session, pursuant to MCL 15.268 (e), for the purpose of discussing the pending litigation of *Andreus McGee v Tony Degiusti, et al.*
- B. Resolution No. 2025-089 Leaving the Closed Session and returning to the Open Session of this meeting.

VI. PUBLIC COMMENT - 45 MINUTES TOTAL (3 MINUTES/EACH SPEAKER)

VII. PRESENTATIONS

- A. Ypsi Transit Center Reconstruction Project Update
- B. YpsiBIG Presentation
- C. 826Michigan Presentation
- D. Proclaiming May 2025 as Mental Health Awareness Month.
- E. Congratulating St. John Missionary Baptist Church on their 75th Diamond Anniversary.

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

- A. Resolution No. 2025-090 Approving the minutes of the May 6, 2025 Regular City Council Meeting and the May 13, 2025 Special City Council Meeting.
- B. Resolution No. 2025-091 Adopting Ordinance No. 1444 Entitled "2025-2026 Tax Levy Ordinance" upon second and final reading.

- C. Resolution No. 2025-092 Adopting Ordinance No. 1445 Entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2024-2025 and 2025-2026" upon second and final reading.
- D. Resolution No. 2025-093 Appointing Resident Arika Lyman to the Human Relations Commission with a term ending July 1, 2028.
- E. Resolution No. 2025-094 Appointing Non-Resident Julius Buzzard to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029.
- F. Resolution No. 2025-095 recognizing June 19th and authorizing to display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.
- G. Resolution No. 2025-096 declaring June as "Pride Month" and directing staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.
- H. Resolution No. 2025-097 Approving the purchase agreement with Sutphen for an Ariel Tower Fire Truck for use by the Fire Department.
- I. Resolution No. 2025-098 Approving the purchase of a CAT 938 Front Loader in the total amount of \$264,799 to be expended from the appropriate motorpool capital accounts, with any change orders to be approved by the City Manager.
- J. Resolution No. 2025-099 Approving the request of the Ypsi Arbor American Little League to waive fees in the amount of \$5,285 for Baseball fields throughout their 2025 season, from April 27th to October 31st.
- K. Resolution No. 2025-100 Approving the installation of the Embracing Our Differences Exhibit in Riverside Park.
- L. Resolution No. 2025-101 and Resolution No. 2025-102 Authorizing to decertify and certify certain parts of Green Road, to comply with Act 51.
- M. Resolution No. 2025-103 Awarding the Stormwater Infrastructure Rehabilitation Contract to Pipeline Management Company in the amount of \$313,330.
- N. Resolution No. 2025-104 Directing the City Manager to release a Request for Qualification (RFQ) for a commercial real estate professional to search for appropriate locations for the use of the Department of Public Works.

IX. BOARD AND COMMISSION - LIAISON REPORTS

- A. Police Advisory Commission
- B. Human Relations Commission
- C. Parks and Arts Commission
- D. Sustainability Commission
- E. Historic District Commission

- F. Planning Commission
- G. Zoning Board of Appeals

X. LIAISON REPORTS

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Ypsilanti Downtown Development Authority
- E. Friends of Rutherford Pool

XI. COUNCIL PROPOSED BUSINESS

XII. COMMUNICATIONS FROM THE MAYOR

XIII. COMMUNICATIONS FROM THE CITY MANAGER

XIV. COMMUNICATIONS

XV. PUBLIC COMMENT - CONTINUED (3 MINUTES/EACH SPEAKER)

XVI. REMARKS FROM THE MAYOR

XVII. ADJOURNMENT

- A. Resolution No. 2023-, adjourning the City Council Meeting.
- B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.



Resolution No. 2025-088
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That this Council enter into a Closed Session, pursuant to MCL 15.268 (e), for the purpose of discussing the pending litigation of Andreus McGee v Tony Degiusti, et al.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Resolution No. 2025-089
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That this Council leave the Closed Session, and return to the Open Session of this meeting.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Ypsilanti Transit Center Reconstruction

Project Update

City of Ypsilanti
City Council Meeting
May 20, 2025

Overview

- Progress Update
- Review of Site Development and Conceptual Renderings
- Next Steps & Schedule



Progress Update

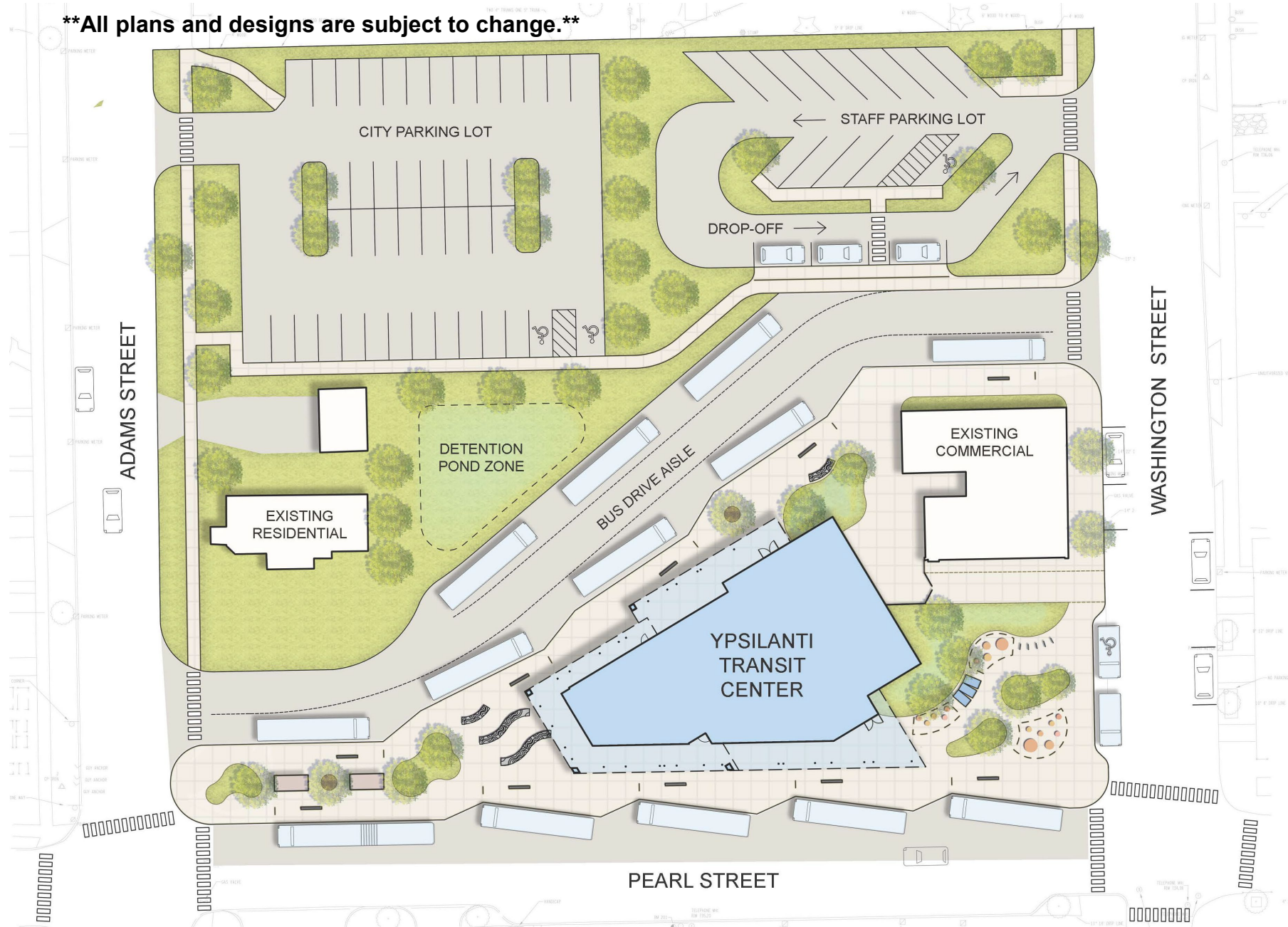
Major Work Completed

- November 2023 Kick-off
- Validation of 2018 study
- April-May 2024 Public & Stakeholder Engagement
- July/August 2024 Site Concept Selection
- Fall 2024/Winter 2025 Facility and Site Concept Refinement
- Continuous collaboration with FTA, partners, stakeholders, and public



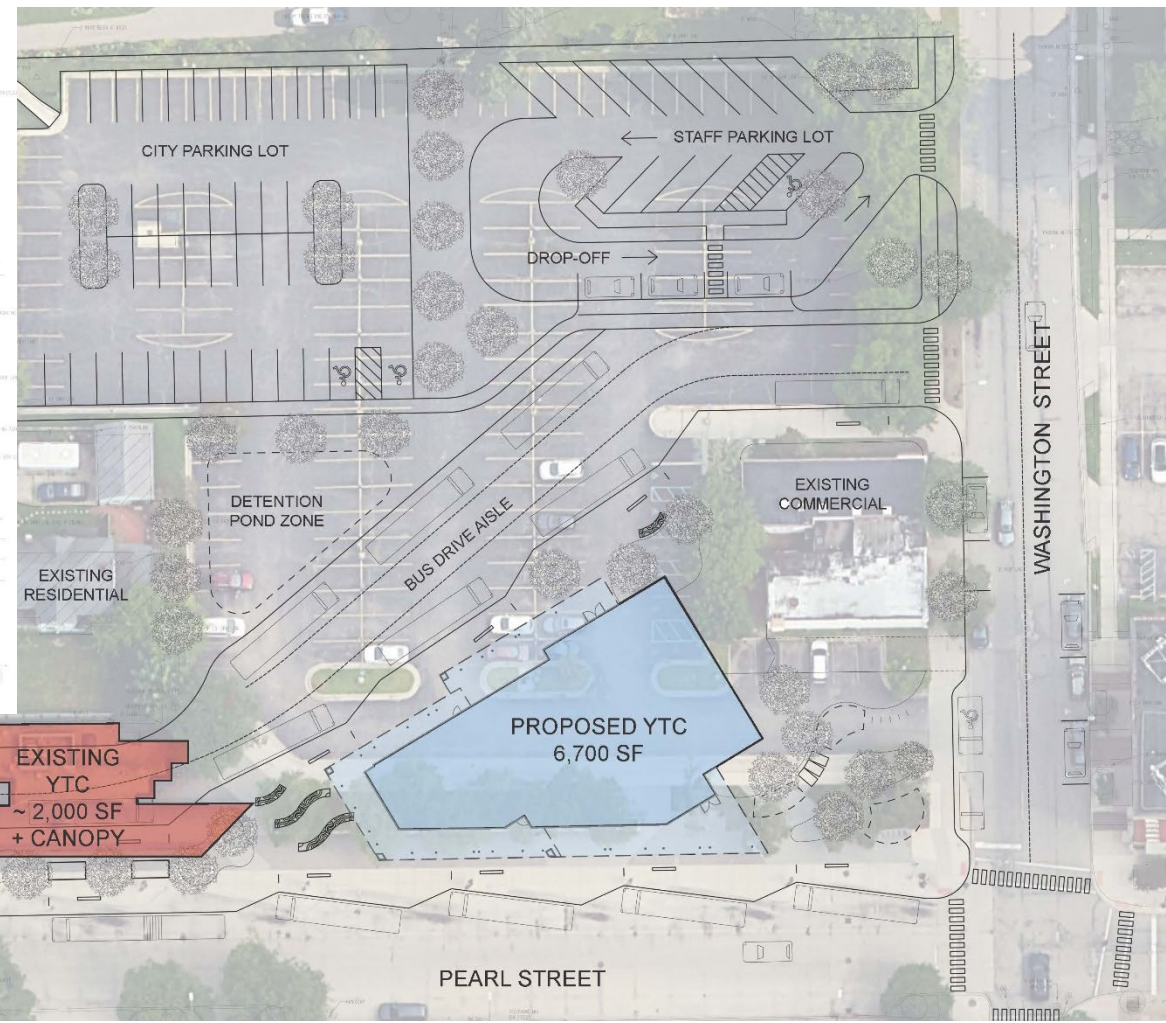
Preliminary Site Development & Conceptual Renderings

****All plans and designs are subject to change.****





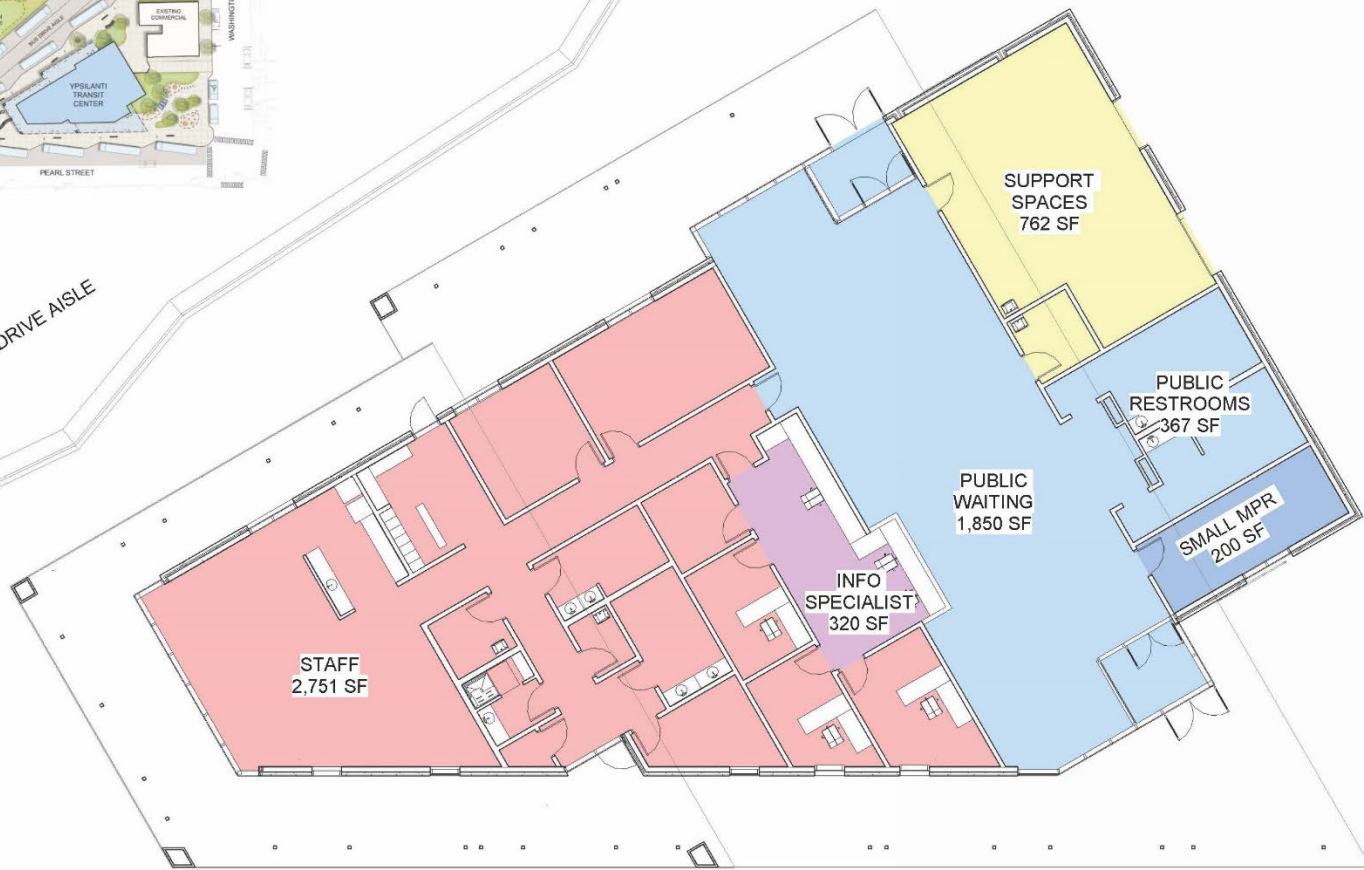
****All plans and designs are subject to change.****



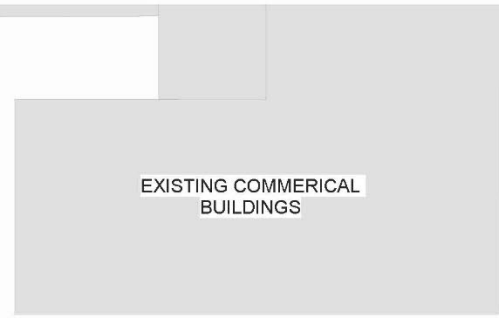


ADAMS STREET

BUS DRIVE AISLE



PEARL STREET



WASHINGTON STREET

AREAS LEGEND

- PUBLIC
- STAFF
- INFORMATION SPECIALIST
- SMALL MULTIPURPOSE ROOM
- SUPPORT AREAS

USEABLE INTERIOR: 6,250 SF
AREA

TOTAL FOOTPRINT: 6,700 SF
AREA

View of the front of the new YTC from Pearl Street.



