APPROVED

CITY OF YPSILANTI
COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS, 1 S. HURON
YPSILANTI, MI 48197
TUESDAY, NOVEMBER 17, 2015
7:00 P.M.

I. CALL TO ORDER –

The meeting was called to order at 7:07 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Absent		

Council Member Anne Brown moved, supported by Council Member Murdock, to excuse the absence of Mayor Pro-Tem Richardson.

On a voice vote, the motion carried, and the absence was excused.

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. AGENDA APPROVAL –

Council Member Nicole Brown moved, seconded by Council Member Vogt to approve the agenda.

Council Member Robb moved, seconded by Council Member Nicole Brown to remove Resolution No. 2015-257, Carr's Outdoor Services, from the Consent Agenda.

On a voice vote, the motion carried, and the agenda was approved as amended.

VI. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals: Director of Ypsilanti District Library Lisa Hoenig, Assistant City Attorney Jesse O'Jack, Assistant City Attorney Dan DuChene, Assistant to the City Manager Ericka Savage, Human Resource Manager Kevin Welch, Director of Economic Development Beth Ernat, Ypsilanti Downtown Development Authority (YDDA) Director Tim Colbeck, HRC Commissioner Sue Melke, YDDA Board Member Adam Gainsley, EMU Professor Russ Olwell, and DPS Director Stan Kirton.

VII. PRESENTATIONS –

Homelessness Strategy:

- Zero 2016 Initiative – Human Services Manager Andrea Plevek, Office of Community & Economic Development

- Winter Shelter Update – Amanda Carlisle, Director of Washtenaw Housing Alliance

Washtenaw County Office of Community Development Human Services Manager Andrea Plevek and Director of Washtenaw Housing Alliance Amanda Carlisle provided a presentation on the Zero 2016 Initiative to end homelessness in the community and a Winter Shelter update.

Mayor Edmonds asked what the solution is when individuals in Ypsilanti are in need of a warming shelter when they are not available and are unable to get to Ann Arbor. Ms. Plevek responded part of the additional funding from Ann Arbor and Washtenaw County is to cover transportation cost to overnight overflow centers. Ms. Edmonds asked is the best way to provide an immediate response for transportation. Ms. Plevek responded it is best to first contact housing access because it is the system that is trying to be built and when it is not functioning properly they need to be informed. Ms. Edmonds asked if an individual is in distress is the recommendation to call the Project outreach Team (PORT). Ms. Plevek responded in the affirmative.

VIII. AUDIENCE PARTICIPATION –

1. Russ Olwell, 701 Boone, stated he has been nominated to the Ypsilanti Downtown Development Authority and he has always been a strong supporter of the downtown businesses.

2. Jamie Goldsmith, 180 Rosewood Ave., stated he is representing Mentored Youth and invited all to attend the upcoming holiday event. He said at this event David Rutledge, Mary Jo Callen, Yvonne Doland, Pastor Jerry Hatter, Dr. Ronald Woods, and Scott Hieser of Ypsilanti Community Schools will be honored. He stated the event will be held on December 11th from 6:00 p.m. to 9:00 p.m. and requested Mayor and Council, the City Manager, and community members to attend. He said it is the intention to expose 15 to 20 students to this type of dining experience and Mentor Youth is accepting donations to support this initiative.

3. Darius Simpson, 900 Oakwood, stated a few weeks ago he gave Campaign Zero recommendations for police policy to the Human Relations Commission which has created a lot of conversation. He said he would like to see action taken on these recommendations and asked for an update on this process by December 8th. He said by January 4th he would like to see progress in the implementation of these recommendations. He said these recommendations include annual cultural competency training, a procedure on how to address mental illness, decriminalize disruption, eliminate quotas for arrests and tickets, develop an ordinance to protect against failure to appear, cap court revenue at 10%, allow judges to eliminate or waive payment, create a civilian oversite board that can instill punishment, and a limit on use of force.

4. Daryl Holman, 950 Railroad St., (continued the list of changes began by Mr. Simpson), procedure for de-escalation in cases of non-lethal suspects, prioritize community policing, extra points on exams for individuals who live in the community, encourage new hires to move into the community, create local surveys to get public input, implement use of body cameras that include audio and create a policy the governs use, storage, and accessibility to the public,

andcreate an ordinance that requires immediate independent investigation for incidents where a suspect is killed or seriously injured and if prosecuted the prosecutor must be hired independently. He asked that the joint task force of the Human Relations Commission and City Council address the above mentioned.

5. Martin Griggs, 1396 Springwood Dr., stated there should be more focus on homelessness, discrimination, and police brutality. He said society tends to favor those of greater affluence but society is only as strong as its weakest link. He said stereotypes are not helpful when addressing crisis and understanding is the most important thing in trying to improve society.

IX. REMARKS BY THE MAYOR –

- Thanked Mr. Simpson and Mr. Holman for their comments.

  Council Member Nicole Brown stated during the November 16th meeting of the Police-Community Relations/ Black Lives Matter Joint Task Force several tangible goals were outlined and those recommendations will be brought to Council. Ms. Nicole Brown stated several items listed by Mr. Simpson and Mr. Holman have been discussed in the last two meetings. Particularly the training for officers, process for citizen complaints, best practices for a civilian oversite board, community policing, and body cameras is in its testing phase. Ms. Nicole Brown added many of the items that have been asked to be addressed are being developed and very concrete objectives have been established that will insight the changes being asked for and those who spoke are not alone in their feelings of wanting change. Ms. Nicole Brown stated extra meetings have been scheduled to ensure this happens as quickly as possible but it will take time. Ms. Nicole Brown invited all to the meetings of the task force.

  Mayor Edmonds stated the body cameras have been in a pilot stage for several months and Ypsilanti Police Department has been working with Washtenaw County, Ann Arbor, and other local agencies to develop a universal policy. Ms. Edmonds stated she expects that policy to be finalized in the New Year.

  Council Member Nicole Brown added the next meeting of the task force will be December 14th at 7:00 p.m. in Council Chambers.

- Stated she appreciated all of Mr. Griggs comments and agreed where the priorities need to be in this community.

- Thanked Mr. Goldsmith for the invitation and said Mentored Youth has always been exemplary in inviting Council and the community to all of its events.

