

1. City Council Regular Meeting Agenda

Documents:

[REVISED FINAL AGENDA 9-15-15.PDF](#)

2. City Council Regular Meeting Packet

Documents:

[9-15-15 REVISED COUNCIL PACKET.PDF](#)

3. City Council Regular Meeting Action Minutes

Documents:

[ACTION MINUTES 9-15-15.PDF](#)



Revised 9-14-2015

**CITY OF YPSILANTI
COUNCIL MEETING AGENDA
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, SEPTEMBER 15, 2015
6:00 P.M. – WORK SESSION
7:00 P.M. – REGULAR SESSION**

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Anne Brown	P A	Council Member Robb	P A
Council Member Nicole Brown	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Edmonds	P A
Mayor Pro-Tem Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

VI. WORK SESSION: 6:00 – 7:00 p.m.

Health Care –Ralph Lange, City Manager

VII. INTRODUCTIONS –

VIII. PRESENTATIONS –

IX. AUDIENCE PARTICIPATION –

X. REMARKS BY THE MAYOR –

XI. MINUTES –

Resolution No. 2015-208, approving minutes of September 1, 2015.

XII. ORDINANCES – FIRST READING:

Ordinance No. 1257

An ordinance to limit and cap the maximum captured taxable value of a Depot Town Tax Increment Financing Plan.

- A. Resolution No. 2015-209, determination
- B. Open public hearing
- C. Resolution No. 2015-210, close public hearing.

XIII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. ~~Resolution No. 2015-105, approving Ordinance 1244, the adoption, amendment and restatement of the Depot Town Development Plan and Tax Increment Financing Plan. **(Second Reading)**~~
2. Resolution No. 2015-211, approving Ordinance No. 1256, an ordinance to amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking, "Division 2, By Amending Division 2 To Be Titled "Parking Violations Bureau and Enforcement," and to Amend Division 2 To Create A Parking Violations Bureau, to set forth Rules and Procedures for the Parking Violations Bureau, and to have Fees set by Resolution of City Council. **(Second Reading)**
3. Resolution No. 2015-212, approving Capital Improvement Plan.
4. Resolution No. 2015-213, approving the Michigan Department of Transportation Contract No. 15-5376 for the 2015 Mid- Block Crossing at Washtenaw Ave. and Oakwood Project.
5. Resolution No. 2015-214, approving purchase of one (1) 2016 GMC Sierra 3500HD 4WD dump truck with front plow attachment.
6. Resolution No. 2015-215, approving the bid for Freighthouse upgrades.
7. Resolution No. 2015-216, approving contract with Carr's Outdoor Services, Inc. for the City of Ypsilanti Pavement Maintenance Program.

XIV. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban County
- E. Freight House
- F. Parks and Recreation
- G. Millennial Mayors Conference
- H. Ypsilanti Downtown Development Authority
- I. Eastern Washtenaw Safety Alliance

XV. COUNCIL PROPOSED BUSINESS –

XVI. COMMUNICATIONS FROM THE MAYOR –

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

XVIII. COMMUNICATIONS –

- September 29th Work Session (7:00 -8:30 p.m.) – Roads
- October 27th Council Intragroup Relations Dialogue/Training (6:00-10:00 p.m.) at Marriott Eagle Crest Golf Conference Center and Dining Room

XIX. REMARKS FROM THE MAYOR -

XX. ADJOURNMENT –

Resolution No. 2015-217, adjourning the Council meeting.



Revised 9-14-2015

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CITY OF YPSILANTI
ACTIVE AND RETIREE HEALTHCARE
FY 2014-2015



**CITY OF YPSILANTI
HEALTHCARE COST PER EMPLOYEE/RETIREE STATUS
FY 14-15
ACTIVE**

CATEGORY	BCBS RATE	EHIM CLAIMS	EHIM FEES	EHIM PRESCRIPTION	20% EE SHARE	NET HEALTHCARE COST/ MONTH	NET HEALTHCARE COST/ YEAR	HEALTHCARE WAIVER
ACTIVE								
SINGLE	363.72	170.78	18.00	189.72	(148.44)	593.78	7,125.32	2,000.00
TWO PERSON	872.91	170.78	18.00	189.72	(250.28)	1,001.13	12,013.55	4,000.00
FAMILY	1,091.14	170.78	18.00	189.72	(293.93)	1,175.71	14,108.56	5,000.00

CITY OF YPSILANTI
HEALTHCARE TREND ANALYSIS
5 YEAR TREND
ACTIVE

HC CODE	HEALTHCARE COST
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CATEGORY	FY END 2010	FY END 2011	FY END 2012	FY END 2013	FY END 2014	FY END 2015
ACTIVE						
HEALTH INSURANCE						
HEALTH CARE COSTS - BLUE CROSS	\$496,825.32	\$475,385	\$533,210	\$505,911	553,839	\$660,336
EHIM SCRIPTS	\$138,248.54	\$151,999	\$144,254	\$136,404	125,684	\$143,427
EHIM WRAP CLAIMS	\$93,967.80	\$146,561	\$131,640	\$130,546	118,773	\$129,112
EHIM WRAP FEES	\$17,847.40	\$15,954	\$15,821	\$13,710	13,704	\$10,188
2% OF BASE SALARY DEDUCTIONS	(\$34,168.14)	(\$75,537)	(\$73,400)	(\$20,811)	0	\$0
20% HELATH CARE PREMIUM	\$0.00	\$0	(\$17,163)	(\$114,352)	(167,255)	(\$183,517)
HEALTH INSURANCE Total	\$712,720.92	\$714,362	\$734,362	\$651,407	644,746	\$759,546
HEALTH CARE WAIVER	\$91,168.10	\$100,767	\$107,000	\$96,750	104,016	\$111,600
ACTIVE Total	\$803,889.02	\$815,129	\$841,362	\$748,157	748,762	\$871,145

CITY OF YPSILANTI
HEALTHCARE COST PER EMPLOYEE/RETIREE STATUS
FY 14-15
RETIREE

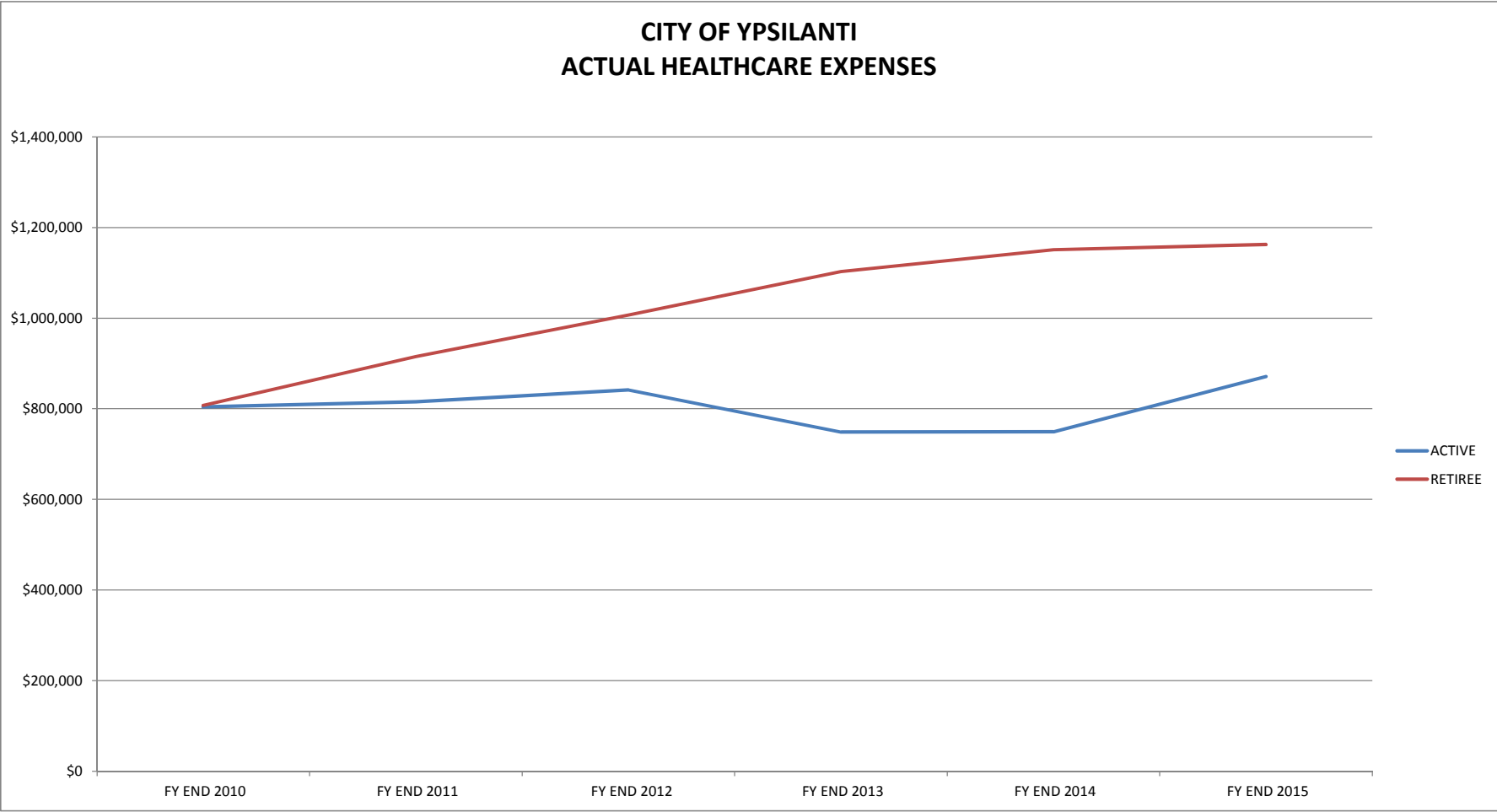
CATEGORY	BCBS RATE	EHIM CLAIMS	EHIM FEES	EHIM PRESCRIPTION	20% EE SHARE	NET HEALTHCARE COST/ MONTH	NET HEALTHCARE COST/ YEAR	HEALTHCARE WAIVER
RETIREE								
SINGLE	624.02			185.55		809.57	9,714.86	2,000.00
TWO PERSON	1,497.65			185.55		1,683.20	20,198.42	4,000.00
FAMILY	1,872.06			185.55		2,057.61	24,691.34	5,000.00

**CITY OF YPSILANTI
HEALTHCARE TREND ANALYSIS
5 YEAR TREND
RETIREE**

HC CODE	HEALTHCARE COST
---------	-----------------

CATEGORY	FY END 2010	FY END 2011	FY END 2012	FY END 2013	FY END 2014	FY END 2015
RETIREE						
HEALTH INSURANCE						
HEALTH CARE COSTS - BLUE CROSS	\$368,966.79	\$408,519	\$446,334	\$568,780	688,179	\$786,906
EHIM SCRIPTS	\$341,951.88	\$410,180	\$459,816	\$410,714	334,311	\$240,475
EHIM WRAP CLAIMS	\$1,166.65	\$2,006	\$1,855	\$447	0	\$0
EHIM WRAP FEES	\$216.40	\$222	\$220	\$34	0	\$0
HEALTH INSURANCE Total	\$712,301.72	\$820,927	\$908,225	\$979,974	1,022,490	\$1,027,381
HEALTH CARE WAIVER	\$95,250.00	\$94,417	\$98,583	\$122,500	128,333	\$134,917
RETIREE Total	\$807,551.72	\$915,343	\$1,006,809	\$1,102,474	1,150,823	\$1,162,298

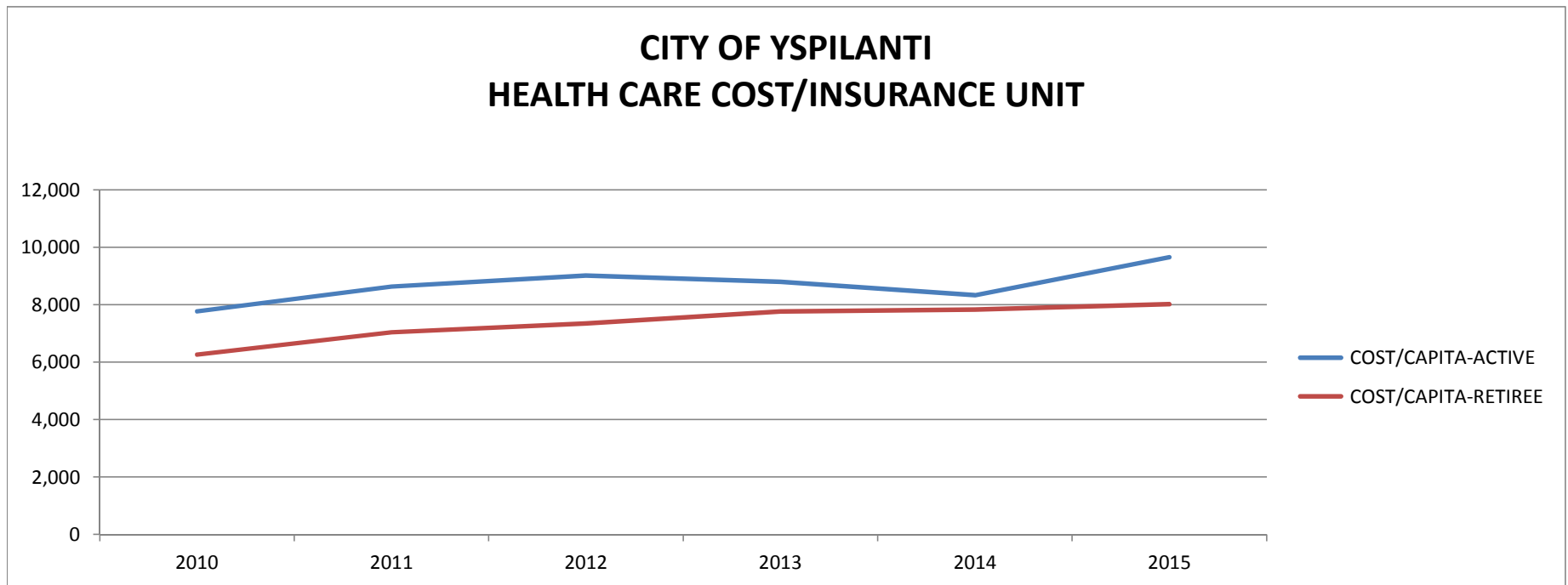
CITY OF YPSILANTI
HEALTHCARE TREND ANALYSIS
5 YEAR TREND



**CITY OF YPSILANTI
HEALTHCARE COST PER INSURANCE UNIT**

FY END	2010	2011	2012	2013	2014	2015
# OF ACTIVE	104.15	94.38	93.31	85.09	89.87	90.21
TOTAL HC COST-ACTIVE	\$ 809,889.02	\$ 815,129.00	\$ 841,362.00	\$ 748,157.00	\$ 748,762.00	\$ 871,145.00
HC COST/CAPITA-ACTIVE	\$ 7,776.18	\$ 8,636.67	\$ 9,016.85	\$ 8,792.54	\$ 8,331.61	\$ 9,656.86
INCREASE PER YEAR		0.1107%	0.0440%	-0.0249%	-0.0524%	0.1591%
# OF RETIREES	128	130	137	142	147	145
TOTAL HC COST-RETIREE	\$ 801,551.72	\$ 915,343.00	\$ 1,006,809.00	\$ 1,102,474.00	\$ 1,150,823.00	\$ 1,162,298.00
HC COST/CAPITA-RETIREE	\$ 6,262.12	\$ 7,041.10	\$ 7,348.97	\$ 7,763.90	\$ 7,828.73	\$ 8,015.85
INCREASE PER YEAR		0.1244%	0.0437%	0.0565%	0.0083%	0.0239%

of Employees based on Authorized as of Budget Year



**CITY OF YPSILANTI
SAFER GRANT
HEALTH CARE COST-REIMBURSEMENT**

SAFER GRANT	ACCOUNT #	FY END 2014	FY END 2015
HEALTHCARE COST			
HEALTH INSURANCE		\$ 12,649.17	\$ 54,267.93
HEALTH CARE WAIVER		\$ 1,666.66	\$ 4,000.00
HEALTHCARE COST Total		\$ 14,315.83	\$ 58,267.93

**CITY OF YPSILANTI
HEALTHCARE SAVINGS FROM HEALTHCARE WAIVER
FY ENDED 6/30/2015**

CATEGORY	HEALTHCARE WAIVER AMOUNT/YR	NET HEALTHCARE INSURANCE COST/YEAR	NET SAVINGS
ACTIVE			
SINGLE	10,000	35,627	25,627
TWO PERSON	36,000	108,122	72,122
FAMILY	70,000	197,520	127,520
ACTIVE Total	116,000	341,268	225,268
RETIREE			
SINGLE	24,750	174,867	150,117
TWO PERSON	40,000	222,183	182,183
FAMILY	70,000	345,679	275,679
RETIREE Total	134,750	742,729	607,979
Grand Total	250,750	1,083,997	833,247

This data shows how much the City saved for the FY 2014-2015 for City Employees and Retirees who chose to get the Healthcare Waiver instead of the Insurance provided by the City.

Category	Count of Employee Waiver	Count of Health Insurance	Waiver Percentage
ACTIVE			
SINGLE	5	19	
TWO PERSON	9	13	
FAMILY	14	30	
ACTIVE Total	28	62	31.11%
RETIREE			
SINGLE	18	108	
TWO PERSON	11	1	
FAMILY	14		
RETIREE Total	43	109	28.29%

FY 2014-2015 BCBS INSURANCE PREMIUM RATE
Jan 2015-Jun 2015

Health Care Waiver Active and Retiree			
	Single	Two People	Family
	\$ 2,000.00	\$ 4,000.00	\$ 5,000.00

Active			
	Single	Two People	Family
	\$ 363.72	\$ 872.91	\$ 1,091.14

Retirees			
Group#	Single	Two People	Family
0005	\$ 685.67	\$ 1,645.61	\$ 2,057.02
0006	\$ 714.43	\$ 1,714.63	\$ 2,143.29
0007	\$ 716.98	\$ 1,720.77	\$ 2,150.96
0008	\$ 624.02	\$ 1,497.65	\$ 1,872.06
0009	\$ 611.04	\$ 1,466.52	\$ 1,833.14
0010	\$ 328.26	\$ 787.82	\$ 984.77
0011	\$ 328.26	\$ 787.82	\$ 984.77
0014	\$ 685.67	\$ 1,645.61	\$ 2,057.02
0015	\$ 714.43	\$ 1,714.63	\$ 2,143.29
0016	\$ 716.98	\$ 1,720.77	\$ 2,150.96
0017	\$ 624.02	\$ 1,497.65	\$ 1,872.06
600	\$ 588.54		
601	\$ 627.33		

MAJORITY GROUP OF RETIREES

Annual Savings Report

City of Ypsilanti 50001136-01

Renewal Date: January 2015

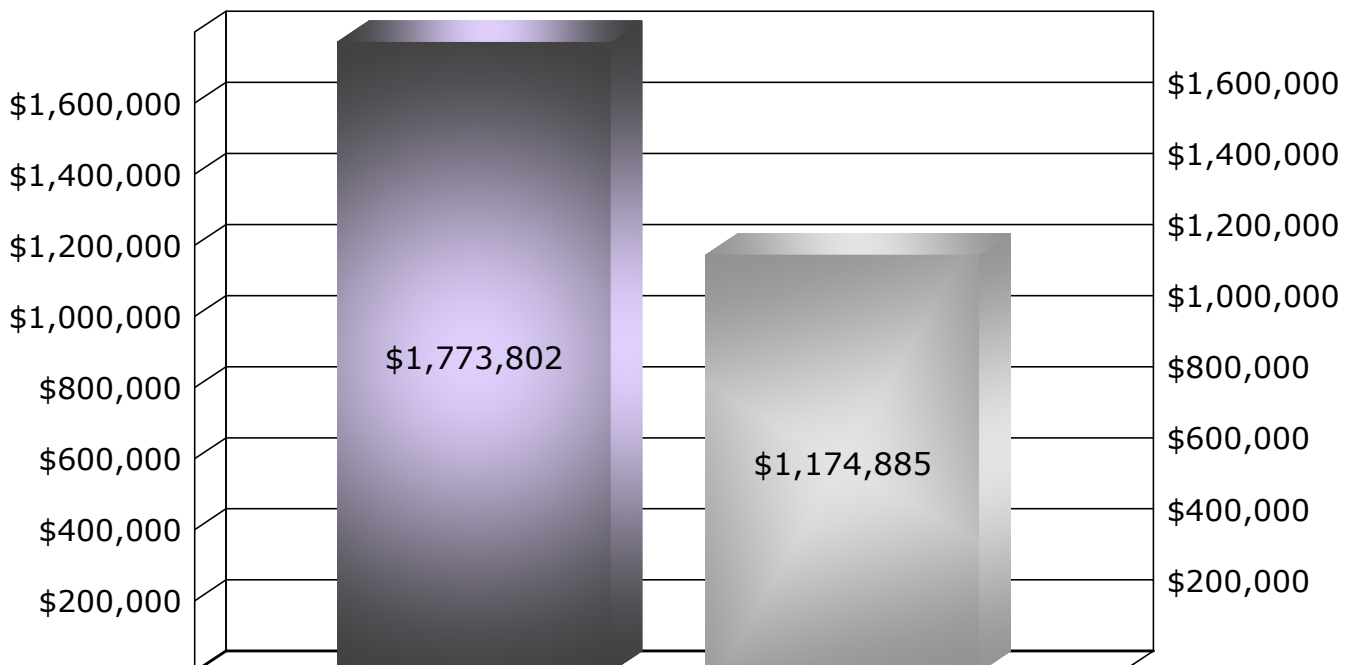
Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Summary over Entire History

	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
Averages:	81.2	47.6	Totals:	\$1,773,802.40	\$1,174,884.55	\$598,917.85

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$227.61
Avg. Total Cost Per Contract Per Month:	\$150.76
Avg. Rx Cost Per Contract Per Month:	\$150.76
Savings Per Contract Per Month:	\$76.85

Premiums vs Claims



Annual Savings Report

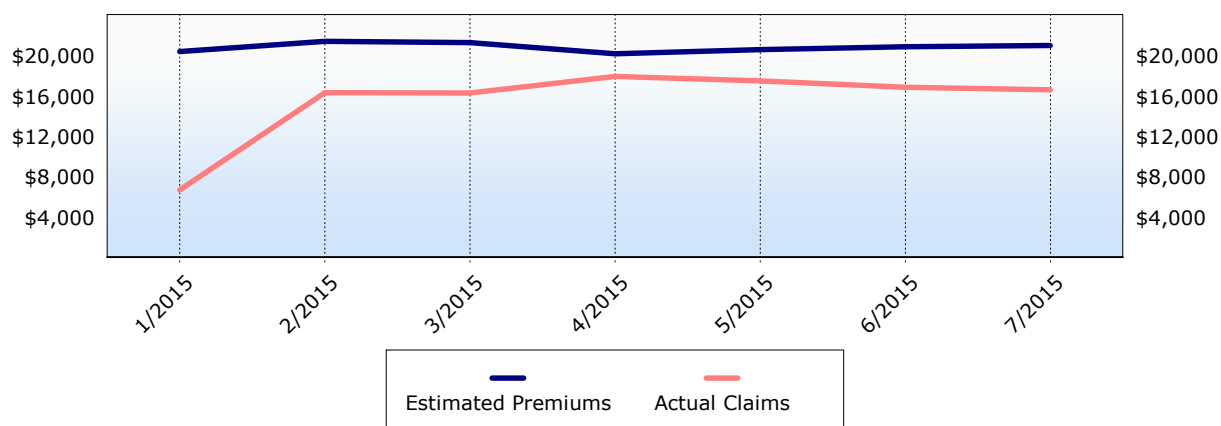
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2015	66	42		\$20,333.46	\$6,666.48	\$13,666.98
February 2015	69	45		\$21,352.89	\$16,282.55	\$5,070.34
March 2015	68	43		\$21,215.13	\$16,237.98	\$4,977.15
April 2015	64	44		\$20,113.05	\$17,874.20	\$2,238.85
May 2015	65	34		\$20,526.33	\$17,430.20	\$3,096.13
June 2015	67	39		\$20,801.85	\$16,807.00	\$3,994.85
July 2015	68	42		\$20,939.61	\$16,551.79	\$4,387.82
Averages:	66.7	41.3	Totals:	\$145,282.32	\$107,850.20	\$37,432.12

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$311.10
Avg. Total Cost Per Contract Per Month:	\$230.94
Avg. Rx Cost Per Contract Per Month:	\$230.94
Savings Per Contract Per Month:	\$80.16



Annual Savings Report

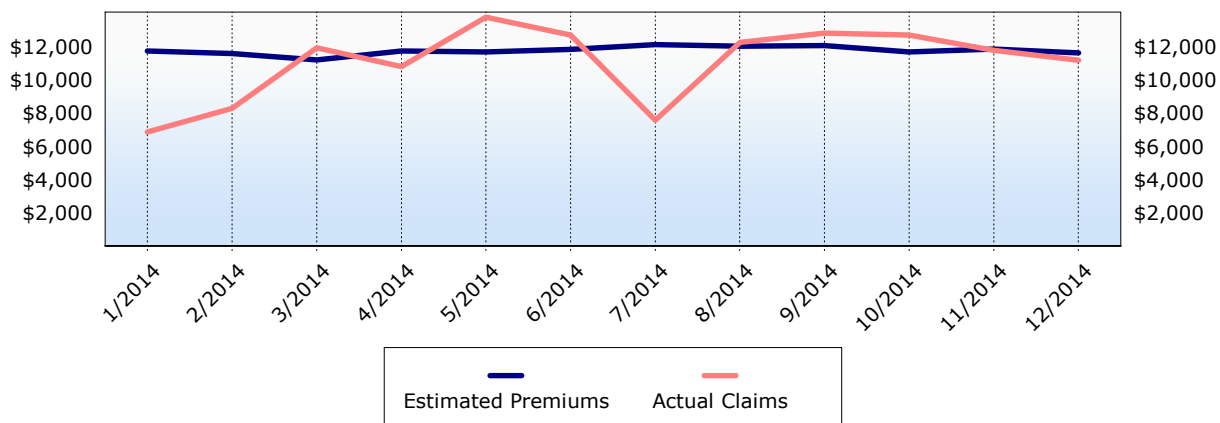
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2014	68	40		\$11,670.70	\$6,825.83	\$4,844.87
February 2014	66	37		\$11,516.12	\$8,235.23	\$3,280.89
March 2014	63	39		\$11,129.67	\$11,854.42	(\$724.75)
April 2014	66	37		\$11,670.70	\$10,738.06	\$932.64
May 2014	66	34		\$11,608.88	\$13,690.81	(\$2,081.93)
June 2014	66	40		\$11,763.46	\$12,623.94	(\$860.48)
July 2014	67	38		\$12,057.15	\$7,531.33	\$4,525.82
August 2014	67	41		\$11,948.95	\$12,187.11	(\$238.16)
September 2014	67	44		\$11,995.33	\$12,745.98	(\$750.65)
October 2014	66	39		\$11,608.88	\$12,621.38	(\$1,012.50)
November 2014	67	42		\$11,794.37	\$11,710.88	\$83.49
December 2014	66	40		\$11,562.50	\$11,118.03	\$444.47
Averages:	66.3	39.3	Totals:	\$140,326.71	\$131,883.00	\$8,443.71

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$176.51
Avg. Total Cost Per Contract Per Month:	\$165.89
Avg. Rx Cost Per Contract Per Month:	\$165.89
Savings Per Contract Per Month:	\$10.63



