

1. City Council Regular Meeting Agenda

Documents:

[06-2-15 REVISED AGENDA.PDF](#)

2. City Council Regular Meeting Packet

Documents:

[6-2-15 COUNCIL PACKET.PDF](#)

3. City Council Regular Meeting Action Minutes

Documents:

[06-2-15 ACTION MINUTES.PDF](#)



Revised – 6/2/15

**CITY OF YPSILANTI
REGULAR/BUDGET WORKING SESSION AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, June 2, 2015
7:00 p.m.**

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Anne Brown	P A	Council Member Robb	P A
Council Member Nicole Brown	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Edmonds	P A
Mayor Pro-Tem Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

VII. PRESENTATIONS –

- Proclamation in honor of Dr. Daniel Hefferman – Mayor Edmonds
- Proclamation in honor of the 100th Birthday of Cordelia Barnes Pitts – Mayor Edmonds
- Presentation of Resolution No. 2015-116, designating Ypsilanti, Michigan A Bee City USA – Mayor Edmonds
- WCA Personal Property Tax Reimbursement Presentation – Doug Shaw and Aaron Powers.

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. ORDINANCES - SECOND READING –

Ordinance No. 1248

1. An ordinance entitled, "Herman and Kittles Planned Unit Development".
 - A. Resolution No. 2015 – 109A, determination
 - B. Open public hearing
 - C. Resolution No. 2015 - 117, close public hearing

XI. MINUTES –

Resolution No. 2015-118 approving the minutes of May 12 and May 14, 2015.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2015 - 119, approving reappointment of Rois Saavides to the Ypsilanti Downtown Development Authority.

XIV. BUDGET DISCUSSION/WORKING SESSION -

- Revised 2014-2015/2015-2016 Budget Presentation – Marilou Uy

XV. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban County
- E. Freight House
- F. Parks and Recreation
- G. Millennial Mayors Conference
- H. Ypsilanti Downtown Development Authority
- I. Eastern Washtenaw Safety Alliance

XIV. COUNCIL PROPOSED BUSINESS –

XV. COMMUNICATIONS FROM THE MAYOR –

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

XVII. AUDIENCE PARTICIPATION –

XVIII. REMARKS FROM THE MAYOR –

Nominations:

Ypsilanti Downtown Development Authority
Ben Harrington (appointment) Term Exp. 7/7/19
811 Washtenaw Ave. #4
Ypsilanti, MI 48197

XIX. ADJOURNMENT -

Resolution No. 2015-121, adjourning the City Council meeting.



Revised – 6/2/15

**CITY OF YPSILANTI
REGULAR/BUDGET WORKING SESSION AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, June 2, 2015
7:00 p.m.**

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Anne Brown	P A	Council Member Robb	P A
Council Member Nicole Brown	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Edmonds	P A
Mayor Pro-Tem Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

VII. PRESENTATIONS –

- Proclamation in honor of Dr. Daniel Hefferman – Mayor Edmonds
- Proclamation in honor of the 100th Birthday of Cordelia Barnes Pitts – Mayor Edmonds
- Presentation of Resolution No. 2015-116, designating Ypsilanti, Michigan A Bee City USA – Mayor Edmonds
- WCA Personal Property Tax Reimbursement Presentation – Doug Shaw and Aaron Powers.

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. ORDINANCES - SECOND READING –

Ordinance No. 1248

1. An ordinance entitled, "Herman and Kittles Planned Unit Development".
 - A. Resolution No. 2015 – 109A, determination
 - B. Open public hearing
 - C. Resolution No. 2015 - 117, close public hearing

XI. MINUTES –

Resolution No. 2015-118 approving the minutes of May 12 and May 14, 2015.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2015 - 119, approving reappointment of Rois Saavides to the Ypsilanti Downtown Development Authority.

XIV. BUDGET DISCUSSION/WORKING SESSION -

- Revised 2014-2015/2015-2016 Budget Presentation – Marilou Uy

XV. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban County
- E. Freight House
- F. Parks and Recreation
- G. Millennial Mayors Conference
- H. Ypsilanti Downtown Development Authority
- I. Eastern Washtenaw Safety Alliance

XIV. COUNCIL PROPOSED BUSINESS –

XV. COMMUNICATIONS FROM THE MAYOR –

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

XVII. AUDIENCE PARTICIPATION –

XVIII. REMARKS FROM THE MAYOR –

Nominations:

Ypsilanti Downtown Development Authority
Ben Harrington (appointment) Term Exp. 7/7/19
811 Washtenaw Ave. #4
Ypsilanti, MI 48197

XIX. ADJOURNMENT -

Resolution No. 2015-121, adjourning the City Council meeting.



RESOLUTION DESIGNATING THE CITY OF YPSILANTI AS A *BEE CITY USA*®

WHEREAS, the goal of *BEE CITY USA* is to promote healthy, sustainable habitats and communities for bees and other pollinators; and

WHEREAS, thanks to the tremendous diversity of wild native bees, along with the honey bees that were brought here from Europe in the 1700s, we have very diverse dietary choices rich in fruits, nuts and vegetables: *"One in every three bites of food we eat is courtesy of insect pollination. Even our meat and milk trace back to insects that pollinate the alfalfa and other feed for beef cattle and cows"* (Mace Vaughan, Pollinator Program Director for the Xerces Society for Invertebrate Conservation); and

WHEREAS, bees and other pollinators around the globe have experienced dramatic declines due to a combination of habitat loss, use of pesticides, and the spread of pests and diseases, with grave implications for the future health of flora and fauna; and

WHEREAS, cities and their residents have the opportunity to support bees and other pollinators on both public and private land; and

WHEREAS, supporting pollinators fosters environmental awareness and sustainability, and increases interactions among community stewards such as commercial and backyard beekeepers, farmers, children, educators, Master Naturalists, Master Gardeners, plant nurseries, municipalities, neighborhoods, and garden suppliers and clubs; and

WHEREAS, the economic benefits of the City of Ypsilanti bee-friendliness are:

- Healthy ecosystems--insect pollinators are required for pollination and reproduction of about 85% of flowering plants globally, plants that: 1) are vital for clean air and water; 2) provide food, fiber and shelter for people and wildlife; and 3) support the very insects that pollinate our crops and form the basis of food webs.
- Increased vegetable and fruit crop yields due to bee pollination.
- Increased habitat for natural enemies of crop pests and therefore reduced need for and costs associated with pesticides.
- Increased demand for pollinator-friendly plant materials from local nurseries and growers.
- Income earned by beekeepers and others through the sale of bee products, beekeeping equipment and supplies, and hive rentals for pollination; and, heightened prestige and premium asking prices for place-based honey, which enhances the visibility and reputation of its community of origin; and

WHEREAS, the City of Ypsilanti should be certified a *BEE CITY USA* community because:

- Michigan is among the leading states in honey production and honey bee assisted agricultural throughout the United States and the world.
- Honey bees are beneficial to mankind and to Michigan in particular, by providing agricultural fruit and vegetable pollination services in tandem with home garden vegetable and fruit production and by furnishing honey, beeswax and other useful products.
- The City of Ypsilanti passed Ordinance No. 1113 on December 1, 2009 to allow for beekeeping in the city.

WHEREAS, ideal pollinator-friendly habitat:

- Provides diverse and abundant nectar and pollen from plants blooming in succession.
- Provides clean water for drinking, nest-building, cooling, diluting stored honey, and butterfly puddling.
- Is pesticide-free or has pesticide use carried out with least ill effects on pollinators.

- Is comprised of mostly, if not all, native species of annual and perennial wildflowers, shrubs, trees, and grasses because many native pollinators prefer or depend on the native plants with which they co-evolved.
- Includes, where possible, designated pollinator zones in public spaces with signage to educate the public and build awareness.
- Provides for safe and humane removal of bees when required.
- Provides undisturbed spaces (leaf and brush piles, un-mowed fields or field margins, fallen trees and other dead wood) for nesting and overwintering for native pollinators; and

WHEREAS, in order to enhance understanding among municipal staff and the public about the vital role that pollinators play and what each of us can do to sustain them, the City of Ypsilanti agrees to meet the following commitments required of all *BEE CITY USA* communities:

1) Pass this *BEE CITY USA* **resolution** (which articulates these commitments).

2) Designate a municipal department as the municipality's Bee City USA sponsor and an employee from that department as the Bee City USA "**liaison**;" and **assign facilitation of the local Bee City USA program** either to a) a new or existing city commission or b) a non-profit organization, to encourage and coordinate local pollinator habitat and awareness activities. This body will serve as the intermediary between the citizenry and the municipality on matters of enhancing pollinator awareness, health and habitat, fulfilling the following commitments:

- **Annually celebrate** National Pollinator Week (third full week of June) or some other appropriate occasion with educational events, pollinator habitat plantings or restoration, proclamations or promotions that showcase the municipality's commitment to enhancing pollinator health and habitat.
- Annually celebrate our Bee City commitment by developing pollinator habitat, through planting or restoration annually, on city donated property, in order to showcase the municipality's commitment to enhancing pollinator health and habitat, and in partnership with the Bee City Committee, and organized and implemented by the Bee City Committee.
- Annually **apply for renewal** of the community's designation and submit a report of the previous year's *BEE CITY USA* activities following the format provided.

3) **Publicly acknowledge** the community's commitment by agreeing to a) install/maintain at least one authorized *BEE CITY USA* street sign in a prominent location, and b) create/maintain links on appropriate pages of the municipal website which includes, at minimum, links to a PDF of this signed Resolution and the national *BEE CITY USA* website, contact information for the municipality's *BEE CITY USA* liaison and designated "facilitator commission or non-profit organization committee," and reports of the pollinator-friendly activities the municipality has accomplished the previous year(s).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF YPSILANTI THAT:

The Ypsilanti City Council accepts the designation and commits to the standards of *BEE CITY USA*.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Read, approved, and adopted this ____ day of _____, 20____.

Frances McMullan, City Clerk

Amanda Edmonds, Mayor

Approved as to form:

John Barr, City Attorney



Resolution No. 2015 – 109A
June 2, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "HERMAN KITTLE PLANNED UNIT DEVELOPMENT" be approved on Second and Final Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

An Ordinance Entitled "HERMAN KITTLE PLANNED UNIT DEVELOPMENT"

THE CITY OF YPSILANTI ORDAINS:

That the 1.7 acre property defined in the attached survey included in site plans dated 04-02-2015 for the development of multifamily housing

BE REZONED FROM C, CENTER, TO PUD, PLANNED UNIT DEVELOPMENT

MADE, PASSED, AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____
DAY OF _____, 2015

FRANCES MCMULLAN, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published in the
Washtenaw Now on the _____ day of _____, 2015.

FRANCES MCMULLAN, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular
meeting of the City Council held on the _____ day of _____, 2015.

FRANCES MCMULLAN, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____



Resolution No. 2015 - 117
June 2, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on an ordinance entitled "HERMAN KITTLE PLANNED UNIT DEVELOPMENT" be Officially Closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Resolution No. 2015 – 118
June 2, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of May 12 and May 14, 2015 be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



DRAFT

**CITY OF YPSILANTI
COUNCIL BUDGET SESSION MINUTES
COUNCIL CHAMBERS - ONE SOUTH HURON STREET
TUESDAY, MAY 12, 2015
6:00 P.M.**

I. CALL TO ORDER –

The meeting was called to order at 6:05 p.m.

II. ROLL CALL –

Council Member A. Brown	Present	Council Member Robb	Present
Council Member N. Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL-

Council Member Vogt moved, supported by Council Member Nicole Brown to approve the agenda.

On a voice vote, the motion carried, and the agenda was approved as submitted.

VI. AUDIENCE PARTICIPATION –

None

VII. REMARKS FROM THE MAYOR –

None

VIII. PRESENTATIONS OF DEPARTMENT BUDGETS –

1. General and Non General Fund Expenditures Review/Questions (FY 2014-15, 2015-2016).

City Manager Budget, Overview and highlights

- General Fund Revenues and Non-General Funds Expenditures Review/Questions (FY 2014-15, FY 2015-16) – Ralph A. Lange
- John Kaczor – Five year projections July 1, 2015 – June 30, 2020
- Street Lighting Fund (101) – Page 132
- Solid Waste Contract – Page 164
- City Manager Administration Page 114; Community Service – Page 115

City Manager Lange presented a budget overview. **(See Website)**

Council Member Robb stated the City originally budgeted \$8.4 million for the police and fire pension. He asked what caused the drop to \$8.1 million.

Fiscal Services Director Marilou Uy replied the effect was caused by personal property.

Mayor Edmonds asked what City Council's approach has been in the past regarding the budget.

Council Member Murdock stated the difference between what Council budgeted, and what was spent is due to savings in personnel. He stated that will change once positions are filled, and salaries are paid. He added there are always differences on what is spent, and what is budgeted.

Council Member Robb agreed with Council Member Murdock.

Mr. Lange introduced John Kaczor, Principal at Municipal Analytics.

John Kaczor, Principal at Municipal Analytics presented a five year projection.

Mayor Edmonds asked if he could make any generalizations of the changes.

Mr. Kaczor replied there were things planned that will not occur until the following year.

Council Member Murdock asked what the positions will be lost when personnel drops from 93 to 89.

Mr. Kaczor responded those positions are in the Fire Department, and will be lost as a result of the expiring SAFER grant.

Mr. Lange stated the positions will end by attrition.

Council Member Murdock replied he understands, but the City needs plan of how the Fire Department will operate at a lower staffing level.

Council Member Robb stated the SAFER Grant was part of the plan, and if it is no longer available it must be removed from the plan.

Mr. Kaczor replied there are additional items that can be built back into the plan.

Council Member Anne Brown asked if there will be another opportunity to apply for a SAFER Grant.

Mr. Lange replied yes, Fire Chief Max Anthouard will discuss it during his presentation.

Council Member Murdock asked when the debt is refinanced what will be the duration.

Mr. Lange responded 15 years, until 2031.

Mayor Edmonds asked if the debt service or refinancing assumptions are part of the strategies.

Mr. Kaczor replied these modifications are strategies that change the outcome to \$1.7 million in the positive.

Mayor Edmonds asked if all of the City Manager strategies are included in this budget.

Mr. Kaczor responded yes.

Mayor Edmonds asked for each assumption to be labeled.

Council Member Robb replied none of them include the assumption. He stated the assumptions are for future budgets.

Council Member Murdock stated in the year 2016 there is a gap of \$2 million between revenue and expenditures, and in 2015 has a gap of is \$1.6 million.

Mr. Kaczor responded \$1.175 million will be used to pay down the principal of the Water Street debt, but this is not in the budget.

Council Member Robb stated the \$2.6 million gap in 2016 is not in the budget, and should not be included in the graph for 2016 it should be in a graph for 2017.

Mayor Edmonds asked that the graphs be given better titles.

Mr. Kaczor asked if Council wished to add the Water Street strategy to the current budget.

Mr. Lange stated his recommendation is to include the Water Street strategy in next year's budget.

Council Member Murdock stated it is not likely for this to be completed in Fiscal Year 2015-16.

Mr. Lange replied he agrees with Mr. Murdock.

Council Member Vogt stated the hope is to do this as soon as possible, and asked why not add it to the 2016 budget, and if needed amend the budget.

Mr. Lange stated it is a policy decision, and is up to Council, but he recommends the strategy be included in next year's budget.

Council Member Murdock stated there aren't any Major Street projects planned past 2017.

Mr. Kaczor replied in the model there are funds for improvements, but nothing specific.

Council Member Murdock asked if planned projects are for local streets, such as repaving.

Fiscal Service Director Marilou Uy responded paving is included.

Mr. Kaczor stated the City will be paying off the street millage, and the City will have an opportunity to ask the voters for extra revenue.

Council Member Murdock asked when the last payment for the millage is.

Mr. Lange replied 2016 and 2018.

Council Member Murdock asked if there is a department that is more likely to make worker's compensation claim.

Mr. Lange stated Human Resource Manager Judi Smith will be able to answer that in more detail, but the Police Department claims are almost at zero, the Fire Department has had some claims, and so has the Department of Public Services.

Mayor Edmonds asked if worker's compensation claims have been benchmarked to other municipalities.

Human Resources Director Judi Smith replied she does not benchmark, but there agencies that perform that type of analysis.

Mayor Edmonds stated she would like to know how Ypsilanti compares to other municipalities.

Council Member Murdock stated the Fire Department has older personnel, but there are certain DPS jobs, such as the recycling and trash collector, which have very high injury rates, and asked if the City is performing safety training or exercise training.

Mr. Lange stated the trash and recycling collectors are the youngest employees at DPS and have tier two benefits packages.

Council Member Murdock stated worker's compensation claims for those employees is very high, around 28%.

Mr. Lange stated urgent care is much closer now, and takes less staff time transporting the injured employees.

Mayor Edmonds asked what the graduated debt is, and is part differed.

Mr. Lange replied that is how the debt was scheduled.

Council Member Murdock stated the debt was zero until 2010. He stated the interest was capitalized to extend when payments were to begin, but it added \$3 million to the debt.

Mr. Lange stated that bought time for the City.

Council Member Murdock stated that is what caused the 6% interest rate.

Council Member Robb asked that the General Fund balance graph be recreated using restricted versus non-restricted funds. He stated there is a \$5.8 million balance for Fiscal Year 2016, and he wants to see how much of it is reserved.

Mr. Lange stated the City has to keep \$1 million in reserves for obligations. He said the City also self-insures which saves money, but it is requires the City to keep a larger fund balance.

Council Member Murdock requested the fund balance from June 30, 2014, and for it to include all various categories, and the projections for 2015 and 2016.

Council Member Robb stated a lot of this is set aside for Water Street, which should be unrestricted because of policy decisions.

Assistant to the City Manager Ericka Savage stated she provided Council with a Marketing Action Plan handout.

Council Member Anne Brown stated the Ypsilanti Area Convention and Visitors Bureau (YACVB) have offered to help market the City.

Ms. Savage replied she has spoken with the CVB about that possibility.

Mr. Lange stated all the work that is done by the City is a regional collaboration without giving up the City's autonomy.

Council Member Murdock stated the City no longer receives the personal property tax. He stated the State was supposed to refund 50% of that lost revenue, and asked where it is listed in the budget.

Ms. Uy replied the personal property tax reimbursement went to the Downtown Development Authority (DDA).

Council Member Murdock asked if the city receives any of those funds.

Ms. Uy replied no.

Council Member Murdock stated page 172 explains what the DDA will receive, and asked what the City will receive from the property tax reimbursement.

Ms. Uy stated the Assessing Department informed her that the personal property reimbursement was to go to the DDA.

Council Member Murdock asked for an overview of the section that discusses what changes are being made in personnel.

Mayor Edmonds asked Human Resources Director Judi Smith if she would be covering that in her presentation.

Human Resources Director Judi Smith responded she would discuss that.

Council Member Murdock asked if the budget could be separated in terms of annual operating items, and onetime payments.

Mr. Lange stated capital items could be separated from other items.

Mr. Kaczor asked if he is referring to expenses, or revenue.

Council Member Murdock replied expenses.

Mr. Lange stated the capital budget has grants, and other funding mechanisms, and stated the net capital number is what you are looking for.

Judi Smith:

- Human Resources – Pages 121 & 122
- Unemployment – Page 137
- Workers' Compensation Fund (677) – Pages 235 to 237

Human Resources Director Judi Smith provided a budget presentation. **(See Website)**

Council Member Anne Brown asked if police officers and firefighters submit to periodic drug tests.

Ms. Smith responded no, the City follows the same policy as Department of Transportation (DOT) regarding the Department of Public Services, which does require periodic drug tests. She said police and fire receive a drug screen when hired, and if they are involved in an automobile accident.

Mr. Lange stated it is federal law for any employee with a commercial driver license to submit to periodic drug screens.

Mayor Pro-Tem Richardson stated the policy should be changed to require The Police and Fire Departments to submit to random drug tests.

Mr. Lange stated that policy is contractual, and changes would need to be negotiated through the union.

Mayor Edmonds asked Fire Chief Anthouard and Police Chief DeGiusti to address the norm in other jurisdictions.

Mayor Edmonds asked what the estimated time is until the employees receive the new employee handbook.

City Manager Lange responded he and the City Attorney need to review the handbook, and it should be available after the completion of the budget.

Mayor Edmonds asked if it will be available by the summer.

Mr. Lange responded by July.

Council Member Murdock asked if the City was adding personnel, or changing job classification.

Mr. Lange responded the City has added two positions for a total of 93 employees.

Mayor Pro-Tem Richardson asked if the Planning and Development Manager was a new position.

Ms. Smith responded no, the position was formerly titled Planner II.

Mayor Pro-Tem Richardson asked if there will still be two people in the Planning Department.

Ms. Smith responded there will be three. She stated Planner I was a part time position, and will now be full time.

Mayor Edmonds asked what a promotional list for police sergeants is.

Ms. Smith replied current police officers take a written and oral exam, and the top five scores are placed on the promotional sergeants list. She stated from that list the Chief would decide who receives a promotion.

Council Member Murdock asked if the promotions are internal.

Mr. Lange responded yes, for sergeants and lieutenants.

Mayor Pro-Tem Richardson asked if the list is ranked by performance, or is a sergeant chosen randomly.

Mr. Smith responded the Chief is aware of the test scores, but it is ultimately his choice.

Mayor Pro-Tem Richardson stated the City has been sued as a result of a promotion selection.

Ms. Smith stated the City is contractually obligated to do promotional list every two years.

Council Member Murdock asked if the list is limited to five.

Chief DeGiusti stated the contract states the chief has the selection of the top five candidates.

Council Member Anne Brown asked if the employee evaluations included a self-evaluation.

Ms. Smith responded yes.

Council Member Anne Brown asked if the staff was surveyed to decide training.

Ms. Smith replied the only one that was surveyed was fiscal wellness. She stated staff was given a list of twelve items to choose from, and training will be held for the top three.

Council Member Anne Brown suggested that staff have access to items from the Health Department such as quitting smoking and weight watchers.

Ms. Smith responded Weight Watchers has been offered in the past, but not many employees used the service.

Mayor Edmonds stated the Public Health Department may provide an hour long "lunch and learn" seminar.

Council Member Murdock asked if the part-time police officer has been hired.

Mr. Lange responded the City is in the process of hiring the part-time officer.

Council Member Murdock asked if that will create problems.

Mr. Lange responded no.

Council Member Murdock stated he would like to hire temporary employees to assist with the park system during the summer.

Ms. Smith replied she recently posted an ad for temporary workers from May until August.

Council Member Murdock asked how many temporary employees will be hired.

Mr. Lange responded two.

Council Member Anne Brown stated Economic Developer Beth Ernat and Assistant to the City Manager Ericka Savage have been working with Workforce Development to provide part-time employees.

Ms. Smith stated the City has used that organization in the past, and would be happy to be a part of the initiative.

Mayor Edmonds stated she has been communicating with Workforce Development about longer term work that could be done in the City.

Ms. Smith stated the City needs to be careful, and be aware of what work the contract allows those individuals to perform.

Council Member Anne Brown asked if a record is kept of how long a position is vacant after an employee leaves that position.

Ms. Smith stated she can provide that information to Council, but she does fill positions as quickly as possible.

Council Member Vogt asked if the amount of retiree benefits expected to stay static, or will there be a change in five to ten years.

Ms. Smith responded several people will be retiring in the next few years so it will increase.

Mayor Edmonds asked the ages of the retirees.

Ms. Smith stated many of the retirees are in their 80's and 90's, but when they drop off there will be new retirees that take their place.

Council Member Vogt asked if the amount of retirees will increase or decrease.

Ms. Smith stated she does not have that data.

Council Member Vogt stated he would like those numbers in the near future.

Council Member Anne Brown asked what languages staff can speak.

Ms. Smith responded two dialects of Pilipino, German, French, Arabic, Somali, and Spanish.

Mayor Edmonds stated the Spanish population is growing fairly rapidly in Eastern Washtenaw County. She stated the City needs to monitor population trends in order to better meet the needs of the population.

Ms. Smith stated that is why the City should continue to work with Title VI as there may be a need to provide an interpreter for any Council Meeting that is requested.

Mayor Edmonds added the City would need to supply an interpreter at request for any public meeting.

Ms. Smith stated the City is very fortunate to have the university to assist in providing those services.

Council Member Robb asked what the City's strategy for raises and signing bonuses is.

Mr. Lange responded a 2% pay increase and \$1,000 bonus.

Council Member Robb asked for an explanation of signing bonus.

Mr. Lange replied the signing bonus is \$1,000 across the board.

Ms. Uy stated the pay increase is 2% of the base wage.

Mr. Lange added that is only for non-union employees.

Council Member Robb stated his issue with that is it mixes funds.

Ms. Uy stated it was put there temporarily for Council's approval.

Council Member Robb asked why there is zero budgeted for temporary wages.

Ms. Smith stated the Human Relations Generalist will be laid off at the end of the current fiscal year.

Council Member Anne Brown asked if unemployment will increase in Fiscal Year 2016-2017.

Ms. Smith responded unemployment is paid a year behind to the state.

Council Member Anne Brown asked if a claim is made the City begins paying that claim the following year.

Ms. Smith replied yes.

Council Member Anne Brown stated the employee that will be laid off is part-time, and asked how that would affect what the City would pay into unemployment insurance.

Ms. Smith responded that individual can collect \$7,240 for unemployment.

Council Member Robb stated he would like to schedule a work session in the third quarter to discuss shifting to a wellness plan with the City's healthcare provider.

Ms. Smith asked if Council Member Robb's plan was ever compared to the City's current plan.

Assistant to the City Manager Ericka Savage stated the comparison was fairly similar but, there were unknown variables making it incomplete.

Council Member Robb stated a wellness plan requires a physical each year, and strategies are put in place to help reduce health risks. He stated that is what the modern world is shifting to.

Ms. Savage stated the difficulty is that much of the information needed is not public.

Council Member Robb asked if the healthcare provider has been asked what wellness plans they offer.

Ms. Smith replied that can be done.

Council Member Robb stated it is his intention to show the savings the City can have if it shifts to a wellness plan.

Ms. Savage replied staff has examined comparable cities that have ended wellness plans because employees were not participating.