X. PUBLIC HEARINGS –

Ordinance No. 1258

Ordinance to Amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking," Division 1 "Generally," by amending Section 102-61 "Parking rates" to have fines and fees for violations of that Section set by resolution of City Council. ***(Second Reading)***

A. Resolution No. 2015-252, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT Ordinance 1258 to Amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking," Division 1

"Generally," by amending Section 102-61 "Parking rates" to have fines and fees for violations of that Section set by resolution of City Council be approved on Second and Final Reading.

OFFERED BY: Council Member Nicole Brown
SECONDED BY: Council Member Vogt

B. Open public hearing

None

C. Resolution No. 2015-253, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the public hearing on Ordinance 1258 to Amend Ypsilanti City Code Chapter 102 "Traffic and Vehicles," Article III "Stopping, Standing and Parking," Division 1 "Generally," by amending Section 102-61 "Parking rates" to have fines and fees for violations of that Section set by resolution of City Council be officially closed.

OFFERED BY: Council Member Nicole Brown
SECONDED BY: Council Member Vogt

On a voice vote, the motion carried, and the public hearing was closed.

Council Member Murdock stated later on in the agenda there is a resolution to set the fees for parking and in one memo Council received all fees were structured the same except for one. Assistant City Attorney Jesse O'Jack responded in the affirmative and the other fee will need to be adjusted in the future after the ordinance takes effect. Mayor Edmonds asked when the ordinance will take effect. Mr. O'Jack responded in 30 days.

On a roll call, the vote to approve Resolution No. 2015-252 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

XI. <u>CONSENT AGENDA</u> – Resolution No. 2015-254

1. Resolution No. 2015-255, approving minutes of November 3, 2015.

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   That the Minutes of November 3, 2015 be approved.

2. Resolution No. 2015-256, recognizing the Ypsilanti Community Band Association as a nonprofit organization operating in the City of Ypsilanti for the purpose of obtaining a charitable gaming license.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council recognizes the Ypsilanti Community Band Association (YCBA) as a nonprofit organization operating in the City of Ypsilanti for the purpose of obtaining a charitable gaming license.

3. ~~Resolution No. 2015-257, approving work and payment to Carr's Outdoor Services for city street crack sealing.~~ **(Removed and heard during Resolutions/Motions/Discussions)**

4. Resolution No. 2015-258, approving CDBG Agreement with Washtenaw County for 2015 ADA Ramps Infrastructure Improvement Project.

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

   WHEREAS, Washtenaw County administers CDBG funds received through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant Entitlement Communities Grant (CDBG); and

   WHEREAS, the City of Ypsilanti is a member of the Washtenaw County, Urban County Program; and

   WHEREAS, the Urban County Program disperses Community Development Block Grant (CDBG) funding to participating members; and

   WHEREAS, the 2015 CDBG Urban Funding includes funds for Infrastructure Improvement Projects, including funds for ADA sidewalk ramp replacement in low to moderate income areas within the city (The City of Ypsilanti Sidewalk Ramp Replacement Program) in the amount of $50,000 in 2015 funding; and

   WHEREAS, an agreement is needed between the City and Washtenaw County in order to utilize the appropriated funds.

   NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the proposed agreement; and

   FURTHER, that the Mayor and City Clerk are authorized to sign this agreement, and the City Manager is authorized to make change orders, subject to approval by the City Attorney.

5. Resolution No. 2015-259, confirming appointment of Attorney Peter A. Letzmann as Alternate Administrative Hearing Officer.

   RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

   The appointment of Attorney Peter A. Letzmann, P16587 as Ypsilanti Administrative Hearings Bureau Hearing Officer is hereby confirmed and ratified.

OFFERED BY: Council Member Anne Brown
SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to approve the Consent Agenda was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

XII. **<u>RESOLUTIONS/MOTIONS/DISCUSSIONS</u>** –

1. Resolution No. 2015-257, approving work and payment to Carr's Outdoor Services for City Street crack sealing.

   IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:

   WHEREAS, certain crack sealing work performed by Carr's Outdoor Service, Inc referenced by invoice number 2728 has been satisfactorily completed, and the city has paid for said work, and

   WHEREAS, the city needs a complete record and approval for audit files.

   NOW THEREFORE BE IT RESOLVED THAT, the said work, contract and payment is approved.

OFFERED BY: Council Member Anne Brown
SECONDED BY: Council Member Nicole Brown

Council Member Robb stated this is the second time the City Manager has overspent his purchasing power based on the City's Code of Ordinances. Mr. Robb said regardless of whether Council approves this contract or not the money has already been committed. Mr. Robb proposed that this item be tabled indefinitely and Council never vote on Resolution No. 2015-257. Mr. Robb added by voting on this resolution Council is giving tacit approval of the City Manager's violation. City Attorney John Barr responded he was informed by the Department of Public Services that after Carr's Outdoor Services had completed, the cost was over the $25,000 purchasing power of the City Manager. Mr. Barr said during the City's audit an auditor noticed that it was not approved by Council. Mr. Barr stated legally this would require the approval of Council since the cost was over $25,000 and in order to avoid a negative audit finding this item has come before Council for approval.

City Manager Lange stated this was a mistake of staff and he understands Council Member Robb's position. Mr. Lange added this matter occurred before the initial mistake and staff now logs every contract signed by the City Manager to avoid mistakes such as these in the future.

Council Member Nicole Brown asked how this will impact the City if the issue occurred in 2014 and the City has already been audited. Mr. Barr responded the audit is an important document that gives evidence for the City to bond. Mr. Barr added this issue was caused by an administrative error and he would advise Council approve this resolution so the City will continue to have a clean audit.

DPS Director Stan Kirton took responsibility for the error and said the City received two bids for this work and he had the City Manager sign the bid approval. Mr. Kirton stated the bid was tabulated in pounds and staff was uncertain of the final amount and after the work was complete it was overbudget. Mr. Lange stated these issues can happen and when the City has a price determining contract staff will solicit approval of Council to avoid these mistakes.

On a roll call, the vote to approve Resolution No. 2015-257 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Robb) ABSENT: 1 (Richardson) VOTE: Carried

2. Resolution No. 2015-105, approving *Ordinance No. 1244*, the adoption, amendment and restatement of the Depot Town Development Plan and Tax Increment Financing Plan ***(Second Reading)***

RESOLUTION TO APPROVE ORDINANCE NO. 1244 ADOPTING THE AMENDED AND RESTATED TAX INCREMENT FINANCING AND DEVELOPMENT PLAN FOR THE DEPOT TOWN DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the current Depot Town TIF and Development Plan was implemented in 2000 and has an expiration date of December 2015; and

WHEREAS, the Ypsilanti DDA Board has approved an Amended and Restated Depot Town Tax Increment Finance (TIF) & Development Plan as prepared and submitted by Beckett & Raeder that will extend the plan through December 2040; and

WHEREAS, Ypsilanti City Council has amended the plan.

