



**CITY OF YPSILANTI
COUNCIL MEETING AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, JULY 21, 2015
6:00 P.M. – WORK SESSION
7:00 P.M. – OPEN SESSION**

I. CALL TO ORDER –

The meeting was called to order at 6:09 p.m. by Mayor Pro-Tem Richardson.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Absent
Council Member Murdock	Present	Mayor Edmonds	(6:30) Present
Mayor Pro-Tem Richardson	Present		

Council Member Anne Brown moved, supported by Council Member Nicole Brown to excuse the absence of Council Member Vogt.

On a voice vote, the motion carried and the absence was excused.

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

Council Member Anne Brown moved, supported by Council Member Nicole Brown.

On a voice vote, the motion carried and the agenda was approved as submitted.

VI. WORK SESSION – 6:00 – 7:00 p.m.

Work Session to discuss fee schedule.

Assistant to the City Manager Ericka Savage presented an overview of the proposed fee schedule.

Mayor Pro-Tem Richardson asked if the change in the FOIA policy caused the fees to increase or decrease. Ms. Savage responded that either is a possibility. The FOIA statute dictates the City may only charge actual costs to prepare the request.

Mayor Pro-Tem Richardson asked if Building Department fees will change. Ms. Savage responded there are slight changes such as increasing permit fees from \$2 to \$5. Mayor Pro-Tem Richardson asked why the fees are increasing. Economic Development Director Beth Ernat responded that building fees have not increased for the last three years, and the increase is proportional to current construction costs. Mayor Pro-Tem Richardson continued by asking if the cost to produce permits has increased. Ms. Ernat responded in the affirmative, and said building fees can only fund the Building Department. Ms. Ernat added that the fee is generated based on time spent by the building official, building inspector, and support staff.

Council Member Murdock stated permit fees had a shortfall of roughly 1%, and asked why fees were only raised by 10%. Ms. Ernat replied the fees will be able to support the department, and staff did not want to pass additional costs to the community. Council Member Murdock asked if there is not a shortfall in costs. Ms. Ernat responded all costs are being covered other than incidentals, and the proposed increase will close the gap while keeping residents in-mind.

Council Member Anne Brown asked why contractor registration fees did not increase. Ms. Ernat responded staff did not see a reason to increase that fee, and does not want registration to become a barrier for construction. Council Member Anne Brown asked what the rates are in the region. Ms. Ernat responded she does not have that information but can supply it if Council wishes. Ms. Ernat said it is difficult to compare building fees because they are related to the size of the department.

Council Member Murdock asked if the tax abatement application fee increase would apply to the Obsolete Property Rehabilitation Act (OPRA) grants. Ms. Ernat responded in the affirmative. Council Member Murdock asked if the Industrial Tax Abatement would have the same fee. Ms. Ernat responded in the affirmative.

Mayor Pro-Tem Richardson asked for clarification of "appeal of staff interpretation." Ms. Ernat explained that if an individual does not believe that staff is interpreting the code correctly, that individual may request the Zoning Board for a legislative appeal. Mayor Pro-Tem Richardson asked why the fee is \$250 and Ms. Ernat responded that the research involved requires a great deal of staff time, and opinion from the City Attorney's office.

Council Member Murdock asked if each property owner that is required to re-register for special non-conforming status will be required to pay the \$400 fee. Ms. Ernat replied in the affirmative, and said it is a onetime fee that will stay with the property. Council Member Murdock asked if property owners that have already completed this process will need to re-apply. Ms. Ernat responded no.

Council Member Murdock asked for an explanation of the fees tied to vacant buildings. Ms. Savage stated the fees are assessed when staff must inspect a vacant structure. Ms. Ernat responded that fee is attached to the dangerous buildings ordinance and Firefighter John Roe would be best suited to answer that question. Council Member Murdock asked if the fee was for the initial inspection. Ms. Ernat responded in the affirmative.

Firefighter John Roe stated the initial notice occurs when the property owner is notified that their building is going to be posted as a dangerous building. He said once the building is posted, it is inspected monthly and fees are paid for the inspections. He

stated \$300 is placed in escrow and once the building is brought to code, the escrow account is released.

Council Member Murdock asked what the \$50 fee for the dangerous building ordinance is for. Assistant City Attorney Jesse O'Jack responded the \$50 fee is for vacant building fees. He said if a vacant building meets certain conditions, it becomes a dangerous building, and the \$50 fee is increased to \$300.

Mayor Edmonds stated the intent is to deem a building dangerous and continue checking its status. Firefighter Roe responded in the affirmative.

Council Member Murdock asked what would cause a building to be inspected as a dangerous building. Firefighter Roe responded after a building is vacant for three months it can be inspected. He said for a building to be deemed dangerous, it is because the building has been broken into several times and either the Police or Fire Departments have to board up the structure. He said once that happens, the owner is notified and the building qualifies, it is added to the dangerous buildings list. Council Member Murdock asked if the empty buildings next to Abe's Coney Island and on Washington are on the vacant buildings list. Firefighter Roe responded in the negative. Council Member Murdock asked why and Firefighter Roe responded the City has begun the process with some of those buildings and owners fixed what was deemed as dangerous. Council Member Murdock asked if the building would still be inspected monthly. Firefighter Roe responded only buildings on the dangerous buildings list are inspected monthly.

Council Member Anne Brown asked if the Dangerous Buildings Ordinance applies to residential properties. Firefighter Roe responded in the affirmative. Council Member Anne Brown asked if fees for residential buildings are different than for commercial. Firefighter Roe responded no.

Council Member Anne Brown asked if that should be changed. Ms. Ernat explained that to change the fee structure, additional enforcement capacity would be needed, which is being discussed. She said one of the biggest issues is the amount of vacant buildings owned by the City.

Mayor Edmonds stated there are opportunities with the property maintenance code to have an effect and Council should revisit strategies to improve enforcement. Council Member Murdock stated the building maintenance code was not enforced because of city owned buildings located at Water Street were not at code.

Council Member Robb stated a building should not be added to the list simply because it is vacant. He said the City claimed to not enforce the dangerous buildings ordinance because the City did not impose the guidelines on itself, which he felt was a mistake. Mayor Pro-Tem Richardson replied the City should concern itself with its properties before citing citizens. Council Member Murdock stated if the City wants to focus on removing dangerous buildings then it should dedicate Community Development Block Grant funds to that task. Council Member Robb responded that is a policy decision and suggested the focus be on dangerous buildings.

Mayor Edmonds suggested the language be changed from vacant to blight. Council Member Robb stated blight is a relative term, and does not think it would be appropriate in this instance.

Ms. Ernat stated sometime in late September she will bring Council a property disposition policy. She said she hopes Council will make it a budget priority in order to maintain City owned property.

Council Member Robb asked for a clarification of engineering fees. Kent Early, OHM, responded somewhere between 2000 and the present, engineering fees were dis-associated from the fee schedule. Council Member Robb asked how fees are assessed. Mr. Early responded the \$500 fee covers two site plan reviews. He stated construction fees would be 8%, or a minimum of \$1,000, which would ensure work done within the public right-of-way, is correct. Council Member Robb stated there are two sections in the schedule that refer to site plans and asked why. Mr. Early replied the City has a two-step process, site plan review, and site plan and detailed engineering review. Council Member Robb stated currently in the fee schedule there is a site plan and a site plan plus engineering fees, and asked if individuals are asked to pay twice. Mr. Early responded it depends on the project if an individual would go through a site plan and detailed engineering, each of which has a fee.

Council Member Robb asked why staff listed site plan twice instead of simply combining them for a total of \$1,000. Ms. Ernat responded the original site plan review stems from the Planning Department and does not include engineering. Ms. Ernat explained the site plan is to ensure zoning compliance and the other is engineering standards. Ms. Ernat responded once an individual clears site plan review, \$500 will be put into an escrow account for detailed engineering, and if the plan is not accepted the \$500 will be returned. Council Member Robb stated the notes say site plan review fees are non-refundable. Ms. Ernat responded the City portion is non-refundable.

Mr. Early added the fee for engineering is placed in an escrow and if not used it will be returned.

Mayor Edmonds stated she went through this process in 2008, and the Building Department helped guide her through the experience. Ms. Ernat stated it is staff's intention to simplify the process by providing engineering in its own section in the fee schedule.

Mayor Pro-Tem Richardson informed Council that it is 7:00 p.m. and time to commence the regular meeting. Mayor Pro-Tem Richardson added another work session may be needed to ask further questions regarding the fee schedule.

Mayor Edmonds stated the fee schedule is an agenda item and further discussion can take place during that time.

VII. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals; Firefighter John Roe, Police Chief Tony DeGiusti, Economic Development Director Beth Ernat, County Parks and Recreation Deputy Director Coy Vaughn, Washtenaw County Parks and Recreation Commissioner Rolland Sizemore, County Parks and Recreation Commission Director Rob Tetens, Assistant City Attorneys Jesse O'Jack and Dan DuChene, DPS Director Stan Kirton, Jelani McGadney from Congresswoman Dingell's office, Huron River Watershed Council Deputy Director Elizabeth Riggs, and Assistant to the City Manager Ericka Savage.

VIII. PRESENTATIONS –

Presentation on the Eastside County Recreation Center – Coy Vaughn **(See Website)**

Deputy Director Coy Vaughn presented an update on the design of the Washtenaw County Eastside Recreation Center.

Craig Borum, design lead architect, presented the design of the Washtenaw County Eastside Recreation Center.

Council Member Anne Brown asked what the budget is for the project. Mr. Borum replied \$10 million.

Mayor Edmonds commented that there are no trees along Michigan Ave. Mr. Vaughn stated the projects will follow the standards set by the City.

Mayor Pro-Tem Richardson asked where the building will be located on Michigan Ave. Mr. Borum replied the building would be across from the Honda dealership lot.

Council Member Nicole Brown asked if the design includes a meeting space to help facilitate programs. Mr. Borum responded in the affirmative.

Council Member Anne Brown asked if the facility includes childcare. Mr. Borum responded there is not a full daycare present but there is a child drop-off.

Council Member Anne Brown asked how many community residents are involved in the design process. Mr. Borum responded there are three residents officially assisting in design.

Mayor Edmonds asked the names of the three residents. Mr. Tetens responded Lisa Wozniak, Rebekah Chor, Jane Anschuetz, and Bob Krzewinski.

Council Member Murdock asked if there was an entrance of Michigan Ave. Mr. Tetens answered the entrance is off of Parsons St.

Council Member Murdock stated originally this agenda included an amendment to a purchase agreement, but it was pulled due to unresolved issues. Council Member Murdock asked what the unresolved issues were. Mr. Tetens responded there was a need to clarify language of the amendment.

Ms. Ernat replied there was an issue on how language regarding infrastructure would be worded. She said it is not an issue that is not resolvable it was simply a matter of timing. Council Member Murdock asked if it would be reasonable to add the amendment to the purchase agreement on the August 4th agenda. Ms. Ernat responded in the affirmative.

City Manager Lange added he sent an email this morning explaining why the item was being pulled.

Mayor Edmonds stated she is disappointed a door will not be located on Michigan Ave. She said the landscape planning will make a big difference making the frontage more welcoming.

Council Member Murdock stated the design has a flat roof, and asked if there was a plan to install a green roof, or solar panels. Mr. Borum replied there has been discussion but it is not included in the construction budget.

Mr. Vaughn stated he has spoken with staff about installing a construction sign on the site incorporating the Border to Border Trail and the Eastside Recreation Center to let the public know construction will begin soon on the site.

Presentation on website design refresh – Dan Schultz, CivicPlus

Assistant to the City Manager Ericka Savage provided a brief introduction of the City's website refresh.

Dan Schultz, CivicPlus, provided an overview of the City website refresh.

Mayor Edmonds asked where the CivicPlus is located. Mr. Schultz replied Manhattan, Kansas. Mayor Edmonds asked if CivicPlus would be changing architecture/navigation of the website. Mr. Schultz replied in the affirmative.

Council Member Anne Brown asked if the fillable forms could be printed. Mr. Schultz replied in the affirmative.

Mayor Edmonds asked Mr. Schultz to provide an overview of the plan he has for Ypsilanti's website. Mr. Schultz replied his company is collaborative and all projects are built based on user feedback. Mr. Schultz added the timeline is flexible to allow specific pieces of the project to be implemented.

Ms. Savage stated the first phase of the City's plan is to gather input from staff and Council.

Mayor Edmonds stated she would like to have user analysis, and asked when that will be included in the website design. Mr. Schultz responded that CivicPlus has a set of best practices on how to implement user analysis, and past work to provide the user a sense of what can be done. Mr. Schultz added all of this information can be brought to the website committee.

Mayor Edmonds asked what the web committee is. Ms. Savage responded the composition of the web committee is at the discretion of Council.

Mayor Edmonds stated she would like to understand how to vet complaints from the public and use that information to improve the website. Mr. Schultz replied his company has performed public surveys in the past to deliver feedback from the public. Mayor Edmonds stated the graphic designers would decide how to balance photos provided for the website. Mr. Schultz responded in the affirmative.

Council Member Anne Brown asked who the lead staff person is. Ms. Savage responded it was her. Council Member Anne Brown asked who else is on the committee in terms of staff. Ms. Savage the committee has not yet been formed.

Mayor Edmonds stated community residents might be willing to submit photos for the website, and asked if that has been something Mr. Schultz has seen in the past. Mr. Schultz responded in the affirmative.

Ms. Savage stated she wanted to highlight CivicPlus will provide a redesign for free, every four years.

Mayor Edmonds asked City Manager Lange about the next steps. City Manager Lange stated it is a policy decision on how Council would like to proceed.

Council Member Anne Brown asked if a staff committee has already been formed. Ms. Savage responded that there was not and she would prefer to have input from Council and the public first.

Ms. Savage asked if there is a consensus on Council to place a survey on the website for public input. Council agreed. Ms. Savage asked if any Council Members would like to sit

on the website committee. Mayor Edmonds offered to be involved at check-in points. Council Member Nicole Brown agreed to check in on the committee.

Mayor Edmonds stated information developed by the on-line survey will be useful in deciding what departments should be represented on the committee.

Council Member Robb said the issue is that staff does not know how to properly use the website and changing website design providers does not solve that problem. Ms. Savage agreed that most employees do not know how to use the website, and only two have received training. Ms. Savage stated the problem now is that the current website company is charging the City for everything it does because the contract has expired.

Mr. Robb re-stated the problem is staff does not know how to use the current website, and asked how that will be fixed. Mr. Schultz replied CivicPlus has 51,000 municipal employees that log-in to CivicPlus websites everyday so it is important that the website is very simple to use. Mr. Schultz added his company offers 7:00 a.m. to 7:00 user support to walk staff through any problem and there is a certification process that can be required before any employee uploads to the website.

Mayor Edmonds asked if these items are free. Mr. Shultz responded in the affirmative.

Council Member Robb asked if CivicPlus will be providing a template, or a website design. Mr. Schultz responded it is a unique design process. Council Member Robb asked if Council could be provided with list of communities serviced by CivicPlus. Mr. Schultz responded in the affirmative.

Mayor Edmonds asked if CivicPlus has performed any work in Michigan. Mr. Schultz responded in the affirmative, adding that Sterling Heights launched their site recently, Canton Township, Waterford, Portland, East Lansing, and many more in Michigan.

Mayor Edmonds asked if the See.Click.Fix. could be incorporated into the website. Mr. Schultz replied in the affirmative.

Mr. Lange stated he would hope Council Member Robb would be a part of the committee to develop this website. Council Member Robb responded the current website is a serviceable website, but it can't be updated, and his big focus is to not select another website that will not be able to be used properly in a few years.

IX. AUDIENCE PARTICIPATION –

1. Gail Wolcuff, 104 S. Huron, Dedicated to Make a Change, stated Make a Change has spent the last year providing teens with positive things to do, and found it discouraging that the Heritage Festival website noted that no minors will be admitted without an adult. She provided several ideas that could help to circumvent that rule.
2. Justin Thomas, 104 S. Huron, Dedicated to Make a Change, stated a teen party will be held August 1st from 8:00 p.m. until 11:00 p.m. at the Senior Center at 1015 N. Congress. He stated this party is to show the community teens can have a party that does not result in violence. He asked if the City could support the party through donations for food and beverage, chaperons, or even stopping by 104 S. Huron and show support.
3. Elizabeth Riggs, Deputy Director Huron River Watershed Council, stated an application was put together and sent to the Department of the Interior to recognize the Huron River as a nationally designated water trail, and the

applications was accepted. She says it may increase the potential to receive grant funding for further work along the river. She stated that trail towns are a focus to leverage recreation along the Huron.

X. REMARKS BY THE MAYOR –

- Thanked Council Member Anne Brown, the HRWC staff, and anyone else who are helping to develop trail towns in Ypsilanti.
- Stated she appreciated hearing from the young people from Dedicated to Make a Change.

XI. MINUTES –

Resolution No. 2015-153, approving minutes of July 7, 2015.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of July 7, 2015 be approved.

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Nicole Brown

On a voice vote, the motion carried and the minutes were approved.

XII. CONSENT AGENDA –

Resolution No. 2015-154

1. Resolution No. 2015-155, approving delegate and alternate to the Municipal Employees' Retirement System (MERS) 69th Annual Meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Municipal Employees' Retirement System of Michigan covers all full-time City employees excluding Fire and Police Pension system Members, and

**WHEREAS, the Municipal Employees' Retirement System is holding its annual meeting
October 8 – 9, 2015 in Grand Rapids, MI and**

WHEREAS, the Municipal Employees' Retirement System allows an employee delegate to be elected by secret ballot, and

WHEREAS, the employees have elected James Jackson from the Ordinance Enforcement Office as delegate with Anthony Bostic from the Department of Public Works as the alternate,

THEREFORE, BE IT RERESOLVED, that these employees be appointed as employee delegate and alternate.

2. Resolution No. 2015-156, approving purchase of two (2) Ford interceptor police vehicles from Gorno Ford.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti Police Department desires to replace two (2) Patrol Vehicle with 2015 Ford Police Interceptors; and

WHEREAS, the City of Ypsilanti Police Department has been allocated funds in the FY 2015-16 budget for the purpose of purchasing these vehicles; and

WHEREAS, Gorno Ford of Woodhaven, Michigan has provided State of Michigan bid pricing in the amount of \$49,040.00; and THEREFORE BE IT RESOLVED, that the \$49,040.00 to purchase and outfit this vehicle be expended from the \$80,000 budgeted in account 641-7-9330-987-10.

BE IT FURTHER RESOLVED, that the Chief of Police be authorized to sign all necessary documents needed to execute the vehicle purchase.

3. Resolution No. 2015-157, approving the use of YCUA City Division Reserve for construction funds for the Adams Street Water Main Replacement.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, at its June 24, 2015 regular meeting, the YCUA Board of Commissioners recommended to the Ypsilanti City Council that the YCUA City Division Reserve for Construction Fund be used to finance the North Adams Street water services project; and

WHEREAS, the use of these funds requires the approval of City Council; and

WHEREAS, said water services project will be done in conjunction with the City's road improvement project for North Adams Street between Pearl and Cross streets; and

WHEREAS, MDOT is overseeing the project on behalf of the City and has included the replacement of the existing water main and appurtenances on YCUA's behalf; and

WHEREAS, the cost of construction and engineering for the project is estimated to be \$236,250;

NOW THEREFOR BE IT RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that: the City Council authorizes YCUA to use the YCUA Division Reserve for Construction Fund for the North Adams Street water services project up to the amount of \$236,260, pursuant to Sec. 106-497 of the Code of Ordinances for the City of Ypsilanti.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

On a roll call, the vote to approve the Consent Agenda was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

XIII. RESOLUTIONS/MOTIONS/DISCUSSIONS -

- ~~1. Resolution No. 2015-158, approving First Amendment to the Purchase Agreement with Washtenaw County for the sale of a portion of the Water Street Project for the construction of a recreation center.~~
2. Resolution No. 2015-128, approving fee schedule.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

OFFERED BY: Council Member Anne Brown
SUPPORTED BY: Council Member Nicole Brown

Council Member Murdock moved, Supported by Council Member Anne Brown to table this item until after Resolution No. 2015-163A.

On a voice vote, the motion carried and the item was tabled.

3. Resolution No. 2015-159, awarding City Attorney contract.

RESOLVED BY THE CITY COUNCIL OF YPSILANTI

WHEREAS, The City of Ypsilanti requested proposals for legal services to provide an Annual Retainer for general and prosecution legal services and an hourly rate for litigation services; and

WHEREAS, staff has analyzed said proposals, and evaluated the law firms on their compliance, qualifications and cost; and

WHEREAS, staff is recommending to City Council that Barr, Anhut & Associates be selected to represent the City for legal services for the annual sum of \$220,000 for general and prosecution matters and \$125 per hour for litigation matters.

NOW THEREFORE IT IS RESOLVED THAT the City Council approves the recommendation of the City Manager for Barr, Anhut & Associates to represent the City for legal services and is

authorized to sign a three (3) year contract based on the firm's bid.

OFFERED BY: Council Member Nicole Brown
SUPPORTED BY: Mayor Pro-Tem Richardson

Council Member Robb asked why the other two firms were disqualified. Assistant to the City Attorney Ericka Savage responded the other firms provided hourly rates rather than a fixed annual retainer.

Ms. Savage provided a summary of the Request for Legislation (RFL) provided in the City Council Meeting Packet.

Council Member Murdock asked if a large part of the City's litigation is handled by the insurance provider. City Attorney John Barr responded the Michigan Municipal League, who provides the City's liability insurance, has a legal team that handles a large portion of litigation. He said litigation provided by the Attorney's office is if the City is suing someone or a case that is not covered by MML.

On a roll call, the vote to approve the Resolution No. 2015-159 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

4. Resolution No. 2015-160, awarding contract for janitorial services.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, proposals were duly solicited for janitorial services for City Hall, Ypsilanti Police Station, Parkridge Community Center and the Ypsilanti Public Services Office; and

WHEREAS, the bid of \$33,180 annually submitted by RNA Facilities Management of Ann Arbor, MI meets the specifications, and would best serve the interests of the City; and

WHEREAS, RNA is successfully performing other janitorial contracts in the public realm.

NOW, THEREFORE, BE IT RESOLVED THAT the Ypsilanti City Council approves the proposal from RNA Facilities Management, 4722 S. State Rd. Ann Arbor, MI 48108 in the amount of \$2765 per month.

FURTHER, that \$33,180 annually be authorized for expenditure from account 101-7-2650-932-00; and

THAT the City Manager is authorized to sign the contract documents and any change orders, subject to approval by the City Attorney, to complete the award of this contract.

OFFERED BY: Council Member Brian Robb
SUPPORTED BY: Council Member Nicole Brown

DPS Director Stan Kirton informed Council that DPS General Foreman Chris Simmons and representation from RNA are here to answer questions.

General Foreman Chris Simmons stated staff is not recommending the lowest bids based on concerns of facility users. Mr. Simmons stated RNA's bid provided more hours devoted to cleaning. He said by staff calculations, RNA's bid was the most realistic for what it would take to clean City facilities. He added that RNA also came with excellent recommendations.

Mayor Pro-Tem Richardson asked what company currently has the contract. Mr. Kirton replied a company named "Do All". Mayor Pro-Tem Richardson asked what the dissatisfaction was with that company. Mr. Kirton replied there have been many complaints especially from City Hall staff. Mayor Pro-Tem Richardson asked why staff did not choose Beverly's Janitorial and Maid Service. Mr. Kirton replied that company did not include trashcan liners in its bid.

Council Member Anne Brown asked how many companies that submitted bids were based in Ypsilanti. Mr. Kirton replied there were several. Council Member Anne Brown asked what the duration of the contract is, to which, Mr. Kirton replied the contract length is one year with the possibility of renewal.

Council Member Robb asked how many annual hours does this contract provide. Mr. Simmons stated the contract is close to 40 hours per week.

Council Member Anne Brown asked how many buildings are covered in the contract. Mr. Kirton answered the contract includes the Parkridge Center, Police Department, City Hall, and DPS.

Mayor Edmonds asked if it was verified that the company pays a living wage. Mr. Kirton responded in the affirmative.

Council Member Anne Brown asked if the Senior Center is included. Mr. Kirton replied the County provides that service.

Mayor Pro-Tem Richardson asked if what the Senior Center is paying is less than what RNA is quoting. Mr. Kirton replied he is not certain what the Senior Center is paying.

Council Member Murdock asked how the Request for Proposal (RFP) was designed. Mr. Kirton responded there were specifications explaining what the contract entailed. Council Member Murdock asked if the number of hours were included in the RFP. Mr. Kirton replied they were not include; the company determines how many hours it would take to clean the facility.

Mayor Pro-Tem Richardson stated she would have preferred to have awarded the contract to an Ypsilanti based company.

Mayor Edmonds stated a Council action could add extra points to companies submitting bids and located within the City. Mayor Edmonds added the County has already created templates for the RFP point system which could be easily implemented by the City.

Mayor Pro-Tem Richardson stated she would like staff to move forward and implement the Counties system.

Council Member Murdock stated Council has gone through that process several times and it has never been able to accomplish that goal.

Mayor Edmonds stated the process has evolved in local governments across the country over the last several years.

Council Member Robb stated the County is able to do it because it has much larger RFP's, and is countywide.

City Manager Lange stated the improvements that have been made to City Hall that are helping improve health quality of employees. He said the building needs to be maintained, so he supports this recommendation.

Alex Farha, RNA, stated he understands the concerns of Council and he, Ziad Arad, and at least 30 to 40 of RNA's 150 employees are Ypsilanti residents. He stated RNA services Washtenaw Community College and Michigan Works and all the employees that service those facilities live in Ypsilanti.

Ziad Arad, RNA, stated it is RNA's goal to interact with its clients to ensure that work is done at a high standard.

Mr. Farha added that RNA is a green company which he understands is a goal of Council.

Mayor Edmonds asked what the entry wage level for employees. Mr. Arad responded \$14 an hour. Mayor Edmonds asked if employees are given paid sick leave. Mr. Farha responded in the affirmative.

Council Member Anne Brown stated she appreciates that much of the company are residents of Ypsilanti.

On a roll call, the vote to approve the Resolution No. 2015-160 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

5. Resolution No. 2015-161, approving design engineering services with OHM for traffic signal upgrades at Prospect Road and Michigan Avenue.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Michigan Department of Transportation Safety Program Funds has been programmed for traffic signal upgrades at the Prospect Road and Michigan Avenue intersection for spring of 2016 construction season; and

WHEREAS, Orchard, Hiltz and McCliment has provided an exemplary level of service to the City of Ypsilanti on similar improvement projects, and posses a depth of experience with the infrastructure in the project area; and

WHEREAS, it is necessary to secure design engineering services to meet MDOT permitting requirements and keep this project on schedule for the 2016 construction year;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the proposal for design engineering services with Orchard, Hiltz & McCliment, Inc., 34000 Plymouth Road, Livonia, MI at a not to exceed cost of \$29,750; and

THAT the Mayor and City Clerk are authorized to sign this proposal, subject to review and approval by the City Attorney; and

THAT the City Manager is authorized to sign any change orders that may be needed to maintain the project's schedule, subject to review and approval by the City Attorney.

OFFERED BY: Mayor Pro-Tem Richardson
SUPPORTED BY: Council Member Nicole Brown

DPS Director Stan Kirton stated this is a safety project slated for this year, but the inability to secure federal grant funding pushed the project to next spring. He said the approval of this resolution will permit the design process to be completed now so it will be complete for construction next spring.

Mr. Lange asked if the federal aid has been approved to a point that the City can be certain funding will be available. Kent Early, OHM, added that it is currently being discussed, but MDOT does have funding to complete this project. Mr. Lange stated the state an asset management schedule should be completed.

Council Member Anne Brown asked when a work session to discuss road management would be scheduled.

City Clerk Frances McMullan responded Council should decide if it would like to hold work sessions before regularly scheduled meetings, or on an off Tuesday.

On a roll call, the vote to approve the Resolution No. 2015-161 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

6. Resolution No. 2015-162, awarding Property and Liability Insurance contract.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, on April 17, 2015 the City released a Request for Proposal for property and liability insurance, producing three timely proposals; and

WHEREAS, the Michigan Municipal League provided a bid which met the required specifications and reduced premium costs by 10.86 % from last year's contract.

NOW THEREFORE BE IT RESOLVED, that the City of Ypsilanti accepts Michigan Municipal League's (MML) proposal and selects it as the Property and Liability insurance provider.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

City Council Meeting Minutes
July 21, 2015

City Clerk Frances McMullan stated the City's MML representative Judy Thomson-Torosian is in attendance to answer any questions that Council may have. She stated that last year, Council passed a resolution that allowed the City to participate in Munirent which required the City increase its insurance coverage to \$5 million. She stated of the three bids received, one did not meet the RFP specification, and of the other two, MML had the lower bid.

Judy Thomson-Torosian, MML Account Executive, stated MML's proposal was based of several ratable exposures such as payroll, property values, number of vehicles, and number of police officers. She stated premiums have declined over the past several years because ratable exposures have declined and the City's claim experience has greatly improved.

Mr. Lange commended Clerk McMullan and City staff for their continued hard work. He stated it is this work that keeps the City functioning properly.

Ms. Thomson-Torosian added the dividend that the City will be receiving this year is \$43,563.

On a roll call, the vote to approve the Resolution No. 2015-162 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

7. Resolution No. 2015-163, approving appointments to City Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRATION</u>
Francisco Garcia 26 N. Huron St. #1 Ypsilanti, MI 48197 (replacing Brienne Willcock, resident)	YDDA	7/7/2019
Jelani McGadney 119 College Place #6 Ypsilanti, MI 48197 (replacing James Dauphine)	YDDA	7/7/2018

OFFERED BY: Council Member Anne Brown
SUPPORTED BY: Council Member Nicole Brown

Council Member Robb asked what the strategy is for Downtown Development Authority nominations. Council Member Robb noted there are currently five business owners on the Board and three property owners. Mayor Edmonds responded Francisco Garcia fulfills the resident requirement. Council Member Robb stated he understands that appointment, but the state statute states the majority of the board is

required to have an interest downtown, which means they must be property or business owners. Mayor Edmonds replied her strategy is to find representation from the different DDA Districts, with a variety of skill sets, and representation of different voices. Mayor Edmonds said the Board holds only nine seats, and vacancies are filled applying those criteria.

Council Member Anne Brown asked how many DDA Board seats are filled by business owners, to which Council Member Robb replied five.

Council Member Murdock stated in the past, the City Attorney discussed the meaning of "an interest in the downtown." Mayor Edmonds responded the DDA attorney defines it as property owner, business owner, or an employee. Council Member Murdock replied the DDA attorney does not represent the City.

City Attorney John Barr stated this issue was examined some time ago, and he is unsure of the opinion but he would look into it. Mr. Barr stated Francisco Garcia is a longtime resident and an Eagle Scout from Troop 290.

On a roll call, the vote to approve the Resolution No. 2015-163 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

8. Resolution No. 2015-163A, approving a non-resident appointment to City Boards and Commissions.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRATION</u>
Phil Tepley 725 E. Grand Blvd. Ypsilanti, MI 48198 (replacing Bilal Saeed)	SmartZone LDFA	12/4/2016

OFFERED BY: Council Member Nicole Brown
SUPPORTED BY: Council Member Anne Brown

Mayor Edmonds stated Mr. Saeed has not been active in the LDFA and recently offered his resignation. Mayor Edmonds stated Phil Tepley works in the area, and has an expertise in LDFA's.

Council Member Anne Brown asked if there was a resident who could have filled the position. Mayor Edmonds responded Mr. Tepley was the recommendation of Ypsilanti's other LDFA members.

Mayor Pro-Tem Richardson stated she will be voting against this appointment, and she feels the position should be filled by a resident.

On a roll call, the vote to approve the Resolution No. 2015-163A was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	No	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Richardson) ABSENT: 1 (Vogt) VOTE: Carried

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the attached fee schedule is adopted pursuant to the Ypsilanti City Code, and the following fees relating to various sections of the City Code and activities of the City are hereby established, and the various City Departments are authorized to charge and collect such fees effective immediately.

OFFERED BY: Council Member Anne Brown
SUPPORTED BY: Council Member Nicole Brown

City Attorney Barr stated Council should keep in mind the fee schedule is handled differently in other jurisdictions. Mr. Barr said staff chose this method so the fee schedule would be responsive to the market. He added this process provides for greater transparency and Council review.

Mayor Edmonds stated she recently became aware Ypsilanti is one of the most expensive jurisdictions in Michigan for wedding ceremonies, and would like to reduce that fee.

Council Member Robb asked how many average income weddings Mayor Edmonds officiated. Mayor Edmonds replied individuals who have asked her to provide that service are lower income. Council Member Robb asked if any staff time is needed to fulfill this task. Mayor Edmonds responded the only staff time required is to process the payment.

Council Member Robb moved, Supported by Council Member Anne Brown to reduce the fee associated with marriage ceremonies to \$25.

On a roll call, the vote to amended Resolution No. 2015-128 reducing marriage fees to \$25 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

Council Member Anne Brown asked for clarification of the Health Club license fee. Ms. McMullan stated she is not aware if there are currently any on file.

Mr. Barr stated those fees were associated with adult businesses.

Mayor Edmonds asked for this to be investigated to see if the fee is associated with fitness centers.

Council Member Robb stated the Clerk Department has several listed fees that are not included as revenue. Council Member Robb stated he would like to remove all unused fees or the City should begin

to enforce them. Council Member Robb stated Clerk Department revenue lists Peddlers/Solicitor licenses, Taxi licenses, Marijuana Dispensary licenses, and notary fees, and asked if there are any other fees charged by the Clerk Department. Ms. McMullan replied secondhand dealer licenses would fall into the same account as business licenses.

Mayor Pro-Tem Richardson asked if they are one-time fees. Ms. McMullan responded the fees are annual. Ms. McMullan stated the issue is enforcement and the City ensuring businesses have the appropriate licenses.

Mr. Barr stated he was informed by Assistant City Attorney Jesse O'Jack that Health Club fees were associated with massage parlors. He said arcade fees were in response to an increased desire to open video gaming businesses in the late 80's. He stated Council may want to direct staff to examine the ordinances associated with these fees to see what their purpose is.

Mayor Edmonds asked that next year Council be provided with the account information associated with individual fees. Assistant to the City Manager Savage stated she would provide that information.

Council Member Murdock asked that the schedule also include the amount of collected fees.

Council Member Robb stated when businesses are inspected, inspectors should make sure that establishment has the appropriate licenses.

Economic Development Director Beth Ernat stated business license fee should be responsive to the type of business, not simply a flat fee.

Council Member Robb stated a business license is not an annual fee. Ms. Ernat responded she is proposing that it should be an annual fee. Ms. Ernat said even if the fee is moderate, it provides the City information that the business is there, and what it is doing.

Council Member Robb stated the issue with that approach is that a business that has been in operation for the past 30 without being required to pay an annual fee, would now require one to be paid. Ms. Ernat stated if something is approved, it could be implemented next year to allow time to inform the public.

Mayor Edmonds stated this is something that would require further discussion.

Council Member Murdock stated if the City imposes a regulation it must have an ordinance to state its purpose. Council Member Murdock stated the City can do that, but it is not necessarily something that can be done at this meeting.

Mr. Lange asked if the City collects an annual fee for a bed and breakfast. Ms. McMullan responded in the negative.

Mayor Edmonds asked Council to begin thinking airbnb policy development as well as companies such as Lyft and Uber.

Council Member Murdock stated the state legislature will be addressing that issue. Council Member Murdock stated Uber and Lyft pay little attention to laws that regulate taxicabs, and limousines are regulated by the state. Council Member Murdock stated taxicabs are transitioning to limousines to avoid the competition with Uber and Lyft. Council Member Murdock added he has an issue with the term "voting fees." Ms. McMullan responded the wording can be changed.

Council Member Murdock asked for an explanation of the Administrative Hearings Bureau ordinance cost. Assistant City Attorney Jesse O'Jack responded there are two case categories formal and informal. Mr. O'Jack stated formal hearings involve building ordinance violations and require an attorney. He said a \$50 fine would be increased to \$75 if not paid within ten days of the issuance of the ticket but if paid

after that, it would not require a hearing. He stated a \$75 fine for formal hearings would be assessed for both the building department and prosecution costs, and in an informal case, the \$75 for prosecution costs is removed. He stated there is a \$250 cost for the court itself, and a statutory \$10 state judgment fee.

Mayor Edmonds stated she was informed of a case involving a property owner who rents a property who did not receive a notice. Mayor Edmonds stated a simple trash ticket could quickly result in large fine. Mr. O'Jack responded larger fines are a result of property owners who did not respond after many attempts of contact, and who did not attend the hearing. Mr. O'Jack added each violation notice is sent to the address in the assessor's records, unless a property manager is listed with the Building Department.

Mayor Pro-Tem Richardson stated the problem is the notices only allow 24 hour timeframe before abatement. Mayor Pro-Tem Richardson stated the case mentioned by Mayor Edmonds is one where a property owner paid the abatement fee and then received a default judgment from the AHB.

Council Member Robb responded it is that individual's responsibility to be aware of City Ordinances.

Mayor Pro-Tem Richardson stated she feels it is unfair.

Mayor Edmonds stated allowing a person 24hrs to remedy an issue is impossible if that individual does not live at that property. Mr. O'Jack stated if a contractor is hired to perform a task the property owner is responsible for that charge, but an AHB fine is separate for the charge incurred by the contractor. Mr. O'Jack stated all AHB citations are sent to the address of record. He said the issue arises when individuals pay for the work that was contracted, and assume the AHB fine is paid.

Mayor Pro-Tem Richardson moved, supported by Council Member Nicole Brown to extend the meeting until 10:30 p.m.

On a voice vote, the motion carried and the meeting was extended.

Mayor Edmonds stated she would like this issue examined further.

Council Member Murdock stated the confusion is a result of the two separate fines, and asked if they could be combined. Mr. O'Jack responded one is a charge and one is a fine which is regulated by statute and must be mailed a certain way.

Council Member Robb asked why the property is given a citation if a contractor has already mowed the lawn, and the property is no longer in violation. Mr. O'Jack responded the City does not want the responsibility of cutting the lawns of the City. Council Member Robb stated the City is not accepting that responsibility, the contractor is. Mr. O'Jack responded that is true, but the City should not have to send out a contractor every week to cut the same property's grass.

Council Member Robb asked what City staff does when it sends a contractor to cut grass. Ms. Ernat responded the issue is not staff time, it is that the City should not be responsible to mow a property owner's lawn each week. Council Member Robb stated once the person receives a charge for \$150 they would begin to mow their grass. Ms. Ernat responded the enforcement officer still needs to be paid for citing the individual in the first place, returning to the property to see if the property owner complied, and if not, contact the contractor. Council Member Robb stated that is his job.

Mayor Edmonds asked if the abatement could be increased with each offense. Mr. O'Jack responded he is not certain abatements can be increased.

Council Member Robb stated the warning for grass length is published every year, which should act as a warning. Ms. McMullan stated the ordinance officer provides a warning before issue a citation.

Mr. O'Jack added warnings were a result of snow removal which is why fines were reduced to \$15 for a first offense. Council Member Murdock asked if weeds violations could follow that same design. Mr. O'Jack replied that is Council's prerogative.

Mr. Barr stated the question is - does Council want grass cut and snow shoveled? Mr. Barr said 90% of properties are compliant, the remaining 10% refuse to maintain their property. Mr. Barr stated as a result, the City cuts the grass on those properties, but state law only allows the City to charge what it costs to cut the grass. Mr. Barr added the only deterrent the City has are citations.

Mayor Edmonds stated snow removal and maintaining grass and weeds are two different items Mayor Edmonds said snow should be removed as quickly as possible because it can impede residents' movement throughout the City. Mayor Edmonds stated the issue appears to be operational caused by confusion over abatement charges and citations. Ms. McMullan stated if the abatement is read, it is clear what the charges are.

Council Member Anne Brown asked for clarification that a citation will be placed at the physical address and mailed to the property owner. Ms. McMullan responded in the affirmative.

Council Member Robb asked if property owners are given 24 hours before the City mows the grass. Mr. O'Jack replied he is not certain. Council Member Robb stated he thinks that property owners should be given more than 24 hours.

Council Member Murdock stated in reality the property owner is given more than 24 hours. Council Member Murdock stated first the property is warned, the Ordinance Officer then returns to see if the property is in compliance, and if not arrangements are made with the contractor to mow the grass. Council Member Murdock stated in reality it is three to four days before the grass is actually cut.

Mayor Edmonds asked for an explanation for the tree and shrub violation. Mr. O'Jack replied that violation is incurred for any damage done to trees and shrubs on the City's right-of-way; planting in the City's right-of-way, planting of trees or shrubs that could damage the right-of-way. Mayor Edmonds asked for that item to be moved to vegetation rather than snow.

Mayor Edmonds asked how much the City recycling bins cost. DPS Director Stan Kirton responded he is not certain the costs to the City, but residents are charged \$9.

Council Member Anne Brown stated the facility fees are incorrect, and the charge for the Senior Center is \$50. Ms. Savage responded she would make that change. Council Member Anne Brown stated the fee schedule states fees for the Rutherford Pool are determined by the Friends of the Senior Center, and should be changed to Friends of Rutherford Pool. Ms. Savage responded she would make that correction.

Mayor Edmonds stated in the future she would like to discuss renting the Senior Center kitchen separately.

Council Member Murdock stated he is not certain that there will be a need for filming permits. Ms. Savage responded she recently issued a filming permit to Ford for a commercial.

Ms. Savage informed Council there have been issues with private individuals charging a fee to use the parking lot during Special Events. Ms. Savage stated in response a fee was created.

Council Member Murdock moved, supported by Council Member Robb to extend the meeting until 10:45 p.m.

On a voice vote, the motion carried and the meeting was extended.

Council Member Robb suggested removing dispatch fees, and Fire and Police Chief from Special Events Labor.