****All plans and designs are subject to change.****

View of the front entrance at the corner of Pearl and Washington Streets.



****All plans and designs are subject to change.****

View of the rear of the proposed YTC looking down the bus drive aisle.



****All plans and designs are subject to change.****

View of the rear entrance looking from the bus drive aisle.



****All plans and designs are subject to change.****

Next Steps & Schedule

Next Steps

- Address comments from public engagement and finalize Categorical Exclusion with Documentation
- Begin next phases of design
- Continue to pursue funding opportunities
- Continue to collaborate closely with project partners
- Develop project delivery and implementation strategy



Approximate Schedule

- May/June 2025: Wrap up public engagement and environmental review process with the Federal Transit Admin.
- Summer 2025: Begin next phase of design, discuss land purchase with the City of Ypsilanti, pursue competitive grant opportunities
- Fall/Winter 2025-2026: Detailed design and engineering, site plan review, permitting
- 2026/2027: Finalize design and engineering, begin construction
- 2028: Open new YTC

Thank You!

Please Visit TheRideYTC.org



Email: YTCinfo@theride.org

Call: (734) 794-1882



Ypsilanti Ballot Initiative Group (Ypsi BIG)

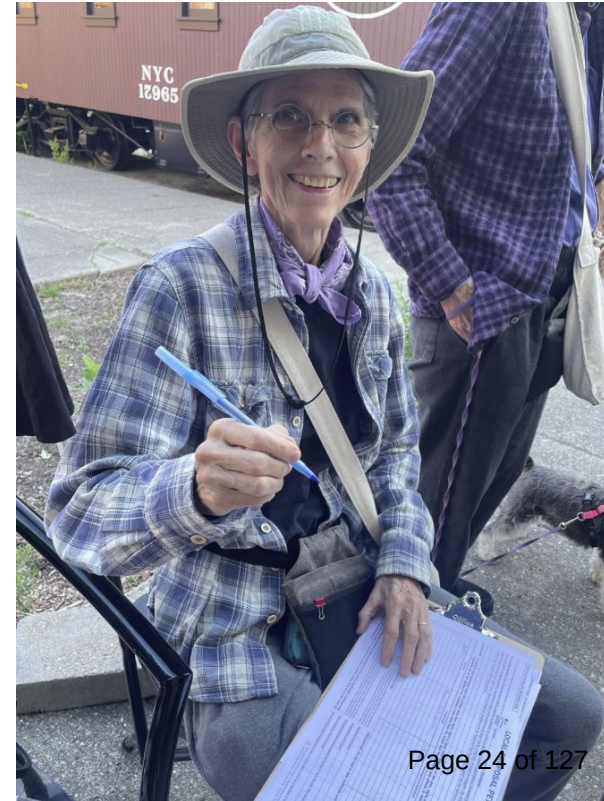
Next Steps
& New Directions

What is Ypsi BIG?

- Not funded by landlords or other **business interests**
- Volunteer operation, **grassroots** formation
- Have representation and support from all **3 wards**
- Collected over **3,000 signatures** from Ypsilanti residents in a 6-week period (Mid-June to late July 2024) on the following initiatives:
 1. Tenant's rights
 2. Nonpartisan Local Elections
 3. Community Control of Police Budget
- **47 volunteers** engaged in door-knocking, community events, neighborhood canvassing, peer-to-peer relationship building, and social media outreach. It was challenging, insightful and fun!

Current timeline: November 2024–November 2026 Election

- Signatures submitted in late July 2024
- The tenant's rights initiative was blocked by the acting City Attorney
- Nonpartisan local elections and community control of the police budget initiatives were accepted, but not for November 2024...
- For these initiatives to go on the ballot in November 2026, City Council is legally obligated to approve this process by **August 2026**



Ballot Initiative: Strengthening Tenant's Rights & Housing Security

The Future for Ypsilanti

Ann Arbor City Council...

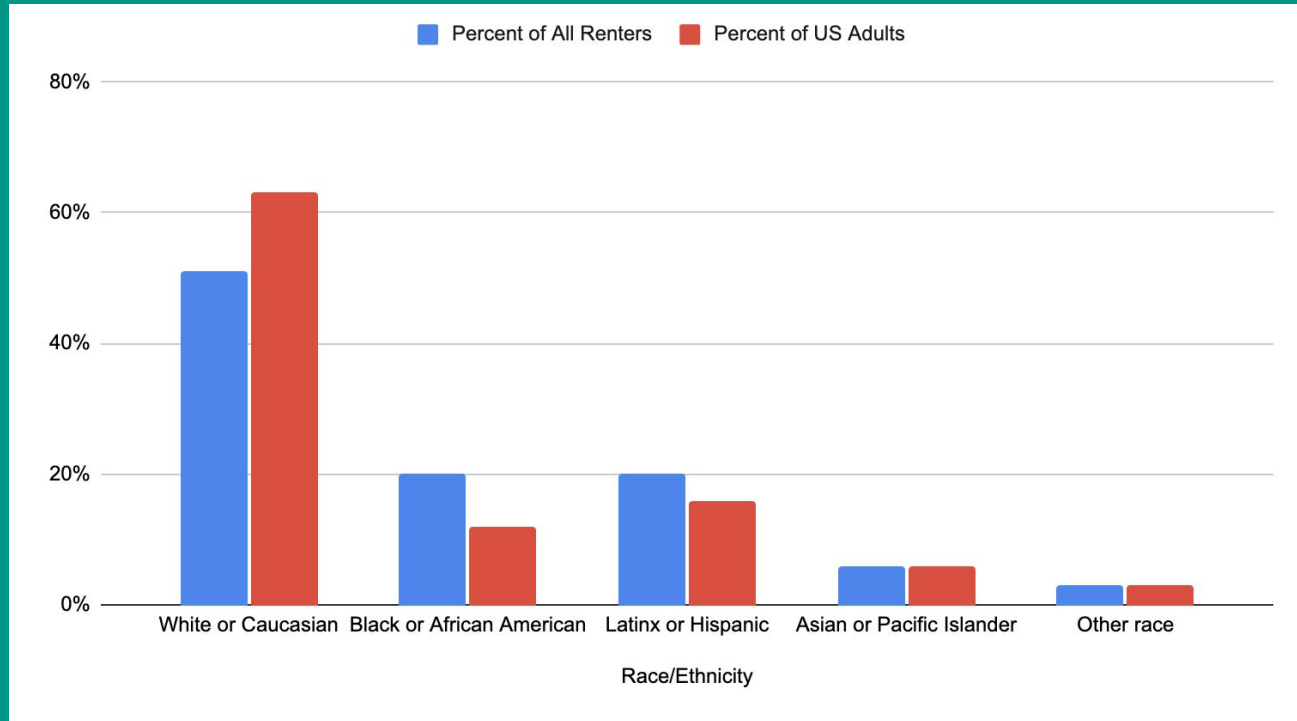


- Passed an ordinance that bans pre-tenancy fees
- Landlords application fees are capped at \$50 and must be refunded within 60 days if an applicant isn't offered a lease.
- This ordinance aims to protect renters from unexpected costs beyond rent and security deposits

Rental Application Fees...

- More likely to negatively affect BIPOC renters (Zillow, 2022)
- Encourage landlords to decline renewal of leases to maximize profits (Dunn, 2022)
- Drive residential segregation by deterring poor and working-class renters from applying to live in properties they don't expect to be accepted for (Dunn, 2022)

35% of households live in rented homes. About a third of those rental households (33%) moved in the past year.



Right of First Refusal

- At minimum:
 - Tenants are given earlier notice that their current home is going up for sale
 - Gives current tenants the first opportunity to purchase the home that they live in, if it goes up for public sale
- Stronger versions give current tenants the ability to purchase at fair market value, and/or match an offer that is more reasonable



Rental Data

Transparency

- Some pertinent data is publicly available (occupancy status, violations, ownership, etc) on the BS&A website
- Rental rate increases and history of evictions are not available, but they should be

What can city council do right now?

By December 2025

- Pass pre-tenancy fee ban (including rental application fees) & right of first refusal ordinances
- Develop tools and mechanism for greater rental data transparency and compliance from landlords with sharing accurate and timely information
- Pass an early leasing ordinance (give tenants at least 180 days into a one-year lease before their current home is up for lease renewal)
- Fund the Ypsilanti Housing Trust

Further Actions:

- Ease zoning restrictions, particularly for tiny homes and manufactured housing
- Continue advocating to the County for funding a permanent shelter in Ypsilanti
- Implement other recommendations made in the 2020 Housing Affordability and Accessibility Subcommittee report
- Pursue grants and other funding sources to assist in developing community land trusts, cooperatively-owned housing, and other forms of social housing
- Consider levying a vacancy tax



826michigan

826michigan knows the power of story. Writing helps students envision the world they want to see. For 20 years, 826michigan has stoked the limitless dreams of students ages 5-18 through our free writing programs. Our writing labs, workshops, field trips, and in-school programs inspire students to tell their stories with skill and confidence in collaboration with caring adult volunteers.



Jade Thomas, Sara Sarmoum, and Idris Sarmoum, Ypsilanti Teen Leadership Lab Student Mentors and Writers

Megan Shuchman, 826michigan Executive Director (megan.s@826michigan.org)

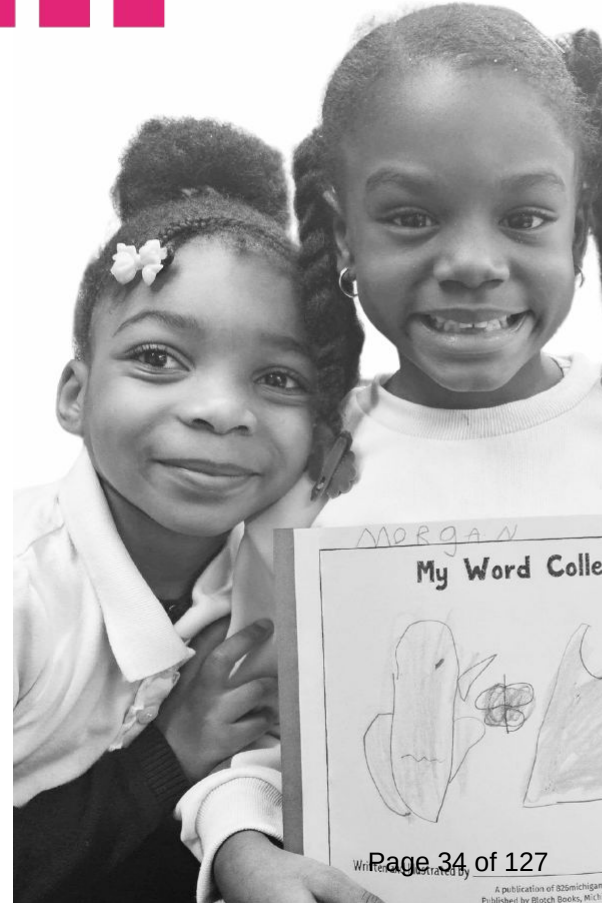
Catherine Calabro Cavin, 826michigan Grants Writer (grants@826michigan.org)

826michigan



We teach our students the value of writing as not only a necessary tool for academic success, communication, and literacy proficiency, but as:

1. A process of discovery and engagement
2. An action that connects us to the world
3. A means to further personal understanding
4. A tool to access power and build a better world



Publications

"[Being] A published author feels amazing but [it's] hard work at the same time too. When I saw the book for the first time I had an indoor squeal for the first time in my life—it was awesome! I learned that I can do anything."

Nathan C.

Having your creative work published is a transformative experience. By publishing student writing, 826michigan provides an opportunity for students to **solidify their identities as writers**, to **build confidence in their skills**, to **share their unique voices**, and to have an **outlet for self expression** that will be read by an authentic audience.



826michigan

2023-24 school year reach

- 4,273 students served
- 410 hours of free programs held
- 728 student publications created
- 109 teacher partners engaged
- 232 volunteers with over 3,100 collective hours logged



826michigan

826 + Ypsilanti = 20 years of partnership

- Work inside *every* elementary school
- Special partnership serving every 3rd grade student in the district (key literacy grade level)
- Special spotlight on middle school
- Ypsilanti District Library programs, including for early literacy (ages 4-8)
- *New!* Teen Leadership Lab
- *New!* Multilingual In-School Writing Lab



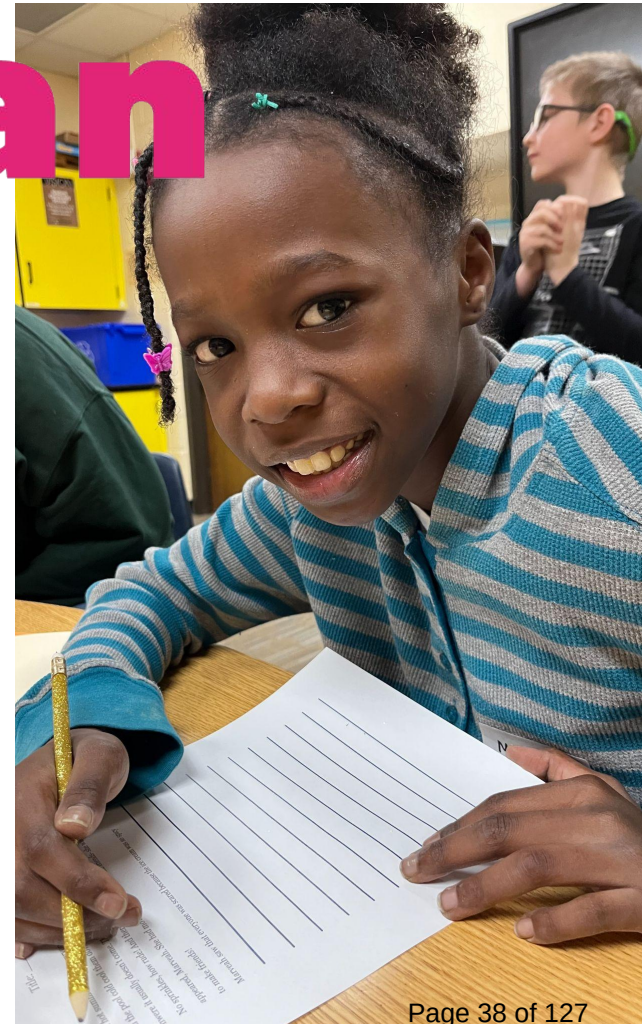
826michigan

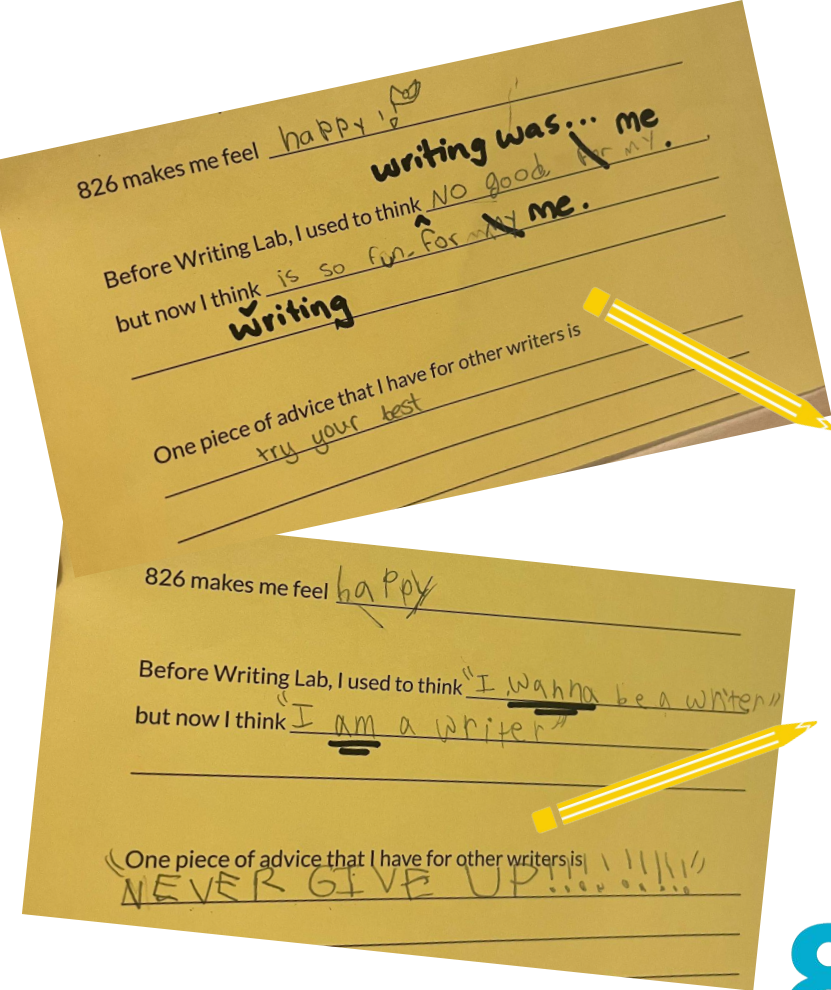
YCS Impact: Estabrook Highlights

“The 826 Writing Lab gave me new ideas on how to approach teaching writing skills, and how to support students’ socio-emotional learning, such as confidence and empathy. I will share about this experience and lesson ideas from 826 with other teachers. **Seeing the pride on my students' faces as they read their writing in front of the grade was definitely a highlight!**”