Annual Savings Report

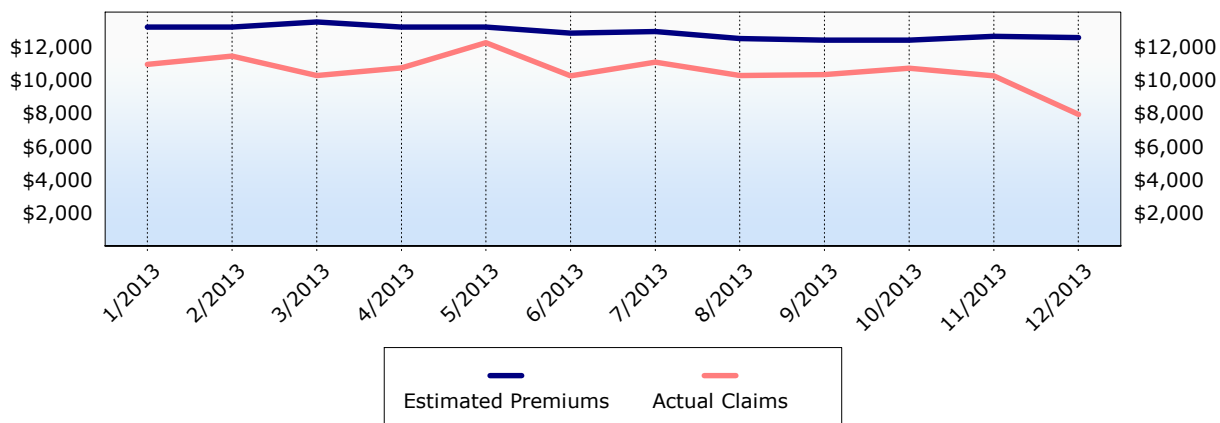
City of Ypsilanti 50001136-01

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Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2013	71	44		\$13,095.67	\$10,876.79	\$2,218.88
February 2013	71	38		\$13,095.67	\$11,366.06	\$1,729.61
March 2013	72	41		\$13,408.59	\$10,206.01	\$3,202.58
April 2013	73	47		\$13,095.67	\$10,655.26	\$2,440.41
May 2013	73	41		\$13,095.67	\$12,158.69	\$936.98
June 2013	71	39		\$12,735.81	\$10,175.17	\$2,560.64
July 2013	71	43		\$12,845.33	\$10,994.54	\$1,850.79
August 2013	69	42		\$12,422.89	\$10,207.82	\$2,215.07
September 2013	69	38		\$12,313.37	\$10,248.17	\$2,065.20
October 2013	69	40		\$12,313.37	\$10,631.08	\$1,682.29
November 2013	72	39		\$12,548.06	\$10,171.56	\$2,376.50
December 2013	71	40		\$12,469.83	\$7,866.60	\$4,603.23
Averages:	71.0	41.0	Totals:	\$153,439.93	\$125,557.75	\$27,882.18

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$180.10
Avg. Total Cost Per Contract Per Month:	\$147.37
Avg. Rx Cost Per Contract Per Month:	\$147.37
Savings Per Contract Per Month:	\$32.73



Annual Savings Report

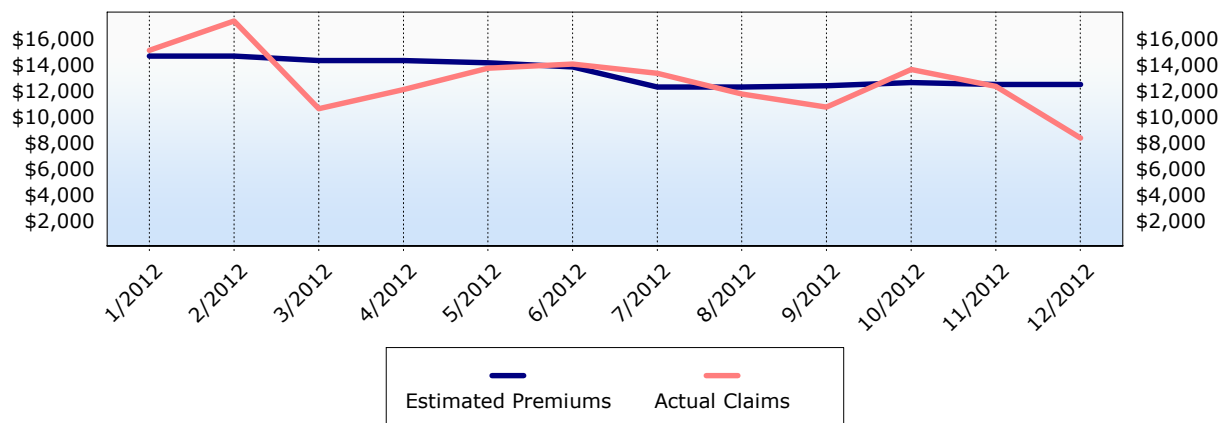
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2012	83	53		\$14,604.40	\$15,056.33	(\$451.93)
February 2012	83	47		\$14,604.40	\$17,316.40	(\$2,712.00)
March 2012	82	50		\$14,272.15	\$10,549.75	\$3,722.40
April 2012	82	46		\$14,272.15	\$12,022.83	\$2,249.32
May 2012	81	48		\$14,090.92	\$13,670.80	\$420.12
June 2012	81	48		\$13,788.88	\$14,006.75	(\$217.87)
July 2012	69	45		\$12,233.25	\$13,294.29	(\$1,061.04)
August 2012	69	43		\$12,233.25	\$11,685.38	\$547.87
September 2012	69	42		\$12,338.96	\$10,684.73	\$1,654.23
October 2012	70	43		\$12,565.50	\$13,576.19	(\$1,010.69)
November 2012	68	44		\$12,414.46	\$12,276.58	\$137.88
December 2012	68	44		\$12,414.46	\$8,290.21	\$4,124.25
Averages:	75.4	46.1	Totals:	\$159,832.78	\$152,430.24	\$7,402.54

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$176.61
Avg. Total Cost Per Contract Per Month:	\$168.44
Avg. Rx Cost Per Contract Per Month:	\$168.44
Savings Per Contract Per Month:	\$8.17



Annual Savings Report

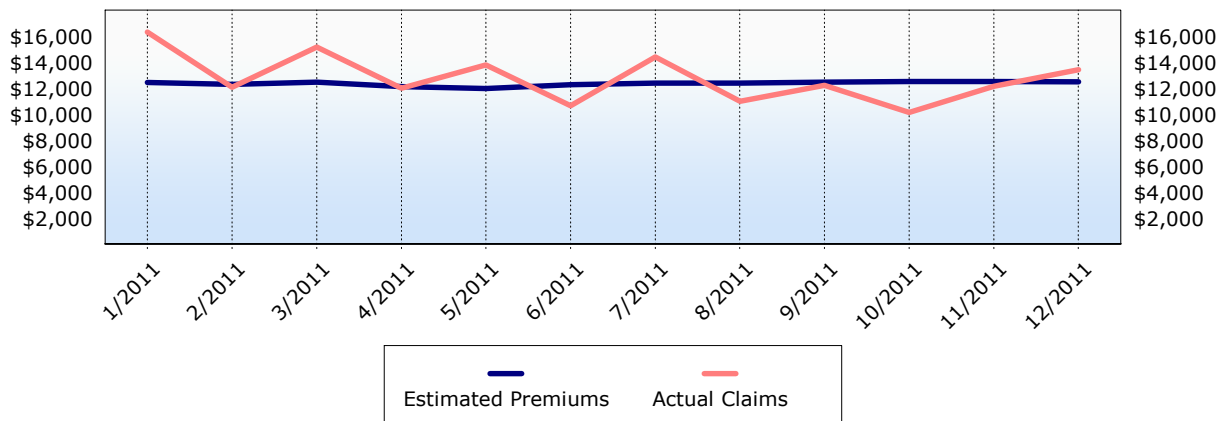
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2011	83	53		\$12,416.50	\$16,300.31	(\$3,883.81)
February 2011	83	48		\$12,285.80	\$12,064.56	\$221.24
March 2011	84	51		\$12,442.64	\$15,151.70	(\$2,709.06)
April 2011	83	43		\$12,115.89	\$11,980.98	\$134.91
May 2011	82	44		\$11,959.05	\$13,777.84	(\$1,818.79)
June 2011	83	45		\$12,246.59	\$10,630.98	\$1,615.61
July 2011	83	45		\$12,377.29	\$14,388.98	(\$2,011.69)
August 2011	81	52		\$12,377.29	\$10,984.83	\$1,392.46
September 2011	81	41		\$12,442.64	\$12,216.94	\$225.70
October 2011	83	45		\$12,507.99	\$10,106.16	\$2,401.83
November 2011	83	49		\$12,507.99	\$12,128.76	\$379.23
December 2011	82	49		\$12,481.85	\$13,416.80	(\$934.95)
Averages:	82.6	47.1	Totals:	\$148,161.52	\$153,148.84	(\$4,987.32)

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$149.51
Avg. Total Cost Per Contract Per Month:	\$154.53
Avg. Rx Cost Per Contract Per Month:	\$154.53
Savings Per Contract Per Month:	\$-5.03



Annual Savings Report

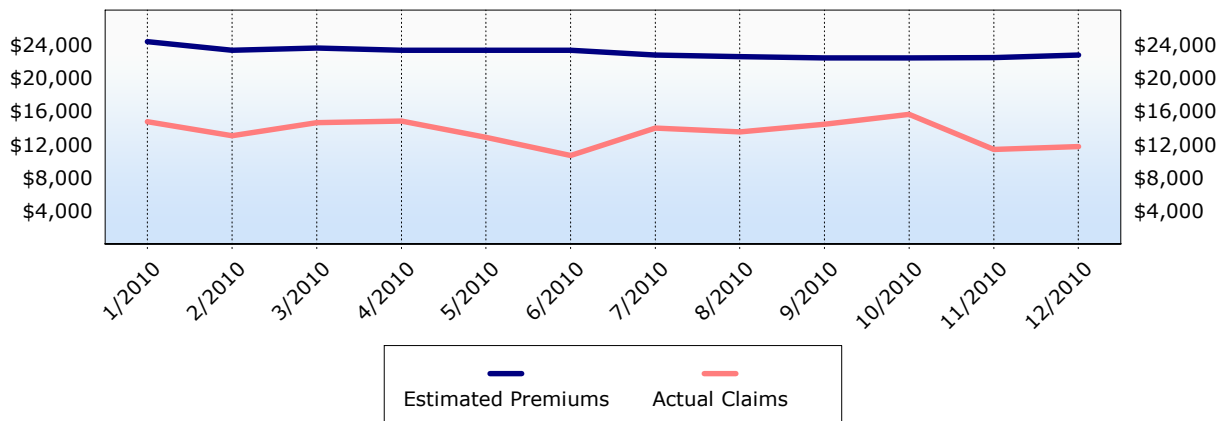
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2010	88	52		\$24,236.58	\$14,624.02	\$9,612.56
February 2010	85	50		\$23,175.10	\$12,938.48	\$10,236.62
March 2010	87	51		\$23,441.56	\$14,529.02	\$8,912.54
April 2010	86	53		\$23,204.41	\$14,705.96	\$8,498.45
May 2010	86	45		\$23,204.41	\$12,752.21	\$10,452.20
June 2010	86	48		\$23,204.41	\$10,584.32	\$12,620.09
July 2010	85	49		\$22,607.34	\$13,856.84	\$8,750.50
August 2010	83	47		\$22,406.05	\$13,390.53	\$9,015.52
September 2010	82	55		\$22,271.84	\$14,335.33	\$7,936.51
October 2010	82	52		\$22,271.84	\$15,501.44	\$6,770.40
November 2010	81	49		\$22,311.01	\$11,289.51	\$11,021.50
December 2010	81	46		\$22,611.82	\$11,636.34	\$10,975.48
Averages:	84.3	49.8	Totals:	\$274,946.37	\$160,144.00	\$114,802.37

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$271.68
Avg. Total Cost Per Contract Per Month:	\$158.24
Avg. Rx Cost Per Contract Per Month:	\$158.24
Savings Per Contract Per Month:	\$113.44



Annual Savings Report

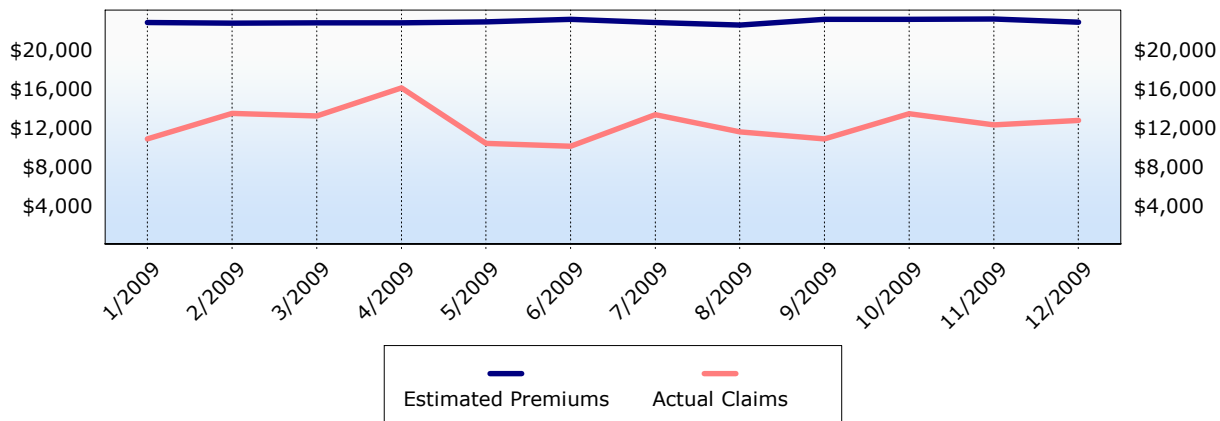
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2009	92	53		\$22,712.05	\$10,766.00	\$11,946.05
February 2009	92	47		\$22,652.08	\$13,375.35	\$9,276.73
March 2009	92	54		\$22,706.09	\$13,140.00	\$9,566.09
April 2009	92	58		\$22,706.09	\$16,015.93	\$6,690.16
May 2009	91	61		\$22,790.06	\$10,297.71	\$12,492.35
June 2009	92	54		\$23,059.92	\$10,006.19	\$13,053.73
July 2009	91	52		\$22,736.05	\$13,257.98	\$9,478.07
August 2009	90	54		\$22,466.19	\$11,503.32	\$10,962.87
September 2009	91	53		\$23,042.58	\$10,756.67	\$12,285.91
October 2009	91	53		\$23,042.58	\$13,367.17	\$9,675.41
November 2009	91	48		\$23,096.59	\$12,209.87	\$10,886.72
December 2009	90	54		\$22,772.72	\$12,676.30	\$10,096.42
Averages:	91.3	53.4	Totals:	\$273,783.00	\$147,372.49	\$126,410.51

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$250.03
Avg. Total Cost Per Contract Per Month:	\$134.59
Avg. Rx Cost Per Contract Per Month:	\$134.59
Savings Per Contract Per Month:	\$115.44



Annual Savings Report

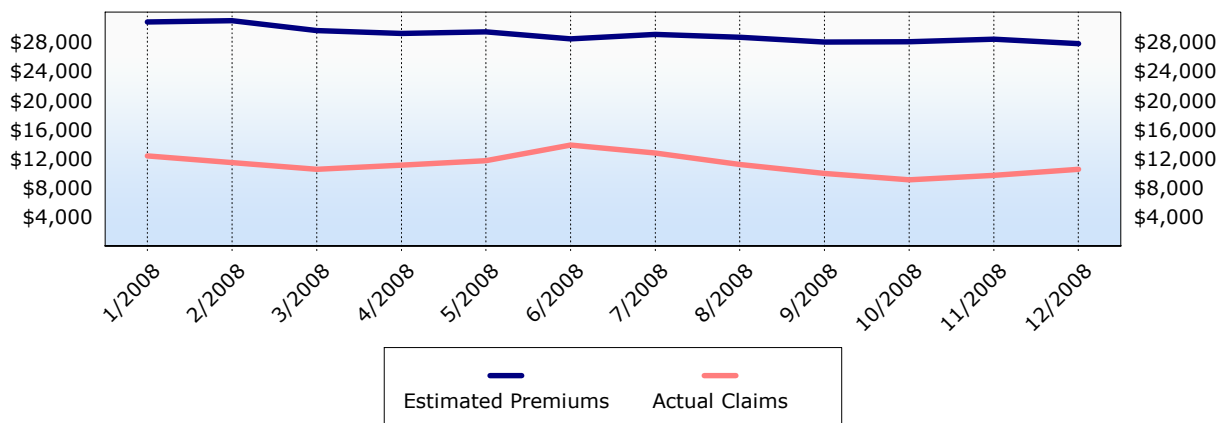
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
January 2008	104	61		\$30,638.45	\$12,295.06	\$18,343.39
February 2008	104	58		\$30,821.02	\$11,408.44	\$19,412.58
March 2008	100	63		\$29,491.68	\$10,493.18	\$18,998.50
April 2008	99	56		\$29,097.26	\$11,036.41	\$18,060.85
May 2008	99	60		\$29,279.83	\$11,672.52	\$17,607.31
June 2008	96	53		\$28,344.91	\$13,792.53	\$14,552.38
July 2008	97	52		\$28,928.94	\$12,713.54	\$16,215.40
August 2008	95	51		\$28,571.01	\$11,147.78	\$17,423.23
September 2008	92	46		\$27,884.43	\$9,893.17	\$17,991.26
October 2008	92	57		\$27,950.20	\$9,052.11	\$18,898.09
November 2008	93	54		\$28,278.85	\$9,632.85	\$18,646.00
December 2008	92	54		\$27,701.86	\$10,456.75	\$17,245.11
Averages:	96.9	55.4	Totals:	\$346,988.44	\$133,594.34	\$213,394.10

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$298.36
Avg. Total Cost Per Contract Per Month:	\$114.87
Avg. Rx Cost Per Contract Per Month:	\$114.87
Savings Per Contract Per Month:	\$183.49



Annual Savings Report

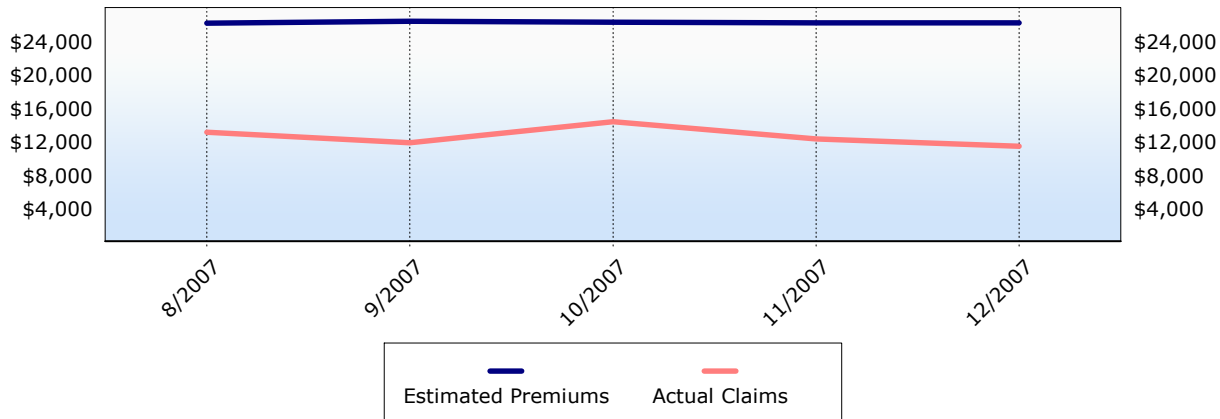
City of Ypsilanti 50001136-01

Renewal Date: January 2015

Agency: Valenti Trobec Chandler Inc. Agent: Michele Bolser

Month	Eligible Contracts	Utilizing Contracts		Estimated Premium	Actual Claim Amount	Savings
August 2007	103	61		\$26,138.44	\$13,079.20	\$13,059.24
September 2007	103	62		\$26,358.21	\$11,805.99	\$14,552.22
October 2007	103	58		\$26,228.94	\$14,341.59	\$11,887.35
November 2007	102	54		\$26,157.87	\$12,275.83	\$13,882.04
December 2007	102	57		\$26,157.87	\$11,401.08	\$14,756.79
Averages:	102.6	58.4	Totals:	\$131,041.33	\$62,903.69	\$68,137.64

Accumulated Averages	
Est. Premium Per Contract Per Month:	\$255.44
Avg. Total Cost Per Contract Per Month:	\$122.62
Avg. Rx Cost Per Contract Per Month:	\$122.62
Savings Per Contract Per Month:	\$132.82





Resolution No. 2015 – 208
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of September 1, 2015 be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



**CITY OF YPSILANTI
COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, SEPTEMBER 1, 2015
6:00 P.M. – WORK SESSION
7:00 P.M. – REGULAR SESSION**

I. CALL TO ORDER –

The meeting was called to order at 6:08 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

Council Member Vogt moved, supported by Council Member Nicole Brown to approve the agenda.

Mayor Edmonds requested Resolution No. 2015-206 be moved from the end of Section XIV to the beginning of Section XIV, Resolution/Motions/Discussions.

Council Member Robb moved, supported by Council Member Vogt to move Resolution No. 2015-206 from the end of Section XIV to the beginning of Section XIV, Resolution/Motions/Discussions.

Council Member Murdock moved, supported by Mayor Pro-Tem Richardson to move Resolution No. 2015-206 from Section XIV to the beginning of Section XI, Minutes.

Council Member Robb withdrew his original motion.

On a voice vote, the motion carried and the agenda was approved as amended. Council Member Robb opposed the motion.

VI. WORK SESSION: 6:00 – 7:00 p.m. – Capital Improvement Plan

Economic Development Director Beth Ernat, and City Planner Bonnie Wessler, provided an overview of the Capital Improvement Plan (CIP). **(See Website)**. After there is an approved plan, Mayor Edmonds asked if there is a formal process to make changes. Ms. Ernat responded no, this plan is similar to the Master Plan and is meant to be a guide.

Council Member Murdock added that while Council is expected to provide input into the plan, it was just received it tonight. Ms. Ernat replied the plan needed to be reviewed by the Planning Commission, who met the previous night, before it was brought to Council. She added staff would like feedback on the process; if it is understandable, and if it meets Council's needs. She added if there are no questions, the draft will be brought back to Council for approval.

Council Member Robb stated he does not understand Council's role in the CIP, and asked why Council is not prioritizing projects. He asked why this was not completed during goal setting. Ms. Ernat responded that ideally, this could be accomplished through goal setting. She added that what is developed during goal setting should translate to the CIP; however, some items in the CIP Council does not need to address, such as the fire station roof, or the website. Mr. Robb stated those are items that should be discussed if they are priorities of the department heads. Ms. Ernat agreed, but it should be carried out throughout the year. Mr. Robb stated the CIP should be changed so that Council sets priorities. Ms. Ernat responded she had no objection to that amendment.

Council Member Murdock stated that ultimately, regardless of what the CIP may state, the budget dictates what can be accomplished. Ms. Ernat replied the CIP lists projects that would cost around \$3 million combined, which is not feasible. She stated the goal is to recognize projects before emerge.

Mayor Edmonds stated when performing the Capital Improvement Plan, a short narrative would be useful. Ms. Ernat responded that would be included in the project identification form. Mayor Edmonds asked if that will be provided just for the next fiscal year. Ms. Ernat responded that it will be reviewed every year; however, streets and the Motor Pool would be provided separately due to the size of the document.

Mayor Edmonds asked how Ms. Ernat would like Council to provide input to the content of the CIP. Ms. Ernat responded it is not required at this time because this fiscal year has already been budgeted.

City Manager Lange stated there is no use in arguing over what projects get done and in what wards the projects are located. He said the CIP is essential for the City to be deemed redevelopment ready. He added that moving forward, the entire budget will be analyzed very carefully and there will also be a five-year capital plan. He stated the capital plan will determine what the city will be able to afford. He said the plan will be more driven by revenue and priority and his goal is to bring the City to a place that it will not be required to spend a great deal on capital projects.

Council Member Anne Brown stated she appreciates that staff is looking into capital improvements and presenting a tangible plan that can be used by future Councils. She asked as partnerships are developed regarding the parks system will that be included into the CIP. Ms. Ernat responded in the affirmative.

Mayor Pro-Tem Richardson thanked Ms. Ernat and staff for preparing the plan and looking to possible projects into the future, and that the City is coming to a place to prepare plans such as this.

Mayor Edmonds requested that background of projects be provided to Council before the finalization of the plan in order to allow Council time to digest what the projects are. Ms. Ernat responded, as Council Member Robb stated, this process will begin with goal setting and continue through the process.

Property Disposition Policy – Economic Development Director Beth Ernat

Economic Development Director Beth Ernat provided an overview on the Property Disposition Policy. **(See Website)**

Mayor Pro-Tem Richardson asked if the property owner who gained the property would pay the regular tax rate for the acquired parcel. Ms. Ernat responded in the affirmative. Mayor Pro-Tem Richardson stated Detroit was pushing this program, and asked if it was successful. Ms. Ernat responded she is uncertain about Detroit, but she can say that this program has been very successful in Saginaw. Council Member Murdock stated Flint also used side-lotting. Ms. Ernat responded in the affirmative. Mayor Edmonds stated she has attended many workshops about this topic, and that Lansing, and Ingham County also use side-lotting, where it has been successful, as well as across the country.

Council Member Vogt agreed the program is successful in getting rid of the land, but his concern is what happens in five to fifteen years when that land that might have been developed and now it is a side-lot. Ms. Ernat responded when the land value increases, property owners can make the decision to sell the land. She explained Flint has required property owners to maintain ownership of the land for five years, but recently reduced that to one in order for the land to go through one tax cycle, and thereafter, the land may be sold. She added the goal is for the land to return to the tax roll, with hopes that eventually it will be redeveloped. Mayor Edmonds said a small vacant lot will produce \$600-\$700 a year. Ms. Ernat agreed.

Council Member Vogt stated if property owners are allowed to split lots, it makes it more difficult to sell, and in turn, makes it more difficult to be redeveloped. Ms. Ernat responded it may impede a future sale, but as a lot increases in size, it increases its value. Mr. Vogt stated this should be considered on an individual basis, and if there are two adjacent vacant lots, they should not be included in this program. Ms. Ernat responded she would not recommend adjacent properties as side lots. Mr. Vogt said he is curious to see how other communities handle side-lotting. Ms. Ernat responded Genesee County considers side-lots as 50 ft. or less, and they do not abut a corner lot or a vacant lot. She added the properties that should be considered for side-lotting should be small enough that they would improve a neighbor's lot size more easily than being sold for development.

Council Member Anne Brown asked how many people this program will impact. Ms. Ernat responded she has maps that illustrate how many properties that will be affected and she will provide those to Council.

Council Member Robb asked that Ms. Ernat create a spreadsheet of all properties this program will involve and include the value of the adjacent properties. He added he has a feeling that many properties that would be affected have home values around \$35,000 that and drafting a policy on vacant lots doesn't make sense.

Council Member Murdock stated part of the issue is not collecting taxes, but to stabilize the neighborhood. Mr. Robb agreed, but the argument is why it does not make sense to redevelop these lots, because the upside is so low.

Council Member Anne Brown asked if a neighboring property is not interested in a vacant lot, would it be open to other individuals. Ms. Ernat responded in the affirmative, adding

that part two of this program would be the market push of these properties. She recommended to place an RFP for a residential realtor, and said she has been approached by more than one interested realtor. She explained the realtor would market all City owned properties, and list all properties that are not side-lotted. She said each property would have realtor signs, and additional marketing would be used to sell the properties at the value of the land, and the realtor would receive \$500 for each sale.

Mayor Edmonds asked if a chart could be provided for lots that are buildable or unbuildable. Ms. Ernat stated she would not recommend listing a property as unbuildable, and cautioned if a property is listed as unbuildable on any document that is available by FOIA, essentially that property will be viewed as unbuildable. She added most things are buildable, rather by variance, or a zoning change.

Mayor Pro-Tem Richardson asked if a three-year requirement for a property owner to live at the property would be long enough. Ms. Ernat responded she is open to changing it, but it might be difficult to lock someone to a property for a longer time. Council Member Murdock stated the homestead condition should be maintained forever. Ms. Ernat agreed with Council Member Murdock.

Council Member Vogt stated the realtor should evaluate each property and ensure whether or not it should be sold for a higher price. He added in the listing, and in the contract, it should be explicit that the property owner must maintain the property to all legal standards. Ms. Ernat agreed with Council Member Vogt.

Council Member Murdock asked what the building requirements would be for an empty lot. Ms. Ernat responded that it is at Council's discretion to set a time limit. Mr. Murdock stated if in-fill is the goal, then that should be part of the agreement. Ms. Ernat responded that purpose one is to get the property on the tax roll and purpose two is to create additional livable options. Council Member Murdock stated there have been too many circumstances that the City has sold property to individuals that made promises to build-up property and were unable to keep those promises. Ms. Ernat responded, if that is a goal of Council then the City would make a requirement of 18 months. She added any revenue created by this program would be used to maintain the properties that the City still owns.

Mayor Edmonds stated there has been a push by multiple units of governments for land banks with a renewed discussion of priorities of housing markets, and pushing that strategy. She asked that Council be provided with the average price of lot maintenance. She added that snow removal for City owned properties has not been adequate and needs to be discussed in a working session. She said she would also like to examine leasing land. Ms. Ernat stated leasing land should be the very last option. Mayor Edmonds stated there are some properties in Ward 1 that have gardens on lots and are maintaining the lots, but paying for increased taxes is not something that is feasible for these individuals. Ms. Ernat stated the goal is to provide the property cheap enough so that it only adds around \$13 a month to their tax bill. She added if the land were leased, it would cost roughly the same, if not more, as far as insurance is concerned, and the City needs to determine the risk it is willing to take.

Council Member Robb stated the City needs to develop a process for accepting property. Ms. Ernat stated the City can develop a policy to reject properties, but then they will fall into the control of the County, and the County becomes a tax exempt property owner. Mr. Robb stated if we accept the property, the City becomes a tax exempt property owner. He added if the City becomes the owner, the responsibility of maintenance falls to the City. Council Member Murdock stated the County has not historically been responsible for maintaining its properties either. Mr. Robb stated he is not suggesting they are, but if it is Council's goal to not own property, the City needs to not own

property. Ms. Ernat stated the City is hitting the mark that it will not be receiving five properties a year, however, there are some properties that have the likelihood of falling into the City's hands. Mayor Edmonds asked how many properties the City can reject. Ms. Ernat responded there is a state statute that would need to be researched by the attorney's office.

Council Member Robb stated the policy should be independent of any single point in time. Ms. Ernat responded her recommendation is to at least maintain ownership of properties for a small amount of time; it would allow the City to choose the disposition of the property. Mr. Robb replied, as the Mayor stated, the City does a terrible job maintaining the properties that it owns. He said if the City is going to own property, staff must get better at maintaining City properties. Ms. Ernat responded the first step to achieving that goal is to have the funding necessary to maintain properties, which can be raised through this program.

Council Member Murdock asked if the realtors understand they will only make \$500 per sale. Ms. Ernat responded she has not discussed the specifics, but there was a discussion that this would not be a typical 6% sale. Mr. Robb stated there is a difference between 6% commission and \$500. Ms. Ernat responded that commercial property is being proposed at \$1,000 per acre. Mr. Robb asked how hard a realtor will work to sell a property for \$1,000. Ms. Ernat responded that they would be surprised what municipal contracts motivate. Council Member Robb stated he agrees with Council Member Murdock that the goal is neighborhood stabilization, and if that is the goal, the City should just give the property away. Ms. Ernat responded she also agreed, but it would be useful for the City to create funding to maintain the properties it owns. Mr. Robb stated his concern is staff time that has been contributing to the development of this policy versus what the City will gain, and added it seems like a losing system for the City. Ms. Ernat replied that this is possible, but in her experience, this system has been very successful.

Mayor Edmonds asked for a further assessment of properties, including the assessed value, or the state equalized value (SEV), the current taxes, and a brief description of acreage. Ms. Ernat responded that this could be done, but that it gets into the minutia of sale, and asked if Council wishes to be directing and driving each sale. Mayor Edmonds responded that her goal is to understand the range and make sure the policy being passed is appropriate to the scale. Ms. Ernat responded the first seven listed properties have a true cash value of less than \$80,000.

Council Member Murdock stated a standard policy will not be able to be used for commercial properties. He stated that 326 Michigan Ave has a billboard lease which could confuse things. Ms. Ernat responded that while it does confuse things, the property does not have a driveway on Michigan Ave which confuses the process further. She said if the City were to purchase an easement from a neighboring property and add a curb-cut, it increase the value of the property substantially. Mr. Murdock stated the former Boys and Girls Club may cause an issue. Mr. Murdock stated the property that will be most troublesome is on Railroad St., adding that this property has an easement that runs along the river. He asked if that property will be included in this program. Ms. Ernat responded it is her plan to market that property.

Mr. Lange stated the City has accepted two properties near Parkridge Center. He added that Mr. Barfield purchased the property and donated it to the City. He said the City demolished the property and is maintaining it to some degree, adding that Mr. Barfield would like to purchase another property near Parkridge Center and extend the property. He said he wanted to inform Council of this possibility and that it will be moving forward in the future.

Ms. Ernat asked if Council feels comfortable with side-lotting. Council responded in the affirmative. She stated for the residential market push she will need to release a Request for Proposals (RFP) for a realtor, and asked if there is interest by Council to list City owned residential properties for a year's time and reevaluate the program at that point. Council responded in the affirmative. Ms. Ernat asked if Council would like to work with a realtor to list City-owned commercial property. She proposed that the City pay for the marketing materials, and supplement encouragement to sell the parcels, and review them individually.

Council Member Robb stated he understands the reasoning to not say a property is unbuildable, but the property at 333 Superior Rd. is about as unbuildable as a property can be. Ms. Ernat stated that property has about an acre out of five that can be developed. Ms. Ernat added there has been some interest in the Farm Bureau property. Mr. Robb asked if those that were interested have any idea of the condition of the property. Ms. Ernat responded two individuals she spoke with absolutely understood; she is not certain that the others did. She stated she is not certain there is a strong lead, but there is relative interest and some interesting ideas for the property. Council Member Murdock added the last individual that showed interest when the property was rezoned had interesting ideas as well.

Ms. Ernat asked if Council feels empowered to hire realtors and put these properties to the private market. Mayor Edmonds responded she is interested in looking into alternatives in more depth, but that does not preclude the first priority, which is to give opportunities to neighbors, homesteaders, etc. Mayor Edmonds stated Washtenaw County is behind the times in vacant lot usage, and she has spoken to many residents who wish to use vacant lots and there is not a clear policy in place.

Ms. Ernat stated she will bring an Ordinance for adoption to Council; the program will last a year for a trial period. She added she will return with tax information and lot size information.

VII. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals: Jeff Castro, Ypsilanti Community Utilities Authority, City Planner Bonnie Wessler, Marcus McNamara, OHM, Assistant to the City Manager Ericka Savage, and Community Development Director Beth Ernat.

VIII. PRESENTATIONS –

1. Recognition of City of Ypsilanti Park Friends Groups

Mayor Edmonds welcomed members of the audience that have worked to improve the conditions of the park system in Ypsilanti.

Council Member Anne Brown thanked all those that support Ypsilanti's park system. She especially thanked Mr. Dotson, from a disc golf organization, for all his work on Ypsi Pride Day.

Mayor Edmonds stated ten years ago, the City had to cut its Park and Recreation program, yet Ypsilanti is still able to continue its work through resident volunteers. She stated that is one of the things she is most proud about this community.

Mayor Pro-Tem Richardson stated she conveys to the Michigan Municipal League how Ypsilanti's citizen groups continuously step forward to help the community. Ms. Richardson stated she consistently boasts the Rutherford Pool redevelopment saying the cost was \$1,000,000 and only \$300,000 was received from a governmental

agency, and the rest was raised by the public. She stated she is especially thankful for the work done at Parkridge and thanked Mark Harris for the work he does there. She thanked the Huron Valley Association of Social Workers, Kappa Alpha Psi Fraternity, and the Delta Sigma Theta Sorority for stepping up and work with the community youth.

Mayor Edmonds recognized the following individuals: Anthony Williams, Linda Horne, Monica Prince, Andrea, Mark Harris, Eric Moore, Giovanti, and Gabe Dotson.

Mayor Pro-Tem Richardson recommended that the City award these individuals with a certificate of appreciation. Mayor Edmonds added that she would like each Council Member to sign the bottom of the certificate.

Mayor Edmonds recognized the Friends of Peninsular Park and the Ypsilanti Running Company, a new downtown business, adopted Frog Island park, and the Little League that is instrumental in the maintenance of the fields.

~~2. Property Disposition Policy—Economic Development Director Beth Ernat~~ **(Moved and heard during Section VI, Working Session)**

IX. AUDIENCE PARTICIPATION –

1. Gabe Dotson, 36502 Dowling St, Livonia, thanked Council for allowing his group to adopt Water Works Park and stated his group is looking to improve both safety and wayfinding in the park. He said his group uses a few websites revolving around disc golf that provide information about public perception of individual courses. This information is forwarded to the group who can add enhancements to the park. He stated Water Works Park is a beautiful piece of property right on the River. He added he hopes that this partnership continues into the future.
2. Dave Heikkinen, 133 W. Michigan Ave business owner, stated on Wednesday, September 2nd, at 7:00 p.m. a vigil will be held for the 84 public servants, including 25 police officers who died by gunshot. He added that 58 firefighters have died this year, and the two reporters who were recently murdered. He invited Council to attend and if Council would like to say a few words they are more than welcome. He stated a lot has not been said about these deaths by government officials, and something should be done.

X. REMARKS BY THE MAYOR –

- Thanked all those who spoke.
- Asked Mr. Dotson to connect with Linda Horne the chair of the Parks and Recreation Commission, to help connect him through the appropriate channels.

XI. MINUTES –

Resolution No. 2015-197, approving minutes of August 18, 2015.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the Minutes of August 18, 2015 be approved.

OFFERED BY: Council Member Murdock
SUPPORTED BY: Mayor Pro-Tem Richardson

City Council Meeting Minutes
September 1, 2015

On a voice vote, the motion carried and the minutes were approved.

1. Resolution No. 2015-206, approving engineering services contract with OHM for design and review services for fiscal year 2015-2016.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti desires OHM Engineering to provide multiple engineering design and review services over and beyond the current site plan review services provided; and

WHEREAS, The City of Ypsilanti desires to enter into a contract for engineering services for multiple projects within the current budget year; and

WHEREAS, the City of Ypsilanti desires to have Its Mayor and City Clerk enter in to a contract with OHM Engineering in an amount not to exceed \$150,000.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council directs the Mayor and City Clerk to enter into an engineering services contract with OHM Engineering for design and review services for fiscal year 2015/2016 and is subject to the approval of the City Attorney.

OFFERED BY: Council Member Robb

SUPPORTED BY: Council Member Vogt

Economic Development Director Beth Ernat stated there are projects that require engineering services, and the City does not employ a staff engineer. However, after 25 years of OHM working with the City she feels they are the staff engineer. She stated this resolution would authorize the City to create a personal service contract with OHM that would not exceed a certain amount.

Council Member Robb stated change orders are not brought to Council; resolutions state the City Manager has the authority to sign change orders, which Ms. Ernat clarified is up to \$25,000. Mr. Robb stated Council's inability to approve a project in a timely fashion has never negatively affected a project. City Manager responded there were numerous times OHM would work on a design for a project that was waiting for Council approval. Council Member Robb asked if OHM performs work without a contract. Mr. Lange responded in the affirmative. Mr. Robb stated OHM is not allowed to perform work without a contract. Mr. Lange replied OHM does so at their risk. Mr. Robb stated that the resolution should be denied. If OHM is creating designs without a contract at their risk, then there is no consequence to the City. Mr. Robb asked if OHM requested this contract. Ms. Ernat responded that they did not - that she is requesting this contract.

Council Member Robb asked if a resolution can change an ordinance. City Attorney John Barr responded it depends on the resolution, and Council can contract by resolution. Mr. Robb stated the issue is, if all the projects listed will be billed to a separate account number it circumvents the ordinance requiring Council approval for all projects over \$25,000. Mr. Barr responded that this is not necessarily true. This contract would be for the purchase of professional services, which is a common way the City handles professional services. Mayor Edmonds added both planning and legal services are handled in the same manner. Mr. Barr replied in the affirmative. Mr. Robb stated the attorney contract was approved by Council, and Council approves each contract over \$25,000. Ms. Ernat responded projects will be billed the same as in the past, and essentially this will function in the same manner.

Mayor Pro-Rem Richardson stated this resolution sounds like something Council should have done a long time ago.

Mr. Lange stated sub-contracts for projects were making it difficult to coordinate; this will help to make the process smoother. He stated he appreciates engineers that provide good engineering, but also add insight on how to improve certain projects, and he finds that with OHM.

Council Member Murdock stated that in the past, the City had a contract with OHM similar to the attorney's. He said he is not certain when the City stopped following that practice. Ms. Ernat added that when the budget was decreased, contract was eliminated. Ms. Ernat said having a professional services contract provides the City latitude by not having to spell out everything in a contract. She stated she does not believe this contract will create abuse, and other than the attorney's office, OHM has the longest institutional memory in the City. Ms. Ernat stated when other engineers are used, it creates complications and this will be the most beneficial moving forward. Mayor Edmonds agreed and a single contract will help streamline the process as much as possible to future developers.

Ms. Ernat stated this will not change the site plan review policy.

Mr. Barr asked that "subject to the approval of the City Attorney" be added at the end of the resolution.

Council Member Anne Brown thanked Ms. Ernat for preparing this resolution, and bringing it to Council. She thinks this is a great idea.

Council Member Murdock stated if, when the road plan is developed, will there be another contract. Ms. Ernat responded in the negative. Mr. Murdock stated the City usually has a contract with OHM for construction of "X" street, and this will eliminate that practice. Ms. Ernat responded as long as the streets are listed in what will be presented to Council, it will not require additional approval. However, if there is a major project it will come before Council. Mr. Murdock stated if a series of streets are listed for repair in a similar situation as last year Council will have no input. Ms. Ernat replied that is not what she is saying. Mr. Lange added those projects will need to go out for bid, this contract will only cover the designs.

Marcus McNamara, OHM, stated basically what Ms. Ernat is asking is a procedural change and OHM will continue to function in the same manner. He said if this is approved staff will decide what projects to fund through this contract, and what projects will come before Council. He added the only function that will change is OHM will not be back before Council for each project.

Mayor Edmonds stated she does not see this as OHM and staff making decisions without the consent of Council. She sees this as a contract being in place when Council decides to move forward with projects that require engineering. Mr. Robb stated if Council does not approve a project how would staff know how to move forward. Ms. Ernat responded these are all projects that have been approved within the budget, or specific items staff has worked on with Council, so nothing is subverting Council.

Mayor Edmonds asked that staff provide a monthly report along with the Council Information Letter. Ms. Ernat responded she would be happy to provide that to Council.

Mr. Robb asked what the checks and balances are to avoid staff selecting projects. Mr. McNamara responded a work session would provide staff direction on what projects are important to Council. Mr. Robb stated his concern is if the process is being streamlined by removing Council from the process. Ms. Ernat responded Council is only being removed from the process of the contract. Mr. Robb stated the contract is what keeps the integrity of the process, and asked what is to stop staff from changing projects Council has set. Ms. Ernat stated that is a public process that will be decided during a Council Meeting. She stated staff is seeking a professional service contract. Mr. Robb stated Council did not pass a resolution approving the construction of Prospect. Ms. Ernat responded that is between the City Manager and Council. Mr. Robb stated he is being told there is a public process but there are no checks and balances in place for this scenario.

Mayor Edmonds stated during the budget process Council approves capital projects.

Ms. Ernat stated the only thing she is asking for is to use OHM for engineering design services. Mr. Robb stated in this scenario, Council does not approve contracts anymore. Ms. Ernat stated this is only a contract for engineering design on projects. Mr. Robb stated this is an omnibus contract that has no specific projects attached to it. Ms. Ernat responded typically a municipality employs an engineer, and since Ypsilanti doesn't, and staff is asking to create that arm through this contract.

Council Member Murdock stated he would feel a lot more comfortable if the contract was provided to Council. Ms. Ernat responded she would not prepare a contract if she feels it is controversial. Mr. Murdock stated as he said before, the City used to contract with OHM. Mr. McNamara stated OHM has a continuing service agreement with the City that sets hourly rates, and this contract would be more internal to the City. Mr. McNamara stated he is indifferent to the passage of this resolution because OHM will still provide the same service.

Mayor Pro-Tem Richardson stated this seems as if it is similar to the contract with the attorney's office.

Council Member Anne Brown called to question, supported by Mayor Pro-Tem Richardson.

On a roll call, the vote to Call to Question was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

On a roll call, the vote to approve Resolution No. 2015-206 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	No	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 2 (Robb, Murdock) ABSENT: 0 VOTE: Carried

XII. ORDINANCES – FIRST READING:

Ordinance No. 1256

1. An ordinance to amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking, "Division 2, By Amending Division 2 To Be Titled "Parking Violations Bureau and Enforcement," and to Amend Division 2 To Create A Parking Violations Bureau, to set forth Rules and Procedures for the Parking Violations Bureau, and to have Fees set by Resolution of City Council.

A. Resolution No. 2015-198, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 102 "TRAFFIC AND VEHICLES," ARTICLE III "STOPPING, STANDING AND PARKING, "DIVISION 2, BY AMENDING

DIVISION 2 TO BE TITLED "PARKING VIOLATIONS BUREAU AND ENFORCEMENT," AND TO AMEND DIVISION 2 TO CREATE A PARKING VIOLATIONS BUREAU, TO SET FORTH RULES AND PROCEDURES FOR THE PARKING VIOLATIONS BUREAU, AND TO HAVE FEES SET BY RESOLUTION OF CITY COUNCIL" be approved on first reading.

OFFERED BY: Council Member Nicole Brown
SUPPORTED BY: Mayor Pro-Tem Richardson

City Manager Lange stated this ordinance is the product of the task force headed by City Clerk McMullan and assembled for parking enforcement. He asked that this be approved on First Reading and any comments or questions will be answered before the Second Reading.

Mayor Edmonds asked what the difference is between the original ordinance and the replacement provided. City Attorney John Barr responded it is the same except the second includes fines and fees. Mr. Barr stated in order to house a parking bureau in the City, the Ordinance needed to be amended.

Council Member Murdock asked how the City has been collecting parking revenue. Mr. Barr replied at one time, the City hired a firm for collection and currently the court has been collecting parking revenue. Mr. Barr stated this will allow the City to form its own parking bureau maintaining revenue collected for the City. Mr. Murdock stated that is what was done years ago. Mr. Barr replied he is not certain the parking enforcement was handled in this manner. Mr. Barr said at one time, the Treasury collected parking revenues, however, there was not a legal framework. Mr. Barr stated an outside company was hired to act as a collection agency. Mr. Lange added that was Duncan Solutions which worked well until recently when parking enforcement went to the court system.

Mr. Lange stated collections will be handled on a sliding scale, for which, staff will be providing details to Council. Mayor Edmonds asked for clarification on the sliding scale. Mr. Lange responded Duncan Solutions would take a flat 40% of the revenue and the new system has a sliding scale based on the amount of time the ticket is outstanding. Mr. Lange stated this will increase the revenue stream from parking enforcement without needing to write more tickets.

B. Open Public Hearing

None

C. Resolution No. 2015-199, close public hearing.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 102 "TRAFFIC AND VEHICLES," ARTICLE III "STOPPING, STANDING AND PARKING, "DIVISION 2, BY AMENDING DIVISION 2 TO BE TITLED "PARKING VIOLATIONS BUREAU AND ENFORCEMENT," AND TO AMEND DIVISION 2 TO CREATE A PARKING VIOLATIONS BUREAU, TO SET FORTH RULES AND PROCEDURES FOR THE PARKING VIOLATIONS BUREAU, AND TO HAVE FEES SET BY RESOLUTION OF CITY COUNCIL be officially closed.

OFFERED BY: Council Member Nicole Brown
SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried and the public hearing was closed.

Council Member Robb stated Section D of the ordinance states a citation may be filed with the district court, and asked for clarification of that statement. Mr. Barr responded the Parking Bureau does not

have the same powers as the court and if it is not settled by the bureau, it may go to district court for final disposition. Mr. Robb stated when the City was using Duncan Solution, tickets never went to the court. Mr. Barr stated the proposed ordinance follows the Ann Arbor model that has a magistrate, and kept everything in-house, and if a remedy could not be handled in-house, it was sent to the court. Mr. Robb asked when a ticket would not be able to be handled in house. Mr. Barr responded the magistrate does not have some of the powers held by the court, and if the magistrate's decision is not accepted, it would go to district court. Mayor Edmonds asked for an example of a case that is sent to the court. Mr. Barr responded if a person parks in a handicapped zone and receives a ticket and they contest that ticket, the Parking Bureau would have the ability to adjudicate that decision. If the bureau finds the individual at fault and the individual was not satisfied with the judgment, they would have the ability to take it to district court.

Mayor Pro-Tem Richardson asked if the City would be required to hire a new staff person. Mr. Barr replied he does not believe so.

Council Member Murdock stated if they want to contest the ticket in court, they have that ability. Mr. Barr stated if this system is implemented, the person would pay the ticket and contest it at the City. Mr. Murdock stated ultimately, if the individual wanted to contest the ticket, they would need to go to court. Mr. Barr responded that would be if they don't agree with the magistrate's decision. Mr. Murdock stated once this process is established, an individual will need to be appointed to act as magistrate for the Parking Bureau. Mr. Barr stated the City does not need to have a magistrate, but a body that will make these decisions.

Council Member Anne Brown asked what the process is for requesting relief. Mr. Barr stated new rules regarding tickets allow a person who does not admit guilt, but is willing to pay it if there is relief granted.

Mayor Edmonds stated a situation that would warrant the Parking Bureau ruling in the favor of the individual would be if they parked in a handicapped spot but was unaware due to snow coverage.

Council Member Robb asked if a person could ask for financial relief. Mr. Barr replied in the affirmative. Mr. Robb asked if it is state law to include that clause in the ordinance. Mr. Barr responded he would follow-up with Assistant City Attorney Jesse O'Jack. Mr. Robb stated he does not like creating a policy that people can ask for financial relief.

Council Member Anne Brown asked what Council Member Robb's concern is regarding request for relief. Mr. Robb stated when you drive a car there are certain responsibilities you accept, and one is that you will park legally, and when you add a clause that allows people to request relief, everyone will make that request. Council Member Murdock stated if an individual wished to contest the ticket in court they could request the judge grant them hardship relief. Mr. Robb responded yes, but that is up to the court rather than the City.

Council Member Robb stated when this was first presented to Council, it said all parking enforcement was to be handled in house, and this ordinance mentions the district court. Mr. Barr stated the City will not send anything to district court, but an individual might. Mr. Robb stated that the individual has the ability to contest the ticket. Mr. Robb stated hypothetically if he has six outstanding tickets the city can request the secretary of state not to renew his plates. Mr. Robb stated when Duncan Solutions was handling collections, the City was unable to follow that practice, and under this system, the City will know what tickets were paid. He asked if there needs to be language in the ordinance that includes that clause. Mr. Barr responded that is under state law, and would not be required.

On a roll call, the vote to approve Resolution No. 2015-198 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7

NO: 0

ABSENT: 0

VOTE: Carried

XIII. CONSENT AGENDA –

Resolution No. 2015-200

1. Resolution No. 2015-203, approving Ordinance No. 1253, an ordinance to amend Chapter 106, Article V, Section 106-499 to decrease the restricted debt retirement and capital improvement fund surcharge on water and sewer service bills within the City of Ypsilanti by adding a surcharge of 63% (a 2% decrease) to each water and sewage bill for billings to be deposited in a restricted debt retirement and capital improvements fund. *(Second Reading)*

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT Ordinance No. 1253, to amend Chapter 106, Article V, Section 106-499 to decrease the restricted debt retirement and capital improvement fund surcharge on water and sewer service bills within the City of Ypsilanti by adding a surcharge of 63% (a 2% decrease) to each water and sewage bill for billings to be deposited in a restricted debt retirement and capital improvements fund, be approved on Second and Final Reading.

2. Resolution No. 2015-204, approving Ordinance No. 1254, an ordinance to rezone 908 N. Congress from Core Neighborhood Mid to Adaptive Reuse Planned Unit Development. *(Little Bird Café) (Second Reading)*

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT an Ordinance to rezone 908 N. Congress from Core Neighborhood Mid to Adaptive Reuse Planned Unit Development be approved on Second and Final Reading.

3. Resolution No. 2015-205, approving Ordinance No. 1255, an ordinance to rezone several properties along Towner Road from Neighborhood Corridor (NC) to Health and Human Services (HHS). *(Second Reading)*

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT an Ordinance to rezone several properties along Towner Road from Neighborhood Corridor (NC) to Health and Human Services (HHS) be approved on Second and Final Reading.

OFFERED BY: Council Member Vogt

SUPPORTED BY: Council Member Brown

On a roll call, the vote to approve Resolution No. 2015-200 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XIV. RESOLUTIONS/MOTIONS/DISCUSSIONS -

1. Resolution No. 2015-201, approving Ordinance No. 1251, an ordinance to amend Chapter 106, Article V, Section 106-454(b) of the Code of Ordinances to increase water rates by 8% within the City of Ypsilanti. ***(Second Reading)***

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That Ordinance 1251, to amend Chapter 106, Article V, Section 106-454(b) of the Code of Ordinances to increase water rates within the City of Ypsilanti, be approved on Second and Final Reading.

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2015-201 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	No	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Richardson) ABSENT: 0 VOTE: Carried

2. Resolution No. 2015-202, approving Ordinance No. 1252, an ordinance to amend Chapter 106, Article V, Section 106-455(a) of the Code of Ordinances to increase sewage disposal service rates by 4% within the City of Ypsilanti. ***(Second Reading)***

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT Ordinance No. 1252, to amend Chapter 106, Article V, Section 106-455(a) of the Code of Ordinances to increase sewage disposal service rates by 4% within the City of Ypsilanti, be approved on Second and Final Reading.

OFFERED BY: Mayor Pro-Tem Richardson

SUPPORTED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2015-202 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	No	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Richardson) ABSENT: 0 VOTE: Carried

- ~~3. Resolution No. 2015-206, approving engineering services contract with OHM for design and review services for fiscal year 2015-2016. (Moved and Heard before Section XI., Minutes)~~

XV. LIASON REPORTS –

- A. SEMCOG Update – Nothing to report
- B. Washtenaw Area Transportation Study – Nothing to report
- C. Washtenaw Metro Alliance – No meeting
- D. Urban County – Mayor Edmonds stated during the last meeting there was discussion regarding Housing and Urban Development (HUD) requirements. She stated small market housing vouchers were discussed that would allow for examination of smaller markets. Received an update from Washtenaw Zero project, which is the OCED effort to end chronic and veteran homelessness by 2016. She added in 2017, the concentration will fall on youth and family homelessness. She stated the strategy is for those involved with housing to meet and coordinate their efforts, which has been effective.

Mayor Pro-Tem Richardson asked if the discussion included the County's blueprint to end homelessness. Mayor Edmonds responded the County's blueprint has not been discussed, and said that she will bring that up during the next meeting. Ms. Richardson stated at the County Blueprint was supposed to be a five year plan, but not much has been mentioned about it since Bob Guenzel left. Mayor Edmonds stated she believes that initiative began the Washtenaw Area Housing Coalition. Mayor Edmonds asked Council if it would like a brief presentation on the topic. Council responded in the affirmative.

- E. Freight House – Nothing to report

Council Member Anne Brown stated she received a call from a contractor who informed her that a fee is required to access the online designs for the project. City Planner Bonnie Wessler responded the Planning Department puts its plans on E-Arc Document Solutions, and stated she is uncertain how the public accesses those documents. Ms. Wessler added staff will provide those documents to the public upon request. Ms. Anne Brown asked if contractors need to see Ms. Wessler for bid documents. Ms. Wessler responded the bid is closed and has been for some time.

Ms. Ernat added staff has sent out a round of questions to all bidders regarding low income and minority subcontractors, and staff is awaiting response from the bidding companies. Ms. Ernat added she plans to present a bid for approval during the September 15th Council Meeting.

- F. Parks and Recreation – Stated the meeting will be held Tuesday, September 8th. Council Member Anne Brown stated during the last meeting she informed Council that the Huron River Watershed Council was awarded a grant for Peninsular Park. Ms. Anne Brown stated the Council will meet with the Park and Recreation Commission to discuss concept designs in terms of landscape, signage, and small repairs.
- G. Millennial Mayors Conference – Stated a celebration was held to commemorate the ending of the Millennial Mayors Conference, and the beginning of the MMC 2.0. Ms. Nicole Brown said she is uncertain of the actual launch of the MMC 2.0 because the details are yet to be solidified.

Mayor Edmonds asked if that will be a part of the Metro Matters transition. Ms. Nicole Brown responded in the affirmative.

- H. Ypsilanti Downtown Development Authority – No meetings held in August.
- I. Eastern Washtenaw Safety Alliance – No meeting held.

Mayor Edmonds asked if there was an update regarding the DTE Taskforce. Council Member Vogt responded nothing has occurred recently. Mr. Vogt stated during his last report he informed Council a brief was submitted, and pending decision on that, they are trying to reach an agreement on a resolution. Mr. Vogt stated the resolution is not proceeding as quickly as he had hoped.

Council Member Murdock stated the Public Service Commission is still trying to remove the public streets from the larger package, but it has not yet been successful. Mr. Murdock added sometime in October, the Public Service Commission should provide a report.

Mayor Edmonds asked if the City's lobbyist should be involved in negotiations. Council Member Vogt replied the commission is already lobbying for the City and other members of the coalition. Council Member Murdock stated the City's lobbyist also represents DTE, however, he was informed by the lobbyist that the DTE issue is something that the City would want to be represented by an individual with technical expertise.

XVI. COUNCIL PROPOSED BUSINESS –

Richardson

- Stated she received complaints regarding the road closure of Washington St. for the farmer's market. She stated some of the businesses are being hindered by the street closing, particularly the Beer Cooler. She said the Beer Cooler complained that there is a hot dog and BBQ vendor which are products they sell and it is affecting their business, and that they should be allowed to sell their products outside. She asked if it would be possible to move the stands on Washington into the property.

Mayor Edmonds stated the parking lot is totally full, and the stands operating on the street would not be able to be moved.

Mayor Pro-Tem Richardson stated years ago, the farmer's market operated in the South Huron parking lot, and the businesses in the area need to be considered. Mayor Edmonds stated the market speaks with the business owners before and during the market and their feeling of the market changes week to week.

- Stated there is a vacant lot next to the Community Church of God on Jefferson St. and the Church has been fined for yard waste, and asked if that had been taken care of.

Mr. Lange responded he will follow-up to check how that was progressing.

- Asked Council to mark their calendar for November 15, 2015 from 3:00 p.m. to 5:00 p.m. for the Washtenaw Regional Organizational Coalition (WROC) will be having their second annual community meeting. She said WROC is an organization that selects issues it can have an effect on, one recent issue is "Ban the Box" to remove the felony check box off of applications. She said another issue was in response to the Ann Arbor Public School System trying to charge \$100 for seventh hour classes. She said the coalition also took on the University of Michigan bus system that was habitually late and causing Ypsilanti citizens to miss health appointments. She said this year, the issues WROC will be facing is

approaching the Lincoln School District to form a similar program to the Ypsilanti Community Schools Restorative Justice Program, regional transportation, and the school to prison pipeline.

Murdock

- Stated the detour signs at Cross and Grove have not been removed.
- Stated during the Urban Core meeting for transportation, Michael Folik, Regional Transportation Authority (RTA), there was a discussion of the train stop in Depot Town. He added there was also a discussion about the Michigan Ave. corridor and how those communities should be approached to speak about the train. He added several meetings have been scheduled from communities on the Michigan Ave. corridor Detroit to Ypsilanti.

Robb

- Asked for an update on the Quatro property.

Mr. Lange responded he has spoken with the Ordinance Enforcement Officer and the Building Department Manager, and was informed that a discussion was held with the property owner who said the issue would be fixed. Mr. Lange added the problem was never solved and the owner was cited.

- Asked that all department heads go through the fee schedule and make a note of what fees are being collected and what fees are not being collected.
- Asked for an update on the See. Click. Fix software.

Assistant to the City Manager, Ericka Savage, responded her first meeting will be Thursday, September 3rd. Ms. Savage stated the contract began on September 1, 2015. Mr. Robb asked if the system is operational. Ms. Savage responded that it was not. Mr. Robb asked if the City has already paid the company. Ms. Savage responded we had until September 1st. Mr. Robb stated it is now September 1st, so the City is starting to pay the contract. Ms. Savage replied that is correct and the first meeting will be held September 3rd. Mayor Edmonds asked when the estimated time of implementation of the software is. Ms. Savage replied she does not feel that it should take long to implement because there is already a system in place - it simply needs to be transferred. Mayor Edmonds requested an update after Ms. Savages meeting.

XVII. COMMUNICATIONS FROM THE MAYOR –

- Carlos Franklin, owner of the Black Stone Cultural Center in the downtown, and his wife, are holding an event entitled "Fight for your Life" on October 10th to support SafeHouse.
- Stated Ypsilanti Township Supervisor Stumbo asked for an update about the former Idle Hour Pub and Big Boy, which came up during a neighborhood watch meeting.

Mayor Pro-Tem Richardson asked Mayor Edmonds to ask Supervisor Stumbo about the vacant gas station on Hewitt and Washtenaw. Council Member Robb listed the Burger King on East Michigan Ave, and said there are many other vacant buildings in the Township. Council Member Anne Brown asked about the tanks that would be in the ground at the gas station. Mayor Edmonds responded she will follow-up with Supervisor Stumbo regarding those properties, adding to feel free to send other items for her to discuss with Supervisor Stumbo.

- Stated at the Housing Equity workgroup, the idea of examining other vacant commercial property ordinances arose. She said the Township is now looking into a Commercial Industrial Ordinance, and that may be the way they are going to begin addressing vacant property. She stated she would like to look into these ordinances to see what tools they are using and if they could be applied in the City. She added it might be useful to have a small group of staff to compare and contrast what each community is doing.

Council Member Murdock stated the Township's vacant building ordinance is based on the City's. Mayor Edmonds responded the Township has updated that ordinance. Mr. Murdock stated there are some things the Township does that the City should examine, and possibly other strategies.

- Stated the Convention and Visitor's Bureau issue was supposed to be on Wednesday, September 2nd Board of Commissioner Meeting Agenda, but it is not.
- Said the working session has been scheduled for September 14th and a working group developed in concert with the Human Relations Commission. The working session will focus on the Black Lives Matter initiative and police and community relations. She stated there was a two hour discussion during the August 24th Human Relations Commission meeting about the topic. Mayor Edmonds proposed nominating three Council Members to be a part the four member Human Relations Commission work group. She said the work session is scheduled for September 14th regarding the Ypsilanti Police Department policies who will act as an information gathering initiative for that work group.

Mayor Pro-Tem Richardson moved, supported by Council Member Anne Brown to nominate three Council Members to be a part of a work group in concert with the Human Relations Commission.

On a roll call, the vote to approve the nomination of three Council Members to a work group was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	No	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Murdock) ABSENT: 0 VOTE: Carried

Mayor Edmonds asked Council if there anyone was interested in a nomination to the work group. Council Member Robb stated the work group should be comprised of a Council Member of each Ward. Mr. Robb stated since Council Member Murdock expressed disdain, he would be willing to represent Ward 3. Mayor Edmonds responded the work group does not necessarily need to be formed in that manner. Council Member Robb responded that is the most appropriate way to form the work group and has been the process in the past. Mayor Pro-Tem Richardson added that is the most equitable way to create the work group. Mr. Robb added creating the work group in that manner allows the whole City to be represented.

Council Member Anne Brown asked if Council Member Vogt is interested in serving on the work group. Mayor Pro-Tem Richardson stated due to the subject matter it would be best if Council Member Anne Brown would represent Ward 2 on the work group.

Mayor Edmonds stated she feels that it makes sense that each Ward be represented on the work group. She added the Human Relations Commission Chair is going to sit on the work group, adding that depending on the will of Council she would sit on the committee. Council responded they would not mind if Mayor Edmonds was a member of the work group.

Mayor Edmonds asked if either Council Member Vogt or Council Member Nicole Brown would like to be a part of the work group. Council Member Vogt responded he does not feel strongly about being a part of the work group, but he would if another Council Member would prefer not to. Council Member Anne Brown responded she and Mr. Vogt could split the duties of the work group. Council Member Nicole Brown stated she does not feel strongly about being a member of the work group, however she is interested. Mayor Pro-Tem Richardson responded she would gladly step aside if Council Member Nicole Brown would like to be a part of the work group. Ms. Nicole Brown stated she would be a part of the work group.

Mayor Pro-Tem Richardson asked City Attorney John Barr if more than three Council Members could be present. Mr. Barr responded there can be if there are not deliberations, he said to be on the safe side; the meeting should just be noticed. Council Member Murdock stated that more than three Council Members could be on the work group.

Mayor Edmonds stated Council Member Anne Brown, Council Member Nicole Brown, and Council Member Robb will be members of the work group, and if the meeting is noticed she would be present. Council Member Robb stated if the meeting is noticed, why not just make the entire Council the committee. Mayor Edmonds responded she would rather have a smaller group as the core group. Mr. Robb responded four members of Council constitute more than 50% and that is not a small group.

- Mayor Edmonds asked if Council had any input on priorities that the Police Department should address during the September 14th meeting. She stated in speaking with Police Chief DeGiusti, he said there are some things that are not realistic to procure in that amount of time such as collecting data from a broader data set requiring more in-depth analysis, but questions regarding in place policies are realistic.

Council Member Murdock requested the presentation include an update on the cross-jurisdictional efforts on specific issues. Mayor Edmonds stated the HRC has been invited to be members of the audience for the September 14th work session. Council Member Vogt requested that the presentation not cover things that are blatantly obvious. Mr. Vogt stated the presentation only needs to cover things that are controversial, or significant. Council Member Robb stated certain policies should be discussed. Mr. Vogt stated those policies could be given to Council before the meeting. Mr. Robb responded they should be provided to Council prior to the meeting. Mr. Murdock requested information on detention policies, use of force, anti-profiling, and training issues. Mr. Robb stated there should be specifics about training officers receive.

Council Member Robb stated the fact that the Chief needs to go into the system and look up data signifies the Police Department does not use data in everyday policing. Mr. Robb stated there should be a conversation regarding that. Mr. Robb asked what the policy is on all forfeiture. Mr. Robb stated the City and the County started a "crack down" on recent criminal activity and he would like to define the "crack down" and the results.

Mayor Pro-Tem Richardson echoed Council Member Robbs sentiments about police training, not only tactical but sensitivity. Ms. Richardson stated she is very interested in community policing, which the City has used and it was successful. Ms. Richardson stated the policy ended and it wasn't simply because of a decrease in the amount of officers. Ms. Richardson stated the last couple of Police Chiefs have not been in favor of the tactic, and it is time to bring that practice back. Council Member Anne Brown agreed with Ms. Richardson regarding community policing.

Mayor Edmonds agreed that community policing is a strategy that should be examined, and asked what information, in terms of a report, would be useful for the September 14th work session. Council Member Vogt stated the report can include what can be done to implement community policing. Council Member Murdock suggested the report can include what the department is currently doing and what they have done in the past. Mayor Pro-Tem Richardson stated "coffee with a cop" is not having the effect that was intended. Council Member Nicole Brown stated she would like to know how much time officers are present in the community.

Council Member Murdock stated the issue is not simply the training of an officer, it is about changing the culture. Mr. Murdock stated he would like that to be included in the report as well as tactics on de-escalation.

Council Member Anne Brown stated her office has been working with police officers to provide a list of questions officers could ask veterans to provide and evidence if that individual is in distress. She said the same type of tactic could be used for youths. Ms. Anne Brown stated she would like to hear more about the heroin epidemic in Washtenaw County and police response.

Mayor Edmonds stated there are four police agencies operating inside Ypsilanti: the Ypsilanti Police Department, the Sheriff's Department, EMU Police Department, and Michigan State Police. She asked if she should invite representatives from any of those agencies. Council responded in the negative.

Council Member Robb requested that Council be provided with the paper copy of police policies immediately so that Council has adequate time to read and digest the information.

Council Member Anne Brown asked if a policy is legislative or if it is administrative that it be included in the report.

- Mayor Edmonds stated the Ypsilanti Community Schools Superintendent asked for community presence for the next round of school openings which occur on Tuesday, September 8th.

Council Member Murdock stated the Police Department has done some exceptional work, and this process is not trying to take away from all that they accomplish.

Council Member Anne Brown stated Chief DeGiusti attended the presentation held at Dawn Farms regarding Narcan, and the hope is that hospitals and police agencies will maintain a supply of that drug. She added the leading cause of deaths in Washtenaw County is heroin overdose, and there have been 62 deaths so far this year.

XVIII. COMMUNICATIONS FROM THE CITY MANAGER –

- Stated the Fire Department performs the emergency rescue in Ypsilanti and he will follow-up with the Chief regarding Narcan.
- Stated he was awarded a seat on the Urban Core Advisory Board.
- Stated there was discussion about the commuter rail by the Regional Transit Authority, and the City's position is if the RTA wants the vote of Washtenaw County a commuter rail as a part of the RTA, and there was agreement from representation from Ann Arbor. He stated the corridor includes the two Washtenaw County representatives, Wayne County's two representatives, and the City of Detroit so Oakland and Macomb Counties should not be able to control the vote.
- Said the County Road Commission will be holding a vote on the .5 mil for roads, tomorrow, September 2nd.

Council Member Murdock stated the vote is only if there will be a public hearing.

- Said safety and cost overhead are two of the major concerns for City buildings. He stated the boiler in City Hall is in poor condition, and the City has been involved in litigation with Johnson Controls and thanks to the attorney's office, Firefighter John Roe, and DPS Director Stan Kirton, Johnson Controls is going to tear down the boiler, and rebuild all at their cost.
- Said negotiations are underway with DTE regarding what the City will receive for the easements it provided to the company. Mr. Lange commended the attorney's office for their work on the negotiations.
- Informed Council that two interns were hired in the City Manager's office.
- Explained that the health insurance presentation will try to explain how the insurance works and how costs can fluctuate. He added another broker was brought in to create competition.
- Stated the health insurance rates were submitted to the City and normally the City receives them in November.
- Said around 200 property owners were informed that sidewalks in front of their property needed to be repaired, and around 50 permits have been issued by the DPS for sidewalk repairs. He said the remaining properties have not been properly noticed, nor have the sidewalks been particularly well marked. He added the City will not issue any more citations for sidewalks until a program, separated by area, has been formed.

Mayor Edmonds asked if a date has been set for the Sidewalk Review Board to meet. Mr. Barr responded he has the names of the members and has prepared some of the material and will be setting up orientation in a week, or two. Mr. Lange added property owners that dispute the citation have the ability to meet

with the board and appeal. He stated if the property owner does not agree with the board's decision, they may file an appeal with the court. Ms. Savage stated the information regarding the Sidewalk Review Board is now on the website.

- Stated he and the Ordinance Officer have spoken to the Family Dollar, and the trash pick-up has improved. He said the grass is still not being mowed but the City is mowing and billing the property.

Council Member Murdock asked if Family Dollar has ever mowed the grass. Mr. Lange responded that they have not. Council Member Robb asked if Water Street will have a grass median the entire stretch. Mr. Lange stated it went through site plan approval. Mr. Robb stated if Water Street is to mimic downtown, and downtown does not have grass. Mr. Robb stated as a result, every building owner on that stretch will be required to mow 22 feet of grass. Mayor Edmonds stated there is grass on multiple sides of the building, not just the front edge. Mr. Robb stated the median in front of the building is the most visible, and asked if there will be a median for the entire stretch. Ms. Ernat responded on Michigan Ave. and on River St. there will be a grass median, because it is already exists. Ms. Ernat stated the interior streets are planned with sidewalk hardscape. Ms. Ernat said the primary reason for grass on those sides is due to the floodplain, which will also require rain gardens to mitigate the new construction.

Council Member Murdock stated the Planning Commission required grass medians, and asked how the City enforces that. Ms. Ernat responded the City makes it uncomfortable for the violator since the City has the ability to cite them each day. Mr. Murdock stated the grass was high and it looked terrible, but it wasn't ten inches.

Ms. Ernat informed Council the property will be sold to a management company, which is typical of Commercial Development. Ms. Ernat explained once the property is sold she feels comfortable that the new owners will be more responsive to the City. Ms. Ernat stated currently the property is owned by the development company and typically not into property maintenance. Mayor Edmonds suggested finding out the owners' name and publishing it in the paper. Council Member Murdock stated Family Dollar is the development company. Ms. Ernat responded no, it is owned by 990 LLC.

Council Member Robb stated this is a controversial property, but when the grass is six inches high there is no violation, and that is what is going to happen if that entire stretch is grass. Ms. Ernat responded everyone has neighborly reached out to try and solve the problem. Ms. Ernat added the property is on an MDOT right-of-way and must meet FEMA standards to bring in development. Mr. Robb stated there is not grass west of South River. Ms. Ernat responded correct, and there will not be more.

Mayor Pro-Tem Richardson stated her understanding is that Water Street was planned to continue the feel of the downtown, and there is not grass on the median in the downtown. Council Member Robb stated there is not grass on the next block in front of the Bomber restaurant. Ms. Ernat responded she will look into the matter.

Mr. Lange stated Council approved the site plan. Mayor Edmonds responded Council approved the setback of the street, but the median could have been other material.

— Ms. Savage stated tree removal information is now on the website.

XIX. COMMUNICATIONS –

Mayor Pro-Tem Richardson stated when Council decided to have work sessions it was agreed to have one a month, and there are four scheduled in September. Mayor Edmonds responded that would be her hope as well, since there were several topics that Council Members were eager to address. Council Member Robb stated Council never voted on anything, and sometimes there is a lot of work that requires Council's attention. Council Member Murdock stated there have been attempts to schedule some of these work sessions for several months, but an agreement could not be reached. Mayor Edmonds stated she would like to only have one starting in October, unless there is a pressing matter.

Council Member Anne Brown asked Mr. Barr to discuss the intragroup relations dialogue training. Mr. Barr explained the City Clerk has been working on scheduling a date, and it was decided to bring an outside presenter to facilitate the training. Mr. Barr stated he has suggested several names to Clerk McMullan, and he believes that she has selected Peter Letsman, from Troy, to perform the training. Mr. Barr stated the training will include a syllabus and schedule and the idea is to learn how to accomplish things in an easier manner.

- Monday, September 14th Work Session (7:00 p.m.) - YPD policies and related items
- September 15th Work Session (6:00-7:00 p.m.) - Health Care
- September 29th Work Session (7:00 -8:30 p.m.) – Roads
- October 27th Council Intragroup Relations Dialogue/Training (6:00-10:00 p.m.) at Marriott Eagle Crest Golf Conference Center and Dining Room

XX. AUDIENCE PARTICIPATION –

1. Dawn Mcowski, stated she is having an issue with her son and the violence that is occurring in Ypsilanti. She stated he recently was accosted at a gas station on Harriet, and she said he was also approached by a man who pulled a gun on him who told him if he catches him on the south side again he would kill him. She asked what she can do to help her son.
2. Nathan Phillips, 509 N. Washington St., stated he will be bringing documents to Council regarding an incident when he was struck with a beer can and when he was arrested for stealing a lawnmower. He said most recently he had an issue with Les Heddle of the Heritage Festival who called the Native American community a derogatory term. He added he was denied his religious freedom after he was provided a permit to have a prayer and the Heritage Festival did not allow it due to what was said by Les Heddle. He said when Mr. Heddle said those derogatory remarks, he spoke about the last two years, the person who was in charge of the Native American Encampment used an expletive to describe that person. Mr. Phillips said the person in-charge of the Native American Encampment for the past two years was his wife who passed away recently. He said he is very upset with the festival this year, and the festival could have simply said he did not have the funds for a permit. Mr. Phillips stated he was sorry for Ms. McKowski and what her son is going through, and he understands he also lived on the south side and has a son who is 18 years old. He said he understands the police have a difficult job and he wishes them the best. He said he feels that the Heritage Festival has run its course and he does not believe it should continue.

3. Roger Kansey, 521 Belmont, Ypsilanti Township, stated he is here to assist Ms. Mcowski about her son. He said his concern is that her son has mental disabilities and he was speaking to the police about a recent shooting and now his life is being threatened. He stated there has not been an increased police presence by her home nor has there been any follow-up from the police. He asked for Council's help to protect this young man.

XXI. REMARKS FROM THE MAYOR –

- Mayor Pro-Tem Richardson asked where Ms. Mcowski was living. Ms. Mcowski responded she is living on Jefferson. Ms. Richardson asked if her son lives with her. Ms. Mcowski responded he stays there a lot, but he does come and go as he pleases.
- Mayor Edmonds stated she and Mr. Philips have spoken on numerous occasions and she will continue to direct him toward the correct avenues for his concerns. She mentioned the vigil that is being planned in Library Plaza for 7:00 p.m. on September 2nd.
- She said that the way Ms. Mcowski has been treated is not okay, and the best thing to do is work directly with the Police Chief.

Ms. Mcowski referenced another instance that a woman came to her home and told her that she has been shot before and has no issue with shooting a person. She added that she felt that the woman was threatening her. She stated she filed a report with Officer Anderson.

- Thanked both individuals for coming and expressing their concerns, and that Council is aware of the recent violence, however, it is helpful to hear specific occurrences from the public.

Ms. LoKowski stated she asked her son to come in but he is scared to come forward. Mayor Edmonds responded that is understandable and asked Ms. LoKowski to leave her information with the City Manager. Mr. Kansey asked if immediate patrols could be issued for Ms. Mcowski's address.

Council Member Anne Brown echoed the Mayor's sentiments to contact Ms. LoKowski, and to increase patrols. She asked if Ms. Mcowski had family her son could stay with, to which Ms. Mcowski responded that she did not.

Council Member Nicole Brown stated she works in mental health and would speak with her after the meeting.

XXII. ADJOURNMENT –

Resolution No. 2015-207, adjourning the Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Council Member Nicole Brown

On a voice vote, the motion carried, and the meeting adjourned at 9:48 p.m.

City Council Meeting Minutes
September 1, 2015



Resolution No. 2015-209
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT an Ordinance to limit and cap the maximum captured taxable value of a Depot town Tax Increment Financing Plan be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:

PROPOSAL TO RESET AND RESTORE SOME TAX REVENUE TO THE CITY FROM DEPOT TOWN TIF

One way to lessen the impact of TIF on Municipal Finances is to Cap the Captured Taxable Value and limit its growth in the future. This is a method that the City of Ann Arbor has used.

HOW DOES TIF WORK – A REFRESHER

TIF revenue are not new taxes. They are taxes diverted from the City and other taxing entities and transferred to the DDA. The revenue captured for a TIF district is calculated by subtracting a base taxable value (in the Depot Town case the, Taxable Value from 1992) from the existing year taxable value to obtain a captured taxable value. The revenue generated from eligible millages on that captured taxable value is the revenue transferred to the DDA. Each year that calculation is recalculated using the current year taxable value.

So for FY2015-16 – the last year of the existing TIF plan –

(Taxable Value less Base Taxable Value = Captured Taxable Value) times millage rate = Captured Taxes
(\$ 3,433,681 - \$ 1,720,000 = \$ 1,713,681) x 42.6513 = \$ 73,091

Depot Town DDA TIF

	Base Value	TY 2015 Taxable Value FY 2015-2016	Captured taxable Value
Depot Town TIFA	1,720,000	3,433,681	1,713,681
Totals	1,720,000	3,433,681	1,713,681

Taxing Units	Captured Millage	Captured Taxes FY 2015- 2016
City Operating	19.0211	\$32,596.10
City-F & P pension	7.5411	\$12,923.04
City-Public Transit	0.9789	\$1,677.52
AAATA	0.7	\$1,199.58
Sanitation	2.7814	\$4,766.43
Library less Debt (2.7922-0.9048)	1.8874	\$3,234.40
WCC	3.4576	\$5,925.22
Washtenaw County	6.2838	\$10,768.43
Total captured taxes	42.6513	\$73,090.72

Source: Marilou Uy, City Finance Director

WHAT IS PROPOSED

For the first year of the new TIF the proposed plan estimates a 1% increase in the Taxable Value, we would increase the Taxable Value 1% from 2015-16 and cap the captured assessed value at 75%. This would be the reset.

So FY2016-17 - the first year of the new TIF the Captured value would be capped at \$1,298,114

\$ 1,713,681 times 1.01 = \$ 1,730,818 times .75 = \$ 1,298,113

The TIF revenue generated would be \$ 1,298,113 times 42.6513 mils = \$ 55,367

Depot Town DDA TIF

	Base Value	TY 2016 Taxable Value FY 2016-2017	Capped Captured taxable Value at 75%
Depot Town TIFA	1,720,000	3,468,018	1,298,113
Totals	1,720,000	3,468,018	1,298,113

Taxing Units	Captured Millage	Captured Taxes FY 2015- 2016
City Operating	19.0211	\$24,691.54
City-F & P pension	7.5411	\$ 9,789.20
City-Public Transit	0.9789	\$1,270.72
AAATA	0.7	\$909.68
Sanitation	2.7814	\$3,610.57
Library less Debt (2.7922-0.9048)	1.8874	\$2,450. 06
WCC	3.4576	\$4,488. 36
Washtenaw County	6.2838	\$8,157.08
Total captured taxes	42.6513	\$55,367.21

IMPACT ON DDA

Difference is a loss in revenue to the DDA of \$ 17,724

This is less than the \$20,000 annual debt payments that are no longer needed since that project is finished and the bond is paid off. There is no impact on the programmatic elements of the existing DDA efforts. All the items in their budget including building grants are still able to be funded.

