

1. City Council Agenda 5

Documents:

[06-07-16 FINAL AGENDA.PDF](#)

2. City Council Meeting Packet 9

Documents:

[JUNE 7TH COUNCIL PACKET.PDF](#)

3. City Council Action Minutes

Documents:

[06-07-16 ACTION MINUTES.PDF](#)



(Revised 6-7-2016)

**CITY OF YPSILANTI
REGULAR/BUDGET COUNCIL MEETING
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday June 7, 2016
6:00 p.m.**

I. CALL TO ORDER –

II. ROLL CALL –

Council Member Anne Brown	P A	Council Member Robb	P A
Council Member Nicole Brown	P A	Council Member Vogt	P A
Council Member Murdock	P A	Mayor Edmonds	P A
Mayor Pro-Tem Richardson	P A		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

VII. PRESENTATIONS –

- Parkridge Community Center – (Ralph Lange)
- Resolution No. 2016-126, in recognition of Gun Safety Week – (Police Chief Tony DeGiusti) **(added)**
- Traffic Calming Policy - (Beth Ernat)

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. ORDINANCES - FIRST READING –

Ordinance No. 1271

1. An ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and major Organizational Unit for FY 2015-16.

- A. Resolution No. 2016 - 115, determination
- B. Public Hearing ***(scheduled June 21, 2016)***

Ordinance No. 1272

2. An ordinance to adopt budget appropriations by department and major organizational unit for 2016-2017 and 2017-2018 fiscal years.

- A. Resolution No. 2016-116, determination
- B. Public Hearing ***(scheduled June 21, 2016)***

Ordinance No. 1273

3. An ordinance entitled, "2016-2017 Tax Levy Ordinance ".

- A. Resolution No. 2016-117, determination
- B. Public Hearing ***(scheduled June 21, 2016)***

XI. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution 2016-118, approving the minutes of May 10th and May 17th.
2. Resolution No. 2016-119, approving a contract with the Ypsilanti Community Utilities Authority to provide for the financing the cost of acquiring and constructing improvements.
3. Resolution No. 2016-120, approving Alley license agreement with Go! Ice Cream.
4. Resolution No. 2016-121, approving Memorandum of Understanding between the City of Ypsilanti and John Barfield for improvements and an endowment for Parkridge Center.
5. Resolution No. 2016 -122, approving the sub-recipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements. **(amended)**
6. Resolution No. 2016 - 123, approving the acceptance of title to the wayfinding signs within the City limits after installation.
7. Resolution No. 2016 - 124, approving Grove Street Truck Turn-around ROW Easement Purchase.

XII. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Freight House
- E. Parks and Recreation

- F. Ypsilanti Downtown Development Authority
- G. Eastern Washtenaw Safety Alliance
- H. Police-Community Relations/Black Lives Matter Joint Task Force
- I. Friends of Rutherford Pool

XV. COUNCIL PROPOSED BUSINESS –

XVI. COMMUNICATIONS FROM THE MAYOR –

Nominations

Fire Civil Service Commission

Michael Vincent – **(Reappointment)**
1923 Collegewood
Exp: 1/10/2020

Downtown Development Authority

Martha Cleary – **(appointment – Replacing Cisco Garcia)**
103 S. Huron
7/2015 – 7/2019
Resident

Diana Wong – 7/7/16 – 7/7/19

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

XVIII. AUDIENCE PARTICIPATION –

XIX. REMARKS FROM THE MAYOR –

XXI. ADJOURNMENT -

Resolution No. 2016-125, adjourning the City Council meeting.



(Revised 6-7-2016)

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Recreation in the Community

Queens of Chess

Queens of Chess

These Jones Leadership Academy girls can school you on the game of chess.

The Lady Mustangs hold the Ohio All Girls Chess Championship title.

The team is the first African American all girls team to become state champs.



* Video and Presentation by
Anthony Williamson

Parkridge Center



Resolution No. 2016-126
June 7, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti Police Department and the City Council are committed to enhancing the safety and well-being of all the residents of the City of Ypsilanti and public safety can be increased by raising awareness and educating residents about how to keep themselves and their families safe; and

WHEREAS, specifically educating the public and increasing knowledge about gun safety issues and encouraging responsible gun ownership can help protect our community and our families; and provides a public service which benefits everyone, especially our children; and

WHEREAS, though national attention is often drawn only to large scale tragedies, gun violence is a serious local as well as national problem affecting many Americans and Michigan residents, as gun violence and injuries occur daily throughout too many of our municipalities; and

WHEREAS, guns are the most common weapon used in domestic violence against women and access to firearms increases the risk of homicide by more than 5 times, and individuals suffering from mental illness are at greater risk of being perpetrators or victims of gun violence, especially suicide, recognition of early warning signs and knowledge of how to respond can reduce gun violence and potentially save lives; and

WHEREAS, during the week of June 19, 2016 through June 25, 2016 the Ypsilanti Police Department will join other law enforcement agencies in Washtenaw County in order to increase the safety of our residents will be providing free gun locks and gun safety information to members of the public and collaborating with community organizations to enhance public knowledge and promote gun safety;

NOW THEREFORE BE IT RESOLVED that the City Council of The City of Ypsilanti in order to increase public safety and awareness about gun safety hereby declares the week of June, 19 2016 through June 25, 2016 as Gun Safety Week in The City of Ypsilanti.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Speed Control Policy

ONE-YEAR CHECK IN & POTENTIAL CHANGES

Background

A speed control/speedbump policy was requested by Council in 2013 due to increasing resident interest. At that time, speed humps/bumps and other similar speed control devices were prohibited on public roads within the City. A presentation was made to Council in November 2013, and draft policies went before council in April 2014 and March 2015. A policy was adopted in June 2015.

“Speed controls” under consideration include speed humps and speed tables. Other physical improvements shown to increase compliance with speed limits may also be recommended under this policy, such as sidewalks, street trees, bumpouts, and parking changes.

Speed controls do not include such things as stop signs; these are considered regulatory devices.

Existing Policy for Speed Controls

Request

- Petition made by 60% or more of the residents of at least two contiguous block faces (where applicable), including as much information as possible about where and when the speeding occurs, and potential issues that wouldn't be apparent to a non-resident (potential points of conflict, in particular)

Existing Policy for Speed Controls

Review

- Person to whom the petition was submitted brings petition before TRC
- Check to see if roadway is eligible for speed controls
 - Must be under local control, speed limit of 45 or less, traffic count less than 15k; staff notes other issues such as construction, road condition, bus routes/stops, etc
- Schedule a speed study
 - Eligible for City-funded speed humps if 15% or more are travelling at least 5mph above the speed limit
- Review crash history for patterns
 - Eligible for City-funded intervention if significant/recurring/above-average history of crashes
 - Can only evaluate reported crashes- not anecdotal

Existing Policy for Speed Controls

Decision

- If a clear speeding problem based on crash history/severity and speed study, then speed controls will be installed at the City's expense. Person to whom the petition was submitted follows up with the point of contact for the petitioners.
 - NOTE: permanent speed humps, while more effective in the long-term and requiring overall less maintenance than temporary humps (expected life of 3 years and requiring annual removal/reinstallation) significantly interfere with snow removal due to our current style of plows. Streets with permanent speed humps would drop to the bottom of the priority list for snow removal.
 - Per 2015/2016 budget, \$50,000 allocated under Local Streets for traffic calming projects. (203-7-9053-818-00, contractual services).
- If no objective speeding issue can be shown, person to whom the petition was submitted follows up with the point of contact for the petitioners.

Douglas Street Case Study

- Speed studies were conducted in September & November 2014 (prior to policy adoption) and again in November 2015. Speed studies showed that 14% of motorists were travelling above the speed limit of 25 mph, with an average travel speed overall of 16.73mph and an 85th percentile speed of 20.53mph. There is no reported crash history back to 2009 on Douglas, and only one reported crash in 2008. Douglas has no sidewalks along it, nor crosswalks at either north or south end.
- Communication with petitioners was via Mr Lange & CM Vogt after Aug 2015.
 - Letter sent to contact in July 2015 stating that a speed study would be redone later in 2015, after school was in session, due to the new policy.
- Final communication was in Jan 2016, via Mr Lange, in which staff informed of study results, lack of basis for a City-installed measure, and potential for a resident-funded measure.
- April 2016, Mr Lange informed staff that petitioners were willing to self-fund speed control measures.

Douglas Street Case Study

Lessons learned:

- Existing communication structure (single point of contact to single point of contact) prone to failure and changes over time.
- No firm procedure in place for what happens when warrants defined by policy are not met, but resident demand exists.
- No tie-in to Complete Streets ordinance.

Douglas Street Case Study

Questions Raised

- Under Complete Streets Ordinance, is addition of a speed hump “construction, reconstruction, capacity enhancement, or preservation of a roadway, bridge, public parking facility”?
 - Should sidewalks be constructed in cases where a street does not have them, or would speed humps have to be constructed to provide an accessible path of travel within the roadway?
- In cases that do not meet the warrants for a City-funded speed control device, what should be the procedure for review? Does Council wish to see those on a case-by-case basis?
- Could self-funded cases benefit from a “try before you buy” installation of temporary speed humps?
- Should self-funded cases require 100% buy-in from residents/property owners?

Ferris Street Case Study

Background

- Residents requested a stop sign at the intersection of Ferris & Middle
- TRC reviewed the request and denied due to sight distances, lack of crash history, and distance from existing stop signs.

Policy Questions

- Can/should staff proactively consider alternate solutions, such as speed control devices, when residents make a specific request?

Policy Questions for Council

- Can/should staff proactively consider alternate solutions, such as speed control devices, when residents make a specific request?
- Under Complete Streets Ordinance, is addition of a speed hump “construction, reconstruction, capacity enhancement, or preservation of a roadway, bridge, public parking facility”?
 - Should sidewalks be constructed in cases where a street does not have them, or would speed humps have to be constructed to provide an accessible path of travel within the roadway?
- In cases that do not meet the warrants for a City-funded speed control device, what should be the procedure for review? Does Council wish to see those on a case-by-case basis?
- Could self-funded cases benefit from a “try before you buy” installation of temporary speed humps?
- Should self-funded cases require 100% buy-in from residents/property owners?



REQUEST FOR LEGISLATION
June 7, 2016

TO: Mayor Edmonds and City Council

FROM: Ralph A. Lange, City Manager & Marilou Uy, Fiscal Services Director

Subject: Amended budget FY 2015-2016, proposed biennial budgets FY 2016-2017 and FY 2017-2018, and proposed millage rates for FY 2016-2017

DATE: June 7, 2016

Summary & Background: Pursuant to the City Charter, the amended budgets for FY 2015-2016, and the proposed biennial budgets for FY 2016-2017 and FY 2017-2018 were presented to City Council on April 30, 2016. City Council held three budget work sessions in May 2016 to examine the budget in detail with Department Directors and Staff. Council will approve the budget on Tuesday, June 7, 2016 including any potential amendments.

Staff made the following modifications based on the data available after the budget had been presented to City Council:

GENERAL FUND (101):

Revenues

FY 2015-2016 - The most notable changes are the MTT adjustment of \$152,382 increased parking revenue of \$12,000.

FY 2016-2017 - Increased CTAP grant from Convention Visitors Bureau (CVB) for the Mural on the north side of City Hall building (\$10,000), Historical signage (\$12,000), and removed the City contribution to Rutherford Pool (\$10,000).

FY 2017-2018 – Increase in sale of City properties (\$75,000).

Expenditures

FY 2015-2016 - The major decreases include the reduction of principal payment of the un-refunded portion of the 2006 Water Street debt (\$230,000), and over-budget of stipend in the City Manager, Clerk, Building, and Police Administration Departments (\$2,464).

The major increases include transfer to Capital Improvement Fund for Freight House renovation project (\$20,000), healthcare cost -BCBS adjustment due to employees benefit changes (\$53,169), and City Hall parking lot wall and Tridge investigation/repair.

FY 2016-2017 – The decreases include the correction of 20% healthcare premium employee share (\$45,988), Part-time compliance inspector wages and fringes budgeted in the Parking Enforcement Department instead of the Building Department (\$34,217.57), and over budget of stipend in the Clerk and Building Department (\$2,619).

The major increases include replacement of DPS underground gas storage tank (\$150,000), City Hall parking lot wall repair (\$25,000), tridge repair (\$20,000), energy efficiency miscellaneous project (\$2,000), Overtime budget for Clerk and Planning department (\$5,000), CTAP projects for the Mural on the north side of City Hall building and historical signage (\$22,000), fence for water Street (\$80,000), Full-time compliance inspector wages and fringes at the Building Department (\$65,949), increased hours worked for the finance generalist and intern from 20 hours to 26 hours per week (\$12,090), and increased fund transfer to Fund 477 for debt payment of the balance of un-refunded portion (\$13,563).

FY 2017-2018 - The decreases include the correction of 20% healthcare premium employee share (\$55,266), part-time compliance inspector wages and fringes budgeted in the parking enforcement department instead of the building department (\$32,848), reduction of temporary wages in the City Manager office, and over budget of stipend in the Clerk and Building department (\$2,619).

The major increases include DPS yard paving (\$30,000), energy efficiency miscellaneous project (\$1,500), overtime budget for Clerk and Planning department (\$5,000), Full time compliance inspector wages and fringes at the Building Department (\$61,881), increased hours worked for the finance generalist and intern from 20 hours to 26 hours per week (\$11,642) and increased fund transfer to Fund 477 for debt payment of the balance of un-refunded portion (\$13,239).

MAJOR STREET FUND (202):

EXPENDITURES

FY 2015-2016 – Decreased non-motorized budget by \$45,000.

FY 2016-2017 - Increased non-motorized expenses by \$50,000, and increase the 20% healthcare premium employee share (\$7,317).

FY 2017-2018 - Increased non-motorized expenses by \$50,000, and increase the 20% healthcare premium employee share (\$3,818).

LOCAL STREET FUND (203):

EXPENDITURES

FY 2016-2017 - Increased the 20% healthcare premium employee share (\$1,853).

FY 2017-2018 - Increased the 20% healthcare premium employee share (\$1,375).

GARBAGE & RUBBISH COLLECTION FUND (226):

Revenues

FY 2015-2016 - include MTT adjustments (\$9,711).

EXPENDITURES

FY 2016-2017 - Increased the 20% healthcare premium employee share (\$2,130).

FY 2017-2018 - Increased the 20% healthcare premium employee share (\$2,134).

CDBG/WATER STREET ACTIVITIES FUND (252)

Revenues

FY 2015-2016 - increased transfer from the General Fund (\$80,000) for the Water Street fence project.

EXPENDITURES

FY 2015-2016 - increased the Water Street professional expenses (\$80,000) for the Water Street fence project.

2010 GOUT REFUNDING BONDS (303)

Revenues

FY 2015-2016 - increased the MTT adjustment of \$15,790.

2012 UTGO REFUNDING BONDS (342)

Revenues

FY 2015-2016 - increased the MTT adjustment of \$18,439.

CAPITAL IMPROVEMENT FUND (414)

Revenues

FY 2015-2016 - increased the transfer from General Fund for the Freight House renovation change order (\$20,000).

EXPENDITURES

FY 2015-2016 - increased the Freight House improvement account due to change order.

2006 GO LTD CAPITAL REFUNDING BONDS (477)

Revenues

FY 2015-2016 - Decreased transfer from General Fund for the pay down of the un-refunded debt (\$230,000).

FY 2016-2017 – Increased transfer from General Fund for debt payment of the balance of un-refunded portion (\$13,563).

FY 2017-2018 – Increased transfer from General Fund for debt payment of the balance of un-refunded portion (\$13,239).

EXPENDITURES

FY 2015-2016 - Decreased principal debt payment of(\$230,000).

SIDEWALK IMPROVEMENT FUND (495)

EXPENDITURES

FY 2016-2017 - Increased the 20% healthcare premium employee share (\$55).

FY 2017-2018 - Increased the 20% healthcare premium employee share (\$35).

PUBLIC TRANSIT FUND (588)

EXPENDITURES

FY 2015-2016 - increased the MTT adjustment of \$899.45.

MOTORPOOL FUND (641)

EXPENDITURES

FY 2016-2017 - Increased the 20% healthcare premium employee share (\$761).

FY 2017-2018 - Increased the 20% healthcare premium employee share (\$155).

According to the City Charter, City Council must adopt the general fund and special revenue fund budgets by resolution and ordinance. Hence, three ordinances and resolutions are proposed for your

approval to amend the FY 2015-16, adopt the FY 2016-17 and FY 2017-18 biennial budgets, and adopt a tax levy, which sets the millage rate for Fiscal Year 2016-2017 at 35.2095 mills.

Recommended Action: It is recommended that City Council approve the amended budget for FY 2015-2016, the proposed FY 2016-2017 and FY 2017-2018 biennial budgets, and the proposed millage rates for FY 2016-2017 with the budget amendments as attached.

Attachments: Proposed FY 2016-2017 tax levy ordinance and resolution, budget ordinances, resolutions, and request for legislation for amended budget FY 2015-2016, proposed biennial budgets FY 2016-2017 and FY 2017-2018, budget amendment worksheets, fund balance classifications of major fund, MTT reconciliation worksheet.

CITY MANAGER APPROVAL: _____

COUNCIL AGENDA DATE: _____

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL: _____



Resolution No. 2016 - 115
June 7, 2016

AMEND 2015-2016
FISCAL YEARS OPERATING BUDGET

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2015-2016, be approved on First Reading.

Description	Fund	AMENDED # 2 FY 2015-2016	
		Revenue	Expenditures
General Fund	101	16,924,033.00	16,924,033.00
Major Street Fund	202	2,756,824.00	2,756,824.00
Local Street Fund	203	532,242.00	532,242.00
Garbage & Rubbish Collection Fund	226	827,753.00	827,753.00
Community Development Block Grant Fund	252	100,000.00	100,000.00
Police Special Revenue Fund	265	16,666.00	2,066.00
Depot Town DDA Fund	275	143,533.00	137,751.00
2010 GOUT REF Bond \$3.83 M	303	687,104.00	684,925.00
2016 GOLT BOND REFUNDING	304	10,440,000.00	10,440,000.00
2002 General Obligation Capital Imp. Debt Fund \$400,000	316	39,705.00	39,705.00
2012 General Obligation Unlimited Tax refunding Bonds \$4.14 M	342	668,421.00	664,765.00
2002B Water & Sewer Debt Fund \$485,000 DWRF	364	29,813.00	29,813.00
Land Revolving Fund	412	242,489.00	242,489.00
Downtown Development Authority Fund	413	390,458.00	358,363.00
Capital Improvement Fund	414	2,373,831.00	2,373,831.00
Economic Development Corporation Fund	415	104,660.00	104,660.00

2003D Water Supply & Sewage Const. Fund \$5.3 M DWRF	469	334,375.00	334,375.00
2003C Water Supply & Sewage \$785,000 DWRF	471	49,500.00	49,500.00
2004A DDA Construction Fund \$995,000	473	82,661.00	82,661.00
2004B Water Supply & Sew \$6.33M DWRF	474	386,028.00	386,028.00
2006 GO LTD Taxable Capital Refunding \$15.74 M	477	4,333,006.00	4,332,603.00
2006 Water Supply & Sewage Refunding \$9.85 M	478	443,006.00	443,006.00
2007 W & S Revenue DWRF \$375,000	479	19,276.00	19,276.00
2008 W & S DISP. REV \$435,000	480	27,731.00	27,731.00
2009 W & S Bonds 7249-01 \$260,000	481	7,788.00	7,788.00
2012 W&S Factory Pump Station \$2.9M	482	189,074.00	189,074.00
2013 Revenue Refunding Bonds	483	1,257,117.00	1,257,117.00
Water Main DWRF 7320-01	485	424,576.00	424,576.00
Sidewalk Improvement Fund	495	156,752.00	156,752.00
Public Transit Fund	588	283,114.00	283,114.00
Motor Pool Fund	641	940,910.00	940,910.00
Workers Compensation Fund	677	235,796.00	235,796.00
Fire and Police Pension Fund	732	5,331,863.00	4,653,233.00
Retiree Health Care Fund	736	1,469,894.00	1,355,950.00
Totals	All	52,249,999.00	51,398,710.00

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Ordinance No. 1271

AN ORDINANCE TO AMEND BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEARS 2015 – 2016

THE CITY OF YPSILANTI ORDAINS:

1. Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

Description	Fund	AMENDED # 2 FY 2015-2016	
		Revenue	Expenditures
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2012 W&S Factory Pump Station \$2.9M	482	189,074.00	189,074.00
2013 Revenue Refunding Bonds	483	1,257,117.00	1,257,117.00
Water Main DWRF 7320-01	485	424,576.00	424,576.00
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Motor Pool Fund	641	940,910.00	940,910.00
Workers Compensation Fund	677	235,796.00	235,796.00
Fire and Police Pension Fund	732	5,331,863.00	4,653,233.00
Retiree Health Care Fund	736	1,469,894.00	1,355,950.00
Totals	All	52,249,999.00	51,398,710.00

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.
3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this 7th day of June, 2016.

Frances McMullan, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. ____ was published in Washtenaw Legal News on the 6th day of June, 2016 edition.

Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 7th day of June, 2016.

Frances McMullan, City Clerk



Resolution No. 2016 - 116
June 7, 2016

**2016-2017 & 2017-2018
FISCAL YEARS OPERATING BUDGET**

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled, "An Ordinance to Adopt Budget Appropriations by Department and Major Organizational Unit for the Fiscal Years 2016-2017 and 2017-2018", be approved on First Reading.

		PROPOSED FY 2016-2017		PROPOSED FY 2017-2018	
Description	Fund	Revenue	Expenditures	Revenue	Expenditures
General Fund	101	14,233,649	14,233,649	13,692,804	13,692,804
Major Street Fund	202	2,042,664	2,042,664	2,822,309	2,822,309
Local Street Fund	203	594,332	594,332	585,136	585,136
Garbage & Rubbish Collection Fund	226	833,133	833,133	837,275	837,275
Community Development Block Grant Fund	252	50,000	50,000	50,000	50,000
Police Special Revenue Fund	265	279	0	251	0
Depot Town DDA Fund	275	91,404	62,736	91,537	62,811
2010 General Obligation Unlimited Tax Ref. Bonds \$3.83 M	303	683,280	679,125		
2016 GOLT Bond Refunding	304	852,675	852,675	858,372	858,372
2002 General Obligation Capital Imp. Debt Fund \$400,000	316	38,148	38,148	36,555	36,555
2012 UTGO Refunding Bonds	342	677,049	671,413	837,564	831,850
2002B Water & Sewer Debt Fund \$485,000 DWRF	364	34,125	34,125	33,375	33,375
Land Revolving Fund	412	0	0	0	0
Downtown Development Authority Fund	413	202,713	195,825	200,718	193,830
Capital Improvement Fund	414	1,201,650	1,201,650	276,685	276,685
Economic Development Corporation Fund	415	33,318	33,318	33,717	33,717
2003D WS & S Const. Fund \$5.3 M DWRF	469	337,500	337,500	335,438	335,438
2003C Water Supply & Sewage \$785,000 DWRF	471	48,500	48,500	47,500	47,500
2004A DDA Construction Fund \$995,000	473	85,435	85,435	83,005	83,005

2004B Water Supply & Sew \$6.33M DWRF	474	389,228	389,228	387,269	387,269
2006 GO LTD Taxable Capital Refunding \$15.74 M	477	-	-	-	-
2006 Water Supply & Sewage Refunding \$9.895 M	478	441,006	441,006	439,006	439,006
2007 W & S Revenue DWRF \$298,702	479	18,957	18,957	18,638	18,638
2008 W & S DISP. REV \$434,253	480	27,231	27,231	26,731	26,731
2009 W & S Bonds 7249-01 \$260,000	481	7,663	7,663	7,538	7,538
2012 W & S Factory Pump Station \$2.9M	482	190,250	190,250	187,250	187,250
2013 W & S Revenue Refunding Bonds \$7.49M	483	1,245,900	1,245,900	1,239,600	1,239,600
Water Main DWRF 7320-01	485	29,116	29,116	28,612	28,612
Sidewalk Improvement Fund	495	182,952	182,952	175,420	175,420
Public Transit	588	283,486	283,486	285,594	285,594
Motor Pool Fund	641	1,181,578	1,181,578	1,218,758	1,218,758
Workers Compensation Fund	677	292,776	292,776	202,793	202,793
Fire and Police Pension Fund	732	4,353,897	4,199,952	4,407,570	4,129,420
Retiree Health Care Fund	736	1,465,450	1,465,450	1,572,850	1,572,850
Totals	All	32,391,533	32,148,891	31,019,870	30,700,392

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Ordinance No. 1272

AN ORDINANCE TO ADOPT BUDGET APPROPRIATIONS BY DEPARTMENT AND MAJOR ORGANIZATIONAL UNIT FOR THE FISCAL YEARS 2016 – 2017 AND 2017 – 2018

THE CITY OF YPSILANTI ORDAINS:

- Pursuant to the City Charter Section 5.06 (a), budget appropriations by department and major organizational unit are hereby approved as recommended by the Administration, as approved by City Council, and as shown below by fund and summary of amendments for the General Fund and other funds.

Description	Fund	PROPOSED FY 2016-2017		PROPOSED FY 2017-2018	
		Revenue	Expenditures	Revenue	Expenditures
General Fund	101	14,233,649	14,233,649	13,692,804	13,692,804
Major Street Fund	202	2,042,664	2,042,664	2,822,309	2,822,309
Local Street Fund	203	594,332	594,332	585,136	585,136
Garbage & Rubbish Collection Fund	226	833,133	833,133	837,275	837,275
Community Development Block Grant Fund	252	50,000	50,000	50,000	50,000
Police Special Revenue Fund	265	279	0	251	0
Depot Town DDA Fund	275	91,404	62,736	91,537	62,811
2010 General Obligation Unlimited Tax Ref. Bonds \$3.83 M	303	683,280	679,125		
2016 GOLT Bond Refunding	304	852,675	852,675	858,372	858,372
2002 General Obligation Capital Imp. Debt Fund \$400,000	316	38,148	38,148	36,555	36,555
2012 UTGO Refunding Bonds	342	677,049	671,413	837,564	831,850
2002B Water & Sewer Debt Fund \$485,000 DWRP	364	34,125	34,125	33,375	33,375

Land Revolving Fund	412	0	0	0	0
Downtown Development Authority Fund	413	202,713	195,825	200,718	193,830
Capital Improvement Fund	414	1,201,650	1,201,650	276,685	276,685
Economic Development Corporation Fund	415	33,318	33,318	33,717	33,717
2003D WS & S Const. Fund \$5.3 M DWRF	469	337,500	337,500	335,438	335,438
2003C Water Supply & Sewage \$785,000 DWRF	471	48,500	48,500	47,500	47,500
2004A DDA Construction Fund \$995,000	473	85,435	85,435	83,005	83,005
2004B Water Supply & Sew \$6.33M DWRF	474	389,228	389,228	387,269	387,269
2006 GO LTD Taxable Capital Refunding \$15.74 M	477	-	-	-	-
2006 Water Supply & Sewage Refunding \$9.895 M	478	441,006	441,006	439,006	439,006
2007 W & S Revenue DWRF \$298,702	479	18,957	18,957	18,638	18,638
2008 W & S DISP. REV \$434,253	480	27,231	27,231	26,731	26,731
2009 W & S Bonds 7249-01 \$260,000	481	7,663	7,663	7,538	7,538
2012 W & S Factory Pump Station \$2.9M	482	190,250	190,250	187,250	187,250
2013 W & S Revenue Refunding Bonds \$7.49M	483	1,245,900	1,245,900	1,239,600	1,239,600
Water Main DWRF 7320-01	485	29,116	29,116	28,612	28,612
Sidewalk Improvement Fund	495	182,952	182,952	175,420	175,420
Public Transit	588	283,486	283,486	285,594	285,594
Motor Pool Fund	641	1,181,578	1,181,578	1,218,758	1,218,758
Workers Compensation Fund	677	292,776	292,776	202,793	202,793
Fire and Police Pension Fund	732	4,353,897	4,199,952	4,407,570	4,129,420
Retiree Health Care Fund	736	1,465,450	1,465,450	1,572,850	1,572,850
Totals	All	32,391,533	32,148,891	31,019,870	30,700,392

Further, that in accordance with Section 19(2) of Public Act 621 of 1978, also known as the Uniform Budgeting and Accounting Act, parameters are hereby given to allow transfers between appropriation accounts and within fund totals and within those activities within the control of each department.

2. Copies to be available. Copies of the ordinance are available at the office of the City Clerk for inspection by, and distribution to, the public during normal business hours.

3. Publication and effective date: The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published by printing the same in the Ypsilanti Courier. This Ordinance shall become effective after publication at the expiration of 30 days after adoption.

Made, passed and adopted by the Ypsilanti City Council this 7th day of June, 2016.

Frances McMullan, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. ____ was published in Washtenaw Legal News on June 6th, 2016 edition.

Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 7th day of June, 2016.

Frances McMullan, City Clerk



Resolution No. 2016 – 117
June 7, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the proposed ordinance entitled "2016-2017 Tax Levy Ordinance", be approved on First Reading.

OFFERED BY: _____

SUPPORTED BY: _____

YES:

NO:

ABSENT:

VOTE:



Ordinance No. 1273

2016-2017 TAX LEVY ORDINANCE

THE CITY OF YPSILANTI ORDAINS THAT:

A general operating millage rate of 19.0211 mills (.0190211 cents per \$1) of the Taxable Value, according to the assessment roll of the last preceding year is approved and authorized; and

The City Clerk is authorized to certify to the City Treasurer and City Assessor the total amount to be levied and restriction for the City of Ypsilanti is:

GENERAL OPERATING	19.0211
POLICE & FIRE PENSION	7.8415
SANITATION	2.7814
STREET IMPROVEMENT (Voted debt 2001 bonds and refunded in 2010)	2.3064
STREET IMPROVEMENT (Voted debt 2003 bonds and refunded in 2012)	2.2802
PUBLIC TRANSIT	0.9789
TOTAL	35.2095

Made, passed and adopted by the Ypsilanti City Council this 7th day of June, 2016.

Amanda Edmonds, Mayor

Frances McMullan, City Clerk

ATTEST

I do hereby confirm that the above Ordinance No. was published in Washtenaw Now on June 6, 2016 edition.

Frances McMullan, City Clerk

CERTIFICATE OF ADOPTING

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council held on the 7th day of June, 2016.

Frances McMullan, City Clerk

Public Hearing Notice
Publish in Washtenaw Legal News on June 6, 2016 edition.

GENERAL FUND (101)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE)	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		101-4-0000-699-91				3,097,003.00	1,130,833.00	645,325.00
SALE OF CITY PROPERTY-ADDT'L	2017-18	101-4-0000-673-00	-	(75,000.00)	(75,000.00)			(75,000.00)
MTT ADJUSTMENTS	2015-16	101-4-0000-694-01	-	(152,382.00)	(152,382.00)	(152,382.00)		
PARKING TICKET REVENUE-ADDT'L	2015-16	101-4-3110-656-00	(68,000.00)	(80,000.00)	(12,000.00)	(12,000.00)		
CTAP2-AFRICAN HERITAGE	2016-17	101-4-7210-674-01	-	(20,000.00)	(20,000.00)		(20,000.00)	
R. POOL PERSONNEL & OH REIMBURSEMENT	2016-17	101-4-7530-653-01	(50,180.00)	(60,180.00)	(10,000.00)		(10,000.00)	
TOTAL REVENUE ADJUSTMENTS						(164,382.00)	(30,000.00)	(75,000.00)
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	101-7-0000-714-07	(151,887.00)	(197,875.00)	(45,988.00)		(45,988.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	101-7-0000-714-07	(152,454.00)	(207,720.00)	(55,266.00)			(55,266.00)
HEALTHCARE ADJUSTMENTS	2015-16	101-7-0000-714-08	620,209.00	673,378.00	53,169.00	53,169.00		
STIPEND-Savage	2015-16	101-7-1720-706-00	4,000.00	4,000.00	-	-		
STIPEND-Savage	2015-16	101-7-1720-706-00	1,000.00	500.00	(500.00)	(500.00)		
REDUCE CITY MANAGER OFFICE TEMPORARY WAGES	2017-18	101-7-1720-707-00	26,260.00	14,260.00	(12,000.00)			(12,000.00)
PART TIME & INTERN HOURS INCREASED FROM 20 TO 26 HOURS	2016-17	101-7-1910-706-00	330,769.00	342,859.00	12,090.00		12,090.00	
PART TIME & INTERN HOURS INCREASED FROM 20 TO 26 HOURS	2017-18	101-7-1910-707-00	319,763.00	331,405.00	11,642.00			11,642.00
STIPEND-McMullan	2015-16	101-7-2150-706-01	3,057.00	-	(3,057.00)	(3,057.00)		
STIPEND-McMullan	2016-17	101-7-2150-706-01	3,057.00	-	(3,057.00)		(3,057.00)	
STIPEND-McMullan	2017-18	101-7-2150-706-01	3,057.00	-	(3,057.00)			(3,057.00)
NEW OT RULE EFFECTIVE 12/1/16-Hellenga	2016-17	101-7-2150-709-00		3,500.00	3,500.00		3,500.00	
NEW OT RULE EFFECTIVE 12/1/16-Hellenga	2017-18	101-7-2150-709-00	-	3,500.00	3,500.00			3,500.00
CITY HALL PARKING LOT WALL INVESTIGATION & REPAIR	2015-16	101-7-2650-818-02		1,500.00	1,500.00	1,500.00		
CITY HALL PARKING LOT WALL INVESTIGATION & REPAIR	2016-17	101-7-2650-818-02		25,000.00	25,000.00		25,000.00	
UNDERGROUND GAS STORAGE TANK-DPS	2016-17	101-7-2650-818-03	36,000.00	186,000.00	150,000.00		150,000.00	
TRIDGE INVESTIGATION & REPAIR	2015-16	101-7-2650-818-03		1,000.00	1,000.00	1,000.00		
TRIDGE INVESTIGATION & REPAIR	2016-17	101-7-2650-818-03		20,000.00	20,000.00		20,000.00	
DPS YARD PAVING	2017-18	101-7-2650-818-03		30,000.00	30,000.00			30,000.00
ENERGY EFFICIENCY MISC PROJECT	2016-17	101-7-2651-818-00	-	2,000.00	2,000.00		2,000.00	
ENERGY EFFICIENCY MISC PROJECT	2017-18	101-7-2651-818-00	-	1,500.00	1,500.00			1,500.00
STIPEND-Holsinger	2015-16	101-7-3050-706-00	4,000.00	4,000.00	-	-		
STIPEND-Holsinger	2015-16	101-7-3050-706-00	1,000.00	500.00	(500.00)	(500.00)		
BUILDING CODE OFFICER PT- WAGES & FRINGES	2016-17	101-7-3110-???-??	34,217.57		(34,217.57)		(34,217.57)	
BUILDING CODE OFFICER PT- WAGES & FRINGES	2017-18	101-7-3110-???-??	32,847.63		(32,847.63)			(32,847.63)
COMPLIANCE INSPECTOR- WAGES & FRINGES	2016-17	101-7-3710-???-??		65,949.12	65,949.12		65,949.12	
COMPLIANCE INSPECTOR- WAGES & FRINGES	2017-18	101-7-3710-???-??		61,880.59	61,880.59			61,880.59
STIPEND-Daniels	2015-16	101-7-3710-706-00	2,617.00	-	(2,617.00)	(2,617.00)		
STIPEND-Daniels	2016-17	101-7-3710-706-00	2,617.00	-	(2,617.00)		(2,617.00)	
STIPEND-Daniels	2017-18	101-7-3710-706-00	2,617.00	-	(2,617.00)			(2,617.00)
STIPEND-McMullan & Daniels	2015-16	101-7-3730-706-01	1,964.00	5,674.00	3,710.00	3,710.00		
STIPEND-McMullan & Daniels	2016-17	101-7-3730-706-01	2,619.00	5,674.00	3,055.00		3,055.00	
STIPEND-McMullan & Daniels	2017-18	101-7-3730-706-01	2,619.00	5,674.00	3,055.00			3,055.00
NEW OT RULE EFFECTIVE 12/1/16-Kochanek	2016-17	101-7-7210-709-00	-	1,500.00	1,500.00		1,500.00	
NEW OT RULE EFFECTIVE 12/1/16-Kochanek	2017-18	101-7-7210-709-00	-	1,500.00	1,500.00			1,500.00
CTAP2-AFRICAN HERITAGE	2016-17	101-7-7210-818-05	-	22,000.00	22,000.00		22,000.00	
FENCE FOR WATER STREET	2016-17	101-7-9670-999-05	48,500.00	128,500.00	80,000.00		80,000.00	
TRANSFER OUT TO CAPITAL IMP	2015-16	101-7-9670-999-13	340,804.00	360,804.00	20,000.00	20,000.00		
REDUCE PAY DOWN BY \$230,000 (\$700,000-\$470,000)	2015-16	101-7-9670-999-23	3,912,289.00	3,682,289.00	(230,000.00)	(230,000.00)		
BOND PAYMENT-BALANCE OF UNREFUNDED DEBT-PRORATED	2016-17	101-7-9670-999-23	-	13,563.00			13,563.00	
BOND PAYMENT-BALANCE OF UNREFUNDED DEBT-PRORATED	2017-18	101-7-9670-999-23	-	13,239.00				13,239.00

GENERAL FUND (101)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE)	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
TOTAL EXPENDITURE ADJUSTMENTS						(157,295.00)	312,777.55	20,528.96
TOTAL CHANGES						(321,677.00)	282,777.55	(54,471.04)
ADJUSTED FUND BALANCE APPROPRIATION		101-4-0000-699-91				2,775,326.00	1,413,610.55	590,853.96
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MAJOR STREET FUND (202)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECREASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		202-4-0000-699-91				163,693.00	237,738.00	36,721.00
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	202-7-4411-714-07	(5,538.00)	(12,855.00)	(7,317.00)		(7,317.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	202-7-4411-714-07	(8,601.00)	(12,419.00)	(3,818.00)			(3,818.00)
NON-MOTORIZED IMPROVEMENTS	2015-16	202-7-9055-818-00	50,000.00	5,000.00	(45,000.00)	(45,000.00)		
NON-MOTORIZED IMPROVEMENTS	2016-17	202-7-9055-818-00	-	50,000.00	50,000.00		50,000.00	
NON-MOTORIZED IMPROVEMENTS	2017-18	202-7-9055-818-00	-	50,000.00	50,000.00			50,000.00
ADJUSTED FUND BALANCE APPROPRIATION		202-4-0000-699-91				118,693.00	280,421.00	82,903.00
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LOCAL STREET FUND (203)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		203-4-0000-699-91				1,931.00	-	-
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	203-7-0000-714-07	(7,508.00)	(9,361.00)	(1,853.00)		(1,853.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	203-7-0000-714-07	(8,088.00)	(9,463.00)	(1,375.00)			(1,375.00)
ADJUSTED FUND BALANCE APPROPRIATION		203-4-0000-699-91				1,931.00	(1,853.00)	(1,375.00)
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GARBAGE & RUBBISH COLLECTION FUND (226)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		226-4-0000-699-91				-	-	-
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	226-7-5210-714-07	(5,535.00)	(7,665.00)	(2,130.00)		(2,130.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	226-7-5210-714-07	(5,592.00)	(7,726.00)	(2,134.00)			(2,134.00)
MTT ADJUSTMENTS	2015-16	226-4-0000-694-01	-	(9,711.03)	(9,711.03)	(9,711.03)		
ADJUSTED FUND BALANCE APPROPRIATION		226-4-0000-699-91				(9,711.03)	(2,130.00)	(2,134.00)
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CDBG/WATER STREET ACTIVITES FUND (252)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED TRANSFER FROM GENERAL FUND		252-4-0000-699-01				98,500.00	48,500.00	48,500.00
TRANSFER FROM GENERAL FUND	2015-16	252-4-0000-699-01	(50,000.00)	(130,000.00)	(80,000.00)	(80,000.00)		
FENCE FOR WATER STREET	2015-16	252-7-7302-971-91	100,000.00	180,000.00	80,000.00	80,000.00		
ADJUSTED TRANSFER FROM GENERAL FUND		252-4-0000-699-01				98,500.00	48,500.00	48,500.00
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2010 GOUT REFUNDING BONDS (303)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECREASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		303-4-0000-694-01				-	-	-
MTT ADJUSTMENTS	2015-16	303-4-0000-694-01	-	(15,790.00)	(15,790.00)	(15,790.00)		
ADJUSTED FUND BALANCE APPROPRIATION		303-4-0000-694-01				(15,790.00)	-	-
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2012 UTGO REFUNDING BONDS (342)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		342-4-0000-694-01				-	-	-
MTT ADJUSTMENTS	2015-16	342-4-0000-694-01	-	(18,439.00)	(18,439.00)	(18,439.00)		
ADJUSTED FUND BALANCE APPROPRIATION		342-4-0000-694-01				(18,439.00)	-	-
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CAPITAL IMPROVEMENT FUND (414)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		414-4-0000-699-91				-	-	-
INCREASE TRANSFER FROM GENERAL FUND FOR FREIGHTHOUSE IMPROVEMENT	2015-16	414-4-4494-699-01	340,804.00	360,804.00	20,000.00	20,000.00		
	2015-16	414-7-2651-971-99	260,000.00	280,000.00	(20,000.00)	(20,000.00)		
ADJUSTED FUND BALANCE APPROPRIATION		414-4-0000-699-91				-	-	-
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2006 GO LTD TAX CAPITAL REFUNDING BONDS (477)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECREASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		477-4-0000-699-91				177,825.00	-	-
REDUCED PAY DOWN BY \$230,000 (\$700,000-\$470,000)	2015-16	477-4-0000-699-01	(3,912,289.00)	(3,682,289.00)	230,000.00	230,000.00		
GF TRANSFER FOR BOND PAYMENT-BALANCE OF UNREFUNDED	2016-17	477-4-0000-699-01	-	(13,563.00)	(13,563.00)		(13,563.00)	
GF TRANSFER FOR BOND PAYMENT-BALANCE OF UNREFUNDED	2017-18	477-4-0000-699-01		(13,239.00)	(13,239.00)			(13,239.00)
DECREASE PRINCIPAL FROM \$700,000 TO \$430,000	2015-16	477-7-9000-991-00	3,490,000.00	3,260,000.00	(230,000.00)	(230,000.00)		
BOND PAYMENT-BALANCE OF UNREFUNDED DEBT-PRORATED	2016-17	477-7-9000-991 TO 995-00	-	13,563.00			13,563.00	
BOND PAYMENT-BALANCE OF UNREFUNDED DEBT-PRORATED	2017-18	477-7-9000-991 TO 995-00		13,239.00				13,239.00
ADJUSTED FUND BALANCE APPROPRIATION		477-4-0000-699-91				177,825.00	(13,563.00)	(13,239.00)
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SIDEWALK IMPROVEMENT FUND (495)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECREASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		495-4-0000-699-91				59,918.00	75,676.00	45,722.00
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	495-7-0000-714-07	(120.00)	(175.00)	(55.00)		(55.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	495-7-0000-714-07	(76.00)	(111.00)	(35.00)			(35.00)
ADJUSTED FUND BALANCE APPROPRIATION		495-4-0000-699-91				59,918.00	75,621.00	45,687.00
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PUBLIC TRANSIT (588)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECREASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		588-4-0000-694-01				-	-	-
MTT ADJUSTMENTS	2015-16	588-4-0000-694-01	-	(899.45)	(899.45)	(899.45)		
ADJUSTED FUND BALANCE APPROPRIATION		588-4-0000-694-01				(899.45)	-	-
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MOTOR POOL FUND (641)								
BUDGET AMENDMENTS FOR COUNCIL MEETING 6/7/2016								
FY 2015-16, FY 2016-17, & FY 2017-18								
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ACCOUNT NAME	FY	ACCOUNT #	FROM	TO	BUDGET INCREASE (DECEASE) FY 2015-16	NET CHANGES FY 2015-16 CA	NET CHANGES FY 2016-17 C1	NET CHANGES FY 2017-18 C2
UNADUSTED FUND BALANCE APPROPRIATION		641-4-0000-699-91				211,665.00	449,856.00	510,458.00
20-25% HEALTHCARE PREMIUM EE SHARE	2016-17	641-7-0000-714-07	(6,538.00)	(7,299.00)	(761.00)		(761.00)	
20-25% HEALTHCARE PREMIUM EE SHARE	2017-18	641-7-0000-714-07	(6,851.00)	(7,006.00)	(155.00)			(155.00)
ADJUSTED FUND BALANCE APPROPRIATION		641-4-0000-699-91				211,665.00	449,095.00	510,303.00
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CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2016

Fund	101	202	203	265	303	342	414	415	477	482
Beginning Fund Balance	8,184,183	1,913,082	896,441	81,533	59,299	91,344	483,506	135,119	2,077,722	825,582
Projected Revenues	13,827,031	2,593,131	530,311	16,666	687,104	668,421	1,940,325	4,069	4,155,181	189,074
Projected Expenditures	(16,924,033)	(2,756,824)	(532,242)	(2,066)	(684,925)	(664,765)	(2,373,831)	(104,660)	(4,332,603)	(189,074)
Adjustments (5/31/2016)	321,677	45,000	-		15,790	18,439	-		-	
Projected Fund Balance as of 6/30/16	5,408,858	1,794,389	894,510	96,133	77,268	113,439	50,000	34,528	1,900,300	825,582
Nonspendable:										
Prepaid Items	156,049									
Inventory	153,631									
Land Held for Resale	38,644								1,900,300	
Sub-total	348,324	-	-	-	-	-	-	-	1,900,300	-
Restricted:										
Major & Local Streets		1,794,389	894,510							
Drug Enforcement				96,133						
Public Transportation										
Debt Service					77,268	113,439				825,582
F & P Pension										
F & P OPEB										
Sub-total		1,794,389	894,510	96,133	77,268	113,439	-	-	-	825,582
Committed:										
Water Street Debt Payment	542,663									
Active Employees Cumulative Benefits	953,283									
Energy Efficiency and Conservation Project	329,816									
Peninsular Dam Inspection and Study Project	80,300									
MDNR 2011	10,000									
Park Capital Improvements	15,264									
Sidewalks & Ramps										
General Retirees OPEB										
Sub-total	1,931,326	-	-	-	-	-	-	-	-	-
Unassigned	3,129,208						50,000	34,528		
Total Fund Balance 6/30/2016	5,408,858	1,794,389	894,510	96,133	77,268	113,439	50,000	34,528	1,900,300	825,582

CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2016

Fund	483	495	588	641	677	732	736	Grand Total
Beginning Fund Balance	1,828,725	269,755	28,317	2,155,312	406,956	30,403,804	1,312,329	
Projected Revenues	1,257,117	96,834	283,114	729,245	178,586	5,331,863	1,469,894	
Projected Expenditures	(1,257,117)	(156,752)	(283,114)	(941,910)	(235,796)	(4,653,233)	(1,355,950)	
Adjustments (5/31/2016)		-	899					
Projected Fund Balance as of 6/30/16	1,828,725	209,837	29,216	1,942,647	349,746	31,082,434	1,426,273	48,063,885
Nonspendable:								
Prepaid Items								156,049
Inventory								153,631
Land Held for Resale								1,938,944
Sub-total	-	-	-	-	-	-	-	2,248,624
Restricted:								
Major & Local Streets								2,688,899
Drug Enforcement								96,133
Public Transportation			29,216					29,216
Debt Service	1,828,725							2,845,014
F & P Pension						31,082,434	1,047,689	32,130,123
F & P OPEB								-
Sub-total	1,828,725	-	29,216	-	-	31,082,434	1,047,689	37,789,385
Committed:								
Water Street Debt Payment								542,663
Active Employees Cumulative Benefits								953,283
Energy Efficiency and Conservation Project								329,816
Peninsular Dam Inspection and Study Project								80,300
MDNR 2011								10,000
Park Capital Improvements								15,264
Sidewalks & Ramps		209,837						209,837
General Retirees OPEB							378,584	378,584
Sub-total	-	209,837	-	-	-	-	378,584	2,519,747
Unassigned				1,942,647	349,746			5,506,129
Total Fund Balance 6/30/2016	1,828,725	209,837	29,216	1,942,647	349,746	31,082,434	1,426,273	48,063,885

CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2017

Fund	101	202	203	265	303	342	414	415	477	482
Beginning Fund Balance	5,408,858	1,794,389	894,510	96,133	77,268	113,439	50,000	34,528	1,900,300	825,582
Projected Revenues	13,102,815	1,804,926	594,332	279	683,280	677,049	1,201,650	32,568		190,250
Projected Expenditures	(14,233,648)	(2,042,664)	(594,332)		(679,125)	(671,413)	(1,201,650)	(33,318)		(190,250)
Adjustments (5/31/2016)	(282,778)	(42,683)	1,853							
Projected Fund Balance as of 6/30/17	3,995,247	1,513,968	896,363	96,412	81,423	119,075	50,000	33,778	1,900,300	825,582
Nonspendable:										
Prepaid Items	156,049									
Inventory	153,631									
Land Held for Resale	38,644								1,900,300	
Sub-total	348,324	-	-	-	-	-	-	-	1,900,300	-
Restricted:										
Major & Local Streets		1,513,968	896,363							
Drug Enforcement				96,412						
Public Transportation										
Debt Service					81,423	119,075				825,582
F & P Pension										
F & P OPEB										
Sub-total		1,513,968	896,363	96,412	81,423	119,075	-	-	-	825,582
Committed:										
Water Street Debt Payment	542,663									
Active Employees Cumulative Benefits	953,283									
Energy Efficiency and Conservation Project	329,816									
Peninsular Dam Inspection and Study Project	80,300									
MDNR 2011	10,000									
Park Capital Improvements	15,264									
Sidewalks & Ramps										
General Retirees OPEB										
Sub-total	1,931,326	-	-	-	-	-	-	-	-	-
Unassigned	1,715,597						50,000	34,528		
Total Fund Balance 6/30/2016	3,995,247	1,513,968	896,363	96,412	81,423	119,075	50,000	34,528	1,900,300	825,582

CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2017

Fund	483	495	588	641	677	732	736	Grand Total
Beginning Fund Balance	1,828,725	209,837	29,216	1,942,647	349,746	31,082,434	1,426,273	48,063,885
Projected Revenues	1,245,900	107,276	283,486	731,722	108,497	4,353,897	1,390,799	
Projected Expenditures	(1,245,900)	(182,952)	(283,486)	(1,181,578)	(292,776)	(4,199,952)	(1,465,450)	
Adjustments (5/31/2016)		55		761				
Projected Fund Balance as of 6/30/17	1,828,725	134,216	29,216	1,493,552	165,467	31,236,379	1,351,622	45,751,326
Nonspendable:								
Prepaid Items								156,049
Inventory								153,631
Land Held for Resale								1,938,944
Sub-total	-	-	-	-	-	-	-	2,248,624
Restricted:								
Major & Local Streets								2,410,331
Drug Enforcement								96,412
Public Transportation			29,216					29,216
Debt Service	1,828,725							2,854,805
F & P Pension						31,236,379	1,047,689	32,284,068
F & P OPEB								-
Sub-total	1,828,725	-	29,216	-	-	31,236,379	1,047,689	37,674,832
Committed:								
Water Street Debt Payment								542,663
Active Employees Cumulative Benefits								953,283
Energy Efficiency and Conservation Project								329,816
Peninsular Dam Inspection and Study Project								80,300
MDNR 2011								10,000
Park Capital Improvements								15,264
Sidewalks & Ramps		134,216						134,216
General Retirees OPEB							378,584	378,584
Sub-total	-	134,216	-	-	-	-	378,584	2,444,126
Unassigned				1,493,552	165,467			3,459,144
Total Fund Balance 6/30/2016	1,828,725	134,216	29,216	1,493,552	165,467	31,236,379	1,426,273	45,826,727

CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2018

Fund	101	202	203	265	303	342	414	415	477
Beginning Fund Balance	3,995,247	1,513,968	896,363	96,412	81,423	119,075	50,000	33,778	1,900,300
Projected Revenues	13,047,479	2,785,588	585,136	251		834,564	276,685	32,908	
Projected Expenditures	(13,692,804)	(2,822,315)	(585,136)			(831,850)	(276,685)	(33,717)	
Adjustments (5/31/2016)	54,471	(46,182)	1,375						
Projected Fund Balance as of 6/30/18	3,404,393	1,431,059	897,738	96,663	81,423	121,789	50,000	32,969	1,900,300
Nonspendable:									
Prepaid Items	156,049								
Inventory	153,631								
Land Held for Resale	38,644								1,900,300
Sub-total	348,324	-	-	-	-	-	-	-	1,900,300
Restricted:									
Major & Local Streets		1,431,059	897,738						
Drug Enforcement				96,663					
Public Transportation									
Debt Service					81,423	121,789			
F & P Pension									
F & P OPEB									
Sub-total		1,431,059	897,738	96,663	81,423	121,789	-	-	-
Committed:									
Water Street Debt Payment	542,663								
Active Employees Cumulative Benefits	953,283								
Energy Efficiency and Conservation Project	329,816								
Peninsular Dam Inspection and Study Project	80,300								
MDNR 2011	10,000								
Park Capital Improvements	15,264								
Sidewalks & Ramps									
General Retirees OPEB									
Sub-total	1,931,326	-	-	-	-	-	-	-	-
Unassigned	1,124,743						50,000	32,969	
Total Fund Balance 6/30/2018	3,404,393	1,431,059	897,738	96,663	81,423	121,789	50,000	32,969	1,900,300