- Ms. Stewart, Estabrook Teacher Partner





YCS Student Impact: Estabrook Highlights

- ❖ **100%** of the Estabrook students surveyed noted that **826** helped them do their best work/writing
- ❖ **95%** of students responded they felt proud of the writing they did with **826**

"Before Writing Lab, I used to think writing was *no good for me*, but now I think, *writing is so fun for me.*"

"Before Writing Lab, I used to think, *I wanna be a writer*, but now I think, **I am a writer.**"

826michigan



~ 200 3rd grade YCS students served!

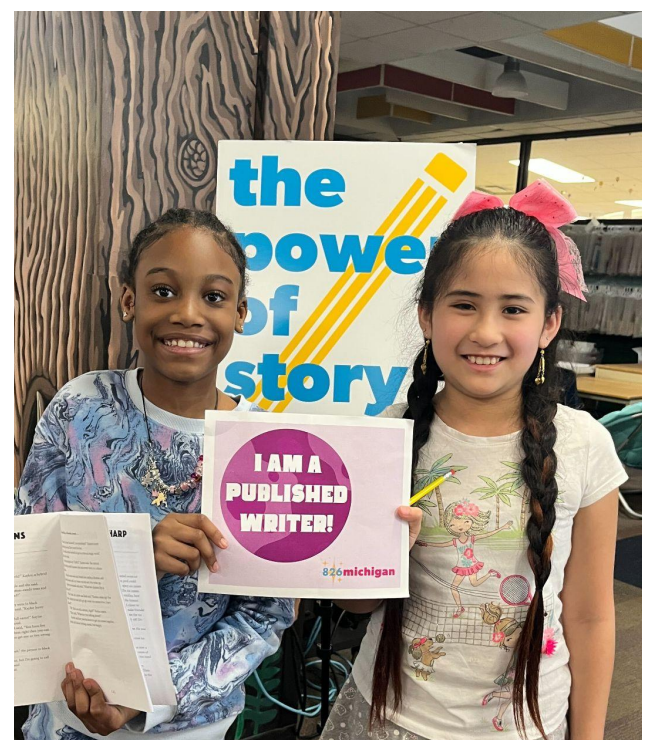
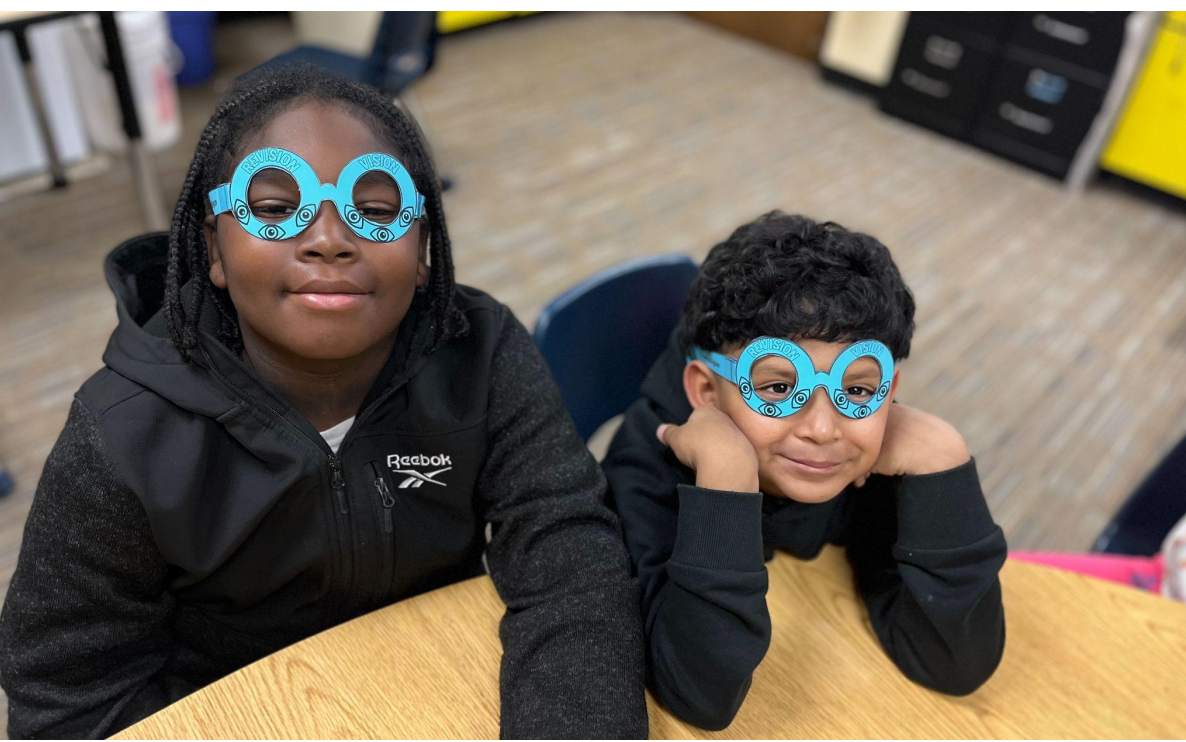




Summer 2025 Weekly Programs Serving our Ypsilanti Student Writers



- **“Wee-bots” Drop-in Writing** (ages 4-8) @
 - YDL Whittaker Rd.
 - YDL Michigan Ave
- **Teen Leadership Lab** (ages 14-18): paid summer opportunity for teens to work and write alongside younger students
- **After-school Writing Lab** (grades K-8): 6-week writing & publishing program @ YDL Michigan Ave



Thank you for your partnership & support!

826michigan

**May 20, 2025
PROCLAMATION**

Mental Health Month

WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

WHEREAS, mental health allows us to maintain relationships, take care of ourselves and our families, take care of our physical bodies, and respond and adapt to daily life changes; and

WHEREAS, 1 in 5 adolescents have had a serious mental health disorder at some point in their life; and

WHEREAS, 50% of all mental health disorders begin by age 14, and 75% of all mental health disorders begin by age 24; and

WHEREAS, suicide is one of the leading causes of death in the United States; and

WHEREAS, talking about mental health can reduce stigma and increase awareness of the devastating consequences of unaddressed mental illness; and

WHEREAS, evidence-based mental and behavioral health training teaches people how to recognize signs and symptoms of mental health and substance use challenges and provides skills to assist people who may be facing a mental health crisis; and

WHEREAS, mental health training for teens is proven to reduce stigma and teach teens how to identify, understand, and respond to signs of mental health and substance use challenges among their friends and peers; and

WHEREAS, investing in mental health and safety is critical to building strong workplaces, a thriving workforce, and strong communities.

NOW, THEREFORE, I, NICOLE BROWN, MAYOR of the City of Ypsilanti hereby proclaim May 2025 as Mental Health Awareness Month in the City of Ypsilanti and I encourage all citizens, businesses, and organizations to join in activities and take action to strengthen the mental health of our community and beyond.

Given under my hand and seal of the
City of Ypsilanti May 20, 2025.

Nicole Brown, Mayor

PROCLAMATION

Honoring the 75th Diamond Anniversary of the St. John Missionary Baptist Church

Whereas, The St. John Missionary Baptist Church was organized prior to 1950, but the earliest records started at a meeting held on June 6, 1950, at 834 Monroe Street to call a pastor. In August 1950, Rev. Frank. P. Roberson became the first pastor and during the nineteen years of his pastorate, the membership grew rapidly. Ten auxiliaries were organized, and the church was enlarged, including land purchased for off-street parking; and

Whereas, On July 5, 1970, Rev. Harvey E. Leggett of Slidell, Louisiana, was installed as the second pastor of St. John. Instead of adding to the church building. under, Rev. Leggett they purchased land and built a new edifice, baptismal pool, and parking lot; and

Whereas, The congregation moved into the new church located at 866 Monroe St. on February 2, 1975. The church mortgage burning was held in February of 1996. In April 1998, land was purchased for a new church addition; and

Whereas, In October 2003 Rev. James Earl Hendricks became the third pastor of St. John. He was installed on Sunday, Nov. 10, 2003, and is currently still the Senior Pastor. In 2011, Pastor Hendricks remodeled the current church. The walls of the Sanctuary were painted, and the pews were removed and replaced with new chairs, and a new carpet was purchased; and

Whereas, As part of the continuing growth of the church, Pastor Hendricks has implemented a "youth" church, Youth Sunday, revived the youth choir, and a Praise team and Dancers 1st and 2nd generation was formed; and

Whereas, In September 2008, the church library was launched. In 2013, an evangelism program was started. In 2014, new Sanctuary doors were installed in the inner and outer vestibule. In April 2018, there was a complete kitchen renovation; and

Whereas, In March of 2020, when the world was devastated by Covid-19 and churches all over the US were shuttered, Pastor Hendricks vowed never to close the doors of St. John. They held live on Facebook broadcasts from their sanctuary and opened the doors of St. John to grieving members of the community who needed closure to have their funeral services for their loved ones; and

Whereas, 2025 marks the Diamond Church Anniversary for St. Johns.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Ypsilanti does hereby congratulate the St. John Missionary Baptist Church on its 75th Anniversary and wishing them many more years of success and service to the community.

Given under my hand and seal of the
City of Ypsilanti, May 20, 2025

Nicole Brown, Mayor



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Tracey Boudreau, City Clerk

Subject: Resolution No. 2025-090 Approving the minutes of the May 6, 2025 Regular City Council Meeting and the May 13, 2025 Special City Council Meeting.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2025-090 Minutes
2. City Council Meeting Minutes - May 6, 2025
3. City Council Meeting Minutes - May 13, 2025

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-090
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of the May 6, 2025 Regular City Council Meeting and the minutes of the May 13, 2025 Special City Council Meeting be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**MINUTES
REGULAR COUNCIL MEETING
6:00 PM - Tuesday, May 6, 2025
Council Chambers
One South Huron, Ypsilanti, MI 48197**

I. CALL TO ORDER

Mayor Brown called the meeting to order at 6:05pm.

II. ROLL CALL

PRESENT at roll call were Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member King, Council Member McLean, Council Member Simmons, and Council Member Fellows. ABSENT: Council Member Tooson

III. A MOMENT TO CENTER AND FOCUS

IV. AGENDA APPROVAL

Council Member Simmons moved to Approve the AGENDA as presented. Council Member King seconded the motion. The motion passed upon a voice vote.

Yes:	(6)	Michelle King, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
No:	0	None
Absent:	(1)	Roland Tooson

V. PUBLIC COMMENT - 45 MINUTES TOTAL (3 MINUTES/EACH SPEAKER)

Council Member Tooson entered Council Chambers at 6:09pm.
9 Members of the public spoke.

VI. PRESENTATIONS

A. Washtenaw Avenue (M-17) PEL Study

B. Budget Presentation

VII. ORDINANCES FIRST READING

A. Ordinance No. 1444 - An Ordinance entitled "2025-2026 Tax Levy Ordinance".

Public Hearing Resolution No. 2025-074, close the public hearing.

Resolution No. 2025-073, determination.

Council Member Tooson moved to Approve Ordinance No. 1444 - An Ordinance entitled "2025-2026 Tax Levy Ordinance". Mayor Pro-Tem Wilcoxon seconded the motion.

Council Member Tooson moved to Close the Public Hearing for Ordinance No. 1444. Council Member King seconded the motion. The motion passed unanimously upon a voice vote.

Council Member Tooson moved to Approve Ordinance No. 1444 - An Ordinance entitled "2025-2026 Tax Levy Ordinance", upon first reading. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes:	(7)	Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
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No:	0	None
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Absent:	(0)	
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B. Ordinance No. 1445 - An Ordinance entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2024-2025 and 2025-2026".

**Public Hearing Resolution No. 2025-076, close the public hearing.
Resolution No. 2025-075, determination.**

Council Member McLean moved to Approve Ordinance No. 1445 - An Ordinance entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2024-2025 and 2025-2026". Council Member Tooson seconded the motion.

Council Member McLean moved to Close the Public Hearing for Ordinance No. 1445. Council Member Tooson seconded the motion. The motion passed unanimously upon a voice vote.

Council Member McLean moved to Approve Ordinance No. 1445 - An Ordinance entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2024-2025 and 2025-2026", upon first reading. Council Member Tooson seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

VIII. RESOLUTIONS/MOTIONS/DISCUSSIONS

A. Resolution No. 2025-077 Approving the minutes of the meeting of April 15, 2025.

Council Member Tooson left the Chambers at 8:57pm.

Council Member Fellows moved to Approve Resolution No. 2025-077 Approving the minutes of the meeting of April 15, 2025. Council Member McLean seconded the motion.

Yes: (6) Michelle King, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (1) Roland Tooson

Council Member McLean left the Chambers at 8:58pm.

Council Member Tooson returned to the Chambers and Council Member Simmons left the Chambers at 9pm.

B. Resolution No. 2025-088 Creating an Ad Hoc Citizen Committee to Develop a Request for Qualifications (RFQ) for the Water Street Redevelopment Area.

Council Member Simmons returned to Chambers at 9:02pm.

Council Member Fellows moved to Approve Resolution No. 2025-088 Creating an Ad Hoc Citizen Committee to Develop a Request for Qualifications (RFQ) for the Water Street Redevelopment Area. Council Member King seconded the motion.

Mayor Brown left the Chambers at 9:02pm and returned at 9:04pm.

Mayor Pro-Tem Wilcoxon moved to Amend Resolution No. 2025-088 to clarify #2-3 by enumerating membership as 3 Council Members, 6-8 City Residents, and up to two non-residents. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

Council Member Fellows moved to Approve Resolution No. 2025-088 Creating an Ad Hoc Citizen Committee to Develop a Request for Qualifications (RFQ) for the Water Street Redevelopment Area, as amended. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

Council Member Simmons moved, seconded by Council Member Tooson, to extend the meeting until 11:30pm. The motion passed upon a voice vote, with Mayor Pro Tem Wilcoxon as the only no vote.