NOW THEREFORE, IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that Ordinance No. 1244 for the Amending and Restatement of the Tax Increment Financing and Development Plan for the Depot Town Downtown Development Authority Originally Adopted in 1992 and Restated in 2000, and now amended and restated to provide for a sharing of TIF revenue from City tax assessments between the City and the Depot Town Downtown Development Authority, the revenue from assessments of other taxing jurisdictions to inure to the Authority, and to extend the Plan until December, 2040, is approved by City Council on second and final reading, provided that Adoption and Continuation of the Depot Town DDA Tax Increment Financing Plan is contingent on the intergovernmental agreement and contract in Resolution 2015-248 being adopted and remaining in effect, is approved at Second and Final Reading.

OFFERED BY: Council Member Murdock
SECONDED BY: Council Member Nicole Brown

Council Member Murdock stated it has taken time to get to this point, and he thinks the City and the DDA have come to a good agreement. Mr. Murdock said he appreciates the work of the Downtown Development Authority in passing this agreement especially Board Members Mark Teachout, Jessica French, Adam Gainsley, and YDDA Director Tim Colbeck. Mr. Murdock also thanked Council Member Vogt and Economic Development Director Beth Ernat for their assistance in these negotiations. Mr. Murdock said the TIF plan and the intergovernmental agreement is mutually beneficial for both the DDA and the City. Mr. Murdock stated this will begin the process of sharing Tax Increment Financing revenue with the City while maintaining the funding of the DDA to perform the functions set out in the TIF plan and prioritizing the construction of the train depot. Mr. Murdock said HE strongly supports the adoption of the TIF plan.

Council Member Vogt thanked the DDA Board and DDA Director Tim Colbeck including those that were not in agreement of the specifics of the agreement. Mr. Vogt stated it is an extremely important agreement that will allow the City the flexibility and capacity for bonding for rail service. Mr. Vogt stated he adamantly urges adoption.

Mr. Lange thanked Economic Development Director Ernat who spent a huge amount of time in support of this effort.

Mayor Edmonds stated she is very eager for the DDA to get back to the work of the DDA and is excited for the TIF plan to be approved.

On a roll call, the vote to approve Resolution No. 2015-105 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

3. Resolution No. 2015-248, approving DDA Intergovernmental Agreement.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT The contract with the Ypsilanti Downtown Development Authority providing for services is herby approved and the Mayor and City Clerk are authorized to sign, subject to the approval of the City Attorney.

OFFERED BY: Council Member Murdock
SECONDED BY: Council Member Vogt

Council Member Murdock asked for a friendly amendment to add the amendments to items seven and eight in the contract approved by the DDA during a special meeting.

Council Member Nicole Brown read aloud sections seven and eight of the intergovernmental agreement between the City and the DDA to ensure that it is correct.

7. "The parties will continue to coordinate on DDA bond opportunities and the Depot Town TIFA shall not expend more than $25,000 within one fiscal year on any one project without the mutual consent of City Council and the DDA Board."

8. "The DDA agrees to prioritize bond opportunities to help provide funds for the future train or rail stations and additional parking in Depot Town for not more than 35% of the total Depot Town TIF capture."

On a roll call, the vote to approve Resolution No. 2015-248 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

4. Resolution No. 2015-260, approving contract with AKT Peerless.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti desires AKT Peerless to provide multiple environmental services related to the development of the Water Street parcel; and

WHEREAS, The City of Ypsilanti desires to enter into a contract for environmental services for multiple activities within the current budget year; and

WHEREAS, the City of Ypsilanti desires to have Its Mayor and City Clerk enter in to a contract with AKT Peerless in an amount not to exceed $50,000.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council directs the Mayor and City Clerk to enter into an environmental services contract with AKT Peerless for multiple review and documental activities for fiscal year 2015/2016. City Manager may sign change orders as necessary.

OFFERED BY: Council Member Vogt
SECONDED BY: Council Member Nicole Brown

Economic Development Director Beth Ernat stated she is requesting Council approve a contract that would address the environmental concerns raised by MSHDA regarding Water Street and update the Due Care and Compliance plan to submit to the Department of Environmental Quality. Ms. Ernat said AKT Peerless has provided the City a contract for services and an amount not to exceed $50,000 is being requested knowing that there might be additional items needed in this process. Ms. Ernat stated the major cost of this process is the supplemental phase two site assessment totals $28,000 but thanks to the effort of both Jeremy McCallian and Nathan Vought $10,000 was received from the Down River Community Conference which will offset part of the $28,000.

Louis Stoltz, AKT Peerless, stated the research that will need to be conducted will be done mostly through FOIA requests for documents that are not in house that would go to answering the concerns of MSHDA. Mr. Stoltz said the $28,000 will also cover costs of up to 70 soil borings needed for the assessment along with contingencies for additional borings if something is found that is unexpected. Mr. Stoltz stated the final part of the assessment is the brownfield services to finish the work plan for the Herman Kittle property.

Ms. Ernat stated as AKT receives all these documents staff will keep an index record of all documents.

Council Member Vogt asked what the anticipated fees are for the FOIA requests. Mr. Stoltz replied up to $5,000.

Mayor Edmonds asked for confirmation that this investigation is something that would have to be completed in the future regardless of the MSHDA report. Ms. Ernat responded this investigation would have been performed on individual lots which would be required for the work plan for brownfield and development. Ms. Ernat added the MSHDA report requires that the investigation happen all at once but this process can act as a marketing tool for future development.

Mayor Edmonds asked if the City would save money by completing the investigation all at the same time. Mr. Stoltz responded it can be, but future developers would be performing a lot of this work themselves. Mr. Stoltz said catalogue the information of the environmental assessment can be very useful to attract development. Mr. Stoltz added by going through this process it also would assist if there is another possible MSHDA development in the future.

Ms. Ernat informed Council that all of these activities are eligible brownfields expenses and when there is development on the brownfield site the City can use the TIF capture to reimburse itself.

Council Member Robb asked if the $50,000 was going to come from the Water Street Fund. Mr. Lange responded in the affirmative. Ms. Ernat added $100,000 has been budgeted for this type of work on Water Street. Mr. Robb asked if this will come out of the Water Street Fund that is being used to pay from the underground electric grid. Mr. Lange responded no, those funds will be allocated from the 414 account.