Mayor Edmonds stated the City's benefits provider should be able to provide a list of options for health plans.

Ms. Smith stated she will ask for that information.

Ms. Savage stated she spoke with the healthcare provider, and was told it is difficult to find comparisons because the City is a public entity.

Mayor Edmonds asked that the city be provided more options early in the selection of healthcare plans.

Ms. Smith stated she will contact the City's representative to provide Council with other options.

Council Member Murdock asked if the police and fire retirement benefits are pay-as-you-go, and tacked onto the millage.

Mr. Lange responded yes.

Council Member Murdock asked how the City handles other employee retirement benefits.

Mr. Lange stated it is also a pay as you go.

Council Member Murdock asked if the City receives a report that lists how much is to be paid.

Ms. Uy replied the funds are a transfer from the General Fund.

Council Member Murdock stated the City is not accumulating funds to be paid into retirement benefits for the future.

Ms. Uy replied no the City is not. She stated she spoke with the actuary, and even though there was a change from tier one to tier two it will not affect the cost for retirement benefits, which will continue to increase.

Council Member Murdock stated generally there is a fund based on a percentage of future retirees. He added the City needs to begin to take notice of this unfunded liability.

Ms. Uy agreed the City needs to take the appropriate steps to provide stability in the future.

Mr. Lange added now every employee does not have retirement health insurance as a defined benefit.

Tim Colbeck, DDA Executive Director

- DDA Depot Town Fund (275) Pages 172 to 176
- DDA Downtown Fund (413) – Pages 189 to 191

Downtown Development Authority (DDA) Director Tim Colbeck provided a budget presentation. **(See Website)**

Council Member Anne Brown asked if the grants were in the downtown district.

Mr. Colbeck replied yes, the three applications he has for grants are located in the downtown district.

Council Member Anne Brown asked how many façade grants are awarded each year.

Mr. Colbeck responded it fluctuates, but are between 15 and 7 a year.

Council Member Anne Brown asked how many rain gardens is the DDA responsible.

Mr. Colbeck responded five.

Council Member Anne Brown asked if the DDA has decided what services would be eliminated if the proposed changes to the Depot Town Tax Increment Financing (TIF) plan take place.

Mr. Colbeck replied there has not been time to examine that completely, and what he is presenting is the budget based on all three TIF districts.

Council Member Anne Brown asked if the DDA pays rent to the City for its offices.

Mr. Colbeck responded yes.

Mayor Edmonds asked what the DDA bond obligations are.

Mr. Colbeck stated bond obligations are listed under reoccurring payments. He stated the bond in Depot Town will be paid in full later this year, and there is around \$80,000 left for repayment in downtown.

Mayor Pro-Tem Richardson asked what the reoccurring and ongoing payments are.

Mr. Colbeck replied the contract with the City to empty the pedestrian trashcans, streetscape maintenance, the downtown dumpster service, the DDA district police officer, and the debt service

Council Member Anne Brown asked when the DDA is audited.

Mr. Colbeck responded the DDA is audited as a part of the City's audit.

Council Member Anne Brown asked if there are apartment units on the 700 block Cross.

Mr. Colbeck replied yes.

Beth Ernat:

- Building Inspection & Ordinance Enforcement Revenues – Page 109
- Building Department/Ordinance Enforcement Expenses - Pages 128 & 129
- Planning and Development – Pages 133 & 134
- Washtenaw County Community Challenge Grant (Master Plan) – Page 134
- Historic District Commission – Page 137
- CDBG Water Activity Fund (252) – Pages 168 & 169
- Land Revolving Fund (412) – Pages 187 & 188
- Motorpool Expenses – Page 233

Economic Development Director Beth Ernat provided a budget presentation. **(See Website)**

Council Member Anne Brown asked how many building inspection are done each day.

Ms. Ernat replied eight.

Mayor Edmonds asked if eight inspections are performed between the two inspectors.

Ms. Ernat responded yes.

Council Member Murdock asked if the inspections were for rental properties.

Ms. Ernat responded yes.

Council Member Anne Brown asked how many rental inspection should be performed a day.

Ms. Ernat replied she would need to research that information.

Council Member Anne Brown asked if eight inspections a day was reasonable.

Mr. Ernat replied yes.

Council Member Anne Brown asked if each inspection takes around an hour.

Ms. Ernat responded at least an hour, plus travel time.

Council Member Murdock stated assuming eight inspections are performed each day there would be roughly 2,000 a year, and 4,000 every two years. He added there are 6,000 rental properties in the City.

Ms. Ernat stated properties that are not problematic might only have biannual inspections.

Mayor Edmonds stated if 3,195 inspections are performed a year, and there are roughly 6,000 rental properties that is on par for biannual inspections.

Ms. Ernat stated last year the City contracted inspectors to help perform inspections.

Council Member Robb stated the Administrative Hearings Bureau (AHB) is not funding itself, and asked what can be done to correct that.

Ms. Ernat replied the goal of the AHB is compliance.

Council Member Robb stated compliance is the goal but the AHB should be more efficient.

Council Member Vogt stated the City should not be losing money on AHB.

Ms. Ernat stated she will monitor the process, and supply a report in the next six months.

Council Member Murdock stated when the AHB was first developed it was designed to solve blight violations, and it was supposed to fund itself. He stated it is difficult to measure if that is happening, and asked what the revenue for AHB is.

Ms. Ernat stated that will be reviewed over the next six months, and an update will be provided to Council.

Council Member Murdock stated the last audit illustrated that building fees were not recouping costs of inspections, and asked if fees should be restructured.

Ms. Ernat responded the City should examine that possibility.

Council Member Murdock stated historically the fee schedule is examined around the same time as the budget process.

Ms. Ernat replied she isn't certain it could be accomplished in two weeks.

Council Member Robb responded she would have five weeks.

Ms. Ernat stated she can do that.

Mayor Edmonds asked if 5 weeks a realistic request is.

Ms. Ernat stated a survey can be completed relatively quickly.

Mr. Lange asked City Clerk Frances McMullan if she will be discussing possible reforms to the AHB during the Clerk Department budget presentation.

City Clerk McMullan replied the reforms that will be discussed are relative to the AHB software.

Mr. Lange stated reforms have been made to help lower AHB costs.

Ms. McMullan added formal and informal cases have been separated so an attorney is not required to always be present. She added there are other steps that can be taken to lower costs they just need to be implemented.

Council Member Murdock asked if the Ypsilanti Housing Commission pays permit fees associated with its projects.

Ms. Ernat replied yes.

Council Member Murdock asked if the department was requesting the purchase of a new vehicle.

Ms. Ernat replied yes.

Council Member Murdock asked if the vehicle would use alternate fuel.

Ms. Ernat replied no, the request is for a ford escape.

Council Member Anne Brown asked if rental properties owners have insurance.

Ms. Ernat replied she would need to further investigate that matter.

Council Member Anne Brown stated the Township has just implemented policy requiring property owners demonstrate they have insurance.

Council Member Vogt asked if a cheaper vehicle could be purchased for the Building Department.

Ms. Ernat responded the Building Department will operate within the parameters set by Council.

Mayor Edmonds asked if there have been any projects that have passed site plan review, but have not been completed.

Ms. Ernat stated there are several, but they are not recorded.

Mayor Edmonds asked if Council is aware of what a "Redevelopment Ready Community" means, and would Council like a presentation explaining what it is.

Council Member Vogt replied he would like a presentation.

Ms. Ernat stated she would provide information, and a brief overview.

Council Member Anne Brown asked what the timeline is for the Freighthouse to be brought to a usable quality.

Ms. Ernat responded bids will be released at the end of May.

Mayor Edmonds asked for minority contractors to be kept in mind during the bid process.

Ms. Ernat replied the City may want to award extra points for minority contractors submitting bids.

Mayor Edmonds asked that local contractors be examined for future bids.

Mr. Lange stated Tammi Creason, of Herman Kittle, will be present on Thursday at 4:00 p.m. to answer questions.

Council Member Anne Brown asked if Ms. Ernat worked with the Community Benefits piece in Saginaw.

Ms. Ernat stated she did not personally, but does know individuals who have, and she would be happy to ask for their input.

Council Member Anne Brown asked if that is something the City should look at.

Ms. Ernat replied yes, and she knows that minority, and female owned businesses are given special preference.

Council Member Murdock added the Freighthouse project is a prevailing wage project.

Council Member Anne Brown asked that the cost of alternative fuel be examined for the requested vehicle.

Ms. Ernat stated she will research alternative fuel, but the City would need access to the alternative fuel filling stations.

Mayor Edmonds asked if it would be easy to get an estimate on savings if an electric car, or a hybrid were purchased.

Ms. Ernat responded an electric vehicle would be something worth looking into. However, the up-front cost are higher, but it would provide greater in-town fuel efficiency. She added she does not know if the purchase price would fall into the parameters of the budget.

Council Member Anne Brown asked if the Planning Commission asked for an electric vehicle charging station at Riverwalk Park.

Ms. Ernat replied she believes so.

Mayor Edmonds stated Rois Savvidas, owner of Tower Inn, installed a charger at his establishment.

Ms. Ernat stated before the City moves to electric vehicles, or other alternative fuels it should be discussed if that is the direction the City wants to take for the entire fleet. She stated a study should be performed to show if those kinds of vehicles will fit with the needs of the City.

Council Member Anne Brown stated staff could contact Ford Motor Company.

Ms. Ernat responded she is more than willing to look into alternative fuel sources.

Mayor Pro-Tem Richardson asked if this something that was spoken about in the past.

Mr. Lange asked if there was a policy.

Council Member Robb stated a few years ago the City adopted a policy to move toward alternative fuel sources.

Mr. Lange stated the City has been aggressive in moving forward with alternative fuel sources. He added it become difficult when placing refueling stations.

Council Member Murdock stated electric cars would be suitable for the purpose of the Building Department and for Parking Enforcement vehicles.

Ms. Ernat asked if the cars would be given enough time to charge.

Council Member Murdock responded yes.

Council Member Robb stated he will send a list of questions to be answered, and the City can move on from there.

Council Member Murdock added there might be grant possibilities for alternative fuel vehicles.

Mayor Edmonds asked Ms. Ernat to define updating community planning engineering, and application of sustainable infrastructure practices.

Ms. Ernat replied the engineering standards have been completed and published.

Mayor Edmonds asked if the plan included green infrastructure, storm water mitigation, or other things of that nature.

Ms. Ernat stated it only includes engineering standards.

Council Member Robb asked why the size of the Planning Department has been doubled, and temporary wages have increased.

Ms. Ernat responded the department has interns including: a Historic District Commission intern, who is split between the City and Eastern Michigan University, and two interns that work on GIS.

Council Member Robb stated the Department has 2.5 interns, and asked if there will be five interns in the future, because the budget doubled.

Mr. Lange stated he will look into that.

Council Member Robb stated there is \$20,000 budgeted for contractual services, and asked what is meant by contractual services.

Ms. Ernat replied engineering for certain projects, and there are still some issues with the Zoning Ordinance which may require input from a consultant.

Council Member Robb stated three employees are scheduled to be hired in the coming months, and they are already programed for raises.

Mr. Lange responded the employees are required to work a year before they receive a pay increase.

Mayor Edmonds asked when those individuals would receive a pay increase.

Mr. Lange stated they would receive an increase a year after their start date.

Mayor Pro-Tem Richardson asked if those employees would receive the \$1,000 bonus.

Mr. Lange responded yes.

Council Member Robb asked if all raises are tied to start dates.

Mr. Lange replied yes.

Council Member Robb stated each employee will receive their pay increase on their start date, or would it be July 1st.

Mr. Lange replied employees that have been with the City over a year will receive a pay increase on July first.

Council Member Robb stated if an employee is hired in April, and receive a pay increase the following April, and a second pay increase the following July.

Mr. Lange stated he might not recommend raises for the following year.

Mayor Edmonds stated this is a question that will require some clarification.

Council Member Murdock stated this question does not pertain to this department. He stated what is proposed, and how it affects employees needs to be explained.

Mayor Edmonds asked for an explanation of when an employee receives a pay increase.

Council Member Robb stated it would make more sense to have a policy that every employee receives a pay increases on the anniversary of their start date.

Tony DeGiusti:

- Police Service Revenues – Page 107 & 108
- Police Services (Administration, Field Services, Bullet proof Vest Grant, Parking Enforcement) – Pages 122 to 126
- Special Events – Page 131
- Police Special Revenue Fund (265) – Pages 170 & 171
- Capital Equipment – Page 197
- Motorpool Expenses – Page 231

Police Chief Tony DeGiusti provided a budget presentation. **(See Website)**

Council Member Robb asked if Council should postpone one budget presentation, or rush through two of the most important departments.

Mayor Pro-Tem Richardson thanked Council Member Robb for his recommendation and stated she is in support of postponing a presentation.

Council Member Vogt added he is in favor of hearing the Fire Department's budget at a later date.

Mayor Edmonds stated if there are items that Council wishes to examine further, the Fire and Police Chiefs can be invited to another budget session.

Chief DeGiusti stated the Police Department has the ability to drug test an officer if there is cause. He added if that is something Council wishes to change it may done as a part of contract negotiations.

Mayor Edmonds asked if there is a glossary for acronyms used by the Police Department in order to better translate Lieutenant's reports.

Chief DeGiusti responded if Council ever has a question regarding those reports he is available to help.

Council Member Nicole Brown asked what a three to three booster is.

Chief DeGiusti replied an officer whose shift runs from three in the afternoon until three in the morning. He stated that is the busiest time of the day, and this shift provides an extra officer on duty.

Council Member Anne Brown asked how many individuals are on Ypsilanti Community Action Team (YCAT).

Chief DeGiusti responded Ypsilanti has one, EMU has one, and the Sheriff's Department has one. He added the concept is three people, but only one comes from the Ypsilanti Police Department.

Council Member Anne Brown asked if the Phone and Computer Forensic Evidence position would be part-time or full-time.

Chief DeGiusti responded it would be a part-time position assigned to the Detective Bureau.

Council Member Vogt asked who is performing that task now for the department.

Chief DeGiusti responded the Sheriff's Department, and the University of Michigan. He added depending on the sophistication of the task the City uses the Department of Homeland Security.

Council Member Vogt asked if separate police departments discussed hiring independent contractors on a security contract.

Chief DeGiusti stated there has not been discussion about privatizing this service, but there has been discussion about forming a consortium team. He stated that has not gained traction because police departments are not willing to dedicate funds for training.

Council Member Anne Brown asked if that was something the Eastern Washtenaw County Safety Alliance could potentially explore.

Chief DeGiusti replied the Sheriff's Department and Ypsilanti are included in the Eastern Washtenaw County Safety Alliance and are already trained in that technique.

Council Member Anne Brown asked how much would the department need for laser crime scene sketching.

Chief DeGiusti responded he estimates \$7,000 to \$9,000.

Mayor Edmonds asked if 32 officers are enough to provide adequate service levels.

Chief DeGiusti responded the department can always use more officers, but it can manage with 32 officers.

Mayor Edmonds asked if 32 officers is a sustainable workforce to avoid employee turnover.

Chief DeGiusti responded there has not been much turnover since he has been with the department.

Council Member Robb asked what makes up temporary wages, and why is it increasing so much.

Ms. Uy replied that number includes the two part-time officers, and all crossing guards.

Council Member Robb stated the budget request of \$310,000 is unreasonable based on the department's ability to decrease overtime.

Chief DeGiusti stated he did not have any injuries this past fiscal year, and part of that \$310,000 would be for an injured officer.

Council Member Robb stated he would prefer to set a lower number and if needed the department could request Council approve to increase in that line item. He asked why there is \$32,500 worth of signing bonuses for the POAM.

Chief DeGiusti replied there is a piece in the contract that provides an overtime adjustment, and it is possible that it has been compartmentalized in the budget.

Council Member Robb stated he is referring to the onetime signing bonus of \$1,500.

Chief DeGiusti stated he believes that is a mistake.

Council Member Murdock stated the projected parking enforcement revenue does not match what Council was told during the work session.

Chief DeGiusti stated the budget numbers were completed before the Parking Committee assessment.

Mr. Lange stated the court provides a monthly update of enforcement revenue.

Council Member Murdock stated there is a lot of lost revenue, and stated he doesn't feel it was represented in the Parking Committee presentation.

Chief DeGiusti stated when the City receives the report from the court, and it does not include a breakdown between parking revenue, and other tickets. He stated that is why the Parking Committee recommended the Prefarati system because it provides that data.

Council Member Murdock asked for clarification of the line item "cost reimbursement YPD" for revenue.

Ms. Uy responded that is the School Resource Officer (SRO) and DDA officer.

Council Member Murdock stated in the narrative it mentioned the fund balance would be increased in the special police account. He stated as he understands it is a forfeiture account.

Chief DeGiusti responded it is a forfeiture account, and the Police Department follows the proper protocol for forfeitures.

Council Member Murdock asked how the department will increase revenue in that account.

Council Member Robb stated the department will have to do more than normal operating procedure.

Chief DeGiusti stated YCAT and LAWNET both produce forfeiture revenue for the City.

Council Member Murdock stated the state legislature is looking at various ways at restricting forfeiture revenue, and how would that restrict the department producing forfeiture revenue.

Chief DeGiusti replied nothing the legislature is discussing will have an effect on the department's current practices.

Council Member Robb moved to extend the meeting for two hours.

Council Member Vogt supported the motion.

On a voice vote, the motion carried, and the meeting was extended for two hours.

Council Member Murdock stated in the past the City purchased car scales, and plate readers. He stated it has been difficult getting those tools into use, and asked if the department is any closer to implementing those items.

Chief DeGiusti responded the plate readers worked and they have been used for some time, and there is no data stored in the reader.

Council Member Murdock asked if any vehicles have been located as a result of the reader.

Chief DeGiusti replied not one car has been located.

Council Member Robb stated the readers did not do what the City was promised.

Chief DeGiusti stated he would not have purchased the readers.

Mayor Edmonds asked if the readers could be sold.

Chief DeGiusti replied no. He stated if you use them the way they designed you run the possibility of violating the Fourth Amendment. He said the scales were great until the legislature funneled the money away from the police departments, and into the library.

Council Member Robb stated the scales can measure a truck's weight and prevent an early deterioration of city roads.

Mayor Edmonds asked if the scales are used.

Chief DeGiusti responded no, there is no one trained to operate the scales.

Council Member Robb stated there hasn't been anyone trained to use the scales in some time.

Chief DeGiusti stated he is not certain the scales would be acceptable to the courts.

Council Member Murdock stated there is still an issue of overweight trucks on City roads, and asked if the County Road Commission uses scales.

Chief DeGiusti responded the only organization he can say for sure uses the scales is the State Police.

Council Member Murdock asked how Chief DeGiusti suggests monitoring weight of trucks to protect City roads.

Chief DeGiusti stated a lot of City's began using scales as a revenue source, and once that revenue source ended the scales were abandoned. He stated compliance should be the reason for enforcement, and so if the expectation is to maintain roads he supports it.

Council Member Murdock responded the goal is compliance not to create revenue. He stated truck drivers all have radios, and if scales are seen it will deter truck traffic on City roads.

Chief DeGiusti replied he will gladly use the scales if that is the directive of Council.

Council Member Murdock stated there are several streets in Ypsilanti that are major truck routes, and asked what strategy the department would employ for the use of the scales.

Mayor Edmonds asked the Chief to prepare a report with recommendation.

Council Member Robb asked why the parking enforcement line item increased.

Ms. Uy responded the ordinance officer is now included in that line item.

Mayor Edmonds asked that bicycle helmets be budgeted for the parking enforcement officers. She said the parking enforcement rides home on his bike, in uniform without a helmet, and it sets a bad example.

Chief DeGiusti replied he is off duty, and there is no law requiring the use of a helmet when riding a bicycle.

Mayor Edmonds stated staffing levels, leveraging relationships with other units of government, mutual aid, sharing resources, prioritizing code enforcement, and community policing were all listed goals set by Council, and asked if the Police Department's budget reflected those goals.

Chief DeGiusti responded any set goals that did not involve allocating funds were not a part of this presentation, but all set goals are in planning stages.

Mayor Edmonds asked if the department was hiring a consultant to achieve those goals.

Chief DeGiusti replied no.

Council Member Anne Brown asked if there are any additional community engagement strategies.

Chief DeGiusti responded there will be a community based discussion on how best to develop the five year strategic plan.

Council Member Anne Brown asked if there were any differences in CoPAC.

Chief DeGiusti replied CoPAC is evolving as a result of a younger population moving into the neighborhoods, and the use of social media. He stated as a result the meetings are poorly attended.

Council Member Anne Brown stated that is something a Neighborhood Community Development person can address.

Mr. Lange stated the School Resource Officer really makes an impact on the youth, and is a vital tool in law enforcement.

Council Member Anne Brown asked if the school resource officer is funded out of the City budget.

Chief DeGiusti replied 10/12 of the salary for that position is paid by the school.

Council Member Anne Brown asked if the Restorative Justice program will be cut.

Chief DeGiusti stated that program is separate from the school resource officer.

Max Anthouard:

- Fire Services Revenues – page 108
- Fire Services (Administration, Homeland Grant-SAFER, Suppression) – Pages 126 to 128
- Capital Equipment – Page 197
- Motorpool Expenses – Pages 231 & 232

Fire Chief Max Anthouard provided a budget presentation. **(See Website)**

Mayor Edmonds asked why one of the firefighter does not count as a full firefighter.

Chief Anthouard replied it is an issue of training, the firefighter has no experience.

Mayor Edmonds asked what turnout gear is.

Chief Anthouard replied helmet, boots, gloves, etc....

Council Member Anne Brown asked who the grantee for the mobile training unit grant is.

Chief Anthouard replied 15 departments throughout Washtenaw County.

Council Member Anne Brown asked who the lead agency is.

Chief Anthouard responded Ann Arbor City.

Mayor Edmonds stated fire department becoming more regional is a great press release.

Chief Anthouard replied if the department wants to stay up to code it has no other options.

Mayor Edmonds stated it should still be celebrated.

Mayor Edmonds asked if the expense for new extrication equipment is budgeted, and if the City is approved for a grant would it be removed from the budget.

Chief Anthouard responded yes, if the grant is approved the item will be removed from the budget.

Mayor Edmonds asked if the bid for the fire station roof is active.

Chief Anthouard replied it will be active in the very near future.

Council Member Anne Brown asked what agency applied for the grant to cover costs of the defibrillator.

Chief Anthouard replied there is a firefighter foundation, and stated there are three sources that he applies for grants.

Council Member Anne Brown asked if he has applied to the Red Cross.

Chief Anthouard replied the Red Cross would not provide the defibrillator needed by the department. He added the department wants to be compatible with Huron Valley Ambulance (HVA).

Council Member Anne Brown suggested the department speak with St. Joseph's Hospital.

Chief Anthouard responded he would contact the hospital.

Council Member Anne Brown stated St. Joseph's may provide a donation, and added the hospital recently undertook a survey for places to invest.

Council Member Anne Brown asked if the SAFER grant only provides for personnel.

Chief Anthouard responded yes.

Council Member Anne Brown suggested the City should still apply for the SAFER grant. He stated Congresswoman Debbie Dingell pushed for the City of Taylor to get their SAFER grant, and department should seek her help.

Chief Anthouard responded he was sought political assistance in the past.

Council Member Murdock asked if there is a history of multiple SAFER grants being awarded.

Chief Anthouard responded Taylor and Detroit have received back to back SAFER grants. He stated Jackson and Flint were not awarded a second SAFER grant. He added it is possible to receive another grant if the department is in violation of codes, or standards.

Mr. Lange stated the SAFER grant funds five firefighters that are tier 2, and the grant was used to assist in reducing the Police and Fire pension.

Council Member Murdock stated when the SAFER grant ends the rate for the Police and Pension Fund will increase.

Mr. Lange replied agreed.

Council Member Murdock stated the SAFER grant will end for those five firefighters in March of 2016, and asked if the City will apply for a continuing SAFER grant.

Chief Anthouard stated he will apply for the grant, but it is unlikely that the grant will be approved while the department is fully staffed.

Council Member Murdock asked what the plan is if the grant is not approved.

Chief Anthouard responded there are two retirements scheduled for 2017 causing staffing levels to drop below standards. He stated at that time the City will be more likely to be approved for another SAFER grant.

Council Member Murdock asked how the department will be staffed without the funds provided by the grant.

Chief Anthouard responded he would request to continue staffing six firefighters per shift, but the department will do the best it can with the resources it has.

Council Member Murdock stated five firefighters are funded by outside funds, and asked if those funds are removed what staffing levels will be for the department.

Chief Anthouard responded once the grant expires in March of 2016 the department will be at current staffing levels. He stated the budget for the fire department will need to be increased. He stated in August of that year a firefighter will retire, and others will leave the department decreasing the budget.

Council Member Murdock stated he understands that, but as the employees leave, the City will be left with a department not meeting minimum staffing level. He asked how the department will operate at that level of staffing.

Chief Anthouard responded the department will need to adapt.

Mr. Lange stated the contractual staffing levels per shift dropped from five to four firefighters which dropped overtime costs. He stated there are firefighters on light duty and a firefighter in a probationary period so of the 19 only 16 of them count toward shift staffing. He stated the only time an issue may arise with overtime is if a firefighter is scheduled off, and another calls in sick.

Council Member Murdock stated there will be one firefighter less per shift, and they will be funded by regular sources.

Mayor Edmonds stated the assumption is the City will have the SAFER grant for the Fiscal Year 2015-16.

Council Member Murdock stated the SAFER grant extends into the end of March 2016.

Council Member Robb asked about the signing bonus for the SAFER grant funded firefighters.

Chief Anthouard responded the signing bonus was there for the first two years, and he is uncertain why it is still included.

Council Member Robb stated under the SAFER grant there is a signing bonus of \$1,807, and under fire suppression there is a signing bonus of \$4,517.

Mr. Lange stated the signing bonus ends after two years.

Council Member Robb asked what the \$42,526 in contractual services was.

Chief Anthouard responded those funds are for the part-time secretary who is still under contract.

Mr. Lange stated she is going to be converted to permanent part-time.

Council Member Robb stated that \$90,000 budgeted for overtime is unrealistic, and asked for that number to be refined.

Chief Anthouard replied realistically, the department will be under that amount for overtime.

Council Member Robb asked that Chief Anthouard work with Ms. Uy to reach an amount that is more reasonable.

Chief Anthouard stated the department to date is at \$80,000 in overtime.

Mr. Lange stated the Police Department at one time had four individuals out on Family Medical Leave Act.

Council Member Robb stated he understands, but the City should not budget for that.

Mr. Lange stated if the City does not budget for that it could produce problems.

Mayor Edmonds stated she agrees with Council Member Robb that the budget should be prepared at minimum levels.

Chief Anthouard stated his honest estimate is \$70,000 for overtime.

John Barr, City Attorney

- Legal Services – Pages 120 & 121

City Attorney John Barr provided a budget presentation. **(See Website)**

Mr. Barr stated the City can be very proud of its Police and Fire Departments. He stated there was a charity race at the Renaissance Center where fire departments raced up the staircase to the top, and Chief Anthouard took first place.

Mayor Edmonds stated the firefighters who took part in the race had to be in full gear.

Mr. Lange stated the female firefighter in the department finished seventh in her class.

Mayor Edmonds asked what role the City Attorney's office plays in bankruptcies.

Mr. Barr responded an individual goes to bankruptcy court, and files a petition, creditors are then notified, and are not allowed to take action without the permission of the court. He stated the City becomes involved regarding property taxes, and other debts owed to the City. He stated the notice is sent to the City treasurer who sends a notice to the attorney's office. He stated his office's role is finding why the City of Ypsilanti is being listed, and then target what the specific issue is.

IX. AUDIENCE PARTICIPATION –

None

XII. REMARKS FROM THE MAYOR -

- Suggested a naming competition for all the City's fire trucks.

Chief Anthouard stated the City used to have a fire truck called "yellow bird".

XIII. ADJOURNMENT -

Resolution No. 2015-108, adjourning the City Council Meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Nicole Brown

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried, and the meeting adjourned at 10:51 p.m.



DRAFT

**CITY OF YPSILANTI
CITY COUNCIL SPECIAL/BUDGET SESSION MINUTES
COUNCIL CHAMBERS - ONE SOUTH HURON STREET
THURSDAY, MAY 14, 2015
6:00 P.M.**

I. CALL TO ORDER –

The meeting was called to order at 6:04 p.m.

II. ROLL CALL –

Council Member A. Brown	Present	Council Member Robb	Present
Council Member N. Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

Council Member Anne Brown moved, supported by Council Member Nicole Brown to excuse the absence of Mayor Edmonds.

On a voice vote, the motion carried, and the absence was excused.

III. INVOCATION –

Mayor Pro-Tem Richardson asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL-

Council Member Murdock moved to hold the closed session after Motions/Resolutions/Discussions.

Mayor Pro-Tem Richardson mentioned if the Closed Session is moved before the budget session it would require those presenting to wait.

Council Member Murdock stated he would still prefer to hold the Closed Session before Motions/Resolutions/Discussions.

Council Member Robb supported the motion.

City Manager Lange asked to add presentations from John Kaczor's (budget update), and Mannik Smith Group's (Border to Border Trail), and hold Closed Sessions before Department Budget Presentations.

On a voice vote, the motion carried, and Closed Session was moved before the Department Budget Presentations.

VI. AUDIENCE PARTICIPATION –

None

VII. REMARKS FROM THE MAYOR –

None

VIII. ORDINANCE - FIRST READING –

Ordinance No. 1248

1. An ordinance titled, "Herman and Kittles Planned Unit Development".

- A. Resolution No. 2015-109, determination

(Public hearing and Second Reading scheduled for June 2, 2015)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "HERMAN KITTLE PLANNED UNIT DEVELOPMENT" be approved on first reading.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Anne Brown

Tammi Creason, Project Director for Herman Kittle Properties, provided a presentation on Riverwalk Commons.

Mr. Lange asked if there will be a patio on the roof of the structure.

Ms. Creason replied yes.

Council Member Anne Brown asked how many dumpsters are included in the design.

Ms. Creason responded two.

Council Member Anne Brown asked where the dumpsters are located, and if they would be visible from the street.

Ms. Creason responded the dumpsters are enclosed, and not visible from the street. She stated they are located in the rear parking corridor.

Council Member Anne Brown asked how many parking spaces will be included in the rear parking corridor.

City Planner Bonnie Wessler responded 95 spots were planned, and several discounts were awarded due to included bike parking. She stated she is not certain about the final amount.

Candice Brier, Civil Engineer, responded there are 16 covered bike parking spaces, one designated carpool space, 70 parking spaces within the site itself, and 135 on-street parking.

Mr. Lange asked if the site plan included garages.

Ms. Brier responded six of the parking spaces are garages.

Ms. Creason added the garage parking is on the eastside of the building, which is near the rooftop patio.

Council Member Murdock asked if the on-street parking consists of both sides of the street.

Ms. Creason replied yes.

DPS Director Stan Kirton asked if the garages were carports.

Ms. Creason responded they are enclosed garages.

Mayor Pro-Tem Richardson asked if the garages will cost extra.

Ms. Creason responded yes, there will be an additional charge.

Council Member Murdock asked if Council will be provided a copy of this presentation.

Ms. Creason replied she would provide the presentation, and include a blow-up of the rooftop patio.

Mayor Pro-Tem Richardson asked what the square footage of the one bedroom apartments is.

Ms. Creason responded 800 sq. ft.

Council Member Anne Brown asked if the apartments are handicap accessible.

Ms. Creason responded the structure as ADA compliant and 8 units, or 10%, are handicap accessible.

Council Member Anne Brown asked if Herman Kittle will manage the project.

Ms. Creason replied yes, Herman Kittle owns, and manages all of its developments. She stated the project will include a full-time on-site manager, and full-time on site maintenance. She stated Herman Kittle has very strict leasing criteria which include criminal checks, rental history, and employment. She added Herman Kittle is not a turn-key developer, and it will be with this property for the next 25 to 30 years.

Council Member Anne Brown stated Council has taken criticism from residents regarding vouchers subsidy.

Ms. Creason stated the project actually does not include voucher subsidies; however, it cannot exclude someone from renting with a voucher, but they do have to meet the leasing criteria. She stated this is affordable housing, the one bedroom apartments are \$600 per month, and rent will not be subsidized.

Council Member Murdock stated the project does not include section eight units.

Ms. Creason replied correct.

Council Member Murdock asked if individuals can apply with section eight vouchers they can apply.

Ms. Creason replied yes, if they have a voucher they may apply.

Council Member Murdock stated it would be against the City Ordinance to deny an individual based on section eight standing. He stated early in the planning of this project there was discussion of green standards, and asked what is Herman Kittle doing to follow those standards.

Ms. Creason responded the project is an enterprise green project which is the national standard program, and she would send the specifics to Council.

Council Member Murdock asked if the project will consider installing solar panels.

Ms. Creason replied the design does not include solar panels.

Mr. Lange stated the garages and knee walls enclose the parking keeping with the urban appeal.

Ms. Creason stated the development has many different characteristics that help to soften the rear parking.

Mr. Lange stated the project includes a patio, and almost an atrium that will flow into River St.

Ms. Creason stated there will be a very visible soft entrance on either side of the building.

Council Member Anne Brown asked how many entrances in the rear.

Ms. Creason replied one.

Mr. Lange replied you will also be able to see the entrance from the Border to Border Trail.

Ms. Creason stated at this point the design team is finalizing the aesthetic charm of the building.

Mr. Lange asked if each unit will have a porch, or patio.

Ms. Creason replied it is not included on every unit.

Mr. Lange asked if any patios face the interior.

Ms. Creason responded patios are on both sides.

Mr. Lange stated the project includes a great deal of surveillance, but all the outdoor space keeps eyes on the river walk.

Council Member Murdock asked if there are emergency doors throughout the building.

Ms. Creason stated there are emergency exits throughout the building, but they only open out, and are not entrances.

Council Member Murdock stated the emergency doors can be propped open.

Ms. Creason responded good managers, and leases will help to minimize that behavior. She stated it is the hope of Herman Kittle the units will be in such high demand that the building will be able to follow a one strike and you're out policy for residents.

Council Member Murdock asked what the plan is for the infrastructure.

Ms. Creason stated Herman Kittle is responsible for all the infrastructure on River St. up to Michigan Avenue.

Mr. Lange stated underground electric will service the building.

Ms. Creason stated the first step is passing the Planned Unit Development (PUD), but she is glad to have the chance to come and provide an update of the project. She stated the project should begin late summer, or early fall with a fourteen month construction period. She stated she took the opportunity to speak with local contractors while in the area, and schedule pre-construction meetings.

Council Member Murdock stated if all goes well the development should be complete by early 2017.

Ms. Creason asked Council Member Murdock if he meant fully leased.

Council Member Murdock responded for an opening date.

Ms. Creason replied the opening date would more likely be summer early fall 2017, but she does think there will be activity before that.

Council Member Murdock asked if the Second Reading will be in June, and if more information will be provided.

Mr. Lange responded yes, but asked if there are any questions he would advise Council to ask while Herman Kittle representation is here.

Ms. Creason stated the information forthcoming will be through the traditional planning process.

City Planner Bonnie Wessler stated 11 items on the 25 item list can be addressed through planning review. She stated five of the items are more about the infrastructure which goes to the purchase agreement, and those will be discussed in the coming month.

Council Member Murdock asked when the purchase agreement takes place.

Economic Development Director Beth Ernat responded first the brownfield work plan needs to be finalized. She stated the Brownfield team will need a couple of weeks to create the final scope on the work plan, plus additional grant opportunities need to be researched. She stated once the brownfield plan is complete the final purchase agreement can be executed, and the project will be shovel ready.

Ms. Creason stated that is the intent of Herman Kittle.

Ms. Ernat added the City is not able to complete the final brownfield until a final engineering was complete and that could not be complete until the City prepared its specifications.

Council Member Murdock asked if that is site a specific brownfield.

Ms. Ernat responded yes.

Council Member Murdock asked if the brownfield plan will need to be amended.

Ms. Ernat responded no, this will be the work plan for the Herman Kittle site.

Mr. Lange stated the underground electric grid might be brownfield eligible. He stated Herman Kittle would provide the upfront capital to move forward with that project. He added phase two of the grid will be completed during the construction of the Recreation Center.

Ms. Creason stated Ms. Ernat expressed she wanted to explore other grant possibilities, and if those grants help alleviate the projects budget those funds could be used for the electric grid. She added she wants to explore as many grant possibilities as possible, but still keep the project on track.

Ms. Ernat asked if there is any specific information Council would like provided for Second Reading.

Council Member Murdock stated he would like an update on the progress of the items that have been discussed.

Council Member Anne Brown asked if Ms. Creason will be with the project for the whole fourteen months of construction.

Ms. Creason replied yes, she will be with the project until three months after the property is fully leased.

Mr. Lange stated once Ms. Creason's part of the project is completed she will pass control to the site manager.

Ms. Creason added an executive site manager will also be involved in the project, and at that point Council will be provided all names and contact information.

On a roll call, the vote to approve Resolution No. 2015-109 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Edmonds) VOTE: Carried

IX. MOTIONS/RESOLUTIONS/DISCUSSIONS –

Resolution No. 2015-110, authorizing city staff to apply for blight elimination grant funds.

RESOLUTION AUTHORIZING STAFF TO APPLY FOR BLIGHT ELEMINATION GRANT

**IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that
Whereas the Michigan State Housing Authority Land Bank is accepting grants for up to \$250,000 for Blight elimination; and**

Whereas Ypsilanti City staff has the necessary expertise to apply for and administer such a grant; and

Whereas there is no match required; and

Whereas there are projects in the City that would qualify.

Now Therefore, the city staff is authorized to apply for a Blight Elimination Grant with the Land Bank of the Michigan State Housing Authority, and the City Manager is authorized to sign any and all necessary documents to apply.

OFFERED BY: Council Member Anne Brown

SUPPORTED BY: Council Member Nicole Brown

Council Member Robb asked what projects will be accomplished if this grant is approved.

Ms. Ernat responded DPS, the Fire Department, the Police Department, the Building Department, and the Planning Department are meeting to discuss possible projects that meet the criteria of the grant. She stated the grants are limited to commercial properties that would increase economic development, or residential properties that eliminate blight. She stated staff will be submitting a combination of grants, and the maximum award is \$250,000.

Council Member Robb stated the City has a process for tearing down buildings, and the City should know what projects are in the pipeline.

Ms. Ernat replied we do have planned projects. She stated there are eight dangerous buildings that need to be addressed. She stated the former Boys and Girls club is a potential site and the former Farm Bureau site. She added there are also several residential properties owned by the City which have multiple code violations. She added she is bringing this before Council now because the grant is due June 1st, and she will be out of town for the May 19th meeting.

Council Member Robb asked for the list of priority properties this grant would address.

Ms. Ernat responded she would provide that to Council.

On a roll call, the vote to approve Resolution No. 2015-110 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Edmonds) VOTE: Carried

X. PRESENTATIONS –

– Budget update presentation. – John Kaczor **(added)**

City Manager Lange stated Mr. Kaczor's presentation is a wrap up of Tuesday, May 12th budget presentation, and he will answer any questions Council might have. Mr. Lange stated Mayor Edmonds and Council Member Murdock discussed decision points, and what projects can be cut, and what things cannot be cut. He stated two items that can be eliminated are the mid-block crossing and the Heritage Bridge.

John Kaczor, Municipal Analytics, stated there were some glitches in the presentation, and some missing slides, and he wanted to make sure Council was able to see those, and ask questions.

Council Member Murdock asked if all four employees retiring were coming from the Fire Department.

Mr. Kaczor responded three employees are retiring from the Fire Department.

Council Member Murdock asked what department is the other employee retiring.

Mr. Lange responded he does not have a specific individual in mind.

Council Member Robb stated if an employee is not defined neither can an amount the City would save.

Mr. Kaczor stated he has taken out a position in the model.

Council Member Robb asked what is the salary attributed to that position.

Mr. Kaczor stated it is a mid-level position, and he is not certain of the amount.

Mr. Lange stated around \$40,000 to \$50,000 plus benefits.

Council Member Robb stated Council was told the General Fund absorbs the cost once the SAFER grant expires at the end of March of 2016.

Mr. Lange stated the reduction of the Fire Department begins in May 2016. He stated the newer firefighters are on tier two, and the retiring firefighter is on light duty and will not affect overtime.

Council Member Robb asked if the City will absorb that cost this budget.

Mr. Lange responded correct, and the Fire Department loses one firefighter this budget.

Council Member Murdock stated the SAFER grant requires the City maintain a certain level of personnel until the end of the grant. He asked if a firefighter were to leave tomorrow would that position need to be filled.

Mr. Lange replied yes, if a firefighter were to retire before March 31, 2016 with the exception of Firefighter Roe.

Council Member Murdock stated after personal property tax was eliminated the City was supposed to be reimbursed 60%, and it is not included in the budget.

Mr. Kaczor responded he cannot explain how that is happening, but the loss of tax revenue has been accounted for.

Council Member Robb stated there is a Public Act that states cities will be reimbursed 60% of the lost revenue. He stated that number should be known, and put into the budget.

Council Member Murdock stated that is not part of the City's revenue stream, it is part of something else. He stated when he asked that question on Tuesday, May 12th he was told the City has not received its reimbursement, and that the Downtown Development Authority was reimbursed.

Fiscal Services Director Marilou Uy replied the reimbursement went to the DDA.

Council Member Murdock stated the DDA gets first priority, but there was nothing left over for the City.

Ms. Uy replied the City has not received a reimbursement yet, and she is not certain that it will.

Council Member Murdock stated the State funds the Tax Increment Financing Authorities (TIFAs) first.

Council Member Anne Brown asked what the amount that triggers an emergency manager is.

Mr. Kaczor replied there is not a specific amount. He stated there are a few ways that an emergency manager may become involved: City Council could request one, the City could default on a bond payment, miss a payroll, and a couple of other scenarios.

Council Member Murdock stated as long as the City has money in the bank it is unlikely, but as time goes on the City may not have money in the bank.

Mr. Kaczor stated deficit spending by \$1.6 million a year is not sustainable, and that is why we are strategizing how to eliminate that practice.

Council Member Robb stated the budget still references a plan that is obsolete, and the budget document needs to be fixed.

Mr. Lange stated staff needs to monitor that very carefully. He stated he feels very comfortable that the City can meet these numbers.

Council Member Murdock stated the fund balance is decreasing because the City is spending more than it takes in every year. He stated the operating budget has not been balanced for a number of years.

Mr. Kaczor agreed, and stated the real problem is to get beyond the Water Street debt. He added once the City is able to do that it will be in a better position financially.

Council Member Murdock replied it will be a more manageable scenario.

Mr. Kaczor stated it is possible to get closer to a balanced budget.

Council Member Murdock asked if Council would receive the revised presentation.

Mr. Kaczor replied yes.

– Heritage Bridge and Border to Border Trail presentation. – Mannik Smith Group **(added)**

Mr. Lange stated the biggest optional capital improvement project that has the most City funded match is the Heritage Bridge and the mid-block crossing. He state Mannik Smith Group is here to provide a presentation regarding the Heritage Bridge.

Council Member Murdock asked if Mr. Lange were referring to the two grant projects.

Mr. Lange responded yes.

Council Member Murdock asked if they result in a loss in the General Fund.

Mr. Lange responded no, but it would reflect our reserves.

Walter Bolt, Mannik Smith Group, stated he is here with his colleague Chris Zanger, lead engineer on the project. He stated this project began a few years ago, and would extend the Border to Border Trail through the community.

Mr. Lange stated two Department of Natural Resources (DNR) grants cover part "A", which consists of the bridge and the trail. He stated the Transportation Alternatives Program (TAP) grant covered the mid-block crossing. He stated the trail has four parts, two grants from the DNR and two TAP grants, and they were not consistent.

Mr. Bolt stated the DNR grants range about \$600,000 each, and the project was split between parts "A", which was the bridge, and the south part which was part B, everything south of Michigan Avenue. He stated the TAP grant is around \$647,000.

Council Member Anne Brown asked if the trailhead highlighting the Eastside Recreation Center is a necessity.

Mr. Bolt responded it is a desire to highlight the Eastside Recreation Center, but he does not want to speak for the County.

Council Member Anne Brown asked if there will be lighting at the parking lot by Grove Rd.

Mr. Bolt responded the only lighting is the street lights on Grove Rd.

Mr. Lange stated the first bid was rejected by official Council action.

Council Member Murdock stated after the first bid the project was modified, and many items were removed, the bid was only \$170,000 less.

Mr. Lange replied yes.

Mr. Bolt stated what was taken out projected to provide higher savings, but when those items were removed the material costs went increased.

Mr. Lange stated Marcus McNamara, OHM, has been involved with this project starting after the first bid. And over a six month period bids have been coming in at 30% higher. Mr. Lange stated the project would have been on target if construction costs did not increase.

Mr. Bolt stated the grant amount Ypsilanti received is almost \$1.2 million, and the low bids were about \$213,000 above the grant.

Mr. Lange stated the low bid was \$100,000 lower than the second lowest bid for the project. He stated to bid it a third time would be futile.

Council Member Anne Brown asked if there was an expiration date on the grants.

Mr. Lange replied yes, and the City has already received an extension until the beginning of next year. He stated this matter will need to be decided no later than June.

Council Member Robb asked if anything has been spent on engineering to date.

Mr. Lange replied the County has spent \$120,000, and Ypsilanti has spent \$15,000 on the redesign, and \$40,000 to acquire the easement at Fisher Honda.

Council Member Robb asked what happens if the project is turned down by the City.

Mr. Lange replied he believes the County will take a loss, and the City would lose the \$55,000.

Council Member Robb stated this was a County project.

Mr. Lange responded it started out as a County project, but it no longer is, and that is one of the reasons it took so long to plan. He stated the project began under one master, and ended up with another.

Council Member Robb asked if this is the City's project now, and is the City liable for the engineering costs.

Mr. Lange replied no, the County has already spent those funds.

Council Member Robb stated presumably the County expects to be repaid by the grant.

Mr. Lange replied those funds were a match to the grant.

Council Member Murdock stated the DNR grant has not been spent yet, and the County spent their money.

Council Member Robb stated if 15% of the grant is allowed to be spent on engineering costs the County expects to recoup the funds it has spent.

Council Member Murdock responded the County would have to take that loss.

Council Member Robb asked if this is an Ypsilanti project is the City liable for those costs.

Mr. Bolt responded this has always been a City project, and the County was acting as a fiduciary.

Council Member Murdock stated the City applied for the grant, but it was a part of the County Border to Border Trail project. He stated this project predates the Recreation Center even being discussed.

Mr. Lange stated the project goes back some time, and the County was adamant the Recreation Center be located in the corner because of the proximity to the River, and the Border to Border Trail. Mr. Lange stated the City applied for the grant, but the County provided the match, and the only local match was from the DDA for \$25,000.

Council Member Murdock stated the City has not budgeted money for the project.

Mr. Bolt stated he thinks the City has allocated around \$15,000 for the project.

Mr. Lange replied the \$15,000 was spent on the re-bid.

Ms. Ernat stated this is a difficult decision, and is the decision of Council. She stated her concern is returning a grant unused does not put the City in a favorable light when applying for future grants.

Council Member Murdock stated spending \$1 million the City does not have does not put the City in a good position.

Ms. Ernat responded she agrees, and she wanted Council to be aware of the ramifications.

Council Member Vogt asked how much the City would spend if it approves the project.

Mr. Lange replied around \$340,000.

Council Member Murdock stated it would actually cost the City around \$500,000 more.

Mr. Lange replied he was referring to only the bridge.

Council Member Murdock stated the bridge and the HAWK light. He stated the walkway grant is over \$40,000.

Mr. Lange replied the walkway grant isn't over \$40,000.

Council Member Murdock stated the City is using \$34,000 of the fund balance for the walkway grant.

Mr. Lange stated that will need to be updated. He stated the trail project could be completed without the city needing to allocate more funds.

Mr. Bolt stated the total dollar amount in grants is \$1.8 million.

Council Member Vogt asked if the total amount for the project is around \$2.2 million.

Mr. Bolt responded bids have not been received for the road improvements.

Mr. Lange added the HAWK light has not been designed, and the original plan is being scaled back because the City does not have the money.

XI. CLOSED SESSION –

Closed Session to discuss purchase of land. OMA 15.268(8)(e)

On a roll call, the vote to adjourn to Closed Session was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Edmonds) VOTE: Carried

On a voice vote, the motion carried, and the meeting adjourned at 7:49 p.m. for Closed Session.

Regular Session resumed at 8:52 p.m.

XII. PRESENTATIONS OF DEPARTMENT BUDGETS –

1. General and Non General Fund Expenditures Review/Questions (FY 2014-15, 2015-2016)

Stan Kirton, DPS Director:

- DPS Administration Revenues – Page 109
- Public Building Maintenance – Page 119
- Energy Efficiency – Page 120; Peninsular Dam – Page 120

- DPS Administration – Pages 130 & 131
- Parking Lots – Page 132
- DPS Parks – Pages 133
- Senior Center CDBG Grant – Page 134
- CDBG Parkridge – Page 136
- CDBG Tot Lot - 136
- MNRTF Rutherford Pool Renovation Grant – Page 137
- Major Streets Fund – Pages 139 to 154
- Local Streets Fund – Pages 155 to 162
- Garbage Fund – Pages 163 to 167
- Sidewalk Fund (495) – Pages 224 to 226
- DPS & Env. Services – Pages 230, 232 and 233

Director of Public Services Stan Kirton provided a budget presentation. **(See Website)**

Council Member Anne Brown asked how many refueling pumps are located at the DPS yard.

Mr. Kirton responded two, diesel and unleaded.

Council Member Anne Brown asked if the \$2,000 for the Depot Town drinking fountain has been spent.

Mr. Kirton replied no.

Mr. Lange stated the emergency stairwell repairs are almost complete at City Hall.

Mr. Kirton stated there are quite a few repairs in the current Fiscal Year's budget may not have been completed.

Mr. Lange responded most of the repairs have been finished except for the emergency lighting, and the fire alarms.

Council Member Robb asked that the list of departmental requests for repairs be sent to Council, and highlight the requests that have not been completed, and need to be carried over to the next year's budget.

Mr. Kirton replied he would send that list to Council.

Council Member Robb stated the General Fund project has increased \$60,000, and asked what projects that amount includes. Mr. Robb asked if it was primarily the work done on City Hall.

Mr. Kirton replied yes, the majority of that was the marble floor.

Council Member Robb responded the marble floor was in last year's budget.

Mr. Kirton responded \$30,000 was allocated for the roof.

Mr. Lange stated the roof absolutely needs to be repaired. He added the City is in the process of compiling a case against the company that installed the boiler.

Mr. Kirton added the boiler is only three years old, and it was installed improperly.

Mr. Lange stated the Parkridge Center is one of the first structures to have the solar panels installed. He added he is anxious to see how the panels keep energy costs down for that building.

Council Member Murdock asked if there was any revenue in the Energy Revolving Fund.

Ms. Uy replied it has not been factored into the budget.

Council Member Murdock stated the budget does not reflect any income.

Ms. Uy responded it does have income.

Council Member Murdock asked that the budget be updated to reflect that income.

Ms. Uy replied yes, she would update the budget.

Council Member Anne Brown asked if the parking meters could be changed so each parking spot has a number, and the user pays at a central meter.

Mr. Kirton stated the City has tried that style of meter, at the Adams St. lot, and there were a lot of issues.

Council Member Robb stated that system was very old, and the more modern systems the user can simply swipe a credit card.

Mr. Kirton replied those systems are very expensive, and the parking rates in Ypsilanti would take a long time to cover that cost.

Council Member Robb stated hopefully it will become an option one day.

Council Member Murdock asked what the turnover is for parking meter repair.

Mr. Kirton replied parking enforcement faxes a list of meters that need repair, and an individual is sent to repair them.