C. Resolution No. 2025-078 Granting the Special Event Fee Waiver request of Home of New Vision/WRAP for their 2025 Movie Nights at Frog Island Park in the amount of \$935.

Mayor Pro-Tem Wilcoxon moved to Approve Resolution No. 2025-078 Granting the Special Event Fee Waiver request of Home of New Vision/WRAP for their 2025 Movie Nights at Frog Island Park in the amount of \$935. Council Member Simmons seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
No: 0 None
Absent: (0)

D. Resolution No. 2025-079 Granting the Special Event Fee Waiver request of Depot Town CDC for their 2025 Thursday Cruise Nights on Cross Street in the amount of \$2,285.

Council Member McLean left Chambers at 10:11 and returned at 10:14pm.

Mayor Pro-Tem Wilcoxon moved to Approve Resolution No. 2025-079 Granting the Special Event Fee Waiver request of Depot Town CDC for their 2025 Thursday Cruise Nights on Cross Street in the amount of \$2,285. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
No: 0 None
Absent: (0)

Council Member Fellows and Mayor Pro Tem Wilcoxon left the Chambers at 10:24pm.

E. Resolution No. 2025-080 Reappointing Residents Dieter Otto to the YDDA, with a term ending July 1, 2029, and Amanda Smith to the Planning Commission, with a term ending May 1, 2028.

Council Member Fellows returned to Chambers at 10:25pm.

Mayor Pro Tem Wilcoxon returned to Chambers at 10:26pm.

Council Member Simmons moved to Approve Resolution No. 2025-080 Reappointing Residents Dieter Otto to the YDDA, with a term ending July 1, 2029, and Amanda Smith to the Planning Commission, with a term ending May 1, 2028. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
No: 0 None
Absent: (0)

F. Resolution No. 2025-081 Appointing Non-DDA-Resident Audrey Hall to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029.

Council Member Simmons moved to Approve Resolution No. 2025-081 Appointing Non-DDA-Resident Audrey Hall to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029. Council Member King seconded the motion. The motion failed upon a roll call vote as follows:

Yes: (3) Michelle King, Desirae Simmons, Amber Fellows
No: 4 Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean
Absent: (0)

G. Resolution No. 2025-081 Appointing Non-Resident Corn Williams to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029.

Council Member King moved to Approve Resolution No. 2025-081 Appointing Non-Resident Corn Williams to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029. Council Member Simmons seconded the motion.

Yes: (3) Michelle King, Desirae Simmons, Amber Fellows
No: 4 Roland Tooson, Steve Wilcoxon, Nicole Brown, Patrick McLean
Absent: (0)

H. Resolution No. 2025-082 Authorizing the City Manager to submit Solar for Savings, the MI Solar for All Pilot Program Grant application, and for the City to act as Fiduciary in its administration.

Council Member King moved to Approve Resolution No. 2025-082 Authorizing the City Manager to submit Solar for Savings, the MI Solar for All Pilot Program Grant application, and for the City to act as Fiduciary in its administration. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows
No: 0 None
Absent: (0)

I. Resolution No. 2025-083 Authorizing the City Manager to sign the Washtenaw County Brownfield Redevelopment Authority Reimbursement Agreement, subject to review by the City Attorney.

Council Member King left the Chambers at 11:02pm and returned at 11:06pm.

Council Member Tooson moved to Approve Resolution No. 2025-083 Authorizing the City Manager to sign the Washtenaw County Brownfield Redevelopment Authority Reimbursement Agreement, subject to review by the City Attorney. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

J. Resolution No. 2025-084 Approving the agreement with Washtenaw County for a Subaward of Federal Financial Assistance and authorizing the Mayor and Clerk to sign the agreement on the City's behalf, subject to review by the City Attorney.

Council Member Fellows moved to Approve Resolution No. 2025-084 Approving the agreement with Washtenaw County for a Subaward of Federal Financial Assistance and authorizing the Mayor and Clerk to sign the agreement on the City's behalf, subject to review by the City Attorney. Council Member King seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

K. Resolution No. 2025-085 Awarding the Recreation Park Pathway contract to Hartwell for the bid amount of \$46,445.00; also authorizing the Mayor and City Clerk to sign this contract, subject to review by the City Attorney.

Council Member McLean moved to Approve Resolution No. 2025-085 Awarding the Recreation Park Pathway contract to Hartwell for the bid amount of \$46,445.00; also authorizing the Mayor and City Clerk to sign this contract, subject to review by the City Attorney. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

L. Resolution No. 2025-086 Awarding the Facility Condition Assessment contract to DLZ for both scopes in the amount of \$58,590; also authorizing the Mayor and City Clerk to sign this contract, subject to review by the City Attorney.

Mayor Pro-Tem Wilcoxon moved to Approve Resolution No. 2025-086 Awarding the Facility Condition Assessment contract to DLZ for both scopes in the amount of \$58,590; also authorizing the Mayor and City Clerk to sign this contract, subject to review by the City Attorney. Council Member McLean seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

M. Resolution No. 2025-087 Supporting Low Mow May.

Council Member Simmons moved to Approve Resolution No. 2025-087 Supporting Low Mow May. Mayor Pro-Tem Wilcoxon seconded the motion.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

Council Member Tooson moved, seconded by Council Member King, to extend the meeting until 11:45pm. The motion passed upon a voice vote, with Mayor Pro Tem Wilcoxon as the only no vote.

Mayor Pro Tem Wilcoxon left the Chambers at 11:30pm.

IX. BOARD AND COMMISSION - LIAISON REPORTS

A. Police Advisory Commission

Council Member Tooson reported that at the last meeting some members discussed attending Peacenic on behalf of YPAC & they'd like to wear some swag for visibility. They also discussed YPD and hiring incentives. Next meeting is the third Thursday of this month.

B. Human Relations Commission

No report.

C. Parks and Arts Commission

No report.

D. Sustainability Commission

Council Member Simmons reported that they hosted the Earth Day gatherings and the next meeting is Monday.

E. Historic District Commission

Council Member McLean reported that the meeting is next Tuesday.

F. Planning Commission

No report.

G. Zoning Board of Appeals

No report.

X. LIAISON REPORTS

A. SEMCOG Update

No report.

B. Washtenaw Area Transportation Study

No updates.

C. Urban County

No report.

D. Ypsilanti Downtown Development Authority

Mayor Brown reported that the meeting is next week.

E. Friends of Rutherford Pool

No report.

XI. COUNCIL PROPOSED BUSINESS

Council Member King -

- Council Members are invited to the EMU Bright Future's at Perry School for a Mad Science Carnival on May 28th, 5pm-7pm.
- Happy Mother's Day to all the mothers!

Council Member Simmons -

- Ward 3 resident, John Allen Taylor, released his first poetry book, *To Let the Sun*
- Ward 3 resident, Monica King passed away last month. She was very involved in the community. Sending Remembrances to friends & family.
- Discussed issues regarding Fraternity House issues and reports of sexual violence.
- Requesting that the Administration draft an AI usage policy for review, hopefully by the end of summer. Administration will research.
- Reminder for Ward Meeting this Thursday with Council Member Fellows at Freighthouse.

Council Member McLean - No report.

Council Member Fellows -

- Congrats to the Farmer's Market opening day of the season!
- Asking fellow Council Members to think about putting their budget amendments together as one resolution ahead of time, for clarity.
- River Street residents are upset because long-term rentals are being converted to short-term rentals - this is a reminder that the Short Term Rental committee needs to meet.

Council Member Tooson -

- Thanks to DPS for installing the speed humps on Washington! Now traffic is diverting to Adams; what is the possibility of adding speed humps there too? DPS Director Wessler indicated it would need to be initiated by a resident petition and then a speed study.

XII. COMMUNICATIONS FROM THE MAYOR

No report.

XIII. COMMUNICATIONS FROM THE CITY MANAGER

- City received first part of \$3M funding earmarked by Senator Irwin's office. This \$750,000 will be used for ongoing activities at the DPW yard.
- Police Chief interviews are tomorrow.
- Recently asked to sit on Huron River Watershed Investment Strategy Advisory Committee.
- Volunteer Work Day sponsored by DPW in Riverside Park on May 17th, 9am-12pm.

XIV. COMMUNICATIONS

XV. PUBLIC COMMENT - CONTINUED (3 MINUTES/EACH SPEAKER)

XVI. REMARKS FROM THE MAYOR

XVII. ADJOURNMENT

A. Resolution adjourning the City Council Meeting.

Mayor Brown adjourned the meeting at 11:46p.m.

B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

[MIN_FOOT]



MINUTES
REGULAR COUNCIL MEETING
6:00 PM - Tuesday, May 13, 2025
Council Chambers
One South Huron, Ypsilanti, MI 48197

I. CALL TO ORDER

Mayor Brown called the meeting to order at 6pm.

II. ROLL CALL

PRESENT at roll call were Mayor Brown, Mayor Pro-Tem Wilcoxon, Council Member King, Council Member McLean, Council Member Simmons, Council Member Fellows, and Council Member Tooson. ABSENT: None.

III. A MOMENT TO CENTER AND FOCUS

IV. AGENDA APPROVAL

Council Member Tooson moved to Approve the AGENDA . Council Member McLean seconded the motion. Council Member Fellows moved to add a Budget Timeline discussion and Mayor Pro Tem Wilcoxon seconded the motion.

Council Member Tooson moved to Approve the AGENDA, as amended. Council Member McLean seconded the motion. The motion passed upon a voice vote.

Yes: (7) Michelle King, Roland Tooson, Desirae Simmons, Steve Wilcoxon, Nicole Brown, Patrick McLean, Amber Fellows

No: 0 None

Absent: (0)

V. PUBLIC COMMENT - 45 MINUTES TOTAL (3 MINUTES/EACH SPEAKER)

No members of the public spoke.

VI. PRESENTATIONS

A. Departmental Budget Presentations

All Department Heads presented budget information, followed by questions from Council.

VII. DISCUSSION

Discussion regarding Budget approval timeline.

VIII. PUBLIC COMMENT - CONTINUED (3 MINUTES/EACH SPEAKER)

IX. ADJOURNMENT

A. Resolution No. 2023-, adjourning the City Council Meeting.

Mayor Brown adjourned the meeting at 9:52pm.

B. Please click [here](#) to access the City Council Contact Form. This form can be used to submit any comments/concerns you might have about this agenda.

[MIN_FOOT]



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Rheagan Basabica, Andrew Hellenga, City Manager

Subject: Resolution No. 2025-091 Adopting Ordinance No. 1444 Entitled "2025-2026 Tax Levy Ordinance" upon second and final reading.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution No 2025-091 ORD 1444 - Tax Levy
2. ORD 1444 - Tax Levy 25-26

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-091
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That proposed Ordinance No. 1444, entitled "2025-2026 Tax Levy Ordinance", be approved upon Second and Final Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



ORDINANCE NO. 1444
2025-2026 TAX LEVY ORDINANCE

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 17.0304 mills (.0170304 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

MILLAGE NAME	MILLAGE RATE
GENERAL OPERATING	17.0304
POLICE & FIRE PENSION	6.2188
POLICE & FIRE OPEB	1.3146
SANITATION	2.4900
WATER STREET LTGO RFDG BONDS 2016A (VOTED IN AUGUST 8, 2017)	1.5814
PUBLIC TRANSIT (VOTED IN NOVEMBER 2010)	.8761
TOTAL	29.5113

Tracey Boudreau, City Clerk
Publish in Washtenaw Legal News on April 17, 2025.



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Rheagan Basabica, Andrew Hellenga, City Manager

Subject: Resolution No. 2025-092 Adopting Ordinance No. 1445 Entitled "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2024-2025 and 2025-2026" upon second and final reading.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Res. 2025-092 - ORD 1445 - Amended Budget 24-25 and 25-26
2. ORD 1445 - Amended Budget 24-25 and 25-26

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-092
May 20, 2025

AMEND 2024-25 and 2025-26
FISCAL YEARS OPERATING BUDGET

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Year 2024-25 and 2025-26, be approved upon Second and Final Reading.

FUND	FUND NAME	FUND BALANCE BEGINNING	24-25 REVENUE	24-25 EXPENDITURES	25-26 REVENUE	25-26 EXPENDITURES	PROJECTED FUND BALANCE END
101	GENERAL FUND	14,790,335	19,131,503	(24,644,747)	17,552,710	(21,239,651)	5,590,150
102	HOUSING FUND	25,000	50,000	(57,500)	0	0	17,500
104	BUDGET STABILIZATION FUND	-	3,310,912		98,000		3,408,912
202	MAJOR STREET	4,058,240	2,093,985	(2,614,385)	2,059,258	(2,636,034)	2,961,064
203	LOCAL STREET	1,914,501	671,799	(857,528)	663,913	(1,006,081)	1,386,604
205	PUBLIC SAFETY FUND	330,053	430,000	(710,000)	430,000	(480,000)	53
226	GARBAGE & RUBBISH COLLECT	169,037	1,776,967	(1,767,977)	1,915,471	(1,866,634)	226,863
248	DTDA W CROSS	198,500	141,927	(212,896)	198,766	(190,725)	135,572
249	BUILDING INSPECTION FUND	-	0	0	536,500	(419,212)	117,288
266	POLICE SPECIAL REVENUE	69,659	2,244	0	1,425	(12,000)	61,328
276	DEPOT TOWN DDA	276,107	130,052	(279,596)	148,991	(236,563)	38,992
304	2016 GOLT BOND REFUNDING	12,983	912,284	(912,083)	910,709	(910,709)	13,184
342	2012 UTGO REFUNDING BOND	10,353	120	0	0	0	10,473
413	DOWNTOWN DEV AUTH	313,606	407,339	(497,858)	618,479	(435,879)	405,688
414	CAPITAL IMPROVEMENT	2,245,474	8,945,606	(8,985,388)	11,570,000	(11,840,000)	1,935,692
416	ECONOMIC DEVELOPMENT CORP	35,206	66,922	(76,461)	48,846	(52,758)	21,754
474	2004B W&S SEW \$6.3M DWR F	-	389,091	(389,091)	0	0	0
479	2007 W & W REV D WRF \$375K	-	21,247	(21,247)	25,769	(25,769)	0
480	2008 W & S DISP REV \$435K	-	27,794	(27,794)	27,169	(27,169)	0
481	2009 W & S BND\$ 7249-01	-	21,714	(11,101)	10,851	(10,851)	10,613
482	2012 W&S FACTORY PUMP STA	824,706	183,938	(183,938)	185,250	(185,250)	824,706
483	2013 REVENUE REFUND BONDS	970,266	196,350	(196,350)	199,350	(199,350)	970,266
485	WATER MAIN DWR F 7320-01	-	25,116	(25,116)	24,616	(24,616)	0
486	2016 W&S REV R F BONDS	-	1,275,700	(1,275,700)	1,269,500	(1,269,500)	0
496	SIDEWALK IMPROVEMENT	266,179	124,294	(80,229)	5,258	(31,050)	284,453
614	PARKING FUND	78,810	325,388	(372,870)	1,391,215	(1,307,156)	115,388
688	PUBLIC TRANSIT	18,488	368,846	(368,024)	382,871	(378,741)	23,440
641	MOTOR POOL	1,127,608	1,814,196	(1,441,610)	1,749,069	(1,768,808)	1,480,456
677	WORKERS COMPENSATION FUND	122,390	162,939	(250,222)	183,443	(115,000)	103,550
732	FIRE AND POLICE PENSION	33,666,222	6,886,977	(4,021,608)	5,471,175	(4,102,331)	37,900,435
736	RETIREE BENEFITS FUND	4,229,595	859,210	(1,868,673)	916,881	(1,962,104)	2,174,909
Totals		65,753,315	51,453,086	(52,848,615)	48,595,485	(53,202,721)	59,750,551

Further, that in accordance with Section 19 (2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals.

OFFERED BY: _____

SUPPORTED BY: _____

YES: _____ NO: _____ ABSENT: _____ VOTE: _____



ORDINANCE NO. 1445
AN ORDINANCE TO AMEND BUDGET APPROPRIATIONS BY DEPARTMENT
AND MAJOR ORGANIZATIONAL UNIT FOR 2024-2025 AND
2025-2026 FISCAL YEARS.

