City of Ypsilanti
City Council Goal Setting Agenda

Thursday, January 8, 2015
6:00 – 9:00 p.m.

Spark East – 215 W. Michigan Avenue
Ypsilanti, Michigan

I. **CALL TO ORDER** –
II. **ROLL CALL** –
III. **INVOCATION** –
IV. **PLEDGE OF ALLEGIANCE** –
V. **INTRODUCTIONS** –
VI. **AUDIENCE PARTICIPATION** –
VII. **REMARKS FROM THE MAYOR** -
VIII. **DISCUSSION ITEMS** –

Amanda Edmonds, Mayor
Introduction of Facilitator

A. Goal Setting Overview and Process

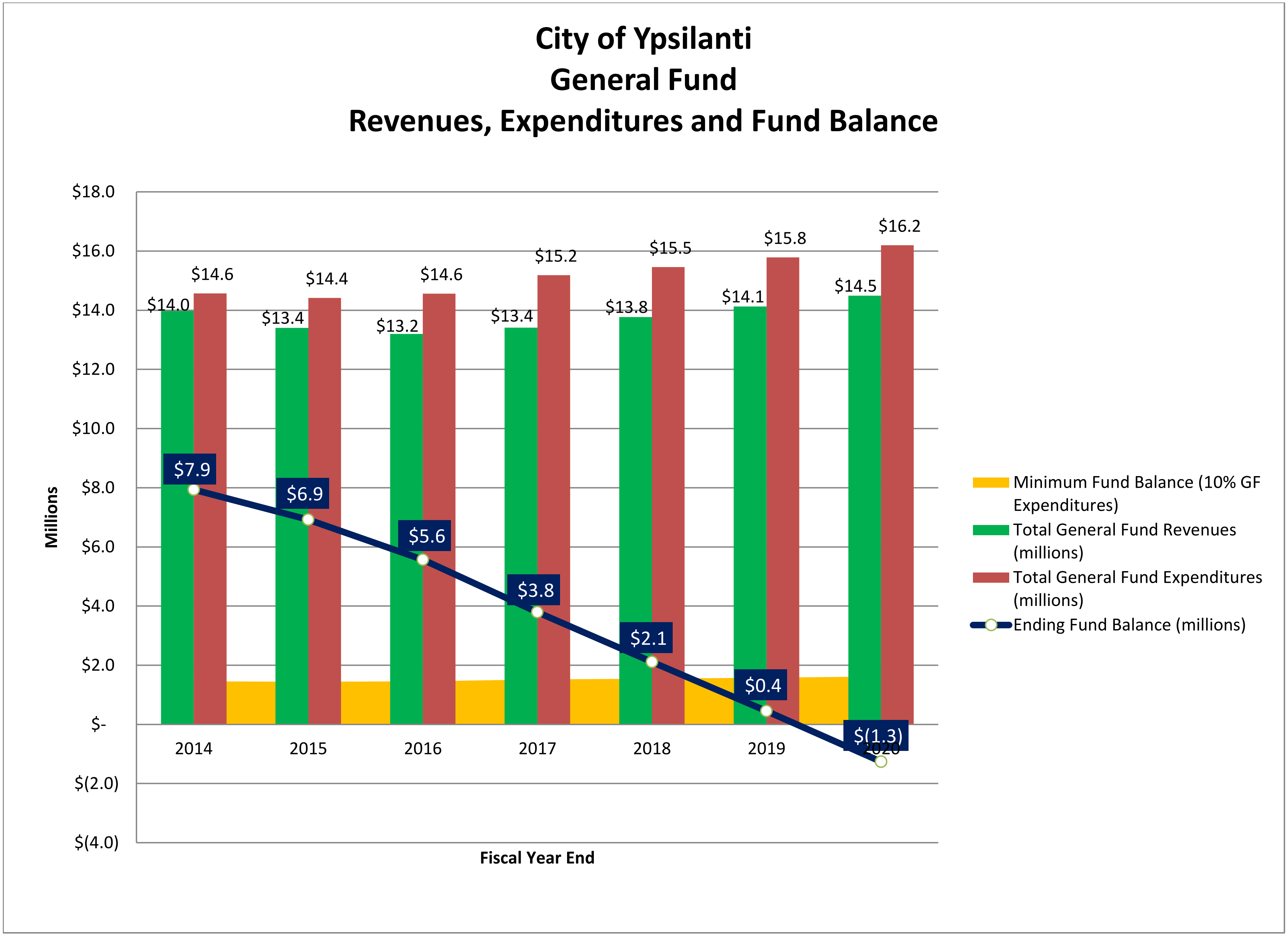
1. Organizational Values

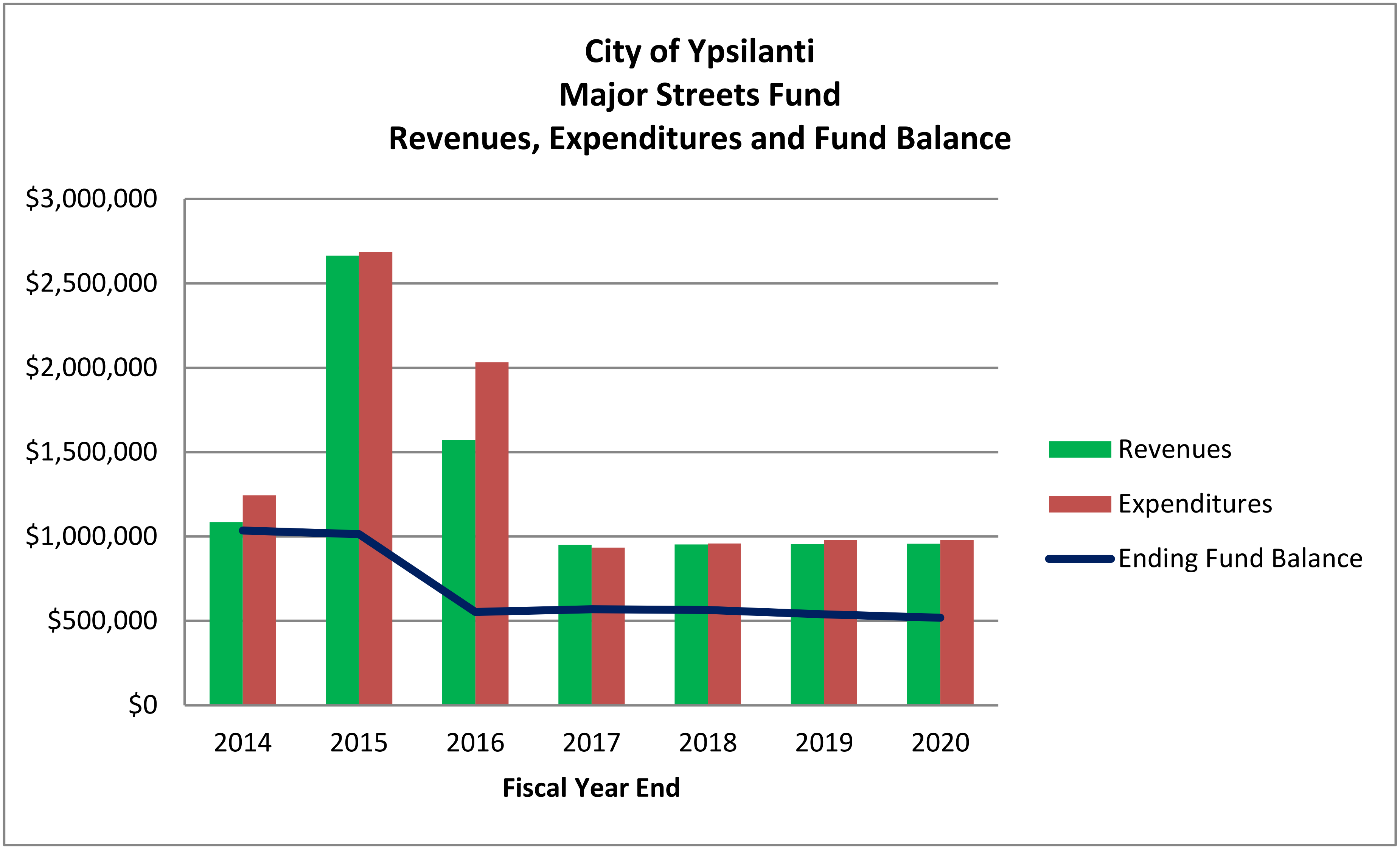
B. Presentation- Review of FY 2014-2015 City Council Adopted Goals and Priorities

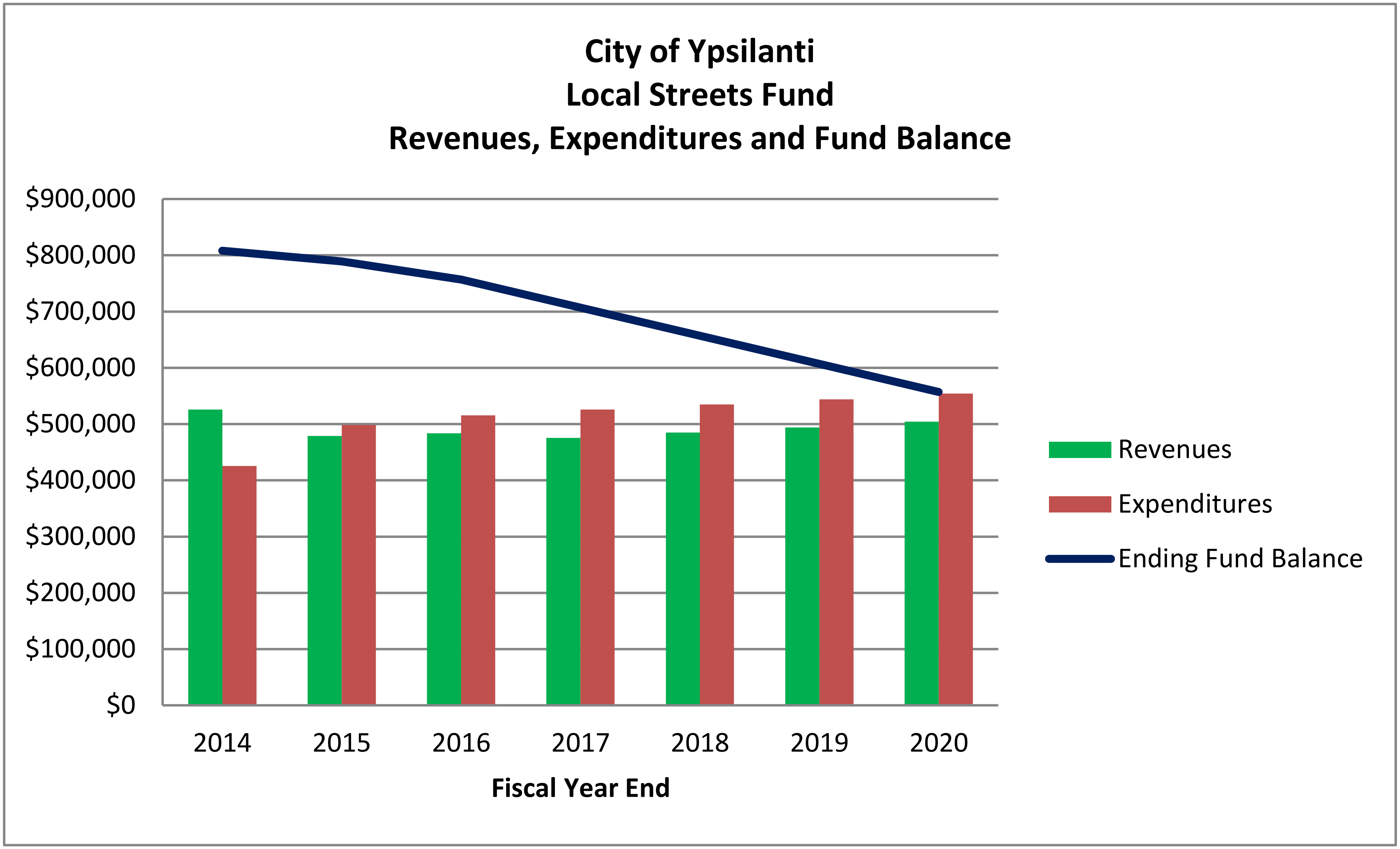
C. Presentation- Financial Overview – Fiscal Services Director Marilou Uy and City Manager Ralph Lange

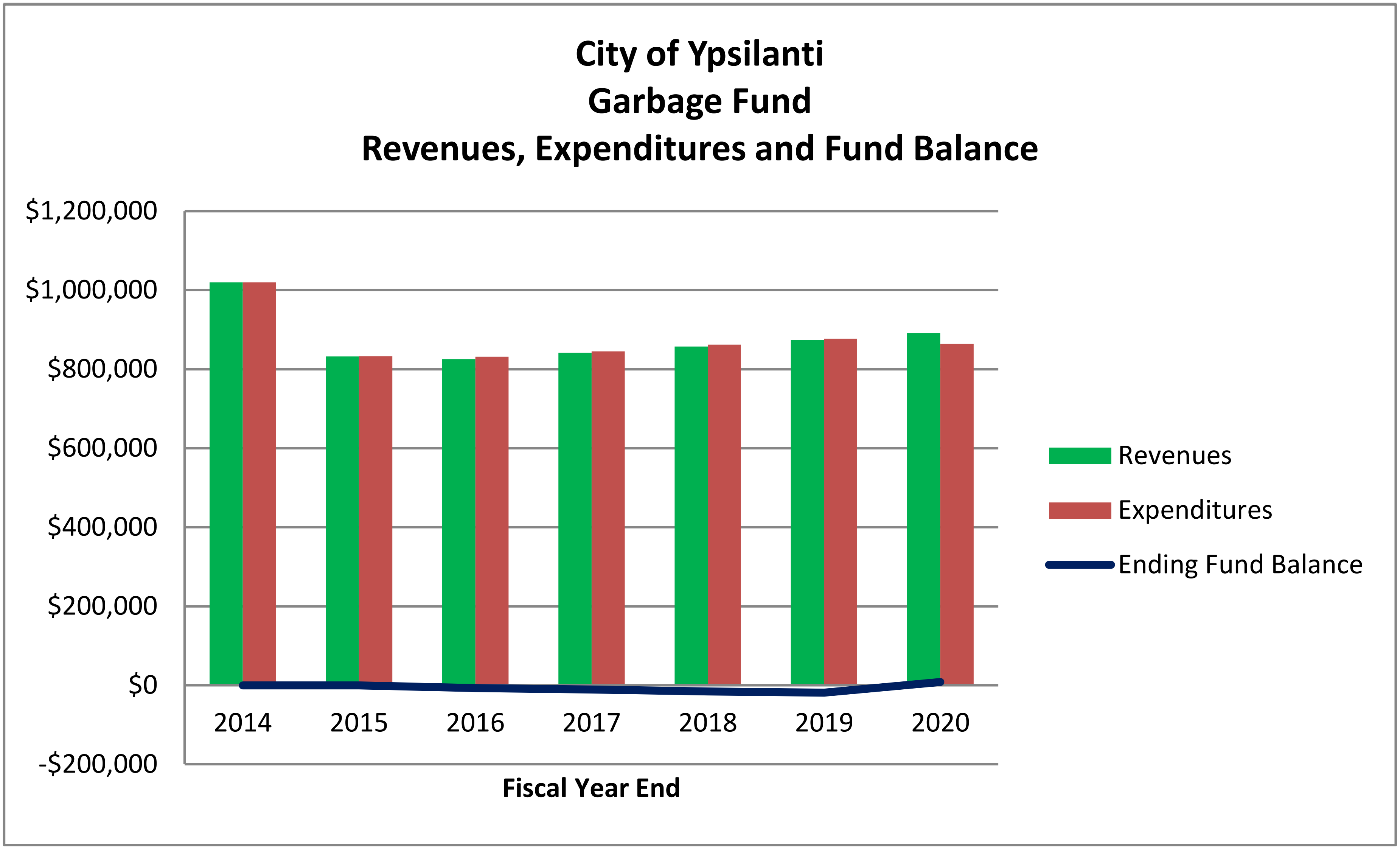
D. Establishing City Council Goals & Priorities for FY 2015-2016

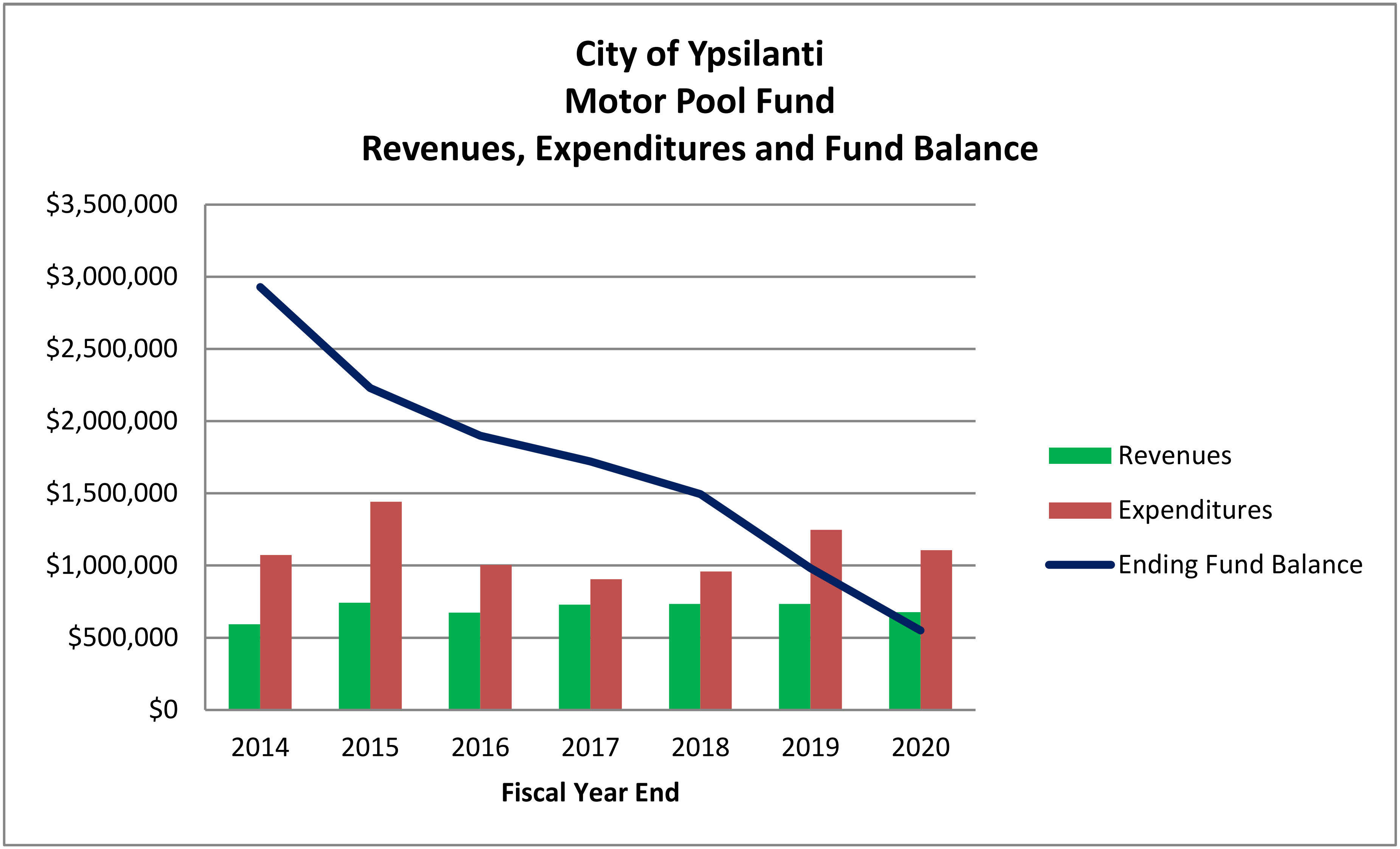
IX. **AUDIENCE PARTICIPATION** -
X. **REMARKS FROM THE MAYOR** -
XI. **ADJOURNMENT** –


City of Ypsilanti
General Fund
Revenues, Expenditures and Fund Balance
$18.0
$16.0
$14.0
$12.0
$10.0
$8.0
$6.0
$4.0
$2.0
$-
$(2.0)
$(4.0)
Millions
$14.0
$14.6
$13.4
$14.4
$13.2
$14.6
$13.4
$15.2
$13.8
$15.5
$14.1
$15.8
$14.5
$16.2
$7.9
$6.9
$5.6
$3.8
$2.1
$0.4
$(1.3)
2014
2015
2016
2017
2018
2019
2020
Fiscal Year End
Minimum Fund Balance (10% GF Expenditures)
Total General Fund Revenues (millions)
Total General Fund Expenditures (millions)
Ending Fund Balance (millions)

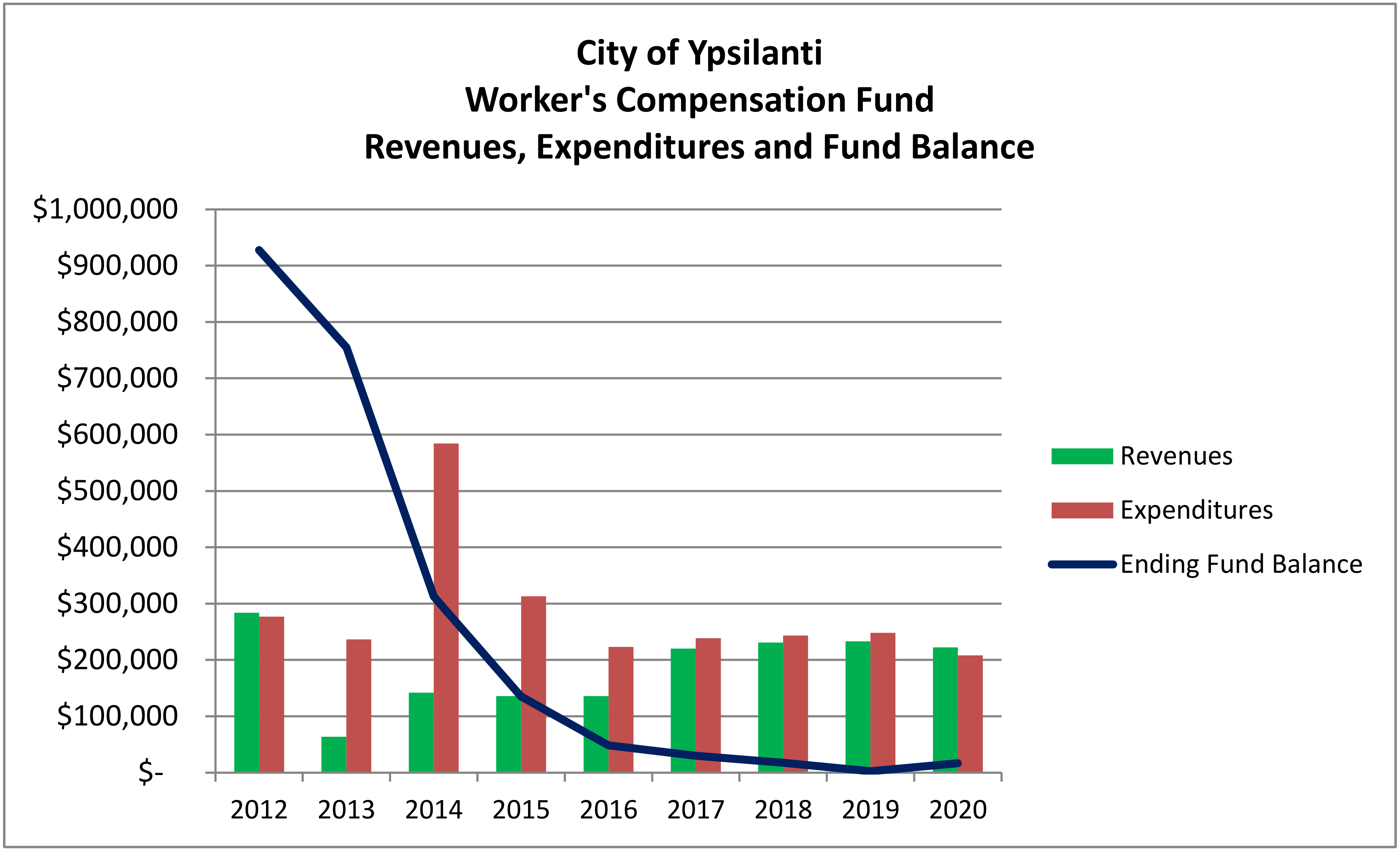

City of Ypsilanti
Major Streets Fund
Revenues, Expenditures and Fund Balance
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
2014
2015
2016
2017
2018
2019
2020
Fiscal Year End
Revenues
Expenditures
Ending Fund Balance


City of Ypsilanti
Local Streets Fund
Revenues, Expenditures and Fund Balance
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
2014
2015
2016
2017
2018
2019
2020
Fiscal Year End
Revenues
Expenditures
Ending Fund Balance


City of Ypsilanti
Garbage Fund
Revenues, Expenditures and Fund Balance
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
-$200,000
2014
2015
2016
2017
2018
2019
2020
Fiscal Year End
Revenues
Expenditures
Ending Fund Balance



City of Ypsilanti
Motor Pool Fund
Revenues, Expenditures and Fund Balance
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
2014
2015
2016
2017
2018
2019
2020
Fiscal Year End
Revenues
Expenditures
Ending Fund Balance


City of Ypsilanti
Worker's Compensation Fund
Revenues, Expenditures and Fund Balance
$1,000,000
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
2012
2013
2014
2015
2016
2017
2018
2019
2020
Revenues
Expenditures
Ending Fund Balance

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

Fiscal Year Ending:	Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Comments
Property Tax Related Revenues								
Real Property Tax Revenues	5,316,072	5,047,811	5,181,943	5,573,965	5,697,678	5,828,476	5,901,899	
Personal Property Tax Revenues	-	-	-	-	-	-	-	may go down, but should be replaced
Tax Related Revenues	341,864	339,700	341,700	346,380	351,154	356,023	360,989	
Payment in Lieu of Taxes	83,816	83,789	83,789	83,789	83,789	83,789	83,789	
Sub-Total	**$ 5,741,752**	**$ 5,471,300**	**$ 5,607,432**	**$ 6,004,134**	**$ 6,132,620**	**$ 6,268,288**	**$ 6,346,677**	
% of total revenues	**50%**	**51%**	**54%**	**58%**	**58%**	**59%**	**59%**	
State Shared Revenues								
Constitutional	2,420,667	2,500,288	2,500,288	2,525,136	2,550,232	2,575,580	2,601,180	
EVIP	-	-	-	-	-	-	-	
Sub-Total	**$ 2,420,667**	**$ 2,500,288**	**$ 2,500,288**	**$ 2,525,136**	**$ 2,550,232**	**$ 2,575,580**	**$ 2,601,180**	
% of total revenues	**21%**	**23%**	**24%**	**24%**	**24%**	**24%**	**24%**	
Departmental Revenues (Fee Based)								
Assessor's Office	2,320	1,720	1,720	1,720	1,720	1,720	1,720	
Building Inspection	229,716	254,800	254,800	254,800	254,800	254,800	254,800	
City Clerk's Office	16,550	16,800	16,800	16,800	16,800	16,800	16,800	
Elections-County	9,149	-	-	-	-	-	-	
Finance Department	191,260	140,254	125,494	110,046	87,898	66,846	46,105	
Fire Department	-	-	-	-	-	-	-	
Historic District	2,755	3,000	3,000	3,000	3,000	3,000	3,000	
Ordinance Enforcement	19,476	30,500	30,500	13,500	13,500	13,500	13,500	
Admin Hearing Bureau	16,790	17,000	17,000	17,000	17,000	17,000	17,000	
Parking Enforcement	225,326	255,000	255,000	255,000	255,000	255,000	255,000	
Planning & Development	9,562	7,500	7,500	7,500	7,500	7,500	7,500	
Police (Field Services)	246,442	225,510	227,510	159,310	159,310	159,310	159,310	
Recreation - Parkridge	33,318	42,342	42,342	42,342	42,342	42,342	42,342	
Recreation - Pool	16,560	84,255	84,326	84,326	84,326	84,326	84,326	
Recreation - Senior Citizens' Center	45,971	49,995	51,935	51,935	51,935	51,935	51,935	
MSHDA CLG Grant CG12-418	-	-	-	-	-	-	-	
Treasurer's Office	29,511	30,000	30,000	30,000	30,000	30,000	30,000	
Public Services	69,338	41,830	41,205	41,205	41,205	41,205	41,205	
Utility Street Lighting	320,645	311,389	2,000	-	-	-	-	
Energy Efficiency/Conservation	-	-	-	-	-	-	-	
City Insurance	46,254	50,424	50,000	50,000	50,000	50,000	50,000	
Sub-Total	**$ 1,530,943**	**$ 1,562,319**	**$ 1,241,132**	**$ 1,138,484**	**$ 1,116,336**	**$ 1,095,284**	**$ 1,074,543**	
% of total revenues	**13%**	**15%**	**12%**	**11%**	**11%**	**10%**	**10%**	
Grants								
Police COPS Hiring Recovery PRG	-	-	-	-	-	-	-	
Police - DOJ OJP 2009 DJ BX 1476	-	-	-	-	-	-	-	
Police - Bulletproof Vest Program	1,095	1,000	1,000	1,000	1,000	1,000	1,000	

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

Fiscal Year Ending:	Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Comments
Police - LAWNET	-	-	-	-	-	-	-	
Police - 2010 DJBX-1223 JAG 34,309	-	-	-	-	-	-	-	
Police - 2011 DJBX 3034 JAG Grant	-	-	-	-	-	-	-	
Police - Justice Assistance Grant	-	-	-	-	-	-	-	
Fire - Prevention Grant	-	-	-	-	-	-	-	
Fire Protection Act 289 & Cost Recovery	382,315	381,840	381,840	381,840	381,840	381,840	381,840	
Fire - SAFER Grant	94,767	400,253	300,189	-	-	-	-	
Climate Action Plan - MDNRE (2652)	-	-	-	-	-	-	-	
Planning - HUD/CDBG/WC Demolition Program	-	-	-	-	-	-	-	
Planning - Building Healthy Comm	-	-	-	-	-	-	-	
Planning - S. of MI Ave Com Assessment	-	-	-	-	-	-	-	
Recreation -MNRTF R. Pool Renov. Grant	725,940	-	-	-	-	-	-	
Nutrition Serv.-Aging Title III (7514)	9,375	2,900	-	-	-	-		
CDBG-Tot Lots Plygrnd Equip	-	21,000	-	-	-	-		
PCC-WC Foundation (7524)	3,465	-	-	-	-	-		
MSHDA CLG Grant CG12-418 (8031)	-	-	-	-	-	-	-	
Senior Cent - CDBG	5,670	52,410	-	-	-	-	-	
WC Challenge Master Plan Grant	51,017	-	-	-	-	-	-	
Sub-Total	**$ 1,273,644**	**$ 859,403**	**$ 683,029**	**$ 382,840**	**$ 382,840**	**$ 382,840**	**$ 382,840**	
% of total revenues	**11%**	**8%**	**7%**	**4%**	**4%**	**4%**	**4%**	
Miscellaneous								
JYRO Settlement (Ford Lake Dam)	40,699	35,000	30,000	30,000	30,000	30,000	30,000	
CATV Franchise Fees	242,879	230,000	230,000	230,000	230,000	230,000	230,000	
Duplicating & Photostats	9,465	6,500	6,500	6,500	6,500	6,500	6,500	
Rent-Solar Array on Landfill	-	-	-	-	-	-		
Rent-land of I-94 billboard	35,000	38,500	38,500	38,500	38,500	42,350	42,350	
Miscellaneous	166,740	9,600	9,600	9,600	9,600	9,600	9,600	171,595
Sub-Total	**$ 494,783**	**$ 319,600**	**$ 314,600**	**$ 314,600**	**$ 314,600**	**$ 318,450**	**$ 318,450**	
% of total revenues	**4%**	**3%**	**3%**	**3%**	**3%**	**3%**	**3%**	
Total General Fund Operating Revenues	**$ 11,461,789**	**$ 10,712,910**	**$ 10,346,481**	**$ 10,365,194**	**$ 10,496,629**	**$ 10,640,442**	**$ 10,723,690**	
% Total Operating Revenue	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	
General Fund Non-Operating Revenue								
P&F Pension Millage Revenues (Real)	2,515,390	2,693,379	2,853,141	3,049,846	3,275,192	3,486,857	3,765,737	
P&F Pension Millage Revenues (Personal)	-	-	-	-	-	-	-	
Sub-Total	**$ 2,515,390**	**$ 2,693,379**	**$ 2,853,141**	**$ 3,049,846**	**$ 3,275,192**	**$ 3,486,857**	**$ 3,765,737**	
TOTAL GENERAL FUND REVENUES	**$ 13,977,179**	**$ 13,406,289**	**$ 13,199,622**	**$ 13,415,040**	**$ 13,771,821**	**$ 14,127,299**	**$ 14,489,427**	
Council & Citizens Services								
City Council (1010)	94,611	98,080	98,080	98,080	98,080	98,080	98,080	

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

Fiscal Year Ending:	Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Comments
City Clerk (2150)	160,113	171,374	173,846	176,936	179,204	181,297	184,218	
Voters Registration (2621)	28,881	116,050	43,936	100,219	32,146	69,191	44,177	
School Election (2622)	-	-	-	-	-	-	-	
County Election (2623)	-	-	-	-	-	-	-	
Sub-Total	**$ 283,605**	**$ 385,504**	**$ 315,862**	**$ 375,235**	**$ 309,430**	**$ 348,568**	**$ 326,474**	
% of total expenditures	**2%**	**3%**	**3%**	**3%**	**3%**	**3%**	**3%**	
Employees	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	**7 Elected/ 3 FT/1 PT/1 intern/1 AHB**	
Fiscal Services								
Finance - Accounting (1910)	295,741	354,528	367,166	370,724	373,940	376,886	381,578	
Finance - Treasurer (2530)	135,136	145,290	146,854	148,240	149,822	151,207	153,430	
Finance - Assessor (2570)	72,739	86,500	86,500	88,230	89,995	91,794	93,630	
Sub-Total	**$ 503,616**	**$ 586,318**	**$ 600,520**	**$ 607,194**	**$ 613,757**	**$ 619,888**	**$ 628,638**	
% of total expenditures	**4%**	**5%**	**5%**	**5%**	**5%**	**5%**	**5%**	
Employees	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	**3 FT/1 PT/2 Intern**	
Non-Departmental								
Non-Departmental (0000)	2,554	-	-	-	-	-		
Insurance, Unemployment & Paid Out Leave (8510)	527,006	451,001	465,817	472,286	478,892	485,638	492,527	
Mtt & Prior Year Chargebacks (9000)	8,372	15,000	15,000	15,000	15,000	15,000	15,000	may need to increase-MU checing with Cou
Ann Arbor Spark	-	-	-	-	-	-	-	
Capital Improvements (Fund 414)	308,284	314,834	338,646	258,632	270,782	268,605	246,349	
GF Management Audit Savings Potential	-	-	-	-	-			
Contribution to Public Transit (588)	-	-	-	-	-	-		
Retirees Health Care Fund (736) - Gen. Ret.	401,127	400,000	400,000	400,000	400,000	416,000	432,640	
Sub-Total	**$ 1,247,343**	**$ 1,180,835**	**$ 1,219,463**	**$ 1,145,918**	**$ 1,164,674**	**$ 1,185,243**	**$ 1,186,516**	
% of total expenditures	**10%**	**10%**	**10%**	**9%**	**10%**	**10%**	**10%**	
Employees	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Administrative Services								
City Manager (1720)	240,701	258,753	261,698	264,643	266,772	268,492	271,839	
Community Services (1721)	4,138	9,300	9,300	9,316	9,332	9,349	9,366	
Human Resources (2700)	176,334	166,611	176,691	179,600	182,043	184,351	187,438	
HUD/CDBG/WC Demolition (3440)	-	-	-	-	-	-	-	
Building Inspection (3710)	239,998	245,492	250,304	256,166	260,937	265,590	271,328	
Ordinance Enforcement (3720)	150,705	153,009	154,134	156,974	159,210	161,313	164,193	
Admin Hearing Bureau (3730)	49,082	39,564	39,954	40,555	41,092	41,599	42,174	
Planning & Development (7210)	175,354	267,201	309,227	313,740	317,203	320,317	324,967	
Building Healthy Comm (7211)	-	-	-	-	-	-	-	
South of MI Ave Com Asses. (7212)	-	-	-	-	-	-	-	
WC community Challenge grant (7213)	51,018	-	-	-	-	-		

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

Fiscal Year Ending:	Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Comments
Rec Park - Washtenaw Co. Pub Health (7552)	-	-	-	-	-	-	-	
Historic District Comm. (8030)	3,231	-	-	-	-	-	-	
MSHDA CLG Grant CG12-418 (8031)	-	-	-	-	-	-	-	
Sub-Total	**$ 1,090,561**	**$ 1,139,930**	**$ 1,201,309**	**$ 1,220,994**	**$ 1,236,590**	**$ 1,251,010**	**$ 1,271,305**	
% of total expenditures	**9%**	**10%**	**10%**	**10%**	**10%**	**10%**	**10%**	
Employees	**10 FT/2 PT/3 intern**	**10.5 FT/1 PT/3 intern**	**10.5 FT/1 PT/3 intern**	**10.5 FT/1 PT/3 intern**	**10.5 FT/1 PT/3 intern**	**10.5 FT/1 PT/3 intern**	**10.5 FT/1 PT/3 intern**	
Public Services								
Public Building Maintenance (2650)	221,499	300,263	237,406	378,258	334,158	289,471	295,477	
Energy Efficiency/Conser (2651)	54,223	45,000	-	-	-	-	-	
Climate Action Plan-Mdnr (2652)	-	-	-	-	-	-	-	
Administration (4410)	35,393	49,586	20,631	21,063	21,505	21,956	22,418	
Special Events (4420)	50,970	53,408	54,412	55,444	56,376	57,260	58,333	
Parking Lots (4442)	115,625	109,836	109,171	111,307	113,319	115,275	117,514	
Street lighting (4480)	1,069,249	429,000	410,000	406,000	406,000	406,000	406,000	
326 E. MICHIGAN AVE (6907)	-	-	-	-	-	-	-	
Major Streets Fund (202)	-	-	-	-	-	-	-	
CDBG Fund (252) for Water St Costs	21,822	15,638	15,638	-	-	-	-	
Parks (7170)	115,009	133,427	135,845	138,593	141,106	143,504	146,380	
Senior Center - CDBG (7509)	5,670	67,410	-	-	-	-	-	
Senior Center (7510)	51,572	57,645	59,935	61,032	62,150	63,290	64,453	
Rose Foundation Grant (7513)	-	-	-	-	-	-	-	
Nutrition Serv.-Aging Title III (7514)	9,374	2,900	-	-	-	-		
Parkridge CDBG (7519)	892	18,785	-	-	-	-		
Parkridge Community Center (7520)	53,302	61,700	61,700	62,949	64,227	65,532	66,867	
CDBG-Tot Lots Plygrnd Equip (7522)	-	21,000	-	-	-	-		
PCC-WC Foundation (7524)	3,465	-	-	-	-	-		
Swimming Pool (7530)	16,561	84,255	84,326	85,621	86,935	88,270	89,626	
MNRTF R. Pool Renov. Grant (7531)	880,786	-	-	-	-	-	-	
Sub-Total	**$ 2,705,412**	**$ 1,449,852**	**$ 1,189,063**	**$ 1,320,267**	**$ 1,285,775**	**$ 1,250,558**	**$ 1,267,067**	
% of total expenditures	**22%**	**12%**	**10%**	**11%**	**11%**	**10%**	**10%**	
Employees	**3 FT**	**3 FT**	**3 FT**	**3 FT**	**3 FT**	**3 FT**	**3 FT**	
Police Services								
Administration (3050)	228,532	217,281	218,488	220,151	221,848	223,217	225,822	
Field Services (3070)	2,542,156	3,100,445	3,228,289	3,312,363	3,390,050	3,448,610	3,516,268	
Bullet Proof Vest (3071)	2,180	2,000	2,000	2,040	2,081	2,122	2,165	
Justice Assistant Grant (3074)	-	-	-	-	-	-	-	
COPS Hiring Recovery Program (3090)	-	-	-	-	-	-	-	
Parking Enforcement (3110)	110,813	127,028	132,128	135,833	138,665	140,924	143,922	
LAWNET Grant (3120)	-	-	-	-	-	-	-	
LAWNET Grant (3160)	-	-	-	-	-	-	-	
Contribution to Police Spec Rev (265)	-	-	-	-	-	-		

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

	Actual	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	
Fiscal Year Ending:	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**Comments**
2009 DJBX 1476 JAG $35K (3200)	-	-	-	-	-	-	-	
2010 DJBX 1223JAG 34,349 (3201)	-	-	-	-	-	-	-	
2011 DJBX 3034 JAG Grant (3202)	-	-	-	-	-	-	-	
Sub-Total	**$ 2,883,681**	**$ 3,446,754**	**$ 3,580,906**	**$ 3,670,387**	**$ 3,752,643**	**$ 3,814,873**	**$ 3,888,177**	
% of total expenditures	**24%**	**29%**	**31%**	**30%**	**31%**	**31%**	**31%**	
Employees	**34 FT/2 PT**	**35.48 FT/2 PT**	**35.48 FT/2 PT**	**35.48 FT/2 PT**	**35.48 FT/2 PT**	**35.48 FT/2 PT**	**35.48 FT/2 PT**	
Fire Services								
Administration (3370)	137,839	153,882	155,278	155,781	156,053	157,120	159,083	
FIRE PREVENTION GRANT	-	-	-	-	-	-	-	
Homeland Grant-Fire (3380)	61,414	242,437	187,936	-	-	-		
Suppression (3390)	1,453,387	1,411,040	1,524,578	1,759,184	1,627,134	1,674,084	1,705,877	
EMW2009FV01226 Fire Truck (3391)	-	-	-	-	-	-	-	
Sub-Total	**$ 1,652,640**	**$ 1,807,359**	**$ 1,867,792**	**$ 1,914,965**	**$ 1,783,187**	**$ 1,831,203**	**$ 1,864,960**	
% of total expenditures	**14%**	**15%**	**16%**	**16%**	**15%**	**15%**	**15%**	
Employees	**20 FT/1 PT**	**20 FT/1 PT**	**20 FT/1 PT**	**16 FT/1 PT**	**16 FT/1 PT**	**16 FT/1 PT**	**15 FT**	
Legal Services								
General (2660)	52,140	60,000	60,000	60,000	60,000	60,000	60,000	
Ordinance Prosecution (2671)	105,000	110,000	110,000	110,000	110,000	110,000	110,000	
Litigation/Appeal (2672)	111,468	135,000	135,000	135,000	135,000	135,000	135,000	
Personnel Litigation (2673)	38,469	10,000	10,000	10,000	10,000	10,000	10,000	
Sub-Total	**$ 307,077**	**$ 315,000**	**$ 315,000**	**$ 315,000**	**$ 315,000**	**$ 315,000**	**$ 315,000**	
% of total expenditures	**3%**	**3%**	**3%**	**3%**	**3%**	**3%**	**3%**	
Employees	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Debt Service								
GO Capital Improvement (316)	37,128	36,113	39,705	38,148	36,555	-	-	
CDBG Water Street Repayment	-	-	-	152,070	304,139	304,139	304,140	
Land Revolving Fund (412)	-	-	-	-	-	-	-	
Debt Administration YCUA & Water St Prjt (477)	1,341,986	1,376,640	1,377,603	1,376,840	1,379,070	1,379,270	1,379,670	
Sub-Total	**$ 1,379,114**	**$ 1,412,753**	**$ 1,417,308**	**$ 1,567,058**	**$ 1,719,764**	**$ 1,683,409**	**$ 1,683,810**	
% of total expenditures	**11%**	**12%**	**12%**	**13%**	**14%**	**14%**	**14%**	
Total General Fund Operating Expenditures	**$ 12,053,049**	**$ 11,724,306**	**$ 11,707,222**	**$ 12,137,017**	**$ 12,180,821**	**$ 12,299,753**	**$ 12,431,947**	
% Total General Fund Operating Expenditures	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	
	11.6%	-2.7%	-0.1%	3.7%	0.4%	1.0%	1.1%	
Net General Fund Operating Revenues	**$ (591,260)**	**$ (1,011,396)**	**$ (1,360,741)**	**$ (1,771,823)**	**$ (1,684,192)**	**$ (1,659,311)**	**$ (1,708,257)**	
General Fund Non-Operating Expenditures								
Police & Fire Pension	2,515,390	2,693,379	2,853,141	3,049,846	3,275,192	3,486,857	3,765,737	
Sub-Total	**$ 2,515,390**	**$ 2,693,379**	**$ 2,853,141**	**$ 3,049,846**	**$ 3,275,192**	**$ 3,486,857**	**$ 3,765,737**	

City of Ypsilanti
Summary of General Fund Revenues, Expenditures and Fund Balance

Fiscal Year Ending:	Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Comments
TOTAL GENERAL FUND EXPENDITURES	**$ 14,568,439**	**$ 14,417,685**	**$ 14,560,363**	**$ 15,186,863**	**$ 15,456,013**	**$ 15,786,610**	**$ 16,197,684**	
CONTRIBUTION TO (USE OF) FUND BALANCE	**$ (591,260)**	**$ (1,011,396)**	**$ (1,360,741)**	**$ (1,771,823)**	**$ (1,684,192)**	**$ (1,659,311)**	**$ (1,708,257)**	
Total General Fund Operating Revenues	$ 11,461,789	$ 10,712,910	$ 10,346,481	$ 10,365,194	$ 10,496,629	$ 10,640,442	$ 10,723,690	
General Fund Police & Fire Pension Revenues	$ 2,515,390	$ 2,693,379	$ 2,853,141	$ 3,049,846	$ 3,275,192	$ 3,486,857	$ 3,765,737	
Total General Fund Revenues	**$ 13,977,179**	**$ 13,406,289**	**$ 13,199,622**	**$ 13,415,040**	**$ 13,771,821**	**$ 14,127,299**	**$ 14,489,427**	
Total General Fund Operating Expenditures	$ 12,053,049	$ 11,724,306	$ 11,707,222	$ 12,137,017	$ 12,180,821	$ 12,299,753	$ 12,431,947	
General Fund Police & Fire Pension Expenditures	$ 2,515,390	$ 2,693,379	$ 2,853,141	$ 3,049,846	$ 3,275,192	$ 3,486,857	$ 3,765,737	
Total General Fund Expenditures	**$ 14,568,439**	**$ 14,417,685**	**$ 14,560,363**	**$ 15,186,863**	**$ 15,456,013**	**$ 15,786,610**	**$ 16,197,684**	
GF Revenues Over (Under) Expenditures	**$ (591,260)**	**$ (1,011,396)**	**$ (1,360,741)**	**$ (1,771,823)**	**$ (1,684,192)**	**$ (1,659,311)**	**$ (1,708,257)**	
Beginning Fund Balance	**$ 8,527,574**	**$ 7,936,314**	**$ 6,924,918**	**$ 5,564,177**	**$ 3,792,354**	**$ 2,108,162**	**$ 448,850**	
Ending Fund Balance	**$ 7,936,314**	**$ 6,924,918**	**$ 5,564,177**	**$ 3,792,354**	**$ 2,108,162**	**$ 448,850**	**$ (1,259,406)**	
Minimum Fund Balance (10% GF Expenditures)	**$ 1,456,844**	**$ 1,441,769**	**$ 1,456,036**	**$ 1,518,686**	**$ 1,545,601**	**$ 1,578,661**	**$ 1,619,768**	
City Manager Minimum Fund Balance ($2.4M)	**$ 2,400,000**	**$ 2,400,000**	**$ 2,400,000**	**$ 2,400,000**	**$ 2,400,000**	**$ 2,400,000**		
Ending Fund Balance as Percent of Minimum	**544.8%**	**480.3%**	**382.1%**	**249.7%**	**136.4%**	**28.4%**	**-77.8%**	
Annual change in operating revenues	7.3%	-6.5%	-3.4%	0.2%	1.3%	1.4%	0.8%	
Annual change in operating expenditures	11.6%	-2.7%	-0.1%	3.7%	0.4%	1.0%	1.1%	
	595,450	439,905	306,201	(63,499)	(161,056)			
Chart Data								
Total General Fund Revenues (millions)	$ 14.0	$ 13.4	$ 13.2	$ 13.4	$ 13.8	$ 14.1	$ 14.5	
Total General Fund Expenditures (millions)	$ 14.6	$ 14.4	$ 14.6	$ 15.2	$ 15.5	$ 15.8	$ 16.2	
Ending Fund Balance (millions)	$ 7.9	$ 6.9	$ 5.6	$ 3.8	$ 2.1	$ 0.4	$ (1.3)	
Minimum Fund Balance ($2.4 million)	$ 1.5	$ 1.4	$ 1.5	$ 1.5	$ 1.5	$ 1.6	$ 1.6	

City of Ypsilanti
Summary of Select Funds Revenues, Expenditures and Fund Balance

		Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Notes
202 MAJOR STREETS FUND									
Revenues		**1,084,922**	**2,664,750**	**1,571,750**	**950,906**	**953,156**	**955,179**	**956,982**	
Expenditures									
4411	Public Works administration	42,693	47,414	48,847	49,795	50,631	51,411	52,395	
4460	Bridges	121	10,000	10,000	10,200	10,404	10,612	10,824	
4470	Engineering Services	62,064	56,013	55,513	56,589	57,532	58,406	59,522	
4491	Construction	193,289	180,987	182,780	167,383	177,247	186,731	197,830	
4640	Surface Maintenance	126,405	142,533	145,119	147,945	150,532	153,001	155,950	
4660	Sweeping & Flushing	43,511	48,598	49,085	50,052	50,984	51,903	52,920	
4690	Drainage Structures	54,099	64,515	65,556	66,838	68,026	69,170	70,510	
4720	Tree Maintenance	62,697	67,291	67,741	69,051	70,253	71,402	72,769	
4740	Traffic Services	116,833	85,141	92,772	94,653	96,473	98,273	100,257	
4780	Winter Maintenance	126,476	117,202	106,837	108,897	110,879	112,832	114,996	will vary depending on weather
4850	State Trunkline Grass & Weed	-	-	-	-	-	-	-	
4860	State Trunkline Surface Maintenan	7,548	6,747	6,829	6,962	7,083	7,197	7,336	
4870	State Trunkline Trees/Shrubs	2,967	1,880	1,754	1,789	1,819	1,849	1,884	
4880	State Trunkline Sweep/Flush	302	7,335	7,409	7,555	7,696	7,836	7,990	
4910	State Trunkline Drain Structures	34,846	13,900	14,194	14,473	14,734	14,988	15,280	
4940	State Trunkline Traffic Services	245	483	489	498	507	515	525	
4970	State Trunkline Winter Maintenanc	65,470	55,554	44,195	45,075	45,954	46,840	47,771	will vary depending on weather
4971	Salt Loading	12,994	6,102	6,752	6,884	7,006	7,122	7,260	
5030	State Trunkline Overhead Admin	1,866	1,842	1,876	1,912	1,942	1,969	2,006	
9000	Adams Street	-	110,000	110,000	-	-	-		dummy dept to acct for new project
9001	Propsect Road	-	1,300,000	600,000	-	-	-		dummy dept to acct for new project
9002	Urgent Road Repairs	-	100,000	100,000	-	-	-		dummy dept to acct for new project
9022	Summit Division	-	-	-	-	-	-	-	
9027	Washtenaw Street	-	-	-	-	-	-	-	
9029	First Street	-	-	-	-	-	-	-	
9030	Forest-Prospect to Osband	-	-	-	-	-	-	-	
9037	S Mainsfield MI-End of Business Pa	-	-	-	-	-	-	-	
9039	N Mansfield-Westmoreland-Wash	-	-	-	-	-	-	-	
9041	N Prospect-Holmes-Cross	52,900	160,000	288,000	-	-	-	-	
9043	Factory Street Bridge	22	1,000	-	-	-	-	-	
9044	Middle Mansfield	-	-	-	-	-	-	-	
9045	College Place	217	1,000	-	-	-	-	-	
9046	Grove-I94 to Emerick	117,205	1,000	-	-	-	-	-	
9047	E Cross-River to Prospect	-	-	-	-	-	-	-	
9048	W Cross-Wallace to Washt	1,897	1,000	-	-	-	-	-	
9050	E & W Cross Streetscape	47,619	-	-	-	-	-	-	
9051	Prospect Bridge	28,212	52,000	-	-	-	-	-	

City of Ypsilanti
Summary of Select Funds Revenues, Expenditures and Fund Balance

		Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Notes
9053	2014 Construction	-	-	-	-	-	-	-	
9054	Depot Town Paving	-	-	-	-	-	-	-	
9055	Non-Motorized Improvements	42,054	-	-	-	-	-	-	
9056	Prospect-Michigan Traffic Safety Pr	-	47,000	27,000	27,540	28,091	28,653		
Total Expenditures		**1,244,552**	**2,686,535**	**2,032,748**	**934,092**	**957,793**	**980,711**	**978,026**	
	Revenues Over (Under) Expenditur	(159,630)	(21,785)	(460,998)	16,814	(4,637)	(25,531)	(21,044)	
	Beginning Fund Balance	1,194,897	1,035,267	1,013,481	552,484	569,298	564,661	539,129	
	Ending Fund Balance	1,035,267	1,013,481	552,484	569,298	564,661	539,129	518,085	
203 LOCAL STREETS FUND		525,807	479,133	483,650	475,715	484,954	493,813	504,286	
Revenues		**345,999**	**298,146**	**300,870**	**308,332**	**307,707**	**307,082**	**306,457**	
Transfer from Major Streets		**179,808**	**180,987**	**182,780**	**167,383**	**177,247**	**186,731**	**197,830**	
Expenditures									
4411	Public Works Administration	25,785	27,644	28,014	28,557	29,035	29,480	30,044	
4470	Engineering Services	11,700	26,618	29,140	29,700	30,174	30,600	31,179	
4640	Surface Maintenance	77,456	123,462	127,811	130,304	132,564	134,707	137,305	
4660	Sweeping & Flushing	17,290	33,359	33,201	33,852	34,480	35,101	35,785	
4690	Drainage Structures	49,556	51,891	51,804	52,814	53,738	54,619	55,673	
4720	Tree Maintenance	84,201	85,746	87,507	89,203	90,755	92,237	94,006	
4740	Traffic Services	32,816	27,873	29,517	30,078	30,588	31,075	31,659	
4780	Winter Maintenance	103,142	109,048	116,092	118,355	120,511	122,623	124,998	
4790	Salt for Other Entities	23,703	12,600	12,600	12,852	13,109	13,371	13,639	
Total Expenditures		**425,649**	**498,242**	**515,685**	**525,715**	**534,954**	**543,813**	**554,286**	
	Revenues Over (Under) Expenditur	100,158	(19,109)	(32,035)	(50,000)	(50,000)	(50,000)	(50,000)	
	Beginning Fund Balance	707,936	808,094	788,985	756,950	706,950	656,950	606,950	
	Ending Fund Balance	808,094	788,985	756,950	706,950	656,950	606,950	556,950	

City of Ypsilanti
Summary of Select Funds Revenues, Expenditures and Fund Balance

		Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Notes
226 GARBAGE FUND									
Revenues		**1,019,604**	**832,387**	**825,524**	**841,440**	**857,674**	**874,232**	**891,122**	
Expenditures									
5210	Environmental Svcs-Admin	724,622	532,804	487,191	499,134	511,208	523,481	533,907	
5213	Brush Chipping	288	247	289	294	299	303	309	
5281	Recycling	150,902	152,665	192,547	191,322	193,816	194,007	167,755	
5282	Yard Waste	93,349	102,800	106,383	108,436	110,226	111,878	114,005	
5283	Rubbish Collection	48,517	42,875	43,892	44,736	45,445	46,081	46,951	trash collection downtown, city hall, parks (cans in
9000	Administration	1,929	1,500	1,500	1,500	1,500	1,500	1,500	
Total Expenditures		**1,019,607**	**832,892**	**831,801**	**845,422**	**862,492**	**877,251**	**864,426**	
	Revenues Over (Under) Expenditur	-	(505)	(6,277)	(3,982)	(4,819)	(3,018)	26,695	
	Beginning Fund Balance	-	-	(505)	(6,782)	(10,765)	(15,584)	(18,602)	
	Ending Fund Balance	-	(505)	(6,782)	(10,765)	(15,584)	(18,602)	8,093	

		Actual 2014	Estimated 2015	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019	Estimated 2020	Notes
641 MOTOR POOL FUND									
Revenues		**593,866**	**742,100**	**674,100**	**728,389**	**733,396**	**733,760**	**676,375**	
Expenditures (excluding depreciation expense)									
9320	DPS - Motorpool	450,046	861,145	369,317	433,631	487,917	619,636	627,303	revised formulas in 2014 to omit depreciation expe
9330	Police Motorpool	177,818	210,300	212,617	215,132	217,656	220,208	222,997	revised formulas in 2014 to omit depreciation expe
9340	Fire Motorpool	60,403	60,288	218,827	100,043	63,283	64,547	65,838	revised formulas in 2014 to omit depreciation expe
9350	Environmental Services	145,362	287,817	171,639	149,496	182,081	310,730	157,506	revised formulas in 2014 to omit depreciation expe
9360	Building Motorpool	28,631	7,272	32,601	7,752	7,904	33,057	33,218	revised formulas in 2014 to omit depreciation expe
9670	Transfers & Contributions	211,367	14,988	-	-	-	-	-	
Total Expenditures		**1,073,627**	**1,441,811**	**1,005,001**	**906,055**	**958,841**	**1,248,178**	**1,106,861**	
	Revenues Over (Under) Expenditur	(479,761)	(699,711)	(330,901)	(177,666)	(225,445)	(514,418)	(430,487)	
	Beginning Fund Balance	3,408,780	2,929,019	2,229,308	1,898,408	1,720,742	1,495,297	980,879	
	Ending Fund Balance	2,929,019	2,229,308	1,898,408	1,720,742	1,495,297	980,879	550,392	

WORKERS COMPENSATION FUND
Fund 677

		ACTUAL 2012	ACTUAL 2013 M3	Actual 2014 M4	2015	2016	2017	2018	2019	2020
REVENUES										
677-4-0000-626-04	WC CHARGES FOR SERVICES	80,419	74,240	0	54,000	54,000	176,726	188,030	190,570	180,377
677-4-0000-676-06	WC BENEFIT REFUNDS - EMP CKS	34,799	4,674	67,486	42,000	42,000	41,622	41,874	41,832	41,776
677-4-0000-694-01	MISCELLANEOUS REVENUE	327	0	0	0	0	0	0	0	0
677-4-0000-699-91	APPROPRIATIONS FUND BALANCE	0	0	0	0	0	0	0	0	0
677-4-1910-664-00	INTEREST EARNINGS	45,370	68,178	57,581	40,000	40,000	1,932	1,197	705	97
677-4-1910-666-01	APPRECIATION OF FAIR VALUE	122,940	-83,409	17,007	0	0	0	0	0	0
	TOTAL REVENUES	$ 283,855	$ 63,683	$ 142,074	$ 136,000	$ 136,000	$ 220,279	$ 231,101	$ 233,107	222,250
677-7-8710-706-00	PERMANENT WAGES - SALARIES	15,401	15,342	-	0	0	0	0	0	0
677-7-8710-707-00	TEMPORARY WAGES	1,008	1,342	-	0	0	0	0	0	0
677-7-8710-714-02	WORKERS COMPENSATION	236	250.7	-	0	0	0	0	0	0
677-7-8710-714-05	SOCIAL SECURITY & MEDICARE	1,200	1,196	-	0	0	0	0	0	0
677-7-8710-714-07	20% HEALTH CARE PREMIUM	-389	-829.02	-	0	0	0	0	0	0
677-7-8710-714-08	HEALTH CARE COSTS - BLUE CROSS	2,454	2,630	-	0	0	0	0	0	0
677-7-8710-714-09	2% OF BASE SALARY DEDUCTIONS	-153	0	-	0	0	0	0	0	0
677-7-8710-714-10	BASIC CLAIMS	-48	44.58	-	0	0	0	0	0	0
677-7-8710-714-12	BASIC FEES	30	29.38	-	0	0	0	0	0	0
677-7-8710-714-13	EHIM WRAP CLAIMS	618	664.28	-	0	0	0	0	0	0
677-7-8710-714-14	EHIM WRAP FEES	73	71.61	-	0	0	0	0	0	0
677-7-8710-714-15	EHIM SCRIPTS	674	692.32	-	0	0	0	0	0	0
677-7-8710-714-17	DENTAL	192	242.36	57	0	0	0	0	0	0
677-7-8710-714-18	OPTICAL	4	72.5	3	0	0	0	0	0	0
677-7-8710-714-19	LIFE INSURANCE	70	361.56	-	0	0	0	0	0	0
677-7-8710-714-22	LONG TERM DISABILITY	0	0	-	0	0	0	0	0	0
677-7-8710-757-00	OPERATING SUPPLIES	2,496	2,279	1,214	15,000	5,000	5,100	5,202	5,306	5,412
677-7-8710-807-00	AUDIT FEES	708	708	738	738	800	816	832	849	866
677-7-8710-818-00	CONTRACTUAL SERVICES	73,985	136,551	126,822	180,000	100,000	102,000	104,040	106,121	108,243
677-7-8710-864-02	PROFESSIONAL DEVELOPMENT	0	0	-	300	300	306	312	318	325
677-7-8710-957-00	BOOKS MAGAZINES AND PERIODICAL	0	0	-	0	0	0	0	0	0
677-7-8720-834-03	DEPARTMENT OF PUBLIC SERVICES	3,956	0	-	0	0	1,319	1,345	1,372	1,399
677-7-8720-834-04	ENVIRONMENTAL SERVICES	0	0	-	0	0	0	0	0	0
677-7-8720-834-08	FIRE	56,576	2,280	340,154	42,000	42,000	47,136	48,079	49,041	5,000
677-7-8720-834-10	POLICE	0	0	766	0	0	255	260	266	271
677-7-8730-834-03	DEPARTMENT OF PUBLIC SERVICES	27,898	17,467	7,328	20,000	20,000	17,564	17,916	18,274	18,639
677-7-8730-834-07	TREASURER	47,216	7693	-	0	0	0	0	0	0
677-7-8730-834-08	FIRE	38,975	29,033	104,125	50,000	50,000	57,378	58,525	59,696	60,890
677-7-8730-834-09	BUILDING INSPECTION	0	214.36	-	0	0	0	0	0	0
677-7-8730-834-10	POLICE	3,332	13,697	3,276	5,000	5,000	6,768	6,904	7,042	7,183
677-7-8730-872-10	CITY MANAGER	389	4287	-	0	0	0	0	0	0
	TOTAL EXPENDITURES	$ 276,901	$ 236,320	$ 584,483	$ 313,038	$ 223,100	$ 238,643	$ 243,416	$ 248,284	208,228
	EXCESS(DEFICIT)	6,954	-172,637	-442,409	-177,038	-87,100	-18,363	-12,315	-15,177	14,022
	BEGINNING FUND BALANCE	920,521	927,475	754,838	312,430	135,392	48,292	29,928	17,613	2,436
	ENDING FUND BALANCE	$ 927,475	$ 754,838	$ 312,430	$ 135,392	$ 48,292	$ 29,928	$ 17,613	$ 2,436	$ 16,458

Primary assumptions used in the budget model for FY 2015-2020

FY 2014-15:

- 2nd year of street lighting assessment; only $118,000 of General Fund money needed for street lighting
- Staffing in Police & Fire increased to comply with planned operating levels
- Overtime estimates reduced: Police $300,00; Fire $90,000
- 2.0% increase estimated for tax revenues
- 1.0% increase in revenue sharing
- Contribution to Worker's Comp Fund set at 1.0% of wages
- Wages and benefits adjusted based on labor contract terms
- General Fund contribution of $250,000 to Motor Pool
- Major Street improvement expenditures estimated at $1,773,000, that included Prospect reconstruction project supported by MDOT grant
- No capital outlays in Local Streets Fund
- Transfers from Major to Local Streets reduced to require Local Streets Fund to use $19,000 in fund balance
- Motor Pool transfer to Garbage Fund $15,000
- Motor Pool capital expenditures budgeted at maximum of $732,650, of which, $506,650 is for DPS, $80,000 for Police, and $146,000 for Environmental Services

FY 2015-2016 & Beyond:

- No more street lighting special assessment. General Fund pays $406,000/year for street light.
- Overtime reduced further: Police $300,000 in 2016 to 2020, $175,000 in 2017; Fire $90,000 in 2016, and $120,000 in 2017-2020
- Property tax revenues increase 2.0% per year
- Revenue sharing increase 1.0% per year
- Drug Forfeiture Fund runs out of money; contribution to General Fund ceases ($115,000/year revenue reduction)
- Worker's Comp increased contribution to 3.0% of wages for 2016, 3.25% for 2017, 3.50% for 2018 & 2019, and 3.25% for 2020.
- General Fund contribution to Motor pool capped at $250,000/year
- Local Streets Fund continues $50,000/year use of fund balance
- Major Street capital improvements estimated at $1,125,000
- No more transfers from Motor Pool to Garbage Fund
- At end of labor contracts, wage increases assumed to be zero.
- Sale of surplus DPS equipment is estimated at least $133,702

- Motor Pool capital expenditures budgeted $300,000, of which, $12,000 is for DPS, $80,000 is for Police, $158,000 is for Fire, $25,000 is for Environmental Services, and $25,000 is for Building

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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FUND	ACTUAL FY 2013-2014	C1 ORIGINAL BUDGET #1 FY 2014-15	C2 ORIGINAL BUDGET FY 2015-16
101-GENERAL			
BEGINNING FUND BALANCE	8,527,574	7,936,330	6,626,950
REVENUES	13,877,183	13,364,753	13,169,211
CONTRIBUTION FROM OTHER FUND-FUND 265	100,000	-	-
EXPENDITURES	12,458,081	12,493,327	12,318,753
CONTRIBUTIONS TO OTHER FUNDS-VARIOUS FUNDS	2,110,346	2,180,806	2,250,455
CHANGE IN FUND BALANCE	(591,244)	(1,309,380)	(1,399,997)
ENDING FUND BALANCE	7,936,330	6,626,950	5,226,953
202-MAJOR STREET			
BEGINNING FUND BALANCE	1,194,897	1,035,271	936,368
REVENUES	1,084,922	1,019,685	913,651
CONTRIBUTION FROM OTHER FUND-FUND 101	-	-	-
CONTRIBUTIONS FROM SIDE WALK 495	-	140,000	140,000
EXPENDITURES	1,051,260	1,077,601	1,097,160
CONTRIBUTIONS TO OTHER FUND (414)	13,481	-	-
CONTRIBUTIONS TO OTHER FUND (203)	179,808	180,987	182,780
CHANGE IN FUND BALANCE	(159,626)	(98,903)	(226,289)
ENDING FUND BALANCE	1,035,271	936,368	710,079
203-LOCAL STREET			
BEGINNING FUND BALANCE	707,936	808,095	718,049
REVENUES	345,999	298,146	300,870
CONTRIBUTION FROM OTHER FUND (202)	179,808	180,987	182,780
EXPENDITURES	425,648	569,179	563,315
CHANGE IN FUND BALANCE	100,159	(90,046)	(79,665)
ENDING FUND BALANCE	808,095	718,049	638,384
226 GARBAGE & RUBBISH COLLECTION			
BEGINNING FUND BALANCE	-	-	-
REVENUES	808,238	638,370	799,290
CONTRIBUTION FROM OTHER FUND (641)	211,367	205,263	26,234
EXPENDITURES	1,019,605	843,633	825,524
CONTRIBUTIONS TO OTHER FUNDS-FUND 641 EQUIP RENTAL			
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
252-CDBG/WATER ST ACTIVITIES			
BEGINNING FUND BALANCE	11,992	12,035	12,035
REVENUES	1,594	1,545	1,545
CONTRIBUTION FROM OTHER FUND (101)	21,822	15,638	15,638
EXPENDITURES	23,374	17,183	17,183
CHANGE IN FUND BALANCE	43	-	-
ENDING FUND BALANCE	12,035	12,035	12,035
265-POLICE SPECIAL REVENUE			
BEGINNING FUND BALANCE	237,819	38,881	48,031
REVENUES	16,225	10,650	10,650
EXPENDITURES	115,162	1,500	1,500

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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FUND	ACTUAL FY 2013-2014	C1 ORIGINAL BUDGET #1 FY 2014-15	C2 ORIGINAL BUDGET FY 2015-16
CONTRIBUTIONS TO 101- FOR LAWNET	100,000	-	-
CHANGE IN FUND BALANCE	(198,938)	9,150	9,150
ENDING FUND BALANCE	38,881	48,031	57,181
275-DEPOT TOWN DDA			
BEGINNING FUND BALANCE	307,727	277,118	241,247
REVENUES	107,832	105,968	107,385
EXPENDITURES	138,440	141,839	117,038
CHANGE IN FUND BALANCE	(30,609)	(35,871)	(9,653)
ENDING FUND BALANCE	277,118	241,247	231,594
303-2010 GOUT REF BOND $3.83M			
BEGINNING FUND BALANCE	43,741	61,579	65,325
REVENUES	702,717	692,559	692,071
EXPENDITURES	684,878	688,813	688,325
CHANGE IN FUND BALANCE	17,838	3,746	3,746
ENDING FUND BALANCE	61,579	65,325	69,071
316 2002 GO CAPITAL IMP DEBT $400k			
BEGINNING FUND BALANCE	-	-	-
CONTRIBUTION FROM GENERAL FUND	37,128	36,113	39,705
EXPENDITURES	37,128	36,113	39,705
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
342-2012 GO TAX DEBT $4.140M			
BEGINNING FUND BALANCE	76,734	94,605	98,702
REVENUES	678,856	670,429	671,702
EXPENDITURES	660,985	666,332	668,145
CHANGE IN FUND BALANCE	17,871	4,097	3,557
ENDING FUND BALANCE	94,605	98,702	102,259
364-2002b W & S Debt $485 K DWRF			
BEGINNING FUND BALANCE	44,395	-	-
REVENUES	31,129	30,438	29,813
EXPENDITURES	75,524	30,438	29,813
CHANGE IN FUND BALANCE	(44,395)	-	-
ENDING FUND BALANCE	-	-	-
365-2001 W & S DEBT $4M			
BEGINNING FUND BALANCE	381,117	-	-
REVENUES	106,402	-	-
EXPENDITURES	487,519	-	-
CHANGE IN FUND BALANCE	(381,117)	-	-
ENDING FUND BALANCE	-	-	-
366-2002A W & S DEBT $5M			
BEGINNING FUND BALANCE	434,594	-	-
REVENUES	144,684	-	-
EXPENDITURES	579,279	-	-

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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FUND	ACTUAL FY 2013-2014	C1 ORIGINAL BUDGET #1 FY 2014-15	C2 ORIGINAL BUDGET FY 2015-16
CHANGE IN FUND BALANCE	(434,594)	-	-
ENDING FUND BALANCE	-	-	-
367-2002C WS&SDS REF. BONDS $8.66M			
BEGINNING FUND BALANCE	602,758	-	-
REVENUES	367,954	-	-
EXPENDITURES	970,712	-	-
CHANGE IN FUND BALANCE	(602,758)	-	-
ENDING FUND BALANCE	-	-	-
368-2003A WTR SUP & SEW $4.8M			
BEGINNING FUND BALANCE	281,466	-	-
REVENUES	541,552	515,578	-
EXPENDITURES	823,018	515,578	-
CHANGE IN FUND BALANCE	(281,466)	-	-
ENDING FUND BALANCE	-	-	-
412-LAND REVOLVING			
BEGINNING FUND BALANCE	239,965	240,874	241,564
REVENUES	9,984	690	690
CONTRIBUTION FROM FUND 101	-	-	-
EXPENDITURES	9,074	-	-
CONTRIBUTION TO WATER ST BOND(477)	-	-	-
CHANGE IN FUND BALANCE	909	690	690
ENDING FUND BALANCE	240,874	241,564	242,254
413-DOWNTOWN DEV AUTH			
BEGINNING FUND BALANCE	244,887	204,990	123,661
REVENUES	316,051	232,457	235,572
EXPENDITURES	275,176	229,088	206,223
CONTRIBUTIONS TO FUND 473	80,772	84,698	82,608
CHANGE IN FUND BALANCE	(39,898)	(81,329)	(53,259)
ENDING FUND BALANCE	204,990	123,661	70,402
414-CAPITAL IMPROVEMENT			
BEGINNING FUND BALANCE	795,152	754,898	62,398
REVENUES	16,593	2,000	2,000
CONTRIBUTION FROM OTHER FUNDS	308,284	1,540,834	338,646
EXPENDITURES	365,132	2,235,334	338,646
CHANGE IN FUND BALANCE	(40,255)	(692,500)	2,000
ENDING FUND BALANCE	754,898	62,398	64,398
415-ECONOMIC DEVELOPMENT CORP			
BEGINNING FUND BALANCE	136,182	135,855	135,510
REVENUES	921	800	800
EXPENDITURES	1,248	1,145	1,205
CHANGE IN FUND BALANCE	(327)	(345)	(405)
ENDING FUND BALANCE	135,855	135,510	135,105
469-2003 DWS&SEW $1.5M DWRF			

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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		C1	C2
FUND	**ACTUAL FY 2013-2014**	**ORIGINAL BUDGET #1 FY 2014-15**	**ORIGINAL BUDGET FY 2015-16**
BEGINNING FUND BALANCE	338,926	0	-
REVENUES	338,133	336,063	334,375
EXPENDITURES	677,059	336,063	334,375
CHANGE IN FUND BALANCE	(338,926)	-	-
ENDING FUND BALANCE	0	0	-
470-2003b W&SR/B CONS $1.5M			
BEGINNING FUND BALANCE	87,162	-	-
REVENUES	69,512	-	-
EXPENDITURES	156,674	-	-
CHANGE IN FUND BALANCE	(87,162)	-	-
ENDING FUND BALANCE	-	-	-
471-2003C WS&SW $785K DWRF			
BEGINNING FUND BALANCE	50,199	(0)	(0)
REVENUES	51,575	50,500	49,500
EXPENDITURES	101,775	50,500	49,500
CHANGE IN FUND BALANCE	(50,199)	-	-
ENDING FUND BALANCE	(0)	(0)	(0)
472-2004A W & S Rev $2.7M			
BEGINNING FUND BALANCE	162,583	(0)	-
REVENUES	116,269	-	-
EXPENDITURES	278,852	-	-
CHANGE IN FUND BALANCE	(162,583)	-	-
ENDING FUND BALANCE	(0)	(0)	-
473-2004A SER DDA CONS $995K			
BEGINNING FUND BALANCE	-	-	-
REVENUES	-	-	-
CONTRIBUTION FROM OTHER FUND-FUND 413	80,772	84,698	82,608
EXPENDITURES	80,772	84,698	82,608
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
474-2004b W & S $6.3M DWRF			
BEGINNING FUND BALANCE	431,590	-	-
REVENUES	389,851	387,669	386,028
EXPENDITURES	821,440	387,669	386,028
CHANGE IN FUND BALANCE	(431,590)	-	-
ENDING FUND BALANCE	0	-	-
477-2006 GO LTD TAX CAP REF (WATER ST DEBT)			
BEGINNING FUND BALANCE	2,592,234	1,910,022	1,910,022
REVENUES	(37,438)	1,376,640	1,377,603
CONTRIBUTION FROM OTHER FUND-FUND 101	1,341,986		
EXPENDITURES	1,374,098	1,376,640	1,377,603
EXPENDITURES- VALUE OF GREEN SPACE	612,662	-	
CHANGE IN FUND BALANCE	(682,213)	-	-
ENDING FUND BALANCE-UNSPENDABLE	1,910,022	1,910,022	1,910,022

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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		C1	C2
FUND	**ACTUAL FY 2013-2014**	**ORIGINAL BUDGET #1 FY 2014-15**	**ORIGINAL BUDGET FY 2015-16**
478-2006 W & S REF $9.85M			
BEGINNING FUND BALANCE	-	-	-
REVENUES	420,056	419,506	443,006
EXPENDITURES	420,056	419,506	443,006
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
479-2007 W & S REV $375K DWRF			
BEGINNING FUND BALANCE	-	-	-
REVENUES	19,913	19,594	19,276
EXPENDITURES	19,913	19,594	19,276
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
480-2008 W & S DISP REV $435K DWRF			
BEGINNING FUND BALANCE	-	-	-
REVENUES	28,731	28,231	27,731
EXPENDITURES	28,731	28,231	27,731
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
481-2009 W & S BONDS 7249-01 $ 260k DWRF			
BEGINNING FUND BALANCE	-	-	-
REVENUES	8,038	7,913	7,788
EXPENDITURES	8,038	7,913	7,788
CHANGE IN FUND BALANCE	-	-	-
ENDING FUND BALANCE	-	-	-
482-2012 W & S FACTORY PUMP STATION			
BEGINNING FUND BALANCE	(3,991)	825,898	825,898
REVENUES	2,364,735	175,197	171,148
EXPENDITURES	1,534,847	175,197	171,148
CHANGE IN FUND BALANCE	829,889	-	-
ENDING FUND BALANCE-RESTRICTED FOR DEBT SERVICE	825,898	825,898	825,898
483-2013 REVENUE FUND BONDS			
BEGINNING FUND BALANCE		1,832,261	1,832,261
REVENUES	10,086,152	818,700	1,258,350
EXPENDITURES	8,253,891	818,700	1,258,350
CHANGE IN FUND BALANCE	1,832,261	-	-
ENDING FUND BALANCE-RESTRICTED FOR DEBT SERVICE	1,832,261	1,832,261	1,832,261
495-SIDEWALK IMPROVEMENT			
BEGINNING FUND BALANCE	274,130	268,235	162,171
REVENUES	139,576	51,000	101,000
EXPENDITURES	145,471	157,064	117,096
CHANGE IN FUND BALANCE	(5,895)	(106,064)	(16,096)
ENDING FUND BALANCE	268,235	162,171	146,075

CITY OF YPSILANTI
ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016
SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES
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FUND	ACTUAL FY 2013-2014	C1 ORIGINAL BUDGET #1 FY 2014-15	C2 ORIGINAL BUDGET FY 2015-16
588-PUBLIC TRANSIT			
BEGINNING FUND BALANCE	11,550	11,355	11,355
REVENUES	275,445	279,566	282,426
CONTRIBUTION FROM OTHER FUND-FUND 101			
EXPENDITURES	275,640	279,566	282,426
CHANGE IN FUND BALANCE	(195)	-	-
ENDING FUND BALANCE	11,355	11,355	11,355
641-MOTORPOOL (CASH BASIS INSTEAD OF ACCRUAL)			
BEGINNING FUND BALANCE	4,986,770	4,294,951	3,185,168
REVENUES	593,868	754,100	756,565
EXPENDITURES	1,074,320	1,835,307	698,923
CONTRIBUTION TO OTHER FUNDS-FUND 226	211,367	28,576	-
CHANGE IN FUND BALANCE	(691,819)	(1,109,783)	57,642
ENDING FUND BALANCE	4,294,951	3,185,168	3,242,810
ADJUSTMENTS:			
DEPRECIATION	390,018	413,000	549,500
CAPITAL EQUIPMENT PURCHASES	177,957	732,650	300,000
A/R & INVENTORY	32,401		
BUILDING, MACHINERIES-NET OF ACC. DEPN	1,578,880	1,366,819	1,686,469
Accounts Payable and Accrued Liabilities	26,104		
SPENDABLE FUND BALANCE	2,921,836	1,498,699	1,805,841
677-WORKERS COMPENSATION FUND			
BEGINNING FUND BALANCE	754,839	312,431	274,902
REVENUES	142,075	145,531	151,009
EXPENDITURES	584,482	183,060	171,120
CHANGE IN FUND BALANCE	(442,408)	(37,529)	(20,111)
ENDING FUND BALANCE	312,431	274,902	254,791
732-FIRE AND POLICE PENSION			
BEGINNING FUND BALANCE	28,119,714	31,597,237	31,624,645
REVENUES	6,724,433	3,831,163	3,855,422
EXPENDITURES	3,246,910	3,803,755	3,853,554
CHANGE IN FUND BALANCE	3,477,523	27,408	1,868
ENDING FUND BALANCE	31,597,237	31,624,645	31,626,513
736-RETIREE BENEFITS FUND			
BEGINNING FUND BALANCE	636,563	1,028,380	1,057,880
REVENUES	29,470	29,500	29,500
CONTRIBUTION FROM OTHER FUND (101)	1,558,379	1,539,222	1,737,432
EXPENDITURES	1,196,033	1,539,222	1,737,433
CHANGE IN FUND BALANCE	391,817	29,500	29,499
ENDING FUND BALANCE	1,028,380	1,057,880	1,087,379
GRAND TOTALS			
BEGINNING FUND BALANCE	52,711,206	53,681,301	50,194,141
REVENUES	40,919,230	24,918,301	24,808,374

CITY OF YPSILANTI

ACTUAL FY 2013-2014, ORIGINA BUDGETS FOR FY 2014-2015 AND FY 2015-2016

SUMMARY OF ALL FUNDS BEGINNING FUND BALANCES, REVENUES, CONTRIBUTIONS FROM OTHER FUNDS, EXPENDITURES, CONTRIBUTIONS TO OTHER FUNDS, CHANGE IN FUND BALANCES, ENDING FUND BALANCES

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		C1	**C2**
FUND	**ACTUAL FY 2013-2014**	**ORIGINAL BUDGET #1 FY 2014-15**	**ORIGINAL BUDGET FY 2015-16**
CONTRIBUTIONS FROM OTHER FUNDS	3,839,546	5,119,395	3,940,646
EXPENDITURES	41,092,907	31,049,788	27,930,500
CONTRIBUTIONS TO OTHER FUNDS	2,695,774	2,475,067	2,515,843
CHANGE IN FUND BALANCE (EXCLUDING DEPRECIATION)	970,095	(3,487,159)	(1,697,323)
ENDING FUND BALANCE	53,681,301	50,194,142	48,496,818
ENDING FUND BALANCE	53,681,301	50,194,142	48,496,818
A/R & INVENTORY	(32,401)	-	-
A/P & ACCRUED LIABILITIES	26,104	-	-
BUILDING & MACHINERIES-NET OF ACCU. DEPRECIATION	(1,578,880)	(1,366,819)	(1,686,469)
CAPITAL EQUIPMENT PURCHASES	(177,957)	(732,650)	(300,000)
DEPRECIATION	390,018	413,000	549,500
ENDING FUND BALANCE - CASH BASIS	52,308,186	48,507,673	47,059,849

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FULL TIME AND PART TIME EMPLOYEES FOR FY 2014-2015

POSITION	CLERK/TREASURER/VOTER REGISTRATION OFFICE	ADMINISTRATIVE HEARING BUREAU	MANAGER'S OFFICE	ACCOUNTING	TREASURER'S OFFICE	ASSESSOR'S OFFICE	HUMAN RESOURCES & WC	POLICE	FIRE	BUILDING & ORDINANCE	PUBLIC SERVICES	PLANNING & DEVELOPMENT	TOTAL FULL TIME & PART TIME
City Manager - Tier 2			1.00										1.00
Economic Development Director - Tier 2			1.00										1.00
Assistant to the City Manager - Tier 2			1.00										1.00
Executive Secretary			0.60									0.40	1.00
City Clerk/Deputy Treasurer II	0.95	0.05											1.00
Deputy City Clerk/Elections Clerk - Tier 2	1.00												1.00
Treasurer/Deputy Clerk II					1.00								1.00
Treasurer's Generalist					0.66								0.66
Assessor													0.00
Fiscal Services Director				1.00									1.00
General Accountant II - Tier 2				1.00									1.00
Finance Generalist				0.66									0.66
Payroll Technician				1.00									1.00
Human Resources Manager							1.00						1.00
HR Generalist							0.50						0.50
Planner I - Tier 2												1.00	1.00
Planner II - Tier 2												1.00	1.00
Community Dev Deputy Director (Bldg Mgr)		0.05								0.95			1.00
Office Manager (Sec. II)										1.00			1.00
Housing Inspector										1.00			1.00
Ordinance Enforcement Officer - Tier 2		0.05						0.48		0.48			1.00
DPS Director											1.00		1.00
DPS Office Manager											1.00		1.00
DPS Generalist											0.81		0.81
General Superintendent											1.00		1.00
General Foreman-Streets											1.00		1.00
General Foreman-Recycling											1.00		1.00
Heavy Equipment Operator											4.00		4.00
Equipment Operator											4.00		4.00
Equipment Operator - Tier 2											4.00		4.00
Sign Specialist											1.00		1.00
Mechanic											2.00		2.00
Police Chief - Tier 2								1.00					1.00
Admin Serv Manager/Special Events Coord								1.00					1.00
Records Clerk								1.00					1.00
Police Lieutenant								5.00					5.00
Police Sergeant								4.00					4.00
Police Officer								11.00					11.00
Police Officer - Tier 2								10.00					10.00
Parking Enforcement Officer								2.00					2.00
Fire Chief (Marshall)									1.00				1.00

POSITION	CLERK/TREASURER/VOTER REGISTRATION OFFICE	ADMINISTRATIVE HEARING BUREAU	MANAGER'S OFFICE	ACCOUNTING	TREASURER'S OFFICE	ASSESSOR'S OFFICE	HUMAN RESOURCES & WC	POLICE	FIRE	BUILDING & ORDINANCE	PUBLIC SERVICES	PLANNING & DEVELOPMENT	TOTAL FULL TIME & PART TIME
Fire Captain									3.00				3.00
Fire Lieutenant									3.00				3.00
Firefighter									6.00				6.00
Firefighter - Tier 2									7.00				7.00
Secretary Part-time									0.66				0.66
TOTALS	**1.95**	**0.15**	**3.60**	**3.66**	**1.66**	**0.00**	**1.50**	**35.48**	**20.66**	**3.43**	**20.81**	**2.40**	**95.29**
DIFFERENCE FROM PREVIOUS YEAR	0.00	0.00	1.00	0.66	0.66	0.00	0.50	0.48	0.66	-0.48	0.81	0.00	4.29
% CHANGE FROM PREVIOUS YEAR	0%	0%	38%	22%	66%	0%	50%	1%	3%	-12%	4%	0%	5%
TOTAL FULL TIME EMPLOYEES													92.00
TOTAL PART TIME EMPLOYEES													3.29
TOTAL FULL TIME & PART TIME EMPLOYEES													**95.29**
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Summary of Police & Fire Department													
Sworn officers including DDA officer								31.00					
Parking Enforcement Officer								2.00					
Executive Secretary								1.00					
Records Clerk								1.00					
Ordinance Enforcement								0.48					
Fire Chief									1.00				
Fire Captain									3.00				
Fire Lieutenant									3.00				
Firefighter									13.00				
Secretary Part-time									0.66				
Summary breakdown								**35.48**	**20.66**				

FULL TIME AND PART TIME EMPLOYEES FOR FY 2015-2016

POSITION	CLERK/TREASURER/VOTER REGISTRATION OFFICE	ADMINISTRATIVE HEARING BUREAU	MANAGER'S OFFICE	ACCOUNTING	TREASURER'S OFFICE	ASSESSOR'S OFFICE	HUMAN RESOURCES & WC	POLICE	FIRE	BUILDING & ORDINANCE	PUBLIC SERVICES	PLANNING & DEVELOPMENT	TOTAL FULL TIME & PART TIME
City Manager - Tier 2			1.00										1.00
Economic Development Director - Tier 2			1.00										1.00
Assistant to the City Manager - Tier 2			1.00										1.00
Executive Secretary			0.60									0.40	1.00
City Clerk/Deputy Treasurer II	0.95	0.05											1.00
Deputy City Clerk/Elections Clerk - Tier 2	1.00												1.00
Treasurer/Deputy Clerk II					1.00								1.00
Treasurer's Generalist					0.66								0.66
Assessor													0.00
Fiscal Services Director				1.00									1.00
General Accountant II - Tier 2				1.00									1.00
Finance Generalist				0.66									0.66
Payroll Technician				1.00									1.00
Human Resources Manager							1.00						1.00
HR Generalist													0.00
Planner I - Tier 2												1.00	1.00
Planner II - Tier 2												1.00	1.00
Community Dev Deputy Director (Bldg Mgr)		0.05								0.95			1.00
Office Manager (Sec. II)										1.00			1.00
Housing Inspector										1.00			1.00
Ordinance Enforcement Officer - Tier 2		0.05						0.95					1.00
DPS Director											1.00		1.00
DPS Office Manager											1.00		1.00
DPS Generalist											0.81		0.81
General Superintendent											1.00		1.00
General Foreman-Streets											1.00		1.00
General Foreman-Recycling											1.00		1.00
Heavy Equipment Operator											4.00		4.00
Equipment Operator											4.00		4.00
Equipment Operator - Tier 2											4.00		4.00
Sign Specialist											1.00		1.00
Mechanic											2.00		2.00
Police Chief - Tier 2								1.00					1.00
Admin Serv Manager/Special Events Coord								1.00					1.00
Records Clerk								1.00					1.00
Police Lieutenant								5.00					5.00
Police Sergeant								4.00					4.00
Police Officer								11.00					11.00
Police Officer - Tier 2								10.00					10.00
Parking Enforcement Officer								2.00					2.00

Fire Chief (Marshall)									1.00				1.00
Fire Captain									3.00				3.00
Fire Lieutenant									3.00				3.00
Firefighter									6.00				6.00
Firefighter - Tier 2									7.00				7.00
Secretary Part-time									0.66				0.66
TOTALS	**1.95**	**0.15**	**3.60**	**3.66**	**1.66**	**0.00**	**1.00**	**35.95**	**20.66**	**2.95**	**20.81**	**2.40**	**94.79**
DIFFERENCE FROM PREVIOUS YEAR	0.00	0.00	1.00	0.66	0.66	0.00	0.00	0.95	0.66	-0.95	0.81	0.00	3.79
% CHANGE FROM PREVIOUS YEAR	0%	0%	38%	22%	66%	0%	0%	3%	3%	-24%	4%	0%	4%
TOTAL FULL TIME EMPLOYEES													92.00
TOTAL PART TIME EMPLOYEES													2.79
TOTAL FULL TIME & PART TIME EMPLOYEES													**94.79**
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Executive Secretary								1.00					
Records Clerk								1.00					
Ordinance Enforcement								0.48					
Fire Chief									1.00				
Fire Captain									3.00				
Fire Lieutenant									3.00				
Firefighter									13.00				
Secretary Part-time									0.66				
Summary breakdown								**35.48**	**20.66**				

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CITY OF YPSILANTI
POSITION
CURRENT YEAR AND LAST NINE FISCAL YEARS

SERVICES	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16
Administrative Services										
City Manager	2.10	1.85	1.85	1.85	1.85	1.85	1.85	2.60	3.60	3.60
Human Resources	1.90	1.55	1.55	1.55	1.55	1.55	1.55	1.30	1.50	1.00
Building and Ordinance Enf.	6.00	6.25	4.25	4.08	3.80	3.75	3.80	3.90	3.43	2.96
Planning	3.40	1.65	1.65	1.65	2.38	2.38	2.38	2.13	2.40	2.40
Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Services	**13.40**	**11.30**	**9.30**	**9.13**	**9.58**	**9.53**	**9.58**	**9.93**	**10.93**	**9.96**
Fiscal services										
Accounting Division	3.20	3.20	3.20	3.03	3.03	3.03	3.03	3.03	3.66	3.66
Assessing Division	1.00	1.00	1.00	1.00	0.93	0.33	0.33	0.33	0.00	0.00
Treasury Division	1.50	1.50	1.50	1.34	1.34	1.34	1.34	0.00	0.00	0.00
Fiscal Services	**5.70**	**5.70**	**5.70**	**5.37**	**5.30**	**4.70**	**4.70**	**3.36**	**3.66**	**3.66**
Citizen Services										
Clerk	**1.50**	**1.50**	**1.50**	**1.50**	**1.45**	**1.45**	**0.00**	**1.45**	**1.45**	**1.45**
Treasury							**0.00**	**1.34**	**1.66**	**1.66**
Voter's Registration	**0.50**	**0.50**	**0.50**	**0.50**	**0.50**	**0.50**	**0.00**	**0.50**	**0.50**	**0.50**
Administrative Hearing Bureau					**0.10**	**0.10**	**0.00**	**0.15**	**0.15**	**0.15**
Citizen Services	**2.00**	**2.00**	**2.00**	**2.00**	**2.05**	**2.05**	**0.00**	**3.44**	**3.76**	**3.76**
Fire Services	**25.00**	**22.00**	**22.00**	**20.00**	**19.50**	**17.00**	**17.00**	**17.00**	**20.66**	**20.66**
Public Services	**25.75**	**22.75**	**20.75**	**20.88**	**20.88**	**20.81**	**20.81**	**20.88**	**20.81**	**20.81**
Police Services	**49.00**	**43.00**	**44.40**	**37.00**	**36.00**	**31.00**	**31.00**	**35.26**	**35.48**	**35.95**
Total FTE	**120.85**	**106.75**	**104.15**	**94.38**	**93.31**	**85.09**	**83.09**	**89.87**	**95.30**	**94.80**

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Two major components of the annual General Fund deficit

Primary component of the Water Street debt obligation beginning 2014:	$1,400,000.00
CDBG component of Water Street debt obligation beginning 2017:	$300,000.00
Currently projected annual Water Street debt obligation:	$1,700,000.00

Dealing with CDBG component

CDBG component needs to be set aside by the State until significantly more development occurs on Water Street and throughout the City

Water Street debt annual obligation:	$1,700,000.00
Reduction of annual Water Street debt obligation:	($300,000.00)
Remaining annual Water Street Debt obligation:	$1,400,000.00

Reduction of Water Street debt principal

Principal remaining in May 2016 will be:	$13,245,000.00
Reduced via sale of Water Street property and 7+ additional acres at $300,000 /acre:	($2,245,000.00)
Reduced via contribution from fund balance:	($2,000,000.00)
Remaining Water Street debt principal after sale of land:	$9,000,000.00

Refinancing of Water Street debt obligation

Refinance and restructure the reduced Water Street debt principal - $9,000,000.00 - to a loan duration of 15 years at a 3% interest rate. This yields savings of $622,000.00 per year.

Adjusted annual Water Street debt obligation:	$1,400,000.00
Savings from principal reduction, refinancing and restructuring:	($622,000)
Remaining annual Water Street debt obligation:	$778,000.00

Cost reduction and revenue enhancement proposals

State Fire Reimbursement payment increase from 41% of $900,000.00 to 70% of $630,000.00 which yields an increase in revenue of $258,000 per year

Adjusted annual Water Street debt obligation:	$778,000.00
Increase in revenue:	($258,000.00)
Remaining annual Water Street Debt obligation:	$520,000.00

Misc. revenue and operational support – grants, Lawnet, parking enforcement, code enforcement, etc. which yields an increase in revenue of $100,000.00 per year

Adjusted annual Water Street debt obligation:	$520,000.00
Increase in revenue:	($100,000.00)
Remaining annual Water Street Debt obligation:	$420,000.00

Additional reduction in police/fire overtime of $50,000.00 per year

Adjusted annual Water Street debt obligation:	$420,000.00
Reduction in costs:	(50,000.00)
Remaining annual Water Street debt obligation:	$370,000.00

Additional operational savings of $100,000.00 per year

Adjusted annual Water Street debt obligation:	$370,000.00
Reduction in costs:	($100,000.00)
Remaining annual Water Street debt obligation:	$270,000.00

Streetlight LED conversion generates operational savings of $200,000.00 per year

Adjusted annual Water Street debt obligation:	$270,000.00
Reduction in costs:	($200,000.00)
Remaining annual Water Street debt obligation:	$\boxed{\$70,000.00}$

CITY OF YPSILANTI
City Council Goals For 2014

City Council goals are designed to act as a road map for Council and staff in moving the city forward. These goals are statements of the intent of the city to focus the efforts of Council and staff to improve the city and provide a quality city as shown in the city mission statement. Many of these goals are in process and ongoing. Some of the goals can be fully accomplished in 2014, some goals may take more time and change over time.

I Fiscal Stability

- Continue 5 year debt reduction and solvency plan
    - Manage city debt
- Balanced Budget
    - Maintain Quality Service
- Manage ongoing expenses
    - Reduce pension costs
    - Reduce pension millage
    - Limit health care expense to taxable value increase
    - Overhaul Motor Pool
        - Sell excess equipment
        - Recalculate rental fees and replacement
    - Continue street light conversion
    - Explore other energy efficiency
        - Use Energy Efficiency fund to convert lighting to LED
    - Balance solid waste fund
        - Review contract, service levels
    - Reduce overhead costs
        - Reduce Employee costs
        - Better Facility utilization
- Complete Capital Improvement Plan
- Complete Storm Water Management Plan

II Economic Development

- Water Street development
- Utilize river frontage
    - Water Street
    - Other development
- Public relations
    - Flying Squad of agencies

    - Sell Ypsilanti
        - Civility of council, staff, police and fire, respect for all
        - Positive image, avoid disrespecting the city and staff
        - Promote good news and accomplishments
    - Develop "Buy and Invest Local" Policies
- Zoning
    - Complete zoning ordinance
        - Employment and development zones
            - Water Street
            - Boys and Girls Club
            - Motor Wheel
            - Ford Motor Co
            - City Hall
            - Smith Furniture/Pate
            - Washington Street Lot
            - Abe's block
            - Pub 13
            - Depot
            - Freight House
            - Peninsular Paper Dam
    - Complete Development Ready Certification process
- Freight House
    - Functional and Open
- Thompson Building
    - Strategy for development
- Depot
- Alternative Transportation
    - Train and Rail
        - Support Commuter Train and Rail Station
        - Complete Depot DDA TIF plan
            - Commuter Trail, Lighting, Bridge, surface lots
    - Apply for grants - traffic calming, bike paths, ADA ramps
- Continue support for Aerotropolis
- Place making
    - Explore Food Trucks
- Open and Welcoming to New, Innovative Business Ideas

<u>III Public Safety</u>

- Fully Staff Police and Fire per budget
- Reinstate Community Policing
- Cooperative agreements with EMU, Sheriff and Townships
    - Sheriff deputize Ypsilanti and EMU Police Officer

CITY COUNCIL GOAL SETTING 2015

Compilation of Departmental Goals for FY 2015-2015

This document was prepared to provide City Council members with a discussion outline during City Council goal setting sessions. Each Department Head was asked to provide goals accomplished so far in FY 2014-2015, as well as goals for FY 2015-2016. Department Heads were then asked to select the top two goals for their Department. Those goals are highlighted with checkmarks and being proposed as top priorities for City Council.

Goal Setting Sessions: January 8 and January 13

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

City Manager's Office

FY 2014-15 MAJOR ACCOMPLISHMENTS

- **Investing in stabilizing the City's financial future**

  1. ***Energy efficiency***
     - Conversion of all City streetlights to LED technology; LED lights enhance safety and energy efficiency; cost savings are approximately $120,000 year
     - Conversion of hundreds of city facility light fixtures to LED technology; cost savings TBD

  2. ***Motor Pool***
     - Updated fleets with new vehicles, saving operating and maintenance cost
     - Building a truck and car port to protect the two largest fleets

  3. ***Work force-*** hiring more police and fire officers in order to reduce excessive amounts of over time

- **Fund Management-** effectively managing the city's major funds to return the city to a balanced budget

  1. ***General Fund-*** Most items listed in this report interconnect to manage the general fund (e.g. renegotiating all City labor contracts and services contracts). While continuing to operate in a deficit, however the General fund is operating with a significantly lower deficit than the projected deficits.
     - Deficit for FY 2012-2013- approximately $120,000
     - Deficit for FY 2013-2014- approximately $550,000
     - Spending increased due to hiring more police and fire personnel to bring operations to a sustainable level and reduce overtime; the City's debt services payments also increased.

  2. ***Garbage Fund-*** when I started with the City, the garbage fund was out of balance by approximately $333,000 a year. Significant strides have been made to balance the garbage fund and operate within millage limitation.
     - This year my office spent several months analyzing solid waste collections prior to issuing a RFP for two new trash haulers. The new contracts saved the city approximately $230,000 per year with no reduction in services, when compared to the last year of the Waste Management's contract
     - The garbage fund deficit has been closed by approximately 75% and we are working to close the last 25%

- **Bond Rating-** the City secured a modest improvement in its bond rating by working to eliminate our negative outlook with Moody's

- **Capital improvements**

  1. **Prospect Road Repairs-** joined State Rep. David Rutledge in lobbying and obtaining a $1.9 million in funding for comprehensive repairs of Prospect Road between Holmes and the I-94 bridge

- Working with staff and consultants to maximize value of $1.9 million state grant

2. **Urgent Road Repairs-** Proposed the implementation of the Urgent Road Repair program, including a $16,300 contributions from EMU and AAATA for Adams Street

3. **Road Millage-** supporting efforts by the Washtenaw County Commission to levy a county-wide .5 mile road millage; value to the City would be approximately $145,000 per year.

- **Labor Contracts/Negotiations/Enhancing Public Safety**

1. **Eastern Washtenaw Safety Alliance (EWSA)**- Coordinated the City's participation in EWSA
   - The benefit to the city and the region has been a more effective use of scarce police resources, better response times and service addressing major crimes events and many other benefits. It also made the City's middle school resource officer contract possible. It has also greatly strengthened the City's cooperation and relationship with EMU and the Sheriff's office.

2. **Mil Reduction-** Administered policies and programs that lead to a .6 mil reduction of police and fire pension millage in FY 2013-2014, for the first time in over ten years

- **Switching from Community Blue to Medicare Advantage**- my office and Human Resources thoroughly researched the risks of switching, in addition to holding forums with retirees and Blue Cross representations. Since switching in December 2013, the City has significantly reduced costs of health insurance for retirees *[Estimated savings for 2014 is $250,000].*

FY 2015-2016 GOALS

- ✓ Spend more time for Economic Development efforts; sell City owned land
- ✓ Stabilize and hire staff needed to meet the City's priorities
- ✓ Continue to find new revenue sources and find ways to reduce expenses without cutting essential personnel and staff
- ✓ Work to balance the motor pool fund
- Keep the general fund deficit for FY 2014-2015 budget under $900,000

Human Resources

FY 2014-15 MAJOR ACCOMPLISHMENTS

- Enrolled 55 retirees, their spouses and surviving spouses into Blue Cross Blue Shield Medicare Advantage Health Insurance
- POAM & COAM Contracts were settled and posted on the website

- A new performance evaluation for staff was created
- Title VI Plan Training was conducted for all staff and new Contract was renewed
- Part of a team that participated in a Wage Parity Study for the City of Ypsilanti and comparable municipalities

FY 2015-2016 GOALS

- ✓ Recruit and Hire future employees to meet the needs of the Citizens of the City of Ypsilanti
- Present a revised Employee Handbook to all staff
- Continue to enroll retirees who are post 65 years of age and enrolled in both Medicare Parts A & B into the Medicare Advantage
- To continue with the re-organization plan of City Employees
- ✓ Training on Unconscious Bias, Cultural Diversity and Hazardous Communications

City Clerk (Treasury, AHB)

FY 2014-15 MAJOR ACCOMPLISHMENTS

- Accurately and professionally administered the May, August and November 2014 Elections.
- Re-organization of voter master card system.
- Clerk/Treasury effectively cross-trained staff and each staff member can satisfactorily complete all department tasks.
- Electronic file retention system continues to be improved, both externally and internally.
- Hiring of Deputy Clerk

FY 2015-2016 GOALS

- ✓ Codification of ordinances.
- Establish relationship with neighboring universities in order to recruit younger technologically savvy election inspectors.
- ✓ Work with involved departments to incorporate software to better streamline AHB processes.
- Continue to cross-train staff until each member of the department has mastered all department tasks.
- Create system that improves file organization to facilitate greater accuracy and efficiency.
- Exploration of parking bureau.

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

Building/Code Enforcement

FY 2014-2015 MAJOR ACCOMPLISHMENTS

- New noticing procedures on grass/weed abatements. Changes included a single annual warning and a citation for each abatement. Current policy is a warning for each abatement.

- New noticing procedures for snow removal. Shortened the window for abatement that is currently a minimum 3 days. The ultimate goal is faster compliance window so pedestrian routes are passable during winter.

- Updated Property Maintenance Code from 2006 to 2012. Changes to the code include increased security requirements and clearer definitions on violations.

FY 2015-2016 GOALS

- Focus on smaller dangerous buildings through Property Maintenance Code (garages, sheds & similar out buildings)

- ✓ Implementation of forthcoming disposition policy for city-owned residential properties. There are currently 8 structures and 16 vacant lots, all of which require year round maintenance, (mowing, snow removal & re-securing).

- ✓ Decrease backlog of rental inspections by devoting 2.5 – 3 days per week by Building Department Manager & assistance from contract inspectors. Fees from inspections will fund contracted inspectors.

- Assist in transition of Code Enforcement to Police Department. Includes restructuring of invoice procedures, AHB hearing notice templates, etc.

Planning and Zoning

FY 2015-2016 GOALS

Processes

- ✓ **Zoning Ordinance Revision** - Zoning Ordinance adopted December 2014. Staff will release updated application forms and factsheets in early January 2015; anticipate revised fee schedule before Council at second January meeting. Continue to track issues and areas of study, such as duplexes/R2, group residences, and other issues as they arise. Plan to revisit this "ongoing" list with Planning Commission in October 2015 and Council in November 2015. (CD/ED)

- **Redevelopment Ready Recertification** – Evaluation completed. Remaining item is Capital Improvements Plan; planned adoption in February 2015. (CD/ED)

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

- ☐ **Non-motorized Master Plan**- Expires at end of 2015. Staff will work with Nonmotorized Transportation Committee to update and present as Master Plan amendment/addition. (CD)

- ☐ **Road Diet** next steps (Hamilton/Huron/Washtenaw) – Staff working with MDOT to proceed with as part of upcoming MDOT resurfacing project. (CD)

- ✓ **Development of Capital Improvements Plan** with DPS, engineering, recreation commission and city manager's office – is state requirement. Out of compliance since 2008. Draft produced; anticipate adoption in Feb 2015. (CD)

- ☐ **Finalize disposition policy for City-owned real estate** – Disposition policy to be brought to planning commission in December 2014. (CD)

- ☐ **Reimage Washtenaw** – in conjunction with County – ongoing. (ED)

- ☐ Revise the Alley and Street Vacation and Closure ordinances to conform with State statue. (CD)

- ☐ Seek to restore staffing levels to provide an excellent level of service to residents and businesses. (ED/CD)

- ☐ Work to create a step by step guide to application processes to ensure transparency and consistency. (ED)

- ☐ Work to record institutional memory and develop procedure manuals for internal use. (ED/CD)

Priorities for Projects

- ☐ **Analysis/lobbying for Wolverine Stop in addition to Commuter Rail** – Received word that Wolverine stop only possible if number of trains increases to a level where it could potentially be included in a shorter route/non-express service. Work on-going in 2015. (ED)

- ☐ **Water Street projects**/marketing efforts/completion of B2B trail projects in collaboration with County parks:

  - Increased marketing efforts, in particular around recruitment of a grocery store. Work to continue in 2015. (ED)
  - Plan to re-bid Border to Border bridge and trail projects in early 2015, construction through the year. (CD)

- ☐ **Industrial Corridor project with Angstrom**- Work to continue in 2015. (ED)

- ☐ **Promote use of business section of website and permit center** www.cityofypsilanti.com/permits - Staff utilizing quick links in correspondence as well as with incoming calls. Note also the following quicklinks:
  - cityofypsilanti.com/planning
  - cityofypsilanti.com/zoning
  - cityofypsilanti.com/planningcommission

- cityofypsilanti.com/zba

- **Placemaking projects:**
  - Consideration of food carts/trucks in conjunction with DDA - food carts/trucks on private property permitted as part of approved zoning ordinance revision. (CD)
  - Continue work on Washtenaw/Cross pedestrian crossing issues with partners - MDOT has approved plan for mid-block crossing with HAWK at Washtenaw/Cross; anticipated construction by 2016. (CD)
  - Continue work with Friends of the Freighthouse on efforts to reopen - Continuing; anticipate release of RFP in February 2015. (CD)

Fiscal Services

FY 2014-2015 MAJOR ACCOMPLISHMENTS

- The City of Ypsilanti received the 6th consecutive year GFOA Certificate of Achievement for Excellence in Financial Reporting for its FY 2012-13 Comprehensive Annual Financial Report (CAFR)

- Abraham and Gaffney, P.C. issued an unmodified (clean) opinion of the audit for FYE 2014 with no findings

- Assisted the Administration and Human Resources Departments by providing analysis in the collective bargaining agreement negotiation

- Assisted the Human Services Department in determining the employees health care cost share by providing analysis of health care cost compared with State of Michigan hard cap and 20% of health care costs

- Trained Finance Generalist and Finance Interns on their duties and responsibilities. Cross training of staff resulted in improved efficiency and customer service.

- Implemented the Property Transfer Affidavit penalty fee for late filings, to ensure current and up-to-date information in the assessing database.

FY 2015-2016 GOALS

- ✓ Apply for the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers' Association for the City's FY 2013-14 Comprehensive Annual Financial report

- Strive to maintain and achieve the City Council goal of long-term financial viability and sustainability by maintaining unassigned fund balance to equal more than 10% of yearly operating expenditures

- ✓ Continue providing data for updating the 5 year financial projection for Council's tool in their decision making.

- Continue providing reports, trends, and analyses to assist the City Manager in his decision making.

- Ensure fiscal integrity by monitoring revenues and expenditures and administering the budget adopted by the City Council
- Continue assessment of the internal control, improve efficiency and customer service
- Continue cross-training staff to provide assistance and back-up coverage for daily operation
- Continue to implement the Property Transfer Affidavit penalty fee for late filings, to ensure current and up-to-date information in the assessing database.
- Solicit proposal for professional services to conduct Other Post Employment Benefit actuarial valuation (OPEB)

Department of Public Services (DPS)

FY 2014-2015 MAJOR ACCOMPLISHMENTS

- Work with Washtenaw County to Have Windows 7 Installed
- Plant Approximately 21 Trees thru DTE Grant
- Continue Working on CDBG Ramp Renovations
- Safety Improvement to the Charles, Mattingly and Hefley Playgrounds
- Complete Conversion of T12 Light Fixtures to LED in City Buildings
- Address the Solid Waste Deficit
- Sell Surplus DPS Vehicles & Equipment
- Tree Stump Removal
- Continue with Tree Removal
- Install Two Traffic Signal Controllers
- Prospect Bridge Rehabilitation Completed
- Urgent Road Repairs Completed
- S. Prospect resurfaced (Phase I) of the PRIP completed
- DPS Truck Port, YPD Car Port in Progress

FY 2015-2016 GOALS

- ✓ Complete Phase II of the PRIP, Reconstruction of N. Prospect St.
- Complete Signal Improvement Safety Project Prospect @ Michigan Avenue
- Continue to evaluate and remove priority 1 trees and others as needed
- Finish cleaning storm drains in Area 1 and clean storm drains in Area 2

- ✓ Continue Pavement Maintenance Program throughout the City

Fire Department

FY 2014-2015 MAJOR ACCOMPLISHMENTS

The Fire Department has continued to progress in a forward direction throughout this current 2014 year. The SAFER grant allowed us to achieve and exceed our main goals. The 2015 goals are based on maintaining and improving the programs we implemented.

- Fire Chief became Fire inspector and plan reviewer.
- Re-establishment of 2008 staffing to six personnel per shift with SAFER Grant.
- Promotion of 2 Captains and 2 lieutenants
- Hiring of seven personnel and a part-time secretary
- Decreased overtime by 60%
- Write grants for one engine and for extrication equipment
- Implementation of MABAS and Automatic Mutual Aid
- Maintaining ISO rating
- Maintain good standing with Michigan Department of Community Health
- Implement fire safety re-inspection fees.

FY 2015-2016 GOALS

Suppression

- ✓ Drafting a contingency plan based on the non-renewal of SAFER. The recent implementation of Automatic Mutual Aid with Superior and Ypsilanti Township Fire Departments and the additional SAFER personnel provides a temporary relief to our personnel, but staffing still remains an issue. Very few Fire Departments obtain back to back SAFER. What will our new staffing be and what will be the impact on overtime without SAFER?
- ✓ Replace our 1996 engine either through the grant we applied for in December or through a direct purchase. An additional front line engine will decrease the use or our aerial platform by 70%, as well as decreasing its maintenance cost and increasing its life span.
- Train one officer to become a certified EMS instructor to provide personnel with mandatory training (not achieved last year).
- Evaluating potential savings by consolidating some Fire Department functions with other fire agencies interested in joint ventures.
- Upgrade our map system to be in sync with mutual aid partners.

Prevention

- Keep a full-time inspector position.
- Send two personnel to fire investigator class.
- Creation and implementation of a strong fire prevention program to reduce fire loss in the community (not achieved last year).

Administration

- Improve cost recovery (in progress).
- Continue to seek and follow up on grant opportunities to fund any project over $25,000.
- Keep overtime cost under $50,000 for the year.
- Keep improving the overall moral of our personnel.
- Intergrade cultural diversity awareness in our training.

Facility

- Finalize the roof and solar panel project.
- Repair the grates on the apparatus floor.

Police Department

FY 2014-2015 MAJOR ACCOMPLISHMENTS

Personnel Issues

- Continue to move forward with hiring process to reach full staffing.
  - **Results:** Eight (8) Officers were hired and six (6) have been retained. Currently there are four (4) applicants in the final stages of the process. If these applicants successfully negotiate the FTO program the Department will be at full budgeted staffing of thirty-one (31).
- Select and implement the DDA Officer Position.
  - **Results:** Officer Harrison was selected and has been performing this function since September of 2014.
- Restructure the Department for greater efficiency.
  - **Results:** COAM Contract was negotiated and the Command Restructuring of the Department was accomplished and all promotions have been made. There was a substantial reduction in the wage scales for Sergeants and Lieutenants.
- Reduction of overtime.
  - **Results:** Although there is still improvements to be made in this area that will be achieved when the remainder of the restructuring plan is completed (this will be accomplished when we are at full staffing). There has been an improvement for every pay period in this year so far.

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

Community Policing

- Rejuvenate participation in COPAC
  - **Results:** The police department attended every COPAC meeting and is working on ideas for greater participation.

- Increase the participation of the VSC
  - **Results:** This goal is still on schedule and will be addressed further later in the year as it is contingent on the participation in the Citizens Police Academy.

- Explore the possibility of a Reserve Police Unit
  - **Results:** This idea was entertained, but tabled by the Chief in lieu of concentrating on hiring employees and VSC participation.

- Re-establish the Citizens Police Academy
  - **Results:** Accomplished. It is scheduled to start in January and applications are currently being accepted.
  - **Other Results in This Area:** The department was able to work with the Ypsilanti Community Schools and an agreement was reached to place a School Resource Officer in the Middle School. Officer Hunt received that assignment and it is going very well.
  - The department is involved in a program at Perry School where officers go to the school monthly and read to the children or participate in some other activity with them.
  - Youth Outreach: The department is currently working with and developing relationships with Ozone House, Dedicated to Making a Change and Mentor 2 Youth.
  - Senior Outreach: The department has recently joined a working group that is seeking to resurrect the Triad and S.A.L.T. Council.

Collaboration

- Continue to explore resource sharing with Eastern Michigan University
  - **Results:** This area also included the WCSD and other partners and culminated in the Eastern Washtenaw Safety Alliance. This group formed the YCAT Team and is continuing to work together strategically and practically to enhance policing in the region.

- Maintain participation in countywide initiatives and explore the possibility of participating in a regional Accident Investigation Team and Dive Team.
  - **Results:** We have maintained our relationships in already active countywide initiatives. In addition we have fully integrated into the Countywide Accident Investigation Team and currently Officer Owens is going through the testing and evaluation process for the Dive Team.

Internal Review

- Revision and update of the policy manual and conversion to a Book of General Orders.
  - **Results:** This is a work in progress and will be a continuing goal at least through next year.

- Review and streamlining of Administrative Reports and processes for increased efficiency and removal of duplication of work.
  - **Results:** Accomplished. Duplication of work has been eliminated and there is a clear and concise process in place.

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

Technology

- Develop an on-line reporting system for certain types of reports.
  - **Results:** This is a project that is in progress. We are currently working with CLEMIS and Washtenaw IT. We expect that this goal will be achieved this year.

- The current in-car camera system and storage/review equipment has reached its end of life and components are no longer available. The system needs to be updated soon in order to keep this important program functional.
  - **Results:** Accomplished. Recently Council approved a project and expenditure that included these items as well as body cameras for the road patrol.

- Explore the options for bar coding evidence.
  - **Results:** This item has been temporarily been tabled until we conduct more research into space saving issues in the property room.

Equipment

- Patrol Rifle Lights need to be replaced.
  - **Results:** Accomplished. Equipment has been purchased and is in service.

- Speed Measuring Devices need to be replaced.
  - **Results:** Accomplished. Three (3) new LIDAR units have been purchased and are in service.

Building Issues

- The property room is overcrowded. A moveable shelving system needs to be installed to maximize space.
  - **Results:** This issue was tabled due to structural issues in the basement of the police department which includes the property room.

- There are multiple areas where structural concerns have become very noticeable these issues need to be studied and possibly repaired.
  - **Results:** A Structural Engineer has been to the department and made recommendations for repairs and monitoring of the structural issues. The repairs and monitoring devices have not been done yet.

- There are doors that need to be replaced and paint is needed throughout the station.
  - **Results:** This work has yet to be performed but is expected to be completed during this year.

Funding/Grants

- Continue to explore grant opportunities and look to other possible sources of funding.
  - **Results:**
    - A grant was submitted to the UDOJ Cops Office to hire a school resource officer. The grant was rejected.
    - The department applied for and received a 2014 Bullet Proof Vest Grant in the amount of $5,327.61.
    - A USDOJ Byrne Memorial Grant for technology was applied for and we were awarded $15,340.00.

- A USDOJ Grant for LAWNET was received $24,607.00

FY 2015-2016 GOALS

5 Year Strategic Plan

✓ The method for this plan is to look at growing trends regionally and nationally, but the most important component will be the participation of the community. It is our intention to reach out to EMU, the business community, the faith community, the schools, neighborhood organizations and members of the community at large in order to incorporate their concerns in the plan.

Personnel

✓ Stabilize the full-time workforce and hire two part-time officers (one for Property and one for Traffic Services).

✓ Add a 32nd Officer (budgeted for 31 and Ypsilanti Schools are paying 10/12ths of one salary and DDA is paying for ½ of the DDA Officers salary). This position would go into the Detective Bureau.

K-9 Program

- Buky is nearing retirement age and it is unknown how long his health will allow him to work. In addition Officer Schembri is nearing retirement and would not be eligible for another K-9 partner. In order to avoid a gap in K-9 services it is important to select a new handler, purchase a new dog and train that dog to certification level before Buky retires.

Integration of Code Enforcement

- As part of the City restructuring it has been decided that Code Enforcement will be moved to the Police Department. This will require development of procedures and systems of cooperation with the Parking Bureau that will increase effectiveness and efficiency.

Laser Crime Scene Sketching

- There is equipment available that measures crime scenes and scenes of serious accidents with the use of a laser. This increases accuracy and then is transposed into a 3D crime scene sketch. Courts are becoming increasingly dependent on forensic evidence and this is one more step in solidifying cases.

Phone and Computer Forensic Evidence Retrieval

- The advent of Smart Phones and social media has driven police to examine them in search of key pieces of evidence that they contain. This type of skill and equipment are extremely complicated and user unfriendly. However, there is a high demand for this type of forensic review in most all of our most serious cases. It is our intention to enroll an officer in a training course that is sponsored by the Secret Service and obtain the hardware and software required to recover this type of evidence.

In-Service Training Consortium

- Some of the local departments have talked about collaborative training, especially in areas that are repetitive and policy is shared across the county (ALICE, Active Shooter etc.). Recently Washtenaw Community College has expressed an interest in being a partner in this venture. We are actively involved in this initiative.

Completion of whatever goals may be held over from the previous year.

CITY COUNCIL GOAL SETTING OUTLINE
FY 2015-2016
Facilitator: TBD

Legal Services

FY 2015-2016 GOALS

- Continue to provide high-quality and efficient legal services to the City at a reasonable cost.
- Modernize office computers and digitize records to move to paperless file system.

- Extra Territorial Patrols
    - Mutual Aid Agreements
    - Cameras
- Vigorous Code Enforcement
- Work on "Broken Window" Theory - Clean and Pretty Community
    - Eliminate graffiti
    - Eliminate litter
    - Community Policing
    - Improve appearance of all city property
    - Encourage improvement of all private property

IV Transportation

- Support 5 year plan AAATA
    - Extended service
- Implement Non-Motorized Plan
- Apply for grants -traffic calming, bike paths, ADA ramps
- Reconstruct North Prospect
- Plan For Future Road Work
    - Asset management
    - Funding
- Commuter Train
    - Continue support
    - Depot
    - Freight house

V Sustainability, Environment

- Complete Street Light Conversion
- Complete Energy Efficiency projects
    - City Hallo
- Complete Solar Array Project Old City Dump
- Develop Peninsular Paper Dam for hydro-electric
- Support for 1,000 Solar Roof Campaign
- Implement Climate Action Plan
- Implement Non-motorized Plan

VI Diversity

- Maintain diverse community
- Maintain diverse workforce