Council Member Murdock asked who would be responsible for the clean-up after the lots are sold. Ms. Ernat responded when the City sells property the purchaser is required to perform a Basic Environmental Assessment and submit it in 60 days which would absolve them of responsibility of what they inherited. However the City would also have a Basic Environmental Assessment that would state the City did not create the problem. Mr. Stoltz added the Due Care Plan is something the developer would have to follow in order to occupy the property. Mr. Murdock asked if the City's responsibility is the window between when the City acquired the land to when the land is sold. Ms. Ernat responded in the affirmative, but the City does have the responsibility to ensure that developers are complying with the Due Care Plan and the Department of Environmental Quality (DEQ).

Council Member Robb asked if the Herman Kittles project is still developed the City would be able to reimburse itself these funds as the brownfield TIF captures revenue. Ms. Ernat responded in the affirmative.

Mr. Lange stated because of the adverse publicity the faster this investigation can happen the less detriment it will do to the City to market Water Street to developers.

On a roll call, the vote to approve Resolution No. 2015-260 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

5. Resolution No. 2015-261, approving notice of termination of Right of Re-Purchase and Estoppel Certificate to Family Dollar.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI THAT:

WHEREAS, Family Dollar purchased certain Water Street property from the City; and

WHEREAS, the closing documents contained a provision the City had a right to re-purchase the property in the event the project was not completed within 24 months; and

WHEREAS, the project was completed within 24 months and the right to re-purchase terminated; and

WHEREAS, Family Dollar has requested that City record a Notice of Termination of said rights, and also provide an Estoppel Certificate that all other terms of the documents are still in force, and the City Attorney has no objection to said requests.

NOW THEREFORE BE IT RESOLVED THAT the requests are granted and the Mayor and City Clerk are authorized to sign the said Notice of Termination and Estoppel Certificate and the City Attorney is authorized to record the documents and take any other action needed to complete the transaction, and the City Manager is authorized to sign any other documents needed to complete the transaction, subject to the approval of the City Attorney.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

Mr. Barr stated the City wanted to ensure the project was completed when Family Dollar bought the property and to do so the City put a provision in the contract that it had the right to re-purchase the property. Mr. Barr said the project was completed Family Dollar wishes to sell the property to an operating company and the title company wants to ensure that there are no issues which is why the estopple provision is being asked for. Mr. Barr explained an estopple provision would stop the City from reclaiming the property. Mr. Barr added he approves the language and recommends Council approve the estopple.

Mayor Edmonds asked who would be responsible for snow removal in front of the Family Dollar. Mr. Lange responded the general upkeep of the property has improved greatly and the operating manager would be responsible for snow removal. Mayor Edmonds asked that the operating manager be asked if there is a snow removal contract in place for Family Dollar. Mr. Lange responded in the affirmative.

On a roll call, the vote to approve Resolution No. 2015-261 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

6. Resolution No. 2015-262, approving contracts for snow abatement and authorizing the City Manager to sign the contracts and determine the primary and alternate contractors.

Resolved by the Council of the City of Ypsilanti that:

The bids of Salient Landscaping, Inc. and Premium Lawn Solutions are both approved; the City Manager is authorized to determine the primary and alternate contractor; and that the Mayor and City Clerk are authorized to

sign contracts with the Contractors, subject to the approval of the City Attorney.

OFFERED BY: Council Member Nicole Brown
SUPPORTED BY: Council Member Vogt

Mr. Barr stated staff has been working to get control of snow removal when a property owner does not remove snow from the walkway in front of their property. Mr. Barr said this contract would create an abatement crew to perform this necessary work. Mr. Barr explained the Department of Public Services sent out a Request for Proposals (RFP) and received two bids which are very close in cost to one another. Mr. Barr stated what is being asked is for both contracts to be approved so that one contractor can act as a secondary in case the primary contractor is unable to perform the work. Mr. Lange added DPS would select the company for City owned property and the Code Enforcement Officer would contact the company for private owned properties.

Council Member Robb asked where the contracts are for these companies. Mr. Barr responded the contract provided is a model contract for both of these companies.

Mayor Edmonds stated she is very pleased that contracts are being signed before the first snowfall.

On a roll call, the vote to approve Resolution No. 2015-262 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

7. Resolution No. 2015-263, amending the City of Ypsilanti fee schedule under the Section subtitled, “Parking Fees”.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the Ypsilanti City Council amended Ypsilanti City Code Section 102-81(a) to establish a Parking Violations Bureau for the purpose of handling all alleged parking violations within the City of Ypsilanti pursuant to the Revised Judicature Act, Public Act 154 of 1968, as amended, (MCL.8395); and

WHEREAS, pursuant to Ypsilanti City Code Section 102-81(b), the City Manager or the City Manager's designee will, subject to the approval of the City Council establish a convenient location for the Parking Violations Bureau, appoint qualified employees to administer the Bureau, and adopt rules and regulations for the operation thereof; and

WHEREAS, the City Manager has made the City Clerk his designee in charge of the Parking Violations Bureau, the City Clerk has chosen the City Clerk/Treasurer's office as the location of the Parking Violations Bureau, and the City Clerk has appointed the staff of City Clerk/Treasurer's office to administer the bureau; and

WHEREAS, The duly appointed Parking Violations Bureau will promulgate rules and regulations, pursuant to and in accordance the Code of

Ordinances and Michigan law, for consideration by City Council at its next meeting; and

WHEREAS, pursuant to Ypsilanti City Code Section 102-82 the schedule of violation fines and fees for parking violations notices and citations are set by resolution of the City Council (except for violations of Ypsilanti City Code Section 102-61(c); and

WHEREAS, the City of Ypsilanti Parking Violations Bureau is proposed to be up and running beginning December 1, 2015;

NOW THEREFORE BE IT RESOLVED that the City of Ypsilanti City Council approves the City Clerk/Treasurer's office as the location of the Parking Violations Bureau and the staff of City Clerk/Treasurer's office to administer the Bureau.

NOW THEREFORE BE IT FURTHER RESOLVED that the City of Ypsilanti hereby amends the City of Ypsilanti Fee Schedule under the section subtitled "Parking Fees" as follows effective December 1, 2015:

1. **Parking with an expired meter: $10 if paid before the end of the next business day; $15 if paid within another 14 days; and $25 if paid thereafter; and**

2. **Parking over the legal limit under Section 102-61(c) is removed from the fee schedule as that fine is currently set by ordinance; and**

3. **For all other parking violations under this heading the initial fine listed in the fee schedule will remain the same; however, if the listed fine is not paid within 14 days (or if the 14th day does not fall on a business day, the next business day thereafter), the amount of the fine will increase by an additional $10; and if that increased fine is not paid within another 14 days, the fine will increase by an additional $15; and**

4. **Should a person contest a parking violation notice pursuant to Ypsilanti City Code Section 102-81(f), the amount of the fine for the contested violation will be the amount the fine for that violation would have been if it was paid on the day the City receives a contested the violation in compliance with Section 102-81(f).**

OFFERED BY: Council Member Murdock
SECONDED BY: Council Member Anne Brown

Assistant City Attorney Dan DuChene stated the ordinance provides that the City Manager or his designee appoint the staff and the location of the Parking Violations Bureau. Mr. DuChene stated staff has been working with 14A-2 District Court on procedures and regulations which will be brought before Council.

Mayor Edmonds asked if this will begin on December 1st. City Clerk Frances McMullan responded in the affirmative, and added that the expired meter fee was reduced back to $10.

Council Member Anne Brown asked if the appeals form would be in conjunction with the court. Mr. DuChene responded the City created the form for ease of paperwork and making sure the City has uniform appeals. Ms. Anne Brown asked if this form will be available online. Mr. DuChene responded in the affirmative and said it will also be available at the Clerk's Office.

On a roll call, the vote to approve Resolution No. 2015-263 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

8. Resolution No. 2015-264, adopting process for City Manager and City Clerk evaluations.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, the City Council of the City of Ypsilanti deems it important to conduct performance evaluations for the City Manager: and

Whereas, the City Manager reports to the City Council; and

Whereas, the City Council would like to develop best practices when it comes to developing a fair and objective performance evaluation; and

NOW THEREFORE BE IT RESOLVED THAT, the Council of the City of Ypsilanti directs the City Clerk, HR Manager and City Attorney to prepare a recommendation for best practices for the City Council to consider for conducting a performance evaluation for the City Manager.

OFFERED BY: Council Member Anne Brown
SECONDED ED BY: Council Member Nicole Brown

Human Resources Manager Kevin Welch stated the resolution is specific for the City Manager and if Council would like to incorporate the City Clerk into the same process it would need to modify the resolution. Mr. Welch said the proposed evaluation process is similar to what the DDA follows for the executive director.

Council Member Anne Brown asked for an example of assistance in decision making regarding evaluations. Mr. Welch responded the assistance would only help in deciding the process not on the actual evaluations.

Council Member Anne Brown moved, seconded by Council Member Nicole Brown to incorporate the City Clerk's evaluation into the resolution and remove the City Clerk from assisting in the recommendation for best practices.

On a voice vote, the motion carried, and the amendment was approved.

Council Member Robb opposed the amendment.

Council Member Robb stated he is the chair of the Evaluation Committee and the same evaluation process has been followed for the past 16 years. Mr. Robb explained the only issue in this process is getting Council to submit their evaluations for the committee to tabulate the results. Mr. Robb said once the results are tabulated meetings are scheduled with the City Clerk and the City Manager to discuss the evaluations privately and then with Council as a whole in closed session. Mr. Robb stated the evaluation is based on the Michigan Municipal League City Manager Evaluation Form. Mr. Robb stated he will be voting no on this resolution because he feels there is a good process already in place.

Mayor Edmonds stated she disagrees with Council Member Robb because the process was not in writing and was only explained verbally. Ms. Edmonds said she does not have an issue with the current form, however, in the past 16 years new processes have been developed in evaluations. Ms. Edmonds stated the process was requested to be more open and that has not occurred and as a result she requested a process be drafted. Mayor Edmonds stated she wants the process to be approved by Council and not just be explained verbally. Mr. Robb replied he understands, however, the evaluation committee met and did not feel that it was necessary because it is an established process and by doing this it will only delay the process. Mr. Robb added Council owes it to these two employees to complete the process rather than drag it on any longer. Ms. Edmonds responded Mayor Pro-Tem Richardson, who is a member of that committee, did not agree and this is an important process and should be agreed on by Council.

Council Member Nicole Brown stated she thought it was agreed on months ago who would be a part of that process. Mayor Edmonds responded there was no formal agreement and said the committee was already in place. Ms. Nicole Brown replied and from her understanding it was decided that committee would continue. Ms. Nicole Brown said in her discussions with Mayor Pro-Tem Richardson she was told the issue is she was not comfortable with an online form and she would prefer to submit a hardcopy. Council Member Robb said the Mayor Pro-Tem has always submitted a hardcopy. Ms. Nicole Brown add the Mayor Pro-Tem would also like to see hardcopies of the tabulations themselves. Ms. Edmonds stated in her conversation the Mayor Pro-Tem voiced two concerns one is the issue of the hardcopy and secondly that she has other samples of evaluation forms she had received through her experiences with MML to reconsider the tools Council is currently using and that has not happened.

Council Member Murdock stated there was an issue with getting the Mayor Pro-Tem to meet in order to discuss possible changes in the process and there were never any questions submitted to Council Member Robb. Mr. Murdock stated the delay in the process is the fault of Council not the fault of the process. Mr. Murdock said if Council wishes to change the system there were opportunities to do that but the changes should not come in the middle of the process. Mayor Edmonds said Mayor Pro-Tem Richardson communicated that she wanted to meet with Council Member Robb to go over the process and Council Member Robb didn’t feel like meeting was necessary. Council Member Robb interjected that isn’t true.

Council Member Anne Brown asked what the timeline is for bringing something back to Council. Mr. Welch responded this could be completed in as quickly as the next Council meeting. Mr. Welch stated he is not suggesting that the current process is a bad process, but it might be a good idea to put it in writing for fairness of the two employees being evaluated. Mr. Welch added the best practice is for the employee to be aware of what it entails and how the evaluation will be conducted.

Council Member Vogt stated he has thought for some time that once Mayor Pro-Tem Richardson returned the committee could reconvene to decide whether the form being used was going to be changed. Mr. Vogt stated once that is resolved it will be a much faster process. Mr. Vogt stated once the form is finalized and distributed Council should complete them on the same day they are received. Mr. Vogt stated he would rather not waste staff time in this process and if next year Council wishes to make a change on the process it would do so then. Mr. Vogt added he is not interested in a large change but he is willing to hear concrete suggestions.

Council Member Anne Brown stated she is interested in a change but feels that change should not occur until next year, but there needs to be something in writing that can be referenced while going through the process. Ms. Anne Brown proposed that Mr. Welch continue with developing a new process, if Council agrees, and bring it back for review and implement in 2016. Ms. Anne Brown stated she feels the current form is redundant, but because of time she is in favor of finalizing this process using the existing documents.

Mayor Edmonds stated the reason she invited Mr. Welch to be a part of this process is to have a proven process in place. Ms. Edmonds stated she will not move forward with a process that is not in writing for something as important as employee evaluations. Ms. Edmonds stated she is not as worried about the form and the tool as much as there being a written process. Council Member Vogt suggested that the committee members look through the forms and formalize a process which will address the Mayor's concerns. Mr. Vogt stated the committee will meet once Mayor Pro-Tem Richardson returns. Ms. Edmonds responded she would be in favor of that, but she requested in August that Council Member Robb submit the process to Council in writing which did not happen.

Council Member Murdock stated when this policy was first implemented Council must have approved a resolution establishing the policy. Mayor Edmonds stated the policy is not in the non-union handbook. Mr. Murdock responded the non-union handbook does not cover the appointees, but the biggest issue is still getting Council to submit the evaluations. Mr. Murdock added if there are issues with some of the questions individual Council Members can simply cross them out.

Council Member Anne Brown asked City Attorney John Barr if he recalls the process. Mr. Barr stated he does not recall if this policy was ever put into resolution but this process has been used for some time. Mr. Barr added he does recall on many occasions Council Member Robb requested the forms to be returned.

Council Member Robb stated he inherited this position when Council Member Flipiak and the written policy would dictate when Council is to return the evaluations and it never meets that date and said should all evaluations not returned by the deadline be disavowed. Mr. Robb stated he understands wanting a written policy, but this Council and previous Council have never returned the evaluations promptly. Mayor Edmonds asked why a submission deadline would need to be included in a policy.

Mr. Lange stated he was evaluated by seven Council Members then two Council Members opted out leaving only five out of seven. Mr. Lange stated Council Member Robb informed him he could submit something on his behalf which was done four months ago and he would like the opportunity to resubmit what he has performed before his evaluations. Mayor Edmonds stated this would be something that would be spelled out in the policy.

Mr. Welch stated in previous positions he held when being evaluated Council would provide a date in which it would discuss his evaluation and he would decide if he wanted it in closed session or not. Mr. Welch stated that date would act as a deadline to submit evaluations and if Council members do not submit their information the process goes on without their input. Mr. Welch stated he understands Council Member Robb's frustration with not having the evaluations submitted and it might serve Council well to schedule the review. Council Member Murdock stated the date the appointed employees meet with the evaluation committee could be scheduled tonight and if Council is unable to submit evaluations by that time this process will not include their input. Mr. Welch stated in order to keep the process fair the City Manager should be allowed to resubmit his information as a part of the review. Council Member Robb stated the evaluation should be based on a twelve month calendar and he appreciates extending the period to allow for the City Manager to resubmit but the evaluations need to be for a standard twelve months. Mayor Edmonds stated again these are things that should be included in the policy.

On a roll call, the vote to approve Resolution No. 2015-264 was as follows:

Council Member N. Brown	No	Council Member Robb	No
Council Member Murdock	No	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	No
Council Member A. Brown	Yes		

VOTE:

YES: 2 NO: 4 (Robb, Murdock, N. Brown, Vogt) ABSENT: 1 (Richardson) VOTE: Carried

Council Member Vogt asked if there is information of when the Mayor Pro-Tem will return. Mayor Edmonds responded it will be awhile. Council Member Nicole Brown asked if the Mayor Pro-Tem needs to be physically present for this conversation to take place. Ms. Edmonds stated she would be happy to be a member of that committee. Mr. Vogt asked if the Mayor Pro-Tem would be available by phone. Ms. Edmonds responded she will verify with the Mayor Pro-Tem. Mr. Vogt stated if the Mayor Pro-Tem will not be available for some time another member of the committee should be appointed. Ms. Nicole Brown volunteered to be the alternate for that committee in order keep representation of Ward 1 on the committee.

Ms. Edmonds stated if the committee makes a policy she would like to have input and she would like to include who sits on the committee and how that committee changes over time and how Council decides who is on that committee. Ms. Edmonds stated she would like to have been a member of that committee and has experience in employee evaluations.

Council Member Anne Brown stated the focus needs to return to the parties that are really involved and that is the employees being evaluated. Ms. Anne Brown stated their evaluations need to be completed.

Council Member Robb moved, seconded by Council Member Murdock to temporarily replace Mayor Pro-Tem Richardson on the Evaluation Committee.

Council Member Nicole Brown stated she would have no issue serving as a temporary replacement but she would like to discuss that with Mayor Pro-Tem Richardson.

City Manager Lange requested a date be set for his review and that he be allowed to resubmit an updated review. Mr. Lange asked if any evaluations have been turned in at this point. Council Member Robb responded only his and he can redo his if there is additional information and said the updated information should be turned in by December 1st.

Council Member Anne Brown stated she would like the committee to meet within the next two weeks and said the issue is that the committee didn't meet. Council Member Robb interjected the problem was not that the committee didn't meet and said a requested Mayor Pro-Tem Richardson provide him with a list of changes in order to have an efficient meeting and Mayor Pro-Tem Richardson never provided that list. Ms. Anne Brown responded that Council Member Robb is making an assumption that Mayor Pro-Tem Richardson would not have been prepared for the meeting. Council Member Vogt added he held the same position as Council Member Robb and had requested that any proposed changes be submitted before the meeting to allow time to evaluate the proposed changes.

On a roll call, the vote to appoint Council Member Nicole Brown as a temporary alternate to the Evaluation Committee was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

9. Resolution No. 2015- 265, authorizing the City Treasurer to levy and assess on the December 2015 tax roll the unpaid special assessments.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, that, the City Treasurer be authorized to levy and assess on the December 2015 tax roll the attached listing of unpaid bills totaling <u>$29,971.89</u>

Now therefore be it resolved that the Ypsilanti City Council approve these special assessments.

OFFERED BY: Council Member Vogt
SECONDED BY: Council Member Nicole Brown

City Clerk Frances McMullan provided an overview of the unpaid special assessments and said staff is requesting that they be added to the winter tax bills.