FUTURE YEARS - SHARING THE GROWTH

In future years, the cap on the captured taxable value, will be allowed to rise up to 1% per annum. This is 100% of the growth the proposed TIF plan projects for the first few years and half the projected growth in the rest of the years. This is the shared revenue part of the proposal.

SO HOW TO WE ACCOMPLISH THIS?

This can be accomplished by amending the Depot Town DDA Ordinance by adding the following section:

“Beginning with Fiscal Year 2016-17 the maximum captured taxable value shall be \$1,298,113. Each fiscal year thereafter, the maximum captured taxable value shall be increased by 1.0% per annum”

This would be an ordinance and would require public notice and two readings. The Depot Town DDA would then need to resubmit a TIF plan that meets this requirement.

TABLE 5 - ANTICIPATED CAPTURED REVENUE AS PROPOSED
Base Taxable Value (1992) \$ 1,720,000

Fiscal Year	Capped Captured Taxable Value	Ypsilanti 30.3225 mils	Washtenaw County 6.2838 mils	WCC 3.4576 mils	District Library 1.8874 mils	AAATA 0.7000 mils	Total mils 42.6513	DDA Captured	% increase from previous year
2015-16	\$1,713,681	\$51,963	\$10,768	\$5,925	\$3,234	\$1,200		\$73,091	
2016-17	\$1,298,113	\$39,362	\$8,157	\$4,488	\$2,450	\$909		\$55,366	1%
2017-18	\$1,311,094	\$39,756	\$8,239	\$4,533	\$2,475	\$918		\$55,920	1%
2018-19	\$1,324,205	\$40,153	\$8,321	\$4,579	\$2,499	\$927		\$56,479	1%
2019-20	\$1,337,447	\$40,555	\$8,404	\$4,624	\$2,524	\$936		\$57,044	1%
2020-21	\$1,350,822	\$40,960	\$8,488	\$4,671	\$2,550	\$946		\$57,614	1%
2021-22	\$1,364,330	\$41,370	\$8,573	\$4,717	\$2,575	\$955		\$58,190	1%
2022-23	\$1,377,973	\$41,784	\$8,659	\$4,764	\$2,601	\$965		\$58,772	1%
2023-24	\$1,391,753	\$42,201	\$8,745	\$4,812	\$2,627	\$974		\$59,360	1%
2024-25	\$1,405,671	\$42,623	\$8,833	\$4,860	\$2,653	\$984		\$59,954	1%
2025-26	\$1,419,727	\$43,050	\$8,921	\$4,909	\$2,680	\$994		\$60,553	1%
2026-27	\$1,433,925	\$43,480	\$9,010	\$4,958	\$2,706	\$1,004		\$61,159	1%
2027-28	\$1,448,264	\$43,915	\$9,101	\$5,008	\$2,733	\$1,014		\$61,770	1%
2028-29	\$1,462,747	\$44,354	\$9,192	\$5,058	\$2,761	\$1,024		\$62,388	1%
2029-30	\$1,477,374	\$44,798	\$9,284	\$5,108	\$2,788	\$1,034		\$63,012	1%
2030-31	\$1,492,148	\$45,246	\$9,376	\$5,159	\$2,816	\$1,045		\$63,642	1%
2031-32	\$1,507,069	\$45,698	\$9,470	\$5,211	\$2,844	\$1,055		\$64,278	1%
2032-33	\$1,522,140	\$46,155	\$9,565	\$5,263	\$2,873	\$1,065		\$64,921	1%
2033-34	\$1,537,361	\$46,617	\$9,660	\$5,316	\$2,902	\$1,076		\$65,570	1%
2034-35	\$1,552,735	\$47,083	\$9,757	\$5,369	\$2,931	\$1,087		\$66,226	1%
2035-36	\$1,568,262	\$47,554	\$9,855	\$5,422	\$2,960	\$1,098		\$66,888	1%
2036-37	\$1,583,945	\$48,029	\$9,953	\$5,477	\$2,990	\$1,109		\$67,557	1%
2037-38	\$1,599,784	\$48,509	\$10,053	\$5,531	\$3,019	\$1,120		\$68,233	1%
2038-39	\$1,615,782	\$48,995	\$10,153	\$5,587	\$3,050	\$1,131		\$68,915	1%
2039-40	\$1,631,940	\$49,485	\$10,255	\$5,643	\$3,080	\$1,142		\$69,604	1%
2040-41	\$1,648,260	\$49,979	\$10,357	\$5,699	\$3,111	\$1,154		\$70,300	
Total		\$1,163,673	\$241,151	\$132,691	\$72,432	\$26,864		\$1,636,810	



Resolution No. 2015-210
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT a public hearing for an Ordinance to limit and cap the maximum captured taxable value of a Depot town Tax Increment Financing Plan be officially closed.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



**Barr,
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Associates, P.C.**
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William F. Anhut ~ Of Counsel – Retired
Jennifer A. Healy ~ Legal Assistant

REQUEST FOR LEGISLATION

DATE: August 27, 2015

FROM: Jesse O'Jack, Assistant Ypsilanti City Attorney

SUBJECT: Adoption of amendments to the City Code to create a Parking Violations Bureau and rules and procedures for the bureau, and to have fees/fines set by resolution of City Council

SUMMARY/BACKGROUND

City of Ypsilanti staff has recommended to City Council that parking enforcement be switched to an in-house model. To implement this switch the City Code needs to be amended to create a Parking Violations Bureau as authorized by Michigan statutes. This amendment creates that bureau and sets forth the rules and procedures mandated by statute, but at the same time builds in flexibility for its implementation. Additionally, the current provisions have preset time periods regarding the payment of fines/fees; i.e., payment of the fine/fee is required to be made within 5 days, and if not, an additional amount is added on. These amendments now simply state that they will be set by City Council resolution. Therefore, as it does with Administrative Hearings Bureau fines, the City Council would now have the flexibility to set both dollar amounts and time periods by resolution.

ATTACHMENTS: Proposed Ordinance Amendment

RECOMMENDED ACTION: Adoption of the ordinance amendment

DATE RECEIVED: _____ AGENDA ITEM NO.

CITY MANAGER COMMENTS:

FOR AGENDA OF: _____ FINANCE DIR. APPROVAL

COUNCIL ACTION TAKEN:



Resolution No. 2015-211
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 102 "TRAFFIC AND VEHICLES," ARTICLE III "STOPPING, STANDING AND PARKING, "DIVISION 2, BY AMENDING DIVISION 2 TO BE TITLED "PARKING VIOLATIONS BUREAU AND ENFORCEMENT," AND TO AMEND DIVISION 2 TO CREATE A PARKING VIOLATIONS BUREAU, TO SET FORTH RULES AND PROCEDURES FOR THE PARKING VIOLATIONS BUREAU, AND TO HAVE FEES SET BY RESOLUTION OF CITY COUNCIL" be approved on Second and Final Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:

The City of Ypsilanti

Ordinance No. 1256

AN ORDINANCE TO AMEND YPSILANTI CITY CODE CHAPTER 102 "TRAFFIC AND VEHICLES," ARTICLE III "STOPPING, STANDING AND PARKING," DIVISION 2, BY AMENDING DIVISION 2 TO BE TITLED "PARKING VIOLATIONS BUREAU AND ENFORCEMENT," AND TO AMEND DIVISION 2 TO CREATE A PARKING VIOLATIONS BUREAU, TO SET FORTH RULES AND PROCEDURES FOR THE PARKING VIOLATIONS BUREAU, AND TO HAVE FINES AND FEES SET BY RESOLUTION OF CITY COUNCIL.

Section 1: Amendments, additions, and deletions to the Code of Ordinances, City of Ypsilanti, Michigan.

That Chapter 102 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Traffic and Vehicles," Article III "Stopping, Standing and Parking," Division 2 is hereby amended to be titled as follows:

DIVISION 2. - PARKING VIOLATIONS BUREAU AND ENFORCEMENT

That Chapter 102 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled "Traffic and Vehicles," Article III "Stopping, Standing and Parking," Division 2, Section 102-81 is hereby amended as follows:

Sec. 102-81.-Parking Violations Bureau..

(a) Pursuant to the Revised Judicature Act, Public Act 154 of 1968, as amended (MCL 600.8395), a Parking Violations Bureau, for the purpose of handling alleged parking violations within the City of Ypsilanti, is hereby established. The Parking Violations Bureau will be under the supervision and control of the City Manager or the City Manager's designee.

(b) The City Manager or the City Manager's designee will, subject to the approval of the City Council, establish a convenient location for the Parking Violations Bureau, appoint qualified City employees to administer the Bureau and adopt rules and regulations for the operation thereof.

(c) Violations of parking restrictions constitute civil infractions which will be governed in accordance with the Motor Vehicle Code, Act No. 300 of the Public Acts of Michigan of 1949 (MCL 257.1 et seq.), as amended. A police officer or any other authorized person may issue "citations" or "parking violation notices" for violations of the City's ordinances involving the parking or standing of a motor vehicle, including those provisions set forth in the City Code and those adopted by reference in the Michigan Vehicle Code, 1949 PA 300, MCL 257.1 to 257.923, as amended, and the Uniform Traffic Code, as amended. A copy of the citation or

parking violation notice is not required to be served personally upon the respondent but may be served upon the registered owner by attaching the copy to the vehicle.

(d) If a parking violation notice is served on the respondent or attached to the vehicle, payment of the civil fine and costs may be to the Parking Violations Bureau. If an admission of responsibility is not made and the civil fine and costs, if any, prescribed by the for the violation are not paid at the Parking Violations Bureau, a citation may be filed with the District Court and a copy of the citation may be served by first-class mail upon the registered owner of the vehicle at the owner's last known address. The citation filed with the Court need not comply in all particulars with MCL 257.727c and MCL 257.743, but must consist of a sworn complaint containing the allegations stated in the parking violation notice and must fairly inform the respondent how to respond to the citation including the length of time in which the person to whom the same was issued must respond before the Court. Parking violation notices must indicate the address of the Bureau, the hours during which the Bureau is open, the amount of the penalty scheduled for the offense for which the ticket was issued and advise that a citation may be filed with the District Court if the person issued the parking violation notice fails to respond within the time limit.

(e) No violation may be settled at the Parking Violations Bureau except at the specific request of the alleged violator. No penalty for any violation will be accepted from any person who denies having committed the offense and in no case will the person who is in charge of the Bureau determine, or attempt to determine, the truth or falsity of any fact or matter relating to the alleged violation. However, the payment of the prescribed fines and costs without any denial or explanation will be deemed to be an admission of responsibility. No person is required to dispose of a parking violation at the Parking Violations Bureau, and all persons are entitled to have any violation processed before a court having jurisdiction thereof if they so desire. The unwillingness of any person to dispose of any violation at the Parking Violations Bureau will not prejudice him or her nor in any way diminish the rights, privileges and protection accorded to him or her by law.

(f) Contesting a parking violation notice. A person who receives a parking violation notice and denies responsibility or desires to plea responsible with an explanation must sign a statement that he or she wishes to contest the ticket, and include in the statement a copy of the parking violation notice, vehicle information including plate number, and owner information including current address to the Parking Violations Bureau. The Parking Violation Bureau will forward that request along with all other necessary paperwork to the District Court . The District Court will handle all contested cases.

(g) Request for relief from a parking violation notice. The City Manager or his or her designee is authorized to set up rules and procedures to grant relief from a parking violation notice where relief appears appropriate where the decision to grant relief does not include a determination of liability and the truth or falsity of any fact or matter relating to the alleged violation.

Sec. 102-81. — ~~Parking violations.~~

~~(a) — Violations of parking restrictions constitute civil infractions which shall be governed in accordance with the Motor Vehicle Code, Act No. 300 of the Public Acts of Michigan of 1949 (MCL 257.1 et seq.), as amended. Any person who receives a parking violation notice may accept responsibility by paying the specified fine at the traffic violations bureau, either in person, by mail or by depositing the fine in fine collection boxes. Acceptance of the fine so paid shall be deemed complete satisfaction of the violation. If the defendant fails to admit responsibility within five days of the parking violations notice, a fee as set by resolution of the city council shall be assessed, in addition to the fee specified in the schedule. If it is necessary to issue a citation to the defendant, an additional violation notice fee as set by resolution of the city council shall be assessed.~~

~~(b) — A person receiving a parking violation notice may deny responsibility or admit responsibility with explanation by appearing at the district court.~~

That Chapter 102 of the Code of Ordinances, City of Ypsilanti, Michigan, entitled “Traffic and Vehicles,” Article III "Stopping, Standing and Parking," Division 2, Section 102-82 "Schedule of violation fees" is hereby amended as follows:

Sec. 102-82. - Schedule of violation fines and fees.

The schedule of violation fines and fees ~~if responsibility is admitted and the fee is paid within five days of the issuance of the~~ for parking violation notices and citations is as set by resolution of the city council.

Section 2. Severability.

If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, is for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment will not affect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment will be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment has been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

Section 3. Repeal.

All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

Section 4. Savings Clause.

The balance of the Code of Ordinances, City of Ypsilanti, Michigan, except as herein or heretofore amended, shall remain in full force and effect. The repeal provided herein will not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

Section 5. Copies to be available.

Copies of the ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

Section 6. Publication and Effective Date.

The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published according to Section 11.13 of the City Charter. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

MADE, PASSED AND ADOPTED BY THE YPSILANTI CITY COUNCIL THIS _____
DAY OF _____, 2015.

Frances McMullan, City Clerk

Attest

I do hereby confirm that the above Ordinance No. _____ was published according to Section 11.13 of the City Charter on the _____ day of _____, 2015.

Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the Ordinance passed at the regular meeting of the City Council held on the _____ day of _____, 2015.

Frances McMullan, City Clerk

Notice Published: _____

First Reading: _____

Second Reading: _____

Published: _____

Effective Date: _____



REQUEST FOR LEGISLATION
(Sept 15, 2015)

From: Bonnie Wessler, City Planner

Subject: Capital Improvements Plan

SUMMARY & BACKGROUND

Staff presented a draft Capital Improvements Plan (CIP) at a Council Work Session on September first. The CIP presented tonight is largely the same, with the addition of explicitly stating that Council will set prioritization and justification annually at their Goalsetting meeting. The list of projects is largely unchanged from that draft, and is expected to be significantly updated based on additional information for the annual update and adoption at the beginning of calendar year 2016. This CIP is a multi-year planning instrument, not a budget, and its existence is mandated by the Planning Enabling Act, the City Charter, and the Michigan Economic Development Corporation's Redevelopment Ready Community's Best Practices, required for certification. In addition, it enables more predictability and transparency in budgeting, facilitates coordination between operational budgets and capital needs, helps to enable better scheduling of public improvements and coordination of construction; and helps to enhance the community's credit rating, control of its tax rate, and avoid sudden changes in its debt service requirements.

Adoption will set a process for annual updates and amendments, and bring the City into compliance with the above-mentioned mandates.

RECOMMENDED ACTION: Approval

ATTACHMENTS: Capital Improvements Plan
Resolution

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: 09/15/2015

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



RESOLUTION NO. 2015- 212
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Charter of the City of Ypsilanti requires that Council adopt a Capital Improvements program on an annual basis; and

WHEREAS, the Planning Enabling Act requires that Council adopt a Capital Improvements program on an annual basis; and

WHEREAS, the City of Ypsilanti is pursuing Redevelopment Ready Certification from the Michigan Economic Development Corporation; and

WHEREAS, the City of Ypsilanti is pursuing Redevelopment Ready Certification through the Michigan Economic Development Corporation; and

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council hereby adopt the Capital Improvement Plan for FY2016/2017 through FY2022/2023.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:

Capital Improvement Plan

City of Ypsilanti, Michigan

FY 2016/2017 – FY 2022/2023



Acknowledgements

Mayor

Amanda M. Edmonds

Mayor Pro-Tem

Lois Richardson

City Council

Nicole Brown

Anne Brown

Peter Murdock

Brian Robb

Daniel Vogt

City Manager

Ralph A. Lange

Nan Schuette

Community & Economic Development

Beth Ernat

Bonnie Wessler

Financial Services

Marilou Uy

Rheagan Basabica

Public Services

Stan Kirton

Janice Beckett

Planning Commission

Anthony Bedogne

Phil Hollifield

Roderick Johnson, Chair

Heidi Jugenitz

Liz Dahl McGregor

Scott Straley

Cheryl Zuellig, Vice Chair

City Planning Consultant

Carlisle / Wortman Associates, Inc.

Funding

Michigan Economic Development Corporation

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Executive Summary

Every municipality has a portfolio of capital assets that it owns, maintains, and employs to help deliver quality services to its residents. These assets include equipment, vehicles, roads, bridges, buildings, underground utilities, storm water systems, parklands, parking facilities, and more. Michigan municipalities are required by PA 33 of 2008 to assemble a six-year Capital Improvements Plan to maintain, improve, or remove these assets; the City of Ypsilanti's Charter has a similar mandate.

A Capital Improvement Plan (CIP) is a multi-year planning that identifies needs and financing sources for public assets. It complements the budget process, and provides valuable information to Council to aid in budget discussions. It includes information already included in the budget, to some extent, but also incorporates information from other adopted plans.

The CIP plays an important role by providing the link between planning and budgeting for capital expenditures to ensure that capital improvements are fiscally sound and consistent with City long-range goals and objectives. The CIP is updated annually.

Background

Introduction and Purpose

The quality of the infrastructure and community facilities in the City directly influences the quality of life that the City can provide. As community infrastructure and facilities age, continual improvements and updates are required to stay current with changing demands and needs. Currently, the City reviews department requests on an annual basis, incorporating them into its two year Resource Allocation Plan. In the midst of shrinking resources and increased deferred maintenance costs, a CIP is more important than ever. The Plan will reflect a six year anticipated scheduling and costs for infrastructure, facilities, and equipment based on input from each City department.

A Capital Improvement Plan is a blueprint for planning a community's capital expenditures. It coordinates planning, financial capacity, and physical development, and will be used as a management tool for the budget and planning processes. Upon adoption by the City Council, the CIP becomes a statement of city policy regarding the timing, location, character, and funding of future capital projects. The CIP represents City Council's best judgment at that time; however, future needs, financial constraints, and grant opportunities may result in programmatic changes over the six year period. Michigan municipalities are required by PA 33 of 2008 to assemble a six-year Capital Improvements Plan to maintain, improve, or remove assets; the City of Ypsilanti's Charter has a similar mandate.

Relationship between CIP and Budget

The CIP makes capital spending more predictable and transparent. The CIP does not address all of the capital expenditures for the City, nor all of the significant budget items, such as debt service, but provides for physical improvements and purchases that are permanent in nature, including the basic facilities, services, and installations needed for the functioning of the community. The intent is to have the first year of the CIP aligns with the proposed capital budget for the current fiscal year. The remaining years of the CIP serve as a financial plan for capital investments.

Public Act 33 of 2008

"To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise."

Article V, Section 11, Ypsilanti City Charter

"(a) Submission to City Council. The City Manager shall prepare and submit to the City Council a five-year capital program no later than the final date for submission of the budget.

(b) Contents. The capital program shall include:

- (1) A clear general summary of its contents;*
- (2) A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity of each;*
- (3) Cost estimates and recommended time schedules for each improvement or other capital expenditure;*
- (4) Method of financing, upon which each capital expenditure is to be reliant; and*
- (5) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.*

The above shall be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition. "

Definition of Capital

Capital projects and improvements are major non-recurring tangible assets and projects including:

1. Replacements and improvements greater than or equal to \$10,000;
2. "Program" of projects whose total is greater than or equal to \$10,000; or
3. Equipment purchases greater than or equal to \$10,000 and a service life of at least 5 years.

Examples include construction, expansion, or renovation of a public building, water line upgrades and extensions, major equipment, the acquisition of land for public use, or new storm and sanitary sewers. The adoption of a common definition assists in determining what projects are part of the capital improvement program versus those that are part of the general budget.

Only the projects that meet the capital project or improvement definition are included in the capital improvement program. A capital improvement project can include one or more of the following:

- **Building Maintenance:** is the repair, replacement, or upgrades of exterior and interior walls, roofs, furnishings and similar non-mechanical features that extend a building's life. Examples include new roofs, windows and doors, tuck pointing and masonry repair, interior and exterior painting, carpeting and furniture. This equates to the "Facilities" category of the budget.
- **Building Equipment:** is the repair or replacement of heating, ventilation, and air conditioning (HVAC) systems. This equates to the "Facilities" category of the budget.
- **Building Construction:** includes the erecting of new buildings and additions that add usable floor space for staff and patrons. This equates to the "Facilities" category of the budget.
- **Interior Equipment:** includes all equipment critical to the functioning of the city such as computers, telephones, cameras and voting machines. This includes the "Computer" category of the budget and the "Equipment" category of the budget.
- **Heavy Equipment:** includes apparatus used by the fire department and department of public services. Examples are lifesaving equipment, vehicle hoists, and similar specialized mechanisms that last for several years. This equates to the "Equipment" budget category.
- **Vehicles:** encompass cars, trucks, buses and grounds maintenance equipment. Vehicles are considered part of the motor pool that is maintained by the Department of Public Services. For the purpose of the capital improvements plan, vehicles are attached to their respective departments. This equates to the "Motorpool" budget category.
- **Infrastructure:** includes below grade, at grade and above grade (non-building) improvements. Examples include new water and sewer lines, stormwater, streets and sidewalks, bike lanes landscape, and fences. This equates to the "Infrastructure" budget category.

Assets

When planning for capital improvements, it is important to understand what the City is responsible to maintain. Even without planning for any major improvements, the City has a responsibility to maintain the level of service to the community and bring capital assets, facilities, and infrastructure into compliance with local, state, and federal laws.

Identifying all community assets, whether or not they are owned and maintained by the City of Ypsilanti, is beneficial for project coordination and long-term planning. At this time, many community assets are actually operated by a separate entity, including the Ypsilanti District Library Michigan Avenue branch, the Highland Cemetery, and the City's water supply and wastewater infrastructure. While these assets do not factor into the City's annual capital budgeting process, they often affect the City's capital improvement projects. Sometimes circumstances change and it is possible that the City may be required to support a particular asset if the current authority or agency decides they no longer have the capacity to operate these facilities.

Town and Gown

Eastern Michigan University's (EMU) employs over 2,500 people and the campus is over 800 acres, making it the largest employer and single largest land holder in the city. As a state university EMU is exempt from local taxes and zoning codes, but are an important partner in planning for capital improvements. This Plan gives the City and the university a foundation for increased, future coordination on various capital projects. While independent from the City, EMU is an important community asset for the City of Ypsilanti.

Utilities

Ypsilanti Community Utilities Authority (YCUA) provides water and wastewater services to property owners based on user fees. The City of Ypsilanti is responsible for all stormwater drains; however, Ypsilanti Community Schools (YCS) and EMU are each responsible for its own stormwater management. Water and wastewater services are essential community assets to residents and business owners but these utilities are not owned and operate by the City of Ypsilanti. Solid waste collection and curb-side recycling are provided by the City via contract and are supported by a tax millage levy. The City operates a recycling drop-off center.

DTE owns and operates electricity for the City. In recent years, the community has made a major push towards alternative energy and has been working to make Ypsilanti a "Solar Destination." In 2014, the City of Ypsilanti announced a "1000 Solar Roofs" initiative, and an anonymous donor selected six Ypsilanti non-profit organizations to receive solar roof installations, including several City facilities.

Process

Adoption

The adoption and update process are governed by both PA 33 of 2008 – commonly called the Planning Enabling Act- and Article V, Finance, Section 11 of the City Charter. The CIP adoption processes prescribed by each can and have been interpreted to complement each other, and the Michigan Economic Development Corporation has The process includes the following groups:

- **CIP Committee:** reviews Master Plan documents and annual City Council goals, organizes kickoff meeting, finalizes project schedule, and prepares CIP. Also looks for opportunities to coordinate with YCUA, EMU, MDOT and other partners to maintain infrastructure serving the City of Ypsilanti. Led by City Manager.
- **Planning Commission:** reviews recommendations, provides feedback to the CIP Committee and City Manager.
- **City Council:** reviews recommendations, receives public input, conducts public hearing(s), and adopts the CIP. Uses CIP in budget discussions.
- **Residents:** encouraged to participate in plan development.

Updates

The quality of the infrastructure and community facilities in the City directly influences the quality of life that the City can provide. As community infrastructure and facilities age, continual improvements and updates are required to stay current with changing demands and needs. The Capital Improvement Plan cannot simply be adopted once; it must be a living document that is updated annually. This document can be a “cheat sheet” for annual budget updates, provided that it is maintained.

At the end of every calendar year, midpoint in the budget year, each department will provide the Community & Economic Development Department with updated information regarding their assets and projects, which will be used to update the Capital Improvements Plan. At the beginning of the calendar year, Finance will use this information to develop the draft budget for the coming fiscal year. When Council forms their annual goals, they will have a Capital Improvements Plan that can help inform their decisions about non-policy expenditures, which in turn will drive the final adopted budget. Once the budget is adopted mid-calendar year, the Capital Improvements Plan will be updated by the Community & economic Development Department to reflect budgetary realities.

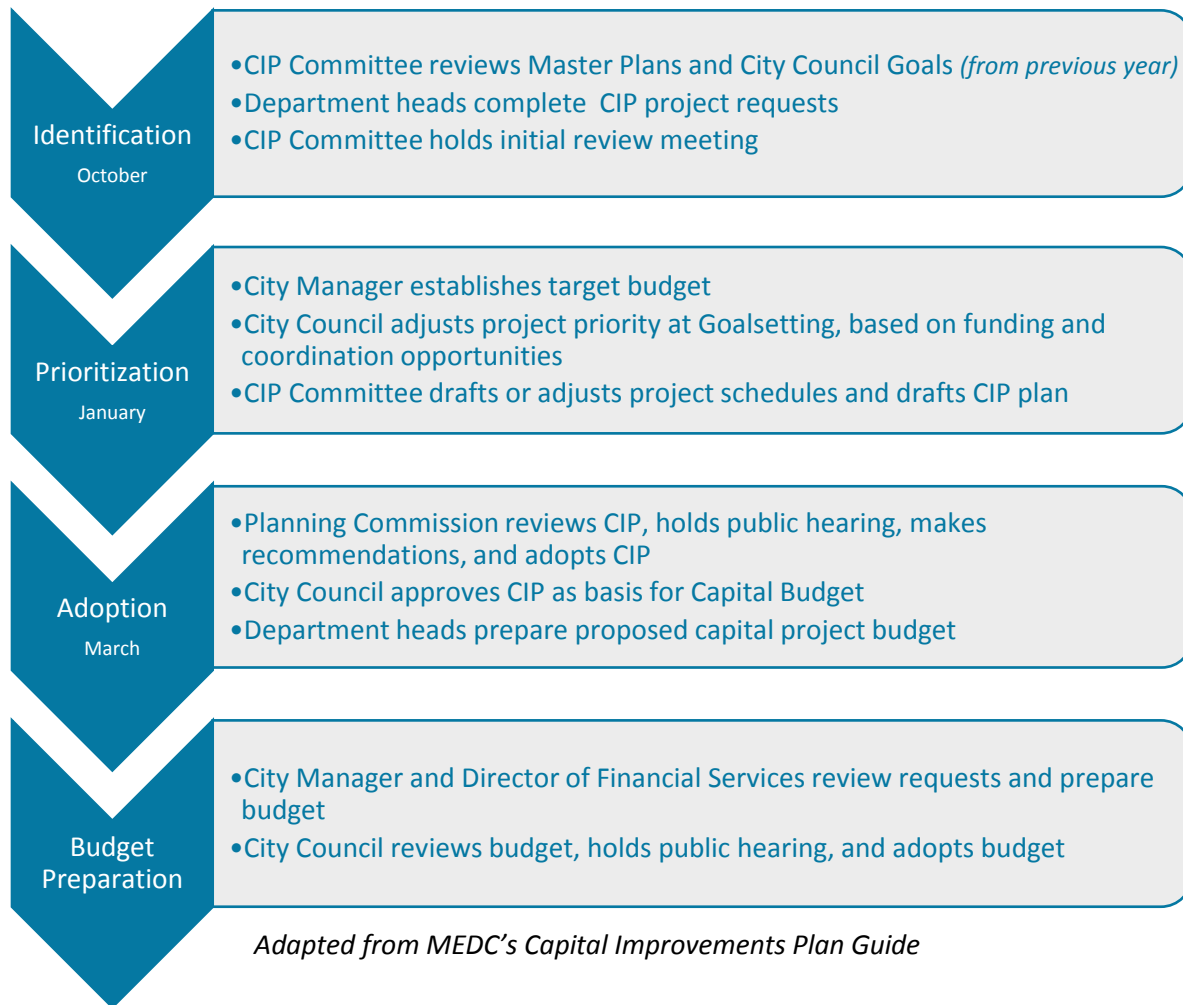
CIP Committee

City Manager is responsible for supervising the administration of city government. Manages and supervises all departments, agencies, and officers. Provides leadership and direction in the development of short and long range plans. Reports to City Council.

Director of Community & Economic Development is responsible for the overall management of the City’s development. Supervises a small work force of employees focusing on economic development, community resources, building code administration and inspection, and land use programs. Prepares and administers the department budget. Reports to the City Manager.

Director of Financial Services is responsible for the overall direction of the Accounting, Assessing and Treasury divisions. The individual supervises a small work force of clerical, technical, and accounting personnel. They compile the annual budget, manage the investments of the City, and coordinate/prepare the City Audit. Reports to the City Manager.

Figure 1. Capital Improvement Program Process



Transparency

Ultimately, the CIP plan provides transparency, identifying the criteria and process used to prioritize capital improvement requests. The following table shows the requested and approved amount for the different budget categories prior to the establishment of a formal CIP process- and prior to the current categorization of projects. It is important to note that these categories include both capital projects and operations. Separating capital projects from reoccurring maintenance costs and licenses or fees, will help the City plan effectively for major improvements.

	Equipment		Facilities		Non-Equipment		Computers		Motorpool	
	Request	Approve	Request	Approve	Request	Approve	Request	Approve	Request	Approve
2004-05	116,425	103,625	862,924	157,924	1,915,801	156,706	209,996	201,996	896,760	162,760
2005-06	66,175	59,675	929,900	159,900	1,928,086	156,106	196,442	193,242	1,001,260	597,460
2006-07	162,650	142,650	1,367,809	124,709	1,921,860	150,480	179,199	172,749	677,800	237,400
2007-08	192,850	96,865	569,102	571,358	154,750	154,750	186,931	178,995	1,553,700	1,452,700
2008-09	95,000	91,000	348,397	310,443	153,906	170,176	211,500	152,993	304,200	292,247
2009-10	111,955	80,508	296,793	262,221	153,031	153,806	237,267	267,616	618,200	120,200
2010-11	116,355	84,138	192,154	274,296	42,759	42,759	253,890	216,336	703,500	1,041,218
2011-12	57,202	57,202	276,793	276,793	41,804	41,804	216,101	216,101	605,007	605,007
2012-13	51,100	61,874	423,929	444,212	38,105	38,105	189,172	179,837	254,000	132,016
2013-14	42,100	150,120	94,614	223,473	36,890	1,212,365	186,983	304,760	238,800	247,668
2014-15	190,018	200,518	190,752	187,452	1,450,138	1,956,613	213,225	213,225	999,034	732,650
2015-16	81,344	85,344	166,090	86,090	39,230	39,705	253,302	253,302	261,834	300,000

Structure

Capital planning is an ongoing process which requires long-term planning and annual budgeting. The Plan is organized by project and by Year; it can be sorted by Category, Department, or Justification. Note, however, that some capital needs may require spending in multiple years. One example is large infrastructure projects, which may require engineering and design in one year, and not be constructed until the following year, or later.

Categorization

The following categories are based on existing budget categories. For the purpose of clarity and consistency these categories, rather than departmental divisions, establish the framework for the plan.

Computers

Replacement of computer hardware or installation of new technology is considered a capital asset if the asset or total “program” of projects is greater than or equal to \$10,000. For instance, City departments may make individual requests regarding the number of laptops, desktops, and/or tablets needed, but only bulk technology upgrades are included as part of the capital improvement plan. This category includes laptops, desktops, printers and other IT equipment used by City employees. It also includes software, annual support and maintenance. The City contracts with the Washtenaw County for its IT support. Laptops and desktops are replaced every five (5) years. A large portion of the City’s standard office equipment, software programs, and support are leased or contracted; consequently, they are not considered capital assets.

COMPUTERS		
Fiscal Year	No. of Projects	Total Cost
2015/16	4	\$412,140
2016/17	3	\$520,000
2017/18	3	\$520,000
2018/19	3	\$520,000
2019/20	3	\$520,000
2020/21	4	\$530,000
2021/22	3	\$520,000
2022/23	3	\$520,000

Equipment

Equipment is defined as a large capital asset with a significant life span that can be installed/removed from a facility (building) or from a non-equipment asset (such as a park or right-of-way). The City of Ypsilanti Police and Fire departments require an array of highly specialized equipment to do their job effectively and keep the community safe. Such equipment includes K9 dogs and the “jaws of life.” The Department of Public Services also maintains equipment in the parks, such as climbers and swing sets.

EQUIPMENT		
Fiscal Year	No. of Projects	Total Cost
2015/16	7	\$ 93,144
2016/17	3	\$ 64,444
2017/18	2	\$ 15,344
2018/19	2	\$ 52,000
2019/20	5	\$130,344
2020/21	2	\$150,000
2021/22	6	\$1,167,000
2022/23	--	--

Facilities

Facilities refer to buildings and shelters, such as sheds or pavilions. The capital improvement plan can include interior and/or exterior improvements as well as new construction and demolition. There has been a great deal of deferred maintenance. While the City is not always directly responsible for the operations and maintenance of every City-owned facility located within the city limits, as many have been taken over by Friends groups, these facilities' projects have been included in this program, because the City is ultimately responsible for them. City-owned facilities include City Hall, the Police Station, the Fire Station, the Department of Public Services campus, and the Recycling Center. Other city-owned community facilities, run by other parties, include the Parkridge Community Center, the Senior Citizens' Center, Freighthouse, and the Rutherford Municipal Pool.

FACILITIES		
Fiscal Year	No. of Projects	Total Cost
2015/16	12	\$615,600
2016/17	14	\$345,000
2017/18	14	\$948,000
2018/19	10	\$1,003,000
2019/20	8	\$414,000
2020/21	11	\$531,000
2021/22	11	\$640,000
2022/23	4	\$360,000

Motorpool

Motorpool has been extensively examined in recent years. Rarely-used equipment has been sold off, in favor of as-needed leases. Vehicle leases are not included in capital improvements because the City is not responsible for their upkeep and replacement; the lease is considered an ongoing expense. Includes all City owned vehicles, annual repairs and maintenance. As part of the Fleet Reduction Program, the City was able to sell more than 20 vehicles and was able to gain almost \$200,000 for these vehicles. The City plans to purchase two (2) Police Vehicles every year and hand down the used vehicles to other departments for use.

MOTORPOOL		
Fiscal Year	No. of Projects	Total Cost
2015/16	10	\$726,583
2016/17	7	\$309,897
2017/18	5	\$177,447
2018/19	4	\$199,647
2019/20	6	\$491,647
2020/21	--	--
2021/22	--	--
2022/23	--	--

Infrastructure

The infrastructure category includes all other capital outlay by the City. It includes parks; roads, bike lanes, paths, and sidewalks; stormwater infrastructure; the urban forest and tree nursery; the Peninsular Park Dam; and Water Street improvements. Major road projects include all local roadways and automobile bridges. However, it's important to note that not all roads within the City are its responsibility, thus they are not included in the plan. Several roads within the City are the responsibility of the Michigan Department of Transportation; others are shared with EMU or with the Washtenaw County Roads Commission. Replacing aging infrastructure as a result of deferred maintenance is a major priority for the City of Ypsilanti.

INFRASTRUCTURE		
Fiscal Year	No. of Projects	Total Cost
2015/16	12	\$4,096,656
2016/17	10	\$3,625,000
2017/18	15	\$1,505,000
2018/19	14	\$2,455,000
2019/20	13	\$831,000
2020/21	9	\$1,395,000
2021/22	18	\$5,870,000
2022/23	6	\$3,925,000

Other infrastructure that the City is not directly responsible for, but ultimately responsible for or must plan around, include Highland Cemetery, managed by a nonprofit board; the Owen Drain, managed by the Washtenaw County Water Resources Commissioner; and the water and sanitary sewer system, managed by YCUA.

Project Justification

An essential component of the Capital Improvement Program is to establish a framework for capital project selection. To aid these choices, projects are categorized into one of four categories: regulatory/mandatory, strategic, discretionary cost/risk avoidance, and discretionary. These categories provide the framework for making capital project decisions in order to ensure the City's financial viability, improve and maintain levels of service and legal compliance, provide responsive community development, and meet other strategic goals.

Regulatory/Mandatory

The projects in this category address legal, regulatory, or contractual requirements. It also includes projects that address a safety issue for Ypsilanti's residents, workers, and visitors. This category could include such projects as a new roof on a public building; the installation of sidewalk ADA ramps per the City's court settlement; or the purchase of police or fire equipment.

Strategic

These projects address long-term community needs and visions. They may be part of multiyear strategies for economic, social, or environmental sustainability, have likely been identified in Shape Ypsilanti, the Parks and Recreation master plan, the Climate Action Plan, Reimagine Washtenaw, or another adopted planning document, or strongly align with or further one of the goals of these documents.

Discretionary Cost or Risk Avoidance

The Capital Improvement Process gives Ypsilanti the opportunity to respond proactively to the community's needs for infrastructure, facilities, and services. In this category are things that may cost a significant amount of money now, but have a return on investment, such as energy-efficiency upgrades, certain preventative maintenance items, or even the construction of carports.

Discretionary

These are projects that are generally considered "nice to have." They are projects that would improve the City in some manner, but do not have a significant safety impact, improve regulatory compliance, further the long-term strategic goals of the City in a meaningful way, or have a quantifiable return on investment.

Funding

Funding for capital improvement projects came from various sources including capital funds, federal and state grants, local contributions, charges for services, transfers, and special designated funds. Grant funding is not identified as a funding source in this document unless and until that grant has been secured. Different expenditure categories have different funding sources from which they usually draw, and are as follows:

- **Infrastructure:** Major Street, Local Street, Capital Improvement Funds
- **Facilities:** General Fund
- **Equipment:** General Fund transfers to the Capital Improvement Fund
- **Motorpool:** General Fund, Major Street, Local Street, and Garbage and Rubbish Collection transfers to the Motorpool Fund (rental fees).

The Plan

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
COMPUTER	Re-design Website (2010/2015/2020/2025)	Strategic					10,000		
COMPUTER	Hardware	Mandatory	300,000	300,000	300,000	300,000	300,000	300,000	300,000
COMPUTER	Software - sum annual contracts	Mandatory	125,000	125,000	125,000	125,000	125,000	125,000	125,000
COMPUTER	Software - Washtenaw County-Contractual Service @1327	Mandatory	95,000	95,000	95,000	95,000	95,000	95,000	95,000
EQUIPMENT	Biodigester	Risk Avoidance						50,000	
EQUIPMENT	Park - ALL - bench replace/install	Strategic						100,000	
EQUIPMENT	Park - ALL - bike parking	Strategic				15,000			
EQUIPMENT	Park - ALL - lighting upgrades/installs	Strategic					100,000		
EQUIPMENT	Park - ALL LARGE - signage install	Strategic			50,000				
EQUIPMENT	Park - ALL NEIGHBORHOOD - signage install	Strategic				50,000			
EQUIPMENT	Park - ALL SMALL - signage install	Strategic					50,000		
EQUIPMENT	Park - C. Mattingly Tot Lot - play equip (2015/2030/2045)	Strategic							
EQUIPMENT	Park - E. Hefley Tot Lot - play equip (2015/2030/2045)	Strategic							
EQUIPMENT	Park - Frog Island - east accessibility	Mandatory				50,000			
EQUIPMENT	Park - Frog Island - Install restrooms	Risk Avoidance						150,000	
EQUIPMENT	Park - Frog Island - Renovate amphitheater	Strategic						180,000	
EQUIPMENT	Park - Frog Island - Renovate Spectator area west of fields	Strategic						192,000	
EQUIPMENT	Park - Peninsular - Concrete Dock/Pier Repair	Mandatory	50,000						
EQUIPMENT	AMKUS POWER UNIT (JAWS)	Mandatory							
EQUIPMENT	Bike Share program	Strategic						495,000	
EQUIPMENT	Bullet Resistant Vests (patrol officers)	Mandatory	1,100	2,000		2,000			
EQUIPMENT	Bullet Resistant Vests (SRT) DFF	Mandatory			2,000				

City of Ypsilanti Capital Improvement Plan

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
EQUIPMENT	FINGERPRINT	Strategic							
EQUIPMENT	K9 Dog	Mandatory							
EQUIPMENT	Taser Body Cams	Mandatory	13,344	13,344		13,344			
FACILITY	City Hall - 3rd Floor & stairwells - Painting/blinds (2016/2026/2036)	Discretionary							
FACILITY	City Hall - 1st & 2nd Floor - Carpet (2018/2028/2038)	Risk Avoidance		3,000					
FACILITY	City Hall - 1st & 2nd Floor - Painting/blinds (2017/2027/2037)	Discretionary					3,000		
FACILITY	City Hall - 3rd Floor - Carpet (2017/2027/2037)	Risk Avoidance	4,000						
FACILITY	City Hall - Roof Replace	Mandatory			45,000				
FACILITY	DPS - Admin Bldg - Breakroom Floor & Admin Carpet	Risk Avoidance	12,000						
FACILITY	DPS - Aggregate Material Stalls (2017/2020/2023?)	Risk Avoidance		30,000			30,000		
FACILITY	DPS - East Storage Shed - Concrete Pad	Risk Avoidance	15,000						
FACILITY	DPS - Garage - Exhaust System	Mandatory	25,000						
FACILITY	DPS - Garage - Gable Siding	Mandatory							
FACILITY	DPS - Garage - Sprinkler	Mandatory			60,000	60,000			
FACILITY	DPS - North Pole Barn - Concrete Pad	Mandatory		20,000					
FACILITY	DPS - Recycling Site - Relocation	Strategic					75,000		
FACILITY	DPS - Yard - Emergency Generator	Mandatory	35,000						
FACILITY	DPS - Yard - replace Fence	Mandatory	35,000						
FACILITY	DPS - Yard - Solar	Risk Avoidance		20,000		20,000			
FACILITY	facility overhead- maintenance (general; total of expenses)	Risk Avoidance	115,000	100,000	100,000	100,000	100,000	100,000	100,000
FACILITY	Fire - apparatus room floor resurface	Risk Avoidance	0	0	0	24,000	0	0	0
FACILITY	Freighthouse - Heating and Cooling Upgrade-P.M.	Strategic							
FACILITY	Park - Freighthouse Improvements	Strategic							
FACILITY	Park - Frog Island - North Entrance accessibility (parking, ramps)	Mandatory			100,000				
FACILITY	Park - Frog Island - repave trail	Mandatory			15,000				
FACILITY	Park - Frog Island - south entrance accessibility	Mandatory			20,000				

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
FACILITY	Park - Frog Island - Stormwater/Bank Stabilization	Mandatory		200,000					
FACILITY	Park - Grove Street Trail Head Project	Risk Avoidance							
FACILITY	Park - Parkridge - Accessibility and trails	Mandatory				100,000			
FACILITY	Park - Parkridge - pave/ make accessible parking to south	Strategic					150,000		
FACILITY	Park - Parkridge - replace play equipment -universal acc	Strategic							50,000
FACILITY	Park - Parkridge - restroom	Discretionary							200,000
FACILITY	Park - Peninsular - Accessibility	Mandatory		100,000					
FACILITY	Park - Peninsular - Financial commitment for powerhouse partner	Strategic		100,000					
FACILITY	Park - Peninsular - Landscaping	Discretionary						50,000	
FACILITY	Park - Peninsular - Restrooms	Risk Avoidance						100,000	
FACILITY	Park - Peninsular - RFP for powerhouse partner	Strategic	10,000						
FACILITY	Park - Peninsular - Walking Path	Strategic						30,000	
FACILITY	Park - Prospect - accessible play area	Strategic						50,000	
FACILITY	Park - Prospect - baseball diamond rehab	Strategic						10,000	
FACILITY	Park - Prospect - basketball courts rehab	Strategic						10,000	
FACILITY	Park - Prospect - parking & accessibility improvements (to pavilion)	Mandatory				75,000			
FACILITY	Park - Prospect - restrooms	Risk Avoidance						100,000	
FACILITY	Park - Recreation - accessibility, trail	Mandatory					100,000		
FACILITY	Park - Recreation - basketball court rehab	Strategic					25,000		
FACILITY	Park - Recreation - pavilion replace/reconstruct	Risk Avoidance					25,000		
FACILITY	Park - Recreation - play structures (accessible)	Strategic						30,000	
FACILITY	Park - Riverside - accessibility north side (grading, move gate, install bollards)	Mandatory		125,000					
FACILITY	Park - Riverside - electrical repair/upgrade	Mandatory	10,000						
FACILITY	Park - Riverside - overlook/sledding hill (north parcel)	Discretionary				25,000			

City of Ypsilanti Capital Improvement Plan

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
FACILITY	Park - Riverside - play area	Strategic		50,000					
FACILITY	Park - Riverside - repave trails/other accessibility	Mandatory			50,000				
FACILITY	Park - Riverside - restrooms	Risk Avoidance						150,000	
FACILITY	Park - Riverside - stormwater improvement & landscaping (events - focus)	Mandatory			600,000				
FACILITY	Park - Riverside - survey, combine parcels	Mandatory		10,000					
FACILITY	Park - trees - install/maintain	Strategic	10,000	10,000	10,000	10,000	10,000	10,000	10,000
FACILITY	Park - Waterworks - dog park engineering	Strategic					10,000		
FACILITY	Park - Waterworks - parking, accessibility, pavilion, remove ballfield	Mandatory		150,000					
FACILITY	Parkridge CC - Storage Building	Discretionary							
FACILITY	Police - Carport - construct	Risk Avoidance	45,000						
FACILITY	Police - Refurbish jail	Mandatory	20,000						
FACILITY	Police - remodel - carpet/walls	Risk Avoidance		30,000					
FACILITY	Fire - Apparatus Room Drains and Grates, Paint	Mandatory							
FACILITY	Fire - Replace carpet (10 Years)	Risk Avoidance							
FACILITY	City Hall - 4th Floor - Carpet (2016/2026/2036)	Risk Avoidance	6,000						
FACILITY	City Hall - 4th Floor - Painting/Blinds (2015/2025/2035)	Discretionary							
FACILITY	City Hall - Boiler and System Repairs(Pipes)	Mandatory	3,000		3,000		3,000		
FACILITY	City Hall - Parapet Tuck Point (catchup)	Risk Avoidance							
FACILITY	City Hall - Roof Repair	Risk Avoidance							
INFRASTRUCTURE	Park - Candy Cane - pathway, accessibility, parking	Mandatory				125,000			
INFRASTRUCTURE	Park - Rivers Edge Linear Park - construct	Strategic							
INFRASTRUCTURE	Park - Ypsilanti Heritage Bridge	Strategic							
INFRASTRUCTURE	Roads - Adams-Pearl to Cross	Mandatory							
INFRASTRUCTURE	Roads - Ainsley - sidewalk south sides 800'	Discretionary				30,000			
INFRASTRUCTURE	Roads - Anna - sidewalk, Cross to Washtenaw 700' west side	Strategic				25,000			
INFRASTRUCTURE	Roads - Bellvue - sidewalk whittier to collegewood 800' west side	Discretionary						30,000	

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
INFRASTRUCTURE	Roads - Brooks Street - Sidewalk (watling to jefferson, 400')	Mandatory		15,000					
INFRASTRUCTURE	Roads - Casler - sidewalk, 1000' both sides	Mandatory						80,000	
INFRASTRUCTURE	Roads - Catherine - bike lane	Discretionary			30,000				
INFRASTRUCTURE	Roads - Catherine - sidewalk both sides	Mandatory			160,000				
INFRASTRUCTURE	Roads - Chidester - sidewalk, 1500' both sides	Mandatory				125,000			
INFRASTRUCTURE	Roads - Collegewood - sidewalk Bellevue to west end 200' both sides	Discretionary						15,000	
INFRASTRUCTURE	Roads - Congress - sidewalk, wallace to n congress 500' north side	Strategic					25,000		
INFRASTRUCTURE	Roads - Congress, Mansfield to Ballard - rehab & right-size	Mandatory						1,500,000	
INFRASTRUCTURE	Roads - Congress, Mansfield to split/NCongress - rehab & right-size	Mandatory						500,000	
INFRASTRUCTURE	Roads - Cornell - reconstruct & right-size ENGINEERING	Mandatory	75,000						
INFRASTRUCTURE	Roads - Cornell - reconstruct & right-size CONSTRUCTION	Mandatory		750,000					
INFRASTRUCTURE	Roads - Courtland Street - sidewalk Washtenaw to Cross both sides 600'	Mandatory		50,000					
INFRASTRUCTURE	Roads - Cross (W) - Normal to Washtenaw - bike lane connex	Mandatory			50,000				
INFRASTRUCTURE	Roads - Cross (E) - Prospect to east limit - CONSTRUCT	Mandatory							575,000
INFRASTRUCTURE	Roads - Cross (E) - Prospect to east limit - ENGINEERING	Mandatory						75,000	
INFRASTRUCTURE	Roads - Cross (E) Street Bridge Rehab	Mandatory	3,200,000						
INFRASTRUCTURE	Roads - Cross (W) , Mansfield to Wallace - reconstruct & right-size	Mandatory					600,000		
INFRASTRUCTURE	Roads - Douglas Street - sidewalk Washtenaw to Cross both sides 600'	Mandatory	50,000						
INFRASTRUCTURE	Roads - Elm - at Edith Hefley	Strategic	25,000						
INFRASTRUCTURE	Roads - Emerick - sidewalk -from Ecorse north (600' both sides)	Discretionary						50,000	
INFRASTRUCTURE	Roads - Factory, Huron to Grove - right-size CONSTRUCT	Mandatory			500,000				
INFRASTRUCTURE	Roads - Factory, Huron to Grove - right-size ENGINEERING & add sidewalk south	Mandatory		75,000					

City of Ypsilanti Capital Improvement Plan

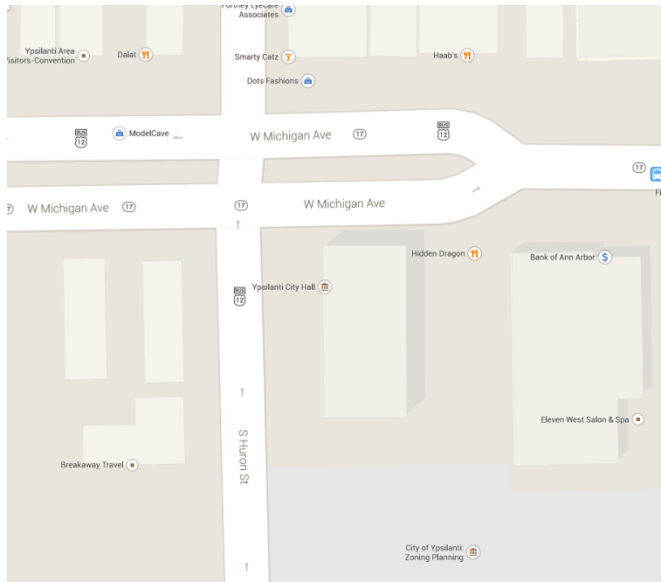
Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
INFRASTRUCTURE	Roads - Forest Street Bridge Rehab	Mandatory						645,000	
INFRASTRUCTURE	Roads - Grove - sidewalks, spring to prospect (east side, 750')	Strategic			40,000				
INFRASTRUCTURE	Roads - Hamilton (N) - Washtenaw to Forest - reconstruct - 2031	Strategic							
INFRASTRUCTURE	Roads - Hamilton (S) & Huron (S) - Sidewalk (Harriet to 94, 1000' both sides)	Mandatory			150,000				
INFRASTRUCTURE	Roads - Hamilton/Huron/Washtenaw road diet - engineering	Mandatory	50,000						
INFRASTRUCTURE	Roads - Harriet - right-size - First to Huron CONSTRUCTION	Mandatory			750,000				
INFRASTRUCTURE	Roads - Harriet - road diet - First to Huron ENGINEERING	Mandatory		25,000					
INFRASTRUCTURE	Roads - Huron River Drive - right-size - Cornell to Forest CONSTRUCTION	Mandatory						1,250,000	
INFRASTRUCTURE	Roads - Huron River Drive - right-size - Cornell to Forest ENGINEERING	Mandatory				75,000			
INFRASTRUCTURE	Roads - LeForge - reconstruct & right-size (accessibility, bike lanes, striping)	Mandatory						750,000	
INFRASTRUCTURE	Roads - Mansfield (S)- Sidewalk (1800' both sides)	Mandatory		150,000					
INFRASTRUCTURE	Roads - Mansfield, Cross south to CL - rehab & right-size	Mandatory						575,000	
INFRASTRUCTURE	Roads - Marion Street - sidewalk Washtenaw to Cross both sides 600'	Mandatory			50,000				
INFRASTRUCTURE	Roads - Martin Place - sidewalks both sides (1200')	Mandatory				91,000			
INFRASTRUCTURE	Roads - Maus/Factory - Grove to Emerick - reconstruct & add bike lane	Mandatory			500,000				
INFRASTRUCTURE	Roads - Mich Ave (E) - Mid Block Crossing	Mandatory					500,000		
INFRASTRUCTURE	Roads - Mich Ave (E) - parking/biking improvements ENGINEERING	Mandatory	75,000						
INFRASTRUCTURE	Roads - Non-Motorized Improvements (annual; includes ADA)	Mandatory	50,000	50,000	50,000	50,000	50,000	50,000	
INFRASTRUCTURE	Roads - Norris St - sidewalk - west curve to river 600' both sides	Strategic					45,000		
INFRASTRUCTURE	Roads - Oak - sidewalk at Charles Street tot lot (400')	Strategic		15,000					
INFRASTRUCTURE	Roads - Owendale - sidewalk, Congress to Westmoorland 800' both sides	Strategic						75,000	

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
INFRASTRUCTURE	Roads - Photo - River west to end both sides	Discretionary							25,000
INFRASTRUCTURE	Roads - Prospect @ Mich Ave Traffic Safety	Mandatory							
INFRASTRUCTURE	Roads - Prospect-Holmes to Grove	Mandatory							
INFRASTRUCTURE	Roads - ReImagine Washtenaw - sidewalks - ACQUISITION & CONSTRUCTION	Mandatory			75,000	75,000	75,000	75,000	
INFRASTRUCTURE	Roads - ReImagine Washtenaw - sidewalks - ENGINEERING	Mandatory		175,000					
INFRASTRUCTURE	Roads - Rice St - sidewalk & bike accommodations both sides	Strategic							250,000
INFRASTRUCTURE	Roads - River (N) - Michigan to Holmes - reconstruct & right-size CONSTRUCTION	Mandatory							2,750,000
INFRASTRUCTURE	Roads - River (N) - Michigan to Holmes - reconstruct & right-size ENGINEERING	Mandatory						100,000	
INFRASTRUCTURE	Roads - Roosevelt - sidewalk 500' north side at Candy Cane	Strategic		35,000					
INFRASTRUCTURE	Roads - Spring St Bridge	Mandatory							300,000
INFRASTRUCTURE	Roads - St Johns - sidewalk - Lowell east to end 400' both sides	Mandatory		35,000					
INFRASTRUCTURE	Roads - Traffic Calming Projects (annual)	Strategic	50,000	50,000	50,000	50,000	50,000	50,000	
INFRASTRUCTURE	Roads - trees in ROW - install/maintain	Mandatory	25,000	25,000	25,000	25,000	25,000	25,000	25,000
INFRASTRUCTURE	Roads - Urgent Road Repairs	Mandatory	25,000	25,000	25,000	25,000	25,000	25,000	
INFRASTRUCTURE	Roads - Virginia Place - sidewalk Charles east to end 1400' both sides	Strategic				110,000			
INFRASTRUCTURE	Roads - Warner - sidewalk west side	Strategic							
INFRASTRUCTURE	Roads - Washtenaw - EMU Mid Block Crossing	Mandatory							
INFRASTRUCTURE	Roads - Whittier - Bellvue to east 600' south side	Strategic				25,000			
INFRASTRUCTURE	Roads - Woods Road north side Recreation Park - sidewalk	Strategic		30,000					
INFRASTRUCTURE	Water Street Infrastructure	Mandatory							
MOTORPOOL	Rental Inspector Vehicle	Mandatory							
MOTORPOOL	2001 STERLING L8500 DUMP TRUCK	Mandatory	145,000						
MOTORPOOL	Alternate Dual Fuel Conversion of 3 equipment	Mandatory	25,500						
MOTORPOOL	Bobcat - Brush Hog	Mandatory							
MOTORPOOL	Grapple Truck Sterling/ Petersen Lighting loader 473-Replace chassis only	Mandatory			95,000				

City of Ypsilanti Capital Improvement Plan

Category	Description	Justification	Request 16-17	Request 17-18	Request 18-19	Request 19-20	Request 20-21	Request 21-22	Request 22-23
MOTORPOOL	High Ranger Platform - International #472	Mandatory				200,000			
MOTORPOOL	New Hollander Tractor Loader	Mandatory							
MOTORPOOL	Tractor - John Deere Wide Area Mower #448	Mandatory		42,800					
MOTORPOOL	Truck - 1 Ton - Dump Truck GMC w/Front Snow Plow #104	Mandatory							
MOTORPOOL	Truck Pick up - Ford F-150 #101	Mandatory	26,250						
MOTORPOOL	Truck Pick up - GMC Sierra 1500 #103	Mandatory				27,000			
MOTORPOOL	Volvo L90G Wheel Loader	Mandatory	24,647	24,647	24,647	24,647			
MOTORPOOL	2015 FREIGHTLINER M2106 CAB&CHASIS PACKER TRUCKS-dual fuel	Mandatory	8,500						
MOTORPOOL	Toyota Fork Lift	Mandatory		30,000					
MOTORPOOL	Truck - Freightliner - Leach Rear Loader # 612	Mandatory				160,000			
MOTORPOOL	Truck Ford Ranger #610	Mandatory							
MOTORPOOL	Engine 1 - KME E-1	Mandatory							
MOTORPOOL	Ford Pickup (Utility) U-1, 4wheel drive	Mandatory							
MOTORPOOL	Chevrolet Astro Van	Mandatory							
MOTORPOOL	Chevy Tahoe (Black)	Mandatory			40,000				
MOTORPOOL	Chevy Tahoe (Black)	Mandatory			40,000				
MOTORPOOL	Dodge Charger (black)	Mandatory							
MOTORPOOL	Ford Crown Victoria	Mandatory	40,000						
MOTORPOOL	Ford Crown Victoria	Mandatory	40,000						
MOTORPOOL	Ford Crown Victoria (black)	Mandatory		40,000					
MOTORPOOL	Ford Escape (Police)	Mandatory				40,000			
MOTORPOOL	Ford Taurus (Administration/Pool)	Mandatory		40,000					
MOTORPOOL	Ford Taurus (Chief)	Mandatory				40,000			
Total (millions)			4.865	3.166	4.230	2.387	2.606	8.197	4.805

CMP 15-001 Project Name
Department(s):



Project Justification

Project Cost

Project Description:

Fiscal Year	Cost	Details	Notes
2016/17			
2017/18			
2018/19			
2019/20			
2020/21			
2022/22			

Related Projects/Prerequisites:



REQUEST FOR LEGISLATION
September 15, 2015

From: Stan Kirton, Public Services Director

Subject: Michigan Department of Transportation Contract No. 15-5376 for the 2015 Mid- Block Crossing at Washtenaw Ave. and Oakwood Project

SUMMARY & BACKGROUND:

Federal Transportation Funds - MDOT Transportation Alternatives Program (TAP) funds has been programmed to widen the pedestrian refuge island on Highway M-17 (Washtenaw Avenue) between Oakwood Street and West Cross Street; including sidewalk ramps, signing and pavement markings. Additionally, a mast arm with a standard pedestrian hybrid beacon and power supply will be installed across Washtenaw Avenue (M-17). This project is slated for the 2015 construction season.

The total cost of this project is estimated at \$234,500, less \$168,800 Federal Funds and less \$56,500 MDOT contribution. The City's total cost for this project will be approximately \$9,200.

The FY 2015-2016 budget has allocated funding for the construction cost in account #414-7-4496-00.

RECOMMENDED ACTION: Approval

ATTACHMENTS: MDOT Contract No. 15-5376, Resolution

CITY MANAGER APPROVAL: _____ AGENDA DATE: September 15, 2015

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2015 - 213
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, Federal Transportation Fund –Transportation Alternatives Program (TAP) funding has been programmed to improve the pedestrian refuge island and install a mast arm pedestrian hybrid beacon on Highway M-17 (Washtenaw Avenue) between Oakwood and West Cross Streets in the year 2015 construction season; and

WHEREAS, it is necessary to enter into a contract with the Michigan Department of Transportation for the implementation of this project;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the Michigan Department of Transportation Contract No. 15-5376; and

THAT the Mayor and City Clerk are authorized to sign this contract and the City Manager is authorized to sign any change orders, subject to approval by the City Attorney, to facilitate the completion of this work.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

FEDERAL AID PROGRESS PAYMENT

DA	
Control Section	TA 81081
Job Number	127309A; 127309C
Federal Project	TAP 1581(247); (225)
Federal Item	TT 0283; EE 0563
Contract	15-5376

THIS CONTRACT is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF YPSILANTI, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements located within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the parties hereto anticipate that payments by them and contributions by agencies of the Federal Government or other sources will be sufficient to pay the cost of construction or reconstruction of that which is hereinafter referred to as the "PROJECT" and which is located and described as follows:

PART A - CONSTRUCTION CONTRACT WORK

Pedestrian refuge island widening work on Highway M-17 between Oakwood Street and West Cross Street; including sidewalk ramp, signing and pavement marking work; together with necessary related work, located in Ypsilanti, Michigan; and

PART B - DEPARTMENT FORCE ACCOUNT WORK

Additional work required for the placement of mast arm pedestrian hybrid beacon in excess of the work required to install standard pedestrian hybrid beacon and power supply installation work on Highway M-17 between Oakwood Street and West Cross Street; together with necessary related work, located in Ypsilanti, Michigan; and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be: \$

PART A	\$155,500
PART B	<u>\$ 79,000</u>
TOTAL	\$234,500

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The CITY hereby consents to the designation of the PROJECT as a state trunkline highway. The parties shall undertake and complete the construction of the PROJECT as a state trunkline highway in accordance with this contract.

For PART A, the term "PROJECT COST", as herein used, is hereby defined as the cost of construction or reconstruction of the PROJECT including the costs of preliminary engineering (PE), plans and specifications; physical construction necessary for the completion of the PROJECT as determined by the DEPARTMENT; and construction engineering (CE), and any and all other expenses in connection with any of the above.

For PART B, the term "PROJECT COST", as herein used, is hereby defined as the difference in the estimated cost of the mast arm signal and the estimated cost of the standard strain wire signals and the physical construction necessary for the power supply installation.

2. The cost of alteration, reconstruction and relocation, including plans thereof, of certain publicly owned facilities and utilities which may be required for the construction of the PROJECT, shall be included in the PROJECT COST; provided, however, that any part of such cost determined by the DEPARTMENT, prior to the commencement of the work, to constitute a betterment to such facility or utility, shall be borne wholly by the owner thereof.

3. The CITY shall make available to the PROJECT, at no cost, all lands required thereof, now owned by it or under its control for purpose of completing said PROJECT. The CITY shall approve all plans and specifications to be used on that portion of this PROJECT that are within the right of way which is owned or controlled by the CITY. That portion of the PROJECT which lies within the right of way under the control or ownership by the CITY shall become part of the CITY facility upon completion and acceptance of the PROJECT and shall be maintained by the CITY in accordance with standard practice at no cost to the DEPARTMENT. The DEPARTMENT assumes no jurisdiction of CITY right of way before, during or after completion and acceptance of the PROJECT.

4. The parties will continue to make available, without cost, their sewer and drainage structures and facilities for the drainage of the PROJECT.

5. The PROJECT COST shall be met in part by contributions from agencies of the Federal Government. The balance of the PROJECT COST shall be charged to and paid by the DEPARTMENT and the CITY in the following proportions and in the manner and at the times hereinafter set forth:

DEPARTMENT -	86%
CITY -	14%

The PROJECT COST and the respective shares of the parties, after Federal-aid, is estimated to be as follows:

	TOTAL ESTIMATED <u>COST</u>	FEDERAL <u>AID</u>	BALANCE AFTER <u>FED AID</u>	DEPT'S <u>SHARE</u>	CITY'S <u>SHARE</u>
PART A -					
Constr. & CE	\$118,500	\$ 85,300	\$33,200	\$28,600	\$4,600
PART A - PE	\$ 37,000	\$ 26,600	\$10,400	\$ 8,900	\$1,500
PART B	<u>\$ 79,000</u>	<u>\$ 56,900</u>	<u>\$22,100</u>	<u>\$19,000</u>	<u>\$3,100</u>
TOTAL	\$234,500	\$168,800	\$65,700	\$56,500	\$9,200

The PE for the PART A portion of the PROJECT COST costs will be apportioned in the same ratio as the actual construction award and the CE costs for the PART A portion of the PROJECT COST will be apportioned in the same ratio as the actual direct construction costs.

Participation, if any, by the CITY in the acquisition of trunkline right-of-way shall be in accordance with 1951 P.A. 51 Subsection 1d, MCL 247.651d. An amount equivalent to the federal highway funds for acquisition of right-of-way, as would have been available if application had been made thereof and approved by the Federal government, shall be deducted from the total PROJECT COST prior to determining the CITY'S share. Such deduction will be established from the applicable Federal-Aid matching ratio current at the time of acquisition.

6. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the CITY on a monthly basis for the CITY'S share of the cost of work performed to date, less all payments previously made by the CITY. No monthly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number _____", or "Final Billing". Upon completion of the PROJECT, payment of all items of PROJECT COST and receipt of all Federal Aid, the DEPARTMENT shall make a final billing and accounting to the CITY.

7. In order to fulfill the obligations assumed by the CITY under the provisions of this contract, the CITY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. The CITY shall be billed for their share of the preliminary engineering costs upon award of the PROJECT. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the CITY will be based upon the CITY'S share of the actual costs incurred less Federal Aid earned as the work on the PROJECT progresses.

8. Pursuant to the authority granted by law, the CITY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its required payments as specified herein.

9. If the CITY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the CITY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such moneys thereafter allocated by law to the CITY from the Michigan transportation Fund sufficient moneys to remove the default, and to credit the CITY with payment thereof, and to notify the CITY in writing of such fact.

10. The DEPARTMENT shall secure from the Federal Government approval of plans, specifications, and such cost estimates as may be required for the completion of the PROJECT; and shall take all necessary steps to qualify for Federal Aid such costs of acquisition of rights of way, construction, and reconstruction, including cost of surveys, design, construction engineering, and inspection for the PROJECT as deemed appropriate. The DEPARTMENT may elect not to apply for Federal Aid for portions of the PROJECT COST.

11. This contract is not intended to increase or decrease either party's liability, or immunity from, tort claims.

12. All of the PROJECT work shall be done by the DEPARTMENT.

13. In connection with the performance of the PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

14. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF YPSILANTI

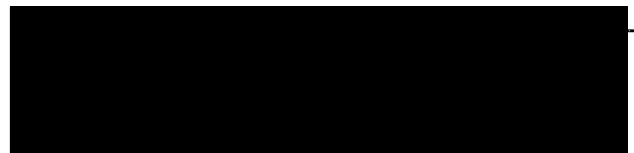
MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:

8-13-15
JCS



Administrator
Real Estate

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B
TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

REQUEST FOR LEGISLATION

FROM: Stan Kirton, Director of Public Services DATE: September 15, 2015

SUBJECT: Purchase of One (1) 2016 GMC Sierra 3500HD 4WD Dump Truck with Front Plow Attachment

The 2014-2015 fiscal year budget includes funds of \$42,436 to purchase a heavy duty dump truck with a front snow plow attachment. This truck will be used by the street division for surface maintenance, winter surface maintenance and park maintenance activities.

This truck will replace vehicle #104, a 2008 GMC One Ton Dump Truck put in service in 2008, with 34,946 odometer miles and approximately (no actual hour counter on this vehicle) 4,000 hours equivalent to approximately 132,000 miles.

The Department of Public Services has received a purchase proposal of \$42,436.00 from Red Holman Pontiac - GMC, 35300 Ford Road, Westland, MI 48185 for a 2016 GMC Sierra 3500HD 4WD Regular Cab Dump Truck with a mounted Western front plow attachment.

ATTACHMENTS: Resolution, Red Holman Pontiac - GMC Purchase Proposal/Invoice

RECOMMENDATION: APPROVAL

=====

DATE RECEIVED: September 9, 2015

AGENDA ITEM NO: _____

CITY MANAGER COMMENTS: _____

FINANCE DIRECTOR APPROVAL: _____

FOR AGENDA OF: September 15, 2015

COUNCIL ACTION TAKEN: _____



Resolution No. 2015-214
September 15, 2015

A RESOLUTION OF THE CITY OF YPSILANTI:

WHEREAS, a purchase proposal was received from Red Holman Pontiac - GMC, Westland, Michigan for the purchase of a 2016 GMC Sierra 3500HD 4WD Dump Truck with front plow attachment for use in the Department of Public Works- Streets Division for surface maintenance, winter surface maintenance and park maintenance activities for a total amount of \$42,436.00; and

WHEREAS, the state purchase price of \$42,436.00 is very favorable and in the best interest of the city to purchase this vehicle; and

NOW THEREFORE, BE IT RESOLVED THAT, the Ypsilanti City Council approves the purchase of one 2016 GMC Sierra 3500HD 4WD dump truck with front plow attachment.

FURTHER, that the \$42,436.00 to purchase this vehicle be expended from the \$42,436 budgeted in account 641-7-9320-987-10;

THAT the City Manager is authorized to sign the purchase proposal and any change orders, subject to approval by the City Attorney, to complete the purchase of this vehicle.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

Prepared For:

John Sherwood
City of Ypsilanti
Ypsilanti, MI 48197
Phone: (734) 812-0467
Fax: (734) 483-1018

Prepared By:

Paul Roop
Red Holman Buick GMC
35100 Ford Rd
Westland, MI 48185
Phone: (734) 721-1144
Fax: (734) 721-1780
Email: paul_roop@hotmail.com

2016 Fleet/Non-Retail GMC Sierra 3500HD Built After Aug 14 4WD Reg Ca

PRICING SUMMARY

PRICING SUMMARY - 2015 Fleet/Non-Retail TK36003 4WD Reg Cab 137.5" WB, 59.06" CA

Oakland County / Ypsilanti

2016 Dump Truck Price \$42,436.00

Includes 8.5' Western Pro Plus Snowplow

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 368.0, Data updated 1/6/2015
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Customer File:

Prepared For:

John Sherwood
City of Ypsilanti
Ypsilanti, MI 48197
Phone: (734) 812-0467
Fax: (734) 483-1018

Prepared By:

Paul Róop
Red Holman Buick GMC
35100 Ford Rd
Westland, MI 48185

2016 Fleet/Non-Retail GMC Sierra 3500HD Built After Aug 14 4WD Reg Ca

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2015 Fleet/Non-Retail TK36003 4WD Reg Cab 137.5" WB, 59.06" CA

<u>Code</u>	<u>Description</u>
TK36003	2015 GMC Sierra 3500HD Built After Aug 14 4WD Reg Cab 137.5" WB, 59.06" CA

SELECTED VEHICLE COLORS - 2015 Fleet/Non-Retail TK36003 4WD Reg Cab 137.5" WB, 59.06" CA

<u>Code</u>	<u>Description</u>
	Interior: Dark Ash
	Exterior 1: Summit White
	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK36003 4WD Reg Cab 137.5" WB, 59.06" CA

CATEGORY

<u>Code</u>	<u>Description</u>
MODEL OPTION	
AVF	2015 INTERIM PROCESSING CODE
EMISSIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS
ENGINE	
L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI
TRANSMISSION	
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY
AXLE	
GT5	REAR AXLE, 4.10 RATIO
PREFERRED EQUIPMENT GROUP	
1SA	WORK TRUCK PREFERRED EQUIPMENT GROUP
TIRES	
QZT	TIRES, LT235/80R17E ALL-TERRAIN

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 368.0, Data updated 1/6/2015

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Customer File:

Prepared For:

John Sherwood
City of Ypsilanti
Ypsilanti, MI 48197
Phone: (734) 812-0467
Fax: (734) 483-1018

Prepared By:

Paul Roop
Red Holman Buick GMC
35100 Ford Rd
Westland, MI 48185



2016 Fleet/Non-Retail GMC Sierra 3500HD Built After Aug 14 4WD Reg Ca

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2015 Fleet/Non-Retail TK36003 4WD Reg Cab 137.5" WB, 59.06" CA

CATEGORY

<u>Code</u>	<u>Description</u>
PAINT SCHEME	
ZY1	PAINT, SOLID
PAINT	
GAZ	SUMMIT WHITE
SEAT TYPE	
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH
SEAT TRIM	
H2R	DARK ASH, CLOTH
RADIO	
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO
ADDITIONAL EQUIPMENT	
VYU	SNOW PLOW PREP PACKAGE
KW5	ALTERNATOR, 220 AMPS
JL1	TRAILER BRAKE CONTROLLER, INTEGRATED
N2M	FUEL TANK, FRONT, 23.5 GALLON
NZZ	UNDERBODY SHIELD
TRW	PROVISION FOR CAB ROOF-MOUNTED LAMP/BEACON
R9Y	FLEET FREE MAINTENANCE CREDIT
VQ1	FLEET PROCESSING OPTION

OPTIONS TOTAL

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 368.0, Data updated 1/6/2015
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Customer File:



QUOTATION
 Monroe Truck Equipment
 2400 Reo Drive
 Flint, MI 48507
 Phone: 810-853-6834
 Fax: 810-238-5009
 Email: msmithson@monroetruck.com
www.monroetruck.com

Quote Number: 7MMS003392
 Job Order Number:
 Quote Date: 8/20/2015
 Quote valid until: 9/19/2015
 Terms: NET 30
 Salesperson: PESTA, RICK
 Quoted By: Mike Smithson

Customer: HOLMAN GMC (RED), (3565050)
 35300 FORD RD
 WESTLAND, MI 48185-3173

Contact:
 Phone: 734-721-1144 Fax: 734-721-1780
 Email:

Dealer Code: _____
 P.O. Number: _____

REASSIGN (Required for pool units): ☐ Fleet ☐ Retail

MSO/MCO (ONLY check if legally required): ☐ MSO ☐ MCO

Accepted by: _____

Date: _____

Customer must fill out the information above before the order can be processed.

Chassis Information

Year: 2016	Make: GMC	Model: 3500 CHASSIS CAB	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	Cab-to-Axle: 60.0	Wheelbase: 138.0	F.O. Number #:	Vin:

Comments: 9 ft 3-4yrd hardened floor

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

DESCRIPTION	AMOUNT
-------------	--------

ATE-ZEE 9', MILD STEEL, 3-4 YD CAPACITY, RIGID SIDE, DUMP BODY
 10 GA. AR-235 FLOOR, 12 GA. SIDES & ENDS, 16" H SIDES, 22" H TAILGATE
 80,000 PSI YIELD HIGH-STRENGTH STEEL CONSTRUCTION
 HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD &
 TAPERED LASER CUT WINDOW
 INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE
 WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS
 SINGLE-LEVER RELEASE, QUICK DROP TAILGATE
 L.E.D. FMVSS108 LIGHTS & REFLECTORS
 RUBBER REAR FLAPS
 UNDERCOATED & 100% DURABLE POWDER COATED

DOUBLE ACTING ELECTRIC HOIST
 DOUBLE ACTING CHAMPION HOIST FOR GM 60/84CA
 1 YEAR LIMITED WARRANTY

1/2" PLATE w/ ADJUSTABLE 10-HOLE PATTERN
 PINTLE HOOK, PINTLE/BALL COMBO HITCH WITH 2 5/16

JACKUP ALARM
 1-UP ALARM, 97DB

TRAILER RECEPTACLE
 4-WAY CONNECTOR, ROUND SOCKET, FLAT PIN, RV STYLE

POLY FENDER OPTION

TRAP
 TRAP FOR MONROE Z SERIES BODY (HAND CRANK REWIND)

WHEEL LIGHTBAR, AMBER, PERM.
 WHEEL MINI LIGHT BAR, LP SERIES, MTE LOGO, RESPONDER, PERM, AMBER

WESTERN 8-1/2' ULTRA-MOUNT PRO PLUS PLOW MODEL IUTPR85.

ULTRA-MOUNT DESIGN: PLOW LIFT FRAME, POWER UNIT, AND LIGHTS UNCOUPLE FROM TRUCK WHEN BLADE IS REMOVED. DRIVE-IN HOOK-UP, RECEIVER HORNS AUTOMATICALLY ADJUST FOR MISALIGNMENT. CONNECTING HOOK PULLS PLOW IN TIGHT. RECEIVER BRACKETS ARE EASILY REMOVABLE FOR BETTER OFF-SEASON GROUND CLEARANCE. PIVOT BAR PERMITS ATTACHING PLOW WHEN ON UNEVEN GROUND, AND ALLOWS THE PLOW TO HUG UNEVEN GROUND WHEN PLOWING.

SOLENOID JOYSTICK CONTROL.

FLO-STAT ELECTRIC OVER HYDRAULIC FRONT MOUNT POWER UNIT, 7 REINFORCING RIBS AND 4 TRIP SPRINGS ROLL ACTION BLADE WITH PRO-GUARD FINISH TO RESIST RUST. LOW PROFILE RECTANGULAR LIGHTS AND BLADE GUIDES.

ISOLATION MODULE ELECTRICAL SYSTEM: PLOW LIGHTING AND ELECTRIC SYSTEM POWERED DIRECTLY FROM THE BATTERY, PROTECTING THE VEHICLE'S ELECTRONIC SYSTEM. RUBBER SNOW DEFLECTOR. WESTERN TWO YEAR PARTS AND LABOR WARRANTY.



REQUEST FOR LEGISLATION
September 8, 2015

To: Mayor and Council

From: Beth Ernat, Director of Community and Economic Development

Subject: Freighthouse Upgrade Bid Approval

SUMMARY & BACKGROUND: The City Council and the Friends of the Ypsilanti Freighthouse (FOYH) share an ongoing desire to have improvements made to the Freighthouse that would allow for it to be legally and safely used for events on a year round basis. In order to do so, FOYF, hired Quinn Evans Architects to prepare architectural drawings and a bid packet for the minimum work needed to operate the building for assembly use.

FOYF have requested permission from the City to operate the Freighthouse, a city-owned building, much in the same manner as the Rutherford pool or senior center. Discussions about a Memorandum of Understanding between the City and the FOYF have been slowly on-going.

The State Historic Preservation Office has approved the Section106 review and the bid packet was created. The Bid was let on June 26, 2015 and bids were due by 7/23/15. Five bids were received. The lowest bid was \$205,771.00 and the highest bid was 335,000.00.

The project budget is approximately \$300,000. Sources of funds:

Capital Improvement Funds - \$180,000

City Energy Efficiency Revolving Fund - \$40,000

ELG - \$25,000

DDA - \$35,000

FOYF - \$20,000

The bids did not include information on subcontractors, prior experience with historic buildings, and construction safety. As part of the bid review process CD staff emailed a follow-up list of questions and a deadline. Only three bidders responded timely. The lowest bidder did not respond. Both staff and OHM had concerns with the lowest bidder and the cost being irregularly low.

The second lowest bidder's cost was \$242,800.00. The cost was well within budget; the contractor is using women and minority contractors within their sub-contractor list, has worked on the building in the past and is well respected for work on historic buildings.

RECOMMENDED ACTION: Staff recommends approval of the second lowest bidder, Envision Builders, Inc., in the amount of \$242,800.00 for Freighthouse Upgrades. Staff additionally recommends rejecting the lowest bid by Cross Renovation Inc., in the amount of \$205,771.00 due to lack of response to supplemental questions and an irregular low bid.

CITY MANAGER APPROVAL: _____ COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS: _____

FISCAL SERVICES DIRECTOR APPROVAL: _____



Resolution No. 2015 - 215
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti seeks to improve the Freighthouse, a city owned building, to allow for year round use of the building; and

WHEREAS, the City let bids and received 5 qualified bids for the work required to upgrade the Freighthouse and the bids are within the project budget; and

WHEREAS, the City seeks to reject the lowest bid by Cross Renovation Inc. based on failure to respond to supplemental questions in a timely manner and having an irregular low bid and seeks to accept the second lowest bidder, Envision Builders, Inc., due to price and experience.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council awards the Freighthouse Update bid to the second lowest bidder, Envision Buildings, Inc., and seeks to have Its Mayor and Clerk enter into a contract to be approved by City Attorney for the amount of \$242,800.00 and allow change orders to be signed by the City Manager. .

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



REQUEST FOR LEGISLATION
September 15, 2015

From: Stan Kirton, Public Works Director

Subject: Contract with Carr's Outdoor Services, Inc. for the City of Ypsilanti Pavement Maintenance Program

SUMMARY & BACKGROUND:

Bids were solicited on Michigan Inter-governmental Trade Network (MITN) for the 2015 City of Ypsilanti Pavement Maintenance (Pavement Crack Sealing) Program.

Two sealed bid (see attached bid tabulation) were received by the September 3, 2015 deadline and publicly opened by the Deputy City Clerk. Scodeller Construction, Inc., 51722 Grand River, Wixom, Michigan 48393, submitted a bid in the amount of \$1.28 per pound; Carr's Outdoor Services, Inc.; 48910 Ford Road, Canton, MI 48187, submitted a bid in the amount of \$1.20 per pound. The bids were reviewed for compliance with the City's advertised specifications, including ordinance requirements and bond requirements.

City Staff recommends that the City Council award the 2015 City of Ypsilanti Pavement Maintenance Program Contract to Carr's Outdoor Services, Inc., 48910 Ford Road, Canton, MI 48187 for the amount of \$1.20 per pound.

Attachments: Resolution, Bid Tabulation, Proposal Sheet, Contract/Service Agreement

Recommended Action: Approval

Date Received: September 9, 2015 Agenda Item No.: _____

For Agenda of September 15, 2015

City Manager Comments: _____

Finance Director Approval: _____

Council Action Taken: _____



Resolution No. 2015 - 216
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, bids were duly advertised for The City of Ypsilanti Pavement Maintenance Program;
and

Whereas, two (2) bids was publicly opened on Thursday, September 3, 2015 at 2:00 p.m. and
reviewed for compliance with bidding qualifications and project specifications; and

WHEREAS, the bid submitted by Carr's Outdoor Services, Inc., 48910 Ford Road, Canton,
MI 48187 best meets the project specifications and qualifications and is in the best interests
of the City; and

Now Therefore Be It Resolved That the City Council awards the bid to Carr's Outdoor
Services Inc. in the amount of \$1.20 per pound for crack sealing services throughout the City
during the 2015 construction season; and

THAT the Mayor and City Clerk are authorized to sign the necessary contract documents,
subject to approval by the City Attorney, to facilitate the completion of this work.

FURTHER, that the City Manager is authorized to sign change orders subject to the
approval by the City Attorney.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

CONTRACT FOR ROADWAY CRACK SEALING

CITY OF YPSILANTI AND CARR'S OUTDOOR SERVICES, INC.

This Agreement is made this _____ day of September , 2015, by and between THE CITY OF YPSILANTI, a Michigan home-rule municipal corporation of One South Huron Street, Ypsilanti, MI 48197, hereinafter referred to as "CITY," and CARR'S OUTDOOR SERVICES, a Michigan Corporation, OF 48910 Ford Road, Canton, MI 48187, referred to as "CONTRACTOR," agree as follows:

WHEREAS the CITY is desirous of obtaining services to crack seal in city streets and roadways to protect and prolong the life of city streets and roadways, and the CONTRACTOR desires to provide such crack sealing services as set forth in CITY's Invitation to Bid, with bids due by September 3, 2015 and CONTRACTOR's bid proposal (Proposal), now therefore:

IT IS AGREED AS FOLLOWS:

1. Services and compensation. Contractor shall provide services for the project as set forth in CITY's Invitation to Bid Ypsilanti Pavement Maintenance project for crack sealing, including all attachments and Specifications and CONTRACTOR'S proposal. Compensation shall be pursuant to CONTRACTOR's bid proposal dated August 31, 2015; to-wit: One Dollar and Twenty Cents per pound of crack sealant applied to cracks in city streets and roadways by CONTRACTOR.
2. Start time, faithful performance. The CONTRACTOR shall begin the work of crack sealing not later than October 5, 2015, and continue daily (weather permitting) on CITY streets and roadways as directed by CITY, and perform the Contract faithfully and diligently and perform the services in a competent, professional, satisfactory and proper manner and during the Contract term or extensions thereof, use every best effort and endeavor to promote the interests of the CITY and devote such time, attention, skill, knowledge and ability as is necessary to most effectively and efficiently carry out and perform the Contract.
 - a. Payment. CONTRACTOR shall invoice the CITY monthly for the services and CITY shall pay the CONTRACTOR for the services, upon verification by the CITY of the work.
3. Termination. The parties understand and agree that the CITY may terminate this Contract at any time with ten days notice. In such event the CONTRACTOR will be compensated for work already completed.
4. Venue. This contract is to be performed in Washtenaw County, Michigan, and all legal venue shall exclusively lie therein.

5. Time of Essence. The parties agree that time is of the essence in the performance of this Contract by the CONTRACTOR.

6. Contract enforceable. Each provision of this Contract shall be separately enforceable and in the event that a court of competent jurisdiction determines or adjudges that any provision of this Contract is invalid or illegal, such decision shall not effect the rest of the Contract which shall remain in full force and effect.

7. Michigan Law. This Agreement shall be governed by and construed in accordance with the laws of Michigan.

8. Independent Contractor. The relationship of the CONTRACTOR to the CITY is and shall continue to be that of an independent contractor and no liability or benefits such as worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Contract.

9. Waiver of Liability. The CONTRACTOR hereby waives any claim against the CITY and agrees not to hold the CITY liable for any personal injury or damage incurred by it, its employees or associates on this project which is not held by a court of competent jurisdiction to be directly attributable to the sole and/or gross negligence or malicious intentional conduct of any employee of the CITY acting within the scope of their employment. It further agrees to hold the CITY harmless from any such claim by its employees or associates.

A. For the purpose of the hold harmless indemnity and insurance provisions contained in this Contract, the term "CITY" shall be deemed to include the City of Ypsilanti and all other associated, affiliated, allied or subsidiary entities, or commissions, officers, agents, representatives and employees.

B. The following Indemnification Agreement shall be, and is hereby, a provision of the Contract and shall be endorsed on the reverse sides of all certificates of insurance:

"The CONTRACTOR agrees to protect, defend, indemnify and hold the CITY and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this Agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copy right (or application for any thereof) or any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance,

administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The CONTRACTOR further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his sole

expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.”

10. Insurance.

a. The CONTRACTOR prior to commencing work shall provide at his own cost and expense the following insurance to the CITY in insurance companies licensed and/or approved in the State of Michigan, which insurance shall be evidenced by certificates and/or policies as determined by the CITY. All policies and certificates of insurance shall be approved by the Department of City Manager of the CITY prior to the inception of any work.

b. Each certificate or policy shall require that, thirty days prior to cancellation or material change in the policies, notice thereof shall be given to the CITY by registered mail, return receipt requested, for all of the following stated insurance policies. All such notices shall name the CONTRACTOR and identify the contract number.

c. All property losses shall be made payable to and adjusted with the CITY.

d. In order to determine financial strength and reputation of insurance carriers, all companies providing the coverages required shall be licensed or approved by the Insurance Bureau of the State in which the work is performed and shall have a financial rating not lower than XI and a policyholder's service rating no lower than B+ as listed in A.M. Best's Key Rating Guide, current edition. Certificates of insurance shall note A.M. Best's Rating. Companies with ratings lower than B+:XI will be acceptable only upon written consent of the CITY.

e. All policies and certificates of insurance of the CONTRACTOR shall contain the following clauses:

(1) The clause "other insurance provision" in a policy in which the CITY is named as an insured, shall not apply to the CITY.

(2) The insurance companies issuing the policy or policies shall have no recourse against the CITY (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(3) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the CONTRACTOR.

(4) The CITY (at its option) shall be listed as an Additional Named Insured on the following insurance coverages provided by the CONTRACTOR.

YES <u> x </u>	NO <u> </u>	1)	Comprehensive General Liability
YES <u> x </u>	NO <u> </u>	2)	Automobile Liability
YES <u> </u>	NO <u> x </u>	3)	Owners Contractors Protective Liability

11. The CONTRACTOR shall maintain at its own expense during the term of this Contract the following insurance:

- a. Worker's Compensation insurance with Michigan statutory limits and employers' liability insurance with minimum limits of \$500,000 each accident.
- b. General Liability insurance with a minimum limit of liability per occurrence of \$1 Million Combined Single Limit (Bodily Injury/Property Damage), with no aggregate..

This insurance shall indicate on the Certificate of Insurance the following coverages:

- (a) Premises - Operations
- (b) Independent Contractor and Subcontractors
- (c)© Products and Completed Operations
- (d) Broad Form Contractual
- (e) Broad Form Liability Endorsement

c. Automobile Liability insurance with minimum limits of liability, per occurrence, of \$1 Million Combined Single Limit (Bodily Injury/Property Damage) unless otherwise indicated in the "Special Conditions" of the Contract specifications. This insurance shall include for bodily injury and property damage the following coverages:

- (a) Owned automobiles
- (b) Hired automobiles
- (c)© Non-owned automobiles

d. Protective Liability Insurance: Owners and Contractors. The CONTRACTOR shall provide the original and duplicate policy of insurance to the City Manager. This insurance contract shall name the CITY as the insured and remain in effect until the contract is accepted by the CITY.

The insurance shall provide minimum limits of liability per occurrence of \$500,000. Combined Single Limit. Said insurance shall provide that the term "Owner" or CITY shall be deemed to include all authorities, boards, bureaus, commissions, divisions, departments, districts and offices of the CITY and the individual members, employees and agents thereof in their official capacities.

e. Disability Benefits: The CONTRACTOR shall provide proof of compliance with the Disability Benefits Law. (If applicable).

f. Additional insurance may be required on an individual basis for extra hazardous contracts and specific service agreements. If such additional insurance is required for a specific contract, that requirement will be described in the "Special Conditions" of the contract specifications.

g. If any of the Property and Casualty insurance requirements are not complied with at their renewal dates, payments to the CONTRACTOR will be withheld until those requirements have been met, or at the option of the CITY the CITY may pay the Renewal Premium and withhold such payments from any monies due the CONTRACTOR.

h. In the event that claims in excess of the insured amounts provided herein, are filed by reason of any operations under the Contract, the amount of excess of such claims, or any portion thereof, may be withheld from payment due or to become due the CONTRACTOR until such time as the CONTRACTOR shall furnish such additional security covering such claims as may be determined by the CITY.

i. If at any time any of the foregoing policies shall be or become unsatisfactory to the CITY to form or substance, or if a company insuring any such policy shall be or become unsatisfactory to the CITY, the CONTRACTOR shall upon notice to that effect from the CITY promptly obtain a new policy, submit the same to the City Manager for approval and submit a certificate thereof as herein provided. Upon failure of the CONTRACTOR to furnish, deliver and maintain such insurance as above provided, this Contract, at the election of the CITY may be forthwith declared suspended, discontinued or terminated. Failure of the CONTRACTOR to take out and/or maintain or the taking out and/or maintenance of any required insurance, shall not relieve the CONTRACTOR from any liability under the Contract, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of the CONTRACTOR concerning indemnification.

j. Certificate of Insurance; required language. The Certificate of Insurance obtained by the CONTRACTOR shall contain the following language: "The City of Ypsilanti, Michigan, its elected officials, officers, employees, boards, commission, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget, including the City of Ypsilanti, are named as additional insured, and such coverage shall be considered to be the primary coverage rather than any policies and insurance or self insurance retention owned or maintained by the City of Ypsilanti."

12. Conflict of Interest. The CONTRACTOR covenants that the CONTRACTOR (individually, or if a corporation, trust, limited liability company or partnership, "the entity") nor any officer, principal, partner, agent or employee of the entity has any interest nor shall they acquire any interest, directly or indirectly, which would conflict in the manner or degree of performance with the Contract. Further that if any such conflict of interest develops and exists during the term of the contract that the CONTRACTOR shall, within 7 days of the existence of such conflict of interest, notify the CITY in writing of the existence and nature of the said conflict of interest.

13. Contingent Fees. The CONTRACTOR warrants it has not employed or retained any company or person other than bonafide employees working solely for the CONTRACTOR, to solicit or secure this Contract, and that it has not paid or agreed to pay any company, or person, other than a bonafide employee working solely for the CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award of making this Contract. For breach or violation of this warranty, the CITY shall have the right to annul the Contract without liability or, at its discretion, to deduct from the fees due the CONTRACTOR, or otherwise, recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

14. The CONTRACTOR further agrees to perform this Contract in accord with all federal, state and local laws and will not discriminate against, or give preferential

treatment to, any person on the basis of race, sex, sexual orientation, color, national origin, religion, handicap status, heights, weight, marital status, or other criteria which is not relevant to the particular job.

15. The CONTRACTOR further agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, disability as set forth in the American's With Disability Act, Michigan PWDA, age, height, weight, or marital status (except insofar as it relates to a bonafide or occupational qualification reasonably necessary to the normal operation of the business). Breach of this provision may be regarded as material breach of the Agreement.

16. Permits. The CONTRACTOR shall secure and bear the cost of any permits or licenses of a temporary nature necessary for the prosecution of the work. In particular, he shall secure and bear the cost of shutting off and turning on public services of every nature which may be required by his operations. Where such discontinuance of service affects consumers, due and sufficient notice shall be served upon those so affected.

17. Davis-Bacon Act. Pursuant to the Davis-Bacon Act (Title 29, 40 UCS Section 276A-276A-5), the rates of wages paid to employees of the CONTRACTOR on this work shall be no less than the prevailing wages for this locality to all class of workers employed by the CONTRACTOR on this improvement, as set forth in the Code and Act.

18. Living Wage.

- A. (1) Living Wages shall be paid according to the Ypsilanti Living Wage Ordinance, as provided in Chapter 2, Article VI, Division 4 of the Code of Ordinances for the City of Ypsilanti (The Ordinance); and
(2) Suitable notices shall be posted in the work place; and
(3) Evidence of compliance including payroll records shall be provided to the Ypsilanti Personnel Department within 10 days of written request from the Ypsilanti Personnel Department.
- B. In the event of violation of the provisions of The Ordinance or this contract this contract may be modified or terminated to comply with the provisions of The Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with The Ordinance and the City may also take action to recover the amount of the contract provided to any person found to have violated The ordinance.
- C. Any employee shall have a separate cause of action to enforce the provisions of this contract and The Ordinance and any rights conferred under The Ordinance, in law and or equity, and any court of competent jurisdiction upon proper proof and the prevailing of the employee in such action, shall award actual damages, wage restitution, interest and actual attorney fees.
- D. The City shall have the right to enforce this contract and The Ordinance in law or equity by court process including specific performance.

19. Iran Economic Sanctions Act 517 of 2013. Pursuant to the Iran Economic Sanctions act, MCL 129.211, before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Provider, the

Provider must first certify that it is not an "Iran Linked Business" as defined by that law."

20. Not in Default to City. The CONTRACTOR hereby certifies that the CONTRACTOR is not in default to the CITY, and that there are no unpaid taxes, real or personal, owed to the CITY by the CONTRACTOR, and the CONTRACTOR has no other unfulfilled obligations to the CITY and is in compliance with all Ypsilanti City codes and ordinances. The parties understand that a breach of this provision is a material breach of the contract.

21. American's With Disabilities Act Compliance. If this contract alters or resurfaces any streets, intersections, sidewalks, or curb ramps, CONTRACTOR shall ensure that each portion of the project, to the maximum extent feasible, shall be altered in such manner that the altered portion of the facility is readily accessible to and usable by individuals with disabilities. Each project shall comply with the American's With Disabilities Act requirements, including 28 C.F.R. §§ 35.151(b),(c),(e)(1) and (e)(2) and 28 C.F.R. Part 36, App. A, the ADAAG.

Note: The City of Ypsilanti has chosen to follow the ADAAG standards rather than the UFAS standards. See United States Department of Justice ADA Title II Technical Assistance Manual, Section II-6.2100)

As used in this Section, the term "resurface" shall have the definition given by the United States Department of Justice Title II Technical Assistance Manual § II-6.6000 "Resurfacing beyond normal maintenance is an alteration. Merely filling potholes is considered to be normal maintenance."

As used in this Section, the term "to the maximum extent feasible" shall have the meaning set forth at 28 C.F.R. § 36.402©.

As used in this Section, the term "readily accessible to and usable by persons with disabilities" shall have the meaning set forth at Section II-6.1000 of the US Department of Justice ADA Title II Technical Assistance Manual, and set forth at 28 CFR Appendix B Section 36.401.

22. In accordance with PA 517 of 2012, CONTRACTOR must certify that CONTRACTOR is not an Iran linked business, as set forth in the act. Signing this addendum is such certification.

25. The Contract and its attachments, are the sole Contract and Agreement between the parties. Any changes, additions or deletions shall not be effective or actionable unless they are in writing signed by the parties.

Dated: September ___, 2015

CARR'S OUTDOOR SERVICES, INC.
BY: _____

CONTRACTOR

THE CITY OF YPSILANTI
BY: _____
Amanda Edmonds, Mayor

BY: _____
Frances McMullan, City Clerk

APPROVED AS TO FORM:

John M. Barr P 10475
Ypsilanti City Attorney

LIVING WAGE ORDINANCE COMPLIANCE REPORT

The City of Ypsilanti has adopted Ordinance 892, which requires any person(s) receiving financial benefit from the City of Ypsilanti to pay their employees a living wage. Financial benefit shall mean (1) any contract to primarily furnish services in the amount of \$10,000, or more, in any 12 month period, or (2) the receipt of grant money, financial assistance, or a tax abatement in the amount of \$10,000, or more, in any 12 month period. Financial benefit does not include maintenance services purchased at the time of the purchase of equipment.

Every person that receives a financial benefit from or through the City of Ypsilanti shall pay a living wage to all persons who work on the contract or who work in (or whose base of employment is in) the workplace or location that receives the grant money, tax abatement, or financial assistance. Living Wage is defined as wages of \$14.07 per hour when health care is not provided, and \$12.00 per hour when health care is provided.*

Please complete the sections listed below. **Section A is mandatory.**

By completing **Section B**, you certify that your contract or agreement with the city of Ypsilanti is **not** subject to Ordinance 892.

By completing **Section C**, you certify that your contract, agreement, or other form of financial assistance **is** subject to Ordinance 892. As a requirement of the Ordinance, the City's Human Resources Department may request proof of compliance with the Ordinance. **You are required to furnish the Human Resources Department with copies of payroll records within 10 days of a written request. Failure to comply with the request may cause the contract to be modified or terminated to comply with the provision of the Living Wage Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with this Ordinance, and the City may also take action to recover the amount of any contract provided to any person found to have violated the Ordinance.**

Violation of this Ordinance is punishable by fines of not more than \$500/violation plus costs, with each day being considered a separate violation. Additionally, The City of Ypsilanti has the right to modify, terminate, cancel, or suspend a contract if the Ordinance is violated.

SECTION A – COMPANY INFORMATION	
Company Name & Contact Person [REDACTED]	Street Address, City, State, Zip Code [REDACTED]
Telephone Number [REDACTED]	Contract for: [REDACTED]
Date Prepared [REDACTED]	City Department [REDACTED]

SECTION B - NOT SUBJECT TO ORDINANCE 892

I hereby swear that this is a true and correct document and I am an authorized representative of this company.

SIGNATURE:

DATE:

9/10/2015

SECTION C - SUBJECT TO ORDINANCE 892

I hereby swear that this is a true and correct document and I am an authorized representative of this company.

SIGNATURE:

DATE:

9/10/2015

SECTION D - AUTHORIZED CITY REPRESENTATIVE CERTIFICATION (DEPARTMENT SUBMITTING CONTRACT)

I, _____, as the City Representative for the above contract do hereby affirm that this was prepared in accordance with the City of Ypsilanti charter, ordinances and bid specifications.

SIGNATURE:

DATE:

SECTION E - CERTIFICATION OF RECEIPT

I, _____, do hereby certify that I have received this notice for compliance with Ordinance 892, and if the Ordinance in fact applies to this contract, I will insure compliance by requesting payroll records from the company once the contract is approved by City Council.

SIGNATURE:

DATE:

SECTION F - CERTIFICATION OF COMPLIANCE

I, _____, do hereby certify that I requested and received payroll records from the company listed in Section A, and they do comply with the provision of Ordinance 892.

SIGNATURE:

DATE:

*Health Care Benefits includes those paid for by the employer or making an employer contribution toward the purchase of health care.

1 South Huron
Ypsilanti, MI 48197

Firm Name: _____ (herein called "Bidder")

* a corporation organized and existing laws of the State of _____

* a partnership consisting of _____

* an individual trading as _____

By: _____

Title: DIV. MGR

Date: 9/2/15

To: City Clerk
City of Ypsilanti
1 South Huron Street
Ypsilanti, MI 48197

Pursuant to and in compliance with the Specifications dated October 4, 2005, and all Addenda as prepared by the Owner, we the undersigned, propose to furnish all labor, materials, equipment, and all things necessary to perform all the work associated with:

City of Ypsilanti Pavement Maintenance Program
14 W. Forest Ave.
Ypsilanti, Michigan

The undersigned as bidder declares that he/she has familiarized himself with the location of the proposed work and the conditions under which it must be performed, as well as the drawing and specifications which the undersigned acknowledges that he understands and accepts as adequate.

I. PROPOSAL (BASE BID)

The undersigned agrees to enter into and agreement with the Owner to complete the General Contract for the **per pound** price of

ONE DOLLAR. TWENTY EIGHT CENTS
1.28 Dollars (use words)
(Use numbers)

Signature: _____

Name: _____

Title: _____

LIVING WAGE ORDINANCE COMPLIANCE REPORT

The City of Ypsilanti has adopted Ordinance 892, which requires any person(s) receiving financial benefit from the City of Ypsilanti to pay their employees a living wage. Financial benefit shall mean (1) any contract to primarily furnish services in the amount of \$10,000, or more, in any 12 month period, or (2) the receipt of grant money, financial assistance, or a tax abatement in the amount of \$10,000, or more, in any 12 month period. Financial benefit does not include maintenance services purchased at the time of the purchase of equipment.

Every person that receives a financial benefit from or through the City of Ypsilanti shall pay a living wage to all persons who work on the contract or who work in (or whose base of employment is in) the workplace or location that receives the grant money, tax abatement, or financial assistance. Living Wage is defined as wages of \$14.07 per hour when health care is not provided, and \$12.00 per hour when health care is provided.*

Please complete the sections listed below. **Section A is mandatory.**

By completing **Section B**, you certify that your contract or agreement with the city of Ypsilanti is ***not*** subject to Ordinance 892.

By completing **Section C**, you certify that your contract, agreement, or other form of financial assistance ***is*** subject to Ordinance 892. As a requirement of the Ordinance, the City's Human Resources Department may request proof of compliance with the Ordinance. **You are required to furnish the Human Resources Department with copies of payroll records within 10 days of a written request. Failure to comply with the request may cause the contract to be modified or terminated to comply with the provision of the Living Wage Ordinance, including withholding of moneys in amount equal to Living Wages not paid in accordance with this Ordinance, and the City may also take action to recover the amount of any contract provided to any person found to have violated the Ordinance.**

Violation of this Ordinance is punishable by fines of not more than \$500/violation plus costs, with each day being considered a separate violation. Additionally, The City of Ypsilanti has the right to modify, terminate, cancel, or suspend a contract if the Ordinance is violated.

SECTION A – COMPANY INFORMATION	
Company Name & Contact Person [REDACTED]	Street Address, City, State, Zip Code [REDACTED]
Telephone Number [REDACTED]	Contract for: [REDACTED]
Date Prepared 9/2/15	City Department DPW

SECTION B - NOT SUBJECT TO ORDINANCE 892

I hereby swear that this is a true and correct document and I am an authorized representative of this company.

SIGNATURE:

DATE:

SECTION C - SUBJECT TO ORDINANCE 892

I hereby swear that this is a true and correct document and I am an authorized representative of this company.

SIGNATURE:

DATE:

9/2/15

SECTION D – AUTHORIZED CITY REPRESENTATIVE CERTIFICATION (DEPARTMENT SUBMITTING CONTRACT)

I, _____, as the City Representative for the above contract do hereby affirm that this was prepared in accordance with the City of Ypsilanti charter, ordinances and bid specifications.

SIGNATURE:

DATE:

SECTION E – CERTIFICATION OF RECEIPT

I, _____, do hereby certify that I have received this notice for compliance with Ordinance 892, and if the Ordinance in fact applies to this contract, I will insure compliance by requesting payroll records from the company once the contract is approved by City Council.

SIGNATURE:

DATE:

SECTION F – CERTIFICATION OF COMPLIANCE

I, _____, do hereby certify that I requested and received payroll records from the company listed in Section A, and they do comply with the provision of Ordinance 892.

SIGNATURE:

DATE:

*Health Care Benefits includes those paid for by the employer or making an employer contribution toward the purchase of health care.

REFERENCES

**Jim Daavettila
MDOT
10321 Grand River
Brighton, MI 48116
810-227-4681**

**Andy Strupulis
MDOT
15300 W. Michigan Ave
Marshall, MI 49068
269-789-0592**

**Colin Forbes
Michigan Department of Transportation
Macomb TSC
38257 Mound Road
Sterling Heights, Michigan 48310
(586) 978-1935**

[illegible]



Resolution No. 2015-217
September 15, 2015

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



ACTION MINUTES

CITY OF YPSILANTI
COUNCIL MEETING ACTION MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
TUESDAY, SEPTEMBER 15, 2015
6:00 P.M. – WORK SESSION
7:00 P.M. – REGULAR SESSION

I. CALL TO ORDER –

The meeting was called to order at 6:08 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

(All Present)

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

The agenda was approved as submitted

VI. WORK SESSION: 6:00 – 7:00 p.m.

Health Care –Ralph Lange, City Manager

VII. INTRODUCTIONS –

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. MINUTES –

Resolution No. 2015-208, approving minutes of September 1, 2015.

The minutes were approved as submitted

XI. ORDINANCES – FIRST READING:

Ordinance No. 1257

An ordinance to limit and cap the maximum captured taxable value of a Depot Town Tax Increment Financing Plan.

A. Resolution No. 2015-209, determination

Failed: Yes – 1; No – 5 (Robb, Murdock, Edmonds, Anne Brown, Nicole Brown); Absent – 1 (Richardson)

B. Open public hearing

C. Resolution No. 2015-210, close public hearing.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. ~~Resolution No. 2015-105, approving Ordinance 1244, the adoption, amendment and restatement of the Depot Town Development Plan and Tax Increment Financing Plan. *(Second Reading)*~~

2. Resolution No. 2015-211, approving Ordinance No. 1256, an ordinance to amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking, "Division 2, By Amending Division 2 To Be Titled "Parking Violations Bureau and Enforcement," and to Amend Division 2 To Create A Parking Violations Bureau, to set forth Rules and Procedures for the Parking Violations Bureau, and to have Fees set by Resolution of City Council. *(Second Reading)*

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

3. Resolution No. 2015-212, approving Capital Improvement Plan.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

4. Resolution No. 2015-213, approving the Michigan Department of Transportation Contract No. 15-5376 for the 2015 Mid- Block Crossing at Washtenaw Ave. and Oakwood Project.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

5. Resolution No. 2015-214, approving purchase of one (1) 2016 GMC Sierra 3500HD 4WD dump truck with front plow attachment.

Approved: Yes – 5; No – 1(Murdock); Absent – 1 (Richardson)

6. Resolution No. 2015-215, approving the bid for Freighthouse upgrades.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

7. Resolution No. 2015-216, approving contract with Carr's Outdoor Services, Inc. for the City of Ypsilanti Pavement Maintenance Program.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

XIII. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Washtenaw Metro Alliance
- D. Urban County
- E. Freight House
- F. Parks and Recreation
- G. Millennial Mayors Conference
- H. Ypsilanti Downtown Development Authority
- I. Eastern Washtenaw Safety Alliance

XIV. COUNCIL PROPOSED BUSINESS –

XV. COMMUNICATIONS FROM THE MAYOR –

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

XVII. COMMUNICATIONS –

- September 29th Work Session (7:00 -8:30 p.m.) – Roads

- October 27th Council Intragroup Relations Dialogue/Training (6:00-10:00 p.m.) at Marriott Eagle Crest Golf Conference Center and Dining Room

XVIII. AUDIENCE PARTICIPATION –

XIX. REMARKS FROM THE MAYOR -

XX. ADJOURNMENT –

Resolution No. 2015-217, adjourning the Council meeting.
The meeting adjourned at 8:35 p.m.