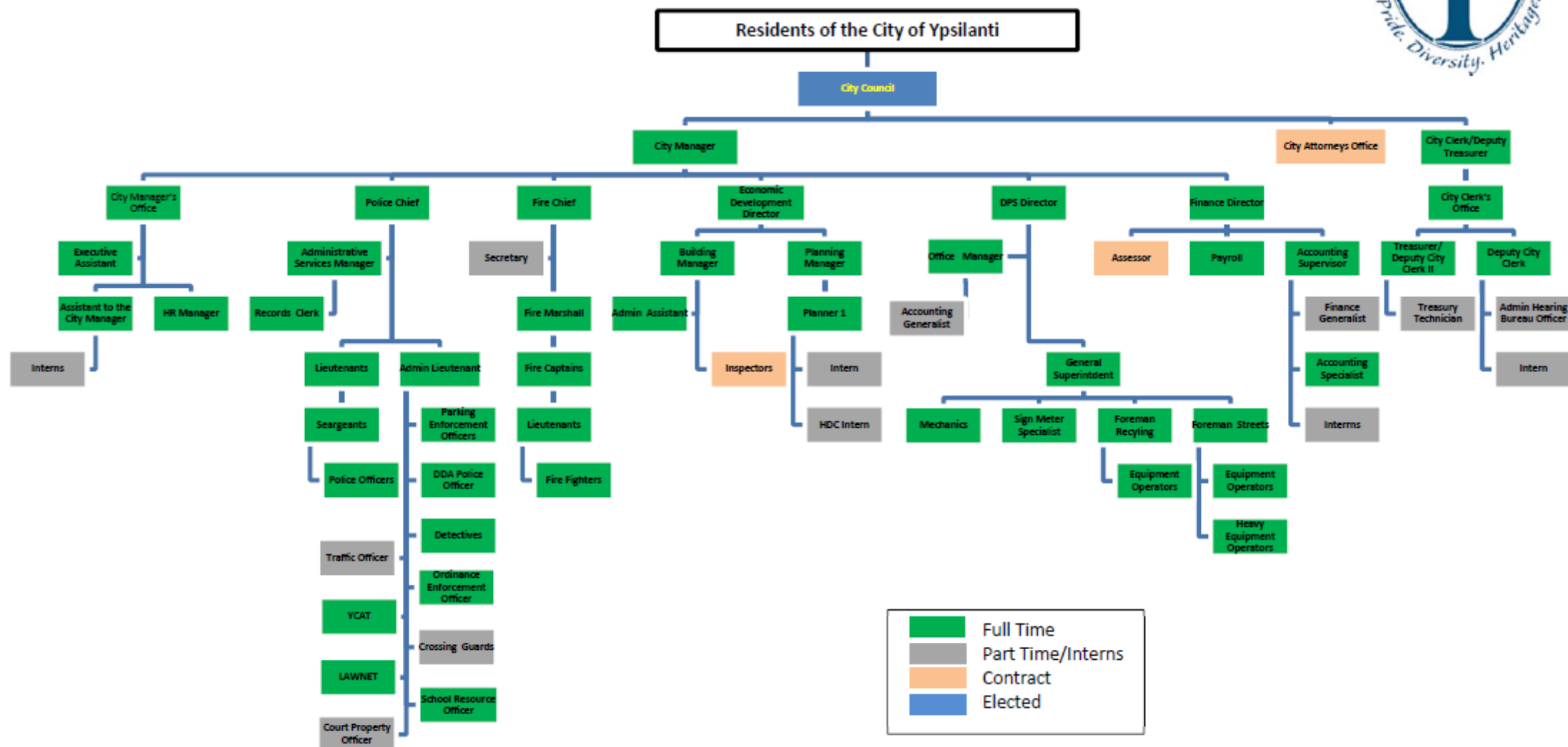
CITY OF YPSILANTI
FUND BALANCE BY FUND 6/30/2018

Fund	482	483	495	588	641	677	732	736	Grand Total
Beginning Fund Balance	825,582	1,828,725	134,216	29,216	1,493,552	165,467	31,236,379	1,351,622	45,751,326
Projected Revenues	187,250	1,239,600	129,698	285,594	708,300	102,810	4,407,570	1,390,440	
Projected Expenditures	(187,250)	(1,239,600)	(175,420)	(285,594)	(1,218,758)	(202,793)	(4,129,420)	(1,572,850)	
Adjustments (5/31/2016)			35		155				
Projected Fund Balance as of 6/30/18	825,582	1,828,725	88,529	29,216	983,249	65,484	31,514,529	1,169,212	44,520,861
Nonspendable:									
Prepaid Items									156,049
Inventory									153,631
Land Held for Resale									1,938,944
Sub-total	-	-	-	-	-	-	-	-	2,248,624
Restricted:									
Major & Local Streets									2,328,797
Drug Enforcement									96,663
Public Transportation				29,216					29,216
Debt Service	825,582	1,828,725							2,857,519
F & P Pension							31,514,529	1,047,689	32,562,218
F & P OPEB									-
Sub-total	825,582	1,828,725	-	29,216	-	-	31,514,529	1,047,689	37,874,413
Committed:									
Water Street Debt Payment									542,663
Active Employees Cumulative Benefits									953,283
Energy Efficiency and Conservation Project									329,816
Peninsular Dam Inspection and Study Project									80,300
MDNR 2011									10,000
Park Capital Improvements									15,264
Sidewalks & Ramps			88,529						88,529
General Retirees OPEB								121,523	121,523
Sub-total	-	-	88,529	-	-	-	-	121,523	2,141,378
Unassigned					983,249	65,484			2,256,445
Total Fund Balance 6/30/2018	825,582	1,828,725	88,529	29,216	983,249	65,484	31,514,529	1,169,212	44,520,861

City of Ypsilanti
MTT Adjustmen 15-16

Description	101-214-21	226-214-21	303-214-21	342-214-21	588-214-21
Beginning Balance	\$222,569.24	27,831.54	21,893.36	24,451.61	1,687.18
Outstanding Small Claims	(\$1,325.75)	(297.26)	(115.43)	(113.34)	(48.86)
Outstanding MTT Claims(Full)	(\$15,737.36)	(2,140.25)	(1,374.99)	(1,338.53)	(579.97)
Allowance	(\$53,124.40)	(15,683.00)	(4,612.80)	(4,560.40)	(1,957.80)
Adjustment to Total Projected MTT&Foreclosed Property	\$152,381.73	9,711.03	15,790.13	18,439.34	(899.45)
Revenue Account	101-4-0000-694-01	226-4-0000-694-01	303-4-0000-694-01	342-4-0000-694-01	588-4-0000-694-01

City of Ypsilanti Organizational Chart





*Adjustments to Budget Balance

2015-16

- * Increase parking ticket revenues by \$12,000
- * Increase Contributions to Capital Improvement Fund by \$20,000

2016-17

- * Remove Contribution to Friends of Rutherford Pool (\$10,000)

2017-18

- * Add \$75,000 to Sale of City Property
- * Remove underground storage tank from Fire capital (\$166,000)
- * Reduce Temporary Wages in City Manager office (\$12,000)

2018-19

- * Add \$75,000 to Sale of City Property
- * Add \$7,500 for solar field fees
- * Reduce Temporary Wages in City Manager office (\$12,000)
- * Remove (postpone) generator expense in 101-7-2650-818-03
- * Reduce Planning personnel by one position (\$50,000)

2019-20

- * Add \$75,000 to Sale of City Property
- * Add \$7,500 for solar field fees
- * Reduce Temporary Wages in City Manager office (\$12,000)
- * Reduce Planning personnel by one position (\$50,000)

2020-21

- * Add \$75,000 to Sale of City Property
- * Add \$7,500 for solar field fees
- * Reduce Temporary Wages in City Manager office (\$12,000)
- * Reduce Planning personnel by one position (\$50,000)
- * Reduce Planning personnel by additional position (\$70,000)
- * Reduce City Manager personnel by one position (\$86,000)
- * Reduce Police personnel by one position (\$73,000)

* 2021-22

- * Add \$75,000 to Sale of City Property
- * Add \$7,500 for solar field fees
- * Reduce Temporary Wages in City Manager office (\$12,000)
- * Reduce Planning personnel by one position (\$50,000)
- * Reduce Planning personnel by additional position (\$70,000)
- * Reduce City Manager personnel by one position (\$86,000)
- * Reduce Police personnel by one position (\$73,000)
- * Potential City property/assets to sell/capitalize lease
- * Boys and Girls Club property
- * Landfill property
- * Miscellaneous City properties/assets

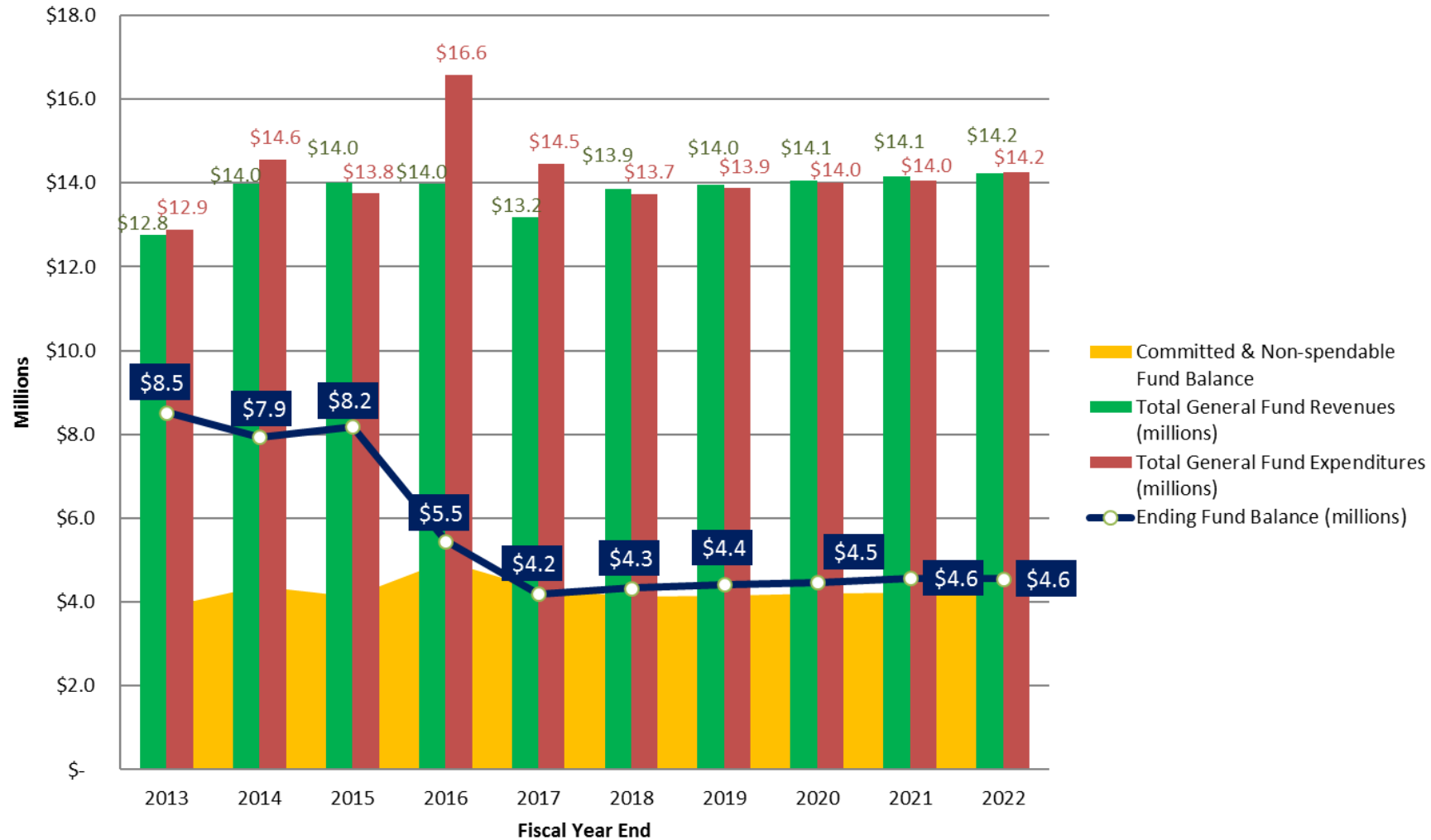


Possible Adjustments to Balance Budget

City of Ypsilanti

General Fund Revenues, Expenditures and Fund Balance

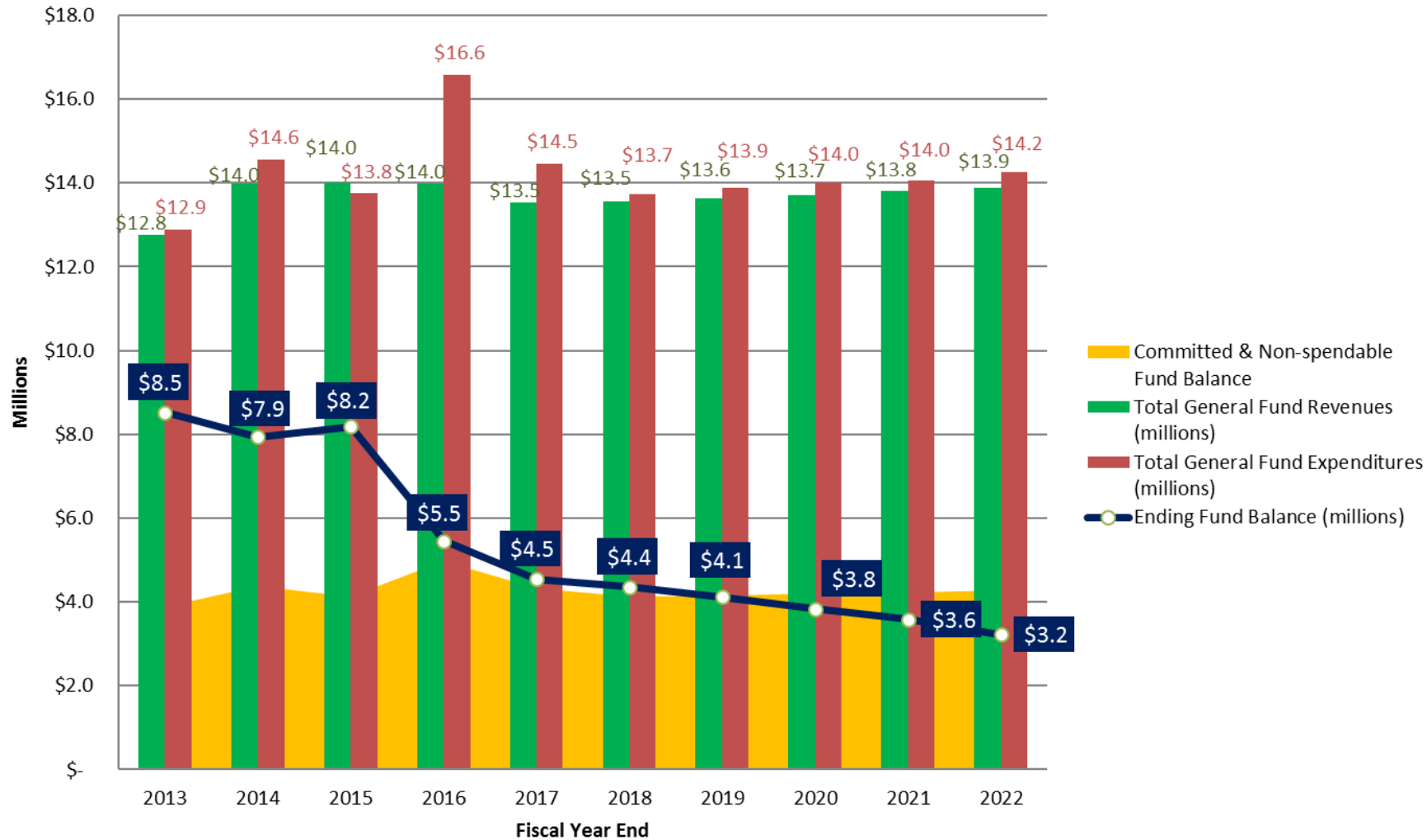
2.3 mill Water Street debt levy (begin FY 17-18)



City of Ypsilanti

General Fund Revenues, Expenditures and Fund Balance

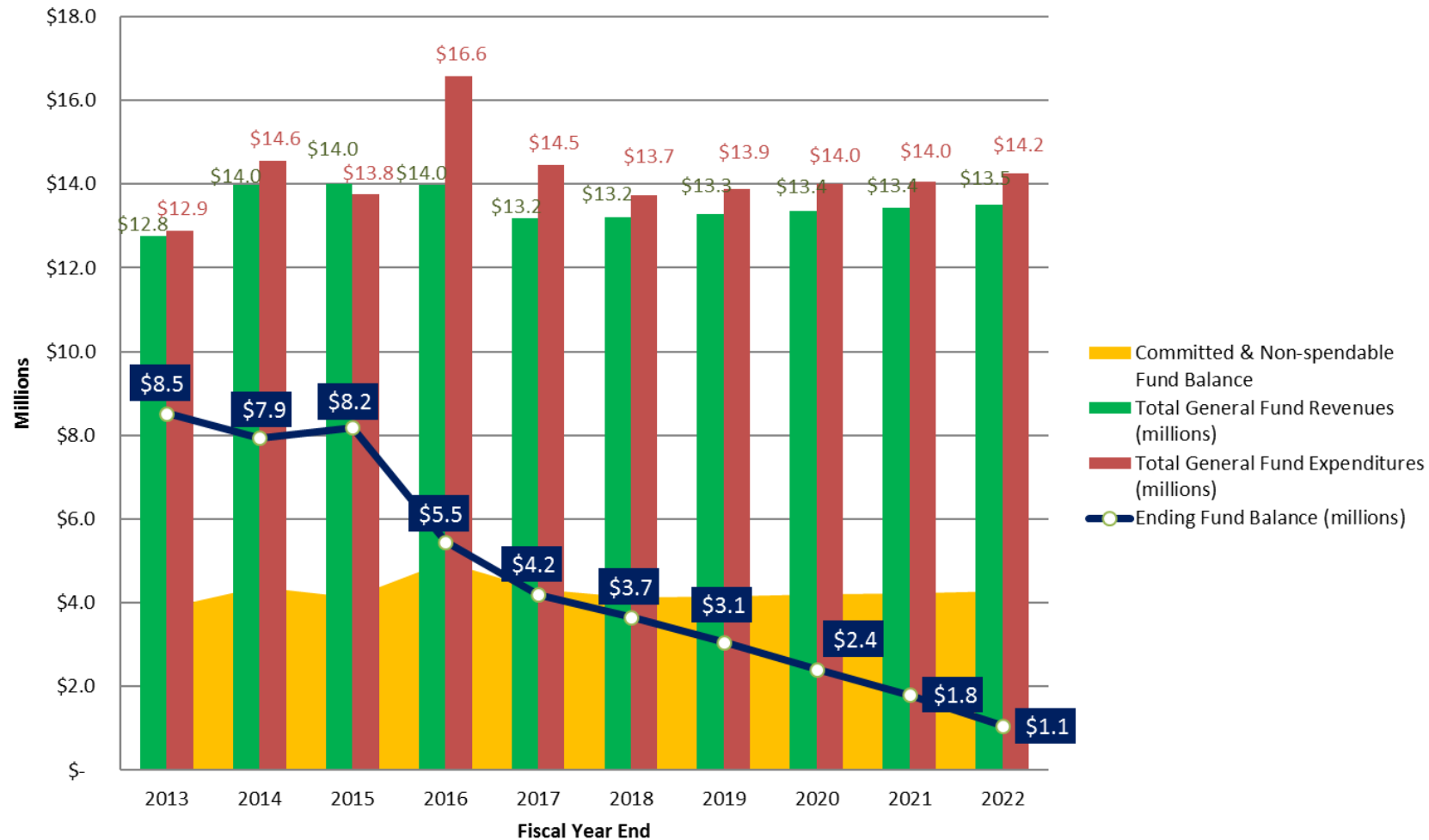
\$350,000/yr Street Lighting Special Assessment (begin FY 16-17)



City of Ypsilanti

General Fund Revenues, Expenditures and Fund Balance

Status Quo



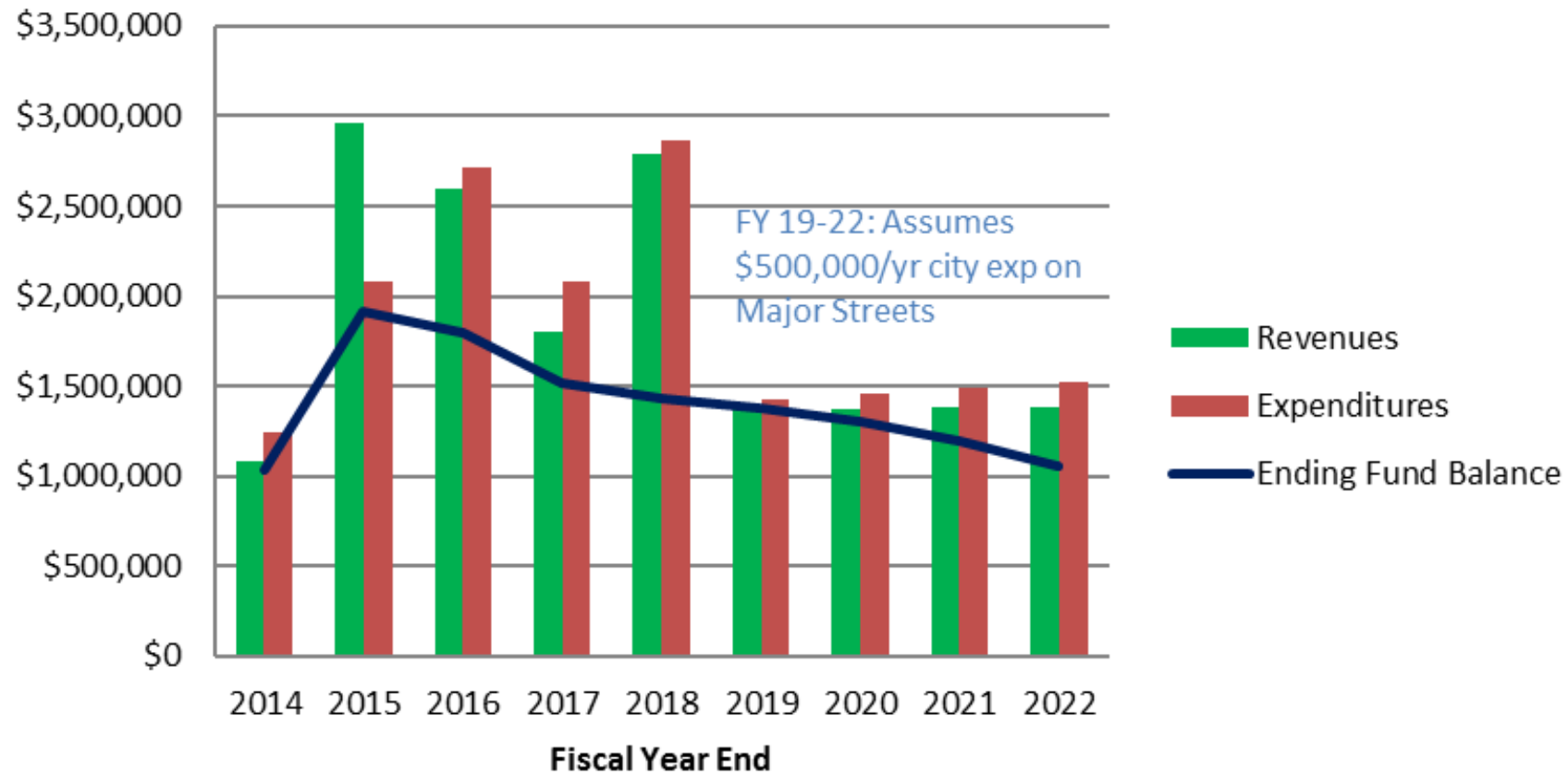
- * Other funds are not impacted by contemplated adjustments in the General Fund



Other Major Funds

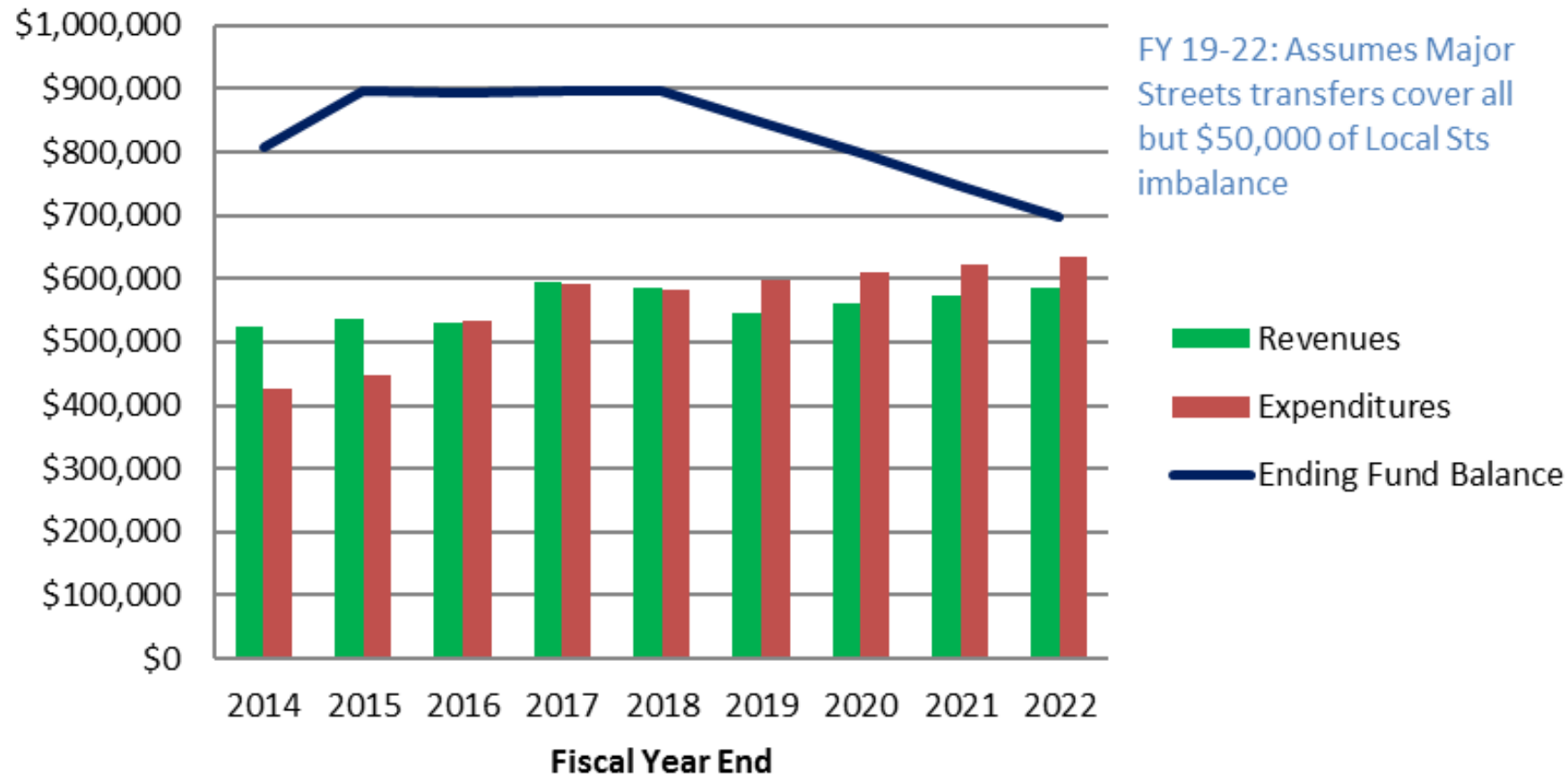


City of Ypsilanti Major Streets Fund (202) Revenues, Expenditures and Fund Balance



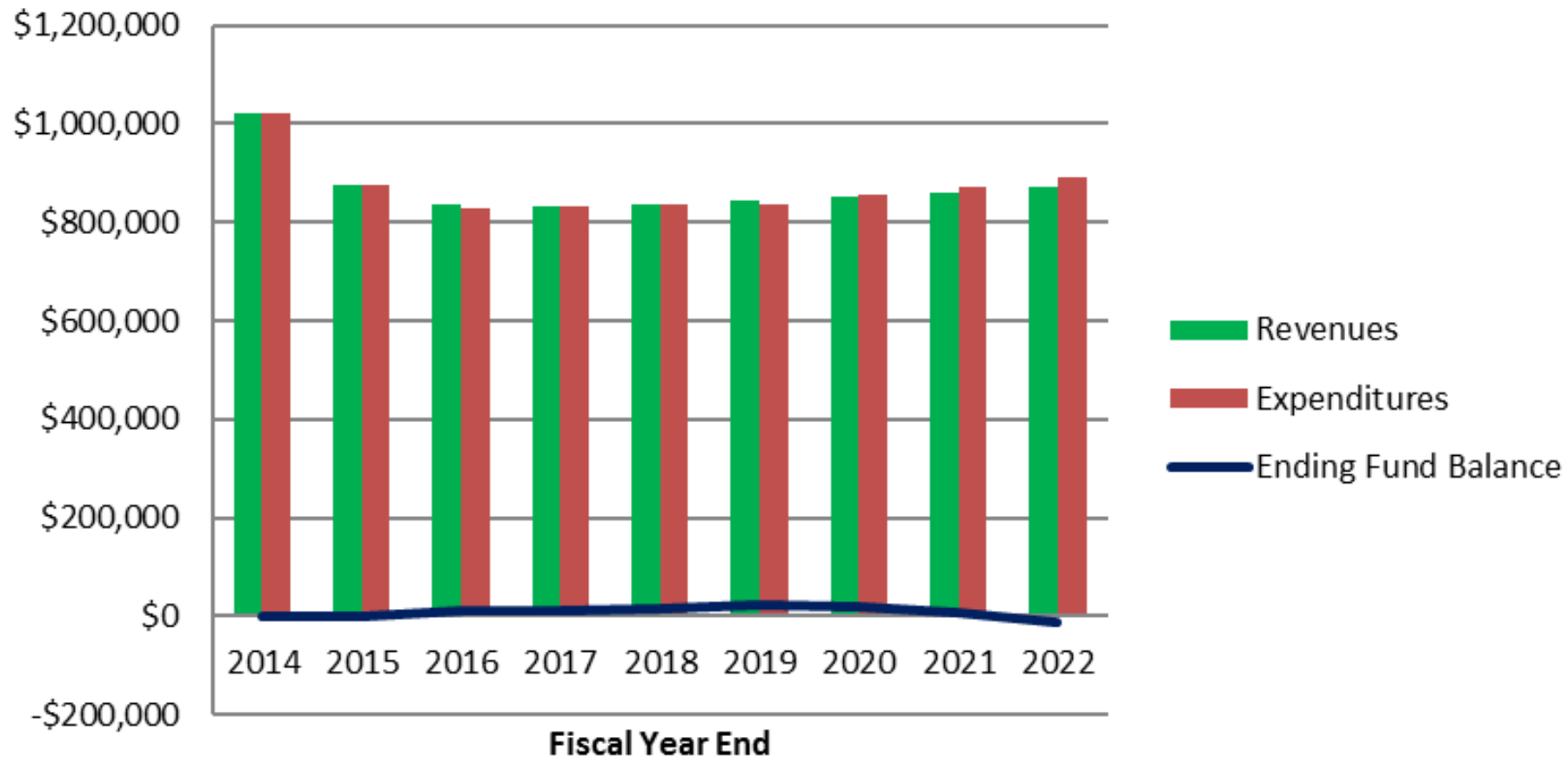


City of Ypsilanti Local Streets Fund (203) Revenues, Expenditures and Fund Balance



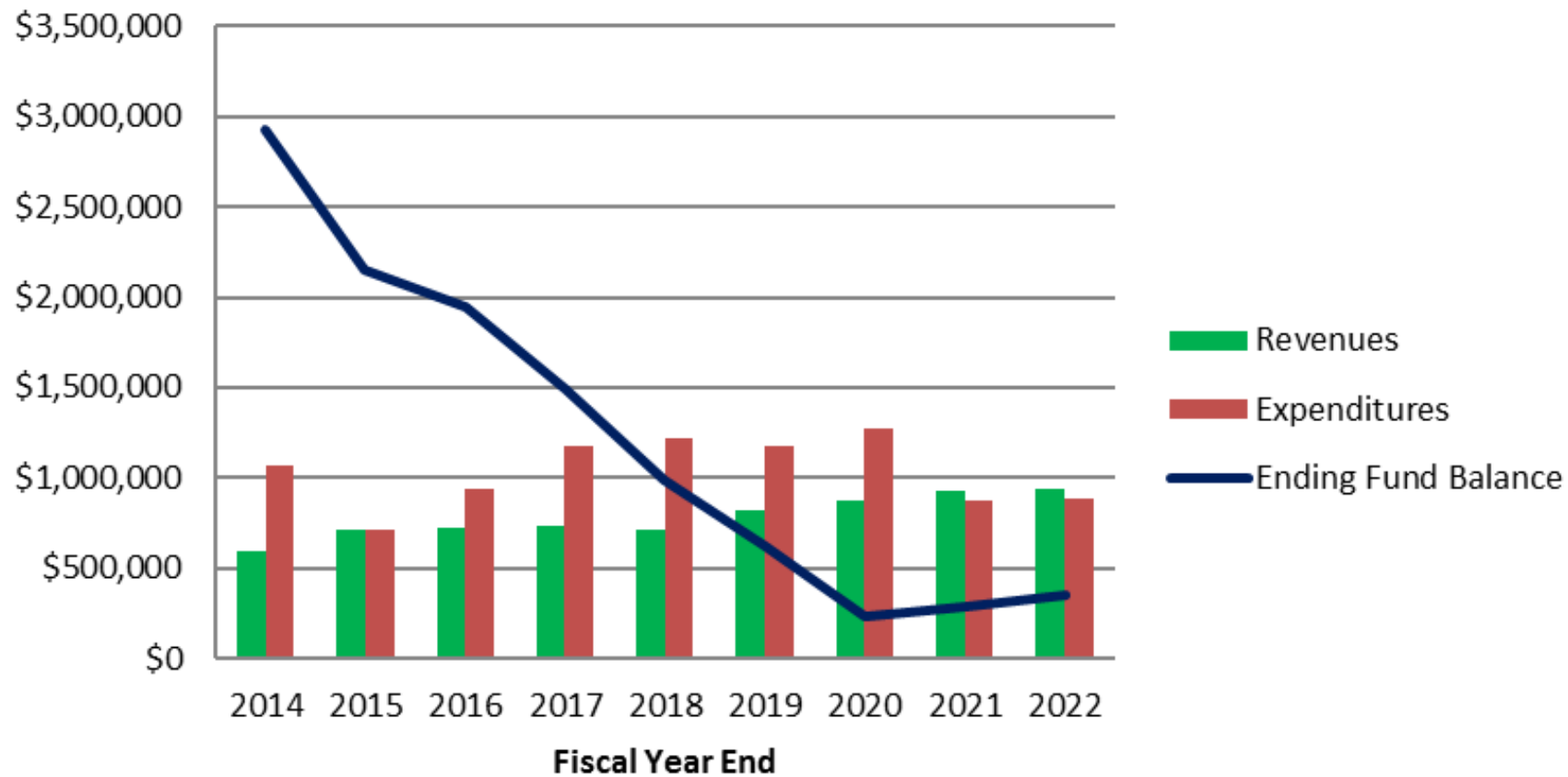


City of Ypsilanti Garbage Fund (226) Revenues, Expenditures and Fund Balance



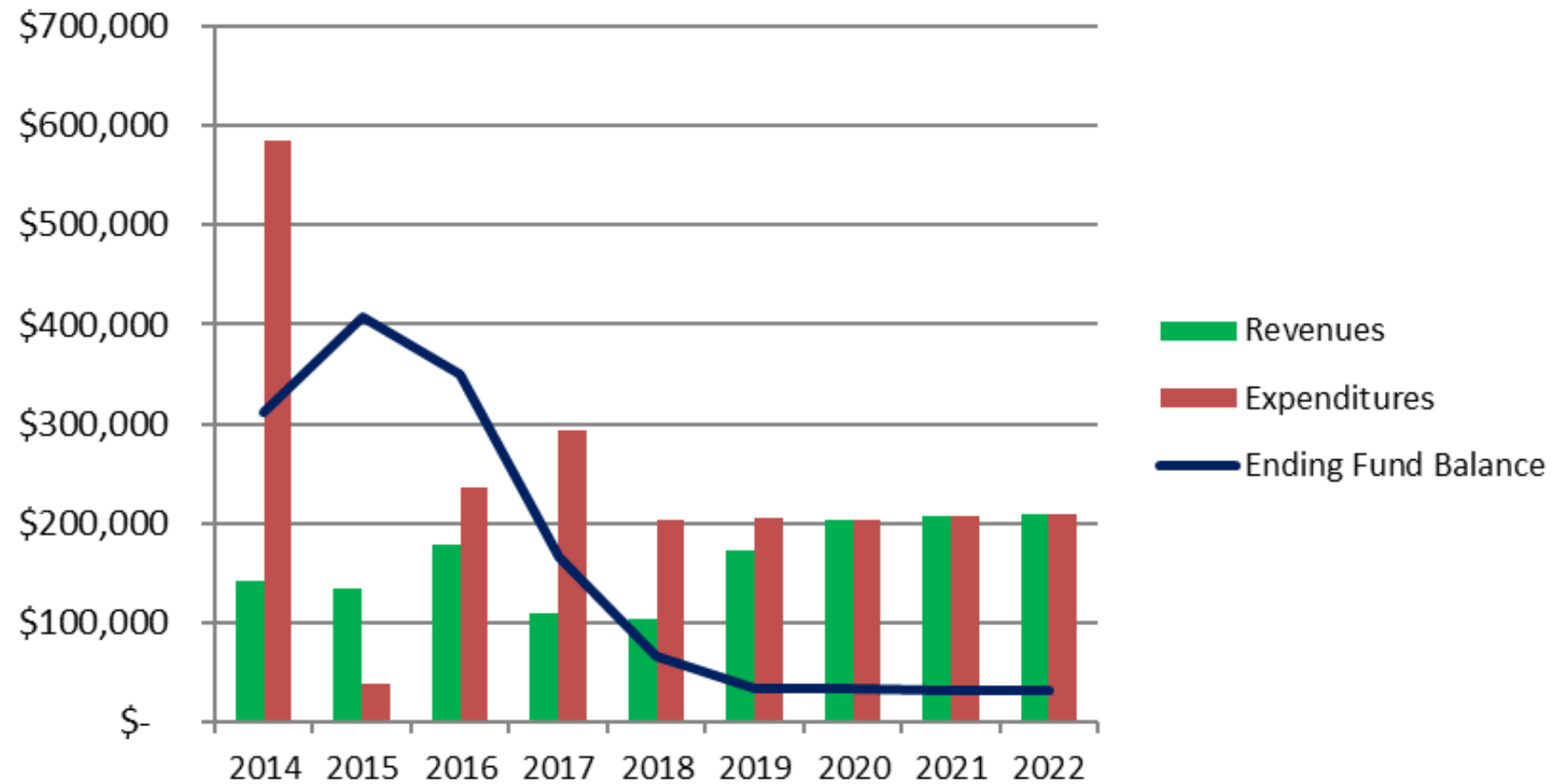


**City of Ypsilanti
Motor Pool Fund (641)
Revenues, Expenditures and Fund Balance**





**City of Ypsilanti
Worker's Compensation Fund (677)
Revenues, Expenditures and Fund Balance**



Number of Sworn Officers in Budget				
City		Number of Sworn in Officers		Includes Chief Yes/No
Auborn Hill		52		yes
Monroe		34		no
Mt. Clemens		no police department (outsources)		
Oak Park		50		yes
Garden City		29		yes
Allen Park		39		yes
Mt. Pleasant		26		yes
Adrian		25		yes
Port Huron		50		yes
Marquette		35		yes
Wyandotte		35		yes
Hazel Park		34		yes
Trenton		34		yes
Wayne		22		yes
Ferndale		41		yes
Inkster		25		yes
Walker		35		yes
Romulus		41		yes
Average number of Officers		35.71		

Officers on Budget in Other
Municipalities

City of Ypsilanti
MTT Claims and Foreclosed Property
FY 2015-2016

Descrtiption	Parcell #	Year	Name	Contention Amount	101-214-21	226-214-21	303-214-21	342-214-21	588-214-21	Total
Millage 2015		2015			26.5622	2.7814	2.3236	2.2551	0.9789	34.9012
Millage 2016		2016			26.5622	7.8415	2.3064	2.2802	0.9789	39.9692

Beginning Balance, July 1 2015					222,569.24	27,831.54	21,893.36	24,451.61	1,687.18	
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Outstanding Small Claims	11-11-09-190-012	2015	Carmine Anthony Children's Trust	18,600.00	(494.06)	(51.73)	(43.22)	(41.94)	(18.21)	
Outstanding Small Claims	11-11-09-130-016	2016	Lanee Burgess	7,600.00	(201.87)	(59.60)	(17.53)	(17.33)	(7.44)	
Outstanding Small Claims	11-11-39-440-011	2016	Babalao Investors LLC	23,711.00	(629.82)	(185.93)	(54.69)	(54.07)	(23.21)	

Outstanding MTT Claims(Full)	11-11-40-134-001	2015	Barnes & Barnes Properties	103,200.00	(2,741.22)	(287.04)	(239.80)	(232.73)	(101.02)	
Outstanding MTT Claims(Full)	11-11-40-484-022	2015	MICB-AACB RE Holdings III LLC	79,772.00	(2,118.92)	(221.88)	(185.36)	(179.89)	(78.09)	
Outstanding MTT Claims(Full)	11-11-10-262-007	2015	Northwestern Energy Investments	169,600.00	(4,504.95)	(471.73)	(394.08)	(382.46)	(166.02)	
Outstanding MTT Claims(Full)	11-11-09-155-019	2015	CBQ Ventures LLC	142,600.00	(3,787.77)	(396.63)	(331.35)	(321.58)	(139.59)	
Outstanding MTT Claims(Full)	11-11-40-484-022	2016	Jerome Huez for 17 N Washington LLC	97,300.00	(2,584.50)	(762.98)	(224.41)	(221.86)	(95.25)	

Allowance for Foreclosed Properties		2016		2,000,000.00	(53,124.40)	(15,683.00)	(4,612.80)	(4,560.40)	(1,957.80)	
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Total Projected MTT&Foreclosed Property Refund					(70,187.51)	(18,120.51)	(6,103.23)	(6,012.27)	(2,586.63)	
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Adjustment to Total Projected MTT&Foreclosed Property					152,381.73	9,711.03	15,790.13	18,439.34	(899.45)	
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Resolution No. 2016 – 118
June 7, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of May 10th and May 17th, 2016 be approved.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



Draft

**CITY OF YPSILANTI
REGULAR/BUDGET COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, May 10, 2016
6:00 p.m.**

I. CALL TO ORDER –

The meeting was called to order at 6:04 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

Introduction of New Police Officers – Chief Tony DeGiusti

Chief DeGiusti stated the Department has hired several officers over the last six weeks. Chief DeGiusti introduced Jamaica Skender, Jessica Walker, Joseph Kuderko, Officer Harrison, two brothers Jeremy and Justin Tait, and Kenneth Brown. Chief DeGiusti said the officers are all in the training phase but they are well qualified.

VI. AGENDA APPROVAL –

Council Member Nicole Brown moved, seconded by Council Member Vogt to approve the agenda.

Mayor Edmonds stated she is ill and will need to leave the meeting in about an hour. Ms. Edmonds added the nomination of Toi Dennis to the Planning Commission. Ms. Edmonds said she resides in Ward 1 and is an excellent applicant.

Council Member Robb moved, seconded by Council Member Nicole Brown to remove Resolution No. 2016-100 from the Consent Agenda.

On a voice vote, the motion carried, and the agenda was approved as submitted.

VII. PRESENTATIONS –

VIII. AUDIENCE PARTICIPATION –

1. Corinne Sikorski, 312 N. River, stated she is the Chair of the Ypsilanti Friends of the Freighthouse and on tonight's agenda there is a resolution to amend the budget for previously approved renovations for the Freighthouse. She said this is in response to unforeseen issues developed during the renovation as can happen with old buildings. She encouraged Council to approve the budget amendments in order to keep the renovations moving forward so the Freighthouse can be opened and used by the community.
2. Martha Kern-Boprie, 1659 Sheffield, Superior Township, stated she serves on the Friends of the Freighthouse Board and supported all comments just made by Chair Sikorski. She added there is an urgency to complete the renovations other than returning this asset to the community but if the work is not finished within 18 months, the project will forfeit a grant the Freighthouse received for the renovations. She urged Council to approve the resolution and allow the Freighthouse renovations to be complete.

IX. REMARKS BY THE MAYOR –

X. ORDINANCES – FIRST READING

Ordinance No. 1270

Herman & Kittle PILOT Agreement

- A. Resolution No. 2016-095, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "Herman & Kittle Tax Exemption (PILOT) Agreement" be approved on First Reading.

OFFERED BY: Council Member Anne Brown

SUPPORTED BY: Council Member Nicole Brown

Economic Development Director Beth Ernat stated a letter of intent from Herman Kittle has been previously discussed for the purchase of property located along Michigan Avenue. Ms. Ernat said this change in the plan is in response to MSHDA's concern of contamination in the area as explained in the letter of intent. Ms. Ernat said there are two items regarding Herman Kittle, the first being a PILOT and the second a purchase agreement. Ms. Ernat stated the offer is the same as it was previously, \$157,000 for the purchase of the property. Ms. Ernat said the proposed location is much more attractive than the previous site, which is why the developer agreed to include Commercial located along Michigan. Ms. Ernat stated infrastructure would be provided by the developer including two complete streets, a complete survey of the site, and \$350,000 of the underground electric grid. Ms. Ernat stated the developer is requesting the PILOT but there is an error on the RFL which reads "total payment \$114,425..." and should read "...\$108,000". Ms. Ernat said the value of the commercial property is estimated at \$78,000 and the taxes would be estimated at \$6,425. Ms. Ernat said the PILOT is based on the number of units and number of rented units. Ms. Ernat explained the information provided Council in the packet is rough estimates and the project has not been fully scoped. Ms. Ernat said MSHDA and HUD require approval of the purchase agreement and the PILOT before approving the project. Ms. Ernat said the purchase agreement has several outs for both the City and the developer if an agreement is not made. Ms. Ernat said the development will pay taxes on both the commercial and residential units until the brownfield TIF is paid in full and once the PILOT begins, taxes would still be paid on the commercial units. Ms. Ernat said Mike Rodriguez is

representing Herman Kittle as well as Jeremy McCallion from AKT Peerless and they will be able to answer any questions.

Mike Rodriguez, Herman Kittle, provided a presentation regarding the proposed Water Street development.

Mayor Edmonds asked if in the original plan there was a re-syndication the PILOT would fall off. Mr. Rodriguez responded in the affirmative. Council Member Robb stated if Herman Kittle would then ask for a new PILOT and Mr. Rodriguez responded potentially.

Council Member Robb stated the memo provided to Council lists \$400,000 worth of underground electric and Ms. Ernat quoted \$350,000. Ms. Ernat responded the agreement is 50% of the cost of the grid. Mr. Rodriguez stated the estimated cost of the grid is approximately \$700,000. City Manager asked if 50% of actual cost is the hard number for the underground electric. Mr. Rodriguez responded \$350,000 has been budgeted. Mr. Lange stated the estimate was \$710,000, and budgeted for \$800,000 to account for inflation, but that estimate was for this year and the cost could be higher.

Mr. Rodriguez stated Herman Kittle is asking Council to consider a new purchase contract for the site just west of Family Dollar and a PILOT in the amount of 10% of the gross revenue to take effect after the TIF had been fully paid.

Mr. Lange asked if the quoted \$98,000 would return to the various taxing entities the TIF captures from and Mr. Rodriguez responded in the affirmative. Council Member Murdock asked if that includes state taxes and Ms. Ernat responded staff is operating under the assumption that it will include full capture and state taxes. Mr. Murdock asked if the City's share would be around 35% and Ms. Ernat responded in the affirmative. Council Member Robb added the amount would be \$443,000 in year 14.

Mr. Lange asked the approximate square footage of the project and Mr. Rodriguez responded around 100,000 to 110,000 square feet but that is a very rough estimate. Mr. Lange asked if building costs would be around \$6 million and Mr. Rodriguez replied in the affirmative. Mayor Edmonds asked if total construction costs are \$8.5 million and Mr. Rodriguez responded in the affirmative and total overall costs are slightly over \$13 million. Ms. Ernat added there are additional site expenses and only taxes captured are reimbursable through the brownfield TIF and anything the developer spends beyond that is their responsibility. Council Member Murdock asked if it would be above and beyond the total. Ms. Ernat responded in the affirmative and said the work plan must be approved by the Brownfield Authority and then submitted to the MEDC.

B. Open public hearing

None

C. Resolution No. 2016-096, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on an ordinance entitled "Herman & Kittle Tax Exemption (PILOT) Agreement" be officially closed.

OFFERED BY: Council Member Murdock

SUPPORTED BY: Council Member Nicole Brown

On a voice vote, the motion carried, and the public hearing was closed.

Assistant City Attorney Dan DuChene stated there is a slight change to the PILOT language. Mr. DuChene stated the concept of a mixed use PILOT is not common and most communities that have these PILOTs use

City Council Meeting Minutes

May 10, 2016

separate tax identification numbers for the commercial and residential units but the Assessor indicated two tax identification numbers might not be necessary. Mr. DuChene stated under section 7 of the ordinance in the second paragraph in the second sentence change "will" to "may". Mr. DuChene stated he will make the changes for Second Reading.

Council Member Vogt moved, seconded by Council Member Nicole Brown, to amend the Ordinance to read "may" instead of "will" in the second sentence of the second paragraph.

On a voice vote, the motion carried, and the amendment was approved.

Council Member Murdock stated eligible project activities are listed at \$1.3 million and asked what was the reason for the \$2.2 million for local site remediation revolving fund (LSRF). Mr. Rodriguez responded Washtenaw County captures taxes into its revolving fund and is applied to every Washtenaw County brownfield project. Mr. Murdock asked what the County captures and Mr. Rodriguez responded it was for taxes. Ms. Ernat clarified taxes as a part of brownfield credits. Mayor Edmonds asked at what amounts and when would this occur and Mr. Rodriguez responded that still needs to be worked out through an Act 31 work plan. Mr. Murdock said after the brownfield TIF is reimbursed the PILOT will begin and no taxes will be paid. Ms. Ernat responded that will be determined by the Act 31 work plan and may or may not be eligible and if it is not, there will be no LSRF capture. Mr. Murdock said the taxable value will need to increase before there will be any TIF capture. Ms. Ernat responded in the affirmative. Mr. Murdock said the City will need another project of this size to get to the point of capturing, to which Ms. Ernat responded in the affirmative. Mr. Lange asked if the City would receive any revenue immediately from the commercial units and Ms. Ernat responded in the affirmative. Mr. Murdock stated the commercial property will not be part of the TIF. Ms. Ernat responded in the affirmative that commercial properties would only produce normal taxes and said all taxable entities will receive normal taxes until the property reaches the capturing threshold.

Mr. Rodriguez added the DDA district is not only Water Street but includes the parcels across Michigan Ave and once the \$2.7 million is reached, taxes will be captured from those properties. Council Member Murdock said he thought the properties across the street were part of the base. Mr. Rodriguez responded in the affirmative and that is why there are changes because those parcels values fluctuate. Mr. Murdock asked if between Family Dollar and the Herman Kittle Development will get the value almost to the \$2.7 million. Mr. Rodriguez responded in the affirmative and said the Family Dollar was not fully assessed last year so this year the amounts will increase. Mayor Edmonds stated one more project will get the City over the \$2.7 million threshold. Mr. Murdock said it would require a smaller project.

Council Member Robb stated if the State Equalized Value of the commercial is \$161,000 divided by 14,000 square feet it equals \$12 a square foot. Mr. Robb said a single story building across the street values at \$32, in downtown the value of \$47 and in Depot Town has values around \$37. Mr. Robb said the estimates being provided seem inaccurate and he does not understand why the assessor would produce those numbers. Mr. Rodriguez responded Herman Kittle has discussed renting out the space from \$8 to \$16 per square foot. Mr. Robb replied rent has nothing to do with the value of the property. Ms. Ernat responded rent does have an effect on the value of the property based on the Assessor. Ms. Ernat said the Assessor uses a rent capture income method. Mr. Robb said then the Assessor must be using different methods for other properties and it appears the Assessor is making bad deals for the City. Ms. Ernat said she has been arguing with the Assessor for three projects and would rather uses a lower number rather than an inflated number that might not be reachable.

Council Member Robb asked what the maximum amount rent can be increased by law, per year. Mr. Rodriguez replied it depends on the median income in the area. Mr. Rodriguez said if the median income increases, the rent levels can also. Mr. Robb stated the initial project was estimated rents would increase by 1.7% and now the increases are projected at 2%. Mr. Robb asked when Lafayette Landing opened and Mr. Rodriguez

responded around 2011. Mr. Robb asked what the rate increases are for that building, to which, Mr. Rodriguez responded he did not have that information off hand but typically increase are 2% and expenses grow 3%.

Council Member Robb asked what the total investment would be for this project, to which, Mr. Rodriguez responded \$13 million. Mr. Robb stated when this project was first discussed, PILOTs have always been rejected and this is not a project in the best interest because of the precedent it sets. Mr. Robb stated the City is negotiating against itself and he will be voting against this. Mr. Robb asked what would be the issue of waiting until after the election to move forward with this project. Mr. Rodriguez responded the Home Funds would be lost. Mr. Robb replied the home funds would be lost for that year. Mr. Rodriguez said the funds would be lost and the process would need to be start over. Mr. Robb said the City is attempting to have the voters pass a Water Street Millage and strategically could kill the millage. Mr. Robb said this project will short the City money year after year and encouraged Council to vote no on this PILOT.

Council Member Murdock stated when discussion about this project began, it was thought that the value was approximately \$3 million of taxable value an acre and by restructuring the debt it will be cut to around half to \$1.5 million. Mr. Murdock said even though this project is of substantial size, it is nowhere near that valuation and might have an effect on projects in the future. Mr. Murdock added the taxes developed through this project will not pay the debt. Mayor Edmonds responded the original valuations are no longer the case. Ms. Ernat stated the current land valuation would not produce an assessment of \$3 million. Ms. Ernat added the original purchase price would also need to be reduced and bringing any development in to pay down the debt has been unrealistic for the past ten years. Mr. Murdock responded he was not referring to the purchase price and said when originally discussed developed tax value was going to be able to pay the debt. Mr. Murdock said he believed that was unrealistic then and now it has become clear that it was unrealistic. Ms. Ernat responded unfortunately, the TIF was valued at a bad time and property values have decreased and marketing the land at its value developments will not meet the debt ratio to pay off the debt. Ms. Ernat said the City needs to develop a sustainable tax base on Water Street and each project will bring another level of tax base. Ms. Ernat recommended looking at secondary and tertiary impacts of the development and measuring a development based solely on finances is unfair and should not always be the primary point. Mr. Murdock responded at this projects inception, promises were that it would be a self-financing project, which is clear that is no longer the case. Ms. Ernat responded it is safe to say this project will never be able to pay for itself for at least 30 years. Ms. Ernat added, however, if the City did not purchase Water Street, the buildings located on the land would still be there and the land would still be very contaminated and what would be preferred to the community, the blight that was there or a green park.

Mayor Edmonds stated the City is trying to attract development that will work in this community with very little tools to attract developers. Ms. Edmonds said she will be supporting this in order to spur future development. Ms. Edmonds said she believes this project will produce a good project from a developer who stuck with the City. Ms. Edmonds said she has spoken to people currently living in Normal Park who are excited to sell their house and move into this development. Council Member Robb responded he feels there is a misinterpretation and said the City is being asked to make a donation of \$21,000 to Herman Kittle by approving a PILOT. Mr. Robb said it is unrealistic to ask the developer to make a donation but it is realistic to ask the City to make one. Mr. Robb said as the Economic Development Director if the City is giving this project over \$20,000 a year it is a good project. Ms. Ernat responded her response was toward Council Member Murdock regarding sale price specific to this sale. Mr. Robb said the City needs another \$28.5 million worth of taxable value added to Water Street in order to pay that debt. Ms. Ernat replied the current taxable value of the property is zero and this is an opportunity to added taxable value plus add secondary and tertiary economic development benefits but this is a Council decision.

Council Member Anne Brown asked why it is imperative to move forward with this project now considering the home funds. Mr. Rodriguez responded through the initial application process, this project was awarded a conditional \$3 million by MSHDA and once it was found there were environmental issues at the previous site, MSHDA will withhold those funds until the site is moved. Mr. Rodriguez explained if MSHDA does not award those credits to this project in the June Board meeting, they will have to be awarded to another project. Ms.

Ernat added everywhere HUD allocates so many funds to MSHDA as with every other state. Ms. Ernat explained MSHDA is only allowed to have a certain percentage of unallocated finds. Mr. Rodriguez added without the PILOT and other requirements MSHDA would see this project as too risky, which is why these items are being presented for approval. Ms. Anne Brown asked if the funds would need to be returned. Mr. Rodriguez responded they would need to be returned or reallocated.

Mr. Lange said no one in this administration promised Water Street would pay for itself. Mr. Lange said Water Street was originally marketed as one piece, which continued for some time until the Master Plan developed a grid block system. Mr. Lange stated until recently the site was considered remediated which was not the case which had an effect on the valuation. Mr. Lange said the proposed project does not have the infrastructure originally planned and other possible environmental issues. Mr. Lange said things have changed and staff is adapting with those changes.

Council Member Vogt stated he understands the concerns that have been expressed but overall he has dragged himself to supporting the project. Mr. Vogt stated there have been many long discussions throughout this process and there has been a substantial change in the nature of the project itself, adding the commercial property. Mr. Vogt said even if the project is considered a "break even" project, the secondary and third level benefits created by this project will be greatly valuable to the City. Mr. Vogt said if there is no project in place, what developer will build the next one and this project will create a customer base already located at the site making it more attractive to developers. Mr. Vogt said the critical fact is, the City needs the momentum to spur future development. Mr. Vogt said although Mr. Robb is correct about the long term financial benefit this development will have to the City, the City needs that momentum to create future development.

Council Member Robb said his issue is not with the project; his issue is with the PILOT. Mr. Robb said Council Member Vogt is using the same argument he was when Mr. Vogt was against the project. Mr. Robb stated every resolution in the packet has a recommendation from staff except for this one and asked what the recommendation is. Ms. Ernat recommended approval. Mr. Lange added he supports that recommendation.

Mr. Lange said he and staff have agreed this will be the only subsidized housing project that will be brought to Council for Water Street.

Council Member Murdock asked if all units will be income restricted. Ms. Ernat responded in the affirmative. Mr. Murdock said he is not against the project but is frustrated the discussion of living in an unrealistic past that portrayed this site as one of the most attractive in the County. Mr. Murdock said the lack of interest in purchasing the property illustrates that it is not the most attractive in the County. Mr. Murdock said that way of thinking needs to end and there needs to be a reality check of what the future of that property can be. Mr. Murdock said through discussions about the Water Street Debt Millage, many people have told him they would like to see it as a park and they would support the millage. Mr. Murdock said he is not suggesting that but it is a possible avenue and it might be time to rethink what to do with the property completely. Mr. Murdock agreed with Council Member Robb and does not like the PILOT but the project has progressed too far to now remove that option.

On a roll call, the vote to approve Resolution No. 2016-095 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Robb) ABSENT: 1 (Richardson) VOTE: Carried

RESOLUTIONS/MOTIONS/DISCUSSIONS

1. Resolution No. 2016-097, approving purchase agreement with Herman & Kittle.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Herman and Kittle Properties, Inc. (HKP) has submitted a Letter of Intent for the purchase of approximately three (3) acres of property on the Water Street development area located to the south of Michigan Avenue, east of River Road and west of the Family Dollar; and

Whereas, The Purchase Agreement with the City is for three (3) acres of the property for development for \$157,000, infrastructure as required for the site (two complete streets), a complete survey of the site, \$400,000 toward the underground electric required for the site, and \$35,000 (to be paid at closing) for the fence required for the remainder of the site that has been deemed contaminated with PCB and lead. The purchaser will also complete all required environmental testing on the site and will provide the testing and data to the City regardless of development; and

Whereas, City Council seeks to enter into a Purchase Agreement for the sale of the subject property to Herman and Kittle Properties, Incorporated.

Now therefore be it resolved that the Ypsilanti City Council directs the Mayor and City Clerk to enter into a Purchase Agreement drafted and reviewed by City legal counsel for the sale of City owned property.

OFFERED BY: Council Member Nicole Brown

SUPPORTED BY: Council Member Vogt

On a roll call, the vote to approve Resolution No. 2016-097 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Robb) ABSENT: 1 (Richardson) VOTE: Carried

XI. CONSENT AGENDA –

Resolution No. 2016-098

1. Resolution No. 2016-099, approving the minutes of April 19 and May 3, 2016.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT the minutes of April 19, and May 3, 2016 be approved.

- ~~2. Resolution No. 2016-100, approving Traffic Control Order for AAATA bus parking. (Moved and heard during Section XII, Resolutions/Motions/Discussions)~~

3. Resolution No. 2016-101, approving appointments to Boards and Commissions.

City Council Meeting Minutes
May 10, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRATION</u>
Briana Mason (reappointment) 1000 Huron Ypsilanti, MI 48197	Planning Commission	5/1/2019
Conan Malmer (reappointment) 913 Pleasant Ypsilanti, MI 48197	Parks and Recreation Commission	5/10/2019
Sam Jones-Darling (new appointment) 824 Hoyt Ypsilanti, MI 48197	Human Relations Commission	5/10/2019

OFFERED BY: Council Member Murdock
SUPPORTED BY: Council Member Anne Brown

On a roll call, the vote to approve Resolution No. 2016-100 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Absent	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Richardson) VOTE: Carried

Mayor Edmonds introduced Sam Jones-Darling her nomination for the Human Relations Commission. Ms. Edmonds stated before Mr. Jones-Darling moved to Ypsilanti he was very involved in Grand Rapids and has made great suggestions for Board and Commission recruitment among some other things.

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2016-102, approving amendment to Freighthouse budget.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti seeks to improve the Freighthouse, a city owned building, to allow for year-round use of the building; and

WHEREAS, the City approved a contract in the amount of \$242,800 on September 9, 2015; and

WHEREAS, the City to approve change orders in excess of ten percent but less than the project budget of \$300,000.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council seeks to have Its City Manager sign and approve change orders up to and not to

exceed the project budget of \$300,000 to complete the update of the Freighthouse.

OFFERED BY: Council Member Vogt
SUPPORTED BY: Council Member Murdock

Ms. Ernat stated there have been problems arising in the renovations of the Freighthouse. Ms. Ernat said when renovating a historic building, every time one issue is solved another issue is created. Ms. Ernat said the Freighthouse now requires a new exit door and stairs, wire mesh and stone along the perimeter of the structure, fire suppression installed in the café, emergency lighting, exit signs, panic bars, evacuation maps and FDC signs, and alarm panel knox box. Ms. Ernat stated the estimate for the renovations is approximately \$20,000 in addition to the other changes. Ms. Ernat said this request will not require an amendment of the budget of what is being asked on the approval of change orders.

Council Member Murdock asked if this is approved, will construction resume this week. Ms. Ernat responded in the affirmative but there are some delays on the outdoor renovations. Mr. Murdock asked if these repairs will stay within what has already been budgeted, to which, Ms. Ernat responded in the affirmative. Mr. Murdock stated the public has placed many inquiries of when this project might be finished.

On a roll call, the vote to approve Resolution No. 2016-102 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Edmonds) VOTE: Carried

2. Resolution No. 2016-103, approving additional services contract with AKT Peerless for Brownfield services for Water Street.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti desires AKT Peerless to provide additional brownfield services and laboratory analysis for the Phase II environmental study approved in November 2015; and

WHEREAS, The City of Ypsilanti desires to develop an Act 381 work plan for environmental and non-environmental eligible activities on City owned property; and

WHEREAS, the City of Ypsilanti desires to addend its contract with AKT Peerless based on increased study of the Water Street redevelopment area.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council directs the City Manager to approve and sign a contract addendum with AKT Peerless in the amount of \$17,000.

OFFERED BY: Council Member Anne Brown
SUPPORTED BY: Council Member Nicole Brown

Ms. Ernat stated the City had a previous contract with AKT Peerless in the amount of \$60,000 which was supposed to incorporate three different phases. Ms. Ernat said the City was able to secure a grant for that work

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and reduced the cost but in order to continue phase II and create remediation plans with additional sampling along the trails so that the trail could be reopened. Ms. Ernat said the additional \$17,000 will fund the completion of this phase. Ms. Ernat explained she is asking for an amendment to the initial contract so that additional services can be provided.

Council Member Murdock asked if additional soil borings will be completed throughout the site. Ms. Ernat responded that there will not, adding that the 100 foot sample boxes need to be further delineated to know how much of that 100 foot box needs to be remediated. Mr. Murdock asked if there will be any testing on the Westside. Ms. Ernat responded no.

On a roll call, the vote to approve Resolution No. 2016-103 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 0 ABSENT: 1 (Edmonds) VOTE: Carried

3. Resolution No. 2016-100, approving Traffic Control Order for AAATA bus parking.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, The City of Ypsilanti recognizes that AAATA is providing a needed and valuable transportation service to the City of Ypsilanti and has increased service and parking needs at the Ypsilanti Transit Center on Pearl Street; and

WHEREAS, the AAATA has offered consideration for the use of five (5) public parking spaces in the form of \$1200 annually in parking revenue reimbursement, restriping and re-signage of the spaces, and the general upkeep of the property; and

WHEREAS, the City seeks to enter into an Agreement with AAATA to formalize the Traffic Control Order and lay out terms and conditions.

NOW THEREFORE BE IT RESOLVED THAT the Ypsilanti City Council of the City of Ypsilanti approves the Traffic Control Order to convert five (5) parking spaces on North Washington as identified in the Order to bus parking and directs Its City Manager to enter into an Agreement with AAATA for the agreed upon terms and conditions.

OFFERED BY: Council Member Robb

SUPPORTED BY: Council Member Vogt

Council Member Robb stated last time the City negotiated trading parking meters for spots, it was \$25 a day per meter and the point was to incentivize EMU into negotiating giving the City control of the Washington St. Lot. Mr. Robb stated the City received \$18,000 from that negotiation, which paid for putting meters in the Washington St. parking lot. Mr. Robb said what Council is being asked to approve now vastly undersells the \$25 a day per meter principle and does nothing to incentivize AAATA to improving their facility. Mr. Robb stated this is a bad deal for the City and said he will vote "no" and encouraged the rest of Council to vote "no" because it sets a bad precedent.

Council Member Anne Brown asked if there was any discussion with the business owners along that corridor. Ms. Ernat responded there was no objection as long as the parking lot stays open.

Ms. Ernat said the purchase amount was developed by staff surveying meters for three weeks and adding a percentage for inflation. Mr. Robb responded in the past the going rate was \$25 rate per meter and EMU wanted to park their buses in front of the College of Business and the City negotiated and eventually was paid \$18,000. Mr. Robb added this does not incentivize AAATA into repairing their facilities. Mr. Robb said AAATA would not be able to park a bus at a storage facility for \$1,200 a year let alone on a public street. Mr. Robb said there are very few assets left in the City - the City must be careful not to give them away.

Mayor Pro-Tem Richardson stated the AAATA is planning to renovate the Pearl St. facility. Ms. Richardson stated last spring there were many meetings at which Deb Freer spoke a great deal about those renovations. Mr. Robb said he completely understands that, however, the point is to incentivize AAATA to complete those renovations quickly.

Council Member Murdock said there have been improvements to the Pearl St. Depot, however, based on discussion, he thought more would have been done than what has been completed. Mr. Murdock said there was supposed to be a second stage but the finances to fund the second stage are not what AAATA hoped they would be.

Ms. Ernat stated as a part of recent conversations with AAATA, emergency repairs were made and now are going through a full facility review including offices and stations. Ms. Ernat said AAATA is looking for a larger capital project which could include a different location for the Depot or a complete redesign of the current facility.

Council Member Murdock asked if approved this would be a permanent solution and Ms. Ernat responded in the negative.

Council Member Vogt noted the contract states it can be voided on 90 day notice. Mr. Vogt asked if there is a hard amount of how much revenue was generated from the five meters in that area. Ms. Ernat responded approximately \$43 a month. Mr. Vogt stated that would equal roughly \$500 a year, so \$1,200 is more than double the revenue produced by those meters.

On a roll call, the vote to approve Resolution No. 2016-100 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Absent
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 5 NO: 1 (Robb) ABSENT: 1 (Edmonds) VOTE: Carried

Mayor Pro-Tem Richardson asked if there was an objection to complete the balancing of the meeting before beginning the budget session.

On a voice vote the agenda was amended.

XIII. LIASON REPORTS –

- A. SEMCOG Update – Mayor Pro-Tem Richardson stated the meeting was held on Thursday, May 5th and she will provide the report to the remainder of Council.

- B. Washtenaw Area Transportation Study – Council Member Murdock stated Council will need to prepare a priority list for transportation plans. He recommended Council schedule a meeting to discuss that list.
- C. Urban County - None
- D. Freight House - None
- E. Parks and Recreation – Council Member Anne Brown stated the meeting is tonight, May 10th and said she has an invoice from the Parks and Recreation Department for \$600. She said a citizen group has been formed regarding benches in the parks which have been in discussion with the DPS Director and she believes it has been solved. She said the friends group for Carrie Mattingly Park called and informed her they have spoken to the DPS Director regarding swings and decided to form a contract for Council improvements to install swings.

Mayor Pro-Tem Richardson said she received a call from Anthony Williamson who had questions about events held at Parkridge Park and confusion regarding scheduling. She asked Council Member Anne Brown to follow up with that issue. Council Member Anne Brown asked what staff person handles scheduling at the park. Assistant to the City Manager Ericka Savage responded an application is filled out online and is submitted to her and Administrative Services Manager Amanda Holsinger. Ms. Anne Brown asked if there have been any issues. Administrative Services Manager Holsinger responded not as of yet. Ms. Richardson asked if a little league baseball team reserved the diamond. Ms. Holsinger responded the diamonds at Candy Cane and Recreation Park but not Parkridge.

- F. Ypsilanti Downtown Development Authority - None
- G. Eastern Washtenaw Safety Alliance – No meeting
- H. Police-Community Relations/Black Lives Matter Joint Task Force – No meeting
- I. Friends of Rutherford Pool – Council Member Nicole Brown stated Rutherford pool is preparing for the season opener. She asked that Council and community members spread the word about the pool opening. She asked about getting on the agenda for the next Pastoral Alliance meeting to discuss any possible summer programming to see if the church would like to utilize the pool.

Mayor Pro-Tem Richardson stated she believes the Pastoral Alliance still meets the second Monday of every month. Ms. Richardson suggested contacting Pastor Hendricks who could begin conversation with the other members of the Alliance.

XIV. COUNCIL PROPOSED BUSINESS –

Robb

- Said Vivid Ink just put up a neon sign. He said the barbershop on Washington also put vinyl up on the outside. He said the Beer Cooler put up a sign and were not approved by the Historic District Commission. The ordinance also reads the window cannot be covered by more than 25% and Dos Hermanos violates that ordinance. He asked when a business license is applied for if a list of ordinances is provided to the applicant. He asked how the ordinances are communicated to business owners or is the sign ordinance going to be revised.

Mr. Lange asked for a list of addresses of businesses that are violating the ordinance in order to investigate. Council Member Robb stated he submits them online and then they get closed and the signs remain. Mr. Robb said his concern is about how the ordinance is communicated to new businesses. Mr. Robb asked if the sign ordinance is going to be revised. Ms. Ernat responded the Historic District Commission has been meeting and a work session has been scheduled to discuss how to enforce and who will be providing the enforcement. Ms. Ernat stated in the past, the HDC has only issued a

letter of compliance and since it cannot be a part of the Administrative Hearings Bureau enforcement has been difficult. Mr. Robb asked when a business applies for a business license is a packet provided that list the ordinances so business does not spend money on something that is not allowed by ordinance. Ms. Ernat responded "no" but that is something she will be discussing during the budget session next week.

- The site plan for Bay Logistics states the property is required to have screening and asked when the screening will be completed. Ms. Ernat responded the plan formed with Bay Logistics required the screening to be completed during the spring and will follow-up with this week with Bay Logistics.
- Stated North Lincoln Auto Repair is an illegally operating business which has been an issue for years and asked if there has been an update. He added the business was asked to submit a site plan years ago which has not happened.

Vogt

- Stated he would be happy to act as a clearinghouse for suggestions of people to work on a committee to promote the millage.
- Asked if the Traffic Control Committee has met in respect to the speed bumps.

Ms. Ernat responded the meeting was rescheduled. Mr. Lange added information will be provided about speed bumps in the near future. Police DeGiusti stated the meeting has been rescheduled for May 18th.

Nicole Brown

- Stated she never received follow-up on the dog bite incident and what happened with the dog that was being quarantined.

Mr. Lange said he did file an order to deem the dog as vicious. City Attorney Barr responded the Police Department has sent requests to the prosecutor, which is under review. Mr. Barr said the City Manager asked to file a civil suit to see that the dog was destroyed. Mr. Lange said he spoke with the wife of the dog owner who indicated she would not want the dog back because of fear for her own children.

Mayor Pro-Tem Richardson asked what would happen to the other dog from the incident. Mr. Lange responded Mr. Tubbs would need to file a complaint on the other dog. Mr. Barr added the Attorney's Office reviewed the dangerous dog ordinance and in this case the dog had not bitten anyone and there were questions if the dog was attacking or if it just got out of the house. Mr. Barr said it is still under investigation but if there is cause, action will be taken.

Anne Brown

- Asked when the evaluation for the Clerk will be scheduled.

Council Member Robb responded the evaluation can be done on May 17th before or after the meeting. Mr. Robb suggested after the meeting since the Clerk will need to stay for the entire meeting. Mayor Pro-Tem Richardson asked if Clerk McMullan had a preference. Clerk Frances McMullan responded that she did not.

Murdock

- Stated he and Council Member Robb will be holding a town hall meeting on Wednesday, May 18th at the Freighthouse at 6:00 pm to 7:30 pm. He said he received an email

regarding the heroin problem in Washtenaw County. He said the Mayor was going to schedule a presentation regarding that topic and hoping to discuss the antidote with the Chief.

Mr. Lange responded this has been discussed and at the time it was the position of City Administration the Fire Department would be able to administer the Narcan in an adequate amount of time given the size of the City. Mr. Lange said most of the Narcan is administered by Huron Valley Ambulance (HVA) in the City. Mr. Lange stated the Mayor would like to discuss if the City was adequately covered and Chief Anthouard would also like to explain his position on the Police Department carrying Narcan. Council Member Murdock said that was not going to be the only aspect of the presentation.

- Said there has been interest in opening the north end parking lot to Riverside Park, which is now chained off. Mr. Murdock said the Parks and Recreation Commission has discussed it and will be discussing it again tonight.

Mayor Pro-Tem Richardson asked why the parking lot has been chained off. Council Member Murdock stated the lot has been chained off for 15 to 20 years because it became a gathering place for activities that people did not want in the park. Mr. Murdock said one option is to unlock the gate during the day while the park is open and lock at night.

XV. COMMUNICATIONS FROM THE MAYOR PRO-TEM

- Said she received a call from Mr. Sweet regarding tickets being written to people for walking on the Border to Border trail and why the trail is closed. She asked if people are being ticketed for walking on the trail.

Chief DeGiusti responded to his knowledge, no one has been ticketed for walking on the trail but it is marked no trespassing by order of the City Manager so should the police encounter someone in a no trespassing area, they would be advised to leave and if they refused they would be given a ticket and could be arrested. Lt. Derrick Gress added if a person is given a trespassing warning they receive it in writing and a log is kept for a year and if they violate they could be written a citation or arrested.

- Stated on Monroe between Perry and Hawkins there is a very poorly repaired section of road. She said if utilities need to cut the road they are responsible to repair the road. She asked the City Manager to investigate that issue.

XVI. COMMUNICATIONS FROM THE CITY MANAGER

- When Ypsilanti Community Utility Authority cuts into the road, they do a temporary repair.

Mayor Pro-Tem Richardson responded this repair is not temporary. Mr. Lange said the DPS Director says they do it twice a year once, in the spring and once in the fall.

- Asked if the press release is ready for the DTE Riverside Park.

Ms. Savage responded the press release is on the website.

- Stated there will be a presentation regarding the rail on May 17th for final decision.

- Staff working hard on providing information about the Water Street debt millage is not the same as providing a campaign.
- Stated the construction of the solar field is running into some issues regarding a County Agency and has been delayed.

XVII. AUDIENCE PARTICIPATION –

1. Sue Melke, 330 Chidester #409, stated she does not understand how the purchase price for the Herman Kittle development has dropped to \$170,000 and can't believe the City is even considering it. She does not understand why a town hall meeting has not been scheduled to discuss the issues on Water Street for Ward 1. She said she does not understand why the public cannot hear what is happening and ask questions.

Mayor Pro-Tem Richardson stated a Ward 1 Town Hall meeting was held a couple of weeks ago held at Parkridge Center. She said the meeting was not regarding Water Street but one will be scheduled. She added Council will need to discuss scheduling a citywide town hall meeting.

Council Member Vogt stated he and Council Member Anne Brown will be holding a Ward 2 Town Hall meeting tomorrow night, May 11th at the Senior Center.

Ms. Melke asked how town hall meetings are advertised. Mayor Pro-Tem Richardson responded fliers. Council Member Vogt said they are advertised on the website. Council Member Murdock stated the all residents are welcome at any town hall meeting held in Ward 3.

2. Brenda McLilley, 109 Buffalo, stated she is having an issue with a neighbor Stewart Beal who has called the police several times as well as code enforcement. She said there is an issue with a car outside of her house which has proper tags and it feels like a form of harassment.

Council Member Anne Brown asked if Ms. McLilley had been cited for the car, to which Ms. McLilley responded "no". Lt. Gress asked if the vehicle is operable, and Ms. McLilley responded in the affirmative. Mayor Pro-Tem Richardson stated her issue is with the complainant and said since Mr. Beal moved to that neighborhood he has called the police on everyone around him. Ms. Richardson said she would like to see the neighbors come together and file a complaint against him. Ms. Richardson asked if a police officer responded to these complaints other than an ordinance officer, which Ms. McLilley responded "no". Ms. Richardson asked her to inform Council if Mr. Beal lodges any more complaints.

3. Jeff Wright, 109 Buffalo, stated he washes cars at 109 Buffalo for family and friends and Mr. Beal has voiced many complaints. He said recently he was speaking with some friends and Mr. Beal complained that they were talking too loudly. He said it does feel like harassment.

Mayor Pro-Tem Richardson asked Chief DeGiusti to follow up with this issue.

4. Sam Jones-Darling, The Village, stated since coming to Eastern Michigan University, Ypsilanti has become his new home. He thanked Council Member Anne Brown, Council

Member Peter Murdock, and Mayor Edmonds for making him feel welcome and he is excited to serve the citizens as a HRC Commissioner.

5. Lee Tooson, 107 Middle, stated if there is a car on your property with plates and insurance you are not required to move the vehicle to satisfy your neighbor. Stated he would like an update on 954 Monroe with the leaning garage. He said it is ironic that the Finks, Jensens, and Steve Pierce live on South Washington and they have black neighbors and have never had a confrontation with those neighbors. He said the Beals come from liberal Ann Arbor and he is fighting with every black person that he encounters. He said Mr. Beal has complained to the point that "no parking" signs were put up without cause. He said he wants Council to be certain the community knows who is responsible for those signs being put up. He wants to be certain that the McLilley's are not put through the same ordeal as that of Mr. Reed. He said there are issues with the road in front of 536 Madison and it needs to be fixed. He said he is glad the Police Department made sure the dog that bit that boy will not be back in the City.

XVIII. REMARKS FROM THE MAYOR –

None

XIV. BUDGET SESSION -

General and Non-General Fund Expenditures Review/Questions
(FY 2015-16, FY 2016-17)

Mr. Lange provided a budget presentation. **(See attached)**

Council Member Vogt asked if the \$700,000 listed to pay down the debt is if the millage passes. Mr. Lange responded that it does not include the revenue created by the deal with Adam's Outdoor and possible sale of land.

Kevin Welch, Human Resources Manager:

- Human Resources – Pages 139-140
- Unemployment – Page 155
- Workers' Compensation Fund (677) – Pages 138-140

Human Resources Manager Kevin Welch provided a presentation regarding the Human Resources Department budget. **(See attached)**

Council Member Anne Brown asked if any job descriptions have been updated. Human Relations Manager Kevin Welch responded in the affirmative.

Council Member Vogt asked if calculations have been made in case the millage is not passed. Mr. Welch responded that would be up to Council and said if the millage is not passed, he assumes there will be changes. Council Member Murdock stated this budget should not be impacted at all because the millage, if passed, won't take effect until the next Fiscal Year.

Council Member Robb stated Human Resources is asking for \$30,000 more funding than last year for office supplies, professional development, and contractual services and asked what is planned for this funding. Mr. Welch responded when the labor contracts expire, the assumption is the City will incur more legal fees and said when all three labor contracts expired in one year, that is what was spent. Mr. Lange added negotiations will probably begin in January. Mr. Welch clarified his strategy is to not use labor attorneys unless absolutely necessary.

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Council Member Robb asked for an explanation for the extra paid period. Mr. Welch said he believes the union contracts say pay periods are every two weeks. Fiscal Services Director stated last time this occurred the 27th pay period was not budgeted for and there was a shortfall in the budget.

Council Member Robb stated he had a conversation about all employees and their insurance premiums and asked if he needs to submit that request formally.

Council Member Anne Brown asked if Mr. Welch will be negotiating the union contracts. Mr. Lange responded last time he negotiated the contracts but Mr. Welch has wealth of experience so they will probably be divided.

Tony DeGiusti, Police Chief:

- Police Service Revenues – Pages 3-4, 6
- Police Services (Administration, Field Services, Bullet proof Vest Grant, Parking Enforcement) – Pages 19-23
- Special Events – Page 6 and 28
- Police Special Revenue Fund (265) – Pages 69-70
- Capital Equipment – Page 99
- Motorpool Expenses – 134

Police Chief Tony DeGiusti provided a presentation on the Police Department budget. **(See attached)**

Council Member Anne Brown asked who is over the Friends of Ypsilanti Police. Chief DeGiusti responded that Barbara Gress is the president.

Mr. Lange stated in the past, the Police Department operated with a large variety of vehicles which is not very efficient. Mr. Lange said the fleet is being repaired by the DPS and it has become easier since police vehicles have become standard aside from K-9 units and other specialty vehicles.

Council Member Anne Brown asked what role the Friends of the Ypsilanti Police play in acquiring gym equipment, painting, and cubicles. Chief DeGiusti responded they purchased bicycles last year and have purchased gym equipment in the past but that was a long time ago. Chief DeGiusti added they also donated to the honor guard.

Council Member Robb asked what is included in Police Administration Salary. Ms. Uy responded an Assistant in the Records Department. Chief DeGiusti added it is also the requested part time employee in the records, ordinance, and property room officer.

Council Member Robb stated there is a \$400,000 increase in what is being asked for field services asking why that is. Chief DeGiusti responded there are positions that are going to be filled as well as some step increases. Mr. Lange added there are also 27 pay periods that needed to be accounted for and the police department has the most employees.

Council Member Murdock asked if civil forfeitures are in the fund 265, special revenues. Chief DeGiusti responded in the affirmative. Mr. Murdock said there is no revenue projected in fund 265 for next fiscal year. Chief DeGiusti responded it is very difficult to project revenue for civil forfeitures. Mr. Murdock asked how the new legislation is impacting civil forfeitures. Chief DeGiusti responded the Department had already been operating in the manner the new legislation would dictate so there was no change. Council Member Robb asked if the City gets a percentage of what LawNet produces because the City is a member. Chief DeGiusti replied because the department staff levels are down, it currently does not have an officer on LawNet, however, distributions are voted on as a board.

Council Member Murdock stated field services increased by \$300,000 from last year, which is because of step raises and Ms. Uy responded extra pay period and benefits increased. Mr. Lange added he is interested in why there is a differential of what was projected and what was actually spent. Mr. Lange said it is always better to project conservatively rather than exceed what is budgeted. Mr. Murdock said the City needs to continue putting money into the non-union employee's pensions. Mr. Lange agreed.

Council Member Robb asked if the 20% health care premium went down. Ms. Uy responded 20% is based on Blue Cross Blue Shield information. Mr. Robb stated he does not understand why the number would go down. Mr. Lange responded staff will look into it.

Chief DeGiusti stated there is no projection for the LawNet grant because the State Police said there will be no LawNet Grant. Chief DeGiusti said the overtime is decreasing and at the moment the Department is only at \$183,000 which is substantially lower than this time last year. Council Member Robb stated with the promotion of other officers those savings were lost. Chief DeGiusti responded he believes the City has saved \$100,000 to date. Mr. Robb stated 2014-2015 funds allocated were \$250,000 and \$1.9 million and in 2015-2016 and said Council receives the overtime report but it should be given the overall officer salary report.

Council Member Robb stated based on the statute of limitations, the City lost two years of tickets that were outstanding, to which, City Attorney John Barr responded in the affirmative. Mr. Robb asked what exactly was lost. Mr. Barr responded he is not certain that simply switching from Duncan is what caused the loss of the tickets and he is not certain the exact reason. Chief DeGiusti added to calculate what was lost, assumptions would have to be made, one of them being that all the people who didn't pay would have paid. Mr. Robb stated he wants to understand what exactly was lost as a result of switching from Duncan. Mr. Lange responded in order to calculate that amount, staff would need to know the amount of moving violations and parking tickets and then perform a trend analysis. Mr. Lange added a rough estimate is the City lost \$300,000 in revenue but now that parking tickets are back in house, revenue is increasing. Mr. Robb said if he were given a ticket in Detroit and chose not to pay it he would be unable to renew his license and asked if that is the City's practice. Chief DeGiusti responded parking tickets are not abstracted to the Secretary of State, it must be a moving violation. Clerk Frances McMullan stated she believes Ann Arbor submits parking ticket information to the Secretary of State.

Council Member Murdock said at one time if a person received a certain amount of tickets, a boot would be placed on the car. Mr. Barr responded at one time the City attempted to change the ordinance to allow the booting of cars for three outstanding tickets but the law was changed which required six outstanding tickets.

Max Anthouard, Fire Chief:

- Fire Services Revenues – Page 5
- Fire Services (Administration, Homeland Grant-SAFER, Suppression) Pages 23-25
- Capital Equipment – Page 99
- Motorpool Expenses – Pages 131-135

Fire Chief Max Anthouard provided a presentation on the Fire Department Budget. **(See attached)**

Council Member Murdock asked if the City applied for this last SAFER Grant. Chief Anthouard responded they did not, because the Department would be required to maintain 21 in fire suppression until the expiration of the two year program. Mr. Murdock asked if the Department will maintain 15 in fire suppression. Chief Anthouard responded in the affirmative. Mr. Murdock asked if the Chief and the Fire Marshal are included in the 15. Chief Anthouard responded in the negative and said the Department will consist of 15 fire suppression, 1 Chief, 1 Fire Marshal, and one part-time secretary.

Council Member Robb asked how many employees are off on a shift at one time according to the contract. Chief Anthouard responded one for straight vacation and one person taking a personal day would require overtime.

Assistant to the City Manager Ericka Savage asked if there were any questions about events.

Mayor Pro-Tem Richardson asked about the scheduled dates of the Heritage Festival and if they occur at the same time as the Parkridge Festival. Amanda Holsinger responded those events have been on the same weekend for the past two years and are scheduled to be on the same weekend this coming year.

Council Member Murdock asked about setting a fee for the Depot Town Farmer's Market. Ms. Savage responded she was going to have that prepared for this meeting but was told not place it on this agenda because it was a Budget Session. Ms. Savage said as of yesterday, there might be an operation agreement between Growing Hope and the City. Council Member Anne Brown asked who would have initiated that agreement. Ms. Savage said she is not entirely sure since she was only told Economic Development Director Beth Ernat was working with Growing Hope. Ms. Savage added she was informed by Growing Hope the Farmer's Market operating on Washington St. would not be closing the street during the market this year and were supposed to secure a right-of-way permit.

Council Member Anne Brown asked if there were any concerns regarding the Color Run. Ms. Holsinger responded she has not heard of any concerns recently and added the petition against the Color Run was never brought to the City. Ms. Holsinger added because of that petition, the Convention and Visitor's Bureau will be advertising in those neighborhoods to inform them of the closure of certain roads. Ms. Anne Brown suggested posting the route on the signage used for the Color Run.

John Barr, City Attorney:

- Legal Services – Pages 17-18

City Attorney John Barr provided a presentation about the Attorney's Office Budget. **(See attached)**

Council Member Robb stated it seems the prosecution budget was eliminated and asked if all services were funneled into general services. Mr. Barr responded in the affirmative and said when the contract was rebid the parameters of the contract were changed. Mr. Barr responded what the attorney's office is no secret and each month the City is provided a report.

XIX. ADJOURNMENT -

Resolution No. 2016-104, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Nicole Brown

SUPPORTED BY: Council Member Vogt

On a voice vote, the motion carried, and the meeting adjourned at 9:52 p.m.



City of Ypsilanti RESOURCE ALLOCATION PLAN

**Amended 2016/2016
Projected 2016/2017
Projected 2017/2018**

May 10, 2016

City Manager Overview

Ralph Lange



Overview: Ralph A. Lange, City Manager



The First Major Goal of City Council is to:

- ❑ Balance the Budget
- ❑ Take steps necessary to achieve balanced budget by the end of the 17-18 fiscal year
 - ❑ Major step in achieving this goal had to be acted upon by Spring 2016
- ❑ Paying off \$700,000 of unrefunded Water Street Bonds
- ❑ Developing a significant revenue source to pay for a portion of the remaining Water Street Debt (August 2016)

Overview: Ralph A. Lange, City Manager



The Second Major Goal of City Council is to:

- ☐ Maintain quality public safety services:
 - ☐ Police
 - ☐ Fire
 - ☐ Building/inspection

Overview: Ralph A. Lange, City Manager



Observations after Goal Setting For The Budget Process

- City Manager Recommendations
 - Determine the full scope of the environmental issues on the City's Water Street Property and develop the most cost effective plan possible to address the issues
 - Work with Herman and Kittle to develop expanded mixed use project on Water Street Property intersection of River St and Michigan Ave.
 - Work with all parties involved to salvage and expand the East Side Rec Center Project at the intersection of River St. and The Huron River.



Overview: Ralph A. Lange, City Manager

Observations after Goal Setting For The Budget Process

❑ City Manager Recommendations

- ☐ Continue to work towards meeting MDOT's conditions to get Amtrak service to stop 6 times per day in Ypsilanti as soon as possible
- ☐ Work to support the passage of a regional transit authority (RTA) millage, which will result in regional rail service for Ypsilanti
- ☐ City Staffing update

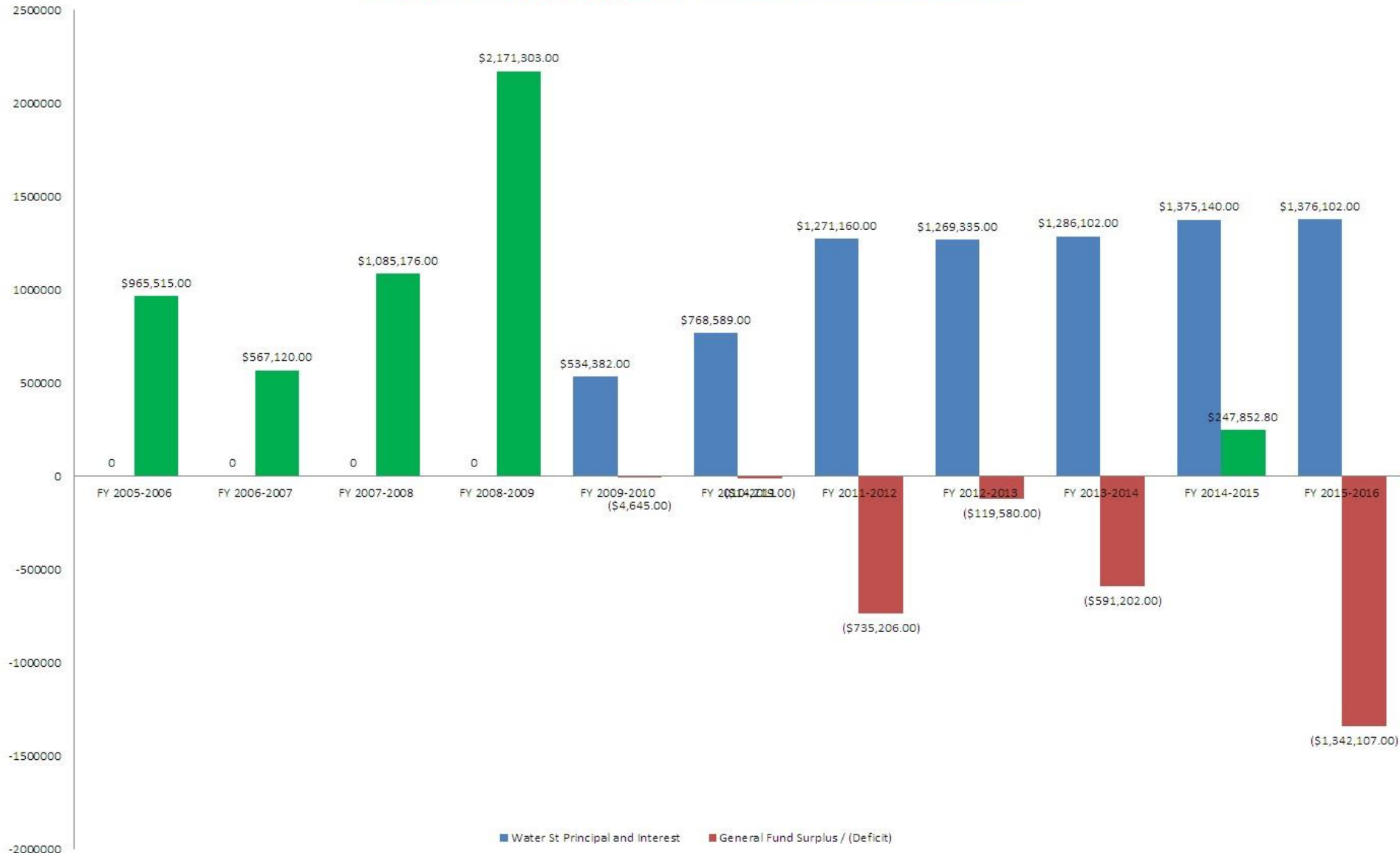
Overview: Ralph A. Lange, City Manager



FY 13-14 Projected	FY 13-14 Actual
(\$1,344,700)	(\$591,260)
FY 14-15 Projected	FY 14-15 Actual
(\$1,309,380)	\$247,853
FY 15-16 Projected	FY 15-16 Estimated
(\$1,342,107)	(\$ 3,097,003)
FY 16-17 Projected	FY 16-17 Estimated
(\$1,130,883)	(\$1,130,883)
FY 17-18 Projected	FY 17-18 Estimated
(\$645,325)	(\$645,325)

Budget Surplus/(Budget Deficit) and Water Street Debt Obligation

Note: FY 14-15 and FY 15-16 are projections



\$1,342,107 was estimated as part of last year's budget. The most current estimated amount is \$ 3,097,003. We are unable to be show this due to the scale of the chart.

Overview: Ralph A. Lange, City Manager



Water Street Facts

- ❑ Background on Water Street Debt
 - ❑ The City's Water Street debt was consolidated in 2006 with bond debt of \$15,740,000. Including interest, the payments owed for the life of the loan (25 years) totaled \$29,434,535.
 - ❑ Over the past 10 years the City has paid \$8,761,810 on the debt and reduced the remaining principal and interest payments owed to \$20,672,725.

Overview: Ralph A. Lange, City Manager



Water Street Facts

▣ 2016 Debt Refinancing

- ▣ In spring 2016, the City refinanced the bond debt and made a cash payment of \$2,255,000.

Annual Principal & Interest Payments – Before and After Refinancing

Bond P&I Payment before refinancing: interest for 15 years	\$1,380,000 at 6.16%
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Bond P&I Payment after refinancing: interest for 15 years	\$924,500 at 3.33%
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Decrease in P&I Payments for FY 16-17:	\$455,500
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Overview: Ralph A. Lange, City Manager



Water Street Facts

□ Remaining Debt

- The City's Water Street debt is now \$11,140,000; including interest, it is \$14,585,251.
- The City plans to make a second cash payment of \$700,000 in 2016, which would eliminate an additional \$73,000 per year in principal and interest payments for the next 15 years.

Overview: Ralph A. Lange, City Manager



Water Street Debt Facts

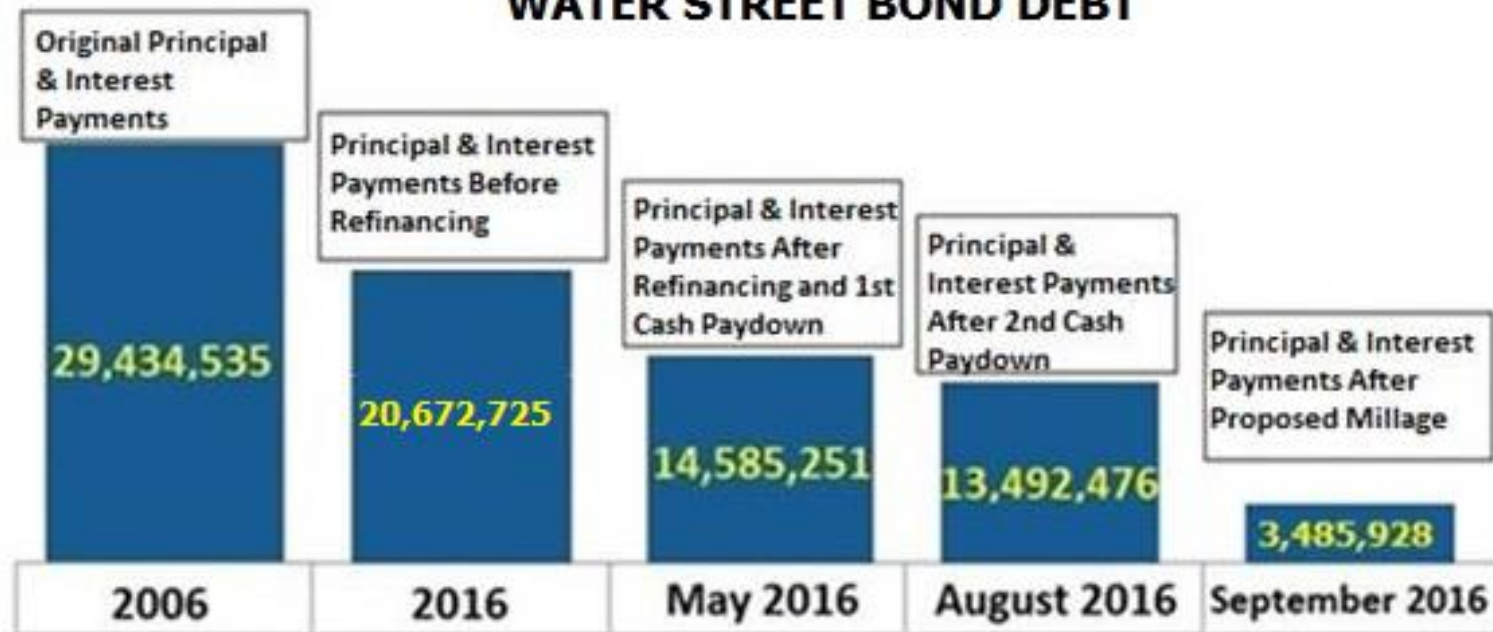
Proposed City Millage

-  City Council unanimously approved a plan to place a Water Street referendum on the August 2016 ballot. In essence, 2.3 mills expiring from the 2001 Street Program debt would be replaced with 2.3 mills to pay Water Street debt, causing no net increase in taxes based on this referendum.
-  If approved, approximately \$10,006,548 in Water Street debt payments would be funded through the millage and only \$3,485,928 would be funded by the General Fund over the next 15 years.



Overview: Ralph A. Lange, City Manager

WATER STREET BOND DEBT





Overview: Ralph A. Lange, City Manager

Summary

- ❑ General Fund Budget Projections
- ❑ Water Street Debt Millage Revenue Projections
- ❑ Water Street Environmental Concerns
- ❑ Two key development projects on Water Street
- ❑ Rail service in Depot Town.
- ❑ **Future Outlook for the City**

Human Resources

Kevin Welch, Manager



Admin – Pgs. 3, 18-19
Unemployment – Pg. 34
Workers' Compensation Fund (677) – Pgs. 138-140

Human Resources

Pgs 139-140



- ❑ Effective October 1, 2015, all employee medical benefit changes and updates are handled by our agent.
- ❑ Updated HR Manual reviewed by Labor Attorney and Mr. Barr. The goal is for the revised version to be completed prior to July 1, 2016.
- ❑ Audited benefit plans to ensure census accuracy.
- ❑ Implemented one new optional medical plan (HSA).
- ❑ Implemented a wellness plan/committee.
- ❑ Began to convert forms to digital format.
- ❑ Better integration between HR and payroll



Human Resources - Budget Changes

Workers' Compensation (Pgs. 138-140)

- ☐ Increased cost of reinsurance
- ☐ Allocated funds for potential/open claims.

HR

- ☐ No temporary wages
- ☐ Reduction in medical insurance cost
- ☐ Increase in dental cost
- ☐ Increase in Health Care Savings Plan
- ☐ Increase in office supplies
- ☐ Reduction in testing supplies
- ☐ Change in contractual services expenses
- ☐ Professional development

Unemployment – No significant changes (Pg. 155)



Human Resources - Future Initiatives

- ❑ Seek new sources to further diversify workforce.
- ❑ Provide more attention to new employees to improve job satisfaction and reduce turnover.
- ❑ Implement employee/employer benefit portal.
 - ❑ Automate enrollment, yet maintain good control, recordkeeping and budgeting
- ❑ Attempt to move more retirees to Medicare Advantage.
- ❑ Evaluate medical renewal to determine self insured versus fully insured.
 - ❑ Seek new opportunities to reduce health care costs.
 - ❑ Evaluate cost /savings to reduce the number of carriers/plans



Human Resources - Future Initiatives

- ❑ Streamline new employee orientation.
- ❑ Place more focus on employee wellness plans.
- ❑ Transform HR's involvement at a higher level.
- ❑ Need for more training at the front line managerial level.
 - ❑ Lunch and learn program.
- ❑ Institute automated performance evaluation notification system.
- ❑ Seek competitive bids for worker's compensation insurance.

Ypsilanti Police Department

Tony DeGiusti, Chief



Police Service Revenues – Pgs. 3-4

Police Services (Administration, Field Services, Bullet proof Vest Grant, Parking Enforcement – Pgs. 19-23

Special Events Revenues and Expenses – Pgs. 6 & 28

Police Special Revenue Fund (265) – Pgs. 69-70

Capital Equipment – Pg. 99

Motorpool Expenses – Pg. 134

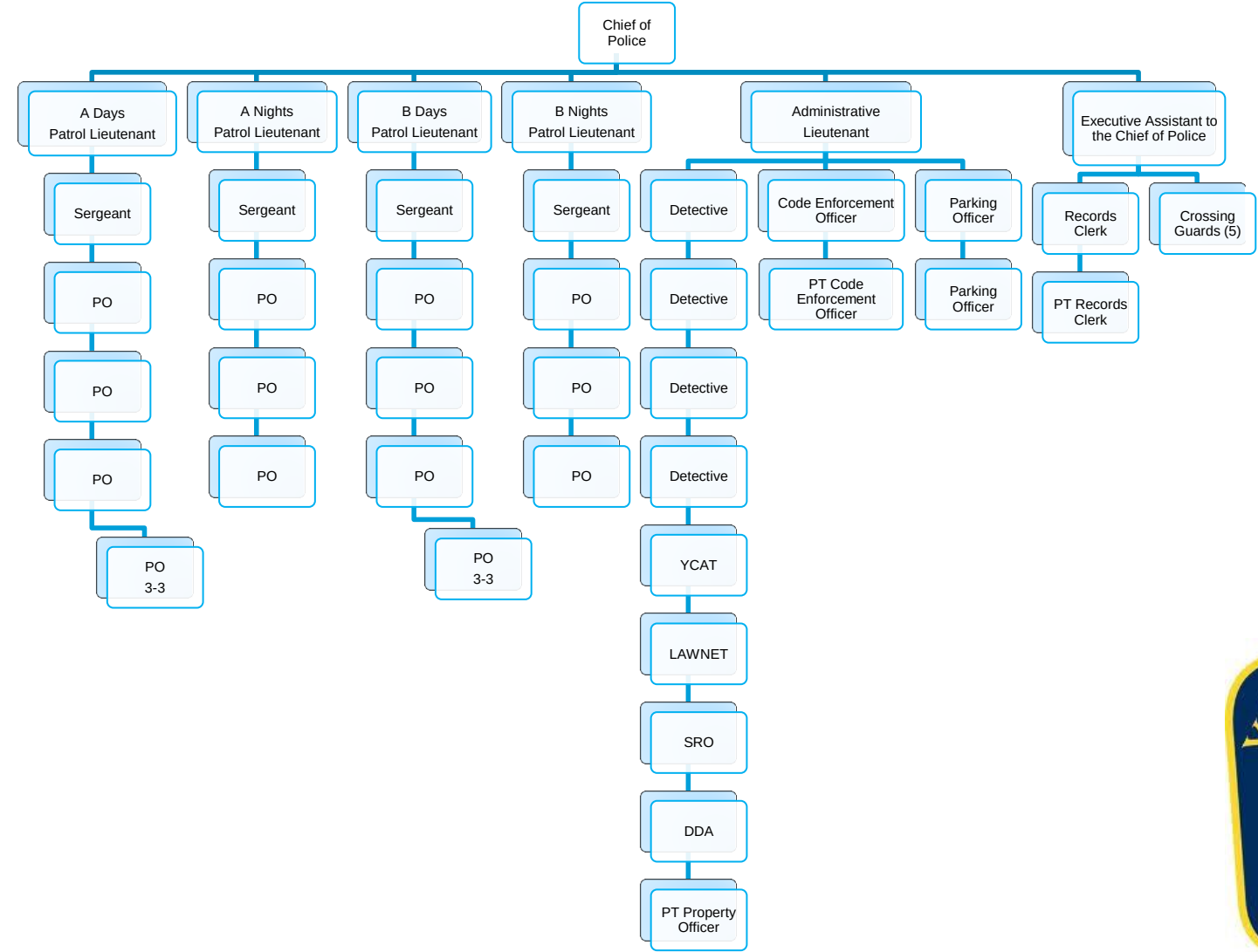
2016-17 Police Department Staffing

Pgs. 19-23

	Full-time	Part-time
Police Chief	1	
Lieutenants	5	
Sergeants	4	
Full-time Police Officers	22	
Code Enforcement Officer	1	1
Parking Enforcement Officer	2	
Property Officer		1
Police Admin Services	1	
Records Clerk	1	1
P.T. Crossing Guards		5
Totals	37	8



2016-17 Police Department Organizational Chart



Police Department Budget Initiatives for 2016-17

Pgs. 19-23

1- Personnel:

- ☐ Continue to hire full-time police officers to achieve the budgeted workforce of 32.
- ☐ Hire one part-time officer to manage the Property Room and assist in some Court Operations functions.
- ☐ Hire one part-time records clerk to assist the Records Bureau with the constant back log of work.
- ☐ Hire one part-time Ordinance Officer to assist in the goal of blight elimination.



2016-17 Budget Initiatives Cont.

Pg. 99



2- Equipment:

- ☐ Firearms maintenance items to include Armorers tools, cleaning supplies, Ultra Sonic Cleaning system, eye and ear protection and storage unit: \$4,664.00
- ☐ Interview Room Video and Audio recording system: \$5,000.00
- ☐ Prep Radio Batteries (25): \$1,050.00
- ☐ Civil Disturbance Protective Head Gear: \$6,000.00
- ☐ Accident Investigation Team “Scene Ready” kit: \$1,200.00

2016-17 Budget Initiatives Cont.

3- Police Building:

- ☐ Replace office cubicles in Report Writing Area: \$4,000.00
- ☐ Paint in various areas of the Department: \$3,000.00
- ☐ Replacement of worn out or obsolete Gym Equipment: \$10,000.00



2016-17 Police Department Motor Pool

Pg. 134

There is a scheduled replacement of two patrol cars in this budget. It is planned at this time to purchase two Ford Police Explorers and continue towards the goal of standardizing the fleet. This will not only curb maintenance costs but will reduce future costs for change over when vehicles are decommissioned.

Estimated cost is consistent with last year at \$80,000.00.



Fire Department

Max Anthouard, Chief



Fire Services Revenues – Pg. 5

Fire Services (Administration, Homeland Grant-SAFER, Suppression) Pgs. 23-25

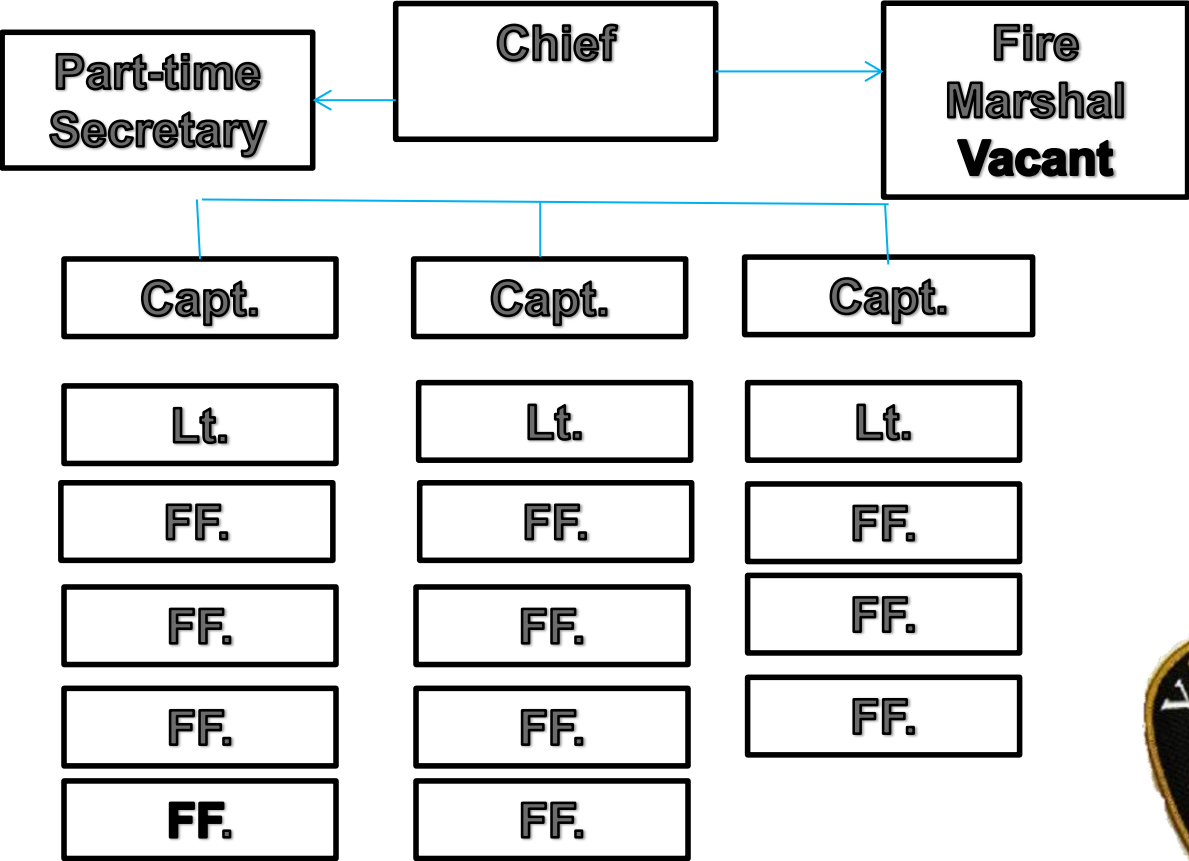
Capital Equipment – Pg. 99

Motorpool Expenses – Pgs. 134-135

Fire Department Organization (as of July 1, 2016)

Pgs.23-25

**19.5
Personnel**



12 Tier 1
7 Tier 2
1 Part-Time

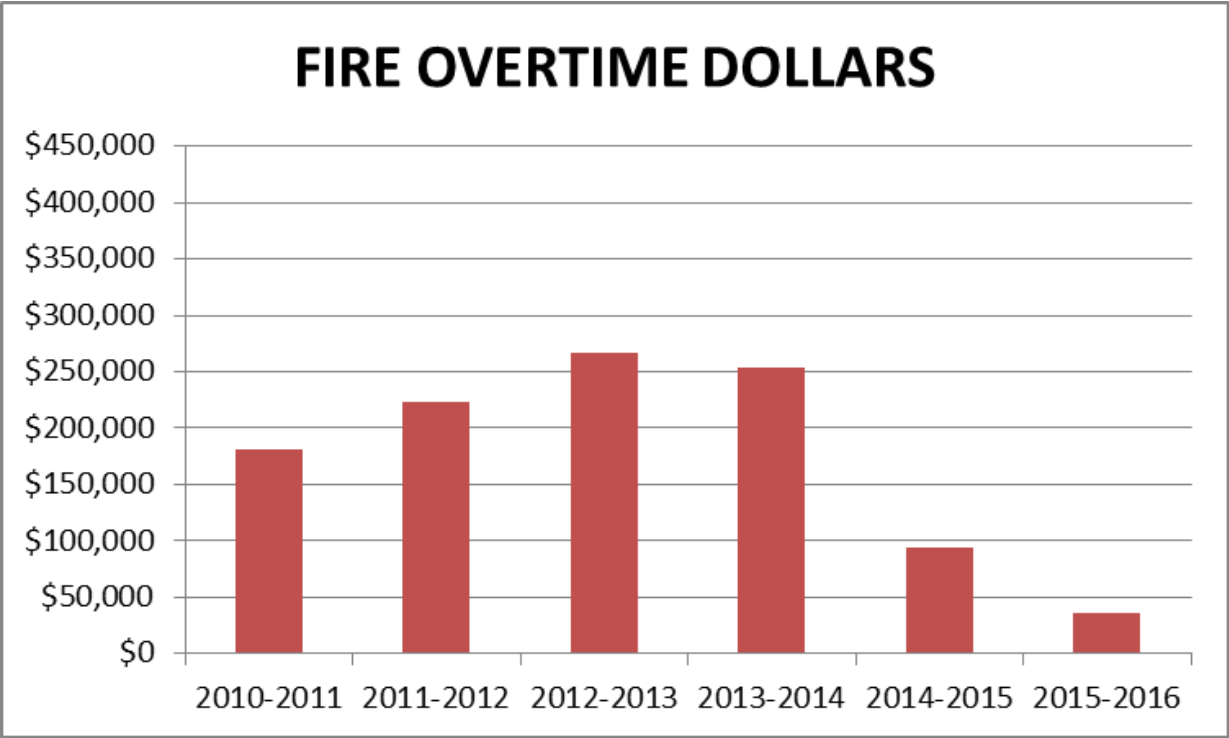


Fire Department Overtime

Pgs. 23-25



Overtime decreased by 70% in 14-15 and by 53.8% in 15-16. We were at \$36,294 at the end of April.



Fire Department

Grants, Cost Recovery and Funding (Pg.5)

Grants:

- ❑ SAFER: expired March 31, 2016. I recommend to reapply for three positions for next round
- ❑ Received: (FEMA 2014 and 2015)
 - ❑ Regional Mobile training facility. (15 Fire Departments)
 - ❑ Rapid Intervention Team Equipment: (\$10,000)
 - ❑ 4 Breathing apparatus: \$30,000
 - ❑ Large Diameter Hoses: \$5,000
 - ❑ 4 gas monitor \$1,000
- ❑ Currently applied for:(FEMA 2015)
 - ❑ Defibrillators and EMS training equipment \$14,396
 - ❑ County Fire Investigation team \$60,000

Cost Recovery: \$21,000

2015 -16 Fire Protection Public Act 289: \$407,352

Fire Prevention Program Donations: \$2,300



Fire Department



Main Spending Items For Next FY...

Motor Pool: Pgs. 131-135

- ☐ New Engine: Invitation for bid will be posted soon.
Spec completed.
- ☐ 1999 Utility vehicle is in the process of being replaced

Facility Improvement:

- ☐ Grated and drain repairs
- ☐ Multiple items listed on

Legal Services

John Barr, City Attorney

Barr, Anhut & Associates, P.C.



Legal Services

John M. Barr, City Attorney



City Charter Section 4.07

- ☐ Legal officer of city
- ☐ Legal advice to Mayor, City Council, City Manager and staff
- ☐ Represent city in all litigation, administrative hearings
- ☐ Review contracts and approve as to form
- ☐ Draft legislation
- ☐ Prosecute all city ordinance violations
- ☐ Labor matters

City Attorney Mission

John M. Barr, City Attorney



- ❑ To provide competent legal services to the City of Ypsilanti in an ethical, thoughtful, timely and cost effective manner.
- ❑ To provide legal support for City Council, City Manager and staff.



Draft

**CITY OF YPSILANTI
REGULAR/BUDGET COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday, May 17, 2016
6:00 p.m.**

I. CALL TO ORDER –

The meeting was called to order at 6:11 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Present		

III. INVOCATION –

Mayor Edmonds asked all to stand for a moment of silence.

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

Mayor Edmonds introduced the following individuals; DPS Director Stan Kirton, Fiscal Services Director Marilou Uy, Police Chief Tony DeGiusti, City Attorney John Barr, Frances McMullan, and City Manager Intern Lorenzo Sylvertooth.

VI. AGENDA APPROVAL –

Council Member Murdock moved, seconded by Council Member Anne Brown, to approved the agenda as submitted.

On a voice vote, the motion carried, and the agenda was approved.

VII. BUDGET SESSION - (6:00 – 7:00 p.m.)

General and Non General Fund Expenditures Review/Questions (FY2015-16, 2016-17)

Joe Meyers, DDA Executive Director

- DDA Depot Town Fund (275) - Pages 71-75
- DDA Downtown Fund (413) – Pages 90-93

Community Development Director Joe Meyers provided a presentation regarding the Downtown Development Authority budget. **(See attached)**

Council Member Anne Brown asked what the average was for the façade grant program. Mr. Meyers responded the average is \$2,500 per grant, and the DDA has funds to allocate \$5,000 per district.

Council Member Vogt asked for greater detail in transitioning the dumpster program to a fee for service. Mr. Meyer responded that currently the DDA is paying \$27,000 a year which the Downtown District can no longer sustain. Mr. Meyers said the DDA Board voted to discontinue service in December 2015, the end of the Fiscal Year.

Mayor Pro-Tem Richardson asked how many grants are available. Mr. Meyers responded there are two per district unless the grant is lower than \$2,500, in which case, there could be more.

Council Member Murdock if it is still the case that the building rehabilitation grant allowed for grants of \$15,000. Mr. Meyer responded that next year the DDA has only budgeted \$5,000 per district due to funding decreases. Mr. Murdock stated there is still consideration for that grant. Mr. Meyers responded in the affirmative and said the Eastern Leaders Group is no longer providing funds for that program. Mr. Murdock asked how the revenue is illustrated in the budget as a result of the intergovernmental agreement between the DDA and the City. Mr. Meyers responded the funds that flow to the City as a result of the intergovernmental agreement are not reflected in the budget. Mr. Murdock asked where the funds are reflected in the General Fund. Mr. Lange replied it is reflected in a line item in revenues. Fiscal Service Director Marilou Uy stated the account number is 101-4-0000-439-00.

Council Member Robb asked for clarification of the stipends that are in the budget. Mr. Robb said Council did not authorize any stipends and asked if the City paid for something without authorization. Mr. Lange responded the stipend resulted from paying staff as a part of the intergovernmental agreement. Mr. Robb said that is not how the resolution approving the intergovernmental agreement was worded. Mr. Robb said this year ending June 30th the City will receive \$23,500 worth of contractual services, which is reflected in planning revenue. Mr. Robb said the City will then pay \$11,150 in the form of a stipend to staff. Mr. Robb said in February, Council was told that staff would be providing 52 hours of work which would account for \$23,808.51 worth of work which is less than what was paid by the DDA. Mr. Robb added plus the City is being asked to provide a stipend in the amount of \$11,150 and next year will be worse because it will be a full year. Mr. Robb said based on the numbers Council was provided, staff is providing \$62,000 worth of work in a year and only being paid \$58,700 based on the contract, and next year, the City will give away \$29,000 in stipend. Mr. Robb said essentially the City is losing money as a result of this agreement. Community Development Director Beth Ernat responded what wasn't factored is the work staff was providing before taking over DDA responsibilities. Ms. Ernat added there is going to be a loss on one side or the other. Mr. Robb stated it is a large loss. Ms. Ernat replied the loss is not that large because of the overlap and said the services staff provided before the agreement are not to be calculated as well as the amount of work that should have been overlapping. Ms. Ernat said at its core foundation, a DDA's mission is to reduce blight and to improve the tax base of a district and the core foundation of the Department she is running has the same mission except for it is Citywide. Ms. Ernat said to incorporate that it is never a loss of productivity or a loss of work and it was not presented to Council how that money would be allocated because salaries are not presented to Council. Mr. Robb said it is a budget amendment and City money cannot be spent without Council approval. Ms. Ernat said based on the responsibility level, the current pay level, and expected amount of time, the City Manager decided to use a stipend that was not attached to the base salary. Ms. Ernat responded the reason to do that is asking employees to go above and beyond their skill set and put more in than a 40 hour week as previously requested and was essentially a bonus for going beyond what an employee was hired to do. Mr. Robb stated where he works, employees are given more responsibility all the time and are not given extra money and the City should allow the DDA to hire a director if it is going to cost the City money. Ms. Ernat asked if Ford issues annual bonuses for productivity above and beyond. Mr. Robb responded Ford uses metrics on returns on sales and profits and City staff cannot use those metrics to warrant bonuses so they are not comparable. Ms. Ernat responded the metrics to measure performance is if employees meet department goals and if Council feels that staff is meeting if not exceeding goals, there needs to be compensation. Mr. Robb stated the City Manager said if the City did not staff the DDA a person would have to of been laid off which is totally opposite of what Ms. Ernat is saying. Mr. Lange responded the Planning Department was operating with 1.5 staff and now it is operating with 5 and the City looks for revenue streams

to keep staff levels where they are. Mr. Lange said there was a great advantage with staffing the DDA with City staff to avoid duplication and the City would not have been able to afford that many people without a revenue stream. Mr. Lange added when the contract expires or it is terminated the pay goes away and employees would be evaluated on how much work the City has. Mr. Robb stated the revenue stream is a negative revenue stream. Mr. Lange responded the DDA contract is for \$58,000 and only \$48,000 is going to staff. Ms. Ernat added a part-time employee focused only on DDA activities that are being paid out of that stipend. Mr. Robb said the part-time employee is working the same amount of hours now as they were before the DDA. Ms. Ernat responded prior to the acquisition of the DDA, the part time staff person was a paid intern for the Community Development Intern.

Mayor Edmonds stated Council Member Robb's first question is what the justification of the stipend is. Council Member Robb responded Council approves budgets and this is a violation of the Charter. Ms. Edmonds said there needs to be policy decisions regarding stipends moving forward with future budgets. Ms. Edmonds said there was an increase in responsibilities which might go away so base salary should not be changed. Ms. Edmonds said at the meeting on Thursday, Council can look more universally at what is the policy on how bonuses and wages are decided. Ms. Ernat stated she is not disputing Mr. Robb on paper this is a loss but the numbers do not reflect what is being paid for. Mr. Robb said fundamental policy is the City Manager gave away money that he did not have the authority to give away and if this should be illustrated in revenue streams. Ms. Edmonds asked Council Member Robb's suggestion on how to react to what he just brought to Council's attention is. Mr. Robb responded the idea of bringing things in house is to cut costs but that is not the case in this scenario. Ms. Edmonds asked Council Member Robb to distribute the data to Council in order for Council to provide a response on Thursday.

Beth Ernat:

- Building Inspection & Ordinance enforcement Revenues – Page 5
- Building Department/Ordinance Enforcement Expenses – Pages 25-26
- Planning and Development – Revenues Page 7 – Expenses 30-31
- Washtenaw County Community challenge (Master Plan) – Revenues Page 9 Expenses Page 34
- Historic District Commission – Revenues Page 10, Expenses Page 34
- CDBG Water Activity Fund (252) – Pages 67-68
- Land Revolving Fund (412) – Pages 88-89
- Motorpool Expenses – Page 136

Economic Development Director Beth Ernat provided a presentation regarding the Economic Development Department budget. **(See attached)**

Council Member Anne Brown asked if the corner of Washtenaw and Cornell would be included in the current year's budget. Ms. Ernat responded in the affirmative.

Council Member Murdock asked if the permit to raise chickens is an annual permit. Ms. Ernat responded in the affirmative. Mr. Murdock said his neighborhood contains more than eight (8) homes with chicken and there should be more than eight permits for this year. Ms. Ernat responded there have been over 70 AHB tickets written, four circuit court violations, and two district court violations. Mr. Murdock asked what the amount is for revenue on the Administrative Hearings Bureau (AHB) tickets. Ms. Ernat responded she does not have that information but can provide it to Council.

Council Member Murdock asked for an update on projects, such as the train depot and the Thompson Block, occurring throughout the City. Ms. Ernat responded she hopes to have more information to Council be tomorrow, May 18th.

Council Member Robb stated last year the budget included Planner I, Planner II, and an Economic Development Director and asked if there is more staff. Ms. Ernat replied the organizational structure is, the Economic Development Director, Community Development Director Joe Meyers, City Planner Bonnie Wessler, and Planning

City Council Meeting Minutes
May 17, 2016

Associate Cynthia Kochanek. Mr. Robb responded that is different than what was budgeted for last year. Ms. Ernat stated at the beginning of last year before she was hired those positions were budgeted. Ms. Ernat explained after she was hired it changed because the City was unable to hire a Planner II. Mr. Robb said while former Planner Teresa Gillotti was employed by the City funds were budgeted for another planner. Mayor Edmonds responded Council altered the organizational flow chart a few months after Ms. Ernat accepted employment with the City.

Council Member Murdock asked if the City was still employing an outside consultant for planning. Ms. Ernat responded in the negative except for environmental and engineering.

VIII. PRESENTATIONS –

- Washtenaw Public Health Department – Opiates and Naloxone

Mayor Edmonds introduced Human Relations Commissioner Krista Nordberg.

HRC Commissioner Krista Nordberg thanked Council for agreeing to hold a presentation on the opioid epidemic in the City. Ms. Nordberg introduced Adrienne Waller, a 30 year epidemiologist with Washtenaw County and Lamont Gore, a member of the recovery community for 16 years, street outreach for 14 years, and street outreach coordinator for 10 years with Unified. Ms. Nordberg said both presenters are a part of the Washtenaw County Opioid Task Force.

Adrienne Waller and Lamont Gore provided a presentation regarding Opiates and Naloxone. **(See attached)**

Mayor Edmonds asked other than the video that was presented what else is involved in training to administer Naloxone. Mr. Gore responded there are two parts to training rescue breathing, because the reason people die from an overdose is they stop breathing, and the administration of Naloxone.

Mayor Pro-Tem Richardson asked why police officers are not trained to administer Naloxone. Mayor Edmonds responded the Fire department has had the capability to administer Naloxone and the Fire Department is normally first responders to overdoses. Fire Chief Max Anthouard stated he is a trained paramedic instructor for over ten years and is familiar with the trend but the presentation does not differentiate what overdoses occurs in the City and in the Township. Chief Anthouard said since the implementation of this program, which began in September, the Fire Department has administered Narcan five (5) times. Chief Anthouard stated, the question that needs to be answered is if Police Officers are trained and carry Narcan will it improve the system and save more lives? Chief Anthouard added if the answer to that question is yes, than police officers should carry Narcan. Chief Anthouard said response time and who is responding to medical emergencies, which the Police Department does not respond to all medical emergencies, when arriving to an unconscious individual, it is difficult to understand what the problem is. Chief Anthouard said police officers respond first, less than 50% when Narcan is administered. Chief Anthouard said the City is involved in a Mutual Agreement with the Ypsilanti Township Fire Department in case there is a third emergency requiring Narcan. Chief Anthouard suggested monitoring the need and if there is a greater need, he sees no issue with police officers being equipped with Narcan. Ms. Richardson responded she understands Chief Anthouard's perspective but she does not see an issue with training the Police Department to administer Narcan. Chief Anthouard responded if the Police Department is equipped, they will not use it.

Council Member Murdock asked how many times the Police Department has been in situations where Narcan could have been administered. Chief DeGiusti responded the Department attempted to assess that question which is difficult but the answer that developed was zero. Chief DeGiusti said the majority on medical runs the majority of time the Department would not be dispatched unless it is a man down in the street. Chief DeGiusti said the Fire Department is sent for medical runs. Mr. Gore said he respects both Chiefs immensely but his concern is overdoses do not always result in death the end in irreversible brain damage and if more people have Narcan to administer it becomes more likely they would receive it before damage is done.

Mayor Edmonds stated the feedback she has been given is the Fire Department are the first responders for Ypsilanti but there are situations that police need to enter first to ensure the scene is secure. Ms. Edmonds said because of that, she sees the police being equipped with Narcan as an important safety mechanism. Chief DeGiusti agreed a situation could arise and it would not hurt for the Police Department to be equipped with Narcan but the Chief Anthouard is the professional in the medical field and would have to go with his recommendation.

Mr. Lange stated Mayor and Council asked him to look into this and the information he found was that Huron Valley Ambulance was normally the first responder, but this is a policy decision and should be made by Council. Chief Anthouard added his recommendation is based on research and said there have been many pilot programs, and in areas without a first responder, it has been very beneficial for police to carry Narcan. Chief Anthouard said the City is regulated by Medical Control Authority of Washtenaw County and they informed him if the Fire Department is always the first responders, they do not recommend police officers to carry Narcan. Chief Anthouard added if the problem increases, he would definitely recommend police officers carrying Narcan. Mayor Pro-Tem Richardson responded she does not why it would hurt for police officers to carry Narcan, especially if training and Narcan are available at no cost. Ms. Richardson said having been a substance abuse counselor, the police might be called for a non-medical issue and an overdose could have occurred on scene.

Mayor Edmonds thanked the Chiefs and presenters for being in attendance and a decision will be made if this should come back as a policy.

- Future Leaders Program- Youth presentation on drug use

Devin Wexell, Future Leaders Program, Mentor 2 Youth provided a presentation. **(See attached)**

Mayor Edmonds thanked the presenters from Mentor 2 Youth.

- Wear Orange Campaign recognizing June 2, 2016 as Gun Violence Awareness Day

Mayor Edmonds read a Wear Orange Campaign Proclamation.

Leslie DePietro, Michigan Campaign Lead from Moms Demand Action for Guns, thanked Mayor Edmonds and City Council and said fliers will be provided in all churches in the city this Sunday, May 22nd. Ms. DePietro reminded all to remember to wear orange on June 2nd and a march is scheduled beginning at the First Presbyterian Church on Washington moving to the Water Tower and then through Ypsilanti neighborhoods.

IX. AUDIENCE PARTICIPATION –

1. Mark Hergott, 111 Miles, stated in a great number of communities that have the problems of Ypsilanti they just do not talk about them. He said he appreciates the openness of City government and dealing with them open and honestly.
2. Cheryl Farmer, 214 N. Huron, stated she is glad Council had a presentation on the opioid problem. She said Naloxone really is life saving and it would be a good idea for police officers to carry it even if it is not used often. She said the physician community is beginning to prescribe Naloxone to family members of known users so they can act immediately.
3. Lee Tooson, 107 Middle, stated the Mayor and Council have been accused of calling the police on the protestors outside. However, he knows they are not responsible and he knows who is but it was inappropriate for them to do so. He said if the community can support the situation occurring on Water Street, the community can support something that would save a person's life. Stated the City has six new police officers and the City should hold a forum so the community can become familiar with them. He said it would

be beneficial to hold an event once a week for officers to meet people in the community. He said there are many friendly officers in the Department but he is hearing the Ypsilanti is not a police friendly city. However, if the City began those events, it would be a step in the right direction.

Council Member Anne Brown asked what the result of the police being called on the protestors was. Mr. Tooson replied that Officer Anderson informed the protestors a Council Member called and suggested that they go into the Council meeting. Mr. Tooson then informed Officer Anderson Council did not call to complain. Mayor Pro-Tem Richardson asked if the protestors were asked to leave. Mr. Tooson responded they were not, and said the person who called the police was impersonating a Council Member and there should be punishment for that.

X. REMARKS BY THE MAYOR –

- Thanked Mr. Hergott for his comments.
- Thanked Mr. Tooson for his suggestions.

XI. PUBLIC HEARING –

Closing of the At-Grade Railroad Crossings at Park Street and Grove Street

1. Resolution No. 2016-105, determination

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has surveyed railroad crossings within the City with respect to the safety of said crossings; and

WHEREAS, the Michigan Department of Transportation has assured the City of Ypsilanti certain funds, conditioned upon the closing of certain railroad crossings; and

WHEREAS, it appears the closing the crossings at Park Street and Grove Road right-of-way is indicated to be in the interest of the safety and welfare of the inhabitants of the City of Ypsilanti; and

RESOLVED that Park Street and Grove Road be permanently closed to vehicular traffic at the railroad right-of-way on both sides of the intersections, the City of Ypsilanti reserving all utility easements and right-of-way appurtenant thereto; and

NOW, THEREFORE BE IT RESOLVED, that this closure be contingent upon the execution of a contract to obtain certain funding from the Michigan Department of Transportation, which can be used for the costs of performing the closure and other transportation purposes within the City of Ypsilanti's jurisdiction.

OFFERED BY: Council Member Nicole Brown

SECONDED BY: Mayor Pro-Tem Richardson

City Manager Lange stated those young people from Mentor 2 Youth are multitalented and one of them came in third at the Parkridge Center Chess Tournament. Mr. Lange said it has been a privilege working with Marcus McNamara from OHM Engineering to put this package together. Mr. Lange thanked Council Member Murdock and he appreciates the time and energy he has put into this project. Mr. Lange said there was some concern with Marsh Plating and how they could turn their trucks around in a very tight space. Mr. Lange said if Ypsilanti is interested in having a rail stop these crossings must be closed. Mr. Lange added this has been expedited because there is going to be rail work completed by the Freighthouse and these needs to be done before that.

2. Open public hearing

1. Mark Hergott, 111 Miles, stated in the US Census based on 2010 demographics, every household is indicated by a colored dot and is based on race. He said examining the demographics along Michigan Ave, many African Americans live on the Southside. He said by closing these streets, physical barriers are going to be created making it difficult to get to the Northside of town. Mr. Hergott added if the City does close the roads, it does not mean there will definitely be a rail stop in Ypsilanti. Mr. Hergott said he would like the stop to be more definite before closing down roads.
2. Russell Davis, 211 N. Washington, said he is in favor of anything that would expedite rail service. He said he has family in Detroit, friends who work in Detroit; he would like to visit the Detroit Institute of Arts, and be able to serve as a juror for the Federal District Court.
3. Cheryl Farmer, 214 N. Huron, stated ten years ago, while she was Mayor, the City was approached by the railroad to close these two crossings because of danger to the neighborhood. He said the railroad offered the City money and Council went to the neighborhoods who were opposed to those crossings being closed. She said closing the crossings will not prohibit north and south bound traffic it would simply split the road. She said ultimately, Council chose not to close the crossings because of opposition from the neighborhoods. She said she does not feel the neighborhoods will be opposed because of what the City can gain by having a rail stop in Depot Town.

3. Resolution No. 2016-106, close public hearing

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the public hearing on the "Closing of the At-Grad Railroad Crossings at Park Street and Grove Street" be officially closed.

OFFERED BY: Council Member Nicole Brown

SECONDED BY: Council Member Anne Brown

On a voice vote, the motion carried, and the public hearing was closed.

Council Member Ann Brown thanked Mr. Hergott for his statement and it did raise a red flag the City is still placing housing near railroads.

Mr. Lange stated this is the resolution the City was provided by MDOT and the packet also includes an acceptance from MDOT.

Council Member Murdock stated early on in the discussion there was a question regarding the connection of closing these crossings and the City getting a train stop. Mr. Murdock stated the information provided stated this has always been part of the discussion in the City getting a rail stop. Mr. Murdock said the initial resolution makes no reference to closing the streets to support the rail stop. Mr. Murdock said he would like to amend the resolution to add a "whereas" that references a letter from MDOT that connects the closing of the streets and the rail stop. Mr. Murdock said the resolution states that MDOT will instruct Amtrak to construct a rail stop in Depot Town. Mr. Murdock agreed with former Mayor Farmer that the neighborhoods are no longer against the closing of these crossings and said among the people he spoke with, only one was against the train stopping. Mr. Murdock said he wants to be on record that these closures are in anticipation that the train will be stopping on Depot Town.

Council Member Murdock moved, seconded by Mayor Pro-Tem Richardson to add "WHEREAS, the closing of these two crossings is a pre-requisite for approval of a Wolverine Rail Stop in Ypsilanti per the letter dated December 9, 2015 from Al Johnson, Manager, states 'Once the platform is approved for passenger rail operations, and the railroad crossing closures are complete, Michigan Department of Transportation (MDOT) will instruct Amtrak to add a station stop in the City.'" to Resolution No. 2016-105.

Mayor Edmonds asked if the proposed language would create an issue with the project. Marcus McNamara, OHM Engineering, responded adding this clarification should not create an issue with MDOT.

Council Member Vogt stated he appreciates the amendment and said this is what he believes the City is aiming for. Mr. Vogt stated the crossings are only used by individuals living close to the track and he does not think this will have an effect on people. Mr. Vogt stated this will be an improvement in the City's tax base and will further solve the financial issues of the City.

Council Member Anne Brown asked if the resolution should read "...to add a station stop in the City of Ypsilanti". Mr. Lange responded that is an exact quote from the letter from Al Johnson.

On a roll call, the vote to amend Resolution No. 2016-105 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

Resolution No. 2016-105 as amended

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti has surveyed railroad crossings within the City with respect to the safety of said crossings; and

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WHEREAS, the Michigan Department of Transportation has assured the City of Ypsilanti certain funds, conditioned upon the closing of certain railroad crossings; and

WHEREAS, it appears the closing the crossings at Park Street and Grove Road right-of-way is indicated to be in the interest of the safety and welfare of the inhabitants of the City of Ypsilanti; and

WHEREAS, the closing of these two crossings is a pre-requisite for approval of a Wolverine Rail Stop in Ypsilanti per the letter dated December 9, 2015 from Al Johnson, Manager, states "Once the platform is approved for passenger rail operations, and the railroad crossing closures are complete, Michigan Department of Transportation (MDOT) will instruct Amtrak to add a station stop in the City."

RESOLVED that Park Street and Grove Road be permanently closed to vehicular traffic at the railroad right-of-way on both sides of the intersections, the City of Ypsilanti reserving all utility easements and right-of-way appurtenant thereto; and

NOW, THEREFORE BE IT RESOLVED, that this closure be contingent upon the execution of a contract to obtain certain funding from the Michigan Department of Transportation, which can be used for the costs of performing the closure and other transportation purposes within the City of Ypsilanti's jurisdiction.

Council Member Robb clarified the crossings used by 1,700 a day is not insignificant as Council Member Vogt stated. Mr. Robb asked if a traffic study was completed and asked how Marsh Plating will travel east and how is that traffic diverted. Mr. McNamara responded the routes that were being used were not truck routes and it was illegal, and by closing these crossings, it will stop that practice. Mr. McNamara said in order to accommodate Marsh Plating, there will be a turnaround south of the railroad track. Mr. McNamara explained to head east on Michigan Ave. discussions have begun with MDOT who control signal timing to see if the timing could be changed for the whole corridor. Mr. Robb said the truck traffic should be rerouted on Michigan Ave to I-94. Mr. McNamara responded they can use any truck routes in the City. Mr. Robb said the City does not have an ordinance for truck routes and asked what the City's truck routes are. Mr. Lange stated it would have to be a primary street or a U.S. route. Mr. Robb asked if the streets are River, Cross, and Prospect. Mr. Lange responded he is not sure truck traffic should be on those roads. Mr. McNamara said truck routes in the City are a separate issue. Mr. Robb added residents who do not live on Grove are concerned the truck traffic will be diverted to their street. Mr. Lange responded the City spent a lot of time with Marsh Plating and the left turning will not be negatively impacted by the closing of Grove St. Mr. Lange added another possible plan is for the City to buy an easement from Marsh Plating who could stack three trucks off of Grove St. and with the money from the purchase a parking lot could be added for the truck turnaround. Mr. Robb replied it does not change the situation but trucks move up Grove St. because they are not able to turn left and he does not expect changing the turn signal timing will have much of an effect.

Council Member Robb asked if the rush to pass this is to have it completed before the end of construction season this year. Mr. Lange responded in the affirmative. Mr. Robb said Amtrak will only service around 35 people a day at a Depot Town train stop and said what is wanted is a commuter rail. Mr. Robb said if the Regional Transit Authority's proposal fails in November, the City spends \$500,000 on a platform to service 35 people a day and the City still does not have commuter rail. Mr. Robb asked what the risk of delaying this until next construction season is. Mr. Robb added if the RTA proposal fails in November, the City might change its mind about closing streets. Mr. McNamara responded Amtrak is doing crossing upgrades along the entire line and if the City waits till next year they would need to reevaluate their position.

Council Member Robb stated in order to get a grant from Urban County for \$125,000, the City had to make a commitment of spending \$2 million on this project. Mr. Lange said this has been a priority goal of the City for years and a new stop has not been added for the last 22 years. Mr. Lange said he was informed by MDOT who indicated if this was going very quickly, this would have never happened. Mr. Lange stated there is an estimation of 9,000 people using the rail a year and he feels it will only grow. Mayor Edmonds stated the Urban County Grant is not contingent on the \$2 million for the project. Ms. Edmonds stated this is a project that would be perfect for that priority project grant and has a lot of support. Mr. Robb said this was delayed on meeting so the City could illustrate \$2 million was set aside for this project and added the \$2 million is not a soft number and the vote on it was delayed. Mr. Robb said he has concern about allocating \$2 million because the City does not have \$2 million. Mr. Robb asked how Urban County would bind the City to produce the \$2 million. Economic Development Director Beth Ernat responded the final vote was not contingent on \$2 million and said there were concerns from a neighboring community the City would not have the financial wherewithal to support this project and there are other grants and funding mechanisms available to the City.

Council Member Murdock stated he thinks it is clear that street closings would not be a concern of the City unless it helped lead to a rail stop. Mr. Murdock stated a commuter rail is much more valuable to the community than the Wolverine Line but the City is not there yet and this will assist in moving toward that goal. Mr. Murdock said if the Regional Transit Authority proposal is not approved in November, the RTA will regroup and try a different strategy. Mr. Murdock said the train platform does not need to be completed soon and there is not \$2 million in reserves to put into the rail but this project was always been planned to be paid by grants. Mr. Murdock said there are many other projects that will need to be a part of the rail stop such as restoring the Frog Island Parking Lot but the train can stop without that happening. Mr. Murdock stated he believes this is the best commitment the City is going to get from MDOT. Mr. Murdock added hopefully the RTA proposal is approved by the voters and the also help to fund part of the platform.

Mayor Edmonds stated speaking with Amtrak that rider estimates are very conservative.

Council Member Robb said historically, Councils fall in love with projects because they sound very good and this project most certainly sounds very good, but purchasing the Water Street property also sounded very good. Mr. Robb said he feels the City is acting prematurely and once something is closed it's gone forever. Mr. Robb added he likes to think if Council were voting on it today, it never would have voted to close Forest. Mr. Robb said he is especially concerned with the closure at Park St. because it breaks up the neighborhood.

Council Member Anne Brown asked if Council Member Robb had spoken with any of the residents. Mr. Robb responded in the affirmative and said some were against the closures because they live right next to what will be closed and residents on the other side because they love the idea of a cul-de-sac. Mr. Robb said the RTA is going to roll out the Master Plan on May 31st, and he has been on Council for ten years and talking about commuter rail for ten years and the RTA has never recommended the closure of streets. Mr. Robb said Council

does not need to make this decision now, and the fact that the MDOT would need to reevaluate if this is not completed by this construction season isn't a no but it is cause for concern.

Mr. Lange said if MDOT is not 100% on board with the City having a rail stop it will never happen and the City needs their support.

On a roll call, the vote to approve Resolution No. 2016-105 as amended was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

XI. ORDINANCE – SECOND READING

Resolution No. 2016-107, approving Herman & Kittle PILOT Agreement - (*Ordinance No. 1270*)

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That an ordinance entitled "Herman & Kittle Tax Exemption (PILOT) Agreement" be approved on Second and Final Reading.

OFFERED BY: Council Member Anne Brown

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2016-108 was as follows:

Council Member N. Brown	Yes	Council Member Robb	No
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 6 NO: 1 (Robb) ABSENT: 0 VOTE: Carried

XII. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution No. 2016-108, approving appointments to Boards and Commissions

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

THAT, the following individuals be appointed to the City of Ypsilanti Boards and Commissions as indicated below:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRATION</u>
Toi Dennis 427 S. Adams St.	Planning Commission	5/1/2019

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OFFERED BY: Council Member Vogt

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to approve Resolution No. 2016-108 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

2. Resolution No. 2016-109, opposing State Bill 438.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

WHEREAS, the City of Ypsilanti supports solar power and strives to be a "Solar Destination", and

WHEREAS, solar power is included in the City's Master Plan, Capital Improvement Plan and Climate Action Plan, and

WHEREAS, the city has passed a resolution supporting a 1,000 solar roof goal of SolarYpsi, and

WHEREAS, the City has incorporated solar power in several of its public facilities including the City Hall, DPS yard, Parkridge Community Center, Senior Center, and the FreightHouse, and

WHEREAS, the City worked successfully to have DTE Energy construct a solar array in the City of Ypsilanti, and

WHEREAS, the elimination of net metering by the pending Michigan Senate Bill 438 would negatively impact the expansion of solar energy and an emerging solar industry

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Ypsilanti opposes the elimination of net metering, and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Representative David Rutledge, Senator Rebekah Warren, Kirk Profit and the Members of the Senate Energy and Technology Committee:

**Senator Mike Nofs, Chair, (R) 19th District
Senator John Proos, Vice Chair, (R) 21st District
Senator Ken Horn (R) 32nd District**

Senator Tonya Schuitmaker (R) 26th District
Senator Joe Hune (R) 22nd District
Mike Shirkey (R) 16th District
Senator Dale Zorn (R) 17th District
Senator Hoon-Yung Hopgood (D) 6th District
David Knezek (D) 5th District
Steven Bieda (D) 9th District

OFFERED BY: Council Member Murdock

SECONDED BY: Mayor Pro-Tem Richardson & Council Member Anne Brown

On a roll call, the vote to approve Resolution No. 2016-109 was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XIII. BUDGET SESSION –

Frances McMullan, City Clerk

- Clerk Revenues – Pages 2 and 6
- City Council Budget – Page 11
- Clerk's Office – Pages 13-14
- Treasurer – Page 14
- Voter Registration – Page 15
- Administration Hearing Bureau – Pages 26-27
- City Insurances – Page 35

City Clerk Frances McMullan provided a presentation regarding the Clerk/Treasury Department Budget. **(See attached)**

Council Member Anne Brown asked if the Administrative Hearings Bureau holds two hearings a month. Ms. McMullan responded in the affirmative and explained they are separated by formal and informal hearings and the informal hearings are handled administratively.

Mayor Edmonds asked for a schedule of what memberships the Council is a part of. Ms. McMullan responded that is different from conferences and professional development. Ms. Edmonds stated she is thinking of both of those items for both memberships and conference and the policy. Ms. McMullan said amounts have not been allocated per Council person for conferences and the former Mayor provided things he wished to be a member. Ms. McMullan said other memberships were set by Council and can be eliminated or additions made be Council. Ms. McMullan said most conferences Council Members attend are from MML.

Council Member Murdock asked if the fee was waved for the Aerotopolis membership. Ms. McMullan responded in the affirmative but it still costs \$5,000. Mr. Murdock said Ypsilanti used to be a member of the National League of Cities.

Council Member Anne Brown asked if a summary could be provided of the benefit of each membership. Ms. McMullan responded in the affirmative.

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Mayor Edmonds asked for clarification why printing and publishing is decreasing significantly in Fiscal Year 2017-2018. Ms. McMullan responded the City is utilizing the website for publishing as allowed by statute and the City know using Washtenaw Legal News for its publishing which has much lower costs. Ms. McMullan said there will be a slight increase because Ward 1 Precinct 3 will be relocating to Second Baptist Church and voters will need to be notified. Ms. McMullan added the Clerk Department also has an appointment with Leigh Greden from EMU to discuss relocating Ward 2 Precinct 4 and Ward 3 Precinct 1 on campus.

Council Member Anne Brown asked what precincts are currently located at Perry School. Ms. McMullan responded Ward 1 Precincts 1 and 3. Ms. McMullan recommended making the change before November.

Mayor Edmonds asked why there is a need to separate the precincts. Ms. McMullan responded historically, they have been separate until the City was forced out of Washtenaw International High School. Ms. McMullan added the cafeteria at Perry will not provide enough space for the General Election in November.

Ms. McMullan stated Estabrook Elementary currently contains all of Ward 2, and EMU's student population is pushing to have a polling location on campus. Mayor Pro-Tem Richardson asked if Estabrook contained all four precincts. Ms. McMullan responded in the affirmative and explained the City uses the large gym and lunch room at Eastabrook except during Special Elections held while school is in session.

Mayor Edmonds asked what it would cost to send a mailing to every household in the City. Ms. McMullan responded she does not know. Ms. Edmonds said in Missouri where she grew up, each election voter received a reminder informing them of their polling location. Council Member Murdock said the downside to providing that service is when the cards come back after people move they are removed from the rolls. Ms. Edmonds said it might be worth looking into and it was very convenient, especially for minor elections if it is worthwhile.

Council Member Murdock stated he met with individuals who were interested in assuming some responsibility for the skate park. Mr. Murdock said they are interested in forming a plan and instituting "adopt a park" and hoping to clean the park up on "Ypsi Pride Day". Ms. McMullan responded that would help to keep the park open without the City assuming responsibility for individuals being hurt.

Council Member Robb said this past year the Clerk and Administrative Hearings Bureau had \$5,000 in stipends and asked when that was paid. Ms. McMullan responded that stipend was from when the AHB was established and said she has not received a stipend. Ms. McMullan asked if the stipend was in the budget for Fiscal Year 2015-16. Mr. Robb responded it was not. Fiscal Services Director Marilou Uy stated initially, the AHB was added to the Clerk's salary but once it was decided other employees would receive a stipend, it was decided to separate this from salary so if the Clerk no longer performs that function it can be removed. Mr. Robb asked what employee is being paid the AHB stipend. Ms. McMullan responded her understanding is when the AHB was created, staff was given a 5% increase and the employees given that were former Assistant City Manager, the Building Department Manager, and herself. Mr. Lange stated if an employee takes on extra responsibility they are compensated and those responsibilities can be assigned to another employee. Mr. Lange explained it is similar to the employee overseeing events and said at one point, it was a position and it has now been transferred between several employees. Ms. McMullan asked if it was decided to separate those out for this budget and in the past it was included in salary. Mr. Lange responded in the affirmative. Council Member Anne Brown said she recalled it being listed as a stipend in last year's budget. Mr. Robb said last year's budget it is listed as zero. Ms. McMullan said initially it was added as a salary because it was something new taken on by the Department and now they are being shown as stipends so that they can be taken away. Ms. McMullan added the City Manager is comparing them to special events which she does not see as the same thing. Ms. McMullan said it is raising questions because it looks as if the Clerk is being paid more which is not true. Mr. Lange said the Clerk did not receive extra pay and explained the change was made to provide for better accounting. Ms. McMullan responded this is different than the DDA contract and events because AHB is part of her job description.

Mayor Edmonds said the policy question is whether changes are temporary or if they are an expanded job role. Council Member Robb responded he believes they are one and the same and said increased responsibility does

not necessarily mean increased pay. Mr. Robb explained when an employee is given extra responsibilities it is because city staff levels are shrinking. Mr. Robb said just because an employee does more work does not mean they should get more pay. Ms. McMullan said the pay was included as salary and should not have been separated as a stipend.

Council Member Anne Brown asked if the change reflected the base salary and the salary highpoint. Ms. McMullan responded in the affirmative.

Stan Kirton, DPS Director:

- DPS Administration Revenues – Page 6
- Public Building Maintenance – Page 16
- Energy Efficiency – Page – Peninsular Dam – Page 17
- DPS Administration Page 27
- Parking Lots – Page 28-29
- DPS Parks – Pages 29-30
- CDBG tot Lot – Page 33
- Major Streets Fund – Pages 36-53
- Local Streets Fund – Pages 54-61
- Garbage Fund – Pages 62-66
- Sidewalk Fund (495) – Pages 126-128
- Motorpool DPS & Env. Services Expenses – Pages 133, 135 and 136

DPS Director Stan Kirton provided a presentation on the Department of Public Services budget. **(See attached)**

Mayor Edmonds asked about the “Plumbing, Electrical, Heating, and Facility Repairs”. Mr. Kirton responded he believes it was transferred to another fund.

Council Member Anne Brown asked why the window cleaning line item increased. Mr. Kirton responded in the past, the City used a bargain based cleaning service and the increase reflects that change.

Mr. Lange stated the buildings have been in serious disrepair and while the City had some funds available it made those repairs now the costs should reflect only maintenance.

Mayor Edmonds stated there is \$0 budget for Parkridge and the Senior Center in Public Building Maintenance and asked if repairs were needed would that come from a different fund. Mr. Kirton responded that would fall under “Plumbing, Electrical, Heating, and General Facility Repairs” and said funding is not assigned to specific facilities. Ms. Edmonds said in FY 2015-16, Parkridge listed \$17,000 for Public Building Maintenance. Mr. Kirton responded there might have been projects in mind for Parkridge Center. Mr. Lange added Washtenaw Community College made an investment in Parkridge Center and found several violations and the City made those repairs. Council Member Murdock asked if the City received Community Development Block Grants to perform some of that work. Mr. Kirton responded in the affirmative. Mr. Lange added the Parkridge Center was fitted with solar power, which helps keep down utility costs.

Mayor Edmonds asked what line item of \$40,000 listed under “Plumbing, Electrical, Heating, and General Facilities” corresponds to. Ms. Uy responded the account number 818-00, General Contract.

Mayor Edmonds asked if there will be an increase in costs as Firefighter Roe retires because of the loss in general contracting he performed for the City. Mr. Kirton responded the Facility Project Position was eliminated by Council creating more work for the remaining employees at DPS. Ms. Edmonds asked should Council expect more cost now that Firefighter Roe will not be available to perform those duties. Mr. Kirton responded someone will be able to perform those duties.

Mayor Edmonds stated she appreciates all the work that has been completed on City Hall lighting and she would like to see the heating and cooling costs and how they compare to the average of similar buildings. Mr. Kirton responded he can provide those numbers to Council and said the heating system is being worked on. Mr. Kirton added the construction materials of this building retain heat. Council Member Murdock stated the heating distribution system does not work properly. Mr. Kirton agreed, and said an option is to convert to forced air but it will take some capital investment. Ms. Edmonds said the City needs to examine heating costs and decide if it would be more economical moving into the future to make those changes. Mr. Lange added agreed and said the boiler was redone because it was installed on an angle and it leaked. But the heating distribution needs to be updated. Mr. Lange said the City was contacted by a gas vendor and it could possibly create more savings.

Mayor Pro-Tem Richardson moved, seconded by Council Member Anne Brown to extend the meeting till 10:45 p.m.

On a voice vote, the motion carried, and the meeting was extended.

Mayor Edmonds stated this budget does not include relocating the Recycling Center and asked if the City is waiting for OHM to draft a feasibility study. Mr. Lange responded in the affirmative. Ms. Edmonds added that should be a budget amendment expected by Council. Mr. Kirton said that project can be completed in phases. Ms. Edmonds said it might be appropriate to use DDA TIF dollars for that project. Ms. Edmonds asked what the timeline is for that design. Mr. McNamara responded around six weeks.

Mayor Edmonds asked with the arrival of the train stop in Depot Town and the demolition of the Farm Bureau, if that is the best location of the DPS Yard. Mr. Kirton said the lot across from the Yard at Jarvis and Huron has been open for 40 years. Ms. Edmonds responded she believes there is going to be interest in that lot as well. Council Member Murdock stated in the past there were discussions with Ypsilanti Schools regarding joint facilities by West Middle School and neighboring communities were very against it. Mr. Kirton stated facilities could also be shared with EMU.

Council Member Murdock asked if the underground storage tanks were replaced recently. Mr. Kirton replied not since the 1990's and explained when the tanks were purchased, they were top of the line, which is why they lasted so long. Mr. Kirton explained the main tank is leaking and it needs to be repaired before it leaks into the ground.

Mayor Edmonds asked if any of the trucks have a lift arm for recycling. Mr. Kirton responded there is one on the smaller truck. Council Member Murdock responded the trucks are not equipped with the side arm. Mr. Kirton responded that they are not, the City does not have a remote arm. Ms. Edmonds asked if in the next couple of years the recycling bins will be replaced. Mr. Kirton responded recycling bins are ordered fairly regularly because of the demand for replacements.

Council Member Murdock stated the recycling materials taken to Chelsea now cost \$15 per ton. Mr. Kirton agreed that the increased cost from \$10 is still less expensive than Ann Arbor. Mr. Murdock said it is still an employee taken away from other tasks. Mayor Edmonds asked is there something in Western Wayne County. Mr. Kirton said responded he is not certain but he will look into it. Mr. Murdock asked where yard waste goes. Mr. Kirton responded it is still grinded at the DPS yard. Mr. Kirton explained years ago it was traded for trees and DPS is trying to work out something similar.

Mayor Edmonds asked if it was possible to rent a township screener. Mr. Kirton responded in the affirmative, but it would involve a lot of labor.

Council Member Murdock said in a recent Council Information Letter, Council was informed that there are some funds available from last year's ADA ramp program. Mr. Kirton responded it is at Perrin and Emmet currently. Mr. Murdock asked for a schedule list.

Council Member Murdock asked if the ADA issues revolving around Prospect have been resolved and Mr. Kirton responded it is still being negotiated. Mr. Lange added Assistant City Attorney Dan DuChene is the lead on that matter. Mr. Murdock asked who would make the decision on that and asked if it was CDBG funds, to which Mr. Kirton responded it was not CDBG funds. Mr. Murdock understands they wanted additional crosswalks and there are already crosswalks present. Mr. Kirton replied the City did not add those in because MDOT would never have approved it. Mr. McNamara said there is a consent agreement and the attorney is discussing it. Mr. Murdock said the purpose of having ADA is to make it accessible to everyone and all of those intersections have a way to cross, to which, Mr. McNamara responded because the motor vehicle code allows legal crossing at any intersection and because of that, accessible crossing must be provided. Mr. Kirton added he was informed that if an able bodied person can cross the crossing, it should also be accessible to everyone.

Council Member Murdock asked for a history of the Energy Efficiency Fund and includes what has been expended and revenue captured. Council Member Robb stated that this fund has not collected any revenue. Ms. Uy responded the City keeps track of what was saved not the revenues. Mr. Lange added it is all General Fund. Mr. Robb responded, the point of the Energy Efficiency Fund was to use it to perform projects and if it is in the General Fund, it is fungible. Ms. Uy replied she has a record of how much has accumulated. Mr. Kirton added the Fund is averaging around \$7,000 a year. Mr. Murdock said he understands it is General Fund but it is earmarked for specific projects. Mr. Robb added if it isn't earmarked, then the Energy Efficiency Fund does not exist.

Council Member Murdock stated the City has the Act 51 funding and asked where the \$150,000 for the rail platform is coming. Mr. Lange replied that would come from the Major Street Fund. Mr. Murdock asked if the urgent road repairs would be funded by .5 mills. Mr. Lange responded in the affirmative and explained it is from the state program. Mr. Murdock asked if the rail and grade closure is going to be paid for through MDOT funds. Mr. Lange responded that budget will need some work once the estimates are finished. Mr. Murdock asked if the \$2 million listed will come from the Major Streets Funds and said the \$150,000 must come from another source. Mr. McNamara explained the bottom line in the budget is a running total. Mr. Murdock suggested a special session on streets.

Council Member Anne Brown asked if it is Mr. Kirton's recommendation to continue with the current recycling materials company. Mr. Kirton responded in the affirmative. Mayor Edmonds asked for trends of volumes, recycling rates, and any other information. Mr. Kirton responded in the affirmative. Council Member Murdock added one of the reasons the costs of materials centers continue to rise is they have gone to single stream.

Council Member Anne Brown stated on Saturday, a tree on Wallace was split and DPS was out quickly to remedy the issue. Ms. Anne Brown stated citizens would like to be notified when the street sweeper will be on their street so they could move their cars. Mayor Edmonds suggested making an announcement on social media. Mr. Kirton responded staff can do that but it will not help with the student areas.

XIV. LIASON REPORTS –

- A. SEMCOG Update - None
- B. Washtenaw Area Transportation Study – Council Member Murdock said there was no meeting this month but Council needs to hold a special meeting for roads.
- C. Urban County - None
- D. Freight House – Council Member Murdock said construction began on the fire suppression system on Monday, May 16th.
- E. Parks and Recreation – Council Member Anne Brown asked if the Riverside Park Playground Group had spoken with DPS Director Kirton.

Mr. Kirton responded he has not heard from that group and asked who is a member. Council Member Anne Brown responded Teresa Gillotti. Mr. Kirton responded he might have seen a draft of a conceptual drawing. Council Member Murdock added the Parks and Recreation Commission passed a resolution supporting opening the parking lot on Riverside Park. Mr. Murdock said there

has been discussion about how to effectively do that. Mayor Edmonds asked if it was the lot on the south end and Mr. Lange responded it is the lot on the north end. Ms. Anne Brown responded that is not in the Commissions minutes.

- F. Eastern Washtenaw Safety Alliance - None
- G. Police-Community Relations/Black Lives Matter Joint Task Force - None
- H. Friends of Rutherford Pool - None

XV. COUNCIL PROPOSED BUSINESS –

Robb

- Stated the beginning of this month Council held a meeting and there was supposed to be another meeting scheduled. He asked if the meeting had taken place and said it has been two weeks.

Mayor Edmonds replied several meetings have been held. Council Member Robb asked if a resolution will be submitted to Council. Ms. Edmonds responded the committee is not yet at that point and said early June is the target date.

Richardson

- Beginning to develop a Civilian Community-Police Commission and members of the Black Lives Matter Movement need to be on the Joint Task Force. She said a solution to a problem cannot be found if everyone is not at the table. She said the reasons the protests during Council meetings continue is because they think Council is ignoring them.

Mayor Edmonds responded weeks ago she sent a formal invite through Boards and Commissions. Mayor Pro-Tem Richardson responded the invitation does not need to be formal to sit on the Task Force. Mayor Edmonds responded the invitations were to sit on the Human Relations Commission and she has not received a response.

Council Member Anne Brown stated she and HRC Commission Jennifer Symanns are looking into the possibility of forming a Citizen Review Board and members of the Black Lives Matter Movement have been invited to be a part of that discussion.

Council Member Robb stated no one has been showing up to the meeting. Council Member Nicole Brown agreed. Mayor Pro-tem Richardson responded the Task Force might need to be regrouped. Ms. Nicole Brown replied numerous times she has invited members of Black Lives Matter to meetings and they do not come and she does not see that changing. Ms. Nicole Brown added that the protests during Council meetings have nothing to do with not being invited to join the Task Force, it has to do with many concerns, for justice, feelings, and expression and will continue indefinitely. Ms. Nicole Brown said the Black Lives Matter Movement has been contacted by text, phone, email, and social media. Ms. Richardson responded because they feel excluded from when the Task Force was formed. Ms. Nicole Brown responded they were not excluded when the Task Force was formed. Ms. Richardson asked if they were asked to join the Task Force. Ms. Nicole Brown said they were invited to the table and they never came so the Task Force moved on without them.

Mayor Edmonds stated formal invitations have been extended to join the HRC. Council Member Murdock said there are still vacancies on the HRC. Mayor Pro-Tem Richardson added she has a citizen interested to sit on that Commission. Ms. Edmonds said she has been speaking with members of the HRC about balance of the Commission and would love to add a member of the Latino Community.

Murdock

- Asked what the status of the truck route ordinance is.
City Attorney Barr responded he will need to follow-up with that.
- Stated the City Attorney received a letter from the Human Relations Commission regarding the Indigenous Peoples Day Resolution.

Mayor Edmonds replied she was going to add it to the June agenda.

XVI. COMMUNICATIONS FROM THE MAYOR –

None

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

None

XVIII. AUDIENCE PARTICIPATION –

None

XIX. REMARKS FROM THE MAYOR –

None

XX. CLOSED SESSION –

Closed session to discuss City Clerk evaluation (OMA 15.268, Section 8(a)).

OFFERED BY: Council Member Vogt

SECONDED BY: Council Member Nicole Brown

On a roll call, the vote to adjourn the meeting to Closed Session was as follows:

Council Member N. Brown	Yes	Council Member Robb	Yes
Council Member Murdock	Yes	Mayor Edmonds	Yes
Mayor Pro-Tem Richardson	Yes	Council Member Vogt	Yes
Council Member A. Brown	Yes		

VOTE:

YES: 7 NO: 0 ABSENT: 0 VOTE: Carried

XXI. ADJOURNMENT -

Resolution No. 2016-110, adjourning the City Council meeting.

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: Council Member Murdock

SECONDED BY: Council Member Ann Brown

City Council Meeting Minutes
May 17, 2016

On a voice vote, the motion carried, and the meeting adjourned at 11:43 p.m.



City of Ypsilanti RESOURCE ALLOCATION PLAN

**Amended 2016/2016
Projected 2016/2017
Projected 2017/2018**

May 17, 2016

Downtown Development Authority (DDA)
Joe Meyers, Director
Pgs 71-75 & 90-93



DDA Depot Town Fund (275) – Pgs. 71-75
DDA Downtown Fund (413) – Pgs. 90-93

Downtown Development Authority (DDA)

Highlights FY 15/16

- ❑ Funded \$30,000 in building rehabilitation grants
- ❑ Looking to fund up to \$15,000 in façade improvement grants
- ❑ Created a special event contribution grant
- ❑ Working to transition the downtown dumpster program to a fee for service model
- ❑ Transitioned the DDA director position to the Economic and Community Development Department
- ❑ Continued streetscape plantings in all districts.

FY 16/17 Changes from FY15/16

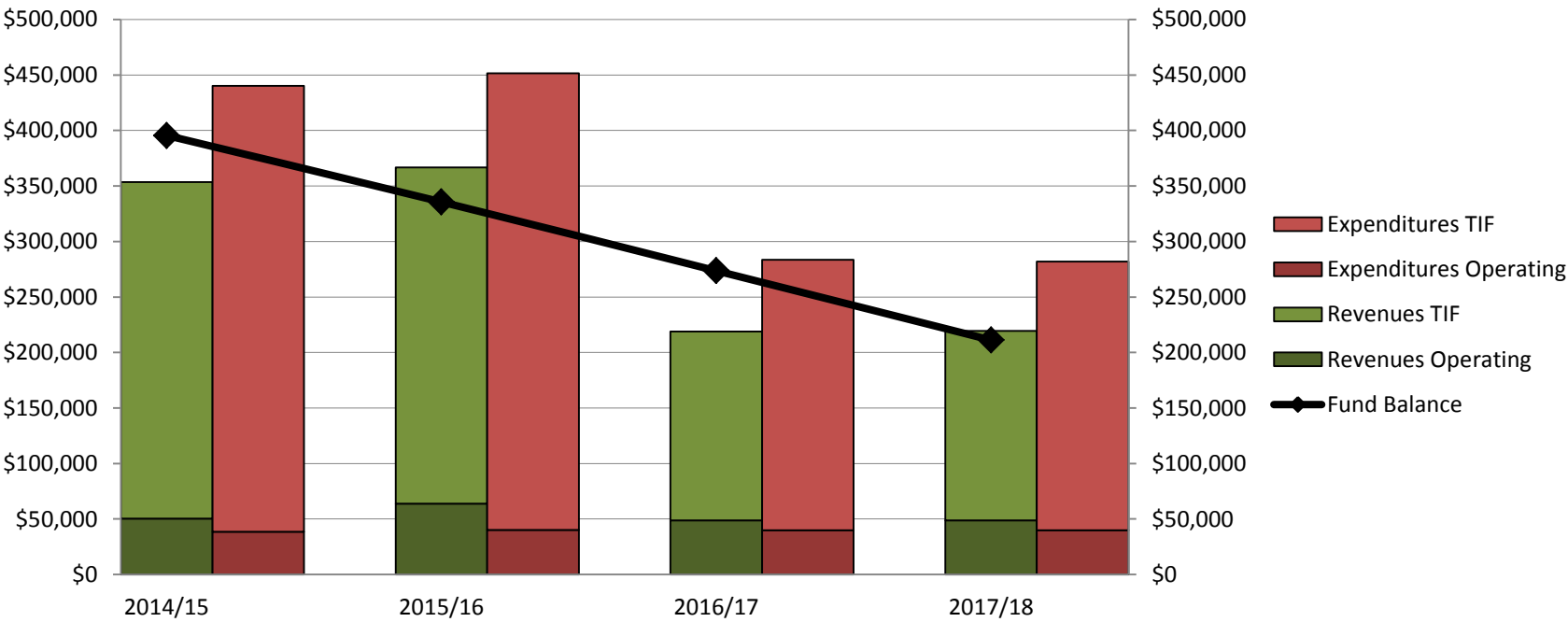
Joe Meyers, Director



- ❑ Wages have been eliminated and moved to Contractual Services due to the agreement with the City for director services.
- ❑ Building Rehabilitation and Façade Grants have been reduced due drop in revenue.
- ❑ Pedestrian Trash Collection, Holiday Lighting & Maintenance and the DDA officer have been eliminated from the budget due to the Intergovernmental Agreement.
- ❑ Waste Management has been reduced to account for the fee for service model with the downtown dumpster program.

Downtown Development Authority (DDA)

DDA
Revenues, Expenditures, Fund Balance



NON-GENERAL FUND

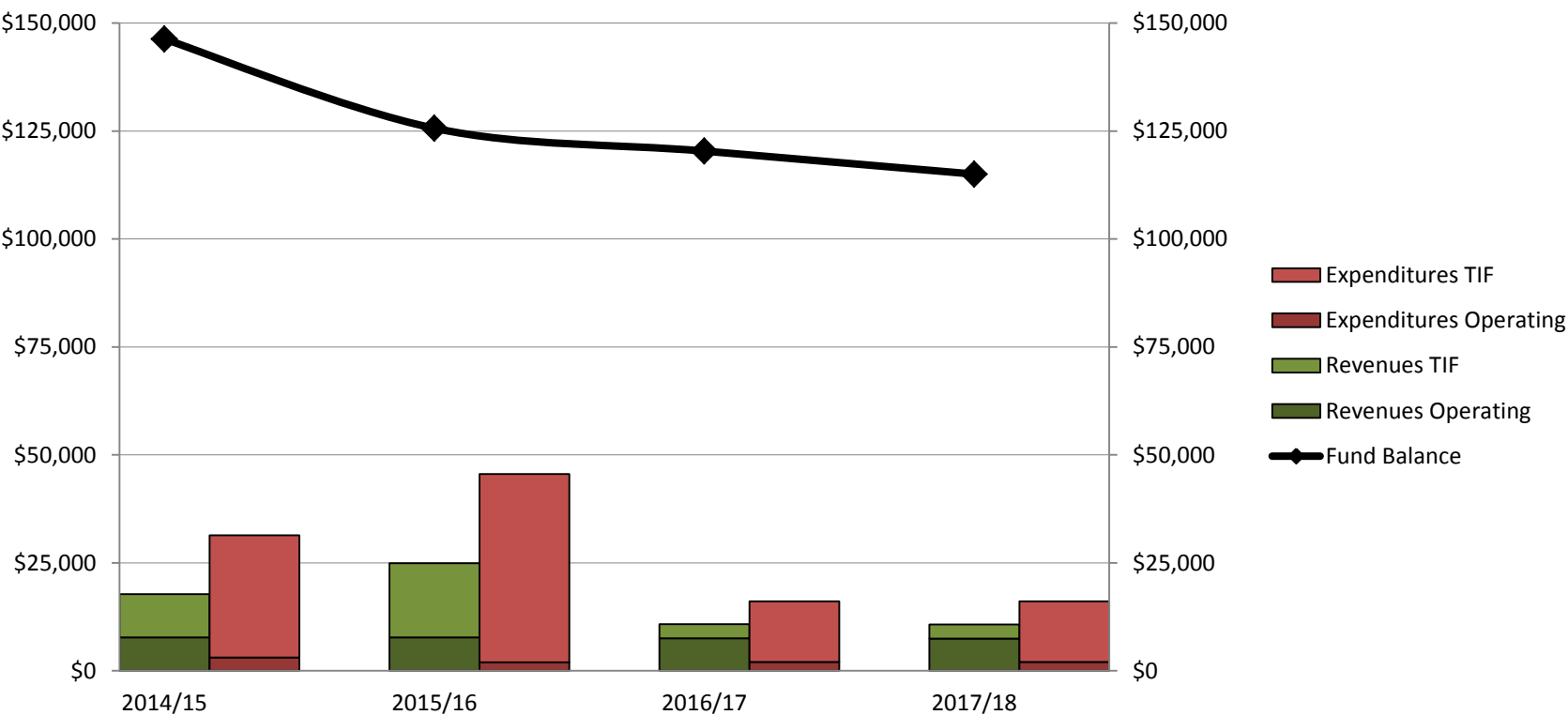




West Cross/Campus Town

West Cross

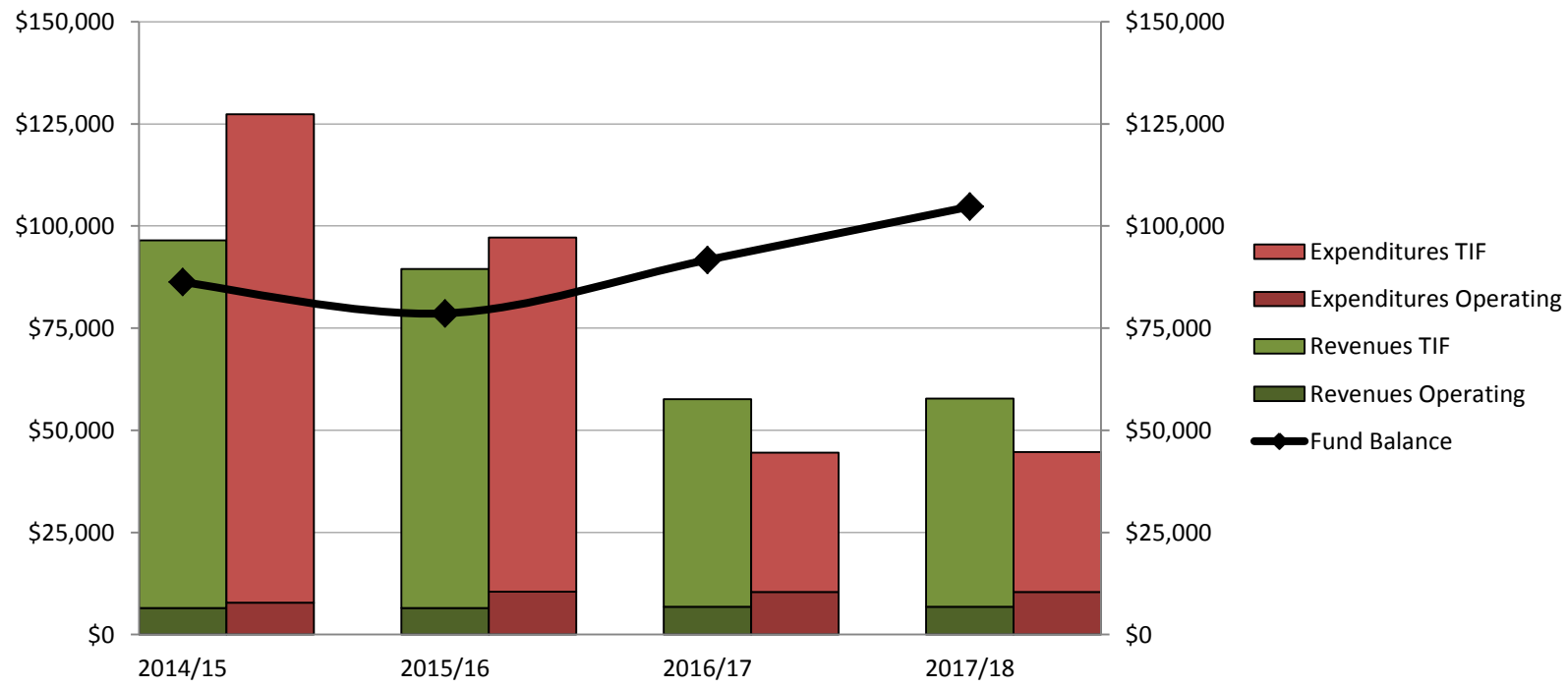
Revenues, Expenditures, Fund Balance



Depot Town



Depot Town
Revenues, Expenditures, Fund Balance

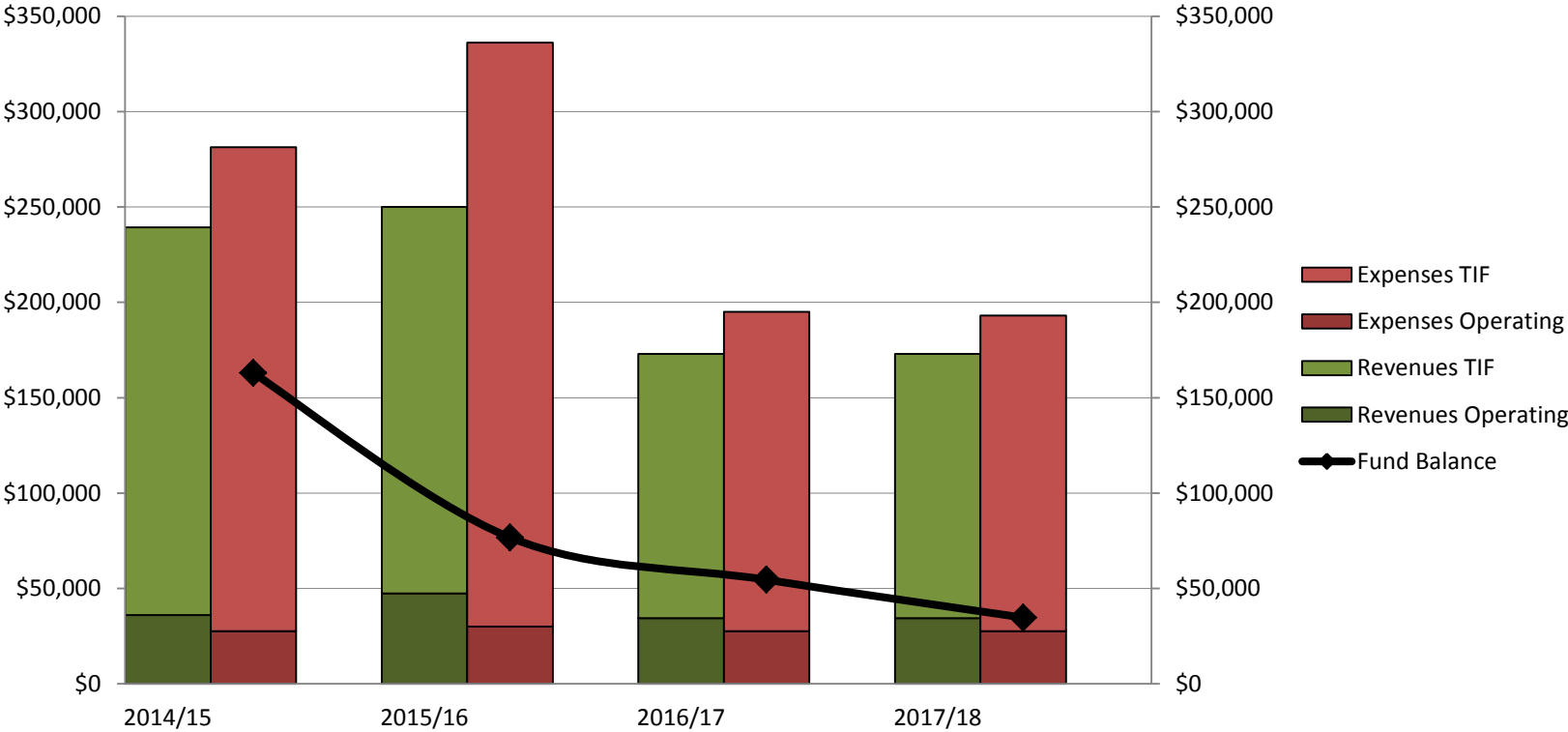


\$25,000 in unpaid grants

Downtown



Downtown
Revenues, Expenses, Fund Balance



\$30,000 in unpaid grants

Downtown Development Authority (DDA)

Joe Meyers, Director

Questions?

NON-GENERAL FUND



Economic Development

Beth Ernat, Director



Building Inspection & Ordinance enforcement Revenues – Pg. 5
Building Department/Ordinance Enforcement Expenses – Pgs. 25-26
Planning and Development – Revenues Pg. 7 – Expenses 30-31
Washtenaw County Community challenge (Master Plan) – Revenues Page 9 Expenses Pg. 34
Historic District Commission – Revenues Page 10, Expenses Pg. 34
CDBG Water Activity Fund (252) – Pgs. 67-68
Land Revolving Fund (412) – Pgs. 88-89
Motorpool Expenses – Pg. 136



Economic Development

Beth Ernat, Director Pages 7,9,30-31,34

- ❑ Revenues: decrease slightly from 14/15, new ordinance and processes reduce need for multiple applications and actions.
- ❑ Expenditures: Increases proportional with increase in staff; salaries, benefits, office supplies professional development, memberships and dues.

Economic Development

Beth Ernat, Director



Planning Cont.

Grants Awarded

- ❑ Blight Elimination Grant (\$250,000)
- ❑ SPARK Neighborhood Enterprise Grant (\$50,000)
- ❑ Downriver Community Consortium Grant for Phase II on WS (\$10,000)
- ❑ Urban County Community Development Block Grant Priority Project for Passenger Rail (\$125,000)
- ❑ WCVB Community Tourism Action Plan: Historic Markers (\$10,000)
- ❑ WCVB Community Tourism Action Plan: City Hall Mural (\$10,000)
- ❑ Building Healthy Communities MPARKs (\$34,000)

Economic Development

Beth Ernat, Director Pages 10, 34



- ❑ Revenues: Anticipated to remain flat for 16/17 and beyond. State legislation to changes historic districts and authority has died in the House.
- ❑ Expenditures: Revenues are covering approximately half of the expenditures. The only expenditures are part-time HDC Intern and Membership dues. The part-time HDC Intern is paid by EMU in May, June, July and August and paid by the City the remainder of the year.

Economic Development

Beth Ernat, Director pages 5, 25-26



- ❑ Revenues: Building Permits, electrical, heating, and plumbing have held level this year due to YHC Strong Housing Permits and anticipated demolition permits for Parkridge Apartments. A total of 385 permits have been issued year to date this fiscal year. Nine Bee permits have been issued. Year to date, there have been 47 new rental properties added for inspection and a total of 136 new rental units added.
- ❑ Expenditures: Permanent wages and benefits are proposed to increase next fiscal year. This change reflects the addition of a compliance inspector. The addition of a compliance officer would reduce contractual services and eliminate temporary wages.

Economic Development

Beth Ernat, Director



Building Inspection Cont:

Major Permit Approvals:

- ❑ Strong Housing
- ❑ Little Bird Café |908 N Congress
- ❑ Solar farm at Highland Cemetery
- ❑ Strong Housing
- ❑ Parkridge Homes
- ❑ 602 Emmet (former Arm of Honor)
- ❑ 2015/2016 – Vehicle Purchase: Ford CMAX (hybrid), 42 mpg City

Economic Development

Beth Ernat, Director



Proposed Organizational Changes

Hiring one FTE for Compliance Officer.

Eliminate temporary wages for contract inspectors

Increase revenues from additional inspections

Incorporate certificate of compliance inspections/business license inspection and increase revenues.

Economic Development

Beth Ernat, Director



Building Department Accomplishments 2015-2016

	# Permits 14/15	# Permits 15/16 ytd
Building	245	304
Electrical	115	163
Mechanical	241	305
Plumbing	126	141
Sign	36	30

Rental Inspections 15/16 YTD – 2,795

Bee Permits – 7

Chicken Permits – 8

Economic Development

Beth Ernat, Director



**Administrative Hearings Bureau Tickets Issued YTD –
70, Circuit Court Violations 4, District Court Violations
2.**

Total Building Construction Value YTD - \$4,455,612

Economic Development

Beth Ernat, Director



QUESTIONS?

City Clerk's Office

Frances McMullan, City Clerk



Clerk Revenues – Pgs. 2 and 6
City Council Budget – Pg. 11
Clerk's Office – Pgs. 13-14
Treasurer – Pg. 14
Voter Registration – Pg. 15
Administration Hearing Bureau – Pgs. 26-27
City Insurances – Pg. 35

City Council Pg.
Frances McMullan, City Clerk



- ❑ No increase in City Council compensation.
- ❑ Increase in Office Supplies to accommodate Goal Setting sessions, name plates, business cards, letterhead.
- ❑ No increase in Memberships and dues.
- ❑ Increase in Conferences and Professional Development.

Clerk Pgs.**Frances McMullan, City Clerk**

- ❑ Increase in Professional Development – City Clerk to attend MML Annual Convention in September, 2016.

- ❑ Increase in FY 17-18 Contractual Services for codification of city code of ordinances and online updates. (Municode)

Treasury Pg.
Frances McMullan, City Clerk



- ❑ Increase in staff: Part time position added to help with Treasury Technician duties, parking ticket collections and Parking Bureau functions.

- ❑ No changes in Printing and Publishing, Office Supplies or Office Equipment Rental.



Treasury Pg.
Frances McMullan, City Clerk

- ❑ Adjustments are being made as ordered by the State for Board of Review and Michigan Tax Tribunal judgments.

- ❑ No charge backs are expected for the upcoming fiscal years, so \$0.00 is reflected in the FY 2015-2016 and 2016-2017 budget.



Voter Registration Pg. Frances McMullan, City Clerk

- ❑ Increase in Operating Supplies, Contractual Services and Temporary Wages for FY 16-17 and FY 17-18 due to Presidential Primary (reimbursable), Special (reimbursable), State Primary and General elections.

- ❑ Temporary wages increased per Minimum Wage Ordinance (Ord. No. 1217), effective 1/15/15 from \$10.50 (Inspectors) \$11.50 (Chairpersons).

Voter Registration Pg.

Frances McMullan, City Clerk



- ❑ Capital Project: Purchase of new election equipment (10 tabulators), per State of Michigan Bureau of Elections.

- ❑ \$20,000 budgeted (\$2,000 per precinct) in fund 414-7-2280-818-03



Administrative Hearings Bureau Pg. Frances McMullan, City Clerk

- ❑ No changes in staff level. An alternate AHB officer was approved by City Council.

- ❑ Statement of Work (SOW) received for purchase of case management software. Total project budget was proposed at \$38,225.00, however some things will be eliminated that are not needed. A limit of \$28,000.00 has been budgeted in Capital Projects fund: 414-7-2280-818-02

City Insurances Pg. Frances McMullan, City Clerk



- ❑ The City's limit of liability was increased from \$2,000,000 to \$5,000,000 to allow for participation in "Muni-Rent", an inter-governmental equipment program.

- ❑ Each year the Michigan Municipal League Liability and Property Pool has anticipated a possible 5% increase in premium costs for service, actual costs are not known at this time.

City Insurances Pg.

Frances McMullan, City Clerk



Dividends History

- ❑ 2011 - \$65,487
- ❑ 2012 - \$60,144
- ❑ 2013 - \$46,254
- ❑ 2014 - \$50,424
- ❑ 2015 - \$43,563
- ❑ 2016 - \$34,793

City Insurances Pg.

Frances McMullan, City Clerk



Policy Year:	8-1- 2011/2012	8-1- 2012/2013	8-1- 2013/2014	8-1- 2014/2015	8-1- 2015/2016
Dividends History	\$65,487	\$60,144	\$46,254	\$50,424	\$43,563
Premium	\$369,755	\$352,417	\$342,641	\$318,942	\$280,972
# of claims	16	14	32	13	9
# of open claims	0	0	3	1	5
# of police claims	0	1	1	0	0
Areas where claims have increased/decreased	Auto – 6 Property – 2 E&O – 1 Gen. Liab. – 7	Auto – 4 Police – 1 Gen. Liab. – 9	Auto – 11 Police – 1 E & O – 2 Gen. Liab. – 18	Auto – 5 E&O – 1 Gen. Liab. – 7	Auto – 6 E&O – 1 Gen. Liab. – 2

City Clerk's Office
Frances McMullan, City Clerk



QUESTIONS?

Department of Public Services

Stan Kirton, Director



DPS Administration Revenues – Page 6

Public Building Maintenance – Page 16

Energy Efficiency- Page 17

CDBG Projects – Page 33

Major Streets Fund – Pages 36-53

Garbage Fund – Pages 62-66

Motorpool DPS & Env. Services Expenses – Pages 133, 135 and 136

DPS- Public Building Maintenance Fixed Costs
Stan Kirton, Director page 70

Facility Improvements/General Contract Acct# 101-7-2650-818-00	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
<u>General Annual Fixed Cost:</u>			
Alarm System – Monthly	\$2,200	\$2,300	\$2,300
Boiler Inspection	\$1,000	\$1,000	\$1,000
Elevator Maintenance Contract	\$6,100	\$6,100	\$6,100
Exterminator Costs	\$900	\$900	\$1,000
Fire Extinguisher Inspection	\$1,000	\$1,000	\$1,000
Iron Mountain Storage Fees	\$10,000	\$10,000	\$10,000
Mat Service	\$3,600	\$3,600	\$3,600
Shredding Services	\$1,000	\$1,000	\$1,000
Underground Storage Tank	\$400	\$400	\$400
Window Cleaning Services	\$1,400	\$1,400	\$2,200
City Hall Elevator Inspection	\$200	\$200	\$200
Plumbing, Electrical, Heating & general facility repairs	\$15,000	\$40,000	\$40,000
City Hall Marble Polishing	\$1,400	\$1,800	\$1,800
General Contract Total	\$44,200	\$69,700	\$70,600

DPS- Public Building Maintenance Request

Stan Kirton, Director page 71

Facility Improvements/Repairs Acct# 101-7-2650-818-03	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
Aggregate Material Stalls			
DPS Admin Building - Painting		\$3,000	
DPS Blinds for Admin Building			
DPS Carpet		\$5,000	
DPS Emergency Generator			
DPS Garage Sprinkler			
East Storage Shed Concrete Pad			\$15,000
Garage Bay Exhaust System		\$25,000	
North Pole Barn Concrete Pad			\$20,000
Recycling Site Toilet/Installation			\$3,000
Replace Yard Fence			\$35,000
Salt Barn Repair			

DPS- Public Building Maintenance Request
Stan Kirton, Director page 71

[illegible]

DPS – Additional DPS Public Building Maintenance Request

Stan Kirton, Director



Facility Improvements/Repairs Acct# 101-7-2650-818-00	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
DPS:			
DPS Blinds for Administrative Building		\$600	
DPS Yard Paving			\$30,000
Replace Underground Storage Tanks (fuel tanks) DPS Yard		\$150,000	
Replace Underground Storage Tanks (fuel tanks) YFD/YPD			\$166,000
City Hall Parking Lot Wall Investigation/Repair	\$1,500	\$25,000	
Tridge Investigation/Repairs	\$1,000	\$20,000	
Additional DPS Public Building Maintenance Request	\$2,500	\$195,600	\$196,000

DPS – Motor Pool
Stan Kirton, Director pages 73-74

Description	Amended FY 2015- 2016	FY 2016- 2017	FY 2017- 2018	FY 2018- 2019	FY 2019- 2020	FY 2020- 2021
One Ton Dump Truck w/plow (Replacement)	\$42,436		\$41,690			
Bobcat Brush Hog (Replacement)	\$5,251					
Volvo L90G Wheel Loader (Lease Payment)	\$24,647	\$24,647	\$24,647	\$24,647	\$24,647	
New Holland Tractor Loader (Replacement)	\$64,000					
Broom Attachment for New Wacker Loader/Tractor	\$7,800					
Cement Mixer		\$5,000				
Pick-up Truck Ford F-150 (Replacement)			\$26,250			

DPS – Motor Pool cont.
Stan Kirton, Director pages 73-74

Description	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018- 2019	FY 2019-2020	FY 2020- 2021
Sterling L8500 Dump Truck (Replacement)			\$145,000	\$110,000	\$110,000	\$110,000
John Deere 2320 Tractor (Replacement)			\$45,000			
Ferris Mower (Replacement)			\$15,000			
John Deere Wide Area Mower (Replacement)			\$48,500			
Pick-up truck GMC Sierra 1500 (Replacement)				\$26,750		
Bobcat w/ Loader Bucket (Replacement)				\$69,000		
Grapple Truck (Replacement)				\$120,000		
High Ranger Bucket Truck (Replacement)					\$200,000	

DPS – Environmental Services Motor Pool
Stan Kirton, Director pages 73-74

Description	Amended FY 2015- 2016	FY 2016-2017	FY 2017- 2018	FY 2018- 2019	FY 2019- 2020	FY 2020- 2021
Freightliner 4900 Packer Truck (Replacement)			\$150,000			
Pick-up Truck Ford Ranger (Replacement)	\$24,896					
Freightliner Leach Rear Load Packer Truck (Replacement)					\$160,000	
Toyota Forklift (Replacement)					\$30,000	
10 Cubic yard Rear Load Packer Truck (Replacement)				\$95,000		

CDBG Projects

Stan Kirton, Director



- ❑ The City of Ypsilanti has secured CDBG funding for infrastructure/facility improvements in the following amounts.
- ❑ \$50,000 for ADA Ramp Replacements
- ❑ \$35,000 for Carrie Mattingly & Edith Hefley Tot Lot improvements.

Energy Efficiency

Stan Kirton, Director page 17



LED Conversions:

- ❑ Converted two High Pressure Sodium (HPS) wall pack fixtures to LED wall packs in the Depot Town Pedestrian Alley.
- ❑ Retro-fitted the three goose neck lights in the Depot Town Pedestrian Alley with LED Bulbs.
- ❑ Converted two HPS Wall Pack Fixtures on the exterior of the Police station to LED Wall Pack fixtures.
- ❑ Retrofitted two goose neck style HPS light fixtures located at the rear of the Police Station (ramp) with LED bulbs.
- ❑ Converted the exterior HPS light fixture located at the front entrance to PCC to a LED fixture with a photo sensor.



Energy Efficiency cont.

Stan Kirton, Director page 17

- ❑ Retrofitted all incandescent and compact fluorescent light bulbs in City Hall with LED bulbs.
- ❑ Retrofitted Flood Light for the flag at Police Station
- ❑ Added four LED Fixtures to the interior of DPS Truck Port
- ❑ Added two LED Fixtures to the exterior of DPS Truck Port
- ❑ T-12 Fluorescent Fixtures in the City Hall basement are in the process of being converted to LEDs.
- ❑ The HPS Fixtures in the DPS Pole Barn will be converted to T-5 Fluorescent Fixtures pending installation.



DPS – Public Major Street Revenues
Stan Kirton, Director page 157-158

Major Road Revenues		Amended FY 2015-2015	FY 2016-2017	FY 2017-2018
Act 51 & Misc. Revenue		\$1,360,822	\$1,564,664	\$1,397,309
MDOT – PRIP Grant Prospect Road		\$870,670	-	- -
Adams – Pearl to Cross		\$375,332	-	-
Rail Platform & Approach		\$150,000	\$150,000	\$1,425,000
Urgent Road Repair			\$148,000	
Railroad & Grade Closure			\$180,000	
Major Street Revenue		\$2,756,824	\$2,042,664	\$2,822,309

DPS – Major Streets cont.
Stan Kirton, Director pages 171-173

Projects	Amended FY 2015-2016	FY 2016-2017	FY 2017-2018
Urgent Road Repairs II 202-7-9050-975-00			
Design Engineering	\$15,000		
Construction Engineering		\$20,000	
Construction		\$290,000	
Railroad @ Grade Closure 202- 7-9061-975-00			
Design Engineering			
Construction Engineering		\$30,000	
Construction		\$180,000	
Cornell Washtenaw to Mayhew 202- 7-9060-975-00			
Design Engineering		\$100,000	
Construction Engineering			\$150,000
Construction			\$200,000



DPS –Garbage & Rubbish; Stan Kirton, Director pages 183-187

- ❑ We continue to use the Western Washtenaw Recycling Authority site in Chelsea 4 times a week. The WWRA in Chelsea currently charges \$15.00/ton.
- ❑ The Re-Community Drop Center in Ann Arbor has limited access to their drop-off site strictly to entities that hold contracts with them. The City currently does not have a contract in place with Re-Community.

Department of Public Services
Stan Kirton, Director



Questions ?

RESOLUTION APPROVING CONTRACT
AND AUTHORIZING NOTICE

City of Ypsilanti
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the City Council (the “Governing Body”) of the City of Ypsilanti, County of Washtenaw, State of Michigan (the “City”), held on the 7th day of June, 2016, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolutions were offered by Member _____ and supported by Member _____:

WHEREAS, it is necessary to acquire and construct certain wastewater system improvements, consisting of improvements to the effluent pump station, together with all necessary appurtenances and attachments thereto (the “Project”), to serve the City and the Charter Township of Ypsilanti (the “Township”); and

WHEREAS, a contract (the “Contract”) has been prepared among the City, the Township and the Ypsilanti Community Utilities Authority (the “Authority”) whereby the Authority will issue its bonds (the “Bonds”) on behalf of the City and the Township to provide for the financing of costs of the Project; and

WHEREAS, this Governing Body has carefully reviewed the Contract and finds that it provides the best means for accomplishing the Project and for providing the needed services.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The Contract is hereby approved and the Mayor and the City Clerk of the City are hereby authorized and directed to execute and deliver the Contract for and on behalf of the City; provided, however, that Contract shall not become effective until the expiration of forty-five (45) days after the publication of the attached notice as a display advertisement of at least ¼ page in size in the **Washtenaw Legal News**, a newspaper of general circulation within the City, which manner of publication is deemed by the Governing Body to be the most effective manner of informing the taxpayers and electors of the City of the details of the proposed Contract and the rights of referendum thereunder.

2. The City Clerk is directed to publish the attached notice in the newspaper above designated as soon as possible after the adoption hereof.

3. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Ypsilanti, County of Washtenaw, State of Michigan, at a regular meeting held on June 7, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

City Clerk

NOTICE OF INTENT TO EXECUTE
TAX-SUPPORTED CONTRACT AND OF RIGHT TO
PETITION FOR REFERENDUM THEREON

TO THE TAXPAYERS AND ELECTORS OF
THE CITY OF YPSILANTI,
WASHTENAW COUNTY, MICHIGAN:

PLEASE TAKE NOTICE, the City of Ypsilanti (the “City”) has approved by resolution the execution of a contract (the “Contract”) with the Ypsilanti Community Utilities Authority (the “Authority”) and the Charter Township of Ypsilanti (the “Township”) pursuant to Act No. 233, Public Acts of Michigan, 1955, as amended, which Contract provides, among other things, that the Authority will acquire, construct and install certain wastewater system improvements, consisting of improvements to the effluent pump station, together with all necessary appurtenances and attachments thereto to service the City and the Township and will issue its bonds in the principal amount not to exceed \$2,250,000 to finance the cost of the acquisition and construction of such wastewater improvements for the City and the Township AND THE CITY WILL PAY TO THE AUTHORITY PURSUANT TO THE CONTRACT THE SUMS NECESSARY TO RETIRE ITS PERCENTAGE SHARE OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS.

CITY’S CONTRACT OBLIGATIONS

It is presently contemplated that the bonds will be in the principal amount of not to exceed \$2,250,000, of which the City’s “Local Unit Share” (as that term is defined in the Contract and is based on the City’s annual usage of the wastewater system) is initially 22.19%, subject to adjustment annually, will mature serially over a period of not to exceed twenty-five (25) years, and will bear interest at the rate or rates to be determined at the time of sale to the Michigan Finance Authority but in no event to exceed two and one-half percent (2.5%) per annum on the balance of the bonds from time to time remaining unpaid. The Contract includes the City’s pledge of its limited tax full faith and credit for the prompt and timely payment of the City’s obligations as expressed in the Contract. THE CITY WILL BE REQUIRED TO LEVY AD VALOREM TAXES WITHIN APPLICABLE CONSTITUTIONAL, STATUTORY AND CHARTER TAX LIMITATIONS ON ALL TAXABLE PROPERTY WITHIN THE CITY TO THE EXTENT NECESSARY TO MAKE THE PAYMENTS REQUIRED TO PAY ITS SHARE OF THE PRINCIPAL OF AND INTEREST ON THE BONDS IF OTHER FUNDS FOR THAT PURPOSE ARE NOT AVAILABLE. IT IS THE PRESENT INTENT OF THE CITY TO USE THE REVENUES FROM THE CITY DIVISION OF THE AUTHORITY’S SYSTEM TO MAKE THE PAYMENTS REQUIRED TO PAY PRINCIPAL OF AND INTEREST ON THE BONDS.

RIGHT OF REFERENDUM

The Contract will become effective and binding upon the City without vote of the electors as permitted by law unless a petition requesting an election on the question of the City entering into the Contract, signed by not less than 10% of the registered electors of the City, is

filed with the City Clerk within forty-five (45) days after publication of this notice. If such petition is filed, the Contract cannot become effective without an approving vote of a majority of electors of the City qualified to vote and voting on the question. The Contract is on file at the office of the City Clerk.

This notice is given pursuant to the requirements of Section 8 of Act No. 233, Public Acts of Michigan, 1955, as amended. Further information concerning the details of the Contract and the matters set out in this notice may be secured from the City Clerk's office.

Frances McMullan
Clerk, City of Ypsilanti

26811132.2\099369-00039

SRF CONTRACT

THIS SRF CONTRACT, dated as of August 1, 2016, by and among the YPSILANTI COMMUNITY UTILITIES AUTHORITY, a municipal authority and public body corporate of the State of Michigan (hereinafter referred to as the "Authority"), the CHARTER TOWNSHIP OF YPSILANTI (the "Township") and the CITY OF YPSILANTI (the "City," together with the Township referred to as the "Local Units") both located in the County of Washtenaw, Michigan,

WITNESSETH:

WHEREAS, the Authority has been incorporated under the provisions of Act No. 233, Public Acts of Michigan, 1955, as amended (hereinafter referred to as "Act 233"), for the purposes set forth in Act 233 and the Local Units being constituent members of the Authority; and

WHEREAS, it is immediately necessary and imperative for the public health and welfare of the present and future residents of the Local Units to acquire and construct certain wastewater system improvements in the Local Units, consisting of improvements to the effluent pump station, together with all necessary appurtenances and attachments thereto be acquired and constructed to service the Local Units (the "Project"); and

WHEREAS, plans and an estimate of cost of said improvements have been prepared by the Authority's consulting engineers (the "Consulting Engineers"), which said estimate of cost totals not to exceed \$2,250,000; and

WHEREAS, each of the Local Units is desirous of having the Authority arrange for the acquisition of said improvements, in order to furnish the residents of each of the Local Units with improved wastewater system services and facilities; and

WHEREAS, the parties hereto have determined that said improvements are essential to the general health, safety and welfare of each of the Local Units; and

WHEREAS, the Authority and the Local Units are each agreeable to the execution of this Contract, by and between themselves, to provide, among other things, for the financing of the cost of the Project; and

WHEREAS, each of the Local Units has approved and authorized the execution of this Contract by resolution of its governing body; and

WHEREAS, this Contract will become effective for each of the Local Units upon expiration of a period of forty-five days following publication by each of the Local Units of its respective notice of intention without filing of a petition for referendum on the question of its entering into this Contract, or if such referendum election be required, then upon approval by the qualified electors of the respective Local Unit;

NOW, THEREFORE, in consideration of the premises and the covenants made herein, THE PARTIES HERETO AGREE AS FOLLOWS:

SECTION 1. The Authority and the Local Units each have previously approved and again approve the establishment of wastewater system improvements in the Local Units under the provisions of Act 233, together with all necessary appurtenances, attachments and rights in land adequate and sufficient to furnish such service to the area of each of the Local Units, as set forth in the plans prepared by the Consulting Engineers.

SECTION 2. The system referred to in Section 1 above is hereby designated as YPSILANTI COMMUNITY UTILITIES AUTHORITY WASTEWATER SYSTEM (City of Ypsilanti and Charter Township of Ypsilanti) (hereinafter sometimes referred to in this Contract as the "System").

SECTION 3. Each of the Local Units hereby consents to the use by the Authority and any parties contracting with the Authority of the public streets, alleys, lands and rights-of-way in each Local Unit for the purpose of performing the Project.

SECTION 4. The System is designed to serve areas in each of the Local Units as described in the plans prepared by the Consulting Engineers and is immediately necessary to protect and preserve the public health; and each Local Unit does, by these presents, consent to the furnishing of such service through the System pursuant to Section 8 hereof, to the individual users in each Local Unit.

SECTION 5. The Authority and each of the Local Units hereby approve and confirm the plans for the System prepared by the Consulting Engineers and the total estimated cost thereof of not to exceed the sum of \$2,250,000 and the Local Units' combined share thereof (100%) of \$2,250,000. Said cost estimate includes all surveys, plans, specifications, acquisition of property for rights-of-way, physical construction necessary to acquire and construct the System, the acquisition of all materials, machinery and necessary equipment, and all engineering, engineering supervision, administrative, legal and financing expenses necessary in connection with the acquisition and construction of the System and the financing thereof.

SECTION 6. The Authority will take bids for the construction of the Project and the Authority shall in no event agree to any contract price or prices as will cause the actual cost thereof to exceed the estimated cost as approved in Section 5 of this Contract unless each of the Local Units, by resolution of its legislative body, (a) approves said increased total cost, and (b) agrees to pay such prorated excess over the estimated cost, either in cash or by specifically authorizing the maximum principal amount of bonds to be issued, as provided in Sections 10 and 16 of this Contract, to be increased to an amount which will provide sufficient funds to meet said increased cost, and approves a similar increase in the installment obligations of each Local Unit, if any, pledged under the terms of this Contract to the payment of such bonds.

SECTION 7. The Project shall be constructed by the Authority substantially in accordance with the plans and specifications therefor approved by this Contract. All matters relating to engineering plans and specifications, together with the making and letting of final construction contracts, the approval of work and materials thereunder, and construction supervision, shall be in the control of the Authority. All acquisition of sites and rights-of-way shall be done by the Authority. Each Local Unit's share of the costs of such acquisition shall be paid from bond proceeds and, in addition, any costs incurred by any Local Units in connection

with the acquisition or construction of the System, including engineering expenses, shall be promptly reimbursed to the Local Unit by the Authority from the proceeds of Authority Bonds.

SECTION 8. The System shall be retained, maintained and operated by the Authority. The parties hereto agree that the System shall be improved upon, operated, administered and maintained for the sole use and benefit of the Local Units and their respective users, including contract customers.

SECTION 9. To provide for the construction and financing of the Project in accordance with the provisions of Act 233, the Authority shall take the following steps:

(a) Immediately after execution hereof, the Authority will promptly take steps to adopt a resolution providing for the issuance of its bonds, in one or more series, in the aggregate principal amount of not to exceed \$2,250,000 (except as otherwise authorized pursuant to Section 16 of this Contract) to finance each of the Local Units' share of the cost of the System. Said bonds shall mature serially, as authorized by law, and shall be secured by the contractual obligations of each Local Unit in this Contract. After due adoption of the resolution, the Authority will take all necessary legal procedures and steps necessary to effectuate the sale and delivery of said bonds to the Michigan Finance Authority.

(b) The Authority shall take all steps necessary to take bids for and enter into and execute final acquisition and construction contracts for the construction of the Project as specified and approved hereinbefore in this Contract, in accordance with the plans and specifications therefor based on the plans as approved by this Contract. Said contracts shall specify a completion date agreeable to each Local Unit and the Authority.

(c) The Authority will require and procure from the contractor or contractors undertaking the actual construction of the Project necessary and proper bonds to guarantee the performance of the contract or contracts and such labor and material bonds as may be required by law.

(d) The Authority, upon receipt of the proceeds of sale of the bonds, will comply with all provisions and requirements provided for in the resolution authorizing the issuance of the bonds and this Contract relative to the disposition and use of the proceeds of sale of the bonds.

(e) The Authority may temporarily invest any bond proceeds or other funds held by it for the benefit of each Local Unit as permitted by law and investment income shall accrue to and follow the fund producing such income. The Authority shall not, however, invest, reinvest or accumulate any moneys deemed to be proceeds of the bonds pursuant to §148 of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder (the "Code"), in such a manner as to cause the bonds to be "arbitrage bonds" within the meaning of Code § 103(b)(2) and §148.

SECTION 10. The cost of the System shall be charged to and paid by each Local Unit to the Authority in the manner and at the times herein set forth.

The cost of the Project to be financed with the issuance of one or more series of bonds of the Authority (\$2,250,000) shall be paid by the Local Units to the Authority in annual installments (corresponding to principal payments on each series of the bonds on the next October 1st of each year) on September 15 of each year, as follows:

2018	\$ 90,000
2019	90,000
2020	90,000
2021	95,000
2022	95,000
2023	100,000
2024	100,000
2025	105,000
2026	105,000
2027	110,000
2028	115,000
2029	115,000
2030	120,000
2031	120,000
2032	125,000
2033	130,000
2034	130,000
2035	135,000
2036	140,000
2037	140,000

Each Local Unit shall pay its Local Unit Share (as hereinafter defined) of each payment required to be made by the Local Units to the Authority pursuant to this Section 10 of the Contract. “Local Unit Share” means initially for each Local Unit, the percentage of each payment as follows:

Charter Township of Ypsilanti	77.81%
City of Ypsilanti	22.19%

The Local Unit Share is subject to adjustment on an annual basis based upon existing agreements between the Local Units.

It is understood and agreed that the bonds of the Authority hereinbefore referred to will be issued in anticipation of the above contractual obligation, with principal installments on October 1 of each year, commencing with the year 2018, corresponding to the principal amount of the above installments, and each Local Unit shall also pay to the Authority in addition to said principal installments, on March 15 and September 15 of each year, commencing on March 15, 2017, as accrued interest on the principal amount remaining unpaid, an amount sufficient to pay all interest, not to exceed two and one-half percent (2.5%) per annum, due on the next succeeding interest payment date (April 1 and October 1, respectively), on the installment portions of said bonds of the Authority from time to time outstanding. From time to time as

other costs and expenses accrue to the Authority from handling of the payments made by each Local Unit, or from other actions taken in connection with the System, the Authority shall notify each Local Unit of the amount of such fees and other costs and expenses, and each Local Unit shall, within thirty (30) days from such notification, remit to the Authority sufficient funds to meet such fees and other costs and expenses. The principal payment date may be adjusted to April 1 at the time the bonds are sold to the Michigan Finance Authority but shall be payable in not more than twenty annual installments.

Should cash payment be required from each Local Unit in addition to the amounts specified in the preceding paragraph to meet additional costs of constructing the System, each Local Unit shall, upon written request by the Authority, furnish to the Authority written evidence of their agreement and ability to make such additional cash payments, and the Authority may elect not to proceed with the acquisition or financing of the System until such written evidence, satisfactory to the Authority, has been received by it. Each Local Unit shall pay to the Authority such additional cash payments within thirty (30) days after written request for such payment has been delivered by the Authority to such Local Unit.

The Authority shall, within thirty (30) days after the delivery of the bonds of the Authority hereinbefore referred to, furnish each Local Unit with a complete schedule of installments of principal and interest thereon, and the Authority shall also (a) at least sixty (60) days prior to January 1 of each year, commencing in 2017, advise each Local Unit, in writing, of the exact amount of interest installment due on the Authority bonds on the next succeeding April 1, and payable by each Local Unit on March 15, as hereinbefore provided, and the exact amount of principal and interest installments due on the bonds of the Authority on the next succeeding October 1, and payable by each Local Unit on September 15, as hereinbefore provided.

If any principal installment or interest installment is not paid when due, the amount not so paid shall be subject to a penalty, in addition to interest, of one percent (1%) thereof for each month or fraction thereof that the same remains unpaid after the due date.

SECTION 11. Each Local Unit, pursuant to the authorization contained in Act 233, hereby irrevocably pledges its limited tax full faith and credit for the prompt and timely payment of its respective obligations pledged for bond payments as expressed in this Contract, and shall each year, commencing with the fiscal year commencing January 1, 2017 for the Township and July 1, 2016 for the City set aside sufficient general fund moneys to make the payments, and, if necessary, levy an ad valorem tax on all the taxable property in the Local Unit, subject to applicable constitutional, statutory and charter tax rate limitations, in an amount which, taking into consideration estimated delinquencies in tax collections, will be sufficient to pay such obligations under this Contract becoming due before the time of the following year's tax collections. Nothing herein contained shall be construed to prevent the Local Unit from using any, or any combination of, means and methods provided in Section 7 of Act 233, as now or hereafter amended, including revenues derived from user charges or special assessments, for the purpose of providing funds to meet its obligations under this Contract, and if at the time of making the annual tax levy there shall be other funds on hand earmarked and set aside for the payment of the contractual obligations due prior to the next tax collection period, then such annual tax levy may be reduced by such amount.

SECTION 12. Each Local Unit may pay in advance any of the payments required to be made by this Contract, in which event the Authority shall credit the respective Local Unit with such advance payment on future due payments to the extent of such advance payment.

SECTION 13. Each Local Unit may pay additional moneys over and above any of the payments specified in this Contract, with the written request that such additional funds be used to prepay installments, in which event the Authority shall be obligated to apply and use said moneys for such purpose to the fullest extent possible. Such moneys shall not then be credited as advance payments under the provisions of Section 12 of this Contract.

SECTION 14. In the event a Local Unit shall fail for any reason to pay to the Authority at the times specified the amounts required to be paid by the provisions of this Contract, the Authority shall immediately give notice of such default and the amount thereof, in writing, to the Treasurer of such Local Unit, the Treasurer of the County of Washtenaw, the Treasurer of the State of Michigan, and such other officials charged with disbursement to such Local Unit of funds returned by the State and now or hereafter under Act 233 available for pledge, as provided in this paragraph and in Section 12a of Act 233, and if such default is not corrected within ten (10) days after such notification, the State Treasurer, or other appropriate official charged with disbursement to such Local Unit of the aforesaid funds, is, by these presents, specifically authorized by the Local Unit, to the extent permitted by law, to withhold from the aforesaid funds the maximum amount necessary to cure said deficit and to pay said sums so withheld to the Authority, to apply on the obligations of such Local Unit as herein set forth. Any such moneys so withheld and paid shall be considered to have been paid to the Local Unit within the meaning of the Michigan Constitution and statutes, the purpose of this provision being voluntarily to pledge and authorize the use of said funds owing to such Local Unit to meet any past-due obligations of such Local Unit due under the provisions of this Contract. In addition to the foregoing, the Authority shall have all other rights and remedies provided by law to enforce the obligations of each Local Unit to make its respective payments in the manner and at the times required by this Contract, including the right of the Authority to direct each Local Unit to make a tax levy to reimburse the Authority for any funds advanced.

SECTION 15. It is specifically recognized by each Local Unit that the debt service payments required to be made by each pursuant to the terms of Section 10 of this Contract are to be pledged for and used to pay the principal installments of and interest on with respect to the bonds to be issued by the Authority as provided by this Contract and authorized by law, and each Local Unit covenants and agrees that it will make all required payments to the Authority promptly and at the times herein specified without regard to whether the System is actually completed or placed in operation.

SECTION 16. If the proceeds of the sale of the bonds to be issued by the Authority are for any reason insufficient to complete each Local Unit's share of the cost of the System, the Authority shall automatically be authorized to issue additional bonds in an aggregate principal amount sufficient to pay the respective Local Unit's share of completing the System and to increase the annual payments required to be made by each Local Unit in an amount so that the total payments required to be made as increased will be sufficient to meet the annual principal and interest requirements on the bonds herein authorized plus the additional bonds to be issued. It is expressly agreed between the parties hereto that the Authority shall issue bonds pursuant to

this Contract and each Local Unit shall be committed to retire such amount of bonds as may be necessary to pay each Local Unit's share of the costs of the System whether or not in excess of those presently estimated herein. Any such additional bonds shall comply with the requirements of Act 233 and any increase in the annual payments shall be made in the manner and at the times specified in this Contract. In lieu of such additional bonds, each Local Unit may pay over to the Authority, in cash, sufficient moneys to complete each Local Unit's share of the System.

SECTION 17. After completion of the System and payment of all costs thereof, any surplus remaining from the proceeds of sale of bonds shall be used by the Authority for either of the following purposes, at the sole option of and upon request made by resolution of any Local Unit, to wit: (a) for additional improvements to the System or for other projects of the Authority undertaken on behalf of said Local Units; subject to approval of the Authority; or (b) credited by the Authority toward the next payments due the Authority by said Local Units hereunder.

SECTION 18. The obligations and undertakings of each of the parties to this Contract shall be conditioned on the successful issuance and sale of the bonds pursuant to Act 233, and if for any reason whatsoever said bonds are not issued and sold within two (2) years from the date of this Contract, this Contract, except for payment of preliminary expenses and ownership of engineering data, shall be considered void and of no force and effect.

SECTION 19. The Authority and Local Units each recognize that the owners of the bonds issued by the Authority under the provisions of Act 233 to finance the cost of the System will have contractual rights in this Contract, and it is, therefore, covenanted and agreed by the Authority and each Local Unit that so long as any of said bonds shall remain outstanding and unpaid, the provisions of this Contract shall not be subject to any alteration or revision which would in any manner materially affect either the security of the bonds or the prompt payment of principal or interest thereon. The Local Units and the Authority each further covenant and agree that each will comply with its respective duties and obligations under the terms of this Contract promptly at the times and in the manner herein set forth, and will not suffer to be done any act which would in any way impair the said bonds, the security therefor, or the prompt payment of principal and interest thereon. It is hereby declared that the terms of this Contract insofar as they pertain to the security of any such bonds shall be deemed to be for the benefit of the owners of said bonds.

SECTION 20. This Contract shall remain in full force and effect from the effective date hereof (as provided in Section 23) until the bonds issued by the Authority are paid in full, but in any event not to exceed a period of thirty (30) years. At such time within said 30-year term as all of said bonds are paid, this Contract shall be terminated. In any event, the obligation of each Local Unit to make payments required by this Contract shall be terminated at such time as all of said bonds are paid in full, together with any deficiency or penalty thereon.

SECTION 21. The parties hereto hereby expressly agree that the Authority shall not be liable for and each Local Unit shall, to the extent legally available, pay, indemnify and save the Authority harmless of, from and against all liability of any nature whatever regardless of the nature in which such liability may arise, for any and all claims, actions, demands, expenses, damages and losses of every conceivable kind whatsoever (including, but not limited to, liability for injuries to or death of persons and damages to or loss of property) asserted by or on behalf of

any person, firm, corporation or governmental authority arising out of, resulting from, or in any way connected with the Project; the ownership, acquisition, construction, operation, maintenance and repair of the System; this Contract; or the issuance, sale and delivery of the bonds herein described. It is the intent of the parties that the Authority be held harmless by each Local Unit from liability for such claims, actions, demands, expenses, damages and losses, however caused or however arising, including, but not limited to, to the extent not prohibited by law, such claims, actions, demands, expenses, damages and losses even though caused, occasioned or contributed to by the negligence, sole or concurrent, of the Authority or by negligence for which the Authority may be held liable. In any action or proceeding brought about by reason of any such claim or demand, each Local Unit, to the extent legally available, will also pay, indemnify and save the Authority harmless from and against all costs, reasonable attorneys' fees and disbursements of any kind or nature incidental to or incurred in said defense, and will likewise pay all sums required to be paid by reason of said claims, demands, or any of them, in the event it is determined that there is any liability on the part of the Authority. Upon the entry of any final judgment by a court of competent jurisdiction or a final award by an arbitration panel against the Authority on any claim, action, demand, expense, damage or loss contemplated by this Section and notwithstanding that the Authority has not paid the same, each Local Unit shall be obligated to pay to the Authority, upon written demand therefor, the amount thereof not more than sixty (60) days after such demand is made. In the event that any action or proceeding is brought against the Authority by reason of any such claims or demands, whether said claims or demands are groundless or not, each Local Unit shall, upon written notice and demand from the Authority, but not without written consent of the Authority, settle any such action in the proceeding. Notwithstanding the foregoing, nothing contained in this Section shall be construed to indemnify or release the Authority against or from any liability which it would otherwise have arising from the wrongful or negligent actions or failure to act on the part of the Authority's employees, agents or representatives with respect to matters not related to the ownership, acquisition, construction, operation, maintenance or repair of the System, this Contract or the issuance, sale or delivery of the bonds herein described.

SECTION 22. This Contract shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

SECTION 23. This Contract shall become effective upon (i) approval by each legislative body of the Local Unit, (ii) approval by the Board of the Authority, (iii) expiration of the forty-five day period following publication by each Local Unit of its notice of intention without filing of a petition for referendum on the question of its entering into this Contract, or if such referendum election be required, then upon approval by the qualified electors of such Local Unit, and (iv) due execution by the Supervisor and Township Clerk of the Township, the Mayor and City Clerk of the City and by the Chair and Secretary of the Authority.

SECTION 24. In the event construction bids are received by the Authority pursuant to Section 9 hereof and such bids are below the Consulting Engineers' estimates thus necessitating a smaller amount of Bonds for each Local Unit's share to be issued than \$2,250,000, the Authority shall be automatically authorized to reduce the amount of Bonds sold and the annual principal installments specified in Section 10 of this Contract shall be automatically revised according to the new debt service schedule for the Bonds, without the necessity of publication of notice of such revision.

SECTION 25. This Contract may be executed in several counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

In the presence of:

YPSILANTI COMMUNITY UTILITIES
AUTHORITY

By: _____
Chair

By: _____
Secretary

In the presence of:

CHARTER TOWNSHIP OF
YPSILANTI

By: _____
Supervisor

By: _____
Township Clerk

In the presence of:

CITY OF YPSILANTI

By: _____
Mayor

By: _____
City Clerk

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REQUEST FOR LEGISLATION
31 May 2016

From: Bonnie Wessler, City Planner

Subject: License of City Alleyway connecting North Huron Parking Lot to Washington Street

A small ice cream shop has chosen to locate their business toward the rear of 10 N Washington, with their primary entrance and service area from the alley. They are requesting a license to use the alley indefinitely for access steps and a projecting sign, as well as seasonally for outdoor seating and service.

The access steps address the existing 1'3" "step" to use the entrance (design attached). The steps will project approximately 7' into the alley, and 4' to either side of the door, for a total footprint of 13' by 7', for a total area of 91 square feet. Note that these steps are designed for easy removal to allow access to a YCUA sanitary sewer manhole beneath, and hand railings will be mounted on the building to meet code requirements. These designs are pending final approval by Building, YCUA, and the HDC.

The projecting sign will be centered above the doorway, approximately 12' above grade, more than 10' above the top step, and project from the building less than 3'. This falls within the stoop's footprint; no additional footprint is required for the sign. This design is pending final approval by Building, YCUA, and the HDC.

The seasonal seating area is proposed to be licensed per our established "outdoor café" standards, in line with section 94-193 for the Code of Ordinances. The standard license for such an agreement is attached. This process ensures that the area will remain clean and well-kept at all times, there will remain a 5' clear path of travel for pedestrians, that entrances and exits from other buildings are not blocked, that other public fixtures (such as hydrants) are not blocked, and that a 3' high barrier will separate the café from the path of travel. This is provided for information only.

RECOMMENDED ACTION: Approval

Attachments:

- License agreement: sign and steps
- Step and sign drawing
- Resolution to approve license agreement

CITY MANAGER APPROVAL:

COUNCIL AGENDA DATE: 06-07-2016

CITY MANAGER COMMENTS:

FINANCE DIRECTOR APPROVAL:



Resolution No. 2016 - 120
June 7, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

Whereas, Go! Ice Cream is a locally-owned and operated business seeking to expand its market locally; and

Whereas, space constraints at 10 N Washington, Suite C, make access challenging; and

Whereas, the City of Ypsilanti has adopted as one of its goals that "Ypsilanti is a great place to do business, especially the green and creative kind," with special emphasis on local entrepreneurship and creative ventures; and

Whereas, the City of Ypsilanti owns the existing Alley and seeks to activate spaces within the Downtown; and

Whereas, all construction will meet building codes, historic district preservation requirements, and ADA accessibility requirements, and will not impede through pedestrian traffic.

Now therefore be it resolved that the Mayor and City Clerk are authorized to enter into the attached license agreement on behalf of the City of Ypsilanti, subject to the approval of the City Attorney.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

LICENSE AGREEMENT
For Alley Encroachment
10 North Washington Street Alley

The City of Ypsilanti, of 1 South Huron Street, Ypsilanti, MI 48197 (the "City"), hereby licenses Go! Ice Cream, LLC, 10 North Washington Street, Ypsilanti, MI 48197 (the "Licensee") and grants permission for the Licensee to encroach in the city alley to the south of 10 North Washington Street, to erect two signs on the side of the building that project no more than 3' into the City right-of-way, and wooden steps at the entry way in the alley, as shown by the attached Elevation and Ramp Details, "the improvements."

During the term of this License Agreement, the Licensee shall:

1. Construct the signs and steps in accordance with city ordinances, including but not limited to building codes, zoning codes, and historic district regulations.
2. Keep the alley area in orderly, broom clean condition at all times.
3. Not allow any trash, boxes, debris, garbage or other items to be placed or stored in the alley.
4. Obtain and maintain insurance with minimum limits of \$1,000,000 with the City as a named insured protecting against all risks associated with the improvements and this License Agreement.
5. Hold the City harmless from any and all claims, demands, dues, suits or liability of any kind or nature concerning the improvements, this License Agreement and or any actions or inactions of the City, the Licensee or any agents or employees of the Licensee concerning the same.
6. The Licensee shall not transfer nor assign this License Agreement, nor any interest in the same without the written consent of the City first having been obtained.

The parties agree that the City may terminate and cancel this License Agreement at any time after ten (10) days written notice to the Licensee at the address shown above by posting the notice in the U.S. mail, first class postage fully prepaid. Delivery shall be conclusively presumed to the Licensee on the next day after so posting.

The parties further agree that if this License Agreement is terminated for any reason, Licensee must remove the improvements on the licensed premises within 30 days.

This license shall be for a term of 5 years from date and shall automatically renew for consecutive 1 year terms unless the use of the improvements is discontinued or the City terminates the license.

Dated: _____

City of Ypsilanti

By: _____
Amanda M. Edmonds, Mayor

By: _____
Frances McMullan, City Clerk

Go! Ice Cream, LLC
Rob Hess, President

Approved as to Form

John M. Barr, Ypsilanti City Attorney



GO ICE CREAM!

YPSILANTI, MI

SHEET INDEX

SHEET NO.	SHEET TITLE
1	SHEET INDEX, CODE ANALYSIS, 1ST FL DEMO
2	MAIN FLOOR PLAN, INTERIOR ELEVATIONS
3	EQUIPMENT PLAN, INTERIOR ELEVATIONS
4	EXTERIOR ELEVATION & RAMP DETAILS
5	CEILING DEMO, LIGHTING & POWER PLAN

LEGAL DESCRIPTION:

OLD SID 11 11-030-118-40 YPC 2W-182A BEG AT A PNT ON E/LN OF WASHINGTON ST 141 FT N OF SWCOR LOT 118 TH E 70 FT PARALLEL TO NLN OF LOT TH S40.8 FT IN E/LN OF LOT 118 TH W 70 FT PARALLEL TO NLN OF LOT TO POB ORIGINAL PLAT

PROJECT DESCRIPTION:

REAR PORTION OF BUILDING BUILT-OUT AS ICE CREAM MANUFACTURER/ RETAILER. DEMOLITION OF PARTITIONS, INSTALLATION OF COMMERCIAL KITCHEN INCLUDING EXHAUST HOOD, CONVERT EXISTING SERVICE DOOR TO MAIN ENTRANCE WITH STEPS & RAMP.

CODE ANALYSIS

YPSILANTI ZONING ORDINANCE

	THIS PROPERTY ZONED B3, CENTRAL BUSINESS DISTRIC
	ICE CREAM MANUFACTURING IS A PERMITTED USE
ARTICLE 8	THIS SITE IS WITHIN THE HISTORIC OVERLAY DISTRICT, AND WILL REQUIRE A REVIEW BY THE HISTORIC DISTRICT COMMISSION FOR THE EXTERIOR RAMP AND SIGNAGE

CODE ANALYSIS

MICHIGAN BUILDING CODE 2012

303.1.1 303.3	USE GROUP B RESTAURANT (A-2) WITH OCCUPANT LOAD LESS THAN 50 IS CLASSIFIED AS B USE GROUP
TABLE 508.4	USE GROUP A-2 INCLUDES THE ASSOCIATED COMMERCIAL KITCHEN, THEREFORE, NO SEPARATION IS REQUIRED WITHIN THE SAME USE GROUP. HOWEVER, THIS SPACE IS NATURALLY SEPARATED BY THE REST OF THE BUILDING BY A SIGNIFICANT MASONRY WALL WITH VERY FEW OPENINGS.
TABLE 601	EXTERIOR & INTERIOR BEARING WALLS ARE MASONRY, INTERIOR METAL OR WOOD STUD PARTITIONS. TREAT AS CONSTRUCTION TYPE IS III (EXTERIOR WALLS REQUIRED TO BE 2-HR FIRE RATED)
TABLE 1004.1.1	THIS RESTAURANT IS MOST CLOSELY RELATED TO A TAKE OUT RESTAURANT. MINIMAL SEATING AREA IS AVAILABLE IN THE SHOW ROOM. 260 SF SHOW ROOM AREA- ASSEMBLY W TABLE & CHAIR 15 NET = 110 NET SF/ 15 = 7.3 OCCUPANTS 477 SF KITCHEN- 200 GROSS SF PER PERSON 477/200 = 2.4 OCCUPANTS TOTAL 7.3 + 2.4 = 10 OCCUPANTS
906.1	PORTABLE FIRE EXTINGUISHERS REQUIRED IN USE GROUP B, AND WITHIN 30FT OF COMMERCIAL COOKING EQUIPMENT.
1015.1	ONLY ONE EXIT IS REQUIRED FOR USE GROUP B WITH LESS THAN 48 OCCUPANTS (TABLE 1015.1) AND WITH A TRAVEL DISTANCE LESS THAN 100 FT (TABLE 1014.3)
TABLE 1021.2	ONE EXIT IS PROVIDED

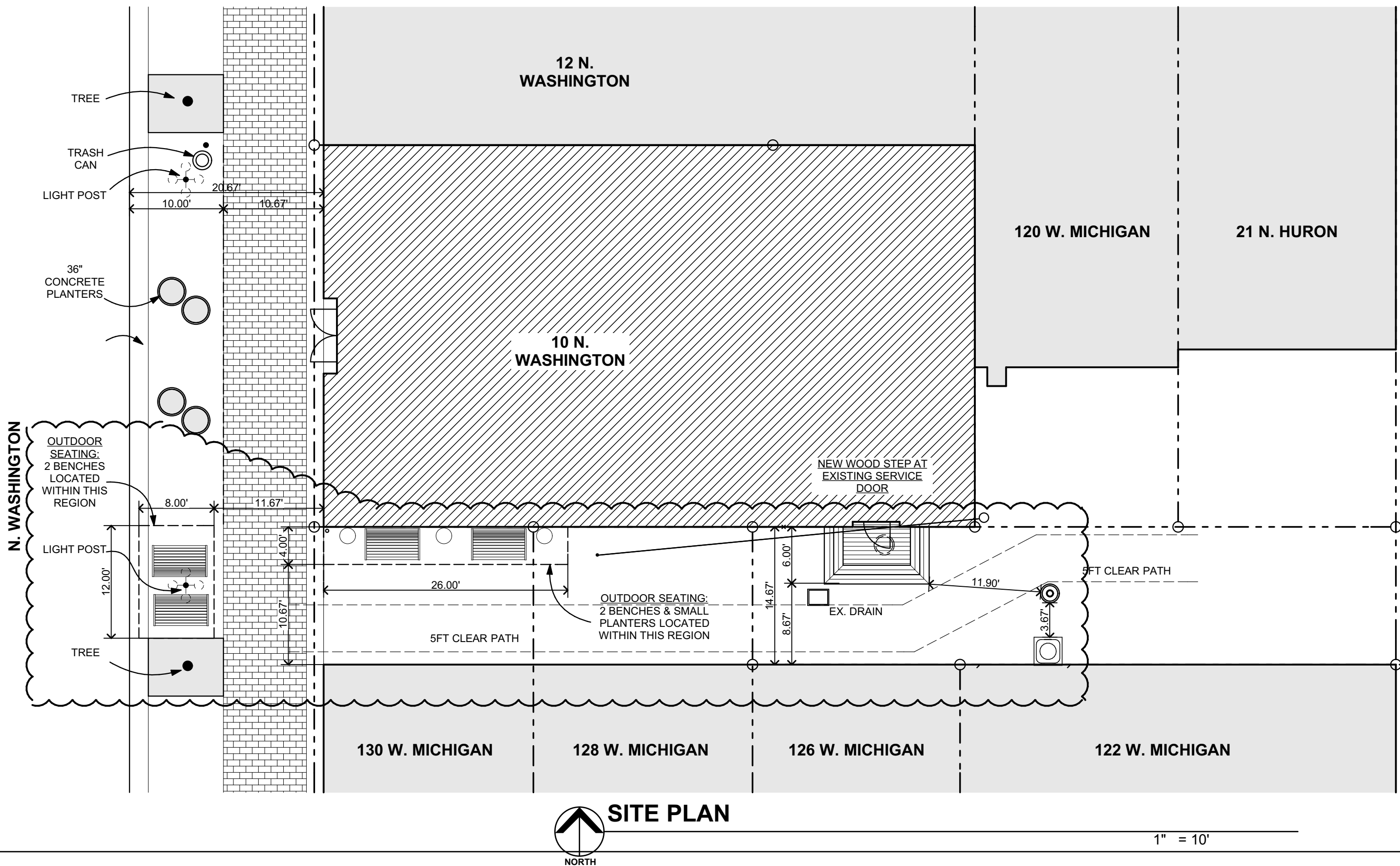
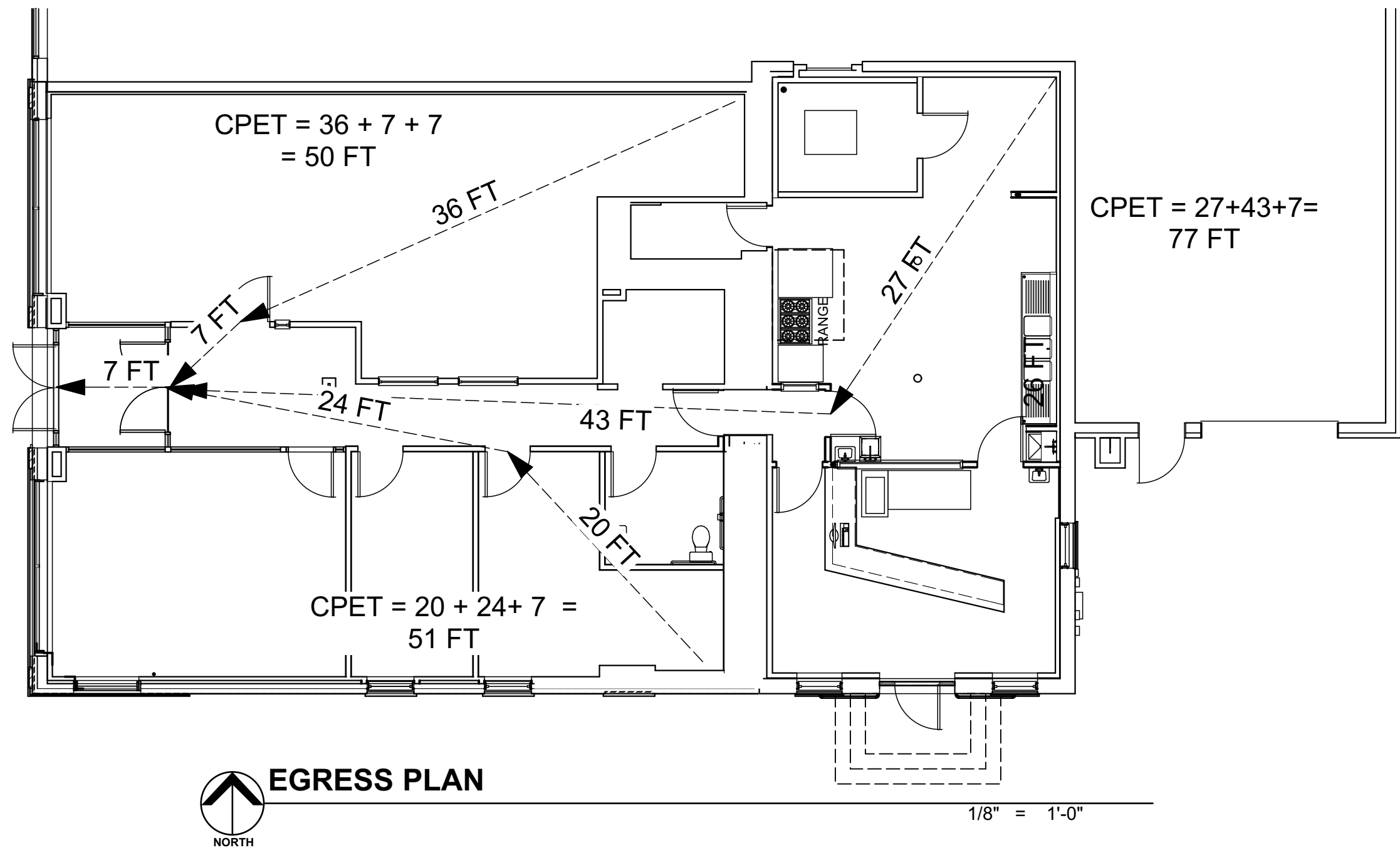
MICHIGAN PLUMBING CODE 2012

TABLE 403.1	B/ BUSINESS USE TOTAL BUILDING IS 29 OCCUPANTS ASSUMED TO BE 15 MEN AND 15 WOMEN			
	TOILETS 1 PER 25	LAVATORY 1 PER 40	DRINKING FOUNTAIN 1 PER 100	SERVICE SINK
24 MEN	1 TOILET	1 SINK	1	1
24 WOMEN	1 TOILET	1 SINK		

MPC 403.1 EXCEPTION 1. AFFIDAVITS FOR THE PROPOSED TENANTS WILL BE PROVIDED TO CONFIRM THAT THE BUILDING OCCUPANCY DOES NOT EXCEED 15, AND ONE TOILET WILL BE ADEQUATE

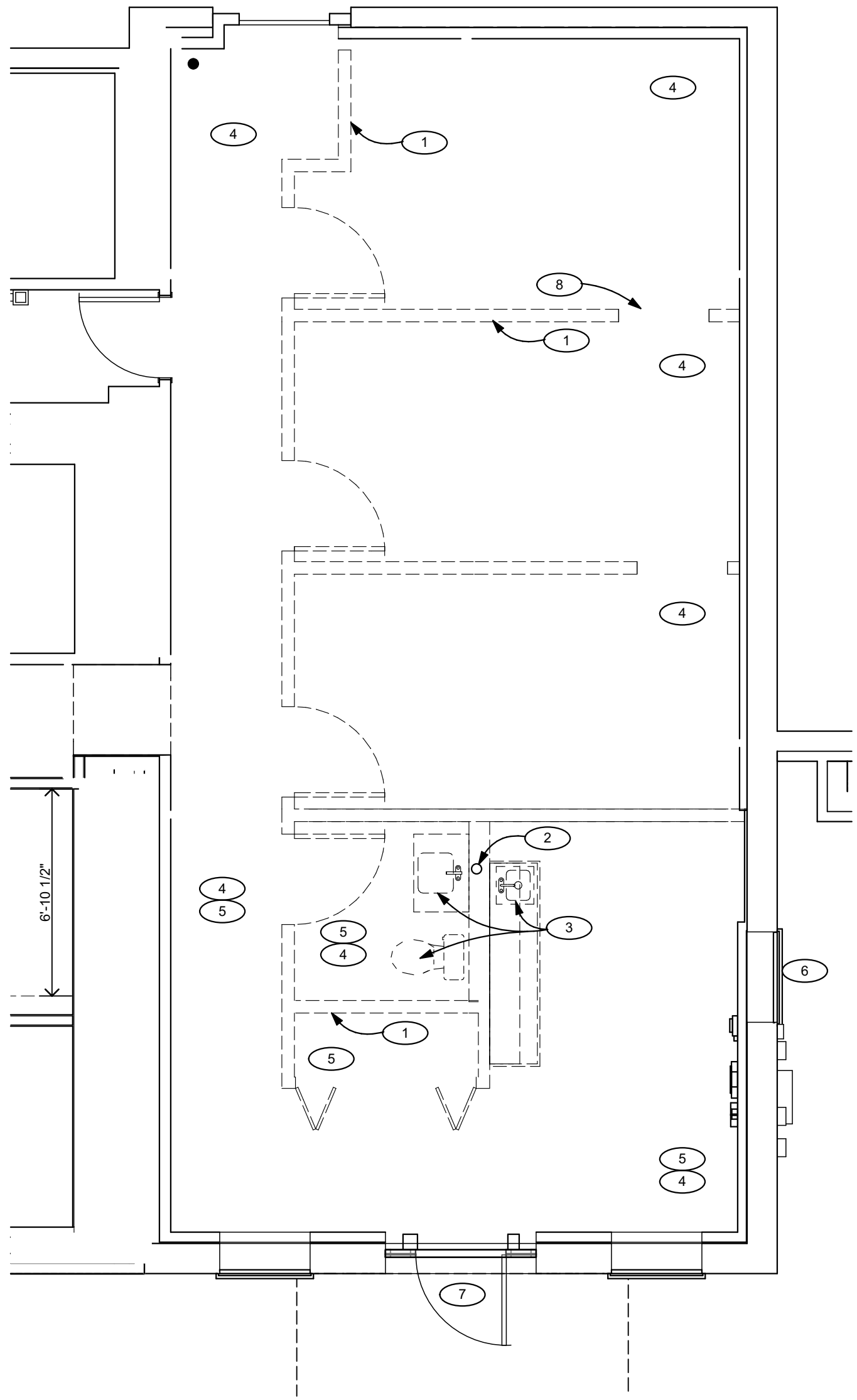
MPC 403.2 SEPARATE FACILITIES ARE REQUIRED FOR MEN AND WOMEN, UNLESS THE OCCUPANCY IS 15 OR FEWER. A SINGLE TOILET ROOM LIMITS THE OCCUPANCY OF THE BUILDING TO 15 OR FEWER

TABLE 403.1 FOOTNOTE A. DRINKING FOUNTAINS ARE NOT REQUIRED FOR OCCUPANCIES OF 15 OR LESS.



DEMOLITION NOTES

1. REMOVE WALLS SHOWN DOTTEN, INCLUDING BASE TRIM AND DOORS
2. EXISTING PLUMBING VENT
3. REMOVE EXISTING FIXTURES: INCLUDING TOILET, SINK, MIRROR, CABINETS, AND LIGHTS
4. REMOVE FLOORING IN THIS AREA
5. REMOVE SUSPENDED CEILING IN THIS AREA
6. REMOVE PLYWOOD TO OPEN EXISTING WINDOW OPENING
7. REMOVE EXISTING DOOR & PLYWOOD TRANSOM & SIDELIGHTS
8. EXISTING ELECTRICAL WIRE TO ROOF



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REVISION
BID/ PERMIT
95% CD
PRELIMINARY
CONCEPTS

26 MAY 2016
21 DEC 2015
14 DEC 2015
16 OCT 2015
17 AUG 2015

focus / design

Todd Ballou, Registered Architect

(734) 276-2110

www.focusdesign.us

focusdesign@comcast.net

3300 Berry Rd, Ypsilanti, MI 48198

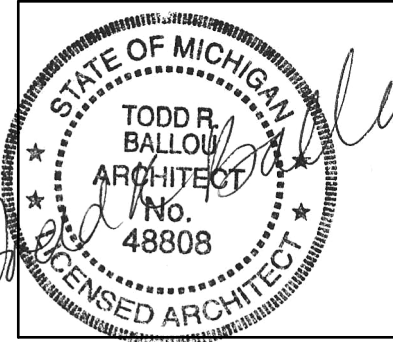
PROJECT:

GO ICE CREAM!

10 N. WASHINGTON
YPSILANTI, MI

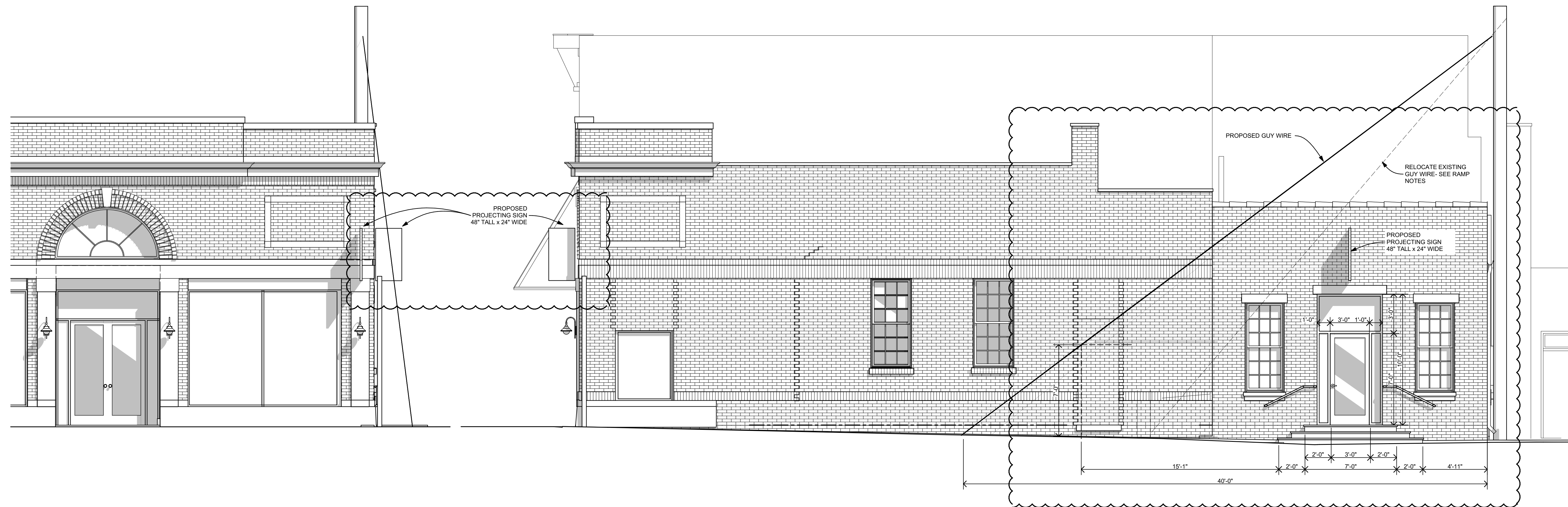
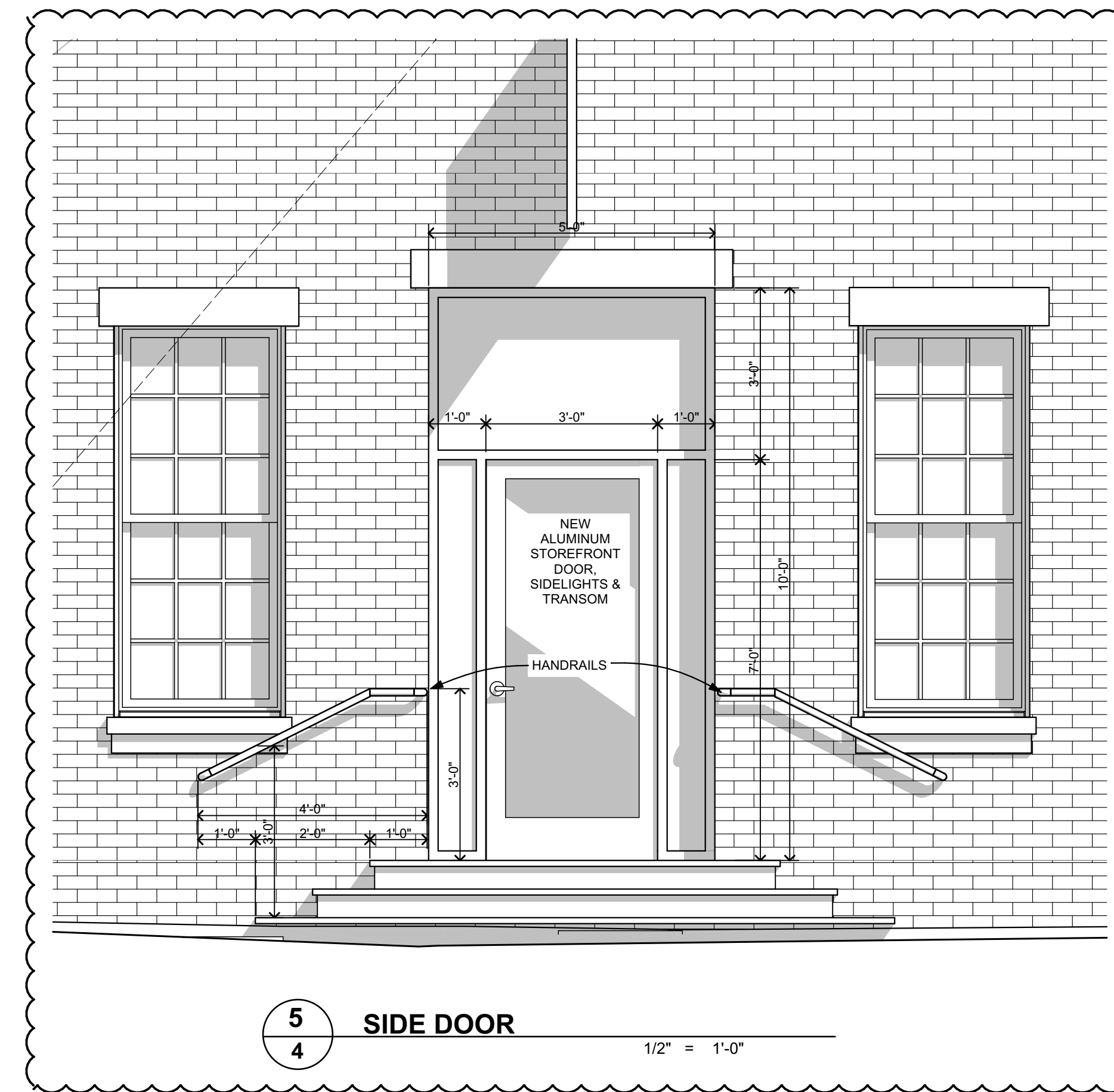
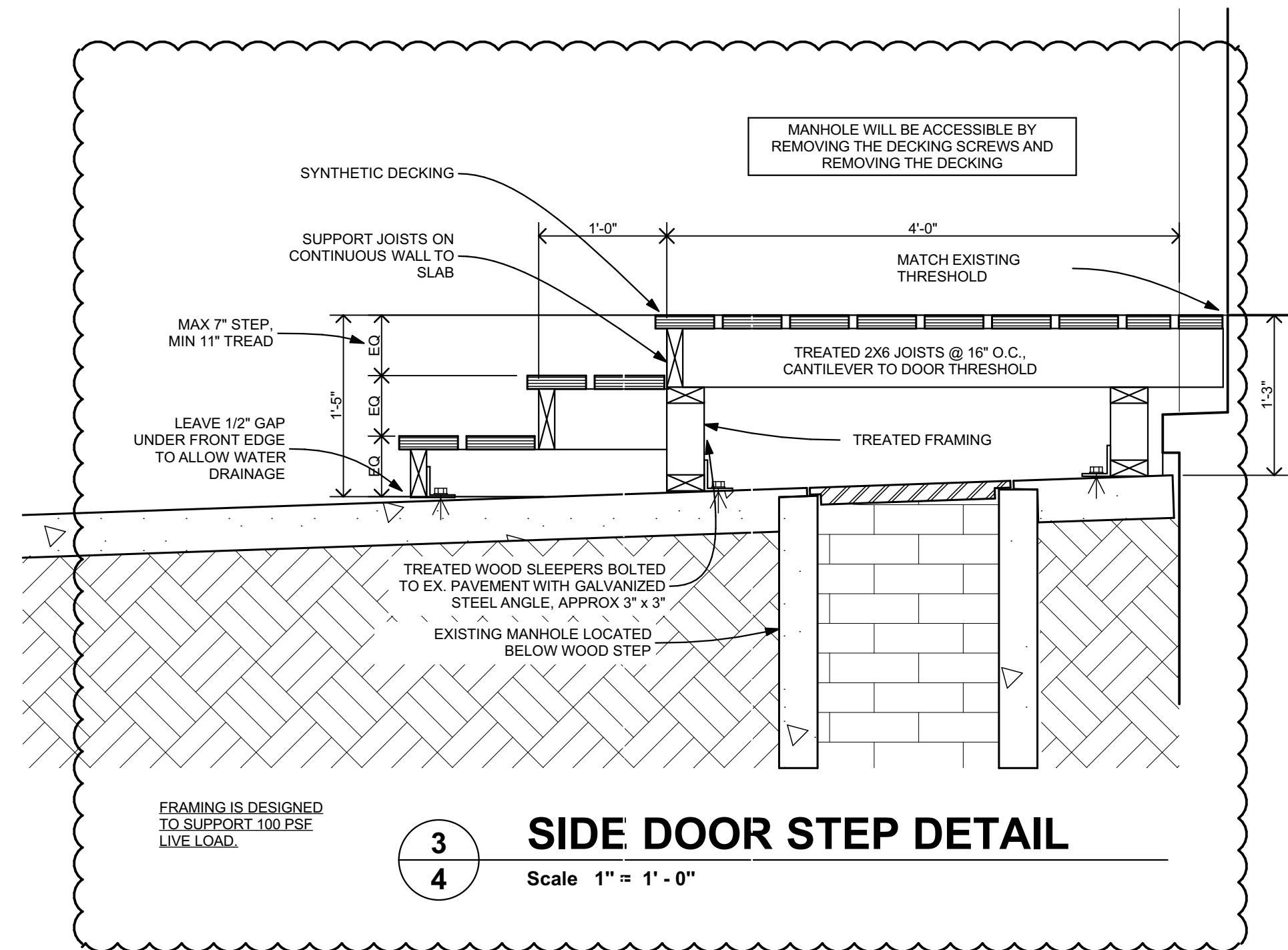
TITLE: **CODE ANALYSIS**

JOB NO:
1525



SHEET NO.

1



6
4 **FRONT ELEVATION**
1/4" = 1'-0"

1
4 **RIGHT ELEVATION**
1/4" = 1'-0"

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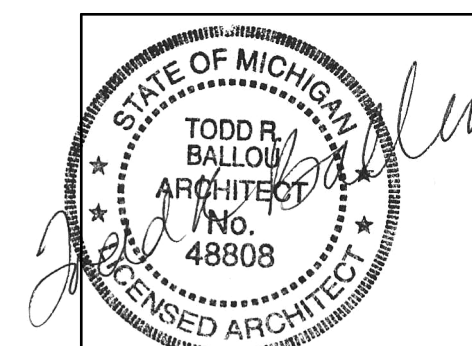
26 MAY 2016
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focus / design
Todd Ballou, Registered Architect
(734) 276-2110
www.focusdesign.us
focusdesign@comcast.net
3300 Berry Rd, Ypsilanti, MI 48198

PROJECT:
GO ICE CREAM!
10 N. WASHINGTON
YPSILANTI, MI

TITLE: **ELEVATION & RAMP DETAILS**

JOB NO:
1525



SHEET NO.

4



**Barr,
Anhut &
Associates, P.C.**
ATTORNEYS AT LAW

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Ypsilanti, MI 48197
(734) 481-1234
Fax (734) 483-3871
www.barrlawfirm.com
e-mail: jbarr@barrlawfirm.com

John M. Barr
Karl A. Barr
~~~~~

Jesse O'Jack ~ Of Counsel  
William F. Anhut ~ Of Counsel – Retired  
Jane A. Slider ~ Legal Assistant

**REQUEST FOR LEGISLATION**

DATE: May 27, 2016

FROM: John M. Barr, Ypsilanti City Attorney

SUBJECT: Donation to city for Parkridge Center

**SUMMARY/BACKGROUND**

John Barfield is a successful business man who grew up in Ypsilanti. He is very proud of his community and has donated to the city over many years. He is proposing a further donation to the city.

Mr. Barfield proposes to raise and donate not less than \$200,000 for an endowment (the endowment) to the city for the operation of Parkridge Center. He will also use his best efforts to raise an additional \$1.8 million for the endowment. The endowment will be held and administered by the Ann Arbor Area Community Foundation.

The endowment will reimburse the city for the acquisition and demolition of the property at 767 Harriet Street for the use of the Parkridge Center. We have been advised that the owner is willing to sell.

Mr. Barfield will also work toward the design and construction of a new building on the Parkridge site to be financed by the endowment. The city would agree to waive permit and inspection fees.

The terms of the donation are provided in an attached Memorandum of Understanding that has been approved by this office and the attorneys for Mr. Barfield.



**Barr,  
Anhut &  
Associates, P.C.**  
ATTORNEYS AT LAW

June 3, 2016  
Page 2

---

ATTACHMENTS:     Proposed MOU

RECOMMENDED ACTION:   Approval of resolution of approval of MOU

---

DATE RECEIVED:\_\_\_\_\_ AGENDA ITEM NO.

CITY MANAGER COMMENTS:

FOR AGENDA OF:\_\_\_\_\_ FINANCE DIR. APPROVAL

COUNCIL ACTION TAKEN:



Resolution No. 2016 - 121  
June 7, 2016

RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY AND JOHN BARFIELD FOR PARKRIDGE CENTER  
IMPROVEMENTS ENDOWMENT

**IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that:**

The Memorandum of Understanding between the City of Ypsilanti and John Barfield for improvements and an endowment for Parkridge Center be approved and the Mayor and City Clerk are authorized to sign for and on behalf of the city, subject to the approval of the city attorney.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:            NO:            ABSENT:            VOTE:



**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF YPSILANTI AND  
JOHN BARFIELD REGARDING PARKRIDGE COMMUNITY CENTER  
IMPROVEMENTS**

This agreement is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the City of Ypsilanti, a Michigan Home Rule City located at 1 South Huron Street, Ypsilanti, MI 48197 (hereinafter "City") and John Barfield, an individual residing at 2072 Valleyview Drive, Ann Arbor, MI 48105 (hereinafter "Mr. Barfield").

WHEREAS, the City owns the Parkridge Community Center, located at 591 Armstrong Drive in the City of Ypsilanti, State of Michigan (hereinafter "Center"); and

WHEREAS, the City also owns Parkridge Park, which is located adjacent to and southwest of the Center (hereinafter "Park"); and

WHEREAS, Mr. Barfield has expressed interest in cooperating with the City to establish a long-term plan to enhance the viability and sustainability of the Center to benefit the Parkridge neighborhood and the whole City; and

WHEREAS, the City is interested in so cooperating with Mr. Barfield.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the agreements of the Parties hereto, the City and Mr. Barfield mutually agree as follows:

1. Center Operating Costs.

- A. The parties recognize that the annual cost of operation of the Center is approximately \$50,000. In order to obtain funds to pay those costs, Mr. Barfield will establish an endowment, as stated below, and beginning in the City's 2016-2017 fiscal year, the endowment will contribute ten thousand dollars (\$10,000) toward the costs of operation of the Center in every year that the City contributes at least forty thousand dollars (\$40,000) for payment of such costs.
- B. For the purposes of this agreement, operating costs for the Center include:
  - i. Repair and maintenance of the building.
  - ii. Custodial services, snow plowing, lawn mowing, and waste removal.
  - iii. Employment costs for staff at the Center.
  - iv. Costs to insure the building.
- C. Both parties agree and understand that the City owns and operates the Center and that Mr. Barfield is establishing an endowment for support of the Center. The parties shall establish a Parkview Advisory Committee (PAC) to make recommendations to the City with respect to the operation of the Center and the budget for such operation. The City shall give due consideration to such recommendations, but the final decision with respect to

the operation shall lie solely with the City Manager. The PAC may appeal any City Manager decision to the Ypsilanti City Council.

For every fiscal year that the costs of operation of the Center equal or exceed \$50,000, provided that the City has paid at least \$40,000 of such costs, the City will invoice the endowment for \$10,000, to be applied to payment of operating costs of the Center in excess of \$40,000. In addition to the invoice, the City shall provide a copy of the budget for the particular year and evidence of the payment of \$40,000 by the City. The invoice shall be due and payable within 30 days of the date of delivery of said invoice. The City's fiscal year runs annually from July 1 to June 30. The first such invoice will be issued on or about January 1, 2017 for fiscal year 2016-17, and every year thereafter.

2. Establishment of Endowment.

- A. No later than June 30, 2016, Mr. Barfield will contribute \$200,000 to the Ann Arbor Area Community Foundation ("Foundation"), which will serve as the first contribution to the Parkridge Community Center irrevocable endowment fund (the "Parkridge Endowment") held by the Foundation. The purpose of the Parkridge endowment will be to support the operation and improvement of the Center.
- B. Over the next 5 years, Mr. Barfield will use his best efforts to encourage others to make contributions to the Parkridge Endowment with a goal of increasing the amount held in the Parkridge Endowment by an additional \$1.8 million. Any and all funds raised shall be part of the irrevocable Parkridge Endowment, notwithstanding that the total amount is not raised. This commitment by Mr. Barfield shall not be construed to require Mr. Barfield to provide funds in addition to his initial contribution of \$200,000.
- C. Mr. Barfield and the City will work together and with the Foundation to establish procedures and guidelines on how this endowment will operate, how funds will be disbursed, and how decisions will be made. Both parties anticipate a further agreement or memorandum of understanding to this end.

3. Property Acquisition and Improvement.

- A. Mr. Barfield will facilitate the acquisition by the City of the property located at 767 Harriet Street in the City of Ypsilanti, County of Washtenaw, State of Michigan; having the parcel ID number 11-11-39-468-008; and legally described as (hereinafter "the Property"):

\*OLD SID - 11 11-010-258-00 YP CITY 1-W237 REWRITE PER QCD  
L4520 P626 YP CITY 1-W237 LD COM ON CENT LINE HARRIET ST  
666.24 FT E'LY OF CENT LINE FIRST AVE, TH S 24.75 FT TO POB,  
TH CONT S 134.91 FT, TH N'ELY PARALLEL TO HARRIET ST 107

FT, TH N'LY 134.32 FT TO A PT 103.84 FT E'LY OF POB, TH SW'LY  
103.84 FT TO THE POB. PT OF FRENCH CLAIM 690.

- B. Upon obtaining an agreement from the current owner to convey the Property to the City upon payment of purchase price not to exceed \$35,000, and upon satisfaction of any conditions to close, Mr. Barfield agrees to pay the purchase price to the owner and to cause the owner to deed the Property directly to the City. The City shall not be obligated to pay the purchase price.
- C. After the Property is conveyed to the City, the City agrees to demolish the existing structure on the Property and landscape both the Property and the City-owned adjacent parcel (Parcel ID number 11-11-39-007) according to City standards.
- D. The Parkridge Endowment shall reimburse Mr. Barfield for the costs of acquisition of the Property and shall reimburse the City for demolition and initial landscaping costs.
- E. Mr. Barfield commits, over the next five years, to use his best efforts to encourage others to contribute additional funds to the Parkridge Endowment in an amount necessary to build an approximate 8,000- 12000 square-foot building on the above-described parcels. The building will belong to the City. The funds collected will be irrevocably donated to the Foundation and held in the Parkridge Endowment and applied to pay the costs of construction and operation of the said building. In the event that sufficient funds to pay the costs of construction are not raised, the funds shall remain in the Parkridge Endowment, and applied to the other purposes of that endowment as described above.
- F. This new building would be located adjacent, but not attached, to the Center to serve as a cultural, employment and job training center with the purpose of further enhancing educational opportunities for the residents of the community, to provide children an opportunity to understand their cultural heritage in a positive way, to teach children the value of entrepreneurship, and to serve as a job training center.
- G. Once the funds are secured to construct this new building, Mr. Barfield and the City will cooperate with one another to determine the appearance and construction of the building and how this building will be operated and staffed. All construction will meet city codes. The City agrees to waive building permit and inspection fees. Both parties anticipate a further agreement or memorandum of understanding to this end.
- H. The parties recognize that the funds Mr. Barfield has agreed to pay for the acquisition of the property described in paragraph 3(A), will be considered a loan by Mr. Barfield to the Foundation, payable solely from funds in the Parkridge Endowment. When sufficient additional funds have been contributed to the Parkridge Endowment as described in paragraph 2(B) to



repay this loan, the Foundation will be authorized and directed to reimburse Mr. Barfield for the amount paid to acquire this property, along with interest at the rate of \_\_\_ % from the date advanced by Mr. Barfield to the date of repayment.

4. Miscellaneous Provisions.

- A. Each provision of this agreement shall be separately enforceable and in the event that a court of competent jurisdiction determines or adjudges that any provision of this agreement is invalid or illegal, such decision shall not affect the rest of the agreement, which shall remain in full force and effect.
- B. This agreement is to be performed in the City of Ypsilanti, County of Washtenaw, State of Michigan and all legal venue shall exclusively lie therein.
- C. This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.
- D. This agreement shall bind the successors, assigns and heirs of the parties, but in the event of the death of Mr. Barfield, his estate shall not be responsible for any additional fund raising or have any commitment to make any contributions to the Parkridge Endowment. This agreement constitutes the entire agreement between the City and Mr. Barfield. It cannot be assigned by either party without the written consent of the other party. It cannot be amended or changed without the mutual written consent of both parties, following review and approval of the Ypsilanti City Attorney.

IN WITNESS WHEREOF, the parties have read, understand, and agree to the terms herein, having duly executed and delivered this agreement on the day and year referenced below. Each signor affirms that they are duly authorized to sign on behalf of their respective organization.

**CITY OF YPSILANTI**

\_\_\_\_\_  
Amanda Edmonds  
Mayor of the City of Ypsilanti

Dated: \_\_\_\_\_

\_\_\_\_\_  
Frances McMullan  
Clerk of the City of Ypsilanti

Dated: \_\_\_\_\_

**MR. JOHN BARFIELD**

\_\_\_\_\_  
John Barfield

Dated: \_\_\_\_\_

APPROVED AS TO FORM:

---

John M. Barr P-10475  
Ypsilanti City Attorney  
26766374.2\005942-00003



REQUEST FOR LEGISLATION  
June 7, 2016

FROM: Stan Kirton, Director of Public Services

SUBJECT: Approval of Sub-recipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements

---

Background:

Washtenaw County administers CDBG funds received through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant Entitlement Communities Grant (CDBG). The City of Ypsilanti is a member of the Washtenaw County, Urban County Program. The Urban County Program disperses Community Development Block Grant (CDBG) funds to participating members. The 2014-15 Urban County CDBG Funding, includes funds for Public Facility Improvement Projects, and funds to improve the Edith Heffley and Carrie Mattingly Tot Lots in the amount of \$35,000.

It is necessary to enter into a sub-recipient agreement with WCCDBG Program to receive the funds to improve the tot lots.

Staff recommends approval of the WCCDBG Program for the amount of 35,000.

Attachments: Resolution, Agreement Documents

Recommended Action: Approval

Date Received: \_\_\_\_\_ Agenda Item No.: \_\_\_\_\_

City Manager Comments: \_\_\_\_\_

Finance Director Approval \_\_\_\_\_

For Agenda of June 7, 2016

Council Action Taken: \_\_\_\_\_



**AMENDED**  
Resolution No. 2016-122  
June 7, 2016

**A RESOLUTION OF THE CITY OF YPSILANTI:**

WHEREAS, Washtenaw County administers CDBG funds received through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant Entitlement Communities Grant (CDBG) and

WHEREAS, the City of Ypsilanti is a member of the Washtenaw County, Urban County Program and;

WHEREAS, the Urban County Program disperses Community Development Block Grant (CDBG) funding to participating members; and

WHEREAS, the 2014 and 2015 Urban County CDBG Funding includes funds for Public Facility Improvement Projects, including funds to improve the Carrie Mattingly and Edith Heffley Tot Lots; and

WHEREAS, it is necessary to enter into a sub-recipient agreement with the Washtenaw County Community Development Block Grant Program to receive the funds to improve the tot lots; and

NOW, THEREFORE, BE IT RESOLVED THAT the City Council approves the sub-recipient agreement with the Washtenaw County Community Development Block Grant Program for the amount of \$35,000.00; and

FURTHER, that the Mayor and City Clerk are authorized to sign this agreement, subject to approval by the City Attorney.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

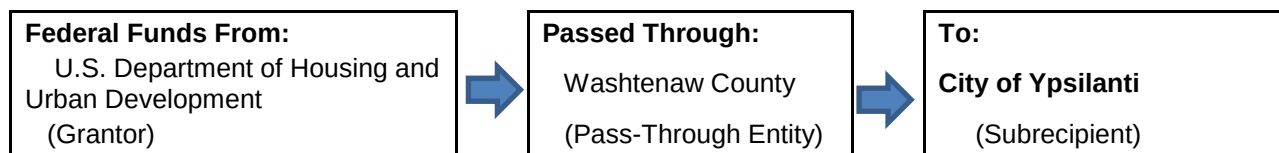
VOTE:

**COUNTY OF WASHTENAW, MICHIGAN****Agreement for Subaward of Federal Financial Assistance**

The COUNTY OF WASHTENAW is a recipient of federal financial assistance grant dollars. These funds are received directly from the federal government and indirectly from the State of Michigan and several local entities. The County sometimes passes through a portion of this federal financial assistance to other organizations located within (or in the vicinity of) the geographical boundaries of the County to assist them in carrying out the objectives of the applicable federal grant or program.

AGREEMENT is made this 14 day of April, 2016, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, as the pass-through entity (hereinafter referred to as the County) and, the City of Ypsilanti located at One South Huron Street, Ypsilanti, MI 48197 (hereinafter often referred to as the Subrecipient).

This agreement is a subaward of federal financial assistance by the County to the Subrecipient intended to assist, stimulate, or support the Subrecipient in carrying out its allowable activities under the U.S. Department of Housing and Urban Development, Community Development Block Grant (CDBG) program as requested by the Subrecipient in its application to the County for federal financial assistance.

**Flow of Federal Financial Assistance in this Subaward Agreement****ARTICLE I – REQUIRED DATA ELEMENTS**

(As detailed in Section 200.331 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, hereinafter referred to as the Uniform Guidance.)

|                                                                                                                          |                                     |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Subrecipient Name (must match registered name in DUNS)                                                                   | City of Ypsilanti                   |
| Subrecipient DUNS Number                                                                                                 | 131336260                           |
| Federal Award Identification Number (FAIN)                                                                               | B-14-UC-26-006                      |
| Federal Award Date (the date when the federal award is signed by the authorized official of the federal awarding agency) | July 01, 2014                       |
| Subaward Period of Performance (start and end date)                                                                      | April 14, 2016 – September 30, 2017 |
| Amount of Federal Funds Obligated by this Agreement                                                                      | \$35,000.00                         |
| Total Amount of Federal Funds Obligated to the Subrecipient                                                              | \$35,000.00                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Total Amount of the Federal Award                                                                                                                                                                                                                                                                                                                                                                                          | \$1,832,712.00                                                                                                                                                                           |
| Federal Award <b>Project Description</b> (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA) described in Title 2 Code of Federal Regulations Part 170)                                                                                                                                                                                                                       | Park improvement upgrades to the Edith Hefley Tot Lot (Census Tract no. 4103) and the Carrie Mattingly Tot Lot (Census Tract no. 4107), both in qualifying low to moderate income areas. |
| Name of Federal Awarding Agency                                                                                                                                                                                                                                                                                                                                                                                            | U.S. Department of Housing and Urban Development                                                                                                                                         |
| Name of County (Pass-Through Entity)                                                                                                                                                                                                                                                                                                                                                                                       | Washtenaw County                                                                                                                                                                         |
| Name and Contact Information for Awarding Official                                                                                                                                                                                                                                                                                                                                                                         | Gregory Dill, Washtenaw County Interim Administrator, 220 N. Main Street, Ann Arbor, MI 48108, 734-222-6850                                                                              |
| CFDA Number and Name                                                                                                                                                                                                                                                                                                                                                                                                       | 14.218 – Community Development Block Grant                                                                                                                                               |
| Is this Subaward for Research and Development? (answer Yes or No)                                                                                                                                                                                                                                                                                                                                                          | No                                                                                                                                                                                       |
| Indirect Cost Rate for the Federal Award (either an approved federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between the County and Subrecipient or a de minimus indirect cost rate of 10% of modified total direct costs may be used). Subrecipient may choose to charge only direct costs to this agreement. | No indirect costs billed for this work                                                                                                                                                   |

In consideration of the promises below, the parties mutually agree as follows:

## ARTICLE II - SCOPE OF SERVICES

The Subrecipient will be responsible for administering CDBG 2014-15 Urban County funding as a grant to the Subrecipient to support the eligible construction and installation of playground equipment at the Edith Hefley Tot Lot (Census Tract 4103) and the Carrie Mattingly Tot Lot (Census Tract 4107) Upon completion of the above services and submission of invoices the County will pay the Subrecipient an amount not to exceed Thirty Five Thousand Dollars and Zero Cents (\$35,000.00) in accordance with specifications described in this agreement.

## ARTICLE III - PAYMENT AND CASH MANAGEMENT

If the County is paid in advance by the federal awarding agency under the above named federal assistance award, the Subrecipient may also be paid in advance if it meets the requirements in Section 1 below.

Section 1 - Cash Advances. The Subrecipient may request an advance of funds under this agreement if it maintains or demonstrates the willingness to maintain both:

1. written procedures that minimize the time elapsing between the transfer of funds from the County and the subsequent disbursement of the funds by the Subrecipient,
2. financial management systems that meet the standards for fund control and accountability as defined in Section 200.305 of the Uniform Guidance.

Requests for advance of funds must be limited to the minimum amount needed and must be timed to be in accordance with the actual, immediate cash requirements of the Subrecipient in carrying out the terms of this agreement. The timing and amount of the advance

must be as close as is "administratively feasible" to the actual disbursement to be made by the Subrecipient.

Section 2 - Reimbursement. If the Subrecipient does not meet the requirements in Section 1 above, it shall submit periodic reimbursement requests to the County. This may be done on a monthly or quarterly basis. The reimbursement request shall be accompanied by the agreed upon financial and programmatic reports. The County shall pay the Subrecipient within 30 calendar days after the receipt of the reimbursement request and the agreed upon financial/programmatic reports, unless the County reasonably believes the reimbursement request to be improper.

#### ARTICLE IV - REPORTING OF SUBRECIPIENT

Section 1 - The Subrecipient is to report to Brett Lenart, Interim Director, Office of Community and Economic Development and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - The Subrecipient shall submit financial reports quarterly to Office of Community & Economic Development. The Subrecipient shall submit programmatic reports monthly to Lindsay Wallace, Management Analyst, Office of Community & Economic Development.

Section 3 - All reports, estimates, memoranda and documents submitted by the Subrecipient must be dated and bear the Subrecipient's name. Financial reports shall be submitted in a timely manner to the County and shall be in agreement with the amounts shown in the Subrecipient's financial system and shall be supported by appropriate documentation (payroll records, invoices, etc.). Final financial and programmatic reports shall be submitted by the Subrecipient within 30 days of the end of this agreement unless an extension of time is granted in writing by the County.

Section 4 - The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

Section 5 - The Subrecipient shall retain all reports, records and supporting documentation pertaining to this agreement for a period of three years from the date of submission of the final expenditure report and shall make them available to the County and the federal awarding agency upon request.

Section 6 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 7 - The County may review and inspect the Subrecipient's activities during the term of this agreement.

Section 8 - When applicable, the Subrecipient will submit a final, written report to the County Administrator.

Section 9 - After reasonable notice to the Subrecipient, the County may review any of the Subrecipient's internal records, reports, or insurance policies.

Section 10 - The Subrecipient shall disclose in writing to the County any potential conflict of interest it has related to the County or this agreement.

Section 11 - The Subrecipient shall disclose in writing to the County in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

Section 12 - The Subrecipient shall report to the County in a timely manner if any adverse or problematic situations arise between reporting deadlines describing the nature of the problem and what is being done to address it.

#### ARTICLE V - TERM

This agreement begins on April 14, 2016 and ends on September 30, 2017 with an option to extend an additional three (3) months. No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

#### ARTICLE VI- RESPONSIBILITIES OF THE SUBRECIPIENT

Section 1 - The Subrecipient agrees to comply with all applicable federal, State, and local regulations including the Uniform Guidance. The Subrecipient agrees to comply with the management systems standards (financial management (Sections 200.302-304), procurement (Sections 200.317-326), and property management (Sections 200.310-316)) of the Uniform Guidance.

Section 2 - The Subrecipient agrees to have performed a Single Audit of its federal expenditures if it reaches the Single Audit dollar threshold in federal expenditures during its fiscal year as detailed in Section 200.501 of the Uniform Guidance. The County reserves the right to perform or cause to be performed additional audits if it deems such to be necessary to insure compliance with the terms of this agreement or to determine the eligibility of the reported expenditures for reimbursement.

Section 3 - The Subrecipient agrees to comply with the provisions of the Byrd Amendment (Public Law 101-121, Section 319 - 31 U.S. Code Section 1352) which prohibits the use of federal funds by the recipient or subrecipient of a Federal contract, grant, loan, or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal funds awarded under this agreement.

Section 4 - The Subrecipient agrees to comply with the provisions of the Stevens Amendment (Section 8136 of the Department of Defense Appropriations Act – Public Law 100-463) which stipulates that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Section 5 - In addition to this agreement, the Subrecipient shall complete, sign, and submit to the County the following documents which are attached as part of this agreement:

1. Standard Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements



### 3. Audit Certification

#### ARTICLE VII – SUSPENSION OF FUNDING

The County may suspend funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

1. Failure to expend funds in a timely manner consistent with the agreement milestones, guidance, and assurances.
2. Failure to comply with the requirements or statutory objectives of federal or state law.
3. Failure to follow agreement requirements or special conditions.
4. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the application would not have been approved for funding.
5. Failure to submit required reports.
6. Filing of a false certification on the application or other report or document.
7. Failure to adequately manage, monitor or direct the activities of its subrecipients that are funded under this agreement.

Before taking action, the County will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

The County reserves the right to recommend to the federal government that the Subrecipient be suspended or debarred in the case of sustained significant noncompliance by the Subrecipient with the award provisions.

#### ARTICLE VIII- PERSONNEL

Section 1 - The Subrecipient will provide the required services and will not subaward or assign the services without the County's written approval.

Section 2 - The Subrecipient will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this agreement shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore entity or offshore business interest either owned or affiliated with the Subrecipient. For purposes of this agreement, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

#### ARTICLE IX-INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

#### ARTICLE X - INDEMNIFICATION AGREEMENT

The Subrecipient will protect, defend and indemnify the County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Subrecipient's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this agreement resulting in whole or in part from negligent acts or omissions of Subrecipient, any subcontractor of the Subrecipient, or any employee, agent or representative of the Subrecipient or any subcontractor of the Subrecipient.

#### ARTICLE XI- INSURANCE REQUIREMENTS

The Subrecipient will maintain at its own expense during the term of this Agreement, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this agreement.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insureds and policy forms may be subject to the approval of the County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to The County. Subrecipient shall be responsible to the County or insurance companies insuring the County for all costs resulting from both financially unsound insurance companies selected by Subrecipient and their inadequate insurance coverage. Subrecipient shall furnish the County Administrator with satisfactory

certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Subrecipient until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Subrecipient expires or is canceled during the term of the agreement, services and related payments will be suspended. Subrecipient shall furnish certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this agreement. Certificates shall be addressed to the County c/o: Washtenaw County, Office of Community and Economic Development, 415 W. Michigan Ave., Ypsilanti, MI 48179 CR#\_\_\_\_\_, and shall provide for written notice to the Certificate holder of cancellation of coverage.

#### ARTICLE XII - COMPLIANCE WITH LAWS AND REGULATIONS

The Subrecipient will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

The Subrecipient agrees to maintain the proper organizational status (such as 501 (c)(3) if needed) to be eligible to receive federal financial assistance under this grant, including proper licensure, registration, etc. Subrecipient agrees to keep itself in the same legal position/mode of organization as when it entered into this agreement.

#### ARTICLE XIII - INTEREST OF SUBRECIPIENT AND COUNTY

The Subrecipient promises that it has no interest which would conflict with the performance of services required by this agreement. The Subrecipient also promises that, in the performance of this agreement, no officer, agent, employee of the County, or member of its governing bodies, may participate in any decision relating to this agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

#### ARTICLE XIV - CONTINGENT FEES

The Subrecipient promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Subrecipient, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Subrecipient, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this agreement. For breach of this promise, the County may cancel this agreement without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Subrecipient.

#### ARTICLE XV - EQUAL EMPLOYMENT OPPORTUNITY

The Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Subrecipient will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Subrecipient agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Subrecipient, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

#### ARTICLE XVI - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service agreement with the County to pay their employees under that agreement, a minimum of either \$12.00 per hour with benefits or \$14.07 per hour without benefits. Agreementor agrees to comply with this Ordinance in paying its employees. The Subrecipient understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2016 and annually thereafter which amount shall be automatically incorporated into this agreement. County agrees to give the Subrecipient thirty (30) days written notice of such change. The Subrecipient agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

#### ARTICLE XVII - ASSIGNS AND SUCCESSORS

This agreement is binding on the County and the Subrecipient, their successors and assigns. Neither the County nor the Subrecipient will assign or transfer its interest in this agreement without the written consent of the other.

#### ARTICLE XVIII - TERMINATION OF AGREEMENT

Termination without cause. Either party may terminate the agreement by giving thirty (30) days written notice to the other party. Upon any such termination, the Subrecipient agrees to return to the County any funds not authorized for use, and the County shall have no further obligation to reimburse the Subrecipient. Upon termination of the agreement, the Subrecipient shall submit documentation, in a format specified by the County, to formally end its participation in the agreement.

#### ARTICLE XIX - EQUAL ACCESS

The Subrecipient shall provide the services set forth in the Scope of Service section of this agreement without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

#### ARTICLE XX - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this agreement will be freely available to the public. None may be copyrighted by the Subrecipient. During the performance of the services, the Subrecipient will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this agreement by the Subrecipient must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

#### ARTICLE XXI - PAYROLL TAXES

The Subrecipient is responsible for all applicable state and federal social security benefits and unemployment taxes for its employees and agrees to indemnify and protect the County against such liability.

#### ARTICLE XXII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

#### ARTICLE XXIII - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Subrecipient, will be incorporated into this agreement by written amendments signed by both parties.

Unilateral modification of the agreement may take place by the County if the underlying programmatic legislation or regulations are changed by the federal government. If this unilateral modification is objectionable to the Subrecipient, it may withdraw from receiving further federal financial assistance under this agreement by giving (thirty) 30 days written notice to the County.

The Subrecipient agrees to inform the County in writing concerning any proposed changes of dates, budget, or services indicated in this agreement, as well as changes of address or personnel affecting this agreement. Changes in dates, budget, or services are subject to prior written approval of the County.

#### ARTICLE XXIV - CHOICE OF LAW AND FORUM

This agreement is to be interpreted by the laws of the State of Michigan. The parties agree that the proper forum for any disputes or litigation arising out of this agreement is in Washtenaw County, Michigan.

The County and the Subrecipient agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation. This is not to be construed as a waiver of governmental immunity for either party.

#### ARTICLE XXV - EXTENT OF AGREEMENT

This written agreement, including any attachments thereto, represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

#### ARTICLE XXVI – PRIVACY / THIRD PARTIES

This agreement is solely between the County and Subrecipient. No other parties are part of this agreement. This agreement is not intended to make any person or entity, not a party to this agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

#### ARTICLE XXVII - SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement, which shall remain in full force and effect.

#### ARTICLE XXVIII - NOTICES

Communication notices for this agreement may be delivered via electronic mail, U.S. mail, hand delivery, or fax.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the organization he or she represents. By signing this agreement, the County and the Subrecipient agree to comply with all of the requirements specified in this agreement.

ATTESTED TO:

WASHTENAW COUNTY (Pass-Through Entity)

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_  
Gregory Dill (DATE)  
County Administrator

APPROVED AS TO CONTENT:

CITY OF YPSILANTI (Subrecipient)

By: \_\_\_\_\_  
**Brett Lenart** (DATE)  
Interim Executive Director, Office of  
Community and Economic Development

BY: \_\_\_\_\_  
**Amanda Edmonds** (DATE)  
Mayor

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Curtis N. Hedger (DATE)  
Office of Corporation Counsel

**STANDARD ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the

Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the

Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.
18. Will comply with all applicable requirements of all other Federal laws, executive orders regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

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Signature of Subrecipient's Authorized Representative

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Name of Subrecipient Organization

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Title of Subrecipient's Authorized Representative

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Date Submitted



## **CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Washtenaw County determines to award the covered transaction, grant, or cooperative agreement.

### **1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### **2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily

excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### **3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

\_\_\_\_\_  
Name of Subrecipient Organization

\_\_\_\_\_  
Printed Name and Title of Subrecipient's Authorized Representative

\_\_\_\_\_  
Signature of Subrecipient's Authorized Representative

\_\_\_\_\_  
Date

# Subrecipient Audit Certification

## Federal Audit Requirements - Fiscal Years Beginning After December 26, 2014

Non-federal organizations which expend \$750,000 or more in federal funds during their fiscal year are required to have a Single Audit performed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget. Subrecipients must submit their audit report to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or within 9 months after the end of the audit period for each year the Subrecipient meets the \$750,000 federal expenditure threshold.

Program: Community Development Block Grant (CDBG) CFDA Number: 14.218

### Subrecipient Information:

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Independent Audit Firm: \_\_\_\_\_

Certification for Fiscal Year Ending (mm/dd/yyyy): \_\_\_\_\_

### (Check appropriate box):

☐ I certify that the Subrecipient shown above **does not expect** to expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will not be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, for the above listed program.

☐ I certify that the Subrecipient shown above **expects it will** expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

\_\_\_\_\_  
Signature of Subrecipient's Authorized Representative

\_\_\_\_\_  
Date

For Washtenaw County Use Only

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

## **ATTACHMENT A- SCOPE OF SERVICES & TIMELINE**

### **NARRATIVE DESCRIPTION/ SCOPE OF WORK:**

WASHTENAW COUNTY will contract with the **City of Ypsilanti** to use COUNTY CDBG funds for the eligible acquisition and construction costs of completing park improvements at **Edith Hefley Tot Lot (Census Tract 4103)**. The **Edith Hefley Tot Lot** project consists of the installation and construction of a swing set, a wood chip fall surface area, the installation and construction of a climber and the installation of a slide with a wood chip fall surface area and a sign for the Edith Hefley Tot Lot. The **Carrie Mattingly Tot Lot** project consists of the installation and construction of a swing set, a wood chip fall surface area, the installation and construction of a climber and the installation of a slide with a wood chip fall surface area.

### **SPECIAL CONDITIONS:**

The **Subrecipient** shall also coordinate with the Office of Community and Economic Development to assure that the following requirements for the public facility improvement project are met:

1. CONTRACTOR(s) must follow the requirements of the Davis-Bacon Act and Wage Determination, and the Section 3 regulations, as provided by the Office of Community Development to the City.
2. Upon completion of the bid review process, the **City of Ypsilanti** will submit award documents to the Office of Community and Economic Development.
3. The **City of Ypsilanti** will be subject to the monitoring requirements of the U.S. Department of Housing and Urban Development (HUD) as a recipient of CDBG funds. The monitoring will be conducted by Office of Community and Economic Development staff.
4. CONTRACTOR(s) agrees that all craftsmen, mechanics and laborers it employs to work on this project shall, at a minimum, receive the prevailing wages and fringe benefits of the Building Trade Department for corresponding classes of craftsmen, mechanics and laborers for the Washtenaw County area, as determined and published by the Davis-Bacon Division of the United States Department of Labor. Contractor agrees that all subcontracts entered into by the Contractor shall contain a similar provision covering any sub-contractor's employees who perform work on this project.
5. CONTRACTOR(s) agree to maintain performance & payment bonds, as indicated in the 2009-10 RFP documents issued by the City.

### **PROJECT TIMELINE:**

| <b>Activity</b>                                                                                                                                                       | <b>Deadline</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| CITY will solicit quotes.                                                                                                                                             | 4/29/16         |
|                                                                                                                                                                       |                 |
| CITY will award contract to most responsible and responsive bidder.                                                                                                   | 6/7/16          |
| CITY will submit award notice to City Council for final approval.                                                                                                     | 6/7/16          |
| CITY will send a notice to proceed to winning bidder.                                                                                                                 | 6/8/16          |
| Contractor will begin construction of the playground renovations.                                                                                                     | 7/15/16         |
| Office of Community and Economic Development will perform Davis-Bacon Interviews.                                                                                     | 7/16/16         |
| Contractor will achieve substantial completion of the playground renovations.                                                                                         | 7/16/16         |
| Contractor will complete playground renovations and CITY will perform a final inspection.                                                                             | 7/30/16         |
| CITY will submit request for reimbursement, along with accompanying sworn statements and required, original Davis-Bacon payroll forms and Section 3 compliance forms. | 8/30/16         |
| <b>Project Completion Date:</b>                                                                                                                                       |                 |
|                                                                                                                                                                       | 9/1/16          |

## ATTACHMENT B- PROJECT BUDGET

### SUMMARY OF TERMS:

The COUNTY agrees to pay to or on behalf of the **CITY** the sum of \$35,000.00 of 2014 CDBG Funds according to the according to the budget below.

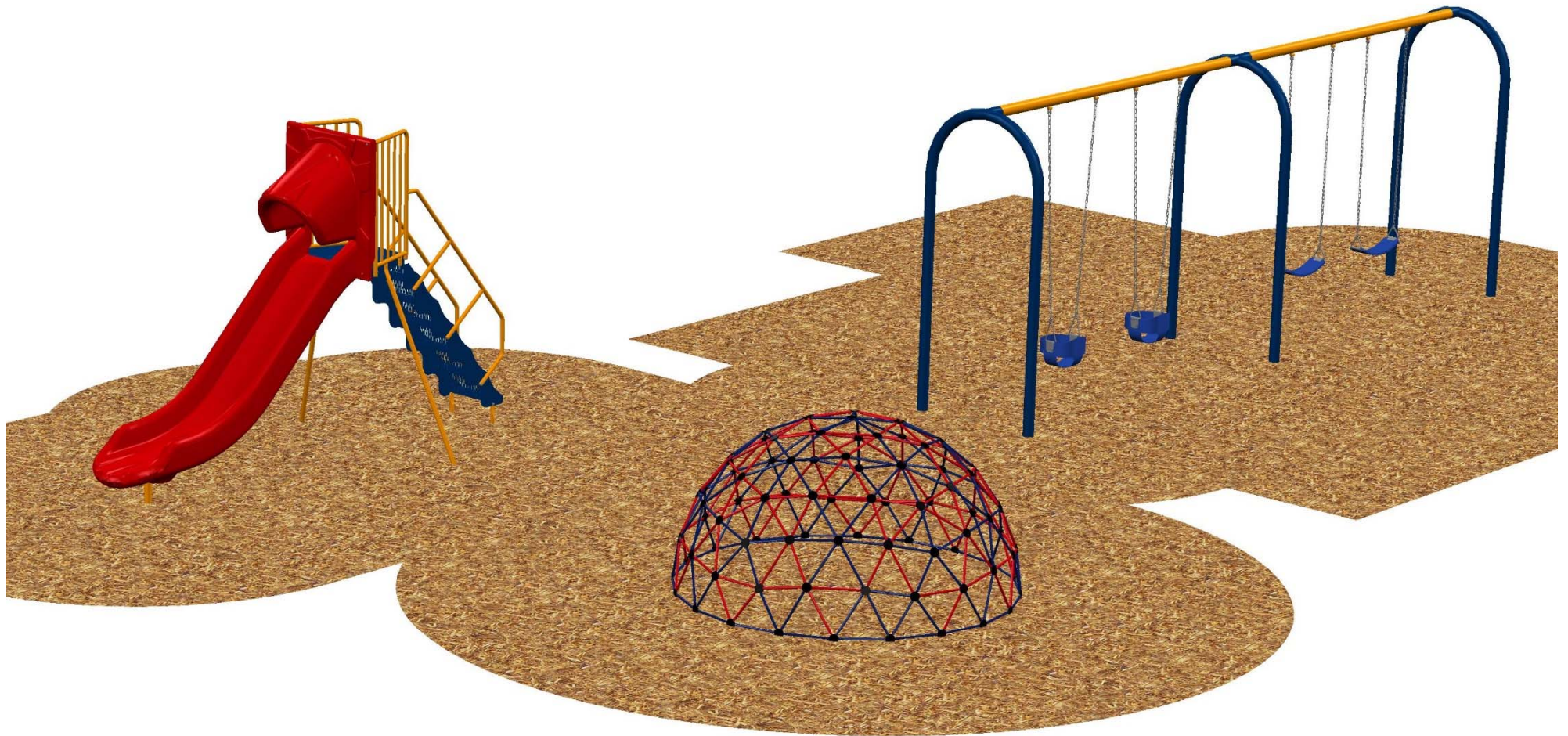
### PROJECT BUDGET:

| PROGRAM BUDGET                                             |                    | NAME: | 2016 EDITH HEFLEY AND<br>CARRIE MATTINGLY TOT LOT<br>IMPROVEMENTS |                    |
|------------------------------------------------------------|--------------------|-------|-------------------------------------------------------------------|--------------------|
| REVENUE SOURCE(S):                                         | THIS REQUEST       |       | CITY OF<br>YPSILANTI                                              | TOTAL              |
| Grant Amounts – CDBG                                       | \$35,000.00        |       | \$35,000.00                                                       | \$35,000.00        |
| Grant Amounts – CDBG-R                                     | \$0                |       | \$0                                                               | \$0.00             |
| Other Support –                                            | \$0                |       | \$0                                                               | \$0                |
| Status of Funds                                            |                    |       |                                                                   |                    |
| <b>Total Revenues</b>                                      | <b>\$35,000.00</b> |       | <b>\$35,000.00</b>                                                | <b>\$35,000.00</b> |
| PROGRAM EXPENSES                                           | THIS REQUEST       |       | CITY OF<br>YPSILANTI                                              | TOTAL              |
| Personnel, Taxes & Fringe Benefits                         |                    |       |                                                                   |                    |
| Consultant & Contractual Fees                              |                    |       |                                                                   |                    |
| Space & Related Costs                                      |                    |       |                                                                   |                    |
| Printing / Supplies                                        |                    |       |                                                                   |                    |
| Specific Assistance - scholarships                         |                    |       |                                                                   |                    |
| Audit                                                      |                    |       |                                                                   |                    |
| Program Evaluation                                         |                    |       |                                                                   |                    |
| Marketing                                                  |                    |       |                                                                   |                    |
| Other – postage, communications                            |                    |       |                                                                   |                    |
| Other – travel, insurance                                  |                    |       |                                                                   |                    |
| Other – staff development                                  |                    |       |                                                                   |                    |
| Other – fundraising expense                                |                    |       |                                                                   |                    |
| Acquisition and Construction – Edith<br>Hefley Tot Lot     | \$17,500           |       |                                                                   |                    |
| Acquisition and Construction – Carrie<br>Mattingly Tot Lot | \$17,500           |       |                                                                   |                    |
| <b>Total Expenditures</b>                                  | <b>\$35,000.00</b> |       | <b>\$35,000.00</b>                                                | <b>\$35,000.00</b> |



Charles Tot Lot

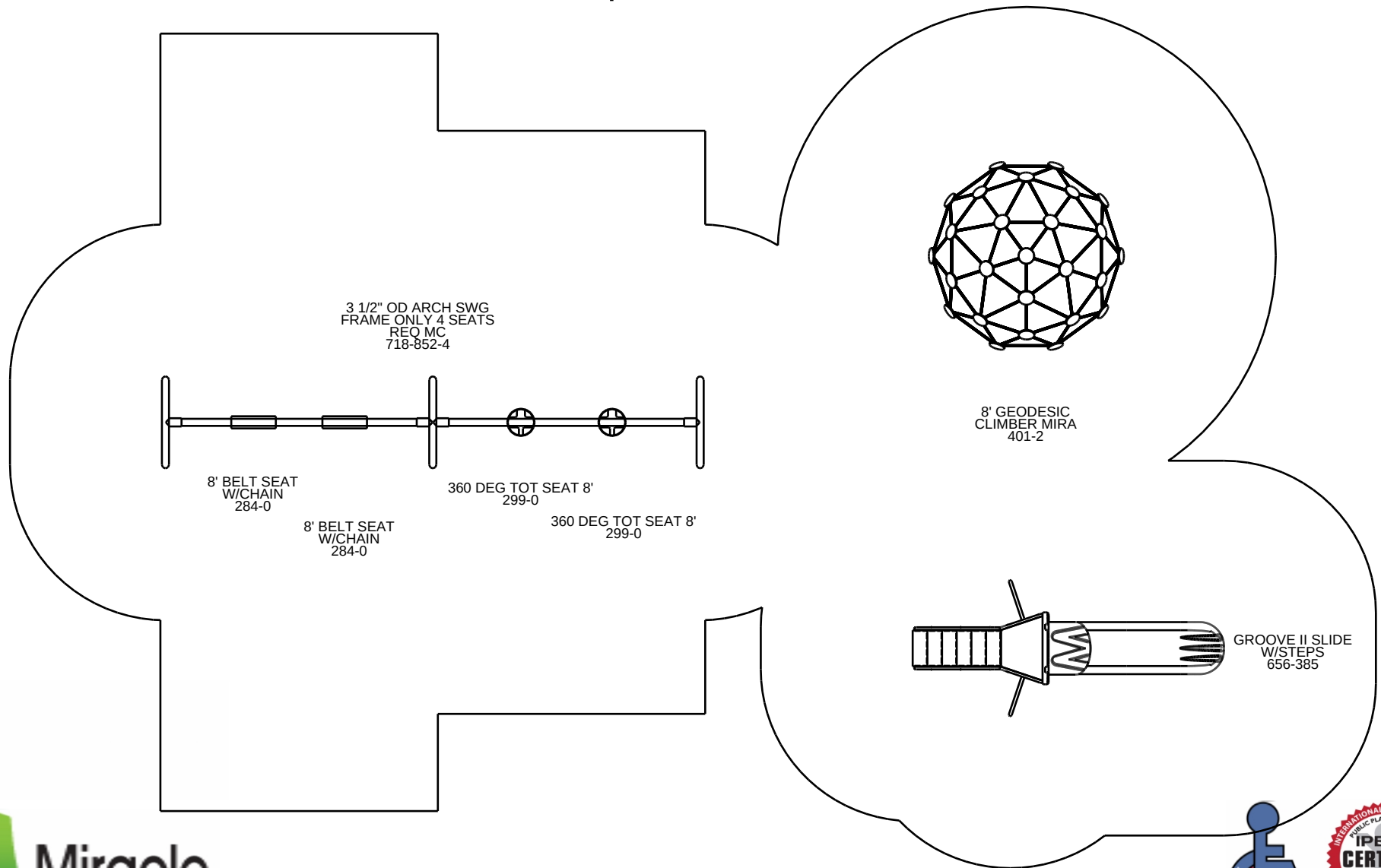
Ypsilanti, MI



# Charles Tot Lot Ypsilanti , MI

|                                                 |   |         |
|-------------------------------------------------|---|---------|
| ELEVATED PLAY ACTIVITIES - TOTAL                | 0 |         |
| ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER | 0 | REQ'D 0 |
| ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP     | 0 | REQ'D 0 |
| GROUND LEVEL ACTIVITY TYPE                      | 3 | REQ'D 0 |
| GROUND LEVEL QUANTITY                           | 6 | REQ'D 0 |

FOR KIDS  
AGES  
2-5  
YEARS



**Miracle Midwest**

1749 Hamilton  
Okemos, MI, 48864

PHONE NO: 800-722-8546  
FAX NO: 5173491911

GROUND SPACE: 44' X 23'

PROTECTIVE AREA: 57' X 36'

DRAWN BY: Miracle Maker

SCALE: 1"=6'

DATE: May 14, 2014

**86\_41773468623**



COMPLIES TO ASTM/CPSC



COMPLIES TO ADA

TYPE:

QUANTITY:

To promote safe and proper equipment use by children. Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS



REQUEST FOR LEGISLATION  
June 7, 2016

To: Mayor and Council

From: Beth Ernat, Director of Economic Development

Subject: Wayfinding and Directional Signage

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**SUMMARY & BACKGROUND:** The Ypsilanti Convention and Visitors Bureau (YCVB) have proposed a Wayfinding and Directional Signage Program for Ypsilanti, EMU, and surrounding areas in Ypsilanti Township. The purpose of the program is to provide identity and direction to visitors and travelers through the region. The YCVB presented the concept to the City Council in June. After review from the their consultants for the sign project, Beckett and Raeder, the CVB is requesting the City take ownership of the signs after installation.

City Council approved a resolution on July 27, 2015 supporting the way finding signage program and maintenance of the signs. The WCCVB is working with Beckett and Raeder, Inc., to develop and bid the signs. At this time Beckett and Raeder has recommended that the signs be owned by the municipality and not the WCCVB. This recommendation comes as a result of a similar program in Chelsea and difficulties in permitting and installing signs owned by one entity and installed on another entity's property. The City would only own the signs within our corporate limits. Ypsilanti Township and Superior Township have both accepted ownership of signs being installed in their boundary.

The YCVB asked the key partners, EMU, Washtenaw County, City of Ypsilanti and Ypsilanti Township to each contribute \$30,000. The cost would cover the manufacturing of the signs, the permits necessary, including MDOT, and installation of the signs.

Upon review of the proposal and the known budget constraints in this year's budget for the City of Ypsilanti, the Office of Community and Economic Development for Washtenaw County has offered to pay the City's portion, \$30,000, in exchange for the long term maintenance and ownership of the signs once they have been installed.

The signs will consist of a heavy duty vinyl. The vinyl specified for the graphics has a 10 year warranty. Changes and additions can be made by overlaying the vinyl. All street signs will have to meet and exceed MDOT's standards. Similar sign designs and the same manufacturer have been used in both Ann Arbor and Chelsea. The signs in Chelsea have been in place for ten (10) years with no maintenance costs. The signs in Ann Arbor have been replaced due to upgrades but have been installed for over six (6) years with no maintenance cost.

**RECOMMENDED ACTION:** Staff recommends approving an updated resolution to accept ownership of the proposed signs previously approved by Council

**ATTACHMENTS:** Resolution



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CITY MANAGER APPROVAL: \_\_\_\_\_ COUNCIL AGENDA DATE: \_\_\_\_\_

CITY MANAGER COMMENTS: \_\_\_\_\_

FISCAL SERVICES DIRECTOR APPROVAL: \_\_\_\_\_



Resolution No. 2016 - 123  
June 7, 2016

**RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:**

WHEREAS, The City of Ypsilanti recognizes that wayfinding signs increase tourism by providing visual clues to help visitors find community destinations and recreational areas, that the signs will increase private investment in the City by conveying a sense of prosperity, influencing people's decisions to live and work in the City, and that the signs will help our local businesses increase product sales by helping visitors find retail districts and parking; and

WHEREAS, the City supports and agrees with the Ypsilanti Area Wayfinding Signage proposal as presented at the June 6, 2015 meeting; and

WHEREAS, the Washtenaw County Convention and Visitors Bureau has agreed to pay for the wayfinding signs and entered into a contract with Universal Sign Systems of Grand Rapids to provide and install wayfinding signs within the City limits; and

WHEREAS, the City of Ypsilanti is willing to take title to the wayfinding signs within the City limits after installation; and

NOW BE IT RESOLVED THAT the Mayor and City Clerk shall be authorized to sign and accept delivery of documents necessary to transfer ownership of the signs to the City, all in a form approved by the City Attorney.

OFFERED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YES:

NO:

ABSENT:

VOTE:

April 15, 2016

**Ms. Mary Zuccherro, CDME, CGMP, GMS, CTA**  
Washtenaw County Convention and Visitors Bureau, Inc.  
315 W. Huron Street, Suite 340  
Ann Arbor, MI 48103

**Regarding: Ypsilanti Area Wayfinding Signage**



Dear Ms. Zuccherro,

As you know, bids for the Ypsilanti Area Wayfinding Signage project were received for the above-referenced project on Tuesday, April 5, 2016 at the office of Beckett & Raeder, Inc. (BRI), 535 W. William Street, Suite 101, Ann Arbor, MI 48103. Following is a summary of the bids received.

| <u>Bidder</u>    | <u>Base Bid</u> | <u>Alternate</u> | <u>Notes</u>              |
|------------------|-----------------|------------------|---------------------------|
| Johnson Sign     | \$120,215.00    | \$124,765.00     | Non-conforming submission |
| Universal Sign   | \$101,981.00    | \$4,725.00       |                           |
| Valley City Sign | \$110,890.72    | \$0.00           | Non-conforming submission |

The low base bid of \$101,981.00 received from Universal Sign Systems, Inc. is approximately \$56,019 (35.46%) under the WCCVB project budget of \$158,000.00 and approximately \$8,910 (8.03%) under the next low bid. It should be noted that both of the other two bids received were non-conforming due to submission or project scope irregularities.

A post-bid telephone interview with Universal Sign Systems was held on April 6, 2016 in order to confirm its bid represented the full scope of work and project schedule described in the bid documents. Universal confirmed that its bid is complete and the company is confident it can complete the project within the bid price and schedule submitted. BRI has worked with Universal Sign on other projects and found Universal completed projects on-time and on-budget with courteous staff. Similar positive experiences were also verified with other project Owners.

Concurrent with the bid tabulation and evaluation process, WCCVB expressed interest in adding five additional Type III Directional Signs to the project and requested that BRI solicit a cost from Universal. BRI issued Pre-Award Bulletin #1 on April 12, 2016. Universal completed and returned its response on April 13, 2016 with a proposed additional cost of \$26,010 for an adjusted base bid total of \$127,991.00.

**Beckett & Raeder, Inc.**  
535 West William, Suite 101  
Ann Arbor, MI 48103

734 **663.2622** ph  
734 **663.6759** fx

Petoskey Office  
616 Petoskey St., Suite 100  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
921 West 11th St., Suite 2E  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Toledo, Ohio  
419.242.3428 ph

Evaluation of all information attached to this letter gives BRI confidence to recommend WCCVB award the Ypsilanti Area Wayfinding Project to Universal Sign Systems of Grand Rapids, MI. After consultation with the WCCVB, we further recommend that award be for the amended Pre-Award Bulletin #1 base bid scope (\$127,991.00) and double-sided header bid alternate (\$4,725.00) totaling **\$132,716.00**.

Please feel free to contact me should you have any questions or require additional information.

Sincerely,



*initiative*



Brian D. Barrick, PLA, ASLA  
Senior Associate

attachments: Bid Tabulation  
Universal Bid Proposal  
Post Bid Interview Memorandum  
Universal Pre-Award Bulletin #1

|               |                                                 |
|---------------|-------------------------------------------------|
| Project:      | Ypsilanti Area Wayfinding Signage               |
|               | Washtenaw County Convention and Visitors Bureau |
| Bid Due Date: | April 5, 2016, 2:00 pm                          |

|                                                                |      | Bidder (Company Name) |                |                  | Owner's Budget | Average      | Median       |
|----------------------------------------------------------------|------|-----------------------|----------------|------------------|----------------|--------------|--------------|
|                                                                |      | Johnson Sign          | Universal Sign | Valley City Sign |                |              |              |
|                                                                |      |                       |                |                  |                |              |              |
| LUMP SUM BID TOTAL (single-sided headers)                      |      | \$120,215.00          | \$101,981.00   | \$110,890.72     | \$158,000.00   | \$111,028.91 | \$110,890.72 |
| ADD ALTERNATE BID TOTAL for double-sided headers               |      | \$124,765.00          | \$4,725.00     | \$0.00           |                | \$43,163.33  | \$4,725.00   |
| Bidder's Qualification                                         |      | Y                     | Y              | N                |                |              |              |
| Addendum Acknowledgement (2)                                   |      | N                     | Y              | Y                |                |              |              |
| Bid Surety                                                     |      | Y                     | Y              | Y                |                |              |              |
| Affidavit of Noncollusion                                      |      | Y                     | Y              | Y                |                |              |              |
|                                                                |      |                       |                |                  |                |              |              |
|                                                                |      |                       |                |                  |                |              |              |
| INFORMATIONAL UNIT PRICES                                      | UNIT |                       |                |                  |                |              |              |
| Type IIIa Sign in Lawn with "Car" Header (Single-sided)        | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIa Sign in Lawn with "Car" Header (Double-sided)        | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIa Sign in Lawn with "Tridge" Header (Single-sided)     | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIa Sign in Lawn with "Tridge" Header (Double-sided)     | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIa Sign in Concrete with "Tridge" Header (Single-sided) | ea   | \$5,560.00            | \$4,574.00     | \$4,711.00       |                | \$4,948.33   | \$4,711.00   |
| Type IIIa Sign in Concrete with "Tridge" Header (Double-sided) | ea   | \$5,910.00            | \$4,922.00     |                  |                | \$5,416.00   | \$5,416.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIa Sign in Concrete with "Heron" Header (Single-sided)  | ea   | \$5,560.00            | \$4,574.00     | \$4,711.00       |                | \$4,948.33   | \$4,711.00   |
| Type IIIa Sign in Concrete with "Heron" Header (Double-sided)  | ea   | \$5,910.00            | \$4,922.00     |                  |                | \$5,416.00   | \$5,416.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIb Sign in Lawn with "Car" Header (Single-sided)        | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIb Sign in Lawn with "Car" Header (Double-sided)        | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIb Sign in Lawn with "Rosie" Header (Single-sided)      | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIb Sign in Lawn with "Rosie" Header (Double-sided)      | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIb Sign in Lawn with "Tridge" Header (Single-sided)     | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIb Sign in Lawn with "Tridge" Header (Double-sided)     | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIb Sign in Lawn with "Heron" Header (Single-sided)      | ea   | \$5,560.00            | \$4,474.00     | \$4,711.00       |                | \$4,915.00   | \$4,711.00   |
| Type IIIb Sign in Lawn with "Heron" Header (Double-sided)      | ea   | \$5,910.00            | \$4,822.00     |                  |                | \$5,366.00   | \$5,366.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IIIc Sign in Lawn with "Rosie" Header (Single-sided)      | ea   | \$5,660.00            | \$4,674.00     | \$4,929.00       |                | \$5,087.67   | \$4,929.00   |
| Type IIIc Sign in Lawn with "Rosie" Header (Double-sided)      | ea   | \$6,010.00            | \$5,022.00     |                  |                | \$5,516.00   | \$5,516.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IV Sign in Lawn                                           | ea   | \$2,300.00            | \$1,826.00     | \$2,501.00       |                | \$2,209.00   | \$2,300.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IV Sign in Landscape Bed                                  | ea   | \$2,300.00            | \$1,826.00     | \$2,501.00       |                | \$2,209.00   | \$2,300.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IV Sign in Concrete Pavement                              | ea   | \$2,500.00            | \$1,926.00     | \$2,501.00       |                | \$2,309.00   | \$2,500.00   |
|                                                                |      |                       |                |                  |                |              |              |
| Type IV Sign in Birck Pavement                                 | ea   | \$2,500.00            | \$1,926.00     | \$2,501.00       |                | \$2,309.00   | \$2,500.00   |

BID OPENING NOTES:

**Johnson Sign** acknowledged Addendum #1 only, not #2. Confirmation is needed that submitted Add Alternate price of \$124,765 is actually a total of base bid plus alternate.

**Universal Sign** included a note in its bid qualifying that any necessary MDOT permits be submitted through the City of Ypsilanti in order to avoid MDOT permit fees.

**Valley City Sign** included notes in its bid qualifying that their pricing includes numerous variances from project specifications, including not subcontracting Grafaktri.

Original

## BIDDER'S QUALIFICATIONS

Ypsilanti Area Wayfinding Signage  
Ypsilanti, Michigan

By submitting a bid for this project the Bidder is stating that the company he/she represents has a minimum of 5 (five) years experience in permitting, fabricating, and installing signs as specified.

Universal Sign, Inc.

Name of Company



Authorized Signature

Nate Zevenbergen - Project Manager

Printed Name of Signatory and Title

April 4, 2016

Date

**PROPOSAL  
YPSILANTI AREA WAYFINDING SIGNAGE**

The undersigned Bidder proposes and agrees that if this Proposal is accepted, to enter into the attached Agreement with the:

WASHTENAW COUNTY CONVENTION AND VISITORS BUREAU

hereinafter referred to as the OWNER, to complete all of the Work as specified or as indicated in these Contract Documents, for the Contract Price, and within the Contract Time, as indicated in this Proposal and in strict accordance with these Contract Documents.

In submitting this Proposal, the Bidder represents, as more fully set forth in the Agreement, that the Bidder has examined copies of all of these Contract Documents and the Bidder understands and accepts these Contract Documents as sufficient for the purpose, including any and all Addenda, officially issued, the receipt of which is hereby acknowledged:

| ADDENDA  | DATE OF RECEIPT | SIGNATURE                   |
|----------|-----------------|-----------------------------|
| <u>1</u> | <u>3/18/16</u>  | <u>[Redacted Signature]</u> |
| <u>2</u> | <u>3/24/16</u>  | <u>[Redacted Signature]</u> |
| _____    | _____           | _____                       |

The Bidder has examined locations where the Work is to be performed, the legal requirements and conditions that may affect the cost, progress and/or performance of the Work and has made such independent investigations as the Bidder deems necessary in the preparation of this Proposal.

The undersigned, having familiarized his/herself with the local conditions affecting the cost of the work and with the contract documents in their entirety hereby propose to perform everything required to be performed, and to provide and furnish all labor, materials, necessary tools, equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Ypsilanti Area Wayfinding Signage project according to the plans and specifications, completely inclusive in the following unit price bid.

**BASE PROPOSAL SUM**

The Base Proposal Sum is solicited and the lump sum amount shall be inserted in the blank space provided below. The Proposal Sum shall be the lump sum bid amount for all Work shown on the Drawings and specified in the Specifications including **single-sided headers for Type III Directional Signs**. Award of Contract, if made, will be to the Contractor whose bid is determined to be in the best interest of the Owner.

\$ 101,981.<sup>00</sup> ~~XXXXXXXXXX~~

One hundred and one thousand nine hundred and eighty one dollars  
(Written Amount)

**ADD ALTERNATE PROPOSAL SUM**

The Add Alternate Proposal Sum is solicited for additional cost to provide and install **double-sided headers for Type III Directional Signs** in lieu of single-sided headers. The lump sum amount shall be inserted in the blank space provided below.

\$ 4,725.<sup>00</sup> ~~XXXXXXXXXX~~

Four thousand seven hundred and twenty five dollars  
(Written Amount)



|                                      |                        |          |
|--------------------------------------|------------------------|----------|
| Ypsilanti - WAYFINDING w/ SF HEADERS | UNIVERSAL SIGN SYSTEMS | 4/4/2016 |
|--------------------------------------|------------------------|----------|

| Description                                        | QTY | UNIT COST | INSTALLATION | LINE TOTAL   |
|----------------------------------------------------|-----|-----------|--------------|--------------|
| Type IIIa Sign in Lawn with "Car" Header           | 3   | 3974      | 500          | \$13,422.00  |
| Type IIIa Sign in Lawn with "Tridge" Header        | 2   | 3974      | 500          | \$8,948.00   |
| Type IIIa Sign in Concrete with "Car" Header       | 1   | 3974      | 600          | \$4,574.00   |
| Type IIIa Sign in Concrete with "Heron" Header     | 1   | 3974      | 600          | \$4,574.00   |
| Type IIIb Sign in Lawn with "Car" Header           | 2   | 3974      | 500          | \$8,948.00   |
| Type IIIb Sign in Lawn with "Rosie" Header         | 1   | 3974      | 500          | \$4,474.00   |
| Type IIIb Sign in Lawn with "Tridge" Header        | 1   | 3974      | 500          | \$4,474.00   |
| Type IIIb Sign in Lawn with "Heron" Header         | 1   | 3974      | 500          | \$4,474.00   |
| Type IIIc Sign in Lawn with "Rosie" Header         | 1   | 4174      | 500          | \$4,674.00   |
| Type IV Sign in Lawn                               | 4   | 1626      | 200          | \$7,304.00   |
| Type IV Sign in Landscape Bed                      | 3   | 1626      | 200          | \$5,478.00   |
| Type IV Sign in Concrete                           | 9   | 1626      | 300          | \$17,334.00  |
| Type IV Sign in Brick                              | 2   | 1626      | 300          | \$3,852.00   |
| Bonds                                              | 1   | 2600      | 0            | \$2,600.00   |
| Engineering/Permits                                | 1   | 5050      | 0            | \$5,050.00   |
| Tax                                                | 1   | 1801.09   | 0            | \$1,801.09   |
| ***Tax/Bonds/Permit Amount May Vary as QTY changes |     |           | Total        | \$101,981.09 |

\*\*\*Pricing Assumes MDOT permits are pulled by city and MDOT permits are no cost

|                                      |                        |          |
|--------------------------------------|------------------------|----------|
| Ypsilanti - WAYFINDING w/ DF HEADERS | UNIVERSAL SIGN SYSTEMS | 4/4/2016 |
|--------------------------------------|------------------------|----------|

| Description                                        | QTY | UNIT COST | INSTALLATION | LINE TOTAL   |
|----------------------------------------------------|-----|-----------|--------------|--------------|
| Type IIIa Sign in Lawn with "Car" Header DF        | 3   | 4322      | 500          | \$14,466.00  |
| Type IIIa Sign in Lawn with "Tridge" Header DF     | 2   | 4322      | 500          | \$9,644.00   |
| Type IIIa Sign in Concrete with "Car" Header DF    | 1   | 4322      | 600          | \$4,922.00   |
| Type IIIa Sign in Concrete with "Heron" Header DF  | 1   | 4322      | 600          | \$4,922.00   |
| Type IIIb Sign in Lawn with "Car" Header DF        | 2   | 4322      | 500          | \$9,644.00   |
| Type IIIb Sign in Lawn with "Rosie" Header DF      | 1   | 4322      | 500          | \$4,822.00   |
| Type IIIb Sign in Lawn with "Tridge" Header DF     | 1   | 4322      | 500          | \$4,822.00   |
| Type IIIb Sign in Lawn with "Heron" Header DF      | 1   | 4322      | 500          | \$4,822.00   |
| Type IIIc Sign in Lawn with "Rosie" Header DF      | 1   | 4522      | 500          | \$5,022.00   |
| Type IV Sign in Lawn                               | 4   | 1626      | 200          | \$7,304.00   |
| Type IV Sign in Landscape Bed                      | 3   | 1626      | 200          | \$5,478.00   |
| Type IV Sign in Concrete                           | 9   | 1626      | 300          | \$17,334.00  |
| Type IV Sign in Brick                              | 2   | 1626      | 300          | \$3,852.00   |
| Bonds                                              | 1   | 2700      | 0            | \$2,700.00   |
| Engineering/Permits                                | 1   | 5050      | 0            | \$5,050.00   |
| Tax                                                | 1   | 1901.52   | 0            | \$1,901.52   |
| ***Tax/Bonds/Permit Amount May Vary as QTY changes |     |           | Total        | \$106,705.52 |

\*\*\*Pricing Assumes MDOT permits are pulled by city and MDOT permits are no cost



## PROPOSAL UNIT PRICES

Contractor shall submit installed unit prices for items of work stated below. Unit prices shall include all Work shown on the Drawings and specified in the Specifications. Unit prices shall be for the complete scope of work per sign including all permits, materials, and labor required for complete installation with restoration of any existing conditions such as concrete pavement, brick pavement, landscape bed, or lawn. The Owner reserves the right to increase or decrease the scope of work by up to thirty percent (30%) on the basis of the unit prices stated. The Owner reserves the right to negotiate with the Bidder on any or all unit prices listed in this Bid Form. Unit prices given shall include all profit and overhead. Contractor "mark-up" will not be paid in addition to the prices given below. Award of Contract, if made, will be to the Contractor whose bid is determined to be in the best interest of the Owner.

| Item                                                        | Qty. | Unit | Unit Price<br>w/ single side<br>header<br>(ea) | Unit Price<br>w/ double side<br>header<br>(ea) | Unit Price<br>(ea) |
|-------------------------------------------------------------|------|------|------------------------------------------------|------------------------------------------------|--------------------|
| Type IIIa Sign in Lawn<br>with "Car" Header                 | 3    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIa Sign in Lawn<br>with "Tridge" Header              | 2    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIa Sign in Concrete Pavement<br>with "Tridge" Header | 1    | ea   | <u>\$4,574</u>                                 | <u>\$4,922</u>                                 |                    |
| Type IIIa Sign in Concrete Pavement<br>with "Heron" Header  | 1    | ea   | <u>\$4,574</u>                                 | <u>\$4,922</u>                                 |                    |
| Type IIIb Sign in Lawn<br>with "Car" Header                 | 2    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIb Sign in Lawn<br>with "Rosie" Header               | 1    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIb Sign in Lawn<br>with "Tridge" Header              | 1    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIb Sign in Lawn<br>With "Heron" Header               | 1    | ea   | <u>\$4,474</u>                                 | <u>\$4,822</u>                                 |                    |
| Type IIIc Sign in Lawn<br>With "Rosie" Header               | 1    | ea   | <u>\$4,674</u>                                 | <u>\$5,022</u>                                 |                    |
| Type IV Sign in Lawn                                        | 4    | ea   |                                                |                                                | <u>\$1,826</u>     |
| Type IV Sign in Landscape Bed                               | 3    | ea   |                                                |                                                | <u>\$1,826</u>     |
| Type IV Sign in Concrete Pavement                           | 9    | ea   |                                                |                                                | <u>\$1,926</u>     |
| Type IV Sign in Brick Pavement                              | 2    | ea   |                                                |                                                | <u>\$1,926</u>     |

Engineering / Permits / Bonds / Tax \$9,451 OF \$9,652

The undersigned affirms that neither he/she nor agents, officers or employees of the Contractor submitting this lump sum bid have directly or indirectly entered into any agreements, participated in any collusion, or otherwise taken action in restraint of free competitive bidding in connection with the bid for this project.

The undersigned agrees that if this unit price proposal is accepted by the Owner, he/she will enter into the Contract, furnishing all bonds and other contract requirements and commence construction, within 10 business days of the Notice of Award/Notice to Proceed, and will complete the entire Work of the Contract within the given schedule and the provisions of the project specifications.

Dated and signed at Universal Sign

State of MI this 4<sup>th</sup> day of April, 2016

Signature 

Bidder Universal Sign, Inc.

By Nate Zevenbergen

Title Project Manager

Business Address Universal Sign, Inc.

5001 Falcon View SE

Grand Rapids, MI 49512

Telephone (616) 554-9999

## AFFIDAVIT OF NONCOLLUSION BY CONTRACTOR

State of Michigan \_\_\_\_\_ )  
County of Washtenaw \_\_\_\_\_ ) SS

Nate Zevenbergen, BEING DULY SWORN deposes and says  
that he/she is Project Manager (Title)  
of Universal Sign, Inc. (Name of Bidder)  
who submits herewith a Proposal and Bid for Ypsilanti Area Wayfinding Signage, Ypsilanti,  
Michigan.

That all statements of fact in such proposal are true:

That such a bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the Washtenaw County Convention and Visitors Bureau, City of Ypsilanti, Charter Township of Ypsilanti, or of any other bidder or anyone else interested in the proposed contract; and further

That prior to the public opening and reading of proposals, said bidder:

- a. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal.
- b. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his proposal;
- c. Did not, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of his proposal price, or of that of anyone else;
- d. Did not, directly or indirectly, submit his proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of individuals, except to any person or persons who have a partnership or other financial interest with said bidder in his business.

Subscribed and sworn to before me this 4th day April, 2016

by \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Title

**ELIZABETH A. YPMA**  
NOTARY PUBLIC-STATE OF MICHIGAN  
COUNTY OF KENT  
My Commission Expires Dec. 6, 2016

**POST-BID INTERVIEW - UNIVERSAL SIGN SYSTEMS**

**Ypsilanti Area Wayfinding Signage**

Washtenaw Area Convention and Visitors Bureau

**From:** Brian D. Barrick, PLA, ASLA  
Beckett & Raeder, Inc.

**To:** Mary Zuccherro, CDME, CGMP, GMS, CTA  
Washtenaw County Convention and Visitors Bureau

**Cc:** Tony VanDerworp  
Washtenaw County Community & Economic Development

**Location:** Telephone  
**Date:** April 6, 2016  
**Time:** 10:00am

**Participants:** Brian D. Barrick, PLA, ASLA, Beckett & Raeder, Inc.  
Nate Zevenbergen, Universal Sign Systems

Beckett & Raeder, Inc. (BRI) conducted a post-bid telephone interview with Universal Sign Systems. The following questions were solicited by BRI. Universal Sign's responses are noted in **red text**.

1. Does the bid sum submitted conform to project drawings and specifications? **Yes**
2. Does the bid sum submitted include design and fabrication with specified materials and products? **Yes**
3. Is Grafaktri being subcontracted for the sign headers? **Yes**
4. Does the bid sum submitted include all required structural engineering and submittals? **Yes**
5. Does the bid sum submitted include complete restoration of all concrete, brick, lawn, or other adjacent conditions that may be disturbed by installation of signs? **Yes**
6. Does the bid sum include utility locating as needed for confirmation of sign locations? **Yes**
7. What kind of excavation method is proposed? **HydroVac**
8. Does the bid sum include application for all required permits including any associated fees, traffic control, testing, and inspection requirements? **Yes, MDOT to be submitted by City if required.**
9. Does the bid sum submitted include all required bonding for the project? **Yes**

10. Does Universal have sufficient bonding capacity for Performance, Labor and Material Bond requirements of the project? **Yes**
11. Is Universal able to provide Certificates of Insurance meeting project requirements? **Yes**
12. Is Universal confident in its ability to complete all project work, including final punchlist and closeout, on or before August 31, 2016? **Yes**
13. Does the submitted bid sum rely on any qualifications, stipulations, or other limitations outside of project drawings and specifications? **No, subject to City submittal of MDOT permits if required.**
14. Does Universal have sufficient labor, material, and financial resources to successfully fulfill the project contract? **Yes**
15. Has Universal voluntarily or involuntarily terminated any contracts in the last 5 years? **No**
16. Has Universal been involved in any litigation, resolved or pending, in the last 5 years? **No**
17. Based on submittal of your bid and questions in this interview, does Universal Sign confirm its submitted bid sum and the required project completion date? **Yes**
18. Is there any additional information Universal would like the Washtenaw Area Convention and Visitors Bureau to consider in its decision for award? **Not at this time.**
19. If selected for award by the Washtenaw Area Convention and Visitors Bureau, is there any reason Universal Signs would decline to enter into a contractual agreement for the submitted bid sum of \$101,981.00, and potentially the add alternate of \$4,725.00? **No**
20. If selected for award, does Universal stand by its submitted informational unit prices if WACVB should elect to add 4-6 Type III directional signs to the project? **Yes, sign unit prices are confirmed. Cost of tax (2.22%), bonds (2%), and permits will need to be added corresponding to the quantity of signs added to contract. Refer to bid form notes.**

**END OF POST-BID INTERVIEW**

## **PRE-AWARD BULLETIN NO. 01**

PROJECT: Ypsilanti Area Wayfinding Signage

OWNER: Washtenaw County Convention and Visitors Bureau

BIDDER: Universal Sign Systems  
5001 Falcon View SE  
Grand Rapids, MI 49512

LANDSCAPE ARCHITECT: Beckett & Raeder Inc.  
535 W. William, Suite 101  
Ann Arbor, MI 48103  
734.663.2622

DATE: April 12, 2016

### **GENERAL:**

- A. This Bulletin is intended to revise contract documents and to form the basis for certain adjustments in cost from the submitted bid for the above referenced project.
- B. Except as otherwise specifically mentioned, the general character of the work covered by the Bulletin shall be the same as originally specified for the project, and all incidental items required in connection with the work hereinafter described shall be included even though not specifically mentioned. Where an item is mentioned with no additional specifications given, reference is to be made to the original specifications. All applicable parts of the original specifications shall apply.
- C. Cost/credit for the work changes noted will be paid on the contract price basis. For work not covered under the original contract, the Contractor shall submit unit prices. Quantities shall be based on the Engineer's/ Contractor's agreed measurements.
- D. The Contractor shall submit to Beckett & Raeder Inc. one (1) copy of his/her cost for the proposed changes. An itemized breakdown, including subcontract and/or supplier quotations, shall be attached if applicable.

**WORK DESCRIPTION:** Purpose of this Pre-Award Bulletin is to revise the proposed location for one (1) Type III Directional Sign and add five (5) Type III Directional Signs to the proposed scope of work as described below.

**DRAWINGS:** Drawings within this Pre-Award Bulletin include the following:

#### **1.01 - Type III Sign Locations (Re-issued)**

Includes locations for five (5) additional Type III Directional Signs.

#### **1.02 - Type III Sign Locations (Re-issued)**

Includes messages for five (5) additional Type III Directional Signs.

#### **1.15 - Directional Sign 5D (Re-issued)**

Revised location for Type III Directional Sign 5D.

#### **1.20 - Directional Sign 4A (New Drawing)**

Detail for Type III Directional Sign 4A.

#### **1.21 - Directional Sign 4C (New Drawing)**

Detail for Type III Directional Sign 4C.



**1.22 - Directional Sign 4D (New Drawing)**

Detail for Type III Directional Sign 4D.

**1.23 - Directional Sign 4F (New Drawing)**

Detail for Type III Directional Sign 4F.

**1.24 - Directional Sign 7D (New Drawing)**

Detail for Type III Directional Sign 7D.

**SPECIFICATIONS:** No Revisions

**CREDITS OR ADDITIONS**

|       |                                                                |                             |
|-------|----------------------------------------------------------------|-----------------------------|
| Qty 1 | Revised location for Type IIIa Directional Sign 5D             | \$ <u>0.00</u>              |
| Qty 1 | Type IIIb Sign 4A in Lawn with double-sided "Car" Header       | \$ 4,822.00                 |
| Qty 1 | Type IIIa Sign 4C in Lawn with double-sided "Car" Header       | \$ 4,822.00                 |
| Qty 1 | Type IIIb Sign 4D in Lawn with double-sided "Tridge" Header    | \$ 4,822.00                 |
| Qty 1 | Type IIIa Sign 4F in Brick with double-sided "Heron" Header    | \$ 4,922.00                 |
| Qty 1 | Type IIIa Sign 7D in Lawn with double-sided "Tridge" Header    | \$ 4,822.00                 |
| Qty 1 | Engineering, Permits, Bonds, Tax for five (5) additional signs | \$ <u>1,800.00</u>          |
|       | Total Credits                                                  | \$ <u>0.00</u>              |
|       | Total Additions                                                | \$ <u>26,010.00</u>         |
|       | <b>Total Adjustment Pre-Award Bulletin No. 01</b>              | <b>\$ <u>26,010.00</u></b>  |
|       | Submitted Base Bid                                             | <b>\$ 101,981.00</b>        |
|       | <b>Adjusted Base Bid including Pre-Award Bulletin No. 01</b>   | <b>\$ <u>127,991.00</u></b> |

Submitted by: Universal Sign Systems

Signed by: \_\_\_\_\_

Title: Nate Zevenbergen - Project Manager

Date: 4/13/2016

Reviewed by: Beckett & Raeder, Inc.

Signed by: \_\_\_\_\_

Title: Brian Barrick - Senior Associate

Date: 4/15/2016



**Barr,  
Anhut &  
Associates, P.C.**  
ATTORNEYS AT LAW

105 Pearl Street  
Ypsilanti, MI 48197  
(734) 481-1234  
Fax (734) 483-3871  
www.barrlawfirm.com  
e-mail: jbarr@barrlawfirm.com

John M. Barr  
Karl A. Barr  
~~~~~

Jesse O'Jack ~ Of Counsel
William F. Anhut ~ Of Counsel – Retired
Jane A. Slider ~ Legal Assistant

REQUEST FOR LEGISLATION

DATE: June 2, 2016

FROM: John M. Barr, Ypsilanti City Attorney

SUBJECT: Grove Street Truck Turn-around ROW Easement Purchase

SUMMARY/BACKGROUND

The City Manager has been working on the closure of the railroad grade crossing on Grove Street. There are several reasons for the closing, including increased public safety with fewer train/car intersections and improving the probability of a train stopping in Ypsilanti. MDOT provides Act 51 grant money to facilitate the closing of railroad grade crossings in Michigan.