Council Member Murdock stated he noticed the 624 rental inspection amounts have declined since a resolution was passed require payment to be made before issuing a certificate of occupancy. Mr. Murdock stated there were several special assessments on vacant buildings and asked if those fees are billed at some time or are the collected through the tax roll. Ms. McMullan responded she assumes that they are billed and when not paid the assessment would be rolled in to the winter tax bill. Mr. Murdock stated the Thompson Block is listed and it is a requirement of the Obsolete Property Rehabilitation Act (OPRA) to be current on taxes. Mr. Murdock asked staff to look into those questions and provide them to Council.

On a roll call, the vote to approve Resolution No. 2015-265 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

XIII. LIASON REPORTS –

A. SEMCOG Update - None
B. Washtenaw Area Transportation Study - None
C. Urban County - None
D. Freight House – Council Member Murdock stated he has not seen any construction occurring at the Freight House.

   Economic Development Director Beth Ernat responded the water service cannot go in as planned and strategies are being examined on how to get the water service into the Freight House. Ms. Ernat explained she will be meeting with the entities involved on Wednesday, November 18th at 12:00 p.m. to discuss possible options. Ms. Ernat added the completion date is still projected by the end of the year.

E. Parks and Recreation – Council Member Anne Brown stated the Trail Town meeting will be held on December 1st and that will include all five communities. Ms. Anne Brown stated a second meeting was held to discuss the proposed dog park.

F. Millennial Mayors Conference - None
G. Ypsilanti Downtown Development Authority – Mayor Edmonds stated the YDDA has been discussing the TIF plan.
H. Eastern Washtenaw Safety Alliance - None
I. Police-Community Relations/Black Lives Matter Joint Task Force – Council Member Nicole Brown stated several recommendations have been developed for submission to Council for approval.

XIV. COUNCIL PROPOSED BUSINESS –

Vogt

- Stated residents on Sheridan noticed that 216 Oakwood is posted as non-inhabitable and he asked why things have not been fixed.

  City Attorney John Barr responded he is uncertain but will investigate and supply that information to Council.

- Asked what is going to be done about speeding on Douglas Street.

  Mr. Lange responded he spoke with the Chief and another speed study is going to be completed at the location.

  Mayor Edmonds asked if that neighborhood went through the proper channels that were set by Council to install traffic calming methods. Council Member Vogt responded this began before the new process was approved. Mr. Vogt added the study done did not produce the results needed to install traffic calming devices. Mr. Vogt stated the results might have been affected by the time of year the study was conducted and said there have always been problems at that location. Council Member Murdock stated the way the policy is written it is very difficult to be eligible for traffic calming methods. Ms. Edmonds responded she simply wants to be certain that the proper protocol is being adhered to. Mr. Vogt said this might be a case study that shows a flaw in the system which should be investigated.

Nicole Brown

- Stated there has been a vacancy on the Human Relations Commission since the beginning of November and asked what the status is on filling that seat. Ms. Nicole Brown stated John Shuler has been very engaged with the task force and should be reappointed.

Robb

- Thanked staff for patching the drive in front of 314 Maple and the resident is very pleased.

- Stated now that the zero block of N. Washington is on the rise will the street lights be replaced.

Murdock

- Council Member Murdock stated he distributed possible grant information to Council to fund the street light conversions on Washington St.

- Stated the Mayor should have recused herself from voting on the Downtown Development Authority TIF plan items for several reasons. Mr. Murdock cited the Mayor is part of both the DDA Board and City Council which is a conflict of interest, the organization that she is the director of has received financial assistance from the DDA, and the Mayor set the precedent when she recused herself from voting on the Cultivate Liquor License with the reason that Cultivate and Growing Hope could have future business. Mr. Murdock requested that Mayor Edmonds withdraw her votes from the DDA TIF plan and the Intergovernmental agreement because of those listed reasons.

  Mayor Edmonds responded she would prefer to hear the City Attorney's opinion. Council Member Murdock stated it has nothing to do with the City Attorney's opinion it has to do with the facts of the case and it is the Mayor's choice.

Mr. Barr stated the Mayor is a statutory member of the DDA however there is a built in conflict and the safest course of action would be to not vote on those issues.

Anne Brown

- Stated there is a community group that is coordinating a bridge walk on November 28th at 11:00 a.m.

  Ms. Ernat stated she is uncertain that the bridge is even open at this point. Council Member Anne Brown stated people are being asked to speak at the walk and staff should contact this group before any further planning is done. Ms. Ernat added it is a communication issue that began on Facebook without anyone contacting the City.

- Stated there is a sinkhole on Congress. Mr. Lange responded he believes DPS is patching that sinkhole.

- Said during the January Eastern Washtenaw County Safety Alliance meeting Garland Gilcrest from the City of Detroit will be giving a presentation on See.Click.Fix.

  Mr. Barr stated he will provide Council with a written opinion regarding if the Mayor should redraw her votes regarding the YDDA TIF plan and intergovernmental agreement. Mayor Edmonds stated she would like to understand this more before rwithdrawing her vote.

  Council Member Anne Brown asked for clarification of Council Member Murdock's concerns. Council Member Murdock responded the main issue is that this item is not something that is routine this is a contract between the City and the DDA and it is difficult to be on both sides of that issue. Mr. Murdock stated he feels it would be better off if the Mayor recused herself from the vote. Mayor Edmonds stated she would like to wait for the City Attorney's opinion before making a decision.

XV. COMMUNICATIONS FROM THE MAYOR –

- Stated Ypsilanti Community Schools had a mobile Secretary of State to issue IDs. Mayor Edmonds stated the mobile SOS will return in early December.

- Said she has been approached by EMU about Cities for United Nations Convention of the Elimination of all Forms of Discrimination against all women (CEDAW) which the United States has not ratified. Ms. Edmonds added cities are now being asked to ratify the CEDAW.

- Stated the ribbon cutting for the Strong Housing Project was Monday, November 16th.

- Said she is arranging a meeting with Jewish family services to better understand what is happening in the County with Syrian refugees.

- She stated she has spoken with former HRC Commissioner John Shuler about his reappointment, but a number of interested individuals have applied to be a part of that Commission and multiple people on the HRC have expressed concern about lack of representation from certain demographics on that commission.

