

1. City Council Regular Meeting Agenda

Documents: [07-02-13 FINAL AGENDA.PDF](#)

2. City Council Regular Meeting Packet

Documents: [7-2-13 COUNCIL PACKET_REDACTED.PDF](#)



**CITY OF YPSILANTI
COUNCIL MEETING AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JULY 2, 2013
7:00 P.M.**

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Jefferson	P A	Council Member Robb	P A
Council Member Moeller	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Schreiber	P A
Mayor Pro-Tem Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

VII. PRESENTATIONS –

VIII. AUDIENCE PARTICIPATION–

IX. REMARKS BY THE MAYOR –

X. MINUTES –

Resolution No. 2013-109, approving minutes of June 18, 2013.

XI. CONSENT AGENDA

Resolution No. 2013-110

1. Resolution No. 2013-111, approving appointments to Boards and Commissions.
2. Resolution No. 2013-112, increasing number of AAATA park and ride spaces in Washington Street parking lot.
3. Resolution No. 2013-113, authorizing the Mayor and Clerk to sign Ann Arbor Transportation Authority Amendment #2 to Articles of Incorporation.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2013-114, requesting City Manager prepare a report to the extent and necessity of a special assessment project.

2. Resolution No. 2013-105, approving fee schedule. (*Tabled June 18, 2013*)
3. Resolution No. 2013- 115, approving engagement letter between the City of Ypsilanti and Abraham & Gaffney, P.C. for the annual audit for fiscal year ended June 30, 2013.
4. Resolution No. 2013-116, approving Memorandum of Understanding (MOU) between Washtenaw Community College and the City of Ypsilanti regarding Parkridge Community Center.
5. Resolution No. 2013-117, approving listing agreement with Swisher Commercial for property located at 220 N. Park Street.

XIII. LIASON REPORTS -

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban Counties
- E. Freight House

XIV. COUNCIL PROPOSED BUSINESS –

XV. COMMUNICATIONS FROM THE MAYOR –

1. Nominations:
 - **Ann Arbor Area Transportation Authority**
Gillian Ream (new appointment)
726 N. Prospect Rd.
Ypsilanti, MI 48198
Term Expires: 5/1/2018
 - **SmartZone Local Development Finance Authority**
Caryn Charter (new appointment)
Address and Goals forthcoming
Term Expires: 6/30/2017
 - **Planning Commission**
Tony Bedogne (replacing Dan Lautenbach)
717 Stanley
Ypsilanti, MI 48197
Term Expires: 5/1/2015
2. Recreation Commission request for name change to Parks and Recreation Commission
3. Change previously scheduled meeting of Thursday, August 8th to Tuesday, August 6th.

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

XVII. AUDIENCE PARTICIPATION -

XVIII. REMARKS FROM THE MAYOR –

XIX. ADJOURNMENT –

Resolution No. 2013-118, adjourning the City Council meeting.



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Mayor Pro-Tem Richardson	P A		

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XVIII. REMARKS FROM THE MAYOR –

XIX. ADJOURNMENT –

Resolution No. 2013-118, adjourning the City Council meeting.



Resolution No. 2013 – 109
July 2, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of June 18, 2013 be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Draft

**CITY OF YPSILANTI
COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JUNE 18, 2013
6:00 P.M. – CLOSED SESSION
7:00 P.M. – OPEN SESSION**

I. CALL TO ORDER –

The meeting was called to order at 6:18 p.m.

II. ROLL CALL –

Council Member Jefferson	Present	Council Member Robb	Present
Council Member Moeller	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Schreiber	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

The Mayor asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS -

Mayor Schreiber introduced Rick Fanning, Labor Attorney

VI. AGENDA APPROVAL -

Council Member Murdock recommended that Resolutions No. 2013-100, 2013-101 and 2013-103 be removed from consent agenda and placed under Resolutions/Motions/Discussions.

Mayor Pro-Tem Richardson requesting adding a presentation from Pastor Garther Roberson, Pastor Harry Grayson and Pastor Jerry Hatter regarding medical marijuana dispensaries.

With no objections, the agenda was approved as amended.

VII. CLOSED SESSION (6:00 to 7:00 p.m.) –

Closed Session to discuss collective bargaining - OMA 15.268, Section 8(c).

On roll call the vote to adjourn to closed session was as follows:

Council Member Jefferson	Yes	Council Member Robb	Yes
Council Member Moeller	Yes	Council Member Vogt	Yes
Council Member Murdock	Yes	Mayor Schreiber	Yes
Mayor Pro-Tem Richardson	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

Open session adjourned at 6:14 p.m.

Open session reconvened at 7:15 p.m.

VIII. PRESENTATIONS –

Pastor Garther Roberson – Medical Marijuana Dispensaries

Pastor Roberson, Mt. Olive Baptist Church, 718 N. Prospect, spoke regarding the effect that marijuana dispensaries have on high risk areas of the city. He said pastors and churches have done a great deal to clean these areas up and to help young people in a positive way and the placement of these facilities in these areas will affect them and their future.

IX. PUBLIC HEARINGS –

1. Approval of American Broach PA personal property abatement application.

A. Resolution No. 2013-093, determination.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Tax abatements further encourage economic development through providing support to development or redevelopment projects that otherwise may not have occurred; and

WHEREAS, P.A. 328 of 1998, as amended allows local unit of governments containing eligible distressed areas to offer tax exemption certificates to eligible businesses in Industrial Development Districts; and

WHEREAS, the City of Ypsilanti is an eligible local assessing district containing an eligible distressed area; and

WHEREAS, American Broach and Machine Co. is located at 535 S. Mansfield St. in the Ypsilanti West Industrial Park in a previously established Industrial Development District; and

WHEREAS, American Broach and Machine Co. applied for a Exemption of New Personal Property Industrial Tax Exemption on March 26, 2013 as permitted by state law; and

WHEREAS, American Broach and Machine Co. is an eligible business as defined in P.A. 328 of 1998 as amended; and

WHEREAS, American Broach requested a 100% exemption on personal property for 6 years; and

WHEREAS, the review committee met and recommends approval of their application for a period of 6 years (2013-2018); and

WHEREAS, A duly noticed public hearing has been held and notice to representatives of ad valorem taxing units has been sent;

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Ypsilanti, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW THEREFORE BE IT RESOLVED, that the City of Ypsilanti finds and determines that the granting of the Personal Property Exemption considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, Act No. 328 of 1998, and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Ypsilanti; and

BE IT FURTHER RESOLVED, That the Ypsilanti City Council grant a Personal Property Exemption Certificate to American Broach & Machine Company Co. for the exemption of 100% of new real property located in the Industrial Development District at 535 S. Mansfield St., in the Ypsilanti West Industrial Park, for a period of six (6) years (2013-2018), pursuant to the provisions of Public Act 328 of 1998, as amended, final approval of exemption certificates by the State Tax Commission, and to the taxes on the property being paid on time; and

BE IT FURTHER RESOLVED that the City Manager administers a contract to that effect between the City of Ypsilanti and American Broach.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Vogt

Planner Teresa Gillotti gave a summary of the request.

BACKGROUND

American Broach/QC American is continuing expansion of their business in the Ypsilanti West Industrial Park. In 2011, American Broach/QC American requested a PA 198 tax exemption to expand their building at 575 S. Mansfield. After their due diligence, the company decided to purchase an additional location in the industrial park rather than build an addition.

In November of 2012, QC American purchased 535 S. Mansfield. It is the intent of American Broach to expand the company's manufacturing into this location, keeping the research and development and office area (as well as some production) at the 575 Mansfield address.

Initially the company was looking to receive both a PA 198 Industrial Facilities Tax Exemption and a PA 328 Personal Property Exemption; however, the real property improvements fell under the category of

maintenance rather than expansion and rehabilitation. It was determined that at the new location, they applicant was only eligible for the PA 328 exemption.

PAST INCENTIVE HISTORY

- 2008 – Approval of Industrial Facilities exemption for four years providing a 50% exemption from personal property on new personal property related to purchase of new equipment to expand the business with an expected savings to the company of about \$450,000 over the four year period. This exemption has since expired
- 2011 – Approval of Industrial Facilities exemption for real property for a 45,000 sf addition to house the expansion of American Broach manufacturing as well as a research and development facility. This project was not pursued after a due diligence period, and a new building was purchased at 535 S. Mansfield which is approximately 40,000 sf.
- 2011 – Approval of PA 328 Personal Property Exemption for new personal property at 575 Mansfield as part of an expansion and creation of a research and development facility. This exemption was approved for 6 years, and went into effect in 2012. The assessor's office does not have an estimate of the exemption for 2012, as there were personal property filing concerns. The original estimate of the exemption was approximately \$430,000.

BENCHMARKS

American Broach/QC American provided an annual report in 2012 as required by the 2011 tax exemption agreement (attached). The report indicates that as of the end of 2012, 14 full time and 2 part time positions were created in 2011 and 2012. The applicant has added additional jobs since that time, and will be able to provide an update at the June 18, 2013 council meeting.

RELATED INCENTIVES

The total number of jobs expected to be created in from 2011 to 2015 is 63, with 41 of them meeting the Michigan Economic Development Corporations (MEDC) classification of them as qualifying jobs for their High Tech MEGA program. Qualifying jobs are classified as those where wages for all qualified new jobs exceed 150% of the Federal Minimum Wage (\$10.88/hr). Qualified new jobs must be full-time, permanent jobs, and pay income and social security taxes. Non-Michigan residents may count toward the legal minimum number of jobs, but their wages are not included in the calculation of the credit. For projects qualifying as "high-wage," the wages for all qualified new jobs must exceed 300% of the State Minimum Wage (\$22.20/hr). The total incentive from the state is \$526,000 related to the expansion and development of the research and development facility.

CURRENT APPLICATION

American Broach is requesting a 6 year exemption of new personal property, beginning in 2013 to assist in the expansion of manufacturing into the new facility at 535 Mansfield. Twenty new jobs are expected by 2015; that number is included in the previous jobs total provided to the MEDC. The applicant provided a full list of personal property to be purchased in 2013, and also included projections for new personal property purchases for the next 6 years. The PA 328 exemption abates 100% of new personal property purchased or leased during the approved time frame.

Staff estimates the total value of the PA 328 exemption for 6 years to be approximately \$236,000. The amount of City taxes is estimated at \$93,000.

CHANGES TO PERSONAL PROPERTY TAX AT THE STATE LEVEL

Changes in the state law in 2012 have resulted in changes to industrial personal property taxation. Currently, manufacturing personal property is still taxed. However, a state vote in August 2014 may result in the permanent elimination of industrial personal property tax.

STAFF REVIEW AND RECOMMENDATION

The Review committee met and reviewed the application including previous council support for expansion. The project meets many of the city's economic development goals in that it will create higher-paying high-tech jobs that the employer is planning on hiring locally. The review team recommends approval of the exemption for 6 years, as requested.

Ken Nemic, President of American Broach, gave an update on the progress made at American Broach. He indicated he was having a hard time finding employees because a lot of young people don't like the job. He said he's worked with Washtenaw Community College and called local high schools. He said he's received the most favorable response from churches and he plans to contact the boy scouts for possible recruits. He said he is looking for people to train.

Mayor Pro-Tem Richardson asked if American Broach is hiring now.

Mr. Nemic replied yes and said he has hired at least one person every month for the last 12 months.

City Manager Ralph Lange said he toured the facility and it is not a sweat shop like most would think. He said it is an extraordinary place.

Mr. Nemic added that the facility is also very clean and represents a new era of manufacturing.

B. Open the public hearing.

No one was present to speak.

C. Resolution No. 2013-094, close public hearing.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the public hearing on the American Broach PA personal property abatement application be officially closed.

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Murdock

On a voice vote the motion carried and the public hearing was closed.

Council Member Jefferson thanked Mr. Nemic for hiring locally.

Mayor Schreiber commented he visited the facility years ago and it was very clean. He said he hopes the business is successful.

Ken Nemic said a lot of upgrades have been done to the facility and invited council members to visit.

On a roll call vote, the vote to approve Resolution No. 2013-093 was as follows:

Council Member Jefferson	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Council Member Vogt	Yes
Council Member Moeller	Yes	Mayor Schreiber	Yes
Mayor Pro-Tem Richardson	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

XI. AUDIENCE PARTICIPATION-

Jamie Lowell spoke regarding medical marijuana dispensaries. He said he would like to see a policy change in Ypsilanti that is more accepting and embracing of the opportunity to have central locations, and not policy that is more restrictive and prohibitive. He said he would like to see policy change, not only reflect the will of the citizens, but policy that is based on the decision makers being as informed on the issue as possible.

Fred Vigel encouraged council members to use the microphones when speaking because the audience is not able to hear them.

XII. REMARKS BY THE MAYOR –

Mayor Schreiber appreciated Mr. Lowell's comments.

XIII. MINUTES –

Resolution No. 2013-095, approving minutes of June 4, 2013.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of June 4, 2013 be approved.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Mayor Pro-Tem Richardson

On a voice vote the motion carried and the minutes were approved as submitted.

XIV. CONSENT AGENDA

Resolution No. 2013-096

1. Resolution No. 2013-097 approving MDOT permit resolution.

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way," or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way."

RESOLVED WHEREAS, the City of Ypsilanti hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations; within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

- 1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.**
- 2. Any work performed for the GOVERNMENTAL AGENCY will be solely as for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof will be the sole responsibility of the GOVERNMENTAL AGENCY.**
- 3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.**
- 4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.**

5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

<u>Name</u>	<u>and/or</u>	<u>Title</u>
Frances McMullan		City Clerk
Stan Kirton		Public Services Director
Amanda Holsinger		Special Events Coordinator
Bonnie Wessler		Planner I

2. Resolution No. 2013-098, authorizing Scott Rohraff to purchase 3 years of credited service from the Michigan Employees' Retirement System (MERS).

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, City Council of the City of Ypsilanti deems it to be in the best interest of its employees to allow them to purchase additional credited service from the Michigan Employees' Retirement System of Michigan; and

WHEREAS, the City Council acknowledges and does hereby declare the intention of Scott Rohraff, a Department of Public Services employee to purchase 3 years of credited service in the amount of \$17,585.00 at his own expense; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes Scott Rohraff to purchase from the Michigan Employees' Retirement System, 3 years of credited service in the amount of \$17,585.00.

- ~~3. Resolution No. 2013-100, approving Ordinance No. 1189 to amend Budget Appropriations by Department and Major Organizational Unit for 2012-2013 and 2013-2014 Fiscal Years. **(Second Reading) (Moved to Resolutions/Motions/Discussions)**~~
- ~~4. Resolution No. 2013-101, approving Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority (AATA). **(Moved to Resolutions/Motions/Discussions)**~~
5. Resolution No. 2013-102, approving the MERS Health Care Savings Program Participation Agreement.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ypsilanti City Council approved the contract between the Police Officer's of Michigan and the City of Ypsilanti on April 23, 2013; AND

WHEREAS, said contract specifies that in lieu of retiree benefits for employees hired on or after July 1, 2012 the City shall contribute \$150 per month to a retiree health care savings program; AND

WHEREAS, MERS requires a new group to be set up for POAM employees hired on or after July 1, 2012.

NOW, THEREFORE be it resolved that the Ypsilanti City Council authorizes the City Manager to sign the MERS Health Care Savings Program Participation Agreement for POAM employees hired on or after July 1, 2012 on behalf of the City of Ypsilanti.

- ~~6. Resolution No. 2013-103, approving Rutherford Pool construction contract. **(Moved to Resolutions/Motions/Discussions)**~~
7. Resolution No. 2013-107, authorizing City Treasurer to levy and assess special assessments on the July 2013 tax roll.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That, the City Treasurer be authorized to levy and assess on the July 2013 tax roll the attached listing of unpaid bills totaling \$78,824.33

**** Assessment Roll on file in Clerk's Office.**

OFFERED BY: Council Member Robb
SUPPORTED BY: Council Member Jefferson

On a voice vote the motion to approve Resolution No. 2013-096 as amended carried.

XV. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2013-104, approving Ordinance No. 1190 entitled "2013-2014 Tax Levy Ordinance". ***(Second Reading)***

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

**That the proposed ordinance entitled "2013-2014 Tax Levy Ordinance",
be approved on Second and Final Reading.**

**Ordinance No. 1190
2013-2014 TAX LEVY ORDINANCE**

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 19.0211 mills (.0190211 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

GENERAL OPERATING	19.0211
POLICE & FIRE PENSION	8.9229
SANITATION	2.7814
STREET IMPROVEMENT (Voted debt 2001 bonds and refunded in 2010)	2.4368
STREET IMPROVEMENT (Voted debt 2003 bonds and refunded in 2012)	2.3536
PUBLIC TRANSIT	0.9789
TOTAL	36.4947

Made, passed and adopted by the Ypsilanti City Council this 18th day of June, 2013.

OFFERED BY: Council Member Moeller

SUPPORTED BY: Council Member Vogt

On roll call, the vote to approve Resolution No. 2013-104 (Ordinance No. 1190) was as follows:

Council Member Moeller	Yes	Council Member Vogt	Yes
Council Member Murdock	No	Mayor Schreiber	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Jefferson	Yes
Council Member Robb	No		

VOTE:

Yes: 5 No: 2 (Murdock, Robb) Absent: 0 Vote: Carried

2. Resolution No. 2013-105, approving fee schedule.

A RESOLUTION SETTING FEES

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI THAT

The fee schedule adopted pursuant to the Ypsilanti City Code, and the fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

**** Fee schedule on file in Clerk's Office.**

OFFERED BY: Council Member Vogt

SUPPORTED BY: Council Member Jefferson

Assistant to the City Manager Ericka Savage gave an explanation of the changes in fees. She indicated that the changes are highlighted on the fee schedule. She added that Police and DPS fees were added and Special Event fees are still being worked on but will be coming to Council soon.

Council Member Murdock noted that there were no increase in labor fees for special events.

Ms. Savage said she would ask the Police Chief about those fees.

Council Member Murdock noted that it appears that capital projects are not coded as Class 3 events.

Ms. Savage answered yes because of the size. She said alcohol is the only difference. She used the Color Run as an example.

Council Member Robb felt that this change would drive the car shows away.

Ms. Savage said she would like to separate them but it would make things confusing. She said she is trying to speak to the volume of work involved.

Council Member Murdock stated that many Class 3 events do not charge a fee. He said the Color Run is in a class to itself and fits none of the classes currently.

Ms. Savage said the city needs to find a way to address this, as well as profit vs. non-profit events.

City Manager Lange said staff will keep working on this.

Council Member Murdock suggested a friendly amendment to change capital improvement fee to Class 3.

Mayor Schreiber suggested changing the parking ticket fees to reflect first time and second time offense.

Ms. Savage suggested that she incorporate these changes and bring the schedule back to the July 2nd meeting.

Council Member Vogt suggested that Council adopt the 2013 fees and use the 2012 fees for any events that arise before the actual schedule is approved.

Council Member Murdock moved, supported by Council Member Robb to table the request until the July 2nd meeting.

On a roll call, the vote to table Resolution No. 2013-105 was as follows:

Mayor Pro-Tem Richardson	Yes	Council Member Jefferson	Yes
Council Member Robb	Yes	Council Member Moeller	Yes
Council Member Vogt	Yes	Council Member Murdock	Yes
Mayor Schreiber	No		

VOTE:

Yes: 6 No: 1 (Schreiber) Absent: 0 Vote: Carried

3. Resolution No. 2013-100, approving Ordinance No. 1189 to amend Budget Appropriations by Department and Major Organizational Unit for 2012-2013 and 2013-2014 Fiscal Years.
(Second Reading)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2012-2013 and 2013-2014", be approved on Second and Final Reading.

		AMENDED FY 2012- 2013	AMENDED FY 2012- 2013	AMENDED FY 2013- 2014	AMENDED FY 2013- 2014
Description	Fund	Revenue	Expenditures	Revenue	Expenditures
General Fund	101	13,352,790	13,352,790	14,257,385	14,257,385
Major Street Fund	202	1,744,930	1,744,930	1,327,296	1,327,296
Local Street Fund	203	462,349	446,468	496,595	496,595
Street Lighting Fund	219	-	-	740,000	740,000
Garbage & Rubbish Collection Fund	226	1,096,190	1,096,190	990,317	990,317
Community Development Block Grant Fund	252	12,545	11,556	16,845	15,983
Police Special Revenue Fund	265	247,931	247,931	249,540	249,540
Depot Town DDA Fund	275	174,606	174,606	160,052	160,052
2010 General Obligation Unlimited Tax Ref. Bonds \$3.83 M	303	710,977	690,225	701,160	687,725
2002 General Obligation Capital Imp. Debt Fund \$400,000	316	38,105	38,105	36,890	36,890

2003 General Obligation Unlimited Tax Debt Fund \$8.465 M	341	749,098	741,405		
2012 UTGO Refunding Bond	342	4,247,721	4,158,616	677,379	663,839
2002B Water & Sewer Debt Fund \$485,000 DWRF	364	32,094	32,094	31,447	31,447
2001 Water & Sewer Debt Fund \$4 M	365	116,705	116,705	128,040	128,040
2002A Water & Sewer Bonds Debt Fund \$5 M	366	154,381	154,381	169,179	169,179
2002C Water Supply & Sewage Disposal Revenue \$8.66 M	367	435,215	435,215	438,407	438,407
2003A Water Supply & Sew. Fund \$4.8	368	573,785	573,785	543,561	543,561
2002 GO Taxable Capital Imp Bonds 4M	401	44,520	44,520		
2003 GO Taxable Capital Improvement Bonds \$2M	402	84,445	84,445		
2003B GO Taxable Capital Improvement Bonds \$4.4M	403	1,560,116	1,560,116		
Land Revolving Fund	412	1,966,343	1,965,643	14,860	14,170
Downtown Development Authority Fund	413	402,470	402,470	408,310	408,310
Capital Improvement Fund	414	241,237	239,437	965,311	963,811
Economic Development Corporation Fund	415	1,460	1,460	998	998
2003D Water Supply & Sewage Const. Fund \$5.3 M DWRF	469	342,163	342,163	340,525	340,525
2003B Water Supply & Sewage Construction Fund \$1.5 M	470	90,260	90,260	93,725	93,725
2003C Water Supply & Sewage \$785,000 DWRF	471	52,959	52,959	51,934	51,934
2004A Water & Sewer Revenue \$2.7 M	472	164,745	164,745	162,212	162,212
2004A DDA Construction Fund \$995,000	473	98,013	97,973	82,454	82,424
2004B Water Supply & Sew \$6.33M DWRF	474	394,580	394,580	392,931	392,931
2004A GO LTD Capital Improvement Refunding \$4.68M	475	80,416	80,416		
2004B GO LTD Capital Improvement Refunding \$2.2M	475	931,111	931,111		
2006 GO LTD Taxable Capital Refunding \$15.74 M	477	3,900,611	1,308,618	1,341,778	1,341,778
2006 Water Supply & Sewage Refunding \$9.85 M	478	421,025	421,025	420,056	420,056
2007 W & S Revenue DWRF \$375,000	479	20,232	20,232	19,913	19,913
2008 W & S DISP. REV \$435,000	480				

		29,231	29,231	28,731	28,731
2009 W & S Bonds 7249-01 \$260,000	481	8,163	8,163	8,038	8,038
2012 W & S Factory Pump Station	482	1,557,126	1,553,135	1,407,889	1,407,889
Sidewalk Improvement Fund	495	111,397	111,397	113,618	113,618
Public Transit	588	308,884	308,884	274,812	274,812
Motorpool Fund	641	1,557,137	1,557,137	1,520,160	1,520,160
Workers Compensation Fund	677	200,770	200,770	260,316	260,316
Fire and Police Pension Fund	732	4,572,218	4,021,832	4,139,891	4,139,891
Retiree Health Care Fund	736	1,286,199	1,286,199	1,554,775	1,469,970
Totals	All	44,577,253	41,293,923	34,567,330	34,452,468

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Robb

Council Member Murdock expressed concern about the "authorized strength" of the police and fire departments.

Mr. Lange explained that the authorized personnel for the fire department is 17 and 30 for the police department.

Council Member Murdock suggested the following friendly amendment be added to the resolution:

Further, that the authorized personnel for the Police Department is 30 sworn officers, including the DDA police officer if approved by the DDA, if not 29 will be funded plus any part-time officers obtained through contract; and the authorized personnel for the Fire Department is 17 total, including the Fire Chief.

There was no objection from the motion maker or supporter.

Mayor Schreiber asked City Attorney Barr if the amendment can be allowed.

Mr. Barr answered yes.

On roll call, the vote to approve Resolution No. 2013-100 as amended was as follows:

Council Member Robb	Yes	Council Member Moeller	Yes
Council Member Vogt	Yes	Council Member Murdock	Yes
Mayor Schreiber	Yes	Mayor Pro-Tem Richardson	Yes
Council Member Jefferson	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

4. Resolution No. 2013- 106, approving Ordinance No. 940N authorizing the refinancing of City of Ypsilanti Water Supply and Sewage Disposal System Revenue, Series 2013.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT Ordinance No. 940N authorizing the refinancing of City of Ypsilanti Water Supply and Sewage Disposal System Revenue, Series 2013 be approved.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

Pat McGow was present to explain the request. He said the savings would be about 8-9% but would not go into the General Fund. He said the savings would be reflected in the water utility bills surcharge. He said if approved tonight no further action is required.

Council Member Murdock asked what would be the impact on the surcharge.

Mr. McGow answered he is not sure because he doesn't have the actual calculations but said the savings would be realized within the next few years. He estimated about \$7,000 within five years to about \$45,000 in the final years.

Mayor Schreiber asked how what is happening in Detroit affects Ypsilanti.

Mr. McGow answered he is not sure but said Detroit is not alone. He said five cities in California have also filed bankrupt.

On a roll call, the vote to approve Resolution No. 2013-106 was as follows:

Council Member Vogt	Yes	Council Member Murdock	Yes
Mayor Schreiber	Yes	Mayor Pro-Tem Richardson	Yes
Council Member Jefferson	Yes	Council Member Robb	Yes
Council Member Moeller	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

5. Resolution No. 2013-101, approving Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority (AATA).

WHEREAS, the City of Ypsilanti desires to join the Ann Arbor Transportation Authority, and

WHEREAS, the City of Ann Arbor is supportive of the action and has approved Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority, and

WHEREAS, Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority would add the City of Ypsilanti as an incorporator and give the City of Ypsilanti a seat on the board and change the name to Ann Arbor Area Transportation Authority, and provide for other things, and

WHEREAS, the council of the City of Ypsilanti determines that approval of Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority is in the best interests of the City of Ypsilanti, Now Therefore;

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority is hereby approved, and the City Clerk is directed and authorized to transmit a copy of this resolution to the City of Ann Arbor and the Ann Arbor Transportation Authority.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

Council Member Murdock commented that he is pleased at how this developed. He said he considers it a big deal.

Mayor Schreiber asked what the next steps are.

Mr. Barr answered it is a three step process and after Ypsilanti approves the amended articles they must be approved by Ann Arbor City and then AATA. He said after approvals are done the contract negotiation for contribution to the system will be next.

On a roll call, the vote to approve Resolution No. 2013-101 was as follows:

Mayor Schreiber	Yes	Mayor Pro-Tem Richardson	Yes
Council Member Jefferson	Yes	Council Member Robb	Yes
Council Member Moeller	Yes	Council Member Vogt	Yes
Council Member Murdock	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

6. Resolution No. 2013-103, approving Rutherford Pool construction contract.

WHEREAS, The Friends of the Rutherford Pool have raised funds to reconstruct Rutherford Pool, and secured a state grant, and the total amount is sufficient for the reconstruction of Rutherford Pool; and

WHEREAS, The Friends of the Rutherford Pool, with the aid of the City and others have requested bids for the construction; and

WHEREAS, Baruzzini Construction Co. was the low bidder, with alternate plans; and

WHEREAS, all state approvals have been secured for the plan and work;

and

WHEREAS, The Friends of Rutherford Pool, the City of Ypsilanti and Baruzzini Construction Co. have agreed in a Memorandum of Understanding to enter into a construction contract between the City and Baruzzini Construction Co., and have agreed to waive the Memorandum of Understanding date to June 18, 2013.

NOW THEREFORE, IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the construction agreement between the City and Baruzzini Construction Co. for the re-construction of Rutherford Pool with contract price of \$844,500 be and is approved, and the mayor and city clerk are authorized to sign for the city, subject to the approval of the city attorney.

The City Manager is hereby authorized to sign any change orders or other documents needed during the term of the contract, subject to the approval of the city attorney.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Vogt

Council Member Vogt praised the Friends of Rutherford Pool (FORP) for their fundraising efforts and thanked Washtenaw County for their contribution. He said he's glad the pool is being saved and that the construction process will begin soon.

Council Member Murdock said he pulled the item from the consent agenda to reassure Mr. Fred Vigal that the contract does have a CUB agreement requirement.

Fred Vigal commented that the Parks Commission forgave the \$150,000 loan and will make it a grant instead. He said \$2,500 is designated for builders and \$500 for electricians. He said since it is a CUB job he is expecting local unions to be working on the project.

Mr. Barr said he's worked with this project for years and he is glad that it is finally coming to past. He said the MOU provided the framework for the contract and everything was worked out with FORP, the city and the contractor. He said he has a signed contract from the contractor for city signatures.

Mayor Schreiber said he was skeptical about the project initially but he is happy to see it now moving and he supports the resolution.

On a roll call, the vote to approve Resolution No. 2013-103 was as follows:

Mayor Schreiber	Yes	Mayor Pro-Tem Richardson	Yes
Council Member Jefferson	Yes	Council Member Robb	Yes
Council Member Moeller	Yes	Council Member Vogt	Yes
Council Member Murdock	Yes		

VOTE:

Yes: 7 No: 0 Absent: 0 Vote: Carried

The meeting recessed at 9:05 p.m. and reconvened at 9:17 p.m.

XVI. LIASON REPORTS -

- A. SEMCOG Update (Richardson) – Annual Summer Assembly will be held in Detroit.
- B. Washtenaw Area Transportation Study (Murdock) – There is a meeting tomorrow
- C. Washtenaw Metro Alliance (Robb) – Meeting first week of July
- D. Urban Counties (Schreiber) – No report
- E. Freight House (Murdock) – Renovation Plans were approved by the HDC and going to SHPO soon.

Mayor Pro-Tem Richardson added that there is an Aerotropolis meeting on June 20th and she is unable to attend.

Council Member Jefferson said he has another commitment in the morning but would try to attend the meeting that afternoon.

XVII. COUNCIL PROPOSED BUSINESS –

Richardson

- Meeting soon at HOPE regarding Shape Ypsilanti
- Prayer rally on Water Street, Saturday, June 22 at 9:00 a.m.

Murdock

- Requested a list of trees and stumps scheduled for removal. Commented that there are a lot of dead trees and branches in the median on public property.

Robb

- Asked if furlough days could be noticed at least a week in advance and noticed on the city's listserve several days before actual furlough day.
- He asked if the city is using Ypsilanti Credit Bureau to collect delinquent taxes and asked for an update on collections.
- Requested ordinance enforcement look at the grass at Pearl and N. Huron. He said it is 2 ft. high.
- Requested an update on Cross Street. He asked what signs the city are getting.

Moeller

- Said Ward 2 residents are requesting a sign at Kingwood and Cambridge.
- Asked when Cornell paving will occur

Vogt

- Reported that residents on Ainsley are upset that motorists are cutting through to get to the ball fields and would like a special sign saying no vehicles to and through to stadium and ball fields. He suggested that EMU make a contribution to the sign.

Jefferson

- Reported construction going on at 412 Ferris and possible multi-use.

XVIII. COMMUNICATIONS FROM THE MAYOR –

- Announced he will not be present at the July 2nd meeting.

Recreation Commission

Cathy Thorburn (reappointment)
1212 Sherman

Ypsilanti, MI 48197
Term Expires: 6/19/2016

Ypsilanti Downtown Development Authority

Alex Easley (reappointment)
8500 Lawrence Ave.
Ypsilanti, MI 48197
Term Expires: 7/7/2017

XIX. COMMUNICATIONS FROM THE CITY MANAGER –

XX. AUDIENCE PARTICIPATION -

Nino Monea, EMU Student Government Political Action Committee, said he would like to increase collaboration between the City and E.M.U. and encouraged Council to contact him. He said he is happy to provide student input and participation in city projects and offered his service.

XXI. REMARKS FROM THE MAYOR –

Mayor Schreiber appreciated Nino for coming and staying to the end. He said he is meeting Leigh Greden Thursday at 8:00 a.m. at the Ypsilanti Convention and Visitor's Bureau and invited Mr. Monea.

XXII. ADJOURNMENT –

Resolution No. 2013-108, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

On a voice vote the motion carried and the meeting adjourned to closed session at 10:04 p.m.



Resolution No. 2013 – 110
July 2, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI,

That the following items be approved:

1. Resolution No. 2013-111, approving appointments to Boards and Commissions.
2. Resolution No. 2013-112, increasing number of AAATA park and ride spaces in Washington Street parking lot.
3. Resolution No. 2013-113, authorizing the Mayor and Clerk to sign Ann Arbor Transportation Authority Amendment #2 to Articles of Incorporation.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Resolution No. 2013 – 111
July 2, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM TO EXPIRE</u>
Cathy Thorburn (reappointment) 1212 Sherman Ypsilanti, MI 48197 Term Expires: 6/19/2016	Recreation Commission	6/19/2016
Alex Easley (reappointment) 8500 Lawrence Ave. Ypsilanti, MI 48197	YDDA	7/7/2017

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



REQUEST FOR LEGISLATION
July 2, 2013

From: Teresa Gillotti, Director, Community & Economic Development

Subject: AAATA agreement to increase Park and Ride spaces in Washington Street parking lot
from 11 to 22

Background:

In the fall of 2011, the City Council entered into an agreement with AATA for leasing of 11 spaces for use as park and ride spaces for the transit station. This park and ride lot is one of a series of a small park and ride locations along the Washtenaw Avenue Corridor provided to accommodate increased bus service on the #4 route along Washtenaw Avenue

The initial agreement valued the leased spaces at \$7,800 annually. The agreement did include a provision to evaluate this amount in light of the changes to the Washington Street parking lot related to the addition of meters in 2011, and resulting change in visitor use. The agreement automatically renews unless one or both party gives notice of a desire to terminate,

Near the end of the first year of agreement, AATA staff inquired as to whether or not they could increase the number of park and ride spaces. As well, they requested to change the compensation from a payment to a credit, and they requested that Ypsilanti staff provide an estimate for the increased cost from going from 11 to 22 spaces.

Calculating a lease value:

As mentioned, the initial amount charged to AATA in 2011 for an annual lease of 11 spaces was valued at \$7,800. Here is how that amount was initially calculated:

This amount was determined by considering the price for 10 hour parking, with a 50% use rate for the entire 10 hours between 8 a.m. and 6 p.m., 5 days a week.

11 meters at \$5/hour = \$55 a day x 285 days = \$15,675 for maximum revenue for the year. \$7,800 represents approximately half of the theoretical maximum amount of return.

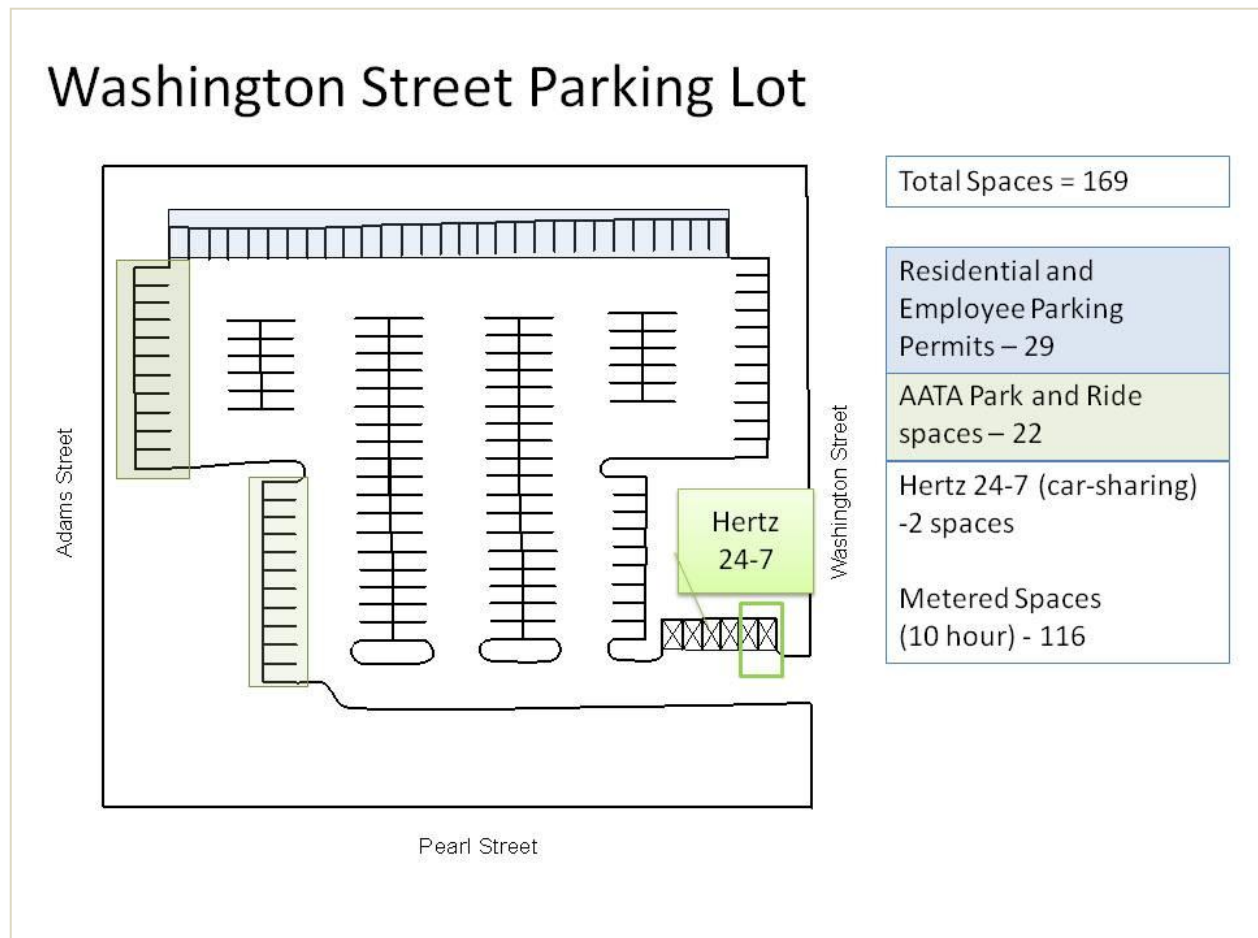
As noted, the lease indicates that the price should be reevaluated at the end of 12 months.

As to the evaluation, parking enforcement documented collections in the Washington Street parking lot of a period of time and found large fluctuations in the meter revenue for the lot. Using the original rationale, the lease amount could be calculated as

\$15,675 for the year. In reviewing use and collections, staff is recommending a value based on a 1/3 of the potential maximum use of 22 parking spaces.

22 meters at \$5/hour = \$110 a day x 285 days = \$31,350 for maximum revenue for the year. \$10,450 represents one-third of the theoretical maximum amount of return.

Below is map indicating the proposed location for the 22 park and ride spaces as well as 2 proposed Hertz 24/7 car sharing spaces.



As the City of Ypsilanti is now a member of the Ann Arbor Area Transit Authority, a credit does not work for the exchange in value. Instead, staff is recommending that the value of the contribution, estimated at \$10,450. The attached resolution and agreement detail the revised terms of the agreement, including the change from a payment to a contribution, and the increase in the number of spaces used for park and ride. City staff has requested that AATA renew use of the park and ride permits quarterly, to ensure that the spaces are getting use, and potentially minimizing any wait list.

RECOMMENDED ACTION: Approval

Attachments:

- Resolutions approving revised AATA park and ride agreement
- Revised AATA park and ride agreement

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: 7-2-2013

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:



Resolution No. 2013 –112
July 2, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) has requested the use of 22 spaces within the City-owned portion of the Washington Street parking lot for park and ride use; and

WHEREAS, the AAATA intends to utilize this Park and Ride area as one in a series of small Park and Ride lots along the #4 AATA bus route to accommodate increased bus service along that route; and

WHEREAS, the City had previously entered into an agreement for 11 Park and Ride spaces in 2011; and

WHEREAS, the City of Ypsilanti will contribute the value of the lease (\$10,450) to AAATA for a period of 12 months beginning on July 1, 2013;

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council approves the attached lease agreement with AAATA for 22 Park and Ride spaces in the Washington Street parking lot effectively replacing a similar agreement from 2011; and

FURTHER, that the \$10,450 be considered an annual contribution to AAATA for its operations on behalf of the City of Ypsilanti

FURTHER, that the Mayor and City Clerk are authorized to sign the contract to approval by the City Attorney.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:

PARK AND RIDE

PARKING SPACE AGREEMENT

The ANN ARBOR AREA TRANSPORTATION AUTHORITY (hereinafter "AUTHORITY"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and the City of Ypsilanti, a Michigan Home Rule City(hereinafter "OWNER"), of 1 South Huron Street, Ypsilanti, MI 48197 in consideration of the mutual promises contained herein hereby agree as follows this 2nd~~1~~ day of ~~November~~July, 2013~~1~~:

1. RECITALS

A. AUTHORITY owns and operates a certain bus station facility on the corner of Pearl and Hamilton Streets in the City of Ypsilanti, adjacent to the ~~city of~~ Washington Street Parking lot, located at the corner of Washington and Pearl Streets in the city of Ypsilanti. AUTHORITY desires to utilize the bus station and parking lot as a site where drivers may park their personal vehicles weekdays and then travel to work or school using the public transit service provided by the AUTHORITY (Park and Ride).

B. OWNER owns and/or controls said Washington Street Parking Lot and desires to grant AUTHORITY a license and permission to use ~~eleven-twenty-two~~ (~~1122~~) designated parking spaces in said parking lot for Authority's Park and Ride program.

C. The parties will jointly agree on the location of the parking spots.

D. AUTHORITY owns property at 208 Pearl Street that includes the Pearl Street parking lot entrance and six (6) parking spaces. AUTHORITY agrees to transfer control of the entrance to OWNER and reserve the six (6) parking spaces, and/or swap them for 6 spaces jointly agreed to by both parties..

2. LICENSE AND PERMISSION TO USE PARKING SPACES

For the consideration set out herein, OWNER grants AUTHORITY permission and a limited license to the use of ~~eleven-twenty-two~~ (~~1122~~) parking spaces, as more particularly designated on EXHIBIT A, attached hereto, for the use of drivers desiring to park their personal vehicles between the hours of 6:30 A. M. and 6:30 P.M. weekdays to access bus service.

AUTHORITY grants OWNER permission and license to regulate and control the Pearl Street entrance to the parking lot. OWNER agrees to designate the six (6) parking spaces at the said entrance for use by AUTHORITY.

3. CONSIDERATION

AUTHORITY shall ~~consider the lease amount to be a contribution from the pay-~~
OWNER ~~in~~ the sum of ~~Seven Thousand Eight Hundred ten~~ thousand four hundred fifty
(\$~~10,450 7,800~~) Dollars for the use of said ~~eleven twenty-two (1122)~~ parking spaces for
period of one year. ~~Payment~~ This consideration shall be made within 30 days of the
commencement of the term.

In the event that this license agreement is renewed the parties shall negotiate the
consideration in good faith.

4. CONTROL OF PARKING SPACES

OWNER shall issue a suitable Traffic Control Order to regulate and restrict use of the
designated parking spaces only by Park and Ride patrons between the hours of 6a.m. and
7 p.m. on weekdays.

5. SIGNS AND MAINTAINED

AUTHORITY shall install and maintain suitable signage to designate the Park and Ride
parking spaces. OWNER shall provide all other maintenance and snow removal of the
parking lot including entrance and parking spaces.

6. INDEMNIFICATION

AUTHORITY shall hold OWNER harmless from liability for damages to person or
property resulting from the use of OWNER'S property under this agreement.

7. INSURANCE

AUTHORITY will maintain the following insurance coverage, and will name OWNER
as an additional insured on the relevant policies.

- A. Comprehensive general liability insurance with a limit of not less than
\$2,000,000, and a limit of not less than \$1,000,000 for any one occurrence.
- B. Comprehensive automobile insurance with a limit of not less than \$1,000,000.

8. TERM

The term of this Agreement shall commence ~~October~~ July 1, 201~~13~~ and terminate
~~September 30, 2012~~ June 30, 2014. This Agreement shall automatically renew for like
periods unless terminated as set forth herein. At any time during the initial term or any
renewal of this Agreement, OWNER or AUTHORITY may terminate this Agreement
without cause by providing sixty (60) days prior written notice.

9. ENTIRE AGREEMENT

This Agreement represents the agreement between the parties hereto and may not be modified, supplemented or amended except in writing as approved by both parties hereto. Neither party shall assign this Agreement without the prior written consent of the other party.

10. GOVERNING LAW

This Agreement shall be governed accordingly to the laws of the State of Michigan.

11. CONTRACT PERSONS

AUTHORITY and OWNER shall each designate an individual or individuals to negotiate required payments or deal with other issues which may arise under this agreement.

AUTHORITY'S initial designee is Michael Ford, CEO AAATA. OWNER'S initial designee is ~~Edward Koryzno~~ Ralph A. Lange, Ypsilanti city manager or successor.

ANN ARBOR TRANSPORTATION
AUTHORITY

By: _____

CITY OF YPSILANTI

By: _____
Paul Schreiber, Mayor

By: _____
Frances McMullan, Clerk

Approved as to form:

JOHN M. BARR P-10475
Ypsilanti City Attorney



**Barr,
Anhut &
Associates, P.C.**
ATTORNEYS AT LAW

105 Pearl Street
Ypsilanti, MI 48197
(734) 481-1234
Fax (734) 483-3871
www.barrlawfirm.com
e-mail: jbarr@barrlawfirm.com

John M. Barr
Karl A. Barr
~~~~~

Jesse O'Jack ~ Of Counsel  
William F. Anhut ~ Of Counsel – Retired  
Jane A. Slider ~ Legal Assistant

**REQUEST FOR LEGISLATION**

DATE: June 27, 2013

FROM: John M. Barr, Ypsilanti City Attorney

SUBJECT: Amended Articles of Incorporation, Ann Arbor Area Transportation Authority

**SUMMARY/BACKGROUND**

The city of Ann Arbor and the Ann Arbor Transportation Authority have signed, or are in the process of signing the amended articles. The attached resolution authorizes the Mayor and Clerk to sign, subject to the approval of the city attorney when we receive the signed articles.

ATTACHMENTS: Proposed Resolution authorizing the Mayor and Clerk to sign Ann Arbor Transportation Authority Amendment # 2 to Articles of Incorporation, subject to the approval of the City Attorney.

RECOMMENDED ACTION: Adoption of the resolution.

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DATE RECEIVED: \_\_\_\_\_ AGENDA ITEM NO.

CITY MANAGER COMMENTS:

FOR AGENDA OF: \_\_\_\_\_ FINANCE DIR. APPROVAL

COUNCIL ACTION TAKEN:



Resolution No. 2013-113  
July 2, 2013

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO  
SIGN AMENDMENT # 2 TO THE ARTICLES OF INCORPORATION OF  
ANN ARBOR TRANSPORTATION AUTHORITY

WHEREAS, the City of Ypsilanti desires to join the Ann Arbor Transportation Authority, and has approved Amendment # 2 of the Articles of Incorporation of Ann Arbor Transportation Authority, and

WHEREAS, the City of Ann Arbor and the Ann Arbor Transportation Authority are in the process of approving and signing Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority, now Ann Arbor Area Transportation Authority,

Now Therefore;

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the Mayor and City Clerk are authorized to sign and execute Amendment # 2 of the Articles of Incorporation of the Ann Arbor Transportation Authority for and on behalf of the city, subject to the approval of the city attorney.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:            NO:            ABSENT:            VOTE:



REQUEST FOR LEGISLATION  
July 2, 2013

To: Mayor and City Council

From: Ralph A. Lange, City Manager

Subject: Streetlight Special Assessment District – Resolution to Request City Manager Report

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SUMMARY & BACKGROUND:

Due to the City's budgetary challenges as well as its established commitment to green initiatives, City Council previously requested staff to proceed with a special assessment district for streetlights. In February 2013, an initial City Manager's Report was submitted. Based on City Council input, revised numbers from DTE, and additional research, staff is seeking to submit a revised report.

Ypsilanti City Code Section 90-36 requires a City Council resolution to authorize the City Manager to prepare a report on any proposed assessment district in order to ascertain the cost, extent and necessity of the project as well as establish what proportion of the assessment should be borne by the properties benefited.

Created in consultation with the City Attorney, below is a tentative schedule outlining next steps should City Council approve this resolution for the report to be submitted.

TENTATIVE TIMELINE:

- July 2, 2013 - Resolution requesting submittal of a City Manager report
- July 16, 2013 - Report of City Manager submitted  
- Resolution of Necessity and establishment of public hearing date regarding objections
- August 6, 2013 - Public presentation and public hearing regarding objections  
- Resolution approving project and ordering roll  
- Review and certification of roll and establishment of two public hearing dates regarding objections to roll
- August 20, 2013 - Public hearing regarding objections to roll and review by Council
- September 3, 2013 - Second public hearing regarding objections to roll  
- Confirmation of roll by City Council

RECOMMENDED ACTION: Approval

ATTACHMENTS: Proposed Resolution

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CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: 07/05/2013

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_



Resolution No. 2013-114  
July 2, 2013

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS pursuant to Ypsilanti City Code section 90-31 City Council passed a resolution authorizing the commencement of a special assessment project to determine the feasibility and value of creating a streetlight special assessment district;

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council hereby refers the matter to the City Manager to prepare a report to include all necessary and pertinent information for Council to ascertain the cost, extent and necessity of the special assessment project and what proportion should be borne by the property benefited, and what proportion should be paid by the City.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:



## REQUEST FOR LEGISLATION

To: Mayor Schreiber & City Council  
From: Ericka Savage, Assistant to the City Manager  
Date: June 28, 2013  
RE: **FY 2013-2014 Fee Schedule**

### **SUMMARY/BACKGROUND**

Several years ago, City Council removed fees from the Municipal Code Ordinances and currently the policy is to adopt fees and penalties annually, by resolution. Fees are now compiled into one document, thereby eliminating the cost of reprinting ordinances each year.

City staff has reviewed the fees and compiled the attached amendments for Fiscal Year 2013-2014. Changes have been made in mostly all departments, due to either inflation or recalculation of staff time/wages/fringes. In some instances, fees have been added.

Forthcoming will be a Request for Legislation to approve a Special Events Policy, corresponding with the attached special event fees. Also forthcoming will be an ordinance amendment for the Administrative Hearings Bureau, including AHB costs. These costs have been added to the attached schedule, but will not become effective until after City Council adopts the ordinance amendment.

ATTACHMENTS: FY 2013-2014 Fee Schedule Resolution

RECOMMENDED ACTION: Approval

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DATE RECEIVED: \_\_\_\_\_ AGENDA ITEM NO. \_\_\_\_\_

CITY MANAGER COMMENTS:

FOR AGENDA OF: \_\_\_\_\_ FINANCE DIR. APPROVAL \_\_\_\_\_

COUNCIL ACTION TAKEN:



Resolution No. 2013-105

June 18, 2013

### A RESOLUTION SETTING FEES

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

## City of Ypsilanti Fee Schedule

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                         | FY 2012-2013     | FY 2013-2014      |
|------------|--------------------|----------------------------|-------------------|---------------------------------------------------------------------|------------------|-------------------|
|            |                    |                            |                   |                                                                     | Current Fee (\$) | Proposed Fee (\$) |
| All Depts. |                    |                            |                   | Copy charges - 8-1/2 x 11 inch sheet - per page                     |                  |                   |
|            |                    | 112                        | 101-4-0000-607-05 | 1 through 6 pages                                                   | 0.5              | 0.5               |
|            |                    | 112                        | 101-4-0000-607-05 | More than 7 pages (per page)                                        | 0.15             | 0.15              |
|            |                    | 150                        | 101-4-2150-607-07 | Notary Public Service - Signature and seal (per notarized document) | 10               | 10                |
|            |                    | 142                        | 101-4-0000-694-01 | Iron Mountain retrieval (per box)                                   | 56.32            | 45.15             |
|            |                    | 142                        | 101-4-0000-694-01 | Iron Mountain refile (per box)                                      | n/a              | 45.15             |
|            |                    |                            |                   | <b>FOIA fees (Hardcopy &amp; Electronic)</b>                        |                  |                   |
|            |                    |                            |                   | Small FOIA request                                                  |                  |                   |
|            |                    | 112                        | 101-4-0000-607-05 | First 3 pages                                                       | 3                | 3                 |
|            |                    | 112                        | 101-4-0000-607-05 | Each additional page                                                | 0.5              | 0.5               |
|            |                    |                            |                   | Large FOIA request                                                  |                  |                   |
|            |                    | 142                        | 101-4-0000-694-01 | hourly charge + \$.15 per page                                      | 0.15/page        | 0.15/page         |
|            |                    | 142                        | 101-4-0000-694-01 | Compact Disc                                                        | 1                | 1                 |
|            | 22-35              | 146                        | 101-4-2570-460-00 | New business registration fee                                       | 86               | 86                |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                                                 | Type of Fee                                                              | FY 2012-2013                 | FY 2013-2014                 |
|------------|--------------------|----------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|------------------------------|------------------------------|
|            |                    |                            |                                                                                            |                                                                          | Current Fee (\$)             | Proposed Fee (\$)            |
| Assessor   |                    |                            |                                                                                            | Real Estate agent access to sketch program                               | 0                            | 0                            |
|            |                    | 144                        | 101-4-0000-607-08                                                                          | Copy of building sketch                                                  | 0.5                          | 0.5                          |
|            |                    |                            |                                                                                            | Tax Abatement Application Fees                                           | See Planning Department Fees | See Planning Department Fees |
| Building   |                    |                            | Permits                                                                                    |                                                                          |                              |                              |
|            | 18-3               |                            |                                                                                            | Building Permit                                                          |                              |                              |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | First \$1,000 of construction value or less                              | 50                           | 50                           |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | Each additional \$1,000 or fraction thereof                              | 9                            | 9                            |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | Demolition Permit                                                        | 50                           | 50                           |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | First \$1,000 of work contract or less                                   | 50                           | 50                           |
|            |                    | 164                        | 101-4-3710-461-03                                                                          | Plumbing Permit (per inspection/service/unit)                            | 50                           | 50                           |
|            |                    | 118                        | 101-4-3710-461-01                                                                          | Electrical Permit (per inspection/service/panel/unit)                    | 50                           | 50                           |
|            |                    | 206                        | 101-4-3710-461-02                                                                          | Mechanical Permit (per inspection / service / system / unit / appliance) | 50                           | 50                           |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | Each additional \$1,000 or fraction thereof                              | 9                            | 9                            |
|            | 94-193             |                            |                                                                                            | Outdoor Café, Restaurant, and Beer Garden Annual Fee                     | 50                           | 75                           |
|            |                    |                            |                                                                                            | All other permit (minimum fee)                                           | 50                           | 50                           |
|            |                    |                            | Contractor's registration; expires March 31 of each year                                   |                                                                          |                              |                              |
|            |                    | 104                        | 101-4-3710-461-00                                                                          | Residential builders, alteration and maint.                              | 32                           | 32                           |
|            |                    | 190                        | 101-4-3710-461-05                                                                          | Sign contractor license/registration                                     | 32                           | 32                           |
| Building   | 18-31(b)           |                            | 101-4-3710-461-00                                                                          | Appeals to Building Board of Appeals                                     |                              |                              |
|            |                    |                            |                                                                                            | per structure                                                            | County fees +52              | County fees +52              |
|            |                    |                            | Certificate of Occupancy (each unit or tenant)                                             |                                                                          |                              |                              |
|            |                    | 152                        | 101-4-3710-461-04                                                                          | Commercial                                                               | 50                           | 50                           |
|            |                    | 152                        | 101-4-3710-461-04                                                                          | Residential                                                              | 50                           | 50                           |
|            | 18-153             |                            | Certificate of compliance Inspection Fees<br>(rental inspection/per apt./unit/or as noted) |                                                                          |                              |                              |
|            |                    |                            |                                                                                            | Multiple Family-3 or more dwelling units                                 |                              |                              |
|            |                    | 100                        | 101-4-3710-461-08                                                                          | Initial certification inspection                                         | 50                           | 50                           |
|            |                    | 100                        | 101-4-3710-461-08                                                                          | Re-certification inspection                                              | 42                           | 42                           |
|            |                    | 100                        | 101-4-3710-461-08                                                                          | Re-inspection                                                            | 40                           | 40                           |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                              | FY 2012-2013       | FY 2013-2014      |
|------------|--------------------|----------------------------|-------------------|------------------------------------------------------------------------------------------|--------------------|-------------------|
|            |                    |                            |                   |                                                                                          | Current Fee (\$)   | Proposed Fee (\$) |
| Building   |                    |                            |                   | Single Family and Duplex                                                                 |                    |                   |
|            |                    | 100                        | 101-4-3710-461-08 | Initial certification inspection                                                         | 75                 | 75                |
|            |                    | 100                        | 101-4-3710-461-08 | Re-certification inspection                                                              | 65                 | 65                |
|            |                    | 100                        | 101-4-3710-461-08 | Re-inspection                                                                            | 55                 | 55                |
|            |                    | 100                        | 101-4-3710-461-08 | City scheduled inspection                                                                | 42                 | 42                |
|            |                    | 100                        | 101-4-3710-461-08 | Search warrants obtained for inspection                                                  | 65                 | 65                |
|            |                    | 100                        | 101-4-3710-461-08 | Rooming House - 1-3 sleeping rooms                                                       | 55                 | 55                |
|            |                    | 100                        | 101-4-3710-461-08 | Rooming House - 4-7 sleeping rooms                                                       | 100                | 100               |
|            |                    | 100                        | 101-4-3710-461-08 | Rooming House - 8-11 sleeping rooms                                                      | 160                | 160               |
|            |                    | 100                        | 101-4-3710-461-08 | Rooming House - 12-15 sleeping rooms                                                     | 210                | 210               |
|            |                    | 100                        | 101-4-3710-461-08 | Rooming House - 16+ sleeping rooms                                                       | 260                | 260               |
|            |                    | 100                        | 101-4-3710-461-08 | Late cancellation or no-show inspection                                                  | 55                 | 55                |
|            |                    | 100                        | 101-4-3710-461-08 | Commercial/residential certificate of occupancy                                          | 55                 | 55                |
| Building   |                    |                            | Vacant Buildings  |                                                                                          |                    |                   |
|            | 18-190             | 226                        | 101-4-3710-461-09 | Vacant Building Inspection Fee                                                           | 75                 | 75                |
|            |                    |                            |                   | Escrow Account (Monthly)                                                                 |                    |                   |
|            |                    | 220                        | 101-255-01        | Vacant building - not "regularly occupied"                                               | 50                 | 50                |
|            |                    | 220                        | 101-255-01        | New building/structure                                                                   | 50                 | 50                |
|            |                    | 220                        | 101-255-01        | All other vacant buildings - including dangerous buildings                               | 300                | 300               |
|            | 42-69              | 204                        | 101-4-3720-607-06 | Maintenance of exterior premises - City cleanup<br>*Plus actual cost of hired contractor | 50+*               | 50+*              |
|            | 74-56              |                            |                   | Shopping cart reclamation fee                                                            | Deleted in FY 2011 |                   |
|            |                    |                            | Zoning            |                                                                                          |                    |                   |
|            | 122-98             | 178                        | 101-4-7210-607-01 | Master Plan amendment                                                                    | 350                | 350               |
|            | and                | 178                        | 101-4-7210-607-01 | Zoning Map amendment                                                                     | 800                | 1000              |
|            | 122-134            | 178                        | 101-4-7210-607-01 | Zoning Text amendment                                                                    | 800                | 1000              |
|            |                    | 178                        | 101-4-7210-607-01 | Area Variance - SF Residential                                                           | 200                | 200               |
|            |                    | 178                        | 101-4-7210-607-01 | Area Variance - other use                                                                | 450                | 450               |
|            |                    | 178                        | 101-4-7210-607-01 | Use Variance                                                                             | 450                | 450               |
|            |                    | 178                        | 101-4-7210-607-01 | Sign Variance                                                                            | 250                | 250               |

| Dept./Div.               | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                                                                                                   | FY 2012-2013           | FY 2013-2014           |
|--------------------------|--------------------|----------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------|
|                          |                    |                            |                   |                                                                                                                                                               | Current Fee (\$)       | Proposed Fee (\$)      |
| Planning and Development |                    | 178                        | 101-4-7210-607-01 | All variance types: each variance requested beyond first on same site/application.                                                                            | 450                    | 450                    |
|                          | 122-134            | 120                        | 101-283-00        | Site Plan Review (*plus engineering review fees)                                                                                                              | 500+*                  | 500+*                  |
|                          |                    | 120                        | 101-283-00        | Site Plan review (additional revision review)                                                                                                                 | 75                     | 75                     |
|                          |                    | 162                        | 101-4-7210-676-05 | Site inspections by P&D Dept. staff after first compliance inspection                                                                                         | 25                     | 25                     |
|                          |                    | 162                        | 101-4-7210-676-05 | Pre-development meeting (related to site plan)                                                                                                                | 75                     | 75                     |
|                          | 122-122            | 162                        | 101-4-7210-607-05 | Administrative fee for site work started without issuance of applicable permit                                                                                | n/a                    | 50                     |
|                          | 122-574            | 162                        | 101-4-7210-607-01 | PUD Application                                                                                                                                               | 1000                   | 1000                   |
|                          |                    | 162                        |                   | (*plus \$5/1,000 sf of new or redeveloped non-residential or \$5/unit of new or redeveloped residential construction and engineering review fees)(see note 1) |                        |                        |
|                          |                    | 162                        | 101-4-7210-607-01 | PUD Application (Adaptive Re-Use and Historic only) new in 2012                                                                                               | 550                    | 550                    |
|                          |                    | 162                        |                   | Tax Abatement Application Fee Breakdown                                                                                                                       |                        |                        |
|                          |                    | 162                        | 101-4-3720-607-06 | Creation of a District (public notice, preparation for City Council)                                                                                          | 200                    | 200                    |
|                          |                    | 162                        | 101-4-3720-607-06 | Application Review and Recommendation                                                                                                                         | 350                    | 350                    |
|                          |                    | 162                        | 101-4-7210-676-05 | Site inspections by P&D Dept. staff after first compliance inspection                                                                                         | 25                     | 25                     |
|                          |                    |                            | 101-4-7210-607-01 | Alley/Street Closure                                                                                                                                          | 900                    | 900                    |
|                          |                    |                            | 101-4-7210-607-01 | Alley/Street Vacation                                                                                                                                         | 1000                   | 1000                   |
|                          |                    |                            | 101-4-7210-607-01 | Lot split application                                                                                                                                         | 50                     | 50                     |
|                          |                    |                            | 101-4-7210-607-01 | Appeal of staff interpretation                                                                                                                                | 250                    | 250                    |
|                          |                    |                            | 101-4-7210-607-01 | Specific interpretation                                                                                                                                       | 250                    | 250                    |
|                          |                    |                            | 101-4-7210-607-01 | Special Exception permit for fee in-lieu of providing off street parking (per space)                                                                          | 600                    | 600                    |
|                          | 122-163            |                            | 101-4-7210-607-01 | Special Use permit                                                                                                                                            | 300                    | 300                    |
|                          | 122-878            | 190                        | 101-4-3710-461-05 | Sign inspection fee, per sign:                                                                                                                                | 100                    | 100                    |
|                          |                    | 190                        | 101-4-3710-461-05 | Sidewalk Signs (new in 2011)                                                                                                                                  | 25                     | 25                     |
|                          |                    |                            | 101-4-7210-607-01 | Modification of Standard Request (new in 2011)                                                                                                                | 75                     | 75                     |
|                          |                    |                            | 101-4-7210-607-01 | Aerial Photos/Overlays                                                                                                                                        | Staff time & materials | Staff time & materials |
|                          |                    | 104                        | 101-4-3710-461-00 | Fence permit - zoning review                                                                                                                                  | 65                     | 65                     |

| Dept./Div.               | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #               | Type of Fee                                                                                        | FY 2012-2013                                                                   | FY 2013-2014                                                                   |
|--------------------------|--------------------|----------------------------|--------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
|                          |                    |                            |                          |                                                                                                    | Current Fee (\$)                                                               | Proposed Fee (\$)                                                              |
|                          | 122-816            |                            | ??                       | Garden on vacant residential lot                                                                   | n/a                                                                            | 25                                                                             |
| Planning and Development |                    |                            | General & Administrative |                                                                                                    |                                                                                |                                                                                |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Map Copies                                                                                  |                                                                                |                                                                                |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Map, per page (new in 2011)                                                                 | 3.5                                                                            | 3.5                                                                            |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Map and Details (new in 2011)                                                               | 20                                                                             | 20                                                                             |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Map (specific section) new in 2011                                                          | 6 per section                                                                  | 6 per section                                                                  |
|                          | 1-15               |                            | 101-4-7210-676-05        | Zoning Ordinance Copy (250 pages) new in 2011                                                      | 25                                                                             | 25                                                                             |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Ordinance, per page first through fifth                                                     | 0.5                                                                            | 0.5                                                                            |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Ordinance, per page, sixth thru twenty-fifth                                                | 0.15                                                                           | 0.15                                                                           |
|                          |                    |                            | 101-4-7210-676-05        | Zoning Verification Letter                                                                         | n/a                                                                            | 50                                                                             |
|                          |                    |                            | 101-4-7210-676-05        | Code Compliance Letter                                                                             | n/a                                                                            | 150                                                                            |
|                          |                    |                            | 101-4-7210-676-05        | Master Plan Copy                                                                                   | 20                                                                             | 20                                                                             |
|                          |                    |                            | 101-4-7210-676-05        | Non-Motorized Plan (new in 2012)                                                                   | 20                                                                             | 20                                                                             |
|                          |                    | 104                        | 101-4-3710-461-00        | Plan Review                                                                                        | 20% of permit cost as deposit + balance of review costs due when permit issued | 20% of permit cost as deposit + balance of review costs due when permit issued |
|                          |                    |                            | Historic Preservation    |                                                                                                    |                                                                                |                                                                                |
| Planning and Development | 54-81              | 222                        | 101-4-8030-477-00        | Historic District work permit application fee, filing (plus \$5 per \$3000 of labor and material)' | 30+*                                                                           | 30+*                                                                           |
|                          |                    |                            |                          | Administrative Fee for HDC work started without issuance of applicable permit                      | 48                                                                             | 50                                                                             |
|                          |                    |                            |                          | Historic District Map (new in 2012)                                                                | 2.5                                                                            | 2.5                                                                            |
|                          |                    |                            |                          |                                                                                                    |                                                                                |                                                                                |
| Clerk                    |                    |                            | 101-110-04               | Code of Ordinances                                                                                 | 260                                                                            | 350                                                                            |
|                          |                    |                            | 101-110-04               | City Charter                                                                                       | 15                                                                             | 15                                                                             |
|                          | 6-31               |                            | Liquor License Fees:     |                                                                                                    |                                                                                |                                                                                |
|                          |                    | 138                        | 101-4-0000-574-04        | "A" Hotel                                                                                          | 500                                                                            | 500                                                                            |
|                          |                    | 138                        | 101-4-0000-574-04        | "B" Hotel                                                                                          | 500                                                                            | 500                                                                            |
|                          |                    | 138                        | 101-4-0000-574-04        | "C" Hotel                                                                                          | 500                                                                            | 500                                                                            |
|                          |                    | 138                        | 101-4-0000-574-04        | "Tavern" beer and by the glass                                                                     | 500                                                                            | 500                                                                            |
|                          |                    | 138                        | 101-4-0000-574-04        | "SDD" package liquor                                                                               | 500                                                                            | 500                                                                            |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                            | Type of Fee                                                            | FY 2012-2013     | FY 2013-2014      |
|------------|--------------------|----------------------------|---------------------------------------|------------------------------------------------------------------------|------------------|-------------------|
|            |                    |                            |                                       |                                                                        | Current Fee (\$) | Proposed Fee (\$) |
| Clerk      |                    | 138                        | 101-4-0000-574-04                     | "SDM" package beer and wine                                            | 500              | 500               |
|            |                    |                            |                                       | If more than one class of license held                                 |                  |                   |
|            |                    | 138                        | 101-4-0000-574-04                     | (Fee per class held)                                                   | 25               | 25                |
|            |                    | 138                        | 101-4-0000-574-04                     | Transfer of ownership, including partner                               | 500              | 500               |
|            |                    | 138                        | 101-4-0000-574-04                     | Transfer of location                                                   | 300              | 300               |
|            |                    | 138                        | 101-4-0000-574-04                     | Addition of space                                                      | 300              | 300               |
|            |                    | 138                        | 101-4-0000-574-04                     | Deletion of partner                                                    | 300              | 300               |
|            |                    | 138                        | 101-4-0000-574-04                     | Addition of special permit, i.e entertainment, dancing or Sunday sales | 315              | 315               |
|            |                    | 138                        | 101-4-0000-574-04                     | Wine Maker License                                                     | 500              | 500               |
|            |                    | 138                        | 101-4-0000-574-04                     | Micro Brewer License                                                   | 500              | 500               |
|            | 6-43               | 158                        | 101-4-2150-456-00                     | Application for license to sell                                        | 500              | 500               |
|            |                    |                            |                                       | Additional fee for DDA location                                        | 110              | 110               |
| Clerk      |                    |                            | <b>Entertainment &amp; Misc. Fees</b> |                                                                        |                  |                   |
|            | 10-47              |                            | 101-4-2150-456-04                     | Amusement arcades: license application                                 | 165              | 165               |
|            |                    |                            | 101-4-2150-456-04                     | transfer fee                                                           | 30               | 30                |
|            |                    |                            | 101-4-2150-456-04                     | multi-agents- each                                                     | 30               | 30                |
|            | 10-51              |                            | 101-4-2150-456-04                     | Fee per amusement machine                                              | 15               | 15                |
|            | 10-54              |                            | 101-4-2150-456-04                     | License fee per device                                                 | 15               | 15                |
|            | 10-72              |                            | 101-4-2150-456-04                     | Application fee for amusement device license, application fee          | 25               | 25                |
|            | 10-75              |                            | 101-4-2150-456-04                     | Application fee per machine                                            | 15               | 15                |
|            |                    |                            | 101-4-2150-456-04                     | Grant of license per machine                                           | 15               | 15                |
|            | 10-139             |                            | 101-4-2150-456-04                     | Billiard room, pool hall, license fee                                  | 200              | 200               |
|            |                    |                            | 101-4-2150-456-04                     | per table                                                              | 15               | 15                |
|            | 10-196             |                            | 101-4-2150-456-04                     | Cabaret license fee, per year                                          | 80               | 80                |
|            | 22-76              |                            | 101-4-2150-456-04                     | Bed and breakfast application fee                                      | 80               | 80                |
|            | 22-80              |                            | 101-4-2150-456-04                     | Annual bed and breakfast, inn license fee                              | 175              | 175               |
|            | 22-117             |                            | 101-4-2150-456-04                     | Health club license application fee                                    | 80               | 80                |
|            | 22-121             |                            | 101-4-2150-456-04                     | Annual health club fee                                                 | 175              | 175               |
|            | 22-178             |                            | 101-4-2150-456-00                     | Peddlers license application fee, investigation fee                    | 100              | 100               |
|            | 82-47              |                            | 101-4-2150-456-00                     | Secondhand dealer license application fee                              | 100              | 100               |
|            | 82-49              |                            | 101-4-2150-456-00                     | Issuance of annual 2nd hand dealer license                             | 100              | 100               |

| Dept./Div. | Ordinance Sec. No.       | Shortcut Code for Treasury | G/L ACCT #                       | Type of Fee                                                                     | FY 2012-2013                       | FY 2013-2014                       |
|------------|--------------------------|----------------------------|----------------------------------|---------------------------------------------------------------------------------|------------------------------------|------------------------------------|
|            |                          |                            |                                  |                                                                                 | Current Fee (\$)                   | Proposed Fee (\$)                  |
|            | 22-182                   |                            | 101-4-2150-456-00                | House to house soliciting by established business, various fee (monthly rate)   | 80                                 | 80                                 |
| Clerk      |                          |                            | <b>Taxicab Fees</b>              |                                                                                 |                                    |                                    |
|            | 114-68                   | 196                        | 101-4-2150-456-02                | Taxicab license fee                                                             | 115                                | 115                                |
|            | 114-71                   | 196                        | 101-4-2150-456-02                | Taxicab license transfer fee                                                    | 55                                 | 55                                 |
|            | 114-91                   | 196                        | 101-4-2150-456-02                | Taxicab bond plate fee                                                          | 115                                | 115                                |
|            | 114-92                   | 196                        | 101-4-2150-456-02                | Taxicab duplicate license fee                                                   | 30                                 | 30                                 |
|            | 114-93                   | 196                        | 101-4-2150-456-02                | Taxicab transfer bond plate fee                                                 | 80                                 | 80                                 |
|            | 114-113                  | 196                        | 101-4-2150-456-02                | Taxicab driver's license fee: new license                                       | 30                                 | 30                                 |
|            |                          | 196                        | 101-4-2150-456-02                | Renewal fee                                                                     | 25                                 | 25                                 |
|            |                          | 196                        | 101-4-2150-456-02                | Duplicate                                                                       | 15                                 | 15                                 |
|            | 114-136 (1)              |                            |                                  | Rates of Fare                                                                   |                                    |                                    |
|            |                          |                            |                                  | Mileage/Flag Drop                                                               |                                    |                                    |
|            |                          |                            | Taxicab Fees approved            | Flag Drop                                                                       | 2                                  | 2                                  |
|            |                          |                            | Taxicab Fees approved by Council | Mileage after flag drop                                                         | 0.25 per 1/8 mile or 2.00 per mile | 0.25 per 1/8 mile or 2.00 per mile |
|            |                          |                            | Taxicab Fees approved by Council | Waiting Time                                                                    | 0.25 per 45 seconds                | 0.25 per 45 seconds                |
|            | 114-136 (2)              |                            | Taxicab Fees approved by Council | Hourly Rate (all time after first hour in .25 hour increments)                  | 21 per hour                        | 21 per hour                        |
| Clerk      |                          |                            | <b>Wreckers</b>                  |                                                                                 |                                    |                                    |
|            | <del>114-148</del>       |                            |                                  | Wrecker Licensing                                                               |                                    |                                    |
|            | <del>114-148(g)</del>    |                            |                                  | Surety Bond – remitting of funds                                                | Deleted in FY 2011                 |                                    |
|            | <del>114-148(h)</del>    |                            |                                  | Surety Bond – substitution for insurance                                        | Deleted in FY 2011                 |                                    |
|            | <del>114-150</del>       |                            |                                  | License fee – per wrecker plate                                                 | Deleted in FY 2011                 |                                    |
|            | <del>114-152(5)(c)</del> |                            |                                  | Re-inspection fee if lot fails inspection                                       | Deleted in FY 2011                 |                                    |
|            | <del>114-154(4)</del>    |                            |                                  | Processing fee for impoundment of vehicle, labor, LEIN fees, etc.               | Deleted in FY 2011                 |                                    |
|            | 122-799 (6)              |                            |                                  | Outdoor Café, Restaurant, and Beer Garden Annual Fee <b>(moved to Building)</b> | 50                                 | n/a                                |
| Clerk      |                          |                            | <b>Voting Fees</b>               |                                                                                 |                                    |                                    |
|            |                          |                            | 101-4-0000-607-05                | Qualified Voter File (disks)                                                    | 10                                 | 10                                 |
|            |                          |                            | 101-4-0000-607-05                | printed voter listing (same as copy charges)                                    |                                    |                                    |
|            |                          |                            | 101-4-0000-607-05                | Ward/Precinct/Polling Location Maps                                             |                                    |                                    |
|            |                          |                            | 101-4-0000-607-05                | 8x11                                                                            | 2.5                                | 2.5                                |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #               | Type of Fee                                                      | FY 2012-2013     | FY 2013-2014      |
|------------|--------------------|----------------------------|--------------------------|------------------------------------------------------------------|------------------|-------------------|
|            |                    |                            |                          |                                                                  | Current Fee (\$) | Proposed Fee (\$) |
|            |                    |                            | 101-4-0000-607-05        | 11x17                                                            | 3.5              | 3.5               |
|            |                    |                            | 101-4-0000-607-05        | 18x24                                                            | 10               | 10                |
|            |                    |                            | 101-4-0000-607-05        | 24x36                                                            | 15               | 15                |
|            |                    |                            | 101-4-0000-607-05        | 36x48                                                            | 20               | 20                |
| Treasurer  |                    |                            | Traffic and Vehicle Fees |                                                                  |                  |                   |
|            | 102-104 (a) (3)    | 176                        | 101-4-2530-462-00        | Contractor service pass (ea)                                     | 22               | 22                |
|            | 102-104 (a) (4)    | 176                        | 101-4-2530-462-00        | Employee service pass (ea)                                       | 200              | 200               |
|            |                    | 176                        | 101-4-2530-462-00        | annual renewal                                                   | 200              | 200               |
|            | 102-106 (a)        | 200                        | 101-4-2530-462-00        | Fine for parking without permit                                  | 50               | 50                |
|            | 102-104 (a) (3)    | 176                        | 101-4-2530-462-00        | Contractor service pass (ea)                                     | 22               | 22                |
|            | 102-104 (a) (4)    | 176                        | 101-4-2530-462-00        | Employee service pass (ea)                                       | 200              | 200               |
|            |                    | 176                        | 101-4-2530-462-00        | annual renewal                                                   | 200              | 200               |
|            | 102-105 (d)        | 176                        | 101-4-2530-462-00        | Residential parking permit fee, first permit                     | 22               | 22                |
|            |                    | 176                        | 101-4-2530-462-00        | each additional permit                                           | 22               | 22                |
|            |                    | 176                        | 101-4-2530-462-00        | renewal                                                          | 11               | 11                |
|            |                    | 176                        | 101-4-2530-462-00        | second resident visitor pass                                     | 11               | 11                |
|            |                    | 176                        | 101-4-2530-462-00        | non-resident service vehicle pass                                | 22               | 22                |
|            |                    | 176                        | 101-4-2530-462-00        | non-resident service vehicle pass renewal                        | 11               | 11                |
|            |                    |                            |                          | Non-resident visitor pass issued with first service vehicle pass | 0                | 0                 |
|            |                    | 176                        | 101-4-2530-462-00        | replace lost visitor pass                                        | 22               | 22                |
|            |                    | 176                        | 101-4-2530-462-00        | replace lost service vehicle pass                                | 22               | 22                |
|            |                    | 176                        | 101-4-2530-462-00        | replace lost residential pass                                    | 22               | 22                |
|            | 102-106 (b&c)      | 200                        | 101-4-3110-656-00        | Use of non-owned permit                                          | 100              | 100               |
|            |                    | 200                        | 101-4-3110-656-00        | Use of permit for commuter parking                               | 100              | 100               |
|            | 102-135 (d)        |                            |                          | Parking permit fee for residents in B-3 district                 |                  |                   |
|            |                    | 176                        | 101-4-2530-462-00        | for 4 months                                                     | 75               | 75                |
|            |                    | 176                        | 101-4-2530-462-00        | for 1 year                                                       | 200              | 200               |
|            | 102-192            |                            | 101-4-3110-656-00        | Civil Infraction - Pedestrian or other traffic on the median.    | 50               | 50                |
|            |                    |                            | Misc. Fees               |                                                                  |                  |                   |
|            |                    |                            |                          | Return check for NSF                                             |                  |                   |
|            |                    | 142                        | 101-4-0000-694-01        | first check                                                      | 45               | 45                |

| Dept./Div.                     | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #           | Type of Fee                                                                            | FY 2012-2013         | FY 2013-2014                                          |
|--------------------------------|--------------------|----------------------------|----------------------|----------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|
|                                |                    |                            |                      |                                                                                        | Current Fee (\$)     | Proposed Fee (\$)                                     |
| Treasurer                      |                    | 142                        | 101-4-0000-694-01    | second and subsequent NSF check from same person or entity within one year (per check) | 57                   | 57                                                    |
|                                |                    |                            |                      | Downtown employee parking                                                              |                      |                                                       |
|                                |                    | 176                        | 101-4-2530-462-00    | for four months                                                                        | 75                   | 75                                                    |
|                                |                    | 176                        | 101-4-2530-462-00    | annual                                                                                 | 200                  | 200                                                   |
|                                |                    |                            |                      | Online payment fees                                                                    |                      |                                                       |
|                                |                    | N/A                        | N/A                  | Amount of payment due is between: \$2.00-\$66.00                                       | \$2.00/payment       | \$2.00/payment                                        |
|                                |                    | N/A                        | N/A                  | Payment amount that exceed \$67.00                                                     | 3% of payment        | 3% of payment                                         |
| Administrative Hearings Bureau |                    |                            | Building Regulations |                                                                                        | Penalty              |                                                       |
|                                | 18-52              | 230                        | 101-4-3730-607-11    | State construction code                                                                | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                        | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                        | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 18-92              | 230                        | 101-4-3730-607-11    | Property maintenance code                                                              | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                        | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                        | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 18-115             | 230                        | 101-4-3730-607-11    | Violations generally                                                                   | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                        | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |

| Dept./Div.                     | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #             | Type of Fee                                                | FY 2012-2013         | FY 2013-2014                                          |
|--------------------------------|--------------------|----------------------------|------------------------|------------------------------------------------------------|----------------------|-------------------------------------------------------|
|                                |                    |                            |                        |                                                            | Current Fee (\$)     | Proposed Fee (\$)                                     |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 18-134 A&B         | 230                        | 101-4-3730-607-11      | Allow occupancy without certificate of compliance          | 1st Violation: \$100 | 1st Violation: \$100                                  |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 2nd Violation: \$300 | 2nd Violation: \$300                                  |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 3rd Violation: \$500 | 3rd Violation: \$500                                  |
|                                | 18-225             | 230                        | 101-4-3730-607-11      | Dangerous buildings                                        | 1st Violation: \$50  | n/a                                                   |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 2nd Violation: \$100 | n/a                                                   |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 3rd Violation: \$200 | n/a                                                   |
|                                |                    |                            |                        |                                                            |                      |                                                       |
| Administrative Hearings Bureau |                    |                            | Environment & Nuisance |                                                            |                      |                                                       |
|                                | 42-55              | 230                        | 101-4-3730-607-11      | Property maintenance nuisance                              | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11      |                                                            | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 42-68              | 230                        | 101-4-3730-607-11      | Litter (see 70-38)                                         |                      | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    |                            | 101-4-3730-607-11      |                                                            |                      | 2nd Violation: \$150,<br>\$175 after 10 business days |
|                                |                    |                            | 101-4-3730-607-11      |                                                            |                      | 3rd Violation: \$300,<br>\$325 after 10 business days |
|                                | 50-34              |                            | 101-4-3730-607-11      | Fire Prevention Code (when designated as blight violation) |                      | \$100-\$500, plus \$25 after 10 business days         |

| Dept./Div.                     | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                       | FY 2012-2013         | FY 2013-2014                                          |
|--------------------------------|--------------------|----------------------------|-------------------|-----------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|
|                                |                    |                            |                   |                                                                                   | Current Fee (\$)     | Proposed Fee (\$)                                     |
|                                | 71-72              |                            | 101-4-3730-607-11 | Specific Violations (raw building materials, junk waste, abandoned refrigerators) |                      | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    |                            | 101-4-3730-607-11 |                                                                                   |                      | 2nd Violation: \$150,<br>\$175 after 10 business days |
|                                |                    |                            | 101-4-3730-607-11 |                                                                                   |                      | 3rd Violation: \$200,<br>\$225 after 10 business days |
| Administrative Hearings Bureau |                    |                            | Solid Waste       |                                                                                   |                      |                                                       |
|                                | 86-32              | 230                        | 101-4-3730-607-11 | Disposal arrangements                                                             | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                                   | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                                   | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 86-33              | 230                        | 101-4-3730-607-11 | Commercial properties                                                             | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                                   | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                                   | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
|                                | 86-34              | 230                        | 101-4-3730-607-11 | Residential properties                                                            | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                                   | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                | FY 2012-2013         | FY 2013-2014                                       |
|------------|--------------------|----------------------------|-------------------|----------------------------------------------------------------------------|----------------------|----------------------------------------------------|
|            |                    |                            |                   |                                                                            | Current Fee (\$)     | Proposed Fee (\$)                                  |
|            |                    | 230                        | 101-4-3730-607-11 |                                                                            | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|            | 86-35              | 230                        | 101-4-3730-607-11 | Multiple Dwellings                                                         | 1st Violation: \$50  | 1st Violation: \$50, \$75 after 10 business days   |
|            |                    | 230                        | 101-4-3730-607-11 |                                                                            | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|            |                    | 230                        | 101-4-3730-607-11 |                                                                            | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|            | 86-54              | 230                        | 101-4-3730-607-11 | Peak Times                                                                 |                      | 1st Violation: \$50, \$75 after 10 business days   |
|            |                    |                            | 101-4-3730-607-11 |                                                                            |                      | 2nd Violation: \$100, \$125 after 10 business days |
|            |                    |                            | 101-4-3730-607-11 |                                                                            |                      | 3rd Violation: \$200, \$225 after 10 business days |
|            |                    |                            |                   |                                                                            |                      |                                                    |
|            |                    |                            |                   | <b>Snow Removal</b>                                                        |                      |                                                    |
|            | 94-136             | 230                        | 101-4-3730-607-11 | Snow removal from sidewalk adjacent to residential and commercial premises | 1st Violation: \$50  | 1st Violation: \$50, \$75 after 10 business days   |
|            |                    | 230                        | 101-4-3730-607-11 |                                                                            | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|            |                    | 230                        | 101-4-3730-607-11 |                                                                            | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|            | 94-136             | 230                        | 101-4-3730-607-11 | Snow removal from parking lot serving less than 10 dwelling units          | 1st Violation: \$50  | 1st Violation: \$50, \$75 after 10 business days   |

| Dept./Div.                     | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                     | FY 2012-2013         | FY 2013-2014                                       |
|--------------------------------|--------------------|----------------------------|-------------------|-----------------------------------------------------------------|----------------------|----------------------------------------------------|
|                                |                    |                            |                   |                                                                 | Current Fee (\$)     | Proposed Fee (\$)                                  |
| Administrative Hearings Bureau |                    | 230                        | 101-4-3730-607-11 |                                                                 | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|                                | 94-136             | 230                        | 101-4-3730-607-11 | Snow removal from parking lot serving 10 or more dwelling units | 1st Violation: \$100 | 1st Violation: \$50, \$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|                                | 110-34             | 230                        | 101-4-3730-607-11 | Trees and shrubs                                                | 1st Violation: \$50  | 1st Violation: \$50, \$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|                                |                    |                            |                   |                                                                 |                      |                                                    |
| Administrative Hearings Bureau |                    |                            |                   | Vegetation                                                      |                      |                                                    |
|                                | 110-81             | 230                        | 101-4-3730-607-11 | Grass and weed control                                          | 1st Violation: \$50  | 1st Violation: \$50, \$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 2nd Violation: \$100 | 2nd Violation: \$100, \$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11 |                                                                 | 3rd Violation: \$200 | 3rd Violation: \$200, \$225 after 10 business days |
|                                | 110-85             | 204                        | 101-4-3720-607-06 | Lien collection charge for cost of cutting weeds                | 50                   | 50                                                 |
|                                |                    |                            |                   | Zoning Violations                                               |                      |                                                    |

| Dept./Div.                     | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #           | Type of Fee                                                                                                                                                                                                                                                        | FY 2012-2013         | FY 2013-2014                                          |
|--------------------------------|--------------------|----------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|
|                                |                    |                            |                      |                                                                                                                                                                                                                                                                    | Current Fee (\$)     | Proposed Fee (\$)                                     |
| Administrative Hearings Bureau | 122-8              | 230                        | 101-4-3730-607-11    | Zoning                                                                                                                                                                                                                                                             | 1st Violation: \$50  | 1st Violation: \$50,<br>\$75 after 10 business days   |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                                                                                                                                                                                                    | 2nd Violation: \$100 | 2nd Violation: \$100,<br>\$125 after 10 business days |
|                                |                    | 230                        | 101-4-3730-607-11    |                                                                                                                                                                                                                                                                    | 3rd Violation: \$200 | 3rd Violation: \$200,<br>\$225 after 10 business days |
| Administrative Hearings Bureau |                    |                            | AHB Ordinance Costs  |                                                                                                                                                                                                                                                                    |                      |                                                       |
|                                |                    | 230                        | 101-4-3730-607-11    | Abatement costs                                                                                                                                                                                                                                                    | Actual cost plus fee | Actual cost plus fee                                  |
|                                |                    | 230                        | 101-4-3730-607-11    | Prosecution Costs                                                                                                                                                                                                                                                  | \$120/hr             | 200                                                   |
|                                |                    | 230                        | 101-4-3730-607-11    | Administrative Hearings Bureau Costs                                                                                                                                                                                                                               | \$120/hr             | 75                                                    |
|                                |                    | 230                        | 101-4-3730-607-11    | State JSA (set by state statute)                                                                                                                                                                                                                                   | \$10                 | 10                                                    |
|                                |                    | 230                        | 101-4-3730-607-11    | Continuance/Adjournment                                                                                                                                                                                                                                            |                      | *50                                                   |
|                                |                    | 230                        | 101-4-3730-607-11    | Default                                                                                                                                                                                                                                                            |                      | *50                                                   |
|                                |                    | 230                        | 101-4-3730-607-11    | Show Cause                                                                                                                                                                                                                                                         |                      | *50                                                   |
|                                |                    | 230                        | 101-4-3730-607-11    | Motion to Set Aside Default                                                                                                                                                                                                                                        |                      | *50                                                   |
| DPW                            |                    |                            | 202(3)-4-0000-576-01 | Street cut or curb cut - per opening                                                                                                                                                                                                                               | 60                   | 60                                                    |
|                                |                    |                            |                      | Right of Way permit                                                                                                                                                                                                                                                |                      | 60                                                    |
|                                |                    |                            |                      | Bond amount: Contractor shall furnish either a cash bond or a performance bond acceptable to the City of Ypsilanti and in compliance will all requirements of law that is to remain in effect for a period of not less than one (1) year from date of application. |                      |                                                       |
|                                |                    |                            | 101-265-01           | property line to back of curb                                                                                                                                                                                                                                      | 3000                 | 3000                                                  |
|                                |                    |                            | 101-265-01           | property line to 1/2 pavement width                                                                                                                                                                                                                                | 5000                 | 5000                                                  |
|                                |                    |                            | 101-265-01           | property line to full pavement width                                                                                                                                                                                                                               | 1000                 | 10,000                                                |
|                                | 94-112             |                            |                      | Moving building, license application fee<br>(*Owner also responsible for materials used)                                                                                                                                                                           | 320+*                | 320+*                                                 |
|                                |                    |                            | 226-4-0000-626-03    | Recycle bins - each                                                                                                                                                                                                                                                | 7                    | 9                                                     |
|                                |                    |                            | 226-4-0000-694-01    | Trash Stickers                                                                                                                                                                                                                                                     |                      | 2                                                     |
|                                | 110-77             |                            | 101-4-3720-607-06    | Manufactured Fertilizer Commercial Applicator                                                                                                                                                                                                                      | 25                   | 25                                                    |
|                                |                    |                            | Administrative Fees  |                                                                                                                                                                                                                                                                    |                      |                                                       |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                                                                                                                                                                                                                                                                                        | Type of Fee                                                                                                                                                         | FY 2012-2013                              | FY 2013-2014                              |
|------------|--------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------|
|            |                    |                            |                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                     | Current Fee (\$)                          | Proposed Fee (\$)                         |
| DPW        |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Administration fee (monthly billings & special service invoices)                                                                                                    | 10% for annual amounts less than \$25,001 | 10% for annual amounts less than \$25,000 |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Administration fee (monthly billings & special service invoices)                                                                                                    | 5% for annual amounts over \$25,001       | 5% for annual amounts over \$25,000       |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Late fee for invoices                                                                                                                                               |                                           |                                           |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Over 30 days                                                                                                                                                        | 2%                                        | 2%                                        |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Over 60 days                                                                                                                                                        | Additional 2%                             | Additional 2%                             |
|            |                    |                            | 202(3)-4-0000-476-01                                                                                                                                                                                                                                                                                                              | Penalty fee for failing to apply for Right of Way, excavation, curb cut permit or sidewalk replacement permit before work begins. Fee is in addition to permit fee. | 60                                        | 60                                        |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Removal of abandoned materials in City Right-of-Way (Barricades, Construction Signs, etc.)                                                                          | 50                                        | 50                                        |
|            |                    |                            | 101-4-4410-676-03                                                                                                                                                                                                                                                                                                                 | Daily Storage Fee per item for abandoned materials removed from City Right-of-Way (Barricades, Construction Signs, etc.)                                            | 3                                         | 3                                         |
| Facilities |                    |                            | <b>Facilities and Public Property</b>                                                                                                                                                                                                                                                                                             |                                                                                                                                                                     |                                           |                                           |
|            | 78-124             | 184                        | 101-273-11                                                                                                                                                                                                                                                                                                                        | Fees for rental of Senior Citizens center, Parkridge Community Center and Rutherford Pool (Reservation Fees (per hour, non-refundable, due 60 days in advance)      |                                           |                                           |
|            |                    |                            | 101-273-11                                                                                                                                                                                                                                                                                                                        | Senior Center (2 hr min.)                                                                                                                                           | 40/hr                                     | 40/hr                                     |
|            |                    |                            | 101-273-11                                                                                                                                                                                                                                                                                                                        | Parkridge Community Center (2 hr. min.)                                                                                                                             | 30/hr                                     | 30/hr                                     |
|            |                    |                            |                                                                                                                                                                                                                                                                                                                                   | Damage deposit (refundable, due 14 days in advance)                                                                                                                 | 200                                       | 200                                       |
|            |                    |                            | Fees for Rutherford Pool shall be determined by the Friends of Rutherford Pool based on cost of service, projected attendance and other cost factors. Fees shall be approved by the City Manager and posted in the Recreation Department office.                                                                                  |                                                                                                                                                                     |                                           |                                           |
|            |                    |                            | Senior Center, Parkview and Pool renters shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement (employee costs shall be reimbursed at hourly rate <b>+10% (non-profit events) or +15% (for-profit events)</b> ) |                                                                                                                                                                     |                                           |                                           |
|            |                    |                            | Fees for the Freighthouse and Farmers Market shall be determined by the Friends of the Ypsilanti Freighthouse based on the terms of the Operation and Management agreement.                                                                                                                                                       |                                                                                                                                                                     |                                           |                                           |

|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         |                                         | FY 2012-2013     | FY 2013-2014                                  |
|------------------------|--------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------|-----------------------------------------------|
| Dept./Div.             | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                                                                                                                                                                                                                                                                              | Type of Fee                             | Current Fee (\$) | Proposed Fee (\$)                             |
| Parks                  |                    |                            | Default: Any person in default for 30 days or more shall be ineligible for a park reservation, special event permit, noise permit, street closing permit or city facility rental for eighteen months                                                                                                                    |                                         |                  |                                               |
|                        | 78-125             |                            | Park Reservation Fees                                                                                                                                                                                                                                                                                                   |                                         |                  |                                               |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         | Gazebo Rental (Riverside Park)          |                  | 100/ first 2 hours, 25 each additional hour   |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         | Pavillion Rental (resident)             |                  | \$55/first 2 hours, \$25 each additional hour |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         | Pavillion Rental (nonresident)          |                  | \$65/first 2 hours, each additional hour      |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         | Riverside Park Key (refundable deposit) |                  | \$25                                          |
|                        |                    |                            | Security deposit for the Gazebo and Pavilions are merged into Class 1 and 2 application fees                                                                                                                                                                                                                            |                                         |                  |                                               |
|                        |                    |                            | Rental fees for Riverside and Frog Island park are merged into Class 3 and 4 permit application fees, and are subject to additional Capital Park Improvement and/or Administrative Fees for coordinating public park use, per day.                                                                                      |                                         |                  |                                               |
|                        |                    |                            | Special Event Applicant shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement. [employee and equipment costs shall be reimbursed at hourly rate +10% (non-profit events) or +15% (for-profit events)] |                                         |                  |                                               |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         |                                         |                  |                                               |
| Fiscal Services        |                    | 112                        | 101-4-0000-607-05                                                                                                                                                                                                                                                                                                       | Reprint of W-2/1099-R                   | \$ 6.00          | \$ 6.00                                       |
|                        |                    | 112                        | 101-4-0000-607-05                                                                                                                                                                                                                                                                                                       | Copy of Payroll check stub              | 0                | 6                                             |
| Film Permits           | 10-312             |                            | 101-4-4420-676-03                                                                                                                                                                                                                                                                                                       | Permit for Film on Public Property      | 250              | 250                                           |
|                        |                    |                            | 101-4-4420-676-03                                                                                                                                                                                                                                                                                                       | Permit for Film on Private Property     | 100              | 100                                           |
|                        |                    |                            | 101-4-4420-676-03                                                                                                                                                                                                                                                                                                       | Deposit (if City Services are required) | 3000             | 3000                                          |
|                        |                    |                            |                                                                                                                                                                                                                                                                                                                         | Daily Public Property Use-per day       | 107              | 107                                           |
| Special Events Parking | 10-312 /10-268     | 192                        | 101-4-4420-676-05                                                                                                                                                                                                                                                                                                       | Parking Space Rental/per day            | 25               | 25                                            |

| Dept./Div.           | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                       | FY 2012-2013     | FY 2013-2014      |
|----------------------|--------------------|----------------------------|-------------------|-----------------------------------|------------------|-------------------|
|                      |                    |                            |                   |                                   | Current Fee (\$) | Proposed Fee (\$) |
| Parking              |                    | 192                        | 101-4-3070-676-02 | Parking Officer                   | 29               | 29                |
|                      |                    |                            |                   | Special Events Parking Permit     |                  | \$10/day          |
| Special Events Labor |                    |                            |                   | Labor Fees:                       |                  |                   |
|                      |                    | 192                        | 101-4-3070-676-02 | Police Officer                    | \$53/hr          | \$53/hr           |
|                      |                    | 192                        | 101-4-3070-676-02 | Sergeant                          | \$67/hr          | \$67/hr           |
|                      |                    | 192                        | 101-4-3070-676-02 | Lieutenant                        | \$69/hr          | \$69/hr           |
|                      |                    | 192                        | 101-4-3070-676-02 | Dispatch                          | \$35/hr          | \$35/hr           |
|                      |                    | 192                        | 101-4-3390-676-01 | Firefighter                       | \$46/hr          | \$46/hr           |
|                      |                    | 192                        | 101-4-3390-676-01 | Lieutenant                        | \$50/hr          | \$50/hr           |
|                      |                    | 192                        | 101-4-3390-676-01 | Captain                           | \$53/hr          | \$53/hr           |
|                      |                    | 192                        | 101-4-3390-676-01 | Fire Chief                        | \$80/hr          | \$80/hr           |
|                      |                    | 192                        | 101-4-4410-676-03 | Environmental/Trash-straight time | \$29/hr          |                   |
|                      |                    | 192                        | 101-4-4410-676-03 | Environmental/Trash-overtime (OT) | \$37/hr          |                   |
|                      |                    | 192                        | 101-4-4410-676-03 | Streets worker-straight time      | \$31/hr          | n/a               |
|                      |                    | 192                        | 101-4-4410-676-03 | Streets worker-OT                 | \$41/hr          | n/a               |
|                      |                    | 192                        | 101-4-4410-676-03 | Parks Worker-Straight time        | \$32/hr          | n/a               |
|                      |                    | 192                        | 101-4-4410-676-03 | Parks Worker-OT                   | \$42/hr          | 0                 |
|                      |                    | 192                        | 101-4-4410-676-03 | Supervisor-Straight time          | \$39/hr          | 0                 |
|                      |                    | 192                        | 101-4-4410-676-03 | Supervisor-OT                     | \$51/hr          | 0                 |
|                      |                    |                            | 101-4-4420-676-04 | DPS Operator ST                   | n/a              | 34/hr             |
|                      |                    |                            | 101-4-4420-676-04 | DPS Operator OT                   | n/a              | 51/hr             |
|                      |                    |                            | 101-4-4420-676-04 | DPS Operator DT                   | n/a              | 68/hr             |
|                      |                    |                            | 101-4-4420-676-04 | DPS Supervisor ST                 | n/a              | 40/hr             |
|                      |                    |                            | 101-4-4420-676-04 | DPS Supervisor OT                 | n/a              | 60/hr             |
|                      |                    |                            | 101-4-4420-676-04 | DPS Supervisor DT                 | n/a              | 80/hr             |
|                      |                    |                            |                   | Parade Route                      | n/a              | 81                |
|                      |                    |                            |                   | Traffic Control Plan              | n/a              | 81                |
|                      |                    |                            |                   | Walk/Run Route                    | n/a              | 81                |

| Dept./Div.                             | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                               | Type of Fee                                                                                                                                                                                                                                                                                                                                                                                            | FY 2012-2013     | FY 2013-2014      |
|----------------------------------------|--------------------|----------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|
|                                        |                    |                            |                                          |                                                                                                                                                                                                                                                                                                                                                                                                        | Current Fee (\$) | Proposed Fee (\$) |
| Special Events Administrative Services |                    |                            |                                          | Special Event Applicant shall reimburse the City for all actual costs incurred by the Ypsilanti Department of Public Works and Police Department related to the event as determined no later than 14 days prior to the event during pre-event meeting. (employee <b>and equipment</b> costs shall be reimbursed at hourly rate +10% ( <b>non-profit events</b> ) or +15% ( <b>for-profit events</b> )] |                  |                   |
| Special Events Equipment               |                    |                            | Equipment: Police & Fire                 |                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                   |
|                                        |                    | 192                        | 101-4-3070-676-02                        | Mobile Command                                                                                                                                                                                                                                                                                                                                                                                         | 11.44            | \$ 11.44          |
|                                        |                    | 192                        | 101-4-3070-676-02                        | Police Cruiser                                                                                                                                                                                                                                                                                                                                                                                         | 8.09             | \$ 8.09           |
|                                        |                    | 192                        | 101-4-3390-676-01                        | Class 1 Engine                                                                                                                                                                                                                                                                                                                                                                                         | 450              | \$ 450.00         |
|                                        |                    | 192                        | 101-4-3390-676-01                        | Aerial Truck                                                                                                                                                                                                                                                                                                                                                                                           | 450              | \$ 450.00         |
|                                        |                    | 192                        | 101-4-3390-676-01                        | Support Vehicle                                                                                                                                                                                                                                                                                                                                                                                        | 150              | \$ 150.00         |
|                                        |                    |                            | Equipment: Department of Public Services |                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                   |
|                                        |                    |                            | 101-4-4410-676-03                        | Custom Temp No Parking Signs Includes Date & Time (per bundle of 10)                                                                                                                                                                                                                                                                                                                                   |                  | 25.00/per 10      |
|                                        |                    |                            | 101-4-4410-676-03                        | Barricades - small                                                                                                                                                                                                                                                                                                                                                                                     |                  | 4.00/Day          |
|                                        |                    |                            | 101-4-4410-676-03                        | Barricades - large (for street closures)                                                                                                                                                                                                                                                                                                                                                               |                  | 15.00/Day         |
|                                        |                    |                            | 101-4-4410-676-03                        | Traffic Cones 18" or 25"                                                                                                                                                                                                                                                                                                                                                                               |                  | 2.00/Day          |
|                                        |                    |                            | 101-4-4410-676-03                        | Traffic Cones 42"                                                                                                                                                                                                                                                                                                                                                                                      |                  | 3.00/Day          |
|                                        |                    |                            | 101-4-4410-676-03                        | Road Signs                                                                                                                                                                                                                                                                                                                                                                                             |                  | 8.00/Day          |
|                                        |                    |                            | 101-4-4410-676-03                        | Car - Crown Vic (V #23)                                                                                                                                                                                                                                                                                                                                                                                |                  | 7.36              |
|                                        |                    |                            | 101-4-4410-676-03                        | Arrowboard (V #2)                                                                                                                                                                                                                                                                                                                                                                                      |                  | 4.87              |
|                                        |                    |                            | 101-4-4410-676-03                        | Snow Blower (V #3)                                                                                                                                                                                                                                                                                                                                                                                     |                  | 3.36              |
|                                        |                    |                            | 101-4-4410-676-03                        | Stake Truck (V #131)                                                                                                                                                                                                                                                                                                                                                                                   |                  | 9.54              |
|                                        |                    |                            | 101-4-4410-676-03                        | Dump Truck (V #100)                                                                                                                                                                                                                                                                                                                                                                                    |                  | 38.89             |
|                                        |                    |                            | 101-4-4410-676-03                        | Pickup Truck (V #101)                                                                                                                                                                                                                                                                                                                                                                                  |                  | 9.33              |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Small Dump truck (V #104)                                                                                                                                                                                                                                                                                                                                                                              | 8.96             | 9.33              |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Large Dump truck-no plow (V #109 no plow)                                                                                                                                                                                                                                                                                                                                                              | 37.34            | 38.89             |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Large Dump truck with plow (V #109)                                                                                                                                                                                                                                                                                                                                                                    | 54.09            | 52.42             |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Van with aerial lift (V #112)                                                                                                                                                                                                                                                                                                                                                                          | 18.9             | 18.45             |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Trailer (V-117)                                                                                                                                                                                                                                                                                                                                                                                        | 9.37             | \$7.75            |
|                                        |                    | 192                        | 101-4-4410-676-03                        | Weed Whip (V #423)                                                                                                                                                                                                                                                                                                                                                                                     | 4.16             | 4.16              |

| Dept./Div.                                 | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                                     | Type of Fee                                                                                                    | FY 2012-2013                  | FY 2013-2014                  |
|--------------------------------------------|--------------------|----------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------|
|                                            |                    |                            |                                                                                |                                                                                                                | Current Fee (\$)              | Proposed Fee (\$)             |
|                                            |                    | 192                        | 101-4-4410-676-03                                                              | Mower (V 448)                                                                                                  | 26.43                         | 26.43                         |
|                                            |                    | 192                        | 101-4-4410-676-03                                                              | Sweeper (V #139)                                                                                               | 90.87                         | 90.85                         |
|                                            |                    | 192                        | 101-4-4410-676-03                                                              | Loader (V #129)                                                                                                | 71.79                         | 66.25                         |
|                                            |                    | 192                        | 101-4-4410-676-03                                                              | Rear Packet Truck (V#603) new in 2012                                                                          | 25.63                         | 25.61/hr                      |
|                                            |                    | 192                        | 101-4-4410-676-03                                                              | Bobcat (V#128) new in 2012                                                                                     | 41.85                         | 43.29/hr                      |
|                                            |                    |                            | 101-4-4410-676-03                                                              | Bobcat with Palled Fork                                                                                        |                               | 48.29/hr                      |
|                                            |                    |                            | 101-4-4410-676-03                                                              | Bobcat with Backhoe                                                                                            |                               | 45.74/hr                      |
|                                            |                    |                            | 101-4-4410-676-03                                                              | Bobcat with Snow Pusher                                                                                        |                               | 57.47/hr                      |
|                                            | 11-31-110          |                            |                                                                                | Manufactured Fertilizer Commercial Applicator                                                                  | 25                            | 25                            |
| Special Events Application and Permit Fees | 10-268             |                            | Festival - Special Events use fees and Park Registration Fees (merged in 2009) |                                                                                                                |                               |                               |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | <b>Special Events Application Fee (nonrefundable)</b>                                                          |                               | <b>25</b>                     |
|                                            |                    |                            | <b>Special Events Permit Fees</b> (nonrefundable, due 14 days in advance)      |                                                                                                                |                               |                               |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 4a events (alcohol, more than 10,000 participants)                                                       | n/a                           | 500/day                       |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 4 events (more than 10,000 participants)                                                                 | n/a                           | 400/day                       |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 3a events (alcohol)                                                                                      |                               | 300/day                       |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 3 events                                                                                                 |                               | 200/day                       |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 2 events                                                                                                 | 65                            | 65                            |
|                                            |                    | 192                        | 101-4-4420-676-03                                                              | Class 1 events                                                                                                 | 55                            | 55                            |
|                                            |                    | 194                        | 101-4-3070-476-01                                                              | Local Street Closure Permit ( <b>per street</b> )                                                              | 100                           | 100                           |
|                                            |                    | 194                        | 101-4-3070-476-01                                                              | Major Street Closure Permit ( <b>per street</b> )                                                              | 160                           | 160                           |
|                                            |                    |                            |                                                                                | Noise Permit                                                                                                   |                               | 20                            |
|                                            |                    |                            |                                                                                | Sign/Banner Permit                                                                                             |                               | 28                            |
|                                            |                    |                            |                                                                                | Banner fees (non-refundable, due 30 days in advance, must receive approval from business district association) | Actual Cost<br>(2 hours min.) | Actual Cost<br>(2 hours min.) |
|                                            |                    |                            | <b>Event Security deposit (refundable, due 14 days in advance)</b>             |                                                                                                                |                               |                               |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 4a events (alcohol, more than 10,000 participants)                                                       | n/a                           | 5000                          |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 4 events                                                                                                 | n/a                           | 5000                          |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 3a events (alcohol, less than 10,000 participants)                                                       | n/a                           | 2000                          |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 3 events                                                                                                 | 1000                          | 1000                          |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 2 events                                                                                                 | 500                           | 500                           |
|                                            |                    | 192                        | 101-284-03                                                                     | Class 1 events                                                                                                 | 100                           | 100                           |

| Dept./Div.                                 | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                                                                                                                                                                                            | FY 2012-2013                  | FY 2013-2014                  |
|--------------------------------------------|--------------------|----------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------|
|                                            |                    |                            |                   |                                                                                                                                                                                                                                                        | Current Fee (\$)              | Proposed Fee (\$)             |
|                                            |                    | 192                        | 101-284-03        | Surety bond in lieu of damage deposit (subject to City Attorney approval)                                                                                                                                                                              | 10,000                        | 10,000                        |
| Special Events<br>Capital Park Improvement |                    |                            | 101-273-19        | Capital Park Improvement Fee                                                                                                                                                                                                                           |                               |                               |
|                                            |                    |                            |                   | Class 1 events                                                                                                                                                                                                                                         |                               | 0                             |
|                                            |                    |                            |                   | Class 2 events                                                                                                                                                                                                                                         |                               | 0                             |
|                                            |                    |                            |                   | Class 3 Events                                                                                                                                                                                                                                         | n/a                           | 250/day                       |
|                                            |                    |                            |                   | Class 3a events                                                                                                                                                                                                                                        | n/a                           | 1000/day                      |
|                                            |                    |                            |                   | Class 4 events                                                                                                                                                                                                                                         | 1000/day                      | 1000/day                      |
|                                            |                    |                            |                   | Class 4a events                                                                                                                                                                                                                                        | n/a                           | 1000/day                      |
| Special Events<br>Utilities                |                    |                            |                   | Utility Fee-Electric                                                                                                                                                                                                                                   |                               |                               |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 4 events                                                                                                                                                                                                                                         | 250                           | \$100/Day                     |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 3 events                                                                                                                                                                                                                                         | 100                           | \$100/Day                     |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 2 events                                                                                                                                                                                                                                         | 15                            | 25/Day                        |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 1 events                                                                                                                                                                                                                                         | 10                            | 25/Day                        |
|                                            |                    |                            |                   | Utility Fee-Water                                                                                                                                                                                                                                      |                               |                               |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 4 events                                                                                                                                                                                                                                         | 25                            | 50/Day                        |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 3 events                                                                                                                                                                                                                                         | 20                            | 50/Day                        |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 2 events                                                                                                                                                                                                                                         | 10                            | 15/Day                        |
|                                            |                    | 192                        | 101-4-4420-676-03 | Class 1 events                                                                                                                                                                                                                                         | 5                             | 15/Day                        |
|                                            | 10-271             |                            |                   | Vendors requiring hard wiring electricity (Licensed electrician required to complete permit application. Work must be inspected by City Bldg. Dept.)                                                                                                   | 51                            | No Hard Wiring                |
|                                            |                    |                            | 101-4-4420-676-04 | Banner fees (non-refundable, due 30 days in advance, must receive approval from business district association)                                                                                                                                         | Actual Cost<br>(2 hours min.) | Actual Cost<br>(2 hours min.) |
|                                            |                    |                            |                   | <b>Trash and Clean Up</b>                                                                                                                                                                                                                              |                               |                               |
| Special Events<br>Trash                    |                    |                            |                   | Applicant(s) shall reimburse the City for actual costs of cleanup (including but not limited to Public Works employees) required if applicant fails to comply with cleanup agreement.(employee costs shall be reimbursed at hourly rate +10% overhead) |                               |                               |
|                                            |                    |                            |                   | Trash per cubic yard                                                                                                                                                                                                                                   |                               | 28.00/cy                      |
|                                            |                    |                            |                   | <b>Animals</b>                                                                                                                                                                                                                                         |                               |                               |
|                                            | 14-3               | 134                        | 101-4-3110-607-09 | Impoundment fees - reclaim fee                                                                                                                                                                                                                         | 16                            | 16                            |

| Dept./Div.                                                 | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #              | Type of Fee                                    | FY 2012-2013     | FY 2013-2014      |
|------------------------------------------------------------|--------------------|----------------------------|-------------------------|------------------------------------------------|------------------|-------------------|
|                                                            |                    |                            |                         |                                                | Current Fee (\$) | Proposed Fee (\$) |
| Ordinance                                                  | 14-34              | 102                        | 101-4-3720-461-06       | Animal license, reapplication fee - human s.   | 11               | 11                |
|                                                            | 14-53              | 102                        | 101-4-3720-461-06       | Various animal license fees - New Ordinances   |                  |                   |
|                                                            | 14-54              | 102                        | 101-4-3720-461-06       | Animal license replacement fee                 |                  |                   |
|                                                            | 14-84              | 102                        | 101-4-3720-461-06       | Animal permit reapplication                    |                  |                   |
|                                                            |                    | 102                        | 101-4-3720-461-06       | If application made before March 1             | 12               | 12                |
|                                                            |                    | 102                        | 101-4-3720-461-06       | Delinquent application                         | 16               | 16                |
|                                                            |                    | 102                        | 101-4-3720-461-06       | Application following July 10                  | 6                | 6                 |
|                                                            |                    | 102                        | 101-4-3720-461-06       | Delinquent application following July 10       | 8                | 8                 |
|                                                            | 14-86              | 102                        | 101-4-3720-461-06       | Animal permit transfer                         | 11               | 11                |
|                                                            | 14-131             | 102                        | 101-4-3720-461-06       | Kennel license                                 | 78               | 78                |
|                                                            | 14-13              | 102                        | 101-4-3720-461-06       | Chicken Permit Application                     | 25               | 25                |
|                                                            |                    |                            | Medical Marijuana       |                                                |                  |                   |
|                                                            | 11-45-22-205       | 234                        | 101-4-2150-456-03       | Medical Marijuana Application                  | 2500             | 2500              |
|                                                            | 11-45-22-205       | 234                        | 101-4-2150-456-03       | Application Renewal                            | 1100             | 1100              |
| Police/Fire:<br>Cost Recovery<br>for Emergency<br>Services | 38-135             |                            | Fire Emergency Response |                                                |                  |                   |
|                                                            |                    | 144                        | 101-4-3390-676-01       | CLASS 1 ENGINE                                 | 450 with crew    | 450 with crew     |
|                                                            |                    | 144                        | 101-4-3390-676-01       | AERIAL TRUCK                                   | 650 with crew    | 650 with crew     |
|                                                            |                    | 144                        | 101-4-3390-676-01       | SUPPORT VEHICLE                                | 150 with crew    | 150 with crew     |
|                                                            |                    | 144                        | 101-4-3390-676-01       | FIRE FIGHTER                                   | 36               | 36                |
|                                                            |                    | 144                        | 101-4-3390-676-01       | FIRE OFFICER                                   | 43               | 43                |
|                                                            |                    | 144                        | 101-4-3390-676-01       | FIRE INSPECTOR                                 | 43               | 43                |
|                                                            |                    | 144                        | 101-4-3390-676-01       | Fire Standby Pyrotechnic (includes inspection) |                  | 250               |
|                                                            |                    | 144                        | 101-4-3390-676-01       | Fire Display (includes inspection)             |                  | 250               |
|                                                            |                    | 144                        | 101-4-3390-676-01       | Fire inspection                                | 50               | 50                |
|                                                            |                    | 144                        | 101-4-3390-676-01       | Fire investigations                            | 500              | 500               |
|                                                            |                    | 144                        | 101-4-3390-676-01       | Fire permits                                   | 50               | 50                |
|                                                            | 38-40              |                            | False Alarms            |                                                |                  |                   |
|                                                            |                    |                            |                         | False alarm fees                               |                  |                   |
|                                                            |                    |                            |                         | first false alarm in calendar year             | 0                | 0                 |
|                                                            |                    |                            |                         | second false alarm in calendar year            | warning          | warning           |

| Dept./Div.                              | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                     | Type of Fee                                         | FY 2012-2013     | FY 2013-2014      |
|-----------------------------------------|--------------------|----------------------------|----------------------------------------------------------------|-----------------------------------------------------|------------------|-------------------|
|                                         |                    |                            |                                                                |                                                     | Current Fee (\$) | Proposed Fee (\$) |
|                                         |                    |                            |                                                                | third, fourth and fifth false alarm in calendar yr. |                  |                   |
|                                         |                    | 144                        | 101-4-3070-676-02                                              | for Police                                          | 100              | 100               |
|                                         |                    | 144                        | 101-4-3390-676-01                                              | for Fire                                            | 300              | 300               |
|                                         |                    |                            |                                                                | six or more false alarms in calendar year           |                  |                   |
|                                         |                    | 144                        | 101-4-3070-676-02                                              | for Police                                          | 200              | 200               |
|                                         |                    | 144                        | 101-4-3390-676-01                                              | for Fire                                            | 1000             | 1000              |
|                                         | 38-78              |                            | <b>Incidents Involving Persons Driving Under The Influence</b> |                                                     |                  |                   |
|                                         |                    |                            | 101-4-3070-601-01                                              | OWI                                                 | 155              | 155               |
|                                         |                    |                            | 101-4-3070-601-01                                              | OWI with accident                                   | 205              | 205               |
|                                         |                    |                            | 101-4-3070-601-01                                              | OWI with blood draw                                 | 230              | 230               |
| <b>Police/Fire: Records and Reports</b> |                    |                            | 101-4-0000-607-05                                              | Accident or incident report - first 3 pages         | 12               | 15                |
|                                         |                    |                            | 101-4-0000-607-05                                              | per page after first 3 pages (ea)                   | 1.25             | n/a               |
|                                         |                    |                            | 101-4-0000-607-05                                              | Police Report                                       | 10               | 10                |
|                                         |                    |                            | 101-4-0000-607-05                                              | per additional page                                 | 1                | 1                 |
|                                         |                    |                            | 101-4-0000-607-05                                              | Local Records Check                                 |                  | 30                |
|                                         |                    |                            | 101-4-0000-607-05                                              | Record checks and copy                              | 10               | n/a               |
|                                         |                    |                            | 101-4-0000-607-05                                              | per page after first 3 pages (ea)                   | 0.15             | n/a               |
|                                         |                    |                            | 101-4-0000-607-05                                              | Letter of identification                            | n/a              | n/a               |
| <b>Police</b>                           |                    |                            | <b>Bicycle Registration Fees</b>                               |                                                     |                  |                   |
|                                         | 102-34 (6.30(5))   | 212                        | 101-4-3720-461-07                                              | Bicycle registration fee                            | 5.00             | 5.00              |
|                                         | 102-34 (6.30(6))   | 212                        | 101-4-3720-461-07                                              | Bicycle registration fee - change of ownership      | 5.00             | 5.00              |
|                                         | 102-34 (6.30(7))   | 212                        | 101-4-3720-461-07                                              | Bicycle registration fee - loss of license plate    | 5.00             | 5.00              |
|                                         |                    |                            |                                                                | Bike license                                        | n/a              | n/a               |
|                                         |                    |                            |                                                                | Transfer of bike license                            | n/a              | n/a               |
|                                         |                    |                            | <b>Parking Fees</b>                                            |                                                     |                  |                   |
|                                         | 102-61 (a)         | 140                        | 101-4-3110-607-10                                              | Parking rates: per hour                             | 0.75             | 0.75              |
|                                         | 102-61 (b)         | 140                        | 101-4-3110-607-10                                              | 10 hour parking per hour                            | 0.50             | 0.50              |
|                                         | 102-62             |                            |                                                                | Impound Vehicles:                                   |                  |                   |
|                                         |                    | 134                        | 101-4-3110-607-09                                              | Impound - private property                          | 30.00            | 30.00             |
|                                         |                    | 134                        | 101-4-3110-607-09                                              | Impound - police -tow-admin. fee                    | 40.00            | 40.00             |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                                                                       | FY 2012-2013     | FY 2013-2014      |
|------------|--------------------|----------------------------|-------------------|---------------------------------------------------------------------------------------------------|------------------|-------------------|
|            |                    |                            |                   |                                                                                                   | Current Fee (\$) | Proposed Fee (\$) |
| Police     | 102-81 (a)         | 200                        | 101-4-3110-656-00 | Parking violations - failure to admit responsibility                                              | 15.00            | 15.00             |
|            |                    | 200                        | 101-4-3110-656-00 | additional notice violation fee                                                                   | 25.00            | 25.00             |
|            | 102-82             |                            |                   | Schedule of violation fees:                                                                       |                  |                   |
|            |                    | 200                        | 101-4-3110-656-00 | Blockading: alley, sidewalk, crosswalk, driveway, emergency exit, fire escape, traffic            | 35.00            | 35.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Blockading: traffic                                                                               | 35.00            | 35.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Display advertising                                                                               | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Displaying cars "for sale" on City property                                                       | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Improper parking                                                                                  | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking alongside/opposite street excavation                                                      | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking for over 48 hours                                                                         | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking in Fire lane                                                                              | 30.00            | 30.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking in emergency snow route                                                                   | 125.00           | 125.00            |
|            |                    | 200                        | 101-4-3110-656-00 | Parking in handicapped zone                                                                       | 100.00           | 100.00            |
|            |                    |                            |                   | Parking in prohibited zone, including bus stop, taxi stand and loading zone                       |                  |                   |
|            |                    | 200                        | 101-4-3110-656-00 | Parking left side to curb (except on one-way streets)                                             | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking motor running, car unattended                                                             | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking not fully within metered space                                                            | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking of inoperative vehicle                                                                    | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking on a bridge                                                                               | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking on front or side lawn                                                                     | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking on margin                                                                                 | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking on private property                                                                       | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking on street during maintenance hours (2 am to 6 am)                                         | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking opposite a fire station curb                                                              | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00 | Parking over 12" from curb                                                                        | 25.00            | 25.00             |
|            |                    |                            |                   | Parking over legal limit:                                                                         |                  |                   |
|            |                    | 200                        | 101-4-3110-656-00 | if paid at the City Treasurer's office before the end of the next business day following issuance | 10.00            | 10.00             |
|            |                    | 200                        | 101-4-3110-656-00 | if paid in person, via mail, or online within 14 days following issuance                          | 15.00            | 15.00             |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #                                                                                                                                                                                                                                                                                                              | Type of Fee                                                                                       | FY 2012-2013     | FY 2013-2014      |
|------------|--------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------|-------------------|
|            |                    |                            |                                                                                                                                                                                                                                                                                                                         |                                                                                                   | Current Fee (\$) | Proposed Fee (\$) |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | if paid in person, via mail, 24-hour drop box, or online after 14 days following issuance         | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking to wash/polish/grease/repair vehicle                                                      | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking w/o permit / residential permit required                                                  | 50.00            | 50.00             |
|            |                    |                            |                                                                                                                                                                                                                                                                                                                         | Parking w/ expired meter:                                                                         |                  |                   |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | if paid at the City Treasurer's office before the end of the next business day following issuance | 10.00            | 10.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | if paid in person, via mail, or online within 14 days following issuance                          | 15.00            | 15.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | if paid in person, via mail, 24-hour drop box, or online after 14 days following issuance         | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 15 ft. of a fire hydrant                                                           | 50.00            | 50.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 20 ft of a cross walk                                                              | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 200 ft of a crash scene                                                            | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 30 ft of stop sign                                                                 | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 50 ft of R/R crossing                                                              | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking within 500 ft of a fire scene                                                             | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking: blocking fire hydrant                                                                    | 50.00            | 50.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking: double parking                                                                           | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Parking: night parking in prohibited zone                                                         | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Safety zone and curb                                                                              | 25.00            | 25.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Selling merchandise from vehicle                                                                  | 50.00            | 50.00             |
|            |                    | 200                        | 101-4-3110-656-00                                                                                                                                                                                                                                                                                                       | Unauthorized parking on city property                                                             | 25.00            | 25.00             |
|            |                    |                            | *** For all fees in this section: If defendant fails to admit responsibility within 10 days of the parking violation citation, a late fee of \$5 shall be assessed in addition to the fee specified. IF it is necessary to issue a notice to the Defendant, costs of an additional \$5 violation fee shall be assessed. |                                                                                                   |                  |                   |
| Police     |                    |                            | Audio/Visual                                                                                                                                                                                                                                                                                                            |                                                                                                   |                  |                   |
|            |                    |                            | 101-4-3070-676-02                                                                                                                                                                                                                                                                                                       | Photograph- Digital Print                                                                         |                  | 3/photo           |
|            |                    |                            | 101-4-3070-676-02                                                                                                                                                                                                                                                                                                       | Photograph- Disk                                                                                  |                  | 25/disk           |
|            |                    |                            | 101-4-3070-676-02                                                                                                                                                                                                                                                                                                       | Photo processing (per photo + applicable FOIA charges)                                            | 1/photo          | 1/photo           |
|            |                    |                            | 101-4-3070-676-02                                                                                                                                                                                                                                                                                                       | Audio disks (i.e., 911 calls)                                                                     |                  | 25/disk           |
|            |                    |                            | 101-4-3070-676-02                                                                                                                                                                                                                                                                                                       | In-car camera video                                                                               |                  | 25/disk           |

| Dept./Div. | Ordinance Sec. No. | Shortcut Code for Treasury | G/L ACCT #        | Type of Fee                                            | FY 2012-2013                         | FY 2013-2014                         |
|------------|--------------------|----------------------------|-------------------|--------------------------------------------------------|--------------------------------------|--------------------------------------|
|            |                    |                            |                   |                                                        | Current Fee (\$)                     | Proposed Fee (\$)                    |
|            |                    |                            | 101-4-3070-676-02 | Station Video                                          |                                      | 25/disk                              |
|            |                    |                            | 101-4-3070-676-02 | Processing cassette tapes/cds/dvds (per 15 minutes)    | Sgt's hourly rate                    | Sgt's hourly rate                    |
|            |                    |                            |                   | *plus material                                         | rate*                                |                                      |
| Police     |                    |                            | Misc. Police Fees |                                                        |                                      |                                      |
|            |                    | 170                        | 101-4-3070-456-01 | Public vehicle license                                 | 30                                   | 30                                   |
|            |                    | 170                        | 101-4-3070-456-01 | Replacement of valid public vehicle license            | 30                                   | 30                                   |
|            |                    |                            | 101-4-0000-694-01 | Gold and silver registration (approval)                | 55                                   | 55                                   |
|            |                    |                            | 101-4-0000-694-01 | Gold and silver registration (if denied)               | 35                                   | 35                                   |
|            |                    |                            | 101-4-0000-694-01 | Preliminary Blood Testing (court ordered)              |                                      | 20                                   |
|            |                    |                            |                   | Fingerprinting (court ordered and liquor control only) | No Charge                            | No Charge                            |
|            |                    |                            |                   | Fingerprinting (Live scan)                             |                                      | 65                                   |
|            |                    |                            |                   | Fingerprinting (Ink prints)                            |                                      | 20/card                              |
|            |                    |                            | 101-4-2150-607-07 | Gun purchase (first card)                              | 0 (State law)<br>\$10 for notarizing | 0 (State law)<br>\$10 for notarizing |
|            |                    | 218                        | 101-4-3070-698-02 | Processing bond money for other departments            | 10 (State law)                       | 10 (State law)                       |
|            |                    |                            |                   | 24 hour Liquor License                                 | n/a                                  | n/a                                  |

\* Will not become effective until after City Council adopts the AHB ordinance amendment.

\* Fee Schedule Amendments

OFFERED BY:

SUPPORTED BY:

Vote



## REQUEST FOR LEGISLATION

**FROM:** Marilou T. Uy, Fiscal Services Director

**SUBJECT:** Engagement letter between the City of Ypsilanti and Abraham & Gaffney, P.C.

**DATE:** July 2, 2013

Last April 9, 2013, City Council approved the professional services for conducting the City Audit by Abraham & Gaffney, P.C., for a period of three fiscal years starting with fiscal year ending 2013 to 2015. Attached please find their engagement letter dated April 16, 2013, outlining the services our new auditors will provide and the audit objectives, management responsibilities, audit procedures, audit administration, fees, and others for the annual audit for fiscal year ending June 30, 2013.

The City's Attorney will review the engagement letter and will approve as to form.

Please feel free to contact me at 734-483-1105 or by e-mail at [muy@cityofypsilanti.com](mailto:muy@cityofypsilanti.com) if you have questions.

**RECOMMENDED ACTION:** Approval of the Abraham & Gaffney P.C's engagement letter and authorizing the City Manager to sign the letter.

**ATTACHMENTS:** Abraham & Gaffney's letter dated April 16, 2013, John Barr, City Attorney Opinion letter and the Proposed Resolution

CITY MANAGER APPROVAL: \_\_\_\_\_

COUNCIL AGENDA DATE: July 2, 2013

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL: \_\_\_\_\_



Resolution No. 2013-115  
July 2, 2013

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

That the certain engagement letter between the City of Ypsilanti and Abraham & Gaffney, P.C., Certified Public Accountants, dated April 16, 2013, for the annual audit for the fiscal year ended June 30, 2013, be and the same hereby is approved. The City Manager is authorized to sign for and on behalf of the City of Ypsilanti.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:

Principals

Dale J. Abraham, CPA  
Michael T. Gaffney, CPA  
Steven R. Kirinovic, CPA  
Aaron M. Stevens, CPA  
Eric J. Glashouwer, CPA  
Alan D. Panter, CPA  
William I. Tucker IV, CPA



2601 Cambridge Court  
Suite 201  
Auburn Hills, MI 48326  
(248) 844-2550  
FAX: (248) 844-2551

April 16, 2013

Ms. Marilou T. Uy, Director of Fiscal Services  
City of Ypsilanti  
One South Huron Street  
Ypsilanti, MI 48197

Dear Ms. Uy:

We are very pleased that the City of Ypsilanti (the City) has selected Abraham & Gaffney, P.C. to perform the audits of the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City for the years ended June 30, 2013, 2014, and 2015. Enclosed please find two (2) copies of the proposed engagement letter that will serve as the agreement between Abraham & Gaffney, P.C. and the City of Ypsilanti to provide audit services. If the terms are acceptable, the engagement letters can be signed with one (1) copy being returned to us.

Also enclosed is a letter we would like you to send to your previous auditor. Please prepare and mail the letter to your previous auditor on the City's letterhead and forward a copy to us so that we know when it will be appropriate to contact them.

Thank you for the opportunity to provide services to the City of Ypsilanti. Please feel free to call me if you should have any questions.

Sincerely,

  
ALAN D. PANTER, CPA  
Governmental Principal

Enclosures

## Principals

Dale J. Abraham, CPA  
Michael T. Gaffney, CPA  
Steven R. Kirinovic, CPA  
Aaron M. Stevens, CPA  
Eric J. Glashouwer, CPA  
Alan D. Panter, CPA  
William I. Tucker IV, CPA



**ABRAHAM & GAFFNEY, P.C.**  
Certified Public Accountants

2601 Cambridge Court  
Suite 201  
Auburn Hills, MI 48326  
(248) 844-2550  
FAX: (248) 844-2551

April 16, 2013

City of Ypsilanti  
One South Huron Street  
Ypsilanti, MI 48197

We are pleased to confirm our understanding of the services we are to provide the City of Ypsilanti, Michigan, (the City) for the years ending June 30, 2013, 2014, and 2015. We will audit the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of the City of Ypsilanti, Michigan, as of and for the years ending June 30, 2013, 2014, and 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary comparison schedules.
3. Schedules of funding progress and employer contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.
2. Combining and individual fund financial statements and schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

1. Introductory Section.
2. Statistical Section.

## Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on -

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance and OMB Circular A-133 in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City and the respective changes in financial position in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on the first day of fieldwork.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

## **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility, as auditors, is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

## **Audit Procedures - Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

## **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City of Ypsilanti's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Abraham & Gaffney, P.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a cognizant or oversight agency for the audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Abraham & Gaffney, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our preliminary and year-end fieldwork in June and October, respectively, of each year and to issue our reports no later than December 31 of each year. Alan D. Panter, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The fee for our services will be as follows:

| <u>Year<br/>Ending<br/>June 30,</u> | <u>Total<br/>Not-to-<br/>Exceed</u> |
|-------------------------------------|-------------------------------------|
| 2013                                | \$ 40,000                           |
| 2014                                | 41,000                              |
| 2015                                | 42,025                              |

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

If any dispute arises in connection with the performance of our services under this agreement, or any other services we may perform, either party may, upon written notice to the other party, request facilitated mediation. Such mediation shall be assisted by a neutral facilitator acceptable to both parties and shall require the best efforts of the parties to discuss with each other in good faith their respective positions and, respecting their different interests, to finally resolve such dispute. Facilitated mediation shall conclude within 60 days from receipt of the written notice unless extended by mutual agreement.

In the event the aforementioned difference cannot be resolved by facilitated mediation (or the parties agree to waive that process) then such dispute shall be settled by arbitration. Arbitration shall be administered by and follow the rules of the American Arbitration Association (AAA) unless otherwise agreed upon by the parties.

Each party may disclose any facts to the other party, the facilitator, or the arbitrator, which it, in good faith, considers necessary to resolve the difference. However, all such disclosures will be deemed in furtherance of settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. The facilitator or the arbitrator shall not act as a witness for either party in any subsequent proceedings between the parties. Neither the facilitator nor arbitrator shall have authority to award non-monetary or equitable relief, and any monetary award shall not include punitive damages. An award issued by arbitration may be confirmed by any federal or state court of competent jurisdiction. All costs of any facilitated proceedings shall be shared equally by both parties. If arbitration is required, all reasonable costs, of both parties, as determined by the arbitrator, shall be borne entirely by the non-prevailing party.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2011 peer review report was sent with our proposal dated January 22, 2013.

We appreciate the opportunity to be of service to the City of Ypsilanti and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



ABRAHAM & GAFFNEY, P.C.  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the City of Ypsilanti.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



REQUEST FOR LEGISLATION  
July 2, 2013

From: Teresa Gillotti, Director Community and Economic Development

Subject: Memorandum of Understanding between Washtenaw Community College and the City of Ypsilanti regarding Parkridge Center

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**SUMMARY & BACKGROUND:**

Washtenaw Community College has provided programming at the Parkridge Community Center for several years at the request of the Parkridge Advisory Board. During that time WCC was able to increase the amount of programming, establish an annual summer camp at the Center as well as coordinate programming by others at the Center.

This operation has continued without a formal agreement for several years. City Council Goals from 2009-2010 identified the need to formalize partnerships with Friends groups and others for operation of City facilities. The 2008-2012 Parks and Recreation Plan also lists as a goal to formalize relationships with Friends groups and other operators. City staff worked with WCC to try to translate the current operations model into the attached Memorandum of Understanding (MOU).

**Memorandum of Understanding (MOU)**

The attached MOU will formally allow WCC to operate the Parkridge Community Center on behalf of the City of Ypsilanti for two years (starting Jan. 1, 2013), with the potential to extend for another year.

WCC will provide staffing including a full-time and part-time administrator to operate the center from 8:30 a.m. to 8:30 p.m. Monday through Friday during the school year, and with somewhat reduced hours in the summer. The administrator will not only coordinate WCC programming but also programming from outside groups that seek to provide programming/services at Parkridge Center.

WCC's programming will include educational and training programming as well as recreational programming. WCC will provide computers and support for the computer lab, which will be available to youth and adults. A brochure depicting a typical school-year schedule as well as a summer camp flier is attached.

**Operational Costs**

The agreement notes that the City will remain responsible for utilities, two part-time staff, janitorial services, and any capital improvements.

Based on 3 years of expenditures at the Parkridge Center, the average cost to run the Parkridge Center for a month is \$4,000-\$5,000. In this amount are two part-time staff, payment for janitorial services, utilities, telephone and minimal office supply budget. This does not include any outside contractual services or operational supplies.

### **Outside Support**

The City has received consistent support for the two part time positions and for half of the utility/janitorial costs from Mr. John Barfield on behalf of the Parkridge Advisory Board. Mr. Barfield has already provided for 2-years of operating expenses, which are currently being held at the Ann Arbor Community Foundation, and being release in the amount of \$4,000 a month to the City to pay for expenses (see attached letter). The City intends to also develop and MOU with the Parkridge Advisory board to further clarify their contribution and role in creating a sustainable Parkridge Community Center.

The City has budgeted for half the utilities/janitorial a month, as well an additional \$2,500. That estimate annual amount is approximately \$12,500 for fiscal year 2013/2014.

Past contributions for the city for capital expenses are listed below. No additional capital expenditures are planned for the next two years.

City spent \$282,857 in 2008, 2009 and 2011 on improvements

|      |                                        |           |
|------|----------------------------------------|-----------|
| 2008 | Window & one exterior door replacement | \$140,415 |
| 2009 | Roof replacement                       | \$ 52,215 |
| 2009 | Bathroom renovations                   | \$ 40,138 |
| 2009 | Ceiling and Light replacements         | \$ 33,016 |
| 2009 | Exterior door replacement              | \$ 5,973  |
| 2011 | HVAC improvements                      | \$ 11,100 |

In summary, while the attached agreement indicates that the City is responsible for capital improvements, utilities, janitorial services, etc., the City is not expecting to pay more than its previously allocated \$12,500 for fiscal year 2013/2014, noting that additional contributions have already been made by Mr. Barfield on behalf of the Parkridge Advisory board.

RECOMMENDED ACTION: Approval

### **ATTACHMENTS:**

- Memorandum of Understanding between City of Ypsilanti and WCC
- Resolution – MOU
- Fliers related to Parkridge programming
- Letter from J. Barfield

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CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: 7-2-13

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:



Resolution No. 2013 –116  
July 2, 2013

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, funding for Parks and Recreation in the City is limited at this time;

WHEREAS, the City of Ypsilanti recognizes the importance of the maintenance of its Parks and Recreation resources to the quality of life of citizens;

WHEREAS, partnerships with organizations having an interest in those resources are necessary to accomplish goals for improving and maintaining the quality of life in the City;

WHEREAS, the Washtenaw Community College has informally operated Parkridge Community Center for a number of years and are prepared to formally assume operational and management responsibilities for the Parkridge Community Center;

WHEREAS, the City wishes to enter into a contractual relationship with Washtenaw Community College to provide training, education and recreational programming at the Parkridge Community Center; and

NOW THEREFORE IT IS RESOLVED THAT the Mayor and the City Clerk are authorized to sign the attached Memorandum of Understanding allowing the Washtenaw Community College to operate the Parkridge Center on behalf of the City of Ypsilanti for two years, beginning on January 1, 2013.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN WASHTENAW COMMUNITY COLLEGE AND THE CITY**  
**OF YPSILANTI REGARDING PARKRIDGE CENTER**

This agreement is made and effective as of the 1<sup>st</sup> day of January, 2013 by and between the City of Ypsilanti, a Michigan Home Rule City, located at 1 South Huron Street, Ypsilanti, MI 48197 (“City”), and Washtenaw Community College, located at 4800 E. Huron River Drive, Ann Arbor, Michigan 48105 (“College”).

**Whereas**, the City and the College have cooperated in the operation of educational, recreational, and community programs at the Parkridge Center, located at 591 Armstrong Drive in Ypsilanti (“Center”); and

**Whereas**, the City and the College are interested in continuing to work together to create viable educational and community training opportunities at the Center for youth, adults and seniors; and

**Whereas**, the City and the College desire to set out in writing their respective obligations and responsibilities;

**Now therefore**, in consideration of the mutual promises set forth herein, the parties agree as follows:

**A. College Responsibilities:**

1. The College agrees to provide a full-time administrator (“Center Administrator”) and a part-time administrator who will be on-site at Parkridge to provide oversight of educational, recreational, and training programming and scheduling as well as coordination of all programming at the Center, including the use of the facility by community groups, outside agencies, and individuals within the community. Educational and training programming may include, but is not limited to, College classes, after-school tutoring, financial literacy, nutrition, decision-making, soft-skills coaching and other recreational and educational programming.

2. The College will use reasonable efforts to make the Center open and available to the community from 8:30 a.m. to 8:30 p.m. Monday through Friday during the school year, and for reduced hours during the summer months. However, the College will have no liability to the City or to any third party should the Center not be open, for any reason, during those hours. Notice of closure will be posted on the Parkridge Community Center Doors. The College shall report any closure for more than 3 days should be reported to the City Manager’s office so residents can be properly notified. The College acknowledges that Parkridge Center is a community center, and that the City has utilized funding that requires that the Center be open to the public regularly each year. If, for any reason, the College is unable to keep the Center open to the public as contemplated herein, the College will notify the City so that alternative arrangements can be made.

3. The Center Administrator may develop and publish reasonable rules and guidelines for the use of the Center by participants, community members, and outside agencies. Such rules and guidelines may include, but are not limited to, minimum age of users unaccompanied by an adult, hours of operation, seasonal schedule, general etiquette, proper behavior and use of Center amenities, and general use of the Center facility. The Center administrator should coordinate outside requests for use of Parkridge Park or for larger events in the Center and the Park with the City's Special Events Coordinator.
4. The College agrees to provide computer equipment and computer maintenance services at the Center computer lab, with equipment and service level to be determined, in its sole discretion, by the College.
5. The College will maintain workers' compensation, fringe benefits, and unemployment insurance as appropriate for its employees.
6. The parties agree that the College may, in its sole discretion, charge a fee for any educational programs that it offers at the Center.
7. The College will provide coordination of services for related programming in the Center, including neighborhood group meetings, rental space, as well as welcoming other programming partners not in conflict with the College's mission. If there is a question as to whether or not a conflict exists, the administrator will seek feedback from the City Manager and Director of Community Development.
8. The College will provide seasonal activity reports to the City for distribution as well as an annual report.

**B. City Responsibilities:**

1. The City will take responsibility for the repair and maintenance and any and all upgrades, renovations, or alterations of the Center facility.
2. The City will provide custodial services, snow plowing, lawn mowing, and waste removal for the facility.
3. The City will provide heating and cooling, telephone service, and all utilities at the Center.
4. The City will provide police support as needed.
5. The City will provide a part-time coordinator and part-time recreation aide to assist at the Center, including appropriate workers' compensation and unemployment insurance. The scheduling of the hours to be worked by these personnel will be the responsibility of the Center Administrator. The City understands and agrees that the City's failure to provide these staff positions may necessitate closure of the Center due to inadequate staffing.

6. The City will provide the Center Administrator and associated College staff with full key and alarm code access to the building.

7. The City will provide General liability and Premises Liability insurance coverage for the Center, commensurate with the insurance maintained by the City on its other properties which are used by the general public, and the City will name the College as an additional insured on such policies.

**C. General Provisions:**

1. Community Committees: The parties agree that the City may convene a Program Review Committee and/or a Center Development and Community Advisory Committee as it determines appropriate. These committees shall be advisory to the Center Administrator.

2. Authority of the Center Administrator: The parties agree that the Center Administrator shall have management control of the center and the authority to coordinate all programming, including the scheduling of facility rental, and may refuse access to groups whose purpose or proposed activity is not aligned with the mission of the Center.

3. Funding Support. The College understands that outside funding may be utilized to meet the City's obligation for funding staff, utilities and other items listed above.

4. Term and Termination: The initial term of this agreement shall commence on January 1, 2013 and end on December 31, 2014. After the initial term, this agreement shall automatically renew annually for an additional one-year term unless terminated by either party upon 60 days' written notice. However, either party may terminate this agreement at any time for any or no reason upon 60 days' written notice to the other party.

5. Notice: Notice shall be provided as follows:

To the College:

AVP for Economic and Community Development  
Washtenaw Community College  
4800 Huron River Drive  
Ann Arbor, Michigan 48105

With a copy to the VP for Administration and Finance

To the City:

City Manager's Office, 4<sup>th</sup> floor  
City of Ypsilanti  
1 S. Huron St.  
Ypsilanti, MI 48198

6. Legal Compliance and Nondiscrimination: Each party agrees and represents that it will comply with all applicable laws and regulations, including nondiscrimination laws, in the provision of services and fulfillment of its obligations under this memorandum.

7. Indemnification: Each party, to the fullest extent permitted by the laws of the State of Michigan and decisions thereunder, shall be liable for all personal injury and property damage (excluding attorneys' fees) which are attributable to the intentional or negligent actions or omissions of its officers, agents, or employees. To the extent allowed by law, each party agrees to indemnify and hold harmless the other party from all claims, actions, damages, and liability arising from the intentional or negligent actions or omissions of its officers, agents, or employees. Nothing in this provision shall be construed as a waiver of the sovereign immunity of either party.

8. Entire Agreement: This memorandum constitutes the entire agreement of the parties with regard to the subject matter covered herein. This agreement may not be altered or amended except in writing and signed by both parties.

CITY OF YPSILANTI

WASHTENAW COMMUNITY COLLEGE.

By: \_\_\_\_\_  
Paul Schreiber, Mayor

By: \_\_\_\_\_  
Rose Bellanca, President

By: \_\_\_\_\_  
Frances McMullan  
City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Parkridge Community Center

## Summer Camp



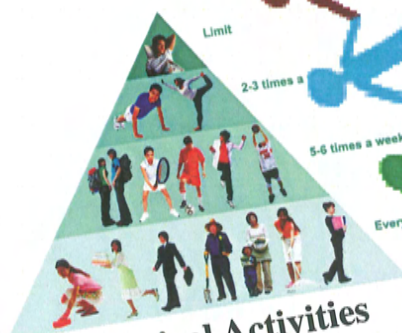
Academic



Board and  
Table Games



**AND MORE!**



Physical Activities



Arts and Crafts

Nature Walks \* Field Trip Fridays \* Workshops \* The Big Finale

**Ages 5—13 ONLY**

**July 1, 2013 — August 16, 2013**

**8:00am—4:00pm**

**Breakfast and Lunch Provided!**

\*\*Field trips may require a fee. Parkridge Summer Camp registration is on first come, first serve basis. After care is available for an additional fee.

Parkridge Community Center is located at 591 Armstrong, Ypsilanti, MI 48197

Any questions or concerns please feel free to contact P.C.C staff at 734.483.7700

## Youth Art

This class offers the fundamentals of art, from techniques and materials to artists and their styles. Using pencil, charcoal, and value scales.

### Tuesday

- ◆ 5/14-6/25

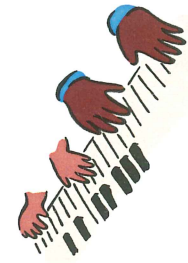
**Class Time** 4:30—5:50

**Tuition** \$45.00 pm



## Youth Piano

Through individual instruction, written assignments, and self-produced tapes, students will learn how to play a simple right hand melody with a left hand, two-note-chord accompaniment.



### Mondays

- ◆ 5/13 - 6/24
  - ◆ 7/1 - 8/12
- ### Thursdays
- ◆ 5/16 - 6/27
  - ◆ 7/11 - 8/15

**Class Times** 4:30pm-5:50pm & 6:00pm-7:30pm

**Tuition:** \$55

## Youth Guitar

This class is perfect for the beginning and intermediate guitar player. Students will learn basic fun songs on one string and play for the class. Students will also be introduced to basic music reading and writing and to chords and strumming.

### Tuesdays

- ◆ 5/14 - 6/25 & 7/2 - 8/13 5pm-6:25pm

### Wednesdays

- ◆ 7/3 - 8/14 5pm-6:25pm

**Tuition:** \$45

## Youth Cheerleading

This program is perfect for the beginning athlete. Children will be introduced to cheerleading and have the opportunity to demonstrate their moves to parents and other family at the end of class.

### TBD

- ◆ 5/15 - 6/26 6pm-7:25pm

**Tuition:** \$45.00

## Youth Dance

Your child will learn proper and healthy techniques for dance and other physical activities. This class will explore ballet, jazz, and hip hop dance on a basic level. Please read: Children must be 5 or older.

### Friday's

- ◆ 5/17 - 6/28 6:00 pm - 7:25 pm

**Tuition:** \$45.00



## Office Hours

**Monday—Friday**

11:00 am—9:00 pm

**Saturday**

9:00 am—3:00 pm

**Sunday**

Closed

**Parkridge Office**

(734) 483-7700

## Renting the Facility

Please call and ask us about renting our facility.

We are equipped with a full kitchen, two multi-purpose rooms and a gym.

Usage is subject to approval and subject to a nominal fee



*"If it is to be...it begins with me!"*

**591 Armstrong**  
**Ypsilanti, Michigan 48197**  
**(734) 483-7700**

**Our Mission:** is to enable young people to reach their full potential by fostering positive youth development and community change through a collaboration of social, educational and recreational programs.

## Services and Activities



**Focus: HOPE**  
Celebrating Diversity Since 1988

**Food Delivery**  
Every 3rd Tuesday  
Call to sign up

### Line Dancing for Seniors

Come join Dee to learn all the new hustles



May 16th  
Thursdays at 10:30 am  
Instructor Mrs. Dee Grantham

### Fitness for Seniors

Come stay fit with Mark  
Wednesdays & Fridays 11-11:55am  
TBD  
Instructor Mr. Mark Harris

### "Oldies" Game Night

Join us for an evening of cards, dominos or pool, listen to classic good ole music and great discussion as we go down memory lane. But be careful! you just might "catch a flight" to Boston! Designed specifically for retirees and seniors



Fridays -6pm-10pm

### Mentor 2 Youth

Youth are paired with a mentor for one on one activities that teach life skills and character building.

Fridays 5-7pm ages 9-10

### New Heights



Education & Training Program. This class teaches life skills and alternative methods of dealing with daily challenges.

Males ages 13-17

### Youth Leadership

Provides the opportunity for youth to develop and practice communication and leadership skills  
Saturdays at 10 am - 12 pm

### Family Learning Institute

Academic Enrichment 1st-4th grade  
individual and small groups

### Life Skills - Girls Group

Develop practical skills to be successful in all areas of your life  
Saturday 12 pm - 2 pm

### Homework Help

Homework assistance is required daily before participating in recreational activities or field trips.

### Tutoring for Adults & Youth

Visit or call the center for more details

Washtenaw Community College  
Community Enrichment Non-credit  
Spring—Summer Courses

\*\*\*Tuition is charged for these courses\*\*\*

Routines are set to a Latin style beat making calorie burn, fat burn and muscle toning an easy task that is more akin to a party than a workout

Mondays 6 - 7 pm



**ZUMBA**  
fitness

May 13th-June 24th

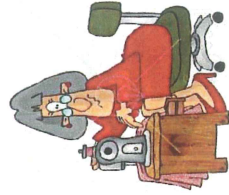
July 1st - Aug 13th

Tuition \$45.00

Instructor Michele Williams

### "Sew What?"

Learn basic sewing techniques and stitches. Make simple project and minor repairs using sewing machines.  
Thursdays at 6:00 pm - 8:00 pm



Tuition \$45.00  
May 17th-June 27th  
Instructor Ms. Peavy

# John W. Barfield

February 14, 2013

Mr. Chad Nesbit  
Comerica Bank  
101 N. Main Street  
Ann Arbor, MI 48104

Dear Chad,

I understand there is a balance of \$75,000 left of my charitable gift for Parkridge Community Center. Currently, these funds are sent by you to the Ann Arbor Area Community Foundation at the rate of \$25,000 per quarter, and from there to the Ypsilanti City Manager's office at the rate of \$4,000 per month, to be used for Parkridge Community Center's programming and operating expenses. Beginning February 2013, please change the procedure to comply with the following instructions.

Beginning February 2013, please send the funds to the attention of Ms. Deb Bratkovich, Director of Development, United Way of Washtenaw County, with the instructions that these funds are to be forwarded to the Ann Arbor Area Community Foundation within two days after she receives them, and to notify the Foundation that the funds are to be forwarded to the office of the Ypsilanti City Manager at the rate of \$4,800 per month. The increase of \$800 per month is to pay the part-time wages of a Fund Developing employee that will be hired by the City of Ypsilanti, with the salary paid from my gift. There are to be no changes in these arrangements, unless approved in writing by me.

This change is being made to assist United Way in achieving its annual fundraising goal and with the hope that this organization will be more supportive of our efforts to preserve Parkridge Community Center and improve conditions in the Parkridge community.

Please call me if you have any questions.

Sincerely,



John W. Barfield

cc: Ralph Lange  
Cheryl Elliott  
Deb Bratkovich  
George Borel



REQUEST FOR LEGISLATION  
July 2, 2013

From: Teresa Gillotti, Director, Community & Economic Development

Subject: Listing Agreement for 220 N. Park Street

**Background:**

The Boys and Girls Club held a long term lease for the use and care of the facility at 220 Park Street. In December of 2010, the Boys and Girls Club asked to break their lease, and moved their operations to Chapelle School.

The City has had various groups interested in the same type of long-term arrangement where the facility would be operated by others, and leased for a \$1 each year. As council has included in 2011/2012 and 2012/2013 council goals to sell assets including property, city staff has pursued listing the property for sale with Dave Hamilton of Swisher Realty.

The property will be listed at \$285,000 to start, and listed only for sale, not for lease. A 6% commission will be provided upon sale. The property is currently zoned R-4, mutli-family housing.

Questions can be directed at Teresa Gillotti, [tgillotti@cityofypsilanti.com](mailto:tgillotti@cityofypsilanti.com) or 734-483-9646/

RECOMMENDED ACTION: Approval

Attachments:

- Resolution
- Listing agreement

220 N. Park St - with 2 foot contours



CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: 7-2-2013

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:

## COMMERCIAL SALE / LEASE LISTING AGREEMENT

revised 11/22/00

**To: Swisher Commercial**, (Broker), from City of Ypsilanti (Seller)

In consideration of your agreement to use your efforts to find a purchaser) for the property known as 220 N Park St., approx 4 acres (Property), and in making it available to members of area multiple listing services, to prepare the closing statement and be responsible for arranging the location of and the closing of the transaction, we hereby give **Swisher Commercial** the exclusive right and privilege to offer said property for sale/lease, from the date hereof, until 12:00 Midnight December 31, 2013 for the sum of:

SALE TERMS: \$ 285,000 or with our consent, at any other price; payable on closing the sale or upon other terms accepted by us;

If, during the life of this contract, a willing and able purchaser for said property is obtained by anyone, including the undersigned Seller, at the sale terms terms named; or at any other price, terms or exchange to which we consent, we agree to pay **Swisher Commercial** the agreed upon commission. I/We agree to refer to **Swisher Commercial**, immediately upon receipt, all inquiries regarding the property from any source whatsoever. Commissions payable for the sale of property are not set by any Board of REALTORS® or Multiple Listing Service or in any manner other than between the Broker and Seller. Seller acknowledges that the sale price will be disclosed by the Ann Arbor Area Board of Realtors in the ordinary conduct of business.

If said property is sold within 180 days of expiration of this agreement to anyone introduced to, provided information about or shown the property during the listing period and/or whose name **Swisher Commercial** has furnished to Seller in writing within 15 days after the termination of this agreement, **Swisher Commercial** shall be entitled to a full commission. This contract binds the Seller(s), the Broker and their respective heirs, successors and assigns and anyone succeeding to the interest in the property.

SALE COMMISSION: a commission of 6 % if by David Hamilton, 8% if by any other agent or broker of the sales price when the sale is closed. The term "Sale" shall be deemed to include any exchange or trade we may accept. In the event of an exchange or trade, **Swisher Commercial** is permitted to represent and receive compensation from both parties so long as that fact is disclosed by **Swisher Commercial**.

Various materials in or on the Property may contain items that have been or may in the future be determined to be hazardous (toxic) or undesirable and may need to be specifically treated, handled or removed. Due to prior or current uses of the property or in the area, the property may have hazardous or undesirable metals, minerals, chemicals, hydrocarbons or biological or radioactive items (including electric and magnetic fields) in soil, water, building components, above or below-ground containers or elsewhere in areas that may not be accessible or noticeable. Such items may leak or otherwise be released. Real estate agents have no expertise in the detection of correction of hazardous or undesirable items. Expert inspections are necessary. Current or future laws may require clean up by past, present and/or future owners, lessees and/or operators. It is the responsibility of the Seller and the purchaser/lessee to retain qualified experts to detect and correct such matters and to consult with legal counsel of their choice to determine what provisions, if any, they may wish to include in transaction documents regarding this property. It is the responsibility of the Seller to notify a purchaser of a recognized environmental condition or hazardous substance release of which the Seller is aware pertaining to the property.

The Seller warrants to **Swisher Commercial** that except as set forth herein the Seller knows of no material defect in or violation of law concerning the property, or the presence on the property of environmental contaminants, any storage tanks or contaminated soil. If the Seller should hereafter discover that such defect or violation exists, the owner agrees to immediately inform broker in writing of the nature of the defect or violation. The Seller is advised that if there is a violation of the law or material defect in the property the owner should seek the advice of legal counsel to protect the Seller from potential liability. The owner agrees to indemnify **Swisher Commercial** and its agents against any liability, damages or costs, including reasonable attorneys' fees, that the broker may pay or incur because of the owner's failure to disclose a known material defect or condition of the property.



The United States Congress has enacted the Americans With Disabilities Act. The real estate brokers in this transaction are not qualified to advise you as to what, if any, changes may be required now, or in the future. Owners should consult with attorneys and qualified design professionals of their choice for information regarding these matters. It is agreed by **Swisher Commercial** and Seller, parties to this Listing Agreement, that as required by law discrimination because of race, creed, color or national origin by said parties in respect to the sale or lease of the subject property is prohibited. Broker and Seller agree not to discriminate because of sex, marital status, familial status, age, or handicap and handicapped condition in the sale of the described property.

I/We **do not** authorize a lock box to be placed on our property for access by members of area multiple listing services. **Swisher Commercial** is authorized to place a for sale sign on said property, where not prohibited by law, and to remove other such signs.

In the event of sale, Seller will convey, or agree in writing to convey, by Warranty Deed, and or other document required by the title work, marketable title to said property as evidenced by a Title Insurance Policy certified to date of sale, free and clear of encumbrances except as shall be assumed by purchaser.

Seller understands that **Swisher Commercial** will spend considerable time and effort bringing about a sale for Seller, and agrees to pay **Swisher Commercial** any commissions earned under this agreement promptly and when due. Seller and **Swisher Commercial** agree that **Swisher Commercial** shall be entitled to payment of any reasonable attorney's fees and costs incurred by Swisher Commercial to collect any commissions owed under the terms of this agreement. Seller grants to **Swisher Commercial** the right to place a lien upon the property to secure the payment of any commission earned under this agreement, and the right to file a lien with the Register of Deeds for the county in which the property is located.

In the event Seller sells or transfers this property while there is a remaining obligation on the part of the Seller for any sale commission covered by this agreement, such obligation shall survive the transfer of the property unless the obligation is assumed by the purchaser/transferee in writing, and a copy provided to **Swisher Commercial**.

Any reference to "you" or "your" refers to **Swisher Commercial** and "we" or "our" refers to undersigned Seller. In the event this property contains residential dwellings, Seller will be provided lead base paint disclosure form as well as the Sellers disclosure form in the event the property is subject to the requirements.

**Swisher Commercial** and Seller hereby designate David L. Hamilton as the Seller designated agent. Seller shall have an agency relationship with only **Swisher Commercial**, and the designated agent named above. If a potential purchaser is represented by a designated agent within **Swisher Commercial** other than the designated agent named above, **Swisher Commercial** and all supervisory broker(s) shall automatically be deemed disclosed consensual dual agent(s). "Dual agency" shall not include the situation where a potential purchaser of Seller's property is represented by a designated agent within **Swisher Commercial** that does not have an agency relationship with the Seller. In the event Seller's designated agent or the supervisory broker should also show the Property to a potential purchaser for whom they are (or are requested to serve as) a purchaser's agent, Seller gives its advance approval for said agent or broker to serve as a dual agent in a resulting transaction.

Seller **does** acknowledge receipt of statement regarding agency relationship between the parties.

The undersigned Sellers represent and warrant that they have full power and authority to enter into and perform this contract, including the conveyance of title as specified above. If more than one individual is signing, each shall be bound, jointly and severally. If signed on behalf of a corporation, partnership, limited liability company, or other legal entity has authorized execution of the contract. If more than one joins in the execution hereof as owner, the relative words herein shall be read as if written plural.

This agreement may not be modified except in writing signed by both parties, and this agreement constitutes the entire agreement between the parties.

#### WE HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS CONTRACT

On this \_\_\_\_ day of \_\_\_\_\_ 2013.



\_\_\_\_\_  
(Seller)

\_\_\_\_\_  
(Seller)

Address \_\_\_\_\_

Telephone\_\_\_\_\_Telefax\_\_\_\_\_

**For Swisher Commercial:**

Inspected by \_\_\_\_\_  
David L. Hamilton

Accepted \_\_\_\_\_  
David L. Hamilton, Broker

**Member of the state Commercial Board of Realtors and the Michigan Association of Realtors**





Resolution No. 2013 -117  
July 2, 2013

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, the City Council has included disposition of property in council goals for 2011-2012 and 2012-2013 goal setting resolutions; and

WHEREAS, the City has property at 220 N. Park available for redevelopment; and

WHEREAS, the City desires to seek purchase offers through the a listing agent;

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council approves the attached listing agreement with Swisher for the listing of 220 Park Street for sale; and

FURTHER, that the Mayor and City Clerk are authorized to sign the contract to approval by the City Attorney.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE:

## **Caryn Charter**

Caryn Charter has more than twenty years experience in various aspects of grants administration and nonprofit management, including sixteen years experience in research administration in higher education. She serves as interim director of the EMU Office of Research Development (ORD), which handles both sponsored research activity and technology transfer for the University. Throughout her career, Caryn has developed a broad range of expertise, ranging from negotiating research agreements and intellectual property rights with private industry, to assisting faculty members with federal or foundation proposals to overseeing the of University's research compliance activities.

Before coming to EMU ORD in 1997, Caryn worked with non-profit organizations at both the national and local levels. At the national level, she managed the review and award process for two U.S.-focused grant programs and assisted in establishing new programs for Special Olympics International located in Washington, DC. Work with local nonprofits included working with the Grand Traverse Commons Redevelopment Corporation in Traverse City, Michigan to fulfill its mission of redeveloping the site and buildings of the Traverse City State Hospital. Caryn holds two degrees from Eastern Michigan University, a Bachelor of Science, and a Master's of Public Administration. Caryn has provided service to her profession and community by having served as President of the Michigan Society of Research Adminsitators (2007-2009), and currently serving as a member of the City of Dearborn Planning Commission.

Goals for serving on the LDFA Board for the Ann Arbor/Ypsilanti Smartzone are to:

- Assist the Ann Arbor/Ypsilanti Smartzone provide oversight of the LDFA and allocate resources to support the growth and expansion of the infrastructure and services that will attract emerging and growing technology businesses to locate within Washtenaw County;
- Represent the Ypsilanti Community, including Eastern Michigan University, and its interests in the Ann Arbor/Ypsilanti Smartzone LDFA; and
- Foster communication and relationships between the Ann Arbor/Ypsilanti Smartzone, the Ypsilanti Community, and Eastern Michigan University that will benefit economic development in the County.

**Statement from Cathy Thorburn:**

Thank you for the nomination for reappointment to the Recreation Commission, for the City of Ypsilanti.

My goals are to continue to represent the progress of the rebuild and eventual use of Rutherford Pool, in Recreation Park, on the commission. I would also like to work with the new school district, Ypsilanti Community Schools, in the shared use of school and city facilities for recreation purposes.

**Statement from Gillian Ream:**

**Candidate for nomination to AATA Board of Directors**

**Qualifications**

- **I am a transit rider.** I live in Ypsilanti and worked next to the Ypsilanti Bus Depot for two years. I also lived in Ann Arbor for several years, including two without a car, so biking and bussing were daily necessities.
- **I'm an active member of the Ypsilanti community.** I make it a point to attend community events and keep abreast of current proposals and local organizations, from the City's master plan to the Reimagine Washtenaw project. I also volunteer with Bike Ypsi and am a member of the Washtenaw Biking and Walking Coalition and the Food Coop.
- **I have lived in Washtenaw County for nearly all my life.** My experiences living at a variety of different addresses throughout the county have given me a broad understanding of what transit riders' experiences are like in different neighborhoods.
- **I am knowledgeable about environmental issues as they relate to transit.** I hold an MS in Environmental Science from the University of Michigan and participated in creating Climate Action Plans for Ypsilanti and two other cities.
- **My professional background is in marketing and communications,** with a focus on nonprofit and governmental organizations. This expertise will help me advise AATA on how to market itself to potential riders, particularly the "choice riders" who are choosing between using public transit and driving personal vehicles to work.
- **I have connections with a wide variety of local public officials and civic groups** throughout Washtenaw County and the metro Detroit region, and am able to build connections among various governmental entities that interact with the AATA.
- **I can draw on a broad array of examples of intergovernmental service provision,** thanks to my former position at the Michigan Suburbs Alliance and my current position at the Ypsilanti District Library.

**Goals**

- **Continuous improvement in the speed and convenience of the express route between Ypsilanti and Ann Arbor's transit centers.** AATA has already made improvements and I would like to see them continue. AATA is a hub-based system and now officially has two hubs, so the connection between the two has become that much more important.

- **Including Ypsilanti in the Air Ride service.** Residents of the city and surrounding townships should be able to use transit services to the airport without needing to go the opposite direction to Ann Arbor first.
- **Expanding service between the city and the surrounding townships, particularly to important nearby resources like the Ypsilanti District Library's Whittaker Road branch and Rolling Hills County Park.** Ypsilanti residents would benefit from improved access to public services in the townships, and our downtown community is strengthened if it is more accessible to township residents.
- **Forge a mutually beneficial relationship between AATA and RTA.** Washtenaw County's great transit system can be greater through regional integration—and there are many ways that AATA can benefit from being part of the new Regional Transit Authority. I hope to help AATA work with the RTA to build services that benefit Washtenaw County residents and expand AATA's existing services to offer things like commuter rail to Detroit and integrations with other regional systems. AATA is also the best local example of a public transit provider, and I would hope to use the RTA framework to share best practices to assist other regional transit providers in improving the services they offer.
- **Ensure that public transit fits into the county's broader plan for transportation options.** Busses interact with all other forms of transportation, sharing the road with cars and bicycles and using sidewalk infrastructure between bus stops. Any changes or expansions to the AATA's system should complement these other options.

Dear Mayor Paul Schreiber,

I am interested in service on the City of Ypsilanti planning commission. As an Ypsilanti resident since 1994 and a homeowner since 2009 I am very familiar with the rich historic significance of our fine city and the progression which it has gone over the past 19 years as a resident.

I have rented many different housing units; including locations on EMU campus, the off campus student district, midtown, the normal park neighborhood; and currently own in Prospect park. I am extremely familiar with many businesses that have been long time staples of the community, and some others that have come, gone, and been redeveloped into others. I have seen things that work well, and others that didn't. I am aware of the many assets and challenges of the City. I also frequently attend community events and festivals, and always invite friends and family to Ypsilanti to join us in celebration.

I identify my life very strongly with being a part Ypsilanti, and have successfully transitioned from student life at Eastern Michigan University, into a working professional in this community. I have spent some time away over the past 19 years for periods of time, and was always felt welcomed when I returned and was happy to do so. As an avid runner, I spend several hours each week jogging around the different neighborhoods of the community, trying to meet neighbors, and seeing how houses and businesses are improving their properties. It is truly a great, friendly place to do this type of activity. I often run down to the south side of town as well, and while I recognize many opportunities in this sector of the community, I am often greeted with the same friendly "Ypsi" style, reminding me we are a diverse mix but the same; ypsilantians.

I believe that I can be an asset to the planning commission not only because of my passion to continue to make Ypsilanti a better place, but optimistic that I can use some of my professional experiences to value the team. My daily work responsibility at the Washtenaw County Office of the Water Resources Commissioner is the acquisition and verification of legal descriptions, property surveys, deed restrictions, and recorded documentation. Understanding and helping the public customer interpret and understand language of such documentation and then plotting this information on a map or series of maps. Working in local government I understand the need to be transparent, helpful, and as accurate as possible. I have lots of experience working with developers and professionals in the land development industry and have spent countless hours reviewing site plans and utility infrastructure drawings.

Lastly I have been very excited and somewhat engaged in the *ShapeYpsi*, master plan and zoning ordinance updates. This process has been very well done in my opinion and I want to continue to be involved as it moves forward toward completion.

Please consider me for an appointment to the City of Ypsilanti planning commission.

Thank You  
Tony Bedogne  
717 Stanley

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Home Phone: 734-717-7206  
Work Phone: 734-222-6879  
Email: bedognea@ewashtenaw.org  
DOB: 10/18/1976

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## **OBJECTIVE**

-I am seeking a new exposure that will allow me to apply problem-solving techniques to land use decisions. As a member of the City of Ypsilanti planning commission I can contribute in that aspect. I have aptitude and an educational focus in urban environmental management and community planning; and professional experiences in local government. I have been a City of Ypsilanti resident since 1994, and a homeowner since 2009.

## **QUALIFICATIONS**

-University curriculum in Urban Geography, Physical Geography, Image Interpretation, Field Geography, Site Plan Review, Economic Development, GIS Modeling, and Community Revitalization.

-Very proficient in a windows network environment, and can use most common software applications including Microsoft Office, Advanced Access\Excel, ESRI ArcGIS, Autodesk AutoCAD, SQL server, and BS&A tax assessment systems. Computer programming experience in ArcObjects, SQL, VB, and Python. Field surveying techniques include Trimble GPS systems, ESRI ArcPad, Brunton field compass mapping, leveling, and the review of property survey descriptions.

-Certified Geographic Information Systems Professional (GISP), GIS Certification Institute, 2007-present

## **WORK HISTORY**

*2002-current*

*Washtenaw County, MI – Office of the Water Resources Commissioner*

-Mapping Technician, for the Water Resources Commissioner. Computer mapping and database integration is used for tax assessment and asset management. Build and edit data layers, geodatabase design, layer conversions, hydrologic modeling. Duties also include the maintenance of legal descriptions, easements, GPS field data collection, and presentation mapping.

*2010-current*

*Adjunct Lecturer, Eastern Michigan University Geography and Geology*

-Teach the introductory principles of geographic information systems course to undergraduate students. (GEOG 276) Self contained class of 15-20 students per semester, administer labs and introduce concepts weekly, includes tutoring responsibility. Course material consists of creating digital maps and charts; using online data sources; vector and raster data models; spatial data entry and editing; coordinate systems and methods of geo-referencing digital maps; elementary database management and spatial analysis.

## **EDUCATION**

*1994-2000*

-B.S. Geography, Eastern Michigan University

*2001-2007*

-M.S. Geographic Information Systems and Land Use Planning, Eastern Michigan University

**City Of Ypsilanti Recreation Commission**  
**Resolution – Amending The Title Of Recreation Commission**

Whereas, many of the items that the City of Ypsilanti Recreation Commission deals with involve City parks, and

Whereas, changing the name of the Recreation Commission to that of the Parks and Recreation Commission would clarify the role of the Commission to City residents.

Therefore Be It Resolved that the City Of Ypsilanti Recreation Commission moves to recommend to City Council to amend ordinances referencing the Recreation Commission to read “Parks and Recreation Commission”.

Adopted unanimously by the City Of Ypsilanti Recreation Commission at it's June 13, 2013 meeting.

## **CITY OF YPSILANTI – PARKS AND RECREATION COMMISSION ORDINANCES**

### **Sec. 78-46. Composition; appointment.**

The parks and recreation commission shall consist of at least nine but not more than 11 members appointed by the mayor, subject to confirmation by a majority of city council.

(Code 1983, § 1.200; Ord. No. 825, § 1.200, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-46.01. Youth members.**

Three members may be youth members, under the age of 18 years of age. Youth members shall have all powers of a member, including the power to vote and hold office in the recreation commission.

(Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-47. Term.**

The term of the members of the parks and recreation commission shall be three years, except that of the members first appointed. Terms shall be staggered so that as far as practicable at least three member's terms expire each year.

(Code 1983, § 1.201; Ord. No. 825, § 1.201, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-48. Residency.**

Members of the parks and recreation commission shall be residents of the city. At least three members shall be appointed from each of the three wards of the city.

(Code 1983, § 1.202; Ord. No. 825, § 1.202, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-49. Powers and duties.**

The parks and recreation commission shall be an advisory board and shall have the following powers:

- (1) Make recommendations to the city manager, recreation director, and city council concerning the recreation needs of the city.
- (2) Update the City of Ypsilanti Recreation Plan.
- (3) Set its own rules and agenda.
- (4) Report, at least annually, to the city council.

(Code 1983, § 1.203; Ord. No. 825, § 1.203, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-50. Secretary and administrative help.**

The city manager shall, within budgetary appropriations, provide for secretarial and administrative help for the commission.

(Code 1983, § 1.204; Ord. No. 825, § 1.204, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

### **Sec. 78-51. Vacancy in office.**

Vacancies shall be filled in the same manner that members are appointed. The office of any member shall be deemed vacant if that member has three or more unexcused absences from meetings of the commission. Absences may be excused by simple majority of a quorum.

(Code 1983, § 1.205; Ord. No. 825, § 1.205, 8-28-1995; Ord. No. 1061, § 1, 6-5-2007)

Secs. 78-52--78-65. Reserved.



Resolution No. 2013-118  
July 2, 2013

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:                      NO:                      ABSENT:                      VOTE: