



Approved as Amended

**City of Ypsilanti
City Council Work Session Minutes
Tuesday, April 28, 2015
City Council Chambers, 1 S. Huron St., Ypsilanti, MI
WORK SESSION: 6:00 p.m.**

I. CALL TO ORDER –

The meeting was called to order at 6:05 P.M.

II. ROLL CALL –

Council Member Anne Brown	Absent	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Present		

Council Member Nicole Brown moved, supported by Council Member Murdock, to excuse the absence of Mayor Edmonds and Council Member A. Brown.

On a voice vote, the motion carried, and the meeting was excused.

III. INVOCATION –

Mayor Pro-Tem Richardson asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

City Manager Lange stated the Motor Pool item has been replaced by an Economic Development update.

Council Member Murdock moved, supported by Council Member Nicole Brown, to approve the agenda as submitted.

On a voice vote, the motion carried, and the agenda was approved.

VI. AUDIENCE PARTICIPATION –

1. Dave Heikkinen, business owner at 133 Michigan Ave, stated parking has become an issue in the downtown, especially on Friday and Saturday nights. He asked that the number of spots be maximized, especially handicapped parking. Mr. Heikkinen asked that the North Washington Lot be properly marked, and

work with the AAATA to make that a destination parking area. He said the Downtown Development Authority completed a 2012 Parking Study which can be used as a tool for possible changes.

VII. REMARKS FROM THE MAYOR PRO-TEM –

- Thanked Mr. Heikkinen for his comments and said it is good news that the downtown is prospering.
- Stated that parking should be examined and the South Huron Lot may need to be restriped.

VIII. WORK SESSION –

A. Parking System

City Clerk Frances McMullan provided a presentation regarding the parking system in Ypsilanti. Ms. McMullan introduced the Parking Committee; City Attorney John Barr, Assistant City Attorney Jesse O'Jack, Police Chief Tony DeGiusti, Lt. Deric Gress, Assistant to the City Manager Ericka Savage, and herself.

City Attorney John Barr provided a brief history regarding the parking system in Ypsilanti.

Council Member Robb asked why the City Attorney's memo said the letter was sent February 4th and the packet says it was sent March 24th.

Mr. Barr replied the letter was sent February 4th but did not receive conformation until March 24th.

Council Member Robb stated the packet says confirmation was received April 24th.

Assistant City Attorney Jesse O'Jack replied the letter was sent twice, and was not responded to until April 24th.

Council Member Robb stated the letter was sent on February 4th and March 24th.

City Attorney Barr responded correct.

Council Member Robb asked why Council was not informed that the contract with Duncan was terminated.

Mr. Barr responded there were legal issues concerning the process for termination. He said the Committee made the determination of how to move forward with the contract termination. He stated the parking system as a whole was under the City Manager until 1997. He said the Council, at that time, due to the cost of service being above \$25,000, took control over the contract.

Council Member Robb stated Council was not involved in the contract executed in 2011.

Mr. Barr replied correct.

Council Member Robb said Council was circumvented during that process.

Mr. Barr responded he does not know that Council was circumvented, but Council was not involved.

Council Member Robb said his issue is Council should have been informed but wasn't and it makes him think of what else Council was not told. He added this is an issue of trust between Council and staff and the City cannot continue to operate in this fashion.

Ms. McMullan stated she agrees with Council Member Robb that the City cannot continue to operate in that manner. She stated this is why staff is beginning to form teams and committees so that these issues can be discussed with Council.

Mayor Pro-Tem Richardson asked where Parking Enforcement Officers fit in the system.

Ms. McMullan replied the Parking Enforcement Officers issues the ticket to the violator which is sent to the district court and then to Clemis.

Mayor Pro-Tem Richardson asked if the Parking Enforcement Officer provides ticket information to the violator and Clemis simultaneously.

Ms. McMullan responded correct.

Chief DeGiusti stated the 14 District Court takes 67% of the revenue from tickets.

Council Member Robb stated in the past, tickets were issued and if paid in a day or two the ticket was \$10. He said then for two weeks the cost was \$15 and at that point the ticket would be sent to Duncan Solutions and would cost \$25. Mr. Robb asked for clarification for the current system.

Chief DeGiusti responded the fees do not currently increase.

Council Member Robb asked what the 33% represents.

Assistant City Attorney O'Jack replied when a ticket is issued and goes to court there are two parts, a fine and cost. He said the City gets a portion of the fine, not the cost.

Council Member Robb stated no matter what happens the City is getting \$6.66.

Mr. O'Jack responded yes, there is no increase if the ticket goes to court.

Council Member Robb asked if the City was aware of that fact when it entered a contract with the court.

Mr. O'Jack replied yes, which is why the fee was increased.

Council Member Robb stated the fine used to increase from \$10 to \$15 and now the City only receives \$6.66. Mr. Robb added the City went backwards in terms of revenue.

Chief DeGiusti responded a factor considered was compliance rates, between what the courts can do, and what Duncan Solutions was able to do for collections.

Council Member Robb said Duncan Solution would collect \$25 per ticket, and only keep \$10, or 40% that the City would not have seen in the first place.

Council Member Murdock stated in the past parking tickets were collected here, and at a certain point the fine was turned over to a collection agency. He said an outside agency was used, which performed essentially the same service. Mr. Murdock asked where the court would come into this process.

Chief DeGiusti responded most jurisdiction do not use an outside organization, they use their district court. He said this is done for the ease in transition between the court and the City. He added there is also a great more data available to the city while working with the court.

Council Member Murdock stated when a driver receives a certain amount of tickets the Secretary of State is notified and other punishments may be applied. Mr. Murdock asked how a driver would get to that point.

Ms. McMullan replied if the City decided to go to that extent it would need to establish a Parking Bureau to set those rules, and enter into an agreement with the Secretary of State.

Mr. Barr stated the City's practice at one time was to boot the car of a driver with six or more tickets. He said the issue that this creates is the ability to find out how many tickets a driver has. He added the issue is with record keeping.

Council Member Robb asked if the City had any idea if tickets had been paid while using Duncan Solutions.

Chief DeGiusti replied no the City did not.

Council Member Robb asked if the City knew if the tickets were paid while the court was taking payment.

Chief DeGiusti answered that data could be retrieved through the Clemis system.

Council Member Robb asked if the City does that.

Chief DeGiusti replied not at this time.

Council Member Murdock asked what the plan is at this point.

Chief DeGiusti stated there are a two pieces; compliance and enforcement. He said the parking system at Oakland University was examined and in their system the Parking Enforcement Officer issues a ticket, using the same equipment used in Ypsilanti. The information would be transferred to Clemis and the violator. He said if the violator would like to pay the ticket right away they would have that ability.

Council Member Murdock asked if all the tickets that get paid would have to be entered into Clemis.

Chief DeGiusti responded no, Clemis will only be used to issue and track the tickets. He said the tickets will be paid at City Hall and tracked by a system called Prefarati. He said the court will still be used for violators who wish to contest a parking ticket. He said since the system is in house all the data will be available to city staff.

Council Member Murdock asked how parking enforcement and parking meter revenue is kept separate.

Chief DeGiusti stated that is an issue discussed by the Parking Committee. He said parking meters are inventoried by Parking Enforcement Officers once a month for broken meters. He said to minimize the number of malfunctions 125 digital meters have been ordered and 125 will be ordered in June. He said the digital meters do not have the turning mechanism the current meters do which is the cause of the malfunction.

Council Member Murdock stated meter revenue and parking tickets are two different sources of revenue, and it is difficult to distinguish the two.

Chief DeGiusti agreed it is difficult to track while the court handles the fines.

Ms. McMullan stated the proposed plan will separate those revenue streams and allow them to be more accurately tracked.

Council Member Robb asked what jurisdiction uses the Preferati system.

Chief DeGiusti responded it is used by Oakland University and Rochester Hills Parking Enforcement. He said the cost of the system is an upfront cost of \$4,800. He said Preferati will also be able to translate the backlog of overdue parking tickets sent by Duncan Solutions for a cost of \$1,500. He said combined, the upfront cost would be \$6,300, plus a \$400 monthly fee for the system.

Council Member Murdock stated how tickets that are not paid within two to three years will be handled.

Chief DeGiusti stated the tickets will be sent to a collection agency, either the Credit Bureau of Ypsilanti, the Ann Arbor Credit Bureau, or TGR Accounts Services and the collection rate is anywhere from 25% to 36%

Council Member Murdock asked if the City will need to track tickets between stage one and full implementation.

Chief DeGiusti replied this system will keep track of that information and send out notices.

Ms. McMullan added the final warning letter will say that the violator is being sent to collections.

Council Member Robb asked what that will cost the City.

Ms. McMullan responded that is included in the system.

Council Member Robb asked how much postage will cost to send delinquent letters.

Chief DeGiusti added it is difficult to budget for postage for delinquent letters because there is not data on compliance rates. He said after a few months and more data is collected that number would be able to be narrowed down.

Ms. McMullan stated the system should be budgeted for the excess due to letters needing to be sent from data provided by Duncan.

Council Member Robb stated since the City terminated the contract with Duncan Solution there is no way of knowing how many tickets were lost in the transition. He added the statute of limitations on parking tickets is six years, and those that were issued in 2008 are no longer able to be collected.

Chief DeGiusti responded data will be available once Prefarati translates the data from Duncan Solutions.

Council Member Robb stated the City will know how much was lost and a year's worth of parking tickets is not collectable. He said until a system is put in place the City will continue to lose revenue from past parking tickets.

Chief DeGiusti stated the loss would be minor.

Lt. Deric Gress stated the loss would be minor because most violators pay their tickets.

Council Member Robb stated in 2006 the City collected \$154,000 in enforcement revenue. He said the City has probably lost six figures in the past year plus the time it takes to implement the system.

Chief DeGiusti stated he does not know if the City lost \$100,000 in lost enforcement revenue and he seriously doubts the non-compliance rate is that high.

Council Member Robb asked if police officers write parking tickets.

Chief DeGiusti responded on occasion.

Council Member Robb said in 2013 the City issued 408 parking tickets. He said the City employs two Parking Enforcement Officers working that work 400 man days equaling one ticket a day.

Lt. Deric Gress responded the problem in 2013 was a result of Duncan Solutions. Lt. Gress said Parking Enforcement was running out of Duncan Solution parking tickets, and did not want to order more since the contract was to be terminated, and for a long period of time there were not tickets to write.

Council Member Robb asked if the graphs illustrated calendar years or fiscal years.

Council Member Murdock stated it looks like the City stopped issuing tickets before the end of the contract.

Lt. Gress replied yes, at that point the City ran out of tickets to issue. He said he ordered more in December of 2013 and that is why there is such an extreme drop in the number of issued tickets.

Council Member Robb stated if you look at the previous four years there is an average of 800 tickets issued per month. He said based on the statistical average it would mean the City stopped writing tickets in January 2013, and the contract was terminated 15 months after that.

Lt. Gress replied at one point the Department was told that the contract could be terminated in 30 days, and another point there were threats of legal action. He said at that point he examined ordering new tickets and using the district court. Lt. Gress stated Duncan Solutions was then sent a letter of termination and did not respond to the letter. He said Duncan Solutions was sent a follow-up letter and on April 24th responded saying the contract would be terminated May 2014.

Council Member Robb stated Parking Enforcement did not write tickets for a period of 17 months and asked what were the officers doing during that time.

Lt. Gress answered they were collecting parking meters, shuttling cars, and helping with ordinance enforcement.

Council Member Robb stated the City lost \$100,000 in revenue so Parking Enforcement could shuttle cars, and collect a \$35,000 salary.

Council Member Vogt asked if the issue was staffing, or was it all related to not having tickets to write.

Chief DeGiusti said the issue is that the contract lasted longer than anticipated, and the Department did not want to waste thousands of dollars on tickets if the contract was terminated.

Council Member Robb asked City Attorney Barr if he was involved in this at any time in 2013.

Mr. Barr stated it was an ongoing process, and in 2013 he started receiving a lot of complaints from the Treasurer that she was unable to get the material she needed. He stated he then began to receive complaints from the Police Department regarding old tickets they were receiving. He said at that point the Treasurer asked for the contract from Duncan, and several departments collaborated in the process before the termination letter was sent.

Council Member Murdock stated parking enforcement is not at the levels as it once was, and that is shown in the drop in revenue.

Chief DeGiusti responded it is a matter of enforcement versus compliance. He said enforcement revenue may be down but meter collection is higher. He added as compliance goes up enforcement goes down.