THE CITY OF YPSILANTI ORDAINS:

Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by Funds.

FUND	FUND NAME	FUND BALANCE BEGINNING	24-25 REVENUE	24-25 EXPENDITURES	25-26 REVENUE	25-26 EXPENDITURES	PROJECTED FUND BALANCE END
101	GENERAL FUND	14,790,335	19,131,503	(24,644,747)	17,552,710	(21,239,651)	5,590,150
102	HOUSING FUND	25,000	50,000	(57,500)	0	0	17,500
104	BUDGET STABILIZATION FUND	-	3,310,912		98,000		3,408,912
202	MAJOR STREET	4,058,240	2,093,985	(2,614,385)	2,059,258	(2,636,034)	2,961,064
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205	PUBLIC SAFETY FUND	330,053	430,000	(710,000)	430,000	(480,000)	53
226	GARBAGE & RUBBISH COLLECT	169,037	1,776,967	(1,767,977)	1,915,471	(1,866,634)	226,863
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249	BUILDING INSPECTION FUND	-	0	0	536,500	(419,212)	117,288
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276	DEPOT TOWN DDA	276,107	130,052	(279,595)	148,991	(236,563)	38,992
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479	2007 W & W REV D WRF \$375K	-	21,247	(21,247)	25,769	(25,769)	0
480	2008 W & S DISP REV \$435K	-	27,794	(27,794)	27,169	(27,169)	0
481	2009 W & S BND 7249-01	-	21,714	(11,101)	10,851	(10,851)	10,613
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483	2013 REVENUE REFUND BOND	970,266	196,350	(196,350)	199,350	(199,350)	970,266
485	WATER MAIN DWR F 7320-01	-	25,116	(25,116)	24,616	(24,616)	0
486	2016 W&S REV REF BOND	-	1,275,700	(1,275,700)	1,269,500	(1,269,500)	0
496	SIDEWALK IMPROVEMENT	266,179	124,294	(80,229)	5,258	(31,050)	284,453
514	PARKING FUND	78,810	325,388	(372,870)	1,391,215	(1,307,156)	115,388
688	PUBLIC TRANSIT	18,488	368,846	(368,024)	382,871	(378,741)	23,440
641	MOTOR POOL	1,127,608	1,814,196	(1,441,610)	1,749,069	(1,768,808)	1,480,456
677	WORKERS COMPENSATION FUND	122,390	162,939	(250,222)	183,443	(115,000)	103,550
732	FIRE AND POLICE PENSION	33,666,222	6,886,977	(4,021,608)	5,471,175	(4,102,331)	37,900,435
736	RETIREE BENEFITS FUND	4,229,595	859,210	(1,868,673)	916,881	(1,962,104)	2,174,909
Totals		65,753,315	51,453,086	(52,848,615)	48,595,485	(53,202,721)	59,750,551

Further, that in accordance with Section 19 (2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals.

Tracey Boudreau, City Clerk

Publish in Washtenaw Legal News on April 17, 2025 edition.



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Amber Fellows, Council Member, Desirae Simmons, Council Member

Subject: Resolution No. 2025-093 Appointing Resident Arika Lycan to the Human Relations Commission with a term ending July 1, 2028.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution 2025-093 Appointment - Lycan
2. Lycan, Arika App_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-093
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following Resident be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
Arika Lycan 1127 N Congress St. Ypsilanti, MI 48197	Human Relations Commission	07/01/2028

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Citizen Advisory Boards and Commissions Participation Resume - Submission #7009

Date Submitted: 5/8/2025

The people of Ypsilanti are involved in their city government and are an important part of the community's achievements. Individuals interested in receiving more information in regard to serving on an advisory board or commission are invited to contact the City Clerk at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

After submitting your resume application, nomination to a board or a commission under the City Charter is either by the Mayor or by two Council Members and is subject to the approval and confirmation by a majority vote of the City Council.

QUALIFICATIONS

Must be a verifiable resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name*

Arika Lycan

Email Address*

[REDACTED]

Address (legal residence)*

1127 N Congress St

City*

Ypsilanti

State*

MI

Zip Code*

48197

Phone Number*

Number of Years in the Community*

Are you registered to vote in the City of Ypsilanti?*

- ☒ Yes
☐ No

Which Ward do you live or reside in?*

- ☐ Ward 1
☒ Ward 2
☐ Ward 3
☐ Do not live in the City of Ypsilanti

Education*

Master of Social Work

Occupation*

Member Engagement Manager

Employer*

University of Michigan

I would like to be considered and could devote sufficient time to serve on the following board or commission:*

- | | | |
|--|--|--|
| ☐ Ann Arbor Area Transit Authority | ☐ Historic District Commission (HDC) | ☐ Police Advisory Commission (YPAC) |
| ☐ Dangerous Buildings Officer | ☒ Human Relations Commission (HRC) | ☐ Sustainability Commission |
| ☐ Economic Development Corporation/Brownfield Redevelopment Authority | ☐ Huron River Watershed Council | ☐ YCUA |
| ☐ Board of Ethics (party affiliation required) | ☐ Non-motorized Advisory Committee | ☐ Ypsilanti Downtown Development Authority (YDDA) |
| ☐ Review and Tax Assessment Board | ☐ Parks and Arts Commission | ☐ Ypsilanti Housing Commission |
| ☐ Police and Fire Pension Board | ☐ Planning Commission | ☐ Zoning Board of Appeals |
| ☐ Fire Civil Service Commission (party affiliation required) | | |

Party Affiliation

Are you applying for youth membership?*

Boards and Commissions that allow Youth Membership are: Human Relations Commission (HRC), Parks and Arts Commission, Police Advisory Commission (YPAC), Sustainability Commission

☐ Yes

☒ No

Why are you interested in serving on these boards/commissions?*

I would like to serve Ward 2 and the city in this way, and to help support our residents and neighbors and they work, live, and play together in Ypsilanti. Equity, justice, and inclusion are deeply-held values for me.

Work/volunteer experience related to the board or commission:

I previously served on the HRC about 12 or more years ago. I really enjoyed that opportunity, and was one of the younger members at the time. I had to step away but I am looking forward to re-engaging now!

I serve on the Michigan Democratic Party's Progressive Caucus Board, representing CD 6, as well as being the Co-Chair for Communications for our local Washtenaw Democratic Party.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.*

☒ Yes

I hereby certify that all of the information above is true.*

☒ Yes

Electronic Signature Agreement *

☒ Yes

By checking the "I agree" box above, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Electronic Signature*

Arika Lycan



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Amber Fellows, Council Member, Desirae Simmons, Council Member

Subject: Resolution No. 2025-094 Appointing Non-Resident Julius Buzzard to the Ypsilanti Downtown Development Authority with a term ending July 1, 2029.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution 2025-094 NON Resident Appointment - Buzzard
2. Buzzard, Julius App_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-094
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following Non Resident be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>Name</u>	<u>Board</u>	<u>Expiration</u>
Julius Buzzard 835 Juneau Rd Ypsilanti, MI 48197	Ypsi Downtown Development Authority	07/01/2029

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Citizen Advisory Boards and Commissions Participation Resume - Submission #7019

Date Submitted: 5/12/2025

The people of Ypsilanti are involved in their city government and are an important part of the community's achievements. Individuals interested in receiving more information in regard to serving on an advisory board or commission are invited to contact the City Clerk at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

After submitting your resume application, nomination to a board or a commission under the City Charter is either by the Mayor or by two Council Members and is subject to the approval and confirmation by a majority vote of the City Council.

QUALIFICATIONS

Must be a verifiable resident/business owner in the city for at least two years. Or Council must determine your expertise is essential and not available in an applicant that meets the qualifications above. Must be eligible to vote in the state if not applying for youth membership.

Name*		Email Address*	
Julius Buzzard			
Address (legal residence)*			
835 Juneau Rd.			
City*	State*	Zip Code*	
Ypsilanti	Michigan	48197	

Phone Number***Number of Years in the Community*****Are you registered to vote in the City of Ypsilanti?***

- ☐ Yes
☒ No

Which Ward do you live or reside in?*

- ☐ Ward 1
☐ Ward 2
☐ Ward 3
☒ Do not live in the City of Ypsilanti

Education***Occupation*****Employer*****I would like to be considered and could devote sufficient time to serve on the following board or commission:***

- | | | |
|--|---|---|
| ☐ Ann Arbor Area Transit Authority | ☐ Historic District Commission (HDC) | ☐ Police Advisory Commission (YPAC) |
| ☐ Dangerous Buildings Officer | ☐ Human Relations Commission (HRC) | ☐ Sustainability Commission |
| ☐ Economic Development Corporation/Brownfield Redevelopment Authority | ☐ Huron River Watershed Council | ☐ YCUA |
| ☐ Board of Ethics (party affiliation required) | ☐ Non-motorized Advisory Committee | ☒ Ypsilanti Downtown Development Authority (YDDA) |
| ☐ Review and Tax Assessment Board | ☐ Parks and Arts Commission | ☐ Ypsilanti Housing Commission |
| ☐ Police and Fire Pension Board | ☐ Planning Commission | ☐ Zoning Board of Appeals |
| ☐ Fire Civil Service Commission (party affiliation required) | | |

Party Affiliation

Are you applying for youth membership?*

Boards and Commissions that allow Youth Membership are: Human Relations Commission (HRC), Parks and Arts Commission, Police Advisory Commission (YPAC), Sustainability Commission

☐ Yes

☒ No

Why are you interested in serving on these boards/commissions?*

I'm applying to the Ypsilanti Downtown Development Authority because I believe downtown development must be rooted in equity, community ownership, and generational opportunity. As Executive Director of Growing Hope, I've seen how transformational downtown can be when it supports and uplifts the entrepreneurs and neighbors who live, work, and create here. Our Ypsilanti Farmers Markets and Growing Hope Incubator Kitchen have supported nearly 100 emerging businesses—many led by BIPOC, women, and working-class founders—with several growing into brick-and-mortar locations right here in the DDA district, including Bird Dog Bakery, Khadi's Cuisine, Beara Bakes, and Go! Ice Cream.

My interest in serving is not abstract—it's grounded in real relationships and real outcomes. We are currently developing the Ypsi Food Hub, a major capital project that will revive the Downtown Farmers Market to the heart of the city and provide a permanent accelerator kitchen and retail space for small food businesses. This project, like our others, is not about charity—it's about power, infrastructure, and self-determination.

I also believe the nonprofit presence within the DDA—though not tax-generating in the conventional sense—represents an untapped economic and civic asset. Nonprofits like Growing Hope bring in external dollars, create jobs, build infrastructure, train entrepreneurs, and serve as connectors between residents and opportunity. I want to ensure the DDA not only recognizes but strategically leverages this capacity.

Ultimately, I want to help ensure our downtown doesn't just look vibrant—it is vibrant, because it is equitable, inclusive, and shaped by the people who call Ypsi home.

Work/volunteer experience related to the board or commission:

I bring several years of experience in community-rooted economic development through my leadership at Growing Hope, where I oversee programs that support emerging entrepreneurs and build equitable infrastructure for our local food economy. Our Ypsilanti Farmers Markets and Incubator Kitchen have incubated nearly 100 small businesses—including Bird Dog Bakery, Khadi's Cuisine, Beara Bakes, and Go! Ice Cream—who got their start in our programs and have gone on to invest in downtown and open brick-and-mortar spaces.

I am currently leading the development of the Ypsilanti Farmers MarketPlace—a strategic project to revive the Downtown Farmers Market, create affordable food production space, and build retail opportunities in the city center. This work has included collaborating with architects, general contractors, local officials, and community members to align vision with policy and implementation.

I have strong relationships with many other nonprofits within the DDA footprint and believe in an ecosystem approach to development. My experience also includes strategic planning, fund development, and policy work through the Washtenaw Food Policy Council, Washtenaw County Black Farmers Fund, and broader networks focused on food justice, racial equity, and cooperative economics.

I bring a deeply held equity framework and a systems-level view of development that centers community power, supports local ownership, and works to dismantle the barriers that have historically excluded BIPOC and low-income residents from participating fully in our local economy.

I understand that appointment to a City of Ypsilanti board or commission requires regular attendance at board meetings.*

☒ Yes

I hereby certify that all of the information above is true.*

☒ Yes

Electronic Signature Agreement *

☒ Yes

By checking the "I agree" box above, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Electronic Signature*

Julius A. Buzzard



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Tracey Boudreau, City Clerk

Subject: Resolution No. 2025-095 recognizing June 19th and authorizing to display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Juneteenth Flag Resolution

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-095
May 20, 2025

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

Whereas, Juneteenth was recognized as a City Holiday, by passage of Resolution No. 2021-068, on April 6, 2021; and

Whereas, Ypsilanti, Michigan has a proud record of fighting bigotry, slavery and racism, including, prior to the Civil War being a part of the underground railway to help slaves to freedom, and sending soldiers, black and white to fight and die for the Union in the Civil War to free the slaves, and passing ordinances to prohibit discrimination; and

Whereas, June 19, 1865 marks when the final group of Black Americans understood that they were free, when Union Army General Gordon Granger landed in Galveston, where he read General Order #3, stating that all slaves were free, and that former masters and slaves were absolutely equal in personal and property rights; and

Whereas, Juneteenth, June 19, 1865, acting as the date of emancipation, became a long-standing day of celebration, meant to honor Black Americans resilience and the end of slavery; and

Whereas, it is fitting and proper for the City of Ypsilanti to honor and celebrate June 19 of every year as Juneteenth; and

Whereas, we must work together to continue to build a just Ypsilanti, free from prejudice, bigotry and racism.

NOW THEREFORE, it is hereby RESOLVED BY THE YPSILANTI CITY COUNCIL, that June 19th be recognized by the City of Ypsilanti, and display the Juneteenth Flag from a window in Council Chambers viewable from Huron St., through the duration of the month.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Tracey Boudreau, City Clerk

Subject: Resolution No. 2025-096 declaring June as "Pride Month" and directing staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Pride Month Resolution No. 2025-096

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



Resolution No. 2025-096
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, President Bill Clinton declared June "Gay and Lesbian Pride Month" in June of 2000 to commemorate the June 1969 Stonewall riots in Lower Manhattan; and

WHEREAS, President Barack Obama expanded the commemoration further by declaring June Lesbian, Gay, Bisexual, and Transgender Pride Month; and

WHEREAS, Pride Month is not only a time of celebration, it is also an opportunity to peacefully protest and raise political awareness of current issues facing the LGBTQ+ community, and

WHEREAS, much ground has been gained since the 1969 Stonewall Riots, however, injustice and negative attitudes remain that threaten the LGBTQ+ community; and

WHEREAS, The City of Ypsilanti has a proud place in the history of LGBTQ+ equality in the successful passing of our Inclusive Non-Discrimination Ordinance in 1998, a historic victory that received national attention and acclaim; and

WHEREAS, while the City of Ypsilanti has a long and proud tradition of being an inclusive community, it recognizes as long as injustice exists it threatens all that has been accomplished.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council of the City of Ypsilanti declare June as "Pride Month" and direct staff to fly the Pride Flag, from a window in Council Chambers viewable from Huron St., through the duration of the month.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Andrew Hellenga, City Manager, Ken Hobbs

Subject: Resolution No. 2025-097 Approving the purchase agreement with Sutphen for an Ariel Tower Fire Truck for use by the Fire Department.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Aerial Tower RFL & Resolution
2. Signed Sutphen proposal 05-15-25
3. Specs for Sutphen Fire Truck
4. Sutphen Lease Program
5. Sutphen Pre Payment Discount Breakdown
6. Sutphen Payment Estimate
7. Financing Options Email_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Fire Chief Hobbs

Subject: Purchase of Sutphen Aerial Tower Fire Truck

SUMMARY & BACKGROUND:

The City of Ypsilanti Fire Department is seeking to replace its outdated and unreliable aerial apparatus, a critical piece of equipment used for fire suppression, rescue operations, and protecting the city's vital infrastructure.

Despite diligent maintenance the aerial is increasingly unreliable and out of service requiring costly repairs, this apparatus has potentially exceeded its operational lifespan, and mechanical failures could place both firefighters and the public at risk.

The current aerial apparatus is 18 years old and following NFPA 1911 guidelines should be replaced in 2027.

Following a signed purchase agreement the estimated time of delivery of a new aerial device is 3 years, Tower 1 will be 21 years old and will have exceeded NFPA guidelines.

RECOMMENDED ACTION:

It is recommended that the city council approve the purchase of an aerial device from Sutphen not to exceed \$2.2 million and authorize Fire Chief Hobbs to execute all documents associated with said purchase

ATTACHMENTS: See supporting documentation

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti Fire Department has identified the need to replace its aging aerial fire truck, which has reached the end of its serviceable life and poses potential safety risks; and

WHEREAS, the current aerial fire truck has been in service for 18 years and has exceeded its expected operational lifespan; and

WHEREAS, the purchase of a new aerial fire truck is essential to maintain the department's capability to respond to high-rise fires, rescue operations, and other emergencies requiring elevated access; and

WHEREAS, the estimated cost of a new aerial is approximately \$2.2 million, based on current market process and specifications; and

WHEREAS, funding for the purchase will be allocated from the motor pool; and

WHEREAS, the City of Ypsilanti Fire Department has researched and identified Sutphen Corporation meets the department's operational requirements and budget constraints.

NOW, THEREFORE, BE IT RESOLVED the Ypsilanti City Council authorize Fire Chief Hobbs to execute all documents associated with the purchase of an aerial device from Sutphen Corporation.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



SUTPHEN

PROPOSAL

TO THE:

Ypsilanti Fire Department
Attn: Chief Ken Hobbs
525 W. Michigan Ave.
Ypsilanti, MI 48197

DATE: May 15, 2025

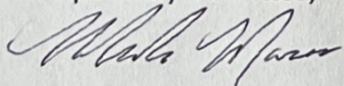
We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

**One (1) Sutphen Heavy Duty 100' Mid-Mount Aerial Platform (SPH100) Complete
and Delivered for the Total Sum of\$ 2,190,888.45**

The apparatus and equipment being purchased hereunder shall be completed within approximately 34-36 months after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid until 5/30/2025. If a Purchase Agreement or Purchase Order is not received by Sutphen between 5/15/2025 and 5/30/2025, Sutphen reserves the right to extend, withdraw or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,



Mark Moros

Apollo Fire Apparatus Sales and Service
Authorized Representative for Sutphen Corporation





MUNICIPAL LEASE

Municipal Lease



“Annual Non-Appropriations Clause”

(Allows Municipality to enter multi-year agreement without voter approval)

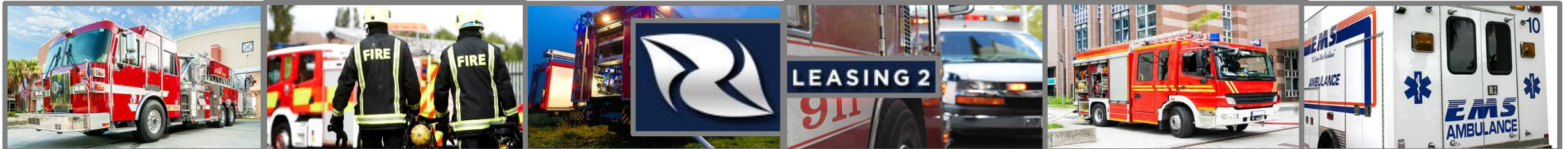


Generally not subject to legal debt limitations



Easier than municipal bond

- Standard Contracts
- No transaction costs
- No ratings/credit insurance
- More flexible structures
- Payoff early



Ownership Lease



Fully Amortizing – Lessee owns apparatus after last payment

- Terms 1 to 15 years.
- Trucks Titled in customer's name.
- No restrictions on mileage or maintenance.
- Payments fully amortize the loan balance.
- At lease end, lien is removed and customer keeps the truck.
- **2 year deferral on first payment (<10 year terms, new builds)





Rental Lease

Payments are lower due to residual value of fire truck

- Terms for this product range from 5 to 10 years (exceptions)
- Trucks Titled in customer's name.
- Mileage/condition return provisions based on customer preference
- Balloon payment will be structured to match BMFA buyback of the fire truck
- Advantages:
 - Dependable newer truck fleet
 - Reduced Maintenance expense
 - Trade-in when value is maximized
 - Level budgets year to year
 - Avoids extending useful life beyond intended plan



LEASE PRODUCT EXAMPLES - PUMPER

Apparatus: Sutphen Pumper
Apparatus Cost: \$550,000
Build Time: 12 Months
Est. Prepay Discount: -\$15,000
Performance Bond Cost: \$1,500
Amount Financed: **\$536,500**
Lease Term: **7 years**
Buyback: \$150,000

Return the fire truck and lease a new one



Year	Cash Purchase (Assumes Prepayment)	Ownership Lease	Rental Lease
2019	\$536,500	\$0	\$0
2020	\$0	\$86,925	\$68,108
2021	\$0	\$86,925	\$68,108
2022	\$0	\$86,925	\$68,108
2023	\$0	\$86,925	\$68,108
2024	\$0	\$86,925	\$68,108
2025	\$0	\$86,925	\$68,108
2026	\$0	\$86,925	\$68,108
Total	\$536,500	\$608,475	\$476,756

LEASE PRODUCT EXAMPLES - AERIAL

Apparatus: Sutphen Aerial
Apparatus Cost: \$1,100,000
Build Time: 12 Months
Est. Prepay Discount: -\$30,000
Performance Bond Cost: \$3,000
Amount Financed: **\$1,073,000**
Lease Term: 7 years
Buyback: \$400,000

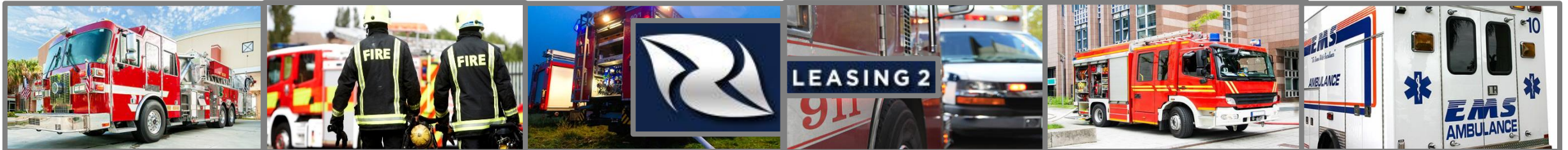
Return the fire truck
and lease a new one



Year	Cash Purchase (Assumes Prepayment)	Ownership Lease	Rental Lease
2019	\$1,073,000	\$173,198	\$122,819
2020	\$0	\$173,198	\$122,819
2021	\$0	\$173,198	\$122,819
2022	\$0	\$173,198	\$122,819
2023	\$0	\$173,198	\$122,819
2024	\$0	\$173,198	\$122,819
2025	\$0	\$173,198	\$122,819
2026	\$0	\$173,198	\$122,819
Total	\$1,073,000	\$1,212,386	\$859,733

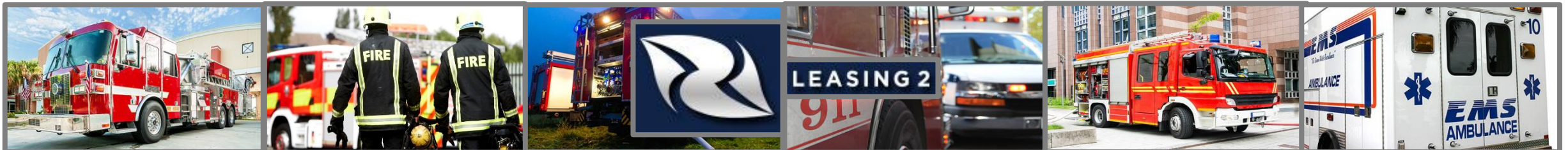
LEASING 2 FINANCIAL SOLUTIONS

Innovative Solutions for Every Size Fire Department



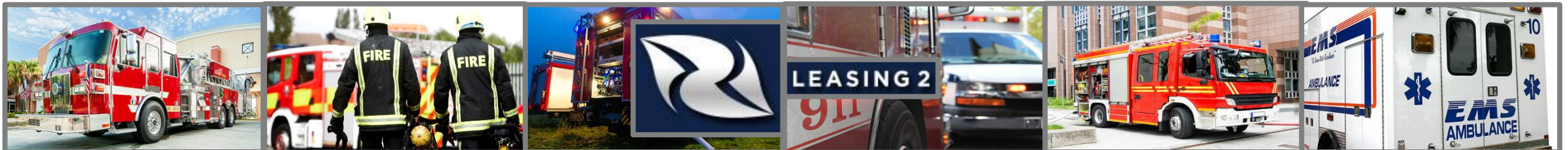
LEASING 2 ADVANTAGES

- Industry leader in fire truck leasing and financing (www.firetruckleasing.com)
- 25 years experience with fire truck financing
- Veteran Staff
- Sutphen Relationship and Resources



Sutphen Resources

- Sutphen Branded Payment Estimators –
 - Desktop www.firetruckleasing.com/sutphen
 - Mobile From your phone, scroll to the bottom for directions
- Sutphen Branded Financing Brochures
- Sutphen Branded Proposals



Sutphen Online Estimator

www.firetruckleasing.com/sutphen



Estimate Your Payment

The first four (4) fields are required for the estimate. The bottom two are optional.

Department Type *

Equipment Type *

Loan Amount *

State *

Optional: Please complete the fields below if you would like this information to appear on the your estimate.

Department Name (optional)

Dealer *

Compute

Sutphen Online Estimator – Mobile

Directions at the bottom of www.firetruckleasing.com/sutphen

Compute



Install this web application on your mobile device!

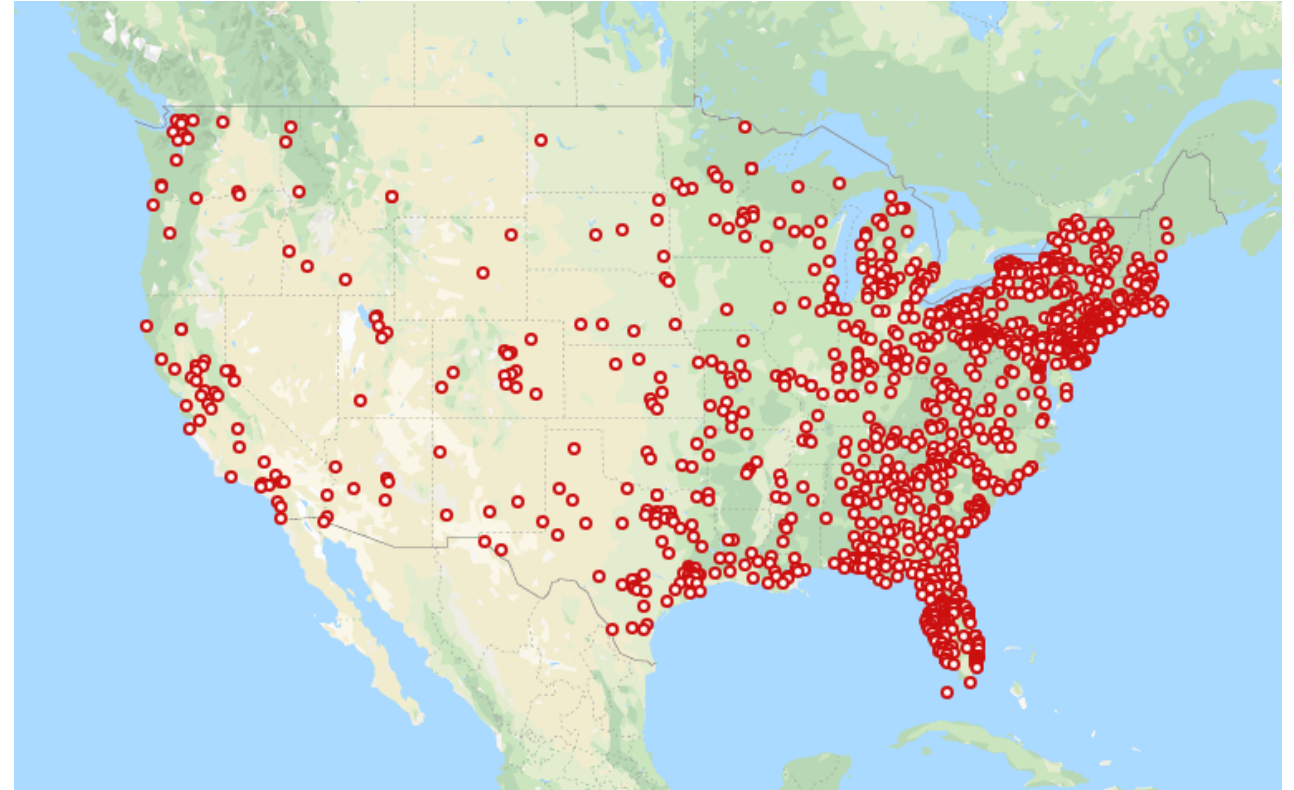
[Click here to see how](#)

LEASING 2 CUSTOMER MAP

- **Recent Sutphen Customers:**

- City of North Palm Beach, FL **
- City of Cohoes, NY
- City of University Heights, OH
- City of Baker LA **
- City of Statesville, NC
- Coolbaugh Township VFD, PA
- City of Rockwood, TN
- Celeron Hose Co., NY
- Richland Township, PA
- Town of Ellington, CT
- City of South Charleston, WV
- Redford Township, MI
- City of Schenectady, NY **

** Buyback Leases



LEASING 2 CONTACTS

Brad Meyers

O 813-258-9888 x12

C 813-335-0056

E bmeyers@leasing2.com

Rick Carney

O 813-258-9888 x16

C 813-431-1286

E rcarney@leasing2.com





**FAMILY OWNED
SINCE 1890**

**Prepayment Discount Options
For The
Ypsilanti City, Michigan**

5/16/2025

Current Bid Price **\$2,190,888.45**

Option 1 25%	For a prepayment in the amount of \$547,722.11 the discount would be \$60,249.43 for a total selling price of \$2,130,639.02
Option 2 50%	For a prepayment in the amount of \$1,095,444.23 the discount would be \$120,498.86 for a total selling price of \$2,070,389.59
Option 3 75%	For a prepayment in the amount of \$1,643,166.34 the discount would be \$180,748.30 for a total selling price of \$2,010,140.15
Option 4 100%	For a full prepayment, we offer a discount of \$240,997.73 for a final selling price of \$1,949,890.72

NOTE: For any option above, the prepayment would be due within 30 days of contract signing in order to receive the discounts listed. Any remaining balance would be due at the time of delivery.

Sutphen Corporation
PO Box 158 • Amlin, OH 43002-0158
6450 Eiterman Road • Dublin, OH 43016-8711
Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874
www.sutphen.com • Sutphen@sutphencorp.com



Payment Estimate

Department Name:	Not Available
Department Type:	City
Equipment:	Fire Truck - Custom Chassis
Loan Amount:	\$2,190,888
State:	Michigan
Dealer Name:	Apollo Fire Equipment Company

Term	Annual Payment with One-Year Delivery	Annual Payment with Two-Year Delivery
3 years	\$834,531	\$883,344
4 years	\$638,416	\$675,758
5 years	\$529,976	\$560,977
6 years	\$455,779	\$482,440
7 years	\$399,662	\$422,995
10 years	\$303,241	\$320,987
12 years	\$270,597	\$305,213
15 years	\$236,046	\$270,224

Archived: Saturday, May 17, 2025 11:59:47 AM
From: Basabica, Rheagan
Sent: Fri, 16 May 2025 19:45:17
To: Schulz, Jeffrey; Hellenga, Andrew; Wessler, Bonnie; Hobbs, Ken
Subject: RE: Financing options.
Sensitivity: Normal

Good Afternoon,

With a \$2.1M Truck and 4.5% estimated interest here is how much we pay per year and total interest throughout the loan.

Term	Annual Payment	Total Payments	Principal	Total Interest	Estimated Interest Rate
3	\$796,987	\$2,390,960	\$2,190,888	\$200,072	4.50%
5	\$499,066	\$2,495,330	\$2,190,888	\$304,442	4.50%
7	\$371,797	\$2,602,578	\$2,190,888	\$411,690	4.50%
10	\$276,882	\$2,768,818	\$2,190,888	\$577,930	4.50%
15	\$204,002	\$3,060,029	\$2,190,888	\$869,141	4.50%

The shorter the period the higher the annual payment but lower interest cost. In my opinion the cost burden should be spread out to the useful life of the truck so it benefits residents proportionally.

Thank you.


 Rheagan Basabica, CPA,CGFM
 Finance Director/Treasurer
 City of Ypsilanti
 1 S Huron St.,
 Ypsilanti, MI 48197
rbasabica@cityofypsilanti.com
 (734)482-9742

From: Schulz, Jeffrey <jschulz@cityofypsilanti.com>
Sent: Thursday, May 15, 2025 5:47 PM
To: Hellenga, Andrew <ahellenga@cityofypsilanti.com>; Wessler, Bonnie <wesslerb@cityofypsilanti.com>; Hobbs, Ken <khobbs@cityofypsilanti.com>; Basabica, Rheagan <rbasabica@cityofypsilanti.com>
Subject: Financing options.

All,

I wanted to go over financing options for the aerial one last time with everyone, so we are all on the same page.

Option 1: You pay nothing down and nothing until the truck is delivered. This could be accomplished through leasing 2, or a lender of the Cities choice.

Option 2: Prepayment discounts:

100 % pre-payment is a 4% discount.
 Then, it's tiered from there at a slightly less discount for less pre-paid.
 Sutphen is going to generate those numbers based off our final price. I am planning on getting those numbers tomorrow.

If the City elects a prepay option, they can finance the rest.
 If you use Leasing 2 as your lender, you prepay the amount you select, the pre-payment has to be within 30 days of the purchase agreement,

and then the City doesn't make payments until the truck is delivered. Leasing 2 would pay in full at time of delivery, and then payments would be made to leasing 2. If you use this option, the City will still get the discount for the amount prepaid. The longest financing option is 15 years.

If you use your own lender, you can prepay what you want to get a discount, within 30 days of the purchase agreement, then you are at the terms of your lender. The lender would have to pay in full at delivery, and the City would make payments to the lender.

Please reach out with any questions.

Thank you



Jeffrey S. Schulz Jr.

Captain

City of Ypsilanti Fire Department

Phone: 734-482-9778

Mobile: 734-787-9847

Email: jschulz@cityofypsilanti.com

525 W. Michigan Ave. Ypsilanti, MI



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, DPS Director, David Blakley

Subject: Resolution No. 2025-098 Approving the purchase of a CAT 938 Front Loader in the total amount of \$264,799 to be expended from the appropriate motorpool capital accounts, with any change orders to be approved by the City Manager.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. DPW Front Loader Purchase
2. Cat 938

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
20 May 2025

For: Mayor and City Council

From: Bonnie Wessler, Director of Public Works
David Blakley, Public Works Supervisor

Subject: Front Loader Purchase

SUMMARY & BACKGROUND

The Department of Public Works (DPW) has scheduled vehicle and equipment replacements in the budget to replace some of the aging vehicles in our fleet. We have deferred the purchase of several vehicles in years past due to supplier shortages and budget concerns, including the front loader used to load our salt trucks, turn and move our compost, and do various other tasks in the course of daily work. Purchase prices and specs were drawn from the State of Michigan MIDeal cooperative purchasing, and quotes and trials were sought from CAT, Volvo, and John Deere to establish pricing baselines and suitability for purpose. Volvo manufactured our current front loader; CAT and John Deere each offered multi-day onsite trials that allowed staff to put them through real-world use. After these onsite trials, research into serviceability and durability, CAT was deemed the most suitable for our uses and has superior parts and service availability. The MIDeal price for the CAT 938 is \$264,799.

Budget is drawn from Motorpool DPW Street Division current year capital (641-9320-987-01), currently budgeted with approximately \$720,000; five vehicles have been purchased from this account for a total of approximately \$500,000, leaving \$220,000 unspent. There is currently \$250,000 unspent in Environmental Capital (641-9350-987-01); we will reallocate \$45,000 of those funds to support this purchase, as no Environmental Motorpool purchases are planned at this time.

Vehicle #	Vehicle type	Year purchased	Replacement Reason	Budget Amount	Purchase Amount
129	Front loader	2014	Beyond replacement date	\$220,000	\$264,799

FY2024/2025 Goal Alignment

- **Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.**
- Strategic Goal 2: Staff retention and creating greater efficiencies.
- Strategic Goal 3: Community Engagement

- Strategic Goal 4: Community Development
- Strategic Goal 5: Infrastructure and investment
- **Strategic Goal 6: Financial Planning**

RECOMMENDED ACTION: Authorize the purchase of the CAT 938.

ATTACHMENTS: Quote.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the operation of The Department of Public Works is an ongoing and important service offered to residents in the City of Ypsilanti; and,

WHEREAS, the City Council of the City of Ypsilanti had allocated funds in the 2024/2025 DPW motorpool budgets for these purchases;

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti approves the purchase of a CAT 938 Front Loader in the total amount of \$264,799 to be expended from the appropriate motorpool capital accounts, with any change orders to be approved by the City Manager.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Feb 03, 2025

CITY OF YPSILANTI DPW
1 S HURON
YPSILANTI, MI 48197

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New 2025 Caterpillar Model: 938 Wheel Loader

YEAR: 2025 SMU: NEW

MACHINE SPECIFICATIONS

938 WHEEL LOADER	579-7703 SEAT, DELUXE, TILT AND TELESCOPIC	593-8962
ENVIRONMENT, STANDARD	579-7720 REAR VIEW CAMERA	579-7761
WEATHER, STANDARD	579-7730 MIRROR, BASE	423-7168
ENGINE	593-8993 STEERING WHEEL	579-7718
STANDARD LIFT, PIN ON BUCKET	593-8940 JOYSTICK BUCKET CONTROL - 2V, STEERING WHEEL	593-8915
DIFFERENTIAL, OPEN REAR	349-8014 PRODUCT LINK, CELLULAR PLE643	573-8455
HYDRAULICS, 2V	593-8942 COUNTERWEIGHT - HEAVY - 3770LBS - 7PCS	467-7990
HYDRAULICS, STANDARD	536-5284 HYDRAULIC OIL, STANDARD	619-8439
LIGHTS, STD, LED	590-8869 AMBER WARNING BEACON - STROBE	600-3781
LIGHTS, ROADING, LED, RH	633-0598 BUCKET-GP, 3.8 YD3 BOCE	417-4349
CAB, STANDARD / HEATER / DEFROSTER	578-1363 TIRES, 20.5R25 MA MS301 * L3	613-2831
AIR CONDITIONING, R134A REF	579-7735 FENDERS, FULL COVER	593-8957
PUSH START, PASSCODE SECURITY	579-7738 STANDARD RADIO (12V), DUAL USB	590-8874

WARRANTY & COVERAGE

Standard Warranty:	Standard Warranty New CAT Machines - 12 Months Unlimited Hours Full Machine. * All standard warranties include travel time and mileage for the first six (6) months. Scheduled Oil Sampling is required during the entire warranty period.
Extended Coverage:	938-84 MONTH / 4000 HR POWER TRAIN + HYDRAULICS + TECH WARRANTY

MI DEAL SELL PRICE	\$259,189.00
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CURRENTLY AVAILABLE 3 rd QUARTER OF 2025 – DEPENDANT ON ORDER DATE	Included
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OPTIONAL – GREEN AMBER STROBE LIGHTS – 4 CORNER / WIRED	ADD \$5610
---	------------

Thank you for your interest in Dealership and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Mark Moran
Machine Sales Representative / MICHIGAN CAT
Mark.Moran@MICHIGANCAT.com
248-568-5808



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, DPS Director, Wendy Estey

Subject: Resolution No. 2025-099 Approving the request of the Ypsi Arbor American Little League to waive fees in the amount of \$5,285 for Baseball fields throughout their 2025 season, from April 27th to October 31st.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Little League fee waiver final
2. Ypsi_Arbor_Little_League_Baseball_4-1_through_10-31-2025_Application_Redacted
3. Special Events Proposal - Ypsi Arbor American LL PracticeGames - City of Ypsilanti Parks Special Eve_original
4. YALL_Field_Waiver_Request_Redacted

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
20 May 2025

For: Mayor and City Council

From: Bonnie Wessler, Director of Public Works

Subject: Ypsi Arbor American Little League

SUMMARY & BACKGROUND

The Ypsi-American Little League (YALL) has requested that the city waive park rental fees for this year's series of games and practices to be held at Waterworks Park, Recreation Park, and Candy Cane Park. According to the Special Events Policy, "the City may jointly sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements of the Special Events Policy and must reimburse the City for any costs in excess of the support level authorized by the budget appropriation."

The YALL has operated in the City for more than fifty years, and has a long history of not only helping in maintaining the fields in which they operate but also leading and funding major capital maintenance (such as fence replacements/repairs) for them. These improvements have enabled the community to have year-round access to improved ballfields in the parks that they use. The ballfields in parks not used by YALL (Parkridge, softball; Prospect, out of YALL territory), by contrast show the level of maintenance and the amount of investment the City has been able to perform without this ongoing support. In additions, the YALL provides accessible and affordable recreation for youth in the community. For many youth organized sports, children must be driven to a playing field outside of the City; these locations are more accessible. For other youth, organized sports can be out of a family's budget; YALL works hard to ensure that no children are turned away for financial reasons.

The City has supported fee waivers with regularity in past years. However, the practice overall has been uneven due to changes in the administration of special events over the last decade, staff turnover on the City side, and volunteer turnover on the YALL side. Some years, a base amount of around \$700 for only field rental has been billed and waived, this year upon a review of the application, services needed, and scheduled events, the correct fee is \$5,285, not including the required security deposit of \$1,200. These communication challenges and uneven expectations have led to missed opportunities for collaboration and celebration. Staff and YALL have been in discussions regarding a multi-year MOU regarding use of the ballfields and hope to bring that to Council before the beginning of the 2026 baseball season.

FY2024/2025 Goal Alignment

- **Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.**
- Strategic Goal 2: Staff retention and creating greater efficiencies.

- **Strategic Goal 3: Community Engagement**
- Strategic Goal 4: Community Development
- Strategic Goal 5: Infrastructure and investment
- **Strategic Goal 6: Financial Planning**

RECOMMENDED ACTION: Approval

ATTACHMENTS: Waiver request, event application & estimate

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti adopted a Special Events Policy, and pursuant to the policy, the City may co-sponsor an event or waive event fees if it is of general interest to the public and advances the City's public image; and

WHEREAS, this year the Ypsilanti American Little League games and practices in Recreation Park, Candy Cane Park, and Waterworks Park will take place on weekday evenings and weekends April through October; and

WHEREAS, the YALL event organizer is requesting that the City waive the permit fees for the 2025 events; and

WHEREAS, City Council agrees that waiving permit fees of Ypsilanti American Little League games and practices in Recreation Park, Candy Cane Park, and Waterworks Park would be in the general interest of the public and advance the City's public image;

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council approves the request to waive permit fees of Ypsilanti American Little League games and practices in Recreation Park, Candy Cane Park, and Waterworks Park in the amount of \$5285.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Estey, Wendy

From: noreply@civicplus.com
Sent: Thursday, April 24, 2025 10:02 PM
To: Estey, Wendy; Parks
Subject: Online Form Submittal: Park Pavilion/Field Rental Request

Attention: This email was sent to the City of Ypsilanti from an external source. Please be extra vigilant when opening attachments or clicking links.

Park Pavilion/Field Rental Request

City of Ypsilanti Park Pavilion/Field Rental Request

Pavilions and fields may be reserved for special events on an hourly basis (two hour minimum). Pavilions that can be reserved are located in Candy Cane Park, Parkridge Park, Peninsular Park, Prospect Park, Recreation Park, and Waterworks Park. Fields are located at Candy Cane Park, Frog Island Park, Parkridge Park, Prospect Park, Recreation Park, and Waterworks Park. The Gazebo at Riverside Park and the Amphitheater at Frog Island Park can also be reserved. Pavilion and field rental fees are non-refundable. A security deposit (depending on classification of event) is required for all pavilions, but will be refunded, minus any expenses incurred to the facility. A non-refundable application fee of \$35 is also included in all pavilion and field rentals. Utility charges may be applicable, depending on the event size and classification.

Pavilion/Field & Gazebo Rental Fees

Pavilion/Field Rental Fee Resident: \$100 first 2 hours / \$50 each additional hour.
Pavilion/Field Rental Fee Non-Resident: \$150 first 2 hours / \$50 each additional hour.
Gazebo and Amphitheater Rental Fee: \$200 first 2 hours / \$50 each additional hour.

Name	Nicole Wimmert
Organization/Group (If Applicable)	Ypsi Arbor American Little League
Brief Description of Use	Baseball fields
Address	
City	Ypsilanti
Zip	48197

Is the mailing address provided to which you would like to have the security deposit refund sent?	Yes
If 'no" please provide the proper mailing address below:	<i>Field not completed.</i>
Phone	7 [REDACTED]
Email	President@ypsiarborLL.org
Date Requested	04/01/2025 - 10/31/2025
Number of Hours Requested	Mon - Fri 5:00-9:00 pm, Sat/Sun 9:00 am - 9:00 pm
Rental Time	See other
Number of Guests Attending	Depends
Type of Event/Activity	Baseball
Pavilion/Field Requested	Candy Cane Park Field
Will this be an annual reoccurrence?	Yes
If Yes, please list the date(s)	4/01/2025-10/31/2025
Special Requests	Candy Cane Field, Waterworks Park Bill Anhut Memorial Field, Recreation Park Spires and Korpai Field
Electrical Requests	Use of electrical outlet that's on sheds

Payment

Payment may be made via cash , check or credit card. A service charge will be applied to all credit card payments. Credit card payments must be made in person at the Ypsilanti Police Department at 505 W. Michigan Ave., Ypsilanti, MI 48197. Mail Payment to City of Ypsilanti, Attn: Wendy Estey, 505 W Michigan Ave, Ypsilanti, MI 48197

Park Rules & Policies

While renting a City of Ypsilanti Park Pavilion or Field all Special Events Policies and Park Rules, must be followed at all times.

Special Events Policy

Special Events Policy

Park Rules

City of Ypsilanti Park Rules

Agreement to Policies & Rules

Nicole Wimmert

Waiver

I agree that the City of Ypsilanti shall not be liable for any claims, injuries, or damages as a result of my rental of a City of Ypsilanti facility. I also agree to waive and hold harmless the City of Ypsilanti, its officials, employees, and agents, from and against, any and all claims, injuries, damages, and all causes of action of any nature arising out of my rental with the City of Ypsilanti. This includes but is not limited to any injuries or other claims that may result from the condition of the City of Ypsilanti property where services are rendered. I understand that I will not be entitled to benefits such as worker's compensation, pension rights, or other rights.

Rental Agreement

I hereby agree to comply with all Federal and State Statutes and with all City of Ypsilanti Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Manager or their designee. I authorize the Fire Marshal to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

Agreement to Waiver & Rental Agreement

Nicole Wimmert

Questions?

[REDACTED]

Email not displaying correctly? [View it in your browser.](#)



Ypsi Arbor American LL Practice/ Games

Sunday, April 27,
2025

PROPOSAL

ACCOUNT: Ypsi Arbor American Little League

CONTACT: Nicole Wimmert

EMAIL: president@ypsiarborll.org

PHONE: (734) 320-9055

ADDRESS: 4154 Montith Drive
Ypsilanti, MI 48197

SALES MANAGER: Wendy Estey

EMAIL: westey@cityofypsilanti.com

PHONE: (734) 482-9825

EVENT SUMMARY

Location	Date	Time	Areas	Event Type	Guests
City of Ypsilanti Parks Special Events	4/ 27/ 2025	9:00 am - 9:00 pm	Candy Cane Park, Recreation Park, and Waterworks Park	Miscellaneous Rental	

ROOM RENTAL

		Price	Total
1	Special Events Application Fee	\$35.00	\$35.00
7	Field Rental (April through October 2025 - 7 months)	\$100.00	\$700.00
84	Additional Hours (\$50/hour) (7-9 p.m. Monday-Friday and 11 a.m.-9 p.m. Saturday/Sunday) (only charging additional hours one weekday and one weekend day out of each month April through October 2025) (12 hours x 7 months)	\$50.00	\$4,200.00
12	Class 1 Gazebo/Pavilion/Amphitheater/Field Rental Security Deposit	\$100.00	\$1,200.00
7	Class 1 Event Electricity Turn-on Fee (April through October 2025 - 7 months)	\$50.00	\$350.00

ESTIMATED BILLING

Candy Cane, Recreation and Waterworks Parks Baseball Fields 4/1 through 10/31/2025

Monday through Friday 5:00-9:00 p.m.

Saturday/Sunday 9:00 a.m. to 9:00 p.m.

Using electrical outlets provided on sheds.

Liability insurance in the amount of \$250,000 per occurrence naming the City of Ypsilanti as additionally insured is required for these events (already received).

			Total
Room Rental			\$6,485.00
Subtotal			\$6,485.00
Credit Card Fee	4.0%		\$259.40
Grand Total			\$6,744.40
Estimated Amount Due			\$6,744.40



Special Event Fee Waiver Request

Please complete the form below and submit to the Special Events Coordinator Wendy Estey at westey@cityofypsilanti.com for submission to and consideration by the City Manager.

The City may provide support to Special Events on the following basis:

1. The event is completely open and free to members of the public, with no entry fee charged.
2. If vendors can sell goods, the cost to participate may not be prohibitive. Priority must be given first to City of Ypsilanti residents and businesses. All opportunities to serve as a vendor must be advertised sufficiently in promotional materials and on the City website. The maximum rate at which vendors may be charged is \$10 per hour, and a financial report must be provided to the City proving what funds were raised and for what purpose specifically from vendor fees collected.
3. A public event shall not engage in hateful or derogatory speech including symbols of racism, homophobia, or violence. Weapons shall not be sold by vendors or any merchandise or goods which depicts these symbols of hate.
4. Religious services are not eligible community events under this policy.

Event Name: Ypsi Arbor American Little League

Event Start Date: 4/27/2025 - 10/31/2025

Event Location: Recreation Park / Candy Cane / Waterworks (Baseball Fields Only)

Event Organizer: Nicole Wimmert / Ypsi Arbor American Little League

Event Contact Person: Nicole Wimmert

First Name: Nicole Last Name: Wimmert

Phone Number: [REDACTED] Email: President@ypsiarborLL.org

How is this event of general interest to the public?

We are providing baseball /softball to the Ypsilanti community for children 4 to 15 years of age at affordable or no cost. We do not turn away any players for financial reasons. Additionally, through volunteer efforts we maintain the baseball fields (four of them) at all 3 parks which in turn provides the city and residents with well maintained athletic fields through no cost to the residents.

List the benefits provided by the event to the City of Ypsilanti (e.g. advertisement materials, ticket sales, park improvements, etc.)

We keep the fields maintained while bringing people from Ypsilanti / Ann Arbor into the parks / city for family events. This year alone we have managed weeds / flower beds / added field dirt / mowed / fixed backstops / painted / etc.

By typing my name below, I attest that this application represents my intent for the proposed event to the best of my knowledge. I am authorized to submit this application on behalf of the organization.

Nicole Wimmert (President YALL)

Applicant Full Name

5.6.2025

Date



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2025-100 Approving the installation of the Embracing Our Differences Exhibit in Riverside Park.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. EOD- Council- RFL_Resolution

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



From: Bonnie Wessler, Director of Public Services

Subject: Embracing Our Differences 2025

Embracing Our Differences is requesting the use of Riverside Park for exhibit space for their banners celebrating diversity through arts. This exhibit is proposed to run from May 1 through October 30th. Setup for this display is planned to be the same as in past years.

RECOMMENDED ACTION: Approval

ATTACHMENTS:

FY2024/2025 Goal Alignment

- Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.
 - Strategic Goal 2: Staff retention and creating greater efficiencies.
 - **Strategic Goal 3: Community Engagement**
 - Strategic Goal 4: Community Development
 - Strategic Goal 5: Infrastructure and investment
 - Strategic Goal 6: Financial Planning
-



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City has adopted a goal of supporting more events and displays to engage the public

NOW THEREFORE BE IT RESOLVED THAT The certain contract for art project in City parks with EMBRACING OUR DIFFERENCES SE MICHIGAN, INC., and the Mayor and City Clerk are authorized to sign for and on behalf of the City of Ypsilanti upon review and approval of the City Attorney.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2025-101 and Resolution No. 2025-102 Authorizing to decertify and certify certain parts of Green Road, to comply with Act 51.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Act 51 correction correction

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, Director of Public Works

Subject: Act 51 correction of Green Rd length and location

SUMMARY & BACKGROUND

At the March 18th meeting of City Council, we acted to decertify and recertify the entirety of Green Road to correct the location and length of approximately its western half. Upon consultation with their cartographers, MDOT would prefer that we decertify the incorrect portion and certify the corrected portion.

The City is annually required to certify which streets are under its jurisdiction, as well as the classification of those streets, to the Michigan Department of Transportation (MDOT) in order to receive a share of the Michigan Transportation Fund (known as "Act 51 funds"). The City of Ypsilanti receives these funds to offset the costs of maintaining the streets. This disbursement is based on a formula that includes Census population, number of centerline miles of major streets, and number of centerline miles of local streets.

Decertification

Name	Class	Extents	Distance
Green Rd	Local	North leg; beginning at a point 469' feet west of the intersection with Leforge to the northern terminus	527'

Certification

Name	Class	Extents	Distance
Green Rd	Local	Beginning from a point 469' west of the intersection with Leforge to the west terminus as described in the attached centerline description	750'

FY2024/2025 Goal Alignment

- Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.

- Strategic Goal 2: Staff retention and creating greater efficiencies.
- Strategic Goal 3: Community Engagement
- Strategic Goal 4: Community Development
- **Strategic Goal 5: Infrastructure and investment**
- **Strategic Goal 6: Financial Planning**

RECOMMENDED ACTION: Approval

ATTACHMENTS: Survey; Centerline description

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2025-101
May 20, 2025

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti does wish to decertify the western portion of Green Road, beginning at a point 469' west of the intersection with Leforge Road, for a total length of 527' feet.

Resolution duly adopted

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City of Ypsilanti did acquire the title to Green Road;

Whereas, it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A., 1951 as amended;

Now therefore it is resolved:

1. That the Centerline of said street is described as:

CENTERLINE OF GREEN ROAD (VARIABLE WIDTH)

A centerline of road being situated in the NE 1/4 of Section 5, Town 3 South, Range 7 East, City of Ypsilanti, Washtenaw County, Michigan, described as follows:

Commencing at the NE corner of said Section 5; thence S 87°17'23" W 1039.50 feet along the North line of said Section 5 and the centerline of W. Clark Road; thence S 01°53'37" E 43.00 feet to a point on the South right of way line of W. Clark Road and the centerline of Green Road (33 feet wide); thence continuing along said centerline S 01°53'37" E 337.04 feet to the Point of Beginning; thence along the centerline of Green Road (33 feet wide), S 01°53'37" E 215.00 feet to a point on the centerline of Green Road (50 feet wide); thence along said centerline N 87°18'33" E ~~1039.70~~ 570.7 feet to a point on the East line of said Section 5 and the centerline of Leforge Road, also being the Point of Ending.

2. That said street is located within a City right-of-way and is under the control of the City of Ypsilanti
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use before December 31, 2024.

Resolution duly adopted.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Bonnie Wessler, DPS Director

Subject: Resolution No. 2025-103 Awarding the Stormwater Infrastructure Rehabilitation Contract to Pipeline Management Company in the amount of \$313,330.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. 05-20 stormwater
2. Storm Infrastructure Rehabilitation Bid Recommendation Letter
3. bidtab_Storm Infra Rehab 2025_Ypsi_0094240002

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



REQUEST FOR LEGISLATION
20 May 2025

For: Mayor and City Council

From: Bonnie Wessler, Director of Public Works

Subject: Stormwater Repair

SUMMARY & BACKGROUND

There are several sites in the City of Ypsilanti with significantly deteriorated stormwater systems, the failure of which has damaged the road surface and presents an impediment to road users. In 2024, we went to bid for a comprehensive fix of all the known areas of deterioration; we received two bids for approximately the same amount, around \$650,000. This was and is beyond the budget. The project was rescoped and rebid for two problem areas- Elm (approximately Sheridan to approximately Pearl) and the 1400 block of Roosevelt. Both of these are Local Streets. Approximately \$100,000 has been budgeted in 101 this fiscal year; there is a \$50,000 grant available from the WCWRC, and the remainder will come from 203.

FY2024/2025 Goal Alignment

- **Strategic Goal 1: Capital Improvements and revitalization of City owned facilities and spaces.**
- Strategic Goal 2: Staff retention and creating greater efficiencies.
- Strategic Goal 3: Community Engagement
- Strategic Goal 4: Community Development
- **Strategic Goal 5: Infrastructure and investment**
- **Strategic Goal 6: Financial Planning**

RECOMMENDED ACTION: Approval

ATTACHMENTS: Bid tab and recommendation letter.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, funding has been programmed in the City budget for stormwater repairs; and

WHEREAS, the City of Ypsilanti has solicited sealed proposals for the project; and

WHEREAS, the City has duly analyzed the proposal and received a recommendation from the City Engineer of record, and

NOW THEREFORE BE IT RESOLVED THAT that the City of Ypsilanti awards the stormwater repair to Pipeline Management in the amount of \$313,330.

AND FURTHER THAT the Mayor and City Clerk are authorized to sign this contract, subject to review by the City Attorney and any change orders are subject to review and approval by the City Manager to facilitate the completion of this work.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



May 13, 2025

City of Ypsilanti
One Huron Street
Ypsilanti MI 48197

Attention: Bonnie Wessler, AICP
Director of Public Services
City of Ypsilanti

Regarding: Recommendation of Award
Storm Infrastructure Rehabilitation

Dear Ms. Wessler:

One sealed bid for the Storm Infrastructure Rehabilitation was received and publicly read aloud at 11:00 am on Monday, May 5, 2025, in the City of Ypsilanti Council Chambers. The bid was \$313,330.00. The detailed bid tabulation is attached.

Pipeline Management Company is the lowest responsive bidder on the project. All required information, including bond surety, statement of qualifications, and subcontractors listing, has been provided.

It appears Pipeline Management Company is capable of performing the work based on past experiences, referenced projects, and information provided with the statement of qualifications in the bid package. Based on the submitted information, it is recommended that the City of Ypsilanti, Storm Infrastructure Rehabilitation contract be awarded to Pipeline Management Company for the bid amount of \$313,330.

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,
OHM Advisors

A handwritten signature in black ink that reads "Rachel M. Jackson". The signature is written in a cursive style with a horizontal line underneath the name.

Rachel Jackson, P.E.

CC: Andrew Hellenga, City Manager
Kent Early, PE, OHM Advisors
Fraser Payne, PE, OHM Advisors

P:\0000_0100\0094240000_FY24-25_General_Services_Civil\Storm Infrastructure Rehabilitation\Bids\2025\Storm Infrastructure Rehabilitation Bid Recommendation Letter.docx\

Attachment: Bid Tab

Tabulation for Bids Received on 05/05/2025
 Storm Infrastructure Rehabilitation
 City of Ypsilanti, Washtenaw County, State of Michigan
 OHM Job No.: 0094-24-0002

Pipeline Management Company
 2673 E. Maple Road
 Milford, MI 48381
 Phone: (248) 685-1500

Item No.	Description	Estimated Quantity	Unit Price	Amount
1)	Mobilization, Max 5%	1 LSUM	\$14,000.00	\$14,000.00
2)	Traffic Maintenance and Control	1 LSUM	\$15,000.00	\$15,000.00
3)	Maintenance Aggregate, 21AA	20 Ton	\$1.00	\$20.00
4)	Pavt, Rem, Modified	20 Syd	\$1.00	\$20.00
5)	Erosion Control, Inlet Protection, Fabric Drop	10 Ea	\$1.00	\$10.00
6)	Excavation, Earth	10 Cyd	\$1.00	\$10.00
7)	Embankment, CIP	10 Cyd	\$1.00	\$10.00
8)	Aggregate Base, 6 inch, Modified	20 Syd	\$1.00	\$20.00
9)	HMA, 13A, Repair	100 Ton	\$1.00	\$100.00
10)	Sewer, CIPP Liner, 24 inch, 7 foot, Spot Liner	3 Ea	\$15,000.00	\$45,000.00
11)	Sewer, CIPP Liner, 30 inch, 7 foot, Spot Liner	8 Ea	\$20,000.00	\$160,000.00
12)	Sewer, CIPP Liner, 12 inch, 4 foot, Spot Liner	2 Ea	\$6,500.00	\$13,000.00
13)	Sewer, CIPP Liner, 18 inch, 7 foot, Spot Liner	1 Ea	\$10,000.00	\$10,000.00
14)	Sewer, Cleaning and Preparation, 30 inch	500 Ft	\$35.00	\$17,500.00
15)	Sewer, Cleaning and Preparation, 24 inch	310 Ft	\$34.00	\$10,540.00
16)	Sewer, Cleaning and Preparation, 18 inch	180 Ft	\$30.00	\$5,400.00
17)	Sewer, Cleaning and Preparation, 12 inch	60 Ft	\$30.00	\$1,800.00
18)	Sewer, Pre and Post Lining Video Inspection, 30 inch	500 Ft	\$2.00	\$1,000.00
19)	Sewer, Pre and Post Lining Video Inspection, 24 inch	310 Ft	\$2.00	\$620.00
20)	Sewer, Pre and Post Lining Video Inspection, 18 inch	180 Ft	\$2.00	\$360.00
21)	Sewer, Pre and Post Lining Video Inspection, 12 inch	60 Ft	\$2.00	\$120.00
22)	Storm Manhole, Injectable Chemical Grout	55 Gal	\$150.00	\$8,250.00
23)	Storm Manhole, Liner	10 Vft	\$525.00	\$5,250.00
24)	Storm Manhole, Cleaning and Preparation	1 Ea	\$300.00	\$300.00
25)	Final Deliverables	1 LSUM	\$5,000.00	\$5,000.00
TOTAL BID AMOUNT:				<u>\$313,330.00</u>

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REQUEST FOR LEGISLATION
May 20, 2025

For: Mayor and City Council

From: Patrick McLean, Council Member, Roland Tooson, Council Member

Subject: Resolution No. 2025-104 Directing the City Manager to release a Request for Qualification (RFQ) for a commercial real estate professional to search for appropriate locations for the use of the Department of Public Works.

SUMMARY & BACKGROUND:

RECOMMENDED ACTION: Approval

ATTACHMENTS:

1. Resolution 2025-104 RFQ for realtor to find DPW Yard

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: May 20, 2025

CITY MANAGER COMMENTS:

FISCAL SERVICES DIRECTOR APPROVAL:



RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Department of Public Works is currently located at 14 W Forest; and

WHEREAS, the site no longer meets the current needs of the department; and

WHEREAS, the cost to improve or redevelop the property would pose significant financial and logistic challenges; and

WHEREAS, due to these challenges, reasonable alternatives must be explored; and

WHEREAS, the city has the bonding capability to properly finance the relocation.

NOW THEREFORE BE IT RESOLVED, THAT the City Council for the City of Ypsilanti directs the City Manager to release a Request for Qualification (RFQ) for a commercial real estate professional to search for appropriate locations for the use of the Department of Public Works.

BE IT FURTHER RESOLVED, THAT the City Manager is directed to establish basic parameters for such locations based on the needs of the Department of Public Works over the next forty years.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE: