



APPROVED

CITY OF YPSILANTI
COUNCIL BUDGET SESSION MINUTES
CITY COUNCIL CHAMBERS - ONE SOUTH HURON STREET
YPSILANTI, MI 48197
TUESDAY, MAY 13, 2014
6:00 P.M.

I. **CALL TO ORDER** –

The meeting was called to order at 6:07 p.m.

II. **ROLL CALL** –

Council Member Jefferson	Present	Council Member Robb	Present
Council Member Moeller (8:11)	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Schreiber	Present
Mayor Pro-Tem Richardson	Present		

Mayor Pro-Tem Richardson moved, supported by Council Member Jefferson to excuse the absence of Council Member Moeller. On a voice vote, the motion carried.

III. **INVOCATION** –

The Mayor asked all to stand for a moment of silence.

IV. **PLEDGE OF ALLEGIANCE** –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. **AGENDA APPROVAL** –

Mayor Pro-Tem Richardson moved, supported by Council Member Vogt to revert the list of budget presentations. Mayor Pro-Tem Richardson withdrew her motion. On a voice vote, the agenda was approved as submitted.

VI. **AUDIENCE PARTICIPATION** –

None.

VII. **REMARKS FROM THE MAYOR** –

None.

VIII. **PRESENTATIONS OF DEPARTMENT BUDGETS** –

(Powerpoint presentation link on city's website). See the website under Fiscal Services (Budget and Audit Reports) to review current budget documents.

Judi Smith/Ericka Savage:

- Human Resources – Page 18 & 19
- Unemployment – Page 35
- Worker's Compensation Fund (677) – Pages 147 to 1493

Judi Smith, Human Resources Manager, presented the budget for the Human Resources Department.

Mayor Pro-Tem Richardson asked for clarification on employee consultations.

Ms. Smith responded it was for employees to talk to her about problems they may have or for insurance, retirement, and benefit questions.

Council Member Robb asked were temporary wages increasing due to the new hires at Rutherford Pool.

Ms. Smith stated she did not include them in the budget for 2015.

Council Member Murdock clarified that the employees at Rutherford Pool are paid by the Friends of Rutherford Pool.

Ms. Uy stated they are still in our budget.

Council Member Murdock asked for the last time the city had a layoff.

Ms. Smith responded in 2007.

Council Member Robb asked for a description of the evaluations and how they would be used to reward bonuses.

Ms. Smith stated they haven't concluded on how the bonuses would be distributed from the evaluations.

Mayor Pro-Tem Richardson asked Ms. Smith to get back to Council once they've decided.

Ms. Smith responded she would let them know.

Stan Kirton:

- Public Building Maintenance – Page 16 to 17
- Energy Efficiency – Page 17
- DPS Administration – Page 28
- Parking Lots – Page 29 to 30
- DPS Parks – Pages 30 & 31
- Senior Center CDBG Grant – Page 32
- CDBG Parkridge - Page 33
- CDBG Tot Lot – Page 34
- MNRTF Rutherford Pool Renovation Grant – Page 34
- Major Streets Fund – Pages 37 thru 53
- Local Streets Fund – Pages 54 thru 61
- Garbage Fund – Pages 64 thru 68
- Motor Pool Fund (641) –Pages 137 to 142

Stan Kirton, Department of Public Services Director, presented the budget for the Department of Public Services.

Council Member Murdock asked if the Fire Department will get a complete new roof.

Mr. Kirton stated the Fire Station will be re-roofed.

Council Member Murdock asked why the current projects are in next year's budget.

Mr. Lange responded it may be a typo in the powerpoint.

Council Member Murdock stated the water fountains need to be turned on.

Mr. Kirton stated he will have them turned on.

Council Member Robb asked if citizens can put food composting in their composting bags.

Mr. Kirton said they could but the odor may be a problem.

Council Member Robb suggested the new trucks to have regenerative braking.

Mr. Kirton stated he would take the suggestion in consideration.

Teresa Gillotti:

- Building Department and Ordinance Enforcement - Pages 26 to 27
- Planning and Development – Page 31 to 32
- Washtenaw County Community Challenge Grant (Master Plan) – Pages 32
- Historic District Commission – Page 35
- CDBG Water Activity Fund (252) – Pages 69 to 70
- Land Revolving Fund (412) – Pages 94 to 95

Teresa Gillotti, Community Development Director, presented the budget for the Economic & Community Development Department.

Council Member Murdock mentioned that the sidewalk encroachment is impeding from pedestrians using the sidewalk, especially those which are handicapped.

Ms. Gillotti stated she should contact the restaurants to ensure that the sidewalks are handicap accessible.

John Barr:

- Legal Services – Pages 17 & 18

John Barr, City Attorney, presented the budget for the City Attorney's Office.

Mayor Pro-Tem Richardson asked for a description of the Gary Hann cases.

Mr. Barr gave a brief description of the cases.

Frances McMullan:

- City Council Budget – Page 11
- Clerk's Office – Pages 13 & 14
- Treasurer – Pages 14 & 15
- Voter Registration – Page 15 & 16
- Administration Hearing Bureau – Page 27 & 28

Frances McMullan, City Clerk, presented the budget for the Clerk/Treasurer's Office.

Council Member Murdock asked why Washtenaw International High School, formerly East Middle School, may no longer be a precinct location to vote.

Ms. McMullan stated East Middle School is no longer operated by the Ypsilanti Public School district but by the Washtenaw Intermediate School District. Washtenaw International High School requested for elections to no longer be held there but they were bound by the contract so the May 6th election was held there. Ms. McMullan stated she has been looking for other locations to place the precinct, with Perry School being a strong possibility.

Marilou Uy:

- Finance-General Accounting – Page 12 & 13
- Assessing – Page 15
- Friends Groups (Senior Center, Nutrition Services, & Parkridge Com. Ctr., PCC Foundation, Recreation-Swimming Pool) – Pages 32 to 34
- Transfers and Contributions – Pages 35 - 36
- Vacation & Sick-Page 35
- MTT and Charge backs – Page 35
- General Obligation and Water Sewer Bonds
 - G. O. Bonds – Pages 78 – 83, 114 - 115, and 118 - 119
 - W & S Bonds– Pages 84 - 93, 106 - 113, 116 - 117, 120 - 131
- Capital Improvement Fund (414) – Page 99 to 103
- Economic Development Corporation (415) – Pages 104 & 105
- Sidewalk Fund (495) – Page 132 to 134
- Public Transit Fund (588) – Pages 135 to 136
- Fire & Police Pension Fund (732) Pages 146 to 149
- Retirees' Benefits Fund (736) – Pages 150 to 153

Marilou Uy, Fiscal Services Director, presented the budget for the Fiscal Services Department.

Council Member Robb asked why there's a T1 connection between City Hall and the Police Station.

Ms. Uy stated the line was damaged and had to be replaced. It has been much cheaper than budgeted.

Council Member Robb asked if there was a possibility that someone else will be managing the pension fund besides the Pension Board.

Mr. Lange stated they have investigated the possibility of that, but the Pension Board hasn't been doing badly with the fund.

Mayor Schreiber asked if the contract with Washtenaw Community College was ending soon for the Parkridge Community Center.

Mayor Pro-Tem Richardson stated the contract is renewable.

Mr. Lange stated they would get a two year extension.

Ralph Lange, City Manager:

- City Manager Administration, and Community Service's Office – Pages 11 to 12

Ralph Lange, City Manager, presented the budget for the City Manager's Office.

IX. AUDIENCE PARTICIPATION –

None

XII. REMARKS FROM THE MAYOR -

Mayor Schreiber thanked staff for their budget presentation and the explanation of the spreadsheets.

Council Member Vogt agreed but added that they could go quicker in the future.

Council Member Jefferson agreed the budget session went really well.

Mayor Pro-Tem Richardson stated it was one of the easiest budget sessions she has attended.

Mr. Lange suggested they utilize the third budget session to make changes.

XIII. ADJOURNMENT -

A. Resolution No. 2014-112, adjourning the City Council Meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Jefferson

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried and the meeting adjourned at 9:42 p.m.