Council Member Murdock stated he does not believe behaviors have changed that drastically, and added the majority of meters he parks at have malfunctioned.

Council Member Robb stated the packet states parking revenue is down.

Chief DeGiusti stated the data is to date, and this year has not yet completed so the data is incomplete. He added where the revenue is now is ahead of last year.

Council Member Murdock stated revenue at this point is \$105,000, eight months into the year. He added if revenue for the next four months is assumed at \$50,000 revenue would be lower than the previous year.

Chief DeGiusti stated Council Member Murdock is referencing parking enforcement and he is speaking toward parking meter revenue. He said Preferati is a proven company out of Oregon and are guaranteeing response time of no more than 24 hours. He said the software is not labor intensive, and easily trained to staff.

Council Member Vogt asked what the current rate is for parking violations.

Ms. McMullan replied it is a \$20 flat fee, but rates can be switched back to the \$10, \$15, \$25 structure that was used in the past.

Council Member Vogt replied it is his intention to begin at \$20 not \$10. He asked that violators be given a grace period of the eight business days to pay tickets.

Council Member Robb asked for benchmark from surrounding committees.

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Ms. McMullan responded other jurisdictions are moving away from day increases and have data showing that the flat fee works.

Council Member Vogt stated a grace period of a day may not have been a large enough window. He added if the goal is to get the payment quicker the grace period window should be extended.

Ms. McMullan stated this system allows staff control of those parameters.

Council Member Robb stated parking enforcement should not be looked at as a revenue source, but as a way to keep individuals from monopolizing parking. He said that is why he prefers a less costly ticket because the intention is to change the behavior not dissuade the individual from coming to Ypsilanti.

Council Member Murdock stated on the other hand Eastern students will see that fee as less than the price of purchasing a permit to park.

Council Member Vogt stated changing behavior, increasing revenue, and speed of payment are characteristics trying to be controlled through parking enforcement, and he said he would leave it to the Committee to form the cost of the ticket.

Mayor Pro-Tem Richardson stated the Michigan Municipal League provided a presentation in which a Mayor from Bogota, Columbia discussed moving away from municipal parking. She said he has written a book that states parking should be limited, and municipalities should not be responsible for providing individual cars. She stated his intention was to move people to more non-motorized and more walkable.

Council Member Murdock stated Parking Enforcement Officers work for the police department and repair of meter is performed by the Department of Public Services. He asked how the information flows to DPS from Parking Enforcement Officers.

Chief DeGiusti stated the Parking Enforcement Officers collect meter revenue and also take an inventory. He said if a meter malfunctioned the officers take note of the location, and the meter number and that information is forward to the DPS.

Lt. Gress stated 140 meters need repair a week.

Council Member Robb asked how often the meter revenue is collected.

Lt. Gress responded every Friday.

Council Member Robb stated and 140 are repaired every week.

Lt. Gress stated now that the weather is nicer the meters are repaired more quickly.

Council Member Robb asked that when a report is sent to DPS staff should create a ticket for the Action Ticket Center so Council will be able to track and understand the system.

Chief DeGiusti responded that could be done.

Council Member Murdock stated the DDA completed a parking study in 2012 which outlined some basic needs for downtown parking; extended hours of enforcement, handicapped parking needs,

and several other issues. He said the study states parking is about management and there may be some changes with that study in mind.

Chief DeGiusti stated he was not a part of the discussion, but is willing to review the work that was completed.

City Manager Lange stated the system was not efficient and harassment began regarding collections. He said it is his intention to fix the problems that have occurred. He added the bottom line is the new system is inexpensive and largely administrative.

Mayor Pro-Tem Richardson stated the City needs to decide whether parking be a revenue source, or a service provided to people coming to the downtown districts.

Council Member Robb asked if payments could be made online.

Ms. McMullan replied yes.

Mayor Pro-Tem Richardson asked City Attorney John Barr if this will be voted on at this meeting.

Mr. Barr stated parking is in the purview of the City Manager and well within the City Manager's purchasing power. He said if Council opposes the system a resolution could be written voicing that opposition.

Mayor Pro-Tem Richardson thanked those on the Parking Committee, and looked forward to hearing a final report.

Mr. Lange stated Council should develop a parking ticket fine structure in the fee schedule.

Council Member Murdock asked Mr. Lange to bring his recommendation before Council for approval.

Council Member Vogt stated part of what he was trying to convey earlier was to set fines that would discourage appeals and directly cut into the City's revenue. He said having an appropriate two tier system should reduce the number of appeals. He said revenues are an issue because there are costs behind enforcement, and revenues should cover those costs.

B. Economic Development

Director of Economic Development Beth Ernat provided a presentation regarding Economic Development in Ypsilanti.

Council Member Murdock asked if a list of the Planning Commission recommendations for Water Street.

Ms. Ernat responded yes.

Council Member Murdock asked what is planned for the lighting on Water Street.

Ms. Ernat responded street lighting is included in the complete streets plan.

City Manager Lange added it would include sidewalks, storm drains, and curb cuts.

Council Member Vogt asked if there were any other infrastructure issues, and that he had the impression that underground lines are being rearranged.

Ms. Ernat replied the proposed plan is pretty complete, and the plan does include all of the sewer, water, and drainage that need to be done for each site. She added the only thing it does not include is electric.

Council Member Vogt asked if there was much change, or is this in-line with what is already there.

Ms. Ernat answered the main lines will follow River which all need to be looped for water service. She said there is a cost for a full street.

Council Member Murdock asked if the site will include pedestrian lights, or more extreme lighting.

Ms. Ernat replied she would have to get back to Council with that information because she does not have the full plan with her.

Mr. Lange stated the engineering guidelines dictate how street lighting should be planned.

Ms. Ernat stated the lot along the river and close proximity to the proposed Recreation Center is very attractive to developers. She said there has been discussion to not complete the road and instead incorporate the river. She said that would be a great incentive for development. She said the City has not received that proposal but she wanted to make Council aware of the possibility.

Mayor Pro-Tem Richardson asked if developers have given any indication of what type of development would be located at that lot.

Ms. Ernat responded mixed use development with entertainment venues.

Mr. Lange stated there will be a series of policy questions that staff would like to get an idea of the direction Council leans in order to avoid wasting time of staff and developers.

Council Member Vogt asked if there is any interest in site J.

Ms. Ernat replied yes.

Council Member Vogt asked if the interest is compatible with site I.

Mr. Lange stated there are several developers interested in Water Street and there will be a combination of developments.

Council Member Vogt stated the point is to consider whether lot I could be expanded to include the road to the west. He asked if the developer would be charged appropriately in that scenario.

Ms. Ernat replied yes, the developer may be asked to bond for that road to ensure the project is completed.

Council Member Vogt asked if sites I and J would be provided proper infrastructure to ensure both safety and transportation routes.

Ms. Ernat replied yes, but it has proved problematic. She said she does not care for the design of the road and it takes away a 90 degree angle of a lot, but it is necessary for the anchor tenant as well as the utility lines.

Council Member Vogt stated there is a lot of potential with curving road on the site.

Council Member Murdock asked if Herman Kittle received the MSHDA tax credits.

Mr. Lange responded they were approved, and he received the letter of confirmation today, April 28th.

Council Member Murdock said he never fathomed the outer road was useful and as long as the site has the River Edge Trail Parkway he does not see the roads purpose.

Mr. Lange said the area is heavy utilities as well as being located on a flood plain making development difficult.

Mayor Pro-Tem Richardson asked if the interested company in the Angstrom building expressed interest in the property before the Michigan Economic Development Corporation (MEDC) was involved.

Ms. Ernat said the interested company contacted the MEDC and the MEDC pointed them to several possibilities.

Mayor Pro-Tem Richardson asked what the company is interested in doing with the building, and why is it not the best fit for the Angstrom site.

Ms. Ernat responded the company is interested in expanding operation space in the location of the current parking lot. Ms. Ernat explained the parking lot sits on a flood plain which could prove difficult to build additional space.

Mr. Lange stated the situation was disappointing, but the entire parking lot is on a flood plain and it is very difficult to redevelop a space with that designation.

Council Member Murdock asked if the proposed site for the solar array is a City owned site.

Mr. Lange replied it is not currently a City owned site.

Council Member Murdock stated there are many people interested in installing a solar array, but a major concern was the location of the array. He said the array was hoped to generate revenue and if a property must be purchased it would appear that it would not generate revenue.