Council Member Anne Brown asked if it was a 24 hour turnaround.

Mr. Kirton replied not always, he stated sometimes the head needs to be taken back to the DPS yard for more in depth repairs. He added DPS is now planning to store back-up heads, and when a meter needs more attention the head can just be switched.

Council Member Murdock stated sometimes the issue is with battery failure.

Mr. Kirton replied yes, the winter is very hard on the battery. He stated there are also 500 meters in the City, and there is only one individual servicing them.

Council Member Murdock stated there are a lot of residents that say the parking meters do not work.

Mr. Kirton responded that is an issue, but if there are 50 meters that malfunction that is only 10% of the 500.

Mayor Pro-Tem Richardson asked if there was a way to get meters that do not have as many problems.

Mr. Kirton replied newer meters only have one slot to insert coins.

Council Member Murdock stated in Ann Arbor the machine for money collection is in the Center. He stated with only one collection machine there would be fewer machines that need repairs.

Mr. Kirton stated there will be issues at one point with any meter.

Council Member Anne Brown asked if the meters are emptied every night.

Mr. Kirton responded his department is not responsible for collection.

Mr. Lange replied once a week, or in heavy traffic areas twice a week. He added staff is examining a number of possibilities to make the system more efficient, and the new meters will make a big difference.

Council Member Murdock stated there was interest in purchasing some of DPS older playground equipment in the parks.

Council Member Anne Brown asked if the equipment will be donated.

Mr. Kirton replied no.

Council Member Murdock asked what equipment in particular would be removed.

Mr. Kirton responded the digger.

Mayor Pro-Tem Richardson asked if there are interested individuals in purchasing the playground equipment.

Council Member Murdock replied it depends on what the City can do with the equipment.

Mr. Kirton stated the City can auction off some of the items.

Council Member Murdock asked if any of the equipment will be left.

Mr. Kirton replied not much, the springs need to come out because they are no longer safe.

Council Member Anne Brown stated she has received requests for one more regular swing at the Charles St. tot lot.

Mr. Kirton replied the swings are two bay sets and cannot be mixed, they must either be tot swings, or regular swings.

Mr. Lange stated the Adams St. road construction has not gone out for bid. He stated there are issues with the State and Ypsilanti Community Utilities Authority (YCUA).

Mr. Kirton stated YCUA is interested in replacing the water main at that site.

Council Member Anne Brown asked what will be complicated when the ADA ramps are installed at Prospect and Michigan Ave.

Mr. Kirton stated the turn radius is going to be improved, especially on the east bound lane. He added the grade and elevation make the project more troublesome.

Mr. Lange asked if the City's match for the Prospect Rd. project is \$125,000.

Mr. Kirton replied no, the whole project is around \$125,000.

Mr. Lange asked if the project was a federal aid.

Mr. Kirton replied yes, it is a safety initiative.

Mr. Lange stated the City does not vet that contract it is done at the State.

DPS Office Manager Janice Beckett stated the cost is \$30,000 on design this fiscal year, \$35,000 on construction design next fiscal year, and \$90,000 on construction.

Mr. Lange stated the City would pay 20% of the \$90,000.

Mr. Kirton replied yes.

Mayor Pro-Tem Richardson asked what fee was added to the cost of recycling.

Mr. Kirton replied a contamination mitigation fee. He stated in the past the City would receive revenue for recycling, and now it pays to recycle.

Mayor Pro-Tem Richardson asked if Ann Arbor was charging \$40 per ton of recycling.

Mr. Kirton responded \$41.72 a ton. He stated Western Washtenaw Recycling in Chelsea only charges \$10 a ton.

Council Member Anne Brown asked if the City's recycling is required to stay in the County, or can the City use one in Western Wayne County.

Mr. Kirton stated he thinks the one in Chelsea is closer than anything in Wayne County.

Council Member Anne Brown asked if there was a recycling plant in Belleville.

Council Member Murdock stated he believes there is a recycling plant in Belleville.

Mr. Kirton stated it won't be much cheaper than \$10 a ton, but staff will look into it.

Council Member Murdock asked how many tons the City brings to the plant in a month.

Mr. Kirton replied the City had 31 tons in April.

Council Member Anne Brown asked if this is a service that the City needs to keep providing.

Mr. Kirton replied yes.

Council Member Murdock stated if the City uses the plant in Chelsea the tipping fees are going to increase, as well as the millage.

Mr. Kirton stated with that factored in the City will still save \$300 a week and \$15,000 in a year. He stated unless Western Wayne County has a better offer DPS will move forward with Western Washtenaw Recycling.

Council Member Vogt asked if DPS could purchase a smaller less expensive truck.

Mr. Kirton replied staff budgeted for a full size truck, but it definitely can switch to a smaller vehicle.

Council Member Robb stated last year Council allocated \$50,000 to complete non-motorized planned projects, and bike lanes were never installed. He asked if that is included in this year's budget, or are those funds being used for something else. Mr. Robb stated that is a priority goal for Council, and it seems to have been skipped.

Mr. Kirton asked if it was a priority goal.

Council Member Robb stated Council added funds to the budget for that project, so it was something that Council wanted to do.

Mr. Kirton responded he was not aware of that, and asked if that was in DPS's budget, or was it in Planning Department's budget.

Council Member Robb replied it was allocated in the Major Street Fund.

Mr. Kirton stated it must have been missed. He added non-motorized projects have been completed, and he was not aware DPS had \$50,000 in the budget to install bike lanes.

Council Member Robb stated his fear is the \$50,000 will be used on the Heritage Bridge.

Mr. Kirton stated DPS will need some direction from Council on where to locate the bike lanes.

Council Member Murdock stated the bike lanes were planned from Norris to Prospect.

Mr. Kirton stated when Forest was completed residents, during a public meeting, wanted street parking, and not bike lanes.

Council Member Murdock stated there wasn't aware of a public meeting.

Mr. Kirton stated it was at the house on the corner of River and Forest.

Council Member Robb stated it must have been a neighborhood meeting.

Mr. Kirton stated the public meeting must have been for a road project. He added at that meeting the residents insisted on maintaining on-street parking.

Council Member Murdock stated that meeting was for Cross St. He stated the Non-motorized Committee has asked for bike lanes on Norris, and W. Cross.

Mr. Kirton stated bike lanes were installed on College Place.

Council Member Murdock stated there are bike lanes on College Place, and on Prospect. He added there are not bike lanes on Norris.

Mr. Kirton asked if there was a bike lane on one side of W. Cross.

Council Member Murdock responded parking is on both sides of W. Cross.

Mr. Kirton stated it wasn't clear to him what the \$50,000 was for in the budget and apologized for the oversight.

Council Member Murdock stated several times in the last few months he has had communications regarding when those bike lanes will be complete.

Mr. Kirton stated he will get the engineers on it as soon as possible.

Mayor Pro-Tem Richardson stated residents have told her the parking on Cross Street is difficult during the winter.

Council Member Anne Brown asked where on Cross St. Ms. Richardson is referring.

Mayor Pro-Tem Richardson replied near EMU's campus.

Mr. Kirton stated that area used to be three lanes and now its two lanes.

Council Member Anne Brown asked for Mr. Kirton to inform Council what is going on with the \$50,000 Mr. Robb was referring to.

Council Member Vogt stated there is a street sign behind the Police Department for Washtenaw and Oakwood.

Mr. Lange stated a resident found it in his backyard and gave it to the police department.

Council Member Robb stated there was a \$300,000 transfer out of the Local Streets fund for the bridge, and asked if the other \$184,000 was for crack sealing.

Mr. Kirton replied yes, it was for pavement maintenance.

Council Member Murdock asked if this \$300,000 was from the Local Street fund.

Council Member Robb stated there are two transfers for the total amount of \$184,000 out of local streets.

Mr. Kirton asked if Mr. Robb is sure those transfers were not from the Major Street Fund.

Council Member Robb stated this says expenditures transferred out to account number 414 which is gravel improvement fund.

Ms. Uy stated that is coming from the Major Street fund, and asked if that is account number 202.

Council Member Murdock stated some money for the bridge is coming from the capital improvements fund.

Council Member Robb stated the packet says transfer out of Local Streets.

Mr. Kirton stated the Major Street fund funds the Local Street fund.

Council Member Robb asked what the \$184,000 is for.

Mr. Kirton responded pavement maintenance, surface maintenance, and anything else done on local streets.

Mr. Lange added sweeping and flushing.

Mr. Kirton added drains, trees, and signs. He added they would all be included in the same line item in the Major Street fund.

Council Member Murdock stated the Local Street fund has \$50,000 in this year's budget for bike lanes. He stated those funds have not been spent, and it doesn't seem that they are included in next year's budget.

Mr. Kirton asked if Council would like to have a meeting with the residents about installing bike lanes, or would Council prefer to move forward with the installation.

Mayor Pro-Tem Richardson stated Council should speak with the residents. She requested that neighborhood watch signs for the Heritage Park area, and asked that he speak with Anthony Williams at the Parkridge Center about repairing the bathrooms at the park.

Frances McMullan, City Clerk

- Clerk Revenues – Page 106
- City Council Budget – Page 114
- Clerk's Office – Pages 116 & 117
- Treasurer – Page 117
- Voter Registration – Page 118
- Administration Hearing Bureau – Page 130
- City Insurances – Page 137

City Clerk Frances McMullan provided a budget presentation. **(See Website)**

Council Member Anne Brown asked if the City uses all of its memberships.

Ms. McMullan stated the City uses SEMCOG, Michigan Municipal League, the Huron River Watershed, and Aerotropolis. She stated the City does use the Suburbs Alliance to a lesser extent.

Council Member Robb stated Suburbs Alliance is almost defunct.

Ms. McMullan stated the City will know where it is with Suburbs Alliance if it receives an invoice. Ms. McMullan stated every membership is approved by Council.

Mayor Pro-Tem Richardson stated the Suburbs Alliance used to have a number of seminars that representation from the City would attend.

Ms. McMullan responded yes, and last year the City participated in a pilot program for Boards and Commissions software, however, the seminars did not continue because the grant funding ended.

Council Member Robb asked if the proposed money counter would be listed in the Treasury Budget.

Ms. McMullan responded the money counter will be an amendment to the budget.

Council Member Murdock asked if the settlement with the former Beyer Hospital has been paid.

Mr. Lange replied yes.

Council Member Murdock asked if that is in this year's budget.

Mr. Lange responded yes, the City has been reimbursed for almost the entire settlement.

Ms. McMullan asked if that was put into the Treasury Budget.

Ms. Uy responded it has its own account.

Mr. Lange asked if the amount listed in the budget is the City's share.

Ms. Uy responded it is in General Fund's share, and other various accounts.

Council Member Murdock stated there was a projected deficit before that money was lost, and asked how that impacted the City's bottom line.

Ms. Uy responded the deficit for Fiscal Year 2015-16 \$1.6 million.

Council Member Murdock asked how it impacted the current year.

Ms. Uy replied the deficit for this year is \$552,000 because the City received payment from the museum.

Council Member Robb stated the City budgeted \$15,000 and spent \$216,000 so the \$552,000 should have gone up from \$300,000.

Mr. Lange stated that is the net of all the pluses and minuses. He added there was a sale of property that minimized the damage.

Council Member Robb stated in Fiscal Year 2013-2014 the City spent around \$5,000 in temporary wages for election inspectors, and this past year the City spent \$60,000.

Ms. McMullan stated in Fiscal Year 2013-2014 the election was completely consolidated which minimized costs.

Council Member Robb stated the \$60,000 line item was for Fiscal Year ending in 2015. He stated the only elections during that period were in April, August, November, and May.

Ms. McMullan stated in Fiscal Year 2014-2015 there were three elections, and the previous year there was only one consolidated election.

Council Member Anne Brown asked if there were incentives to have a drop-dead date for Administrative Hearings Bureau (AHB) cases.

Ms. McMullan responded the respondent may just continue to pay the \$50 for a continuation.

Council Member Anne Brown stated that is why she is suggesting a drop-dead date for AHB cases.

Ms. McMullan responded that is at the discretion of the Building Inspector. She added the continuance does not provide the total judgment.

Council Member Anne Brown stated a resident informed her that there is a property on Sherman that has become dilapidated. She stated every time an inspector comes to investigate the property owner does just enough to pass inspection.

Ms. McMullan responded cases are turned over to the AHB when respondents do not answer ordinance enforcement citations.

Council Member Robb stated the cost of the software for AHB is \$28,000, and the cost of operating the AHB is \$59,000. He added if AHB is only producing \$16,000 in revenue \$28,000 for software is too expensive.

Ms. McMullan responded she feels the City can find less expensive software.

Mayor Edmonds stated there is an event every year in this area that people can attend, and apply to have software, or coding completed over a 48 hour timeframe.

Council Member Anne Brown asked if there was another municipality the City could look to for ideas for software.

Ms. McMullan stated Jackson was the first community to have an Administrative Hearings Bureau and Ypsilanti's is based on that model. She stated Jackson's software system is more intricate than what the City needs. She stated blight court is relatively new to Michigan, and there is not a system developed that would suit Ypsilanti.

Mayor Edmonds asked to explain what Jackson's expenses and income are.

Ms. McMullan stated Jackson and Ypsilanti have totally different philosophies. She stated Jackson has a community development approach, and their main goal is compliance. She stated Jackson has violators that have been in the system for years, and the city assists in bringing properties up to code.

Mayor Pro-Tem Richardson asked if the City receives a refund from its liability insurance provider.

Ms. McMullan replied yes, the City receives a dividend.

Council Member Robb asked where the proposed parking software is listed in the budget.

Ms. McMullan responded she feels it should be in the Clerk Treasurer budget, but it is in the General Budget.

Ms. Uy stated it is listed under City Clerk for \$6,000.

Ms. McMullan added the annual cost for the software would be \$4,800.

Council Member Robb stated the software is in the spreadsheet, but it is not in the budget book.

General Accountant II Rheagan Basabica responded it would be in one account under capital improvement.

Council Member Robb stated page 69 in the budget book is the beginning of capital improvement budget (computer) begins, and the parking software is not located in this section.

Council Member Nicole moved to extend the meeting one hour.

Council Member Anne Brown supported the motion.

On a voice vote, the motion carried, and the meeting was extended by one hour.

Council Member Anne Brown asked what Iron Mountain's cost is for record retention.

Ms. McMullan responded that falls within the Human Resources budget.

Council Member Murdock stated the next election is the Presidential Primary in March. He stated it is not in this budget, and asked for an estimation of the cost.

Ms. McMullan responded around \$14,000.

Council Member Murdock stated the City will be reimbursed for it.

Ms. McMullan stated the budget will be amended to reflect that election, and she is waiting to hear if there will be an August election.

Council Member Anne Brown asked if the increase in FOIA costs are reflected in the Clerk budget, or another department.

Ms. McMullan responded the FOIA coordinator is in the City Attorney's office, but there are charges for FOIA requests to cover costs.

Ms. Uy stated FOIA revenue is lumped in with miscellaneous revenue.

Marilou Uy, Fiscal Services Director:

- Finance Department Revenues – Page 105
- Finance-General Accounting – Pages 115 & 116
- Assessing – Page 118
- Friends Groups (Senior Center, Nutrition Services & Parkridge Comm. Ctr., PCC Foundation, Recreation-Swimming Pool) – Pages 135 to 137
- Vacation & Sick – Page 137
- MTT and Chargebacks – Page 138
- Transfers and Contributions – Page 138
- General Obligation and Water Sewer Bonds
 - G.O. Bonds – Pages 177-182, 204 & 205, 208 & 209
 - W & S Bonds – Pages 183-186, 200-203, 206-207, 210-223
 - DDA 2004 A Bonds (473) – Pages 204 & 205
- Capital Improvement Fund (414) – Pages 192 to 197
- Economic Development Corporation (415) – Pages 198 & 199
- Public Transit Fund (588) – Pages 227 & 228
- Fire & Police Pension Fund (732) – Pages 238 to 241
- Retirees' Benefits Fund (736) – Pages 242 to 245
- Motorpool Replacement Schedule and Cash flow (641) – Pages 229 to 234

- Wrap up by City Manager Lange

Fiscal Services Director Marilou Uy provided a budget presentation. **(See Website)**

Mayor Edmonds asked if the professional contracts to perform the audit are planned to end at the same time.

Ms. Uy stated it is possible they could end at the same time, but City staff does not have the training to complete an audit report.

Council Member Robb stated the City is paying \$90,000 to WCA for three days of work for assessing. He asked at what point the City should perform that task internally.

Ms. Uy replied the current contract is for \$81,000, and it includes the payment to the board of review.

Mr. Lange added the City only pays \$78,000 to WCA for Assessing services. He stated the last contract was only for a two year period, and once that contract expires the City will reassess its strategy.

Mayor Edmonds asked what services are included in that amount.

Ms. Uy responded assessing services three times a week and Board of Review.

Mr. Lange added the company also supplies other services that are not done at City Hall.

Ms. Uy stated if the services are contracted the work will definitely be completed. She stated previous in-house Assessors have not been able to complete reports in time.

Council Member Robb stated it took two months for the Assessor to declare the former Smith's Furniture building an obsolete building. He stated he wants to understand how that contract is managed, and if that contract still makes sense.

Council Member Murdock asked when was the last post-employment actuarial report is completed.

Mr. Basabica responded 2012.

Council Member Murdock asked if that is included on the website in the financial report.

Ms. Uy stated she believes it is included in that report.

Mr. Lange stated the Senior Center will be the next building in the City to have solar panels installed.

Council Member Anne Brown asked if the Senior Center is responsible for paying their telephone bill, or does the City pay.

Council Member Anne Brown asked if the amount for Rutherford Pool includes staffing.

Mr. Lange stated the City makes some revenue for performing human resource duties and accounting for Rutherford Pool.

Council Member Anne Brown asked if that was what the administrative fee covered.

Mr. Lange responded yes.

Council Member Anne Brown asked if the pool carries its own liability insurance.

Mr. Lange replied he believes the pool is covered by the City's liability insurance.

Ms. McMullan responded the City holds liability insurance for the building.

Council Member Anne Brown asked if employees that qualify for retirement have been offered incentives to retire.

Ms. Uy responded no.

Mayor Edmonds asked how many retiring employees would require the projected retirement amount of \$71,000.

Ms. Uy responded four or five employees.

Mr. Lange stated sick time is greatly reduced from tier one to tier two employees.

Council Member Robb asked if the Tax Increment Financing Authority (TIFA) is paid out of the City's funds.

Ms. Uy replied in 1992 the City was audited by the State, and was told that the funds needed to be returned to all taxing units.

Mr. Lange asked if that was a part of the brownfield economic development.

Ms. Uy responded yes.

Council Member Anne Brown asked what the total amount was.

Ms. Uy responded it was provided in three different funds, but she can provide the information to Council.

Mr. Lange added the Brownfield Economic Development fund does not come from the General Fund.

Council Member Robb asked that Ms. Uy take some time and send an email describing the process in more detail. He said if that is a TIFA reimbursement it means the TIFA collected too much money.

Ms. Uy responded it is possible that the City collect too much money.

Council Member Robb stated the TIFA not the City collected too much money.

Ms. Uy responded there was also some collection done by the City.

Council Member Anne Brown asked if this was a onetime reimbursement.

Ms. Uy responded yes.

Mayor Edmonds asked that Council receive the report with a narrative.

Ms. Uy replied there is also a spreadsheet attached that explains each item in greater detail.

Council Member Anne Brown asked what expires for the Downtown Development Authority this year.

Ms. Uy replied the revenue balance.

Council Member Anne Brown asked if other municipalities contract with the County for IT services.

Ms. Uy replied yes.

Assistant to the City Manager Ericka Savage asked if there was a breakdown of all capital improvements for this year.

Ms. Uy replied yes.

Council Member Anne Brown asked if contracting IT services has reduced costs.

Mr. Uy replied yes.

Council Member Anne Brown asked if the City gets a discount for computer systems because it is a governmental entity.

Ms. Uy responded yes.

Mayor Edmonds asked if there is options to lease computers instead of buy them.

Ms. Uy responded she would look into that.

Mr. Lange stated there is a volume discount through the County. He added the City did audit its computer systems and its phones, and was able to get rid of several that were unused.

Council Member Anne Brown asked if the unused equipment is donated.

Ms. Uy replied the unused equipment are donated.

Mr. Lange stated once the contract expires IT services will go out for bid.

Council Member Anne Brown asked if the Freighthouse still needs \$220,000 budgeted for this year.

Ms. Uy responded the \$220,000 is for next year.

Council Member Anne Brown asked if there is a breakdown of what is included in that amount.

Ms. Uy replied she will provide that to Council.

Council Member Murdock stated \$80,000 was not spent on the Freighthouse this year.

Council Member Anne Brown asked if it was all City money.

Council Member Murdock responded it came from separate entities.

Council Member Anne Brown asked why the funds are in the City's accounts.

Council Member Robb responded the funds flow through the City.

Council Member Murdock stated the two numbers provided for the River's Edge project are the total cost of the project spread over two years.

Ms. Uy responded that is correct.

Mr. Lange stated he will provide Council with a sources and uses with updated information so it is clear where the money is coming from, and when it will be spent.

Mayor Edmonds asked that Council be provided a summary especially for bigger projects.

Council Member Murdock asked where the Economic Development Corporation (EDC) gets money.

Mr. Lange stated the EDC has a fund balance.

Council Member Robb asked how the EDC has amassed \$100,000 at \$400 a year.

Ms. Uy responded through the sale of property.

Mr. Lange added the EDC had property in the light industrial park.

Council Member Murdock stated that property was all the EDC's.

Mr. Lange stated he wanted to provide decision points for capital projects just for this Fiscal Year 2015-2016. He stated this was done to assist Council to focus on the bigger expenses. He asked for a work session on May 26th.

Council Member Murdock stated it is difficult for Council when there is changing information.

Mr. Lange responded he understands which is why he is proposing an extra work session.

Mayor Edmonds stated she is unavailable on May 26th.

XIII. AUDIENCE PARTICIPATION –

None

XII. REMARKS FROM THE MAYOR –

None

XIV. CLOSED SESSION –

~~Closed Session to discuss purchase of land. OMA 15-268(8)(e)~~
(Moved and Heard before Presentation of Department Budgets)

XV. ADJOURNMENT -

Resolution No. 2015-111, adjourning the City Council Meeting.

OFFERED BY: Council Member Nicole Brown

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried, and the meeting adjourned at 10:50 p.m.



Resolution No. 2015 – 119
June 2, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

NAME

Rois Savvides
1834 Collegewood
Ypsilanti, MI 48197

BOARD

YDDA

TERM
EXPIRATION

7/7/2019

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



REQUEST FOR LEGISLATION
June 02, 2015

From: Bonnie Wessler, City Planner

Subject: Speed Control Policy

Background

City Council has received information on a proposed speed control policy earlier this year. At the time city council was interested in making sure the policy would work based on citizen requests. In the interim, City Council approved temporary speed bumps as part of the Prospect Road construction project.

Update

The revised policy includes more detail on the steps for requesting, qualifications required for reaching the threshold, broadening the focus to include all speed controls and not limit to a focus on speed humps, include the Complete Streets ordinance, reference the City's forestry plan, and consideration of the use of temporary speed bumps in some circumstances, including construction. The policy also includes the process for approval, with the Traffic Review Committee making the recommendation to the City Manager. The City Manager, in the role of Chief Engineer, can make the final decision or bring the item to City Council for a decision. Note that all Traffic Control Orders, with the exception of those related to the residential permit parking program, are considered temporary (90 days) until Council approves them.

RECOMMENDED ACTION: Approval

Attachments: Resolution
Speed Control Policy and Process
Standard detail – speed hump (retrofit solution)
Preliminary cost estimate – speed hump (retrofit solution)
Preliminary cost estimate – bumpout (retrofit solution)

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2015-120
June 02, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Ypsilanti City Council requested staff develop a policy for managing citizen requests for speed control devices such as speed humps; and

WHEREAS, City Council has reviewed policy recommendations in November 2013, again on April 2014, in March 2015, and in June 2015;

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council approves the attached speed control policy and process and implement it effective immediately.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Policy & process for resident requested speed control devices – June 2, 2015

City Council has requested a policy for managing both resident requests and appropriate road treatments to address speed control requests in residential neighborhoods in Ypsilanti. Controls under consideration include speed humps, bumpouts, traffic circles and street trees. This is separate from signage, whether informational or traffic control signage. Below is a summary of the main considerations in the policy followed by a proposed process for receiving, reviewing, and acting on citizens' requests for permanent measures.

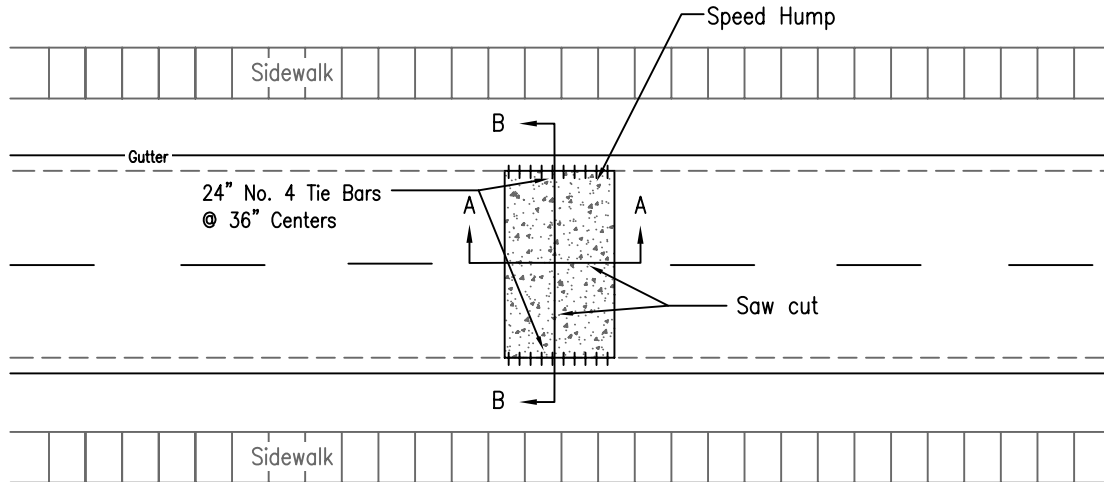
Recommended process for requesting, reviewing, and implementing speed controls

- Resident request - petition by 60% or more of the residents of a minimal contiguous area of two block faces, or equivalent area or distance (similar to RPP process)
 - ☐ To the extent possible, residents should provide as much information as possible about:
 - Segments of street where speeding usually occurs
 - If speeding is issue on other nearby/parallel streets
 - Where conflicts between vehicles and pedestrians are likely, but not necessarily easily discernible by a non-resident
 - Other concerns whether it be issues around timing of speeding, other potential hazards, options to be considered
- Traffic Review Committee (TRC) determines if the roadway is eligible for speed controls:
 - ☐ Under local control
 - ☐ Speed limit of 45 mph or less
 - ☐ Traffic count of less than 15,000 (may require counts conducted by DPS)
 - ☐ Traffic study performed by Police Department and presented to TRC
 - ☐ Eligible if 10% or more of the motorists are travelling at least 5 mph above speed limit.
 - ☐ Crash history review conducted by staff
 - ☐ Note: if warrants for speed and crash history noted above are not met, if it can be determined that the perception of speeding and danger on the street is a detriment to the neighborhood and that the neighborhood is wholly in favor of the recommended treatment, then treatments can be sought.
- Traffic review committee analyzes potential contributing factors:
 - ☐ Traffic generation: if a new business or other trip generator is causing an increase in traffic flow or speed, work with the traffic generator to educate motorists & reduce overall traffic (Bus route improvement, nonmotorized/sidewalk improvements, etc), in addition to road treatments.
 - ☐ If street is on a bus route or school bus route, request input prior to making a final recommendation.

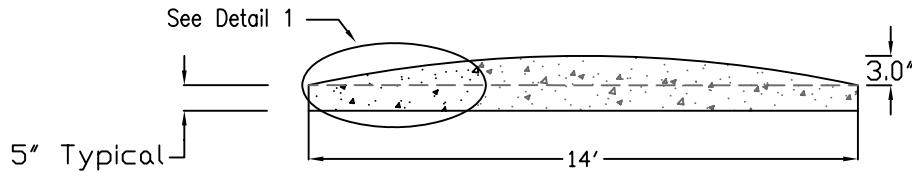
- ☐ If the street is on an emergency snow removal route, special consideration must be given to snow removal issues, including snow storage.
- ☐ Persistency: if the cause of speeding is cut-through traffic due to nearby construction, or a similar temporary cause then temporary speed humps may be appropriate. If expected to persist longer than a year and the street is not in the Capital Improvements Plan in the coming five years, then permanent treatments should be used.
- Determine most appropriate treatment
 - ☐ Review available treatments, success rates, and budget requirements to determine most appropriate treatment for a site. Examples of treatment types and considerations below:
 - Speed humps: if ADT of less than 5,000, not on a Major Street, speed limit of 25mph or less. Preferred 2 per block to ensure consistent speeds. Note that concrete speed humps have a lifespan similar to that of a concrete road; temporary/removable rubber speed humps are only warranted for approximately 3 years.
 - Bumpouts: if road width and turning radii allow. Generally located at crosswalks/intersections; may also be located in no-parking zones.
 - Sidewalks: Sidewalks can increase pedestrian safety, but do not directly address speed issues.
 - Street Trees: Street trees reduce the visual “clear space” for drivers, and are best in combination with other treatments, and aligned with the City’s forestry plan.
 - Striping and signage: Striping of pedestrian crosswalks with “piano keys” or “continental” style markings, along with “pedestrian crossing” signs can be useful in high-traffic (pedestrian &/or vehicle) areas.
 - On-street parking &/or bike lanes: when road widths permit, the addition of a bike lane or on-street parking can be beneficial. On-street parking and bike lanes are most beneficial when they are used, so bumpouts for parking and appropriate signage/network for bicyclists are important.
 - Complete Streets: If the street is scheduled for reconstruction or other work in the coming five years, then it should undergo Complete Streets review.
- Funding source recommendation. Potential sources of funding include general fund dollars, Act 51 dollars; neighborhood associations, special assessment, or a combination of these funding sources. Construction and maintenance costs considered. For example, temporary speed humps require budgeting for removal and reinstallation annually, plus replacement every three years.
- Formulation of recommendation by municipality
 - ☐ TRC representative to stay in contact with applicants’ representative during process
 - ☐ TRC provides recommendation to City Manager – City Manager may present decision and/or funding recommendation to City Council if necessary.
 - ☐ If treatments to be installed, DPS follows their standard notification policy (neighborhood groups, fliering) if construction to follow.
- Execute the work to be done, if any.

CONCRETE SPEED HUMP DETAIL

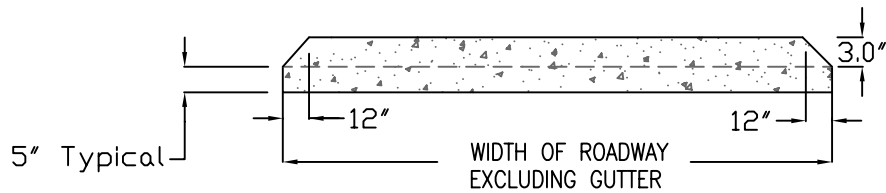
NO SCALE



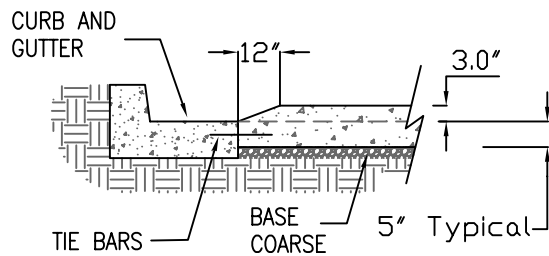
PLAN VIEW



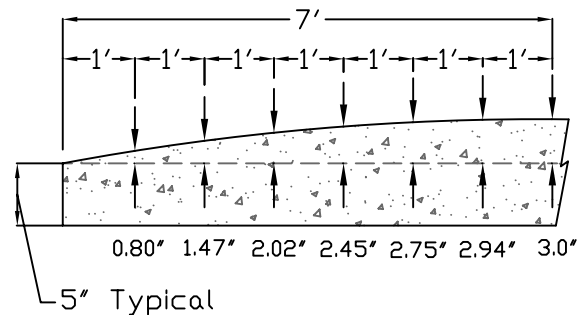
SECTION AA



SECTION BB



CURB DETAIL



DETAIL 1



555 N. ZEEB RD.
ANN ARBOR, MI 48103-1556
734-761-1500
Fax 734-761-3239

	INITIALS	DATE
DRAWN BY	B.M.S.	Sept '09
REVISED BY		
CHECKED BY	B.M.S.	Sept '09
APPROVED BY	B.M.S.	Sept '09

CONCRETE
SPEED HUMP

PLAN DATE: 09-14-2009

1 OF 1



ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

CLIENT: City of Ypsilanti

PROJECT: Retrofit Curb Bumpout

LOCATION: Various

BASIS FOR ESTIMATE: ☐ CONCEPTUAL ☒ PRELIMINARY ☐ FINAL

WORK: Remove existing curb/gutter, bumpout into lane, update ADA ramps.

**PRELIMINARY OPINION OF PROBABLE
CONSTRUCTION COST**

Telephone: (734) 522-6711 FAX: (734) 522-6711

DATE: May 27, 2015

PROJECT NO. 0094-14-0002

ESTIMATOR: VFB

CHECKED BY: MJM

Assumptions: Existing pavement either concrete or asphalt.

Pavement Repair intended for either concrete or asphalt.

Bumpout dimensions approximately 10' wide x 25' long

Corner reconstruction from bumpout terminus to opposing spring point to allow for ADA ramp construction

ADA ramps at both corners of quadrant included in cost estimate

Item	Description	Unit	Total Quantity	Unit Cost	Total Cost
1	Mobilization, Max. 10%	LS	1	\$ 2,000.00	\$ 2,000.00
2	Traffic Maintenance and Control	LS	1	\$ 2,000.00	\$ 2,000.00
3	Pavement Removal	Syd	50	\$ 15.00	\$ 800.00
4	Curb and Gutter Removal	Ft	44	\$ 12.00	\$ 600.00
5	Sidewalk Removal	Syd	175	\$ 10.00	\$ 1,750.00
6	Storm Structure Remove and Replace	Ea	1	\$ 2,000.00	\$ 2,000.00
7	Curb and Gutter	Ft	70	\$ 30.00	\$ 2,100.00
8	Pavement Repair	Syd	16	\$ 125.00	\$ 2,000.00
9	4 inch Sidewalk	Sft	75	\$ 10.00	\$ 750.00
10	6 inch Sidewalk Ramp	Sft	125	\$ 12.00	\$ 1,500.00
11	Detectable Warning Surface	Ft	10	\$ 50.00	\$ 500.00
12	Restoration	Syd	50	\$ 10.00	\$ 500.00

Subtotal \$ 17,000.00

Contingency 10% \$ 2,000.00

Total Estimated Project Cost \$ 19,000.00



Engineering Advisors

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

CLIENT: City of Ypsilanti

PROJECT: Speed Hump Installation

LOCATION: Various

BASIS FOR ESTIMATE: ☐ CONCEPTUAL ☒ PRELIMINARY ☐ FINAL

WORK: Installation of Speed Humps

Assumptions Width of street is 22ft edge of metal to edge of metal
Curb and Gutter in good condition. No replacement
Pavement Rem 2' past Speed Hump, each side

**PRELIMINARY OPINION OF PROBABLE
CONSTRUCTION COST**

Telephone: (734) 522-6711 FAX: (734) 522-6711

DATE: Mar 17, 2015

PROJECT NO. 0094-14-0002

ESTIMATOR: RDH

CHECKED BY: MJM

Item	Description	Unit	Total Quantity	Unit Cost	Total Cost
1	Mobilization, Max. 10%	LS	1	\$ 1,000.00	\$ 1,000.00
2	Traffic Maintenance and Control	LS	1	\$ 2,000.00	\$ 2,000.00
3	Pavement Removal	Syd	44	\$ 15.00	\$ 660.00
4	HMA Hand Patching	Ton	3	\$ 125.00	\$ 375.00
5	Lane Ties, Epoxy Anchored	Ea	10	\$ 15.00	\$ 150.00
6	Conc Speed Hump, Install	Cyd	7	\$ 650.00	\$ 4,550.00

Subtotal \$ 9,000.00
Contingency 10% \$ 1,000.00

Total Estimated Project Cost \$ 10,000.00

**CITY OF YPSILANTI
CITY COUNCIL MEETING
JUNE 2, 2015 7:00 P.M.
REVISED 2014-2015/2015-2016
BUDGET PRESENTATION**

CITY COUNCIL MEETING

JUNE 2, 2015 – 7:00 p.m.

Revised 2014-15/2015-2016 Budget Presentation

- City staff and City Council invested a lot of time and effort into establishing its 2015 Goals.
- City staff presented original amended 2014-15, 2015-16 budgets to City Council last month.
- The original budget was designed to achieve the City Council's stated 2015 goals.
- After the presentation of this budget, the City Council requested that the city staff re-submit a budget that would reduce the projected General Fund deficits for 2014-2105, 2015-16.
- City staff has included in this packet of information projected deficits for the General Funds that are less than presented in the first budget.
- City Manager provides overview of how this budget will accomplish City Council's stated goals. Please see supporting documentation.
- Marilou Uy presents details of how the reductions were achieved. Please see supporting documentation.
- City Council decision points regarding operating cost reduction or revenue enhancements. Please see supporting documentation.
- City Manager presents City Council decision points regarding major infrastructure projects. Please see supporting documentation.
- Questions and answers

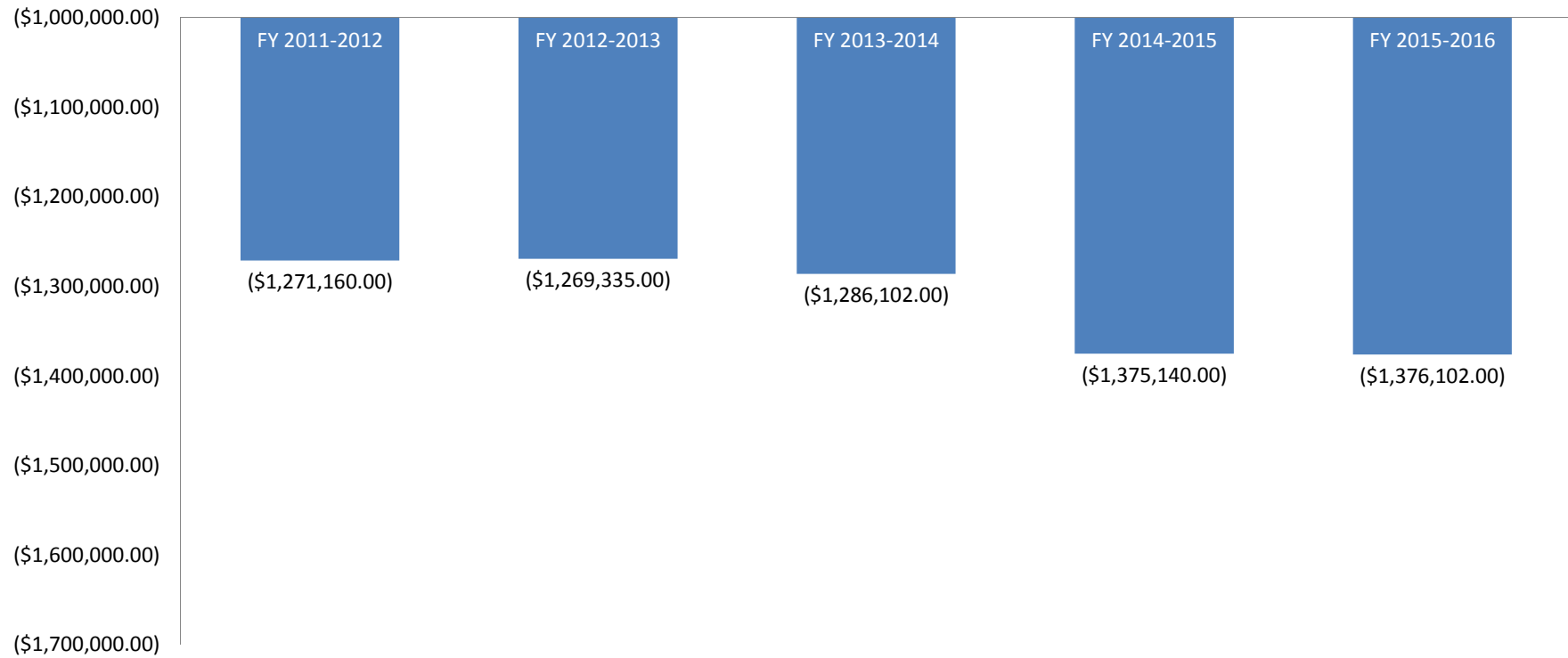
City Goals

<u>Goal #</u>	<u>Description</u>	<u>Primary Responsibility</u>	<u>Secondary Responsibility</u>
1	Achieve fiscal stability through sustainable administrative practices and improved efficiency.	Ralph Lange	Marilou Uy
2	Maximize economic development by leveraging community assets and partnerships.	Ralph Lange	Beth Ernat
3	Continue to enhance safety of all residents, businesses, and visitors.	Ralph Lange	Chief DeGuisti/Chief Anthouard
4	Strengthen the reputation and perception of the City of Ypsilanti by marketing its assets, diversity, opportunities, and inclusiveness.	Ralph Lange	Ericka Savage
5	Enhance outreach and communication to increase participation in community initiatives and decision making.	Ralph Lange	Frances McMullen
6	Encourage long-term staff wellness and work satisfaction.	Ralph Lange	Judi Smith
7	Develop a sustainable culture in the City of Ypsilanti based on energy efficiency, environmental stewardship, and judicious planning.	Ralph Lange	Stan Kirton
8	Ensure effective and efficient administration and delivery of community services.	Ralph Lange	Beth Ernat/Frances McMullen

■ Water Street Debt Obligation

Water Street Debt Obligation 2011-2016

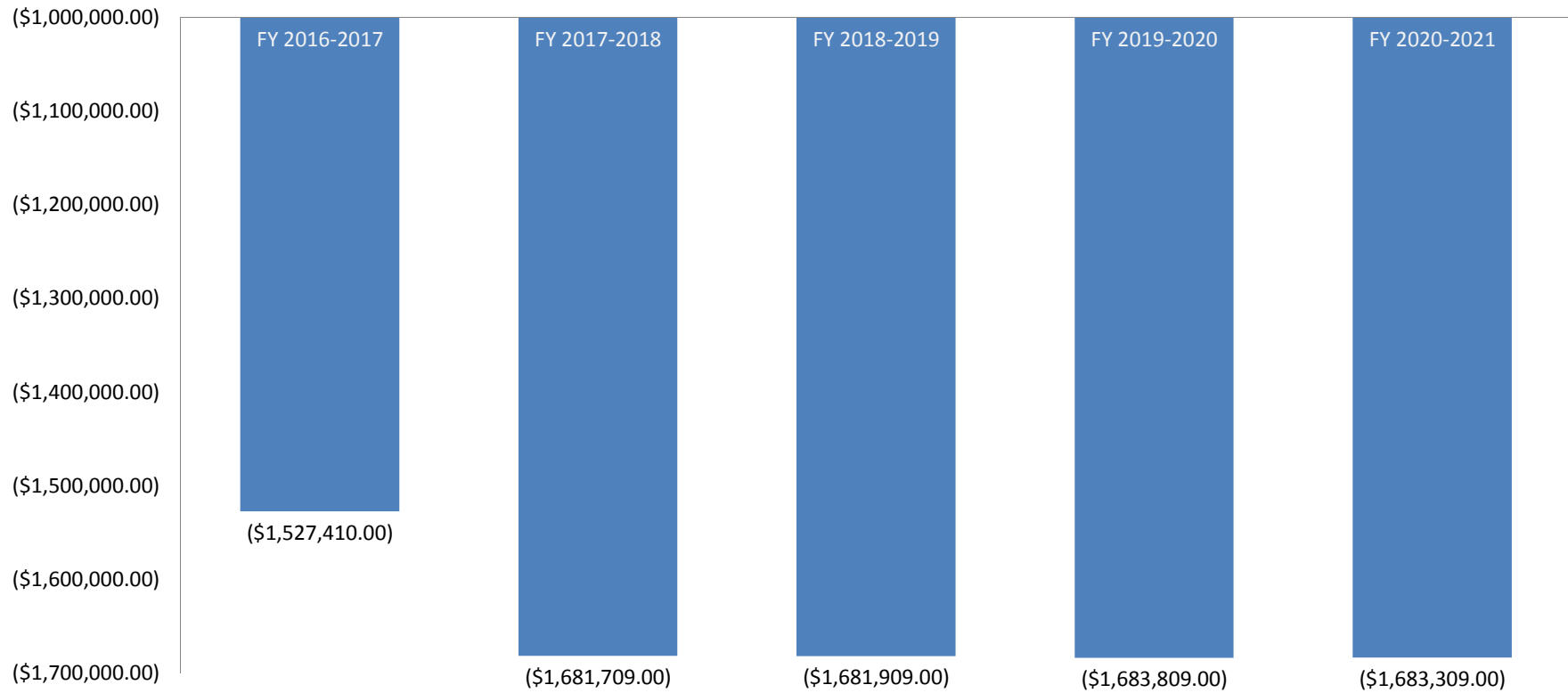
Note: FY 14-15 and FY 15-16 are projections



■ Water Street Debt Obligation

Note: These FY totals are projections

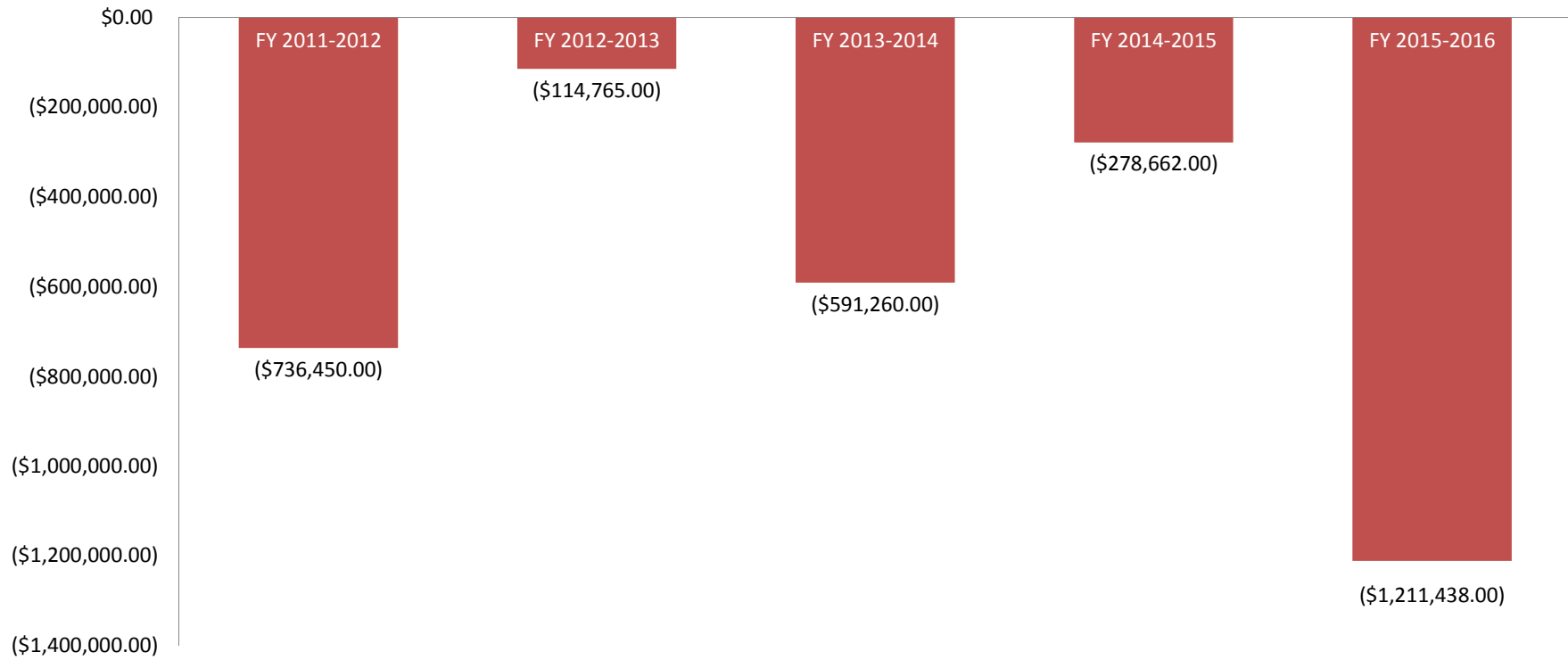
Water Street Debt Obligation 2016-2021



■ General Fund Deficit

General Fund Deficits 2011-2016

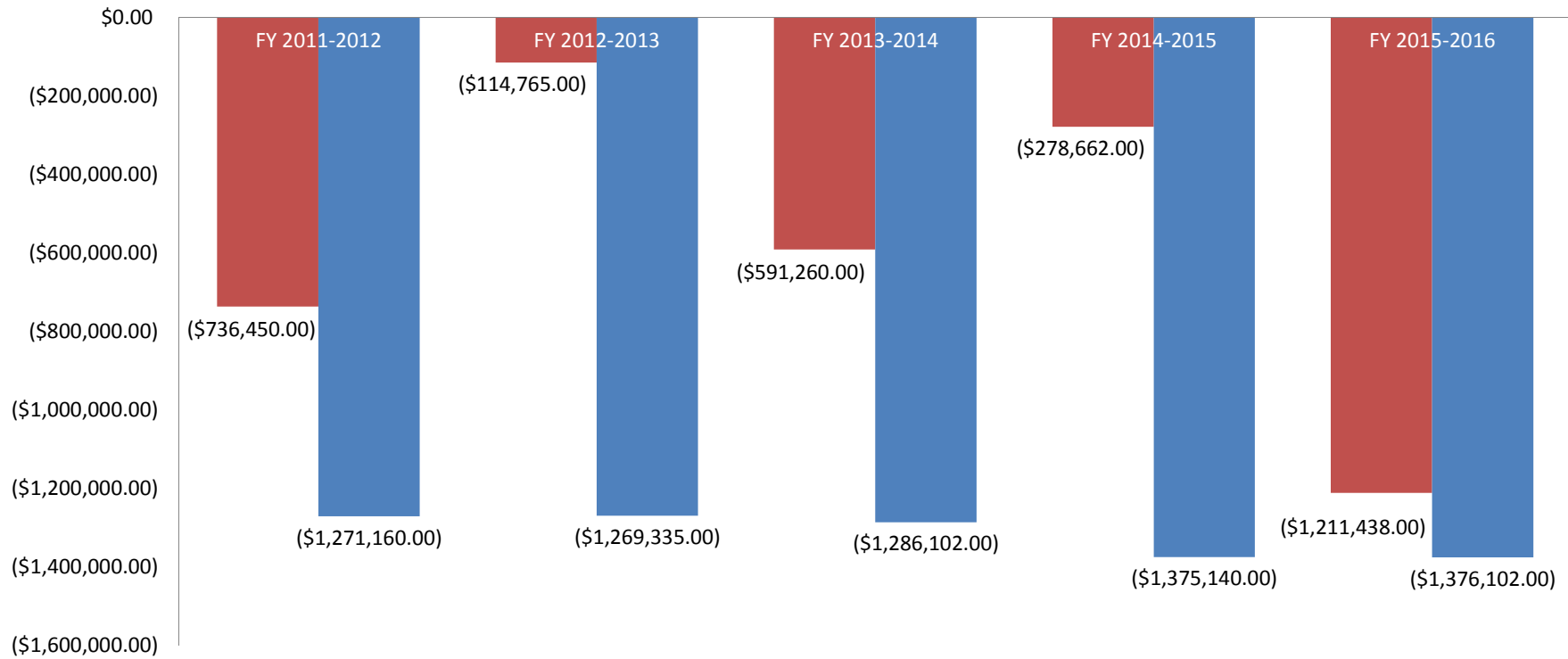
Note: FY 14-15 and FY 15-16 are projections



■ General Fund Deficit
■ Water Street Debt Obligation

Note: FY 14-15 and FY 15-

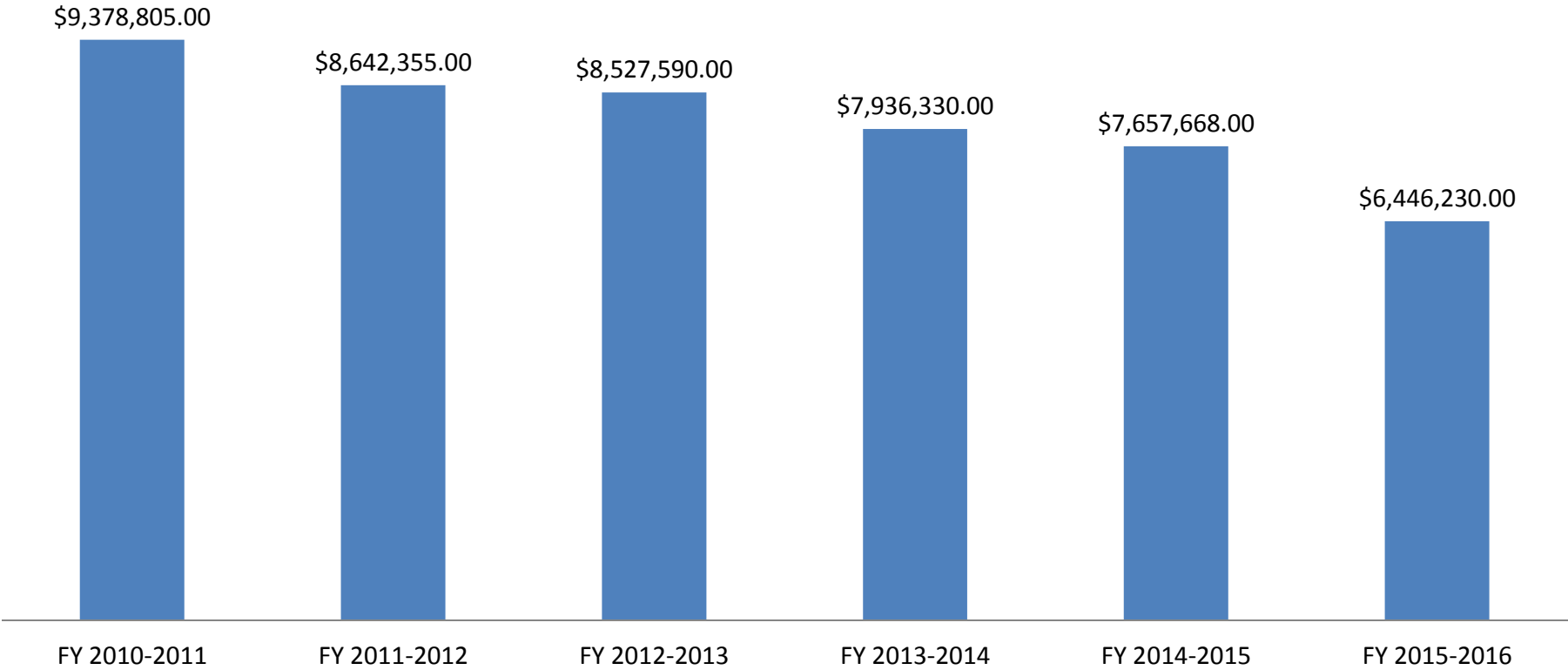
General Fund Deficits and Water Street Debt Obligation



General Fund Ending Balance

■ General Fund Ending Balance

Note: FY 14-15 and FY 15-16 are projections



GENERAL FUND										
MANAGEMENT BUDGET ADJUSTMENTS										
MAY 29, 2015										
Account #	Account Name	ORIGINAL BUDGET 2014/2015 C1	YTD ACTUAL 2014/2015	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendment s Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
101-4-0000-441-04	PILOT CHIDESTER 2008-2058	14,000	15,407	14,000	15,407	1,407	14,000	14,000		
101-4-0000-441-06	PILOT CROSS ST VIL. 1998-2033	8,000	8,643	8,333	8,643	310	8,000	8,333		
101-4-2150-607-07	NOTARY FEES	500	820	800	900	100	500	800		
101-4-2570-460-00	NEW BUSINESS LICENSES	1,720	2,408	2,150	2,500	350	1,720	2,150		
101-4-3070-601-01	ORDINANCE FINES AND COSTS	65,000	120,736	150,000	160,000	10,000	65,000	90,000		
101-4-3070-607-10	FINGER PRINT FEES	0	1,505	1,400	1,550	150	0	1,400		
101-4-3110-607-10	PARKING METER REVENUE 493 UNIT	115,000	103,656	133,000			115,000	115,000	133,000	18,000
101-4-3380-505-00	HOMELAND SAFER EMW2013 FH00191	400,253	293,262	400,253			300,189	300,189		
101-4-3390-676-01	COST REIMBURSEMENT-YFD	10,000	12,390	12,000	13,000	1,000	10,000	12,000		
101-4-3710-461-00	BUILDING PERMITS	75,000	172,064	160,000	180,000	20,000	75,000	85,000	139,000	54,000
101-4-3710-461-04	SALES AND OCCUPANCY PERMIT	2,800	2,900	2,800	3,000	200	2,800	2,800		
101-4-3710-461-08	CERTIFICATION OF COMPLIANCE	115,000	138,377	120,000	145,000	25,000	115,000	115,000		
101-4-3720-461-06	ANIMAL LICENSES	500	575	450	600	150	500	450		
101-4-3720-607-06	PROPERTY MAINT ABATEMENT FEES	30,000	24,760	24,000	28,000	4,000	30,000	30,000		
101-4-3730-607-11	ADMIN HEARING BUREAU	16,000	17,680	15,000	20,000	5,000	16,000	15,000	20,000	5,000
101-4-7170-607-03	PARK CAPITAL IMPROV. FEES CL 4	8,250	10,250	9,750	11,000	1,250	8,000	8,000	10,000	2,000
101-4-7210-607-01	SITE PLAN, REZONING, APPEAL	7,000	11,587	11,000	12,000	1,000	7,000	8,000		
101-4-7510-653-03	DONATIONS USED - SEN CENTER	49,995	10,097	50,468	41,219	(9,249)	51,935	51,555	51,720	165
101-4-7520-653-04	PARKRIDGE REVENUE	42,342	6,530	46,183	40,172	(6,011)	42,342	46,183	46,018	(165)
101-4-7514-676-28	NUTRITION SERV-AGING TITLE III	2,900	5,800	8,700			0	0	8,700	8,700
101-4-7524-653-05	PCC-WCC FOUNDATION DONAT.USED	0	2,073	2,000	2,300	300	0	0		
101-4-8030-477-00	HDC APPLICATIONS	3,000	4,186	3,500	4,200	700	3,000	3,000		
	CHANGES IN REVENUES					55,657				87,700
101-7-1010-728-00	OFFICE SUPPLIES	500	1,636	1,200	1,700	500	500	1,500		
101-7-1010-864-01	CONFERENCES AND WORKSHOPS	3,600	1,752	3,600	2,000	(1,600)	3,600	4,000	2,000	(2,000)
101-7-1720-707-00	TEMPORARY WAGES	10,400	10,410	11,731	11,894	163	10,400	17,980		
101-7-1720-714-02	WORKERS COMPENSATION	1,784	1,737	1,977	1,979	2	1,784	3,060		
101-7-1720-714-05	SOCIAL SECURITY & MEDICARE	14,824	13,546	15,125	15,687	562	14,881	15,603		
101-7-1720-714-12	BASIC FEES	54	139	115	139	24	54	180		
101-7-1720-714-19	LIFE INSURANCE	979	905	868	1,013	145	979	1,071		
101-7-1720-728-00	OFFICE SUPPLIES	800	816	800	850	50	800	800		
101-7-1720-818-00	CONTRACTUAL SERVICES	5,000	6,061	14,000	11,000	(3,000)	5,000	5,000		
101-7-1721-900-00	PRINTING AND PUBLISHING	450	553	450	553	103	450	450		
101-7-1910-707-00	TEMPORARY WAGES	21,008	18,788	27,998	23,963	(4,035)	21,008	24,960		
101-7-1910-714-02	WORKERS COMPENSATION	1,995	1,747	2,057	2,016	(41)	1,995	3,541		
101-7-1910-714-05	SOCIAL SECURITY & MEDICARE	17,795	13,641	15,734	16,191	457	17,816	18,061		
101-7-1910-714-08	HEALTH CARE COSTS - BLUE CROSS	14,989	13,909	13,800	13,909	109	17,237	14,653		
101-7-2150-706-00	PERMANENT WAGES - SALARIES	87,468	79,463	88,817	89,217	400	87,468	92,839		
101-7-2150-707-00	TEMPORARY WAGES	10,400	11,248	12,480	12,784	304	10,400	12,480		
101-7-2150-714-02	WORKERS COMPENSATION	875	893	1,013	1,020	7	875	1,580		

Account #	Account Name	ORIGINAL BUDGET 2014/2015	YTD ACTUAL 2014/2015	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendment s Increase (Decrease)	ORIGINAL BUDGET 2015/2016	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
		C1					C2			
101-7-2150-714-05	SOCIAL SECURITY & MEDICARE	7,709	6,640	7,749	7,969	220	7,731	8,057		
101-7-2150-714-07	20% HEALTH CARE PREMIUM	(4,635)	(4,144)	(5,958)	(5,500)	458	(5,270)	(5,998)		
101-7-2150-714-08	HEALTH CARE COSTS - BLUE CROSS	20,235	19,616	18,810	19,616	806	23,270	20,441		
101-7-2150-714-12	BASIC FEES	131	82	68	83	15	131	75		
101-7-2150-714-22	LONG TERM DISABILITY	502	423	405	423	18	502	539		
101-7-2530-706-00	PERMANENT WAGES - SALARIES	89,892	76,324	89,048	85,658	(3,390)	89,892	89,054		
101-7-2530-714-02	WORKERS COMPENSATION	899	756	890	857	(33)	899	1,336		
101-7-2530-714-05	SOCIAL SECURITY & MEDICARE	7,412	6,183	6,812	7,050	238	7,428	6,813		
101-7-2530-728-00	OFFICE SUPPLIES	1,000	953	1,000			1,000	1,000	1,500	500
101-7-2621-706-00	PERMANENT WAGES - SALARIES	19,999	18,044	19,999	20,399	400	19,999	20,399		
101-7-2621-707-00	TEMPORARY WAGES	57,800	25,366	57,800	25,366	(32,434)	0	0	10,000	10,000
101-7-2621-714-02	WORKERS COMPENSATION	200	408	388	458	70	200	306	456	150
101-7-2621-714-05	SOCIAL SECURITY & MEDICARE	6,028	1,323	1,530	1,618	88	1,691	1,560	2,326	766
101-7-2621-728-00	OFFICE SUPPLIES	800	95	800			0	500	300	(200)
101-7-2621-730-00	POSTAGE	8,000	315	3,000			0	4,000	2,500	(1,500)
101-7-2621-757-00	OPERATING SUPPLIES	12,000	3,378	6,000			0	6,000	4,000	(2,000)
101-7-2621-818-00	CONTRACTUAL SERVICES	16,000	7,965	10,000			0	10,000	6,000	(4,000)
101-7-2621-900-00	PRINTING AND PUBLISHING	10,000	201	2,000			0	2,000	1,000	(1,000)
101-7-2650-706-00	PERMANENT WAGES - SALARIES	31,000	34,688	33,000	36,000	3,000	31,000	31,000		
101-7-2650-714-02	WORKERS COMPENSATION	304	319	335	365	30	306	480		
101-7-2650-714-05	SOCIAL SECURITY & MEDICARE	2,480	2,570	2,563	2,792	229	2,498	2,448		
101-7-2650-714-12	BASIC FEES	14	12	9	16	7	14	9		
101-7-2650-714-13	EHIM WRAP CLAIMS	707	1,154	1,034	1,538	504	742	1,244		
101-7-2650-714-14	EHIM WRAP FEES	86	93	102	114	12	90	111		
101-7-2650-714-15	EHIM SCRIPTS	748	1,206	1,379	1,567	188	786	1,517		
101-7-2650-818-00	CONTRACTUAL SERVICES	140,852	152,067	232,962	236,962	4,000	86,090	334,800	230,700	(104,100)
101-7-2650-920-00	PUBLIC UTILITIES	25,000	18,299	18,000	21,959	3,959	25,000	18,000		
101-7-2650-932-00	JANITORIAL SERVICE	50,000	14,648	50,000	20,000	(30,000)	50,000	50,000	25,000	(25,000)
101-7-2650-943-00	EQUIPMENT RENTAL OR LEASE DEP	5,500	6,660	5,500	7,000	1,500	5,500	5,500		
101-7-2651-818-00	CONTRACTUAL SERVICES	45,000	20,710	20,500	56,096	35,596	0	36,596	43,000	6,404
101-7-2653-818-00	CONTRACTUAL SERVICES	0	13,790	16,000			0	0	10,000	10,000
101-7-2673-826-00	LITIGATION	10,000	16,350	15,000	19,000	4,000	10,000	12,000		
101-7-2700-707-00	TEMPORARY WAGES	20,888	18,177	20,280	20,805	525	21,515	0		
101-7-2700-714-02	WORKERS COMPENSATION	600	715	815	820	5	600	918		
101-7-2700-714-05	SOCIAL SECURITY & MEDICARE	6,494	5,417	6,234	6,463	229	6,573	4,682		
101-7-2700-714-12	BASIC FEES	90	87	72	105	33	90	75		
101-7-3050-706-00	PERMANENT WAGES - SALARIES	219,952	124,255	145,221	140,971	(4,250)	219,952	145,221		
101-7-3050-714-02	WORKERS COMPENSATION	2,200	1,229	1,452	1,410	(42)	2,200	2,178		
101-7-3050-714-05	SOCIAL SECURITY & MEDICARE	7,296	4,823	11,109	5,839	(5,270)	7,317	11,109	5,607	(5,502)
101-7-3070-706-00	PERMANENT WAGES - SALARIES	1,861,785	1,521,781	1,652,214	1,646,007	(6,207)	1,880,885	1,806,000		
101-7-3070-707-00	TEMPORARY WAGES	79,500	26,825	42,500	34,875	(7,625)	79,500	101,702	42,500	(59,202)
101-7-3070-709-00	OVERTIME	350,000	227,504	310,000	260,000	(50,000)	300,000	310,000	250,000	(60,000)
101-7-3070-714-02	WORKERS COMPENSATION	18,618	15,575	16,947	16,852	(95)	18,809	27,090		
101-7-3070-714-05	SOCIAL SECURITY & MEDICARE	43,833	31,483	29,764	36,041	6,277	44,110	28,842		
101-7-3070-714-12	BASIC FEES	540	294	288	294	6	540	525		
101-7-3070-714-19	LIFE INSURANCE	11,662	9,326	8,813	10,196	1,383	11,552	11,232		
101-7-3070-714-25	SIGNING BONUS	1,000	11,500	11,500			1,000	32,500	1,000	(31,500)

Account #	Account Name	ORIGINAL BUDGET 2014/2015	YTD ACTUAL 2014/2015	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendment s Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
		C1								
101-7-3070-721-00	UNIFORM & GUN ALLOWANCE	34,736	31,109	30,707	32,000	1,293	34,736	33,924		
101-7-3110-706-00	PERMANENT WAGES - SALARIES	72,611	84,792	83,616	94,059	10,443	73,904	116,253		
101-7-3110-714-02	WORKERS COMPENSATION	726	830	956	1,041	85	739	1,744		
101-7-3110-714-05	SOCIAL SECURITY & MEDICARE	6,075	6,584	7,315	8,741	1,426	6,174	8,893		
101-7-3120-714-05	SOCIAL SECURITY & MEDICARE	0	0	686	740	54	0	686		
101-7-3160-714-05	SOCIAL SECURITY & MEDICARE	0	0	229	247	18	0	229		
101-7-3370-706-00	PERMANENT WAGES - SALARIES	104,291	76,613	85,692			104,291	85,692	109,092	23,400
101-7-3370-714-05	SOCIAL SECURITY & MEDICARE	2,890	1,147	6,555	1,355	(5,200)	2,887	6,555		
101-7-3370-714-12	BASIC FEES	0	87	72	87	15	0	75		
101-7-3370-714-16	HEALTH CARE WAIVERS	4,000	2,000	4,000			4,000	4,000	8,000	4,000
101-7-3370-730-00	POSTAGE	50	49	0	100	100	50	0		
101-7-3370-818-00	CONTRACTUAL SERVICES	0	29,929	42,526			0	42,526	5,000	(37,526)
101-7-3370-920-00	PUBLIC UTILITIES	24,000	23,806	23,000	29,000	6,000	24,000	22,000	29,000	7,000
101-7-3370-943-00	EQUIPMENT RENTAL OR LEASE DEP	0	890	276	1,000	724	0	276		
101-7-3380-706-00	PERMANENT WAGES- SALARIES	179,539	168,820	188,043	186,039	(2,004)	142,639	198,441		
101-7-3380-714-02	WORKERS COMPENSATION	1,795	1,621	1,880	1,860	(20)	1,426	2,977		
101-7-3380-714-05	SOCIAL SECURITY & MEDICARE	3,086	2,533	2,727	3,223	496	2,356	2,877		
101-7-3380-714-08	HEALTH CARE COSTS - BLUE CROSS	61,954	49,925	55,594	51,423	(4,171)	53,435	45,767		
101-7-3380-714-15	EHIM SCRIPTS	9,686	6,824	11,652	8,871	(2,781)	7,628	9,518		
101-7-3380-714-25	SIGNING BONUS	7,500	7,500	7,500			0	1,807	0	(1,807)
101-7-3390-706-00	PERMANENT WAGES - SALARIES	832,476	649,596	796,452	795,847	(605)	890,145	820,340		
101-7-3390-709-02	EXTRA DUTY PAY	140,000	58,550	140,000	75,000	(65,000)	70,000	70,000		
101-7-3390-714-02	WORKERS COMPENSATION	8,325	7,579	7,965	7,958	(7)	8,901	12,305		
101-7-3390-714-05	SOCIAL SECURITY & MEDICARE	16,265	10,665	11,549	14,689	3,140	14,471	11,895		
101-7-3390-714-12	BASIC FEES	540	781	640	781	141	540	675		
101-7-3390-714-19	LIFE INSURANCE	4,838	5,904	5,438	6,452	1,014	5,270	4,838		
101-7-3390-714-25	SIGNING BONUS	21,000	19,500	19,500			0	4,517	0	(4,517)
101-7-3390-757-00	OPERATING SUPPLIES	8,500	10,557	10,000	12,000	2,000	8,500	10,000		
101-7-3390-768-02	SELF CONTAINED BREATHING	6,000	7,678	6,671	8,000	1,329	6,000	6,000		
101-7-3710-706-00	PERMANENT WAGES - SALARIES	104,965	98,341	109,953	105,193	(4,760)	105,599	149,244		
101-7-3710-714-02	WORKERS COMPENSATION	1,050	976	1,100	1,052	(48)	1,056	2,239		
101-7-3710-714-05	SOCIAL SECURITY & MEDICARE	8,369	7,243	8,411	8,344	(67)	8,439	11,417		
101-7-3710-818-00	CONTRACTUAL SERVICES	85,000	94,085	85,000	100,000	15,000	85,000	85,000	95,000	10,000
101-7-3720-706-00	PERMANENT WAGES - SALARIES	78,816	49,076	64,725	59,042	(5,683)	78,974	0		
101-7-3720-714-02	WORKERS COMPENSATION	788	500	647	593	(54)	790	5		
101-7-3720-714-05	SOCIAL SECURITY & MEDICARE	6,343	3,786	4,951	4,749	(202)	6,378	0		
101-7-3720-714-08	HEALTH CARE COSTS - BLUE CROSS	15,089	15,196	15,089	15,196	107	17,352	0		
101-7-3720-818-00	CONTRACTUAL SERVICES	30,000	60,775	55,000	65,000	10,000	30,000	55,000		
101-7-3730-707-00	TEMPORARY WAGES	8,320	3,420	16,640	5,000	(11,640)	8,320	8,000		
101-7-3730-714-02	WORKERS COMPENSATION	86	99	254	138	(116)	86	120		
101-7-3730-714-05	SOCIAL SECURITY & MEDICARE	1,299	768	1,944	1,078	(866)	1,324	612		
101-7-4420-714-05	SOCIAL SECURITY & MEDICARE	1,943	1,520	2,142	2,291	149	1,957	2,142		
101-7-4442-706-00	PERMANENT WAGES - SALARIES	34,000	40,619	38,000	43,500	5,500	34,000	40,000		
101-7-4442-714-02	WORKERS COMPENSATION	334	429	536	435	(101)	337	630		
101-7-4442-714-05	SOCIAL SECURITY & MEDICARE	2,729	3,350	4,105	3,620	(485)	2,748	3,213		
101-7-4442-714-13	EHIM WRAP CLAIMS	777	1,220	1,121	1,421	300	816	1,233		
101-7-4480-920-00	PUBLIC UTILITIES	429,000	298,371	410,000	400,000	(10,000)	410,000	430,000		

Account #	Account Name	ORIGINAL BUDGET	YTD	AMENDED BUDGET	AMENDED BUDGET	FY 2014-15	ORIGINAL BUDGET	AMENDED BUDGET	AMENDED BUDGET	FY 2015-16
		2014/2015	ACTUAL	2014/2015	2014/2015	Budget Amendment s Increase (Decrease)	2015/2016	2015/2016	2015/2016	Budget Amendments Increase (Decrease)
		C1	2014/2015	4/30/2015	5/29/2015		C2	4/30/2015	5/29/2015	
101-7-7170-714-05	SOCIAL SECURITY & MEDICARE	4,796	3,671	3,978	4,239	261	4,829	3,879		
101-7-7170-818-00	CONTRACTUAL SERVICES	5,000	661	5,000	6,763	1,763	5,000	5,000		
101-7-7210-706-00	PERMANENT WAGES - SALARIES	167,170	89,356	118,093	108,356	(9,737)	167,170	196,414	168,413	(28,001)
101-7-7210-707-00	TEMPORARY WAGES	12,480	9,154	26,000	12,244	(13,756)	12,480	24,960		
101-7-7210-714-02	WORKERS COMPENSATION	1,672	964	1,397	1,206	(191)	1,672	3,320	2,901	(419)
101-7-7210-714-05	SOCIAL SECURITY & MEDICARE	14,201	7,553	10,683	9,793	(890)	14,147	16,935	14,793	(2,142)
101-7-7510-707-00	TEMPORARY WAGES	32,000	18,751	32,000	23,487	(8,513)	33,000	33,000		
101-7-7510-714-02	WORKERS COMPENSATION	465	244	320	235	(85)	465	495		
101-7-7510-714-05	SOCIAL SECURITY & MEDICARE	2,880	1,019	2,448	1,797	(651)	2,970	2,525		
101-7-7514-707-00	TEMPORARY WAGES	1,589	6,640	5,840			0	0	5,840	5,840
101-7-7514-714-02	WORKERS COMPENSATION	0	0	59			0	0	59	59
101-7-7514-714-05	SOCIAL SECURITY & MEDICARE	0	508	447			0	0	447	447
101-7-7514-757-00	OPERATING SUPPLIES	729	1,722	1,875			0	0	1,875	1,875
101-7-7514-853-00	TELEPHONE	0	0	117			0	0	117	117
101-7-7514-920-00	PUBLIC UTILITIES	507	0	362			0	0	362	362
101-7-7520-707-00	TEMPORARY WAGES	28,240	19,212	29,120	22,843	(6,277)	28,240	29,120		
101-7-7520-714-02	WORKERS COMPENSATION	0	189	291	228	(63)	0	436		
101-7-7520-714-05	SOCIAL SECURITY & MEDICARE	2,160	1,470	2,278	1,747	(531)	2,160	2,278		
101-7-7524-757-00	OPERATING SUPPLIES	0	2,073	2,000	2,300	300	0	0		
101-7-7530-707-00	TEMPORARY WAGES	72,128	30,886	72,128	42,662	(29,466)	72,128	42,662		
101-7-7530-714-02	WORKERS COMPENSATION	721	351	721	427	(294)	721	640		
101-7-7530-714-05	SOCIAL SECURITY & MEDICARE	5,518	2,363	5,518	3,264	(2,254)	5,518	3,264		
101-7-7531-818-00	CONTRACTUAL SERVICES	0	11,223	20,154	11,223	(8,931)	0	0		
101-7-8030-707-00	TEMPORARY WAGES	5,909	8,330	13,243	10,555	(2,688)	5,909	12,480		
101-7-8030-714-02	WORKERS COMPENSATION	0	82	132	106	(26)	0	187		
101-7-8030-714-05	SOCIAL SECURITY & MEDICARE	452	637	1,013	807	(206)	452	955		
101-7-9670-999-05	TRANSFER OUT(252)CDBG/WATER ST	15,638	0	34,658			15,638	30,668		
101-7-9670-999-08	TRANSFER OUT(316)2002 GO OBL	36,113	35,738	36,113			39,705	39,705		
101-7-9670-999-13	TRANSFER OUT(414)CAPITAL IMP			291,492	291,492	0		436,910	401,200	(35,710)
101-7-9670-999-27	TRANSFER OUT(736)RETIREE-H/C	437,581	0	366,261			478,863	410,191		
	CHANGES IN EXPENDITURES					(218,110)				(325,206)
	INCREASE IN REVENUES & DECREASE IN EXPENDITURES					273,767				412,906
	DEFICIT 4/30/2015					(552,431)				(1,624,344)
	ADJUSTED DEFICIT 5/28/2015					(278,664)				(1,211,438)
	5/29/15 1:07 PM									
	S:\Budget 2015-2016\Budget Worksheet\Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.									

MAJOR STREET FUND									
MANAGEMENT BUDGET ADJUSTMENTS									
MAY 29, 2015									
ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
202-7-4660-714-13	EHIM WRAP CLAIMS	254	57	177	120	267	61		
202-7-4660-714-14	EHIM WRAP FEES	31	7	19	12	32	7		
202-7-4660-714-15	EHIM SCRIPTS	269	80	246	166	283	85		
202-7-4971-943-00	EQUIPMENT RENTAL OR LEASE DEP	3,000	3,000	5,000	2,000	3,000	3,000		
	CHANGES IN EXPENDITURES				2,298				0
	INCREASE IN REVENUES & DECREASE IN EXPENDITURES				(2,298)				0
	DEFICIT 4/30/2015				(20,391)				(722,210)
	ADJUSTED DEFICIT 5/28/2015				(22,689)				(722,210)
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.								
	5/29/15 1:07 PM								

LOCAL STREET FUND
MANAGEMENT BUDGET ADJUSTMENTS
MAY 29, 2015

ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
203-4-0000-476-01	FRANCHISE/PERMIT FEES	2,000	3,600	4,500	900	2,000	3,600		
	CHANGES IN REVENUES				900				0
203-7-4411-714-22	LONG TERM DISABILITY	33	163	214	51		230		
203-7-4470-714-15	EHIM SCRIPTS	486	219	325	106		232		
203-7-4640-714-15	EHIM SCRIPTS	1397	913	1,372	459		968		
	CHANGES IN EXPENDITURES				616				0
	INCREASE IN REVENUES & DECREASE IN EXPENDITURES				284				
	DEFICIT 4/30/2015				(3,790)				0
	ADJUSTED DEFICIT 5/28/2015				(3,506)				0
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101								
	5/29/15 1:07 PM								

GARBAGE & RUBBISH COLLECT FUND
MANAGEMENT BUDGET ADJUSTMENTS
MAY 29, 2015

ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
226-7-5210-943-00	EQUIPMENT RENTAL OR LEASE DEP	0	0			2,465	65,445	65,595	150
226-7-5213-943-00	EQUIPMENT RENTAL OR LEASE DEP	0	150	0	(150)	0	150	0	(150)
226-7-5281-818-00	CONTRACTUAL SERVICES	15,000	16,000	20,557	4,557	15,000	15,000		
	CHANGES IN EXPENDITURES				4,407				0
	CHANGES IN REVENUES & EXPENDITURES				(4,407)				
	DEFICIT 4/30/2015				(57,673)				
	ADJUSTED DEFICIT 5/28/2015				(62,080)				0
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.								
	5/29/15 1:07 PM								

DEPOT TOWN DDA FUND									
MANAGEMENT BUDGET ADJUSTMENTS									
MAY 29, 2015									
ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
275-4-7290-440-02	OPRA REIMBURSEMENT-DEPOT TOWN	-	-			-	5	-	(5)
275-4-7290-664-00	INTEREST EARNING	500	600			500	600	500	(100)
	CHANGES IN REVENUES				-				(105)
275-7-7271-820-00	TIF-WEST CROSS DEV AREA	1,232	15,278			871	70,000	6,908	(63,092)
275-7-7271-820-08	WAYFINDING CITYWIDE	700	700			700	250	-	(250)
275-7-7291-820-08	WAYFINDING CITYWIDE	800	800			800	1,300	-	(1,300)
275-7-7291-974-01	TIF PROJECTS	13,908	58,777	69,337	10,560	996	-	612	612
	CHANGES IN EXPENDITURES				10,560				(64,030)
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.								
	5/29/15 1:07 PM								

DOWNTOWN DEV AUTH									
MANAGEMENT BUDGET ADJUSTMENTS									
MAY 29, 2015									
ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
413-4-7230-694-01	MISCELLANEOUS REVENUE	0	7,691			0	9,000	13,950	4,950
	CHANGES IN REVENUES				0				4,950
413-7-7231-706-07	PERMANENT WAGES-POLICE PATROL	28,760	28,760			28,760	28,349	28,760	411
413-7-7231-820-00	TIF PROJECTS	18,660	34,640	36,320	1,680	4,355	6,250	9,411	3,161
413-7-7231-820-03	WASTE MANAGEMENT	17,900	27,900			17,900	25,000	27,900	2,900
413-7-7231-820-08	WAY FINDING CITY WIDE	3,500	3,500			3,500	3,450	0	(3,450)
413-7-7231-965-06	FAÇADE PROG. CONT TO BLD-TIF	10,000	10,000			2,500	10,000	5,000	(5,000)
	CHANGES IN EXPENDITURES				1,680				(1,978)
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.								
	5/29/15 1:07 PM								

MOTORPOOL									
MANAGEMENT BUDGET ADJUSTMENTS									
MAY 29, 2015									
ACCOUNT #	ACCOUNT NAME	ORIGINAL BUDGET 2014/2015 C1	AMENDED BUDGET 2014/2015 M-3 4/30/2015	AMENDED BUDGET 2014/2015 5/29/2015	FY 2014-15 Budget Amendments Increase (Decrease)	ORIGINAL BUDGET 2015/2016 C2	AMENDED BUDGET 2015/2016 M-4 4/30/2015	AMENDED BUDGET 2015/2016 5/29/2015	FY 2015-16 Budget Amendments Increase (Decrease)
641-4-0000-652-01	EQUIPMENT RENTAL DPW	345,200	337,900	64,000	-273,900	345,200	337,800	64,000	(273,800)
641-4-0000-652-03	EQUIPMENT RENTAL FIRE	150,000	150,000	151,000	1,000	150,000	150,000	150,276	276
641-4-0000-652-04	EQUIPMENT RENTAL GENERAL	8,500	8,000	9,500	1,500	8,500	8,000		
641-4-0000-652-05	EQUIPMENT RENTAL ENVIRONMENTAL	0	0			2,465	65,445	65,595	150
641-4-0000-652-08	EQUIPMENT RENTAL MAJOR ST	0	0	167,100	167,100	0	0	165,000	165,000
641-4-0000-652-09	EQUIPMENT RENTAL LOCAL ST	0	0	100,300	100,300	0	0	107,300	107,300
641-4-0000-694-01	MISCELLANEOUS REVENUE	0	500	8,000	7,500	0	0		
	CHANGES IN REVENUES				3,500				(1,074)
641-7-9320-714-05	SOCIAL SECURITY & MEDICARE	5,870	5,414	6,534	1,120	5,912	5,414		
641-7-9320-987-10	CAPITAL-MOTORPOOL	50,650	530,122				166,083	140,583	(25,500)
641-7-9350-987-10	CAPITAL-MOTORPOOL	146,000	146,127				33,500	25,000	(8,500)
641-7-9670-999-04	TRANSFER OUT(226)GARBAGE FD	28,576	57,673	62,230	4,557		0		
	CHANGES IN EXPENDITURES				5,677				(34,000)
	INCREASE IN REVENUES & DECREASE IN EXPENDITURES				(2,177)				32,926
	ENV. SERVICES DEFICIT				(1,137,209)				(1,128,226)
	ADJUSTED CONTRIBUTION FROM MOTORPOOL				(1,139,386)				(1,095,300)
	S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments1.xlsx]203								
	5/29/15 1:07 PM								

City of Ypsilanti
General Fund Revenue Enhancements & Cost Reduction
Amended Budget 2015-2016

Department	Description	Account #	Account #	Budgeted	Amendment	Adjustment
	Adjusted Deficit 5/28/2015	101-4-0000-699-91				\$(1,211,437)
	Adjustments for Council Approval:					
General	Special Assessment Street Lighting-December 2015	101-4-4480-672-04		\$ -	\$ 200,000	\$ 200,000
Police	Part Time Police Officer 1	101-7-3070-707-00 to 714-05		\$ 32,309		\$ 32,309
Police	Part Time Police Officer 1	101-7-3070-707-00 to 714-05		\$ 32,309		\$ 32,309
Non-Union	2% Wage Increase	101-7-????-714-25		\$ 28,736		\$ 28,736
Non-Union	\$1,000 Bonus	101-7-????-714-25		\$ 23,000		\$ 23,000
Transfers	Digitized Records	101-7-9670-999-13	414-7-2280-818-00	\$ 10,000		\$ 10,000
	Additonal Changes in Revenues & Expenditures					\$ 326,354
	Adjusted Deficit					\$ (885,084)

S:\Budget 2015-2016\Budget Worksheet\[Budget Adjustments 6-2-2015.xlsx]101 Rev Enhance & cost reduct.
5/29/15 1:07 PM

Two major components of the annual General Fund deficit

Primary component of the Water Street debt obligation beginning 2014:	\$1,400,000.00
CDBG component of Water Street debt obligation beginning 2017:	<u>\$300,000.00</u>
Currently projected annual Water Street debt obligation:	\$1,700,000.00

Dealing with CDBG component

CDBG component needs to be set aside by the State until significantly more development occurs on Water Street and throughout the City

Water Street debt annual obligation:	\$1,700,000.00
Reduction of annual Water Street debt obligation:	<u>(\$300,000.00)</u>
Remaining annual Water Street Debt obligation:	\$1,400,000.00

Reduction of Water Street debt principal

Principal remaining in May 2016 will be:	\$13,245,000.00
Reduced via sale of Water Street property and 7+ additional acres at \$300,000 /acre:	(\$2,245,000.00)
Reduced via contribution from fund balance:	<u>(\$2,000,000.00)</u>
Remaining Water Street debt principal after sale of land:	\$9,000,000.00

Refinancing of Water Street debt obligation

Refinance and restructure the reduced Water Street debt principal - \$9,000,000.00 - to a loan duration of 15 years at a 3% interest rate. This yields savings of \$622,000.00 per year.

Adjusted annual Water Street debt obligation:	\$1,400,000.00
Savings from principal reduction, refinancing and restructuring:	<u>(\$622,000)</u>
Remaining annual Water Street debt obligation:	\$778,000.00

Cost reduction and revenue enhancement proposals

State Fire Reimbursement payment increase from 41% of \$900,000.00 to 70% of \$630,000.00 which yields an increase in revenue of \$258,000 per year

Adjusted annual Water Street debt obligation:	\$778,000.00
Increase in revenue:	<u>(\$258,000.00)</u>
Remaining annual Water Street Debt obligation:	\$520,000.00

Misc. revenue and operational support – grants, Lawnet, parking enforcement, code enforcement, etc. which yields an increase in revenue of \$100,000.00 per year

Adjusted annual Water Street debt obligation:	\$520,000.00
Increase in revenue:	<u>(\$100,000.00)</u>
Remaining annual Water Street Debt obligation:	\$420,000.00

Additional reduction in police/fire overtime of \$50,000.00 per year

Adjusted annual Water Street debt obligation:	\$420,000.00
Reduction in costs:	<u>(50,000.00)</u>
Remaining annual Water Street debt obligation:	\$370,000.00

Additional operational savings of \$100,000.00 per year

Adjusted annual Water Street debt obligation:	\$370,000.00
Reduction in costs:	<u>(\$100,000.00)</u>
Remaining annual Water Street debt obligation:	\$270,000.00

Streetlight LED conversion generates operational savings of \$200,000.00 per year

Adjusted annual Water Street debt obligation:	\$270,000.00
Reduction in costs:	<u>(\$200,000.00)</u>
Remaining annual Water Street debt obligation:	<u>\$70,000.00</u>

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	Prospect Road Rehabilitation from Holmes to I-94 North Bridge Approach
Project Description:	Reconstruct and rehabilitate Prospect Road from Holmes to I-94 North Bridge Approach
Current Status of Project:	Bids awarded, project under construction to be completed by the end of calendar year 2015
Most current estimate Of project cost:	\$2,100,000 - Amount the City still has left to pay - \$200,000.
Uses of Funds:	Reconstruct and rehabilitate Prospect Road from Holmes to I-94 North Bridge Approach
Sources of Funds:	\$1,900,000 grant from a state program plus \$200,000 from Major Street Fund 202
Ratio of outside Funding To City Funding:	Outside 90.5% - City 9.5%
Reasons to do Project:	Prospect Road is a critically important north/south connector for the City's road system. It was in much deteriorated condition and needed to be reconstructed and rebuilt. The City is leveraging \$1.9m of outside funding by spending \$200,000 of its funding. This is a very efficient use of city road funds. Ratio – 10.5 to 1.
Reasons not to do Project:	It will use \$200,000 of Major Street Funds. These funds might have been used for infrastructure on Water Street if not used on this project.
City Council Decision Point(s):	This project has been approved by the City Council earlier this year. The decision to go forward with this project has been made. No more decisions by City Council to be made.

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	North Adams Street from Pearl to Cross Street		
Project Description:	Reconstruct in concrete and replace YCUA water line – N. Adams Street Pearl to Cross Street		
Current Status of Project:	It is scheduled to receive bids through MDOT bidding process June 5, 2015. This is a federal aid project through the State.		
Most current estimate Of project cost:	\$885,000 – Amount the City still has left to pay \$121,000		
Uses of Funds:	Reconstruct in concrete and replace YCUA water line – N. Adams Street Pearl to Cross Street		
Sources of Funds:	MDOT STPU (Fed Aid)		\$384,000
	YCUA		\$195,000
	County Road Millage		\$145,000
From Major St Fund 202	*City Share Total (Worst Case)		<u>\$161,000</u>
	TOTAL		\$885,000
*Final amount of match will depend on MDOT bid award and negotiations with YCUA regarding the amount of their contribution to this project. As currently estimated, City share should be \$161,000. \$40,000 of the City's match for this project has already been spent to pay for design engineering.			
Ratio of outside Funding To City Funding:	Outside 81.8% - City 18.2%		
Reasons to do Project:	It has federal aid and YCUA support and funding. It also has County Road millage funding that must be used by no later than December 2015. Good leverage ratio of approximately 5.5 to 1. This is a high priority street to be reconstructed		
Reasons not to	It will use approximately \$121,000 in additional Major Street Funds that might be used for other important capital projects		
City Council Decision	City Council must approve City's proposed match in budget and contracts with YCUA and MDOT for project to proceed and OHM for construction engineering		

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	Intersection of Prospect St and Michigan Avenue safety improvements	
Project Description:	Make safety improvements at the intersection of Prospect St and Michigan Avenue	
Current Status of Project:	Design engineering needs to be completed before October 1, 2015. If funding is authorized at federal level, this project could be completed by June 30, 2015. This is a federal aid project through the State.	
Most current estimate of project cost:	\$291,000 – Amount the City still has left to pay - \$155,000	
Uses of Funds:	Make safety improvements at the intersection of Prospect St and Michigan Avenue	
Sources of Funds:	Federal aid dollar & safety grant	\$136,000
	City share from Major St Fund (202)	<u>\$155,000</u>
	TOTAL	\$291,000
Ratio of outside Funding To City Funding:	Outside 46.7% - City 53.3%	
Reasons to do Project:	This project has been partially designed already. City would be first in line in the next MDOT bidding process. It should improve the safety of this key city intersection. It should also make the Prospect Road corridor safer and meets several city goals.	
Reasons not to do Project:	It will use approximately \$155,000 in additional Major Street 202 Funds. This project has a poor leverage of less than one outside dollar for every one city dollar.	
City Council Decision Point(s):	- Approve all costs in 2015-2016 budget - Approve MDOT contract - OHM construction and design engineering contracts	

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name: **Heritage Bridge across the Huron River between Riverside Park and Michigan Avenue**

Project Description: To make a handicap accessible path by constructing a bridge that will extend the County's B2B trail from Riverside Park to the Water Street development area over the Huron River

Current Status of Project: Has been bid out twice and is awaiting final budget and contract approval by City Council.

Most current estimate Of project cost: The most current estimate for project costs is \$1,030,000.
The amount the City still has left to pay is \$345,000.

Uses of Funds: To make a handicap accessible path by constructing a bridge that will extend the County's B2B trail from Riverside Park to the Water Street development area over the Huron River

Sources of Funds:	DNR Grant #1	\$300,000
	DNR Grant #2	\$ 30,000
	County Match	\$275,000
	DDA Contribution	\$ 25,000
	Economic Development Fund 415	\$100,000
	Land Revolving Fund 412*	\$220,000
	Capital Improvement Fund 414	\$ 25,000
	General Fund 101	\$ 55,000
	TOTAL	\$1,030,000

*There is some question as to how much of the 412 balance is available to spend on this project. This is being double-checked by our legal department.

Note: The City and the County have spent approximately \$115,000 getting this project to this point in the process

Ratio of outside Funding To City Funding: Outside 61% - City 39%

Reasons to do Project: It will provide a landmark amenity connecting the County's B2B trail to the Water Street Redevelopment area. It supports many City goals including, but not limited to, making it a more walkable community connecting the EMU campus to the Water Street Redevelopment area through the City's most used city parks that are located next to the Huron River. It should make the south

end of the Riverside Park and the north front of the East Side County Recreation Center an even more attractive place. The cost of completing this project is not likely to go down anytime soon

Reasons not to do project:

The City's remaining match is estimated to be \$345,000. This will put a major strain on the City's remaining dollars available to pay for other important capital improvement projects.

Note: If this project is completed then the Michigan Avenue Mid-Block Project needs to be completed, which will use additional scarce City funds. If the Heritage Bridge Project is not completed, there is not a strong reason to complete the Michigan Avenue Mid-Block Crossing Project.

City Council Decision Point(s):

The City Council has to approve the required expenditures in the 2015-16 budget and award construction and engineering contracts.

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	River's Edge Park Grant (A Variation) – Border to Border Trail through Water Street Development Area	
Project Description:	To build the section of the County's B2B trail that will start on the south side of Michigan Avenue and go past the proposed East Side County Recreation Center and end on Grove Road North of Spring Street.	
Current Status of Project:	Project has been bid out twice and is awaiting final budget and contract approvals by City Council	
Most current estimate Of project cost:	\$600,000 - Amount the City still has left to pay - \$0. *The cost to the City in additional match will be zero dollars if the contractor is awarded both the bridge and trail projects as bid.	
Uses of Funds:	To build the section of the County's B2B trail that will start on the south side of Michigan Avenue and go past the proposed East Side County Recreation Center and end on Grove Road North of Spring Street.	
Sources of Funds:	County Match	\$300,000
	DNR Grant	<u>\$300,000</u>
	TOTAL	\$600,000
Ratio of outside Funding To City Funding:	Outside 100% - City 0%	
Reasons to do Project:	It will provide a critical amenity for attracting developers to Water Street. It advances many other stated city goals. This project has a great city dollar leverage ratio of 100%.	
Reasons not to do Project:	It makes the most sense to do this project in conjunction with the Heritage Bridge Project and Mid-block Crossing Project. The City match for these projects is estimated to be at least \$400,000.	
City Council Decision Point(s):	The City has to approve in 2015-16 budget, contracts to build this project and with Mannik & Smith to provide construction engineering.	

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets
June 2015

Project Name:	Mid-Block Crossing at Michigan Avenue	
Project Description:	This project will provide a direct at grade connection across Michigan Avenue between the south Heritage Bridge landing point and the proposed County Recreation Center if they are both built	
Current Status of Project:	A TAP grant has been awarded to the City to pay for 80% of the construction cost for this project. The project design and exact scope has not been finalized. MDOT approval has not been secured but should be if the project moves forward. This is a federal aid project through the State.	
Most current estimate Of project cost:	\$290,000 – Amount left for City to pay = \$94,000	
Uses of Funds:	This project will provide a direct at grade connection across Michigan Avenue between the south Heritage Bridge landing point and the proposed East Side County Recreation Center if they are both built	
Sources of Funds:	TAP Grant	\$196,000
	DDA	\$ 12,500
	414 Fund	\$ 50,000
	General Fund 101	<u>\$ 31,500</u>
	TOTAL	\$290,000
Ratio of outside Funding To City Funding:	Outside 72% - City 28%	
Reasons to do Project:	Leverage outside revenues, provide another Water Street amenity, connect EMU/B2B trail to Water Street Development area, protect relationship with Granting Agency. Good ratio of two outside dollars for every one City dollar. MDOT is contributing the design of the Hawk signal portion of the crossing.	
Reasons not to do project:	This project is the least developed of all the B2B projects in the City. Use of scarce 414 and General Fund 101 dollars. Must do if bridge and trail projects go forward. This project should not be done if they do not go forward.	
City Council Decision MDOT Point(s):	Fund for next budget, award contracts with Granting Agency, MDOT and for construction engineering.	

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	B2B Trail continuation from Grove St to Grove & Prospect Intersection		
Project Description:	This project will improve the B2B trail connection from the Water St Development area to points south and east of this area		
Current Status of Project:	A TAP grant has been awarded to the City to pay for 80% of the construction cost for this project. This project has been bid out as an alternate for the Prospect Rd project so it is well defined. It would need to be bid out again if City Council wants to go forward with this project. This is a federal aid project through the State.		
Most current estimate Of project cost:	\$139,000 – Amount left for city to pay - \$35,000		
Uses of Funds:	This project will improve the B2B trail connection from the Water St development area to points south and east of this area		
Sources of Funds:	Tap Grant		\$ 80,000
	*Major Street 202		<u>\$ 59,000</u>
	TOTAL		\$139,000
*The \$24,000 design cost for this project has been paid for by the Prospect Road Project so the amount left to come out of the Major St Fund 202 would be \$35,000.			
Ratio of outside Funding To City Funding:	Outside 75% - City 25%		
Reasons to do Project:	Should be very easy to re-bid this project. It should also preserve the City's relationship with granting agency. Leverage of outside funds is good – three outside dollars for every one city dollar.		
Reasons not to do Project:	Use up \$35,000 more of scarce dollars that could be used on other important capital improvement projects. Should be done with Water Street B2B project if the bridge and mid-block crossing projects do not go forward		
City Council Decision Point(s):	This project has to be budgeted for in 2015-16 budget; all contracts awarded as required, MDOT being one of them.		



Border-to-Border Trail Map

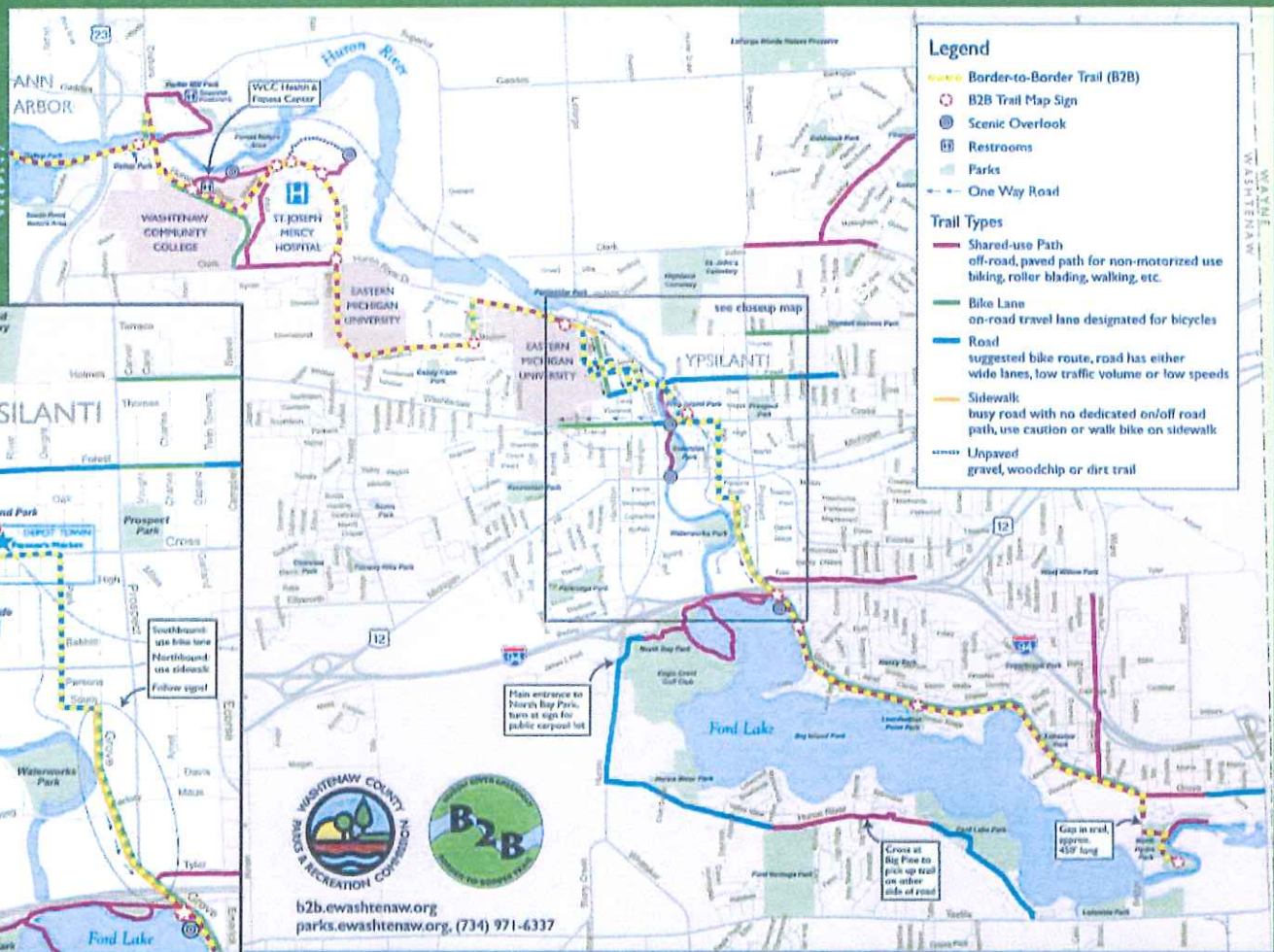


Huron River Greenway Border-to-Border Trail

Ypsilanti Area Trail Map:
East Ann Arbor to
Washtenaw/Wayne County Line



City of Ypsilanti Closeup



Legend

- Border-to-Border Trail (B2B)
- B2B Trail Map Sign
- Scenic Overlook
- Restrooms
- Parks
- One Way Road

