Approved

CITY OF YPSILANTI
REGULAR AND ORGANIZATIONAL COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
MONDAY, NOVEMBER 10, 2014
7:30 P.M.

I. CALL TO ORDER –

II. INAUGURATION CEREMONY – *Oath of Office*

Mayor – Amanda Maria Edmonds
Ward 1 – Nicole A. Brown
Ward 2 – Dan Vogt
Ward 3 – Brian Robb

III. ROLL CALL –

Council Member Brown	Present	Council Member Robb	Present
Council Member Murdock	Present	Council Member Vogt	Present
Mayor Pro-Tem Richardson	Present	Mayor Edmonds	Present

IV. INVOCATION –

V. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

VI. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals; City Manager Ralph Lange, City Clerk Frances McMullan, Clerk Assistant Semaj Ray, City Attorney John Barr, DPS Director Stan Kirton, Fire Chief Max Anthouard, Assistant to the City Manager Ericka Savage, former Council Member Ricky Jefferson, former School Board Member Andy Fanta, Stacy Claiborne Habitat for Humanity, Jelani McGadney Congressman Dingell's Office, Washtenaw County Commissioner Rolland Sizemore, Marcus McNamara OHM Engineering, Human Relations Commissioner Jennifer Symanns, Assistant City Attorney Jesse O'Jack, Travis Gonyou formerly with Congressman Dingell's office, and Jason Morgan, Director of Community and Government Relations with Washtenaw Community College, Mayor Edmonds father, and Mayor Edmonds Partner Hollie Pietsch.

VII. APPROVAL OF AGENDA –

Council Member Murdock moved, supported by Mayor Pro-Tem Richardson to approve the agenda.

On a voice vote, the agenda was approved as submitted.

VIII. PRESENTATIONS –

None

IX. AUDIENCE PARTICIPATION –

1. Madeleine Baier, 330 Chidester #418, stated she asked the City for a recycling bin and was denied because she lived in a high rise. Ms. Baier asked that Council consider developing a recycling ordinance so that the planet will be in a good condition for generations to come.

2. Alice Boss, 1719 Calvin, Ann Arbor, stated she will be moving to Ypsilanti in the next ten days and hopes that during the process to fill the vacant Council seat there will be ample time for citizens to voice their opinions.

3. Commissioner Rolland Sizemore, 7727 Tuttle Hill, Ypsilanti Township, stated now that the elections have concluded and the Park and Recreation Millage has passed it is time to work and work quickly in order to meet the Recreations Centers goal to open its doors on the first month of 2017.

4. Lee Tooson, 107 Middle, Congratulated Council Member Brown on her election and stated Ypsilanti uses a weak Mayor system and it's important that everyone works together for the betterment of Ypsilanti. Mr. Tooson added he will be investigating all Council members and if any improprieties are found he will bring them to the Council floor.

5. Susan Melke, 330 Chidester #409, stated her concern with the upcoming winter and Council decision last winter to not enforce the new snow Ordinance. Ms. Melke added if the walks are not clear it makes it very difficult to move around the City and she hopes the City will enforce the new Ordinance.

X. <u>REMARKS BY THE MAYOR</u> –

– Stated she looks forward to learning and looks forward to working with all of Council toward the goals of Ypsilanti.

XI. <u>MINUTES</u> –

Resolution No. 2014-245, approving minutes of October 21, and October 27, 2014.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of October 21, and October 27, 2014 be approved.

OFFERED BY: Council Member Robb
SUPPORTED BY: Council Member Vogt

Mayor Edmonds had the following changes to the minutes for October 21, 2014; on the third page under Audience Participation "Devora Borden" should read "Deborah Borden".

On a voice vote, the minutes were approved as amended.

XII. <u>RESOLUTIONS/MOTIONS/DISCUSSIONS</u> –

1. Resolution No. 2014-246, approving proposal for engineering design services with OHM for the Adams Street Reconstruction – Pearl Street to Cross Streets

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, STP-U Funds has been programmed for the reconstruction of Adams Street between Pearl and Cross Streets in the 2015 construction season; and

WHEREAS, Orchard, Hiltz and McCliment has provided an exemplary level of service to the City of Ypsilanti on similar improvement projects, and posses a depth of experience with the infrastructure in the project area; and

WHEREAS, it is necessary to secure geo-technical services and design engineering services to meet MDOT permitting requirements and keep this project on schedule for the 2015 construction year;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the proposal for design engineering services with Orchard, Hiltz & McCliment, Inc., 34000 Plymouth Road, Livonia, MI at a lump sum cost of $39,800; and

THAT the Mayor and City Clerk are authorized to sign this proposal,subject to review and approval by the City Attorney; and

THAT the City Manager is authorized to sign any change orders that may be needed to maintain the project's schedule, subject to review and approval by the City Attorney.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Vogt

DPS Director Kirton stated the resolution is straight forward and just authorizes the design of Adams St. for the next construction year.

On a roll call, the vote to approve Resolution No. 2014-246 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

2. Resolution No. 2014-247, authorizing City Treasurer to levy and assess special assessments on the December 4, 2014 tax roll.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, that, the City Treasurer be authorized to levy and assess on the December 2014 tax roll the attached listing of unpaid bills totaling $300,834.88

Now therefore be it resolved that the Ypsilanti City Council approve these special assessments.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Council Member Murdock
City Clerk McMullan stated these are the delinquent taxes due which are going to print tomorrow for distribution but do require approval.

Council Member Murdock added the special assessment also includes the street light assessment.

Mayor Edmonds asked how many times have there been delinquencies for street lights.

Council Member Murdock responded this is the second and final time.

City Manager Lange stated this is the second half of a $555,000 special assessment on its last year.

On a roll call, the vote to approve Resolution No. 2014-247 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

3. Resolution No. 2014-248, accepting bid of Alta Equipment Company to purchase new wheel loader on lease/purchase plan.

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

Whereas the Ypsilanti Department of Public Service needs a new Wheel Loader, and has utilized the State of Michigan procedure to advertise for bids, and

Whereas three bids were received and the bid of Alta Equipment Company is the preferred bid,

Now Therefore, the bid of Alta Equipment Company of New Hudson, Mi for a new Wheel Loader is accepted in the amount of $193.038.00, less trade in allowance of $35,000.00, making a total of $158,038,00 to be purchases on a lease/purchase plan for seven years with the annual payment of $24,647,40, and

Further, that the mayor and city clerk are authorized to sign all documents necessary to complete the transaction, subject to the approval of the city attorney.

OFFERED BY: Council Member Brown
SUPPORTED BY: Council Member Vogt

DPS Director Kirton stated the City is in need of a new front wheel loader, the one the City is using now is 13 years old and needs repair. Mr. Kirton stated the current machine will award the City $35,000 in trade-in value. Mr. Kirton said ALTA is the preferred bid becuase it provides a higher quality machine than the other bids as researched by DPS staff. Mr. Kirton explained it is a seven year lease to own and falls in the parameters of the DPS budget.

Council Member Murdock said the spreadsheet states the City could afford to purchase a front wheel loader for cheaper than the bid that is being recommended, and still have the other machine currently owned to sell.

Mr. Kirton responded the Volvo was chosen because it will best meet the needs of what the City needs the machine to do.

Council Member Murdock asked if the other bids met the specifications.

Mr. Kirton responded they did but they didn't, the other bids did not provide the arm strength the Volvo has and to bring the other machines to that capability it would raise the cost.

Council Member Murdock stated when a bid specification is written it should include minimum requirements and bidding companies will either meet those specifications or they are not qualified bids.

Mr. Kirton stated after examining the machine it comes down to getting what you pay for and the other machines do not compare to the Volvo.

Council Member Murdock stated the other bids did not meet the specifications then.

Mr. Kirton responded all bids provided specifications of front end loaders but the packages listed in the other bids did not match that of the package offered by ALTA.

Council Member Murdock stated he thought it was the plan of the City to stay away from leasing equipment.

Mr. Kirton replied this is a lease to own option.

Council Member Murdock stated the final purchase would cost the City another $20,000.

Mr. Kirton replied the cost will be $14,000.

City Manager Lange stated this is a situation of allowing staff to do their work. Mr. Lange stated he has confidence in John Sherwood, the head mechanic with DPS. Mr. Lange added this bid falls in the parameters that were set for DPS, is under $25,000 a year, and it provides a high quality piece of equipment.

Council Member Murdock pointed out that during the budget process regarding the Motor Pool every piece of equipment was given a replacement amount. He asked why is Council discussing leasing the equipment rather than purchasing it.

Mr. Lange responded the DPS budgeted $25,000 a year for this piece of equipment which will be within that range, up to and including the purchase.

On a roll call, the vote to approve Resolution No. 2014-248 was as follows:

Council Member Brown	Yes	Council Member Robb	No
Council Member Murdock	No	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 4 NO: 2 (Robb, Murdock) ABSENT: 0 VOTE: Carried

4. Resolution No. 2014-249, authorizing the Fire Department to apply for a FEMA grant under the 2014 Assistance to Firefighters Grant (AFG) to purchase a fire engine for $450,000 with a minimal 5% match.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti Fire Department is eligible to apply for a FEMA grant under the 2014 Assistance to Firefighters Grant (AFG). The primary goal of this grant is to meet the firefighting and emergency response needs of fire departments.

WHEREAS, The Fire Department would like to apply for this grant to replace their 1996 engine because of numerous mechanical problems and failure to pass the pumping test.

WHEREAS, the Fire Department is looking at purchasing an engine similar to their 2011 engine for a purchase price of $450,000 with a minimal match requirement of five percent (5%).

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the Fire Department to apply for the grant.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

Chief Anthouard stated the Fire Department currently needs to replace its 1996 engine which did not pass its pump test. Chief Anthouard explained that at the moment the Fire Department has only two usable units which is a strict minimum, and if another unit fails the department will need to borrow from another jurisdiction.

City Manager Lange stated this is the same situation as the previous resolution to keep the Motor Pool at a high quality. Mr. Lange added this grant will cover the majority of the cost, however if the City is not awarded the grant it will still need to replace the engine which will be a strain on the Motor Pool budget.

On a roll call, the vote to approve Resolution No. 2014-249 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

1. Resolution No. 2014-250, authorizing the Fire Department to apply for a FEMA grant under the 2014 Assistance to Firefighters Grant (AFG) to replace extrication equipment for $41,170 with a minimal 5% match.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti Fire Department is eligible to apply for a FEMA grant under the 2014 Assistance to Firefighters Grant (AFG). The primary goal of this grant is to meet the firefighting and emergency response needs of fire departments.

WHEREAS, The Fire Department is asking the authorization to apply for this grant to replace their obsolete set of extrication equipment. This twenty five year-old set does not have the necessary power and accessories to deal with today's vehicles.

WHEREAS, The Fire Department is looking at purchasing a set of extrication equipment for a purchase price of $41,170 with a minimal match requirement of five percent (5%).

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council authorizes the Fire Department to apply for the grant.

OFFERED BY: Council Member Robb
SUPPORTED BY: Council Member Vogt

Chief Anthouard stated the Fire Department has no choice but to replace the extraction equipment with or without the grant as the current equipment is no longer usable.

Mayor Edmonds asked what accessories are needed to keep this equipment functional.

Chief Anthouard responded for extraction to occur properly the vehicle needs to be stabilized and the City is not equipped with proper stabilization equipment. Chief Anthouard added the extraction equipment is used for many other scenarios not just vehicle extraction such as opening a jammed elevator.

Council Member Murdock asked if the equipment Chief Anthouard is referring to is the Jaws of Life.

Chief Anthouard responded the Jaws of Life is the main function of this equipment.

On a roll call, the vote to approve Resolution No. 2014-250 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

2. Resolution No. 2014-251, adopting "ROBERT'S RULES OF ORDER, 10TH EDITION".

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Ypsilanti City Council adopts "ROBERT'S RULES OF ORDER, 10TH EDITION" as the official rules of order for procedures of Ypsilanti City Council meetings.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Brown

Council Member Murdock stated Robert's Rules of Order states that the Chair may only vote on cases of a tie, and said Council should amend this Resolution to allow for that.

Mayor Edmonds asked City Attorney Barr for opinion on the amendment.

City Attorney Barr responded the amendment would be appropriate.

Council Member Murdock moved, supported by Council Member Vogt to amend Resolution No. 2014-251
On a roll call, the vote to amend Resolution No. 2014-251 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

Mayor Edmonds asked why the 10th Edition of Robert's Rules of Order were chosen rather than the newest 11th Edition.

Mr. Barr responded it was a matter of economy; the City already has the 10th Edition and did not see a use in purchasing the 11th Edition.

On a roll call, the vote to approve Resolution No. 2014-251 as amended was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

Resolution No. 2014-251 as adopted reads as follows;

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Ypsilanti City Council adopts "ROBERT'S RULES OF ORDER, 10TH EDITION" and that the Chair cannot vote unless there is a tie, as the official rules of order for procedures of Ypsilanti City Council meetings.

3. Resolution No. 2014-252, setting the day, time and frequency of Council meetings.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That regular Council meetings shall be held on the first and third Tuesdays of the month. When a Council meeting falls on a holiday or an Election Day, the next day after said holiday or Election Day will be the meeting day for the regular meeting, except when Council designates another day. Such a change will be given public notice.

Further, that all regular meetings of the Ypsilanti City Council shall be held at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, except when the Council designates another time and location. Such a change will be given public notice.

Further, that all Council meetings end by 11:00 p.m., unless Council agrees by majority vote to extend the deadline.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Council Member Brown

Mayor Pro-Tem Richardson asked City Attorney Barr if the change to the Charter stating Council only needs to meet once a month would have an effect on the two meeting per month structure.

City Attorney Barr responded the City Charter was amended by the electorate to allow one meeting a month rather than every 30 days. Mr. Barr stated Council may schedule more than one meeting a month and Council can cancel a meeting if it feels there is not enough substance to warrant one, just as long as it meets the requirement of holding a meeting once a month.

Mayor Pro-Tem Richardson stated Council may hold more than one meeting a month but are not required to as in the old City Charter.

Mr. Barr responded that is correct you are only required to have one meeting a month.

Council Member Murdock stated the former City Charter only required a meeting every 30 days it was Council's decision to hold two meetings a month.

Mayor Pro-Tem Richardson stated she would prefer to schedule one meeting a month and add additional meetings if necessary.

Mayor Edmonds asked if Mayor Pro-Tem Richardson was proposing an amendment.

Mayor Pro-Tem Richardson responded yes she is proposing an amendment.

Mayor Edmonds asked if there was support for the amendment.

No support given motion failed.

Council Member Brown moved, supported by Mayor Edmonds to amend the meeting end time from 11 p.m. to 10 p.m.

Mayor Edmonds explained the reason for her support is to limit presentation time and have more work sessions, possibly beginning at 6:30 p.m., or begin the meeting earlier rather than running later. Ms. Edmonds stated if more time is needed there may be a vote to extend the meeting. She said she sees it as a way of becoming more efficient.

Council Member Vogt stated he will support this amendment because it seems prudent to find structural changes in our procedures to save time without reducing substance or public input. Mr. Vogt echoed Mayor Edmonds saying if more time is needed a vote may be cast to extend the meeting. Mr. Vogt said he sees this as setting a goal to shorten things and it is in the public interest because citizens may not be able to stay till 11:30 p.m. or midnight, and this will allow them to stay for the duration of the meeting.

On a roll call, the vote to amend Resolution No. 2014-252 was as follows:

Council Member Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 5 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

On a roll call, the vote to approve Resolution No. 2014-252 as amended was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

Resolution No. 2014-252 as adopted reads as follows:

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That regular Council meetings shall be held on the first and third Tuesdays of the month. When a Council meeting falls on a holiday or an Election Day, the next day after said holiday or Election Day will be the meeting day for the regular meeting, except when Council designates another day. Such a change will be given public notice.

Further, that all regular meetings of the Ypsilanti City Council shall be held at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, except when the Council designates another time and location. Such a change will be given public notice.

Further, that all Council meetings end by 10:00 p.m., unless Council agrees by majority vote to extend the deadline

4. Resolution No. 2014-253, approving the procedure for transaction of Council business.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the procedure for transaction of business shall be that business raised by at least one Council Member, supported by a second Council Member, under Council Proposed Business be referred to the next regular meeting for transaction. This procedure may be waived by the consent of two-thirds (2/3) vote of Council.

OFFERED BY: Council Member Brown
SUPPORTED BY: Council Member Vogt

On a roll call, the vote to approve Resolution No. 2014-253 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

5. Resolution No. 2014-254, approving procedure for audience participation during Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

With regard to audience participation, citizens are urged, but not required, to present requests or complaints in writing to the Administration before meetings, along with indications of desire to address Council. General audience participation normally shall be held to one hour maximum, with three (3) minutes granted to individuals.

A. <u>Acceptable Conduct</u>
- **a. Speakers shall not share, loan or borrow time.**
- **b. Comments from speakers must be civil and respectful. Comments on physical appearance or character not related to job performance will not be tolerated. Infractions will result in the loss of remaining time, by order of the Chair, after one warning.**
- **c. Members of the audience are expected to respect the views of others and not interrupt or harass speakers. Persons not following this rule may be expelled from the building by order of the Chair after one warning.**

B. **<u>Audience Participation.</u>** **Audience participation shall be set at the beginning of the agenda, after Presentations.**

- **a.** **In order to designate priority in speaking, citizens shall sign up in person prior to the start of Audience Participation.**
- **b.** **Each speaker may speak a maximum of three (3) minutes.**
- **c.** **A maximum of sixty (60) minutes will be allowed for Audience Participation.**
- **d.** **Following signed in speakers, others who wish to speak will be recognized by a show of hands.**

C. **<u>Public Hearings</u>**

- **a.** **Speakers' remarks are limited to the subject of the public hearing.**
- **b.** **Speakers are allowed a maximum of three (3) minutes.**

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

Mayor Pro-Tem Richardson stated the resolution does not allow for audience participation at the end of the meeting.

Council Member Murdock stated he would accept that as a friendly amendment.

Mayor Edmonds asked if there were any objections to moving the first audience participation to before the presentations as they can be lengthy.

Council Member Robb responded some comments during audience participation are directed toward information presented in the presentations, if moved this would remove that ability to citizens.

Council Member Murdock stated Council has the ability to move items during agenda approval.

On a roll call, the vote to approve Resolution No. 2014-254 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

Resolution No. 2014-254 as adopted reads as follows:

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

With regard to audience participation, citizens are urged, but not required, to present requests or complaints in writing to the Administration before meetings, along with indications of desire to address Council. General audience participation normally shall be held to one hour maximum, with three (3) minutes granted to individuals.

D. Acceptable Conduct

a. **Speakers shall not share, loan or borrow time.**
b. **Comments from speakers must be civil and respectful. Comments on physical appearance or character not related to job performance will not be tolerated. Infractions will result in the loss of remaining time, by order of the Chair, after one warning.**
c. **Members of the audience are expected to respect the views of others and not interrupt or harass speakers. Persons not following this rule may be expelled from the building by order of the Chair after one warning.**

E. Audience Participation. Audience participation shall be set at the beginning of the agenda, after Presentations and at the end of the meeting after Communications from the Mayor

a. **In order to designate priority in speaking, citizens shall sign up in person prior tothe start of Audience Participation.**
b. **Each speaker may speak a maximum of three (3) minutes.**
c. **A maximum of sixty (60) minutes will be allowed for Audience Participation.**
d. **Following signed in speakers, others who wish to speak will be recognized by a show of hands.**

F. Public Hearings

a. **Speakers' remarks are limited to the subject of the public hearing.**
b. **Speakers are allowed a maximum of three (3) minutes.**

6. Resolution No. 2014-255, naming an official newspaper of record.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the *Washtenaw Now* (formerly Ypsilanti Courier), a newspaper of general circulation in the City of Ypsilanti, be designated as the official

OFFERED BY: Council Member Robb
SUPPORTED BY: Council Member Vogt

City Attorney Barr stated the electorate voted to approve a Charter amendment allowing the City to publish in other ways, primarily the City website when not required. Mr. Barr stated he would like to address the language regarding those required to be published in the newspaper, such as zoning requirements as based off of the Attorney General's interpretation and further legislation will come before Council.

On a roll call, the vote to approve Resolution No. 2014-255 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

7. Resolution No. 2014-256, adopting the Council Protocol for City staff.

RESOLVED, by the Ypsilanti City Council that the Council Protocol for City Staff shall be as follows.

COUNCIL PROTOCOL FOR CITY STAFF

Governance of a City relies on the cooperative efforts of elected officials, who set policy, and City staff, who analyze problems and issues, make recommendations, implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

<u>Conduct Toward Staff</u>
Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

<u>Channels of Communication</u>
Questions of City staff and/or requests for additional background information should be directed only to the City Manager, Assistant City Manager, City Attorney, City Clerk, or Department Heads. The City Manager should be copied on any request to Department Heads. Council Members should not set up meetings with department staff directly, but work through Department Heads, who will attend any meetings with Council Members. When in doubt about what staff contact is appropriate, Council Members should ask the City Manager for direction.

<u>Equal Access to Information</u>
Materials and information supplied to a Council Member in response to a request will be made available to all members of the Council so that all have equal access to information. The City Manager should ensure that such access is provided when appropriate.

<u>Public Criticism of Employees</u>
Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

<u>Involvement in Administrative Functions</u>
Do not get involved in administrative functions. Council Members must not attempt to influence City staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits.

<u>Attendance at Staff Meetings</u>
Do not attend staff meetings unless requested by staff. Even if the Council Member does not say anything, the Council Member's presence may imply support, show partiality, intimidate staff, or hampers staff's ability to do its job objectively.

Requests for staff support.
It shall require two members of Council to request staff support through the City Manager, who is responsible for allocating City resources in order to maintain a professional, well-run City government. It is up to the City Manager to ensure that staff resources are allocated in accordance with overall Council priorities. Research or preparation of material by the City Attorney may be requested directly by the Mayor, or two Council Members.

Response to Citizen Complaints
Depend upon the staff to respond to citizen complaints and concerns. It is the role of Council Members to pass on concerns and complaints on behalf of their constituents. It is not, however, appropriate to pressure staff to solve a problem in a particular way. Refer citizen complaints to the City Manager, who will follow up with appropriate staff. The staff should respond to all approved requests for information in an agreed upon timeframe. It is appropriate for Council Members to follow up with the Manager to determine how the concerns were resolved.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Brown

On a roll call, the vote to approve Resolution No. 2014-256 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

8. Resolution No. 2014-257, adopting policy for appointments to Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That City Council adopts the following City Council Boards and Commission Appointment Procedure:

NOTICE

That the City Clerk shall provide the City Council, monthly, a report consisting of all council appointees, their address and contact information, the committee or commission appointed to, and the date of the expiration of their term for all appointees who terms expire within the next sixty (60) days.

That the Mayor or any City Staff person shall notify the City Council and City Clerk of any vacancy or pending vacancy occurring in any committee or commission as soon as it becomes known.

Notice shall be posted to the City Web sites soliciting nominations for those positions mentioned above at the time of the report or notice to City Council

PROCEDURE

That any Mayoral nomination for appointment shall be submitted to City Council under the Mayor's reports at one Council meeting and held for action until the following Council meeting.

Nominations shall include a letter of interest from and resume of the nominee.

VACANCY IN OFFICE

A vacancy in office shall occur when the current appointee discontinues membership by death, resignation, or removal from office; by not seeking reappointment in writing prior to the expiration of his or her term; or by not being reappointed by the appointing authority

TERM OF OFFICE

Members of Boards and Commissions of the City shall serve for the terms specifically stated in the charter or in the law or ordinance creating the office

With the consent of two-thirds of the Council, an appointee may continue provisionally, in office, after the expiration of their term of office, until a successor has been elected or appointed and has qualified for and assumed the duties of the office. No member of any board or commission shall be allowed to hold over for more than 60 days beyond the term of office fixed by ordinance whether or not a successor has been appointed.

QUALIFICATIONS

Appointees to City Boards and Commission shall meet the affiliation qualification requirements of the City Code, Section 2-111, below, as well as any specific qualifications required by City Ordinance or State Statute.

Sec. 2-111. Applicability of section.

(a) Except as otherwise specifically provided, members of boards and commissions shall be affiliated with the city. This requirement shall be fulfilled in the following ways:

(1) An individual shall have been a resident of the city for a minimum of two years; or

(2) An individual shall demonstrate ownership/interest for a minimum of two years in a business established in the city for a minimum of two years.

(b) Exceptions to subsections (a)(1) and (2) of this section shall only be permitted if it is determined by the city council that a board or commission requires the membership of an individual with a specific position, knowledge, experience or expertise not available in another

individual who may otherwise comply with the terms of subsections (a)(1) and (2) of this section.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Mayor Pro-Tem Richardson

On a roll call, the vote to approve Resolution No. 2014-257 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

9. Resolution No. 2014-258, setting meeting dates for 2015.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:
The Ypsilanti City Council will hold Regular Meetings at 7:00 p.m. in the City Council Chambers, located at One South Huron Street, Ypsilanti, Michigan 48197, for the year 2015 on the following dates:

January 6	**July 7**
January 20	**July 21**
February 3	**August 4**
February 17	**August 18**
March 3	**September 1**
March 17	**September 15**
April 7	**October 6**
April 21	**October 20**
May 5	**November 3**
May 19	**November 17**
June 2	**December 1**
June 16	**December 15**

The City of Ypsilanti encourages persons with disabilities to participate and will provide necessary reasonable auxiliary aids and services, such as signed for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon two (2) days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling the following:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197-5420
(734) 483-1100

All persons are welcome to attend. Additional information may be obtained at the City Clerk's Office and written comments may be sent to the City Clerk's Office at the above listed address.

OFFERED BY: Council Member Brown
SUPPORTED BY: Council Member Vogt

Mayor Edmonds asked City Attorney Barr if the City is obligated under the Limited English Proficiency (LEP) Plan to provide notices per that policy in other languages dictated by that plan.

City Attorney Barr responded the City does need to provide translators if requested with a two day notice.

Mayor Edmonds stated it should be mentioned along with the language stating the City will provide American Sign Language when requested.

City Clerk McMullan stated if requested with two day notice the City will provide those services.

Mayor Edmonds asked if anyone would like to move to add language to the resolution stating the City will provide translators when needed.

Council Member Vogt responded he would support that friendly amendment.
Council Member Brown stated she accepts the friendly amendment.

City Manager Lange stated under Title XI the City already accommodates that service.

On a roll call, the vote to approve Resolution No. 2014-258 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

XIII. <u>NOMINATIONS FOR THE OFFICE OF MAYOR PRO-TEM</u> –

Mayor Edmonds asked if there were any nominations for Mayor Pro-Tem.

Council Member Murdock moved to nominate Mayor Pro-Tem Richardson.

Council Member Brown supported the motion.

Mayor Edmonds asked if there were any other nominations.

Council Member Murdock moved for unanimous consent.

Council Member Vogt supported the motion.

On a voice vote, the motion carried and Mayor Pro-Tem Richardson was elected to another term.

Mayor Edmonds thanked Mayor Pro-Tem Richardson for her continued service and said she looked forward to learning from Mayor Pro-Tem Richardson in the future.

XIV. <u>COUNCIL PROPOSED BUSINESS</u> –

<u>Murdock</u>

- Stated Friends of Peninsular Park had an event this past weekend in which the park was assessed from which, many critical safety concerns arose that need to be addressed.

- Stated OHM did an analysis of the road diet on W. Michigan Ave and several items were discussed including; changing the time sequencing of the traffic signals and the possibility of adding a dedicated right turn lane at Hawkins and Second. Mr. Murdock asked what the status of the report is and how close is the City to making those changes.

Vogt

- Stated he would like to see the "Proposed Business" section be changed structurally and have all proposed business submitted in writing which will be attached to the minutes, and if critical it can be can be discussed at that meeting, if not it will be made an agenda item for the next meeting. Mr. Vogt added this will take away surprise to staff, allow for clarity, and hasten the process. Mr. Vogt stated it is not his intention to call this to a vote now, however this will be brought to Council as a resolution in the near future.

Robb

- Stated there needs to be a resolution for Ms. Gotts regarding Prospect Rd and the debris from spray patching.

XV. LIAISON REPORTS –

A. SEMCOG Update – On Thursday, November 13th the Fall General Assembly will be held at the Big House in Ann Arbor with tours held at 3:30 p.m. If you are interested in a tour you will need to RSVP. The regular meeting will begin at 4:30 p.m.
B. Washtenaw Area Transportation Study – Meeting will be held next week.
C. Washtenaw Metro Alliance - None
D. Freight House – None

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

- Stated the update for the streetlight repairs will soon be complete.

- Said the City is currently in the process of choosing a health insurance match for employees as required by law.

- Informed Council the Planning Commission has approved a zoning map which will be up for approval at the next regular Council meeting and staff will be available to answer questions starting at 6 p.m.

- Several bids have been turned in regarding the Border to Border Trail and are being evaluated. Staff should have a recommendation at the November 18th meeting.

- Stated he would look into the traffic study regarding the Michigan Ave. road diet.

XVII. COMMUNICATIONS FROM THE MAYOR –

Selection of Council Liaison to the following Boards and Commissions:

- SEMCOG, Member and Alternate
- Washtenaw Area Transportation Study (WATS)
- Washtenaw Metro Alliance
- Freight House

Mayor Pro-Tem Richardson asked that she remain the liaison to SEMCOG.

Council Member Brown asked that she be the alternate to SEMCOG.

Council Member Murdock stated he would like to remain the liaison for both the Freight House and Washtenaw Area Transportation Authority.

Council Member Robb asked to stay the liaison of the Washtenaw Metro Alliance.

Council Member Vogt asked to remain the alternate for the Washtenaw Area Transportation Authority.

Mayor Edmonds stated she was approached by Urban County membership and was asked to be the liaison for that committee and has accepted.

Council Member Murdock stated at one time there was a liaison to the Parks and Recreation Commission and it would be wise to continue that practice.

Mayor Edmonds agreed with Mr. Murdock and asked if Council had any other opinions on committees or boards that would benefit from having a Council Liaison.

Council Member Brown suggested Friends of the Rutherford Pool.

Mayor Pro-Tem Richardson replied the pool is complete and does not feel they require a Council Liaison.

Mayor Edmonds asked if a Council Member is willing to sit on the Parks and Recreation Commission stating they either meet on Thursdays or Tuesdays.

Council Member Brown responded she would be willing to act as liaison for the Parks and Recreation Commission.

Mayor Edmonds asked for a motion to accept the liaison appointments.

Mayor Pro-Tem Richardson moved, supported by Council Member Vogt to approve the liaison appointments.

On a voice vote, the motion carried.

Selection of Goal Setting dates:
Monday, November 24, 2014
Thursday, December 4, 2014
Thursday, December 11. 2014 (if necessary)

Mayor Edmonds asked that the goal setting meetings be postponed to dates starting in January to allow time to appoint a new Council Member from Ward 2, as well as provide time for new members to become acclimated with Council. Mayor Edmonds also suggested that a report be drafted which will provide a summary of goals outlined in previous years along with the status of those goals.

Council Member Vogt stated he is in support of postponing the meetings and the forming of a summary report, as it will shorten the meetings and allow Council to focus in on what is most important during goal setting.

Mayor Edmonds stated the report could be submitted in mid-December in order to provide time for Council to review the document.

Council Member Murdock stated as a part of City Manager Lange's evaluation process he provided a report which included much of the goals and their status and he could share that document with the new members of Council.

Mayor Edmonds stated there is no need for action now and this discussion can be postponed until a future meeting.

City Manager Lange stated staff is required to provide a five year projection which can be added to the report if Council wishes.

Mayor Edmonds stated she would like to nominate Brienne Willcock for the Ypsilanti Downtown Development Authority. Ms. Edmonds explained as a part of state statute a DDA is required to have a member who lives within the district's boundaries and Ms. Willcock meets that requirement. Mayor Edmonds added she would like to also nominate Kenneth Dobson II, Community and Government Affairs with EMU Ypsilanti Downtown Development Authority. Mayor Edmonds explained Mr. Dobson was recommended by EMU President Martin to fill former Board Member Leigh Greden's seat.

Discussion/decision regarding Ward 2 Council appointment

Mayor Edmonds stated Council has the charge to fill the vacancy in Ward 2 left by Council Member Moeller's resignation. Mayor Edmonds stated City Attorney Barr has provided his interpretation of the City Charter and provided that to Council. It states Council has until the third regular meeting after the election to fill the vacancy, that would make the December 16th meeting the final date. Mayor Edmonds said the appointment will require a 2/3 vote. Mayor Edmonds stated she hopes that by the time Council adjourns this evening a consensus on the process will be made. Mayor Edmonds outlined her proposed process which begins with an application, followed by rounds of ranking applicants, and finally interviews. Mayor Edmonds added interviews should take place during public meetings to provide for transparency and allow citizens to lobby their Council Members to vote for a certain applicant. Mayor Edmonds concluded by stating that a special meeting in the beginning of December may be required to fulfill the requirements to fill the vacancy.

Council Member Murdock stated there is an issue with the timeframe, because it does not account for publication. Mr. Murdock added there needs to be ample time to properly evaluate the applicants and said he is in favor of making the decision on December 16th,

Mayor Pro-Tem Richardson echoed Mr. Murdock stating the publication date is too close to the November 16th meeting.

Council Member Brown stated the a 2 to 3 week application process is a little long and would not allow enough time to properly investigate the applicants.

Council Member Vogt agreed with Ms. Brown that a 2 to 3 weeks was too much time to collect applications. Mr. Vogt added there should be several stages including an elimination stage which will narrow the applicants to a manageable level in order to be interviewed.

Mayor Edmonds asked if it were possible to make public the cumulative score an applicant receives rather than an individual score.

City Attorney Barr replied, under the Open Meetings Act, Council is required to make all decisions in a public session. Mr. Barr added if you would like to avoid public rankings, Council could follow a nomination process.

Council Member Murdock stated in the past applicants were not ranked they were narrowed down through a nomination process.

Mayor Edmonds stated she was not sure if that would allow enough time to review application materials

Council Member Murdock responded serious applicants will have their material in early.

Mayor Edmonds stated the Clerk could distribute material as it comes in and during the meeting on December 2nd each Council Member could nominate three applicants which could be narrowed to three to six applicants for no more than eight minute interviews held on December 9th, allowing time for citizens to provide feedback before the final decision on the 16th of December.

Council Member Robb said all applicants should be interviewed in order to avoid any feelings of disenfranchisement in the community. Mr. Robb added a December 16th decision will provide Council with ample time to make a selection.

Council Member Vogt stated a total time for the entire interview process should be decided then divided by the number of applicants. Mr. Vogt asked what the public commentary would look like during this process, as it could get out of hand rather quickly.

Mayor Edmonds responded policy only allows for an hour of audience participation. Mayor Edmonds asked if there was broad consensus for the application and the accompanying questions.

Council Member Vogt responded he was in support of those items.

Council Member Robb responded the only questions the application packet should include is why an applicant wants to be on Council and what qualifications can they bring to the table, the other items could be added to the interview.

Mayor Pro-Tem Richardson stated she is in agreement with Mr. Robb, some of these questions are not necessary.

Council Member Robb stated many of these questions could be involved in the writing of two more broad questions.

Council Member Murdock stated it is valuable seeing how a candidate approaches questions without prompting in the evaluation process.

Mayor Edmonds responded she has done a lot of hiring and the 10 questions are widely used when filling vacant Council seats across the country. Mayor Edmonds added these questions may ask for the same answers in different ways which can be valuable, also these questions may make it easier to weed out some applicants who don't take it as seriously.

Council Member Brown stated realistically while campaigning she was not asked any of these questions. Ms. Brown stated these questions may be best suited for the in-person interview.

Council Member Vogt stated he has two reasons for supporting these questions; 1) these are things that Council should know before making a selection and 2) it allows Council to get to the point more quickly and keep the follow-up questions as a supplement of what can easily be put in writing.

Council Member Robb responded the issue with writing is someone else could do the work or coach the applicant which cannot be done if the majority is done in-person. Mr. Robb added that transparency should be of highest concern, it should not matter how long it might take.

Council Member Brown added an applicant's writing skills may not be as developed as their oratory skills and could be ruled out before they have had a chance to show their value as a Council person.

Mayor Edmonds stated both written applications and in-person interviews are very valuable when hiring.

Mayor Edmonds asked if there is consensus that this process should include both written questions and in-person interviews to some degree.

Council Member Brown responded the number of questions could be fewer but she does see the value of using both the written application and in-person interviews.

Mayor Pro-Tem Richardson asked City Attorney John Barr what the policy was last time Council needed to fill a vacancy.

City Attorney Barr responded the last time Council took nominations and selected a candidate. Mr. Barr suggested that before Council adjourns, the Clerk will need direction on how to proceed, the authority to publish the announcement, and the structure of the interview.

Mayor Pro-Tem Richardson asked if nominations came just from Council.

Council Member Murdock stated an application process was used and in one situation an interview process was used, and in one there was not.

Mayor Edmonds asked if anyone had an objection to using both an application and in-person interview process. Mayor Edmonds added Mr. Barr has prepared a job description for the applications.

Mayor Pro-Tem Richardson stated she prefers the example of the application with fewer questions.

Mayor Edmonds asked if anyone had an objection to the job description and if the pay rate should be included in the application.

City Clerk Frances McMullan responded the pay rate should not be included.

Mayor Edmonds asked if there are any other thoughts of what should be included in the supplemental page.

Council Member Murdock asked if this would be the page included in the public notice and on the website.

Mayor Edmonds responded yes.

Council Member Vogt asked if the seven questions listed would act as the supplemental questions.

Council Member Murdock stated at this moment the goal is to provide the Clerk with the appropriate information to be published.

Mayor Edmonds responded the application needs to be ready at the time of publication.

Mayor Pro-Tem Richardson stated she is in favor of using the sample application.

Council Member Brown agreed with Mayor Pro-Tem Richardson about using the sample application.

Mayor Edmonds proposed an application deadline of November 30th.

Council Member Robb suggested a 5:00 p.m. December 1st deadline.

Mayor Edmonds asked if that will provide enough time.

Council Member Murdock responded it should.

Mayor Edmonds asked how the Clerk's Office would verify identity.

Council Member Robb stated that it can be a part of the application process.

Council Member Murdock stated one of the requirements to be a Council Member is to be an electorate of that ward.

Mr. Barr stated it is required and the Clerk can verify that.

Mayor Edmonds asked if applicants could sign electronically or will it have to be signed in person.

City Clerk McMullan responded it must be done in person.

Mayor Edmonds asked what would be a reasonable time for the applicant's information to be posted.

Council Member Robb responded close of business on December 2nd.

Council Member Brown asked if that information could be posted as they come in.

Ms. McMullan responded yes that is possible.

Mayor Edmonds stated at the meeting on December 2nd each Council Member should have three candidates.

Council Member Murdock stated it should not be over three.

Mayor Edmonds stated Council Member Robb asked that all applicants go through the interview process.

Council Member Robb stated Council should try to mimic the ballot process as much as possible, if you file to be considered you should be awarded an opportunity to present your case.

Council Member Vogt responded that is an option, however he does not think that it is necessary. He said comes down to how many applicants there are. Mr. Vogt added too many individuals on a ballot makes it more difficult for an individual candidate to get their message across as the ballot becomes saturated. He added he prefers the nomination process but would rather it is no more than two, but the numbers need to be kept more appropriate.

Mayor Edmonds asked if Council can choose that night how many applicants to interview.

Council Member Murdock stated that is generally how the process works, it's not likely that Council will interview all applicants.

Council Member Vogt responded Council will interview all applicants depending on how many apply.

Council Member Murdock stated he does not have an issue with interviewing all of the applicants because he does not foresee that many applying. Mr. Murdock added if Council decides to use a nomination process each Council Member can choose three candidates and the top three of that candidate pool will be interviewed.

Mayor Edmonds stated she recommends six applicants for the interview round, however she is not in objection to interviewing every applicant as Mr. Robb suggested.

Council Member Murdock stated the reality of the situation is that each individual Council Member, when making decisions, will already have ruled out certain individuals because of what is known about that applicant.

Mayor Edmonds asked if Mr. Murdock was suggesting Council interview every applicant or Council employ a nominating process.

Council Member Murdock replied Council could use either process, Mr. Robb made a good point that each applicant be given consideration, however a nomination process falls within the rules of this process. Mr. Murdock added during the process to hire the City Manager Council used a nomination process.

Council Member Vogt stated the hiring of the City Manager is a fair comparison to the nomination process he was describing.

Council Member Robb responded those are different scenarios one is hiring an employee the other is filling a council seat. Mr. Robb said this process should mirror an election as closely as possible.

Council Member Brown asked if it is possible to have a maximum number of applicants that Council will interview, if the applicant pool is under that amount all applicants will be interviewed.

Council Member Murdock stated as a follow-up to Ms. Brown, if Council states it will interview all applicants and 500 individuals apply that opinion might change. Mr. Murdock added to set the interviews for December 9th and on December 2nd determine how many interview will be conducted.

Mayor Edmonds stated she does not believe Council needs to identify how many applicants will be interviewed at this time. Ms. Edmonds asked for Council's opinion on what date should the interviews be held.

Council Member Vogt responded he is in favor of setting an earlier date just in case weather forces Council to cancel a regular meeting. Mr. Vogt added he would prefer to make the final decision before the December 16th date.

Council Member Brown asked if a special meeting could be scheduled earlier than December 9th in order to hold interviews and on the 9th hold the final vote.

Mayor Edmonds responded December 9th would already be a special meeting.

Council Member Robb stated December 9th works as a special meeting.

Mayor Edmonds asked if Council would vote on December 9th.

Council Member Vogt responded he thinks the night of the vote should be open.

Council Member Robb stated Council should vote on December 16th.

Council Member Murdock stated Council should vote on December 16th and hold interviews on December 9th.

Mayor Edmonds stated she is worried that would allow for enough time.

Council Member Robb responded as Mayor you have the authority to push all non-critical agenda items to a meeting at a later date.

Council Member Vogt asked City Attorney Barr if Council sets December 16th as the date of the vote and weather forces the meeting to be canceled, what would be the consequences.

Mr. Barr responded if the December 16th meeting is canceled due to weather, the law provides flexibility to hold the meeting at a later date.

Mayor Pro-Tem Richardson moved to hold the interviews on the date already suggested and the vote held on December 16th.

Council Member Vogt stated the notice should state "in case of emergency the regularly scheduled meeting will be postponed".

Mayor Edmonds stated the interviews will be held on December 9th followed by immediate deliberations.

Mayor Pro-Tem Richardson responded yes.

Council Member Vogt supported Mayor Pro-Tem Richardson's Motion.

Mayor Edmonds asked for a friendly amendment stating the timeline as follows; applications are due by 5:00 p.m. December 1st, on December 2nd the applicant list will be posted interviews will be decided and deliberations held, and on December 16th the vote will be held.

Mayor Pro-Tem Richardson accepted the friendly amendment.

On a roll call, the process for selection of a Council Member for Ward 2 was as follows:

Council Member Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes

VOTE:

YES: 6 NO: 0 ABSENT: 0 VOTE: Carried

Council Member Murdock stated in case a replacement is not chosen by December 16th the meeting can be adjourned and Council would still be in line with the City Charter.

- Mayor Edmonds stated the work that the Parks and Recreation Commission has done with Peninsular Park has been exemplary. Mayor Edmonds added she was invited to attend a day long Trail Town Meeting which directive is to improve the Huron River from Milford to Lake Erie.

XVIII. AUDIENCE PARTICIPATION –

1. Andy Fanta, 1221 Westmoorland, stated he is in agreement with Council Member Robb that every applicant should be interviewed and with Council Member Brown that an applicant may speak more eloquently than write. Mr. Fanta added when selecting a Council Member there are three things that should be kept in mind; the applicant's personal goals, the applicant's goals for the City and how they articulate those goals, and lastly how well an applicant collaborates.
2. Hollie Pietsch, 320 Garland, stated she appreciates that the process will be held in the public view and time will be given to citizens to voice their opinion regarding those applicants.

Council Member Vogt moved, supported by Council Member Brown to extend the meeting by 30 minutes.

On a voice vote, the motion passed and the meeting was extended.

3. Ricky Jefferson stated he agrees with Council Member Robb that all applicants be given the opportunity to interview. Mr. Jefferson asked that the process remain transparent and to allow the people a chance to voice their opinions of candidates.
4. Jennifer Symanns, 108 Oakwood, stated she is a Commissioner on the Human Relations Commission which examines issues of discrimination. Ms. Symanns added HRC meetings are held on the 4th Monday of each month starting at 7:00 p.m. and invited Council to the meetings as well as other events the HRC hosts each year.
5. Ben Miller stated he is happy the selection process for the vacant council seat will be public and each candidate given the chance. Mr. Miller stated he is in favor of the idea to post each applicant's information on the website.

XIX. REMARKS BY THE MAYOR –

– Stated she appreciates all comments made during audience participation and takes to heart the view that each applicant be given the chance to interview.

XX. <u>ADJOURNMENT</u> –

Resolution No. 2014-259, adjourning the Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

On a voice vote, the motion carried and the meeting adjourned at 10:07 p.m.