Council Member Robb stated 10 N. Washington has the former site of A. Green's. He said that it was listed as one address with no suites, and now there are nine suites planned. He asked if that can be done without Planning or Building approval.

Ms. Ernat replied it cannot be done without Building approval as it requires building permits. She explained it does not require planning approval because there is no change to the exterior of the building, and the use of the building will not change.

Council Member Robb asked if each unit will require a certificate of occupancy.

Ms. Ernat replied yes.

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Mayor Pro-Tem Richardson asked where new construction would be in Ypsilanti.

Ms. Ernat answered staff is examining possibilities and working with a financial institution that would like to be downtown, but prefers new construction.

Mayor Pro-Tem Richardson thanked Ms. Ernat for the report and does appreciate the proposed action steps.

Mr. Lange stated staff will not entertain any non-taxable public uses, and will focus on private development. He asked Council if they were on board with that strategy.

Council Member Robb answered that Mr. Lange's strategy is not very specific. He said his opinion depends on what type of development Mr. Lange is referring, and he needs to understand what is meant by quality development. He added he does not care about the specific tenants he cares about the type of development.

Ms. Ernat replied each lot needs to be looked at individually, and before any real money is spent it will come before Council. She said what she wants to see is a developer with experience and solid data and plans that is how she measures quality. She clarified that the intention is to understand if Council does or does not want more non-taxable public uses.

Council Member Murdock stated Council has already expressed it no longer wanted non-taxable development, and then it was brought a PILOT.

Mayor Pro-Tem Richardson stated the Herman Kittle development did not begin as a PILOT.

Mr. Lange said staff understands there should not be any further tax exempt developments. He explained that further developments will be market rate, and staff will not approach developments that are tax subsidized. He asked if Council wanted development oriented to the river, or does it not matter.

Council Member Vogt responded it is very important to have development oriented to the river and may be the most important aspect. He emphasized that lots I, J, K, and L will have uses that will be compatible with the fact that businesses will come and go throughout the years.

Mr. Lange stated the developments will follow form based codes. He asked if Council was in favor of pulling anymore streets from the grid. He added at this point he is no longer in favor of changing the grid because developers are bringing plans designed to the current grid.

Council Member Murdock stated if a developer wanted to connect two different lots will the City say no because the street is planned for that location.

Mr. Lange responded there are other ways around that scenario.

Council Member Vogt responded he would rather conserve the grid, but he would not say no if there is a major proposed development.

Council Member Murdock stated the development along the river was primarily focused on residential, and asked is that still what is planned.

Ms. Ernat replied there should be a quality mix on the river. She said not only do people like to live along the river they also like to eat and enjoy other activities. She said mixed use development is instrumental to revitalization.

Council Member Murdock stated the area is 40 acres, and can include mix, however, it does not need to be included on every lot.

Ms. Ernat replied retailers will see the riverfront as prime property, and are more likely to pay higher rents than first floor residential. She cautioned having first floor residential along the river.

Council Member Murdock stated the residential development that is attractive should entice those being driven out of Ann Arbor, and that is a great site for that type of development. He said 16 acres left to develop means that there needs to be \$2,000,000 worth of taxable value per acre to make the payments, and that is the quality that is needed.

Mayor Pro-Tem Richardson stated Ms. Ernat was the first person that provided a presentation on the Water Street that has any semblance of the vision she has. She said she feels that the river should be filled with activity.

C. Miscellaneous

None

IX. AUDIENCE PARTICIPATION –

1. Dave Heikkinen, business owner at 133 Michigan Ave, stated lot L has one of the best views on Water Street and he hopes that whatever goes on that lot takes advantage of that view. He said he is curious if the streets will have on-street parking.

City Manager Lange responded there will be on-street parking at that location.

Mr. Heikkinen stated there was discussion about having a baseball field and training facilities at the Angstrom site. He said that use would not be affected by the flood plain and would bring a great deal of business to Ypsilanti's Business Districts.

Council Member Murdock stated it is difficult to build anything on a flood plain.

X. REMARKS FROM THE MAYOR –

None

XI. ADJOURNMENT –

Council Member Vogt moved, supported by Council Member N. Brown, to adjourn the meeting.

On a voice vote, the motion carried and the meeting adjourned at 8:32 P.M.