The railroad grade crossing closure will impact local traffic including semi-truck traffic that services Marsh Plating Corporation and perhaps others. The closure plan will work if a turn-around is provided for trucks. The turn-around will necessitate acquiring additional right of way easement (ROW) for Grove Street. Marsh Plating Corporation has suitable land in a parking lot available for the ROW turn-around and is willing to donate the ROW easement to the City without the necessity for eminent domain proceedings and the resultant costs and delay. The agreement between the parties also includes the city reimbursing Marsh for building an alternate parking lot for employee parking and doing the other necessary ROW construction needed to enable Marsh Plating Corporation to continue operations in the city.

The railroad grade crossing on Grove Street will require some reconstruction of the area. OHM, the city engineers have reviewed the matter and drawn up reconstruction plans for the ROW that will be constructed by Marsh Plating Corporation.

Timing is very important on this matter as MDOT is doing other work in the area and is able to work on the preliminary Grove Street railroad grade closing



construction at no charge to the city. The truck turn-around must be completed prior to that work in order to keep the MDOT Grove Road preliminary closure from causing a major hardship for Marsh Plating Corporation and others. Marsh Plating Corporation is willing to do the construction work for the truck turn-around and other related reconstruction work.

Marsh Plating Corporation and OHM have both studied the matter and arrived at a fair price of not more than \$171,000 for the necessary construction/reconstruction work. The agreement provides that the reimbursement will not be greater than the actual costs of construction. The City Manager, city staff and OHM have reviewed the matter and approved the price and request that City Council approve the donation of the ROW easement and work from Marsh Plating Corporation for the agreed price.

ATTACHMENTS: Resolution to approve purchase of ROW and work

RECOMMENDED ACTION: Adoption of the resolution

DATE RECEIVED: _____ AGENDA ITEM NO.

CITY MANAGER COMMENTS:

FOR AGENDA OF: _____ FINANCE DIR. APPROVAL

COUNCIL ACTION TAKEN:



AMENDED
Resolution No. 2016-124
June 7, 2016

**RESOLUTION TO ACCEPT DONATION OF STREET RIGHT-OF-WAY AND TO
REIMBRSE COST OF WORK TO BE PERFORMED BY MARSH PLATING
CORPORATION FOR GROVE STREET RAILROAD GRADE CROSSING CLOSING**

Whereas the City of Ypsilanti Desires to close the railroad grade crossing on Grove Street and;

Whereas the closure will involve street right-of-way (ROW) improvements and the acquisition of an additional ROW easement, and;

Whereas Marsh Plating Corporation has the necessary land for the ROW and is willing to donate the ROW to the city and make the necessary improvements, and;

Whereas the City agrees to reimburse Marsh Plating Corporation for the construction of the improvements, not to exceed \$171,000 and;

Whereas Marsh Plating Corporation and the city have agreed on terms of easement donation and construction work and payment;

NOW THEREFORE,

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI that the purchase agreement by and between Marsh Plating Corporation and the City of Ypsilanti for the donation of ROW easement and reimburse cost of improvements of not more than \$171,000 be and hereby is approved, and the easement agreement is approved, and the Mayor and City Clerk are authorized to sign for and on behalf of the City and the City Manager is authorized to sign any and all other documents necessary to complete the transaction, subject to the approval of the City Attorney.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:

PURCHASE AGREEMENT

MARSH PLATING CORPORATION, a Michigan corporation, whose address is 103 N. Grove Street, Ypsilanti, MI 48197 (the “Seller”), and **THE CITY OF YPSILANTI**, a Michigan Home Rule City, of 1 South Huron Street, Ypsilanti, MI 48197 (the “Buyer”), enter into this agreement for the sale and purchase and transfer of property described as an easement for street right-of-way, (ROW) and legally described as shown on the attached Exhibit 1, Easement Agreement. Transfer of the easement interest shall be substantially similar in form to the attached Exhibit 1.

General Recitals

The Buyer is in the process of closing the Grove Street railroad grade crossing. This closing will have a negative impact on Seller’s business and possible truck traffic in the area. To provide for the public safety and welfare and safe traffic in the area the Buyer will improve the Grove Street ROW by purchasing an easement for truck-turn-around from Seller and making other related improvements in the Grove Street ROW. The ROW easement will be within an existing paved parking lot of Seller. Seller will need to construct an alternate parking lot in order to continue business and agrees to construct the alternate parking lot and do the related Grove Street improvements, widening the existing drive entrance to accommodate truck movements, and widening the existing road south of the tracks, consisting of curb removal and placement of new curb and concrete in the widened area, in accordance with Buyer specifications as determined by the Buyer’s engineers, as a part of this agreement. Seller will contract for the construction work for the parking lot and ROW improvements and Buyer will reimburse the costs. The parties have reviewed the matter and agree the price to be paid for the ROW easement shall be \$10 and for the Buyer to pay for the alternate parking lot and ROW improvements to be made by Seller, and agree that the purchase price is sufficient to compensate Seller for the value of the taking of the ROW easement including the construction of the alternate parking lot and ROW improvements. The construction of the alternate parking lot by Seller and ROW improvements are a valuable consideration for both parties.

Agreement

The parties agree to the following conditions:

1. Purchase price. The purchase price for the Grove Street ROW easement shall be \$10 payable by check upon closing. Buyer shall pay Seller \$114,000 upon closing as down payment on the cost of the parking lot and ROW improvements, and the balance, **of the actual cost to complete said work**, upon completion and City approval of the alternate parking lot and ROW improvements to be constructed by Seller at Seller’s expense. The total cost of the parking lot and ROW improvements shall be not greater than \$171,000, **unless both parties agree it should be more due to an unforeseen change in plans.** In addition, Buyer shall make arrangements with DTE Energy to move a power pole and provide adequate storm water capacity for the new parking lot to tie into. **All contract change orders over \$2,000 must be approved by both parties with the City Manager representing the buyer.**

2. Conveyance. At the closing, Seller agrees to convey good and marketable title to the ROW easement to the Buyer by Easement Agreement.
3. Title insurance. The Seller shall provide a policy of title insurance, in amount of \$1,000, or in the option of Buyer, a title search, issued by Absolute Title Company certified to date of closing. The Buyer shall pay the cost of the title insurance premium or title search at the closing.
5. Risk of loss. Risk of loss shall be with Seller until closing and as the parties' interests appear thereafter. Buyer shall obtain and maintain insurance on Buyer's interest in the ROW easement.
6. Taxes and assessments. The Seller shall pay all taxes and special assessments on the Seller's real estate. The Buyer is tax exempt. The real estate taxes on the Seller's non-ROW easement real estate shall be paid by Seller. The parties shall cooperate with the City assessor to have the Seller's tax assessment reviewed and adjusted based on the City ownership of the ROW easement part of the property. Assessment shall be adjusted as of "Tax Day" December 31, 2016.
7. Inspections. This contract is contingent upon Buyer's satisfaction with inspections of Buyer's choice and at Buyer's expense. Buyer shall have the option for 5 days after the Effective Date to have the property inspected. Seller shall make the premises reasonably available for inspections during normal business hours. This contingency includes any inspection Buyer may deem appropriate for Buyer's intended use of the property. Buyer agrees to restore the property to its prior condition after any inspections or tests.

This inspection contingency shall be deemed waived unless Buyer objects during the time period permitted for the inspections(s). If Buyer is not satisfied with the result of any inspection, Buyer may declare this contract null and void, or notify Seller in writing, during the time frame for inspection(s), of defect(s) identified during the inspection(s). If Seller is notified, Seller will have 5 days to notify Buyer, in writing, of Seller's willingness to correct the defect(s), credit the Buyer a sum of money at closing, or reduce the sale price. Upon receipt of notice from Seller, or after the expiration of the number of days stated above, if Seller has not responded, Buyer will have 5 days to accept the offer made by Seller, declare the contract null and void, or declare in writing that Buyer will purchase the property in its as-is condition.

8. Closing. The closing shall be held on or before June 10, 2016 or at such other day as agreed by the parties. The closing shall be held at Absolute Title in Ann Arbor, or 1 South Huron Street, Ypsilanti, MI 48197, or at a time and a place on which the parties agree. At the closing, the Seller shall sign and deliver an Easement Agreement on the form attached. The Seller shall pay the real estate transfer taxes. The Buyer shall pay the recording fees and prepare and file all recording and transfer affidavits. Each party shall sign a closing statement memorializing the transaction.
9. Real estate brokers. The parties represent to one another that no real estate brokers are involved in this transaction. Each party indemnifies the other against the claims of any

brokers and salespeople who allege that they represented a party or are entitled to a commission or fee as a result of the transaction.

10. Possession. Seller shall deliver possession of the ROW easement to Buyer at the closing. Seller agrees to construct a new parking lot on Seller's property, according to plans to be furnished by Buyer. Buyer shall furnish all permits, tap fees and other costs preliminary to the issuance of a building permit. The Seller shall have the right to utilize the ROW easement for parking until the new parking lot is completed, but no longer than 6 months.
11. Notices. All notices required by this agreement shall be sent to the other party in writing. The notices shall be delivered either personally or by first-class mail.
12. Successors and assigns. This agreement shall bind and benefit the parties and their respective representatives.
13. Time is the essence. Time is the essence in the performance of this agreement.
14. Amendment. This agreement may not be amended except in writing by the person against whom enforcement of any waiver, change, or discharge is sought.
15. Entire agreement. This agreement contains all the representations by each party to the other and expresses the entire understanding between the parties with respect to the contemplated transaction. All prior communications concerning the subject matter are merged in or replaced by this agreement.

In witness whereof, Buyer and Seller set their hands on this _____ day of June, 2016. _ ("Effective Date"):

Seller

Buyer

MARSH PLATING CORPORATION

CITY OF YPSILANTI

By:
Its:

Amanda Edmonds
Mayor

Frances McMullan
City Clerk

Approved as to form:

John M. Barr, P10475
Ypsilanti City Attorney
105 Pearl, Ypsilanti, MI 48197

EASEMENT AGREEMENT

Agreement made this _____ day of June, 2016, between MARSH PLATING CORPORATION, a Michigan corporation, whose address is 103 N. Grove Street, Ypsilanti, MI 48197, ("Grantor") and CITY OF YPSILANTI, One South Huron Street, Ypsilanti, Michigan, 48197 ("Grantee").

R E C I T A L S

- A. Grantor owns the parcel of land commonly known as 103 and 106 N. Grove Street. Ypsilanti, MI 48197 and more fully described on Exhibit A attached hereto ("Burdened Parcel").
- B. Grantee is in the process of closing two railroad crossings in the City for the purpose of obtaining a train stop in the City. One such road to be closed for this purpose is Grove Street, which is adjacent to the Burdened Parcel.
- C. The parties have entered into a certain purchase agreement, wherein Grantor has agreed to provide to Grantee a perpetual non-exclusive easement on the Burdened Parcel for purposes of a public right-of-way and vehicle turn around on the southern portion of Grove Street.
- D. The parties, in said purchase agreement, have further agreed that Grantor will construct said public right-of-way and vehicle turn around at its cost and Grantee will maintain the same thereafter.

Now therefore in consideration of the payment of Ten Dollars (\$10), Grantor grants to Grantee the following:

- 1. Permanent Easement. In addition to the above-described temporary construction easement Grantor grants to Grantee a permanent non-exclusive easement for the purpose of constructing, maintaining and repairing a vehicle turnaround located on Grantor's property and more fully described on Exhibit A attached hereto and also shown on the drawing attached as Exhibit E. The purpose of this easement is to allow vehicles traveling north on N. Grove Road to turn around and head south at the point where the road is closed. Grantee agrees to maintain and keep in good repair the vehicle turnaround and all portions of the permanent easement granted herein. Grantor agrees to keep the easement area free from all debris or obstruction to traffic. This permanent easement shall be void and terminate in the event that the railroad crossing at Grove Street is re-opened.
- 2. Binding Effect. This Agreement shall be binding upon the parties, their heirs, personal representatives, guardians, conservators, administrators, successors or assignees. The parties agree to do any and all things necessary to effectuate the purposes of this Agreement.
- 3. Severability. If any provision of this Agreement is found unenforceable under any the laws or regulations applicable thereto, such provision terms shall be deemed stricken from this Agreement, but such invalidity or unenforceability shall not invalidate any of the other provisions of this Agreement.
- 4. Governing Law. This Agreement will be construed in accordance with and be governed by the laws of the State of Michigan.
- 5. Entire Agreement. The Agreement sets forth the entire understanding of the parties; further, this Agreement shall supersede and/or replace any oral or written Agreement(s) related to this subject matter entered into by the parties before the date of this Agreement.
- 6. Exempt from Transfer Tax. The actual consideration for the easement is less than \$100 and this document is exempt from transfer tax pursuant to MCL 207.526(a).

In witness whereof, the undersigned have executed this instrument on the _____ day of June, 2016.

MARSH PLATING CORPORATION

Its: By:

1

STATE OF MICHIGAN)
) ss:
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this _____ day of June, 2016 by

_____, who being by me duly sworn, did say that he/she is the _____ of the MARSH PLATING CORPORATION and did represent that he/she was duly authorized to execute this document on behalf of said Michigan corporation.

_____, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County
My Commission Expires: _____

CITY OF YPSILANTI

Amanda Edmonds
Mayor

Frances McMullan
Clerk

STATE OF MICHIGAN)
) ss:
WASHTENAW COUNTY)

On this _____ day of June, 2016, before me, a Notary Public in and for said County, personally appeared Amanda Edmonds, who being by me duly sworn, did say that she is the mayor of the City of Ypsilanti and did represent that she was duly authorized to execute this document on behalf of said municipal entity, and Frances McMullan, who did say that she is the city clerk of the City of Ypsilanti and did represent that she was duly authorized to execute this document on behalf of said municipal entity.

_____, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County
My Commission Expires: _____

Approved as to form:

John M. Barr
Ypsilanti City Attorney

Prepared by and when recorded return to:
John M. Barr
105 Pearl Street
Ypsilanti, MI 48197

Recording Fee: \$ _____
Tax Parcel No(s): 11-11-09-184-014 and
11-11-09-183-001

Exhibit "A"

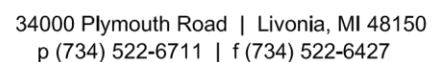


0 20 40 80

SCALE: 1" = 40'

PART OF THE NE 1/4 OF SECTION 9
T.3S., R.7E., CITY OF YPSILANTI, WASHTENAW COUNTY
TAX ID NO.: 11-11-09-184-014

CLIENT: CITY OF YPSILANTI



Advancing Communities

DATE: 06-02-16
DRAWN BY: SH
DWG: 09-184-014

SHEET
3 OF 4

JOB NO.
0094-14-0090

PERMANENT EASEMENT DESCRIPTION

Exhibit "A"

PARCEL DESCRIPTION (11-11-09-184-014)
(PER WASHTENAW COUNTY TAX ROLLS)

A parcel of land situated in the NE 1/4 of Section 9, Town 3 South, Range 7 East, City of Ypsilanti, Washtenaw County, Michigan, described as follows:

The West 165.0 feet of Lot 682 & Lots 683, 684 & 685. Also the 16.50 foot of Alley adjacent on the South & East sides of Lot 683, Norris Eastern Addition", according to the plat thereof as recorded in Liber 46, Page 43 of Plats, Washtenaw County Records, Washtenaw County, Michigan. Subject to all easements and restrictions of record, if any.

PERMANENT EASEMENT

A parcel of land situated in the NE 1/4 of Section 9, Town 3 South, Range 7 East, City of Ypsilanti, Washtenaw County, Michigan, described as follows:

Commencing at a point on the intersection of the Easterly right of way line of N. Grove Street and the Southerly right of way line of Railroad, also said point being the NW corner of Lot 685, "Norris Eastern Addition", according to the plat thereof as recorded in Liber 46, Page 43 of Plats, Washtenaw County Records; thence S 01°37'32" E 25.0 feet along the Easterly right of way line of said N. Grove Street to the Point of Beginning; thence S 89°57'58" E 66.15 feet; thence 46.85 feet along a curve to the left having a radius of 2105.29 feet, delta 01°16'30", chord bears S 71°05'11" E 46.85 feet along the Southerly right of way line of said Railroad; thence S 01°35'35" E 44.0 feet; thence S 89°36'02" W 110.0 feet; thence N 01°37'32" W 60.0 feet along the Easterly right of way line of said N. Grove Street to the Point of Beginning.

Contains 6,217 square feet or 0.143 acres of land. Subject to all easements and restrictions of record, if any.

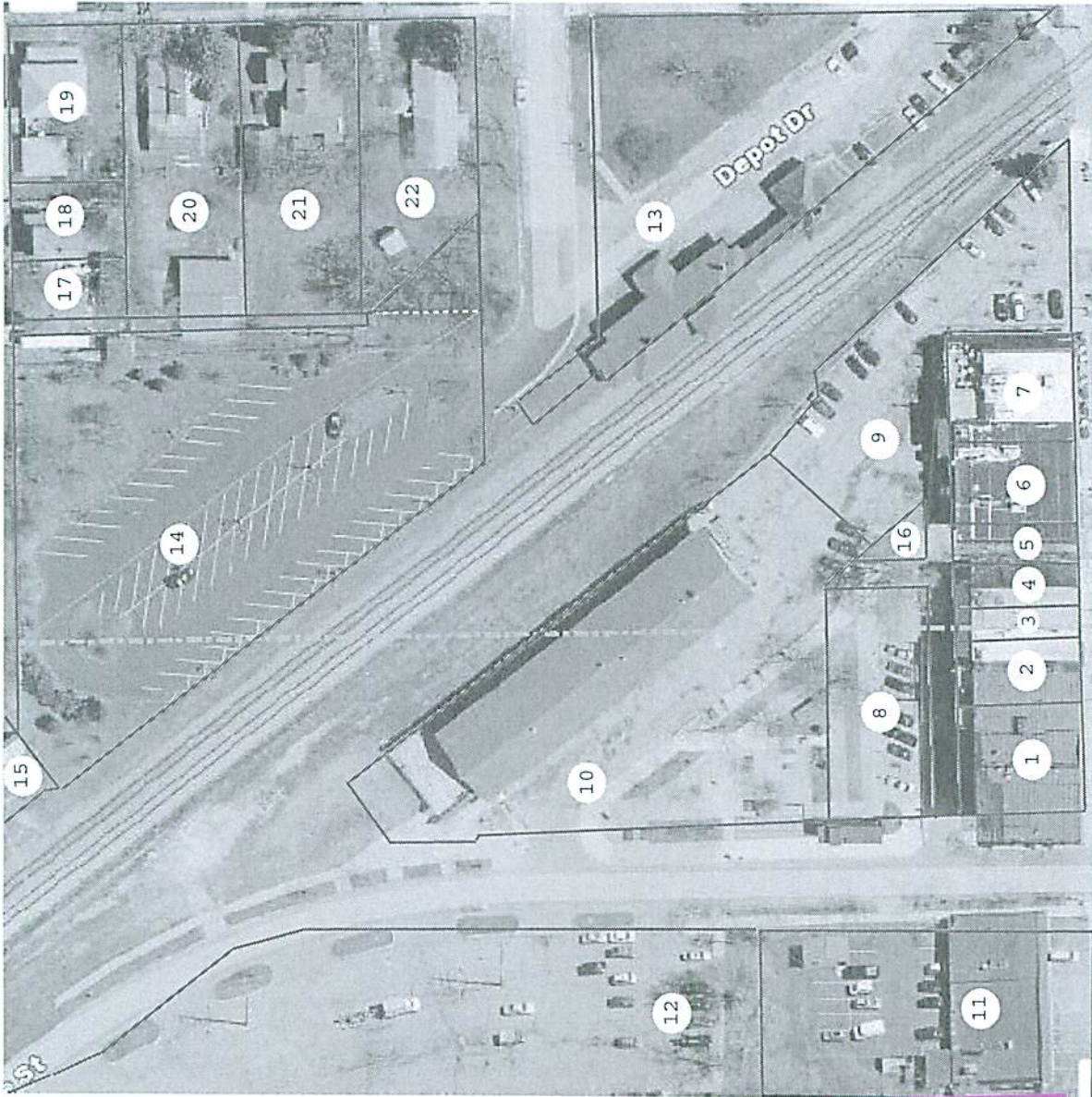
PERMANENT EASEMENT PART OF THE NE 1/4 OF SECTION 9 T.3S., R.7E., CITY OF YPSILANTI, WASHTENAW COUNTY TAX ID NO.: 11-11-09-184-014		OHM 34000 Plymouth Road Livonia, MI 48150 p (734) 522-6711 f (734) 522-6427 Advancing Communities	
CLIENT: CITY OF YPSILANTI		DATE: 06-02-16 DRAWN BY: SH DWG: 09-184-014	JOB NO. 0094-14-0090
		SHEET 4 OF 4	

UPDATED 6/2/2015

ORCHARD, HILTZ & McCLIMENT, INC.
 34000 Plymouth Road, Livonia, Michigan, 48150

PROJECT: Grove Grade Closures
 WORK: All work in ROW and to construct new lot
 south of RR on Grove St

ITEM CODE	DESCRIPTION	UNIT	TOTAL
CATEGORY 1 -South of Tracks Grove			
1500001	Mobilization, Max ____	LS	1
2040020	Curb and Gutter, Rem	Ft	240
2040050	Pavt, Rem	Syd	23
2040055	Sidewalk, Rem	Syd	139
2050016	Excavation, Earth	Cyd	380
2050041	Subgrade Undercutting, Type II	Cyd	171
2057002	_Station Grading	Sta	1.3
3020016	Aggregate Base, 6 inch	Syd	1372
4020480	Sewer, Cl D, 12 inch, Tr Det B	Ft	50
4030005	Dr Structure Cover, Adj, Case 1	Ea	1
4030200	Dr Structure, 24 inch dia	Ea	1
4030312	Dr Structure, Tap, 12 inch	Ea	1
6027100	Conc Pavt, Reinf, 6 inch	Syd	1135
6020104	Conc Pavt, Nonreinf, 8 inch	Syd	83
8010005	Driveway, Nonreinf Conc, 6 inch	Syd	38
8010007	Driveway, Nonreinf Conc, 8 inch	Syd	117
8020038	Curb and Gutter, Conc, Det F4	Ft	240
8030010	Detectable Warning Surface	Ft	10
8030044	Sidewalk, Conc, 4 inch	Sft	50
8030046	Sidewalk, Conc, 6 inch	Sft	100
8070000	Guardrail, Type B	Ft	40
8070050	Guardrail Departing Terminal, Type B	Ea	2
8087001	_Fence, Chain Link, Rem	Ft	40
8100371	Post, Steel, 3 lb	Ft	34
8100403	Sign, Type III, Rem	Ea	4
8100405	Sign, Type IIIB	Sft	19
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	Ft	560
8110343	Rem Spec Mrkg	Sft	745
8167011	_Surface Restoration, Seed and Mulch	Syd	323
8087130	_Bollard	Ea	4
	Contingency (10%)	Ea	1
ESTIMATED TOTAL		\$	171,000.00



LINES ARE APPROX.
AVAILABLE IN COLOR

-DDD

1. 11-11-04-463-003

Legal Description

OLD SID 11-11-020-031-00 YPC 1E-13A COM AT NE COR CROSS AND RICE STS, TH E 61.17 FT, TH N 70 FT, TH W 61.17 FT, TH S 70 FT TO POB. BEING PART OF SE 1/4 SEC 4 T3S R7E 17-21 E. CROSS ST

Owner

Follett House, LLC
303 Washtenaw, STE 1E
Ann Arbor, MI 48104

2. 11-11-04-463-005

Legal Description

OLD SID 11-11-020-033-00 YPC 1E-15A LD COM AT A PNT ON N/LN CROSS ST 170.5 FT W OF SE COR LOT 271 NORRIS & CROSS, TH N 70 FT, TH W 36.83 FT, TH S 70 FT, TH E 36.83 FT TO POB. PT SE 1/4 SEC 4 T3S, R7E

Owner

Gary & Carolyn McKeever Trust
1721 Cliffs Landing #1
Ypsilanti, MI 48198

3. 11-11-04-463-006

Legal Description

OLD SID 11-11-020-034-00 YPC 1E-16A LD COM AT PNT ON N/LN CROSS ST 152.5 FT W OF SE COR LOT 271 NORRIS & CROSS ADDITION, TH N 70 FT, TH W 18 FT, TH S 70 FT, TH E 18 FT TO POB. PT OF SE 1/4 SEC 4 T3S, R7E

Owner

Benita & Edwin Fine
3769 Fieldcrest
Ypsilanti, MI 48198

4. 11-11-04-463-007

Legal Description

OLD SID 11-11-440-271-55 YP CITY 25E-5A COM AT SE COR LOT 271 TH W 129'2" FOR POB TH CONT W 23'3" TH N 70' TH E 23'3" TH S 70' TO POB BEING PART OF LOTS 271 & 272 NORRIS & CROSS ADDITION 29 E CROSS

Owner

Gary & Carolyn McKeever Trust

5. 11-11-04-463-008

Legal Description

OLD SID 11-11-440-271-45 YP CITY 25E-4A COM 107.25 FT W OF SE COR LOT 271 TH N 70 FT TH W 23 FT TH S 70 FT TH E 23 FT TO POB BEING PART OF LOTS 271 & 272 NORRIS & CROSS ADDITION WALKWAY TO MARKET

Owner

City of Ypsilanti

6. 11-11-04-463-009

Legal Description

OLD SID 11-11-440-271-35 YPC 25E-3A BEG 60 FT 8.25 IN W OF SE COR LOT 271 TH W 46 FT 6.25 IN TH N 70 FT TH E 46 FT 8.75 IN TH S 70 FT TO POB BEING PART OF LOTS 271 & 272 NORRIS & CROSS ADDITION

Owner

Cross Street Depot Town, LLC
1692 Park Side Ct.
Ann Arbor, MI 48108

7. 11-11-04-463-013

Legal Description

REWRITE PER SURVEY 1988 OWNER REQUEST YPC 25E-1A-1 BEG AT SE COR LOT 271, TH N 70 FT, TH W 60.68 FT, TH S 70 FT, TH E 60.68 FT TO THE POB. BEING PART OF LOTS 271 & 272 NORRIS & CROSS ADDITION.
SPLIT ON 02/24/2004 FROM 11-11-04-463-011, 11-11-04-463-010;

Owner

Aubsan, LLC
5629 Pineview
Ypsilanti, MI 48198

8. 11-11-04-463-002

Legal Description

REWRITE PER SURVEY 1988 YP CITY 25E-7 PT OF LOTS 272 & 275 NORRIS & CROSS ADDITION, COM AT INTERSECTION OF E/LN RICE ST AND N/LN OF CROSS ST, TH N 02-42-55 W 86.01 FT TO A POB, TH

CONT N 02-42-55 W 58.34 FT, TH N 88-16-30 E 130.00 FT, TH S 02-42-55 E 58.34 FT, TH S 88-16-30 W 130.00 FT TO THE POB. 0.17 AC

Owner

Follett House, LLC

9. 11-11-04-463-014

Legal Description

NEW PARCEL (2009) PER 1988 SURVEY YP CITY 25E-4A-1 COM AT INTERSECTION OF E/LN RICE ST AND N/LN CROSS ST, TH N 02-42-55 W 70.01 FT TO A POB, TH N 88-16-30 E 270.41 FT, TH S 01-10-00 E 70.00 FT, TH N 88-16-30 E 108.62 FT, TH 86.25 FT ALNG ARC OF CURV-LFT-RAD 965.64 FT - CH N 43-02-05 W 86.22 FT, TH 75.47 FT ALNG ARC OF CURV-LFT-RAD 608.03 FT - CH N 43-54-15 W 75.42 FT, TH N 40-07-15 W 30.27 FT, TH N 88-57-00 W 13.88 FT, TH N 51-02-30 W 45.00 FT, TH S 39-28-25 W 77.01 FT, TH S 40-42-50 E 39.17 FT, TH S 88-16-30 W 33.00 FT, TH N 01-43-30 W 40.77 FT, TH N 40-42-50 W 22.59 FT, TH S 88-16-30 W 2.00 FT, TH S 02-42-55 E 58.34 FT, TH S 88-16-30 W 130.00 FT, TH S 02-42-55 E 16.00 FT TO THE POB. PART OF NORRIS & CROSS ADDITION. 0.43 AC

Owner

City of Ypsilanti

10. 11-11-04-463-012

Legal Description

REWRITE PER SURVEY 1988 YP CITY 1E-11B COM AT E LN RICE ST & N LN CROSS ST, TH N 02-42-55 W 144.35 FT TO A POB, TH CONT N 02-42-55 W 194.89 FT, TH N 34-09-55 W 6.10 FT, TH N 00-07-15 W 44.97 FT, TH N 51-52-00 E 42.00 FT, TH S 38-08-00 E 298.00 FT, TH S 39-28-25 W 77.01 FT, TH N 40-42-50 W 35.87 FT, TH N 88-16-30 E 132.00 FT TO THE POB. PT OF SE 1/4 SEC 4, T3S-R7E. 0.80 AC

Owner

City of Ypsilanti

11. 11-11-04-462-002

Legal Description

*OLD SID - 11 11-020-030-00 YP CITY 1E-12 LD COM AT NW COR CROSS & RICE STS, TH N 194.55FT, TH W 107.54FT, TH S 195.63FT, TH E 108.68FT TO BEG

Owner

Oney Properties, LLC
3607 Shepard Ln
Canton, MI 48188

12.11-11-04-462-001

Legal Description

*OLD SID - 11 11-020-025-00 YP CITY 1E-11A BEG AT PT ON NLY LN CROSS ST 108.68 FT WLY OF WLY LN RICE ST TH N 0-46 E 195.63 FT TH S 89-34 E 107.54 FT TH N 0-26 E 232.14 FT TH N 31-01 W 18.61 FT TH N 12-44 W 50.0 FT TH N 0-26 E 76.18 FT TH N 36-16-30 W 295.0 FT TH NWLY ON CURVE LEFT 405.97 FT CHORD N 37-09 W 404.25 FT TO PT ON S LN FOREST AVE TH WLY ON S LN 140 FT M OR L TO C/L HURON RIVER TH SLY & SELY ON C/L RIVER TO N LN CROSS ST TH ELY ON N LN CROSS ST 200 FT M OR L TO POB BEING PART SE 1/4 SEC 4 T3S R7E 5.9 AC M OR L

Owner

City of Ypsilanti

13.11-11-04-465-007

Legal Description

YPC 25E-7 COM AT A POINT ON THE E LINE OF LOT 270, NORRIS AND CROSS ADDITION, 5.99 FT MEASURED (8 FEET RECORDED) FROM THE SE COR OF SAID LOT 270, TH N ALONG E LINE WHICH IS ALSO W LINE OF RIVER ST TO S LINE OF MAPLE ST, TH S 89-24-00 W ALONG SAID S LINE 181.50 FT MEASURED (183 FT RECORDED) TH N 36-59-40 W 58 FT, TH S 53-0-20 W 15 FT, TH S 36-59-40 E 48 FT MEASURED (50 FT RECORDED) TH S 53-0-20 W 7 FT, TH S 36-59-40 E 161 FT (157 FT RECORDED) TH N 53-0-20 E 10 FT, TH S 38-39-27 E 160.43 FT MEASURED (160 FT RECORDED) TO PC OF BEG. 10-5-87

Owner

Dennis A. Dahlmann
300 S. Thayer
Ann Arbor, MI 48104

14.11-11-04-465-008

Legal Description

YPC 25E-14 BEG AT NW COR LOT 287, TH N 89-33-51 E 174.28 FT, TH SOUTH 199.87 FT TH N 89-26-30 E 8.25 FT, TH S 42-15-46 E 89.21 FT, TH S 89-24-00 W 141.29 FT, TH N 37-07-47 W 304.63 FT, TH N 54-34-42 E

39.35 FT, TH N 89-33-51 E 50.53 FT TO THE POB. ALL PT OF LOTS
280, 281, 283, 284 & 287 NORRIS & CROSS ADDITION

Owner

City of Ypsilanti

15.11-11-04-461-002

Legal Description

REWRITE PER DEED L4107 P91, 2001 YPC 25E-39 BEG AT NE COR
LOT 305 NORRIS & CROSS ADDITION, TH S 120.78 FT, TH S 89-23-00
W 29.00 FT, TH S 49.50 FT, TH S 89-23-00 W 51.52 FT, TH S 18-30-00 E
88.30 FT, TH N 89-23-00 E 19.95 FT, TH S 56.27 FT, TH S 67-59-20 W
25.11 FT, TH S 26-42-35 E 55.30 FT, TH S 68-02-35 W 60.15 FT, TH S 44-
30-17 E 194.47 FT, TH E 11.00 FT, S 54.97 FT, TH S 48-44-24 E 43.69 FT,
TH S 52-48-30 W 68.44 FT, TH N 37-11-30 W 505.83 FT, TH 168.65 FT
ALNG ARC OF CURV-RT- RAD 438.79 FT - CH N 26-10-51 W 167.61 FT,
TH 28.59 FT ALNG ARC OF CURV-RT- RAD 133.85 FT- CH N 09-03-01 E
28.54 FT, TH N 33-36-14 W 17.81 FT, TH N 71-52-30 E 218.19 FT, TH N
89-23-00 E 142.39 FT TO THE POB. BEING LOT 306 & PART OF LOTS
305, 308 & 309 NORRIS & CROSS ADDITION, ALSO ADJ VAC
FURNACE ST, ALSO PT OF SE 1/4 SEC 4, T3S-R7E. 2.68 AC. +/-

Owner

Michigan Ladder Properties, LLC
PO Box 981307
Ypsilanti, MI 48198

16.11-11-04-463-001

Legal Description

REWRITE PER SURVEY 1988 YP CITY 25E-6 PT OF LOT 272 NORRIS
& CROSS ADDITION DESC AS; COM AT INTERSECTION E/LN RICE
ST & N/LN CROSS ST, TH N 02-42-55 W 144.35 FT, TH N 88-16-30 E
132.00 FT, TH S 40-42-50 E 22.59 FT TO A POB, TH CONT S 40-42-50 E
52.45 FT, TH S 88-16-30 W 33.00 FT, TH N 01-43-30 W 40.77 FT TO THE
POB.

Owner

Cross Street Depot Town, LLC

17.11-11-04-465-003

Legal Description

TRS 2/95 *OLD SID - 11 11-440-286-30 YP CITY 25E-13 W 2/10 OF LOT
286 NORRIS & CROSS ADDITION.

Owner

Keith Baker
12 Oak Street
Ypsilanti, MI 48198

18.11-11-04-465-002

Legal Description

*OLD SID - 11 11-440-286-20 YP CITY 25E-12 W 43 FT OF E 8/10 OF LOT 286 NORRIS & CROSS ADDITION. 14 OAK

Owner

Toni Jayne & Eli Deas
14 Oak Street
Ypsilanti, MI 48198

19.11-11-04-465-001

Legal Description

*OLD SID - 11 11-440-286-10 YP CITY 25E-11 E 8/10 OF LOT 286 EXCEPT W 43 FT NORRIS & CROSS ADDITION.

Owner

Joseph Secore
513 N. River
Ypsilanti, MI 48198

20.11-11-04-465-004

Legal Description

*OLD SID - 11 11-440-285-00 YP CITY 25E-10 LOT 285 NORRIS & CROSS ADDITION.

Owner

Karen C. Gnagi
509 N. River Street
Ypsilanti, MI 48198

21.11-11-04-465-005

Legal Description

*OLD SID - 11 11-440-282-00 YP CITY 25E-9 LOT 282 NORRIS & CROSS ADDITION.

Owner

Richard Belisle
505 N. River Street

Ypsilanti, MI 48198

22.11-11-04-465-006

Legal Description

*OLD SID - 11 11-440-281-00 YP CITY 25E-8 LOT 281 NORRIS & CROSS
ADDITION.

Owner

Robert D. & Dawn Hamilton
7283 Streamwood Drive
Ypsilanti, MI 48197

MARSH PLATING/GROVE ST
TRUCK CIRCULATION AND PROPOSED LOT

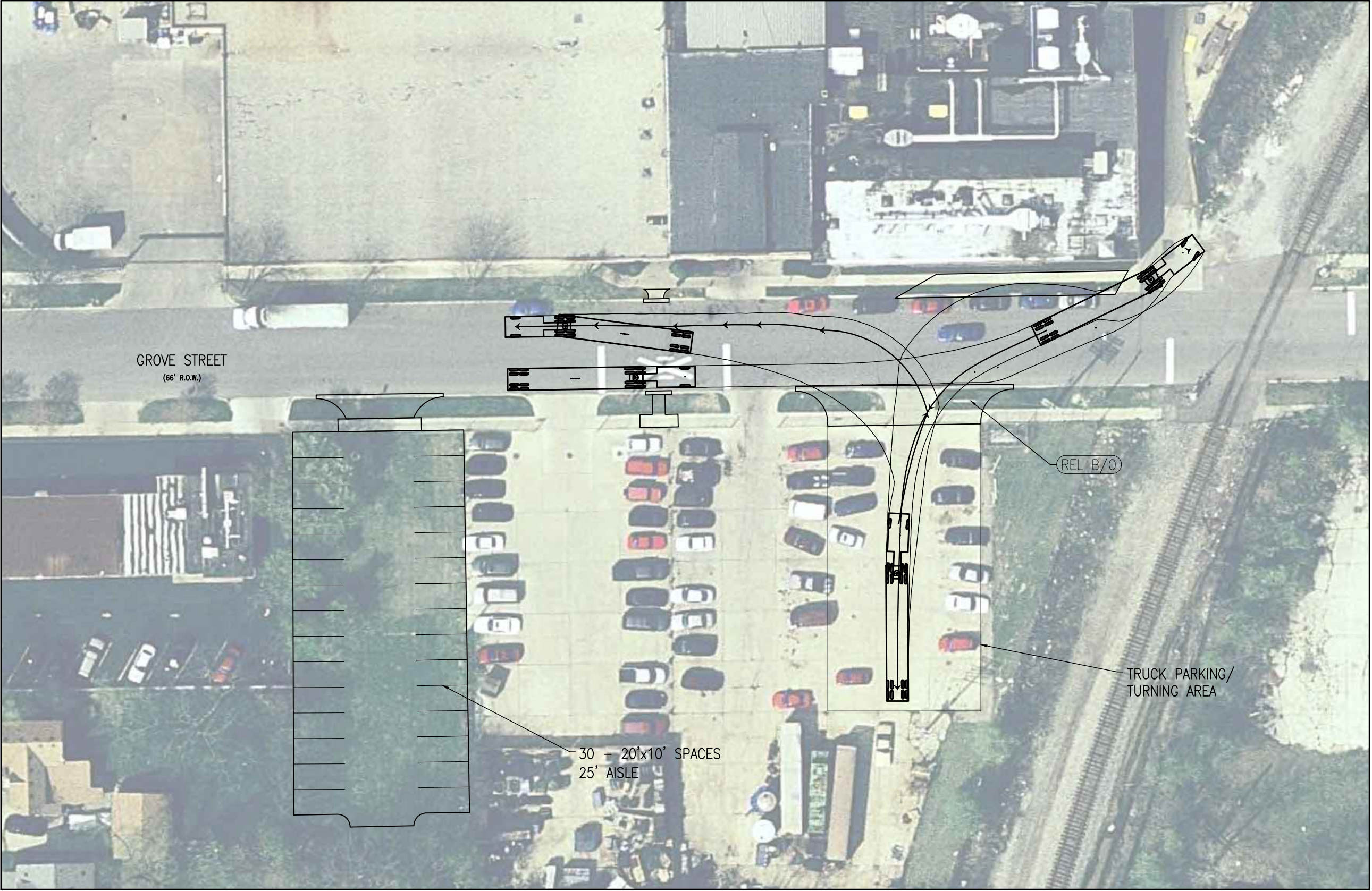




ARCHITECTS ENGINEERS PLANNERS

34000 PLYMOUTH RD
LIVONIA MI 48150
734.522.6711

OHM-ADVISORS.COM





Know what's below.
Call before you dig.

REVISIONS:									
DATE	PROJECT NUMBER	ENGINEER	PROJECT LEADER	CADD	COUNTY	CITY/TOWNSHIP	SCALE	HORIZONTAL	VERTICAL
8/2/2018	004-14000	MM	MM	MM	WASHTENAW	YPSILANTI	1"=20'	V	NA
CITY OF YPSILANTI YPSI RAIL GRADE CLOSURES GROVE ST - SOUTH OF RAIL ROAD									
SHEET									1 OF 1

From: <support@cityofypsilanti.com<mailto:support@cityofypsilanti.com>>
Date: November 1, 2015 at 11:00:21 AM EST
To: <fmcnullan@cityofypsilanti.com<mailto:fmcnullan@cityofypsilanti.com>>
Subject: City of Ypsilanti Boards and Commissions Citizen Participation Resume

Results From: City of Ypsilanti Boards and Commissions Citizen Participation
ResumeSubmitted By: Unauthenticated User IP: 10.20.30.11

Name:
Martha

last name:
Cleary

Address:
103 South Huron Street

address2:

city:
Ypsilanti

state:
MI

zip:
48197

Years in Community:
1.5

Ward:

Phone:

[REDACTED]

[REDACTED]

[REDACTED] <mailto:[m\[REDACTED\]](mailto:m[REDACTED])>

Education:
MS Special Education, BA Political Science

Occupation:
Innkeeper

Employer:
Parish House Inn

BOARD OF INTEREST:
Planning Commission

Interest:
I live in the downtown area and I want to be involved in Ypsilanti's future progress

Applicatory Experience:
I am on the non-motorized advisory committee. I have been involved as a board member for some of my children's sports teams (State of Maine).

Attendance Requirement:
Yes

Signature:
Yes

Citizen Advisory Boards and Commissions Participation Resume

The people of Ypsilanti are involved in their City government and are an important part of the community's achievements. Individuals interested in receiving more information in regards to serving on an advisory board or commission are invited to contact the City Clerk's Office at 734-483-1100. Alternatively, citizens who would like to participate can submit their information in the form below.

Name	Diana J. Wong
Email Address	dianawongphd@gmail.com
Address	13 N. Washington St.
City	Ypsilanti
State	MI
Zip Code	48197
Phone Number	734-478-6030
Fax Number	734-677-1478
Number of Years in the Community	14 years
Ward You Live In	Ann Arbor
Education	PhD in Strategic Management, UMassachusetts-Amherst; MBA DalhousieU Halifax, NS; Grad Cert UOslo, NORWAY, BHEc, UBritish Columbia, Vancouver BC
Occupation	Associate Professor in Strategy, Entrepreneurship, and Organization Development
Employer	Eastern Michigan University
I would like to be considered and could devote sufficient time to serve on the following board or commission:	Ypsilanti Downtown Development Authority
Why are you interested in	I want to support the economic development of our Ypsilanti

serving on these
boards/commissions?

community in order to generate opportunities for our students to have local career opportunities to their family. My experiences over the last 14 years at EMU and at SPARK East as an entrepreneur incubator tenant enable me to have a deeper understanding about the resources, talents, strengths, and challenges. By volunteering as an executive management coach at SOS Community Services for 6-7 years and serving on multiple boards, I learned that I can support our community by building talent, organizational, and systems capacities to achieve goals. When I created the MI Shifting Gears program during the Great Recession, I was able to bring high level professional talent to learn and discover the local resources and opportunities of our community. The Ypsilanti DDA provides another opportunity for me to service and contribute to our local community where we are investing in building a professional co-working space to support both talent and businesses.

Work/volunteer
experience related to the
board or commission:

Current: Board Chair, Appropriate Technology Collaborative, Artrain, and Navarasa Dance Theatre Vice-Chair, MI Children (state wide policy advocacy organization for Michigan's children) Member of Ann Arbor-Ypsilanti Chamber of Commerce Champion Sponsor for Neighborhood Theatre Group (Kristin Danko) Previous: President of Association for Talent Development (formerly American Society for Training and Development), 2005-2006 Volunteer Executive Coach and Strategy Consultant, SOS Community Services

I understand that
appointment to a City of
Ypsilanti board or
commission requires
regular attendance at
board meetings.

Yes

I hereby certify that all of
the information above is
true.

Yes

Email not displaying correctly? [View it in your browser.](#)



Resolution No. 2016 - 125
June 7, 2016

RESOLVED BY THE COUNCIL OF THE CITY OF YPSILANTI:

That the City Council Meeting be adjourned, on call, by the Mayor or two (2) members of Council.

OFFERED BY: _____

SUPPORTED BY: _____

YES: NO: ABSENT: VOTE:



ACTION MINUTES

CITY OF YPSILANTI
REGULAR/BUDGET COUNCIL MEETING ACTION MINUTES
CITY COUNCIL CHAMBERS – ONE SOUTH HURON ST.
YPSILANTI, MI 48197
Tuesday June 7, 2016
6:00 p.m.

I. CALL TO ORDER –

The meeting was called to order at 6:09 p.m.

II. ROLL CALL –

Council Member Anne Brown	Present	Council Member Robb	Present
Council Member Nicole Brown	Present	Council Member Vogt (6:39)	Present
Council Member Murdock	Present	Mayor Edmonds	Present
Mayor Pro-Tem Richardson	Absent		

III. INVOCATION –

IV. PLEDGE OF ALLEGIANCE –

"I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all."

V. INTRODUCTIONS –

VI. AGENDA APPROVAL –

The agenda was approved as submitted

VII. PRESENTATIONS –

— Parkridge Community Center – (Ralph Lange)

— Resolution No. 2016-126, in recognition of Gun Safety Week – (Police Chief Tony DeGiusti) **(added)**

Offered By: Council Member N. Brown; Seconded By: Council Member A. Brown.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

— Traffic Calming Policy - (Beth Ernat)

VIII. AUDIENCE PARTICIPATION –

IX. REMARKS BY THE MAYOR –

X. ORDINANCES - FIRST READING –

Ordinance No. 1271

1. An ordinance entitled, "An Ordinance to Amend Budget Appropriations by Department and major Organizational Unit for FY 2015-16.

- A. Resolution No. 2016 - 115, determination
- B. Public Hearing (***scheduled June 21, 2016***)

Offered By: Council Member Vogt; Seconded By: Council Member N. Brown.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

Ordinance No. 1272

2. An ordinance to adopt budget appropriations by department and major organizational unit for 2016-2017 and 2017-2018 fiscal years.

- A. Resolution No. 2016-116, determination
- B. Public Hearing (***scheduled June 21, 2016***)

Offered By: Council Member N. Brown; Seconded By: Council Member A. Brown.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

Ordinance No. 1273

3. An ordinance entitled, "2016-2017 Tax Levy Ordinance ".

- A. Resolution No. 2016-117, determination
- B. Public Hearing (***scheduled June 21, 2016***)

Offered By: Council Member A. Brown; Seconded By: Council Member Vogt.

Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

XI. RESOLUTIONS/MOTIONS/DISCUSSIONS –

1. Resolution 2016-118, approving the minutes of May 10th and May 17th.
Offered By: Council Member N. Brown; Seconded By: Council Member Vogt.
Approved: Yes – 6; No – 0; Absent – 1 (Richardson)
2. Resolution No. 2016-119, approving a contract with the Ypsilanti Community Utilities Authority to provide for the financing the cost of acquiring and constructing improvements.
Offered By: Council Member Murdock; Seconded By: Council Member A. Brown.
Approved: Yes – 6; No – 0; Absent – 1 (Richardson)
3. Resolution No. 2016-120, approving Alley license agreement with Go! Ice Cream.
Offered By: Council Member Robb; Seconded By: Council Member A. Brown.
Approved: Yes – 6; No – 0; Absent – 1 (Richardson)
4. Resolution No. 2016-121, approving Memorandum of Understanding between the City of Ypsilanti and John Barfield for improvements and an endowment for Parkridge Center.
Offered By: Council Member N. Brown; Seconded By: Council Member Vogt.
Tabled: Yes – 6; No – 0; Absent – 1 (Richardson)

5. Resolution No. 2016 -122, approving the sub-recipient Agreement with Washtenaw County Community Development Block Grant Program (CDBG) for Public Facility Improvements. **(amended)**
Offered By: Council Member A. Brown; Seconded By: Council Member Murdock.
Tabled: Yes – 6; No – 0; Absent – 1 (Richardson)
6. Resolution No. 2016 - 123, approving the acceptance of title to the wayfinding signs within the City limits after installation.
Offered By: Council Member Vogt; Seconded By: Council Member A. Brown.
Approved: Yes – 6; No – 0; Absent – 1 (Richardson)
7. Resolution No. 2016 - 124, approving Grove Street Truck Turn-around ROW Easement Purchase.
Offered By: Council Member Vogt; Seconded By: Council Member N. Brown.
Approved: Yes – 6; No – 0; Absent – 1 (Richardson)

XII. LIASON REPORTS –

- A. SEMCOG Update
- B. Washtenaw Area Transportation Study
- C. Urban County
- D. Freight House
- E. Parks and Recreation
- F. Ypsilanti Downtown Development Authority
- G. Eastern Washtenaw Safety Alliance
- H. Police-Community Relations/Black Lives Matter Joint Task Force
- I. Friends of Rutherford Pool

XV. COUNCIL PROPOSED BUSINESS –

XVI. COMMUNICATIONS FROM THE MAYOR –

Nominations

Fire Civil Service Commission

Michael Vincent – **(Reappointment)**

1923 Collegewood

Exp: 1/10/2020

Downtown Development Authority

Martha Cleary – **(appointment – Replacing Cisco Garcia)**

103 S. Huron

7/2015 – 7/2019

Resident

Diana Wong – 7/7/16 – 7/7/19

XVII. COMMUNICATIONS FROM THE CITY MANAGER –

XVIII. AUDIENCE PARTICIPATION –

XIX. REMARKS FROM THE MAYOR –

XXI. ADJOURNMENT -

Resolution No. 2016-125, adjourning the City Council meeting.

The meeting adjourned at 11:08