Trail Types

- Shared-use Path
off-road, paved path for non-motorized use
biking, roller blading, walking, etc.
- Bike Lane
on-road travel lane designated for bicycles
- Road
suggested bike route, road has either
wide lanes, low traffic volume or low speeds
- Sidewalk
busy road with no dedicated on/off road
path, use caution or walk/bike on sidewalk
- Unpaved
gravel, woodchip or dirt trail



b2b.ewashtenaw.org
parks.ewashtenaw.org (734) 971-6337

0 0.25 0.5 Miles

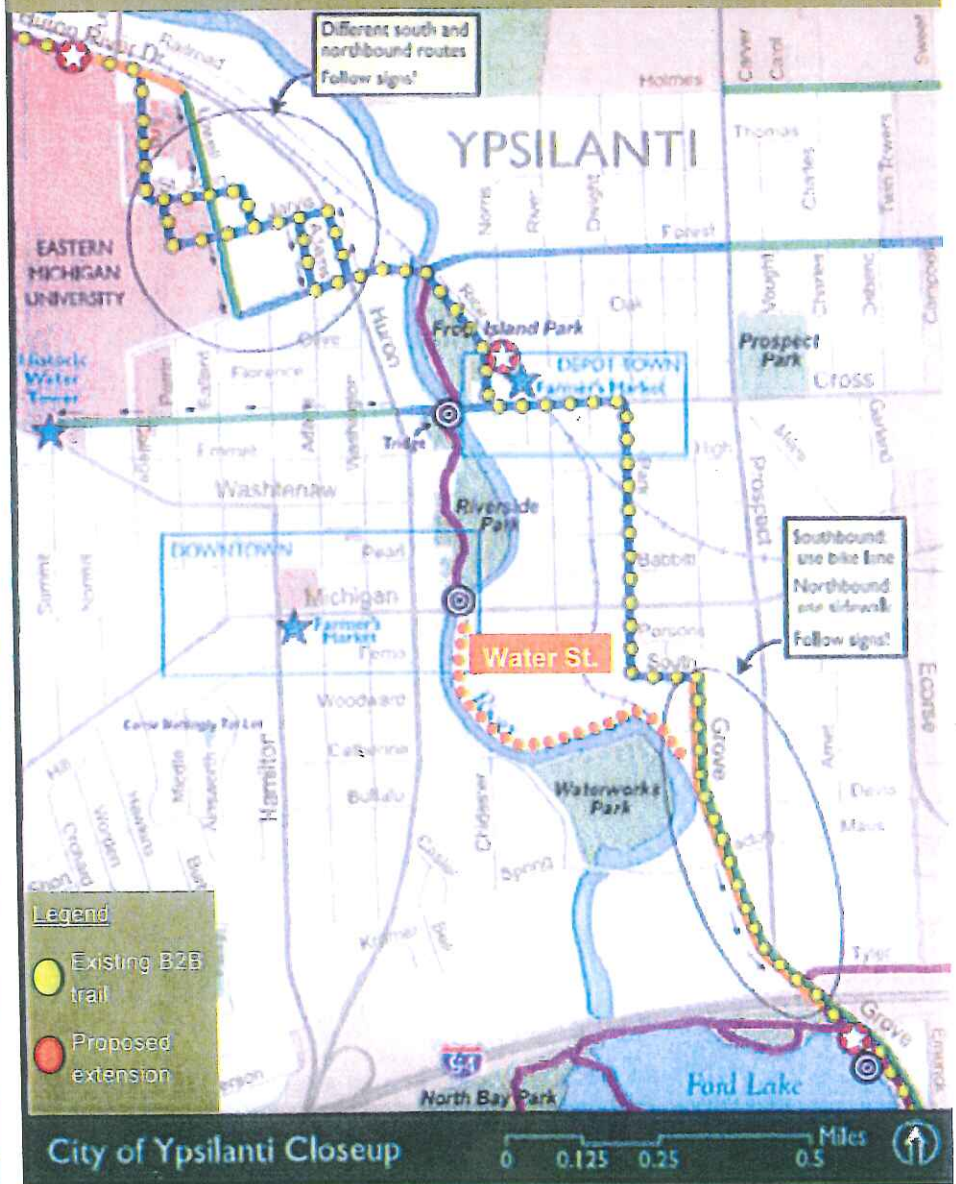
CITY OF YPSILANTI
Water Street
REDEVELOPMENT AREA

Border to Border trail

Washtenaw County is building a non-motorized trail spanning from its eastern to western border. The route will follow the western edge of Water Street and connect it to Eastern Michigan University. Secured grant funding will finance the crossing of Michigan Avenue and most of the trail in City of Ypsilanti.



Proposed Michigan Avenue crossing into Water Street redevelopment area



Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	Non-Motorized projects Major and Local streets
Project Description:	To make non-motorized expenditures per Act 51 requirements and provide money for traffic calming projects as directed by City Council.
Current Status of Project:	Money has been allocated in the 2014-15 and 2015-16 Major Streets 202 budget and in the 2014-15 Local Streets 203 budget. No progress has been made to complete any work at this time.
Most current estimate:	Major Street 202 – 2 years (2014-15 \$50,000) and (2015-16- \$50,000) = \$100,000 Local Street 203 – 2014-15 - \$50,000 = Total both funds \$150,000
Uses of Funds:	To make non-motorized expenditures per Act 51 requirements and provide money for traffic calming projects as directed by City Council.
Sources of Funds project cost:	Major Street 202 – 2 years (2014-15 \$50,000) and (2015-16 \$50,000) = \$100,000. Local Street 203 – 2014-15 - \$50,000 = Total both funds \$150,000
Ratio of outside Funding To City Funding:	Outside 0% - City 100%
Reasons to do Project:	Voted on to do this work during last budget process. Some citizens are complaining that drivers on local streets are driving too fast. Meets several city goals.
Reasons not to do Project:	This money would leverage zero outside dollars for the city. It would use up scarce Major 202 and Local 203 Street funds that might be used for other important capital projects.
City Council Decision Point(s):	Does City Council want to put this money back in the 2015-16 budget or assign it to other non-motorized projects or just keep it in reserve?

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	Freighthouse Upgrade/Re-open for Business	
Project Description:	Make all necessary internal and external improvements so this building can be open for business year round.	
Current Status of Project:	See attached schedule	
Most current estimate:	\$300,000 – City left to pay \$220,000.	
Uses of Funds:	Make all necessary internal and external improvements so this building can be open for business year round.	
Sources of Funds:	414	\$180,000 Capital Improvement Fund
	101	\$ 40,000 City Energy Efficiency Revolving Fund
	ELG	\$ 25,000
	DDA	\$ 35,000
	FOYF	<u>\$ 20,000</u>
	TOTAL	\$300,000
Ratio of outside Funding To City Funding:	Outside 27% - City 73%	
Reasons to do Project:	Project well defined ready to bid. Has local support and funding. Was funded in 2014-2105 budget. Would get a major city asset back in use. Could become self-supporting. Bring more people to Ypsilanti. Citizens who put a lot of work, time and money into this project would be very angry if project does not go forward.	
Reasons not to do Project:	Does not have a good leverage ratio; almost three City dollars for every one city dollar. Is using scarce General Fund 101 and Capital Improvement Fund 411 dollars that could be used for other important projects. Friends of the Freighthouse MOU not in place yet.	
City Council Decision Point(s):	Fund city share from Energy and General Fund amounts as in 2015-16 budget. Approve contracts for construction, engineering and MOU with Friends of the Freighthouse to manage freighthouse business.	

Freighthouse Schedule

4/28/2015- SHPO section 106 review mailed

5/5/2015- MOU sent to City Attorney for review

5/12/2015- Invitation to Bid sent for review to City Attorney

5/28/2015- Invitation to Bid opens

6/1/2015- MOU to be sent to Friends of the Ypsilanti Freighthouse (FOYF) for review

6/12/2015- Anticipated date of SHPO decision

6/25/2015- Invitation to Bid closes at 4 pm EST

6/30/2015- FOYF and City to finalize MOU by this date

7/2/2015- Contractor decision

*MOU needs to be completed before the contractor decision can be rendered

7/7/2015 or 7/21/2015- City Council review of Bid

7/27/2015- Start of construction

10/26/2015- Construction complete

11/1/2015- Freighthouse open for rentals

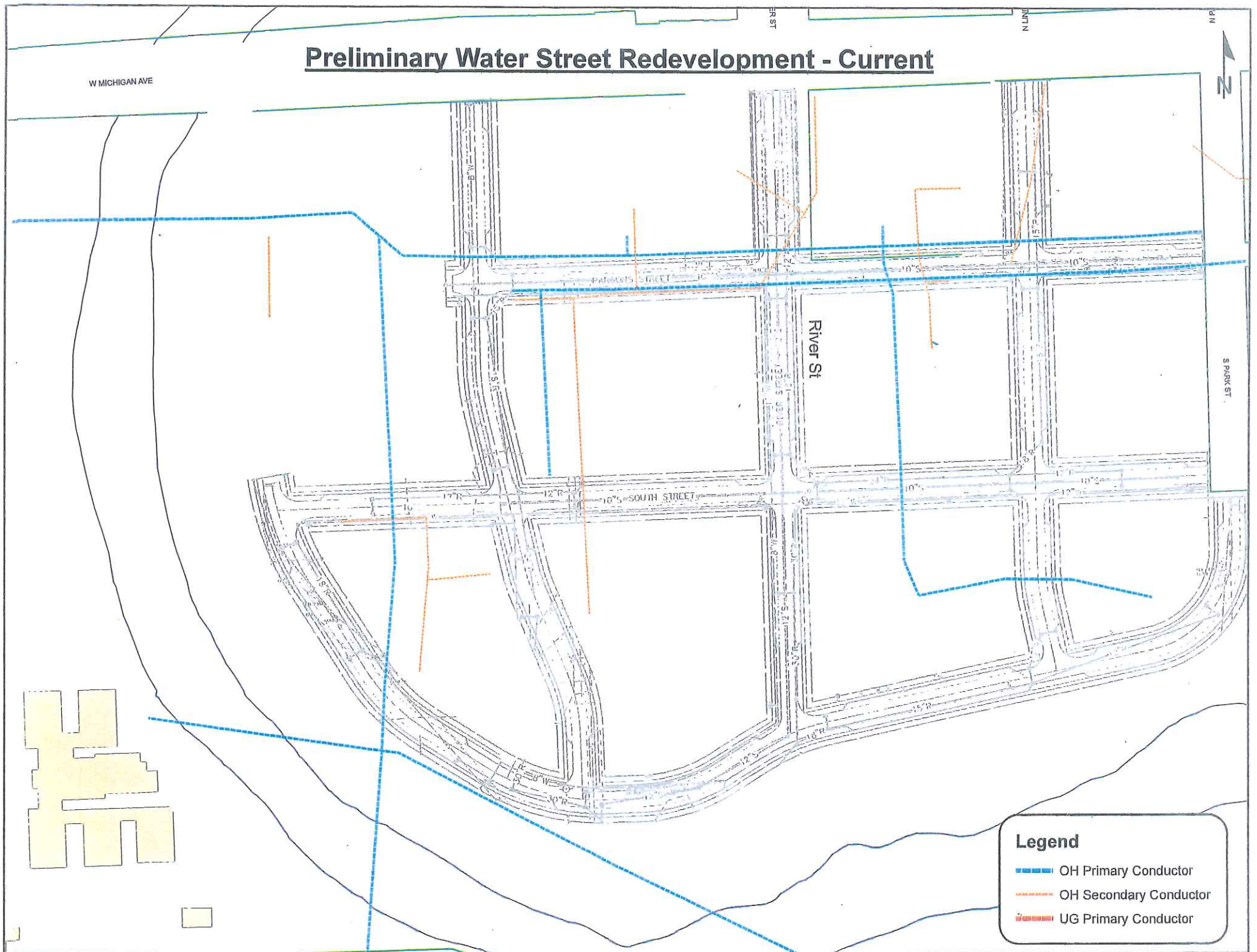
**all dates subject to change for attorney review process and MOU agreement

Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	Water Street Electric Grid Upgrade	
Project Description:	Remove all overhead electrical service on Water St property; also underground all electric services and trunkline on Water St. property.	
Current Status of Project:	Price estimates provided by DTE. These estimates need to be reconfigured. Waiting for response from County Recreation staff and Herman & Kittle to see if they will pay for part of the work as part of their Water St projects.	
Most current estimate Of project cost:	\$709,880 - Amount the City still has left to pay - \$264,450.	
Uses of Funds:	Remove all overhead electrical service on Water St property; also underground all electric services and trunkline on Water St. property.	
Sources of Funds:	City General Fund 101	\$264,450
	Herman & Kittle	\$271,155
	Washtenaw County Parks & Rec Comm.	<u>\$174,275</u>
	TOTAL	\$709,880
Ratio of outside Funding To City Funding:	Outside 63% - City 37%	
Reasons to do Project:	If the City is going to have a chance to sell its Water St property for top dollar, it has to have a high end look and amenities. It has been the plan all along to underground all utility lines in support of this objective. Leverage is good – 1.5 outside dollar for every one city dollar	
Reasons not to do Project:	It will use up at least \$265,000 of scarce General Fund dollars	
City Council Decision Point(s):	Add this expenditure to the 2015-16 budget. Approve all necessary contracts with developers and DTE Energy.	

Preliminary Water Street Redevelopment - Current

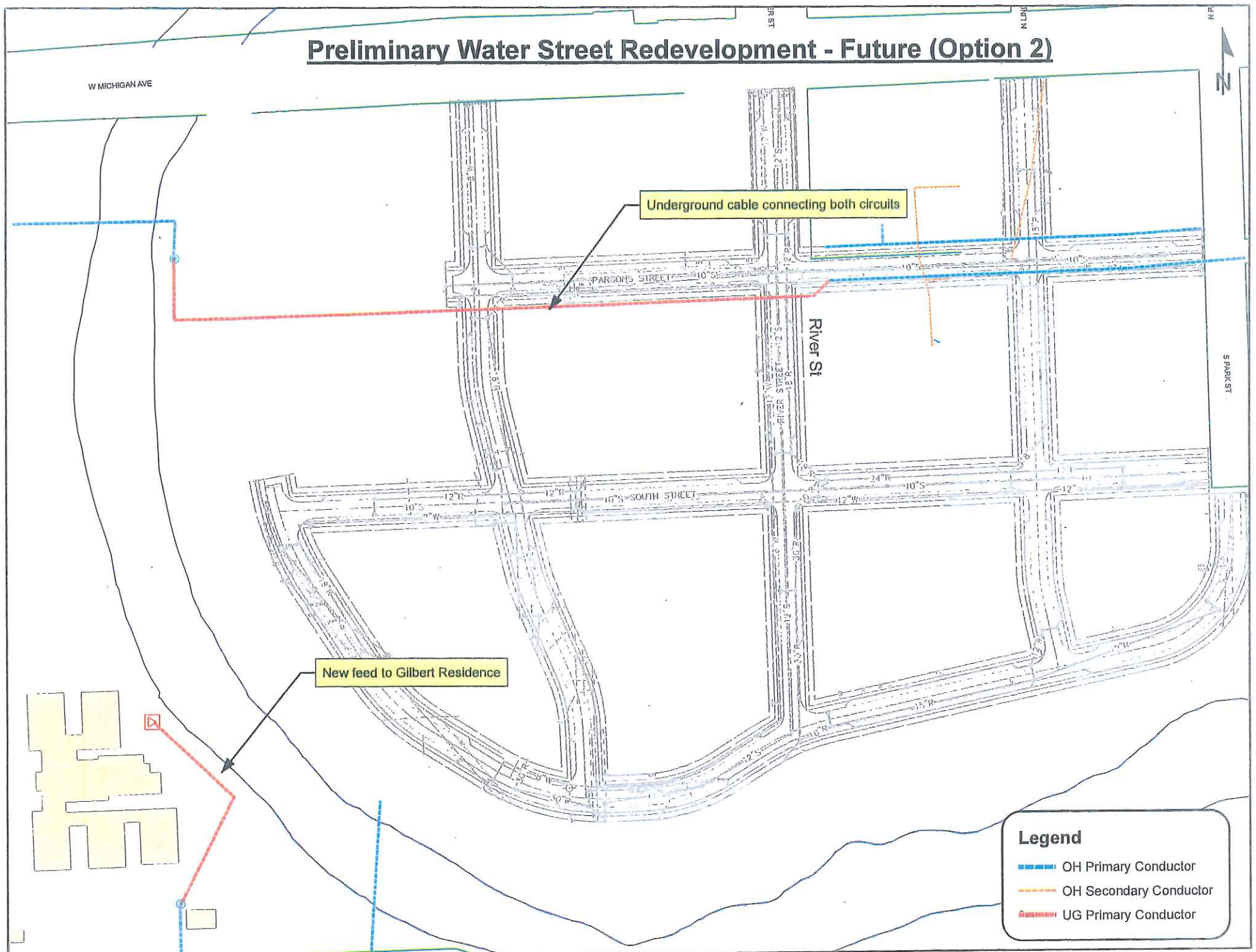


Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets

June 2015

Project Name:	River's Edge Park Grant (B Variation) – Border to Border Trail through Water Street Development Area	
Project Description:	To build the section of the County's B2B trail that will start on the south side of Michigan Avenue and go past the proposed East Side County Recreation Center and end on Grove Road North of Spring Street.	
Current Status of Project:	Project has been bid out twice and is awaiting final budget and contract approvals by City Council	
Most current estimate Of project cost:	\$600,000 - Amount the City still has left to pay - \$0	
Uses of Funds:	To build the section of the County's B2B trail that will start on the south side of Michigan Avenue and go past the proposed East Side County Recreation Center and end on Grove Road North of Spring Street.	
Sources of Funds:	County Match	\$300,000
	DNR Grant	<u>\$300,000</u>
	TOTAL	\$600,000
Ratio of outside Funding To City Funding:	Outside 100% - City 0%	
Reasons to do Project:	It will provide a critical amenity for attracting developers to Water Street. It advances many other stated city goals. This project has a great city dollar leverage ratio of 100%.	
Reasons not to do Project:	None	
City Council Decision Point(s):	The City has to approve in 2015-16 budget, contracts to build this project and with Mannik & Smith to provide construction engineering.	

Preliminary Water Street Redevelopment - Future (Option 2)



Project Summaries
2014-2015 and 2015-2016
City of Ypsilanti Budgets
June 2015

Project Name:	East Side Community Recreation Center
Project Description:	To construct, along with appropriate infrastructure, a 45,000 sq. ft. year round Community Recreation Center to be located on the northwest corner of the City's Water Street Redevelopment Area
Current Status of Project:	The specific location (property) on which the center will be built has been determined. The center is being designed in preparation for putting this facility out for bid by the end of 2015
Most current estimate of project cost:	\$12,000,000 in building an off-site infrastructure costs. Amount of money still has left to pay: Part of the cost of \$300,000 of removing overhead electric service and undergrounding electric service on the entire Water Street development area property. Misc. engineer costs is finalizing of utilities and sub-dividing this property to conform legally to the street grid structure approved by City Council. The City is providing the four acres (at \$300k per acre) on which the center will be built to the County for 1 dollar. The city's in-kind contribution will be \$1.2m
Uses of Funds:	To construct, along with appropriate infrastructure, a 45,000 sq. ft. year round Community Recreation Center to be located on the northwest corner of the City's Water Street Redevelopment Area.
Sources of Funds:	WCPRC \$12,000,000
Ratio of outside Funding To City Funding:	Outside \$12,000,000 - City cash and in kind \$1,500,000
Reasons to do Project:	It will provide one of the two anchors absolutely necessary for the successful development of the City's Water Street Redevelopment Area. It will provide approximately \$500,000 of additional infrastructure on the Water Street property.
Reasons not to do project:	The City is contributing (estimated value) \$1,200,000 of Water do Street property to this project for free that might be sold to a private tax paying developer.
City Council Decision Points:	Vote to make final transfer of land to the Washtenaw County Parks & Recreation Commission in consideration for the construction of the Recreation Center and the building of off-site infrastructure. Vote to support removal and undergrounding of all electrical service on the site.

How the City leverages outside funding for projects that benefit the City

May 2015

Project	City Match Amount	Grant/Other Funding Amount	Total Project Cost
1. Prospect Rd	\$200,000.00	\$1,900,000.00	\$2,100,000.00
2. Prospect Rd/MI Ave Intersection	\$155,000.00	\$136,000.00	\$291,000.00
3. Adams St *	\$161,000.00	\$724,000.00	\$885,000.00
4. Heritage Bridge *	\$345,000.00	\$685,000.00	\$1,030,000.00
5. Water St B to B Trail *	\$0.00	\$600,000.00	\$600,000.00
6. MI Ave Mid-Block Crossing *	\$94,000.00	\$196,000.00	\$290,000.00
7. Eastside County Rec Center *	\$1,200,000.00	\$12,000,000.00	\$13,200,000.00
8. Grove St B to B Traill	\$59,000.00	\$80,000.00	\$139,000.00
9. Freighthouse	\$220,000.00	\$80,000.00	\$300,000.00
10. Water St Electric Grid	\$264,450.00	\$445,430.00	\$709,880.00
City Match In-Kind All Projects	\$1,200,000.00		
City Match Cash All Projects	\$1,498,450.00		
Totals	\$2,698,450.00	\$16,846,430.00	\$19,544,880.00

**Funds that are potential sources for infrastructure
capital improvement projects**

<u>Fund #</u>	<u>Fund Name</u>
101	General Fund
202	Major Street
203	Local Street
275	Depot Town Development Authority
412	Land Revolving
413	Downtown Development Authority
414	Capital Improvement
415	Economic Development Authority
477	2006 GO LTD TAX CAP REF
495	Sidewalk Improvement

Improvement in Budget Deficit Projections

Original Projected Two Year Budget Deficits

2014-15 : \$1,209,380

2015-16 : \$1,399,997

Current Projected Two Year Budget Deficits

2014-15 : \$278,662

2015-16 : \$1,211,438

Original Projected Two Year Budget Deficit

Total

2014-16 : \$2,709,377

Current Projected Two Year Budget Deficit

Total

2014-16 : \$1,490,100

Improvement in Projected Two Year Budget Deficit Total

2014-16 : **\$1,219,277**

-----Original Message-----

From: support@cityofypsilanti.com [mailto:support@cityofypsilanti.com]

Sent: Tuesday, May 12, 2015 5:34 PM

To: Frances McMullan

Subject: City of Ypsilanti Boards and Commissions Citizen Participation Resume

Results From: City of Ypsilanti Boards and Commissions Citizen Participation ResumeSubmitted By:
Unauthenticated User IP: 10.20.30.11

Name:

Ben

last name:

Harrington

Address:

811 Washtenaw Ave #4

address2:

city:

Ypsilanti

state:

MI

zip:

48197

Years in Community:

5.5

Ward:

2

Phone:

(734) 709-9912

Email:

bharrington4@gmail.com

Education:

BBA from EMU

Occupation:

Economic Developer

Employer:

SPARK

BOARD OF INTEREST:

Ypsilanti Downtown Development Authority

Interest:

I would like to be considered for the above board appointments because they are relevant to my personal and professional interests, and I think I could help the City continue in a positive direction through my engagement.

Applicatory Experience:

Since graduating from EMU I have been employed at SPARK working with start-up and early stage companies. I have attended many DDA committee meetings over the last two years. Before graduating from EMU, I worked as paid staff in the Government Relations office, and as the Finance Director of Student Government personally designing and managing a \$250,000 annual budget.

Attendance Requirement:

Yes

Signature:

Yes



Resolution No. 2015-121
June 2, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



ACTION MINUTES

**CITY OF YPSILANTI
REGULAR/BUDGET WORKING SESSION ACTION MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, June 2, 2015
7:00 p.m.**

I. CALL TO ORDER –

The meeting was call to order at 7:02 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

All Present

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

The agenda was approved as amended

Change: Resolution No. 2015-116, designating Ypsilanti, Michigan A Bee City USA was removed until the June 16th Council Meeting.

VII. PRESENTATIONS –

- Proclamation in honor of Dr. Daniel Hefferman – Mayor Edmonds
- Proclamation in honor of the 100th Birthday of Cordelia Barnes Pitts – Mayor Edmonds
- ~~Presentation of Resolution No. 2015-116, designating Ypsilanti, Michigan A Bee City USA – Mayor Edmonds~~ **(Removed until the June 16th meeting)**

- WCA Personal Property Tax Reimbursement Presentation – Doug Shaw and Aaron Powers.

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. ORDINANCES - SECOND READING –

Ordinance No. 1248

1. An ordinance entitled, "Herman and Kittles Planned Unit Development".
 - A. Resolution No. 2015 - 109, determination
Approved: Yes – 7; No – 0; Absent - 0
 - B. Open public hearing
 - C. Resolution No. 2015 - 117, close public hearing
 - D. **Approved: Yes – 7; No – 0; Absent - 0**

XI. MINUTES –

Resolution No. 2015-118 approving the minutes of May 12 and May 14, 2015.
The minutes were approved as submitted.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2015 - 119, approving reappointment of Rois Saavides to the Ypsilanti Downtown Development Authority.
Approved: Yes – 7; No – 0; Absent - 0

XIV. BUDGET DISCUSSION/WORKING SESSION -

- Revised 2014-2015/2015-2016 Budget Presentation – Marilou Uy

XV. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban County
- E. Freight House
- F. Parks and Recreation
- G. Millennial Mayors Conference
- H. Ypsilanti Downtown Development Authority
- I. Eastern Washtenaw Safety Alliance

XIV. COUNCIL PROPOSED BUSINESS –

XV. COMMUNICATIONS FROM THE MAYOR –

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

XVII. AUDIENCE PARTICIPATION –

XVIII. REMARKS FROM THE MAYOR –

Nominations:

Ypsilanti Downtown Development Authority
Ben Harrington (appointment) Term Exp. 7/7/19
811 Washtenaw Ave. #4
Ypsilanti, MI 48197

XIX. ADJOURNMENT -

Resolution No. 2015-121, adjourning the City Council meeting.
The meeting adjourned at 10:58 p.m.