Council Member Nicole Brown asked if those applications would have been sent to Council or only to the Mayor. Mayor Edmonds stated she receives applications all the time and a spread sheet is kept of those applicants. Ms. Edmonds said those applicants are either interviewed by her or staff and once there is a qualified applicant for an opening they are nominated. Ms. Nicole Brown asked if other Council Members would be able to review that spreadsheet and make recommendations. Ms. Edmonds responded in the affirmative.

Council Member Anne Brown asked if Mr. Shuler could be nominated temporarily in order for him to continue to serve on the joint task force. Mayor Edmonds responded the task force is designed as an informal work group so Mr. Shuler should be able to provide input. Ms. Nicole Brown stated he has been participating in those discussions. Ms. Nicole Brown stated her concern is how long it will take to vet possible HRC members while there is an individual who is already involved and willing to do the work. Ms. Nicole Brown stated the lapse in time that seat remains open is doing a disservice to the progress of the joint task force. Ms. Edmonds stated it has only been a few weeks since Mr. Shuler's term expired and several possibilities of replacement have been suggested. Ms. Edmonds stated his reappointment is a possibility but she wants to ensure there is diversity in representation on the Human Relations Commission. Ms. Nicole Brown requested to see the applications of the other interested applicants.

Nominations:

Downtown Development Authority
Russell Olwell (replacing Ken Dobson)
201 Boone Hall, EMU
Ypsilanti, MI 48197
Term expiration: 7/7/2017

- Stated Mr. Dobson accepted a seat on a committee in Detroit which meets on Thursdays and he would be unable to devote the amount of time necessary as a DDA Board member. Ms. Edmonds explained Mr. Dobson held the seat reserved for a member of Eastern Michigan University and Mr. Orlwell would be his replacement.

Parks and Recreation Commission
Evan Sweet (new appointment)
1103 Kingwood St.
Ypsilanti, MI 48197
Term expiration: 12/1/2015-12/1/2018

Linda Horne (reappointment)
205 Oak St.
Ypsilanti, MI 48198
Term expiration: 12/1/2015-12/1/2018

- Stated Linda Horne is the current chair of the Parks and Recreation Commission and has been doing an exemplary job and Mr. Sweet would be a new appointment.

XVI. COMMUNICATIONS FROM THE CITY MANAGER –

- Stated staff has been working diligently to provide information requested by Council during the first goal setting meeting. Mr. Lange thanked all the staff involved in that process. Mr. Lange stated staff is still working on possible options for a street light special assessment and will provide that at a later date.

- Explained he has been in contact with Peter Letzmann who will act as a facilitator during the second goal setting meeting which is scheduled for Thursday, November 19th.

- Said staff has been doing tremendous work much of which goes unnoticed.

- Informed Council that Bond Attorney Pat McGow will attend the next goal setting meeting to explain possible bonding scenarios.

- Stated he has been attending the Joint Task Force for Police-Community Relations in order to stay abreast on the discussions.

- Said he will be providing final updates on the Adams St., Border to Border Trail, and the Heritage Bridge once the data is complete.

- Reminded everyone to submit pictures and short bios for the website.

- Informed See. Click. Fix will go live very shortly and the new website will roll out in January.

  Assistant to the City Manager Ericka Savage added See. Click. Fix. Will be going live December 1st, but it will be a minor rollout and a major rollout will occur at the same time as the website. Mr. Lange added City Clerk McMullan will be rolling out the new parking enforcement system on December 1st and will not conflict with the minor rollout of the See. Click. Fix.

  Council Member Anne Brown stated in the summary for the street light special assessment states that a majority of property owners do not use the property as their primary residence and asked where the City gets that data. Mr. Lange responded 66% of the residential properties in the City are rentals.

  Ms. Ernat reminded Council the City is being certified as a Redevelopment Ready Community and a ceremony will be held on December 11th at 11:00 a.m. at Cultivate on River St. Ms. Ernat invited all who could attend to celebrate.

  City Clerk McMullan stated in answer Council Member Murdock's question from earlier the special assessment list is auto generated from the permit system. Ms. McMullan stated it picks up all inspection, code enforcement and abatement, dangerous building, and certificate of occupancy fees. Ms. McMullan added the Thompson is included in this list and still has outstanding fees. Council Member Murdock stated property owners are billed before they are added to the special assessment list. Ms. McMullan responded in the affirmative. Council Member Robb stated per the City's policy at the December 1st meeting the Thompson Block's OPRA should be revoked by Council.

- Stated the Council Information Letter will be postponed until after the Thanksgiving Holiday.

XVII. COMMUNICATIONS –

- November 19, 2015 – Goal Setting 6:00-10:00 p.m. @ SPARK East, 215 W. Michigan Ave.

- 3rd Goal Setting Meeting – December 7 or 14th, 2015 (TBD)

XVIII. AUDIENCE PARTICIPATION –

1. Jason Brannon, Owner of the Miaz Mexican Cantina 36 E. Cross, thanked Council for approving the Depot Town TIF Plan. He said there are a lot of strong personalities around this debate and as a new business owner in Depot Town he would like to be a part of bringing people together. He asked that what is said by the Depot Town Merchants Association should be excluded from individual business owners. He stated there have been fire inspections completed on his business and he has been given written notice that re-examinations would happen on certain days that have not been fulfilled which has caused him to miss important meetings. He asked that the final inspections be completed so he can move forward with his business. He concluded he removed three parking spaces from the rear of his business to build a patio and the City Planner informed him that he would need to pay a fine for two dedicated residential parking spaces and one space would be used as a covered bike rack. He requested Council give him leeway to not cover the bike rack.

2. Richard Smith, 870 Ecorse Rd., stated he is a DDA Board member and thanked Council for approving the DDA TIF Plan.

3. Nathan Phillips, 509 N. Washington, stated November is the Native American Heritage month. He said last month he heard there was a resolution to change Columbus Day to indigenous Peoples Day and encouraged Council to pass that in the future. He recommended an indigenous people's center be placed in one of the vacant buildings in the City.

XIX. REMARKS FROM THE MAYOR –

— Stated the Indigenous Peoples Day has been referred to the Human Relations Commission and drafts have been going back and forth between the two bodies. She added Washtenaw County Commissioner Rahbbi has modeled a County resolution after the one that is being created by Ypsilanti. She stated she will be sending an updated version of the resolution to the HRC. She concluded it should be coming back to Council next month.

XX. ADJOURNMENT –

Resolution No. 2015-266, adjourning the Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Robb
SECONDED BY: Council Member Vogt

On a voice vote, the motion carried, and the meeting adjourned at 9:48 p.m.