Police Chief Tony DeGiusti responded he respectfully disagrees with the removal of a dispatch fee. Chief DeGiusti stated the reason a dedicated dispatch is needed is not the number of calls received it's the circumstances involved with the event. Chief DeGiusti stated having that many officers on the same channel is not feasible. Chief DeGiusti stated Sheriff Clayton waved the dispatch fees last year because of confusion of the charges. Chief DeGiusti stated the Heritage Festival Committee has agreed to pay the dispatch fees, and he supports the fees.

Council Member Murdock asked if the Heritage Festival is the only special event charged for dispatch fees. Chief DeGiusti responded the Heritage Festival and the Color Run are the only two events; other events do not require a dedicated line.

Council Member Anne Brown asked if Chief DeGiusti would still recommend the same service of dispatch even with the changes to the festival structure. Chief DeGiusti responded in the affirmative.

Council Member Robb asked if the City has a special channel for the Heritage Festival. Chief DeGiusti responded during that festival, the department uses one of its many channels, the difference is a specific dispatcher monitors that channels. Chief DeGiusti added the nature of the event requires officers to be on foot and do not have access to the computer in their cruiser, and because of that, they need to call in more regularly.

Council Member Robb moved, supported by Mayor Pro-Tem Richardson to remove the Police and Fire Chiefs from Special Events Labor from the fee schedule.

Chief DeGiusti stated he would have no issue with removing those items from the fee schedule.

Ms. Savage stated since she has been with the City this fee has never been applied. Ms. Savage stated she was informed that the fee would apply if either Chief was requested to attend a special event meeting.

On a roll call, the vote to amended Resolution No. 2015-128 to remove Police and Fire Chiefs from special events labor was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

Council Member Murdock asked what all the animal permit fees are for. Mr. Lange requested that this item be left in the fee schedule until the Attorney's Office had time to review, and clarify its purpose.

Council Member Robb stated 90% of police calls are false alarms. Chief DeGiusti affirmed that Council Member Robb's statements are correct. Council Member Robb stated false alarms take officers away from real police work. Council Member Robb proposed first false alarm be a \$0 charge, the second a \$100 fee, the third a \$200 fee, the fourth a \$300 fee, the fifth a \$400 fee, and each additional false alarm receive an incremental \$100 increase. Council Member Robb also proposed to make the fees for false alarms for police and fire the same.

Council Member Murdock asked what the rationale was for having separate fee structures for police and fire false alarms. Mr. Lange responded the cost of the equipment.

Council Member Robb moved, supported by Council Member Nicole Brown that the fee for first false alarms for police is \$0 and increase in \$100 increments with each false alarm in a calendar year and structure the fire department the same fee structure only in increments of \$200.

Mayor Edmonds stated she would be more comfortable voting on this matter after reviewing the police report on false alarms.

Council Member Robb asked how much more information did the Mayor need other than 90% of calls are false alarms.

Chief DeGiusti stated this is not just a City of Ypsilanti problem. Chief DeGiusti stated the Michigan Association of Police Chiefs created a panel to study how to ensure property owners have their alarms set properly. Mayor Edmonds stated she would like to wait until that report is complete.

Council Member Robb asked what Chief DeGiusti recommendation is. Chief DeGiusti responded he agrees with the proposed fee schedule. Chief DeGiusti added currently, fees are not being applied, and the department will need to begin tracking false alarms.

Mayor Pro-Tem Richardson asked if false alarms are being tracked at all by the department. Chief DeGiusti replied they are not, and it was his understanding not to infringe on the business community.

Mayor Edmonds stated there is a policy in place not being enforced and she would like to see more data before changing the fee structure.

Council Member Anne Brown asked if false alarms are mostly residential or commercial. Chief DeGiusti responded false alarms mostly come from businesses. Council Member Anne Brown asked what the nature of the false alarm is. Chief DeGiusti responded the majority of the time it is unclear.

Mayor Edmonds stated there are several times her alarm would be tripped by the power going out because of the weather. Chief DeGiusti stated that would be kept in-mind, and a fee would not be applied in those cases.

Firefighter John Roe stated false alarms for the fire department are usually handled by code enforcement to correct the problem.

Council Member Murdock moved, supported by Council Member Robb to extend the meeting ten minutes.

On a voice vote, the motion carried and the meeting was extended.

On a roll call, the vote to amended Resolution No. 2015-128, false alarms, was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	No
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Edmonds) ABSENT: 1 (Vogt) VOTE: Carried

Council Member Murdock stated the requirement for bicycle registration was eliminated, and asked if the fee should be removed from the schedule. Council Member Robb responded the question is if an individual wants to register a bicycle with the police in case it was stolen. Council Member Murdock asked how many bicycles are registered in the City. Chief DeGiusti responded he has not seen one registration. Mayor Edmonds responded bicycle theft is an issue in Ypsilanti, and if residents were made aware they could register they may do so. Council Member Anne Brown stated she feels bicycle registration is a great service, and it was useful when her bike was stolen in college.

Council Member Robb asked if the City switched to the new parking enforcement software. Ms. McMullan responded staff is working toward implementing the system.

Council Member Robb stated he would like to reduce fines to \$10 which would increase if not paid within 48 hours. Mr. O'Jack responded parking fees will need to be amended once the software becomes operational.

Mayor Pro-Tem Richardson asked for clarification on what a public vehicle license is. Chief DeGiusti responded that is for taxicabs.

On a roll call, the vote to approve the Resolution No. 2015-128 as amended was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Absent
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Vogt) VOTE: Carried

XIV. LIASON REPORTS –

- A. SEMCOG Update - none
- B. Washtenaw Area Transportation Study - none
- C. Washtenaw Metro Alliance - none
- D. Urban County - none
- E. Freight House - none
- F. Parks and Recreation - none
- G. Millennial Mayors Conference - none
- H. Ypsilanti Downtown Development Authority - none
- I. Eastern Washtenaw Safety Alliance - none

XV. COUNCIL PROPOSED BUSINESS –

None

XVI. COMMUNICATIONS FROM THE MAYOR –

None

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

None

XVIII. AUDIENCE PARTICIPATION –

None

XIX. REMARKS FROM THE MAYOR –

None

XX. ADJOURNMENT –

Resolution No. 2015-164, adjourning the Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

SUPPORTED BY: Council Member Anne Brown

OFFERED BY: Council Member Nicole Brown

On a voice vote, the motion carried and the meeting adjourned at 10:55 p.m.